

# POLICY

## NUTLEY BOARD OF EDUCATION

SUPPORT STAFF MEMBERS  
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Employment Contract

### 4124 EMPLOYMENT CONTRACT

The Board requires for the mutual protection of each regularly employed nontenured, noninstructional staff member and for the district that each such employee be required to sign an annual contract.

Each employment contract shall specify the period of employment, the salary at which the person is employed, the intervals at which the salary will be paid and a provision for termination of contract on sixty days notice except for cafeteria employees who shall be given thirty days notice.

Should an employee be offered in error a contract for salary which differs from that approved by the Board, the salary approved by the Board shall be the salary paid.

Adopted: 3 May 2004

