

ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR - 2002/2003

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NUTLEY PUBLIC SCHOOLS
BOARD OF EDUCATION

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	<u>Term Expires</u>
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NUTLEY BOARD OF EDUCATION

Nutley, New Jersey

August 30, 2003

Members of the Board of Education:

The 2002/2003 school year was a wonderful year for our students, staff, and Board of Education.

Our students realized an exceptional year in special awards:

- NJ Monthly – One of top 75 high schools
- Johns Hopkins University Talent Search
- Edward J. Bloustein Distinguished Scholars
- National Merit Commended Students
- National Merit Scholarship Program
- Outstanding participant National Achievement Scholarship Program
- Mathcounts Competition
- NJ Department of Education Dare to Dream Student Leadership Awards
- National Scholastic Press Association Conference Dallas, Texas
- Garden State Scholastic Press Association Student Press Day – Rutgers University
- State Championship –13th Annual J.P. Morgan Chase Lincoln Douglas Debate – June 9, 2003

A special thank you is in order to all of the faculty and students who participated in the above mentioned activities.

Nutley athletes and musicians also continue to distinguish themselves with awards:

Athletic Awards:

- 2002 Lacrosse NNJIL Sportsmanship Award
- Nutley High School Cheerleaders – UCC Fall Invitational State Championship – Fairleigh Dickinson University

Music Awards:

- 2003 NJ All State Band
Melissa Coppola – Piano Accompanist
- 2003 NJ All State Wind Ensemble
Melissa Coppola – Piano Accompanist
- 2002 NJ All State Chorus – Larissa Lovejoy
- 2002 All Eastern Chorus – Larissa Lovejoy (best choral students from 14 states)

Music Department Groups that performed at Disney World

NHS Raider Band
NHS Orchestra
NHS Octets
NHS Choralettes
NHS Concert Choir
NHS Winter Guard
NHS Cheerleaders

NHS was the first school to perform at Disney World with seven groups

Additional positive information pertaining to students proceeding to higher education and the scholarships they received, continues to be revealing and is reflected in the following pages. Please note that 88 percent of students will be going on to higher education and that they have been offered a total of \$2,289,745 in scholarship awards. Our graduates continue to attend a diverse array of quality academic institutions throughout the nation.

Curriculum development occurred in the following areas:

- K-8 Art Curriculum
- Industrial Arts Curriculum
- K-3 Language Arts Literacy – Reading Coaches
- 3 & 4 Mathematics – Lincoln School teachers
- 9-12 Science Curriculum
- AP Language and Composition Curriculum
- Core Curriculum Content Standards Revisions (Math, LA, Science)
- ESL Curriculum
- 7-12 Language Arts Basic Skills Curriculum
- K-6 Music Curriculum

The following initiatives continue to be implemented:

- No Child Left Behind (NCLB)
- Montclair State University – The New Jersey Network for Educational Renewal
- Seton Hall – Project Acceleration
- Cisco Networking Academy Program-Levels 1 & 11
- C.A.S.T. - Communications Arts & Science Training-Levels 1, 11 & 111
- World Languages (Elementary Schools/Seventh Grade)
- Character Education
- Music Programs – Madrigals/Jazz Ensemble
- Five Year Facilities Plan/Bond Referendum
- NJ State Mentoring Program
- AP Macro Economics
- Archaeology of Ancient World
- AP Environmental Science
- Transition Program/Clara Maass
- Staff Professional Development
- Emergency Management Plan
- Revised Board Policy Manual
- Summer Enrichment Program

As we begin the 2003/2004 academic year, our school community can be certain that our excellent staff will continue its commitment to the development of our students.

Kathleen C. Serafino, Ph.D.

REPORT ON COLLEGE ADMISSIONS

CLASS OF 2003

ENROLLMENT.....285
TOTAL APPLICANTS PURSUING HIGHER EDUCATION.....251
% OF CLASS OF 2003 GOING ON TO POST-SECONDARY EDUCATION.....88%

Four-Year Training.....	285	(64.9%)
Two-Year Training/Business/Trade.....	66	(23.1%)
Work/Military/Undecided.....	34	(11.9%)

REPORT ON SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 2003

SCHOLARSHIPS	\$2,173,371	
GRANTS	116,374	
		\$2,289,745
OFFERS ACCEPTED	\$1,670,105	
OFFERS DECLINED	619,640	
		\$2,289,745

NUTLEY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT

To: Members of the Nutley
School community

Date: October 9, 2003

From: The Nutley Board Of Education

Subject: 2002/2003 Student
Achievement Test
Scores

NATIONAL

TERRANOVA TEST

National Percentile of Mean NCE

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>9</u>	<u>10</u>
Reading	88	85	79	78	74	79	75	80
Language Arts	91	90	83	79	81	79	79	83
Mathematics	89	87	82	80	83	80	80	85
Total	92	90	84	82	82	82	81	85
Science	80	79	74	74	75	67	75	71
Social Studies	83	86	72	71	72	70	72	76

Grade 4 NJ ASK Results 2002/2003

	% Part. Prof. General Ed	ALL	% Prof. General Ed	ALL	% Adv. Proficient General Ed	ALL	Total % Prof. General Ed	ALL
Language Arts	4.3	9.6	86.6	82.5	9.1	7.9	95.7	90.4
Mathematics	18.0	22.0	47.1	45.7	34.9	32.3	82.0	78.0

Grade 8 GEPA Summary Results 2002/2003

	% Part. Prof. General Ed	ALL	% Prof. General Ed	ALL	% Adv. Proficient General Ed	ALL	Total % Prof. General Ed	ALL
Language Arts	10.0	17.3	82.3	76.0	7.7	6.7	90.0	82.7
Mathematics	23.4	30.6	54.8	50.0	21.7	19.4	76.5	69.4
Science	9.3	14.3	57.0	56.1	33.7	29.5	90.7	85.6

Grade 11 HSPA Results (% passing): 2002/2003

	% Part. Prof. General Ed	ALL	% Prof. General Ed	ALL	% Adv. Proficient General Ed	ALL	Total % Prof. General Ed	ALL
Language Arts	3.5	11.3	79.2	73.5	17.4	15.2	96.6	88.7
Mathematics	13.6	22.6	61.2	55.5	25.2	22.0	86.4	77.5

Results such as these are due to a great total effort and we wish to thank everyone.

achievement test scores-2002-2003

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NUTLEY HIGH SCHOOL

NUTLEY HIGH SCHOOL
Nutley, New Jersey

2002-2003 ANNUAL REPORT

<u>GRADE</u>	<u>STUDENTS ENROLLED</u>
9	379
10	347
11	330
12	273
	<u>1,329</u>

STAFF

Classroom Teachers	87
Administrators	3
Athletic Director	1
Athletic Trainer	1
Guidance Personnel	4
Department Chairpersons/Coordinators	8
AV Coordinator	1
Librarian	1
Nurse	1
Child Study Team	3
School To Careers	1
Computer Network Technicians	2
Technology Coordinator	1
Student Assistance Coordinator	1
Transition Coordinator	1
Permanent Subs	5

PRINCIPAL'S REPORT

ANNUAL REPORT

2002 – 2003

The 2002 – 2003 school year was exciting, challenging, and rewarding for our many students and staff members. This year was once again one of growth, many positive changes, and student achievement in every area. We are very proud of Nutley High school, our students, and their accomplishments. Our students have distinguished themselves by receiving honors and recognition in academics, the arts, athletics, student activities, and community service.

This would not be possible without the strong support and guidance provided by Dr. Serafino, Superintendent of Schools and the Board of Education. On behalf of our students and our school I would like to express our sincere thanks and appreciation to them for their commitment to Nutley High School. In the Nutley School District, there can be no doubt that students come first and their growth, development and achievement is a priority.

The accomplishments of our students are a clear result of the partnership that exists between the Superintendent's office, the Board of Education, the school district, our professional staff, parents and the community. Working together, all share in making the best possible education for all of our students a priority. And all have contributed and share in the success that results from this commitment.

I would also recognize our high school administrators, faculty and support staff. They work to provide a safe, positive and supportive school climate. Their commitment to our students, their concern for their well being, their knowledge, experience and dedication are key factors in student achievement and success. They strive to educate students who are confident, capable, socially responsible citizens, and contributing members of our society.

As a school we are committed to meeting the challenges of today while we prepare the students for the opportunities of tomorrow. We encourage intellectual growth, academic achievement, character education, and leadership development as well as school and community service.

As this report illustrates, each department in our school has enjoyed considerable success in meeting the needs of our students. Additionally, we are proud to point out that while educating our students, many of our staff have also been recognized for their contributions in meeting the needs of our students.

A brief overview of noteworthy items this year include:

1. For the first time, New Jersey Monthly Magazine selected Nutley High School as one of the Top 75 public high schools in the state. This is a wonderful indication that the many innovations, improvements, and changes that have been instituted are having a significant and positive impact on the school and our students.
1. We continue to review the Middle States recommendations made in March of 2002 and their implementation is ongoing. We are scheduled for a mid-point review no later than December of 2003.
2. The passage of the Bond Referendum calls for new windows, a new science wing, relocated industrial arts and relocated special education offices. We look forward to these improvements and anticipate that our students will benefit greatly from these changes.
3. We continue with our educational partnership between the University of Medicine and Dentistry and Nutley High School.
4. We are exploring the opportunity to be a pilot program for the State Department of Education in instituting "An Alternative to the Senior Year".
5. Our partnership with Clara Maass Hospital continues to grow and is very successful partnership between the school and the community.
6. Our students continue to participate with Seton Hall University in Project Acceleration. Many of our students have earned college credit for their high school courses.
7. Several new courses were added to our curriculum in 2002 – 2003 to meet the needs and interests of our students. These included Communications Arts and Science Technology III, Advanced Placement Latin V Honors, Fundamentals of WEB Design, Introduction to Vocal Music and Calculus Honors.
9. For 2003 – 2004 the following classes have been approved and will be added to our course offerings; Advanced Placement English III, Archeology, Advanced Placement Environmental Science, Advanced Placement French, Spanish Conversational Language and Culture, Sports Marketing and CISCO Honors. Additionally, the Science Department Curriculum was revised and will be in place for
10. In the area of testing, Nutley High school students continue to perform in a commendable fashion on the HSPA. All graduating members of the class of 2003 have successfully fulfilled the state-mandated testing obligation. The high expectations of our teachers and the commendable performance of our students saw 96% of the senior class pass the HSPT and 4% pass through the SRA process.

11. We are pleased with the results of this year's Terra Nova administration. Our tenth graders achieved national percentile scores of 80, 83, 85, 71 and 76 respectively in reading, language arts, mathematics, science, and social studies. The grade ten composite score for the first three core subjects was 85, an improvement of four points for the class since April 2002. For the ninth grade in the same disciplines the national percentiles were sequentially 75, 79, 80, 75, and 72. The grade nine three-core subject composite national percentile was 81. These results are positive indicators of our students' scholastic growth.
12. Many new textbooks were reviewed at Saturday curriculum sessions and after a presentation before the Board of Education, they were approved for purchase.
13. We continue to infuse technology into our curriculum and upgrade it as needed. Students and staff are encouraged to use our growing technology resources at every opportunity.
14. Nutley High School has been broadcasting on our own public access TV station. The C.A.S.T. III class is responsible for maintaining this important community information resource.
15. Our Intervention and Referral Service, inclusion classes, and our special education program, continue to meet the needs of our students in a very positive and appropriate manner. The decentralized structure of Special Education at Nutley High School has done a great deal to improve the self-esteem of all of our classified students.
16. Our faculty continues to take advantage of in-service courses, as well as other opportunities for continued professional development.
17. Our student profile on our transcript has been changed to present our students' grades, test scores and achievements in the most positive manner to enhance their opportunities for college acceptance.
18. Many new programs have been added to our guidance department services. These include two additional evening programs for parents as well as expert speakers who conducted assembly programs to address the college application process.
19. Student responsibility, student activities, and student service to our school and community continue to be stressed. This involves class activities, student council, Peer Leadership, and countless clubs. These are an important part of our school and provides opportunities for the development of student's organizational skills, decision making, leadership, school spirit, and service.
20. Our assembly programs continue to meet a wide range of student interests and needs.

21. We continue to make SAT scores a priority and we address this goal in our academic classes, SAT prep classes that are offered during the school year, and summer SAT classes offered at our school. Additionally, our English department is continuing with our summer reading program for grades 9 – 12. All of these efforts have led to an increase in both our Verbal and Math scores. Nutley High School's SAT for the 75th percentile were 1140 and our mean score was 1017. These scores exceed the state and national average and 92.5% of the class of 2002 continued on to higher education. We are currently compiling data on the class of 2003.
22. We have completed our School Level Objectives in English and Social Studies for 2002 - 2003.
23. We continue to make physical improvements to our school and grounds to help create a more pleasant learning environment for our students and faculty. Among these are a refurbished trainer's room, a redecorated second floor lounge, improved landscaping, a new fitness center and a new scoreboard on the Oval.
24. Our student handbook has been revised with an anticipated fall of 2003 printing. And the Athletic Department is completing an athletic handbook.
25. The district's a new substance policy has been implemented. We continue to review our schools academic weight that is given to courses, we have restructured the basic skills math program, and we have revised our athletic physical policy for participation in interscholastic sports.

In conclusion, the students and staff of Nutley High School have had a successful, rewarding, and memorable school year. The school with the support of the Superintendent, the Board of Education, parents and staff continues to offer an excellent education and many opportunities for growth and development for our students. We are proud of our school and our students and all that they have achieved and accomplished.

BUSINESS EDUCATION

BUSINESS EDUCATION DEPARTMENT YEARLY REPORT 2002-2003

Accomplishments:

1. A new course, Sports and Entertainment Marketing, was proposed and accepted for next year. We will have four sections of the course taught by Mr. Christadore and Mr. Kearney.
2. We added the Fundamentals of Web Design course this year and it was very successful. Under the auspices of the CISCO Networking Academy we taught four sections of the course.
3. The CISCO Networking Academy courses for CCNA certification have been designated Honors courses for next year. This has created renewed interest in the course and an increase in enrollment.
4. The Perkins Vocational Funding grant allowed us to purchase a DesignJet Printer/Plotter as well as additional equipment and software for the CISCO Academy. This printer has been used for the benefit of the entire school in printing banners and posters.
5. An Advisory Committee for Vocational Education was formed and met three times this year. This committee provides input and guidance for our vocational programs. Accomplishments of vocational students have been recognized and new programs proposed.
6. The Business Department continues to upgrade both hardware and software. Room 217 was upgraded this year. Over the summer Room 211 will be upgraded and new, larger monitors purchased for the Web Design lab.
7. The department made the decision to change the software program taught in Computer Applications a year ago. The students are learning the Microsoft suite of programs as well as integration of programs and Internet research. We are continually revising the curriculum of this course and other computer related courses to keep up with changing technology.
8. Due to increased enrollment in our courses, Mr. Michael Kearney joined our department in September teaching the CISCO Networking Academy and Computer Applications. He has been an excellent addition to the department and is the freshman class co-advisor.
9. The zero period Computer Applications class is running successfully and seems to have solved the conflict with music and five majors for most students. Next year we will again have two sections during zero period.

10. Mrs. Mullane has been designated our Web Master and has spent numerous hours working on the school and district web site.
11. The department benefited from the following field trips:
 - a. Business Law - Essex County Courthouse; Morris County Courthouse
 - b. Accounting – Franklin Bank
 - c. Notetaking - Caldwell College
 - d. Consumer Economics –Nutley Shop Rite
 - e. Business Club – Competition at Centenary College, Berkeley College seminar, Mercantile Exchange and Financial Museum in New York City
12. The department also engaged the following outside speakers:
 - a. Dan Geltrude, CPA, Geltrude Co. – Accounting
 - b. Sal Cocco, Franklin Bank – Accounting
 - c. Frank Pomaco, Esq., Pomaco & Beck – Business Law
 - d. Mr. Fagioli – Essex County Probation Office – Business Law
 - e. TD Waterhouse Investing – Consumer Economics
 - f. Century 21 Real Estate – Consumer Economics
 - g. Jernick Insurance Agency – Consumer Economics
13. Staff members are actively involved in extracurricular activities:
 - a. Mr. Christadore – Baseball Head Coach; Football Assistant Coach
 - b. Mr. Kearney – Freshman Class Co-Advisor
 - c. Mr. McCrohan – Yearbook Co-Advisor
 - d. Ms. Hrubash – Girls' Basketball Head Coach
 - e. Mrs. Kehayes – Interact Club Advisor
14. Mr. McCrohan is also active with the EAN and the Essex County Education Association.
15. All members of the department were involved in Professional Improvement. These professional days bring renewed interest and improved teaching techniques to the entire department.

Concerns:

The Business Education Department continues to be concerned that Special Education students are struggling with our Computer Applications required course. We have recommended an inclusion section of this course in the past and will continue to do so. I understand this a possibility for next year.

ENGLISH

2003 Annual Report

To: Mr. Joseph Zarra, Principal of Nutley High School

From: Ms. Dianne De Rosa, Coordinator of Language Arts

I. Testing

Student preparation for the High School Proficiency Assessment is a priority of the English Department. Students on each grade level completed assignments which were developed to reinforce and strengthen the skills that students need to perform well on the HSPA.

The TerraNova was administered to ninth and tenth grade students in March. Students who are considered to be "at risk" for passing the HSPA will be placed in basic skills classes.

Students are also given materials that relate to the SAT and PSAT and correlate with daily instruction in literature, grammar, and writing.

II. Curriculum

- A. An AP English Literature and Composition curriculum was developed this year and will be in place for the fall of 2003.
- B. The English Basic Skills curriculum was revised and will be in place for the fall of 2003.
- C. The use of technology in the classroom is continually increasing as students use the internet as a tool for research. Webquests, internet scavenger hunts, and power point presentations are just a few of the ways in which the writing lab has enhanced student learning. The computer also continues to be a strong tool for student writing.

D. Reading Program

Students are required to read a fiction or non fiction book each marking period as part of the supplemental reading program. Literary circles were introduced last year as part of the supplemental reading program. Students are also given a summer reading list and asked to read three books during their vacation. Students are given an assignment in the fall in which they are asked write to about the books read.

E. Basic Skills Reading/Writing

There were eight classes of basic skills reading and writing classes this year. Classes were comprised of students who did not pass the Grade Eight Proficiency Assessment as eighth graders in the spring of 2002, and ninth and tenth grade students who did not pass the TerraNova administered to all freshmen and sophomores. Students entering our school who had not taken the GEPA and who had not met the standard in the testing at their former school were also placed in a basic skills class.

There were four regular senior failures on the October 2002 HSPT. These students successfully completed the SRA process.

A final writing project gives students the opportunity to select, revise, and edit their favorite piece(s) of writing for a class publication. This end of the year project enables students to see their work in print and to share their work with students in the entire basic skills program.

III. English Electives

A. Journalism Program

This year twenty-five students were involved in the production of the school newspaper, *The Maroon and Gray*.

Nine issues of the school newspaper, ranging from 4 to 12 pages, were produced. All issues were written and prepared in class, using QuarkXPress for desktop publishing, Photoshop, and other peripheral programs, including scanning and special graphics software. Photography was either digital or scanned photos, all taken and processed by students. All issues were sent, camera-ready, to an outside printer and distributed in homeroom by the students.

Journalism I students learned the principals of journalistic writing, layout and design and computer operation, along with software applications. The text (*Scholastic Journalism*, English & Hach) was supplemented with a copy for each student of *The New York Times*. Some pages in the May and June issues of the paper were designed and produced by Journalism I. Journalism II students designed and executed pages for all departments of the newspaper. Advanced Journalism students were page editors and produced pages for the paper. They were also mentors to Journalism II students. Students from all levels attended the Garden State Scholastic Press Association Student Press Day at Rutgers University and the NSJA?JEA conference in Dallas, TX. Journalism II and Advanced Journalism students were required to complete a journalism project per marking period.

B. Cast I and Cast II

Students in the C.A.S.T. Program completed several projects. Students produced and directed commercials, demonstrations, and public service announcements. The highlight of the year included programs televised on the local cable channel. The programming included a game show, news and sports show.

IV Writing Contests

Students are encouraged by their teachers to enter contests that are offered by community and educational organizations.

VI. Staff Development

Several staff members attended workshops and seminars during the 2002-2003 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mr. Bonadonna

Garden State Scholastic Press Association Press Day Annual Spring Advisors' Conference. Mr. Bonadonna is president of this association and a presenter at this conference.

Columbia University Scholastic Press Association Press Day.
Mr. Bonadonna was a presenter at this conference.

Journalism students attended the JEA/NSPA fall conference in
Boston Mass.

Mrs. Testa and Mrs. Trainor attended a HSPA SRA Registered Holistic
Scoring Training for Reading and Writing.

Mrs. Hungler, Mrs. Graziano, Ms. Hecht, Mrs. Ames and Mrs.
Rossillo and Ms. De Rosa attended a Shakespeare workshop at
Drew University.

VII.

Enrichment

- A. Poetry Month : Students in Mrs. Hungler's creative writing
class selected poems to be posted around the school for their
classmate's reading enjoyment.

- B. Career Speakers:

Two speakers were invited to present career-oriented
programs. The presentations were as follows:

A representative from Katherine Gibbs School.

A Berkeley College representative spoke to juniors on planning
their future educational goals.

- C. Field Trips

Mr. Sasso's English I honors class attended a performance at
the Castle Shakespeare Repertory of Poe's short stories and a
production of short stories at the Chamber Repertory
Company. They also attended a Chamber Repertory
production of *Macbeth*.

Mrs. Hyland's English II honors class attended a production of
Miss Saigon. Students also went on a field trip to the the
Metropolitan Museum of Art in the fall.

Mrs. Testa's basic skills classes attended a production of
"Sadako and the Thousand Paper Cranes" at the Community
Theatre in Morristown, N.J.

VIII. Book Management

Books, stored in two bookrooms in the old wing of the third floor, are annually sorted and counted for our book inventory. An inventory list is compiled and given to each teacher in September. This list contains the titles of books available, where they are stored, and the cost.

The department's secretary distributes and collects books from teachers' classrooms, keeping an accurate total of books requisitioned for classroom use at all times.

IX. Concerns for the future

The continued implementation of the revised curriculum and the revision of the honors program is a concern.

Staff participation in professional organizations and attendance at workshops and conferences that relate to the course of study is a department concern.

Continued staff development of technology – especially in the use of the Smart Board as a teaching tool.

Continued staff development on the use of the internet in the English classroom is essential.

FINE & INDUSTRIAL ARTS

**NUTLEY HIGH SCHOOL
300 Franklin Ave.
Nutley, New Jersey 07110**

FINE / INDUSTRIAL ARTS / TECHNOLOGY DEPARTMENT

**George M. Ackerman
Supervisor
Department Chairperson**

**Telephone
1-973-661-8859**

May 30, 2003

TO: Mr. Joseph Zarra
FROM: Mr. George M. Ackerman
RE: Annual Report 2002-2003 School Year

The following activities summary/highlights of the Academic Year, 2002-2003 are being submitted for your review.

1. STAFF WORKSHOPS - DEVELOPMENT DAYS - PROFESSIONAL VISITATIONS

Various members of this department were involved in workshops and professional day visitations, including, but not limited to: Curriculum Development – review & revise Fine, Industrial, and Culinary Arts Curriculum and alignment with N.J. Core Curriculum Content Standards, Articulation Day – Review of updated Core Curriculum Content Standards and articulation with grade level/department personnel, 17th Annual TEANJ Conference & Expo 2003, TEANJ Professional Development Training Workshop, NJ Department of Labor OSHA Safety Training Program, Annual Art Educators of New Jersey Conference Artistic Reflection, 2003 Spring Family & Consumer Science Issues Conference, Joint Apprenticeship Committee of the Ironworkers District Council of Northern New Jersey.

2. FIELD TRIPS

The Home Economics classes visited the Embroidery and Lace Museum, Union City, NJ, and an Embroidery Factory also in Union City, NJ.

Trade and Technical classes visited the District Council of Northern New Jersey Ironworker Locals.

Art classes entered the Annual "Chalk Walk" at Rockaway Mall

3. GUEST SPEAKERS

Former students currently attending various Colleges and Universities, members of the Armed Services, leaders in local industry, and staff members returned to speak to our students about their post High School experiences, careers, and/or hobbies.

Trade schools such as The Berkley School, Lincoln Technical Institute, Engine City Technical Institute, Gibbs College, The Art Institute of Philadelphia, Savannah School of Art & Design, and the Cittone Institute sent representatives to speak to our students about their school and careers in related fields.

In coordination with the Work-Study classes we again offered our students the OSHA Ten Hour General Industry Outreach Safety Certification Program.

4. SCHOOL AND COMMUNITY SERVICE

The staff participated in the following school and community service projects: members of the Faculty Senate, GPA Review Committee, Vocational and School-to-Work Advisory Committee, Chairperson – Intervention & Referral Services, Key Club Advisor, High School Blood Drive Coordinator, Bowling Coach, Created Awards Certificates for various School Departments, Art Club Advisor, Photography Club Advisor, Trustee for the "Kingsland Trust" and Key, Lock & Lantern, Art Director for Ontario & Western R.Y. Historical Society, Guest Lecturer for History Classes on the subject of the Vietnam War, Amateur Radio Club Advisor, member of the Volunteer Fire Department (Frankford Township), produced numerous school visuals (bulletin boards, administrative signs, program covers, business cards, assemblies banners, spirit week banners, yearbook, honor society book, etc.), town visuals (parades, etc.), St. Joe's preemie baby quilts, Salvation Army bears, assisted with Senior benefit scenery, costumes, art work, Fundraisers, developed and printed Maroon & Gray photos, yearbook pictures, taught in Nutley's C.A.T. program, and Arts Fest "03".

5. AWARDS / SCHOLARSHIPS

Students from the Fine & Industrial Arts Department were the recipients of numerous awards and scholarships including Morris Hills HS Annual "Chalk Walk" (First Place), U.S. House of Representatives "An Artistic Discovery" Art Competition (Honorable Mention), Israel & Celia Sonenshein Memorial Award, Nutley Rotary Chester Ryan Vocational Award, Unico Scholarship, Morris County Community College Architectural Career Day Participation Award, and The Kiwanis Club of Belleville/Nutley Annual Key Club Scholarship.

6. STAFF

The Fine & Industrial Arts Department is composed of one Department Chairperson, one Home Economics instructor, two Art instructors, and one full time Industrial Arts instructor. Mrs. Pote, our Home Economics instructor, recently announced her retirement and will be leaving us at the end of the school year. Even though we have been very fortunate to locate a qualified, experienced instructor to take over this position it would be almost impossible to replace an instructor with 35 years of dedicated service and experience. We wish her well, but she will be missed.

7. GOAL(S) SHORT TERM

Adoption of a title change for our Department to better reflect current terminology.

Approval of Course Curriculum revisions researched and proposed as a result of our afternoon Curriculum Session this past school year. Our committee met throughout the school year one or two afternoons per month. We looked at the current outdated written Fine & Industrial Arts Course Curriculum (1986), looked at changes that we actually have integrated into our classes, researched successful programs in the State, and are revising our written curriculum. Alignment with the NJ Core Curriculum Content Standards was also a goal. Although this task is not completed, we hope that curriculum revision that we do recommend will be adopted.

Continue to educate guidance and administration about the benefits of Practical and Fine Arts for all students.

Continue the integration of computer technology into the curriculum in all areas. We are expanding the use of the computer into our Art program at all levels and will continue to do so this coming year. Mr. Sangiovanni has been and continues to be very instrumental with this project. The use of digital photography is being integrated with our traditional Photography lessons. The design and proposal of a new course offering, Auto CAD I, for the 2004-2005 school year, which could be used as an alternative for the computer applications graduation requirement.

Smooth transition in our Home Economics area from Mrs. Pote, who is retiring after years to our new staff member.

Smooth transition of our Woods and Metals classes from their present location to the newly created "all purpose" Industrial Arts room.

8. GOAL(S) LONG RANGE

To increase student (male and female) awareness, interest, and enrollment in Fine & Industrial Arts Courses at the High School level.

Have all courses count towards students overall GPA (currently being proposed to the School Board).

Re-establish pure level classes wherever possible.

Continue the integration of Computer Technology into our curriculum.

Art and Photography must continue to place greater emphasis on digital imagery.

With a new addition in the planning stages for Franklin Middle School, provisions for a modern Technology Lab should be considered. Technology Education would serve as a stepping-stone to our High School Practical Arts program.

9. CONCERNS

As our staffing decreases and with our Course Offerings remaining high (9 different subject areas, up to 4 levels within each offering, adding up to 21 totally different lesson plan preparations) it becomes increasingly difficult for a reduced staff to adequately maintain all nine areas. Couple this with classes comprised predominantly of students with special needs. It is my recommendation that strong consideration should be given to not eliminating the part-time position but increasing this to full time status. This year the State is in the process of adding a Technology component to the Core Curriculum Content Standards. An Arts requirement should be a necessary component of any comprehensive school curriculum. A maximum of five teaching periods plus one maintenance period / teacher would help afford time for all staff to better maintain equipment and prepare for such a variety of offerings.

With mixed level classes it forces certain necessary components of a program to be either eliminated or not covered as thoroughly as needed; pure level classes are advisable when and if possible.

Some of our computer stations (Art, Photography, and Graphic Arts) are becoming outdated and are in need of replacement. Areas such as Home Economics are in need of more computers and appropriate software. Along with this the staff is in need of proper training to go along with new and/or updated software and basic / advanced Internet training. Many staff members request Professional Days to attend Conferences or

Workshops that are being offered to help upgrade their skills in the area of Computer Technology. Unfortunately many of these days are denied.

10. MADELINE HUNTER

The entire Fine / Industrial Arts / Technology Staff is maintaining their commitment and dedication to the Madeline Hunter Teaching Methodology and the "Total Teaching Art".

11. COURSE OF STUDY-REVISIONS

We again saw increased emphasis on Computer Aided Design in Mechanical Drawing I, Mechanical Drawing II (Residential Architectural Drafting), and Mechanical Drawing III, Photography, and our Art Courses. Each year our instructors are infusing this new Technology into our curriculum and will continue to do so. Increased emphasis on Computer Technology was evident in most Courses. This increased emphasis will continue into the 2003-2004 school year.

12. ARTS FEST "2003"

On May 8, 2003 the Fine & Industrial Arts Department set-up and displayed hundreds of examples of our student's creative, talented works. The display again was set up in the School Cafeteria and featured live student participation in most areas. The size of the display was again successfully increased. The Arts Fest was open during the four lunch periods to afford all students and faculty the opportunity to view the work of these talented youngsters. Evening hours afforded parents and the community an opportunity to attend this wonderful exhibit. Attendance by both parents and students in the evening again showed a marked increase over previous years. This was very rewarding for both the staff and student exhibitors. Due to inclement weather the Fine Arts Classes from Franklin School did not attend during the school day. I suggest that next year the show day and hours are expanded and coordinated with the Elementary Schools to afford the 6th students as well as the Franklin School students the opportunity to view our displays. This would not only increase our exposure but also serve as a feeder for our program. Due to the increased size of our exhibits it is also suggested that the display be moved on a trial basis back to the gym. As you may remember, this Arts Fest originated some 20+ years ago in the gym. It was moved six years ago to the cafeteria in order to allow all students access to the show. With proper publicity and the cooperation of staff members all students could have access to an expanded show in the gym.

