

ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR - 2001/2002

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NUTLEY PUBLIC SCHOOLS
BOARD OF EDUCATION

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NUTLEY BOARD OF EDUCATION

Nutley, New Jersey

August 26, 2002

Members of the Board of Education:

The 2001/2002 school year was a wonderful year for our students, staff, and Board of Education.

As in previous years, indications of academic success regarding the TerraNova, Grade 4 ESPA, Grade 8 GEPA and Grade 11 HSPA tests continue to reveal that our students are achieving quite well.

Our students realized an exceptional year in special awards:

- Johns Hopkins University Talent Search
- Edward J. Bloustein Distinguished Scholars
- National Merit Commended Students
- National Merit Finalists
- Mathcounts Math Team Awards
- AP Scholar with Honor
- AP Scholars
- Most Philosophical Student in America
- New Jersey Monthly High School Ranking
- Middle States

A special thank you is in order to all of the faculty and students who participated in the above mentioned activities.

Nutley athletes and musicians also continue to distinguish themselves with awards:

Athletic Awards:

- NNJIL Sportsmanship Award – Softball Team 2001
- Board #33 Basketball Officials Sportsmanship Award
Essex County Recipients – Boys/Girls Basketball
- Tennis Coach of the Year – Vincent Turturiello
- 2002 Boys Tennis Championship Team – NNJIL Champions
- 2002 Baseball Championship Team – Greater Newark
Tournament Champions – NNJIL Champions

Music Awards:

Nutley High School

Larissa Lovejoy – Third highest score in Soprano Section
New Jersey All State Chorus

Music Festival – Aurora, Ohio

- Concert Choir - First Place
- Choralettes - First Place
- Octets - First Place
- Orchestra - First Place
- Jazz Band - First Place
- Concert Band - Second Place

Holly Gilbert - Outstanding Vocal Soloist Award

Jeff Klatsky - Outstanding Piano Accompanist Award

Justin Hernandez - Outstanding Jazz Soloist Award

Franklin Middle School

- Concert Band - First Place Great Adventure Music Festival
- Concert Choir - First Place Great Adventure Music Festival
- Madrigal Singers - First Place Great Adventure Music Festival

Carnegie Hall - High School Choralettes and Middle
School Concert Choir performed at
Carnegie Hall in November

- High School and Middle School
Concert Choirs performed again
in March

Additional positive information pertaining to students proceeding to higher education and the scholarships they received, continues to be revealing and is reflected in the following pages. Please note that 92.5 percent of students will be going on to higher education and that they have been offered a total of \$2,623,808 in scholarship awards. Our graduates continue to attend a diverse array of quality academic institutions throughout the nation.

Curriculum development occurred in the following areas:

- K-6 Gifted and Talented Program Review
- K-8 Guidance Program Review
- 1-8 Compositional Writing – NLAT Review
- 9-12 Advanced Placement Courses Review
- 4-6 Health Education Curriculum Review
- 1-8 Language Arts/Mathematics Basic Skills Curriculum Review
- Grade 7 Mathematics Algebra 1 Exploratory Committee
- 9-12 Mathematics Basic Skills Curriculum Review
- Kindergarten Report Card Review
- Primary Report Card Review

The following initiatives continue to be implemented:

- Montclair State University – The New Jersey Network for Educational Renewal
- Seton Hall – Project Acceleration
- Cisco Networking Academy Program-Levels 1 & 11
- C.A.S.T. - Communications Arts & Science Training-Levels 1, 11 & 111
- World Languages (Elementary Schools/Seventh Grade)
- Character Education
- Music Programs – Madrigals/Jazz Ensemble
- Five Year Facilities Plan/Bond Referendum
- NJ State Mentoring Program
- AP Latin V
- Transition Program/Clara Maass
- Staff Professional Development

As we begin the 2002/2003 academic year, our school community can be certain that our excellent staff will continue its commitment to the development of our students.

Kathleen C. Serafino, Ph.D.

REPORT ON COLLEGE ADMISSIONS

CLASS OF 2002

ENROLLMENT.....287

TOTAL APPLICANTS PURSUING HIGHER EDUCATION.....245

% OF CLASS OF 2002 GOING ON TO POST-SECONDARY EDUCATION..... 92.5%

<i>Four-Year Training.....</i>	<i>188</i>	<i>(71%)</i>
<i>Two-Year Training/Business/Trade.....</i>	<i>57</i>	<i>(21.5%)</i>
<i>Work/Military/Undecided.....</i>	<i>20</i>	<i>(7.5%)</i>

REPORT ON SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 2002

<i>SCHOLARSHIPS</i>	<i>\$2,289,968</i>	
<i>GRANTS</i>	<i>333,840</i>	
		<i>\$2,623,808</i>
<i>OFFERS ACCEPTED</i>	<i>\$1,327,340</i>	
<i>OFFERS DECLINED</i>	<i>1,296,468</i>	
		<i>\$2,623,808</i>

NUTLEY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT

TO: MEMBERS OF THE NUTLEY
SCHOOL COMMUNITY

DATE: AUGUST 26, 2002

FROM: THE NUTLEY BOARD OF
EDUCATION

SUBJECT: 2001/2002 STUDENT
ACHIEVEMENT TEST
SCORES

NATIONAL

TERRANOVA TEST

National Percentile of Mean NCE

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>9</u>	<u>10</u>
Reading	77	90	85	83	77	77	79	78	78
Language Arts	84	93	89	86	82	84	80	76	83
Mathematics	88	88	86	84	80	82	78	80	83
Total	87	93	90	72	82	83	75	79	86
Science		75	75	87	74	75	82	72	73
Social Studies		86	86	76	71	75	68	70	77

Grade 4 ESPA Results

	% Part. Prof.	% Prof.	% Adv. Proficient	Total % Prof.
Mathematics	16.3	50.2	33.6	83.8
Language Arts	6.3	83.1	10.6	93.7

Grade 8 GEPA Summary Results

	% Part. Prof.	% Prof.	% Adv. Proficient	Total % Prof.
Language Arts	6.6	80.5	12.9	93.4
Mathematics	17.3	59.1	23.6	82.7
Science	6.0	65.6	28.4	94.0

Grade 11 HSPA Results (% passing):

	% Part. Prof.	% Prof.	% Adv. Proficient	Total % Prof.
Language Arts	2.4	79.5	18.1	97.6
Mathematics	11.2	59.6	29.3	88.9

Results such as these are due to a great total effort and we wish to thank everyone.

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NUTLEY HIGH SCHOOL

NUTLEY HIGH SCHOOL**Nutley, New Jersey****2001-2002 ANNUAL REPORT**

<u>GRADE</u>	<u>STUDENTS ENROLLED</u>
9	325
10	334
11	288
12	<u>264</u>
	1,211

STAFF

Classroom Teachers	86
Administrators	3
Athletic Director	1
Guidance Personnel	4
Department Chairpersons/Coordinators	10
AV Coordinator	1
Librarian	1
Nurse	1
Special Education	5
Team Leader	1
Work Experience Coordinator	1
Computer Network Technician	2
Technology Teacher Coordinator	1
Student Assistance Coordinator	1
Permanent Subs	4
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MEDIA

ATHLETICS

PRINCIPAL'S REPORT

ANNUAL REPORT

2001-2002

The 2001-2002 school year was challenging, exciting and rewarding for both students and staff. This year was one of growth, positive change, and student achievement. We are very proud of our school, our students, and their many accomplishments. Our students have distinguished themselves in every measurable area, receiving honors and recognition in academics, the arts, athletics, student activities, and community service.

This would not be possible without the support and guidance provided by Dr. Serafino, Superintendent of Schools and the Board of Education. On behalf of our students and our school I would like to express our sincere thanks and appreciation to them for their commitment to Nutley High School. In the Nutley School District, students come first and educational achievement is a priority.

These many accomplishments are a wonderful reflection of the partnership that exists between the Superintendent's office, the school district, our professional staff, parents and the community. All share a common goal of providing the best possible advantages for our students and all have contributed and share in the success that results.

I would also recognize our high school administrators, faculty and support staff. They work to provide a safe, positive and supportive school climate. Their commitment to our students, their concern for their well being, their knowledge, experience and dedication are key factors in student achievement and success. They strive to educate students who are confident, capable, socially responsible citizens, and contributing members of our society.

As a school we are committed to meeting the challenges of today while we prepare the students for the opportunities of tomorrow. We encourage intellectual growth, academic achievement, character education, and leadership development.

As this report illustrates, each department in our school has enjoyed considerable success in meeting the needs of our students. Additionally, we are proud to point out that while educating our students, many of our staff have also been recognized for their contributions in meeting the needs of our students.

A brief overview of noteworthy items this year include:

1. Our Middle States visit occurred in March with excellent results. The high school either met or exceeded the standard in all areas.
2. A continuing and expanding partnership between the University of Medicine and Dentistry and Nutley High School.

3. Nutley High School's participation with Seton Hall University in Project Acceleration where high school students may earn college credit for their eligible high school courses.
4. Several new courses have been added to our curriculum in 2001-2002 to meet the needs and interests of our students. These included English IV Honors, Communications Arts and Technology II, CISCO II, Concert Choir, Jazz Ensemble, and Music Fundamentals I and II.
5. For 2002-2003 we have added Communications Arts and Science Technology III, Advanced Placement Latin V Honors, Fundamentals of WEB Design, Introduction to Vocal Music and Calculus Honors.
6. In the area of testing, Nutley High school students continue to perform in a commendable fashion on the HSPT. All graduating members of the class of 2002 have successfully fulfilled the state-mandated testing obligation. The high expectations of our teachers and the outstanding performance of our students saw 99% of the senior class pass the HSPT and 1% (2 students) pass through the SRA process.
7. We are pleased with the results of this year's Terra Nova administration. Our tenth graders achieved national percentile scores of 80, 83, 85, 72 and 79 respectively in reading, language arts, mathematics, science, and social studies. The grade ten composite score for the first three core subjects was 86, an improvement of three points for the class since April 2001. For the ninth grade in the same disciplines the national percentiles were sequentially 75, 79, 80, 73, and 72. The grade nine three-core subject composite national percentile was 81. These results are positive indicators of our students' scholastic growth.
8. Many new textbooks were reviewed at Saturday curriculum sessions and after a presentation before the Board of Education, they were approved for purchase.
9. We continue to infuse technology into our curriculum and upgrade it as needed. Students and staff are encouraged to use our growing technology resources at every opportunity.
10. Nutley High School now has availability to our own public access TV station. The C.A.S.T. III class will be responsible for maintaining this important community information resource.
11. Our Intervention and Referral Service, inclusion classes, and our special education program, continue to meet the needs of our students in a very positive and appropriate manner.
12. Our faculty continues to take advantage of in-service courses, as well as other opportunities for continued professional development.

13. Our student profile is being changed to present our students' grades, test scores and achievements in the most positive manner to enhance their opportunities for college acceptance.
14. Student responsibility, student activities, and student service to our school and community continue to be stressed. This is an important part of our school and it provides opportunities for development of student's organizational skills, decision making, leadership, school spirit, and service.
15. Our assembly programs continue to meet a wide range of student interests and needs.
16. We continue to make SAT scores a priority and we address this goal in our academic classes, SAT prep classes that are offered during the school year, and summer SAT classes offered at our school. Additionally, our English department is continuing with our summer reading program for grades 9 – 12. All of these efforts have led to an increase in both our Verbal and Math scores. Nutley High School's SAT scores exceed the state and national average and 92.5% of the class of 2002 will go on to higher education.
17. We have completed our School Level Objectives for 2001-2002.
18. We continue to make physical improvements to our school and grounds to help create a more pleasant learning environment for our students and faculty. Among these are a redecorated second floor lounge, improved landscaping, a new fitness center and a new scoreboard on the Oval.
19. Our student handbook is in the process of revision with an anticipated fall of 2002 printing.
20. Additionally, we look forward to a new drug policy for our district, a greater academic weight given to AP courses, a restructured basic skills math program, and a revised athletic physical policy for participation in interscholastic sports.

BUSINESS EDUCATION

BUSINESS EDUCATION DEPARTMENT YEARLY REPORT 2001-2002

Accomplishments:

1. A new course, Fundamentals of Web Design, was proposed and accepted for next year. This course will run under the sponsorship of the CISCO Academy. We will have four sections of the course.
2. The CISCO Networking Academy continues to grow. Next year we will have two beginning sections and one advanced section.
3. The Perkins Vocational funding grant allowed us to purchase a second LCD projector and screen, as well as additional equipment for the CISCO Academy. This technology has contributed to improved presentations in the computer applications classes. We now have this equipment in all the computer labs in the department.
4. The Business Department continues to upgrade both hardware and software. Room 215 was upgraded this year. Over the summer Room 217 will be upgraded in preparation for the new Web Design course.
5. The department this year made the decision to change the software program taught in the Computer Applications required course. In September we began teaching Microsoft Office including PowerPoint for presentations.
6. Due to increased enrollment in our courses, Mr. Michael Kearney will join our department in September teaching the CISCO Networking Academy and Computer Applications.
7. The Computer Applications classes were involved in projects using the Internet to research costs of traveling to the 2002 Winter Olympics and also researching the history of Nutley for the 100th year anniversary.
8. The zero period Computer Applications class is running successfully and seems to have solved the conflict with music and five majors for most students. Next year we will have two sections during zero period.
9. Mrs. Mullane has been designated our Web Master and has spent numerous hours working on the school and district web site. After attending a professional workshop, she also created a Web Quest assignment for the Computer Applications class to fulfill the course career report requirement.

7.

10. The Business Department was actively involved in the Middle States evaluation of the high school with members serving on the Self-Study team and as chairpersons of various committees.
11. Mr. Christadore and Mrs. Orenstein mentored a student teacher from Montclair State University.
12. The Future Business Leaders club has continued this year. Under the direction of Mrs. Mullane and Mr. Christadore they were involved in the following activities:
 - a. About 30 students competed in regional FBLA competitions in various subject areas. About a dozen students placed in the top six in their area.
 - b. The club participated in the Essex County Consumer Bowl and the Fed Challenge Competition.
13. The department benefited from the following field trips:
 - a. Business Law - Essex County Courthouse; Morris County Courthouse
 - b. Accounting - Franklin Bank
 - c. Notetaking - Caldwell College
 - d. Consumer Economics - New York Auto Show; Nutley Shop Rite
 - e. Computer Applications - Nutley Museum
14. The department also engaged the following outside speakers:
 - a. Dan Geltrude, CPA, Geltrude Co. - Accounting
 - b. Sal Cocco, Franklin Bank - Accounting
 - c. Frank Pomaco, Esq., Pomaco & Beck - Business Law
 - d. Mr. Fagioli - Essex County Probation Office - Business Law
 - e. TD Waterhouse Investing - Consumer Economics
 - f. Century 21 Real Estate - Consumer Economics
 - g. Jernick Insurance Agency - Consumer Economics
15. Staff members are actively involved in extracurricular activities:
 - a. Mr. Christadore - Baseball Head Coach
 - b. Mrs. Mullane & Mr. Christadore - FBLA Advisors
 - c. Mr. McCrohan - Yearbook Co-Advisor
 - d. Ms. Hrubash - Girls' Basketball Head Coach
 - e. Mrs. Kehayes - Interact Club Advisor
16. Ms. Hrubash is the head coach for Girls' Basketball. This year she was awarded the Basketball Coaches Sportsmanship Award by the Northern New Jersey Referees association. She was also nominated by one of her former students to Who's Who Among America's Teachers.

17. Mr. McCrohan is also active with the EAN and the Essex County Education Association.
18. All members of the department were involved in Professional Improvement including attendance at the National Business Education Association convention. These professional days bring renewed interest and improved teaching techniques to the entire department.

Concerns:

The Business Education Department continues to be concerned that Special Education students are struggling with our Computer Applications required course. We have recommended an inclusion section of this course in the past and will continue to do so.

The Business Education Department continues to be concerned that the Computer Applications course is not considered a major course and is not included in calculating GPA. We recommend that this be changed.

ENGLISH

Principal's Report

2001-2002

To: Mr. Joseph Zarra, Principal of Nutley High School

From: Ms. Dianne De Rosa, Coordinator of Language Arts

I. Testing

Student preparation for the High School Proficiency Assessment is a priority of the English Department. Students on each grade level completed assignments which were developed to reinforce and strengthen the skills that students need to perform well on the HSPA.

As of October 2001, all students passed the HSPT and as a result, there were no seniors who needed to complete an SRA certification.

The TerraNova was administered to ninth and tenth grade students in March. Students who are considered to be "at risk" for passing the HSPA will be placed in basic skills classes.

Students are also given materials that relate to the SAT and PSAT and correlate with daily instruction in literature, grammar, and writing.

II. Curriculum

A. The revised English curriculum was implemented this fall. The most significant change in this curriculum is the use of a new anthology. The curriculum was well received by students and teachers. This is the second year that the multigenre junior/research paper was assigned and the students responded well to the criteria for this project.

B. An English IV Honors course was added to our curriculum this year. This curriculum follows the English literature curriculum guidelines and is enhanced to meet the needs of students who are recommended to take this honor level course. Students read British and world literature, wrote literary papers, and completed an in-depth research paper.

III.

English Electives

A. Journalism Program

This year twenty-five students were involved in the production of the school newspaper, *The Maroon and Gray*.

Nine issues of the school newspaper, ranging from 4 to 16 pages, were produced. All issues were written and prepared in class, using QuarkXPress for desktop publishing, Photoshop, and other peripheral programs, including scanning and special graphics software. Photography was either digital or scanned photos, all taken and processed by students. All issues were sent, camera-ready, to an outside printer and distributed in homeroom by the students.

Journalism I students learned the principals of journalistic writing, layout and design and computer operation, along with software applications. The text (*Scholastic Journalism*, English & Hach) was supplemented with a copy for each student of *The New York Times*. Some pages in the May and June issues of the paper were designed and produced by Journalism I. Journalism II students designed and executed pages for all departments of the newspaper. Advanced Journalism students were page editors and produced pages for the paper. They were also mentors to Journalism II students. Students from all levels attended the Garden State Scholastic Press Association Student Press Day at Rutgers University and the Columbia Scholastic Press Association Spring conference in New York. Journalism II and Advanced Journalism students were required to complete a journalism project per marking period.

B. Drama

In October, the drama students presented an evening showcase of scenes from *Romeo and Juliet*.

In December, the drama students presented an evening performance of "Once Upon a Santa Claus." This play was also presented to students in Lincoln and Yantacaw schools.

In February, drama students participated in an acting workshop presented by in artist from the New Jersey State Council of the Arts.

- C. The use of technology in the classroom is continually increasing as students use the internet as a tool for research. Webquests, internet scavenger hunts, and power point presentations are just a few of the ways in which the writing lab has enhanced student learning. The computer also continues to be a strong tool for student writing.

D. Reading Program

Students are required to read a fiction or non fiction book each marking period as part of the supplemental reading program. Literary circles were introduced this year as part of the supplemental reading program. Students are also given a summer reading list and asked to read three books during their vacation. Students are given an assignment in the fall in which they are asked write to about the books read.

E. Basic Skills Reading/Writing

There were eight classes of basic skills reading and writing classes this year. Classes were comprised of students who did not pass the Grade Eight Proficiency Assessment as eighth graders in the spring of 2001, and tenth grade students who did not pass the TerraNova administered to all freshmen. Students entering our school who had not taken the GEPA and who had not met the standard in the testing at their former school were also placed in a basic skills class.

In addition to the ninth and tenth grade students placed in basic skills as a result of GEPA and TerraNova scores, eleventh grade students who did not perform well on the TerraNova in the spring of their sophomore year were also placed in a basic skills class.

There were no regular senior failures on the October 2001 HSPT.

A final writing project gives students the opportunity to select, revise, and edit their favorite piece(s) of writing for a class publication. This end of the year project enables students to see their work in print and to share their work with students in the entire basic skills program.

C. Cast I and Cast II

Students in the C.A.S.T. Program completed several projects. Students produced and directed commercials, demonstrations, and public service announcements. The highlight of the year included programs televised on the local cable channel. The programming included a game show, news and sports show.

IV Writing Contests

Students are encouraged by their teachers to enter contests that are offered by community and educational organizations.

V. Awards

Vineetha Joseph received an award from the Kid's Philosophy Slam. She was recognized as the most philosophical students in America. Vineetha appeared on the Today Show and was interviewed by the *New York Times* and the *Star-Ledger*. Vineetha also received an award from the Nutley Board of Education for this accomplishment.

VI. Staff Development

Several staff members attended workshops and seminars during the 2001-2002 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mr. Bonadonna

Garden State Scholastic Press Association Press Day Annual Spring Advisors' Conference. Mr. Bonadonna is president of this association and a presenter at this conference.

Columbia University Scholastic Press Association Press Day. Mr. Bonadonna was a presenter at this conference.

JEA/NSPA fall conference. Boston Mass.

Mrs. Testa and Mrs. Trainor attended a workshop sponsored by the New Jersey Council of Teachers of English entitled *HSPA: I Coach-You Coach*.

Ms. DeRosa

Attended the Governor's Forum on Early Literacy Education

Attended a seminar on "Exemplary Educational Technology" sponsored by Learning Edge

Attended a Humanities Seminar sponsored by Montclair State University entitled "Women in God's World: Constructing Female-ness in Christianity, Judaism, Hinduism and Islam."

Mrs. Hyland

Attended a Shakespearean workshop sponsored by the Speech Theater Association of New Jersey.

Mrs. Hyland is a judge for the Speech and Theatre Association for New Jersey.

VII.

Enrichment

A. Poetry month:

Mrs. Hyland arranged for an all day Poetry Workshop sponsored by the New Jersey Council for the Arts. This workshop was attended by English II honors students.

A Dodge Poet also spent the day with students sharing and discussing her poetry. Both programs celebrated poetry month and were very successful.

Students in Mrs. Hungler's creative writing class selected poems which they posted around the school in April. Several original poems were also posted.

B. Career Speakers:

Two speakers were invited to present career-oriented programs. The presentations were as follows:

A representative from Katherine Gibbs School.

A Berkeley College representative spoke to juniors on planning their future educational goals.

C. Field Trips

Mr. Sasso's English I honors class attended a performance at the Castle Shakespeare Repertory of Poe's short stories and a production of short stories at the Chamber Repertory Company. They also attended a Chamber Repertory production of *Romeo and Juliet*.

Mrs. Hyland's English II honors class attended a production of *Romeo and Juliet* at Princeton's McCarter Theater.

Mrs. Hyland's English II students attended a performance of *The Crucible* at Drew University.

Mrs. Trainor's basic skills classes went on a field trip to the Statue of Liberty after completing an internet search and project on this American landmark.

VIII. Book Management

Books, stored in two bookrooms in the old wing of the third floor, are annually sorted and counted for our book inventory. An inventory list is compiled and given to each teacher in September. This list contains the titles of books available, where they are stored, and the cost.

The department's secretary distributes and collects books from teachers' classrooms, keeping an accurate total of books requisitioned for classroom use at all times.

IX. Concerns for the future

The continued implementation of the revised curriculum and the revision of the honors program is a concern.

Staff participation in professional organizations and attendance at workshops and conferences that relate to the course of study is a department concern.

Continued staff development of technology – especially in the use of the Smart Board as a teaching tool.

Continued staff development on the use of the internet in the English classroom is essential.

FINE & INDUSTRIAL ARTS

**NUTLEY HIGH SCHOOL
300 Franklin Ave.
Nutley, New Jersey 07110**

FINE / INDUSTRIAL ARTS / TECHNOLOGY DEPARTMENT

**George M. Ackerman
Supervisor
Department Chairperson**

**Telephone
1-973-661-8859**

May 31, 2002

TO: Mr. Joseph Zarra
FROM: Mr. George M. Ackerman
RE: Annual Report 2000-2001 School Year

The following activities summary/highlights of the Academic Year, 2001-2002 are being submitted for your review.

1. STAFF WORKSHOPS - DEVELOPMENT DAYS - PROFESSIONAL VISITATIONS

Various members of this department were involved in workshops and professional day visitations, including, but not limited to: Staff Development Days (Articulation Day)– Organizational & Instructional Areas and Learning Areas, and, District-wide Presentation and Discussion of Departmental Concerns, Middle States Self Study Committees, 16th Annual TEANJ Conference & Expo 2002, Annual Art Educators of New Jersey Conference, 2001 Fall Family & Consumer Science Issues Conference, 16th Annual NJ Educational Computing Conference, Interventions and Referral Services PAC / 504 Team Training, Intervention & Referral Services 504 / ADA Training Workshop, Joint Apprenticeship Committee of the Ironworkers District Council of Northern New Jersey.

2. FIELD TRIPS

The Home Economics classes visited St. Joseph's Hospital, FIT, Teen People Magazine, NJ Performing Arts Center, and Patterson Silk Industry.

Trade and Technical classes visited District Council of Northern New Jersey Ironworker Locals, The Meadowlands Complex, Lincoln Technical Institute, and Engine City.

Art classes entered the Annual "Chalk Walk" at Rockaway Mall.

3. GUEST SPEAKERS

Former students currently attending various Colleges and Universities, such as Union County Vocational Technical School, members of the Armed Services, leaders in local industry, World Language staff members, and parents returned to speak to our students about their post High School experiences, careers, and/or hobbies.

Trade schools such as The Berkley School, Engine City Technical School, Lincoln Technical Institute, Engine City Technical Institute, Gibbs College, School of Visual Arts, and The Art Institute of Philadelphia Culinary School sent representatives to speak to our students about their school and careers in related fields.

In coordination with the Work-Study classes we again offered the OSHA Ten Hour General Industry Outreach Safety Certification Program.

4. SCHOOL AND COMMUNITY SERVICE

The staff participated in the following school and community service projects: Middle States Steering Committee Member, Middle States Committee Chairpersons, Middle States Committee Members, Intervention & Referral Services Chairperson, Key Club Advisor, High School Blood Drive Coordinator, Bowling Coach, Created Awards Certificates for various School Departments, Art Club Advisor, Photography Club Advisor, Trustee and Vice President of "Kingsland Trust", Guest Lecturer for History Classes on Vietnam, Amateur Radio Club Advisor, produced school visuals (bulletin boards, administrative signs, program covers, business cards, assemblies banners, spirit week banners, yearbook, honor society book, Elementary "Gold Cards", Student Council Buttons, etc.), town visuals (parades, etc.), St. Joe's preemie baby quilts, Salvation Army bears, Senior benefit scenery, costumes, art work, Fundraisers, developed and printed Maroon & Gray photos, yearbook pictures, taught in Nutley's C.A.T. program, and Arts Fest "02".

5. AWARDS / SCHOLARSHIPS

Students from the Fine / Industrial Arts / Technology Department were the recipients of numerous awards and scholarships including Morris Hills HS Annual "Chalk Walk" (First Place T-shirts and Honorable Mention) Awards, U.S. House of Representatives "An Artistic Discovery" Art Competition (Honorable Mention), Israel & Celia Sonenshein Memorial Award, Nutley Rotary Chester Ryan Vocational Award, and The Kiwanis Club of Belleville Annual Key Club Scholarship.

6. STAFF

The Fine / Industrial Arts / Technology Department is composed of one Department Chairperson, one Home Economics instructor, two Art instructors, one full time Industrial Arts instructor, and one-half time Industrial Arts instructor. Mr. Retz also works as a one-half time aid in the library. Mr. Robert Ash, new to the High School this year after 39 years of dedicated service at Franklin Middle School, has announced his retirement and will be leaving us at the end of the school year. It would be hard to replace an instructor with that much experience. He will be missed. Although there is a need, there are no plans to replace Mr. Ash at the present time.

7. GOAL(S) SHORT TERM

Align Course Offerings with the NJ State Core Curriculum through afternoon and/or Saturday Curriculum Session.

Changing the Department Title using more current terminology to better reflect modern technology and proper alignment with the NJ Core Curriculum Content Standards. Educate guidance and administration about the benefits of Practical and Fine Arts for all students.

Continue the integration of computer technology into the curriculum in all areas. The design and proposal of a new course offering, Auto CAD I, for the 2003-2004 school year which could be used as an alternative for the computer applications graduation requirement.

8. GOAL(S) LONG RANGE

To increase student (male and female) awareness, interest, and enrollment in Fine / Industrial Arts / Technology Courses at the High School level.

Have all courses count towards students overall GPA.

Re-establish pure level classes where ever possible.

Continue with the integration of computer technology into our curriculum.

The Graphic Arts classroom needs to be redesigned, course curriculum refined, and equipment updated to properly bring computer technology to this program. Next year we

will have our 5th different instructor in this area. Continuity is needed in this technical program.

Art and Photography must continue to place greater emphasis on digital imagery.

With a new addition in the planning stages for Franklin Middle School, provisions for a modern Technology Lab should be considered. Technology Education would serve as a stepping stone to our High School Practical Arts program.

9. CONCERNS

This year we anticipate losing another one-half time staff member. As our staffing decreases and with our Course Offerings remaining near 100% (9 different subject areas, up to 4 levels within each offering, adding up to 21 totally different lesson plan preparations) it becomes increasingly difficult for a reduced staff to adequately maintain all nine areas. Couple this with classes comprised predominantly of students with special needs. It is my recommendation that strong consideration should be given to not eliminating the part-time position but increasing this to full time status. This year the State reestablished the Practical Arts component (10 credits in Fine/Performing/Practical Arts) of the minimum High School graduation requirements. An Arts requirement should be a necessary component of any comprehensive school curriculum. A maximum of five teaching periods plus one maintenance period / teacher would help afford time for all staff to better maintain equipment and prepare for such a variety of offerings.

Mixed classes are still not working well in certain areas (i.e.: Art, Woods, Mechanical Drawing); pure classes are advisable when and if possible.

Many of our computer stations (Art, Photography, and Graphic Arts) are becoming outdated and are in need of replacement. Areas such as Home Economics are in need of more computers and appropriate software. The staff is in need of proper training to go along with new / updated software and basic / advanced Internet training. Many staff members ask for Professional Days to attend Conferences or Workshops to help upgrade their skills in the area of Computer Technology. Unfortunately many of these days are denied.

A working phone system in each room capable of reaching the main office in case of an emergency is needed.

10. MADELINE HUNTER

The entire Fine / Industrial Arts / Technology Staff is maintaining their commitment and dedication to the Madeline Hunter Teaching Methodology and the "Total Teaching Art".

11. COURSE OF STUDY-REVISIONS

This year the area of Auto I and Auto II were dropped from the course offering selection sheet. We had seen a steady increase in enrollment in the Automotive Program since reviving the course for the 1997-1998 school year. We went from one class to two and finally three sections. Throughout the school year many students approached Mr. Retz or myself and said that they were disappointed and had hoped to take the class or asked whether this class would be offered again in the future.

We again saw increased emphasis on Computer Aided Design in Mechanical Drawing I, Mechanical Drawing II (Residential Architectural Drafting), and Mechanical Drawing III, Photography, and our Art Courses. Each year our instructors are infusing this new Technology into our curriculum and will continue to do so. Increased emphasis on Computer Technology was evident in most Courses. This increased emphasis will continue into the 2001-2002 school year.

12. ARTS FEST "2002"

On May 9, 2002 the Fine / Industrial Arts / Technology Department set-up and displayed hundreds of examples of our student's creative, talented works. The display again was set up in the School Cafeteria and featured live student participation in most areas. The size of the display was again successfully increased. The Arts Fest was open during the four lunch periods to afford all students and faculty the opportunity to view the work of these talented youngsters. Evening hours afforded parents and the community an opportunity to attend this wonderful exhibit. Attendance by both parents and students in the evening again showed a marked increase over previous years. This was very rewarding for both the staff and student exhibitors. Due to inclement weather the Fine Arts Classes from Franklin School did not attend during the school day. I suggest that next year the show day and hours are expanded and coordinated to afford the 6th Grade Elementary School students as well as the Franklin School students the opportunity to view our displays.

WORLD LANGUAGES

**NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY
WORLD LANGUAGES DEPARTMENT**

TO: Mr. Joseph Zarra, Principal of Nutley High School

FROM: Mr. Ciro Violante, Coordinator of the World Languages Department

SUBJECT: Annual Report – 2001-02

I. Statistical Data and Staff

1. 820 students from the school population of 1205 or approximately 68% were enrolled in world language classes. (French, Italian, Latin and Spanish levels 1-5-AP)
2. Ten staff members including the coordinator and one part-time teacher taught 38 sections of 20 course offerings (five teachers shared duties between the High School and Franklin Middle School).
3. Mr. Violante has also assumed the responsibilities of Coordinator of Project Acceleration with Seton Hall University. During this first academic year, about 70 students signed up for Project Acceleration credits during the Fall and Spring semesters.

