

**ANNUAL REPORT**  
**TO THE**  
**NUTLEY BOARD OF EDUCATION**  
**NUTLEY, NEW JERSEY**  
**SCHOOL YEAR - 1999/2000**

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**TO THE**  
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**SCHOOL YEAR –1999/2000**

**NUTLEY PUBLIC SCHOOLS  
BOARD OF EDUCATION**

**BOARD MEMBERS**

	<b><u>Term Expires</u></b>
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Dr. Philip T. Casale, Vice President	2001
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Dr. James S. Vivinetto	Assistant Superintendent
Mr. John C. Sincaglia	Secretary/Business Administrator
Mr. Joseph Zarra	Nutley High School
Mr. John Calicchio	Franklin Middle School
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Dr. Addie Maffei Boyd	Washington School
Mrs. MaryLou Dowse	Yantacaw School
Miss Barbara Hirsch	Director of Special Services

NUTLEY BOARD OF EDUCATION  
Nutley, New Jersey

Superintendent's Report  
August 28, 2000

Letter from the Superintendent of Schools to the Board of  
Education pertaining to the 1999/2000 School Year

Members of the Board of Education:

The 1999/2000 school year was a wonderful year for our students, staff, and Board of Education.

As in previous years, indications of academic success regarding the TerraNova, Grade 4 ESPA, Grade 8 GEPA and HSPT tests continue to reveal that our students are achieving quite well.

Our students realized an exceptional year in special awards:

- . Johns Hopkins University Talent Search
- . Edward J. Bloustein Distinguished Scholars
- . National Merit Commended Students
- . National Merit Semifinalist
- . Essex County Debate Competition-Montclair State University

All three sections of the HSPT test were passed by 96.7 percent of our seniors:

- |               |        |
|---------------|--------|
| . Reading     | - 98.0 |
| . Mathematics | - 98.0 |
| . Writing     | - 99.2 |

A special thank you is in order to all of the faculty and students who participated in the above mentioned activities.

Nutley athletes and musicians also continue to distinguish themselves with awards:

Athletic Awards:

Boys Bowling Team            - NNJIL Champions (Pacific Division)

Music Awards:

- . All State Chorus



Additional positive information pertaining to students proceeding to higher education and the scholarships they received, continues to be revealing and is reflected in the following pages. Please note that 84.2 percent of students will be going on to higher education and that they have been offered a total of \$2,763,253 in scholarship awards. Our graduates continue to attend a diverse array of quality academic institutions throughout the nation.

Curriculum development occurred in the following areas:

- . K-12 ATOD (Formerly Chemical Health)
- . 7-12 Business Education
- . Creating Safe Schools
- . 9-12 Finance Curriculum
- . K-12 Library Skills

The following initiatives were approved and are currently being implemented:

- . New Jersey City University – Masters in Teaching Program (NHS)
- . Montclair State University – The New Jersey Network for Educational Renewal
- . Cisco Networking Academy Program
- . C.A.S.T. - Communications Arts & Science Training
- . NETT - Nutley Electronics & Technology Team
- . UMDNJ - University of Medicine and Dentistry of NJ
- . World Languages (Elementary Schools/Seventh Grade)
- . Integrated Language Arts Series (Grades K-6)
- . Adoption of new test – TerraNova
- . AP Courses – Spanish 5/Economics
- . Ad Hoc Facilities
- . New Staff Orientation (prior to school opening)
- . Grading Policy
- . Zero Class Period
- . RST<sup>2</sup>
- . CAT/Renzulli Form

As we begin the 2000/2001 academic year, our school community can be certain that our excellent staff will continue its commitment to the development of our students.

Kathleen C. Serafino, Ph.D.

**NUTLEY PUBLIC SCHOOLS**  
**Nutley, New Jersey**

**GRADING POLICY**

		<b><u>GPA</u></b>
98 – 100	A+	4.5
94 – 97	A	4.0
92 – 93	A-	3.75
90 – 91	B+	3.5
86 – 89	B	3.0
84 – 85	B-	2.75
82 – 83	C+	2.5
78 – 81	C	2.0
76 – 77	C-	1.75
74 – 75	D+	1.5
70 – 73	D	1.0

## **REPORT ON COLLEGE ADMISSIONS**

### **CLASS OF 2000**

**ENROLLMENT.....273**

**TOTAL APPLICANTS PURSUING HIGHER EDUCATION.....230**

**% OF CLASS OF 2000 GOING ON TO POST-SECONDARY EDUCATION..... 84.2%**

**Four-Year Training.....172 (63%)**

**Two-Year Training/Business/Trade..... 58 (21.2%)**

**Work/Military/Undecided..... 30 (10.9%)**

## **REPORT ON SCHOLASTIC AWARDS**

### **NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT**

#### **CLASS OF 2000**

**SCHOLARSHIPS \$2,763,253**

**GRANTS 256,084**

**\$3,019,337**

**OFFERS ACCEPTED \$1,824,109**

**OFFERS DECLINED 1,195,228**

**\$3,019,337**

NUTLEY PUBLIC SCHOOLS  
OFFICE OF THE SUPERINTENDENT

TO: MEMBERS OF THE NUTLEY  
SCHOOL COMMUNITY

DATE: AUGUST 28, 2000

FROM: THE NUTLEY BOARD OF  
EDUCATION

SUBJECT: 1999/2000 STUDENT  
ACHIEVEMENT TEST  
SCORES

NATIONAL

**TERRANOVA TEST**

**National Percentile of Mean NCE**

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>9</u>	<u>10</u>
Reading	56	87	82	81	76	78	78	78	79
Language Arts	75	91	91	85	80	82	80	80	81
Mathematics	82	86	82	81	75	82	78	79	83
Total	77	91	89	85	79	83	81	82	83
Science		79	77	72	72	76	68	74	72
Social Studies		81	82	70	72	75	72	74	75

**Grade 4 ESPA Results**

	% Part. Prof.	% Prof.	% Adv. Proficient	Total % Prof.
Mathematics	22.9	53.3	23.9	77.2
Science	3.0	64.4	32.7	97.1

**Grade 8 GEPA Summary Results**

	% Part. Prof.	% Prof.	% Adv. Proficient	Total % Prof.
Language Arts	8.5	84.3	7.1	91.4
Mathematics	22.8	49.5	27.8	77.3
Science	8.5	68.3	23.1	91.4

**Grade 11 HSPT Results (% passing):**

Reading - 98.0  
Writing - 99.2  
Mathematics - 98.0

Results such as these are due to a great total effort and we wish to thank everyone.

NEW JERSEY STATEWIDE TESTING  
ELEMENTARY SCHOOL PROFICIENCY ASSESSMENT (ESPA)  
SUMMARY STATISTICS  
1999/2000

NEW JERSEY STATEWIDE AVERAGES

LANGUAGE ARTS LITERACY

MATHEMATICS

21.7% advanced proficient  
49.6% proficient  
28.7% partially proficient

SCIENCE

32.3% advanced proficient  
57.3% proficient  
10.4% partially proficient

NUTLEY DISTRICT SUMMARY STATISTICS  
(307 students)

LANGUAGE ARTS LITERACY

MATHEMATICS

23.9% advanced proficient  
53.3% proficient  
22.9% partially proficient

SCIENCE

32.7% advanced proficient  
64.4% proficient  
3.0% partially proficient



NEW JERSEY STATEWIDE TESTING  
GRADE EIGHT PROFICIENCY ASSESSMENT (GEPA)  
SUMMARY STATISTICS  
1999/2000

NEW JERSEY STATEWIDE AVERAGES

LANGUAGE ARTS LITERACY

7.4% advanced proficient  
76.3% proficient  
16.3% partially proficient

MATHEMATICS

19.7% advanced proficient  
47.6% proficient  
32.7% partially proficient

SCIENCE

22.0% advanced proficient  
58.1% proficient  
19.9% partially proficient

NUTLEY DISTRICT SUMMARY STATISTICS  
(281 students)