WORLD LANGUAGES

**NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY
WORLD LANGUAGES DEPARTMENT**

TO: Mr. Joseph Zarra, Principal of Nutley High School

FROM: Mr. Ciro Violante, Coordinator of the World Languages Department

SUBJECT: Annual Report – 2002-03

I. Statistical Data and Staff

1. Approximately 70% of the student population was enrolled in world language classes. (French, Italian, Latin and Spanish levels 1-5-AP)
2. Eleven staff members including the coordinator taught 40 sections of 21 course offerings (three teachers were itinerant between the High School and Franklin Middle School).
3. Mr. Violante is also the Coordinator of Project Acceleration with Seton Hall University. During the 2002-03 academic year, about 160 students signed up for Project Acceleration credits in the Fall and Spring semesters.

II. Curriculum

1. The curriculum for two new courses were written. 1. The AP French Language. 2. Introduction to Conversational Spanish Language and Cultures. The new courses will be offered to students in September 2003, for the 2003-04 school year. The teachers worked very diligently during articulation day on January 6, 2003, and during scheduled meetings after school in order to have the curricula ready and approved by the school board. Also, along with the new curricula, new textbooks were chosen. AP French will be in place of French 5 Honors.
2. Mrs. Rucinski and Mrs. Papaleo shared a student teacher in Spanish from The College Saint Elizabeth.

III. Accomplishments, Achievements and Cultural Events.

The World Language staff is extremely proud of the tremendous success and achievements of many of our students. Also this school year, many awards and certificates have been bestowed upon our students who have distinguished themselves in various aspects of the foreign language experience.

1. A group of Italian, Spanish and Latin students accompanied by Mr. Cicchino participated in the Annual Poetry Recitation Contest held at William Paterson University on May 22, 2003. About 70 different schools took part in this contest. The categories were Beginner, Intermediate, Advanced and Native in all languages. The Nutley High school winners were: Junior, Marcelina Statkiewicz, 1st place in the native Italian category. Senoir, Joseph Petrella, 2nd place in the advanced Italian category, and Freshman, Ginamarie Conzentino, 3rd place in the intermediate Spanish category. Other students who also participated were: Jessica Chesney, Brian Polixa, and Danielle Meola.
2. Mrs. Camarda's French classes attended a performance of the Opera "Andrea Chenier", at the Metropolitan Opera in New York City. On a different date, the students also visited the Cloisters and the Metropolitan Museum of Art.
3. Italian 1-5 students participated in the Annual National Italian Contest Examination sponsored by the A.A.T.I. (American Association of Teachers of Italian).
4. Mrs. Rucinski's sponsor of the Spanish club took students to the International Festival in the fall.
5. Mrs. Camarda's French I - V classes participated in the National French Contest. Chloé Barbieux placed 4th Nationally and was awarded the bronze medal plus several books and memorabilia.
6. The annual National World Languages Honor Society induction took place on April 2, 2002. 70 students were inducted into the National Italian, French, Spanish and Latin Honor Society.
7. Sophomore, Domenick Mesce was the recipient of the 2002-03 study abroad scholarship. Domenick will be studying in Italy for six weeks this summer at the University of Siena. The scholarship was given by ITANJ (Italian Teachers Association of New Jersey, a chapter of the American Association of Teachers of Italian, with Mrs. Papaleo as president).
8. Mr. Cicchino's, Italian students participated in "The Benedetto Croce Educational Society Annual Essay Contest". The contest was open to all Essex County K-12 public and parochial schools. Four Nutley High School students won, and were awarded \$200.00 US Savings Bonds.
9. Mr. Violante's Italian I classes attended a performance of the Opera "Turandot" on September 20, 2002, at the Metropolitan Opera in New York City.

10. Mr. Cicchino's Italian classes attended a performance of the Opera "Nabucco", on March 14, 2003, at the Metropolitan Opera in New York City.
11. Mrs. Stepansky's AP Latin classes participated in the National Latin Exam. Most of the students received recognition (certificates of merit). Among those students, 4 received "**cum laude**" awards, 3 received "**magna cum laude**" awards and 1 students earned "**summa cum laude**" awards and a gold medal. The students have been Nationally recognized by the National Latin Exam Committee and the Junior Classical League for their fine achievement.

IV. Workshops - Professional Conferences

1. Mr. Violante attended several Professional Development Workshop Series for World Language Educators sponsored by the State Department of Education. He also attended the by-monthly Roundtable of New Jersey State World Language Supervisors in Monroe Township. Some of the Conferences/workshops were:
 - a. *Effective Strategies for Elementary Language Teachers.*
 - b. *Using the Modes of Communication to Develop Curriculum and Assessment for the Revised Standards.*
 - c. *New Jersey Supervisors of World Languages - "CREATE Project: Implications for the Assessment of World Languages."*
 - d. *Seton Hall University - Project Acceleration Conference*

Mr. Violante also applied for funding for the Elementary Italian Program for the school district. For the fourth year, the district was awarded \$18,000 by the Italian Consulate General in New York.
2. Mrs. Rucinski published "Rain Forest" a Thematic Unit in Spanish on the Internet, and completed her Master's Degree in World Language Education: Language Acquisition and Culture at FDU. Mrs. Rucinski also attended the following workshops/seminars:
 - a. *World Language Professional Development Institute. (FDU)*
 - b. *What is Intermediate Natural Approach. (FLENJ) Foreign Language Educators of N.J.*
3. Mrs. Papaleo as president of the Italian Teachers Association of New Jersey organized several workshops for teachers throughout the state. She also attended the following conferences/workshops:
 - a. *Oral Proficiency Assessment for K-12 Students.*
 - b. *Adaptable Techniques for Italian Language Instruction. (FLENJ)*
 - c. *Integration of Internet Resources in the Italian Classroom.*
 - d. *AP Spanish Workshop - Pace University.*
 - e. *How You Assess Reflects How You Teach. (FLENJ)*
 - f. *The Communicative Approach. (ITANJ) Italian Teachers Association of NJ*
4. Mrs. Camarda attended the following workshops/conferences:
 - a. *American Association of Teachers of French Conference.*
 - b. *French AP program Conference in New York City.*

5. Mr. Cicchino attended the following workshops/conferences, by John De Mado:

a. *Inclusion in the second Language Classroom.*

V. Departmental Goals/Recommendations :

1. All teachers use the target language in the classroom more than 80% of the times, starting with level one.
2. To insure continuity, all teachers in the department need to develop strategies and activities that support communication based language as outlined in the revised New Jersey State Content Standard using the three Modes of Communication. These activities should begin with level one. Most teachers are using it and developing these strategies. Those teachers who do not have an idea of developing such activities should go on professional development workshops that deal with instructional techniques in the subject matter.
3. Replace students' and teachers' desks in all classrooms.
4. There is a strong need to lower the number of students in language classes at a reasonable size (20-22) especially in the first three levels so that oral communication skills may be practiced more extensively.
5. Track levels of languages - Offer honors courses starting with level two, if possible level one. This is done in the English as well as the History Departments. Why it should not be done in the Language department as well? This will ensure a smooth transition and higher success rate for levels 4, 5 Honors and AP courses. It will also be an incentive for incoming freshmen to sign up for level two. These students studied level one at the middle school over a two year period. They are much more advanced in the language than students who studied level one at the high school. Also, students who sign up for level two are being held back, because the first three months of level two were done at the middle school. They have covered more material over two years. Presently incoming freshmen who studied level one at the middle school and received an "A" or "B" average may opt to retake level one over again at Nutley High School. These students many times are bored and become a discipline problem in the classroom.
6. Offer Heritage Program for native speakers of the language, especially in Spanish due to the high influx of Spanish Speaking students.

Respectfully submitted
Ciro Violante, Coordinator
June 6, 2003

GUIDANCE

2002-2003

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

ANNUAL REPORT

Introduction

The counselors at Nutley High School subscribe to the basic tenets of the counseling process from which the following professional responsibilities are culled:

1. Each person has the right to respect and dignity as a human being and to counseling services without prejudice as to person, character, belief, or practice.
2. Each person has the right to self-direction and self-development.
3. Each person has the right of choice and the responsibility for decisions reached.
4. The counselor assists in the growth and development of each individual and uses his/her highly specialized skills to insure that the rights of the counselee are properly protected within the structure of the school program.
5. The counselor-client relationship is private and thereby requires compliance with all laws, policies and ethical standards pertaining to confidentiality.

Structure

The Nutley High School Guidance Department is structured to help all Nutley students develop their educational, social, career, and personal strengths and to become responsible and productive citizens.

The counseling thrust has an emphasis on helping students to learn more effectively and efficiently. There is a commitment to individual uniqueness and the maximum development of the student's potential. The Nutley High School guidance program is an integral part of the school's total education program.

Mission Statement

The mission of the Guidance Department at Nutley High School is to work with individual students and groups of students. Our goal is to insure that each student has an opportunity to understand his/her own strengths, needs, and goals, learn about career

options, decision-making and planning skills, and develop a plan for his/her next step in life.

Role of the Counselor

The guidance counselor at Nutley High School:

1. Has primary obligation and loyalty to the pupil, who is to be treated with respect as a unique individual.
2. Is concerned with the total needs of the pupil (educational, vocational, personal, and social) and encourages the maximum growth and development of each counselee.
3. Informs the counselee of the purpose, goals, techniques, and rules of procedure under which he/she may receive counseling assistance at or before the time when the counseling relationship is entered. Prior notices include the possible necessity for consulting with other professionals, privileged communication, and legal or authoritative restraints.
4. Refrains from consciously encouraging the counselee's acceptance of values, lifestyles, plans, decisions, and beliefs that represent only the counselor's personal orientation.
5. Is responsible for keeping abreast of laws relating to pupils and ensures that the rights of pupils are adequately provided and protected.
6. Makes appropriate referrals when professional assistance can no longer be adequately provided to the counselee. Appropriate referral necessitates knowledge about available resources.
7. Protects the confidentiality of pupil records and releases personal data only according to prescribed laws and school policies. The counselor shall provide an accurate, objective, and appropriately detail interpretation of pupil information.
8. Protects the confidentiality of information received in the counseling process as specified by law and ethical standards.
9. Informs the appropriate authorities when the counselee's condition indicates a clear and imminent danger to the counselee or others. This is to be done after careful deliberation and, where possible, after consultation with other professionals.

10. Provides explanations of the nature, purposes, and results of tests in language that is understandable to the client(s).
11. Adheres to the relevant standards regarding selection, administration, and interpretation of assessment techniques.

If students are to be given a responsible chance to fulfill their potential, counselors need to be able to spend time on activities that guide students toward improved self-understanding, better use of their academic talents, and increased knowledge of the options available to them.

The role of the guidance counselor is to help students. Counselors, as member of the overall educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors see students when other staff members or parents suggest that a student may be having a problem and could benefit from professional assistance.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem-solving skills that are of value not only in handling current problems but also will be useful in the future. When a student learns the art and skill of solving problems, he/she develops the confidence in his/her ability to deal with new and different situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems as they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve their ability to successfully deal with life on their own. We will continue to work with other members of the school team, through all facets of the school program, and in cooperation with the home to meet our responsibilities.

Major Guidance Objectives

A. Assist students to:

1. Progress toward productive and rewarding careers.
2. Select school courses and activities.
3. Develop interpersonal relationships.
4. Develop self-understanding and identities.

B. Assist teachers to:

1. Understand the students for whom they are responsible.
2. Participate in helping students attain their guidance objectives.

C. Assist parents to:

1. Understand their children's educational progress.
2. Understand the opportunities available to their children.
3. Participate in helping their children attain guidance objectives.
4. Understand and utilize the services of the guidance program.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School.

Each student met with his/her counselor concerning program decisions for this year and course selections for the 2002-2003 year.

The Guidance Department continued to meet with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. The counselors referred the most serious cases to support personnel, e.g., social workers, school psychologist, student assistant counselor.

The department coordinated the Scholastic Awards Program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Marie Peavy did an excellent job in contacting the scholarship sponsors and organizing the program.

Guidance Programs

PSAT/NSMQT Testing Program
 SAT Testing Program
 Freshman Orientation Program
 Nutley High School College/Career Fair
 ASVAB Testing
 Financial Aid Night
 College Instant Decision Day
 Franklin School Scheduling Program
 Honor Society Induction
 AP Test Administration
 Scholastic Awards Program
 New Student Registration
 College Visit Field Trips
 HSPA, TerraNova Testing

Guidance Field Trip Program
 Princeton Review Summer Program
 Alumni Day
 Freshman Parents' Workshop
 Junior/Senior Parents' Workshop - College Admissions

Professional Conferences/Workshops

The information below will illustrate the professional conferences the counselors participated in during the academic year. The programs were held during the day, evenings and weekends.

College of St. Elizabeth Advisory Council
 New Jersey Counseling Initiative Training
 University of Pennsylvania-School of Nursing Meeting
 Rider University-College Information Session
 Mount St. Vincent-College Information Session
 Stevens Institute of Technology-College Information Session
 Private Schools Association
 Bergen Community College-Financial Aid Seminar
 NJACAC - Annual Meeting
 Albert Ellis Institute-Behavior Therapy Workshop
 ADHD Workshop
 Rugg's Seminar

Counselor Visitations

The following information below illustrates the professional visitations the counselors participated in during the 2002-2003 academic year.

Florida Sunshine Tour
 Berkeley College
 Middlesex College
 Ramapo College
 William Paterson University
 Fordham University
 Stevens Institute of Technology
 2003 New Jersey National College Fair

The following colleges/universities have provided representatives to meet with Nutley High School students:

New Jersey Institute of Technology	Wilkes University
Northeastern University	University of Binghamton
College of St. Elizabeth	University of Delaware
Norwich University	The George Washington University
Ithaca College	Stevens Institute of Technology
University of New Haven	Hofstra University
Lynn University	Florida International University
Berkeley College	Univ. of the Sciences in Philadelphia
University of Hartford	Penn State University
King's College	Roger Williams University
St. Peter's College	Merrimack College
Wagner College	Lehigh University
The College of New Jersey	Drew University

Activities

The counselors were available for two days after school ended in June 2002, and two days before the opening of school in September. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were completed by the Guidance Department during the 2002-2003 academic year.

1. A Freshman Orientation Program was held in August 2002. The class of 2006 was provided with a tour of high school facilities and presentation by upper-classmen. A second Freshman Orientation Program was held in January 2003 for the class of 2007.
2. Junior conferences were held from January 2003 through May 2003 to assist students with their post-high school plans.
3. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 2003-2004 year. Counselors from Franklin School participated in the meetings.
4. Counselors supervised approximately twenty-five testing sessions.
5. The Guidance Department Newsletter published five issues to improve communication between students, parents and the high school. The newsletter related activities and information pertinent to college and career planning,

skills, testing dates, learning disabilities, etc.

6. Nutley High School counselors were active in the Essex County School Counselor Association.

In January, the department hosted an evening program for students and parents relating to the financial aid process. Fairleigh Dickinson University provided the speaker who reviewed the Free Application for Federal Student Aid (FASFA) form.

General Publications

The Guidance Department continues to take a proactive stance with their numerous publications. Student and parent comments have been most favorable about these publications.

Nutley High School Information Booklet
Scholarship Booklet
Summer Programs Booklet
Guidance Newsletter

The Guidance Department's website provides information on all guidance issues.

Career Education

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were used in the career exploration process.

Transcripts

	<u>1999-2000</u>	<u>2000-2001</u>	<u>2001-2002</u>	<u>2002-2003</u>
Transcripts	2,916	3,003	3,097	3,046
Mid-Term Grades	201	211	275	269
Final Grades	201	231	249	265

Closure

Through the efforts of the guidance counselors, the Nutley High School students continue to learn more about their abilities, interests and needs through a variety of guidance services and programs.

In a counseling atmosphere that is student-oriented, students are receiving the guidance necessary for academic, career and personal development. It is hoped that students look upon their counselor as an advocate who represents their interests when involved with professionals, family and community agencies.

By encouraging students to develop their academic, career and personal potential, the counselor seeks to have students become more responsible to themselves, to their school, and ultimately, to society.

MATHEMATICS

May 30, 2003

TO: Mr. Joseph Zarra
FROM: Toby D'Ambola
Subject: Annual Report – Mathematics Department, High School

I. Staff

- A. Departmental statistics indicate that thirteen teachers taught a total of 62 class sections. This included 18 regular subjects in addition to classes in the Basic Skills Improvement Program. As of May 2003, the average class size was 20.5 in the regular classes, which represents a decrease of 1.5 students from last year's average class size of 22, and there was an average of 10 students in the basic skills classes.
- B. In September, Mr. McQuade and Mr. Manfria joined the math staff full time. Mr. McQuade replaced Mr. Tobey who took a math supervisor's position in Summit and Mr. Manfria was an addition to our math staff hired by the board of education as a means of controlling class size. Mr. McQuade taught A.P. Calculus, Plane Geometry and Basic Algebra I while Mr. Manfria taught Plane Geometry, Basic Geometry and Selected Topics. Mr. McQuade and Mr. Manfria are both dedicated teaching professionals that have created positive learning environments in their classrooms. Their willingness to work with their colleagues and the time they spend both before and after school helping and assisting students shows their dedication to their profession and has improved the mathematical environment here at the high school. Mr. Manfria's technological background came in handy when he was asked to make a power point demonstration to the math staff on articulation day in January.
- C. Mr. Suffren after 47 years will be retiring from the teaching profession. He was an inspiration to many of his students as well as his colleagues. He leaves a void in the mathematics department, which will be hard to fill.

II. Testing

- A. The math portion of the High School Proficiency Assessment was administered on March 4th. A preparation program, implemented in early September, was carefully designed to provide practice in solving HSPA type problems and to familiarize students with the actual test format. Teacher prepared materials, publisher workbooks, and a practice test given to us by the state of New Jersey was used to supplement the curriculum. We will not know the results of this assessment until the middle of July.

- B. This year the TerraNova was administered to all ninth and tenth graders from March 4th to March 7th in order to satisfy standardized testing requirements mandated by the state. Results of these tests will be used to identify students who are at risk of failing the eleventh grade HSPA. Students who fall below the MLP for mathematics will be placed in a remediation program. In addition, results will be used to test students out of the Basic Skills improvement program. This year there were six classes of Basic Skills in Mathematics.
- C. On Thursday, May 8th, the advanced placement test was administered to 14 seniors in level AB Calculus. Student results for this exam are normally reported in July. Last year's results, 100% of the 13 students taking the exam past the exam by scoring 3 or higher. Seven achieved a perfect score of 5, 4 students scored a 4 and 2 students scored a 3. The average for all students was 4.385.

III. INSTRUCTION

- A. The computer-resource center continues to function as an important part of the mathematics program. The room was utilized on a regular basis by three Selected Topics classes and one Computer Programming class. In addition, the center was used periodically by geometry and basic skills classes and also by individual students in need of extra help or to complete computer assignments and other projects.
- B. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the grade 11 HSPA, 40 additional TI-34 and 60 TI 83 plus scientific calculators were purchased this year. Calculators were distributed to all ninth, tenth and eleventh grade students to be used in the classroom as a tool for problem solving and also to properly prepare students for the HSPA. Graphing calculators were issued to all students in our Calculus, PreCalculus, Trigonometry, Advanced Mathematics and Accelerated Algebra II classes.

- C. The SAT preparation program continues to serve our students preparing to enter college. Leann Martin conducted eight evening sessions in mathematics during the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 60 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 50 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with key concepts as well as the format of the actual test.

Once again, a mini SAT review course was implemented in our Selected Topics course to prepare students for the SAT. A videocassette program entitled, "The SAT Edge", was used in the classroom in order to enhance lessons, help alleviate test anxiety, and acquaint students with the test format.

Results reported in September for the Scholastic Aptitude Test taken by 239 members of the class of 2002 showed a mean mathematics score of 517 compared to 515 for the class of 1999, 528 for the class of 2000 and 534 for the class of 2001. The state average for this test is 513. Approximately 90 percent of the graduating class took the SAT with 25 percent of the students scoring above 580.

- D. In October 2002, the HSPA was administered to 27 twelfth graders who still needed a passing score on the math section in order to satisfy the graduation requirement. Half of the students were successful on the retest and the rest were subsequently entered into the Student Review Assessment (SRA) process and requirements for graduation were accomplished for all but one student.

IV. FIELD TRIPS

On March 26th Elinor Albourn and Rosemary Vivinetto accompanied the Accelerated Algebra II classes to an annual Mathematics Day sponsored by Montclair State University. In addition to the general session, students attended a number of stimulating lectures on interesting topics in the field of mathematics.

V. MATHEMATICS CONTESTS

The stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Selected Topics course and this year included MR. Manfria's selected topics class. The club meets to discuss investment procedures and other aspects of the stock market. A club highlight is its participation in a stock market game in which teams from throughout the country begin with a theoretical fixed sum of money and, through investments, compete to achieve the highest return.

On Wednesday, December 4th a group of students from the Advanced Math and Calculus classes participated in the AMTNJ math contest held during periods 2 and 3.

The Math Club, sponsored by Elinor Alboum and Rosemary Vivinetto, met monthly to conduct contests and discuss problem-solving strategies. Students participated in six contests during the year sponsored by the New Jersey Math League. The contest involved approximately 55 students from all grade levels competing with other schools throughout the state.

Five teams of students participated in the Essex County Math League Contest held at Caldwell College on May 21st. Nutley placed fourth among the thirteen schools participating. Our Algebra I team placed 2nd, Geometry 6th, Algebra II 2nd, Advanced Math 7th and Calculus 7th.

This year the mathematics department celebrated Pi day on March 14. Posters, which were made in class, were placed in the math hallway and activities relating to pi took place in the math classrooms. This was done under the direction of Mrs. Elinor Alboum.

VI. STUDENT AWARDS, HONORS, AND SCHOLARSHIPS

High honors in mathematics were granted to eleven of our graduating seniors. In addition, 42 seniors were granted honors for achieving above average grades in four years of high school mathematics.

VII. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

The following is a list of seminars and workshops that were attended by members of the math department:

Toby D'Ambola and Raymond Chapman attended a statewide conference on the HSPA on February 3rd.

Toby D'Ambola attended four math supervisors roundtables.

Rosemary Vivinetto attended on March 22nd a workshop on Pre-Calculus held at Rutgers, New Brunswick Campus.

VIII. DEPARTMENTAL GOALS FOR 2003 – 200

- A. Continue expanding the use of computers and scientific and graphic calculators in the classroom. Continue to train teachers in the use of computers as a tool for enhancing lessons and also in the use of the Internet in the mathematics classroom.**
- B. Group students according to grade level in Basic Skills classes so that we may better meet the needs of these students. Also carefully monitor the Pre Algebra curriculum to make sure it meets state-mandated requirements.**
- C. Continue to review the secondary mathematics curriculum with regard to updating course content and textbook materials to more closely align them with the NJ Core Curriculum Content standards and state testing.**
- D. Rewrite the trig/stat. curriculum to include more pre-calculus topics. This will give our students a stronger background in mathematics which will make them better prepared to take calculus either here at the high school or when they enter college. Also there is a need to replace the trigonometry book which has been in use for more than 10 years.**
- E. Continue to incorporate the open-ended question into our regular classroom activities and to include these types of questions on class tests and final exams.**

MUSIC

MEMORANDUM

To: Mr. Joseph Zarra, Principal of Nutley High School

From: John Vitkovsky, J.V. Coordinator of Music

Re: Principal's Report for the 2002 - 2003 School Year

The following are activities of the 2002 - 2003 school year, present concerns, and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. This year enrollment in Concert Band, Choralettes, and Concert Choir remained the same. The Raider Marching Band, Octets and Orchestra were down a bit in size. Jazz Lab, and Fundamentals of Music II were added to the Music Department Schedule.
2. In the Fall, the Raider Band participated in the competitions of the US Scholastic Marching Band Association, as well as all home and away football games. For a third year our Band hosted a very successful Marching Band Competition in October at the Park Oval. The band's season ended with a third place trophy at the U.S.S.B.A. Championship which was held at J. Birney Crum Stadium in Allentown, Pennsylvania. The highlight of the year for the Marching Band, Winter Guard, Orchestra, Octets, Choralettes, and Concert Choir was the trip to Disney World in Orlando, Florida. Our music department was looked upon with high regard by the Disney staff for our high caliber performances and the number of groups that performed.
3. This was a rebuilding year for the Orchestra since twelve seniors were lost last year due to graduation. The Orchestra students worked very hard all year long and their efforts were rewarded with excellent performances at the NHS Spring Instrumental Music Festival and Disney World. Continuing a tradition that began eight years ago, the Orchestra and Band will jointly perform at the NHS Graduation.
4. The Choralettes and Octets had a very productive year, which included the following performances: Nutley Rotary Club, Nutley Old Guard, the Mayor's Tree Lighting Ceremony, the Town Yuletide Concert, Nutley AARP, and Disney World, Orlando, Florida. Larissa Lovejoy was selected (for the second time in a row) to the N.J. All State Chorus, and because of her high placement in the First Soprano section was selected to the All Eastern Chorus which performed at the All Eastern Music Educator's Convention at Providence, Rhode Island.
5. The N.H.S. Jazz Band continues to be one of the finest jazz bands in Northern New Jersey. This group had a very busy and successful schedule performing

at the N.H.S. Open House, the December Yuletide Concert, the April Music Boosters Café Night, and the N.H.S. Spring Instrumental Music Festival. This year's new class, Jazz Lab, offered to the top students of the Jazz Band the basics of small combo performance as well as jazz improvisation soloing. The best combo in the Jazz Band was selected to perform at the National Education Renewal Conference in Parsippany, NJ.

6. The Concert Choir expanded to seventy-five members. Besides performing at the Yuletide Concert, Spring Concert, the Disney Trip, and the N.H.S. Graduation the Concert Choir was also selected to perform at the National Education Renewal Conference with the NJ Commissioner of Education in attendance.

7. Professional Days: Mr. Vitkovsky and Mr. Zellea attended a workshop on notation software sponsored by the Morris and Union County Jointure Commission. In February, Mr. Vitkovsky and Mr. Zellea attended the New Jersey Music Educators Convention/Workshop in New Brunswick. Also, all of the music teachers attended a Sibelius music notation workshop coordinated by Mr. Vitkovsky during the January Articulation Day.

8. Assemblies: The Band, Orchestra, Octets, Concert Choir, and Choralettes presented our annual Yuletide assembly for the school. This Yuletide program was also performed for the town on December 12, 2002. A large group of students from the Choralettes, Octets, Concert Choir, Orchestra, and the Band participated in the Senior Benefit, "Bye, Bye Birdie."

9. Music Boosters Cafe Night: twelve instrumental and five vocal chamber groups, of varying sizes and instrumentation, performed at two seatings. This performance was made possible by the dedication of the students and staff to rehearse many hours for this event both before and after school.

10. Winter Guard: This new group exceeded clearly our expectations. For most of the competition season (January – April) the Winter Guard was ranked in first place. After competing against the best at the state championships, our Winter Guard received a very respectable third place. Ms. Aurilla Emerson and her students are to be commended.

CONCERNS

1. Because of the continuing growth of our music program at Nutley High (Jazz Lab offered for the first time this year) we need to have one room as the home for our vocal music students - separate from Room 100 which should be just the Band and Orchestra room. Also, we need to hire a full-time vocal music teacher for Nutley High.

2. There is a need for additional computers and electric keyboards to be installed in Room 102. Four more computers and six electric keyboards in room 102 would enable our students to use music notation software and music websites that are available on the Internet. Room 102 has been wired (five outlets) for the Internet; these additional computers will enable the Music Department to take full advantage of this capability.

RECOMMENDATIONS

1. Take down the existing wall between rooms 104 and 106 and turn it into a choral music room. (This was the original purpose of these rooms when this addition was built onto our school.) Hire an additional secondary vocal music teacher.
2. Purchase several additional computers and electric keyboards for the music department.

SCIENCE

**Nutley Public Schools
Nutley High School
Science Department Annual Report
June 2003**

1. **Statistics** – 1224 students were enrolled in science classes. The Science Department had twelve full time teachers and a Department Coordinator who taught two Honors Human Physiology Classes. The average class size was 21 students, ranging from a class size of ten in an Honors Biology class to 29 in several Biology classes. It is important that class size be limited to 24 students for safety reasons.

2. **Classes** –

Environmental Earth Science – Teachers: Mr. Tagliareni, Mr. Zintl, Mr. Kindler and Ms. DiFabritis. There were eight sections of Environmental Earth Science, including one inclusion class, meeting five periods per week with an enrollment of 187 students.

Introduction to Physical Science – Teachers: Mr. Zintl and Dr. Ellis. There were six sections of IPS meeting five periods per week with an enrollment of 137 students.

Biology IX Honors – Teachers: Mr. Bania and Ms. Koukoularis. There were four sections of Biology IX Honors meeting six periods per week with an enrollment of 77 students.

Biology – Teachers: Mr. Kindler, Miss Santos, Ms. DiFabritis. There were eleven sections of Biology, including one inclusion class, meeting five periods per week with an enrollment of 249 students.

Microbiology – Teacher: Mrs. Kasner. There were five sections of Microbiology, including one inclusion class, meeting five periods per week with an enrollment of 109 students.

Chemistry Honors – Teacher: Miss Naturale. There were four sections of Chemistry Honors meeting six periods per week with an enrollment of 71 students.

Chemistry – Teachers: Mr. Sautter, Mr. Starrick, Mr. Tagliareni and Dr. Ellis. There were eight sections of Chemistry meeting six periods per week with an enrollment of 178 students.

Physics – Teacher: Dr. Ellis. There was one section of Physics meeting six periods per week with an enrollment of 18 students.

Physics Honors – Teacher: Mr. Sautter. There was one section of Physics Honors meeting six periods per week with an enrollment of 15 students.

Human Physiology – Teacher: Mr. Bania. There were two sections of Human Physiology meeting five periods per week with an enrollment of 46 students.

Human Physiology Honors – Teacher: Mr. Jinks. There were two sections of Human Physiology Honors meeting five periods per week with an enrollment of 33 students.

Advanced Placement Biology – Teacher: Ms. Koukoularis. There were three sections of AP Biology meeting six periods per week with an enrollment of 43 students.

Advanced Placement Chemistry – Teacher: Mr. Starrick. There was one section of AP Chemistry meeting six periods per week with an enrollment of 19 students.

Advanced Placement Physics – There were two sections of AP Physics meeting six periods per week with an enrollment of 42 students.