II. Curriculum

1. The Latin 5AP-Virgil curriculum was written and presented to the Board of Education. The new course offering will begin in September 2002, for the 2002-03 school year. The Latin teachers worked very diligently during articulation day on January 7, 2002, and during scheduled departmental meetings after school in order to have the curriculum ready and approved by the school board. Also, along with the new curriculum, new textbooks were chosen.
2. The world language department continued to offer two inclusion classes. One in Spanish I, and, one in Spanish II, both taught by Mrs. Rucinski.
3. The Nutley World Language department sponsored a Professional Development workshop "*World Languages Instruction: Teaching for Maximum Effect!*", for elementary and secondary world language teachers in district and out of district. The presenter, Dr. Joseph Goebel Jr., is Assistant Professor of Spanish at the College of New Jersey. Dr. Goebel served as the primary textbook consultant and contributing author for several Spanish texts. He has also published articles in the *Foreign Language Annals* and *The Journal of Graduate Teaching Assistant Development*.

4. Mr. Violante and Mr. Cicchino shared a student teacher in Italian from Seton Hall University.

III. Accomplishments, Achievements and Cultural Events.

The World Language staff is extremely proud of the tremendous success and achievements of many of our students. Also this school year, many awards and certificates have been bestowed upon our students who have distinguished themselves in various aspects of the foreign language experience.

1. A group of French, Italian and Spanish students participated in the Annual Poetry Recitation Contest held at William Paterson University on May 23, 2002. About 70 different schools took part in this contest. The categories were Beginner, Intermediate, Advanced and Native in all languages. The Nutley High school winners were: Junior, Pasquale Pontoriero, 2st place in the native Italian category. Sophomore, Amanda Cusumano, 3rd place in the advanced Italian category, and Freshman, Jessica Chesney received honorable mention in beginner Italian category
2. Mrs. Baldino's French 3 class attended a performance of "Les Miserables".
3. Italian 1-5 students participated in the Annual National Italian Contest Examination sponsored by the A.A.T.I. (American Association of Teachers of Italian). One of Mr. Violante's student, Junior, Maria Irene, won first place in level I. She was awarded \$150.00 (See attached letter of commendation, list of winners as well as participating schools)
4. Mrs. Rucinski's Spanish IVH classes and Mrs. Papaleo's Spanish 5H and AP classes attended a performance of the play (Bodas de Sangre) at the Repertorio Español, in New York City.
5. The Latin club students, accompanied by Mrs. Gebbie, traveled to Washington School to teach a Latin lesson to sixth graders.
6. Two senior students in Italian 5H, Josephine Tucci and Janneris Geraldo each was awarded \$375.00 Scholarship by the Nutley Unico for excellence in the study of the Italian language and culture.
7. The annual National World Languages Honor Society induction took place on April 10, 2002. 110 students were inducted into the National Italian, French, Spanish and Latin Honor Society.
8. Senior Melissa De Feo was the recipient of the 2001-02 study abroad scholarship. Melissa will be studying in Italy for six weeks this summer at the University of Siena. The scholarship was given by ITANJ (Italian Teachers Association of New Jersey, a chapter of the American Association of Teachers of Italian).

9. Mr. Cicchino's, Mrs. Camarda's and Mr. Violante's Italian students participated in "The Benedetto Croce Educational Society Annual Essay Contest". The contest was open to all Essex County K-12 public and parochial schools. Two Nutley High School students won, and were awarded \$200.00 US Savings Bonds. Sophomore, Paul Sisti, and Junior, Nick Ferrara.
10. Mr. Violante's Italian I classes attended a performance of the Opera "Tosca" on January 2, 2002 at the Metropolitan Opera in New York City.
11. Mr. Cicchino's Italian classes participated in the annual Italian Heritage Day contest held on March 1st, 2002.

IV. Workshops - Professional Conferences

1. Mr. Violante attended several Professional Development Workshop Series for World Language Educators sponsored by the State Department of Education.
Some of the Conferences/workshops were:
 - a. *"New Jersey Supervisors of World Languages Roundtable" - NJPSA, Monroe Twp.*
 - b. *Effective Strategies for Elementary Language Teachers.*
 - c. *The By-monthly Northern New Jersey World Language Supervisors Roundtable*
 - d. *Diversity Conference: "Understanding Each Other Through a Celebration of Language and Culture". Trenton War Memorial Building*
 - e. *New Jersey Supervisors of World Languages - "Making Performance-Based Assessment A Reality in My District". PIRC Central, Edison.*
 - f. *The Northeast Conference on the Teaching of Foreign Languages held at the New York Hilton.*
 - g. *Seton Hall University - Project Acceleration Conference*
 - h. *Alternative Teaching Strategies for - En Español - Textbook series. (Mc Dougal-Littell)*

Mr. Violante also applied for funding for the Elementary Italian Program for the school district. For the third year, the district was awarded \$18,000 by the Italian Consulate General in New York.

5. Mrs. Rucinski mentored the new elementary school Spanish teacher, Miss Julie Schirra. She published "Rain Forest" a Thematic Unit in Spanish on the Internet. She presented at the Northeast Conference on the Teaching of Foreign Languages in New York, and completed her Master's Degree in World Language Education: language acquisition and culture at FDU. Mrs. Rucinski also attended the following workshops/seminars:
 - a. *Alternative Teaching Strategies for - En Español - Textbook series. (Mc Dougal-Littell)*
 - b. *World Language Professional Development Institute. (FDU)*
 - c. *What is Intermediate Natural Approach. (FLENJ) Foreign Language Educators of N.J.*
 - d. *Teaching for Maximum Effect.*
6. Mrs. Papaleo mentored a new teacher in Spanish, Mrs. Adrienne Missonellie with teaching assignments at Franklin Middle School and Nutley High School. Mrs. Papaleo also attended the following conferences/workshops:
 - a. *Alternative Teaching Strategies for - En Español - Textbook series. (Mc Dougal-Littell)*

- b. *Teaching for Maximum Effect*
 - c. *Oral Proficiency Assessment for K-12 Students.*
 - d. *Adaptable Techniques for Italian Language Instruction. (FLENJ)*
 - e. *Integration of Internet Resources in the Italian Classroom.*
 - f. *AP Spanish Workshop - Pace University.*
 - g. *How You Assess Reflects How You Teach. (FLENJ)*
 - h. *The Communicative Approach. (ITANJ) Italian Teachers Association of NJ*
- 7. Mrs. Camarda attended the following workshops/conferences:
 - a. *Alternative Teaching Strategies for - En Español - Textbook series. (Mc Dougal-Littell)*
 - b. *Teaching for Maximum Effect*
- 8. Mrs. Baldino attended the following workshops/conferences:
 - a. *Authentic Project & Assessment in Foreign Languages. (FLENJ)*
 - b. *Teaching for Maximum Effect*
 - c. *Study Abroad - Brussels, Belgium.*
 - d. *Music Story-telling and Theater Games. (FLENJ)*
 - e. *What Do You Mean I Have To Teach From The Cart.*
- 9. Mr. Cicchino attended the following workshops/conferences.
 - a. *Substance Abuse Presentation.*
 - b. *Integration of Internet Resources in the Italian Classroom. Sponsored by the Italian Consulate in New York*
 - c. *Teaching for Maximum Effect*
- 10. Ms. Perrotta attended the following workshops/conferences:
 - a. *Alternative Teaching Strategies for - En Español - Textbook series. (Mc Dougal-Littell)*
 - b. *Teaching for Maximum Effect*
 - c. *Intro to Web Page Design - Bergen Tech Training Center*
- 11. Mrs. Gebbie attended the following workshop:
 - a. *Teaching for Maximum Effect*
- 12. Mrs. Rhein attended the following workshops:
 - a. *Alternative Teaching Strategies for - En Español - Textbook series. (Mc Dougal-Littell)*
 - b. *Teaching for Maximum Effect*
- 12. Mrs. Adrienne Missonellie joined the world language department as a Spanish teacher this year sharing her assignments with Franklin Middle School. She attended the following workshops.
 - a. *ITIP Workshop*

- b. *Computer Literacy Workshop*
- c. *Alternative Teaching Strategies for - En Español - Textbook series. (Mc Dougal-Littell)*
- d. *Teaching for Maximum Effect.*

V. Departmental Goals :

- 1. To continue to improve Achievement and AP Test scores in all languages.
- 2. To offer Advanced Placement course in French and Italian, if possible.

VI. Departmental Recommendations:

- 1. Replace students' and teachers' desks in all classrooms.
- 2. Each language classroom should be equipped with a TV (wide screen preferably), VCR, Overhead projector, and Tape/CD Players in order to support technology for new textbooks.
- 3. There is a strong need to lower the number of students in language classes at a reasonable size (20-22) especially in the first three levels so that oral communication skills may be practiced more extensively.
- 4. Track levels of languages - Offer honors courses starting with level two, if possible level one. This will ensure a smooth transition and higher success rate for levels 4, 5 Honors and AP courses. It will also be an incentive for incoming freshmen who studied level one at the Middle school to sign up for level two. Presently incoming freshmen who studied level one at the Middle school and received an "A" or "B" average may opt to retake level one over again at Nutley High School. These students many times are bored and become a discipline problem in the classroom.

Respectfully submitted
Ciro Violante, Coordinator
May 31, 2002

GUIDANCE

2001-2002

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

ANNUAL REPORT

Introduction

The counselors at Nutley High School subscribe to the basic tenets of the counseling process from which the following professional responsibilities are culled:

1. Each person has the right to respect and dignity as a human being and to counseling services without prejudice as to person, character, belief, or practice.
2. Each person has the right to self-direction and self-development.
3. Each person has the right of choice and the responsibility for decisions reached.
4. The counselor assists in the growth and development of each individual and uses his/her highly specialized skills to insure that the rights of the counselee are properly protected within the structure of the school program.
5. The counselor-client relationship is private and thereby requires compliance with all laws, policies and ethical standards pertaining to confidentiality.

Structure

The Nutley High School Guidance Department is structured to help all Nutley students develop their educational, social, career, and personal strengths and to become responsible and productive citizens.

The counseling thrust has an emphasis on helping students to learn more effectively and efficiently. There is a commitment to individual uniqueness and the maximum development of the student's potential. The Nutley High School guidance program is an integral part of the school's total education program.

Mission Statement

The mission of the Guidance Department at Nutley High School is to work with individual students and groups of students, directly through the curriculum, alone and together with the whole educational team, to insure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options;

learn decision-making and planning skills, and develop a plan for his/near next step in life.

Role of the Counselor

The guidance counselor at Nutley High School:

1. Has a primary obligation and loyalty to the pupil, who is to be treated with respect as a unique individual.
2. Is concerned with the total needs of the pupil (educational, vocational, personal, and social) and encourages the maximum growth and development of each counselee.
3. Informs the counselee of the purpose, goals, techniques, and rules of procedure under which he/she may receive counseling assistance at or before the time when the counseling relationship is entered. Prior notices include the possible necessity for consulting with other professionals, privileged communication, and legal or authoritative restraints.
4. Refrains from consciously encouraging the counselee's acceptance of values, lifestyles, plans, decisions, and beliefs that represent only the counselor's personal orientation.
5. Is responsible for keeping abreast of laws relating to pupils and ensures that the rights of pupils are adequately provided for and protected.
6. Makes appropriate referrals when professional assistance can no longer be adequately provided to the counselee. Appropriate referral necessitates knowledge about available resources.
7. Protects the confidentiality of pupil records and releases personal data only according to prescribed laws and school policies. The counselor shall provide an accurate, objective, and appropriately detailed interpretation of pupil information.
8. Protects the confidentiality of information received in the counseling process as specified by law and ethical standards.
9. Informs the appropriate authorities when the counselee's condition indicates a clear and imminent danger to the counselee or others. This to be done after careful deliberation and, where possible, after consultation with other professionals.
10. Provides explanations of the nature, purposes, and results of tests in language that is understandable to the client(s).

11. Adheres to the relevant standards regarding selection, administration, and interpretation of assessment techniques.

If students are to be given a responsible chance to fulfill their potential, counselors need to be able to spend time on activities that guide students toward improved self-understanding, better use of their academic talents, and increased knowledge of the options available to them.

The role of the guidance counselor is to help students. Counselors, as members of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors all see students when other staff members or parents suggest that a student may be having a problem and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgement.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, and being able to choose and implement a course of action that will meet your needs). When a student learns the art and skill of solving problems, he/she develops the confidence in his/her ability to deal with new and different situations. The long range goal of professional counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems as they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

Major Guidance Objectives

A. Assist students to:

1. Progress toward productive and rewarding careers.
2. Select and enter school courses and activities.
3. Develop interpersonal relationships.
4. Develop learning skills of value.
5. Develop self-understanding and identities.

B. Assist teachers to:

1. Understand the students for whom they are responsible.
2. Participate in helping students attain their guidance objectives.

C. Assist parents to:

1. Understand their children's educational progress.
2. Understand the opportunities available to their children.
3. Participate in helping their children attain guidance objectives.
4. Understand and utilize the services of the guidance program.

Freshmen parents met with counselors in the spring to discuss the educational, career, and personal-social needs of their children.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. They meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 2001-2002 year.

The Guidance Department continued to meet with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the most serious cases to support personnel, e.g., Social Worker, School Psychologist.

The department coordinated the scholarships awards program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Marie Peavy did an excellent job in contacting the scholarship sponsors and organizing the program.

The Guidance Advisory Committee held three meetings during the 2000-2001 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Dr. James Vivinetto.....	Assistant Superintendent
Mr. Joseph Zarra.....	Principal
Mr. Gregory Catrambone.....	Vice-Principal
Mr. Joseph Affinito.....	Vice-Principal

Mrs. Judith Hubert.....	Guidance Coordinator
Ms. Barbara Hirsch.....	Director of Special Services
Mrs. Anne Starace.....	Counselor
Mrs. Susan Scerbo.....	Counselor
Mrs. Kathy Comune.....	Counselor
Mr. James Mauro.....	Counselor
Mrs. Marie Peavy.....	Secretary
Mr. Robert McDonald.....	Executive Director of Nutley Family Service Bureau
Mr. William Farkas.....	C.I.E. Coordinator
Mr. Ronald Bonadonna.....	English Teacher
Ms. Jennifer Longo.....	Senior Class President
Mr. Christopher Jinks.....	Student Council President
Mrs. Geri Safonte.....	Parent
Mrs. Lorraine Falcone.....	Parent
Mrs. Donna Rose.....	Parent
Ms. Chintan Mehta.....	Student Reporter
Mrs. Nancy Kehayes.....	Business Chairperson
Ms. Christine Finetti.....	Class of 2002 President
Mr. Dan Cocco.....	Class of 2003 President

Guidance Programs

PSAT/NMSQT Testing Program
 SAT Testing Program
 Freshman Orientation Program
 Nutley High School College/Career Fair
 ASVAB Testing
 Guidance Advisory Committee
 Financial Aid Night
 College Instant Decision Day
 Franklin School Scheduling Program
 Honor Society Induction
 AP Test Administration
 Senior Awards Program
 New Student Testing and Registration
 College Visit Field Trips
 TAP/DAT/GAPA/HSPT Testing
 Guidance Field Trip Program
 Princeton Review Summer Program
 Career Day Program
 Alumni Day

Professional Conferences/Workshops

The information below will illustrate the professional conferences the counselors participated in during the academic year. The programs were held during the day, evening and weekend.

New Jersey School Counselors Annual Fall Conference
 Fordham University's Counselor Evening Reception
 Essex County School Counselors Association Meetings
 Counselor Conference - "Guidance After 9/11"
 William Paterson University College Conference
 New Jersey Association of College Admissions Counselor Annual Conference
 Guidance Workshop - "Strategies & Interventions of at Risk Youth"
 Guidance Workshop - "Counseling Victims of Child Abuse and Neglect"
 Guidance Workshop - "Youth and Trauma"
 Guidance Workshop - "Personality Disorders in Social Work and Health Care"
 Essex County Admissions Program
 University of Maryland Workshop
 College Board Summer Institute on College Admissions and School Relations
 Gibbs College Counselor Update
 Huntington Learning Center - Guidance & Counseling, Parental Involvement
 Assessment
 Lehigh Valley College Tour
 Montclair State University Counselor Update Workshop

Guidance Field Trips

The following information illustrates the professional field trips sponsored by the Guidance Department during the 2000-2001 academic year.

New Jersey City University
 Fordham University
 Berkeley College
 Manhattan College
 Seton Hall University
 Rider University
 Monmouth University
 Rutgers University
 Georgian Court College
 Eva's Homeless Shelter

Counselor Visitations

The following information below illustrates the professional visitations the counselors participated in during the 2001-2002 academic year.

Hudson Valley College Tour
 Colorado College Tour
 Lehigh Valley College Tour
 Manhattan College
 Montclair State University
 Polytechnic University
 Gibbs College
 Fordham University
 William Paterson University
 University of Maryland

The following colleges/universities have provided representatives to meet with
 Nutley High School students:

Middlebury College	University of Scranton
Smith College	Mount St. Mary's College
New Jersey Institute of Tech.	George Washington University
King's College	Montclair State University
Towson University	Stevens Institute of Technology
Roger Williams University	U.S. Naval Academy
Newbury College	Five Towns College
Dickinson College	Villanova University
University of Miami	Rowan University
Franklin & Marshall College	Merchant Marine Academy
College of St. Elizabeth	St. John's University
University of Connecticut	University of Delaware
Albright College	Rochester Institute of Technology
Caldwell College	Union County College
Ramapo College	Pace University
Rutgers, The State University of NJ	Plymouth State College
Westminster College	Stevens Institute of Technology
Lafayette College	Drew University
Johnson & Wales University	Rollins College
Loyola College	University of Rhode Island
William & Mary College	New Jersey City University
Villanova University	Wheaton College
Carnegie Mellon University	Gettysburg College
Fairleigh Dickinson University	Oglethorpe University
Chestnut Hill College	Colgate University
West Point Academy	Moravian College
Philadelphia College of Pharmacy	University of Pittsburgh

Activities

The counselors were available for two days after school ended in June 2001, and two days before the opening of school in September 2001. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were completed by the Guidance Department during the 2001-2002 academic year.

1. A Freshman Orientation Program was held on August 30, 2001. The class of 2005 was provided with a tour of high school facilities and presentation by upperclassmen.
2. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
3. Junior conferences were scheduled in October to assist students with their post-high school plans.
4. Letters were sent home to parents regarding the DAT, TAP, GAPA and HSPT results. Parents were invited to make contact with their child's counselor to discuss test scores.
5. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 2002-2003 year. Counselors from Franklin School participated in the meetings.
6. Counselors supervised approximately twenty-five testing sessions.
7. The Guidance Department Newsletter was issued to improve communications between students, parents and the high school. The newsletter related activities and information concerning the education of Nutley High School students.
8. Nutley High School counselors were active in the Essex County Guidance Association. The association provides tours to St. Peter's College, Essex County College, Seton Hall University, Fordham University, Stevens Institute of Technology, Berkeley College and Bloomfield College. These tours were conducted after school.

The Guidance Department increased its knowledge of one and two-year schools and colleges. These schools and colleges are becoming more popular with our students for many reasons. The increasing cost of four-year colleges and the excellent career

programs available at these schools make them a sound investment for some of our students.

In January, the department hosted an evening program to students and parents relating to the financial aid process. Fairleigh Dickinson University provided the speakers who went over the proposed changes planned by the state and federal agencies.

General Publications

The Guidance Department continues to take a proactive stance with their numerous publications. Student and parent comments have been most favorable about these publications.

Welcome to Nutley High School Booklet
 Freshman Orientation Booklet
 Career Fair Booklet
 4-Year College Admissions Guide
 4-Year College Admissions Worksheet
 2-Year College Admissions Guide
 2-year College Admissions Worksheet
 Vocational/Technical School Guide
 Financial Aid Guide
 Scholarship Booklet
 Summer Programs Booklet
 Guidance Newsletter
 Student Guide to Clubs and Organizations

Career Education

The guidance office has developed a career resource center. Information regarding occupations, 2-year colleges, 4-year colleges and vocational/technical schools is available on all computer stations. Internet access is also available for career development.

The counselors made extensive use of career interest inventories to encourage their students in the career exploration process.

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were used in the career exploration process.

Transcripts

	<u>1998-1999</u>	<u>1999-2000</u>	<u>2000-2001</u>	<u>2001-2002</u>
Transcripts	2,710	2,916	3,033	3,097
Mid-Term Grades	193	201	211	275
Final Grades	191	201	231	249
Total	3,120	3,318	3,475	3,641

Closure

Through the efforts of the guidance counselors, the Nutley High School students continue to learn more about themselves - their abilities, their interests and their needs through a variety of guidance services and programs.

In a counseling atmosphere that is student-oriented, students are receiving the guidance necessary for their academic, career and personal development. It is hoped that students look upon their counselor as an advocate who represents their interests when dealing with professionals, family and community agencies.

By encouraging students to develop their academic, career and personal potentials, the counselor seeks to have the students become more responsible to themselves, to their school, and ultimately, to society.

MATHEMATICS

May 31, 2002

TO: Mr. Joseph Zarra
FROM: Toby D'Ambola
Subject: Annual Report – Mathematics Department, High School

I. Staff

- A. Departmental statistics indicate that thirteen teachers taught a total of 59 class sections. This included 17 regular subjects in addition to classes in the Basic Skills Improvement Program. As of May 2002, the average class size was 22 in the regular classes, which represents an increase of 2 students over last year's average class size of 20, and 11 in the basic skills classes.
- B. In September, Mr. Sorensen joined the math staff full time replacing Ms. Raiser who was transferred to the middle school. Mr. Sorensen, a certified math teacher, taught one Basic Geometry, one Basic Algebra I and three Basic Algebra II classes. Mr. Sorensen's positive attitude both in and out of class, his willingness to work with his colleagues and the time he spends both before and after school helping and assisting students has improved the mathematical environment here at the high school. Mrs. Susan Casale was hired to teach three 9th grade basic skills classes.

II. Testing

- A. The math portion of the High School Proficiency Assessment was administered on March 5th. A preparation program, implemented in early September, was carefully designed to provide practice in solving HSPA type problems and to familiarize students with the actual test format. Teacher prepared materials, publisher workbooks, and a practice test given to us by the state of New Jersey was used to supplement the curriculum. We will not know the results of this assessment until the middle of July.
- B. This year the TerraNova was administered to all ninth and tenth graders from March 4th to March 8th in order to satisfy standardized testing requirements mandated by the state. Results of these tests will be used to identify students who are at risk of failing the eleventh grade HSPA. Students who fall below the MLP for mathematics will be placed in a remediation program. In addition, results will be used to test students out of the Basic Skills improvement program. This year there were seven classes of Basic Skills in Mathematics.

- C. On Thursday, May 7th, the advanced placement test was administered to 13 seniors in level AB Calculus. Student results for this exam are normally reported in July. Last year's results, which were reported to us during the summer, showed that 14 of 15 students past the exam by scoring 3 or higher.

III. INSTRUCTION

- A. The computer-resource center continues to function as an important part of the mathematics program. The room was utilized on a regular basis by three Selected Topics classes and one Computer Programming class. In addition, the center was used periodically by geometry and basic skills classes and also by individual students in need of extra help or to complete computer assignments and other projects.
- B. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the grade 11 HSPA, 40 additional TI-34 and 60 TI 83 plus scientific calculators were purchased this year. Calculators were distributed to all ninth; tenth and eleventh grade students to be used in the classroom as a tool for problem solving and also to properly prepare students for the HSPA. Graphing calculators were issued to all students in our Calculus, PreCalculus, Trigonometry, Advanced Mathematics and Accelerated Algebra II classes.
- C. The SAT preparation program continues to serve our students preparing to enter college. Leann Martin conducted eight evening sessions in mathematics during the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 50 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 40 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with key concepts as well as the format of the actual test.

Once again, a mini SAT review course was implemented in our Selected Topics course to prepare students for the SAT. A videocassette program entitled, "The SAT Edge", was used in the classroom in order to enhance lessons, help alleviate test anxiety, and acquaint students with the test format.

Results reported in September for the Scholastic Aptitude Test taken by 253 members of the class of 2001 showed a mean mathematics score of 534 compared to 515 for the class of 1999 and 528 for the class of 2000. The state average for this test is 513. Approximately 89 percent of the graduating class took the SAT with 27 percent of the students scoring above 600 and 62 percent scoring above 500. This was an increase of 1 percent over the previous year.

- D. In October 2001, the HSPT 11 was administered to 6 twelfth graders who still needed a passing score on the math section in order to satisfy the graduation requirement. Two students, Roger Padilla and Daniel Ruzzo did not achieve the required MLP and were subsequently entered into the Student Review Assessment (SRA) process and requirements for graduation were accomplished.

IV. FIELD TRIPS

On November 29th Toby D'Ambola took a group of 12th grade students to William Paterson University for Math Fair 2001. The main session included "Let's Make A Deal": an investigation into conditional probabilities.

On March 26th Paula Cofone and Rosemary Vivinetto accompanied the Accelerated Algebra II classes to an annual Mathematics Day sponsored by Montclair State University. In addition to the general session, students attended a number of stimulating lectures on interesting topics in the field of mathematics.

V. MATHEMATICS CONTESTS

The stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Selected Topics course and this year included several business classes. The club meets to discuss investment procedures and other aspects of the stock market. A club highlight is its participation in a stock market game in which teams from throughout the country begin with a theoretical fixed sum of money and, through investments, compete to achieve the highest return.

On Wednesday, December 5th a group of students from the Advanced Math and Calculus classes participated in the AMTNJ math contest held during periods 2 and 3. One of the participants, Donald Peterson, placed 8th in this state competition and was given a trophy for his accomplishment.

The Math Club, sponsored by Elinor Alboum and Rosemary Vivinetto, met monthly to conduct contests and discuss problem-solving strategies. Students participated in six contests during the year sponsored by the New Jersey Math League. The contest involved approximately 50 students from all grade levels competing with other schools throughout the state.

Five teams of students participated in the Essex County Math League Contest held at Caldwell College on May 22nd. Nutley placed sixth among the thirteen schools participating. Our Algebra I team placed 5th, Geometry 3rd, Algebra II 6th, Advanced Math 5th and Calculus 7th.

This year the mathematics department celebrated Pi day on March 14. Posters, which were made in class, were placed in the math hallway and activities relating to pi took place in the math classrooms. This was done under the direction of Mrs. Elinor Alboum.

VI. STUDENT AWARDS, HONORS, AND SCHOLARSHIPS

High honors in mathematics were granted to eleven of our graduating seniors. In addition, 41 seniors were granted honors for achieving above average grades in four years of high school mathematics.

VII. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

Several members of the high school and middle school staffs met for two Saturday mornings to discuss the basic skills program at the high school. The following change in the Basic Skills program at the high school level will commence with the 2002 – 2003 school year. Any current 8th grade student who fails the GEPA will not be required to take an additional course in Basic Skills. Instead all students who fail the GEPA will be placed in a Pre Algebra course which has been fortified to include the basic skill requirements of these students. A letter was sent to all 8th grade parents in November notifying them of this change in our curriculum.

The following is a list of seminars and workshops that were attended by members of the math department:

Toby D'Ambola & Donald Tobey attended the New Jersey Statewide Systemic Initiative conference on "Beyond the Textbook: Showcasing Excellent Instructional Programs in Mathematics and Science". This conference was held on December 3rd and 4th.

Toby D'Ambola and Raymond Chapman attended a statewide conference on the HSPA on January 3rd.

Toby D'Ambola attended several math supervisors roundtables.

Toby D'Ambola attended the National Teachers of Mathematics conference in Las Vegas from April 21st to April 24th.

Rosemary Vivinetto attended on March 22nd a workshop on Pre-Calculus held at Rutgers, New Brunswick Campus.

VIII. DEPARTMENTAL GOALS FOR 2002 – 2003

- A. Continue expanding the use of computers and scientific and graphic calculators in the classroom. Continue to train teachers in the use of computers as a tool for enhancing lessons and also in the use of the Internet in the mathematics classroom.
- B. Group students according to grade level in Basic Skills classes so that we may better meet the needs of these students. Also carefully monitor the Pre Algebra curriculum to make sure it meets state-mandated requirements.
- C. Continue to review the secondary mathematics curriculum with regard to updating course content and textbook materials to more closely align them with the NJ Core Curriculum Content standards and state testing.
- D. Continue to incorporate the open-ended question into our regular classroom activities and to include these types of questions on class tests and final exams.

MUSIC

MEMORANDUM

To: Mr. Joseph Zarra, Principal of Nutley High School

From: John Vitkovsky, Coordinator of Music

Re: Principal's Report for the 2001 - 2002 School Year

The following are activities of the 2001 - 2002 school year, present concerns, and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. This year enrollment in Band A, Band B, Raider Marching Band, Choralettes, and Mixed Chorus remained the same. Octets and Orchestra were down a bit in size. Fundamentals of Music I, Jazz Band, and Concert Choir were added to the Music Department Schedule.

2. In the Fall, the Raider Band participated in the competitions of the M.A.C. Marching Band Association, as well as all home and away football games. For a second year our Band hosted a very successful Marching Band Competition in October at the Park Oval "under the lights." The band's season ended with a third place trophy at the M.A.C. Championships which was held at Bridgeport H.S. in Bridgeport, Connecticut. The highlight of the year for the Band, Octets, Orchestra, Choralettes, Concert Choir, Jazz Band, and WinterGuard was the trip to Aurora, Ohio. Our N.H.S. music organizations performed at a local school and were critiqued by noted music educators. We came back home with five first place trophies and one second place. Halley Gilbert of the Concert Choir was selected the best vocal soloist of the Aurora Festival, Jeff Klatsky of the Concert Choir the best accompanist, and Justin Hernandez the best jazz soloist. The students' behavior was excellent throughout the trip.

3. This was a rebuilding year for the Orchestra since eighteen seniors were lost last year due to graduation. The Orchestra students worked very hard all year long and their efforts were rewarded when they received a 1st place trophy at the Music In The Parks Festival in Aurora, Ohio. Once again selected Orchestra and Band members combined in the Grand Finale with the Octets, Choralettes, and Concert Choir at the Spring Music Festival. Continuing a tradition that began seven years ago, the Orchestra and Band will jointly perform at the NHS Graduation.

4. The Choralettes and Octets had a very productive year, which included the following performances: Nutley Rotary Club, Nutley Old Guard, the Mayor's Tree Lighting Ceremony, the Town Yuletide Concert, Belleville - Nutley AARP, and the

Nutley Old Guard. On the Thanksgiving weekend, the Choralettes and the F.M.S. Concert Choir were selected to perform a brand new musical composition at Carnegie Hall in New York City. Choralettes Kiwako Kono and Larissa Lovejoy were selected to membership in the 2002 All North Jersey Region I Chorus. Larissa Lovejoy also performed in the 2001 All State Chorus concerts, and we have been informed that Larissa has been selected to the 2002 All State Chorus.

5. The N.H.S. Jazz Band continues to be one of the finest jazz bands in Northern New Jersey. This group had a very busy and successful schedule performing at the N.H.S. Open House, the December Yuletide Concert, the April Music Boosters Cafe Night, the New Jersey City University Jazz Festival, the N.H.S. Spring Music Festival, and the Aurora Spring Trip. This year, Jazz Band was offered to our students not as a club, but as a regularly scheduled class.

6. For the first time in more than twenty years, Nutley High School has a Concert Choir of sixty-five members. Besides performing at the Yuletide Concert, Spring Concert, the Aurora Spring Trip, and the N.H.S. Graduation the Concert Choir was selected to perform at Carnegie Hall on Easter Sunday. A terrific accomplishment for a first year group.

7. Professional Days: Mr. Vitkovsky attended the N.J. Music Administrator's mentoring workshop. Also, Mr. Vitkovsky attended workshops at the NJEA Convention in Atlantic City. In February, Mr. Vitkovsky, Mr. Cundari, and Mr. Zellea attended the New Jersey Music Educators Convention/Workshop in New Brunswick.

8. Assemblies: The Band, Orchestra, Octets, Concert Choir, and Choralettes presented our annual Yuletide assembly for the school. This Yuletide program was also performed for the town on December 13, 2001. A large group of students from the Choralettes, Octets, Orchestra, and the Band participated in the Senior Benefit, "Footloose."

9. Music Boosters Cafe Night: twelve instrumental and nine vocal chamber groups, of varying sizes and instrumentation, performed at two seatings. This performance was made possible by the dedication of the students and staff to rehearse many hours for this event both before and after school.

CONCERNS

1. Because of the continuing growth of our music program at Nutley High (Jazz Band and Concert Choir offered for the first time this year) we need to have one room as the home for our vocal music students - separate from Room 100 which should be just the Band and Orchestra room. Also, we need to hire a full-time vocal music teacher for Nutley High.

2. There is a need for additional computers to be installed in Room 102. Two more computers in room 102 would enable more students to use music notation software and music websites that are available on the Internet. Room 102 has been wired (five outlets) for the Internet, these additional computers will enable the Music Department to take full advantage of this capability.

RECOMMENDATIONS

1. Take down the existing wall between rooms 104 and 106 and turn it into a choral music room. (This was the original purpose of these rooms when this addition was built onto our school.) Hire an additional vocal music teacher.
2. Purchase several additional Pentium III computers for the music department.