LANGUAGE ARTS LITERACY

7.1% advanced proficient  
84.3% proficient  
7.1% partially proficient

MATHEMATICS

27.8% advanced proficient  
49.5% proficient  
22.8% partially proficient

SCIENCE

23.1% advanced proficient  
68.3% proficient  
8.5% partially proficient

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**NUTLEY HIGH SCHOOL**

**NUTLEY HIGH SCHOOL  
NUTLEY, NEW JERSEY**

**1999 – 2000 ANNUAL REPORT**

**STUDENTS ENROLLED**

**GRADE**

<b>9</b>	<b>298</b>
<b>10</b>	<b>269</b>
<b>11</b>	<b>277</b>
<b>12</b>	<b><u>266</u></b>
	<b>1,110</b>

**STAFF:**

<b>Classroom Teachers</b>	<b>85</b>
<b>Administrators</b>	<b>3</b>
<b>Guidance Personnel</b>	<b>4</b>
<b>Department Chairpersons/Coordinators</b>	<b>10</b>
<b>AV Coordinator</b>	<b>1</b>
<b>Librarian</b>	<b>1</b>
<b>Special Education</b>	<b>5</b>
<b>Team Leader</b>	<b>1</b>
<b>Computer Network Technician</b>	<b>1</b>
<b>Technology Teacher Coordinator</b>	<b>1</b>
<b>Drug Awareness</b>	<b>1</b>
<b>Permanent Subs</b>	<b>5</b>
<b>Instructional Aide</b>	<b>1</b>

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**GUIDANCE**

**MATHEMATICS**

**MUSIC**

**PHYSICAL EDUCATION**

**SCIENCE**

**SOCIAL STUDIES**

**LIBRARY**

**MEDIA**

**COOPERATIVE INDUSTRIAL EDUCATION**

**ATHLETICS**



## **PRINCIPAL'S REPORT**

**NUTLEY HIGH SCHOOL**  
Nutley, New Jersey

**ANNUAL REPORT**

**1999 – 2000**

**As the 1999-2000 school year comes to an end, I want to express my thanks to the administrative team, the faculty and other staff at the high school for all of their support this past year.**

**This has been a challenging, but fulfilling year because we have an administrative team who provides leadership, solves problems and fosters success.**

**Excellent teaching and student learning are our first priorities at Nutley High School. We are committed to preparing our students to be critical thinkers, good citizens and contributing members of society.**

**At Nutley High School, where everybody is somebody special, we strive for success, distinction and pride.**

**The staff at Nutley High School is always striving for excellence to the Nth degree and the following reports will illuminate the quality of our school and the dedication of our faculty and students. I am particularly proud of the many academic innovations and initiatives which we have accomplished together.**

**As I end my four-year tenure as principal of Nutley High School I believe that we are a much better school than we were on October 1, 1996 the day I took over.**

### **IMPROVEMENTS TO OUR CURRICULUM**

1. Several new courses are being added to our curriculum for the 2000-2001 school year:  

**Human Physiology**  
**Health Dynamics**
2. A major initiative this year was to explore the possibility of implementing a cooperative program with UMDNJ in relation to health careers and college credit for courses completed at NHS.
3. We have continued to retitle and refine some of our course selections, placing greater emphasis on problem solving.
4. A summer required reading program is in place in our English Department for grades 9 through 12.
5. We re-aligned our American History classes from grades 11 and 12 to grades 10 and 11 and adopted a new text for same.
6. We continue to develop strategies to revise our curriculum to meet the future needs of our students and newly emerging standards.
7. New textbooks were purchased and used by several departments which has enriched our curriculum.
8. Our computers are online and this too has enhanced our curriculum by bringing the resources of the world to our classrooms.
9. Our inclusion classes are expanding and now encompass English, Science and Spanish.
10. We are constantly encouraging our staff to pursue with vigor and enjoy professional development in their area of instruction and expertise.
11. A zero period has been added to accommodate computer applications students who have difficulty scheduling this course. Health Dynamics will also be offered during the zero period.
12. More courses are now included in the process of determining class rank and GPA.

## **OTHER IMPROVEMENTS**

1. Our staff and students have entered more academic competitions than ever before and have experienced success. Our B.R.I.T.E. team continues to improve its standing in academic competition.
2. Our students have received numerous awards and scholarships.
3. We have made use of outside professional organizations for assemblies and special programs which relate to current adolescent problems.
4. We are continuing to be innovative in reference to improving our SAT scores. We now offer a summer Princeton Review SAT prep class.
5. Our club program is expanding and working towards more school and community interaction.

## **TESTING**

Nutley High School students continue to perform in exemplary fashion on the HSPT. All graduating members of the class of 2000 have successfully fulfilled the state-mandated testing obligation. High expectations of teachers and students consistently harvest rewards. As of this submission, 96.7 of our current junior class has demonstrated mastery of the proficiency standards.

English and mathematics coordinators, and BSI and ESL faculty are diligent in their efforts to apply ever-improved instructional techniques to provide NHS pupils the opportunity to achieve proficiency on the HSPT.

The New Jersey Department of Education is proceeding with its establishment of more rigorous testing objectives. Commensurate with the state's implementation schedule, we instituted the Terra Nova Test for grades 9 and 10 in April 2000. Establishing this instrument as an internal mechanism for identifying students' deficiencies augments our capacity to prepare our pupils for the restructured HSPT, which will become the HSPA. The first official administration of the HSPA (High School Proficiency Assessment) will take place in April 2002.

We were gratified by the results at the inception of the Terra Nova. In the aggregate, our tenth graders achieved national percentile scores of 78, 82, 83, 73 and 75 respectively in reading, language arts, mathematics, science and social studies. The grade 10 composite national percentile for the first three core subjects was 85. For the ninth grade in the five areas of reading, language arts, mathematics, science and social studies the national percentiles attained were sequentially 77, 80, 79, 73 and 75 excluding limited English and special education students. The grade 9 three core subject composite national percentile was 81. These initial results were very positive.

## **BUSINESS EDUCATION**



## BUSINESS EDUCATION DEPARTMENT YEARLY REPORT - 1999-2000

This school year the Business Department has been involved in the following activities:

- 1) All of our course descriptions and outlines have been revised. A presentation was made to the Board of Education and the new curriculum was accepted and will be printed and distributed.
- 2) In September we began offering *Business Systems and Technology* as the capstone course in our Computer Applications program.
- 3) Course names were changed to better reflect the content. All Keyboarding courses have been changed to Computer Applications.
- 4) We are recommending that *Computer Applications* be made a major course and counted in calculating the GPA.
- 5) A request was made to schedule a Computer Applications section at 7:30 a.m. to resolve the conflict for students who wish to take five majors and music. This request was granted and the course began in September. Things have run smoothly and we are scheduling another class for next year.
- 6) The Business Department continues to upgrade computer hardware and software. Room 211 was equipped with new computers last fall. Another computer lab will be replaced this summer.
- 7) The Business Department participated in one of the school level objectives. We included a Computer Ethics and Netiquette unit in our Computer Applications classes and students were tested on the information.
- 8) Enrollment in our classes continues to increase. We will add a half-time teacher in the fall.
- 9) We are recommending a Cisco Certified Network Administrator program to begin with one class in the fall. This will be taught by Mr. Presuto and paid for with Perkins Vocational Funding money.
- 10) During the summer of 1999, members of the department wrote School-to-Career lesson plans for the Bloomfield consortium to incorporate in our curriculum.
- 11) Mrs. Mullane was accepted in the Fulbright Memorial Teacher program and spent a month visiting Japan and observing their educational system. When she returned, she gave presentations to interested groups, including the Board of Education.

- 12) Mr. Christadore took his Business Law classes on field trips to the Essex County Courthouse.
- 13) Mrs. Orenstein took her College Notetaking classes on a field trip to Caldwell College where they attended a college lecture and tested their notetaking skills.
- 14) Mrs. Mullane took her Introduction to Business class on field trips to the Meadowlands Sports Complex, the Star Ledger printing plant, and the New York Stock Exchange.
- 15) The FBLA was officially reinstated and participated in the Consumer Bowl competition and the Fed Challenge.
- 16) Professional Days:
- a) Mrs. Kehayes - Workshop for Business Education Department Heads  
Perkins Vocational Funding Workshop  
NJBEA Spring Conference
  - b) Mrs. Mullane Workshop for Fed Challenge advisors  
NJBEA Spring Conference  
FBLA State Conference
  - c) Mrs. Orenstein WCBEA Spring Conference

17) Professional Improvement:

- a) Mr. Christadore completed 6-10 hours with both a CPA and an attorney as a professional development program.
- b) All department members are members of the New Jersey Business Education Association.
- c) Mrs. Orenstein attended an in-service workshop *Using E-mail, Multimedia Applications and the Internet in your Curriculum*.
- d) During the summer of 1999, Mrs. Kehayes, Mr. McCrohan and Mrs. Mullane attended corporate training sessions at Executrain in Morris County. We participated in classes relative to all aspects of Microsoft Office.