3. **Advanced Placement Testing** – The following numbers of students took the 2003 AP Tests:

Advanced Placement Biology – 33
Advanced Placement Chemistry – 1
Advanced Placement Physics – 0

4. Science Awards

Bausch & Lomb – Aigerim Djamanakova
 Nominated junior – Mamoonah Khokhar
 Bloomfield Health Careers Foundation Scholarship – Joseph DiVincenzo
 Dominick DiCoccio Memorial – Melanie Baraquio
 Montclair Society of Engineers Scholarship – Haris Ahmed
 Nutley Elks 1290 Ladies Auxiliary Proficiency in Science –
 Brian DaSilva
 Rensselaer Medal and Scholarship – Aigerim Djamanakova
 Unico Alfred A. and Anna Biondi Memorial Scholarships – Melanie
 Baraquio and Aigerim Djamanakova

5. Professional Days

New Jersey Science Teachers Convention – Ms. Naturale and Mr. Bania
 Rutgers and NJIT Engineering Career Days – Mr. Sautter
 College of St. Elizabeth Women in Science Day – Ms. Koukoularis
 NJ Audubon Environmental Seminar – Mr. Tagliareni and Mr. Kindler

6. Curriculum Development

The NHS Science Curriculum Committee met in the fall to revise the NHS Science Curriculum to ensure alignment with the NJ Core Curriculum Standards. It was also necessary to adjust the curriculum to ensure that all students could fulfill the new state graduation requirement of three years of science. All incoming ninth grade students will be enrolled in biology. Three new courses were added to the curriculum: Earth and Space Science, Physical Science, and Advanced Placement Environmental Science. The new curriculum also enables more flexibility in scheduling. The Nutley school system was fortunate to be able to tap the extensive experience and ability of science educators on staff.

7. UMDNJ Partnership

This year 25 students were enrolled in the Heath Dynamics and Human Physiology courses and sat for the qualifying exams at UMDNJ. Two students earned eleven college credits through UMDNJ. Additionally, five students earned seven credits and two students earned three college credits. In total, nine of the twenty-five students received some college credits through the program, even though the standards were raised this year. It is suggested that the program be continued and expanded for the future.

8. Project Acceleration

Six students received college credits through Seton Hall University's Project Acceleration program.

9. Field Trips

Great Adventure Physics Day – Mr. Sautter and Dr. Ellis
Rutgers and NJIT Engineering Days – Mr. Sautter
College of St. Elizabeth Women in Science Day – Ms. Koukoularis

10. Activities

Lacrosse coach – Mr. Bania
C.A.T. Program – Ms. Koukoularis
Freshman Class Advisor – Ms. Santos

11. Industry/ Community Cooperation

Hoffman LaRoche donated lab equipment and glassware and the Nutley Business Association gave a grant for a digital camera.

12. Articulation Day

The combined High School and Franklin School faculties reviewed the new science curriculum presented by the NHS Science Curriculum Committee.

13. Textbook Implementation

Modern Biology (2002 edition) was phased into the College Biology classes and Environmental Science: Earth as a Living Planet (4th edition 2003) by Botkin and Keller was adopted as the textbook for the new Advanced Placement Environmental Science Course.

14. Scheduling

An additional teaching position was added for the 2003-2004 school year and an additional room was acquired for science classes. Scheduling was difficult with fourteen teachers and only ten rooms. Additional lab sections were necessary due to increased enrollment and the adoption of a new Advanced Placement course.

15. New Staff

Four new teachers and a Department Coordinator were hired for the 2003-2004 school year due to retirements and increased enrollment.

SOCIAL STUDIES

Nutley High School**To:** Mr. Joseph Zarra, Principal**Date:** June 20, 2003**From:** Mr. Robert O'Dell
Social Studies Coordinator**Subject:** Principal's Report for 2002 - 2003 Academic Year

The Social Studies Department continues to offer a rich and varied curriculum that addresses a broad range of social studies concerns and requirements. This is accomplished through a curriculum of thirteen different courses, which includes four honors courses and three advanced placement courses. Ten teachers and the coordinator cover forty-nine sections, as well as one section of the interdisciplinary Humanities course. Total enrollment for all courses is currently 1321 students, including a substantial number of students who are taking two or three courses within the department.

During the course of the academic year, the faculty continued to implement the recently revised curriculum in order to ensure compliance with the recently issued New Jersey Core Curriculum Standards. The teachers continued to incorporate both PowerPoint and Internet - based materials into instructional strategies, and utilized the recently acquired smartboard and LCD projector to infuse these presentations as part of the instructional strategies. In addition, the department has shared resources between faculty members via a new mapped drive on the district network. Current goals are to complete an upgrade of the department's website, providing more resources for both students and teachers.

I. Curriculum

- A. The curriculum is well - designed to meet the current needs of the students, and is continually examined in light of the state standards.
- B. The faculty is continuously working to enhance and update the curriculum and instructional strategies, and to locate and develop new materials for the various courses. To this end, a new course, *Archaeology of the Ancient World*, was granted Board approval and a curriculum was developed.
- C. The faculty has continued to provide extra emphasis on geography instruction, and to explore strategies that will enhance student retention of geographic learning. The completed school level objective focused upon economic and social geography proficiency among freshmen.
- D. The department continues to be in compliance with the state mandate regarding Holocaust / Genocide education. Pursuant to this mandate, and in compliance with district objectives, instruction concerning the Holocaust was infused into appropriate units of the curriculum, and a faculty generated test concerning this epoch was administered to United States History II classes. Roundtable discussions at a state

sponsored conference at The College of St. Elizabeth established that Nutley High School was the only school in attendance with a working assessment of student proficiency concerning tolerance and the Holocaust.

- E. In light of the emphasis placed by the Department of Education on teaching tolerance, Nutley continues to utilize the *Prejudice Reduction Education Program (PREP)*. Instruction concerning discrimination and prejudice was infused into appropriate units of the United States History II curriculum, and a faculty generated test was administered to the students in many of these classes.
- F. A departmental initiative to infuse more reading into the social studies curriculum, and to enhance reading skills and raise verbal SAT scores, was continued during the 2002 – 2003 academic year. Robert Goldston's *The Great Depression* was re-established as part of the curriculum. Members of the faculty evaluated current texts, and continued the search for other suitable works during monthly department meetings. Three new supplemental texts were suggested, focusing upon the Civil Rights Movement and Cold War foreign policy.

II. Staff Development Activities

A. The Social Studies faculty took part in the following workshops and seminars:

- 1. Affirmative Action In-service training
- 2. A two-day conference on Language, Culture, and Public Schools, sponsored by the Network for Educational Renewal, Montclair State University
- 3. New Jersey Council for the Social Studies / New Jersey Geographic Alliance Annual Convention
- 4. Three HSPT II Workshops
- 5. A conference at St. Elizabeth College on the updated Holocaust Mandate and curriculum
- 6. A workshop on the Amistad Legislation
- 7. Intervention and Referral Services Training Workshops
- 8. NJASSP Student Activities Conference
- 9. Two faculty members participated in a three day workshop and tour, sponsored by Kean University, about the Battleship USS New Jersey
- 10. A workshop concerning immigration and New Jersey public schools..

B. Faculty members completed graduate courses in the following areas:

Archaeology and Ancient History at City University of New York
Administration and Supervision at New Jersey City University

III. Enrichment

A. The following activities were conducted by the Social Studies faculty:

1. Completion of a school level objective project focused upon the economic and social geography of the Middle East.
2. Research on three decades of Nutley history for the Centennial Celebration Committee
3. Debates regarding the bombing of Hiroshima, affirmative action, federal funding of education, and the social movements of the 1960's
4. Debates concerning the nature of the American Revolution, slavery, the inevitability of the Civil War", and Reconstruction
5. "Create a Civilization"
6. Mock trials
7. Reenactments and role playing
8. Forbear Project
9. Political Personality Profiles and Voting Analyses
10. Guest Speakers
 - a) Carl Ohlson, Vietnam veteran
 - b) Civil War reenactor
 - c) Social workers, Nutley Family Services
11. Creation of travel brochures and virtual tours of the countries
12. Mock Elections
13. Neighborhood Analysis (Sociology)
14. Creation of Early Childhood Learning Centers (Sociology)
15. Use of library and classroom computers
16. Political cartoon projects
17. Poster projects
18. Black History Month projects
19. Women's History Month projects
20. The posting of appropriate bulletin boards in the Annex hallway
21. Re-enactment of the Convention of 1860
22. Field Trips
 - a) Veterans' Home
 - b) Jewish Museum
23. Humanities - five field trips scheduled, three cancelled by alert
24. New Jersey Association of Student Councils Convention
25. Community Service: C.L.A.W. Club beautification of Board of Education properties

IV. Textbook Management

- A. Textbook age, condition, and inventory are continually monitored.
- B. The department would like to replace the current European History textbook with a book that provides greater coverage of the Greco-Roman and medieval eras. This was delayed due to budgetary concerns.

V. Social Studies Awards

Awards to graduating seniors:

- 1. Daughters of the American Revolution Medal in History,
Yantacaw Chapter – Emily Griesbach
- 3. League of Women Voters of Nutley – Jonathan Orr
- 4. Nutley Post # 70, American Legion Auxiliary – Anthony Restaino, Larissa Lovejoy
- 5. The Carmen A. Orechio Civic Association Award – Thomas Evans

VI. Items New to the Social Studies Department for 2002 - 2003

- A. A new elective course, *Archaeology of the Ancient World*, was approved by the Board of Education and the Superintendent, and the curriculum developed by the faculty.
- B. The department continued to develop a cooperative relationship with the Nutley League of Women Voters to promote civic awareness and responsibility. The department encouraged student participation in the League's celebration of Women's History Month.
- C. A student was elected to the Student Advisory Board sponsored by Congressman Pascrell.
- D. A search was conducted for two new faculty members, one to replace Mr. McGinley, who retired at the end of the year, and another to address the rising enrollment.
- E. A student teacher from William Paterson University was mentored this year, and hired as a full time teacher for the 2003-2004 academic year.
- F. Multi-media presentations, utilizing both Microsoft's *PowerPoint* and Apple's *AppleWorks* were integrated into the instructional strategies practiced by the faculty. In addition, the additional smartboard, LCD projector, and shared drive facilitated the infusion of technology into social studies instruction.
- G. The continuation of faculty committees to enhance reading in the social studies. *Bury My Heart at Wounded Knee* was added to the readings for United States History Honors this year.

VII. Department Concerns and Recommendations

- A. The number of supplemental readings available for the reading initiative should continue to be increased. The department is grateful for the ongoing support of the administration in this endeavor.
- B. The department would like to continue the ongoing investigation of new strategies for teaching geography, in order to enhance student understanding and retention of key geographic concepts and content.
- C. The World Cultures and World Cultures Honors curricula are soon due for review and revision. The department would like to explore the options that meet the New Jersey Department of Education mandate.
- D. In order to enhance the effective use of computer applications and resources, the department would like to investigate the procurement, through grant or purchase, of laptop computers and additional smartboards and LCD projectors.

MEDIA DEPARTMENT

2002-2003 Media Activities and Projects

1. The Media Department has serviced various school and community groups regarding distribution and distribution of audio-visual hardware and software.
2. The media student assistants videotaped student teachers for various departments
3. Additions of all pertinent videos in all subject areas are continually added to our video library.
4. The Media Club attended a lecture with Valdosta State professor Scott Alboum. The professor spoke to the students on the broadcast communication field.
5. The Media staff has assisted the Nutley Adult School on a bi-weekly basis and the CAT program weekly. Assistance was provided to outside organizations with audio-visual hardware and problem solving information. Some of these organizations were New Jersey City University, Nutley Police Department and the Nutley Red Cross.
6. The Media Department assists with the audio for the Junior Olympics and the High School graduation program.
7. The Media Department tapes and broadcasts Board of Education meetings on Cablevision.
8. The Media Department serves as the liaison between Nutley Public Schools, New Jersey Public Television and Cablevision (our cable television provider).
9. Overnight taping of an education program requested by the High School staff is recorded by the Media Department.
10. Our audio-visual student assistants videotaped Nutley High School and community segments for the Referendum production in April.
11. The elimination of all out dated audio-visual hardware and software is an ongoing process.
12. The Media Department routinely services the following:

Duplication of pertinent educational videos for the district	
AV requests	AV budgets
AV maintenance	Media room
AV inventories	Media helpers

I. Film and Video 2002-2003

Film and videos used from outside sources were:	51
Postage money for film and video returns (UPS):	\$428.04
Rental fees for AV software:	588.93
TOTAL	\$1,016.97

II. Audio Visual Hardware Requests

Daily requests	490
Long term requests	68
TOTAL	558

III. Additional Media Requests

Fall and Spring CAT Programs	20 Sessions
Fall and Spring Adult School	40 Sessions

Independent and community organization requests are filled as needed throughout the year as are district wide needs.

IV. Media Room Use

Study – Research – Preview
 Maintenance of Hardware and Software
 AV Production Site
 Inventory Storage and Housing
 Office of Operation for Media Department

V. Expected Postal and Rental Expenses for 2003-2004 School Year

Postage	\$ 400.00
Rentals	600.00
Software Purchases	2,500.00
Hardware Purchases	<u>6,570.00</u>
TOTALS	\$10,070.00

Missing Software 2002-2003**SCIENCE**

- Video - 581 Plant Classification
- 576 Odyssey of Life: the unknown world
- 576 Biology

Missing Hardware 2002-2003

None

Summer Loans

None

COOPERATIVE INDUSTRIAL EDUCATION

NUTLEY HIGH SCHOOL

300 Franklin Avenue
Nutley, NJ 07110

William Farkas
CIE Coordinator

Tel: (973) 661-8844
Fax: (973) 661-3664

TO: Mr. Joseph Zarra

FROM: Mr. Bill Farkas

SUBJECT: End of Year Report for the CIE Program and Job Placement Service

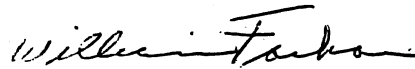
DATE: June 30, 2003

FACT SHEET

1. CIE Regular Program. Mailing Work Directory attached.
2. Began with 22 students and finished with 15 students.
3. The 15 Students break down as follows:
 - Four (4) will perform the same work they were trained for on the CIE program either on a full time or part time basis.
 - Six (6) will go to vocational school, two years or less.
 - Three (3) will go to the county college.
 - Two (2) will go to the state university.
4. Total earnings of these students during the 2002-2003 school year amounted to \$75,794.00.
5. Several of our CIE students participated in a scholarship program offered by the New Jersey State Coordinators Association.
 - Two Nutley students won scholarships. Daniela Cifelli received a \$7,000.00 scholarship to Cittone Institute. Laura Wood received a \$3,000.00 scholarship to the Hohokus School of Medical Technology.
6. We had ten (10) students participate in the Ironworkers Apprenticeship Program. Three students, Helder Goncalves, Anthony Picillo and Joshua Ponczek passed and can start the apprenticeship program in September.

7. For the past couple of years I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. This office has placed many students, and many others are aware of job possibilities offered through me.
8. I had over 40 speakers from various vocational schools speak during my 2nd and 3rd period classes about the opportunities provided at their schools. (List attached)
9. Finally, the Career Club I started five years ago took eight field trips to various businesses and medical and technical institutes to give students ideas of what other options are available if any decide not to go to a two or four year college.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "William Farkas".

William Farkas
CIE Coordinator

WF/md
Attachments

**C.I.E.
MAILING WORK DIRECTORY
2002-2003**

BARBARA BRETON

Anthony Califano, M.D.
359 Centre Street
Nutley, NJ 07110
973-667-3332
Attn: Sue

ROBERT COOK

Mercury Communication Inc.
735 Bloomfield Avenue
Bloomfield, NJ 07003
973-259-3300
Attn: Beverly

NICHOLAS BRYLINSKY

Montclair Power Equipment
15 Alvin Place
Montclair, NJ 07043
Attn: Glen

JUSTINE DE MASI

Café Tortufo
1049 Broad Street
Bloomfield, NJ 07003
973-893-0655
Attn: Nora

DANIELA CIFELLI

Insurance World, Inc.
492 Franklin Avenue
Nutley, NJ 07110
973-667-2600
Attn: Carmela

MICHAEL GENTILE

Elite Auto Body
92 East Centre Street
Nutley, NJ 07110
973-667-0541
Attn: Paul

BETHANY CIRIGLIANO

Trematore Plumbing
5 Daniel Road
Fairfield, NJ 07004
973-227-8330
Attn: Roy

JESSICA JULIANO

Nicholas Pellecoro, DPM
544 Franklin Avenue
Nutley, NJ 07110
973-667-1066
Attn: Nick

ROBERT CLARK

RCA Insurance Group
1333 Broad Street
Clifton, NJ 07013
973-472-8600
Attn: Kellie

JESSICA LA PORTE

Bergen Industrial Supply Co.
30 Stefanic Avenue
Elmwood Park, NJ 07407
201-796-2600
Attn: Jimmy

RICHARD LEWIS

T-Mont Plumbing
208 Harrison Street
Nutley, NJ 07110
973-284-1173
Attn: Anthony

ANTHONY PICILLO

Stop & Shop
160 Kingsland Street
Clifton, NJ 07804
973-779-6697
Attn: Nancy

VANESSA LIGGERI

James D. Franklin, M.D.
175 Franklin Avenue
Nutley, NJ 07110
973-667-8535
Attn: Rosanne

JOSHUA PONCZEK

Richard's The Florist
464 Franklin Avenue
Nutley, NJ 07110
973-667-0011
Attn: Tony

ANTHONY MANFREDONIA

Tuxedos by Cozy
695 Passaic Avenue
Clifton, NJ 07014
973-661-9781
Attn: Roland

DONALD SKELTON

J&N Service Center
29 Franklin Avenue
Nutley, NJ 07110
973-235-9832
Attn: Tom

MICHAEL McMORROW

Café Tortufo
501 Bloomfield Avenue
Montclair, NJ 07042
973-893-0655
Attn: Fern

MATTHEW SMITH

Allied Building Products
15 East Union Avenue
East Rutherford, NJ 07073
201-507-3760
Attn: Brian

JASON MIEZEIEWSKI

Honey Bubbles, Corp.
226 South Orange Avenue
South Orange, NJ
973-763-7605
Attn: Don

JOHN VACCA

Commerce Bank
571 New York Avenue
Lyndhurst, NJ 07071
201-939-3823
Attn: Colleen

ANGELICA VOLPE

Tuxedos by Cozy
695 Passaic Avenue
Clifton, NJ 07014
973-661-9781
Attn: Roland

JASON MIEZEIEWSKI

EVCO Corporation
210 River Road
Clifton, NJ 07014
973-916-1100
Attn: Mark

LAURA WOOD

Nutley Pediatric Association
242 Washington Avenue
Nutley, NJ 07110
973-667-6676
Attn: Dotty

JOSHUA PONCZEK

Trematore Plumbing
5 Daniel Road
Fairfield, NJ 07004
973-227-8330
Attn: Brian

DANIELA CIFELLI

Dr. Philip Toaldo, D.D.S.
422 Franklin Avenue
Nutley, NJ 07110
973-235-9440
Attn: Leesol

6/19/03

NUTLEY HIGH SCHOOL

300 FRANKLIN AVENUE

NUTLEY, NJ 07110

William L. Farkas
Career Industrial Education Coordinator

Tel: (973) 661-8844

Fax: (973) 661-3664

SCHOOL TO CAREER

2002/2003 VOCATIONAL SCHOOL SPEAKERS AND FIELD TRIPS

DATE	NAME
2002	
September 23	Ironworker Training Program - Springfield, NJ
September 26	DeVry Institute
September 30	High Tech Institute
October 7	Ironworker Training Program
October 16	Lincoln Tech - Union, NJ
October 18	U.S. Army
October 21	Cittone Institute - Paramus, NJ
October 22 – 23	Occupation & Safety Program
October 24	Ironworker Training Program
October 25	Rets Institute
November 5	Hohokus School of Business – Medical Assistance
November 12	Dover Business College - Paramus, NJ
November 13	Capri Institute - Clifton, NJ – Field Trip
November 15	Ironworker ACT Testing
November 18	Lincoln Tech - Mahwah, NJ

November 20	Pennsylvania School of Culinary Arts
November 22	Berdan Institute - Totowa, NJ
November 25	Meadowlands – Field Trip
November 26	Ironworker Training Program
December 3	Engine City
December 5	U.S. Navy
December 10	Metropolitan Technical Institute
December 11	ASVAD Test – Nutley H.S.
December 12	Cittone Institute - Union, NJ
December 17	Jersey Gardens Skill Center – Field Trip
December 18	Division of Wages & Hour Compliance
2003	
January 3	Berkeley College
January 8	Lincoln Tech - Mahwah, NJ
January 10	Gibbs College
January 14	Teterboro School of Technology
January 16	Chubb Institute
January 17	Lincoln Tech - Mahwah, NJ – Field Trip
January 21, 23, 28, 30	OSHA Safety Course
January, 29	Rets Institute and Berdan Institute – Field Trip
February 5	Metro – Auto Electronics
February 4, 6, 11, 13, 25, 27	OSHA Safety Course

February 12	Roman Academy
February 26	Ironworker Training Program
March 10	Ironworker Training Program
March 11-13 and 18-20	OSHA Safety Course
March 27	European Academy of Cosmetology
April 4	Commerce Bank
April 14	Key Skills
April 17	DeVry Institute
April 28	Youth Detention Center – Field Trip
April 29	Lincoln Tech - Union, NJ
May 6	U.S. Army
May 7	Ironworkers Training Program
May 9	Newark Jail – Field Trip
May 13	U.S. Navy
May 14	Jersey City Skill Center – Field Trip
May 16	American Business Academy
May 20	Chubb Institute
May 23	Rets Institute
May 29	U.S. Air Force
June 3	U.S. Marines
June 10	Coast Guard

ATHLETICS

NUTLEY HIGH SCHOOL

ANGELO FRANNICOLA
Director

300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

AREA CODE 973
661-8849
661-8850
FAX 661-2834

ATHLETICS

June 25, 2003

TO: Mr. J. Zarra
FROM: A. Frannicola
RE: Annual Report - Athletics 2002-2003

I am pleased to report that the 2002-2003 school year at Nutley High School was very successful. This year 590 athletes competed on 22 varsity and 18 sub-varsity teams. There were over 500 Northern New Jersey Interscholastic and independent games or meets as well as Essex County, and New Jersey Interscholastic Athletic Association Sectional and State Championship games.

These student athletes participated in our athletic program under Mr. Angelo Frannicola, Athletic Director, 64 Coaches, 1 Athletic Trainer and 1 Equipment Manager. These student athletes and their coaches shared in this important educational experience as they represented our school and community in a positive manner. We continue to have seasonal sportsmanship meetings in our program in an effort to improve in this area.

Numerous athletes were selected to All League, All County, and All State Teams. Several of our senior athletes were honored by the Essex County Athletic Directors Association, the Men of Essex, and the NJSIAA as Scholar-Athletes.

In the fall, our football team defeated Belleville High School for the fifth year in a row in the traditional Thanksgiving game. Our girls' soccer team participated in the Essex County Tournament and the State Tournament.

During the winter season, our girls' basketball team participated in the Essex County Tournament. The wrestling team participated in the County and State Tournaments. The bowling team also participated in the Essex County Tournament.

Finally, during the spring season, our baseball team finished 2nd in the Greater Newark Tournament. The lacrosse team competed in the State Tournament. The track team and softball teams qualified for the County and State Tournaments. Members of the track team participated in the Meet of Champions.

AF:sp

Attachments - End of Season Reports for Fall, Winter & Spring

STUDENT ASSISTANCE COUNSELOR

ANNUAL REPORT

2002 - 2003

To: Miss Barbara Hirsch, Director of Special Services
 From: **Lisa Cassilli**, Student Assistance Coordinator
 Date: June 2004
 Re: **High School SAC Annual Report**

This annual report provides a summary of responsibilities and services provided by the high school SAC for the 2003-2004 school year. The most significant function of the high school SAC is to provide *consistent and enduring support services* to students in need of assistance. The SAC offers a **broad-brush approach** in that counseling is provided to students for a **myriad of issues** including, but not limited to, substance abuse. Many students have concurrent issues that complicate effectively addressing the issue; thus requiring extended time to be dedicated to that particular student.

For example, one student in particular that received assistance this year was experiencing attention deficit hyperactivity disorder (ADHD) with obsessive-compulsive disorder (OCD). He developed a substance abuse problem to compensate for his frustration and anxiety. In addition, his mother, who is his primary support person, was diagnosed with breast cancer. Working with this student was a challenging but rewarding experience that required daily contact and diligent case management.

Case management of a particular student includes frequent contact with the student, parent, treatment provider(s), teachers and administrators to monitor behaviors, grades, and emotional level of functioning. Detailed documentation of all contacts must be maintained due to the sensitive nature of each case. The SAC also serves as a liaison to the administration and will be involved in discipline and parent contact for students with behavioral problems.

I. **STUDENT INTERVENTIONS**

Over three hundred students have been referred by guidance counselors, the attendance office, health teachers, school nurses, coaches, child study team members, parents, I & RS team, Juvenile Conference Committee, and other students. All of these students receive an informal assessment, recommendations, and follow-up. Students are monitored by the SAC on a continual basis for support services. Reasons for referral include **substance abuse, parental substance abuse, learning disabilities, divorce, behavioral problems, ADHD, grief/loss, eating disorders, mental health issues, and family conflict**. Up to 90% of referrals are recommended for some type of outside counseling to address their needs in a therapeutic environment. It should be noted that SAC services should never be used as a substitute for therapy. Students may be referred for individual, family, group or residential treatment. Students are consistently referred to self-help groups such as Al-Anon, Alateen or Narcotics Anonymous. All of the students seen by the SAC are offered educational materials, appropriate numbers to call for assistance, and ongoing support.

II.

PROGRAMS

The high school SAC continues to work hand-in-hand with the middle school SAC and elementary SAC to provide exceptional prevention and intervention programs as well as parent and staff training programs. The Substance Abuse Policy, developed by the SACs throughout the 2001-2002 school year, is utilized as an example for other districts throughout the state. In addition, cases are discussed regularly to provide supervision and a smooth transition for students entering the high school. A mentoring program is employed when the middle school SAC determines a student may need guidance from an older peer. The SACs at each level sit on a multitude of community and statewide committees, representing the Nutley School District in a positive manner.

- **New Hope/Renaissance House Recovering Speakers Bureau**
- **Violence Awareness Week Activities** included a fundraiser and a Hallway of Peace with “Let’s Take Steps to Stop the Violence”. SACs presented their programs and activities to the Board of Education. Violence Prevention Guides developed by the Student Assistance Program were distributed to students and teachers.
- **NCADD speaker in 9th and 10th grade health classes on drugs/alcohol, specifically ecstasy/club drugs.**
- **Alcohol Awareness Month** slogan contest and activities
- **Crash Course in Reality Drunk Driving Program annually**
- **National Smokeout Day “Buddy Program”** to quit smoking with the help of a friend.
- **The Improbable Players** Presentations address the disease of addiction, family dynamics, and enabling.
- **PEACEBRIDGE** program raises awareness about nonviolence, diversity and cooperation by providing inspirational quotes in the school on a monthly basis.
- **DR. MICHAEL FOWLIN’s** presentation, “**You don’t know me until you know me**” focused on treating others with respect and not judging others based on how they look.
- **“DIRT” ASSEMBLY** addressed drug/alcohol use through the dynamic presentation by John Morello.
- **Kick Butts Day** – worked cooperatively with middle school SAC to run a power point presentation for 7th and 8th graders on the dangers of smoking
- **Staff Inservice and Trainings** offered at faculty meetings, department meetings, and after-school.

III. "NOT MY KID"

Due to several incidents that occurred in our community this year and the increasing population of students involved in substances, a district-wide program was established by the high school and middle school SAC. This program, aptly named "Not My Kid", attracted over 500 parents and was well received by all in attendance.

The program consisted of several components including a guest speaker, Joan MacMullen, who lost her son to a heroin overdose nine years ago. At the time of her son's death she was a Nutley parent, which gave her credibility and community acceptance. Ms. MacMullen told her story, not from a place of gaining sympathy, but to educate and warn parents that it can happen to anyone. She emphatically stated that it is not a "Nutley story" but it could be any town and that it is not just "about Heroin" but about any drug. She received a standing ovation among nods of recognition as parents realized how close they are to being in her shoes. She provided a perfect springboard for discussion.

Parents were educated on the signs/symptoms of substance abuse and what to do about it. They were encouraged to utilize both the school SACs and the police to gain support and receive confidential assistance. The policy was handed out and described *in detail* by the high school SAC. Important terms were explained such as confidentiality, civil immunity, and medical leave for positive substance screens. Many different educational handouts were provided which were posted on the Nutley High School website immediately following the program. Parents were encouraged to reproduce the handouts and share with other parents.

Probably the most significant component of the program was a panel discussion. The panel consisted of the Superintendent, Assistant Superintendent, the Chief of Police, the President of the Board of Education, the High School Principal, and two parents. The discussion was moderated by the high school SAC. Parents were afforded the opportunity to ask questions and provide feedback in an open forum. This dynamic discussion was taped and played on the Nutley TV station for several weeks. A parent network was established by the high school SAC as a result of this program. Parents currently experiencing problems with their child can call a confidential number and speak with a parent who has experienced similar problems. This support network was advertised by the Nutley Sun and is utilized as a resource for parents in the community.

IV. “STUDY BUDDIES”

The high school SAC ran an elementary based peer-mentoring program at Radcliffe School and Yantacaw School every Tuesday after school. Over 35 high school students were trained in mentoring and supervised on a regular basis. Parents and/or teachers selected elementary students because they needed help with social skills or academics. Elementary students felt a sense of importance for being selected and looked to their buddy for guidance regularly. High school students gained a sense of achievement and responsibility for mentoring a younger student. Teachers and parents reported being very satisfied with the program results.

V. GRADUATE COURSES/CONFERENCES/TRAININGS

The SAC completed two graduate courses and attended many professional conferences including the following:

- Curriculum Development and Evaluation Theory
- School Supervision and Organizational Theory – **completed requirements for Supervision Certificate**
- Association for Student Assistance Professionals (ASAP): two-day conference on substance abuse
- Over-Indulged Children: Dealing with At-Risk Youth and Their Enabling Parents
- Eating Disorders in Our Youth
- Juvenile Conference Committee Training

VI. MEETINGS

The SAC consistently attends meetings to coordinate services with the following groups:

- A. Child Study Team – member
- B. Intervention and Referral Services - member
- C. Municipal Alliance Committee - member
- D. Juvenile Conference Committee – volunteer member
- E. Association for Student Assistance Professionals (ASAP) – organizational member
- F. National Student Assistance Association - member
- G. Carmen Orechio’s “Drug Council Summit – Executive Member
- H. Governor’s Council on Alcoholism and Drug Abuse – SAC representative

VII. OTHER SERVICES PROVIDED

- A. **NUTLEY HEALTH FAIR** – SACs organized a presentation and informational resources for community members that attended the Fair. Several referrals for assistance resulted from this event.
- B. **INTERVENTION AND REFERRAL SERVICES (I & RS):** a minimum of one period each day is dedicated to this team as well as providing case management for students in need.
***This team received, processed and monitored more than 100 students this year alone.** More members are necessary to continue to provide quality services to regular education services to students in need of assistance.
- C. **POLICY:** continual revision and updates to the substance abuse policy and procedures. Served on **Substance Abuse Ad-Hoc Committee of the Board of Education** for two years. Each year the policy is condensed and distributed to every student and teacher in Nutley High School.
- D. **FACULTY IN-SERVICE:** provides research-based presenters for Articulation Day, I & RS, and faculty training on substance abuse.
- E. **REFERRAL LIST:** annual revisions are made to the Referral List, which is provided to guidance counselors, nurses, administrators, and parents. This requires research and site visits. Several site visits occurred this year including:
 - Alternatives Counseling, Livingston
 - New Life Recovery, Totowa
 - Mountainside Hospital, Montclair
 - Montclair Counseling Center, Montclair
 - High Focus Centers, Paramus
 - Touchstone Hall, Rockleigh
 - Adapt Program, Hackensack
- F. **SAFE AND DRUG FREE SCHOOLS REPORT:** annually completes Title IV requirements for the Improving America's Schools Act (IASA) to maintain federal funding.
- G. **BROCHURE** – SACs organized and assembled the first Student Assistance brochure for the district.