PHYSICAL EDUCATION/HEALTH

NUTLEY HIGH SCHOOL
300 Franklin Ave.
Nutley, New Jersey 07110

Anna Melnyk
Department Chairperson

Fax: 973-661-3664
Phone: 973-661-8855

To: Mr. Zarra

Re: Annual Report 2001-2002

Date: May 31, 2002

The school year began with the same health and physical education staff as of last year. The women's staff consists of Mrs. Larcara, Miss Kowalski and Miss Powell, while the men's staff consists of Mr. Groh, Mr. Noonan, Mr. Puzio and Mr. Sanfillipo. Mr. Farkas continues to teach one class of driver education and continues to attend our departmental meetings. Mrs. Cioffi continues to be the nurse for the high school, only teaching a Health Dynamics course.

The converted physical education uniform has been in effect for one entire year. Students have responded in a fine and efficient manner, however if we wish to continue a traditional program with maroon and gray gym clothes, students have to abide by these rules. Towards the end of the year students have been wearing different types of clothing and it could collapse on us where students feel that they can wear whatever they want. The structure, safety and discipline must remain in effect.

The fitness program is now in its second year. Students are required to run/walk for one day out of the week during the year while they are in physical education. Running/walking has been in the park, the oval and the gymnasium. This program could use heart monitors for students to see what category they fall into for cardiovascular endurance. The accumulated laps/miles are then converted to a fitness grade for 25% in the total grade for each marking period.

The Presidential Physical Fitness Tests continue to be given to all students in September. Fitness winners will be given certificates during the spring athletic and awards assembly.

One student teacher came from Montclair State University, Brian Hershowitz he was supervised by Mr. Richard Noonan. Mr. Hershowitz also coached an elementary school basketball team for the Third Half Club basketball tournament. This was a positive experience for him and also could be an important part of student teaching internship.

Assemblies held during the year:

1. 4/17/02 – Ballroom Dancing Exhibition for one period, for juniors and seniors. Students involved in this included Melissa Alessandra, Marie Gilbert and Jackie Lewis. Mr. Catrambone and I organized this for a beginning of dance appreciative. Roseland Dance Studio explained the different dances that were being performed.

2. 4/21/02 – Dorm Fire Safety Program – conducted by Captain Fred Scalera and Fire Inspector Dave Wilson
3. Field Trip – “Women in Sports” – Miss Kowalski and Mrs. Larcara accompanied female athletes and other females to this seminar held at Montclair State University.

Other Highlights:

- Suicide awareness program as part of the ninth grade health curriculum.
- Scoliosis is still being administered to all students. Mrs. Cioffi initiated a new program for cutting the test. Central detention slips were handed out. Starting next year scoliosis will be performed every two years.
- Hearing screening was administered through the physical education classes.
- Vision screening was administered to the sophomore class.
- The blood drive continues to be done through the health and physical education classes.
- Mr. Noonan continues to run a “morning madness” workout for anyone.
- Driver education students can make up the state test 2 weeks after non-passing. Special education students have been given individual help, reading the test to them, testing individually based on their limitations. I have done this as a special request from the special education department.
- The first ever-interclass volleyball tournament was initiated by me. Mrs. Larcara served as the commissioner. Students served as officials, scorekeepers and line judges. Team play, sportsmanship, skill ability and joy was evident by all including the spectators in the gym classes.
- Special education students in 8th period gym. Miss Powell accepted these students along with her regular class.

Department Chairwoman continues to:

- Belong to the NJ Council of Administrators of Health and Physical Education.
- Attend meetings and workshops, disseminate to staff.
- Belong to AAHPERD – disseminate information based on professional research and studies.

Health Curriculum

- Health I and IV need to be revised and updated.
- Driver Education needs to be revised, possibly looking for a driving simulator so those students could practice before getting into a car.

Locker Room Security – this past year continues to see stealing in the boys and girls locker rooms. The police and detectives have been involved in many of the cases. Most problems still relate to the students not locking their locker. The school should give each student a lock. This program needs to be reinstated. Seeing the emotional side of this is unnecessary if a student has a lock.

Boy's Locker Room – Lockers need to be added so that each boy has their own storage area. This has been an extenuating problem.

Showers – since the fitness program has been in action, students need to take showers after class. Time, cleanliness, soap, hairdryers, towels need to be stored somewhere for students' use. The gang showers need to be overhauled.

Conflicts:

- Archery room, wrestling room, auto shop fiasco. Where does this activity fit in?
- Attendance for special education students needs to be adhered to.
- Oval use and physical education classes?
- Storage Areas – team storage, recreational storage and physical education storage?

**Nutley High School
300 Franklin Ave.
Nutley, New Jersey 07110**

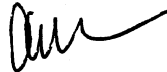
**Anna Melnyk
Department Chairperson**

**Fax: 973-661-3664
Phone: 973-661-8855**

To: Mr. Zarra

Re: Addendum to Annual Report (2002)

Date: June 17, 2002



The National Council on Alcoholism and Drug Dependence, North Jersey Chapter (NCADD) were here on Jan. 10, 2002. They presented a program on Ecstasy/Club Drugs for students in the middle school and high school. The information was on the different club drugs, the myths, the dangers, the warning signs and any helpful organizations. This program was only for juniors and seniors in health and physical education classes.

The information was very valuable to students and teachers. Perhaps we should set this up again for the underclassmen. Mary Rossi is the Assistant Director of Education (973) 783-5787 if you want to call her.

**Administrative Office
60 South Fullerton Avenue
Montclair, NJ 07042-2688
973-783-9313
Fax 973-783-9105**

SCIENCE

**Nutley Public Schools
Nutley High School
Science Department Annual Report
June 2002**

- 1. Statistics** - 1074 students were enrolled in a science class. The Science Department had eleven full time teachers and a department head who taught three Advanced Placement Biology classes. The average class size was 21 students, ranging from a class size of eleven in an Advanced Placement Biology class to 30 in a Biology class. It is important that class size be limited to 24 students for safety reasons.

2. Classes

Environmental Earth Science - Teachers: Mr. Tagliareni and Mr. Zintl. There were eight sections of Environmental Earth Science, including one inclusion class, meeting five periods per week with an enrollment of 169 students.

Introduction to Physical Science - Teachers: Dr. Oleson and Mr. Zintl. There were four sections of IPS meeting five periods per week with an enrollment of 87 students.

Biology IX Honors - Teacher: Ms. Koukoularis. There were four sections of Biology IX Honors meeting six periods per week with an enrollment of 81 students.

Biology - Teachers: Mr. Bania, Ms. Gabriele, Mrs. Kasner, Mr. Kimberley and Mr. Tagliareni. There were eleven sections of Biology, including one inclusion Biology, meeting five periods per week with an enrollment of 234 students.

Microbiology - Teacher: Mrs. Kasner. There were four sections of Microbiology, including one Inclusion Microbiology, meeting five periods per week with an enrollment of 81 students.

Chemistry Honors - Teachers: Miss Naturale and Mr. Starrick. There were four sections of Chemistry Honors meeting six periods per week with an enrollment of 73 students.

Chemistry - Teachers: Miss Naturale, Dr. Oleson, Mr. Sautter and Mr. Starrick. There were six sections of Chemistry meeting six periods per week with an enrollment of 143 students.

Physics - Teacher: Dr. Oleson. There was one section of Physics meeting six periods per week with an enrollment of 14 students.

Physics Honors - Teacher: Mr. Sautter. There was one section of Physics Honors meeting six periods per week with an enrollment of 17 students.

Human Physiology - Teachers: Mr. Bania and Mr. Kimberley. There were three sections of Human Physiology meeting five periods per week with an enrollment of 60 students.

Human Physiology Honors - Teacher: Mr. Kimberley. There were two sections of Human Physiology Honors meeting five periods per week with an enrollment of 34 students.

Advanced Placement Biology - Teacher: Mr. Jinks. There were three sections of Advanced Placement Biology meeting six periods per week with an enrollment of 51 students.

Advanced Placement Chemistry - Teacher: Mr. Starrick. There was one section of Advanced Placement Chemistry meeting six periods per week with an enrollment of 15 students.

Advanced Placement Physics - Teacher: Mr. Sautter. There was one section of Advanced Placement Physics meeting six periods per week with an enrollment of 15 students.

3. Advanced Placement Testing - The following number of students took the 2002 AP Tests:

Advanced placement Biology - 50
Advanced Placement Chemistry - 3
Advanced Placement Physics - 1

4. Science Awards

Bausch & Lomb - Christo Kirov;
nominated junior Agerim Djamanakova
Bloomfield Health Careers Foundation Scholarship - Eric Mascellino
Dominick DiCoccio Memorial - Christo Kirov
Montclair Society of Engineers Scholarship - Christo Kirov
New Jersey Governor's School of Sciences - nominated junior:
Ismar Dizdarevic
Rensselaer Medal and Scholarship - Laura Kasakoff
Society of Women Engineers - nominated junior:
Agerim Djamanakova

Unico Alfred A. and Anna Biondi Memorial Scholarships -
Christopher Jinks and Steven Knobloch

5. Professional Days

New Jersey Science Teachers Convention - Ms. Naturale
Eastern Analytical Symposium - Mr. Starrick
Rutgers and NJIT Engineering Career Days - Mr. Sautter
NJEA Convention - Mr. Zintl
Seton Hall Project Acceleration - Mr. Jinks
College of St. Elizabeth Women in Science Day - Mr. Jinks

6. Curriculum Development

Changes in the high school science curriculum have been made necessary by developments over the last decade. All freshman would be taking biology at one of three different levels which would allow for easier movement among levels and flexibility in scheduling. Three areas of concern must be addressed. First, three years of science education must be offered to all levels. Second, more flexibility for switching levels must be provided to account for changing abilities and interests. Third, we must ensure that all students are prepared for the HSPA test. New courses discussed were: environmental science (both regular and Advanced Placement); college chemistry; earth/space science; physical science.

7. UMDNJ Partnership

This year 23 students were enrolled in the Health Dynamics and Human Physiology courses and sat for the qualifying exams at UMDNJ. Six students received eleven college credits through UMDNJ. An additional three students received seven college credits. An additional nine students received three college credits. In total, eighteen of 23 students received some college credits through the program. It is suggested that the program be continued and expanded for the future.

8. Field Trips

Great Adventure Physics Day - Dr. Oleson and Mr. Sautter
Rutgers and NJIT Engineering Career Days - Mr. Sautter
College of St. Elizabeth Women in Science Day - Mr. Jinks

9. Activities

Academic Teams coach - Dr. Oleson
Lacrosse coach - Mr. Bania
Rifle coach - Mr. Zintl
C.A.T. Program - Ms. Koukoularis

10. Industry/Community Cooperation

Hoffman LaRoche donated lab equipment and glassware.

11. Articulation Day

The combined High School and Franklin School science faculties reviewed the science curriculum and formulated a plan to restructure the high school science curriculum to meet state mandates and student needs.

12. Textbook Implementation

Biology IX Honors - Modern Biology (2002 edition)

13. Scheduling

An additional teaching position was added and an additional room was acquired for the science department. Scheduling was difficult with twelve teachers, only nine rooms, and the addition of three lab sections due to increased enrollment.

SOCIAL STUDIES

Nutley High School**To:** Mr. Joseph Zarra, Principal**Date:** June 20, 2002**From:** Mr. Robert O'Dell
Social Studies Coordinator**Subject:** Principal's Report for 2001 - 2002 Academic Year

The Social Studies Department continues to offer a rich and varied curriculum that addresses a broad range of social studies concerns and requirements. This is accomplished through a curriculum of twelve different courses, which includes four honors courses and three advanced placement courses. Ten teachers and the coordinator cover forty-nine sections, as well as one section of the interdisciplinary Humanities course. Total enrollment for all courses is currently 1285 students, including a substantial number of students who are taking two or three courses within the department.

During the course of the academic year, the faculty continued to implement the recently revised curriculum in order to ensure compliance with the recently issued New Jersey Core Curriculum Standards. The teachers continued to incorporate both PowerPoint and Internet - based materials into instructional strategies, and utilized the recently acquired smartboard and LCD projector to facilitate these presentations as part of the instructional strategies. In addition, the department has shared resources between faculty members via a new mapped drive on the district network. Current goals are to complete an upgrade of the department's website, providing more resources for both students and teachers.

I. Curriculum

- A. The curriculum is well - designed to meet the current needs of the students, and is continually examined in light of the state standards.
- B. The faculty is continuously working to enhance and update the curriculum and instructional strategies, and to locate and develop new materials for the various courses.
- C. The faculty has continued to provide extra emphasis on geography instruction, and to explore strategies that will enhance student retention of geographic learning.
- D. The department continues to be in compliance with the state mandate regarding Holocaust / Genocide education. Pursuant to this mandate, and in compliance with district objectives, instruction concerning the Holocaust was infused into appropriate units of the curriculum, and a faculty generated test concerning this epoch was administered to United States History II classes.

- E. In light of the emphasis placed by the Department of Education on teaching tolerance, Nutley continues to utilize the *Prejudice Reduction Education Program (PREP)*. Instruction concerning discrimination and prejudice was infused into appropriate units of the United States History II curriculum, and a faculty generated test was administered to the students in many of these classes.
- F. A departmental initiative to infuse more reading into the social studies curriculum, and to enhance reading skills and raise verbal SAT scores, was continued during the 2001 – 2002 academic year. Members of the faculty evaluated current texts, and continued the search for other suitable works during monthly department meetings. One new work, , *Dual: Alexander Hamilton, Aaron Burr, and the Future of America* , was incorporated into the United States History I Honors curriculum. The department plans to infuse appropriate readings into all levels of the curriculum, having ordered and received *Bury My Heart at Wounded Knee* for the coming academic year.

II. Staff Development Activities

- A. The Social Studies faculty took part in the following workshops and seminars:
1. Substance Abuse Workshop
 2. Middle States self – assessment in both learning areas and school activities and governance
 3. New Jersey Council for the Social Studies / New Jersey Geographic Alliance Annual Convention
 4. Three HSPT II Workshops
 5. A Morris-Union Consortium workshop on inclusion
 6. A BERG workshop on instructional practices in social studies.
 7. Intervention and Referral Services Training Workshops
 8. NJASSP Student Activities Conference
 9. One faculty member conducted a five session workshop for elementary teachers on social studies instruction that met the requirements of the New Jersey Core Curriculum Standards.
- B. Faculty members completed graduate courses in the following areas:
- Social Science at Montclair State University
Administration and Supervision at New Jersey City University

III. Enrichment

A. The following activities were conducted by the Social Studies faculty:

1. Debates regarding the bombing of Hiroshima, affirmative action, federal funding of education, and the social movements of the 1960's
2. Debates concerning the nature of the American Revolution, slavery, the inevitability of the Civil War", and Reconstruction
3. "Create a Civilization"
4. Mock trials
5. Reenactments and role playing
6. Forbear Project
7. Political Personality Profiles and Voting Analyses
8. Guest Speakers
 - a) Carl Ohlson, Vietnam veteran
 - b) Civil War reenactor
 - c) Social workers, Nutley Family Services
9. Creation of travel brochures and virtual tours of the countries
10. Mock Elections
11. Neighborhood Analysis (Sociology)
12. Use of library and classroom computers
13. Political cartoon projects
14. Poster projects
15. Black History Month projects
16. Women's History Month projects
17. The posting of appropriate bulletin boards in the Annex hallway
18. Re-enactment of the Convention of 1860
19. Field Trips
 - a) Veterans' Home
 - b) Jewish Museum
20. Humanities - five field trips
21. New Jersey Association of Student Councils Convention
22. Community Service: C.L.A.W. Club beautification of Board of Education properties

IV. Textbook Management

- A. Textbook age, condition, and inventory are continually monitored.
- B. The department would like to replace the current European History textbook with a book that provides greater coverage of the Greco-Roman and medieval eras.

V. Social Studies Awards

Awards to graduating seniors:

1. Daughters of the American Revolution Medal in History,
Yantacaw Chapter – Laura Kasakoff
3. League of Women Voters of Nutley – Nakul Raykar
4. Nutley Post # 70, American Legion Auxiliary – David Malfitano, Rachel Fleitell
5. The Carmen A. Orechio Civic Association Award – Christina Finetti

VI. Items New to the Social Studies Department for 2001 - 2002

- A. The department began exploring a cooperative relationship with the Nutley League of Women Voters to promote civic awareness and responsibility. The department encouraged student participation in the League's celebration of Women's History Month.
- B. A student was selected to the Student Advisory Board maintained by Congressman Pascrell.
- C. Two student teachers, one from Farleigh Dickinson University and one from Montclair State University, were mentored during the academic year.
- D. Multi-media presentations, utilizing both Microsoft's *Powerpoint* and Apple's *AppleWorks* were integrated into the instructional strategies practiced by the faculty. In addition, the new smartboard, LCD projector, and shared drive facilitated the infusion of technology into social studies instruction.
- E. The continuation of faculty committees to enhance reading in the social studies.

VII. Department Concerns and Recommendations

- A. The number of supplemental readings available for the reading initiative should continue to be increased. The department is grateful for the ongoing support of the administration in this endeavor.
- B. The department would like to continue the ongoing investigation of new strategies for teaching geography, in order to enhance student understanding and retention of key geographic concepts and content.
- C. The department would also like to revive the popular Ancient History / Archaeology course as an elective. This is in response to faculty interest and numerous student requests.
- D. In order to enhance the effective use of computer applications and resources, the department would like to investigate the procurement, through grant or purchase, of laptop computers and additional smartboards and LCD projectors.

MEDIA DEPARTMENT

YEAR END REPORT

2001-2002

June, 2002
Mr. James Kelly

2001-2002 Media Activities and Projects

1. The Media Department has serviced various school and community groups regarding distribution and distribution of audio-visual hardware and software.
2. The media student assistants videotaped student teachers for various departments
3. Additions of all pertinent videos in all subject areas are continually added to our video library.
4. The Media Club has attended an education field trip. We toured the television studios at Montclair State University. Broadcasting Professor Tom Londino spoke to the students.
5. The Media staff has assisted the Nutley Adult School on a bi-weekly basis and the CAT program weekly. Assistance was provided to outside organizations with audio-visual hardware and problem solving information. Some of these organizations were New Jersey City University, Nutley Police Department and the Nutley Red Cross.
6. The Media Department assists with the audio for the Junior Olympics and the High School graduation program.
7. The Media Department serves as the liaison between Nutley Public Schools, New Jersey Public Television and Cablevision (our cable television provider).
8. Overnight taping of an education program requested by the High School staff is recorded by the Media Department.
9. Our audio-visual student assistants videotaped Nutley High School and community segments for the Middle States production in March.
10. The elimination of all out dated audio-visual hardware and software is an ongoing process.
11. The Media Department routinely services the following:
 - Duplication of pertinent educational videos for the district
 - AV requests AV budgets
 - AV maintenance Media room
 - AV inventories Media helpers

I. Film and Video 2001-2002

Film and videos used from outside sources were:	.49
Postage money for film and video returns (UPS):	\$304.20
Rental fees for AV software:	590.30
TOTAL	\$894.99

II. Audio Visual Hardware Requests

Daily requests	501
Long term requests	87
TOTAL	588

III. Additional Media Requests

Fall and Spring CAT Programs	20 Sessions
Fall and Spring Adult School	40 Sessions

Independent and community organization requests are filled as needed throughout the year as are district wide needs.

IV. Media Room Use

Study – Research – Preview
 Maintenance of Hardware and Software
 AV Production Site
 Inventory Storage and Housing
 Office of Operation for Media Department

V. Expected Postal and Rental Expenses for 2002-2003 School Year

Postage	\$ 400.00
Rentals	630.00
Software Purchases	2,700.00
Hardware Purchases	<u>4,100.00</u>
TOTALS	\$ 7,830.00

Missing Software 2001-2002

SCIENCE

- Videos
- Frontiers of Microscopy (502.82)
 - Dead Poets Society (DEAD)

Missing Hardware 2001-2002

None

Summer Loans

Slide Projector (21), Carousel (15) – Yantacaw School

ATHLETICS

NUTLEY HIGH SCHOOL

ANGELO FRANNICOLA
Director

300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

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661-8849
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ATHLETICS

June 26, 2002

TO: Mr. J. Zarra
FROM: A. Frannicola
RE: Annual Report - Athletics 2001-2002

I am pleased to report that the 2001-2002 school year at Nutley High School was very successful. This year 608 athletes competed on 23 varsity and 19 sub-varsity teams. There were over 500 Northern New Jersey Interscholastic and independent games or meets as well as Essex County, and New Jersey Interscholastic Athletic Association Sectional and State Championship games.

These student athletes participated in our athletic program under Mr. Angelo Frannicola, Athletic Director, 63 Coaches, 1 Athletic Trainer and 1 Equipment Manager. These student athletes and their coaches shared in this important educational experience as they represented our school and community in a positive manner. We continue to have seasonal sportsmanship meetings in our program in an effort to improve in this area. I can proudly state that this year we received two sportsmanship awards. The boys and girls basketball teams received the Thomas Wachenfeld Sportsmanship Award presented by the North Jersey Board #33 Basketball Officials, and the baseball team received the New Jersey State Baseball Umpires Association Sportsmanship Award.

Numerous athletes were selected to All League, All County, and All State Teams. Several of our senior athletes were honored by the Essex County Athletic Directors Association, the Men of Essex, and the NJSIAA as Scholar-Athletes. Also, two of our coaches were named Coach of the Year in the following sports: Tennis, and Baseball.

In the fall, our football team defeated Belleville High School for the fourth year in a row in the traditional Thanksgiving game. Our girls' soccer team participated in the Essex County Tournament and the State Tournament.

During the winter season, our girls' basketball team participated in the Essex County Tournament. The wrestling team participated in the County and State

Tournaments. The bowling team also participated in the Essex County Tournament.

Finally, during the spring season, our baseball team won the Greater Newark Tournament for the second year in a row. The team also won the NNJIL Division A League Championship. The tennis team won the NNJIL Division A League Championship with 3 players participating in the State Tournament. The lacrosse team competed in the State Tournament. The track team and softball teams qualified for the County and State Tournaments. Members of the track team participated in the Meet of Champions.

I am also pleased to report that the John H. Walker Fitness Center was completed this year enabling our athletes and students to use this facility for weight training.

AF:sp

Attachments - End of Season Reports for Fall, Winter & Spring

STUDENT ASSISTANCE COUNSELOR

ANNUAL REPORT

2001 - 2002

To: Dr. James Vivinetto, Assistant Superintendent
 From: Lisa Santosuosso, Student Assistance Coordinator
 Date: June 2002
 Re: High School SAC Report

The following is a cumulative list of services that have been handled through my office since 1997.

I. **STUDENT INTERVENTIONS**

One hundred and ten students have been referred by guidance counselors, attendance office, health teachers, school nurses, coaches, child study team members, parents, and other students. All of these students receive an informal assessment, recommendation, and follow-up. Students are monitored by the SAC on a continual basis for support services. Students have been referred for outpatient counseling services and for residential treatment services. Students are consistently referred to self-help groups such as Al-Anon or Narcotics Anonymous. All of the students seen by the SAC are offered educational materials, appropriate numbers to call for assistance, and ongoing support. **The number of students seen by the SAC has increased approximately ten percent each year since 1997.**

II. **PROGRAMS**

A. **ELEMENTARY**

- **Red Ribbon Week** Theme Days at each elementary school during October each year
- **Bias Busters - NHS Peer Leadership** program that focuses on the problems associated with stereotyping and prejudice delivered at each elementary school to fifth graders.
- **Tobac-Attack - NHS Peer Leadership** anti-smoking program delivered at each elementary school to fourth graders.
- **"Get Real About Violence"** – program addresses bullying and is available as a curriculum for teachers at each elementary school.
- **Tim Moss' Drugs – Don't Myth the Facts** presentations
- **PT Council Parent Workshops** – to address SAC issues and make parents aware of available resources

B. **MIDDLE SCHOOL**

- **1998** – Initiated and facilitated **Peer Leadership** as a pilot program at Franklin Middle School. Completed grant application and received training as an adult mentor. Attended all meetings and outreach events. Coordinated **Drug Awareness Day** with Nutley Elks, Nutley Police Department, and the Board of Education.

MIDDLE SCHOOL (continued)

- **1999 – Harassment training** for all seventh and eighth graders
Monthly Parenting Workshops in the evenings
Fatal Vision Goggles Presentation
Improbable Players Presentation
Drug Awareness Day
- **2000 - Middle School SAC hired** – interviewed and trained the new SAC, Mr. Joseph Cappello. High school SAC provides ongoing supervision for Mr. Cappello's caseload and activities. The additional SAC has allowed the high school SAC to concentrate on more cases and grant writing as a result of the additional support services offered by Mr. Cappello.

C. HIGH SCHOOL

- **Integra Anti-Smoking Campaign** – measured smoking at NHS
- **New Hope Recovering Speakers Bureau**
- **Alcohol Awareness Month** slogan contest and activities
- **Dodge Drunk Driving Simulator program**
- **National Smokeout Day “Buddy Program”** to quit smoking with the help of a friend.
- **“Take It Outside” Campaign** – Community program to address second-hand smoke
- **The Improbable Players Presentations** address the disease of addiction, family dynamics, and enabling.
- **PEACEBRIDGE** program raises awareness about nonviolence, diversity and cooperation by providing inspirational quotes in the school on a monthly basis.
- **DR. MICHAEL FOWLIN** presentation focused on treating others with respect and not judging others based on how they look. Teachers and students expressed positive feedback about this assembly
- **Staff Inservice and Trainings** offered at faculty meetings, department meetings, and after-school.

III.

PEER LEADERSHIP

A. ACCOMPLISHMENTS:

1. Developed a **Peer Leadership Group** consisting of forty-five students.
2. Organized **Red Ribbon Week, National Smokeout Day, Bullies Beware, Bias Busters, PeaceBridge, Alcohol Awareness Month** events, and **Tobac-Attack** annually.

3. Completed a professional **16-hour annual training program** during an overnight weekend retreat, facilitated by a nationally recognized psychologist (Dr. V. Alex Kehayian).
4. Attended **evening meetings** at least two times each month for two hours to plan activities.
5. Attended monthly meetings of the **Municipal Alliance Committee**, our sponsoring agency.
6. Attended **Annual Peer Leadership Conference** to learn new programs from other school systems and facilitate groups.
7. Attended **Annual Elks Leadership Conference** to learn group dynamics and techniques.
8. **Wrote and received grants** for over \$8,000 each from Communities Against Tobacco (CAT) and Hoffman La-Roche to update Peer Leadership activities.
9. **Annual Teens Against Violence Rally** honored by Congressman Pascrell. **Over twenty-five high schools were in attendance at this youth-sponsored event.** The rally was covered in The Star Ledger, The Bergen Record, The Nutley Sun, and Channel Twelve News
10. **"Crash Course In Reality"** – Drunk Driving Awareness before prom and Memorial Day Weekend.
11. **NHS Peer Leadership** was honored in Washington, DC at the White House for its youth-oriented efforts to promote peace.*****

IV. CONFERENCES/Trainings

The SAC attends many professional conferences including the following:

- A. Association for Student Assistance Professionals (ASAP): two-day conference on substance abuse
- B. Peer Leadership: Advisor training, PLAN Conference and Elks Conference
- C. Depression In Adolescents: St. Barnabas
- D. 504/PAC Workshop: St. Barnabas
- E. Disabilities and Addictions: St. Barnabas
- F. Crisis Response Teams: PIRC – Dept. of Ed.
- G. Heroin: High Focus Treatment Center
- H. Designer Drugs: National Council on Alcoholism and Drug Abuse

SAC also completed MA +30 by taking guidance-related courses in the evenings to better serve the needs of Nutley students.

V. MEETINGS

The SAC consistently attends meetings to coordinate services with the following groups:

- A. Child Study Team – member
- B. Intervention and Referral Services - member
- C. Guidance Advisory Committee - member
- D. Municipal Alliance Committee - member
- E. Juvenile Conference Committee – volunteer member
- F. Association for Student Assistance Professionals (ASAP) - member
- G. Governor's Council on Alcoholism and Drug Abuse – SAC representative
- H. Peer Leadership Advisor Network (PLAN) – Vice President

VI. OTHER SERVICES PROVIDED

- A. **INTERVENTION AND REFERRAL SERVICES (I & RS):** one period each day is dedicated to this team as well as providing case management for students in need.
- B. **POLICY:** continual revision and updates to the substance abuse policy and procedures. Served on **Substance Abuse Ad-Hoc Committee of the Board of Education** for two years.
- C. **FACULTY IN-SERVICE:** provides research-based presenters for Articulation Day, I & RS, and faculty training on substance abuse.
- D. **REFERRAL LIST:** continual updates to the Referral List which is provided to guidance counselors, nurses, administrators, and parents. This requires research and site visits.
- E. **SAFE AND DRUG FREE SCHOOLS REPORT:** annually completes Title IV requirements for the Improving America's Schools Act (IASA) to maintain federal funding.

VII. FUTURE SAC PROGRAMS

- A. **ELEMENTARY** – An elementary SAC would be an ideal way to take a more proactive approach to substance abuse and mental health services. Unfortunately due to time constraints, the middle and high school SACs can only deliver “one-time special programs”. By having a SAC to specifically address the elementary population, more consistent prevention programs and curriculum would be infused into the district. It would also help to have parent programs at the elementary level when parents are more likely to attend meetings and more able to prevent negative behaviors. Finally, the elementary SAC would set the stage for students to understand what the SAC does and how to access services when help is needed.

Student Assistance Coordinator Report
Middle/Elementary Schools

June 2002

The primary responsibility of the Student Assistance Coordinator (SAC) at Franklin Middle School is to provide leadership in implementing substance abuse prevention activities and intervention services in the school-community. Prevention, intervention and referral services are offered to students who are a low to high risk for substance abuse. Services offered include individual counseling, classroom presentations and school assemblies. A variety of other services addressing adolescent issues are also offered. Policy development, staff training, parent education and community outreach are other essential duties necessary to implement a comprehensive Student Assistance Program.

Since the beginning of the 2001-2002 school year, over two hundred students have been provided support services on cumulative issues throughout the district. Case management duties have included: initial and follow-up sessions with students, parent conferences, phone contact with parents and service providers, and contact with teachers to monitor grades, behavior and mood. Referrals were accepted from administrators, teachers, the Child Study Team, parents, self, student, the Juvenile Conference Committee, and the Nutley Police Department. In addition to providing direct service, the SAC serves on the following teams: Nutley School District's Child Study and Threat Assessment Teams, and FMS' Intervention and Referral Services Team. The Student Assistance Coordinator also services at the Nutley Municipal Alliance and Juvenile Justice Committee meetings.

Throughout the 2001-2002 school year, the SAC has been able to coordinate several programs and activities including:

- National Red Ribbon Week's *Theme Days*,
- Great American Smokeout
- Anti-drug guest speakers from New Hope Foundation
- Camfel Production's multi-media presentation entitle *Together We Stand*
- A Vision-in-Motion's *Dream, Believe and Work to Achieve* presentations by Scott Chasney
- Violence prevention presentations by Debbie Kinney-Chen of the Mental Health Association
- Partnership for a Drug-Free New Jersey's *15 Minute Child Break* parent program
- National Kick Butts Day anti-tobacco fund raiser
- Tim Moss' *Drug's Don't Myth the Facts* elementary school presentations
- Health class presentations on risk factors and refusal skills regarding drugs and harassment

S.T.A.N.D. and REBEL2 – alcohol, tobacco and drug prevention club

Due to the overwhelming demands at Franklin Middle School, services offered at each elementary school are limited. The addition of an elementary school Student Assistance Coordinator will greatly enhance the Student Assistance Program. Furthermore, the addition of an elementary SAC will demonstrate the Nutley School District's commitment to the youth and families of our community.

The following pages are a summary of the services rendered by the Student Assistance Coordinator, Mr. Joseph Cappello, assigned to Franklin Middle School and also servicing the elementary schools for the past two years.

SUMMARY OF PROGRAMS AND SERVICES

Joseph Cappello Student Assistance Coordinator

2001-2002 School Year

As the Student Assistance Coordinator of the Nutley Public Schools, my primary responsibility is to provide support services to students of Franklin Middle School. I am also utilized on an "as needed basis" at each elementary school. To date, I have assisted 207 students on an array of issues. Case management duties have included follow up sessions with students, parent conferences, phone contact with parents and service providers, and contact with teachers to monitor grades, behavior and mood. Referrals were accepted from administrators, teachers, the Child Study Team, parents, self, students, the Juvenile Conference Committee, and the Nutley Police Department.