## CONCERNS

- 1) The Department is concerned that Special Education students are struggling with our Computer Applications course. We have requested an inclusion section of this course for the last two years and are requesting one again for next year.

- 2) The Department is concerned about the age of some of our equipment. I requested replacement of computers in Room 205 and 215 for next year. Only 205 will be replaced. The computers in Room 215 are running slowly and need some updating.
- 3) The Department is concerned about students misusing their computer network passwords and sharing their work with other students.
- 4) The Department recognizes that our program is expensive. However, it is imperative that we keep up with changing technology. In the computer world, to stand still is to fall behind.

**ENGLISH**

## Principal's Report

1999 – 2000

To: Mr. Mario Cocchiola, Principal of Nutley High School

From: Ms. Dianne De Rosa, Coordinator of Language Arts

## I. Testing

Student preparation for the High School Proficiency Test is a priority of the English Department. Students on each grade level completed assignments which were developed to reinforce and strengthen the skills that students need to perform well on the HSPT.

The total number of juniors who took the reading portion of the HSPT in October of 1999 was 244. The results of the Grade 11 HSPT are as follows:

Reading Test - 94.7 % passed

Writing Test - 97.1 % passed

Students are also given materials that relate to the SAT and PSAT and correlate with daily instruction in literature, grammar, and writing.

## II. Curriculum

## A. The NUT. S.H.E.L.L. Reading Program

English I students participated in the Nutley Senior High Electronic Library Program under the direction of Mrs. Tropiano. Students in these classes worked independently, utilizing the computer software to manage their reading records and computer generated book quizzes. Students were rewarded and recognized for their reading achievement.

## B. Basic Skills Reading/Writing

There were nine classes of basic skills reading and writing classes this year. Classes were comprised of students who did not pass the Grade Eight Proficiency Assessment as eighth graders in the spring of 1999, and tenth grade students who did not pass the EWT administered to all freshmen. Students entering our school who had



not taken the EWT and who had not met the standard in the testing at their former school were also placed in a basic skills class.

In addition to the ninth and tenth grade students placed in basic skills as a result of GEPA and EWT scores, eleventh grade students who did not perform well on the TAP in the spring of their sophomore year were also placed in a basic skills class.

There were two seniors who were guided through the SRA process. One senior completed an SRA for both reading and writing and the other completed an SRA for writing. The official review of the SRA11 was completed and accepted by the state. Notification of this acceptance was given to the district in May 2000.

A final writing project gives students the opportunity to select, revise, and edit their favorite piece(s) of writing for a class publication. This end of the year project enables students to see their work in print and to share their work with students in the entire basic skills program.

#### C. Journalism Program

This year twenty-two students were involved in the production of the school newspaper, *The Maroon and Gray*.

The students in Journalism II, Advanced Journalism Workshop and Sophomore Journalism have been trained to use Quark Xpress software on the MacIntosh. Sixteen issues of the paper were produced this year that include one issue of a literary magazine, one entertainment magazine, one sports magazine, eight, four to twenty page newspapers, and one freshman orientation issue. Three of these issues were printed and duplicated in-house, and eight issues were professionally printed. In addition, the Sophomore Journalism class produced one four page in-house edition of a newspaper. All journalism classes are required to submit articles to the *Nutley Sun*.

### III. English Electives

#### Journalism II and Advanced Journalism

Students have contributed articles to the *Nutley Sun*, *The Maroon and Gray*, and the student magazines. The *MAG* is a literary magazine which publishes poems, short stories, and essays submitted by Nutley High School students. The *MAG* is published two times a year.

## Drama

The drama class presented *Poor Little Lambs*, monologues from musicals, and a Reader's Theatre presentation of *A Christmas Carol* to period 8 English classes.

Selections from *Class Dismissed* were presented to parents during this year's Open House.

*Cinderella Syndrome* was performed for 3-6 grade students at three elementary schools.

*The Gilded* (student written plays about adolescent addictions) was performed for Franklin Middle School seventh grade students.

## IV. Writing Contests

Students are encouraged by their teachers to enter contests that are offered by community and educational organizations. Many of our students were recognized for their achievements.

Ninth grader Joseph De Giacomo received first place and Joseph Cioffi received second place in their section of the Amvets' essay contest.

Eleventh grader Steven Katzman received first place, Martin Pham received second place, and Justin Smith received Honorable Mention in the eleventh grade division of the Amvets, writing contest.

## V. Theater Activities

The following full stage productions were presented this year:

A performance of *Class Dismissed*  
 Two performances of *A Christmas Carol*  
 Five performances of *Guys and Dolls*  
 Two performances of *Spoon River Anthology*

## VI. Staff Development

Several staff members attended workshops and seminars during the 1999-2000 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mr. Bonadonna

Garden State Scholastic Press Association Press Day Annual  
Spring Advisor's Conference.

Columbia University Scholastic Press Association Press Day

Ms. DeRosa

Annual Convention of the National Council of Teachers of  
English, Denver Colorado

Mrs. Ames, Ms. Fisher, Mrs. Hungler, Mrs. Presuto and Ms. De Rosa  
attended the National Council of Teachers of English Spring  
Conference held in New York City.

Dr. Shepherd

BERG Workshop: Current, Best Ideas for Making Inclusion  
Work

Mrs. Hyland

Master Class Workshop sponsored by the Speech and Theater  
Association of New Jersey, Montclair, NJ

## VII. Enrichment

### A. Speakers

Three speakers were invited to present career-oriented programs.  
The presentations were as follows:

Katherine Gibbs School representative, Mrs. Kathy Schwartz,  
presented a workshop on career skills to seniors.

A representative from Berkeley College spoke to juniors on planning  
for their future educational goals.

Mr. Bob Wolff, a representative from the Metropolitan Technical  
Institute, spoke on technical and business careers.

## B. Field Trips

Mr. Sasso's English IV classes visited St. John the Divine and the Cloisters for a tour on art and architecture of the medieval period.

Mr. Viteritto's English III classes attended a performance at the American Stage Theater in Teaneck.

Mr. Bonadonna's English IV class attended a production of *Macbeth* at the Pax Amicus Theater in Budd Lake. Mr. Sasso's classes also attended this Shakespearean production at a later date.

Mrs. Hyland's Drama Workshop class attended a Broadway production in November.

Mrs. Hyland's English III class attended a Broadway production in May.

Mrs. Hungler's English II classes attended a production of *A Christmas Carol* in New York City.

Mrs. Presuto's English IV class attended the Renaissance Festival, Tuxedo, New York

## C. English Club

An English Club was established this year and sponsored by Mrs. Angela De Candia-Presuto. A film night was held in which students viewed and discussed *Legends of the Fall*. In April, a café night was held in the teachers' cafeteria. Students and several teachers read published and original poetry. This was a very exciting and enjoyable evening for all in attendance.

## VIII. Book Management

Books, stored in two bookrooms in the old wing of the third floor, are annually sorted and counted for our book inventory. An inventory list is compiled and given to each teacher in September. This list contains the titles of books available, where they are stored, and the cost.

The department's secretary distributes and collects books from teachers' classrooms, keeping an accurate total of books requisitioned for classroom use at all times.

IX. Concerns for the future

The revision of the curriculum is a priority. This will include the addition of new texts and the replacement of the current anthologies which will soon be out of print.

The revision of the junior and senior research paper is also a priority.

Staff participation in professional organizations and attendance at workshops and conferences that relate to the course of study is a department concern.

Continued staff development on the use of the internet in the English classroom is essential.