Joseph Cappello, SAC

June 2003

SAC Summary 2002-2003 School Year

As the Student Assistance Coordinator of the Nutley Public Schools, my primary responsibility was to provide support services to students of Franklin Middle School. 213 students were provided services throughout the course of the 2002-2003 school year. Case management duties have included follow-up sessions with students, parent conferences, phone contact with parents and service providers, and contact with teachers to monitor grades, behavior and mood. Referrals were accepted from students, administrators, teachers, the Child Study Team, parents, self, the Juvenile Conference Committee and the Nutley Police Department.

The following list includes duties and activities throughout the 2002-2003 school year:

- Assisted administrators in implementing Nutley School District's Drug and Alcohol Policy.
 - Four FMS students were subjected to the requirements of the district's drug and alcohol policy following suspicion of being under the influence.
- Member of Nutley School District's Child Study Team.
- Served as a member of the Nutley School District's Threat Assessment Team to investigate all threats.
- Member of FMS' Intervention and Referral Service Team.
- Conducted conflict resolution meetings and monitored progress through follow-up sessions.
- Presented an orientation to 7th and 8th graders on SAC's responsibilities.
- Assisted the Nutley School District enforce the substance abuse policy.
 - Pamphlets outlining the district's policy were distributed to seventh and eighth grade students during their lunch study periods on January 17, 2003. Students absent on January 17th received their pamphlets in person throughout the week of January 21, 2003.
- Club advisor for S.T.A.N.D. (Students Taking a New Direction). Members of S.T.A.N.D. meet weekly to coordinate school and community activities focused on drug and alcohol prevention, and cultural awareness.
 - Members assisted in distributing flags at the Nutley Township's Candlelight Ceremony commemorating victims of September 11th.
 - Members assisted in coordinating *National Red Ribbon Week* activities by:
 - 1) decorating Franklin School with red ribbons and a banner.

- 2) promoting and participating in the *Three Days of Themes*.
- 3) creating a cemetery, *The Road to Drug Addiction*, illustrating famous people who suffered a drug-related death.
- Members of S.T.A.N.D. held a cultural dinner with their parents on March 12, 2003. Students prepared appetizers, entrees and desserts of their culture. Through this event, members strengthened their appreciation for their own culture, as well as, gained an understanding of other cultures.
- Implemented REBEL2 curriculum into weekly STAND meetings. REBEL2 is New Jersey's statewide youth-led tobacco prevention program for middle school students. Sponsored by the New Jersey Department of Health and Senior Services, the program is implemented by the Princeton Center for Leadership Training.
 - Members developed an anti-tobacco exhibit for the November 21, 2002 Great American Smokeout. They also distributed anti-tobacco literature during students' lunch study.
 - Members facilitated anti-tobacco discussion sessions with fifth and sixth grade students of Lincoln School following the educational play *Hot Air*. Topics discussed were: *Lies and Manipulation of Big Tobacco Companies, Honesty and Dishonesty, Choices and their Consequences, Effects of Peer Pressure, and Addiction, Sports and Your Health*.
 - Attended the March 28, 2003 REBEL2 Statewide Summit at the Hyatt Regency New Brunswick with ten members. Students engaged in workshops to increase their knowledge and skills of facilitating interactive presentations.
 - Members of REBEL2 group assisted Franklin Middle School celebrate National Kick Butts Day on April 2, 2003 by holding a three-day fund raiser. Students and faculty were asked to donate \$0.25 to the American Cancer Society. A Kick Butts Day bulletin board recognizing all donors was located in the cafeteria. A total of \$102.97 was collected.
 - Members conducted anti-tobacco interactive presentations to fourth graders at each elementary school.
- Club advisor for the Seventh Grade Ski Club. Three trips were taken in collaboration with the Nutley Department of Recreation.
 - December 23, 2002 - Mountain Creek
 - January 20, 2003 - Elk Mountain
 - February 21, 2003 - Ski Wyndham
 - March 7, 2003 - Shawnee Mountain
- Coordinated *National Red Ribbon Week* activities for Franklin Middle School.
 - A banner was hung at the main entrance of FMS. Red ribbon was hung throughout the school and the surrounding trees.
 - A cemetery entitled "*The Road to Drug Addiction*" was set up at the main entrance. Tombstones with the names of famous people who suffered a drug-

related death were placed in the cemetery.

- Three “*Theme Days*” were also designated to celebrate National Red Ribbon Week at each elementary school and FMS:

- 1) *Sock It To Drugs Day* (October 28th) students wore crazy looking, red or mismatching socks to show their commitment to be drug-free.
- 2) *Put A Cap On Drugs Day* (October 29th) students wore hats or visors to show their red ribbon week spirit.
- 3) *Team Up Against Drugs Day* (October 30) students wore their favorite sports team clothing to team up for the fight against drugs.

- Coordinated activities for the November 21, 2002 *Great American Smokeout* (G.A.S.) at FMS.
 - Liberty Science Center presented *HOT AIR*, a free educational play sponsored by the New Jersey Department of Health and Senior Services and funded with money from the Master Settlement Agreement between the tobacco companies and forty-six states. The themes touched on in *HOT AIR* are addiction, the affect of advertising on kids, peer pressure, decision-making and priorities.
 - Members of S.T.A.N.D. developed an informative anti-tobacco exhibit during students’ study period. The exhibit included tri-fold displays, models of smokers’ lungs and pamphlets provided by the American Cancer Society.
 - Tobacco facts were read over the public address system each period of the day.
- Conducted presentations on the risk factors and harmful effects of alcohol, tobacco and others drugs in each marking period’s eighth grade health classes.
- Directed presentations on harassment / bullying in each marking period’s seventh grade health classes.
- Observed presenters and assembly programs for future consideration:
 - October 1, 2002 - Jeff Thaxton at High Mountain School in North Haledon
 - October 25, 2002 - *HOT AIR* at Secaucus Middle School
- Arranged “*Taking the Dis. Out of Disability*” the October 17, 2002 interactive presentations by Paul S. Wichansky of A Vision-in-Motion: Motivational Speakers Bureau. The seventh and eighth grade presentations will focus on tearing down stereotypes and prejudices, building tolerance and overcoming personal obstacles. Funding has been provided by The Nutley Municipal Alliance.
- Coordinated presentations by the New Hope Foundation. In each marking period’s seventh and eighth grade health classes, teenagers receiving drug and alcohol treatment conducted presentations on the harmful effects of substance abuse. The Nutley Municipal Alliance sponsored the New Hope presentations.

- Arranged the October 28th and 29th sexual harassment presentations by Dachi Sampeur, Coordinator of Volunteers and Community Affairs of UMDNJ's Safe & Sound Center. Through the presentations, seventh and eighth grade students were able to identify and discuss forms and effects of sexual harassment, and explore options in seeking assistance. Presentations were conducted in the health classes.
- Coordinated the February 13 and 14, 2003 presentations by Lynn Denesopolis, Director of Tobacco Control and Coordinated School Health for the American Cancer Society. Ms. Denesopolis conducted presentations on the hazards of tobacco use in the seventh and eighth grade health classes.
- Facilitated 5th and 6th grade discussions on the harmful effects of drug use following FMS' Drama Club's presentation of *Eat A Peach* at each elementary school. Presentations were held on May 28, June 2 and 3.
- Presented at FMS' faculty meeting. Topics include:
 - 1) procedures for reporting a student suspected of being under the influence as per NJS 18A: 40A and the Nutley School District substance abuse policy.
 - 2) civil immunity (NJS 18A: 40A-13, -14)
 - 3) signs and symptoms of adolescent substance abuse
- Presented at FMS' PTO meeting:
 - Explained responsibilities of a SAC (October 10, 2002).
 - Provided an overview of the Nutley School District's new substance abuse policy (October 10, 2002).
 - Coordinated *Speaking to Your Teen About Their Worries, Fears and Anxieties* parent workshop. The presentation conducted by Kathy Howie, LCSW, Clinical Director of Northwest Essex Community Healthcare Network, focused on signs and symptoms, appropriate developmental responses, unhealthy responses, parent interventions and professional resources (January 9, 2003).
- Coordinated the April 8, 2003 parent workshop by Special Agent Nick Calleo of the Drug Enforcement Administration's Newark Field Division. The workshop introduced Nutley parents to the use and abuse of club and prescription drugs. It also provided an in-depth view of the "club" and "rave" subculture with a particular focus on Ecstasy.
- Expanded the Student Assistance Program's referral list by conducting on-site visits.
- Attended the Nutley Health Fair on September 21, 2002 to educate the community on resources available within the school district.
- Designed the Nutley School District's Student Assistance Program Brochure with Lisa Santosuosso and Nancy Thunell. A brochure was given to each parent at FMS'.

Open House on October 2, 2002. Brochures were also distributed to each student, and member of FMS' faculty and staff.

- Attended monthly Nutley Municipal Alliance meetings.
- Volunteer services at Nutley's monthly Juvenile Justice Committee meetings.
 - Completed basic training of the Juvenile Conference Committee program on May 21 and 28, 2003.
- Active member of the *New Jersey Association of Student Assistance Professionals (ASAP-NJ)* and the *National Association of Student Assistance Professionals (NASAP)*.
 - Attended monthly Essex County *ASAP* meetings.
 - Coordinated the November 15, 2002 school substance abuse policy and regulations presentation by Mr. Bill Kane of the New Jersey Lawyers Association. The program was a cooperative effort between the Nutley Student Assistance Program and *ASAP-NJ*.
 - Attended *ASAP's* Annual Conference January 9-10, 2003. The Nutley Municipal Alliance funded registration fees.
- Assisted Mrs. Murray in monitoring Central and Saturday detentions.
- Distributed *Nutley Student Assistance Program Newsletters* to faculty and staff at Franklin Middle School on a monthly basis.
- Acted as FMS liaison for the Department of Public Safety's **S.O.S.** (Shovel Out Seniors) Program. During inclement weather, students would be contacted by a Department of Public Safety representative and asked to only shovel the front sidewalk and front door area.
- Completed the following courses offered by New Jersey City University:
 - 1) Principals of Supervision and Human Resource Management
 - 2) Principles of Curriculum Development & Evaluation
 - 3) Leadership Development in Career Education

*Completed coursework for Supervisory Certification.
- Attended the following workshops:
 - 1) REBEL 2: Building on Our Successes (October 2, 2002).
 - 2) New Jersey School Counseling Network Annual Conference: "Moving Forward in Hope With Resources To Serve Our Schools" (November 22, 2002).
 - 3) Association of Student Assistance Professionals Annual Conference (January 9-10, 2003).
 - 4) Union County Committee Against Hate, Inc: "Bullying and Gangs Workshop" (March 21, 2003).

Annual Report 2002-2003

Nancy Thunell- SAC

June 2003

As the student assistance coordinator, my primary responsibility is to provide support services to students at Lincoln and Spring Garden Elementary School. Students and issues have been handled on a timely and professional manner throughout the year. Duties included follow up with students, phone contact with parents and providers, teachers and administration.

Constant communication with all counselors to insure consistency within the district.

Distribution to all teachers:

Character Counts Week

Violence Awareness Week

Red Ribbon Week

Objectives of SAC:

Helping students:

Organizational skills

Interpersonal Relationships

Conflict Resolution

Peer Relationships

Friendship issues

Family issues, death, divorce

Substance Abuse issues

These issues were dealt with through:

Individual counseling

Small groups discussions

Classroom presentations

Consultation with administration, teachers, parents and children

Working with community resources for students and families

Lessons/Assemblies:

Visits to class to present 20-minute lessons on Character (i.e. respect, responsibility, bullying) done as often as possible.

CPR-Children Practicing Respect

Bullying Assembly

Character Education-six pillars of character-displayed and reinforced through class lessons in both schools .

- Saturday C.A.T. "Make a Difference " class 10/02-4/03
- Clinical Faculty member Montclair State University
- Attended Social Decision Seminar offered to district 3/13/03
- Member of the Intervention & Referral Service team at Lincoln and Spring Garden School.
- Worked with student referred by Juvenile Conference Committee.
- 5/03-Trained for volunteer member of the Juvenile Conference Committee
- Attended Character Education Workshop at Rutgers University 5/21/03
- Acted as liaison between parents and administrators.
- Attended monthly Nutley Municipal Alliance meetings.
- Attended monthly Association of Student Assistance Professionals (ASAP) meetings.
- Attended Association of School Counselors Conference 10/21/02.
- Went with Lincoln School monthly with 5th graders and Ms. Griffin to feed the homeless at St. Johns Church in Newark.
- Started "Color A Smile Club" at both Lincoln and Sprig Garden School.
- Started a Social Skills group at Lincoln for K-2. (Hopes of starting girls group at both schools next year)
- Working on revising Resource Directory for the elementary level.
- Assisted with Red Ribbon Week with Joyce Wood.
- Distributed "Nutley Substance Abuse Policy" to all 5th & 6th grade students with Joyce Wood 1/17/03.
- Distributed stickers to commemorate 9/11 to all elementary schools and attended the memorial at the Oval.
- Helped with the development of the Student Assistance Brochure with Lisa Santosuosso and Joe Cappello.
- Attended Health Fair at Nutley High School 10/21/02 to distribute literature.
- Worked with selective mute in 1st grade who to date has been speaking fluently.

- Helped with the distribution of the Nutley Student Assistance Program Newsletter.
- Organized "Eat a Peach" to all elementary schools starting 5/28/03.

Goals for 2003-2004:

To continue to make myself more visible among administration, staff, students and parents. To evenly distribute time between Lincoln and Spring Garden School as well as assist others when requested.

To establish a social skills group for 4th grade at both schools.

Work with Joyce Wood with 5th and 6th graders at all elementary schools to prevent and educate non-violence and bullying through lessons in the classrooms. Continue to attend workshops within and outside of district.

FRANKLIN SCHOOL

FRANKLIN SCHOOL

325 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

MR. JOHN CALICCHIO
Principal

TELEPHONE
(973) 661-8871

FAX
(973) 661-3775

June 20, 2003

To: Dr. Kathleen Serafino, Superintendent of Schools
From: John Calicchio, Principal of Franklin
Re: Principal's Annual Report for the 2002-2003 school year

This annual report represents a composite of the following: district and school priorities, monitoring and encouraging staff, curriculum department and implementation, staff development, and other various activities.

New Priorities Review

The review of the core curriculum standards in mathematics, language arts, science, music and art curriculum, K-12, and the industrial arts curriculum, 9-12 were addressed at Saturday curriculum meetings. Also, the language arts basic skills curriculum and ESL Curriculum guides were updated to reflect these changes. Lastly, staff reviewed the district's lesson plans to include core curriculum content standards. Also, one new course was developed at Franklin School and will be implemented in the 2003/2004 school year. Staff developed a curriculum and a scope and sequence chart for the eighth grade journalism course. All committees made presentations and recommendations to the Board of Education during the April and May meetings.

Continuing Priorities Review

The staff at Franklin School continued the implementation of a variety of curriculum related areas. Several other important curriculum related items were addressed. In-service training was offered in Instructional Theory Into Practice (ITIP), I and RS training, character education, technology integration, cultural diversity education and writing skill development. Many Franklin School staff participated in these worthwhile workshops.

The school district's technology implementation efforts were continually communicated to the Franklin School staff by Mr. Rob Presuto, our district's technology director. Mr. Presuto continues to monitor and upgrade our software, CD roms, and other various items.

This year's new teacher orientation was well received and set a positive tone for the 2002-2003 school year. Mrs. Francioso, Dr. Vivinetto and Mrs. Clerico are to be commended for it's content, presentation and direction.

The instructional staff took advantage of in-service workshops and Saturday curriculum workshops offered the past year. The inclusion workshop offered by Mrs. Pandolfi, Franklin School's LDTC had a positive impact on those staff members that attended.

Various staff members attended various in-service workshops offered by the district. These workshops provided valuable information that could be incorporated into the classroom setting. The staff that attended these workshops shared the information at Faculty meetings throughout the school year.

The Franklin School educational program continues to generate an outstanding approach in the education of middle school students focusing upon a sound balance between academic and non academic areas. Student success is demonstrated by high academic achievement in all subject areas, the seventh grade Nutley Writing Achievement Test, the Terra Nova and Grade Eight Proficiency test (GEPA). Once again, the result of these standardized tests are above state and national averages in the various testing areas. Furthermore, Franklin School students have achieved commendable results in the various competitions that they attended. Once again, a significant number of seventh and eighth grade students participated in the Johns Hopkins Talent Search Program and received outstanding scores in both math and verbal areas of the SAT. This year's top score in the mathematics area was a 660 with a top score in the verbal area being a 610.

Student interest in clubs, intramurals, community and school service, music and art festivals remain high. Franklin School's students have an opportunity to participate in over 30 clubs. These clubs offer the youngsters the opportunity to experience other aspects of the school community. These clubs and other activities remain an integral part of the Franklin School setting. These activities enhance decision making skills and positive social interaction at this crucial age.

In addition to normal teaching responsibilities, Franklin School teaching staff and administrators continue to be actively involved in curriculum work throughout the year and during involvement in the Saturday curriculum committee meetings. The staff's commitment toward a continuance of professional development fosters a broader enlightenment in their curriculum areas that will ultimately benefit the students.

School level objectives for the 2002-2003 school year.

Our school level objectives were implemented, and were successfully completed during the 2002-2003 school year.

The following details Franklin School's progress in meeting the school level objectives.

OBJECTIVE I

By June 2003, seventy percent of the students enrolled in seventh grade English will achieve an average score of 3 or better on two-open-ended questions that will relate to a selected reading text. This assessment of student proficiency in the writing of open-ended questions will be administered in May. These written responses will be scored holistically using the rubric for scoring open-ended responses for the GEPA.

RESULTS

During the 2002-2003 school year, monthly meetings were held with the seventh grade English teachers. The instructors analyzed skill areas. Reading text was selected and class activities were developed that enabled the students to develop skills needed to successfully complete the school level objective. Practice activities were utilized throughout the school year to reinforce the necessary skills. In late May all seventh grade students were given two open-ended questions on related literature readings. Seventy-eight percent of all the students scored a 3 or better on two open-ended questions. These responses were holistically scored by the members of the Franklin Middle School's English Department.

OBJECTIVE II

By June of 2003, all of the students enrolled in the seventh grade vector mathematics classes will take a final exam. The exam will be developed during the 2002-2003 school year. Eighty percent of the students will score a 70% or better on the criterion reference test. The exam will be given during the first week of June 2003.

RESULTS

During the 2002-2003 school year, monthly meetings were held with the seventh grade mathematics instructors. The teachers analyzed skill areas, and various class activities were developed. Those activities enabled the learners to develop the skills needed to successfully pass the criterion reference test. Practice activities were utilized throughout the year to check for recall of knowledge. In late May the criterion reference test was given, and 96% of the seventh grade vector mathematics students scored a 70% composite score or better on the department-generated test.

School Level Objectives for the 2003-2004 School Year

By June of 2004, seventy percent of the students in Grade Eight Social Studies classes will earn a 3 or better on a project-based learning activity concerning the geography of the Holocaust. The rubric will be developed along with various instructional activities during the 2003-2004 school year. This assessment of student proficiency will be administered in May of 2004. These written responses will be holistically scored using the specifically designed rubric.

By June of 2004, all of the students enrolled in the Algebra I class at Franklin School will take a final exam. The exam will be developed during the 2003-2004 school year. Eighty percent of the students will score a 70% or better on the criterion reference test. The exam will be given during the first week of June 2004.

Principal's Priorities for the 2002-2003

The results of the Nutley Writing Test (grade 7), the Terra Nova Test of Basic Skills (grade 7), the Grade Proficiency Test (GEPA) and the Cognitive Abilities Test (COGATS) were carefully reviewed. The progress of the students in Basic Skills and Special Education were closely monitored. All the youngsters continue to show academic progress in all subject areas. The

use of the grade distribution chart in all subject areas of the school setting. The building principal attended and participated in the various Saturday curriculum sessions. This information was shared at various parent and faculty meetings. The principal attended the PTO executive board meetings and the general PTO meetings. At those meetings the school level objectives and other various activities were discussed.

The building principal also attended the CAT program, Superintendent's Advisory Committee, and provided input to the various committees with concerns for staff. This information was shared with the faculty.

The 2002-2003 school year was very productive with many students enjoying the Halloween Dance, the Inaugural Ball, bowling night and the teen canteen. These activities continue to be well received activities. The vocal and instrumental students once again, provided with a variety of vocal and instrumental numbers during the May concerts. The concert choir, chorale, debonaires and band completed in a variety of concerts and competitions throughout the year. All groups represented Franklin School in the finest manner. The concert choir appearance at Hershey Park was the culmination of an excellent school year. The large variety of clubs has enabled many students to become active in a variety of extra curricular settings. The Franklin School Intramural Program continues to offer a variety of activities. The annual awards program recognized the hard work of many students in the areas of scholarship, service, character and leadership.

Principal's Priorities for the 2003-2004 school year

Continue to:

Implement the emergency evacuation/secure in place plan if needed.

Review the test scores from the Terra Nova, GEPA and Nutley Writing test scores.

Assist the staff in the implementation of the seventh and eighth grade advance art classes. Also, assist with the implementation of the eighth grade journalism class.

Underscore ITIP/Critical Thinking Methodology for the Franklin School staff.

Assist new staff with the new mentoring procedures and review core content standards with all instructional staff.

Underscore the importance of the preparation of students in grade 7-8 for GEPA to all staff.

Oversee all school level objectives development, implementation and completion.

Implement the use of the student and review the district's drug and alcohol policy.

Encourage all staff to implement the use of the computer to enhance classroom lessons.

Implement the use of the internet as a valuable instructional aid in all classroom lessons.

Encourage the use of the computer lab and implement various means of research and

telecommunications.

Encourage staff to participate in the various in-service programs.

Encourage staff to be a part of various Saturday curriculum revision committees.

Encourage staff to keep abreast of the profession through graduate courses, workshops, communication with staff, administration and first hand experiences.

Encourage staff to be the advisor to the various clubs and intramurals at Franklin School.

Encourage the students to actively participate in the variety of clubs offered at Franklin School.

New for 2003-2004

Develop an eighth grade public speaking class for the 2003-2004 school year.

Review and update the Algebra I exam.

Review/revise seventh and eighth grade elective programs.

Review and offer suggestions for the Franklin School capital improvement plan.

Begin to develop teaming approach to be incorporated upon the completion of the Franklin School expansion program.

MATHEMATICS DEPARTMENT

I. Staff

- A. Departmental statistics indicate that 8 regular teachers taught a total of 36 mathematics classes with an average class size of 22. This includes four sections of Algebra I and three sections of Computer Applications. In a state mandated supplemental program, Denise Cleary and Sarah Clarke taught four Basic Skills mathematics classes with an average class size of 15. This year the basic skills classes were grouped according to grade level basic skills classes while Ms. Clarke taught the 7th grade level.

II. TESTING

- A. On March 11, 2003 all students in grade 8 took the math portion of the Grade Eight Proficiency Assessment. Results of this assessment will not be known until the summer.
- B. The Terra Nova test was given to all 7th graders in April. Results from this test will be used to help determine whether a student should be placed in a basic skills class for the next school year.

- C. John Hopkins Talent Search results for the 2001-2002 school year indicate that 26 seventh grade students participated. The mean SAT score in mathematics was 444.

II. INSTRUCTION

- A. To insure that students were adequately prepared for the Grade Eight Proficiency Assessment, supplementary classroom materials were used to reinforce the curriculum. Consumable commercially published workbooks were issued to each student. These workbooks were specifically designed to provide practice in preparation for state testing. At the seventh grade level the booklet used is entitled, "GEPA Success, Level G." At the eighth grade level "The GEPA Coach" provided necessary reinforcement.
- B. In September, a letter concerning the GEPA was sent to all parents of eighth grade students. This letter informed parents of the impact of this assessment and how it would affect their son/daughter's schedule next year if they did not achieve a passing score. The letter encouraged parents to seek assistance for their child's where necessary by making arrangements with teacher for extra help. Most letters were signed and returned to the child's teacher.
- C. In February a comprehensive test was given to all 8th grade classes as a pre-test refresher for the Grade Eight Proficiency Assessment administered in March.
- D. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the GEPA, 100 TI-3411 scientific calculators were purchased for use in the seventh grade. The current eighth grade used the TI-34 calculator but will be switching to the TI-3411 calculator during the 2003-2004 school year. Calculators were issued to all 7th and 8th grade students in order to enhance daily lessons and to properly prepare them for the GEPA.

III. MATHEMATICS CLUBS, CONTESTS

- A. Vector students in the seventh and eighth grade participated in the annual New Jersey Math League competition and the Continental Math League competition. Contests were held during regular vector classes. This was under the direction of Deborah Pinto with the assistance of Gina Masino, Nancy Foglio and Jennifer Ambrose.
- B. The Math Club, sponsored by Nancy Foglio and Bethany Raiser, met once a week to prepare for contests and discuss problem-solving strategies. In February they participated in Math Counts, a national math competition.

Five students under the supervision of Nancy Foglio and Jennifer Ambrose competed in the Essex County Math League contest on May 21st Algebra I. This team placed 2nd out of 13 participating schools. The Nutley school district placed fourth out of 13 school districts.

Members of the math club participated in the St. Jude's Children's Hospital Math-A-Thon under the supervision of Anne Bevere. The purpose of this contest is to raise money for children's cancer research. Each participant received a problem book consisting of over 200 critical thinking problems. Their sponsors agreed to pay a pre-determined amount for each problem they did correctly.

VI. DEPARTMENTAL GOALS FOR 2002-2003

- A. Continue to have all Basic Skills classes grouped according to grade level.**
- B. Continue to review the middle school curriculum with regard to updating course content and textbooks to more closely align them with the NJ Core Curriculum Content Standards.**
- C. Continue to incorporate the open-ended question into our regular classroom activities and to include these types of questions on classroom tests.**
- D. Continue teacher training in the area of technology. Continue to train teachers in the use of computers and the internet as tools for enhancing lessons.**
- E. At the end of next school year, a final exam will be given to all 7th graders in the vector class. The goal is to have 80% of those students achieve a score of 70% or higher.**
- F. Monitor and evaluate the seventh grade Algebra I program. Determine by the end of the 2003-2004 school year whether or not it should become a permanent offering in the math curriculum at the middle school.**

SOCIAL STUDIES DEPARTMENT

The Social Studies Department at the Franklin Middle School maintained a strong curriculum that enabled students to meet the goals, objectives, and proficiencies of social studies education. The department offered four courses divided into thirty sections, which included vector and regular levels of instruction, as well as inclusion classes. A staff of six faculty members addressed the needs of 351 seventh grade students and 339 eighth grade students.

I. Curriculum

The department continued to implement a recently developed curriculum that was designed in accordance with the New Jersey Core Curriculum Standards and the requirements for the Grade Eight Proficiency Assessment. In preparation for the aforementioned test, the curriculum focused upon the development of the American nation. Special emphasis was placed in the seventh grade upon the study of American government, and in the eighth grade upon world geography and the role of the United States as a world power. The faculty also continued to infuse instruction concerning the Holocaust, tolerance, and various forms of discrimination into appropriate units of the course of study. Of its own initiative, the department has continued to explore methods of incorporating a greater emphasis on reading in the social studies into the curriculum. This part of an overall effort to raise verbal scores

on various standardized tests, and to develop and enhance essential skills necessary for the successful study of the social sciences. This past academic year also witnessed a greater infusion of technology into classroom instruction, as the department utilized a new laptop computer and wireless networking capabilities. Greater use of software such as Inspiration! and Microsoft Publisher was also realized.

II. Assessment

The monitoring of student achievement of district and departmental objectives remains an ongoing concern of the Social Studies Department. To this end, the department continues to utilize previously developed tests concerning the nature of prejudice and discrimination, as well as tests measuring geographic literacy, as needed. Faculty members also have incorporated various instruments to measure mastery of the Holocaust unit into the requirements for eighth grade courses. The department is currently considering means of evaluating the increased infusion of reading into the curriculum. As always, the faculty monitors a wide range of skills and learning styles through the use of standardized tests, teacher-generated tests, projects, and presentations.

III. Staff Development Activities

The faculty of the Social Studies Department took part in the following workshops and seminars:

1. Graduate courses at Marygrove College, distance learning program.
2. Graduate courses at Rutgers University - Newark
3. New Jersey Network for Educational Renewal
4. In-service workshops on ITIP methodology and the use of computers
5. Workshops on Substance Abuse
6. Essex County Teachers' Association "Overnight Express" Workshop
7. The New Jersey Council for the Social Studies and New Jersey Geographic Alliance joint annual convention.

IV. Enrichment

With the active support and encouragement of Mr. Calicchio, the Social Studies Department conducted the following enrichment activities:

- A. Mock Elections, including the National Student – Parent Mock Election
- B. History Club
- C. Law and Justice Club

D. Poster Projects**E. Bulletin Boards and School Displays**

1. Black History Month
2. Women's History Month
3. American Presidents
4. The Constitution
5. The Holocaust
6. Campaign Posters for Past Presidential Elections
7. Great Documents display in individual classrooms

F. Oral History Project Interviews – Survivors of the Great Depression**G. Internet – Based Projects Concerning the Constitution and the Bill of Rights****H. Analysis and Creation of Political Cartoons****I. Oral and Written Research Projects****J. Current Event Magazines and Projects****K. Viewing of Movies and Videos****L. National Geographic Geography Bee. The school champion advanced to the state finals.****M. Creation of colonial newspapers, using Microsoft Publisher****N. Multimedia student projects and presentations on the American Revolution****O. Biographies****P. Power Point presentations****V. Textbook Management****A. Textbook age, condition and inventory are continually monitored****B. Copyright dates of the two texts being used:**

1. Grade Seven
Why We Remember, combined volume, 1998
2. Grade Eight
Why We Remember, volume two, 1998

VI. Concerns

As in past years, the department would like to continue to enhance its capability to access primary sources and present computer – generated materials to the class. Although substantial progress was achieved this past academic year with the purchase of a laptop computer by the PTO, more can be done to facilitate easy and seamless integration into the curriculum. To this end, I would like to investigate the procurement, through grant or purchase, of additional laptop computers and additional LCD projectors and smart boards. In addition, the department would like to increase the number of age-appropriate supplemental readings available for the students. The department is much encouraged by the ongoing support of Mr. Calicchio and the administration towards the realization of these goals.