The following list includes other duties and activities throughout the 2001-2002 school year:

- Member of Nutley School District's Child Study Team.
- Served as a member of the Nutley School District's Threat Assessment Team.
- Acted as a liaison between parents and administrators.
- Provided crisis counseling to students impacted by the World Trade Center attack.
- Worked collaboratively with FMS and elementary schools' guidance counselors to provide thorough counseling services to students.
- Served on the Ad-Hoc Committee for revising Nutley School District's Drug and Alcohol Policy.
- Served on the K-8 Guidance Curriculum Committee.
- Expanded the Student Assistance Program's referral list with Lisa Santosuosso. On-site visitations were conducted.
- Attended monthly Nutley Municipal Alliance meetings.
- Member of the *Association of Student Assistance Professionals of New Jersey (ASAP-NJ)*.
 - Attended *ASAP's* Annual Conference January 7-8, 2002. The Nutley Municipal Alliance funded registration fees.
 - Attended monthly Essex County *ASAP* meetings.
- Joined the *National Association of Student Assistance Professionals*.
- Member of FMS' Intervention & Referral Service team.

- Presented at FMS' monthly faculty meetings.

November 5, 2001 - Reviewed policy and procedures on reporting students suspected of being under the influence.

December 3, 2001 - Reviewed distributed packet containing: 1) flow chart describing policy and procedure on reporting students suspected of being under the influence, 2) signs and symptoms of adolescent substance abuse, and 3) description of civil immunity as defined by N.J.S.A. 18A:40A-13,-14; N.J.A.C. 6:29-6.5(c).

- Coordinated *National Red Ribbon Week* activities with Lisa Santosuosso.
 - The Red Ribbon Tying Ceremony took place on October 23, 2001 in front of FMS.
 - A banner was hung in the main entrance of FMS with red ribbon decked out throughout the school.
 - Three "*Theme Days*" were also designated to celebrate National Red Ribbon Week at each elementary school and FMS:
 - 1) *Sock It To Drugs Day* (October 24th) students wore crazy looking, red or mismatching socks to show their commitment to be drug-free.
 - 2) *Put A Cap On Drugs Day* (October 25th) students wore hats or visors to show their red ribbon week spirit.
 - 3) *Team Up Against Drugs Day* (October 26) students wore their favorite sports team clothing to team up for the fight against drugs.

100% Drug Free buttons purchased by the Nutley Municipal Alliance were distributed to each elementary school including Good Shepherd and Abundant Life.

- Coordinated activities for the *Great American Smokeout (G.A.S.)* on November 15, 2001 at FMS and each elementary school.

Franklin Middle School

- Daily PA announcements on the dangers of tobacco use throughout the week of G.A.S.
- Members of S.T.A.N.D developed an anti-tobacco bulletin board.
- Teachers wore anti-tobacco stickers.
- Students viewed a seventeen-minute anti-tobacco video entitled *SmokeFreeTV: A Nicotine Prevention Video* during their study period.

Elementary Schools

- Four anti-tobacco posters purchased by the Nutley Municipal Alliance were distributed to each school.
- Anti-tobacco bookmarks purchased by the Nutley Municipal Alliance were distributed to each K-6 student (including students at Good Shepherd and Abundant Life).
- Each elementary teacher was given a summary of *G.A.S.* to be read to students to stimulate discussion.

- Club advisor for S.T.A.N.D. (Students Taking a New Direction). Members of S.T.A.N.D. met weekly to coordinate school and community activities focused on drug

and alcohol prevention and cultural awareness.

- Members assisted in coordinating *National Red Ribbon Week* activities by: 1) decorating Franklin School with red ribbons and a banner, 2) promoting and participating in the three "*Theme Days*", and 3) attending the November 10, 2001 Red Ribbon Tying Ceremony.
- Members assisted in coordinating *Great American Smokeout* activities by developing an anti-tobacco bulletin.
- A Cultural Dinner was held on January 31, 2002. Members of S.T.A.N.D. prepared appetizers, entrees and desserts from their own culture for each other as well as parents. Through this event, members strengthened their appreciation for their own culture, as well as, gained an understanding of other cultures.
- Implemented REBEL2 curriculum into weekly STAND meetings. REBEL2 is New Jersey's statewide youth-led tobacco prevention program for middle school students. Sponsored by the New Jersey Department of Health and Senior Services, the program is implemented by the Princeton Center for Leadership Training.
 - Members of S.T.A.N.D.'s REBEL2 group assisted Franklin Middle School celebrate National Kick Butts Day on April 3, 2002 by holding a three-day fundraiser. Students and faculty were asked to donate \$0.25 to the American Cancer Society. A Kick Butts Day bulletin board recognizing all donors was located in the cafeteria. A total of \$149.17 was collected.
 - Attended the April 29, 2002 REBEL2 Statewide Summit at the Princeton Marriott Forrestal Village with eight members. Students participated in workshops to increase their knowledge and skills of conducting interactive presentations.
 - Members will be performing anti-tobacco presentations in each elementary school's fourth grade class throughout the week of June 10.
- Conducted conflict resolution sessions, and monitored progress through follow-up sessions.
- Club advisor for the Seventh Grade Ski Club. Two trips were taken in collaboration with the Nutley Department of Recreation.
- Assisted Lisa Santosuosso with the Nutley High School Peer Leadership Program's Annual Retreat (October 14 and 15, 2001) and the Teens Against Violence Rally (May 10, 2002).
- Conducted presentations on risk factors and physical and behavioral effects of alcohol, tobacco, and drugs in each marking period's eighth grade health classes.
- Facilitated role-play activities on learning and utilizing refusal skills for alcohol, tobacco, and drug offers in each marking period's eighth grade health classes.
- Directed presentations on harassment / bullying and multiculturalism in each marking period's seventh grade health classes.
- Organized the 7th and 8th grade assemblies entitled *Together We Stand* by Camfel Productions. The forty-minute multi-media experience funded by the Nutley Municipal

Alliance encouraged students to look beyond stereotyping, racism, hate, intolerance, and violence toward a safer and unified school. Mr. Cappello led feedback discussions the following day in each study period.

- Arranged the Partnership for a Drug-Free New Jersey's *15 Minute Child Break* parent program on March 6, 2002. The program held during the FMS PTO meeting enlightened parents on preventive factors combating adolescent substance abuse.
- Arranged Tim Moss presentations at each elementary school. The presentations focused on the myths of drugs, alcohol and tobacco. Tim Moss also conducted a parent workshop on improving family communication on February 26, 2002. Thirteen parents attended the workshop at Yantacaw School. The Nutley Municipal Alliance funded these presentations.
- Coordinated presentations by the New Hope Foundation. In each marking period's seventh and eighth grade health classes, teenagers receiving treatment for drug and alcohol dependence conducted presentations on the harmful effects of drugs and alcohol. The Nutley Municipal Alliance sponsored the New Hope presentations.
- Arranged the April 18, 2002 *Dream, Believe and Work to Achieve* interactive presentations by Scott Chesney of A Vision-in-Motion: Motivational Speakers Bureau. The seventh and eighth grade assemblies focused on enhancing self-esteem, building tolerance and overcoming obstacles. The Nutley Municipal Alliance provided funding for the presentations.
- Coordinated the May 17, 2002 violence prevention presentations by Debbie Kinney-Chen of the Mental Health Association in New Jersey. The presentations in each seventh grade health class focused on risks/reasons for violent behavior, warning signs, coping skills, available support services as well as related topics of self-mutilation, suicide, substance abuse and self-esteem.
- Assisted Sergeant Anthony Raffaelli and Detective Peter LoCurto of the Nutley Police Department with their May 20, 2002 presentations during seventh and eighth grade study periods. Topics discussed included: drug, alcohol and tobacco use, bias incidents, sexual harassment, town curfew, loitering, vandalism, threats.
- Served as a member of Joe Bertuzzi's Drug Stop Team, and assisted with the May 8, 2002 *Drug Stop Rally*.
- Assisted Mrs. Murray in monitoring Central and Saturday detentions.
- Distributed *Nutley Student Assistance Program Newsletters* to faculty and staff at Franklin Middle School.
- Volunteered services at Nutley's Juvenile Justice Committee meetings.

- Attended the following courses offered by New Jersey City University to obtain Supervisory certification:
 - 1) Supervision and Improvement of Instruction in Urban Elementary and Secondary Schools
 - 2) Secondary and Middle School Curriculum
- Attended the following workshops:
 - 1) Sexual Harassment in Schools: Prevention and Intervention Strategies
 - 2) Safe-Haven: Responding to School Crises
 - 3) Association of Student Assistance Professional's Annual Conference
 - 4) REBEL2: Implementing the Program

FRANKLIN SCHOOL

FRANKLIN SCHOOL

325 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

73.

MR. JOHN CALICCHIO
Principal

TELEPHONE
(973) 661-8871

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(973) 661-3775

June 21, 2002

TO: Dr. Kathleen Serafino, Superintendent of Schools

FROM: John Calicchio, Principal of Franklin School

RE: Principal's Annual Report for the 2001-2002 school year

This annual report represents a composite of the following: district and school priorities, monitoring and encouraging staff, curriculum development and implementation, staff development, and other various activities.

Continuing Priorities Review

The review of the health education curriculum 4-6, review of AP courses, 9-12, Nutley High School Middle States evaluation, review of the gifted and talented program k-6, review of the math basic skills curriculum 9-12, review of the language arts basic skills curriculum

1-8, review of the guidance program K-8, kindergarten/elementary report card review and the review of the compositional writing-NLAT 1-8. Also, two new courses were developed in the Franklin School. Staff developed a curriculum and a scope and sequence chart for the seventh grade advanced art and the select all girls vocal group the Debonaires. All committees made presentations and recommendations to the Board of Education during the April and May meetings.

The school district's technology implementation efforts were continually communicated to the Franklin School staff by Mr. Rob Presuto, our district's technology director. Mr. Presuto continues to monitor and upgrade our software, CD roms, and other various items.

This year's new teacher orientation was well received and set a positive tone for the 2001-2002 school year. Dr. Mutch, Dr. Vivinetto and Mrs. Clerico are to be commended for it's content, presentation and direction.

The instruction staff took advantage of the variety of in-service workshops offered the past year. The inclusion workshop had a positive impact on those staff members that attended.

Various staff members attended various in-service workshops offered by the district. These workshops provided valuable information that could be incorporated into the classroom setting. The staff that attended these workshops shared the information at faculty meetings throughout the school year.

The Franklin School educational program continues to generate an outstanding approach in the education of middle school students focusing upon a sound balance between the academic and non-academic areas. Student success is demonstrated by high academic achievement in all subject areas, the seventh grade Nutley Writing Achievement Test, the Terra Nova and Grade Eight Proficiency test. Once again, the results of these standardized tests are above state and national averages in the various testing areas. Furthermore, Franklin School students have achieved commendable results in the various competitions that they attended. Once again, a significant number of seventh and eighth grade students participated in the Johns Hopkins Talent Search Program received outstanding scores in both math and the verbal areas of the SAT. This year's top score in the mathematics area was 640 with a top score in the verbal area being 630.

Student interest in clubs, intramurals, community and school service, music and art festivals remain high. Franklin School's students have an opportunity to participate in over 35 clubs. These clubs offer the youngsters the opportunity to experience other aspects of the school community. These clubs and other activities remain an integral part of the Franklin School setting. These activities enhance decision making skills and positive social interaction at this crucial age.

In addition to normal teaching responsibilities, Franklin School teaching staff and administrators continue to be actively involved in curriculum work throughout the year and during involvement in the Saturday curriculum committee meetings. The staff's commitment toward a continuance of professional development fosters a broader enlightenment in their curriculum areas that will ultimately benefit the students.

School Level Objectives – 2001-2002 school year.

Our school level objectives were implemented, and were successfully completed during the 2001-2002 school year.

The following details Franklin School's progress in meeting the school level objectives.

Objective I

By June of 2002, students enrolled in grade 7 science will demonstrate proficiency in understanding the relationship of the sun-earth-moon system and its influence on the phases of the moon, eclipses and tides. A minimum of 70% of the students will achieve a composite score of 70% or above on a related criterion test that will be administered in May.

Results

During the 2001-2002 school year, monthly meetings were held with the seventh grade science instructors. The teachers analyzed skill areas and various class activities were developed. Those activities enabled the learners to develop the skills needed to successfully pass the criterion reference test. Practice activities were utilized throughout the year to check for recall of knowledge. In late May the criterion reference test was given, and 82% of the entire seventh grade students scored a 70% composite score of better on the department generate test.

Objective II

By June of 2002, 70% of the students enrolled in the eighth grade English will achieve an average score of 3 or better on two open-ended questions that will relate to a selected reading test. This assessment student proficiency in writing of open-ended questions will be administered in May. These written responses will be scored holistically using the Rubric for scoring an open-ended response for the GEPA.

Results

During the 2001-2002 school year, monthly meetings were held with the eighth grade English teachers. The instructors analyzed skill areas. Reading text was selected and class activities were developed that enabled the students to develop skills needed to successfully complete the school objective. Practice activities were utilized throughout the school year to reinforce the necessary skills. In late May all eighth grade students were given two open-ended questions on related literature readings. 76% of all the students scored a 3 or better on the two open-ended questions. These responses were holistically scored by the members of the Franklin Middle School's English Department.

School Level Objectives for the 2002-2003 school year

By June of 2003, 70% of students enrolled in seventh grade English will achieve an average score of 3 or better on two open-ended questions that will relate to a selected reading text. This assessment of student proficiency in the writing of open-ended questions will be administered in May. These written responses will be scored holistically using the Rubric for scoring an open-ended response for the GEPA.

By June of 2003, all of the students enrolled in the seventh grade vector mathematics classes will take a final exam. The exam will be developed during the 2002-2003 school year. 80% of the students will score a 70% or better on the criterion reference test. The exam will be given during the first week of June 2003.

Principal Priorities for the 2001-2002

The results of the Nutley Writing Test (7), the Terra Nova Test of Basic Skills (7), the GEPA test (8) were carefully reviewed. The progress of the students in Basic Skills and Special Ed. were closely monitored. The youngsters continue to show academic progress in all subject areas. The use of the grade distribution chart in all subject areas was helpful and enabled the administration and guidance counselors to place special education and 504 students in a conducive learning environment. Also, enabled the administration and guidance to monitor academic progress in all areas of the school setting. The building principal attended and participated in the various Saturday curriculum sessions. This information was shared at various parent and faculty meetings. The principal attended the PTO executive board. At those meetings the school level objectives and other various activities were discussed.

The building principal also attended the CAT program, Superintendent Advisory Committee, Principal's Advisory Committee, and provided input to the various committees with concerns from staff. This information was shared with the faculty.

The school year was very productive with many students enjoying the Halloween Dance, and the Inaugural Ball. Also, the PTO Teen Canteen was a well received activity. The vocal and instrumental students once again, provided us with holiday cheer during our winter concert and welcomed spring with a variety of vocal and instrumental numbers during the May concerts. The concert choir, chorale and band competed in a variety of concerts and competitions throughout the year. All groups represented Franklin School in the finest manner. The concert choirs appearance at Carneige Hall was the culmination of an excellent school year. The large variety of clubs has enabled many students to become active in a variety of extra curricular settings. The Franklin School Intramural Program continues to offer a variety of activities. The Annual Awards program recognized the hard work of many students in the area of scholarship, service, character and leadership.

Principal's Priorities for the 2002-2003 school year continue to:

Implement the emergency evacuation plan if needed.

Review the test scores from the Terra Nova and Cognitive tests of basic skills.

Review the GEPA test scores.

Assist the staff in the implementation of the seventh and eighth grade advance art classes.

Underscore ITIP/Critical Thinking Methodology for the Franklin School staff.

Assist new staff with the new mentoring procedures review core content standards with all teaching staff.

Underscore the importance of the preparation of students in grade 7-8 for GEPA and HSPA to all staff.

Oversee all school level objectives development, implementation, and completion.

The implementation of the student handbook.

Encourage staff to implement the use of the computer to enhance classroom lessons.

Implement the use of the internet as a valuable instructional aid in all classroom lessons.

Encourage the use of the computer lab and implement various means of research and

telecommunications.

Encourage staff to participate in the various in-service programs.

Encourage staff to be a part of various Saturday Curriculum revision committees.

Encourage staff to keep abreast of the profession through graduate courses, workshops, communication with staff, administration, and first hand experiences.

Encourage staff to be the advisor to the various clubs and intramurals at Franklin School.

Encourage the students to actively participate in the variety of clubs offered at Franklin School.

New for 2002-2003:

Develop an eighth grade journalism class for the 2002-2003 school year.

Review and update eighth grade algebra exam.

Review seventh and eighth grade elective programs.

Begin to develop teaming approach to be incorporated upon completion of expansion program.

ENGLISH DEPARTMENT

I. Testing

Eighth grade students take the Grade Eight Proficiency Assessment in March and preparation for this test is a priority of the English Department.

- A. Eighth grade students were given reading and writing samples beginning in September that reinforce skills tested on the GEPA. Essays were graded using the holistic scoring method used by the judges of the GEPA.
- B. Writing, editing and reading samples were also given to seventh grade students. Teachers guided students through a detailed writing assignments following the guidelines of the GEPA.
- C. Seventh grade mini-lessons that reinforce the skills tested on the writing section of the GEPA were also incorporated into the curriculum from January through March.

II. Curriculum

The Literature Media course was offered for the first time this school year.

There were three sections of this course which offers students the opportunity to examine and interpret issues using print and non-print media.

This course was met with enthusiasm and will continue to be part of the English curriculum.

III. Articulation between the middle school and the high school

Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to be collected from students at the end of each year and are placed in this folder. Included in these folders are the graded writing samples of the Nutley Writing Achievement Test. These writing folders are made available to graduating seniors.

Summer reading list are given to both seventh and eighth grade students. Eighth grade students receive the high school reading list and will be asked to discuss their reading with their ninth grade teachers in the fall. Seventh graders will also be asked to write about the books they have read during the summer vacation.

IV. Instruction

- A. Eighth graders were required to write a research paper on a topic of their own choice and they were guided through a step-by-step approach. Students prepared an outline, note cards, a rough draft, and a detailed bibliography. Students used the computer as source for some of the research.**

- B. Writing Workshop**

This elective is offered to seventh grade students. The goals of this course are to teach and reinforce writing process skills and to present the opportunity for students to learn and practice the skills of writing in relation to their abilities. Students are encouraged to explore writing for a variety of purposes and to write for a variety of audiences. An important element of this course is student conferencing. This allows each writer to discuss his/her writing with a peer and to share ideas on revision and editing for a final copy.

- C. Among the many projects within the classroom setting are the following:**

Eighth grade students wrote a research paper on an approved topic. Seventh and eighth grade students wrote in their journals on a regular basis on topics selected by students or assigned by the teacher in grade seven and grade eight.

Eight grade students also participated in a research project. Each student chose a topic based on a problem requiring a solution, a cause and its effect, or a controversial issue. Students wrote a paper and presented their findings to the class.

Students in Mrs. Hardin's Vector English class researched African American authors for Black History month. Students presented their information before the class discussing the writer's major works and his/her important contributions to American literature and culture.

Students participated in the American Legion essay contest and the New Jersey Council of Teacher's of English writing contest.

IV. Enrichment and staff development

Mr. Kocum's classes attended a production of Tales of Terror at Castle Pax Amicus.

Mr. Kocums' students viewed a Broadway production of Rent and participated a workshop.

The drama club members attended the Bucks County dramafest and entered their production of Eat a Peach, Smoking is Hazardous, and Krazy Kamp.

Mr. Kocum was a presenter at the Anti-Drug Night held at Summit Middle School in March.

Mr. Kocum was featured on NJEA's TV show, Classroom Close-Up, for his anti-drug play, Eat a Peach.

Under the direction of Mrs. Meloni, the debate team participated in the Essex County Debate Day at Montclair State University and a Forensic Symposium.

North Jersey Spelling Bee: The North Herald Newspaper Spelling Bee was coordinated by Ms. Loretta Douglas and Ms. Judith Hardin.

VII. Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted for September.

VIII. Concerns for the future:

Continued teacher training and involvement in the use of the computer as a tool for writing and research.

Continued participation of staff in professional organizations and attendance at workshops and conferences that relate to the course of study.

Consideration of a double English period so that students will have ninety minutes of Language Arts study.

MATHEMATICS DEPARTMENT

I. STAFF

- A. Departmental statistics indicate that 8 regular teachers taught a total of 36 mathematics classes with an average class size of 22. This includes three sections of Algebra I and three sections of Computer Applications. In a state mandated supplemental program Denise Cleary, Jennifer Ambrose and Sarah Clarke taught four Basic Skills mathematics classes with an average class size of 15. This year the basic skills classes were grouped according to grade level. Ms. Cleary taught the 8th grade level basic skills classes while Ms. Ambrose and Ms. Clarke taught the 7th grade level.
- B. This year we had several problems with staff. On November 1, Chris Masullo informed us that he would be leaving on January 1 to teach mathematics at West Essex High School. His replacement, Sarah Clark a Nutley graduate and former Union City 3rd grade teacher for three years joined our staff on January 17 filling the void left by Mr. Masullo. Ms. Clarke has done a commendable job for us since taking over for Mr. Masullo. Mr. Larry Mitschow replaced Miss Pinto who was out due to an extended illness. Mr. Mitschow did a wonderful job replacing Miss Pinto during her absence.
- C. Miss Raiser who taught part time last year at the middle school was brought over from the high school and now teaches full time in the middle school. This allowed us to keep class size at the same level as last year.

II. TESTING

- A. On March 12, 2002 all students in grade 8 took the math portion of the Grade Eight Proficiency Assessment. Results of this assessment will not be known until the summer.
- B. The Terra Nova test was given to all 7th graders in April. Results from this test will be used to help determine whether a student should be placed in a basic skills class for the next school year.
- C. John Hopkins Talent Search results for the 2001-2002 school year indicate that 35 seventh grade students and 6 eighth grade students participated. This means SAT score in mathematics was 478 in grade 7 and 505 in grade 8. Special recognition was given to Bernadette Espirtu, Gabriel Kraus, Ely Nazar, Michael Nisivoccia, Caroline Pawalowski, Michael Pawalowski, Aleksandra Radyuk, Colleen Restel, Bianca Rodriguez, Allison Striano, Ivan Whittey and Henry Zhang. Gabriel Kraus, Ely Nazar, Michael Pawalowski, Bianca Rodriguez, Allison Striano and Henry Zhang achieved state awards for achieving scores of 500 or better. In addition to the state awards, honors recognition for high student performance went to Henry Zhang in grade 7 and Alexandra Petronico in grade 8 who both scored a 640 on the math part of the test.

III. INSTRUCTION

- A. In order to reflect the recommendations of the N.J. Core Curriculum Content Standards, a new textbook was purchased and implemented at the 8th grade level. The text, Mathematics, Applications and Connections, Course (Glencoe/McGraw Hill), is the next book in the series that is currently being used at the 7th grade level.
- B. To insure that students were adequately prepared for the Grade Eight Proficiency Assessment, supplementary classroom materials were used to reinforce the curriculum. Consumable commercially published workbooks were issued to each student. These workbooks were specially designed to provide practice in preparation for state testing. At the seventh grade level the booklet used is entitled, "GEPA Success, Level G". At the eighth grade level "The GEPA Coach" provided necessary reinforcement.
- C. In November, a letter concerning the GEPA was sent to all parents of eighth grade students. This letter informed parents of the impact of this assessment and how it would affect their son/daughter's schedule next year if they did not achieve a passing score. The letter encouraged parents to seek assistance for their child where necessary by making arrangements with their child's teacher for extra help. Most letters were signed and returned to the child's teacher.
- D. In February a comprehensive test was given to all 8th grade classes as a pre-test refresher for the Grade Eight Proficiency Assessment administered in March.
- E. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the GEPA, 40 additional TI-34 scientific calculators were purchased. Calculators were issued to all 7th and 8th grade students in order to enhance daily lessons and to properly prepare them for the GEPA.
- F. Miss Masino started a homework study group, which meets every day after school to assist those students who are having difficulty in understanding current day or previous day's lessons in mathematics.

IV. MATHEMATICS CLUBS, CONTESTS

- A. Vector students in the seventh and eighth grade participated in the annual New Jersey Math League competition and the Continental Math League competition. Contests were held during regular vector classes. This was under the direction of Nancy Foglio and Deborah Pinto.
- B. The Math Club, sponsored by Nancy Foglio and Bethany Raiser, met once a week to prepare for contests and discuss problem-solving strategies. In February they participated in MathCounts, a national math competition.

Five students under the supervision of Nancy Foglio and Jennifer Ambrose competed in the Essex County Math League contest on May 22nd in Algebra I. This team placed 5th out of 13th participating schools.

Members of the math club participated in the St. Jude's Children's Hospital Math-A-Thon under the supervision of Chris Masullo. The purpose of this contest is to raise money for children's cancer research. Eleven participants received problem books consisting of over 200 critical thinking problems. Their sponsors agreed to pay a pre-determined amount for each problem they did correctly. They raised over \$600.00 for this worthy cause.

This Peer-to-Peer tutoring continued under the direction of Jennifer Ambrose. Students with an "A" average volunteered to come after school 3 days a week and assist students who were struggling with the material being taught in their math classes. It was also used to help students that were absent to catch up with their work.

V. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

On October 26, 2001 Nancy Foglio and Denise Cleary attended the National Council of Teachers of Mathematics regional conference in Somerset, N.J.

On January 14, 2002 Nancy Foglio attended the NJEA workshop on "Managing Student Behavior."

On March 16, 2002 Nancy Foglio attended the AMTNJ regional conference: "Spring Board into the New Millennium."

From April 21, 2002 to April 24, 2002, Denise Cleary attended the National Council of Teachers of Mathematics national convention held in Las Vegas, Nevada.

VI. DEPARTMENTAL GOALS FOR 2002-2003

- A. Continue to have all Basic Skills classes grouped according to grade level.**
- B. Continue to review the middle school curriculum with regard to updating course content and textbooks to more closely align them with the NJ Core Curriculum Content Standards.**
- C. Continue to incorporate the open-ended question into our regular classroom activities and to include these types of questions on classroom tests.**
- D. Continue teacher training in the area of technology. Continue to train teachers in the use of computers and the internet as tools for enhancing lessons.**

- E. At the end of next school year, a final exam will be given to all 7th graders in the vector class. The goal is to have 80% of those students achieve a score of 70% or higher.

WORLD LANGUAGES

I. STATISTICAL DATA

1. 196 students out of 339 or approximately 58%, seventh graders were enrolled in Latin IA, Spanish IA, Italian IA and French IA. 212 students out of 363 or approximately 58% eighth graders were enrolled in Latin IB, Italian IB, and French IB.
2. Six staff members of whom five itinerant taught 19 sections of 2 course offerings of each language, Italian, French, Spanish, and Latin.

II. CURRICULUM

1. The second part of language or Level IB was offered this school year in place of Level I.
2. The Franklin School world language staff joined the Nutley High School and Elementary world language staff during the articulation days of October 2001, and January 2002. The staff was very cooperative and worked very diligently in discussing the New World Languages Content Standards and coordination of Franklin Middle School with the High School world language programs.
3. A television set and VCR with a cart was donated to the world language department from the "Palma and Petolino Civic Association.

III. ACCOMPLISHMENTS, ACHIEVEMENTS AND CULTURAL EVENTS

1. 39 students from Mrs. Stepansky's Latin IB classes participated in the National Latin Exam. 30 students received recognition (certificates of merit). Among those 30 students, 5 received "cum laude" awards, 6 received "magna cum laude" awards, 7 received "maxima cum laude" awards and silver medals, and 12 students earned "summa cum laude" awards and gold medals. Of these 12 students, 3 achieved a perfect score and have been recognized by the National Latin Exam Committee and the Junior Classical League for their fine achievement.
2. Mrs. Papaleo, sponsor of the Italian club, together with the Italian classes celebrated the traditional Italian customs of:
 - a. "LaBefana"
 - b. "Carnevale" with a bake sale and creation of masks.
 - c. A very successful "Spaghetti Night" in April.

3. Mrs. Papaleo's Italian classes participated in the "Italian Heritage Day" in March. The students presented a skit and Italian songs.
4. In October, Mrs. Camarda's students participated in the "Benedetto Croce Society Essay Contest." 8th grade Michelle Durkin won 1st place.
5. The French classes also celebrated "Marti Gras" with traditional masks.
6. Miss Muniz, Sponsor of the Spanish club, took a group of students after school to an authentic Spanish restaurant to taste traditional regional cuisine.
7. Mrs. Stepansky's Latin IB classes went to the Princeton University Art Museum in Princeton, NJ, to see exhibitions of art and artifacts from and pertaining to ancient Greece and Rome.

IV. STAFF DEVELOPMENT

1. Mr. Violante attended several Professional Development Workshop Series for World Language Educators sponsored by the State Department of Education. Some of the Conferences/workshops were:
 - a. "New Jersey Supervisors of World Languages Roundtable"-NJPSA, Monroe Twp.
 - b. Effective Strategies for Elementary Language Teachers.
 - c. The By-monthly Northern New Jersey World Language Supervisors Roundtable
 - d. Diversity Conference: "Understanding Each Other Through a Celebration of Language and Culture." Trenton War Memorial Building
 - e. New Jersey Supervisors of World Languages-"Making Performance-Based Assessment A Reality in My District." PIRC Central, Edison.
 - f. The Northeast Conference on the Teaching of Foreign Languages held at the New York Hilton.
 - g. Seton Hall University – Project Acceleration Conference
 - h. Alternative Teaching Strategies for – En Espanol – Textbook series. (Mc Dougal-Littell)
2. Mrs. Papaleo mentored Mrs. Missonellie, a new teacher in Spanish who is an itinerant. Mrs. Papaleo also attended the following conferences/workshops:
 - a. Best Practices (FLENJ) Foreign Language Educators of New Jersey.
 - b. Let the games begin (FLENJ)
 - c. Targets, Tests and Teaching: Bringing Standards Through Assessment to the classroom.(FLENJ)
 - d. Adaptable Techniques for Italian Language Instruction (FLENJ)
 - e. Multimedia in the Italian Classroom. Two-day workshop. (Italian Consulate)
3. Miss Muniz has started graduate work towards the Master's degree at

Marygrove College.

She attended the following Workshops/conferences:

- a. **Alternative Teaching Strategies for – En Espanol-Textbook series. (Mc Dougal-Littell)**
- b. **Teaching for Maximum Effect**
4. **Mrs. Baldino attended the following workshops/conferences:**
 - a. **Authentic Project & Assessment in Foreign Languages. (FLENJ)**
 - b. **Teaching for Maximum Effect**
 - c. **Study Abroad-Brussels, Belgium.**
 - d. **Music Story-telling and Theater Games. (FLENJ)**
 - e. **What Do You Mean I Have to Teach from the Cart?**
5. **Mrs. Stepansky, Latin teacher, attended the annual meeting/workshop of the NJ Classical association. During the fall semester, Mrs. Stepansky also signed up for a graduate course on Classical Studies of Rome and Greece, at Montclair State University.**
6. **Mrs. Adrienne Missonellie joined the world language department as a Spanish teacher this year, sharing her assignments with Nutley High School. She attended the following workshops.**
 - a. **ITIP Workshop**
 - b. **Computer Literacy Workshop**
 - c. **Alternative Teaching Strategies for – En Espanol – Textbook series (Mc Dougal-Littell)**
 - d. **Teaching for Maximum Effect**
7. **Mrs. Camarda an itinerant teacher attended the following workshops/conferences:**
 - a. **Teaching for Maximum Effect**
8. **Mrs. Gebbie attended the following workshop:**
 - a. **Teaching for Maximum Effect**

V. DEPARTMENTAL RECOMMENDATIONS

1. **With the study of world languages expanding, the staff strongly recommends that all language classes be equipped with up-to-date technological support for the new text programs.**
2. **It is highly recommended that all students in the middle school be allowed to study a second language of their choice if we are to comply with the New Jersey Standards.**

SOCIAL STUDIES

The Social Studies Department at the Franklin Middle School maintained a strong curriculum that enabled students to meet the goals, objectives, and proficiencies of social studies education. The department offered four courses divided into thirty sections, which included vector and regular levels of instruction. A staff of six faculty members addressed the needs of 340 seventh grade students and 363 eighth grade students.

I. CURRICULUM

The department continued to implement a recently developed curriculum that was designed in accordance with the New Jersey Core Curriculum Standards and the requirements for the Grade Eight Proficiency Assessment. In preparation for the aforementioned test, the curriculum focused upon the development of the American nation. Special emphasis was placed in the seventh grade upon the study of American government, and in the eight grade upon world geography and the role of the United States as a world power. The faculty also continued to infuse instruction concerning the Holocaust, tolerance, and various forms of discrimination into appropriate units of the course of study. Of its own initiative, the department has continued to explore methods of incorporating a greater emphasis on reading in the social studies into the curriculum. This is part of an overall effort to raise verbal scores on various standardized tests and to develop and enhance essential skills necessary for the successful study of the social sciences. This past academic year also witnessed a greater infusion of technology into classroom instruction, as the department utilized a new smartboard and enhanced networking capabilities. Greater use of software such as Inspiration! and Microsoft Publisher was also realized.