**FINE & INDUSTRIAL ARTS**

**NUTLEY HIGH SCHOOL  
300 Franklin Ave,  
Nutley, New Jersey 07110**

**FINE / INDUSTRIAL ARTS / TECHNOLOGY DEPARTMENT**

**George M. Ackerman  
Supervisor  
Department Chairperson**

**Telephone  
1-973-661-8859**

**June 1, 2000**

**TO: Mr. Mario Cocchiola**  
**FROM: Mr. George M. Ackerman**  
**RE: Annual Report 1999-2000 School Year**

The following activities summary/highlights of the Academic Year, 1999-2000

**1. STAFF WORKSHOPS - PROFESSIONAL VISITATIONS**

Various members of this department were involved in workshops and professional day visitations, such as: NJ Technology Conference and Expo 2000, Hearlihy Modular Technology Workshop, E.A.N. Professional Development Workshop, School Leadership in the New Millenium (presented by Innovative Designs for Education), Computer Technology and Applications (presented by Rob Presuto), Annual Art Educators Conference, 1999 Fall Family & Consumer Science Issues Conference, Educators of Family & Consumer Science Spring Meeting, Quilters Heritage Conference, Association of Family & Consumer Science of NJ.

**2. FIELD TRIPS**

The Home Economics classes visited St. Joseph's Hospital, FIT, Teen People Magazine, NJ Performing Arts Center, and Patterson Silk Industry. Trade and Technical classes visited The Meadowlands Complex. Art classes entered the Annual "Chalk Walk" at Rockaway Mall, and, I am proud to say placed first. Students also attended New Jersey District of Key Club Fall Rally and Spring NJ District Convention.

### **3. GUEST SPEAKERS**

Schools such as The Berkley School, Engine City Technical School, Lincoln Technical Institute, Gibbs College, School of Visual Arts, and The Art Institute of Philadelphia Culinary School sent representatives to speak to our students about their school and careers in related fields. Former students, such as Nick Manderakas (Middlesex County Vocational Technical School) and Steven Giampetro (NJIT), and parents, such as Pat Ritacco, returned to speak to our students about their post High School experiences, careers, and/or hobbies.

### **4. SCHOOL AND COMMUNITY SERVICE**

The staff participated in the following school and community service projects: Key Club Advisor, Industrial Arts Club Advisor, High School Blood Drive Coordinator, Bowling Coach, Created Awards Certificates for various School Departments, Art Club Advisor, Photography Club Advisor, Trustee and Vice President of "Kingsland Trust", Guest Lecturer for History Classes on Vietnam, Amateur Radio Club Advisor, Stage Crew Advisor, all school visuals (bulletin boards, Administrative Signs, program covers, business cards, assemblies banners, spirit week banners, yearbook, honor society book, Elementary "Gold Cards", Student Council Buttons, etc.), town visuals (parades, etc.), St. Joe's preemie baby quilts, Salvation Army bears, Senior benefit scenery, School Bulletin Board, costumes, art work, Fundraisers (Burger King Nights, etc.), developed and printed Maroon & Gray photos, yearbook pictures, teacher in Nutley's C.A.T. program, and Arts Fest "2000".

### **5. AWARDS / SCHOLARSHIPS**

Students from the Fine / Industrial Arts / Technology Department were the recipients of numerous awards and scholarships including Morris Hills HS Annual "Chalk Walk" First Place and Honorable Mention awards, U.S. House of Representatives "An Artistic Discovery" Art Competition Honorable Mention, Israel & Celia Sonenshein Memorial Award, Nutley Rotary Chester Ryan Vocational Award, Rotary Retz Electronics Institute Scholarship, Crompton & Knowles Colors, Inc. Scholarship, The Cavan Corporation Scholarship, and The Kiwanis Club of Belleville Annual Key Club Scholarship.



## 6. STAFF

The Fine / Industrial Arts / Technology Department is composed of one Department Chairperson, four full time staff members, and one two-thirds staff member. This was the third year for our part time teacher. This year Mr. Retz was out for an extended period of time due to rotator cuff surgery on his shoulder. Certified long term Industrial Arts substitutes are difficult to find. Mr. Cenicola, our two-thirds staff member, stepped in to cover two of Mr. Retz's classes. This helped ease the loss of Mr. Retz. Mr. Cenicola has brought renewed student interest into the areas he taught (Woods, Metals, and Graphic Arts). Hopefully he can return for the 2000-2001 school year. I would like to see him join us as a full time staff member in the future.

## 7. GOAL(S) LONG RANGE

To increase student (male and female) awareness, interest, and enrollment in Fine / Industrial Arts / Technology Courses. To increase part time staff member to full time status. Re-establish pure level classes where ever possible. Have all courses count towards students overall GPA. Align Course Offerings with the NJ State Core Curriculum. Continue to integrate computer usage into daily use in all areas. The Graphic Arts classroom needs to be redesigned, course curriculum refined, and equipment updated to properly bring Computer Technology to our program. Art and Photography need to place greater emphasis digital imagery.

## 8. CONCERNS

Mixed classes are still not working well in certain areas (i.e.: Art); pure classes are advisable when and if possible. The number of students enrolled in certain classes exceeds the number of workstations available. Enrollment needs to be limited to the number of workstations available (from the standpoint of safety).

Many of our computers (Art, Mechanical Drawing) are becoming outdated and are in need of replacement. The staff is in need of proper training to go along with new / updated software and basic / advanced Internet training.

As our staffing decreases and with our Course Offerings remaining at 100% it becomes increasingly difficult for a reduced staff to adequately maintain all eleven areas (in some cases four levels within certain curriculums). Strong consideration should be given to return the part-time position to full time status. A maximum of five teaching periods plus one maintenance period / teacher would help afford time for all staff to better maintain equipment and prepare for such a variety of offerings.

A means of coordinating Course Offerings at Franklin School (Art, Industrial Arts) with those at the High School should be a priority. A smooth transition from Middle to High School in these areas would enhance the overall effectiveness of our program.

Student and teacher safety is a major concern. A working phone system in each room capable of reaching the main office is needed. Students who threaten should be dealt with swiftly and severely.

#### **9. MADELINE HUNTER**

The entire Fine / Industrial Arts / Technology Staff is maintaining their commitment and dedication to the Madeline Hunter Teaching Methodology and the "Total Teaching Art".

#### **10. COURSE OF STUDY-REVISIONS**

Further revisions / refinements of Applications of Technology took effect. Automotive I and II continues to experience success and gain in popularity among the student population. We saw increased emphasis on Computer Aided Design in our Graphic Arts Course. Increased emphasis on Computer Technology was evident in all Courses.

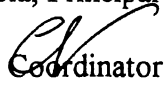
#### **11. ARTS FEST "2000"**

On May 11, 2000 the Fine / Industrial Arts / Technology Department set-up and displayed hundreds of examples of our student's creative, talented works. The display again was set up in the School Cafeteria and featured live student participation in most areas. The size of the display was again successfully increased. The Arts Fest was open during the four lunch periods to afford all students and faculty the opportunity to view the work of their peers. Evening hours afforded parents and the community an opportunity to attend this wonderful exhibit. Fine Art and Industrial Art Classes from Franklin School attended during the school day. I suggest that next year the show day and hours are expanded and coordinated to afford the 6<sup>th</sup> Grade Elementary School students as well as the Franklin School students the opportunity to view our displays.

## **WORLD LANGUAGES**

**NUTLEY HIGH SCHOOL  
NUTLEY, NEW JERSEY  
WORLD LANGUAGES DEPARTMENT**

TO: Mr. Mario Cocchiola, Principal of Nutley High School

FROM: Mr.  Violante, Coordinator of the World Languages Department

SUBJECT: Annual Report – 1999-2000

**I. Statistical Data and Staff**

1. 767 students from the school population of 1105 or approximately 70% were enrolled in world language classes.
2. Ten staff members including the coordinator and one part-time teacher taught 36 sections of 20 course offerings (four teachers shared duties between the High School and Franklin Middle School).
3. Miss Maria Muñiz joined the world language department as itinerant teaching Spanish at the High School and Franklin Middle School. Mrs. Rucinski mentored her.