ENGLISH DEPARTMENT

I. Testing

Eighth grade students take the Grade Eight Proficiency Assessment in March and preparation for this test is a priority of the English Department.

- A. Eighth grade students were given reading and writing samples beginning in September that reinforces skills tested on the GEPA. Essays were graded using the holistic scoring method used by the judges of the GEPA.
- B. Writing, editing, and reading samples were also given to seventh grade students. Teachers guided students through a detailed writing assignments following the guidelines of the GEPA.
- C. Seventh grade mini-lessons that reinforce the skills tested on the writing section of the GEPA were also incorporated into the curriculum from January through March.

II. Curriculum

The Literature Media course was offered for the second time this school year. There were four sections of this course. Literature Media offers students the opportunity to examine and interpret issues using print and non-print media. This year a professional actor, Mr. Robert Frannicola spoke to students about all aspects of the movie industry.

Mrs. Meloni arranged for a New York train engineer to speak to seventh grade English classes to supplement the novel *Slaves Limbo*.

III. Articulation between the middle school and the high school

Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to be collected from students at the end of each year and are placed in this folder. Included in these folders are the graded writing samples

of the Nutley Writing Achievement Test. These writing folders are made available to graduating seniors.

Summer reading lists are given to both the seventh and eighth grade students. Eighth grade students receive the high school reading list and will be asked to discuss their reading with their ninth grade teachers in the fall. Seventh graders will also be asked to write about the books they have read during the summer vacation.

IV. Instruction

Eighth graders were required to write a research paper on a topic of their own choice and they were guided through a step-by-step approach. Students prepared an outline, note cards, a rough draft, and a detailed bibliography. Students used the computer as a source for some of the research.

Writing Workshop

This elective is offered to seventh grade students. The goals of this course are to teach and reinforce writing process skills and to present the opportunity for students to learn and practice the skills of writing in relation to their abilities. Students are encouraged to explore writing for a variety of purposes and to write for a variety of audiences. An important element of this course is student conferencing. This allows each writer to discuss his/her writing with a peer and to share ideas on revision and editing for a final copy.

Among the many projects completed within the classroom setting are the following:

Eighth grade students wrote a research paper on a approved topic. Seventh and eighth grade students wrote in their journals on a regular basis on topics selected by students or assigned by the teacher in grade seven and grade eight.

Eighth grade students also participated in research project. Each student chose a topic based on a problem requiring a solution, a cause and its effect, or a controversial issue. Students wrote a paper and presented their findings to the class.

Eighth grade students were introduced to literary circles this year in Mrs. Hardin's classes.

Ms. Douglas' students wrote letters to their future selves and had the option of placing the letters in self-addressed, stamped envelopes to be mailed to them when they are seniors in high school.

Students in Mrs. Hardin's Vector English classes researched African American authors for Black History month. Students presented their information before the class discussing the writer's major works and his/her important contributions to American literature and culture.

Awards-New Jersey Council of English Writing Contest

Alexsandra (Sasha) Radyuk tied for second place in the fiction prose category with her piece "Living to Tell the Tale" based on a family member's experience during the Holocaust.

Henry Zhang tied for Honorable Mention for his piece entitled: A Month on Pluto."

Basic Skills Program:

The basic skills curriculum was revised this year in order to provide stronger coordination between the middle school and high school programs.

V. Enrichment and staff development

Mr. Kocum's students viewed a Broadway production of Rent and participated in a workshop.

The drama club members attended the Bucks County dramafest and entered their production of Friday Night Fever. Mr. Kocum was presenter at the Anti-Drug Night held at Summit Middle School in March.

The Drama Club performed Eat a Peach at all elementary schools in coordination with the SAC program.

Mrs. Meloni and Mrs. Hardin's Literature and Media classes attended an IMAX Production of Ghost of the Abyss.

Under the direction of Mrs. Meloni, the debate team participated in the Essex County Debate Day at Montclair State University and a Forensic Symposium.

North Jersey Spelling Bee: The North Herald Newspaper Spelling Bee was coordinated by Ms. Loretta Douglas and Ms. Judith Hardin.

VI. Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted for September.

IX. Concerns for the future:

Continued teacher training and involvement in the use of the computer as a tool for writing and research.

Continued participation of staff in professional organizations and attendance at workshops and conferences that relate to the course of study.

Consideration of a double English period so that students will have ninety minutes of Language Arts study.

1. Franklin School Science Curriculum

Implementation of the adopted 1997-1998 curriculum continues.

Alignment of the curriculum with the New Jersey Core Curriculum Standards has been accomplished. Work continues on the scope and sequence of process skills and content skills, outlines of subject area to be taught, and recommendations for further study. The seventh and eighth grade curriculum emphasizes the four areas: life, physical, earth and environmental science. Additions to the activities of the grade seven and grade eight lab manuals continue. A very capable staff is accomplishing an excellent transition to the implementation of the curriculum.

2. Classes

Grade Seven Science – Teachers: Mr. Baumann, Miss Neilley, and Miss Yacullo

The following projects were added or are being continued in the earth and environmental science units: wildflower restoration, songbird feeding, David Perez animal center, botanical lab, flood control and erosion model, and computer recording of weather conditions.

The following projects were added or are being continued in the physical science units: properties of matter, substances and elements, compounds and elements, distillation, heat to do work, measuring gravity in newtons, effects of friction, power measurement, and finding simple machines.

Grade Eight Science – Teachers: Mr. Bertuzzi, Mr. Libert, Ms. Love

The following projects were implemented or are being continued: cell model, chemistry acrostic poems, astronomy mystery clues, technology reports and presentations, oceanography projects, and use of library computers for research.

3. Field Trips

Environmental field trips – Mr. Bertuzzi

4. Activities

Animal Groomer's Club – Mr. Bertuzzi and Ms. Yacullo

Science Bowl XXXVII – Mr. Baumann

Science projects reinforcing the curriculum were displayed throughout the school.

5. Concluding Remarks

The science department continues its commitment to student achievement. Their lessons reflect careful planning and execution with constant focus on curricular objectives.

World Languages Department

I. Statistical Data

1. Approximately 75%, seventh graders were enrolled in Latin, Spanish, Italian and French 1A. Approximately 70% eighth graders were enrolled in Latin IB, Spanish IB, and French IB.
2. Five staff members of whom four itinerant taught 20 sections of 2 course offerings of Italian, French, Spanish, and Latin, levels 1A and 1B.
3. Mrs. Schiavone was hired in the summer of 2002 as the new member of the language department. She started in September and taught Italian and Spanish.

II. Accomplishments, Achievements and Cultural Events

1. All the world language classes made posters for Christmas, Easter, family tree and in Latin, word origin. Posters were on display in the hallways.
2. Mrs. Schiavone's Italian classes attended a performance of the Opera "Turandot", at the Metropolitan Opera, Lincoln center, New York City.
3. All Italian classes participated in the "Italian Heritage Day" in March. The students presented a skit and Italian songs. In October, the students also participated in the "Benedetto Croce Society Essay Contest."
4. Mrs. Schiavone's and Miss Muniz's, Sponsors of the Italian and Spanish clubs, took a group of students after school to an authentic Spanish restaurant to taste traditional regional cuisine.
5. Mrs. Stepansky's Latin IB students participated in the Annual Latin National Exam. Several students were recognized with honors. See attached list of students and honors.

III. Staff Development

1. Mr. Violante attended several Professional Development Workshop Series for World Language Educators sponsored by the State Department of Education. He also attended the by-monthly World Language Supervisors Roundtable in Monroe Township.

Some of the Conferences/workshops were:

- a. Effective Strategies for Elementary Language Teachers
 - b. The By-monthly Northern New Jersey World Language Supervisors Roundtable
 - c. Diversity Conference: "New Jersey: Many faces-one family
 - d. Institute for Administrators and Supervisors –"Implementing an Articulated K-12 World Language Curriculum."
2. I am happy to announce that Miss Muniz finished her studies for her Masters Degree.
 3. Mrs. Schiavone attended several workshops in Italian and second language acquisition.
 - a. Promoting Conversational Confidence in World Language.
 - b. Multimedia in the Italian Classroom. Two-day workshop. (Italian Consulate)
 - c. The use of Italian, Written, Spoken and Translated.
 4. Mrs. Stepansky, Latin teacher, attended the annual meeting/workshop of the NJ Classical association.
 5. Miss Muniz was responsible for a student teacher in Spanish from the College of Saint Elizabeth.

IV. Departmental Recommendations

1. There is a strong need to hire more teachers and lower language classes at a reasonable size (20-22) so that oral communication skills will be practiced more extensively.
2. There is a very strong recommendation that every middle school pupil be given the opportunity to choose to study a second language, including Special Education and those who are being remediated in English or Math. The study of a second language has been proven to benefit those latter students more and do better in other subjects. Every student from third to sixth grade are studying a second language, why not the middle school students?

MUSIC DEPARTMENT

The following are activities of the 2002-2003 school year, present concerns, and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. I am pleased to report that once again, more than half of the Middle School's students are involved in the music program. This year's enrollment remained the same for the Concert Choir, the Band, the Orchestra, and the Chorale. A new choral group was added this year, the FMS Debonaires.

2. The Franklin Select Concert Choir had a most successful year. The concert schedule for the year included: the Northern N. J. Region I Choral Festival, the Mayor's Tree Lighting, the Franklin School Holiday Concert and Assembly, participation at the Holiday Choral Concert at Holy Family Church, and the April Franklin Choral Festival. On the weekend of May 9-10 the Concert Choir participated at the Hershey Park Choral Festival and received a first place trophy. The Concert Choir will bring its concert season to a close performing at the Franklin Eighth Grade Promotion.
3. The Franklin Chorale also had a fine year. Led by their new director, Mrs. Julianne Philp, this non-selected vocal group performed at the Franklin School Holiday Concert and Assembly and the April Franklin School Choral Festival.
4. This year, the Madrigal Singers had the honor of performing for the NJ State Commissioner of Education at the National Education Renewal Conference at the Sheraton Hotel in Parsippany, N.J. The Madrigal Singers were enthusiastically received at: the Town Yuletide Concert, the Mayor's Tree Lighting, the Franklin School Holiday Concert and Assembly, and the Franklin Choral Festival. The Madrigal Singers also performed at the Six Flags Great Adventure Park Choral Festival and received a first place trophy.
5. Our newest choral group, the Debonaires did very well during its first season. This all girl chorus performed at the Franklin School Holiday Concert, Holiday Assembly, and the April Franklin School Chorale Festival.
6. The Franklin Band, Jazz Band, and Orchestra gave fine performances at the Franklin Holiday Concert and Assembly and at the Spring Musicales playing difficult music in good fashion. In December and April the Franklin Jazz Band performed for the senior citizens at the Parkside Manor. The FMS Jazz Band was one of the featured groups to perform at the Music Boosters Café Night. On Friday, May 23rd the Franklin School Band participated in the Band Festival at Six Flags Great Adventure and received a third place trophy (against high school and middle school bands). The Band will once again March in the Nutley Memorial Day Parade.
7. Workshops: In December, Mr. Vitkovsky participated in workshop on music notation sponsored by the Morris/Union Jointure Commission. Mr. Cundari attended the American Choral Director's All-Eastern Convention in February. During the February mid-winter vacation Mr. Vitkovsky attended the three-day New Jersey Music Educator's Convention in New Brunswick.

CONCERNS

Several years ago the Music Department lost the use of Room 101 due the expansion of World Language classes. Fifteen years ago the Music Department lost half of the space of Room 101 when the guidance offices were moved to their present location. This loss is very demoralizing to the students and staff of a department that has achieved so much success. Please keep the instrumental music and choral music rooms in any future referendum request for Franklin School.

RECOMMENDATIONS

When another referendum request is put before the voters, please support the Music Department's request to build two additional Music Rooms onto Franklin School.

PHYSICAL EDUCATION AND HEALTH DEPARTMENT

Mr. Christopher Chern, Mr. Thomas Grant, Ms. Luanne Zullo, and Ms. Jennifer Citarella currently staff the Health and Physical Education Department.

Mr. Christopher Chern teaches two 8th grade health classes, two 8th grade physical education classes and two seventh grade physical education classes. He also acts as the department representative; duties include organizing the budget for the department and designing teacher schedules. Mr. Chern continues to be the assistant varsity wrestling coach and freshman football coach for Nutley High School. Mr. Chern sponsors 2 clubs; Spike (volleyball) and the Wrestling/Football club as well and supervises the intramural program at FMS. Mr. Chern had a student teacher for the first half of the school year. Mr. Chern also chaperones many extra-curricular activities at the middle school and assisted with the central detention program.

Mr. Thomas Grant teaches two 8th grade physical education classes, two 7th grade health class and two 7th grade physical education classes. Mr. Grant had a student teacher during the first half of the school year.

Ms. Luanne Zullo teaches two 8th grade Physical education classes, two 7th grade physical education classes and two 8th grade health classes. She also is the freshman girls' basketball and head softball coach at Nutley High School. Ms. Zullo also sponsors the softball club and supervised the intramural program at several of the elementary schools during the fall. Ms. Zullo also chaperones many extra-curricular activities at the middle school. Ms. Zullo also helped supervise Central Detention program at the middle school.

Ms. Jennifer Citerella teaches two 8th grade physical education classes, two seventh grade physical education classes and two 7th grade health classes. She was also the JV softball coach at Nutley High School and sponsored the Crunch club at the middle school. Ms. Citerella also supervises the intramural program at several elementary schools.

The physical education curriculum was implemented by offering the students a choice in team-sport based actives depending on the marking period and the weather (students were given a choice of two activities to participate in twice a marking period when possible, increasing participation and students attitude toward physical education). Fitness testing was administered to each student in the fall and spring.

Activities for the past year included: flag football, mini soccer, indoor soccer, basketball, volleyball, floor hockey, softball, ultimate frisbee, hack sack, lacrosse, fitness education (such as circuit classes), racquet sports, golf and many other lead-up activities.

We were able to use fitness software program this past school year that allowed us to track and compare scores and print out customized fitness reports for each student. There was also a locker room management application in the program that was used.

Attendance and appropriate warm-up preceded all activities. Upon completion of the warm-up period all classes were informed as to what the day's activity, skill or lesson was. At this time all safety rules were reviewed, as were they skill goals. The teachers monitored and adjusted the lesson when appropriate. At the conclusion the class had a brief review of the day and when possible were given a preview of the next days class.

The department continued the optional use of sweats. It allowed us to keep classes outside for more of the year, considering the size of the classes and our limited space this was very important. It would also allow those students who do not feel comfortable in shorts to wear sweats without being penalized for not being prepared for class. This year there was no official physical education uniform.

Health classes followed the new health curriculum. Units that were covered included, mental health, substance use and abuse, growth and development, communicable disease, STD's and AIDS, fitness and nutrition, and basic first aid (including an introduction to CPR). Grade 7 health continued to use Project Alert for their substance abuse unit.

The use of graphic notes, guest speakers (New Hope, The American Cancer Society, as well as: experts in hepatitis, anti-violence and several programs lead by our SAC Mr. Joe Cappello) lectures, class discussion, audio-visual aids homework assignments, critical thinking, and field trips were some of the techniques used to introduce and develop the students knowledge in those previously listed subject areas. Group projects, oral and written reports, tests, quizzes and other techniques were used to evaluate the students progress during the semester to insure that the objectives of the class were being met. The teachers used various outlets to supplement this course (the textbook situation needs to be addressed) including the Internet (from their home).

Recommendations

We desperately need textbooks for Health

Discuss health going for 2 marking periods instead of 1.

The outdoor facility needs to be addressed. The blacktop has several sinkholes; many deep cracks and is bad overall condition. These conditions are hazardous to our students and could cause foot, ankle and knee injuries.

The fence that surrounds the blacktop area should have the top covered to prevent further injuries to students and damage to our equipment.

It would be great upgrade if we had access to a grass field.

For the boys and girls locker rooms: some type of floor covering for the locker room (rubber matting) and the ventilation system needs to be improved. The cement floors in both locker rooms get extremely slick.

Discuss going to a pass/fail grade system for Health and Physical Education.

Word Processing/Keyboarding

The eighth grade Word Processing classes did very creative and stimulating projects this year using the scanner, CD burner, LCD projector, digital camera, and, of course, the wonderful SMART board. The classes were able to make full use of all the equipment to combine with the software to produce creative and useful projects. The classes used their knowledge of graphic design to create stimulating board games. The students were formed into teams. Each team

was to design the game board, make rules for their game, devise drawing cards, assemble the board, and make sure the game worked. They then were to create a PowerPoint presentation to present to the class explaining their game. I was most impressed with the creativity and resourcefulness of the students in creating their games. Many of the board games were displayed in the school's annual "Art Fest." A Power Point project was created to welcome the incoming 7th graders. This project will be shown to them this August when 7th graders come for orientation. This year, the President and Treasurer of the Student Council, were videoed in the presentation giving advice to the new students. Along with the Power Point presentation, the classes also created a "Word Search consisting of common FMS terms. This word search will be distributed to the incoming 7th graders in August to help welcome them to the school. Students also sent greetings to our troops overseas via e-mail. A new, updated business simulation was added to the course. The business simulation project is designed so the students get a feel for working for a company and producing documents on a timely basis. This unit incorporates all of the concepts learned throughout the entire course-memos, tables, letters, reports. All of the above projects are designed with the "Cross Content Readiness Standards" in mind.

The seventh grade Keyboarding course still emphasizes keyboarding. Technique is greatly stressed. Students utilize the Internet to research web sites for ergonomically correct keyboarding techniques to avoid repetitive stress injuries. In addition to learning keyboarding, the Keyboarding classes used the program Print Shop to create "Words of Wisdom" Plus-using the weekly phrases and adding graphic images for emphasis. The completed work was displayed in the case between the auditorium doors. Also using Print Shop, other Keyboarding classes created "advertisements" for each club for the 2002-2003 school year. These "ads" were also to be displayed in the case. Another section of Keyboarding students created cards to send to local Vets in the hospital as part of the "Valentines for Vets" national program.

I am continually researching new software, textbooks and anything else that will benefit and expand the student's technological needs. This summer I will be attending a workshop covering digital imaging. No doubt, the skills I learn there will be incorporated into the courses for the new school year.

LINCOLN SCHOOL

NUTLEY PUBLIC SCHOOLS

LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

93.

CYNTHIA HEALY
Principal

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TO: Dr. Kathleen C. Serafino

DATE: June 26, 2003

FROM: Cynthia Anne Healy, Principal, Lincoln School

SUBJECT: Principal's Annual Report-School Year 2002-2003

The following annual report for Lincoln School contains information gathered from the school curricula, school activities, concerns and recommendations.

District Curriculum Priorities

The Nutley School System, in accordance with New Jersey Core Curriculum Standards, continues to provide its students with a quality education.

The following priorities have been implemented this year:

- Technology Plan
- Safe Schools Comprehensive District Emergency Management Plan
- Gifted and Talented Program 4-6
- Health Curriculum 5-6
- Language Arts Basic Skills Curriculum 1-8
- Guidance Program K-8
- Character Education Program K-12
- New Kindergarten/Elementary Report Card
- Revised Compositional Writing NLAT-1-8

Continued In-service was provided in the following areas:

- Instructional Theory into Practice K-12
- Intervention and Referral Services (I&RS) and 504
- Technology Plan K-12
- Cultural Diversity Education K-12
- Character Education K-12
- Writing Skills Development
- ASK -4th Grade State Test
- Literacy Coaches

Curriculum Development occurred in these areas:

- Art
- ESL
- Music

Testing

The results of the Nutley Writing Achievement Test, the 2002 ESPA, and the Terra Nova Test were carefully reviewed. Plans for improvement were designed and implemented. These included several school-wide initiatives, which focused on strengthening our students' problem solving strategies, improving number sense, enhancing geometry skills and increasing reading comprehension. The staff will continue to address the academic needs of our population and search for innovative methods to engage our learners.

Results of School Level Objectives 2002-2003

During the 2002-2003 school year, the students in grades K-2 demonstrated proficiency in language arts literacy by reading each day for enjoyment, keeping a reading log, a vocabulary journal and utilizing a word wall. Students accomplished this first school level objective.

We are awaiting the results of the New Jersey ASK Test in order to evaluate our performance based on our second school-wide objective which was to have 70% of the fourth grade students score in the proficient or advanced proficient range.

School Level Objectives 2003-2004

By June 2004, students in grades K-2 will demonstrate proficiency in language arts literacy, which includes vocabulary, comprehension, listening, writing and speaking. This will be accomplished by reading everyday for enjoyment, keeping a reading log, a word wall, and a vocabulary journal. Students will write each day utilizing various techniques including responding to pictures and keeping a writer's journal. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include multiple choice and open-ended questions. A rubric will be used to score open-ended questions.

By June 2004, 70% of the fourth grade students will be in the proficient or advanced proficient range on the mathematics portion of the New Jersey Ask test.

Staff Development

Lincoln School Staff attended various professional workshops, conferences and graduate courses both in and out of district. Among these courses were two Saturday Curriculum Sessions given by Joyce Glatzer, which focused on math skills in order to promote student learning and achievement. Ms. Glatzer provided the staff with strategies and methods. In April she modeled lessons for teachers and students at every grade level at Lincoln School.

The following is a list of additional professional education the Lincoln School Staff participated in throughout the year.

- Affirmative Action Workshop
- ASK Workshop
- Bullying Program
- Cognitive Curriculum
- Computer Technology Inservice-Appleworks/Internet
- CPR Re-certification
- Differentiating Instruction in Language Arts
- ECEA Human Rights Workshop
- Ecological Workshop
- Family Math Training
- G&T Education Conference
- Group Dynamics
- I&RS Training
- In-service Classes /Workshops
- Instructional Models and Technology
- Leadership Development in Character Education
- Learning Styles
- Lunch and Learn –Hyperstudio
- Math Curriculum/Problem Solving
- Math-Teaching for Understanding
- Methods of Research
- Nature and Need of the Multiple Handicapped
- New Teacher Orientation
- No Child Left Behind in Math Conference
- Psychology of the Mentally Retarded
- Reading Coaches
- Strategies in Mentoring
- Teacher's Sources for Balanced Literacy
- Theories in Counseling
- Writer's Workshop

Monthly Faculty Meetings continually highlighted the district and school priorities. Agendas included: school level objectives, the District Emergency Plan, technology, school and classroom climate, Superintendent's Advisory Committee Reports and many other items that needed to be addressed.

Grade Level Meetings provided the opportunity to review curricular concerns and focus on student issues in order to provide consistent, quality instruction. Feedback has suggested that we plan for meetings between grade levels in order to increase program continuity.

Special Programs

Education Week

Lincoln School welcomed parents to an afternoon of special programs during Nutley Education Week. Each classroom teacher planned and implemented lessons that gave parents the opportunity to observe the intricate balance between skill acquisition and comprehension. This special glimpse into our school was very well attended and all feedback was positive. We will plan a similar event for next year.

Family Math and Science

Fourth grade parents were given the opportunity to attend the popular math and science workshops with their children. Mrs. Carol Gurney and Mrs. Danielle Ferraro planned hands on experiments for their group, which supported the scientific process. Mrs. Dolores Contreras and Mrs. Lorraine Rubinstein promoted problem solving with various manipulative activities. These sessions correlated with the New Jersey Core Curriculum Standards and fostered the home and school connection.

The 100th Anniversary of the Teddy Bear

The children at Lincoln School participated in a two-week program, which highlighted the Teddy Bear as an international symbol of childhood. The students designed paper bears and recorded their warm wishes for the world on the bear's back. The students were encouraged to write their sentiments in their native language. All of their creations were hung on our friendship tree. Math skills were integrated into this program through a penny drive. The Fifth Grade Service Club counted all donations and created three large graphs depicting the results. All grade levels used the display as part of their math lessons. (More than 3,000 pennies were collected and used to purchase teddy bears for hospitalized children.)

Lincoln's Birthday

In honor of Lincoln's Birthday, and his sense of civil responsibility, each grade level worked together to collect food, clothing and toiletries. These items, along with student-created Valentines, were sent to St. John's for the homeless.

Earth Day

We began this project, in late April with an educational assembly. Guest speaker, Rick Mikula, used live specimens, slides and photographs to introduce our students to the wonders of butterflies. We then embarked on a school wide program, where each class observed tiny caterpillars grow, eventually create their chrysalis and finally emerge as butterflies. The teachers integrated this project into their curriculum through valuable science, math and reading lessons. Several classes created butterfly journals, wrote poetry and used the insects as examples of symmetry in nature. We enthusiastically released the butterflies and we will be planting butterfly bushes in the summer.

Art Show

Lincoln School sponsored an art show, which took place at the Art Gallery at St. John's. The children's work was beautifully displayed. Each child was represented through group or individual pieces. Ms. Mary Pagana and Miss Patricia Griffin worked tirelessly to frame and arrange the children's work. Their efforts resulted in an incredible Sunday afternoon!

Governor's Book Club

Lincoln School participated in the Governor's Book Club. Teachers in grades K-3 received a different book every month to read aloud with their class and then circulate amongst the students for their individual enjoyment. The monthly book selections were displayed on our main bulletin board to promote interest. Miss Beverly Apple received copies of the books for the library and reviewed the Governor's website with her classes. We will continue this program next year.

Musicales

Mrs. Carol Bender continued to provide the students of Lincoln School with the opportunity to participate in wonderful productions. She guided the children through the three musicales, the sixth grade promotion, the Support the Troops assembly, and several town-wide commitments. Mr. Baron Raymonde has been a wonderful addition to our school. Interest in our instrumental program has increased. We have had very positive reviews from all audiences.

Support the Troops

Continental Airlines and rangers from the 1st Ranger Battalion honored our students on June 9th. Our very special visitors came to thank the children for decorating the plane that flew them home after serving in Iraq. We held two assemblies in order that all the children would have the opportunity to meet the flight crew and the rangers. The children sang beautifully and all were touched by their voices. Special presentations were made to the children of Lincoln School, which included: two pieces of artwork that were signed by the battalion, an American flag that flew over Iraq, and a plaque commending the students' patriotism. All of the special gifts will be displayed in our school. Many guests were part of the celebration including Dr. Serafino, Mrs. Alamo and Mayor Scarpelli. The staff, parents and especially the students were very excited to see articles about the assembly on the front pages of both The Nutley Sun and The Nutley Journal. The Star Ledger also covered the event. We will treasure the memories of this day for many years to come.

Academically Speaking Team

A team of sixth grade students participated in the district wide competition. Mrs. Niki Vlasakakis served as faculty advisor and the students demonstrated positive sportsmanship and trivia knowledge.

School Spirit Day

Mr. Thomas Gargiulo planned and implemented a culminating activity for the physical education program. Students in grades 1-6 participated in structured field activities that fostered good sportsmanship, teamwork, and physical education skills. Even the weather couldn't dampen the cooperative and enthusiastic spirit of the children!

Community Information

Many Lincoln School activities were featured in The Nutley Sun and on our website. The faculty made a concerted effort to submit photographs in order to promote community awareness of the quality education the students in Nutley receive.

Grants

Lincoln School was the proud recipient of a grant from LeapPad Schoolhouse, which will be used to foster literacy skills both at home and in school. Many members of our staff also received grants from the Nutley Business People for the Advancement of Technology in Education.

Health and Safety

Several programs were conducted in order to promote healthy choices and lifestyles. Mrs. Nancy Thunell, our student assistance coordinator, along with Mr. Joseph Capella and Ms. Lisa Santosuosso brought various plays and discussion groups to our fourth, fifth and sixth grade classes. The topics included peer pressure, conflict resolution and drug/tobacco prevention.

Mrs. Thunell along with our school psychologist, Ms. Sarah Fredricks also began a social skills group with students from the primary classes.

Officers Ferrara and Neri conducted the D.A.R.E program and explored healthy choices and the repercussions that occur when adolescents do not make positive decisions. DARE held its district-wide field day for all sixth grade students who completed the program.

Mrs. Maria Considine conducted scoliosis screening for students in grades five and six and vision/hearing screening for all children.

The following is a list of the various health and safety programs:

- "Eat A Peach" Grades 5 and 6
- "Bias Busters" Grade 5
- "Hot Air" Grades 5 and 6
- "Children Practicing Respect" Grades K-6
- "Students Taking a New Direction" Grade 4
- Lions Club Vision Screening -Grade 3
- Annual Fire Prevention Drill and Demonstration K-6

Class Trips

The following is a list of the curriculum related field trips our students took this year:

- Pre-Kindergarten-Demarest Farm
- Kindergarten- Liberty Science Center, Paper Mill Theatre, Van Saun Park
- Grade 1-Heaven Hills Farm, Broadway Bound
- Grade 2-Montclair State Theatre, Newark Museum, Museum of Early Crafts and the Nutley Library
- Grade 3- Knoll Country Club Park
- Grade 4- Native Lands Program at Knoll Country Club Park
- Grade 5-Lincoln Theatre, Montclair State Theatre
- Grade 6-Fairview Camp, Franklin Mineral Museum
- *SLD Mrs. Marchese-Friendship Festival
- *SLD Mrs. Magin-Alstedes Farm , Friendship Festival
- *SLD Mrs. Coco- Friendship Festival

* Students from the SLD classes were also included in the trips that were planned by their "buddy class".

Lincoln Clubs

The following are a list of the various offerings this year:

Art Club-Ms. Mary Pagana

The Art Club provided students with advanced art experiences in a variety of media. Students created a sixth grade portfolio, which could be submitted for the advanced art classes at Franklin Middle School.

The Animal Club-Mrs. Valerie Martin

The purpose of this club was to create an awareness of the abuse and neglect animals often suffer and their proper treatment and care. Computers and literature were incorporated into the club to explore the importance of animals in our everyday lives. A Seeing Eye dog visited the club and the participants also assisted with the care of our eggs and chicks. Club members raised funds to help a variety of animal groups.

The Baton Twirlers Club-Ms. Theresa DeLitta

The second grade students were exposed to beginner and intermediate baton twirling maneuvers. They learned various routines choreographed to popular songs. The group was featured at the Columbus Day Parade, Christmas Musicale, St. Patrick's Day Parade, Spring Musicale and Memorial Day Parade. The club met every week for the entire year and all enjoyed their enthusiasm.

Color A Smile Club-Mrs. Nancy Thunell

Students in Grade 1-3 drew and colored pictures for the service organization "Color A Smile". The cards were then distributed throughout the nation to nursing homes, hospitals and individuals in need of a smile. The children enjoyed sharing their talents with vulnerable members of our society while modeling caring and responsibility for others.

Creative Talents Club-Ms. Mary Pagana

Students used their creative talents and artistic skills to enhance the décor and atmosphere of the school. Their many projects included four large murals painted on the walls in the preschool wing, decorations for all school musicales and preparation for the Art Show at St. John's.