II. ASSESSMENT

The monitoring of student achievement of district and departmental objectives remains an ongoing concern of the Social Studies Department. To this end, the department continues to utilize previously developed tests concerning the nature of prejudice and discrimination, as well as tests measuring geographic literacy, as needed. Faculty members also have incorporated various instruments to measure mastery of the Holocaust unit into the requirements for eighth grade courses. The department is currently considering means of evaluating the increased infusion of reading into the curriculum. As always, the faculty monitors a wide range of skills and learning styles through the use of standardized tests, teacher-generated tests, projects, and presentations.

The faculty of the Social Studies Department took part in the following workshops and seminars:

1. Graduate courses at Marygrove College, distance learning program.
2. In-service workshops on ITIP methodology and the use of computers
3. Workshops on Substance Abuse
4. Conference on Integrating Technology into Instruction
5. The New Jersey Council for the Social Studies and New Jersey Geographic Alliance joint annual convention.
6. The New Jersey Council for History Education workshop.

IV. ENRICHMENT

With the active support and encouragement of Mr. Calicchio, the Social Studies Department conducted the following enrichment activities:

- A. Mock Elections
- B. Poster Projects
- C. Bulletin Boards and School Displays
 - 1. Black History Month
 - 2. Women's History Month
 - 3. American Presidents
 - 4. The Constitution
 - 5. The Holocaust
 - 6. Campaign Posters for Past Presidential Elections
 - 7. Great Documents display in individual classrooms
- D. Oral History Project Interviews-Survivors of the Great Depression
- E. Internet-Based Projects Concerning the Constitution and the Bill of Rights
- F. Analysis and Creation of Political Cartoons
- G. Oral and Written Research Projects
- H. Current Event Magazines and Projects
- I. Viewing of Movies and Videos
- J. National Geographic Geography Bee
- K. Creation of colonial newspapers, using Microsoft Publisher
- L. Multimedia student projects and presentations on the American Revolution
- M. Biographies
- N. Lower Point presentations

V. TEXTBOOK MANAGEMENT

- A. Textbook age, condition and inventory are continually monitored
- B. Copyright dates of the two texts being used:
 - 1. Grade Seven
 - Why We Remember, combined volume, 1998
 - 2. Grade Eight
 - Why We Remember, volume two, 1998

VI. CONCERNS

As in past years, the department would like to continue to enhance its capability to present computer-generated materials to the class. Although substantial progress was achieved this past academic year with the purchase of a smartboard for the entire school, more can be done to facilitate easy and seamless integration into the curriculum. To this end, it would like to investigate the procurement, through grant or purchase, of laptop computers and additional LCD projectors and smartboards. Two grant proposals are currently pending. In addition, the department would like to increase the number of age-appropriate supplemental readings available for the students. The department is much encouraged by the opening support of Mr. Calicchio and the administration towards the realization of these goals.

SCIENCE

The implementation of the adopted 1997-1998 curriculum continues. The curriculum scope and sequence charts are updated annually. Alignment of the curriculum with the New Jersey Core Curriculum Standards continues to be monitored. Work on the scope and sequence of process skills and content skills, outlines of subject areas taught, instructional activities, and recommendations for further enhancements to the curriculum continues. The 7th and 8th grade curriculum emphasizes the four areas of life, physical earth and environmental science. Additions to the activities of the grade 7 and grade 8 lab manuals continues. An excellent transition to implementation of the curriculum is being accomplished by a very capable staff.

Grade Seven

Grade seven science instructors: Mr. Baumann, Miss Neilley and Ms. Yacullo.

The following projects were added or are being continued in the earth and environmental science units: wildflower restoration, songbird feeding, David Perez animal center, botanical lab, flood control and erosion model, and computer recording of weather conditions.

The following projects were added or are being continued in the physical science units: properties of matter, substances, and elements, distillation, heat to do work, measuring gravity in newtons, effects of friction, power measurement, and finding simple machines.

Grade eight science instructor: Mr. Bertuzzi, Mr. Libert, and Ms. Love.

The following projects were implemented or are being continued in the science curriculum: cell model, chemistry acrostic poems, astronomy mystery clues, technology reports and presentations, oceanography projects and use of the library computers for research.

Field Trips

Wildflower Restoration on school grounds – Mr. Bertuzzi
Environmental Field Trips – Mr. Bertuzzi and Ms. Yacullo

Clubs

Green house effects group – Mr. Bertuzzi
 Maintains botanical lab in front of the school and all the plants in the Principal's and Vice Principal's office.

Outdoor Adventure Club – Mr. Bertuzzi and Ms. Yacullo
 Field trips to Great Swamp, Wanaque Reservoir, Stokes Forest, Sunrise Mountain, Tillman's Ravine, and Milford, Pa. (eagle watching)
 Discussed hunting, completed species identification of local plants and compass skills.

Storytellers Club and Meteorology Club – Mr. Bertuzzi and Ms. Yacullo

Students research science topics and shared them with the members of the club.
Students monitored the weather station and updated weather reports for the Nutley area.

Animal Groomer's Club – Mr. Bertuzzi

Closely managed David Perez Animal Center on a daily basis.

Projects

Science Bowl XXX-VI – Mr. Baumann

Ultimate Olympics – 3-on-3 Basketball Tournament, Gong Show, and Drug Stop Advisor- Mr. Bertuzzi

Science projects reinforcing the curriculum were displayed throughout the school. Project examples are robotics, space models, and solar powered homes and vehicles.

Conclusion:

The science department continues its commitment to student achievement. Their lessons reflect careful planning and execution with constant focus on curricular objectives.

MUSIC

The following are activities of the 2001-2002 school year, present concerns, and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. I am pleased to report that for once again, half of the Middle School's students are involved in the music program (52%). This year's enrollment for the Select Choir was higher (94), and stayed the same for the Band/Orchestra (96). The enrollment was slightly less for the Mixed Chorus (44) whose name was changed to the Franklin School Chorale.
2. The music department of Franklin School continued to use our two IBM computers to re-arrange parts for our performing groups, to write up reports, and access websites on the internet to drill students in the basic of rhythm and pitch notation.
3. The Franklin Select Concert Choir had a most successful year. Under the direction of Mr. Michael Cundari, our vocal music teacher, the choir performed at: the Town Yuletide Concert, the Franklin School Holiday Assembly, the Northern NJ Choral Festival at Ramsey High School, the First Annual Elementary Choral Festival hosted by Franklin Spring Choral Extravaganza. In April, Mr. Cundari auditioned over 250 sixth and seventh grade students for next year's choir.
4. Mr. Cundari's a capella group, the Franklin Madrigal Singers also had an excellent year. The Madrigal Singers were enthusiastically received at: the NJSMA Choral

Festival at Ramsey HS, the Mayor's Tree Lighting, the first ever Madrigal Feast, Governor Whitman's Holiday Party, a special performance at Kean University, the Franklin School Holiday Assembly, the NHS Senior Benefit, the Music Boosters Café Night, the FMS Elementary Choral Festival, the Franklin Spring Choral Extravaganza, the FSB Benefit Concert, and the Spring Trip to Hershey PA where they received a superior rating as well as the award for the best choral group of the festival (middle school).

5. Both the Franklin Band and Orchestra gave fine performances at the Franklin Yuletide Assembly and the Spring Musicale. At the Music Boosters Café Night both FMS Jazz Band and Brass Ensemble performed. The Franklin School Concert Band participated at the Northern New Jersey Region I Middle School Band Festival and received a Second Place Plaque. The Band won a first place trophy at the Six Flags-Great Adventure Festival on May 18. Once again the band marched in the annual Nutley Memorial Day Parade.
6. Workshops – Both Mr. Vitkovsky and Mr. McPartland attended the NJEA Convention at Atlantic City and the NJMEA Conference at New Brunswick.
7. Assemblies – The Band, Orchestra, Chorale, Madrigal Singers, and the Select Concert Choir presented Yuletide and Spring Musicale Assemblies for Franklin School. The NHS Raider Marching Band presented an Assembly for the music students of Franklin School.

CONCERNS

This school year the Music Department lost the use of Room 101 due to the expansion of World Language classes. Fifteen years ago the Music Department lost half of the space of Room 101 when the Guidance Offices were moved to their present location. Now we have lost what is left of Room 101 at a time when the Music Department has achieved so much success. This loss is very demoralizing to the students and staff.

Next school year, Mr. Cundari is being asked to teach two choruses at Nutley High School. Because of the increased interest in choral music at Franklin School (and Nutley High) I fear that we may be asking too much from one teacher.

RECOMMENDATIONS

Please reconsider taking away Room 101 from the Music Department or instead give us a new performing arts room.

In the 2002-2003 School Budget include a full time choral teacher at Nutley High School so that Mr. Cundari can devote all of his time to Franklin School.

PHYSICAL EDUCATION

Mr. Christopher Chern, Mr. Thomas Grant, Ms. Luanne Zullo and Ms. Jennifer Citarella currently staff the Health and Physical Education Department.

Mr. Christopher Chern teaches two 8th grade health classes, two 8th grade physical education classes and two seventh grade physical education classes. He also acts as the department representative; duties include organizing the budget for the department and designing teacher schedules. Mr. Chern continues to be the assistant varsity wrestling coach for Nutley High School. Mr. Chern sponsors 2 clubs; Spike (volleyball) and The Takedown Club (wrestling). Mr. Chern had a student teacher for health education during the second half of the school year.

Mr. Thomas Grant teaches two 8th grade physical education classes, two 7th grade health class and two 7th grade physical education classes. He also coaches girls and boys tennis at Montclair High School and is an assistant coach for the Cranford girls basketball team.

Ms. Luanne Zullo teaches two 8th grade physical education classes two 7th grade physical education classes and two 8th grade health classes. She also is the freshman girl's basketball and head softball coach at Nutley High School. During the school year Ms. Zullo had three student teachers for health and physical education.

Ms. Jennifer Citerella teaches two 8th grade physical education classes, two seventh grade physical education classes and two 7th grade health classes. She was also the freshman softball coach at Nutley High School.

All of the physical educators as well as Mr. Larry Mitschow (who is the boy's freshman basketball coach and a permanent substitute at Franklin Middle School) were all involved with the intramural program either at Franklin Middle School or at one of the several elementary schools in our district. Mr. Grant and Mr. Mitschow coached in the Third Half Elementary Basketball Tournament.

The physical education curriculum was implemented by offering the students a choice in team-sport based actives or lifetime-based activities depending on the marking period and the weather (students were given a choice of two activities to participate in twice a marking period when possible, increasing participation and students attitude toward physical education). Fitness testing was administered to each student in the fall and spring.

Activities for the past year included: flag football, mini soccer, indoor soccer, basketball, volleyball, floor hockey, softball, ultimate frisbee, hacky sack, lacrosse, fitness education (such as circuit classes) and many other lead-up activities.

We were able to use a fitness software program this past school year that allowed us to track and compare scores and print out customized fitness reports for each student. There was also a locker room management application in the program that was used.

Attendance and appropriate warm-up preceded all activities. Upon completion of the warm-up period all classes were informed as to what the day's activity, skill or lesson was.

At this time all safety rules were reviewed, as were they skill goals. The teachers monitored and adjusted the lesson when appropriate. At the conclusion the class had a brief review of the day and when possible were given a preview of the next day's class.

The department continued the use of sweats (maroon or gray, nothing official, totally optional). It allowed us to keep classes outside for most of the year, considering the size of the classes and our limited space this was very important. It would also allow those students who do not feel comfortable in shorts to wear sweats without being penalized for not being prepared for class. This year there was no official physical education uniform.

Health classes followed the new health curriculum. Units that were covered included, mental health, substances use and abuse, growth and development, communicable disease, STD's and AIDS, fitness and nutrition, and basic first aid (including an introduction to CPR). Grade 7 health continued to use Project Alert for their substance abuse unit.

The use of graphic notes, guest speakers (grades 7 & 8 topics include hepatitis, anti-violence, drug addiction and rehab.), lectures, class discussion, audio-visual aids homework assignments, critical thinking, and field trips were some of the techniques used to introduce and field trips were some of the techniques used to introduce and develop the students knowledge in those previously listed subject areas. Group projects, oral and written reports, tests, quizzes and other techniques were used to evaluate the students progress during the semester to insure that the objectives of the class were being met. The teachers used various outlets to supplement this course (the textbook situation needs to be addressed) including the Internet (from their home).

RECOMMENDATIONS

I believe that it would be a benefit to change the scheduling of health and physical education from physical education 3 marking periods, health 1 marking period of physical education 2 consecutive marking periods, health 2 consecutive marking periods. This would allow the physical education teachers to use the limited facilities better, and allow the health teachers to cover more topics in greater detail.

The outdoor facility needs to be addressed. The blacktop has several sinkholes; many deep cracks and is bad overall condition. These conditions are hazardous to our students and could cause foot, ankle and knee injuries. The fence that surrounds the area should have the top covered to prevent further injuries to students. It would be a great upgrade if we had access to a grass field.

For the boys and girls locker rooms: some type of floor covering for the locker room (rubber matting) and the ventilation system needs to be improved. The cement floors in both locker rooms get extremely slick.

Perhaps we should consider going to a pass/fail grade system for health and physical education.

WORD PROCESSING/KEYBOARDING

The eighth grade Word Processing classes did very creative and stimulating projects this year. Thanks to the addition of a scanner, CD burner, LCD projector, digital camera, and, of course the wonderful SMART board. The classes were able to make full use of all the equipment to combine with the software to produce creative and useful projects. The classes used their knowledge of Web Page creation to devise three Social Studies reviews for Mrs. Saitta to use before the Geography Bee. Students can use the SMART board as a touch screen for the review. The word processing classes created three unique Power Point presentations. One presentation was sent to a Social Studies class in PA. This project involved explaining about Nutley and its history. Students had to incorporate knowledge obtained from historical books about the town, as well as other knowledge that they acquired. The second presentation was a salute to Franklin Middle School building's 75th anniversary. Students combined yearbooks spanning 1927 to the present for relevant pictures to scan and place in the presentation. They also went around the school and took digital pictures of historical significance-especially the murals created for the WPA, and added these to the presentation as well. A third Power Point project was created to welcome the incoming 7th graders. This project will be shown to them this August when 7th graders come for orientation. The Word Processing classes also created board games using the program Print Shop. The students were formed into teams. Each team was to design the game board, make rules for their game, devise drawing cards, assemble the board, and make sure the game worked. They then were to create a Power Point presentation to present to the class explaining their game. I was most impressed with the creativity and resourcefulness of the students in creating their games. The business simulation project is designed so the students get a feel for working for a company and producing documents on a timely basis. This unit incorporates all of the concepts learned throughout the entire course-memos, tables, letters, reports. All of the above projects are designed with the "Cross Content Readiness Standards" in mind.

The seventh grade Keyboarding course still emphasizes keyboarding. Technique is greatly stressed. Students utilize the Internet to research web sites for ergonomically correct keyboarding techniques to avoid repetitive stress injuries. In addition to learning keyboarding, the keyboarding classes used the program Print Shop to create Mystery Puzzles-much like the game Concentration-and their work was displayed in the case between the auditorium doors. Also using Print Shop, other keyboarding classes created "advertisements" for each club for the 2001-2002 school year. These "ads" were also displayed in the case. Another section of keyboarding students created cards to send to local Vets in the hospital as part of the "Valentines for Vets" national program.

I am continually researching new software, textbooks and anything else that will benefit and expand the student's technological needs.

CONCLUSION

Congratulations to the Franklin School instructional staff for all of their help in maintaining high standards and giving all of the youngsters a chance to continue to progress socially and

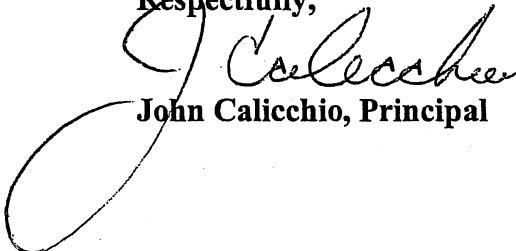
academically. Franklin School students continue to have outstanding Terra Nova and Nutley Achievement Test scores. Also, the GEPA score continue to improve.

Our PTO was most supportive and are always there for the students and staff at Franklin School. The extra touches they bring to the school help to maintain the fine tradition at Franklin School.

Miss Barbara Hirsch, Director of Special Services and the Child Study Team continually assisted the staff, youngsters, parents, and administration. The efforts to quickly meet with staff and parents is to be commended. They continue to support what is in the best interest of all the students at our school.

Thanks to the members of the Board of Education for their continue support throughout the year. A special thank you to Mrs. Maria Alamo, the Franklin School Board of Education Representative. I would like to thank Mr. John Sincaglia/Business Administrator, for his continued support and guidance with the many maintenance and enhancement projects at Franklin School. I would like to end this report with a special thank you to Dr. Serafino and Dr. Vivinetto for their continued support and guidance during the 2001-2002 school year.

Respectfully,



John Calicchio, Principal

THE FRANKLIN MIDDLE SCHOOL PEER-TO-PEER CORE TEAM, WHICH CONSISTS OF 45 STUDENT MEMBERS, MEET WEEKLY WITH THEIR MENTOR MS. MARY FRAN SIMMONS.

THE PURPOSE OF THE PEER-TO-PEER CORE TEAM IS FOR STUDENTS TO BE TRAINED IN THE AREAS OF LEADERSHIP AND TEAM BUILDING SKILLS, AND USING THOSE SKILLS TO MAKE POSITIVE INFLUENCES ON THEIR PEERS IN REFERENCE TO SUBSTANCE ABUSE PREVENTION.

THE PEER-TO-PEER CORE TEAM HAS BEEN INVOLVED WITH MANY ACTIVITIES DURING THE 2001-2002 SCHOOL YEAR. THE MOST RECENT ACTIVITY WAS THEIR INVOLVEMENT IN THE EXTENDED DAY PROGRAM, WHICH SERVICES YOUNGSTERS FROM THE FIVE ELEMENTARY SCHOOLS IN THE DISTRICT. THE DIRECTOR OF THE EXTENDED DAY PROGRAM MRS. MARIA CERVASIO, AND THE PEER-TO-PEER MENTOR MS. SIMMONS, HAVE BEEN WORKING COLLABORATIVELY FOR THE PAST FEW YEARS. PEER-TO-PEER MEMBERS HAVE BEEN VOLUNTEERING THEIR TIME AFTER SCHOOL TO THE PROGRAM. PEER MEMBERS HELP THE YOUNGER STUDENTS WITH HOMEWORK, CREATIVE PROJECTS, OR BY BEING A BIG BROTHER OR SISTER. THE YOUNGSTERS LOOK FORWARD TO THE FMS PEER LEADER MEMBERS COMING TO SPEND TIME WITH THEM, AND MOST LOOK UP TO THE PEER MEMBERS AS ROLE MODELS. A PEER LEADERS ROLE IS TO TRY TO MAKE A POSITIVE INFLUENCE ON THEIR PEERS.

THIS HAS BEEN A GREAT EXPERIENCE FOR THE PEER LEADERS WHO PARTICIPATED IN THIS ACTIVITY.

THE PAST SCHOOL YEAR HAS BEEN A VERY ACTIVE YEAR FOR THE PEER-TO-PEER CORE TEAM AS WELL. THE PEER LEADERS WENT TO THE PRINCETON CENTER FOR LEADERSHIP TRAINING AND PRESENTED A PLAY "SMOKING IS HAZARDOUS TO YOUR HEALTH," WRITTEN BY MR. KOCUM, AND THEN FACILITATED IN SMALL GROUPS TO MIDDLE SCHOOL STUDENTS FROM ALL OVER NEW JERSEY. THE CORE TEAM ALSO PRESENTED THE VERY SAME PLAY TO THE FIVE ELEMENTARY SCHOOLS IN OUR DISTRICT, AND FACILITATED IN SMALL GROUPS TO THOSE STUDENTS. THE PEER-TO-PEER CORE TEAM PRESENTED ANOTHER PLAY ALSO WRITTEN BY MR. KOCUM

CALLED "EAT A PEACH". THIS PLAY INVOLVED THE USE OF THE DRUG "ECSTASY" AMONGST MIDDLE SCHOOL STUDENTS. THIS PLAY WAS PRESENTED IN FRONT OF THE ENTIRE STUDENT BODY AT FMS, AND THE CORE TEAM FACILITATED TO THEIR PEERS IN SMALL GROUP FOLLOWING THE PLAY ON ISSUES RAISED DURING THE PERFORMANCE. THIS PLAY WAS FILMED AND VIEWED ON CHANNEL 12 NJN CLASSROOM CLOSE UP ON FOUR DIFFERENT AIRINGS.

THE CORE TEAM ALSO TOOK THIS PLAY TO SUMMIT MIDDLE SCHOOL, AND PRESENTED IT TO 270 MIDDLE SCHOOL STUDENTS AND FELLOW PEER LEADERS FROM SUMMIT.

JUST RECENTLY ON MAY 3, 2002, THE PEER-TO-PEER CORE TEAM ENTERED BOTH PLAYS "SMOKING IS HAZARDOUS TO YOUR HEALTH" AND "EAT A PEACH" IN THE BUCKS COUNTY DRAMA FEST, IN BUCKS COUNTY, PENNSYLVANIA. "EAT A PEACH" RECEIVED BEST ENSEMBLE.

THE FMS PEER-TO-PEER CORE TEAM ENDED THEIR YEAR WITH A PICNIC IN THE PARK. ON BEHALF OF THE PEER-TO-PEER CORE TEAM, MS. SIMMONS WOULD LIKE TO THANK ALL THE PARENTS FOR THEIR SUPPORT DURING THE SCHOOL YEAR, MRS. CERVASIO FOR REFRESHMENTS AT THE PICNIC, MR. CALICCHIO, DR. SERAFINO AND ALL THE STAFF FOR THEIR CONTINUED SUPPORT IN OUR PROGRAM.

WRITTEN BY

**MEG MURPHY
PEER-TO-PEER LEADER**

LINCOLN SCHOOL

TO: Dr. Kathleen Serafino

FROM: Dorothy Mutch, Ed.D.

RE: Principal's Annual Report, School Year 2001-2002

This annual report will describe the priorities of the district as well as the goals and objectives specifically for Lincoln School. It also will review the activities which the Lincoln School teachers, staff, students, and parents participated in during the 2001-2002 school year.

OVERVIEW:

Our mission at Lincoln School as a community was to challenge the students to reach their academic potential, to respect youngsters for who they are, and to teach them the absolute joy of learning. Within our group of learners, children engaged in hands-on, developmentally appropriate activities; and were given numerous opportunities to interact and communicate with peers and adults. Moreover, teachers and parents have been partners in facilitating and fostering each child's education. The elements of these interactions have focused on leadership, shared responsibility, agreed upon academic standards, reflection and collaboration.

Teachers and aides have found Lincoln School to be a very rewarding, yet demanding, place as they were continually attempting to improve their instructional skills to be effective. They knew that teaching was not just about content, but about the message which was sent, and by the urgency which was created through hard, honest conversations and the use of varied strategies based on who and what they were teaching. Lastly, at Lincoln School, there was a commitment to the U.S. Federal plan "That No Child Should Be Left Behind."

CURRICULA PRIORITIES:

The Nutley Public School System places great emphasis on the concept of standards – academic standards for students and professional standards for what constitutes quality in teaching. The atmosphere of high stakes accountability and testing has created significant political pressure to deliver on the standards movement's promise of improved student achievement by improved teacher instruction. Thusly, the Nutley Public School System during the 2001-2002 school year took the initiative to review and update certain areas of curricula.

Teachers, parents and students in accordance with the New Jersey Core Content Curriculum Standards, as well as current trends in educational research, reviewed various subjects at Saturday or week day curriculum committee workshops or through inservice programs in order to renew curriculum goals and objectives. The content areas which were examined included: the Nutley Writing Achievement Test, the Gifted and Talented Program, Health Education (Grades 5 and 6), Guidance Services, Technology, Basic Skills, and the Kindergarten as well as the Primary Grade Report Cards. Character Education was also addressed.

The Nutley Writing Achievement Test Committee under the direction of Miss Dianne DeRosa, Chairperson of the English Department, worked diligently to revise this language literacy test for grades 1-6. The task was completed, and the new test was administered in the areas of the mechanics of language and written expression this Spring 2002.

Mrs. Becky Olivo, elementary teacher at Yantacaw School, along with her Gifted and Talented Committee, visited several out-of-district schools to gather new information regarding gifted and talented programs. As a result of this committee's work, the CAT application was revised and Saturday CAT classes were extended to students in Grade Four.

The members of the Health Committee, which was directed by Miss Jill Freedman, teacher at Yantacaw School, addressed the selection of a new health textbook. After presentations from different book companies, a textbook was adopted for Grades Five and Six for the 2002-2003 school year.

Mr. James Cummings, guidance counselor from the Franklin Middle School, along with other counselors, teachers, and parents, updated the needs for guidance services in Grades K-8. An additional student Assistant Counselor was recommended and hired for the elementary level.

The Director of Special Services, Miss Barbara Hirsch, conducted inservice programs on the topics of: Inclusion, Autism, Attention Deficit Disorders as well as Intervention and Referral Services. These sessions were very well attended.

Technology workshops were offered under the direction of Mr. Robert Presuto and Mrs. Osieja. These sessions were very popular.

Mrs. Francioso, Principal of Radcliffe School, along with her Basic Skills Teachers, revised many Chapter I forms and current curriculum activities.

Revision of the Kindergarten Report Card and the Primary Grade Report Card was also completed. Dr. Mutch, along with her committee, designed these report cards to be in alignment with the new McGraw-Hill reading series. The Kindergarten Report Card was utilized this 2001-2002 school year; the Primary Grade Report Card will be implemented for the 2002-2003 school year.

Character Education under the direction of Mrs. Joyce Wood, Elementary School Guidance Counselor, was an on going process. Teachers, students and parents truly appreciate her assistance with various school-related issues.

Other programs in process included the Montclair State Renewal Program for Educational Trends and Issues, as well as many mentoring practices from local colleges and universities.

Within the Lincoln School community itself, skills for technology, for problem solving, for language literacy, for math, for science and for research were featured as important aspects of the curriculum. The theme of "Community Service" was also highlighted. Service learning became a powerful strategy for teaching as well as learning and provided the students an opportunity to develop a strong sense of civic responsibility.

SCHOOL ACTION PLAN:

By June 2002, students in Grades K-3 will demonstrate proficiency in language arts literacy which includes vocabulary, comprehension, listening, writing and speaking. This will be accomplished by reading each day for enjoyment, keeping a reading log, a word wall and a vocabulary journal. Students will write each day utilizing various techniques including responding to pictures and keeping a writer's journal. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment which will include multiple-choice and open-ended questions. A rubric will be used to score open-ended questions.

By June 2002, students in Grade 4 will be at 75% proficient or advanced proficient on the Mathematics portion of ESPA.

By June 2002, students in Grades 5 and 6 will demonstrate proficiency in the content areas of probability and discrete mathematics. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment which will include short responses to open-ended questions. Responses to open-ended questions will be holistically scored using the New Jersey Mathematics Generic Rubric (3-0).

Throughout the school year, all grade level teachers met at their grade level meetings to discuss and develop plans in order to fulfill their specific school level performance objectives. The principal and the teachers also discussed instructional techniques regarding the school level performance objectives during monthly faculty meetings.

RESULTS:

The results on the language literacy test from the Kindergarten classes indicated that 80% of the students achieved a 70 percentile on the multiple choice section of the assessment, and that 80% of the youngsters scored an average rubric of 2 within a scale of (0-3) on the open-ended question. It must be noted that within this Kindergarten population, six (6) pupils have been referred for a Child Study Team evaluation; and that three (3) pupils have been retained for the 2002-2003 school year.

In Grade One, 80% of the children scored better than an 80 percentile on the multiple-choice section of the test, with an average rubric score of 3 from a (0-3) scale on the open-ended questions. In Grade Two, 80% of the students achieved slightly better than an 80 percentile on the multiple choice assessment; and that 80% of the pupils attained an average rubric score of 2.5 from a (0-3) scale on the open-ended questions. In Grade Three, 80% of the youngsters scored slightly better than an 80 percentile with an average rubric of 2.5 from a (0-3) scale on the open-ended questions. Thusly, the pupils in Grades 1-3 accomplished the stated school level performance objectives for the 2001-2002 school year.

The results on the math assessment for Grade Four ESPA test have not yet been received. The scores will be noted when they arrive from the New Jersey State Education Department.

Eighty percent of the pupils in Grade Five attained a score of 80 percentile on the math assessment, with an average rubric of 2.4 from a scale (0-3) on the open-ended math questions. In Grade Six, 80% of the students achieved a score of 80 percentile on the math test with an

average rubric of 2.0 from a scale (0-3) on the open-ended questions. Therefore, the pupils in Grades Five and Six demonstrated proficiency in the content areas of probability and discrete mathematics.

TESTING:

Assessment, both formal and informal, was an integral part of the school program. State mandated testing (ESPA) at the Fourth Grade level will yield academic results regarding the New Jersey Core Curriculum Standards in the areas of Language Literacy and Math. The Cognitive Achievement Test at the Fourth Grade level provided teachers with data regarding a student's academic potential in the areas of verbal, mathematical, and non-verbal abilities. The Terra Nova Test (Grades K-3 and 5-6) reported a child's actual achievement level by grade and percentile in comparison to other youngsters across the nation. The Nutley Writing Achievement Test, which is criterion referenced, judged a student's mastery of the Nutley School District Curriculum.

Lastly, these formal along with daily informal evaluations through teacher made tests, portfolios, and rubrics assisted teachers as they planned, prepared and executed lessons to meet the individual needs of their students; as well as the benchmarks, expectations, frameworks, goals and objectives of the district-wide curricula which is aligned to the New Jersey Core Content Curriculum Standards.

GOALS FOR LINCOLN SCHOOL 2002-2003:

Continue to enjoy the positive communication between regular education and special education

Continue to integrate and include specially challenged students in school lessons and activities

Continue activities which encourage tolerance, acts of kindness and conflict resolution

Continue strategic planning and implementation of computer technology

Continue to apply methods for meeting the needs of the primary gifted population

Continue to teach according to the New Jersey Core Curriculum Standards

Continue to practice skills for answering open-ended questions as well as for expository speaking

Continue to initiate activities regarding Sexual Harassment, the Holocaust and Equity Issues as found in the Affirmative Action Plans

Continue to acknowledge diversity and the stages of human development in the educational body

GOALS FOR LINCOLN SCHOOL 2002-2003 (CONT'D):

Continue to execute and evaluate the results of the revised Nutley Achievement Test

Continue to review the results of ESPA scores, and plan lessons of improvement if necessary

Continue to review the results of ESPA scores, and plan lessons of improvement if necessary

Continue to re-think civic education and conduct community services

Continue to implement the new Language Literacy McGraw-Hill series

Continue to implement the up-dated Library/Media curriculum

Continue to initiate activities and lessons for the prevention of Alcohol, Tobacco and Other Drug usage

Continue to participate in the Schools Safety Committee

Continue to utilize the revised scale for the selection of students for CAT

Continue to implement the new math series

Continue to implement the new science series

Continue to implement programs for "Inclusion"

Implement new Primary Grade Report Card

Follow I and RS specifics for assisting regular education students

Implement new health series for Grades 5 and 6

Implement new guidelines for the CAT Program

Implement new Basic Skills forms and activities

Welcome new SAC at the elementary grade level

Acknowledge and refer to the newly developed Nutley Schools Teacher Handbook

Encourage parents and community members to support and participate in school-related activities

Keep parents informed of reforms as we enter the 21st century

SPECIAL ACCOMPLISHMENTS:

At Lincoln School, effective instructional practices have been identified and illuminated through the various programs of "Inclusion." Regular education and special education have bonded together for successful performance in academic and social settings. Hallways and entryways proudly display work from all levels, all subjects and all classes; thusly, symbolizing the value of teamwork. Without a doubt, the power of these symbols have shaped the positive culture of shared responsibility at Lincoln School.

Praise must be given to various groups who have provided sincere effort to embrace service-learning. Mrs. Griwert and Mrs. Holland involved the Student Council in projects with the Nutley Red Cross and the Nutley Senior Citizens; and Miss Griffin, with numerous fifth graders, participated in "Feed the Hungry," a program for the homeless at St. John's in Newark.

Recognition must also be extended to Mrs. Bender, Miss Pagana, Mrs. Gurney and Mrs. Adubato for the wonderful programs which they have provided for the entire Lincoln School population. Mrs. Bender conducted and directed three concerts. Miss Pagana took the responsibility of preparing scenery for every concert and every school-related event. Mrs. Gurney and Mrs. Adubato treated everyone to the Kindergarten Play which focused on honoring the U.S.A.