**II. Curriculum**

1. All language teachers excluding the Latin teachers met with representatives and consultants from five different publishing companies in the afternoon after the monthly department meeting. The consultants presented their respective texts. In May, the teachers met in groups to discuss and to propose new texts for Italian, Spanish and French Levels 1A, 1B and levels I, II and III. The new texts will be introduced to and adopted by the Nutley Board of Education at the June meeting.
2. The staff was very cooperative and worked very diligently in discussing the New World Languages Content Standards and the coordination of the elementary, middle school and high school world languages program during the articulation day on January 2000. During the articulation meeting, Mrs. Rucinski gave a presentation, "Vision: Research Findings, Curriculum Standards and Communication Skills". Mrs. Papaleo also gave a presentation on "Thematic Unit".
3. The new Spanish 5AP was offered for the first time this school year. Most of the students opted to take the AP exam in May.
4. This year, the world language department was involved in the school level objective. All Level I language students were given a vocabulary test in May. Vocabulary, which consisted of English words with Latin roots and also used in French, Italian, and Spanish. The words were

studied throughout the school year in the respective language classes. The list reinforced development of important skills and also addressed vocabulary skills tested on the PSAT and SAT. Ninety-one percent of all students tested received a grade of 70% or higher on this criterion test.

### III. Accomplishments, Achievements and Cultural Events.

The World Language staff is extremely proud of the tremendous success and achievements of many of our students. Also this school year, many awards and certificates have been bestowed upon our students who have distinguished themselves in various aspects of the foreign language experience.

1. A group of world language students participated in the Annual Poetry Recitation Contest held at William Paterson University on May 11, 2000. About 60 different schools took part in this contest. The categories were Beginner, Intermediate, Advanced and Native in all languages. The winners were: sophomore, Eric Wdowiak, who received honorable mention for Advanced Spanish. Intermediate Italian, sophomore, Nicole Nevolo, won second place. Native Italian category, freshman, Pasquale Pontoriero, won 3<sup>rd</sup> place. Sal Perrone received honorable mention in Intermediate Italian. Sophomore, Jean Rohe, won 3<sup>rd</sup> place in Intermediate Spanish.
2. Mrs. Baldino's French classes attended a performance of the Opera "La Boheme" at the Metropolitan Opera, Lincoln Center, New York City.
3. Mr. Violante's, Mr. Cicchino's and Mrs. Camarda's Italian students participated in the Annual National Italian Exam sponsored by the A.A.T.I. (American Association of Teachers of Italian). Senior student Hernan Palameta received Honorable Mention.
4. Mrs. Rhein's Spanish 5H class went to the Repertorio Español in New York City, to see a Spanish play by José García Marques, "Cronaca de una Muerte Anunciada".
5. The Latin club students, accompanied by Mrs. Gebbie, traveled to Yantacaw School in the spring to teach a Latin lesson to sixth graders.
6. Two senior students in Italian 5H, John Mauro, and Hernan Palameta, each was awarded \$375.00 Scholarship by the Nutley Unico for excellence in the study of the Italian language and culture.
7. Mrs. Camarda's French IVH, VH and Italian III classes attended a performance of the opera "Rigoletto" at the Metropolitan Opera in New York.
8. The annual National World Languages Honor Society induction took place on April 11, 2000. 81 students were inducted into the National Italian, French, Spanish and Latin Honor Society.
9. Senior Italian 5H student Hernan Palameta was awarded a scholarship for excellence in the study of Italian language and culture. Hernan will be traveling and studying in Italy. He will be attending the University of Siena, Italy for 6 weeks during the summer 2000.
10. Latin III students participated in the National Latin Exam.

11. Mrs. Camarda's French classes, in conjunction with the French Club and the French National Honor Society celebrated National French Week, November 4-10. The following activities were conducted:
  1. Morning announcements in French over the P.A. by the students.
  2. French poster contest.
  3. French breakfast. Croissant, waffles, baguettes, cream puffs and crepes were sold before homeroom to the student body at a nominal cost.
  4. Trip to the Metropolitan Museum of Art to exhibit French impressionists, and to a French restaurant to experience the French cuisine.
  5. Exhibition of French memorabilia during the lunch periods.
  6. Visit to Radcliffe School by French students to give a mini lesson in the French language.
12. Mrs. Gebbie's Latin IVH students together with Ms. Perrotta's Spanish III classes visited the United Nations.
13. Mr. Cicchino's and Mrs. Camarda's and Mr. Violante's Italian students participated in "The Benedetto Croce Educational Society Annual Essay Contest". Three students won, and were awarded \$200.00 US Savings Bonds. Sophomore, Rachel Fleitell, Junior, Cristina Piccirillo and Senior, Christina Toscano.
14. Mrs. Camarda's French students participated in the National French Contest, sponsored by the A.A.T.F. (American Association of Teachers of French). Cong-Danh Truong received a bronze medal.

#### IV. Workshops - Professional Conferences

1. Mr. Violante attended several Professional Development Workshop Series for World Language Educators sponsored by the State Department of Education.  
Some of the workshops were:
  - a. *Conference on Core Curriculum Content Standards for World languages.*
  - b. *Effective Strategies for Elementary Language Teachers.*
  - c. *Regional Roundtable Meetings for Supervisors of World Languages.*
  - d. *Articulation of Elementary and Secondary World Languages.*
  - e. *Assessment and Implementation of the New Standards.*
 Mr. Violante also applied for funding for the Elementary Italian Program for the school district. The district was awarded \$25,000 by the Italian Consulate General in New York. He also participated in the World language Job Fair sponsored by the Department of Education in April to recruit prospective language teachers for the district. Approximately 30 potential teachers were interviewed.
5. Mrs. Rucinski attended the following workshops/seminars:
  - a. World Language Development Institute at Fairleigh Dickinson University. She was also appointed as Teacher Leader.
  - b. The World Language Consortium in November and May.
  - c. The annual FLENJ spring meeting and workshop.
  - d. Training Seminar for Foreign Language Teachers "Motivating Reluctant Learners".

- e. She was nominated for the Friedel and Otto Eberspacher Award for Excellence in the Teaching of a Modern European Language by the institute for the Academic Advancement of Youth at Johns Hopkins University.

6. Mrs. Papaleo attended the following conferences/workshops:

- a. The FLENJ workshops on various days and weekends, topic which covered applications and relevance to NJ Core Curriculum Content Standards.
- b. The World Language Professional Development Institute at Fairleigh Dickinson University. She was also selected as teacher leader.

5. Mrs. Camarda attended a workshop at Jersey City State University, "The Role of Imagination in Language Learning".

6. Miss Muñiz attended the DYFS workshop given by NJEA, and attended a conference: "The Role of the Imagination in Language Learning" at Jersey City State University.

V. Departmental Goals (long and short)

- 1. To continue to improve Achievement and AP Test scores in all languages.
- 2. To hold district-wide assemblies in order to make students aware of the importance of learning a second language and, at the same time, continue to generate interest and enthusiasm in the study of world languages.
- 3. To offer new world language courses such as Japanese, Russian and/or Chinese.
- 4. Of offer Advanced Placement course in French, Italian and Latin.

VI. Departmental Recommendations

- 1. Replace students' and teachers' desks in all classrooms.
- 2. Purchase of computers in order to continue to integrate the Internet into our curriculum.
- 3. There is a strong need to lower language classes at a reasonable size (20-22) especially in the first three levels so that oral communication skills will be practiced more extensively.

Respectfully submitted  
Ciro Violante, Coordinator  
June 8, 2000

## **GUIDANCE**



1999 - 2000

## NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

### ANNUAL REPORT

#### Introduction

The counselors at Nutley High School subscribe to the basic tenets of the counseling process from which the following professional responsibilities are culled:

1. Each person has the right to respect and dignity as a human being and to counseling services without prejudice as to person, character, belief, or practice.
2. Each person has the right to self-direction and self-development.
3. Each person has the right of choice and the responsibility for decisions reached.
4. The counselor assists in the growth and development of each individual and uses his/her highly specialized skills to insure that the rights of the counselee are properly protected within the structure of the school program.
5. The counselor-client relationship is private and thereby requires compliance with all laws, policies and ethical standards pertaining to confidentiality.