Endangered Species Club – Miss Meyers

The purpose of this club was to help children become aware of animals in danger of becoming extinct. The club members held fundraisers and then sent contributions to various organizations for the protection of wildlife.

Humanitarian Club- Miss Patricia Griffin

Students from the fifth grade participated in this effort at St. John's Homeless Center in Newark, New Jersey. The members made peanut butter and jelly sandwiches, collected clothing and backpacks in order to assist the homeless population. The staff at St. John's appreciated the students' efforts and the maturity they demonstrated during their monthly early morning visits. The club activities encouraged compassion for the less fortunate.

Lincolnaires- Mrs. Carol Bender

The Lincolnaires, a singing group composed of boys and girls, worked together in order to learn how to sing in two and three part harmonies. The Lincolnaires performed at various school and district functions.

Safety Patrols- Mrs. Niki Vlasakakis

Our Safety Patrols helped maintain a safe and calm school environment through various duties. Participation in the club fostered responsibility, tolerance and a feeling of community amongst the members.

Student Council-Mrs. Debra Parigi

The function of the Lincoln School Student Council was to offer various services to the school, the township, and the other associations. The students held school-wide spirit activities, and drives for worthwhile causes. The council collected food for the needy and raised money to purchase books for Nutley senior citizens during the holiday season. The children and advisor delivered the books and caroled for seniors.

Masters of Problem Solving- Mrs. Kimberly Algieri

Students participated in math learning centers and manipulative activities in order to build their basic math and problem solving skills. The students enjoyed experimenting with various materials while improving their abilities.

Skills, Drills and Games- Mr. Thomas Gargiulo

Students were given specific instruction in various skills needed to play conventional sports. Large groups of students participated in these kicking, throwing, shooting, catching, and dribbling open drills.

Sports and Recreational Training- Mr. Thomas Gargiulo

Students explored various playground activities in order to increase eye/hand coordination, agility and sportsmanship. The club was open to all students during lunch and was extremely popular.

Student Service Club- Mrs. Grayce Berk and Mr. Kenneth Ferriol

The entire fifth grade class participated in this club, which performed various service projects for our school. This club maintained the book rooms, provided messenger service for the building, created the monthly window decorations, and distributed all fund raising materials for the PTO.

Lincoln School's Parent Teacher Organization

I would like to thank the Lincoln School PTO for its dedication to our school. The members' unending enthusiasm and commitment has provided our students with many exciting programs and materials. Their willingness to form a partnership with the teaching staff in order to enhance our educational program is to be commended. I would like to extend a special thank you to President Barbara McGarty and the entire Board for their tireless efforts on behalf of our school.

The following are a few of the many PTO sponsored events:

- New Parents Night
- Pumpkin Patch
- Tricky Tray
- Holiday Boutique
- Fall and Spring Scholastic Book Fairs
- Lincoln School Spirit Day Ice Cream Treats
- Staff Appreciation Luncheon
- Olympic Pizza Lunch
- Support the Troops decorations, refreshments and mementos
- Rock Roots Assembly
- I Love to Read Assembly
- China Pattern Assembly
- Spring Hop
- Sixth Grade Activities and Dance
- Movie Nights
- Lincoln /Washington Basketball Game
- Family Fun Day
- Mother's Day Plant Sale

Concerns

Lincoln School hosts both school and town activities daily throughout the year. It will continue to need additional attention due to its age and the ever-increasing population.

Conclusion

I wish to express my sincere appreciation to the staff of Lincoln School. They have made my transition into the Nutley School System as smooth as possible by continuing to support the needs of our students. I would also like to thank the parent community for allowing me the privilege of working with their children and the students for their enthusiasm and willingness to do their best. I look forward to another fulfilling year.

Mrs. Donna Bolcato, our school secretary, has also completed her first year at Lincoln. I would like to take the opportunity to recognize her warm, caring manner and astounding work ethic. She provided, along with our dedicated aides, a pleasant and effective office environment for staff, students and parents.

I appreciate the efforts of Mr. James Mallen, our Business Administrator for his assistance with school finance matters and Mr. Philip Nicolette, Manager of Buildings and Grounds, for his attention to the many maintenance projects at Lincoln School.

I would also like to thank Miss Barbara Hirsch, Director of Special Services, and the Child Study Team for their guidance and assistance in supporting our at risk students, under their care these students continue to flourish and grow both academically and socially.

Thank you to the members of the Board of Education for their support of Lincoln School and their dedication to the children of Nutley. I truly appreciate the efforts Mrs. Maria Alamo, our Lincoln School Board of Education Representative, has made on behalf of our school and the insight she brought to our PTO meetings and events.

A special thank you to my administrative colleagues who have answered my many questions with patience and humor. They have helped to make my first year, not only effective, but also enjoyable.

I would like to thank Dr. James Vivinetto, Assistant Superintendent of Schools for his encouragement and expertise as we search for techniques to continue to foster academic and social growth at Lincoln School.

I offer my heartfelt gratitude to Dr. Kathleen Serafino, Superintendent of Schools, for her continued support, guidance and commitment to providing all children with quality education. Her confidence in both the students and me has strengthened the fabric of Lincoln School. I have found this year to be both rewarding and challenging and look forward to our continued efforts next year.

Respectfully submitted,

Cynthia Anne Healy
Principal, Lincoln School

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS

RADCLIFFE SCHOOL
NUTLEY, NEW JERSEY 07110

TO: Dr. Kathleen C. Serafino June 26, 2003

FROM: Mariana C. Francioso, Principal, Radcliffe School

RE: **Principal's Annual Report - School Year 2002/03**

The following annual report for Radcliffe School contains information gathered from the school curricula, school activities, student activities, parent activities, concerns and recommendations.

Curriculum Priorities

The Nutley School System, in accordance with New Jersey Core Curriculum Standards, continues to provide its students with a quality education. The following priorities have been implemented:

- Technology Plan
- Safe Schools Comprehensive Model/District Emergency Management Plan
- Gifted & Talented Program – grades 4 – 6
- Health Textbook & Curriculum – grades 5 – 6
- Language Arts Basic Skills Curriculum – grades 1 – 8
- Guidance Program – grades K – 8
- Character Education Program – grades K – 12
- New Kindergarten / Elementary Report Card
- Revised Compositional Writing NLAT- 1 – 8

Continued In-Service was provided in the following areas:

- Instructional Theory into Practice
- Intervention & Referral Services (I&RS) and 504
- Technology Integration
- Cultural Diversity Education K – 12
- Character Education
- Writing Skills Development
- NJ ASK
- Literacy Coaches

Curriculum Development occurred in the following areas:

- Art
- ESL
- Music

Radcliffe School Annual Report

Mrs. Christine Oseija, Elementary Technology Facilitator Teacher, has assisted classroom teachers with lessons to aid in infusing technology throughout the curriculum. We continue to monitor and upgrade our software, CD Roms, and other computer-related items.

Results of School Level Objectives – 2002-2003 School Year

During the 2002-2003 school year, the students in grades kindergarten through two (K-2) demonstrated proficiency in Language Arts Literacy by reading each day for enjoyment and by keeping a reading log, a word wall, and a vocabulary journal of new words. Students in grades three through six (3-6) demonstrated proficiency in the content areas of probability and discrete mathematics. The students successfully met the school's goals.

School-Based Planning Team

The School-Based Planning Team, which was comprised of teachers, parents, and administrators, met frequently to discuss the school level objectives. The members of the team proposed the following school level objectives for the 2003-2004 school year:

By June 2004, students in grades kindergarten through two (K-2) will demonstrate proficiency in language arts literacy which includes vocabulary, comprehension, listening, writing and speaking. This will be accomplished by reading each day for enjoyment, keeping a reading log, a word wall and a vocabulary journal. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment that will include multiple choice and open-ended questions. A rubric will be used to score open-ended questions.

By June 2004, students in grades three through six (3-6) will demonstrate proficiency in the content area of geometry. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include short constructed response and open-ended questions.

School Activities

9/11 Commemorative Program – Wednesday, September 11, 2002

Radcliffe held a 9/11 Commemorative Program on September 11, 2002, the anniversary of the Terrorist Attack.

New Parent Meeting – Thursday, September 12, 2002

Our third annual "New Parent" Meeting was held in the gymnasium.

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P.T.O. Open House – Wednesday, September 25 2002

Our annual open house was September 25, 2002. the teachers were in attendance, along with Mr. Joseph Pelaia, our board representative.

Fire Prevention Week – October 7 – 13, 2002

Radcliffe School conducted Fire Prevention Week, with a visit from the Nutley Fire Department for a Drill & Demo, as well as the annual assembly conducted by Mr. Fred Scalera.

Hearing Screening Week – October 21 – 25, 2002

Mrs. Virginia Reilly, School Nurse, conducted our annual hearing screening for the entire school.

Red Ribbon Week

Red Ribbon Week began on Wednesday, October 23, 2002, and went through the following week, ending on Halloween, October 31, 2002. Red ribbons were handed out to all of the students and staff to support "Just Say No to Drugs."

Parent Visitation Day – Wednesday, November 13, 2002

Parent Visitation Day was Wednesday, November 13, 2002, and the American Education Week festivities.

Special Person Visitation Day – Friday, November 15, 2002

On November 15, 2002, Special Person Day was attended by the grandparents, godparents, and special seniors during American Education Week and teachers' conferences. The Student Council presented a program for the visitors. All visitors were able to visit classrooms and share refreshments.

The Study Buddies Program

The Study Buddies Program entered its fourth year under the supervision of Mrs. Joyce Wood, Elementary School Guidance Counselor, and Mrs. Lisa Santosuosso, SAC Coordinator. It was designed to provide peer tutoring activities between the elementary school students and the high school students. It was piloted at Radcliffe School two years ago and continues to be a success.

Character Education Initiative

Character Education has been ongoing and is in its third year at Radcliffe School by Mrs. Joyce Wood and myself. The program was successfully shared with the other elementary schools. Under the guidance of Mrs. Joyce Wood, each school prepared posters, signs, etc. to promote caring, non-violence, conflict resolution, etc. A state grant of approximately \$11,000.00 enabled us to train teachers and provide a parent workshop in coordination with the training from UMDNJ.

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American Education Week

American Education Week was celebrated the week of November 11, 2002, with Parent Visitation Day on Wednesday, November 13 and parent conferences on Tuesday and Thursday, and our annual Special Persons' Day celebrated on Friday, November 15, 2002.

Holiday Music Program

Our holiday music program was held on Wednesday, December 11, 2002, at 7:30 P.M. in the gymnasium and was conducted by Miss Rachel Klem for our choral program and Mr. Michael Soprano for our instrumental program. The musicale included performances from Kindergarten, First and Second Grades. This was well received this year.

Sixth Grade Spelling Bee and Mathematical Olympiads

This year's Sixth Grade Spelling Bee, Geography Bee, and Math Olympiads were sponsored by Miss Cullari, Miss Rossi and Mrs. Szura. .

Articulation Day - Monday, January 6, 2003

This year Articulation Day was held with our teachers in attendance and our reports handed in to the superintendent's office.

Read Across America – March 3 – 7, 2003

The week of March 3, 2003, Radcliffe School participated in the national program, "Read Across America". The week-long read-a-thon was celebrated by students / teachers by having birthday cupcakes in the classroom on Dr. Seuss' birthday, Monday, March 3. Again this year, Mrs. Michele Cristantiello, coordinated the program, along with Mrs. Maria Strumolo, fifth grade teacher. Many new and innovative activities were introduced and it was truly a success again this year, thanks to these two teachers.

Kindergarten Registration

Registration for our kindergarten students for the year 2003/04 was the week of March 3, 2003. Kindergarten orientation was held the night of the Board of Elections, Tuesday, April 15, at 7:30 P.M. in the kindergarten classroom, with Mrs. Susan Neri, Mrs. Virginia Reilly, Mrs. Lenore DeLorenzo, PTO President, and myself.

Third Half Club Basketball

Fifth and Sixth Grade students participated again this year in the Third Half Club Basketball, under the coaching of Miss Sarah Clark.

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Spring Musicale - grades 3 - 4

The annual musicale for the grades three and four was held on Tuesday, March 18, 2003, under the direction of the choral director, Miss Rachel Klem, including fourth grade string instruments, under the direction of Mr. Baron Raymond. It was an entertaining and enjoyable evening.

Spring Musicale – grades 5 - 6

On Tuesday, May 6, 2003, Miss Rachel Klem and Mr. Baron Raymond led the 5th, and 6th graders in their Spring Musicale. The Chorale performed under the direction of Miss Klem and the orchestra and band performed under the direction of Mr. Raymond. This musicale was a complete success.

D.A.R.E.

This year Officer Natale Ferrara conducted the DARE program with grades one through four. The sixth grade DARE Program was conducted by Officer Ken Neri, who has replaced Officer Ferrara, as Director of DARE. The DARE program held its annual picnic on Friday, June 6, 2003, at Owens Field, under the direction Officers Ferrara and Neri.

STAND – (Students Taking a New Direction)

Mr. Joseph Capella, SAC coordinator, visited our fourth grade students and put on a program about tobacco. This was well received by our students. Also, Mr. Cappello sponsored "Drugs-Don't Myth the Facts" for fourth grade students.

Clubs

Jeopardy Club – Mrs. Maria Strumolo, Sponsor

Weaving Club – Miss Robyn Burns, Sponsor

Chess Club – Mr. Michael Pace, Sponsor

Peer Tutoring Club – Mrs. Gail Kahn/Mrs. Nancy Szura, Sponsors

Safety Patrols – Mrs. Nancy Szura, Sponsor

Student Council – Miss Jainine Gambaro/Mrs. Ellen Napoli, Sponsors

Quilting – Ms. Suzanne Hagert, Sponsor

Animal Club – Mrs. Gail Kahn, Sponsor

Wildlife Club – Mrs. Linda Moscara, Sponsor

Magic Tree House – Mrs. Donna Hutcheson, Sponsor

Human Relations Club – Miss Carla Cullar/Mrs. Joyce Wood, Sponsors

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Teacher Achievements

Radcliffe School staff continued to attend professional workshops, conferences, graduate courses, computer in-services, etc. during this school year. A number of the staff worked on curriculum committees for district priorities. The following are highlights of the staff's attendance:

First Grade - R. Tangorra – President, E.A.N., Affirmative Action,
Holistic Scoring - NWAT

First Grade – B. Kirk - Rutgers Reading & Writing Conference,
Literacy Workshop

First Grade – K. Koribanick – Literacy Workshop

Second Grade - M. Cristantiello – “Read Across America” for the entire
district, I & RS Team, Literacy Workshop,
Holistic Scoring - NWAT

Second Grade - G. Kahn – Affirmative Action, Holistic Scoring - NWAT
Literacy Workshop

Second Grade - L. Moscaritola – Holistic Scoring - NWAT
Literacy Workshop

Third Grade - S. Hagert – Gift & Talented

Fourth Grade - C. Perrone- Holistic Scoring - NWAT

Sixth Grade – M. Strumolo – Holistic Scoring - NWAT

Fifth Grade - J. Gambaro – Family Math & Family Science Nights

Fifth Grade - E. Napoli – Family Math & Family Science Nights,
Holistic Scoring - NWAT

Sixth Grade – A. Rossi – Holistic Scoring - NWAT

Sixth Grade - N. Szura – Holistic Scoring - NWAT

Nancy Szura continued implementation of the mini-message phone service to promote parental involvement - along with the president of the student council.

Physical Education - J. Alessio – Physical Education workshops

Basic Skills – Heather Monterosa – Literacy Workshop

Radcliffe Annual Report

Special Programs

Kindergarten	The Kindergarten Promotion was held on Friday, June 20, 2003. The students presented an "All American – Red, White, Blue" promotion program.
Grades K - 2	Holiday Musicale - held on December 11, 2002 and was conducted by Miss Klem and Mr. Soprano.
Grades 3 - 4	Spring Musicale - held on March 18, 2003 and was conducted by Miss Rachel Klem and Mr. Baron Raymond.
Grades 5 – 6	Spring Musicale – held on May 6, 2003, and was conducted by Miss Klem and Mr. Raymond.
Grade 4	STAND Program under the direction of Mr. Joseph Capella, to bring about the awareness of the effects of tobacco.
Grade 6	D.A.R.E. - The DARE program this year was conducted under the direction of DARE Officer Neri. The DARE picnic was held at Owens Field on June 6, 2003.

Class Trips

Each grade participated in a curriculum-related field trip. The following reflects the year-at-a-glance:

Kindergarten	Holiday Singing – Senior Citizens Complex, Nutley & Cedar Grove
First Grade	Newark Museum
Second Grade	Nutley Public Library,
Third Grade	Waterloo Village, Nutley Museum / Franklin Reformed Cemetery, Museum of Early Trades and Crafts
Fourth Grade	Crane House, Liberty Science Center
Fifth Grade	Ocean Institute at Sandy Hook, NJ
Sixth Grade	The Franklin Institute, Philadelphia, PA
Animal Club	Raptor's Trust Sanctuary

Student Council

The Radcliffe School Student Council, under the direction of Miss Jainine Gambaro and Mrs. Ellen Napoli was active and participated in fund drives during the course of the 2002/03 school year, such as the Red Cross food drive, a pet drive for pet shelters, the Nutley Family Service community churches food drive, etc. The Student Council held a pep rally the day before the Junior Olympics to encourage school spirit and hosted the "Special Persons" Day program. Assembly programs were held for both Dr. Seuss Day & Nutley's 100th Birthday.

Also this was the third year that Ellen Napoli and Jainine Gambaro, together with teacher volunteers presented a "Haunted Alley" for Halloween.

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Elections for the new school year 2003/04 were held at the conclusion of the school year. Four officers were elected by the student body, with two representatives from each class in grades 4 - 6.

Awards Program

An awards program was held on June 18, 2003 for Fourth, Fifth and Sixth Grades. Awards were presented for high honor roll, honor roll, perfect attendance, and good citizenship. Awards were handed out to the lower grades in their classrooms. In addition, awards were given for the winners in mathematics, geography, physical fitness (President's Challenge), poster contests, and for the participants of the clubs and student council. This year the first "Walker Scholarship" was given to two outstanding sixth grade students: Stephanie LaFerriere and Jarrett Schack. The presentation of the Walker Scholarship was done by Dr. James Vivinetto, with Mrs. Nancy Greulich.

Presidential Achievement Awards

The awards, presented for Presidential Achievement, were given to sixth grade students at the Awards Assembly Program on June 18, 2003. The criteria for achievement of these awards is the upper 25% in their class and above 92nd national percentile on the Terra Nova Test.

P.T.O.

Radcliffe School P.T.O. President, Mrs. Lenore DeLorenzo, led the organization through a very successful year:

President:	Lenore DeLorenzo	-- Corresponding Secretary:	Lorraine Rubinstein
Vice President:	Diane Ross	Treasurer:	Maryann DeFuria
Recording Secretary:	Lisa Chagnon		

P.T.O. Activities

Radcliffe School P.T.O. President, Lenore DeLorenzo, led the organization through the following events. Some activities were a first-time event, but the overall concensus was that the organization was very active and successful.

Assembly Programs

"Earth Matters" – Our Home Planet Earth – November

"Magical Songwriter" – Ethics/Morality – February

"Motion & Machines Activities" – The Franklin Institute Science Museum - March

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<i>P.T.O.</i>	<i>Activities / Meetings</i>
Sept.	Innisbrook Gift Wrap
Sept.	Open House
Sept.	Family Picnic
October	Pumpkin Patch
October	Halloween Party - Gym
October	Picture Perfect
October	6 th Grade Walk-A-Thon
November	Teachers' Brunch
December	Santa Sale
January	Kid's Stuff Book Sale
January	Scholastic Book Fair
February	Family Roller Skating Night
March	Gertrude Hawks Candy Sale
March	Tricky Tray, Nutley Parks & Recreation Bldg
March	Spring Musicale – Grades 3 – 4
April	Family Sports Night (Teachers vs. Parents)
May	Kid's Art Cards
May	Spring Musicale - Grades 5 - 6
May	Plant Sale
May	Teachers' Appreciation Lunch
June	Junior Olympics
June	Ice Cream Truck Day
June	Promotion Activities

P.T.O. Special Activities

The 2002/03 school year proved to be another successful P.T.O. year, with numerous meetings and assemblies.

The family welcome picnic was a success again this year.

The Pumpkin Patch was in its fourth year at Radcliffe School and went extremely well.

Haunted Alley was in its fourth year at Radcliffe School this year and was very successful. This was run by Ellen Napoli and Jainine Gambaro, with teacher volunteers.

The Santa Sale, as in the past, proved to be a worthwhile event.

The Radcliffe School Tricky Tray, the major fundraiser of the year, was held at the Parks & Recreation Building on Park Avenue in Nutley.

The annual Scholastic Book Fair went well again this year.

The Mother's Day Plant Sale was held in the alley and was a success.

Radcliffe School Annual Report

A candy sale was held this year, which was very successful.

"Box Tops for Education" run by General Mills, continued this year and proved to be helpful.

"Family Sports Night" was held in the Radcliffe School Gym. This event was well attended by teachers vs. parents.

Radcliffe Review

Under the leadership of Mrs. Boardingham and her staff, the Radcliffe Review highlighted P.T.O. activities and the creative writings of our students. A weekly Radcliffe Newsletter was sent out by Mrs. Anita Tedesco, and kept parents/guardians informed on a week-to-week basis.

Extended Day Program

There was continued implementation of an Extended Day program conducted in our school, under the direction of the Mrs. Maria Cervasio.

I & RS Team

This year Radcliffe School established and implemented a multi-disciplinary team for the planning and delivery of intervention and referral services (I & RS), which was designed to assist students who were experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing these needs. Miss Hirsch continued to guide each school-based team attended several workshops given by the State for further training. In its second year, it continues to be very successful.

Concerns

Due to our continued increased student population, I recommended the following:

- close examination of building security
- close examination of school facilities
- continued evaluation of the school lunch program

Conclusion

In closure, I wish to express my sincere appreciation and thanks to Dr. Kathleen Serafino, Superintendent of Schools, Dr. James Vivinetto, Assistant Superintendent, members of the Board of Education, Miss Barbara Hirsch, Director of Special Services, Mr. James Mallen and Mr. Philip Nicolette, and to my colleagues for their support, advice, and guidance during this year.

I particularly wish to express my gratitude and congratulations to all the extraordinary teachers, staff members, parents, and children who make Radcliffe School the unique place that it is. Without the support, cooperation, and dedication of all of these fine people, it would not be possible to do the job that is done.

Radcliffe School Annual Report

Our secretary, Mrs. Beverly Cullari, is to be highly commended on her continued efforts on behalf of Radcliffe School. She brings a strong work ethic, a caring and warmth in dealing with all connected to our school, and the ability to manage the office with efficiency and vision. She is greatly appreciated.

As part of her responsibilities, Mrs. Cullari oversees the Radcliffe School aides, Mrs. Alessio, Mrs. Ballester, Mrs. Cappetta, Mrs. Cifalino, Mrs. Pavlisko, and Mrs. Puccio. These staff members continue to do an exemplary job on behalf of the students and staff of Radcliffe School.

A special thanks to the P.T.O. organization for their hard work and support on behalf of Radcliffe School.

Please see attached list of accomplishments and workshops for this school year.

Respectfully submitted,

A handwritten signature in black ink, reading "Mariana C. Francioso". The signature is fluid and cursive, with the first name "Mariana" being larger and more prominent than the last name "Francioso".

Mariana C. Francioso
Principal

/bc
Attachment

NUTLEY PUBLIC SCHOOLS
RADCLIFFE SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

TO: Dr. James S. Vivinetto DATE: June 18, 2003

FROM: Mariana C. Francioso

RE: **List of Accomplishments – School Year 2002/03**

Please see below the list of accomplishments for this school year:

- Character Education Initiative Coordinator
- NJ ASK District Coordinator
- Basic Skills Chairperson
- Superintendent's Advisory Council
- Member of the Essex County Basic Skills Roundtable
- NCLB Grant
- Team Leader – I & RS Team

The following are the workshops which I was a part of this school year:

- Chairperson - NJ ASK Training Workshop
- NCLB Training Workshop
- Literacy Workshops
- Character Education Training Workshop

SPRING GARDEN SCHOOL

SPRING GARDEN SCHOOL

59 SOUTH SPRING GARDEN AVENUE
NUTLEY, NEW JERSEY 07110

ROSEMARY CLERICO
Principal

TO: Dr. Kathleen Serafino, Superintendent

FROM: Rosemary Clerico, Principal

SUBJECT: Principal's Annual Report - School Year 2002/2003

The annual report represents a compendium of the following:

District and school priorities

Monitoring, challenging and encouraging staff to participate in all activities, curriculum development and school programs

CONTINUING PRIORITIES REVIEW

During the 2002/2003 school year, the K-12 curriculum program was successfully implemented which provided the students with core curriculum content standards in scope and sequence. The new health series has been successfully implemented in grades 5 & 6. The implementation of both the music and art curricula continues to be progressively implemented according to proficiencies and standards.

The C.A.T. Program continues to be implemented this year. Primary Academic Talent Program (P.A.T.) K-4 program continues to be developed through staff training, and in service programs. Mrs. Claire Menza, attended the N.J.A.C. for the gifted/talented in New Brunswick. In keeping with the challenges, the Spring Garden students participated in a knowledge-based in-district competition, "Academically Speaking" at Franklin Middle School and participated in Essex County Tech Day at Montclair State University.

The district inclusion program has been implemented in grade five and six: Three fifth grade students were included in science and one student in math. Three students were included in sixth grade science, two sixth grade students in social studies, and two students in language arts. The special education students all progressed nicely.

The five-year strategy planning model for technology integration, network infrastructure installation, and staff development have been an ongoing process. All classes and the library have been wired and have Internet access. All staff have Email accounts.

Cyber Patrol is installed on all computers throughout the school. The computer technology teacher, Mrs. Chris Osieja, has assisted classroom teachers with the infusion of technology throughout the curriculum.

The technology infrastructure enables the students and staff to access, important and appropriate web sites, which are included on weekly bulletins, and daily communication was maintained through the utilization of Email.

In the area of critical thinking, problem solving strategies and higher level thinking activities continue to be implemented in the interdisciplinary challenges provided for the students. A Critical Thinking Club was well attended during lunch hour each week.

The teaching tolerance and character education program continues to be developed through health and social studies addressing diversity in the culture and acceptance of social demographic and differences.

Our state mandated school-level objectives under the Quality Assurance Plan has been implemented and evaluated. Students in grades K-2 demonstrated proficiency in language arts literacy, which included vocabulary, comprehension, listening, writing, and speaking. This was accomplished by reading each day for enjoyment for a minimum of fifteen minutes, by keeping a reading log, a word wall, and a vocabulary journal of new words. Students in Grades (3-6) demonstrated proficiency in the content areas of probability and discrete mathematics. The students successfully met the school's goal.

During the school year, the School Based Planning Committee, which was comprised of teachers, parents and administrator, met frequently to explore , discuss and devise the school-level objective for the 2003/2004 school year.

STAFF DEVELOPMENT

Various staff members and grade levels represented teacher participation at the Saturday curriculum workshops. Language Arts Literacy Committee and Art and Music Committees reported any changes, modifications, and recommendations at monthly faculty and grade level meetings.

Each committee member report included the alignment of the Core Curriculum Content Standards in the revision of the choices.

Areas of participation by the Spring Garden School staff in and out of district:

Workshops and In-service Training for K-6 Curriculum Related Events:

- Social Studies Core Curriculum Content Standards for Elementary School
- Problem Based Learning Through Technology
- HyperStudio
- Part One Training in Social Decision Making and Problem Solving
- Mentoring and Coaching NJNER
- Differentiated Instruction
- The Writer's Workshop
- Appleworks/Internet
- Power Point and Multimedia Technology
- Teaching Solutions For Struggling Readers
- Physical Education Standards Workshop
- Asthma Education and Disease Management

Study Group: Montclair State University

This year through Montclair State University NJNER, Spring Garden School received a \$500. grant. A teacher study group was formed to research and explore mathematics skills for the twenty-first century.

The Geraldine R. Dodge Grant for \$1,500. was completed during the school year. Included in the project was an Inclusion Handbook of Classroom Strategies, which will be shared with new staff members.

An Inquiry Project Grant of \$3,000. was awarded to Spring Garden School. The grant will allow staff members to research and explore the implications of multiple intelligence through the use of learning centers.

HEALTH AND SAFETY PROGRAMS

D.A.R.E. - Officer Nat Ferrara and Officer Kenneth Neri conducted the D.A.R.E. program to the sixth grade classes on Wednesdays from January 2002 through May 2003. He also completed the D.A.R.E. program for three weeks in October 2002 for grades 1-3 and 4. To bring the course to closure, the sixth-grade classes participated in a district-wide field day at Monsignor Owen's Field.

Fire Prevention Week - During Fire Safety Week, (October) all grades K-6 including a special education class participated in the Fire Prevention assembly and equipment demonstration.

American Dental Week - To raise dental health/hygiene awareness, students participated in a poster contest sponsored by the Essex County Dental Association.

SCHOOL ACTIVITIES

American Education Week

During American Education Week in November, Spring Garden School invited the parent community and grandparents to visit the classrooms, to view a myriad of activities and displays depicting American education, its past, current trends and aspects of technology.

Black History Month

Throughout the grades, Black History month was celebrated with a variety of Afro-American cultural activities. Banners lined the corridors depicting a vast range of contributions made by the Afro-American society of America. A selection of famous black Americans, civic leaders, sports figures, artists and authors were significantly displayed throughout the building.

Women's Month A plethora of activities, corridor exhibits, videos, writing and poetry experiences were conducted to impact the contributions of women in American history.

Read Across America

On March 2, 2003, students from Franklin Middle School and other visitors read to all the students to celebrate Dr. Seuss's birthday.

Veteran's Day

To commemorate Veteran's Day, the Spring Garden School students gathered on the front lawn to read testimonials and to recite patriotic poems. The ceremony ended with the children singing patriotic songs.

Family Math and Science

Family Math and Science were offered at Spring Garden School again this year. Both programs were well attended by the fourth grade families. The Family Math and Family Science programs are designed to address the New Jersey Core Curriculum Content Standards as well as ASK 4 skills. A variety of hands-on activities were used to build confidence for success in mathematics and to demystify science. The programs have created a unique partnership between home and school.

Bears Around the World

This project involved sixth-grade students under the supervision of Mr. Adubato. Small stuffed bears with a journal insert literally traveled with relatives and friends to different parts of the world.

Many bears were returned to Spring Garden School with post cards, memos, videos, etc. of the bears transcontinental or transworld trip. All memorabilia the students received was put into scrapbooks and the bear destinations were documented on a U.S. or World Map. Return of the bear with requested information came from all continents including Africa and Antarctica. Throughout the year, it was evident that the unique activity enhanced social studies concepts and the geographical experiences of the children.

CLUBS**Newspaper Club**

The newspaper club met every other Monday under the supervision of Mrs. Doreen Holland. Four outstanding comprehensive issues were prepared by the students. The club afforded the children a successful experience in the areas of communication, editing and computer skills. All issues were distributed to the student body and parents.