In addition, on March 15, 2002, the entire Lincoln School body celebrated the 100th birthday for the Township of Nutley. Important guests were invited to enjoy the celebration highlighting the history of Nutley. Birthday cake was served, and each grade level offered a gift of service to township officials. These included a donation of books to a needy school, a collection of canned goods to the Red Cross, the delivery of greeting cards to the Nutley Senior Citizens, the donation of pet supplies for needy pets, and the collection of men's clothing for the homeless. The birthday party also included a huge cake constructed by the kindergartners, and a time box containing objects from 2002 which was sealed by the sixth graders. The event truly was special in every way.

Finally, much thanks must be given to Mrs. Wood for her endless effort in providing Lincoln School with special projects relating to "Character Education." Mrs. Wood, our elementary school guidance counselor, has served as a very valuable resource for all of the Lincoln School community.

SPECIAL EVENTS:

- Book Fair
- Pumpkin Patch
- Halloween Parade
- American Education Week (Parent Classroom Visitation)
- Red Ribbon Week (Drug Awareness)
- Sixth Grade Camping Trip (PTO Sponsored)
- Teacher-Staff Appreciation Day
- Christmas Trees - Wreath Display
- Hearing Screening
- Holiday Boutique (PTO Fund Raiser)

SPECIAL EVENTS (CONT'D):

Winter Concert
 Staff Articulation Day
 Basic Skills Training
 ESPA Training
 Dr. Seuss - Read Across America
 Tricky Tray (PTO Fund Raiser)
 Talent Show (PTO Sponsored)
 Kindergarten Orientation
 Nutley's 100th Birthday Party
 Family Pictures (PTO Sponsored)
 Family Math Sessions
 Family Science Session
 Kindergarten Video Night
 Twirling Demonstrations
 Junior Olympics
 Patrol Picnic
 Dare Picnic
 Spring Concerts
 Chick Hatching Project
 Lemon Ice Treat (PTO Sponsored)
 Fun Day (PTO Sponsored)
 Promotion (Pre-school, Kindergarten, Grade Six)

FIELD TRIPS:

Nutley Fire House – Mrs. Gurney, Mrs. Adubato and Special Education Classes
 Pumpkin Farm – Special Education Classes
 Pumpkin Farm – Grade One
 Camping Trip - Grade Six
 Liberty State Park – Mrs. Gurney, Mrs. Adubato
 NJPAC “The Nutcracker” – Grade Three
 Montclair State University – “The Nutcracker” – Grade Two
 John Harms Theatre – Grade One
 Madison Museum – Grade Two
 Liberty Science Center - Mrs. Gurney, Mrs. Adubato
 Reading Exchange – Grade Four
 Peking Acrobats – Mrs. Gurney
 Broadway Bound Play – Grade One, Three and Grade Five
 Newark Museum - Grade Two
 Momouth Museum - Grade One
 Interpretive Wildlife Center – Mrs. Gurney, Mrs. Adubato
 Van Saun Park – Mrs. Gurney, Mrs. Adubato
 Tenaflly Nature Center – Special Education
 Friendship Festival – Special Education

Morris Museum – Grade Three
 Nutley Public Library – Grade Two
 Nutley Senior Citizens – Student Council
 Nutley Red Cross – Student Council

ASSEMBLIES:

Mini Assembly: "Gifts for Nutley's 100th Birthday Party"
 Ozzie Alive, Science
 Winter Concert
 Acts of Kindness
 The Art of Chinese Dance
 Kindergarten Play "USA"
 Spring Musicale
 Billy B. the Science Song and Dance Man (PTO Sponsored)
 Namu Lwanga – Black History (PTO Sponsored)
 The History of Nutley (100 years)
 Tap Team Two (PTO Sponsored)
 Tim Moss – Drug Prevention
 Star Lab (PTO Sponsored)
 Art Display and Demonstration (FMS)
 Jazz Performance (FMS)

PTO:

The Lincoln School PTO maintains focus, direction and leadership as its members work together to create systems which will benefit all of the children. Some of the activities which the PTO has conducted for the students, teachers, staff members and families of the school include: Book Fairs, Pumpkin Patch, Lincoln School Wear, Holiday Boutique, Tricky Tray, Movie Morning, Teacher Appreciation, Candy Sale, Talent Show, Spring Festival, Scholarship Fund, June Treats, Assemblies, Junior Olympic Items, Grade Six T-shirts, Grade Six Dinner Party, Save the Children, and Promotion Parties.

Moreover, the PTO are people in a group who are united more than by membership; they are involved in practices that bind them together. They are committed to providing special activities for the children as well as for the entire community, and are deserving of much praise for their effectiveness.

NUTLEY POLICE - SCHOOL PROGRAMS:

D.A.R.E. is a program provided for students in Grade Six. Its goal is to initiate awareness for drug and alcohol prevention. Officer Ferrara presented worthwhile lessons to the sixth graders. He was also available to speak to children on other grade levels. His sincere concern for the children of Nutley is greatly appreciated by all.

Other programs sponsored by the Nutley Police Department included Traffic Safety, Fire Safety and Bicycle Safety. In general, the Nutley Police Department is always willing to assist the schools when needed.

NUTLEY PUBLIC SCHOOLS DRUG AWARENESS COUNSELORS:

Ms. Lisa Santosuosso is the school district's drug awareness counselor. She has conducted special programs with the Lincoln School Fifth Graders. These included topics related to peer pressure, tolerance, conflict resolution, and drug as well as tobacco prevention. Mr. Joe Capella is a student assistant counselor who has been a great help in numerous situations involving threats and means of discipline at Lincoln School.

EXTRA CURRICULA ACTIVITIES:

THE ANIMAL CLUB - ADVISOR, MRS. MARTIN

The purpose of this club was to appreciate animals. Club members were involved in organizing, creating and selling animal theme craft items to raise funds to help a variety of animal groups. The club was very successful in all of its activities.

THE ART CLUB - ADVISOR, MISS PAGANA

The members of the Art Club completed many craft projects which are not included in the Grade Six Art curriculum. They developed many artistic skills and produced attractive products. Also, they were involved in designing and preparing scenery for various school plays and musicals.

BATON TWIRLING CLUB – (GRADE 1) ADVISOR, MS. DE LITTA

The purpose of this club was to teach first grade girls novice baton twirling tricks, basic strut, military strut, as well as poise and charm. These adorable twirlers were the highlight of numerous assemblies throughout the school year.

BOOK CLUB - ADVISOR, MRS. PARIGI

The members of the Book Club, under the direction of their advisor, selected chapter books to be read and discussed. Language Literacy skills as well as Humanistic qualities were highlighted.

ENDANGERED SPECIES CLUB - ADVISOR, MISS MEYERS

The purpose of this club was to help children become aware of animals in danger of becoming extinct. The club members held fund raisers and then sent contributions to various organizations for the protection of wildlife.

FEED THE HOMELESS CLUB - ADVISOR, MISS GRIFFIN

Children from Grade Five participated in this club at St. John's Homeless Center in Newark, New Jersey. The club members made peanut butter and jelly sandwiches and then fed the homeless population. The club activities encouraged community services skills and compassion for the less fortunate.

LINCOLNAIRES CLUB - ADVISOR, MRS. BENDER

The Lincolnaires was a singing group composed of boys and girls. They learned how to sing in different harmonies. The Lincolnaires performed at various school assemblies. They were enjoyed by all.

VOLLEYBALL CLUB – ADVISOR, MRS. ALGIERI

This club provided girls in Grade Four with the background and skills involved in the game of volleyball. Its aim was to peak interest in the sport for the high school years.

THE SAFETY PATROLS - ADVISOR, MRS. VLASAKAKIS

The Safety Patrols were a group of Sixth Grade students who assisted in safety matters of the school. They worked in the school and on the playground. These students received certificates and attended the Patrol Picnic.

THE STUDENT COUNCIL - ADVISORS, MRS. GRIWERT AND MRS. HOLLAND

The function of the Lincoln School Student Council was to offer various services to the school, the township, and the other associations. These intermediate grade representatives conducted drives to collect items for needy causes. They executed school-wide spirit activities and managed many other special missions.

CONCERNS:

Several residents surrounding the Lincoln School property have shown a lack of respect for the "Pooper Scooper" law. Oftentimes, dog waste products are found on the school grounds. Thusly, students, teachers, and parents are offended. The Nutley Police Department and Health Department have been involved.

There is also concern regarding the handicap entrance to Lincoln School. It appears that the ramp which leads to the auditorium entrance is too steep for electric controlled wheel chairs. School officials have been alerted, and are actively involved in finding a solution to this problem.

Comments have been made in reference to the steep walk-way which leads from Lincoln School - Harrison Street to the steps on Brown Street. During inclement weather, walking conditions may be dangerous. Appropriate school officials have been notified of this situation.

For additional safety, the Nutley Police Department has been notified about automobile drivers who violate school bus pick-up and drop-off areas.

Above all, there is an urgent need for a Public Address System to be placed in each classroom and in the main office. In the event of an emergency regarding evacuation or shut-down, the system would be of great value.

All concerns have been under observation for a few years.

CONCLUSION:

At Lincoln School, the New Jersey Core Content Curriculum Standards are put into practice within the classroom setting where they ultimately effect the most change. Not only are academic standards being taught; but they are also being assessed. Standards for language literacy, science and social studies appear to be mastered at the various grade levels (ESPA, Terra Nova, Nutley Writing Achievement Test.) However, some improvement in the area of mathematics remains a concern at the fourth grade level. Primary grade teachers have been encouraged to participate in workshops and inservice programs which align lessons to the mastery of the New Jersey Core Content Mathematics Standards, and to visit nearby district schools to review successful math programs. Moreover, the Lincoln School PTO has recently purchased "White Boards" for all students. Hopefully, the utilization of these "White Boards" will keep every child on task during classroom lessons, and will encourage improvements in the content area of mathematics. Yet above all, it must be noted that the Lincoln School teachers, in general, are accomplished educators who put forth every effort to connect an understanding of their diverse populations in order to get students excited about learning so that they can brighten the world around them.

On a personal note, I offer to my faculty and staff my heartfelt gratitude for their effort each and every school day. These individuals are truly committed to working with the administration in a democratic way in order to maintain discipline with dignity within the school setting; to provide constructive instruction; as well as to promote new educational trends and improved academic accomplishments.

In summary, a special note of thanks is expressed to Dr. Serafino for her innovative initiatives, and for her keen sense of supervision; to Dr. Vivinetto for his humanistic qualities; to Mr. Sincaglia for his expertise in business matters; to Miss Hirsch for constant support of the developmentally challenged youngsters as well as the gifted youngsters; to the Board of Education for their effort in keeping our school programs current and in line with the New Jersey Core Curriculum Content Standards; to the Academic Booster Club for their loyalty in developing special talents in students; as well as to the Lincoln School PTO for their dedication in serving children, and for their generous gifts.

Lastly, and most importantly, I extend my very best wishes to our former school secretary, Mrs. Linda Zembruski. She certainly is deserving of many accolades for a job well done. To our new school secretary, I offer a very warm welcome. The faculty and I are so very pleased with her fine computer skills, as well as with her soft and friendly mannerisms. Mrs. Donna Bolcato, may every possible success be with you in your new secretarial position at Lincoln School!

Respectfully submitted,

Dorothy Mutch, Ed. D.

Dorothy Mutch, Ed.D.

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS

RADCLIFFE SCHOOL
NUTLEY, NEW JERSEY 07110

TO: Dr. Kathleen C. Serafino June 26, 2002

FROM: Mariana C. Francioso, Principal, Radcliffe School

RE: **Principal's Annual Report - School Year 2001/02**

The following annual report for Radcliffe School contains information gathered from the school curricula, school activities, student activities, parent activities, concerns and recommendations.

Curriculum Priorities

1. The new mathematics and science series were successfully implemented. An Emergency Management Plan has been adopted and Radcliffe School has its evacuation plan in place. The five-year plan for technology integration is an ongoing process. Mrs. Christine Oseija, Elementary Technology Facilitator Teacher, has assisted classroom teachers with lessons to aid in infusing technology throughout the curriculum. We continue to monitor and upgrade our software, CD Roms, and other computer-related items.
2. Continued in-service was provided in the following areas: ITIP, mathematics, social studies, inclusion, technology integration, critical thinking, writing skills, and ESPA training. These workshops provided valuable information that was incorporated into the classroom. Radcliffe teachers attended these workshops and shared information with their colleagues.
3. Curriculum development occurred in the area of Basic Skills, Guidance, Kindergarten and Elementary Report Cards, Compositional Writing (NLAT), and the Gifted and Talented Program. A committee met to review a new Health textbook. A new series was chosen and adopted by the Board of Education for grades five and six.

School Activities

New Parent Meeting – Wednesday, September 12, 2001.

Our second annual "New Parent" Meeting was held in the gymnasium.

P.T.O. Open House – Thursday, October 4 2001.

Our annual open house was October 4, 2001 and the staff and teachers were in attendance, along with Mr. Joseph Pelaia, our board representative.

Fire Prevention Week – October 7 – 13, 2001.

Radcliffe School conducted Fire Prevention Week, with a visit from the Nutley Fire Department for a Drill & Demo, as well as the annual assembly conducted by Mr. Fred Sčalera.

Hearing Screening – Tuesday, October 22, 2001.

Mrs. Virginia Reilly, School Nurse, conducted our annual hearing screening for the entire school.

Red Ribbon Week

Red Ribbon Week began on Wednesday, October 23, 2001, and went through the following week, ending on Halloween, October 31, 2001. Red ribbons were handed out to all of the students and staff to support "Just Say No to Drugs."

Parent Visitation Day – Wednesday, November 14, 2001.

Parent Visitation Day was Wednesday, November 14, 2001, and the American Education Week festivities.

Special Person Visitation Day – Friday, November 16, 2001.

On November 16, 2001, Special Person Day was attended by the grandparents, godparents, and special seniors during American Education Week and teachers' conferences. The Student Council presented a skit for the visitors. All visitors were able to visit classrooms and share refreshments.

The Study Buddies Program

The Study Buddies Program entered its third year under the supervision of Mrs. Joyce Wood, Elementary School Guidance Counselor, and Mrs. Lisa Santosuosso, SAC Coordinator. It was designed to provide peer tutoring activities between the elementary school students and the high school students. It was piloted at Radcliffe School two years ago and continues to be a success.

Character Education Initiative

Character Education was piloted last year at Radcliffe School by Mrs. Joyce Wood and myself. The program was shared with the other elementary schools. Under the guidance of Mrs. Joyce Wood, each school prepared posters, signs, etc. to promote caring, non-violence, conflict resolution, etc. A state grant of approximately \$11,000.00 enabled us to train teachers and provide a parent workshop in coordination with UMDNJ. It continued this year.

American Education Week

American Education Week was celebrated the week of November 12 2001, with Parent Visitation Day on Wednesday, November 14 and parent conferences on Tuesday and Thursday nights, and our annual Special Persons' Day celebrated on Friday, November 16, 2001.

Holiday Music Program

Our holiday music program was held on Wednesday, December 19, 2001, at 10:00 A.M. in the gymnasium and was conducted by Miss Rachel Klem for our choral program and Miss Mandi Latronica for our instrumental program. The entire student body, including parents, were in attendance.

Sixth Grade Spelling Bee and Mathematical Olympiads

This year's Sixth Grade Spelling Bee and Math Olympiads were sponsored by Miss Rossi and Mrs. Szura and were held again this school year.

Articulation Day - Monday, January 7, 2002.

This year Articulation Day was held with our teachers in attendance and our reports handed in to the superintendent's office.

Read Across America

The week of March 4, 2002, Radcliffe School participated in the national program, "Read Across America". The week-long read-a-thon was celebrated by students/teachers by having birthday cupcakes in the classroom on Dr. Seuss' birthday, Monday, March 4. Again this year, Mrs. Michele Cristantiello, first grade teacher, coordinated the program, along with Miss Carla Cullari, kindergarten teacher. Many new and innovative activities were introduced and it was truly a success again this year, thanks to these two teachers.

Kindergarten Registration

Registration for our kindergarten students for the year 2002/03 was the week of March 4, 2002. Kindergarten orientation was held the night of the Board of Elections, Tuesday, April 16, at 7:30 P.M. in the kindergarten classroom, with Mrs. Susan Neri, Mrs. Virginia Reilly, and myself.

Third Half Club Basketball

Fifth and Sixth Grade students participated again this year in the Third Half Club Basketball, under the coaching of Miss Sarah Clark.

Spring Musicale - grades 1 - 3

The annual musicale for the lower grades was held on Tuesday, March 19, 2002, entitled "Goin' Buggy", under the direction of the choral director, Miss Rachel Klem. It was an entertaining and enjoyable evening.

Spring Musicale - grades 4 - 6

On Tuesday, May 7, Miss Rachel Klem and Miss Mandi Latronica led the 4th, 5th, and 6th graders in their Spring Musicale. The fourth graders played recorders, the fifth graders sang, along with the sixth graders, and Miss Mandi Latronica conducted the orchestra and band. This musicale was a complete success and included students performing several acts and little skits.

D.A.R.E.

This year Officer Natale Ferrara conducted the DARE program with grades one through four. The sixth grade program was conducted by Officer Ferrara, DARE held its annual picnic on Thursday, June 6 at Owens Field, under the direction Officer Ferrara.

STAND – (Students Taking a New Direction)

Mr. Joseph Capella, SAC coordinator, visited our fourth grade students and put on a program about tobacco. This was well received by our students. Also, Mr. Cappello sponsored "Drugs-Don't Myth the Facts" for fourth/fifth students.

Clubs

Jeopardy Club – Mrs. Maria Strumolo, Sponsor

Weaving Club – Miss Robyn Burns, Sponsor

Chess Club – Mr. Michael Pace, Sponsor

Peer Tutoring Club – Mrs. Gail Kahn/Mrs. Nancy Szura, Sponsors

Safety Patrols – Mrs. Nancy Szura, Sponsor

Student Council – Miss Jainine Gambaro/Mrs. Ellen Napoli, Sponsors

Quilting – Ms. Suzanne Hagert, Sponsor

Animal Club – Mrs. Gail Kahn/Mrs. Moscaritola, Sponsors

Teacher Achievements

Radcliffe School staff continued to attend professional workshops, conferences, graduate courses, computer in-services, etc. during this school year. A number of the staff worked on curriculum committees for district priorities. The following are highlights of the staff's attendance:

Kindergarten – S. Neri - Inservice – Review of Kindergarten Report Card

First Grade - R. Tangorra – President, E.A.N., Affirmative Action,
Computer Inservice, Holistic Scoring - NWAT

First Grade – B. Kirk - Rutgers Literacy Workshop

Second Grade - M. Cristantiello – “Read Across America” for the entire
district, Computer In-Service, I & RS Team
Holistic Scoring - NWAT

Second Grade - G. Kahn – Affirmative Action, Holistic Scoring - NWAT
Rutgers Literacy Workshop

Second Grade - L. Moscaritola – Holistic Scoring - NWAT

Third Grade – P. Conry – Joyce Glatzer-Mathematics

Third Grade - S. Hagert – Holistic Scoring - NWAT
Gift & Talented

Third Grade – K. Koribanick – Holistic Scoring - NWAT
Keep Calm Force with Joyce Wood
Mathematics In-Service

Fourth Grade - C. Perrone- Holistic Scoring - NWAT

Fourth Grade - V. Sautter – Computer In-service

Sixth Grade – M. Strumolo – Holistic Scoring - NWAT

Fifth Grade - J. Gambaro – Family Math & Family Science Nights

Fifth Grade - E. Napoli – Family Math & Family Science Nights,
Holistic Scoring - NWAT

Sixth Grade – A. Rossi – Holistic Scoring - NWAT

Sixth Grade - N. Szura – Holistic Scoring - NWAT

Nancy Szura continued implementation of the mini-message
phone service to promote parental involvement - along with
the president of the student council.

Physical Education - J. Alessio – Physical Education workshops,

Cheryl Kozyra & Heather Peluso – Basic Skills Workshops

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Special Programs

Kindergarten	The Kindergarten Promotion was held on Friday, June 21, 2002. The students presented the "It's a Disney Promotion."
Grades 1 - 3	Spring Musicale - held on March 19, 2002 and was conducted by Ms. Pamela Struble, entitled "Goin' Buggy."
Grades 4 - 6	Spring Musicale - held on May 7, 2002 and was conducted by Miss Rachel Klem and Miss Mandi Latronica.
Grade 4	STAND Program under the direction of Mr. Joseph Capella, to bring about the awareness of the effects of tobacco.
Grade 6	D.A.R.E. - The DARE program this year was conducted under the direction of DARE Officer Ferrara. The DARE picnic was held at Owens Field on June 6, 2002.

Class Trips

	Each grade participated in a curriculum-related field trip. The following reflects the year-at-a-glance:
Kindergarten	The Bergen County Park, Paramus – The Butterfly Exhibit
First Grade	Alstede Farms (Mrs. Crisantiello's & Mrs. Kirk's classes) – scheduled, but rained out
First Grade	Franklin Middle School – (Miss Tangorra's class)
Second Grade	Nutley Public Library John Harm's Center
Third Grade	Waterloo Village Nutley Museum/Franklin Reformed Cemetery Museum of Early Trades and Crafts
Fourth Grade	Crane House Franklin Mineral Mines
Fifth Grade	Ocean Institute at Sandy Hook, NJ
Sixth Grade	The Franklin Institute, Philadelphia, PA
Animal Club	Raptor's Trust Sanctuary

Student Council

The Radcliffe School Student Council, under the direction of Miss Jainine Gambaro and Mrs. Ellen Napoli was active and participated in fund drives during the course of the 2001/02 school year, such as the Red Cross food drive, a pet drive for pet shelters, the Nutley Family Service community churches food drive, etc. The Student Council held a pep rally the day before the Junior Olympics to encourage school spirit and hosted the "Special Persons" Day program. Assembly programs were held for both Dr. Seuss Day & Nutley's 100th Birthday.

Also this was the third year that Ellen Napoli and Jainine Gambaro, together with teacher volunteers presented a "Haunted Alley" for Halloween.

Elections for the new school year 2002/03 were held at the conclusion of the school year. Four officers were elected by the student body, with two representatives from each class in grades 4 - 6.

Awards Program

An awards program was held on June 18, 2002 for Fourth, Fifth and Sixth Grades. Awards were presented for high honor roll, honor roll, perfect attendance, and good citizenship. Awards were handed out to the lower grades in their classrooms. In addition, awards were given for the winners in mathematics, geography, physical fitness (President's Challenge), poster contests, and for the participants of the clubs and student council. This year the first "Walker Scholarship" was given to two outstanding sixth grade students: Jennifer Alessio and Michael Cristantiello. The presentation of the Walker Scholarship was done by Miss Lucy Anello, with Walker family in attendance.

Presidential Achievement Awards

The awards, presented for Presidential Achievement, were given at the promotion exercises for the Sixth Grade on June 20, 2002. The criteria for achievement of these awards is the upper 25% in their class and above 92nd national percentile on the Terra Nova Test.

P.T.O.

Radcliffe School P.T.O. President, Mrs. Susan Andreano, led the organization through a very successful year:

President: Susan Andreano Corresponding Secretary: Diane Ross
 Vice President: Lenore DeLorenzo Treasurer: Rosa Caputo
 Recording Secretary: Carla Capozzi

New Officers – 2002/03: President: Lenore DeLorenzo, Vice President: Diane Ross
 Corresponding Secretary: Lorraine Rubinstein
 Recording Secretary: Lisa Chagnon -- Treasurer: Maryann DeFuria

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P.T.O. Activities

Radcliffe School P.T.O. President, Susan Andreano, led the organization through the following events. Some activities were a first-time event, but the overall consensus was that the organization was very active and successful.

Assembly Programs

“Earth Matters” – Our Home Planet Earth – November

“Magical Songwriter” – Ethics/Morality – February

“Motion & Machines Activities” – The Franklin Institute Science Museum - March

<i>P.T.O.</i>	<i>Activities / Meetings</i>
Sept.	Innisbrook Gift Wrap
October	Family Picnic
October	Open House
October	Pumpkin Patch
October	Halloween Party - Gym
October	Picture Perfect
October	6 th Grade Walk-A-Thon
November	Teachers' Brunch
November	Shop Til You Drop
December	Santa Sale
February	Family Roller Skating Night
March	Gertrude Hawks Candy Sale
March	Tricky Tray – Chandelier, Belleville
March	Spring Musicale – Grades 1 – 3
April	Family Sports Night (Teachers vs. Parents)
April	Talent Show
May	Spring Musicale - Grades 4 - 6
May	Plant Sale
May	Teachers' Appreciation Lunch
June	Scholastic Book Fair
June	Walker Day
June	Junior Olympics
June	Ice Cream Truck Day
June	Promotion Activities
June	On going Shop Rite Certificates

P.T.O. Special Activities

The 2001/02 school year proved to be another successful P.T.O. year, with numerous meetings and assemblies.

The family welcome picnic was a success again this year.

The Pumpkin Patch was in its fourth year at Radcliffe School and went extremely well.

Haunted Alley was in its third year at Radcliffe School this year and was very successful. This was run by Ellen Napoli and Jainine Gambaro, with teacher volunteers.

Shop Til You Drop was in the second year and was held in the evening in the gym of Radcliffe School.

The Santa Sale, as in the past, proved to be a worthwhile event.

The Radcliffe School Tricky Tray, the major fundraiser of the year, was held at the Chandelier in April.

The annual Scholastic Book Fair went well again this year.

The Mother's Day Plant Sale was held in the alley and was a success.

A candy sale was held this year, which was very successful.

"Box Tops for Education" run by General Mills was begun this year and proved to be helpful.

"Family Sports Night" was held in the Radcliffe School Gym. This event was well attended by teachers vs. parents.

Radcliffe Review

Under the leadership of Mrs. Lisa Riccardi and her staff, the Radcliffe Review highlighted P.T.O. activities and the creative writings of our students. A weekly Radcliffe Newsletter was sent out by Mrs. Anita Tedesco, and kept parents/guardians informed on a week-to-week basis.

Extended Day Program

There was continued implementation of an Extended Day program conducted in our school, under the direction of the Mrs. Maria Cervasio.

I & RS Team

This year Radcliffe School established and implemented a multi-disciplinary team for the planning and delivery of intervention and referral services (I & RS), which was designed to assist students who were experiencing learning, behavior, or health difficulties, and to assist staff who have difficulties in addressing these needs. Miss Hirsch gave the initial training and then each school-based team attended several workshops given by the State for further training. In its initial year, it has been very successful.

School Performance Objectives***Results of School Level Objectives – School Year 2001/02***

By June 2002, students in grades kindergarten through four (K-4) demonstrated proficiency in language arts literacy, which included vocabulary, comprehension, listening, writing, and speaking. This was accomplished by reading each day for enjoyment, keeping a reading log, a word wall and a vocabulary journal. Students wrote each day, utilizing various techniques, including responding to pictures and keeping a writer's journal. More than 95% of the students in grades kindergarten to fourth (K-4) have achieved a score of 80% on a teacher-constructed assessment, which included multiple choice and open-ended questions. Open-ended questions were scored by a rubric.

By June 2002, students in grades five and six (5-6) demonstrated proficiency in the content areas of probability and discrete mathematics. More than 97% of the students in grades five and six (5 & 6) achieved a score of 80% on a teacher-constructed assessment, which included multiple choice and open-ended questions. Open-ended questions were scored by a rubric.

School-Based Planning Team

Mrs. Mariana C. Francioso, Chairperson
Michele Crisantiello
Jainine Gambaro
Susan Andreano
Lenore DeLorenzo
Julie Alessio
Maria Salerno
Catherine Serio

The members of the planning team proposed the following school level objectives for 2002/03:

By June 2003, students in grades kindergarten through two (K-2) will demonstrate proficiency in language arts literacy, which includes vocabulary, comprehension, listening, writing and speaking. This will be accomplished by reading each day for enjoyment, keeping a reading log, a word wall and a vocabulary journal. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment that will include multiple choice and open-ended questions. A rubric will be used to score open-ended questions.

By June 2003, students in grades three through six (3-6) will demonstrate proficiency in the content area of probability and discrete mathematics. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include short constructed response and open-ended questions. A rubric will be used to score open-ended questions.

Continuing Principal's Priorities Review for the School Year 2001/02

1. Continue to implement newly developed curriculum, aligned with New Jersey Core Curriculum Content Standards.
2. Continue to provide staff development for New Jersey Core Curriculum Content Standards.
3. Monitor and maintain building security and safety.
4. Continue to review Mastery Skills related to the fourth grade Elementary Proficiency Test (ESPA), eighth grade Proficiency Test (GEPA), and eleventh grade High School Proficiency Test (HSPA).

5. Continue the use of technology as it is infused into the curriculum and to implement safe use of the Internet in the School Program.
6. Address Affirmative Action goals for schools/classroom practices.
7. Continue to closely monitor safety and maintenance in and around the building.
8. Continue to promote moral values and self-esteem in the students of Radcliffe School.
9. Continue to promote independent reading through a variety of planned school activities.
10. Continue to monitor instruction through the use of Instructional Theory Into Practice (ITIP).
11. Involve all Radcliffe School students and staff in the orientations of the library and classrooms.
12. Continue the Character Education Initiative.

Concerns

Due to our continued increased student population, I recommended the following:

- close examination of building security
- close examination of school facilities
- continued evaluation of the school lunch program

Conclusion

In closure, I wish to express my sincere appreciation and thanks to Dr. Kathleen Serafino, Superintendent of Schools, Dr. James Vivinetto, Assistant Superintendent, members of the Board of Education, Miss Barbara Hirsch, Director of Special Services, Mr. John Sincaglia and Mr. Philip Nicolette, and to my colleagues for their support, advice, and guidance during this year.

I particularly wish to express my gratitude and congratulations to all the extraordinary teachers, staff members, parents, and children who make Radcliffe School the unique place that it is. Without the support, cooperation, and dedication of all of these fine people, it would not be possible to do the job that is done.

Annual Report – 2001/02

Radcliffe School

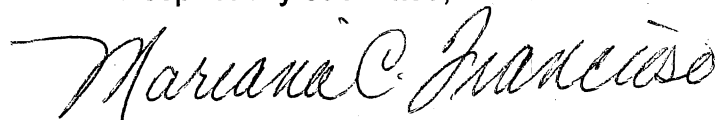
Our secretary, Mrs. Beverly Cullari, is to be highly commended on her continued efforts on behalf of Radcliffe School. She brings a strong work ethic, a caring and warmth in dealing with all connected to our school, and the ability to manage the office with efficiency and vision. She is greatly appreciated.

As part of her responsibilities, Mrs. Cullari oversees the Radcliffe School aides, Mrs. Alessio, Mrs. Ballester, Mrs. Cappetta, Mrs. Cifalino, Mrs. Pavlisko, and Mrs. Puccio. These staff members continue to do an exemplary job on behalf of the students and staff of Radcliffe School.

A special thanks to the P.T.O. organization for their hard work and support on behalf of Radcliffe School.

Please see attached list of accomplishments and workshops for this school year.

Respectfully submitted,

A handwritten signature in cursive script, reading "Mariana C. Francioso".

Mariana C. Francioso
Principal

/bc
Attachment

TO: Dr. J. Vivinetto DATE: June 20, 2002

FROM: Mariana C. Francioso

RE: **List of Accomplishments – School Year 2001/02**

- Character Education Initiative Coordinator
- ESPA District Coordinator
- Committee for School-Age Extended Care Chairperson
- Basic Skills Chairperson
- Superintendent's Advisory Council
- Member of the Essex County Basic Skills Roundtable
- NCLB Grant
- Team Leader I & RS Team

- Chairperson – Basic Skills Saturday Workshop
- ESPA Training Workshop
- I & RS Workshop
- NCLB Training Workshop

/bc

SPRING GARDEN SCHOOL

RECEIVED
123.
JUN 18 2002

SPRING GARDEN SCHOOL
59 SOUTH SPRING GARDEN AVENUE
NUTLEY, NEW JERSEY 07110

ROSEMARY CLERICO
Principal

Tel:(973) 661-8983
Fax:(973) 661-5138

TO: Dr. Kathleen Serafino, Superintendent

FROM: Rosemary Clerico, Principal

SUBJECT: Principal's Annual Report - School Year 2001/2002

The annual report represents a compendium of the following:

District and school priorities

Monitoring, challenging and encouraging staff to participate in all activities, curriculum development and school programs

CONTINUING PRIORITIES REVIEW

During the 2001/2002 school year, the K-12 curriculum program was successfully implemented which provided the students with core curriculum content standards in scope and sequence.

The new Math Series has been successfully implemented in grades K-6 and the new Science Series has been successfully implemented in grades 3-6.

The implementation of both the music and art curricula continues to be progressively implemented according to proficiencies and standards.