#### Structure

The Nutley High School Guidance Department is structured to help all Nutley students develop their educational, social, career, and personal strengths and to become responsible and productive citizens.

The counseling thrust has an emphasis on helping students to learn more effectively and efficiently. There is a commitment to individual uniqueness and the maximum development of the student's potential. The Nutley High School guidance program is an integral part of the school's total education program.

#### Mission Statement

The mission of the Guidance Department at Nutley High School is to work with individual students and groups of students, directly and through the curriculum, alone and together with the whole educational team, to insure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision-making and planning skills, and develop a plan for his/her next step in life.

### **Role of the Counselor**

The guidance counselor at Nutley High School:

1. Has a primary obligation and loyalty to the pupil, who is to be treated with respect as a unique individual.
2. Is concerned with the total needs of the pupil (educational, vocational, personal, and social) and encourages the maximum growth and development of each counselee.
3. Informs the counselee of the purpose, goals, techniques, and rules of procedure under which he/she may receive counseling assistance at or before the time when the counseling relationship is entered. Prior notices include the possible necessity for consulting with other professionals, privileged communication, and legal or authoritative restraints.
4. Refrains from consciously encouraging the counselee's acceptance of values, lifestyles, plans, decisions, and beliefs that represent only the counselor's personal orientation.
5. Is responsible of keeping abreast of laws relating to pupils and ensures that the rights of pupils are adequately provided for and protected.
6. Makes appropriate referrals when professional assistance can no longer be adequately provided to the counselee. Appropriate referral necessitates knowledge about available resources.
7. Protects the confidentiality of pupil records and releases personal data only according to prescribed laws and school policies. The counselor shall provide an accurate, objective, and appropriately detailed interpretation of pupil information.
8. Protects the confidentiality of information received in the counseling process as specified by law and ethical standards.
9. Informs the appropriate authorities when the counselee's condition indicates a clear and imminent danger to the counselee or others. This is to be done after careful deliberation and, where possible, after consultation with other professionals.
10. Provides explanations of the nature, purposes, and results of tests in language that is understandable to the client(s).
11. Adheres to relevant standards regarding selection, administration, and

interpretation of assessment techniques.

If students are to be given a responsible chance to fulfill their potential, counselors need to be able to spend time on activities that guide students toward improved self-understanding, better use of their academic talents, and increased knowledge of the options available to them.

The role of the guidance counselor is to help students. Counselors, as members of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors all see students when other staff members or parents suggest that a student may be having a problem and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgement.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, and being able to choose and implement a course of action that will meet your needs). When a student learns the art and skill of solving problems, he/she develops the confidence in his/her ability to deal with new and different situations. The long range goal of professional counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems as they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

### **Major Guidance Objectives**

#### **A. Assist students to:**

1. Progress toward productive and rewarding careers.
2. Select and enter school courses and activities.
3. Develop interpersonal relationships.
4. Develop learning skills of value.
5. Develop self-understanding and identities.

**B. Assist teachers to:**

1. Understand the students for whom they are responsible.
2. Participate in helping students attain their guidance objectives.
3. Understand and utilize the service of the guidance program.

**C. Assist parents to:**

1. Understand their children's educational progress.
2. Understand the opportunities available to their children.
3. Participate in helping their children attain guidance objectives.
4. Understand and utilize the services of the guidance program.

Freshmen parents met with counselors in the spring to discuss the educational, career, and personal-social needs of their children.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. These meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 2000-2001 year.

The Guidance Department continued to meet with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the most serious cases to support personnel, e.g., Social Worker, School Psychologist.

The department coordinated the scholarships awards program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Marie Peavy did an excellent job in contacting the scholarship sponsors and organizing the program.

The Guidance Advisory Committee held three meeting during the 1999-2000 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. John Walker.....	Assistant Superintendent
Mr. Mario Cocchiola.....	Principal
Mr. Joseph Zarra.....	Vice-Principal

Mr. Gregory Catrambone.....	Vice-Principal
Mrs. Judith Hubert.....	Guidance Coordinator
Ms. Barbara Hirsch.....	Director of Special Services
Mrs. Anne Starace.....	Counselor
Mrs. Susan Scerbo.....	Counselor
Mrs. Kathy Comune.....	Counselor
Mr. James Mauro.....	Counselor
Mrs. Marie Peavy.....	Secretary
Mr. Robert McDonald.....	Executive Director of Nutley Family Service Bureau
Mr. William Farkas.....	C.I.E. Coordinator
Mr. Ronald Bonadona.....	English Teacher
Mrs. Joy Murray.....	Community Representative
Ms. Erica Zarra.....	Senior Class President
Mr. Stephen Bonora.....	Student Council President
Mrs. Geri Safonte.....	Parent
Mrs. Lorraine Falcone.....	Parent
Mrs. Donna Rose.....	Parent
Ms. Chintan Mehta.....	Student Reporter

### **Guidance Programs**

Freshman Orientation Program  
 SAT Administration  
 College Career Fair  
 ASVAB Testing  
 Guidance Advisory Committee  
 Financial Aid Night  
 College Instant Decision Day  
 Franklin School Scheduling Program  
 Honor Society Induction  
 AP Test Administration  
 Senior Awards Program  
 New Student Testing and Registration  
 College Visit Field Trips  
 DAT/GEPA/HSPT Testing  
 Guidance Field Trip Program  
 Princeton Review Summer Program

### **Professional Conferences/Workshops**

The information below will illustrate the professional conferences the counselors participated in during the academic year. The programs were held during the day, evening and weekend.

College Counseling Workshop - "Essential Elements of the College Search and

Selection Process." - St. Elizabeth's College  
 New Jersey Counselor Association Conference - "The Marginalized Student"  
 New Jersey School Counselor Association - "Grief Recovery"  
 New Jersey Counselor Association Conference - "Adolescent Issues of Sexual Identity"  
 Financial Aid Workshop - St. Elizabeth's College  
 Counseling the Learning Disabled, ADD or ADH Student for College - Seton Hall University  
 N.J.A.C.A.C. Conference - "The Use of the Internet for Guidance Counselors" - Georgian Court College  
 Conference on Degree and Non-Degree Programs - Essex County College  
 Criminal Justice Studies Conference - Montclair State University  
 School to Career Workshop - Bloomfield High School  
 College for the Learning Disabled Student - The New Jersey City University  
 DYFS Information Workshop - Sponsored by the New Jersey Education Association  
 Counselor Update Conference - Fordham University  
 Counselor Update Conference - Steven's Institute of Technology  
 Association of Learning Consultants Winter Conference  
 "Ruggs College Admissions Seminar" at Nutley High School

### **Guidance Field Trips**

The following information below illustrates the professional field trips sponsored by the Guidance Department during the 1999-2000 academic year.

Saint Peter's College  
 New Jersey City University  
 Ramapo College of New Jersey  
 Rutgers, The State University of New Jersey  
 Eva's Homeless Shelter  
 Rotary Club Luncheon for Student Leaders

### **Counselor Visitations**

The following information below illustrates the professional visitations the counselors participated in during the 1999-2000 academic year.

Penn State University - Hazelton  
 Felician College  
 Saint Peter's College  
 New Jersey City University  
 Rider University  
 The College of New Jersey  
 Fordham University

Essex County College  
 Morris County College  
 Caldwell College  
 Ramapo College of New Jersey  
 Providence College  
 Franklin & Marshall College  
 Gettysburg College  
 Dickinson College  
 Essex County Vocational School (West Caldwell)  
 Georgian Court College  
 Montclair State University  
 Fairleigh Dickinson University

The following colleges/universities have provided representatives to meet with  
 Nutley High School students:

Muhlenberg College	Virginia Polytechnic Institute
University of Hartford	New Jersey City University
Mount St. Mary's College	Ursinus College
Delaware Valley College	St. Peter's College
Paul Smith's College	Albright College
University of New Haven	High Point College
St. Lawrence University	Bryant College
Dickinson College	North Adam State College
The College of New Jersey	Indiana University of Pennsylvania
Widner College	New Jersey Institute of Technology
College of Saint Elizabeth	Washington & Jefferson College
University of Connecticut	University of Delaware
Albright College	Rochester Institute of Technology
Caldwell College	University of Scranton
Ramapo College	Pace University
Rutgers, The State University of NJ	Plymouth State College
Westminster College	Stevens Institute of Technology
Lafayette College	Drew University
Johnson & Wales University	Rollins College
Loyola College	University of Rhode Island
William & Mary College	Middlebury College
Villanova University	Wheaton College
Carnegie Mellon University	Gettysburg College
Fairleigh Dickinson University	Oglethorpe University
Chestnut Hill College	Colgate University
West Point Academy	Moravian College
Philadelphia College of Pharmacy	University of Pittsburgh

### Activities

The counselors were available for two days after school ended in June 1999, and two days before the opening of school in September 1999. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were completed by the Guidance Department during the 1999-2000 academic year.