Student Council Activities

Mrs. Sally Ryder advised all student council activities. They accomplished their agenda of activities with enthusiasm, support and participation from its members and the involvement of students from grades 3-6. The mission of the council focused on school and aspects of community service. Major projects included Thanksgiving food baskets, holiday caroling throughout Spring Garden neighborhoods, bake sales, Earth Day, Career Day, and feeding the homeless at St. John's in Newark and Nutley Senior Citizens.

Critical Thinking Club (Olympics of the Mind)

The club met every Tuesday under the direction of Mrs. Joanne Tibaldo. Strategies began with skills of recognition and recall, working up to the more advanced skills of analysis and synthesis. Through puzzle sheets, games, individual efforts and team work, the students had fun and were challenged while working out problems and finding solutions.

Italian Club

The students in grades 1 and 2 met each Wednesday from 12:00-12:30 PM, under the supervision of Mrs. Rizzuto. The students learned through a conversation technique.

Chorale Club

The students in grades 5 and 6 learned the techniques of singing, including breathing, blending and performing. Students met on Wednesday's at 12:00-12:30 PM.

Spring Garden Chorale Concerts:

- December Holiday Program Grade 5 & 6
- Budget Night Music Program Grade 1 & 2
- Spring Concert Grade 3 & 4
- Spring Concert Grade 5 & 6

Garden Club

Mrs. Noreen Baris, advisor, met every Tuesday from 12:00-12:30 p.m. Gardening techniques were introduced to the students. A variety of garden tomatoes, cucumbers, and flowering annuals were grown from seed. Special acorn wreaths and topiaries were also fashioned for decor. Flowers grown from seed were planted around the school early in the spring. Window sill box planters were cultivated and displayed during promotion exercises.

Library Research

The students involved in the library guild assisted with organizational tasks; shelving and carding books, filing cards and shelf reading. This experience allowed the members to learn the basic operations of the library. The library was also opened at lunch to enable students time to utilize the technology and research materials and to do independent work.

Jeopardy Club

The Jeopardy Club meets every Friday from 11:30-12:00. The club is open to students in grades 3-6. The game tests the students' knowledge of: math, science, history, English, geography, and civics.

Safety Patrols

The Spring Garden Safety patrol comprised of fifth and sixth graders continues to be effective as they serve at crosswalks under the supervision of adult advisors (crossing guards). They assist on the playground and monitor the kindergarten through third grades entering and leaving the building. Office patrols assist in answering the phone and separating mail during the lunch hour.

Bowling Club

Mr. Phillip Siculietano's Special Education class went bowling to enhance fine/gross motor skills, team building and mathematics skills.

Co-operative Game Club

Students played board and computer games as a co-operative group. This club taught them how to reach a goal working as a team, taking risks and respecting each other's abilities.

Drama Club

The student of the Drama Club, met on Thursday to learn about the theater. The students were also taught how to make scenery and directing. A culminating activity was to have the students produce a play. This year Ms. Walk and the students produced a plays, "Round the World and Back Again." The children enjoyed the activities immensely.

Color A Smile

Students in Gr. 1-3 met on Tuesdays during lunch to draw pictures to be mailed to "Color A Smile" foundation. These pictures were mailed to nursing homes, hospitals and individuals living on their own. This club promoted caring/responsibility in conjunction with character education.

Military Fan Mail Club

The students became aware of the sacrifices made by members of the U.S. Military and to acknowledge our appreciation of such by making and sending cards to troops stationed around the world.

Environmental Studies

The students worked on the grounds seasonally cleaning, planting and decorating.

Assembly Programs

- Oct. 17 Gr. K-6 Nutley Fire Dept. Assembly Program
- Oct. 18 Gr. K-6 PTO Assembly - Story Teller, Stories from Near and Far
- Nov. 14 Gr. K-6 PTO Assembly - "Rock Roots"
- Dec. 12 Gr. K- 6 Bully Assembly
- Jan. 10 Gr. K- 6 "Tug-O-War" (Motivational Productions)
- Feb. 4 Gr. K- 6 "Something for the Soul"
- March 18 & 19 Gr. 4 - 6 Authors Day

Awards Assembly

The seventh annual awards assembly under the supervision of Mr. Gerard Adubato and Ms. Margaret Dougherty honored all students who participated in school activities, local contests, and community service with special certificates and commendations as a form of recognition.

FIELD TRIPS:

- Kindergarten . Nutley Shop Rite
 - . Nutley Firehouse
 - . Nutley Public Library

- Grade 1 . AMC - Clifton Commons "Finding Nemo"

- Grade 2 . Yogi Berra Museum
 - . Teterboro Airport
 - . Museum of Natural History
 - . Green Knolls, Roseland
 - . Morris Museum

- Grade 3 . Franklin Mineral Museum
 - . Paper Mill Playhouse - "A Christmas Carol"
 - . Waterloo Village, Stanhope, NJ
 - . John Harms Center

- Grade 4 . Bronx Zoo
 - . Sandy Hook, NJ
 - . AMC Cinema, Clifton Commons - "Finding Nemo"

- Grade 5 . West Point Academy, New York
 - . Star Ledger, Montville Plant
 - . Liberty Science Center

- Grade 6 . Camping Trip - Three day environmental program accompanied
 - with experiences in ecology, social interaction, peer bonding
 - skills, building and fostering self esteem and respect for each
 - other through teamwork and group activities
 - . Ice Skating - So. Mountain Arena
 - . D.A.R.E. Picnic
 - . Debate Competition - Montclair State University
 - . Mr. Adubato's Language Arts class - "Educate & Unite

Cyberfair Internet Project

STUDENT ACHIEVEMENTS

Many students received special awards and recognition in both local, county, state, and national levels this year. The following represents a list of honors in the field of literature and art.

Kindergarten:**ABC Science Fair**

- 1st Place - Benjamin Halligan
- 2nd Place - Victoria Kealy
- 3rd Place - Nicholas Sullivan

Grade 1:**ABC Science Fair**

- 1st Place - Stephen Appel

Grade 2:**ABC Science Fair**

- 1st Place - Zachariah Calluori

Grade 3:

- American Legion Essay Contest entitled, "What Makes America Great?"
- ABC Science Fair - 5 First Place winners:
- Free Throw Contest - First Place Winner - John Dong

Grade 4:

- American Legion Drawing Contest - "Heros USA"
- ABC Science Fair
 - 1st Place - Frank Sasso
 - 2nd Place - Nicole Costa
- Lions Club Spelling Contest - Nicole Vitable Gr. 4 - Third Place Winner
- Winter Woods Elementary School Writing Contest Gr. 4-6
- Nutley Hoop Shoot Champs - 3rd Place - Matthew Dudley (Group 1)
- ABC Nutley History Fair - Gr. 4-6

Grade 5:

- ABC Science Fair
- American Legion Drawing Contest - "Heros USA."
- Nutley Elks Americanism Essay Contest - "Say No To Drugs"
- Free Throw Contest - 1st Place Lindsay Mosior, 2nd Place Lindsay Ryder
- Nutley Hoop Shoot Champs - 1st Place Lindsay Mosior (Group 1)
1st Place Lindsay Ryder (Group 2)
2nd Place Michael Cargill (Group)

Grade 6

- ABC Science Fair
- American Legion Essay Contest - "What Does Freedom Mean To Me?"
2nd Place - Kyle Siconolfi
3rd Place - Kate Andrews
- Nutley Elks Drawing Contest - "Say No To Drugs?"
- Free Basketball Throw
- Lion's Club of Nutley Peace Poster Contest - "Dreams of Peace"

Grade 5 & 6

- Academically speaking - In-district competition
- Third-half Club Basketball Tournament

Johns Hopkins

Three students in grades 5 received the Johns Hopkins Award:

Robert Mihal
Lily Pfaff
Charles Tiene

CHECK LIST

A bulletin board recognized students who achieved all check marks in the social and personal growth areas of the report card.

P.T.O. ACTIVITIES

I would like to thank the Spring Garden School P.T.O. for all their help and support throughout the year. A special thanks to Mrs. Karen Durando, P.T.O. President, who led the association to a productive and successful year. They provided many unique and educationally motivated assembly programs that enriched the students with challenging ideas and perspectives. The effort and diligence of the membership fostered a positive spirit of cooperation and understanding between the school and parent community. Some of our activities included:

- ◆ October Pumpkin Patch - This year, each class made ghosts for the school grounds to help contribute to the holiday atmosphere.

Sixth Grade Camping Trip - Fairview Camp, Newton, NJ
- ◆ November Annual Tricky Tray
- ◆ December Holiday Boutique
- ◆ May Staff Appreciation Week
Strawberry Festival
- ◆ June Students Special Day - Ice Cream/Pizza
Sixth-Grade Festivities - Ice Skating
Kindergarten Recognition Day
Gr. 6 Promotion Activities

The Annual Book Fair - Sponsored by Spring Garden School PTO

PTO purchased a book for each student's birthday. The children enjoyed the gifts.

Parent Volunteers

A former Spring Garden staff member volunteered her assistance in the primary reading program, Mrs. Rosemarie Baranko. Mr. James Greengrove, a former parent, also volunteered.

Other parent sponsored activities; Daisies, Brownies, Cub Scouts, and Girl Scouts.

CONCLUSION:

In closing, I would like to thank Dr. Kathleen Serafino, Superintendent of Schools, Dr. James Vivinetto, Assistant Superintendent of Schools, the support of the Board of Education, especially Mr. Al Restaino our representative. A special thanks to Ms. Barbara Hirsch and the Child Study Team who aids us with our special education children and their programs, and Mr. James Mallen who has been instrumental in maintaining the building and to my colleagues who continue to share their experience and expertise with me.

Spring Garden students continue to achieve high scores in the Terra Nova Assessment Test, Nutley Writing Achievement Test and the State mandated tests. These assessment tests are only one indicator of the outstanding ability of the Spring Garden School students.

I particularly want to note the Spring Garden students continued participation in the many art and essay contests. Their outstanding achievements exemplify their desire to compete and succeed.

The dedicated staff, secretary, and non-professional employees continue to work diligently to renew the spirit, high standards and academic excellence that are the benchmarks of our school district.

Thank you.

Rosemary Clerico

WASHINGTON SCHOOL

Nutley Public Schools

WASHINGTON SCHOOL
155 WASHINGTON AVENUE
NUTLEY, NEW JERSEY 07110

Douglas T. Jones
Principal

Tel. (973) 661-8888
Fax (973) 661-1369

TO: Dr. Kathleen C. Serafino, Superintendent of Schools

FROM: Douglas T. Jones, Principal of Washington School

DATE: June 24, 2003

SUBJECT: Principal's Annual Report – School Year 2002/2003

This annual report represents a composite of district and school priorities, staff, school, student, and parent activities, and curriculum development and implementation.

Continuing Priorities

The Nutley School System, in accordance with New Jersey Core Curriculum Standards, continues to provide its students with a quality education. The following priorities have been implemented:

- ◆ Technology Plan
- ◆ Safe Schools Comprehensive Model/ District Emergency Management Plan
- ◆ Gifted and Talented Program – grades 4-6
- ◆ Health Textbook and Curriculum – grades 5-6
- ◆ Language Arts Basic Skills Curriculum – grades 1-8
- ◆ Guidance Program - grades K-8
- ◆ Character Education Program – grades K-12
- ◆ New Kindergarten/Elementary Report Card
- ◆ Revised Compositional Writing NLAT-1-8

Continued in-service was provided in the following areas:

- ◆ Instructional Theory into Practice
- ◆ Intervention and Referral Services (I&RS) and 504

- ◆ Technology integration
- ◆ Cultural Diversity Education K-12
- ◆ Character Education
- ◆ Writing Skills Development
- ◆ NJ ASK
- ◆ Literacy Coaches

Curriculum development occurred in the following areas:

- ◆ Art
- ◆ ESL
- ◆ Music

Mrs. Christine Oseija, Elementary Technology Facilitator Teacher, has assisted classroom teachers with lessons to aid in infusing technology throughout the curriculum. We continue to monitor and upgrade our software, CD Roms, and other computer-related items.

Results of School Level Objectives – 2002-2003 School Year

During the 2002-2003 school year, the students in grades kindergarten to two demonstrated proficiency in Language Arts Literacy by reading each day for enjoyment and by keeping a reading log, a word wall, and a vocabulary journal of new words. Students in grades three to six demonstrated proficiency in the content areas of probability and discrete mathematics. The students successfully met the school's goals.

School-Based Planning Team

The School-Based Planning Team, which was comprised of teachers, parents, and administrators, met frequently to discuss the school level objectives. The members of the team proposed the following school level objectives for the 2003-2004 school year:

By June 2004, students in grades kindergarten through second (K-2) will demonstrate proficiency in language arts literacy which includes vocabulary, comprehension, listening, writing, and speaking. This will be accomplished by reading each day for enjoyment, keeping a reading log, a word wall, and a vocabulary journal. Students will write each day utilizing various techniques including responding to pictures and keeping a writer's journal. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include multiple choice and open-ended questions. A rubric will be used to score open-ended questions.

By June 2004, students in grades three through six (3-6) will demonstrate proficiency in the content area of geometry. A minimum of 80% of the students will achieve a score of

80% on a teacher-constructed assessment, which will include short constructed response and open-ended questions. A rubric will be used to score open-ended questions.

Testing

The results of the Nutley Writing Achievement Test (grades 1-6) and the TerraNova test (grades 1-3, 5, 6) were carefully reviewed. The NJ ASK was given to all third and fourth graders in the content areas of Language Arts and Mathematics. Test scores are continuously reviewed and plans for improvement were implemented. Washington students continue to achieve high scores on these tests.

Staff Development

Washington School staff attended professional workshops, conferences, graduate courses, computer in-service workshops, and various other workshops both in and out of district. The following is a list of the staffs' attendance:

Mock Trial Workshop
 Social Decision Making/Problem Solving
 Mathematics Series Workshop
 Early Childhood Workshop
 Strategies for Differentiating and Personalizing the Elementary Curriculum
 Gifted and Talented
 Special Education/Regular Education Partnership
 Reading Association Conference
 Writing Project workshop
 School Law
 Multimedia Applications and Device on Your Computer
 Kindergarten/Elementary Report Card Revision
 NJEA Convention Workshops

Monthly faculty meetings continually highlight curriculum committee reports, grade level and cross grade level articulation, school level objectives, Special Education/504 accommodations, Basic Skills, Emergency Response Plan, affirmative action, technology, specials, Superintendent's Advisory Committee, safety, liability, classroom management concerns, field trip procedures, and any other items that needed to be addressed.

School Activities

♦ Academically Speaking Team

A group of fourth, fifth, and sixth grade students competed in a district-wide competition in June called Elementary Speaking. Eight students represented Washington School in a jeopardy-style tournament.

◆ **Guest Speakers**

During the course of the school year numerous guest speakers, with wide varieties of expertise, visited our school. Many of them were parent volunteers who brought a plethora of outside experiences to our school. The students and staff totally enjoyed these interesting and educational presentations.

◆ **New Parents Night**

All new families were encouraged to attend this meeting that was held in early September. The building principal, Mothers' Club and PTO discussed information pertinent to Washington School. A question and answer period was then followed by a tour of the building.

◆ **Meet the Principal**

Parents were invited to attend a Meet the Principal reception. With the assistance of the Mothers' Club and PTO, the parents received an introduction to the educational philosophy and vision of the new principal.

◆ **Annual Halloween Parade**

This annual parade starts on Washington Avenue and ends on the campus. The entire student body and parent community is invited to participate. Teachers and faculty also participated.

◆ **Poster/Essay Contests**

Students in grades 1-6 participated in poster and essay contests throughout the school year. The Washington staff and parents continually reinforce the importance of participation in these extra activities.

◆ **Artwork Honors**

One student from Washington School, Gianna Palma, won the New Jersey State Education Contest and her work is proudly displayed in the New Jersey State Education Calendar.

◆ **The John Walker Memorial Basketball Tournament**

The basketball team was selected after several weeks of try-outs. The team was made up of fifth and sixth graders who competed during the later part of March. The Washington team had a great time participating in this tournament.

Nutley Sun School Page

Many Washington School activities were highlighted throughout the school year. The staff contributed many pictures that helped to keep the community informed of activities at our school.

◆ **Extended Day Program**

There was continued implementation of a before and an after care program conducted in our school, under the direction of Mrs. Maria Cervasio.

◆ **Grants**

Washington School received a grant from The Nutley Businessmen's Association for the 2003-2004 school year. We also were sponsored by CON-WAY Transportation Services who adopted the fourth grade for red ribbon week.

◆ **I&RS Team**

The I&RS team was established to implement a multidisciplinary team for the planning and delivery of intervention and referral services. This is designed to assist students who are experiencing learning, behavior, or health difficulties and to assist staff members in addressing those needs. Miss Hirsch presented the initial training that was followed up by the team attending several workshops conducted by the State Department of Education for further training. Our team met for one period on a weekly basis.

Interventions were recommended and were very successful.

◆ **Musicales**

Mr. D'Angelo, our instrumental instructor, and Mrs. Bimbi, our general music teacher, conducted three musicales in December, April, and May. During the December program grades four through six sang a variety of holiday songs. The instrumentalists played many favorite songs. The program created a very festive environment. During the April program grades one and two performed. The May concert highlighted songs by our third grade students and instrumental students and the Bell Choir, playing songs that were learned during the school year. The fourth graders played several selections on the recorder. These concerts highlight the progress of the children in the areas of vocal and instrumental music. Washington School vocalists and instrumentalists also participated in the All-Elementary Music Concert at Nutley High School.

◆ **Affirmative Action**

Throughout the grades, Black History month was celebrated with a variety of Afro-American cultural activities. A selection of famous black Americans, civic leaders, sports figures, artists, and authors were significantly displayed throughout the building. During the month of March activities were planned to honor "Women in History" month. These activities were conducted in grades K-6. The students read books, wrote poetry, and spoke about famous women.

◆ **Assembly Programs**

Fire Safety Assembly

Awards Assembly

Nutley Parks and Recreation Department

Freedom Productions

Young Audiences

Teacher Appreciation assembly

Veteran's Day Assembly

Franklin Middle School Jazz Band – grades 4-6

Franklin Middle School Peer Leaders – Bias Busters – grade 6

◆ **Parent Volunteers**

Washington School had many parent volunteers come in to assist in many areas. The Washington School staff continues to welcome them into our building and greatly appreciate the time and effort they give to our youngsters.

◆ **Art Show**

Mrs. Laudadio hosted an evening art show that portrayed the work that the children have done during the year.

◆ **ABC Science Fair**

Washington students participated in the science fair. All of the projects were wonderful and the children had a wonderful time creating them.

◆ **American Education Week**

American Education Week was celebrated the week of November 12. Parent conferences were held during this week and parents were invited to visit their child's classroom.

◆ **Family Math and Family Science**

Family Math and Science were offered once again. Both programs were well attended by fourth grade families. A variety of hands-on activities were used to build confidence for success in mathematics and science. The programs are designed to address the New Jersey Core Curriculum Content Standards and to help students better prepare for the NJ ASK.

◆ **Read Across America**

In celebration of Dr. Suess' Birthday, students from Franklin Middle School and various other guests came to Washington School to read to our students. The Mothers' Club assisted in making the day very enjoyable for all.

◆ **Johns Hopkins Plus Test**

Some Washington School Students took the John Hopkins Plus Test. Two students received state recognition.

Health and Safety Programs

Officer Ferrara conducted the DARE program with grades 1-4 and grade 6. DARE held its district-wide field day for all sixth graders on Thursday, June 7 at Owens Field.

Mrs. Roberts, our school nurse, conducted scoliosis screening for all students in grades 5 and 6, vision screening for grades 1 and 5, and hearing screening for all students.

The Lions Club conducted vision screening for grade 3. Mrs. Roberts tested all other grades.

The annual fire prevention drill and demonstration took place during Fire Prevention week.

Class Trips

Kindergarten –

Grade 1 – Montclair State University “Are You My Mother”

Turtle Back Zoo

Grade 2 – Montclair Red Cross Children’s Fair

NJPAC Year of the Sheep

Circus

Pen Pals Lunch With Spring Garden School Students

Grade 3 – Montclair State University Theatre “Reading Rainbow”

Grade 4 – Trailside Nature and Science Center

Junior Olympics

Grade 5 – Williams Center for the Arts “In the Beginning”

Junior Olympics

Grade 6 – Giants Stadium

Dare Picnic

Williams Center for the Arts “In the Beginning”

Patrol Picnic

DARE picnic

Student Council – Pizza Hut

Human Relations – St. John’s

WASHINGTON SCHOOL CLUBS

♦ JOURNALISM – Ms. Frannicola

Under the direction of Ms. Frannicola, students participated in creating, writing and publishing the new Washington School newspaper. Students experienced several aspects of reporting and publishing.

♦ PAGE TURNER’S CLUB –Mrs. Andreula

Mrs. Andreula led a group of motivated students to read during the winter months. Students read for enjoyment and wrote letters following Flat Stanley around.

♦ CHESS CLUB – Ms. Sorenson

Students participated in a chess club where students were able to reinforce their own skill and take part in mini-lessons on strategy and play. Students also had an opportunity to play against Mr. Jones.

◆ **CHARACTER COUNTS – Ms. Wood**

Under the direction of Ms. Wood, students participated in a variety of service projects. Students Ended the year with a pizza party to thank them for the year of service.

◆ **CHIMETTES – Mrs. Bimbi**

Students participated in a lunch hour activity to enhance the groups' music ability. Students gave up the lunch hour. The concerts are a direct result of their dedication.

◆ **HYPERSTUDIO – Mrs. Osiejia**

Students under the direction of Mrs. Osiejia created a variety of multi-media projects. The culminating activity was a night expose where parents were invited to attend.

◆ **ITALIAN CLUB – Ms. Fierro**

Ms. Amy Fierro developed and implemented a second grade program where students attend during the lunch hour. Students enjoyed learning about the culture and conversational Italian. Students demonstrated what they had learned to Mr. Ciro Violante and Dr. James Vivinetto during a luncheon.

◆ **Peer Tutoring Club - Ms. Cerniglia**

The Peer Tutoring Club consisted of a group of sixth graders who were assigned to a first or second grader for tutoring. The students helped the younger children with spelling, reading, and math on a weekly basis.

◆ **Washington Safety Patrols – Mr. Murray**

The Washington Safety Patrols are divided up into three categories, courtesy guides, office, and lunch. All the students are required to attend meetings held during the course of the year to emphasize the importance of their jobs and to solve problems and answer questions that the patrols encounter. Courtesy guides assist the younger students in and out of the building. Office patrols assist Mrs. Dwyer at lunchtime by answering the phone, distributing flyers, and sorting the mail. Lunch patrols assist the lunch aides in the lunchroom and on the playground.

◆ **Games Club – Mrs. Rossi**

This club met at lunchtime and was open to all fifth graders. The students had a wonderful time competing against each other in numerous games. From knock hockey to cards and checkers

◆ **Photography Club – Ms. Puzio**

Students began by learning about the different parts of a camera and then began taking pictures that were developed and graded. Students also participated in taking pictures for all Washington School events.

♦ **Reader's Club – Mrs. Healy**

Mrs. Healy's fourth graders worked hard all year to read a variety of books. Students discussed characters, setting and plot as they read books during lunchtime.

♦ **Student Council – Mrs. Isabella**

Students participated in a variety of service projects through out the year.

Mrs. Isabella assisted them in raising the level of action for the entire school.

PTO Activities

I would like to thank the Washington School PTO and Mothers' Club for everything they did for our children this year. They provided many educational assembly programs and purchased many items to enhance our curriculum. They always offered their support and cooperation. The extra touches they bring to Washington School help maintain its fine tradition. A special thanks to both presidents, and Mrs. Kathy Iannuci and Mrs. Lucy Collini who led these wonderful groups of parents to an extremely productive year.

Some of the PTO/ Mother's Club activities included:

Meet the Principal

Open House

Musicale and Art Emporium

Tricky Tray

Holiday Pizza Party

New Parents Night

Wrapping Paper Sale

Pumpkin Patch

School Portraits

Halloween Dance

Family Game Night

Holiday Boutique

Plant Sale

Holiday Luncheon

Scholastic Book Fair

Entertainment Book Sale

Shop Rite Certificates sale

Collected box tops for education

Ice Cream Party

Staff Appreciation Luncheon

Provided refreshments after Open House, for Read Across America, Dr. Suess' Birthday, many other functions and for our kindergarten and sixth grade promotions

Provided pizza luncheon for grades 4-6 and staff members after the Olympics.

T-shirts were provided for patrols, Olympic participants, and all fourth, fifth, and sixth graders.

Hosted a yearbook signing party

Donated pocket folders and planners for the students

Hosted a Study Habits Program for parents

Conclusion

In closing , I would like to note that the faculty and Staff of Washington School has welcomed me into the community of learners with open arms. They are dedicated and my success is linked to theirs. It is their dedication to the students, fostering high standards and allowing the youngsters to continue to grow both socially and academically that make the difference in our school. Their continuous support and cooperation have helped to guide me through my first year at Washington School. Without their efforts it would not be possible to achieve the high academic and social excellence that is indicative of this school. I would also like to thank my parent community and all of our students, who constantly strive to be the best they can be. I would also like to thank the custodial staff, whose efforts sometimes go un-noticed, for a job well done. They continue to do an outstanding job maintaining a clean and safe environment for the students. Mr. Phil Nicolette, Superintendent of Buildings and Grounds, has been most helpful and cooperative and has helped keep our school in excellent condition for our students, parents, staff, and members of the school community. The Maintenance Crew is to be commended for their quick response and care given to maintenance requests at our building.

Miss Barbara Hirsch, Director of Special Services, and the Child Study Team continually assisted the staff, students, parents, and administration with our Special Education children and their programs. I thank them for all that they do on behalf of our Washington Students.

Our Secretary, Mrs.Dwyer, continues to do an excellent job in coordinating the daily school activities. Her warm, caring and efficient manner in dealing with parents, children, and staff is to be commended. Mrs. Dwyer continues to oversee the aides in order to keep the office running smoothly. Our lunch aides continue to do a fine job supervising the lunch program. They have been most cooperative in changing some lunch time activities to better meet the needs of the students. They also assist with other duties in the office and classroom.

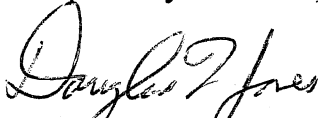
Thanks to the members of the Board of Education for their continued support throughout the year. A special thank you goes to Mr. Alan Gennitempo the Washington School Board of Education Representative. I would also like to thank Mr. James Mallen, Secretary/Business Administrator, for his constant assistance and guidance with school finances.

A special thank you to all of the principals on the administration team that have assisted me countless times with answers to even the simplest questions. The assistance my mentor John Callicchio has given me over the course of the year made the transition that much easier.

I certainly appreciate all the time and discussions from Dr. James Vivinetto, Assistant Superintendent of Schools, whose wisdom on matters of importance and philosophy assisted me this year.

Finally a special thanks to you, Dr. Serafino, for believing in me, for your continued support and guidance during this school year. I am certain that I will continue to be a part of the success you have established in Nutley. I am truly blessed to be a part of such a wonderful administrative team.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Douglas T. Jones".

Douglas T. Jones
Principal

YANTACAW SCHOOL

**NUTLEY PUBLIC SCHOOLS
YANTACAW SCHOOL
20 YANTACAW PLACE
NUTLEY, NEW JERSEY 07110**

MARYLOU DOWSE
Principal

Tel: 973-661-8891

TO: Dr. Kathleen C. Serafino, Superintendent of Schools

FROM: MaryLou Dowse, Principal of Yantacaw School

DATE: June 24, 2003

SUBJECT: Principal's Annual Report – School Year 2002/2003

This annual report represents a composite of district and school priorities, staff, school, student, and parent activities, and curriculum development and implementation.

Continuing Priorities

The Nutley School System, in accordance with New Jersey Core Curriculum Standards, continues to provide its students with a quality education. The following priorities have been implemented:

- ◆ Technology Plan
- ◆ Safe Schools Comprehensive Model/ District Emergency Management Plan
- ◆ Gifted and Talented Program – grades 4-6
- ◆ Health Textbook and Curriculum – grades 5-6
- ◆ Language Arts Basic Skills Curriculum – grades 1-8
- ◆ Guidance Program - grades K-8
- ◆ Character Education Program – grades K-12
- ◆ New Kindergarten/Elementary Report Card
- ◆ Revised Compositional Writing NLAT-1-8

Continued in-service was provided in the following areas:

- ◆ Instructional Theory into Practice
- ◆ Intervention and Referral Services (I&RS) and 504
- ◆ Technology integration
- ◆ Cultural Diversity Education K-12
- ◆ Character Education

- ◆ Writing Skills Development
- ◆ NJ ASK
- ◆ Literacy Coaches

Curriculum development occurred in the following areas:

- ◆ Art
- ◆ ESL
- ◆ Music

Mrs. Christine Oseija, Elementary Technology Facilitator Teacher, has assisted classroom teachers with lessons to aid in infusing technology throughout the curriculum. We continue to monitor and upgrade our software, CD Roms, and other computer-related items.

Results of School Level Objectives – 2002-2003 School Year

During the 2002-2003 school year, the students in grades kindergarten to two demonstrated proficiency in Language Arts Literacy by reading each day for enjoyment and by keeping a reading log, a word wall, and a vocabulary journal of new words. Students in grades three to six demonstrated proficiency in the content areas of probability and discrete mathematics. The students successfully met the school's goals.

School-Based Planning Team

The School-Based Planning Team, which was comprised of teachers, parents, and administrators, met frequently to discuss the school level objectives. The members of the team proposed the following school level objectives for the 2003-2004 school year:

By June 2004, students in grades kindergarten through second (K-2) will demonstrate proficiency in language arts literacy which includes vocabulary, comprehension, listening, writing, and speaking. This will be accomplished by reading each day for enjoyment, keeping a reading log, a word wall, and a vocabulary journal. Students will write each day utilizing various techniques including responding to pictures and keeping a writer's journal. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include multiple choice and open-ended questions. A rubric will be used to score open-ended questions.

By June 2004, students in grades three through six (3-6) will demonstrate proficiency in the content area of geometry. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will

include short constructed response and open-ended questions. A rubric will be used to score open-ended questions.

Testing

The results of the Nutley Writing Achievement Test (grades 1-6) and the TerraNova test (grades 1-3, 5, 6) were carefully reviewed. The NJ ASK was given to all third and fourth graders in the content areas of Language Arts and Mathematics. Test scores are continuously reviewed and plans for improvement were implemented. Yantacaw students continue to achieve high scores on these tests.