The C.A.T. Program continues to be implemented this year. Primary Academic Talent Program (P.A.T.) K-4 program continues to be developed through staff training, and in service programs. Mrs. Claire Menza, attended the N.J.A.C. for the gifted/talented in New Brunswick. In keeping with the challenges, the Spring Garden students participated in a knowledge-based in-district competition, "Academically Speaking" at Franklin Middle School, and Debate at Montclair State University. An Enrichment Club continued this year for fourth grade students to help address the needs of the gifted and talented students. The students researched topics of interest, and gave presentations and visited museums. These students also attended an Enrichment period with the librarian, Miss Walk.

The district inclusion program has been implemented in grade four, five and six: One student was included in fourth grade math, and three fifth grade students in science and social studies and three students were included in sixth grade science, one student grade six full inclusion. The special education students all progressed nicely.

The five-year strategy planning model for technology integration, Network infrastructure installation, and staff development have been an ongoing process. All classes and the library have been wired and have Internet access. All staff have Email accounts. Cyber Patrol is installed on all computers throughout the school. The computer technology teacher, Mrs. Chris Osieja, has assisted classroom teachers with the infusion of technology throughout the curriculum.

The technology infrastructure enables the students and staff to access, important and appropriate web sites, which are included on weekly bulletins, and daily communication was maintained through the utilization of Email.

In the area of critical thinking, problem solving strategies and higher level thinking activities continue to be implemented in the interdisciplinary challenges provided for the students. A Critical Thinking Club was well attended during lunch hour each week and an assembly entitled, "Pick-A-Packet" was chosen by the principal to foster critical thinking.

The teaching tolerance and character education program continues to be developed through health and social studies addressing diversity in the culture and acceptance of social demographic and differences.

Our state mandated school-level objectives under the Quality Assurance Plan has been implemented and evaluated. Students in grades K-4 demonstrated proficiency in language arts literacy, which included vocabulary, comprehension, listening, writing, and speaking. This was accomplished by reading each day for enjoyment for a minimum of fifteen minutes, by keeping a reading log, a word wall, and a vocabulary journal of new words. Students in Grades (5-6) demonstrated proficiency in the content areas of probability and discrete mathematics. The students successfully met the school's goal.

During the school year, the School Based Planning Committee, which was comprised of teachers, parents and administrator, met frequently to explore, discuss and devise the school-level objective for the 2002/2003 school year.

STAFF DEVELOPMENT

Various staff members and grade levels represented teacher participation at the Saturday curriculum workshops. Health Textbook Committee, Language Arts Literacy Committee and Gifted and Talented Committee reported any changes, modifications, and recommendations at monthly faculty and grade level meetings.

Each committee member report included the alignment of the Core Curriculum Content Standards in the revision of the choices.

Areas of participation by the Spring Garden School staff in and out of district:

Workshops

Energize Your Physical Education Program
NJNER workshop, Philosophy of Children
Montclair State Annual January Advance 2002
Special Education/Regular Education Partnership
Social Decision Making/Problem Solving
Strategies in the Elementary Classroom
Teacher Study Group-Inclusion: How To Make It Work
Pride in Education-Read Across America
Marygrove College Courses
Bloomberg's Conference on Economics and Education
Family Math Training
Family Science Training
CPR Nutley Red Cross
Barnes and Noble Educator's Night
Computer Workshop iMac and Powerpoint

Study Group: Montclair State University

This year through Montclair State University NJNER, Spring Garden School received a \$500. grant. A teacher study group was formed to research and explore inclusion in the classroom. Twenty-two teachers attended.

To expand the Study Group's research, a Geraldine R. Dodge grant for \$1,500. was awarded to five staff members and administrator.

Inservice training for K-12 Curriculum related items:

- The Special Education/Regular Education Partnership
- Appleworks/Internet in the Classroom
- Strategies for Differentiating and Personalizing the Curriculum in the Elementary Classroom
- The Social Studies Core Curriculum Standards for the Elementary Schools Multimedia Applications and Devices on Your Computer

HEALTH AND SAFETY PROGRAMS

D.A.R.E. - Officer Nat Ferrara conducted the D.A.R.E. program to the sixth grade classes on Wednesdays from January 2001 through May 2002. He also completed the D.A.R.E. program for three weeks in October 2001 for grades 1-3 and 4. To bring the course to closure, the sixth-grade classes participated in a district-wide field day at Monsignor Owen's Field.

Fire Prevention Week - During Fire Safety Week, (October) all grades K-6 including a special education class participated in the Fire Prevention assembly and equipment demonstration.

American Dental Week - To raise dental health/hygiene awareness, students participated in a poster contest sponsored by the Essex County Dental Association.

SCHOOL ACTIVITIES**American Education Week**

During American Education Week in November, Spring Garden School invited the parent community and grandparents to visit the classrooms, to view a myriad of activities and displays depicting American education, its past, current trends and aspects of technology.

Throughout the grades, Black History month was celebrated with a variety of Afro-American cultural activities. Banners lined the corridors depicting a vast range of contributions made by the Afro-American society of America. A selection of famous black Americans, civic leaders, sports figures, artists and authors were significantly displayed throughout the building.

Women's Month A plethora of activities, corridor exhibits, videos, writing and poetry experiences were conducted to impact the contributions of women in American history.

Read Across America

On March 2, 2002, students from Franklin Middle School and other visitors read to all the students to celebrate Dr. Seuss's birthday.

Veteran's Day

To commemorate Veteran's Day, the Spring Garden School students gathered on the front lawn to read testimonials and to recite patriotic poems. The ceremony ended with the children singing patriotic songs.

Family Math and Science

Family Math and Science were offered at Spring Garden School again this year. Both programs were well attended by the fourth grade families. The Family Math and Family Science programs are designed to address the New Jersey Core Curriculum Content Standards as well as ESPA skills. A variety of hands-on activities were used to build confidence for success in mathematics and to demystify science. The programs have created a unique partnership between home and school.

Bears Around the World

This project involved sixth-grade students under the supervision of Mr. Adubato. Small stuffed bears with a journal insert literally traveled with relatives and friends to different parts of the world.

Many bears were returned to Spring Garden School with post cards, memos, videos, etc. of the bears transcontinental or transworld trip. All memorabilia the students received was put into scrapbooks and the bear destinations were documented on a U.S. or World Map. Return of the bear with requested information came from all continents including Africa and Antarctica. Throughout the year, it was evident that the unique activity enhanced social studies concepts and the geographical experiences of the children.

CLUBS

Newspaper Layout and Design Club

The newspaper club met every other Monday under the supervision of Mr. Phillip Siculietano. Four outstanding comprehensive issues were prepared by the students. The club afforded the children a successful experience in the areas of communication, editing and computer skills. All issues were distributed to the student body and parents.

Writers in Residence

This club guided students through the writing process and taught them to prepare their work for publication.

Student Council Activities

Mrs. Sally Ryder advised all student council activities. They accomplished their agenda of activities with enthusiasm, support and participation from its members and the involvement of students from grades 3-6. The mission of the council focused on school and aspects of community service. Major projects included Thanksgiving food baskets, holiday caroling throughout Spring Garden neighborhoods, bake sales, Earth Day, Career Day, and feeding the homeless at St. John's in Newark and Nutley Senior Citizens.

Critical Thinking Club (Olympics of the Mind)

The club met every Tuesday under the direction of Mrs. Marilyn Hannon. Strategies began with skills of recognition and recall, working up to the more advanced skills of analysis and synthesis. Through puzzle sheets, games, individual efforts and team work, the students had fun and were challenged while working out problems and finding solutions.

Enrichment Club

The club met every Monday under the direction of Mrs. Menza. Students researched projects, gave presentations and visited Montclair State University for Essex County Tech Day.

Computer Club

The students of grades 3-6 met each Friday in the library computer center, under the supervision of Mr. Phillip Siculietano. The students used computers to run favorite programs and CD Roms, developed skills using the word processor and expanded their ability to use the Macintosh computer and online skills.

Italian Club

The students in grades 1 and 2 met each Wednesday from 12:00-12:30 pm, under the supervision of Mrs. Rizzuto. The students learned through a conversation technique.

Chorale Club

The students in grades 5 and 6 learned the techniques of singing, including breathing, blending and performing. Students met on Wednesday's at 12:00-12:30 pm.

Spring Garden Chorale Concerts:

- December Holiday Program Grade 5 & 6
- Budget Night Music Program Grade 1 & 2
- Spring Concert Grade 3 & 4
- Spring Concert Grade 5 & 6

Garden Club

Mrs. Noreen Baris, advisor, met every Tuesday from 12:00-12:30 p.m. Gardening techniques were introduced to the students. A variety of garden tomatoes, cucumbers, and flowering annuals were grown from seed. Special acorn wreaths and topiaries were also fashioned for decor. Flowers grown from seed were planted around the school early in the spring. Window sill box planters were cultivated and displayed during promotion exercises.

Debate Club

Under the supervision of Mrs. Cynthia Lynch, the club debated in a forensic format, current issues in education. The members entered a debate competition at Montclair State University.

Library Club

The students involved in the library guild assisted with organizational tasks; shelving and carding books, filing cards and shelf reading. This experience allowed the members to learn the basic operations of the library. The library was also opened at lunch to enable students time to utilize the technology and research materials and to do independent work.

Jeopardy Club

The Jeopardy Club meets every Friday from 11:30-12:00. The club is open to students in grades 3-6. The game tests the students' knowledge of: math, science, history, English, geography, and civics.

Safety Patrols

The Spring Garden Safety patrol comprised of fifth and sixth graders continues to be effective as they serve at crosswalks under the supervision of adult advisors (crossing guards). They assist on the playground and monitor the kindergarten through third grades entering and leaving the building. Office patrols assist in answering the phone and separating mail during the lunch hour.

Bowling Club

Mr. Phillip Siculietano's Special Education class went bowling to enhance fine/gross motor skills, team building and mathematics skills.

Broadway Show Stoppers

Students learned and performed from plays and musicals with simple choreography

Co-operative Game Club

Students played board and computer games as a co-operative group. This club taught them how to reach a goal working as a team, taking risks and respecting each other's abilities.

Drama Club

The student of the Drama Club, met on Thursday to learn about the theater. The students were also taught how to make scenery and directing. A culminating activity was to have the students produce a play. This year Ms. Walk and the students produced two plays, "The Story of a Crayon" and "Charlies Chocolate Factory." The children enjoyed the activities immensely.

Assembly Programs

- Nov. 20 Gr. K-6 "The Earth Dome"
- Nov. 28 Gr. 6 "Smoking is Hazardous to Your Health"
- Feb. 12 Gr. K-6 SGS 2002 Olympics
- Feb. 28 Gr. 4 & 5 Drugs-"Don't Myth the Facts" THE SEQUEL
- Mar. 15 Gr. K-3 "Peter and the Wolf"
- Mar. 19 Gr. 3-6 "Pick-A-Packet"
- May 1 Gr. K-6 "Animals Sensing Their World"
- May 22-23 Gr. 4-6 "Chemistry, It Really Matters"
- May 31 Gr. 5-6 Annual Talent Show

Awards Assembly

The seventh annual awards assembly under the supervision of Mr. Gerard Aduato and Ms. Margaret Dougherty honored all students who participated in school activities, local contests, and community service with special certificates and commendations as a form of recognition.

FIELD TRIPS:

- Kindergarten . Turtle Back Zoo
 - . Nutley Firehouse
 - . Essex County Airport
 - . NJ Children's Museum

- Grade 1 . Morris Museum

- Grade 2 . Wightman's Farm - Morristown
 - . Montclair State University - "A Christmas Carol"
 - . Bergen County Academies Auditorium - "All That Glitters"
 - . Native Lands, Parsippany

- Grade 3 . Franklin Mineral Museum
 - . Paper Mill Playhouse - "A Christmas Carol"
 - . Waterloo Village, Stanhope, NJ
 - . Nutley Museum, Kingsland Manor, & Franklin Reform
 - . Nutley Police Dept., Town Hall, & Fire Department
 - . Liberty Science Center

- Grade 4 . Morris Museum
 - . Knoll Country Club, Parsippany - "Native Lands"
 - . Liberty Science Center

- Grade 5 . West Point Academy, New York
 - . Clifton Commons - "Harry Potter and the Sorcerers Stone"

- Grade 6 . Camping Trip - Three day environmental program accompanied with experiences in ecology, social interaction, peer bonding skills, building and fostering self esteem and respect for each other through teamwork and group activities
 - . Ice Skating - So. Mountain Arena
 - . D.A.R.E. Picnic
 - . Debate Competition - Montclair State University
 - . Franklin Jr. High School - Art Show

STUDENT ACHIEVEMENTS

Many students received special awards and recognition in both local, county, state, and national levels this year. The following represents a list of honors in the field of literature and art.

Grade 3:

- American Legion Essay Contest entitled, "What Makes America Great?"
- ABC Science Fair - 5 First Place winners:
- Free Throw Contest - First Place Winner - John Dong

Grade 4:

- American Legion Essay Contest - "What Makes America Great" Molly Kievit won for Essex County Level
- ABC Science Fair
- Lions Club Spelling Contest - Third Place winner, Christa Milici, Fourth Place, Nicole Vitable
- Constitutional Officers Assoc. of NJ - "My County"
- Winter Woods Elementary School Writing Contest Gr. 4-6
- Geography Bee - First Place Winner - Matthew Fuzia
- Benedetto Croce Educational Society
- Spuddy Drawing Contest - First Place Winner, Lilly Pfaff

Grade 5:

- NJ Transit's Black History Month Art Contest
- ABC Science Fair
- American Legion Essay Contest - "What Makes America Great?"
- Nutley Elks Americanism Essay Contest - First Place Winner, Jillian Costa
- Spuddy Drawing Contest
- Benedetto Croce Educational Society
- Nutley Health Fair Contest
- Women's History Month Essay Contest
- Free Throw Contest - Third Place, Joseph Johnson
- Civil War Preservation Trusts and Poster Essay

Grade 6

- ABC Science Fair
- American Legion Essay Contest - "What Makes American Great?"
- Nutley Elks Essay Contest - "What Does the Flag of the US Stand For?", First Place Winner - Sarah Hampson
- Free Basketball Throw - First Place, Lauren McDonald
- Benedetto Croce Essay Contest
- Nutley Health Fair Contest
- Civil War Preservation Trusts & Poster Essay
- Women's History Month Essay Contest - Sarah Hampson and Gina Aiello
- Lion's Club of Nutley Peace Poster Contest - First Place Winner, William Pugliese

Grade 5 & 6

- Academically speaking - In-district competition
- Third-half Club Basketball Tournament

Johns Hopkins

Three students in grades 5 received the Johns Hopkins Award:

Kate Andrews
Edwin Bednarczyk
Julia Colucci

HONOR ROLL AND CHECK LIST

Each marking period a special Honor Roll bulletin board recognized the students who achieved Honor Roll status. A similar bulletin board recognized students who achieved all check marks in the social and personal growth areas of the report card.

P.T.O. ACTIVITIES

I would like to thank the Spring Garden School P.T.O. for all their help and support throughout the year. A special thanks to Mrs. Kathryn Rempusheski, P.T.O. President, who led the association to a productive and successful year. They provided many unique and educationally motivated assembly programs that enriched the students with challenging ideas and perspectives. The effort and diligence of the membership fostered a positive spirit of cooperation and understanding between the school and parent community. Some of our activities included:

- ◆ October Pumpkin Patch - This year, each class made pumpkins to help contribute to the holiday atmosphere.

Sixth Grade Camping Trip - Fairview Camp, Newton, NJ
- ◆ December Holiday Boutique
- ◆ January Family Hockey Night
- ◆ March Tricky Tray
- ◆ April Treasure Hunt
- ◆ May Staff Appreciation Week
Third Talent Show - Spring Garden School
Strawberry Festival
- ◆ June Students Special Day - Ice Cream/Pizza
Sixth-Grade Festivities - Ice Skating
Kindergarten Recognition Day
Gr. 6 Promotion Activities

The Annual Book Fair - Sponsored by Spring Garden School PTO

Birthday Books

PTO purchased a book for each student's birthday. The children enjoyed the gifts.

Parent Volunteers

A former Spring Garden staff member volunteered her assistance in the primary reading program, Mrs. Rosemarie Baranko. Mr. James Greengrove, a former parent, also volunteered.

Other parent sponsored activities; Daisies, Brownies, Cub Scouts, and Girl Scouts.

CONCLUSION:

In closing, I would like to thank Dr. Kathleen Serafino, Superintendent of Schools, Dr. James Vivinetto, Assistant Superintendent of Schools, the support of the Board of Education, especially Mr. John Cafone our representative. A special thanks to Ms. Barbara Hirsch and the Child Study Team who aids us with our special education children and their programs, and Mr. John Sincaglia who has been instrumental in maintaining the building and to my colleagues who continue to share their experience and expertise with me.

Spring Garden students continue to achieve high scores in the Terra Nova Test Assessment Test, Nutley Writing Achievement Test and the State mandated ESPA Tests. These assessment tests are only one indicator of the outstanding ability of the Spring Garden School students.

I particularly want to note the Spring Garden students continued participation in the many art and essay contests. Their outstanding achievements exemplify their desire to compete and succeed.

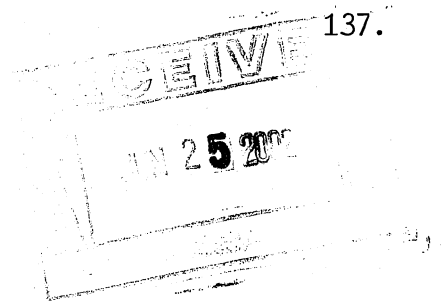
The dedicated staff, secretary, and non-professional employees continue to work diligently to renew the spirit, high standards and academic excellence that are the benchmarks of our school district.

Thank you.

Rosemary Clerico

WASHINGTON SCHOOL

TO: DR. KATHLEEN C. SERAFINO
FROM: ADDIE MAFFEI BOYD, Ed.D. *AMB*
RE: PRINCIPAL'S ANNUAL REPORT
SCHOOL YEAR 2001/2002
DATE: JUNE 24, 2002



This annual report will describe district priorities as well as goals and objectives specific to Washington School. It will also review the activities that Washington School teachers, staff, students, and parents participated in during the 2001-2002 school year.

Overview

Washington School's students represent various activities and backgrounds. They bring a commitment to learning that presents staff with a challenge for addressing student needs and personalizing instruction.

At Washington School, the staff plans an academically sound environment conducive to learning. They conduct multiple assessments for content, process product, readiness and learning profiles. Additionally, they analyze data to plan instruction.

Curriculum Priorities

The Nutley School District emphasizes the connection between quality teaching and differentiated instruction. Curricula that develops higher order thinking skills in academic, social and technological areas is a foremost concern. Said curricula is developed to reach various intelligences, utilize collaborative learning activities and infuse technology to respond to individual and group needs.

Curricula

During the 2000-2001 school year district leaders initiated a review and update of specific curriculum areas. These activities were taken to assist teachers, students and parents in working with the New Jersey Core Content Curriculum Standards. Current trends indicated by research were also infused into framework for the districts. Content areas examined during monthly, Saturday or weekday curriculum committee workshops included topics related specifically to school issues.

Joyce Glatzer conducted a math in-service for third and fourth grade teachers. She shared math strategies for improved problem solving and ESPA review.

Ms. DeRosa, English Department Chair, together with elementary school English teachers reviewed and revised the Nutley Writing Achievement test.

The Gifted and Talented Committee led by Becky Olivo, explored enrichment programs and selection criteria utilized in other districts. The pros and cons of various approaches were reviewed.

The Report Card Committee led by Dr. Dorothy Mutch revised the kindergarten and primary report cards with input from both committee members and grade level teachers.

The Health Curriculum committee reviewed and updated the health curriculum. Ms. Jill Friedman presented the finished product at a board meeting.

The Guidance Committee facilitated by Jim Cummings explored district and individual school guidance needs as well as made recommendations.

The Basic Skills Committee facilitated by Mrs. Francioso revised forms for uniformity.

Mr. Presuto and Ms. Osieja offered technology workshops that were highly attended by staff members.

The Montclair State University Network for Renewal as well as mentoring practices for local colleagues is ongoing.

Mr. Zarra, Principal of Nutley High School and staff members continued to review topics, subjects and standards related to Nutley High School and the upcoming Middle States Evaluation. The Middle States Committee granted accreditation to Nutley High School.

Washington School teachers attended graduate school to attain advanced degrees. Others participated in workshops and in-service programs to enhance teaching particularly when addressing the aforementioned topics.

At Washington School itself, skills for the following were emphasized: technology, open-ended questions, problem solving, language/literacy and research. The seven pillars of character were addressed throughout the year. Teachers received training in a grant-funded Character Education activity that was incorporated into all the elementary schools.

Math/Science

Two new series were introduced in math and science. Committees comprised of teachers and administrators had selected the texts.

Teachers received in-service and they utilized common planning time. Articulation day showed positive feedback regarding the series as they developed grade level proficiencies.

Social Studies

Social Studies teachers continue to use the social studies texts and curricula efficiently. Students took several field trips to make areas of study more meaningful. One trip was to Waterloo Village.

Reading/Language Arts

Teachers continue to implement the Reading/Language Arts series adopted in September, 2000.

School Level Objectives

By June 2002, students in grades kindergarten through four (K-4) will demonstrate proficiency in language arts literacy, which includes vocabulary, comprehension, listening, writing, and speaking. This will be accomplished by reading each day for enjoyment, keeping a reading log, a word wall, and a vocabulary journal. Students will write each day utilizing various techniques including responding to pictures and keeping a writer's journal. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include multiple choice and open-ended questions. A rubric will be used to score open-ended questions.

By June 2003, students in grades 5-6 will demonstrate proficiency in the content areas of probability and discrete mathematics. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include short constructed response and open-ended questions. Responses to the open-ended questions will be holistically scored using the New Jersey Mathematics Generic Rubric (3-0).

Activities: The principal and teachers meet during the year to examine open-ended questions, writing tasks for specific purposes and responses to various tests. Basic skills instructors worked cooperatively with teachers to review or reinforce these concepts in language and math. Additionally, teachers provided practice in classroom and homework activities.

Results: The students were prepared to respond to open-ended questions, respond to texts and write for various purposes. All grade levels met their school level objectives. The results of the ESPA testing have not been received from the New Jersey Department of Education.

Technology

Some classrooms have Internet access. Students utilize classroom computers and library computers as resources. New software to supplement reading, math and science was purchased.

Each classroom has at least one IMAC and more are planned. Students use classroom and library computers for research and information. In-service computer technology courses were offered to teachers and were well attended.

Kindergarten

There were three kindergarten classes this year to provide a learning environment conducive to the language literacy series and new math series.

Kindergarten teachers provided a kindergarten orientation program that was well received.

Special Subjects

The excellent art curriculum serves all grades. Students are encouraged to enter poster contests. This year, they earned many certificates. The Mothers' Club, together with Mrs. Laudadio, mounted student work on the walls effectively showcasing student efforts. One student won a statewide contest and another a district contest.

The physical education program continues to encourage children to keep fit. Children participated in a basketball tournament and the Junior Olympics receiving gold, silver and bronze medals. Washington won the Third Half Basketball Tournament.

The music curriculum continues to develop both skills in reading music, singing and playing various instruments and an appreciation of the performing arts. Over 100 students took instrumental lessons. The Chimettes and Trebalaires performed at district wide functions and a significant number of students were selected for the Franklin Middle School chorus.

Library

Our library is becoming an even greater resource for technology/research. Students utilized computers for research and reference. Informational packets, e.g. Black History Month, Women's History Month, that the school receives are available to all staff and students.

IMACs were placed in the library. Presently, the library has 10.

The library hosted several literacy-focused activities, including Arthur's Birthday Celebration. Intermediate students helped primary students work on Arthur related activities. Children worked at various centers. The Mothers' Club provided Arthur birthday cakes. Students were given Arthur pencils, bookmarks, etc.

Field Trips

Kindergarten

Glenfield Planetarium – Montclair

First Grade

Valley National Bank

Second Grade

Nutley Shop-Rite

NJPAC

Third Grade

Liberty Science Center
Charlotte's Web – Montclair State

Fourth Grade

PNC Bank Arts Center
Waterloo Village
Nutley Parkside Apartments

Fifth Grade

Bergen Technology School Play
Dear America/PNC Bank Arts' Center

Sixth Grade

Dear America/PNC Bank Arts' Center

Assemblies

James Gelsey – Scooby Doo Writer
History of Rock & Roll
J.J. Somersault
Greek Mythology
Star Dome
NJ Transit Safety
Sarah Ahmed –Tolerance
Red Ribbon Week/Drug Awareness-Conway Central Express
Celebrate Diversity
Black History Month
Holiday Musicale
Primary Musicale
Intermediate Musicale/Nutley Centennial Play
Fire Safety
Insects – 3rd Grade
Nutley Library Presentations – K-6
Anti-smoking – Mr. Cappello-FMS Students 4th Grade
Bias Busters - 5th Grade TOBAC ATTACK
Nutley Distinction Awards Assembly
Kindergarten Recognition
6th Grade Promotion

Clubs

Clubs volunteered: Page Turner, Spanish Club, Chimettes, Jeopardy, Garden Club, Student Council, Safety Patrol, Human Relations, ESPA Reading Club and Art Club.

The Chimettes performed at the District Elementary Music Program and Musicale. Student Council sponsored a food drive and clothing drive and collected supplies for rescue workers at the World Trade Center. The Mothers' Club provided an end of the year lunch for the Safety Patrol, served from a real hot dog cart. The Garden Club developed the Garden of Hope dedicated to victims of 9/11.

The Human Relations Club made banners to thank the fire, police and rescue squad for their efforts to help World Trade victims.

School Activities

PTO

The PTO sponsored an Open House, the March Musicale and the May Musicale. Parent attendance and appreciation for student efforts was enduring and evident. The May Musicale also included an original play by Joyce Healy celebrating Nutley's Centennial.

PTO sponsored programs included: Family Game Nights, Lincoln/Washington Presidents' Volleyball Game, Book Fair and telephone messaging.

Book Fair profits were used to purchase library materials.

The PTO also provided planners for intermediate grades.

This year, teachers and the PTO offered one parenting program. Teachers of grade four spoke about useful strategies for parents helping students with homework. Study skills, reading materials, and compositional writing were emphasized. Fourth grade parents were given information about the ESPA. Parents were pleased with oral presentations and recommend that they be continued in the future.

Mothers' Club

The Mothers' Club and the PTO held combined night meetings.

The members continue to support school objectives and enrich students' education. To that end, they sponsor family game nights and the Tricky Tray. They purchased Olympic t-shirts and the Mothers' Club brought in educationally sound assemblies, e.g. Star Dome, Greek Mythology.

They have purchased 13 additional Alpha Smarts, provided cake for Read Across America/Dr. Seuss and Arthur's Birthday celebrations. A poster-making machine is being considered.

Members of the Mothers' Club host a Welcome Breakfast for new parents and a Teacher Appreciation lunch.

Washington has continued literacy-focused activities congruent with the reading series. Read-a-Longs included students' grandparents and Nutley High School students, members of service clubs.

Washington has continued literacy-focused activities congruent with the reading series. Read-a-Longs included students' grandparents and Nutley High School students, members of service clubs.

For Read Across America/Dr. Seuss various community members, Nutley High School students, Franklin Middle School students read to all classes. Birthday cake was purchased and served by the Mothers' Club.

Washington School Reads program encourages students to read 25 books. The program began with an assembly sponsored by the Mothers' Club featuring James Gelsey, Scooby Doo author. The first group to complete 25 books received Washington School Reads t-shirts and certificates at a February awards assembly. Awards were ongoing. At the June awards assembly, some students were recognized for completing 50 books or even 100. Students are already planning to begin reading for next year.

Arthur's birthday was a successful event that encouraged children to read. Activities were designed to reach various intelligences. Students also participated in Book It.

The fourth grade visited Parkside, reading to seniors, to address literacy and character development.

Events/Activities

Washington School continued a partnership with Cedarbrook School, Plainfield. Washington's 6th graders presented a Celebrate Diversity Assembly. Students researched their backgrounds placing them in historical content. Various community members spoke about the importance of respecting diversity in the workplace. The assembly was very well received and recommended for other buildings.

The D.A.R.E. Program continues to make youngsters aware of substance abuse. Booklets and oral presentations reinforce the dangers of tobacco, alcohol and drugs. For 5th graders, Ms. Santosuosso brought Nutley High School students to present Tobac Attack and Mr. Capello's Franklin Middle School students stressed the dangers of smoking.

Denim Day, a charity funding raising event, proved successful. Funds were collected for several charities this year.

Washington School students entered the Science fair and there were several winners. Students earned certificates of participation in various essay contests.

Character Education activities were ongoing. Mrs. Wood addressed various classes. Washington accepted the Kindness and Justice Challenge. Conflict Resolution is emphasized and provided. Teachers received training in Social Decision Making.

The school planning team consisting of parents and teachers reviewed School Goals and Strategies for books. They helped select Principal's Choice books monthly.

Goals Achieved

1. Students are reading significantly more and enjoying reading. They are increasing their familiarity with various genres and reading for various purposes. The majority of classes had a significant participation/completion ratio.
2. The library is perceived as a resource for research, reinforcement of concepts and enjoyment of learning.
3. Tolerance of diversity is emphasized. Students are taking pride in demonstrating respect and tolerance. See notation on Diversity Assembly and Celebrate Diversity. A partnership with Cedarbrook School continued.
4. Washington's Garden Club planted flowers and bulbs donated by the PTO and Mothers' Club. They decorated planters with original drawings. On April 19, a Garden of Hope was dedicated to World Trade Center victims.
5. New Science and Math series were introduced. Teachers utilized their various components and activities to raise levels of student achievement through practice of higher order thinking skills.

Goals for 2002-2003

1. Promote participation in Washington School Reads so that all grade levels have a significant participation/completion ratio that promotes student achievement and enjoyment of reading.
2. Continue literacy-focused activities to promote enjoyment of reading and subsequent student achievement.
3. Continue programs that promote respect for diversity.
4. Continue community outreach through visits to seniors. Maintain a partnership with Conway Central. Develop a career program involving presenters from the community.
5. Continue to focus on raising levels of student achievement through the literacy/language series emphasizing on reading comprehension and writing tasks.
6. Implement a "one a week" or "once a month" payment for our lunch program so that aides can utilize time for other tasks.

YANTACAW SCHOOL

NUTLEY PUBLIC SCHOOLS

**YANTACAW SCHOOL
20 YANTACAW PLACE
NUTLEY, NEW JERSEY 07110**

MARYLOU DOWSE
Principal

Tel: 973-661-8891

TO: Dr. Kathleen C. Serafino, Superintendent of Schools
FROM: MaryLou Dowse, Principal of Yantacaw School
DATE: June 24, 2002
SUBJECT: Principal's Annual Report – School Year 2001/2002

This annual report represents a composite of district and school priorities, staff, school, student, and parent activities, and curriculum development and implementation.

Curriculum Priorities

The new mathematics and science series were successfully implemented. An Emergency Management Plan has been adopted and Yantacaw School has its evacuation plan in place. The five-year plan for technology integration is an ongoing process. Mrs. Christine Oseija, Elementary Technology Facilitator Teacher, has assisted classroom teachers with lessons to aid in infusing technology throughout the curriculum. We continue to monitor and upgrade our software, CD Roms, and other computer-related items.

Curriculum development occurred in the area of Character Education, Basic Skills, Guidance, Kindergarten and Elementary Report Cards, Compositional Writing (NLAT), and the Gifted and Talented Program. A committee met to review a new Health textbook. A new series was chosen and adopted by the Board of Education for grades five and six.

Continued in-service was provided in the following areas: ITIP, language arts literacy, mathematics, science, social studies, inclusion, technology integration, critical thinking, character education, writing skills, and ESPA and TerraNova tests. These workshops provided valuable information that was incorporated into the classroom. Many Yantacaw teachers attended these workshops and shared information with their colleagues.

Results of School Level Objectives – 2001-2002 School Year

During the 2001-2002 school year, the students in grades K-4 demonstrated proficiency in Language Arts Literacy by reading each day for enjoyment and by keeping a reading log, a word wall, and a vocabulary journal of new words. Students in grades five and six demonstrated proficiency in the content areas of probability and discrete mathematics. The students successfully met the school's goals.

School-Based Planning Team

The School-Based Planning Team, which was comprised of teachers, parents, and administrators, met frequently to discuss the school level objectives. The members of the team proposed the following school level objectives for the 2002-2003 school year:

By June 2003, students in grades kindergarten through second (K-2) will demonstrate proficiency in language arts literacy which includes vocabulary, comprehension, listening, writing, and speaking. This will be accomplished by reading each day for enjoyment, keeping a reading log, a word wall, and a vocabulary journal. Students will write each day utilizing various techniques including responding to pictures and keeping a writer's journal. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include multiple choice and open-ended questions. A rubric will be used to score open-ended questions.

By June 2003, students in grades three through six (3-6) will demonstrate proficiency in the content areas of probability and discrete mathematics. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include short constructed response and open-ended questions. A rubric will be used to score open-ended questions.