1. A Freshman Orientation Program was held on September 1, 1999. The class of 2003 was provided with a tour of high school facilities and presentation by upperclassmen.
2. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
3. Junior conferences were scheduled in October to assist students with their post-high school plans.
4. Letters were sent home to parents regarding the DAT, Terra Nova, GEPA and HSPT results. Parents were invited to make contact with their child's counselor to discuss test scores.
5. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 2000-2001 year. Counselors from Franklin School participated in the meetings.
6. Counselors supervised approximately twenty-five testing sessions.
7. The Guidance Department Newsletter was issued to improve communications between students, parents and the high school. The newsletter related activities and information concerning the education of Nutley High School students.
8. Nutley High School counselors were active in the Essex County Guidance Association. The association provide tours to St. Peter's College, Essex County College, Seton Hall University, Fordham University, Stevens Institute of Technology, Berkeley College and Bloomfield College. These tours were conducted after school.

The Guidance Department increased its knowledge of one and two-year schools and colleges. These schools and colleges are becoming more popular with our students for many reasons. The increasing cost of four-year colleges and the excellent career programs available at these schools make them a sound investment for some of our students.



In January, the department hosted an evening program to students and parents relating to the financial aid process. Fairleigh Dickinson University provided the speakers who went over the proposed changes planned by the state and federal agencies.

### **Guidance Publications**

The Guidance Department continues to take a proactive stance with their numerous publications. Student and parent comments have been most favorable about these publications.

Welcome to Nutley High School Booklet  
 Freshman Orientation Booklet  
 Career Fair Booklet  
 4-Year College Admissions Guide  
 4-Year College Admissions Worksheet  
 2-Year College Admissions Guide  
 2-Year College Admissions Worksheet  
 Vocational/Technical School Guide  
 Financial Aid Guide  
 Scholarship Booklet  
 Summer Programs Booklet  
 Guidance Newsletter  
 Student Guide to Clubs and Organizations

### **Career Education**

The guidance office has developed a career resource center. Information regarding occupations, 2-year colleges, 4-year colleges and vocational/technical schools is available on all computer stations. Internet access is also available for career development.

The counselors made extensive use of career interest inventories to encourage their students in the career exploration process.

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were used in the career exploration process.

### **Transcripts**

	<u>1996-97</u>	<u>1997-98</u>	<u>1998-99</u>	<u>1999-2000</u>
Transcripts	2,518	2,643	2,710	2,916
Mid-Term Grades	168	172	193	201
Final Grades	172	189	191	201
Total	2,858	3,004	3,094	3,318

**Closure**

Through the efforts of the guidance counselors, the Nutley High School students continue to learn more about themselves - their abilities, their interests and their needs through a variety of guidance services and programs.

In a counseling atmosphere that is student-oriented, students are receiving the guidance necessary for their academic, career and personal development. It is hoped that students look upon their counselor as an advocate who represents their interests when dealing with professionals, family and community agencies.

By encouraging students to develop their academic, career and personal potentials, the counselor seeks to have the students become more responsible to themselves, to their school and, ultimately, to society.

## **MATHEMATICS**

June 8, 2000

TO: Mr. Mario Cocchiola  
FROM: Mary Lou Dowse  
SUBJECT: Annual Report - Mathematics Department, High School

I. STAFF

- A. Departmental statistics indicate that thirteen teachers taught a total of 59 class sections. This included 17 regular subjects in addition to classes in the Basic Skills Improvement Program. As of April 2000, the average class size was 20 in the regular classes and 12 in the basic skills classes.
- B. In September, Miss Leann Martin replaced Miss Christina Hanlon as a regular teacher in our mathematics department. Miss Martin, a certified math teacher, taught three classes at the high school and two classes at the middle school. In January, due to the extended absence of Mrs. Arleen Slott, Miss Martin assumed Mrs. Slott's classes and Dr. Aileen Hresko was hired to assume Miss Martin's schedule.

II. TESTING

- A. The eleventh grade High School Proficiency Test was administered on October 6, 1999. A preparation program, implemented in early September, was carefully designed to provide practice in solving HSPT type problems and to familiarize students with the actual test format. Teacher prepared materials, publisher workbooks, and previously administered due notice tests were used on a regular basis to supplement the curriculum.

Results from the October 1999, HSPT were impressive. Of the 244 regular students tested, 237 students passed the mathematics section. This resulted in a passing rate of 97.1 percent. The total mean score in mathematics was 425.9 compared to a mean score of 300 for the state.

- B. This year the TerraNova was administered to all ninth and tenth graders on April 4-7 in order to satisfy standardized testing requirements mandated by the state. Results of these tests will be used to identify students who are at risk of failing the eleventh grade HSPA. Students who fall below the MLP for mathematics will be placed in a remediation program. In addition, results will be used to test students out of the Basic Skills Improvement program. There were seven classes of Basic Skills Mathematics this year.
- C. On Thursday, May 11<sup>th</sup>, advanced placement tests were administered to six seniors in level AB Calculus. Student results for this exam are normally reported in July.

### III. INSTRUCTION

- A. The computer-resource center continues to function as an important part of the mathematics program. The room was utilized on a regular basis by three Mathematics of Finance classes and one Computer Programming class. In addition, the center was used periodically by geometry and basic skills classes and also by individual students in need of extra help or to complete computer assignments and other projects.
- B. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the grade 11 HSPA, 50 additional TI-34 scientific calculators and one overhead calculator were purchased this year. Calculators were distributed to ninth, tenth, and eleventh grade students to be used in the classroom as a tool for problem solving and also to properly prepare students for the HSPA. Graphing calculators were issued to all students in our Calculus, Precalculus, and Advanced Mathematics courses.
- C. The SAT preparation program continues to serve our students preparing to enter college. John Suffren conducted seven evening sessions in mathematics during the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 10 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 20 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with key concepts as well as the format of the actual test.

Once again, a mini SAT review course was implemented in our Mathematics of Finance course to prepare students for the SAT. A videocassette program entitled, "The SAT Edge", was used in the classroom in order to enhance lessons, help alleviate test anxiety, and acquaint students with the test format.

Results reported in September for the Scholastic Aptitude Test taken by 246 members of the class of 1999 show a mean mathematics score of 515 compared with 510 for New Jersey. Approximately 87 percent of the graduating class took the SAT with 21 percent of the students scoring above 600 on the mathematics section.

- D. In October 1999, the HSPT11 was administered to six twelfth graders who still needed a passing score on the math section in order to satisfy the graduation requirement. Three students, Amy Betancourt, Sofia Gutierrez, and Mirella Menechini, did not achieve the required MLP and were subsequently entered into the Student Review Assessment process in mathematics this year. All phases of the process were completed and requirements for graduation were accomplished.

#### IV. FIELD TRIPS

On November 17<sup>th</sup> Toby D'Ambola took students from his Stock Investment Club to the American Stock Exchange in New York City.

On March 14<sup>th</sup> the coordinator and Rosemary Vivinetto accompanied the Accelerated Algebra II class to an annual Mathematics Day sponsored by Montclair State University. In addition to the general session, students attended a number of stimulating lectures on interesting topics in the field of mathematics.

On April 12<sup>th</sup> Toby D'Ambola took his Math of Finance students to the American Stock Exchange in New York City.

On May 4<sup>th</sup> Toby D'Ambola took students from his Stock Investment Club to JP Morgan in New York City.