Staff Development

Yantacaw School staff attended professional workshops, conferences, graduate courses, computer in-service workshops, and various other workshops both in and out of district. The following is a list of the staff's attendance:

New Jersey Association of Kindergarten Educators - Conference
 Social Decision Making/Problem Solving
 Paula Danziger – children's author
 ASK 3/4 Workshop
 Reading Conference
 Writer's Workshop
 Collaborative Action Research
 Inclusion of the Special Needs Student in the Regular Classroom
 Parents on Your Side
 NJ Educational Computer Conference
 Follett Publishing Company book preview
 World Book Online Workshop
 Powerpoint and Multimedia Technology in the Classroom Workshop
 Strategies for Differentiating and Personalizing the Elementary Curriculum
 Gifted and Talented Convention
 NJAC Conference
 Language Arts Literacy – Reading Coaches
 Appleworks/Internet in the Classroom
 Physical Education is Powerful Education
 Dimensions of Writing Workshop
 Seventh Grade Algebra
 NJEA Convention Workshops

Monthly faculty meetings continually highlight curriculum committee reports, school level objectives, PAT, Special Education/504 accommodations, Basic Skills, affirmative action, technology, specials, Superintendent's Advisory Committee, safety, liability, classroom management concerns, field trip procedures, and any other items that needed to be addressed.

SCHOOL ACTIVITIES

◆ **Intramural Program**

This successful program continued under the supervision of the building principal. Miss Zullo and Miss Citarella served as faculty advisors for this fifth and sixth grade after school program.

◆ **Special Persons' Day**

During National Education Week special persons were encouraged to visit Yantacaw School. After a brief meeting with the principal, they enjoyed a performance by the Student Council members about special persons in their lives. The guests were then allowed to visit classes.

◆ **Academically Speaking Team**

A group of fourth, fifth, and sixth grade students competed in a district-wide competition in June called Elementary Speaking. Eight students represented Yantacaw School in a jeopardy-style tournament. The students, under the leadership of Mrs. Olivo, represented Yantacaw in a very fine fashion.

◆ **Guest Speakers**

During the course of the school year numerous guest speakers, with wide varieties of expertise, visited our school. The students and staff totally enjoyed these interesting and educational presentations. The following is a list of the speakers and the focus of the presentations:

Mrs. Lin – Chinese traditions
 Mrs. London – Human Needs Food Pantry
 Mrs. Bennett– Highland dancing
 Mrs. Frey - Native Americans
 Mrs. Gandolfi – Dental Health
 Mrs. Lohman – Art project
 Mrs. Brodowski – Dental health
 Mrs. Forenza – Holiday crafts
 Mrs. Chipkin– Hanuakah
 Mrs. Graves – England
 Mrs. Mitrovic – Cultures
 Mrs. Maroldi - Advertising and marketing

◆ **New Parents Night**

All new families were encouraged to attend this meeting that was held in early September. The building principal, Ms. Freedman, and Mrs. Flannery discussed information pertinent to Yantacaw School. A question and answer period was then followed by a tour of the building.

♦ **Annual Halloween Parade**

This annual parade starts on Yantacaw Place and ends on the campus. The entire student body and parent community is invited to participate.

♦ **Poster/Essay Contests**

Students in grades 1-6 participated in poster and essay contests throughout the school year. Amanda Maggiano won first place in the American Legion poster contest. Lisun Francisco won first place in the Lions Club Peace Poster Contest.

♦ **Spelling Bee**

Mrs. McKenzie conducted a spelling bee for sixth graders. James Lampariello was our school champion. Local school champions then compete in Semi-Final Spelling Bees. Alex Graves won first place in the grade four Lions Club Spelling Bee.

♦ **The John Walker Memorial Basketball Tournament**

The basketball team was selected after several weeks of try-outs. The team was made up of fifth and sixth graders who competed during the later part of March. The Yantacaw team had a great time participating in this tournament.

♦ **Nutley Sun School Page**

Many Yantacaw School activities were highlighted throughout the school year. The staff contributed many pictures that helped to keep the community informed of activities at our school.

♦ **Extended Day Program**

There was continued implementation of a before and an after care program conducted in our school, under the direction of Mrs. Maria Cervasio.

♦ **I&RS Team**

The I&RS team was established to implement a multidisciplinary team for the planning and delivery of intervention and referral services. This is designed to assist students who are experiencing learning, behavior, or health difficulties and to assist staff members in addressing those needs. Our team met for one period on a weekly basis. It was a very successful program.

♦ **Musicales**

Mr. D'Angelo, our instrumental instructor, and Mrs. Carollo, our general music teacher, conducted three musicales in December, April, and May. During the December program grades five and six sang a variety of holiday songs. The instrumentalists played many favorite songs. The program created a very festive environment. During the April program grades one and two performed. The evening concluded with the Minnesingers singing a number of songs. The May concert highlighted songs by our third and fourth grade students, instrumental students, and the Bell Choir, playing songs that were

learned during the school year. The fourth graders also played several selections on the recorder. These concerts highlight the progress of the children in the areas of vocal and instrumental music. Yantacaw instrumentalists also participated in the All-Elementary Music Concert at Nutley High School.

◆ **Affirmative Action**

Throughout the grades, Black History month was celebrated with a variety of Afro-American cultural activities. A selection of famous black Americans, civic leaders, sports figures, artists, and authors were significantly displayed throughout the building. During the month of March activities were planned to honor "Women in History" month. These activities were conducted in grades K-6. The students read books, wrote poetry, and spoke about famous women.

Our fifth and sixth grade girls participated in a Women in History panel discussion during which women from the Yantacaw community spoke about opportunities for women. A question and answer period followed.

◆ **Assembly Programs**

Fire Safety Assembly
 Awards Assembly
 Jean Roberts - Nutley Library Power Workshop
 Mrs. Sylvester - Nutley Public Library
 FMS Jazz Band
 Arithmatickles
 Bullying Assembly
 Tug O War
 Eat a Peach – performed by the FMS Drama Club
 Big Band
 Circus Act – grades K-3
 Wild N Wacky – grades 4-6
 NJ Bar Foundation – Law Fair – grade 5
 Mordica Gerstein- author and illustrator

◆ **Parent Volunteers**

Once again, Yantacaw School had many parent volunteers come in to assist in many areas. The Yantacaw staff continues to welcome them into our building and greatly appreciates the time and effort they give to our youngsters.

◆ **P.A.T.**

The K-4 Primary Academic Talented Program continues to be developed through staff training and in-service programs. Mrs. Rebecca Olivo attended the NJAC for the gifted/talented in New Brunswick.

◆ **Art Exhibit**

Mrs. Ruffo's second grade class had their beautiful floral paintings featured at the Nutley Public Library during the months of March and April. In addition to the students' paintings, Mrs. Ruffo had her spectacular watercolor paintings on display.

◆ **Law Fair**

Our fourth grade students won first place in "Law Fair", a contest sponsored by the NJ Bar Foundation. The students wrote their own mock trial and submitted it to the statewide contest. One hundred fifty elementary schools entered the contest. The children were invited to the Bar Foundation where they performed their trial for an audience of Judges, attorneys, dignitaries and two hundred other school children.

◆ **ABC Science and History Fairs**

Yantacaw students participated in the science and history fairs. In the Science Fair three Yantacaw students received second place awards and four received third place awards. In the History Fair ten students received first place awards, three received second place awards, and two received third place awards. All of the projects were wonderful and the children had a great time creating them.

◆ **American Education Week**

American Education Week was celebrated the week of November 11. Parent conferences were held during this week and parents were invited to visit their child's classroom.

◆ **Family Math and Family Science**

Family Math and Science were offered once again. Both programs were well attended by fourth grade families. A variety of hands-on activities were used to build confidence for success in mathematics and science. The programs are designed to address the New Jersey Core Curriculum Content Standards and to help students better prepare for the NJ ASK.

◆ **Read Across America**

In celebration of Dr. Suess' birthday, students from Franklin Middle School and various other guests came to Yantacaw to read to our students.

◆ **Johns Hopkins Plus Test**

Eleven Yantacaw students took the Johns Hopkins Plus Test. Of the eleven students, seven achieved state distinction.

◆ **Star Lab**

Yantacaw's PTO rented StarLab, a portable planetarium that was used to teach the children about the stars and constellations. The StarLab was used

to reinforce astronomy lessons that were taught in the classroom. A week of activities, coordinated by Mrs. Olivo and Mrs. Story, culminated in over 600 parents, grandparents, friends, and children attending our StarLab Family Night. Due to the overwhelming excitement of our students, parents, and staff, Mrs. Olivo and Mrs. Cresci, our PTO president, began to look for grant opportunities that would enable us to purchase StarLab for our district. I am happy to report that Hoffman LaRoche has awarded us a \$10,000 grant and StarLab will be owned by the Nutley School District in September!

◆ **INTERACT CLUB**

Members of the Nutley High School Interact Club, under the direction of Mrs. Nancy Kehayes, visited our first grade classes and helped the students with a creative writing assignment. Many of the high school students were former Yantacaw students. The children are looking forward to "interacting" with their high school friends sometime in the future.

◆ **POETRY**

Three students in grade four will have their poems published in the Anthology of Poetry by Young Americans. Kirsten Henning and Michaela Soltau submitted one poem that they wrote together. Alexandra Gaynor wrote her poem independently.

◆ **YANTACAW'S 100TH BIRTHDAY**

In celebration of Yantacaw's 100th birthday, the children were asked to write a fact about the school or the town on a paper birthday candle. The 100 facts that were collected were then displayed on a gigantic birthday cake. Upon completion of the cake, the children came out into the hallways to sing "Happy Birthday" to Yantacaw. Cupcakes were served to all.

◆ **Read To Feed**

Thirty-two fourth graders participated in a reading incentive program. They read two hundred forty-seven books and collected \$778.00 that was donated to Heifer International to purchase various animals and trees for the less fortunate. This project not only provided global awareness for the students but also an opportunity for them to make a difference.

◆ **Curiosity Shop – Yantacaw PTO**

The Curiosity Shop was offered to all Yantacaw students. This year it offered 26 classes, such as: Origami, Who Wants to be a Millionaire, Martial Arts, Natural Wonders, Fun with Crafts, Candy Making, and much more. The children were engaged in many hands-on experiences that were both fun and educational. The Curiosity Shop met after school on Thursdays and Fridays during the month of March.

Health and Safety Programs

Officers Ferrara and Neri conducted the DARE program with grades 1-4 and grade 6. DARE held its district-wide field day for all sixth graders on Friday, June 6 at Owens Field.

Mrs. Flannery, our school nurse, conducted scoliosis screening for all students in grades 5 and 6 and hearing screening for all students.

The Lions Club conducted vision screening for grade 4. Mrs. Flannery tested all other grades.

Mr. Capello initiated a program conducted by Tim Moss on drug awareness. The program was presented to all fourth and fifth graders.

STAND, (Students Taking a New Direction), under the direction of Mr. Capello, conducted an anti-tobacco program for fourth graders.

The annual fire prevention drill and demonstration took place during Fire Prevention week.

The NJ Department of Health conducted an assembly for second grade children on poison.

Class Trips

Kindergarten – Glenfield Planetarium
 Grade 1 – Liberty Science Center
 Grade 2 – Montclair State University Theatre
 Grade 3 – Montclair State University Theatre
 Grade 4 – Montclair State University Theatre
 Grade 5 – Philadelphia Zoo
 Grade 6 – Fairview Lake Camp
 Student Council – The Franklin Institute

YANTACAW CLUBS

♦ 2-Reilly Literary Club - Mrs. Reilly

The 2-Reilly Literary Club consisted of Mrs. Reilly's second grade class. The students and teacher met monthly during their lunch hour in room 201. They first ate their lunches and socialized while deciding on a topic for that particular meeting. Students worked individually or in small groups and created poems, short stories, puzzles, riddles, and illustrations. Their

creations were shared, read, and discussed. Many were sent to the school newspaper, The Tom Tom.

♦ **Literature Club - Mrs. Fischer**

The Literature Club met on alternate Mondays. During the meetings a variety of books were read and discussed. They consisted of fairy tales, historical fiction, poetry, biographies, classics, and fiction. Different authors were studied to demonstrate the many styles of writing in children's literature. Several videos on the life and work of the authors were viewed to gain an understanding of each author's purpose and his/her methods used in writing. The children volunteered their lunch hour to enrich their reading skills and experiences.

♦ **Student Council – Grade 6 – Ms. Schoem**

The Yantacaw Student Council is a service organization that is committed to helping others while maintaining the highest citizenship standards for its members. Students must participate in activities and demonstrate a positive attitude and proper behavior by maintaining their citizenship checks. The council met many times during the course of the school year. Some of the activities the students participated in were: campus-cleanup, collected money for Children's Wish Foundation, food drive for Thanksgiving, clothing drive for abused family shelter, entertained senior citizens at Nutley Parkside Apartments, decorated bulletin boards, sold lollipops, Read Across America, Special Persons' Day assembly, made cards for veterans, hosted a breakfast and craft day for the Special Young Adults, and ended the year with a Staff Appreciation Breakfast.

♦ **Brainteaser Club - Mrs. Olivo**

The Brainteaser Club met every other Tuesday at lunchtime in the library. This club encourages higher level thinking. The students worked with computers and played different mind-challenging games. This club also participated in the Essex County Academically Speaking Competition.

♦ **Library Club - Mrs. Gernitis**

The Library Club met September through December each Wednesday and Thursday at lunchtime. Students in the Library Club assisted in the many activities related to running a library. They gained a better understanding of how the library functions through hands on use. The club fosters a love of books and reading as a life-long leisure activity.

♦ **Chess Club – Mrs. Mitchell**

This club was held for 5th and 6th graders on alternate Tuesdays during lunch- time. The students learned new and exciting strategies for playing the game. The year ended with an evening social in which the members of the team challenged their parents to a game of chess.

♦ **Fifth Grade Student Government - Ms. Freedman**

This club met at in the morning and at lunchtime. The students participated in activities that were service oriented. They collected food and clothing for the needy, participated in a campus clean up and went to St. Johns to feed the homeless.

♦ **Tom Tom Newspaper - Mrs. Keating, Mrs. Pontrella**

This club is the school's literary magazine. It exhibits our students' writings and accomplishments. The club has a representative from each homeroom plus student artists. Publications are three times a year.

♦ **Computer Club – Ms. Freedman**

The students in this club learn how to troubleshoot computer problems, change ink cartridges in printers, maintain classroom computers, and learn how to browse the Internet.

♦ **Needlepoint Club – Mrs. McKenzie**

This club introduces the children to the quiet pleasures of needlepointing. Throughout the year the students completed many projects.

♦ **Minnesingers - Grades 4 - 6 - Mrs. Carollo**

This club met at lunchtime. The choir learned to read choral sheet music and prepared several selections that were performed at the Nutley Tree Lighting, Yantacaw Winter Concert, PTO Luncheon, Spring Vocal Concert, and the Instrumental Concert.

♦ **Bell Choir - Grade 6 - Mrs. Carollo**

This club met at lunchtime on Wednesdays. Students learned to read music and play chimettes. They performed at the Holiday Concert and the Spring Instrumental Concert.

♦ **Peer Tutoring Club - Mrs. Licameli**

The Peer Tutoring Club consisted of a group of sixth graders who were assigned to a first or second grader for tutoring. The students helped the younger children with spelling, reading, and math on a weekly basis. The peer tutors met twice to organize the club and then met every Monday.

♦ **Yantacaw Safety Patrols - Mrs. Dow**

The Yantacaw Safety Patrols are divided up into four categories, courtesy guides, street, office, and lunch. All the students are required to attend meetings held during the course of the year to emphasize the importance of their jobs and to solve problems and answer questions that the patrols encounter. Courtesy guides assist the younger students in and out of the building. Street patrols assist the crossing guards on the corners to ensure a safe environment for the children while crossing the street. Office patrols assist Mrs. Luzzi at lunchtime by answering the phone, distributing flyers, and

sorting the mail. Lunch patrols assist the lunch aides in the lunchroom and on the playground.

- ♦ **Lego Club – Grade 2 – Mrs. Croghan, Mrs. Pesci, Mrs. Wallace**
The Lego Club met twice a month during lunchtime. The children were able to explore their creative minds by designing projects using legos.
- ♦ **Mini-Court – Grades 1 & 2 - Mrs. Diana McGovern & Mrs. Lupo**
This club was designed to introduce elementary students to civil and criminal trial court practices. Students played the role of judge, jury, attorneys, witnesses, and court personnel in two trials, the State vs. Goldilocks and The Case of the Missing Puppy.
- ♦ **Law Fair – Grade 4 – Mrs. Diana McGovern**
The students in this club wrote their own mock trial that was submitted to the NJ Bar Foundation. The trial was also performed for our second and third grade students and won first place in the competition.
- ♦ **Scrabble Club – Mrs. Lynch**
The Scrabble Club was formed to help students expand their vocabulary through fun scrabble competitions and weekly word power lists. The students not only learned how to play Scrabble, they also learned new and exciting words in a competitive manner.
- ♦ **Games Club – Mrs. Cresci**
This club met at lunchtime and was open to all fifth graders. The students had a wonderful time competing against each other in numerous games.
- ♦ **Crochet Club – Mrs. Heather McGovern**
This club introduced the students to the fine art of crochet. They began with basic stitches and progressed to more difficult stitch techniques.
- ♦ **Math League – Mrs. Masullo**
The students in this club completed math activities that explored interesting features of numbers with a concentration on word problems. They also prepared to participate in the New Jersey Math League contest.
- ♦ **Study Buddies – Mrs. Wood, Ms. Santosuosso**
This new club paired high school students with selected elementary students. The students helped the younger children organized their homework, enhance their study skills, and build self-esteem.
- ♦ **Challenge 24 – Ms. Schoem**
This club provided students with a math game that challenged higher level thinking skills. The students also competed in the Essex County Steering Committee Challenge 24 competition.

♦ **Math Club – Mrs. Pontrella, Mrs. Lynch**

This club was open to all fourth graders. Its purpose was to provide fun activities that would help students think critically and aid in preparing them for the NJ ASK.

PTO Activities

I would like to thank the Yantacaw School PTO for everything they did for our children this year. They provided many educational assembly programs and purchased many items to enhance our curriculum. The Academic Committee created many educational activities for our children, such as, Book of the Month Club, Math Mania, and clubs. They always offered their support and cooperation. The extra touches they bring to Yantacaw School help maintain its fine tradition. A special thanks to co-presidents, Mrs. MaryAnn Cresci and Mrs. Kathy Gandolfi who led this wonderful group of parents to an extremely productive year.

Some of the PTO activities included:

New Parents Night
 Wrapping Paper Sale
 Pumpkin Patch
 Welcome Back Dance
 Tricky Tray
 Holiday Pizza Party
 Holiday Boutique
 Holiday Caroling
 Holiday Luncheon
 Scholastic Book Fair
 Amateur Night
 Entertainment Book sale
 Shop Rite Certificates sale
 Collected box tops for education
 Plant Sale
 Funfest
 Ice Cream Party
 Staff Appreciation Luncheon
 Birthday books – each child received a book on his/her birthday
 Provided refreshments after Open House, for Read Across America, and for our kindergarten and sixth grade promotions
 Provided pizza luncheon for grades 4-6 and staff members after the Olympics.
 T-shirts were provided for patrols, Olympic participants, and all fourth, fifth, and sixth graders.
 Provided lunch and ice cream at our annual Field Day

Hosted a yearbook signing party
 Donated pocket folders and planners for the students
 Donated school calendar magnets to every family
 Created a parent directory
 Hosted Escape School for parents and their children

Conclusion

In closure, I wish to express my sincere appreciation and thanks to the Yantacaw teaching staff for all of their efforts in fostering high standards and allowing the youngsters to continue to grow both socially and academically. This truly dedicated and professional staff never ceases to astound me. Their continuous support and cooperation have helped to guide me through my third year at Yantacaw. Without their efforts it would not be possible to achieve the high academic excellence that is indicative of this school. I would also like to thank my parent community and all of our students, who constantly strive to be the best they can be.

I would also like to thank the custodial staff, under the direction of our Head Custodian, Mr. Frank Lotito. They continue to do an outstanding job maintaining a clean and safe environment for the students of Yantacaw School. Mr. Phil Nicolette, Superintendent of Buildings and Grounds, has been most helpful and cooperative and has helped keep our school in excellent condition for our students, parents, staff, and members of the school community. The Maintenance Crew is to be commended for the quick response and care given to maintenance requests at our building.

Miss Barbara Hirsch, Director of Special Services, and the Child Study Team continually assisted the staff, students, parents, and administration with our Special Education children and their programs. I thank them for all that they do on behalf of our Yantacaw students.

Our Secretary, Mrs. Luzzi, continues to do an excellent job in coordinating the daily school activities. Her warm and caring manner in dealing with parents, children, and staff is to be commended. Mrs. Luzzi continues to oversee the six aides in order to keep the office running smoothly. She manages the office with efficiency and vision. Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka, Mrs. Falconcino, Mrs. DeGennaro, and Mrs. Rafanello continue to do a fine job supervising the ever growing lunch program. They also assist with other duties in the office and classroom.

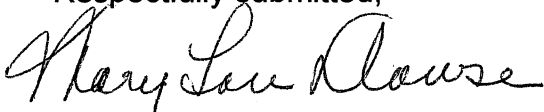
Thanks to the members of the Board of Education for their continued support throughout the year. A special thank you goes to Dr. Parisi, the Yantacaw School Board of Education Representative. I would also like to thank Mr. James Mallen, Secretary/Business Administrator, for his assistance and guidance with

school finances and also with the many maintenance projects at Yantacaw School.

My heartfelt thanks goes to Dr. James Vivinetto, Assistant Superintendent of Schools, and to all my colleagues who so graciously shared their expertise and offered their encouragement and assistance throughout the year.

I would like to end this report with a special thanks to you, Dr. Serafino, for your continued support and guidance during this school year. I am truly blessed to be a part of such a wonderful administrative team.

Respectfully submitted,

A handwritten signature in cursive script that reads "MaryLou Dowse". The signature is written in dark ink and is positioned above the printed name and title.

MaryLou Dowse
Principal

MLD:jml

ELEMENTARY GUIDANCE

Annual Report 2002-2003

Joyce Wood – Elementary Guidance

1. Elementary Guidance Objectives

To help children with:

- Organization skills
- Test taking Strategies
- Interpersonal relationships
- Conflict resolution
- Peer relationships
- Friendship issues
- Separated, divorced, extended families
- Death grief and loss

This help is delivered by:

- Individual counseling
- Group counseling
- Classroom guidance
- Consultation with teachers, parents, and children
- Liaison for community services

School schedule:

- Monday – Washington – All Schools
- Tuesday – Radcliffe
- Wednesday – Washington
- Thursday – Yantacaw
- Friday – Yantacaw Radcliffe

2. Goals for 2002-2003

The essential objective was to make myself very visible to Administration, Staff, Parents, and the Children, and to explain my role as the school counselor. This was done by attending all teachers' meetings, issuing newsletters to parents, and by classroom visits to introduce myself and explain my role. With the hiring of the elementary SAC counselor I am able to be more active in each building. Brochures were distributed this year to explain duties of the elementary counselor.

3. Schedule of Work

I met with an average of ten children a day in each building, and spoke to an average of ten parents a day. My voice mail system was effectively used for contact with parents. I was available, and called upon, for any crisis that occurred, and made a point of getting to the school with the crisis as soon as possible. The amount of time required for this intervention was a significant increase over the previous years. As a member of the Intervention and Referral Services Team there is a weekly meeting in each building, which I must attend. This team works on interventions for students at risk before testing occurs.

Classroom guidance lessons

I taught lessons on conflict resolution to as needed in each school. This consisted of four, thirty-minute topics, teaching the understanding of conflicts and their causes. It also emphasized the importance of dealing with conflicts in a good positive way, instead of using violence. Our Sac counselors and myself reinforced them at our elementary schools. Working together we taught lessons on Anger Management through watching videos, discussions and role-playing. Lessons were also taught in all our third grade classes on bullying and teasing. The lessons reinforced ways to deal with conflicts without violence. We have also added lessons to other grade levels upon requests from principals, parents, and students.

Character Education

We will continue next year to expand on character education through a state-funded initiative. A program was piloted at Radcliffe school to deal with Social Decision Making. Teacher training, speakers, and curriculums were purchased. All our elementary school teachers were trained and kits were purchased for each grade level. Our theme in each building was the Six Pillars of character, which were displayed in our hallways, and teachers at each grade level taught lessons. The counselor reinforces character education with lessons as needed at each grade level.

We also piloted a club at Radcliffe called the Study Buddies. High school students come to Radcliffe school every other week for a half hour to mentor selected students. The program was very successful and we received great feedback from parents, students and high school students. After completing a successful second year, we will try to expand to other buildings. More counselors will help reach this goal. We expanded the Study Buddies Program to Yantacaw School with much success and hope to reach Washington school; in 2004

Through the constant guidance of Mrs Francioso we were able to use the Character Education grant monies to offer assemblies at each school on bullying and character development. Assemblies have already been scheduled for the fall 2003 on Respect and Non-Violence. Teachers and Counselors continue to reinforce these topics through lessons in class.

Professional Development

Staff Development Substance Abuse Presentation
 Character Education Partnership National Conference
 Character Education Conference – Rutgers University
 Annual Conference NJSCA
 Social Decision Making Training Part 2
 Educating for Character Conference
 Over-Indulged Youth Workshop
 Social Decision Making 2nd Training
 Death, Grief and Loss Workshop
 Intervention and Referral Services Training

Professional Organizations joined

N.J. Counselor Association
 Essex County Counselor Association
 American School Counselor Association

Program development

In order to develop a successful elementary guidance program, I will continue to keep in close communication with Principals and the Director of Special Services to find out the needs of each building. I will continue to be visible and approachable by staff and children in each school, and will continue to develop parent communication. I will continue to communicate with other districts and attend workshops and in service training that will keep our program proactive.

The program has been very well received by the teachers in all the schools, and their continued involvement and support will be encouraged.

Recommendations for Increasing Proactivity

More elementary counselors
 Set up Peer leaders at the elementary level as we have in the Middle and High school
 Continue Classroom guidance lessons for all classes teaching individual differences and tolerance
 Continue Parenting Workshops set up with help from all district counselors

Continue to emphasize Character Education and Bullying and Harassment Issues
Continue to build on Study Buddies and at each Elementary School

SPECIAL SERVICES

June 30, 2003

TO: Dr. Kathleen Serafino

FROM: Barbara Hirsch

RE: Special Services Annual Report -- 2002/2003

NEW REFERRALS

	<u>2001/2002</u>	<u>2002/2003</u>
Nutley High School	14	9
Franklin	7	3
Yantacaw	8	14
Lincoln	17	12
Radcliffe	10	6
Spring Garden	9	7
Washington	12	9
Preschool Handicapped	18	22
Early Kindergarten Admissions	21	17
Referral Backlog	0	0
Referrals Pending	26	29
Annual Review Pending	10	10
New Referrals plus 3 year eval	229	138

NEW CLASSIFICATIONS

Auditorily Handicapped (Deaf)	0	0
Autistic	0	0
Cognitively Impaired	0	0
Communication Impaired	0	1
Emotionally Disturbed	2	4
Multiply Disabled	0	0
Orthopedically Impaired	0	0
Other Health Impaired	0	4
Preschool Disabled	14	22
Social Maladjustment	0	0
Specific Learning Disability	30	40
Traumatic Brain Injury	0	0
Visually Impaired	0	0
TOTAL	46	71
Students Graduated	37	44
Students Dropped Out	0	1
Students Declassified	2	1

	<u>Classes 2002/2003</u>	<u>TOTALS 2002/2003</u>	<u>PROJECTED 2003/2004</u>
Nutley High School	self-contained (new)	0	10
	5 SLD Classes	50	55
	Inclusion	53	60
	2 Resource Centers (1 Resource Center Projected)	11	6
	Mainstreamed	17	15
	1 SLD Class (self-contained)	8	13
Franklin School	5 SLD Classes	30	35
	2 Resource Centers	12	12
	Inclusion	26	30
	Mainstreamed	6	10
Lincoln School	2.5 Resource Centers (3 projected)	53	55
	3 Preschool	32	33
	3 SLD Classes	34	36
Spring Garden	3 Resource Centers (2 .5 projected)	43	35
	1 SLD Class	13	14
Radcliffe School	2 Resource Centers	38	37
Yantacaw School	2 Resource Centers	30	29
Washington School	2 Resource Centers	40	40
Home Instruction		75	75
<u>PROJECTIONS</u>			
Day Placements		56	50
Residentials		0	1 (court ordered)
Received from other districts		2	3
Eligible for Speech/Language Services (Public)		65	65
Non-public Classified*		14	15
Vocational (full-time)		2	1
(part-time)		11	6
Home programs		2	2

* Nutley residents

The following Special Services priorities and issues were addressed in a positive manner during the 2002-2003 school year.

1. All designated needs established in the department self-assessment and through the on-site monitoring process were completed.
2. Speech and language services for the preschool population were increased.
3. The preschool disabled program was expanded.
4. Resource services were increased at the elementary level.
5. Inclusion options at Nutley High School were increased.
6. Student assistance services were implemented at the elementary level.
7. The transition partnership with Clara Maass Medical Center was successfully implemented.
8. A grant was received from Montclair State University for the development of an administrative study group relative to differentiated learning.
9. In-service training for teachers was provided relative to current issues in special education.
10. The CAT program was expanded to include participation of fourth grade students.
11. The program for significantly impaired students at Nutley High School was expanded to increase opportunities for inclusion.
12. New reading initiatives based on scientific research were introduced at all levels.
13. Eight students returned from out of district placements.
14. New technology was introduced to assist a significantly impaired child through grants from the Commission For the Blind as well as a private foundation.
15. Grants were received for facility enhancement as well as summer employment.
16. Students were actively engaged in the IEP process.
17. The new substance abuse policy was successfully implemented and appropriate staff and student training provided.
18. All disabled students participated in the state testing programs (NJASK, GEPA, HSPA)
19. Inclusion opportunities were enhanced throughout the district.
20. HBV inoculations were provided for middle school and high school at a reduced rate through a partnership with the Nutley Health Department and Mountainside Hospital.

Special Services Priorities 2003-2004

1. To develop a specialized program at Nutley High School to provide services for disaffected students exhibiting behavioral challenges.
2. To develop a transition partnership with the Nutley Shop Rite.
3. To expand the transition partnership with Clara Maass Medical Center.
4. To seek in-district transition experiences.
5. To continue to study and revise the homebound instruction program.
6. To utilize state of the art technology to assist students with reading disabilities at Nutley High School.
7. To increase child study team services to meet the needs of a growing population.
8. To increase speech services for the preschool population.
9. To continue to provide relevant in-service training for all stakeholders.
10. To provide timely programs for the special education parent support group (P.A.Ch.E.S)
11. To introduce Orton Gillingham based reading programs in all elementary special education classes.
12. To continue to explore grant opportunities with vigor.
13. To explore avenues to provide necessary accommodations for students at a minimal cost.
14. To continue to explore new programs at all levels to encourage the return of students currently placed out of district.
15. To explore specialized programs to meet the needs of the autistic child within the district.
16. To address the needs of an ever increasing preschool population.
17. To continue to research the implementation of adaptive physical education at all levels.
18. To investigate technology options to streamline and enhance the IEP process.
19. To review and revise all policies relative to compliance with the reauthorization of IDEA.
20. To align all IEP objectives with the core curriculum content standards.