Testing

The results of the Nutley Writing Achievement Test (grades 1-6) and the TerraNova test (grades K-3, 5, 6) were carefully reviewed. The fourth grade ESPA was given again this year in the content areas of Language Arts, Mathematics, and Science. Test scores were continuously reviewed and plans for improvement were implemented. Yantacaw students continue to achieve high scores on these tests.

Staff Development

Six faculty members have participated in the NJNER and have been appointed as clinical faculty members. Two additional faculty members are in the process of becoming clinical faculty members.

Yantacaw School staff attended professional workshops, conferences, graduate courses, computer in-service workshops, and various other workshops both in and out of district. The following is a list of the staffs' attendance:

New Jersey Association of Kindergarten Educators - Conference
 Social Decision Making/Problem Solving
 Mathematics Series Workshop
 ESPA Mathematics Workshop
 Early Childhood Workshop
 Strategies for Differentiating and Personalizing the Elementary Curriculum
 Gifted and Talented
 Special Education/Regular Education Partnership
 Appleworks/Internet in the Classroom
 Career Awareness and Consumer Education
 Technology for Children: Practical Applications
 Weather or Not – Science workshop
 Exploring the World Through Poetry
 Reading Association Conference
 Energy workshop
 Writing Project workshop
 NJ Chemical Industry workshop
 Bereavement and Trauma Conference
 Social Studies workshop
 Active Approach to Classroom Music
 NJ Music Educators' Convention
 School Law
 Action Research
 NJ Educational Computer Conference
 Multimedia Applications and Device on Your Computer
 Art Educators of NJ Conference
 Asth Magic – Asthma Education Initiative
 Kindergarten/Elementary Report Card Revision
 NJEA Convention Workshops

Monthly faculty meetings continually highlight curriculum committee reports, school level objectives, PAT, Special Education/504 accommodations, Basic Skills, affirmative action, technology, specials, Superintendent's Advisory Committee, safety, liability, classroom management concerns, field trip procedures, and any other items that needed to be addressed.

School Activities

◆ **Intramural Program**

This successful program continued under the supervision of the building principal. Miss Zullo and Miss Citarella served as faculty advisors for this fifth and sixth grade after school program.

◆ **Special Persons' Day**

During National Education Week special persons were encouraged to visit Yantacaw School. After a brief meeting with the principal, they enjoyed a performance by the Student Council members about special persons in their lives. The guests were then allowed to visit classes.

◆ **Academically Speaking Team**

A group of fourth, fifth, and sixth grade students competed in a district-wide competition in June called Elementary Speaking. Eight students represented Yantacaw School in a jeopardy-style tournament. The students, under the leadership of Mrs. Olivo, represented Yantacaw in a very fine fashion.

◆ **Guest Speakers**

During the course of the school year numerous guest speakers, with wide varieties of expertise, visited our school. The students and staff totally enjoyed these interesting and educational presentations. The following is a list of the speakers and the focus of the presentations:

Mrs. Lin – Chinese traditions
 Mrs. Donadia – Reptiles
 Mr. D'Alonzo – Rocks and minerals
 Mrs. He – Chinese New Year
 Mr. Speers – PSE & G presentation
 Mrs. Mallia – Advertising
 Mrs. Shaffer – Vision and the eye
 Mrs. Brodowski – Dental health
 Mrs. Bennett – Highland dancing
 Mrs. Kraus – Passover demonstration
 Mr. Toye – Plants
 Mrs. Cresci – Holiday art
 Mrs. Freda & Mrs. Di Franco – Valentine art
 Mrs. Drittij – Travel

◆ **New Parents Night**

All new families were encouraged to attend this meeting that was held in early September. The building principal, Ms. Freedman, and Mrs. Flannery

discussed information pertinent to Yantacaw School. A question and answer period was then followed by a tour of the building.

♦ **Annual Halloween Parade**

This annual parade starts on Yantacaw Place and ends on the campus. The entire student body and parent community is invited to participate.

♦ **Poster/Essay Contests**

Students in grades 1-6 participated in poster and essay contests throughout the school year. Christina Ferinde won the Lions Poster Contest on peace. Jasmeena Sandberg, Rebekah Abraham, Brittany Fenui, and Emily Bakaj were winners in the Nutley Historical Society Contest on what Nutley means to them in the past 100 years. Their posters are displayed at the Historical Society.

James Nepa won the Benedetto Croce essay contest about Italy. Amy Pontrella and Amanda Maggiano were winners in the Women's History Month Essay Contest. The girls wrote about women they admire. Stephen Lugowe won the American Legion Essay Contest. As our local winner, Stephen's essay on Americanism was forwarded to the State Department of Education for the next level of competition. The Yantacaw staff and parents continually reinforce the importance of participation in these extra activities.

♦ **Artwork Honors**

Two students from Yantacaw School, Jaclyn Isabella and Stephen Lugowe, had their artwork selected to be displayed at the Montclair Public Library in celebration of Youth Art Month.

♦ **Spelling Bee**

Mrs. McKenzie conducted a spelling bee for sixth graders. Lauren Mairella was our school champion. Local school champions then compete in Semi-Final Spelling Bees. Ten of the best spellers then competed in the North Jersey Final Spelling Bee. Lauren was one of the ten! She went on to compete in the finals at Bergen Community College.

♦ **The John Walker Memorial Basketball Tournament**

The basketball team was selected after several weeks of try-outs. The team was made up of fifth and sixth graders who competed during the later part of March. The Yantacaw team had a great time participating in this tournament. They came in second out of five teams.

♦ **Nutley Sun School Page**

Many Yantacaw School activities were highlighted throughout the school year. The staff contributed many pictures that helped to keep the community informed of activities at our school.

◆ **Extended Day Program**

There was continued implementation of a before and an after care program conducted in our school, under the direction of Mrs. Maria Cervasio.

◆ **Grants**

Yantacaw School was the proud recipient of two grants. Mrs. Carollo was awarded a grant from the Arts Educators to purchase a puppet theatre. This theatre was used for interdisciplinary lessons. We also received a \$500 grant from the Exxon Educational Alliance Program that was used to purchase additional equipment for our Physical Education program.

◆ **I&RS Team**

The I&RS team was established to implement a multidisciplinary team for the planning and delivery of intervention and referral services. This is designed to assist students who are experiencing learning, behavior, or health difficulties and to assist staff members in addressing those needs. Miss Hirsch presented the initial training that was followed up by the team attending several workshops conducted by the State Department of Education for further training. Our team met for one period on a weekly basis. It was a very successful program.

◆ **Musicales**

Mr. D'Angelo, our instrumental instructor, and Mrs. Carollo, our general music teacher, conducted three musicales in December, April, and May. During the December program grades four through six sang a variety of holiday songs. The instrumentalists played many favorite songs. The program created a very festive environment. During the April program grades one and two performed. The May concert highlighted songs by our third grade students and instrumental students and the Bell Choir, playing songs that were learned during the school year. The fourth graders played several selections on the recorder. The evening concluded with the Minnesingers singing a number of songs. These concerts highlight the progress of the children in the areas of vocal and instrumental music. Yantacaw Minnesingers and instrumentalists also participated in the All-Elementary Music Concert at Nutley High School.

◆ **Affirmative Action**

Throughout the grades, Black History month was celebrated with a variety of Afro-American cultural activities. A selection of famous black Americans, civic leaders, sports figures, artists, and authors were significantly displayed throughout the building. During the month of March activities were planned to honor "Women in History" month. These activities were conducted in grades K-6. The students read books, wrote poetry, and spoke about famous women.

◆ **Assembly Programs**

Fire Safety Assembly
 Awards Assembly
 Jean Roberts - Nutley Library Power Workshop
 Mrs. Sylvester - Nutley Public Library
 Loretta Kwapniewski - Nutley Parks and Recreation Department
 Magic Carpet Show – grades K-2
 Shoestring Players
 The People Garden
 Rock Roots
 Variety, Magic, Comedy Show – grade K-3
 Guaranteed Goofy Game Show – grades 4-6
 Once Upon a Santa Claus performed by Nutley High Drama Club
 Veteran's Day Assembly
 Franklin Middle School Jazz Band – grades 4-6
 Franklin Middle School Peer Leaders – Bias Busters – grade 6

◆ **Parent Volunteers**

Once again, Yantacaw School had many parent volunteers come in to assist in many areas. The Yantacaw staff continues to welcome them into our building and greatly appreciate the time and effort they give to our youngsters. In June these volunteers were honored at a luncheon given by the PTO.

◆ **P.A.T.**

The K-4 Primary Academic Talented Program continues to be developed through staff training and in-service programs. Mrs. Becky Olivo attended the NJAC for the gifted/talented in New Brunswick.

◆ **Art Show**

Mrs. Goldberg hosted an evening art show that portrayed the work that the children have done during the year.

◆ **Fast Break For Books**

Yantacaw students participated in the NJ Nets Fast Break for Books contest. Students in grades 4-6 were asked to read eight chapter books from January through March. Everyone who participated received a New Jersey Nets tee shirt.

◆ **ABC Science Fair**

Yantacaw students participated in the science fair. Four Yantacaw students received first place awards and two received second place awards. All of the projects were wonderful and the children had a wonderful time creating them.

♦ **American Education Week**

American Education Week was celebrated the week of November 12. Parent conferences were held during this week and parents were invited to visit their child's classroom.

♦ **Family Math and Family Science**

Family Math and Science were offered once again. Both programs were well attended by fourth grade families. A variety of hands-on activities were used to build confidence for success in mathematics and science. The programs are designed to address the New Jersey Core Curriculum Content Standards and to help students better prepare for ESPA.

♦ **Read Across America**

In celebration of Dr. Suess' birthday, students from Franklin Middle School and various other guests came to Yantacaw to read to our students.

♦ **Johns Hopkins Plus Test**

Twelve Yantacaw students took the Johns Hopkins Plus Test. Of the twelve students, six achieved state distinction.

Health and Safety Programs

Officer Ferrara conducted the DARE program with grades 1-4 and grade 6. DARE held its district-wide field day for all sixth graders on Thursday, June 7 at Owens Field.

Mrs. Flannery, our school nurse, conducted scoliosis screening for all students in grades 5 and 6, vision screening for grades 1 and 5, and hearing screening for all students.

The Lions Club conducted vision screening for grade 3. Mrs. Flannery tested all other grades.

Mr. Capello initiated a program conducted by Tim Moss on drug awareness. The Program was presented to all fourth and fifth graders.

STAND, (Students Taking a New Direction), under the direction of Mr. Capello, conducted an anti-tobacco program for fourth graders.

The annual fire prevention drill and demonstration took place during Fire Prevention week.

Class Trips

Kindergarten – Glenfield Planetarium
 Grade 1 – Liberty Science Center
 Grade 2 – Montclair State University Theatre
 Grade 3 – Nutley Museum, Kingsland Manor, and Glenfield Planetarium
 Grade 4 – Montclair State University Theatre
 Grade 5 – Newark Museum, Jersey City Courthouse
 Grade 6 – Fairview Lake Camp
 Student Council – New Jersey State Aquarium

YANTACAW CLUBS

♦ **Art Club/Mural Club - Mrs. Goldberg**

These clubs were very busy this year. They completed underwater scene murals over the water fountains on the first and second floors. They completed a mural on the north side of the building that is over the third floor fire door. They also made a variety of posters and banners for various school functions and window decorations for various seasons and holidays.

♦ **2-Reilly Literary Club - Mrs. Reilly**

The 2-Reilly Literary Club consisted of Mrs. Reilly's second grade class. The students and teacher met monthly during their lunch hour in room 201. They first ate their lunches and socialized while deciding on a topic for that particular meeting. Students worked individually or in small groups and created poems, short stories, puzzles, riddles, and illustrations. Their creations were shared, read, and discussed. Many were sent to the school newspaper, The Tom Tom.

♦ **Literature Club - Mrs. Fischer**

The Literature Club met on alternate Mondays. During the meetings a variety of books were read and discussed. They consisted of fairy tales, historical fiction, poetry, biographies, classics, and fiction. Different authors were studied to demonstrate the many styles of writing in children's literature. Several videos on the life and work of the authors were viewed to gain an understanding of each author's purpose and his/her methods used in writing. The children volunteered their lunch hour to enrich their reading skills and experiences.

♦ **Student Council – Grades 5 & 6 – Ms. Freedman, Ms. Schoem**

The Yantacaw Student Council is a service organization that is committed to helping others while maintaining the highest citizenship standards for its members. Students must participate in activities and demonstrate a positive attitude and proper behavior by maintaining their citizenship checks.

The council met many times during the course of the school year. Some of the activities the students participated in were: campus-cleanup, collected money for Children's Wish Foundation, food drive for Thanksgiving, clothing drive for abused family shelter, entertained senior citizens at Nutley Parkside Apartments, decorated bulletin boards, sold lollipops, Read Across America, Special Persons' Day assembly, made cards for veterans, hosted a breakfast and craft day for the Special Young Adults, and ended the year with a Staff Appreciation Breakfast.

♦ **Brainteaser Club - Mrs. Olivo**

The Brainteaser Club met every other Tuesday at lunchtime in the library. This club encourages higher level thinking. The students worked with computers and played different mind-challenging games. This club also participated in the Essex County Academically Speaking Competition. They defeated Churchill School in Fairfield and Livingston A to advance to the finals. The team placed second. This year's show was the best ever!

♦ **Library Club - Mrs. Gernitis**

The Library Club met September through December each Wednesday and Thursday at lunchtime. Students in the Library Club assisted in the many activities related to running a library. They gained a better understanding of how the library functions through hands on use. The club fosters a love of books and reading as a life-long leisure activity.

♦ **Desktop Publishing Club - Mrs. Gernitis**

This club utilizes the computers in the library/media center. The focus is on the students' creative and original writing, which may include poetry, verse, short stories or children's books. Students using Claris Works create original writings, illustrations, graphics, and other visual expressions. These published works are displayed, read and enjoyed by many. This club met each Wednesday and Thursday from January through May.

♦ **Chess Club - Mrs. Mitchell**

This club was held for 5th and 6th graders on alternate Tuesdays during lunch-time. The students learned new and exciting strategies for playing the game. The year ended with an evening social in which the members of the team challenged their parents to a game of chess.

♦ **Human Relations Club - Ms. Freedman**

This club met at lunchtime. This year the students chose to create a banner to honor the policemen and firemen for all their efforts on September 11. This banner was presented at a ceremony honoring the families of the victims of 9/11 and is on display outside the police department in Nutley. The club also collected school supplies for needy countries.

- ♦ **Tom Tom Newspaper - Mrs. Keating, Mrs. Pontrella**
This club is the school's literary magazine. It exhibits our students' writings and accomplishments. The club has a representative from each homeroom plus student artists. Publications are three times a year.
- ♦ **Computer Club – Ms. Freedman**
The students in this club learn how to troubleshoot computer problems, change ink cartridges in printers, maintain classroom computers, and learn how to browse the Internet.
- ♦ **Needlepoint Club – Mrs. McKenzie**
This club introduces the children to the quiet pleasures of needlepointing. Throughout the year the students completed many projects.
- ♦ **Minnesingers Club - Grades 3, 4 & 5 - Mrs. Carollo**
These clubs met at lunchtime. The choir learned to read choral sheet music and prepared several selections which were performed at the Nutley Tree Lighting, Yantacaw Winter Concert, PTO Luncheon, Spring Vocal Concert, and the Instrumental Concert.
- ♦ **Bell Choir - Grade 6 - Mrs. Carollo**
This club met at lunchtime on Wednesdays. Students learned to read music and play chimettes. They performed at the Holiday Concert and the Spring Instrumental Concert.
- ♦ **Peer Tutoring Club - Mrs. Licameli**
The Peer Tutoring Club consisted of a group of sixth graders who were assigned to a first or second grader for tutoring. The students helped the younger children with spelling, reading, and math on a weekly basis. The peer tutors met twice to organize the club and then met every Monday.
- ♦ **Yantacaw Safety Patrols - Mrs. Dow**
The Yantacaw Safety Patrols are divided up into four categories, courtesy guides, street, office, and lunch. All the students are required to attend meetings held during the course of the year to emphasize the importance of their jobs and to solve problems and answer questions that the patrols encounter. Courtesy guides assist the younger students in and out of the building. Street patrols assist the crossing guards on the corners to ensure a safe environment for the children while crossing the street. Office patrols assist Mrs. Luzzi at lunchtime by answering the phone, distributing flyers, and sorting the mail. Lunch patrols assist the lunch aides in the lunchroom and on the playground.
- ♦ **Lego Club – Mrs. Lobay, Mrs. Pastena, Mrs. Croghan**
The Lego Club met twice a month during lunchtime. The children were able to explore their creative minds by designing projects using legos. This year

the sixth grade Lego Club created a replica of the World Trade Center Complex. This replica was presented to the Port Authority Headquarters in Jersey City and will remain there as a permanent memorial. Mrs. Pastena and Mrs. Croghan hosted another Lego Club for first graders that also met during lunchtime.

- ♦ **Mini-Court – Grades 1 & 2 - Mrs. McGovern & Mrs. Lupo**
This club was designed to introduce elementary students to civil and criminal trial court practices. Students played the role of judge, jury, attorneys, witnesses, and court personnel in two trials, the State vs. Goldilocks and The Case of the Missing Puppy.
- ♦ **Law Fair – Grade 3 – Mrs. McGovern**
The students in this club wrote their own mock trial that was submitted to the NJ Bar Foundation. The trial was also performed for our second and third grade students.
- ♦ **Scrabble Club – Mrs. Guerriero, Mrs. Servidio**
The Scrabble Club was formed to teach second grade students how to play Scrabble and to learn new and exciting words in a competitive manner.
- ♦ **Games Club – Mrs. Cresci, Mrs. Maggiano**
This club met at lunchtime and was open to all fourth graders. The students had a wonderful time competing against each other in numerous games.
- ♦ **Curiosity Shop – Yantacaw PTO**
The Curiosity Shop was offered to all Yantacaw students. This year it offered 24 classes, such as: Mrs. Fix-It, Who Wants to be a Millionaire, Martial Arts, Spanish, Fun with Crafts, Candy Making, and much more. The children were engaged in many hands-on experiences that were both fun and educational. The Curiosity Shop met after school on Thursdays and Fridays during the month of March.

PTO Activities

I would like to thank the Yantacaw School PTO for everything they did for our children this year. They provided many educational assembly programs and purchased many items to enhance our curriculum. They also formed an Academic Committee that created many educational activities for our children, such as, Book of the Month Club, Math Mania, and clubs. They always offered their support and cooperation. The extra touches they bring to Yantacaw School help maintain its fine tradition. A special thanks to co-presidents, Mrs. MaryAnn Cresci and Mrs. Kathy Gandolfi who led this wonderful group of parents to an extremely productive year.

Some of the PTO activities included:

New Parents Night
 Wrapping Paper Sale
 Pumpkin Patch
 School Portraits
 Halloween Dance
 Tricky Tray
 Holiday Pizza Party
 Holiday Boutique
 Holiday Caroling
 Holiday Luncheon
 Scholastic Book Fair
 Amateur Night
 Entertainment Book sale
 Market Day sale
 Shop Rite Certificates sale
 Collected box tops for education
 Plant Sale
 Funfest
 Ice Cream Party
 Staff Appreciation Luncheon
 Birthday books – each child received a book on his/her birthday
 Provided refreshments after Open House, for Read Across America, and for our kindergarten and sixth grade promotions
 Provided pizza luncheon for grades 4-6 and staff members after the Olympics.
 T-shirts were provided for patrols, Olympic participants, and all fourth, fifth, and sixth graders.
 Hosted a yearbook signing party
 Donated pocket folders and planners for the students
 Donated school calendar magnets to every family
 Created a parent directory
 Hosted a Study Habits Program for parents

Conclusion

In closure, I wish to express my sincere appreciation and thanks to the Yantacaw teaching staff for all of their efforts in fostering high standards and allowing the youngsters to continue to grow both socially and academically. This truly dedicated and professional staff never ceases to astound me. Their continuous support and cooperation have helped to guide me through my second year at Yantacaw. Without their efforts it would not be possible to achieve the high academic excellence that is indicative of this school. I would also like to thank my parent community and all of our students, who constantly strive to be the best they can be.

I would also like to thank the custodial staff, under the direction of our Head Custodian, Mr. Frank Lotito. They continue to do an outstanding job maintaining a clean and safe environment for the students of Yantacaw School. Mr. Phil Nicolette, Superintendent of Buildings and Grounds, has been most helpful and cooperative and has helped keep our school in excellent condition for our students, parents, staff, and members of the school community. The Maintenance Crew is to be commended for their quick response and care given to maintenance requests at our building.

Miss Barbara Hirsch, Director of Special Services, and the Child Study Team continually assisted the staff, students, parents, and administration with our Special Education children and their programs. I thank them for all that they do on behalf of our Yantacaw students.

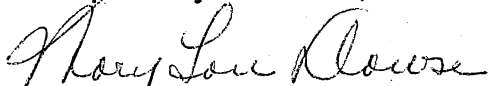
Our Secretary, Mrs. Luzzi, continues to do an excellent job in coordinating the daily school activities. Her warm and caring manner in dealing with parents, children, and staff is to be commended. Mrs. Luzzi continues to oversee the six aides in order to keep the office running smoothly. She manages the office with efficiency and vision. Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka, Mrs. Bolcato, Mrs. DeGennaro, and Mrs. Rafanello continue to do a fine job supervising the ever growing lunch program. They also assist with other duties in the office and classroom.

Thanks to the members of the Board of Education for their continued support throughout the year. A special thank you goes to Mrs. Roncaglia, the Yantacaw School Board of Education Representative. I would also like to thank Mr. John Sincaglia, Secretary/Business Administrator, for his constant assistance and guidance with school finances and also with the many maintenance projects at Yantacaw School. I wish him well on his retirement. He will be missed.

My heartfelt thanks goes to Dr. James Vivinetto, Assistant Superintendent of Schools, and to all my colleagues who so graciously shared their expertise and offered their encouragement and assistance throughout the year.

I would like to end this report with a special thanks to you, Dr. Serafino, for your continued support and guidance during this school year. I am truly blessed to be a part of such a wonderful administrative team.

Respectfully submitted,



MaryLou Dowse
Principal

MLD:jml

ELEMENTARY GUIDANCE

**NUTLEY PUBLIC SCHOOLS
NUTLEY, NEW JERSEY**

June 2002

ELEMENTARY GUIDANCE REPORT

The philosophy of our Elementary Guidance Department is to enable our students to assume responsibility to make decisions, solve problems, and to become positive members of our community.

Our elementary Program began in 1999. Since its implementation we have introduced and trained all of our elementary teachers in Social Decision-Making/Social Problem Solving, which is a Character Education Program. Developed by Rutgers University's Psychological Department, the program's research-validated methods have earned it international recognition. The goal of the program is to provide students with skills to help them act positively even during stressful situations. It does this by teaching skills that are incorporated throughout the curriculum and in everyday school situations. By building skills programmatically and systematically, students are able to transfer and apply their skills to situations such as school violence, bullying, tobacco use and illegal drug use.

Joyce Wood, school counselor and Mrs. Francioso, school principal have worked together to infuse this program into each grade level. The program begins with foundation skills for first, second and third grade students. These skills are incorporated into the health and classroom based character education program. By fourth, fifth and sixth grades, the focus deals with how students can apply these skills. The skills are also applied to playground situations. Specially trained students serve on a "Keep Calm Force" on the playground and look for signs of escalating emotions. "Keep Calm" students intervene in situations where they are able to use their training to help students

remain calm. This has been successful in redirecting students' anger and by having them use the skills they learned to solve their problems. The results of these programs, incorporated in the entire guidance program have been very successful and give students skills to build on developing self-esteem and allow for the development of positive peer relationships.

Governor McGreevy has stated how important character education is and plans to make it mandatory in September 2002 in all classrooms in the State of New Jersey. In order to continue to be proactive we will build on our Social Decision-Making, Keep Calm Force, and Study Buddies, which are based on Peer Mentoring. We will continue these programs along with teacher training, parent training and student lessons. Our goal is to help our students prepare for the middle school and high school years and to become healthy, adult problem solvers fostering good citizenship.

The following pages are a summary of the program and services rendered by the Elementary Guidance Counselor, Mrs. Joyce Wood, assigned to five elementary schools in our district.

SUMMARY OF PROGRAMS AND SERVICES

Joyce Wood – Elementary Guidance

1. Elementary Guidance Objectives

To help children with:

- Organization skills
- Test taking Strategies
- Interpersonal relationships
- Conflict resolution
- Peer relationships
- Friendship issues
- Separated, divorced, extended families
- Death grief and loss

This help is delivered by:

- Individual counseling
- Group counseling
- Classroom guidance
- Consultation with teachers, parents, and children
- Liaison for community services

School schedule:

- Monday – Lincoln
- Tuesday – Radcliffe
- Wednesday – Spring Garden
- Thursday – Washington
- Friday – Yantacaw

2. Goals for 2001-2002

The essential objective was to make myself very visible to Administration, Staff, Parents, and the Children, and to explain my role as the school counselor. This was done by attending all teachers' meetings, issuing newsletters to parents, and by classroom visits to introduce myself and explain my role.

3. Schedule of Work

I met with an average of ten children a day in each building, and spoke to an average of ten parents a day. My voice mail system was effectively used for contact with parents. I was available, and called upon, for any crisis that occurred, and made a point of getting to

the school with the crisis as soon as possible. The amount of time required for this intervention was a significant increase over the previous years. As a member of the Intervention and Referral Services Team there is a daily meeting in each building which I must attend. This team works on interventions for students at risk before testing occurs.

Classroom guidance lessons

I taught lessons on conflict resolution to as needed in each school. This consisted of four, thirty-minute topics, teaching the understanding of conflicts and their causes. It also emphasized the importance of dealing with conflicts in a good positive way, instead of using violence. They were reinforced at our elementary schools by our Sac counselors and myself. Working together we taught lessons on Anger Management through watching videos, discussions and role playing. Lessons were also taught in all our third grade classes on bullying and teasing. The lessons reinforced ways to deal with conflicts without violence. We have also added lessons to other grade levels upon requests from principals, parents, and students.

Character Education

We will continue next year to expand on character education through a state-funded initiative. A program was piloted at Radcliffe school to deal with Social Decision Making. Teacher training, speakers, and curriculums were purchased. All our elementary school teachers were trained and kits were purchased for each grade level. Our theme in each building was the Six Pillars of character, which were displayed in our hallways, and lessons were taught by teachers at each grade level. The counselor reinforces character education with lessons as needed at each grade level.

We also piloted a club at Radcliffe called the Study Buddies. High school students come to Radcliffe school every other week for a half hour to mentor selected students. The program was very successful and we received great feedback from parents, students and high school students. After completing a successful second year, we will try to expand to other buildings. More counselors will help reach this goal.

A group called Keep Calm Force Club has been started at Radcliffe school. Mrs. Korbanick along with the counselor have students helping their peers at lunchtime with techniques to Keep Calm. This is based on the Character Education Training. Expansion to each school is a goal of this group.

Professional Development

- Staff Development Substance Abuse Presentation
- Character Education Partnership National Conference
- NEA DYFS. Professional Development Guidelines
- Annual Conference NJSCA
- Social Decision Making Training

Educating for Character Conference
 Legal and Ethical Issues Conference
 Social Decision Making 2nd Training
 Death, Grief and Loss Workshop
 Intervention and Referral Services Training

Professional Organizations joined

N.J. Counselor Association
 Essex County Counselor Association
 American School Counselor Association

Program development

In order to develop a successful elementary guidance program, I will continue to keep in close communication with Principals and the Director of Special Services to find out the needs of each building. I will continue to be visible and approachable by staff and children in each school, and will continue to develop parent communication. I will continue to communicate with other districts and attend workshops and in service training that will keep our program proactive.

The program has been very well received by the teachers in all the schools, and their continued involvement and support will be encouraged.

Recommendations for increasing Proactivity

More elementary counselors

Set up Peer leaders at the elementary level as we have in the Middle and High school

Continue Classroom guidance lessons for all classes teaching individual differences and tolerance


Continue Parenting workshops set up with help from all district counselors

Continue to emphasize character education

Continue to build on Study Buddies and Keep Calm Force at each Elementary School

SPECIAL SERVICES

TO: Dr. Kathleen Serafino

FROM: Barbara Hirsch 

RE: Special Services Annual Report -- 2001/2002

NEW REFERRALS

	<u>2000/2001</u>	<u>2001/2002</u>
Nutley High School	2	14
Franklin	4	7
Yantacaw	7	8
Lincoln	23	17
Radcliffe	9	10
Spring Garden	14	9
Washington	9	12
Preschool Handicapped	11	18
Early Kindergarten Admissions	15	21
Referral Backlog	0	0
Referrals Pending	20	26
Annual Review Pending	10	10
New Referrals plus 3 year eval	219	229

NEW CLASSIFICATIONS

Auditorily Handicapped (Deaf)	0	0
Autistic	0	0
Cognitively Impaired	0	0
Communication Impaired	0	0
Emotionally Disturbed	3	2
Multiply Disabled	1	0
Orthopedically Impaired	0	0
Other Health Impaired	7	0
Preschool Disabled	10	14
Social Maladjustment	0	0
Specific Learning Disability	30	30
Traumatic Brain Injury	0	0
Visually Impaired	0	0
TOTAL	51	46
Students Graduated	30	37
Students Dropped Out	2	0
Students Declassified	5	2

	<u>Classes 2001/2002</u>	<u>TOTALS 2001/2002</u>	<u>PROJECTED 2002/2003</u>
Nutley High School	5 SLD Classes	43	50
	11 Inclusion	65	75
	2 Resource Centers	13	12
	Mainstreamed	50	50
	1 SLD Class (self-contained)	4	7
Franklin School	5 SLD Classes	23	30
	2 Resource Centers	41	35
	11 Inclusion	65	65
	Mainstreamed	6	10
Lincoln School	2.5 Resource Centers	36	45
	2 Preschool	23	33
	3 SLD Classes	36	38
Spring Garden	3 Resource Centers	36	43
	1 SLD Class	12	13
Radcliffe School	2 Resource Centers	36	38
Yantacaw School	2 Resource Centers	20	30
Washington School	2 Resource Centers	34	35
Home Instruction		80	75
<u>PROJECTIONS</u>			
Day Placements		60	60
Residentials		0	0
Received from other districts		5	2
Eligible for Speech/Language Services (Public)		63	65
Non-public Classified*		17	16
Vocational (full-time)		2	2
(part-time)		13	11

* Nutley residents

The following Special Services priorities and issues were addressed in a positive manner during the 2001-2002 school year.

1. Monitoring was successfully completed and designated needs were addressed.
2. A computerized behavioral management system was implemented at Nutley High School.
3. I & R S teams were trained and functioned at each school.
4. All policies and procedures were reviewed and revised relative to IDEA Compliance.
5. Two nebulizers were secured for each school through entitlement and partnership with Mountainside Hospital.
6. Policies and procedures relative to substance abuse were implemented.
7. Parent participation was sought and received through survey and public forum.
8. A class for significantly involved students was successfully developed at Nutley High School.
9. A school to work transition partnership was established with Clara Maass Medical Center.
10. Additional resource centers were established for students at Lincoln and Spring Garden Schools.
11. Inclusion opportunities were increased in all schools.
12. Training in alternative assessment was completed.
13. Classroom teaching and student objectives were aligned with the core curriculum standards.
14. Professional development opportunities were provided relative to inclusion, transition, core curriculum standards and I & R S.
15. The homebound instruction process was reviewed.
16. The new mathematics and science programs were implemented in all classes.
17. All child study forms were reviewed and revised.
18. Occupational therapy services were significantly increased.
19. All disabled students participated in the state assessment initiative.
20. Preventative programs related to asthma, breast cancer and substance abuse were presented for students and parents.

167.
21.

A suicide response procedure was developed.

22. Implementation of the Coin Career Exploration program was completed.

23. Four significantly involved students were returned to district this year.

1. To address designated needs established in the department self-assessment and through the on-site mentoring process.
2. To increase speech and language services for the preschool population.
3. To expand the preschool disabled program in response to need.
4. To increase resource center services at Spring Garden School.
5. To increase academic programs at Nutley High School.
6. To expand student assistance services at the elementary level.
7. To implement the transition partnership with Clara Maass Medical Center.
8. To implement the new health curriculum at appropriate grade levels.
9. To continue to provide professional development opportunities relative to current issues in special education.
10. To expand the CAT program to include participation of grade four students.
11. To continue to review and revise the home instruction program.
12. To provide relevant forums for parent participation.
13. To continue to research the implementation of adaptive physical education at all levels.
14. To expand the program for significantly impaired students at Nutley High School to include increased opportunities for inclusion.
15. To explore new reading initiatives based on scientific research at all levels.
16. To explore new programs at all levels to encourage the return of students currently placed out of district.
17. To explore the use of new technology to assist the significantly impaired child.
18. To encourage active student participation in the IEP process.