#### V. MATHEMATICS CONTESTS

The Stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Mathematics of Finance course. The club meets to discuss investment procedures and other aspects of the stock market. A club highlight is its participation in a stock market game in which teams from throughout the country begin with a theoretical fixed sum of money and, through investments, compete to achieve the highest return.

The Math Club, sponsored by Elinor Alboum and Rosemary Vivinetto, met monthly to conduct contests and to discuss problem-solving strategies.

Students participated in six contests during the year sponsored by the New Jersey Math League. The contests involved approximately 45 students from all grade levels competing with other schools throughout the state.

Five teams of students participated in the Essex County Math League Contest held at Caldwell College on May 24<sup>th</sup>. Nutley placed fourth among the twelve schools participating. Our Algebra II team placed third. Our Algebra I, Geometry and Advanced Mathematics teams placed fifth.

On March 15<sup>th</sup> five students from the Advanced Math class participated in a math contest at NJIT. Out of approximately 80 students, one of our students was tied for second place, two were tied for third, and one was tied for tenth.

## VI. STUDENT AWARDS, HONORS, AND SCHOLARSHIPS

An award was given to John Mauro by the Crompton and Knowles Corporation for proficiency in mathematics.

The Rensselaer Medal was presented to Frank Baragona as the outstanding junior in the field of mathematics and science.

An award was given to Julie Agostini by the Society of Women Engineers for proficiency in mathematics and science.

High honors in mathematics were granted to eight of our graduating seniors. In addition, 34 seniors were granted honors for achieving above average grades for four years of high school mathematics.

## VII. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

The coordinator attended the Mathematics Roundtable on October 12<sup>th</sup> at Summit and December 18<sup>th</sup> at Verona. The Roundtable includes mathematics supervisors from communities throughout New Jersey who meet periodically to discuss common concerns regarding curriculum, teaching, and supervision.

In October, December, and March Leann Martin attended the Institute for Discrete Mathematics workshops.

On December 3<sup>rd</sup> the coordinator and Rosemary Vivinetti attended the Association of Mathematics Teachers of New Jersey Conference.

On January 18<sup>th</sup> and 26<sup>th</sup> the coordinator attended workshops conducted by the Essex County Educational Technology Training Center. The first workshop was on the Internet and the second on the software "Inspiration."

On April 12-15 the coordinator attended the National Council of Teachers of Mathematics annual meeting in Chicago, Illinois.

VII. DEPARTMENTAL GOALS FOR 2000-01

- A. Continue to review the secondary mathematics curriculum with regard to updating course content and textbook materials to more closely align them with the NJ Core Curriculum Content standards and state testing.
- B. Continue expanding the use of computers and scientific and graphics calculators in the classroom. Continue to train teachers in the use of computers as a tool for enhancing lessons and also in the use of the Internet in the mathematics classroom.
- C. Continue to incorporate the open-ended question into our regular classroom activities and to include these types of questions on class tests and final exams.

c: Dr. Kathleen C. Serafino



**MUSIC**

## MEMORANDUM

**To:** Mr. Mario Cocchiola, Principal of Nutley High School

**From:** John Vitkovsky, Coordinator of Music

**Re:** **Principal's Report for the 1999 - 2000 School Year**

The following are activities of the 1999 - 2000 school year, present concerns, and recommendations that are being submitted for your review and consideration.

### ACTIVITIES

1. This year enrollment in Band A, Band B, Choralettes, Octets, Orchestra, and Mixed Chorus remained the same. Enrollment in the Raider Marching Band continued to increase to 72 members.
2. The music department received two new computers this year. These are kept in room 102 which is now a classroom/music learning lab. The computers enable students to use various music websites on the internet to improve their skills in pitch notation, rhythmic notation, sight reading, and ear training. Also, these computers are used to rearrange parts for the Band, Orchestra, Octets, and the Choralettes. Agendas, reports, and programs for the Yuletide, All Elementary, Cafe Night, and Spring Music Festival were written using these computers.
3. In the Fall, the Raider Band participated in the competitions of the United States Marching Band Association, as well as all home and away football games. The band's season culminated with a first place trophy at the Ridgewood Competition and the championship held at Giants Stadium. The highlight of the year for the Band, Octets, Choralettes, and Raider Choir was the trip to Williamsburg, Virginia. While on the trip the Band marched in the Shenandoah Blossom Festival Parade and received a Second Place Plaque. The students' deportment and performances were excellent throughout the weekend.
4. This was another fine year for the Orchestra. One of our violin players, Christine Koo was selected to the 2000 All North Jersey High School Orchestra. Once again the Orchestra combined with the Band in the Grand Finale of the Yuletide Concert and the Spring Music Festival. Continuing a tradition that began five years ago, the Orchestra and Band will jointly perform at the NHS Graduation.
5. The Choralettes and Octets had a very productive year which included the following performances: Nutley Rotary Club, Nutley Old Guard, All North Jersey Choral

Festival, the Mayor's Tree Lighting Ceremony, the Town Yuletide Concert, Belleville - Nutley AARP, and the Valley Forge Military Academy Choral Festival. Choralettes Julie Agostini, Vanessa Arnold, Kiwako Kono, Michelle Laxina, Jee Na Lee, Larissa Lovejoy, and Jean Rohe were selected to membership in the 2000 All North Jersey Region I Chorus. Vanessa Arnold and Jean Rohe also performed in the 1999 All State concerts.

6. At the Music Department's June District Meeting, Mr. Dale Schmid from the NJ State Department of Education will present a workshop on the visual and performing arts core curriculum content standards and their assessment.

7. Professional Days: Mr. Vitkovsky and Mr. McPartland attended workshops on the New Jersey Core Curriculum Content Standards given at the NJEA Convention in Atlantic City and the NJMEA Convention/Workshop in New Brunswick. In March Mr. Vitkovsky attended the NJ State Department of Education Conference on Cross-Content Readiness Standards. Mrs. Bimbi attended the vocal directors workshop given by Shawnee Press in August of 1999.

8. Assemblies: The Band, Orchestra, Octets, and Choralettes presented our annual Yuletide assembly for the school. This Yuletide program was also performed for the town on December 16, 1999. A large group of students from the Choralettes, Octets, Orchestra, and the Band participated in the Senior Benefit, "Guys and Dolls." Mr. Vitkovsky arranged for the "Singing Hoosiers" from Indiana University to perform at a February Nutley High Assembly. The Octets and Choralettes joined the Hoosiers on stage for the final selection.

9. Music Boosters Cafe Night: twelve instrumental and twelve vocal chamber groups, of varying sizes and instrumentation, performed at two seatings. This performance was made possible by the dedication of the students and staff to rehearse many hours for this event both before and after school.

### CONCERNS

1. There continues to be a need for additional instrumental lesson instruction periods each day. Since these lessons are offered only during periods 3 and 4, only a limited number of students can participate.

2. There is a need for additional computers to be installed in Room 102. Two more computers in room 102 would enable more students to use music websites that are available on the internet. Room 102 has been wired (five outlets) for the Internet, these additional computers will enable the Music Department to take full advantage of this capability.

3. There is a need for a part-time percussion instructor and a part-time music arranger to work with the Raider Band during the Fall marching season. Because the band participates in competitions sponsored by the United States Marching Band Association, a part-time percussion instructor and music arranger would be invaluable in helping the Raider Band "keep up" with the competition in the US Band Association.

### **RECOMMENDATIONS**

1. Hire an additional music teacher so that instrumental instruction may be offered throughout the day in the High School as well as the Franklin School.
2. Purchase several additional pentium computers for the music department.
3. Hire a part-time percussion instructor and a music arranger for the Fall marching season.

## **PHYSICAL EDUCATION/HEALTH**

**NUTLEY HIGH SCHOOL**  
**300 Franklin Ave.**  
**Nutley, New Jersey 07110**

**Anna Melnyk**  
**Department Chairperson**

**Area Code 973**  
**Phone – 661-8855**  
**Fax – 661-3664**

**Department of**  
**Health and Physical Education**

To: Mr. Cocchiola  
 From: Anna Melnyk  
 Re: Annual Report  
 Date: June 2, 2000

The school year started with the addition of a new teacher, Mr. Darren Groh to the Health and Physical Education staff. Mr. Groh, Mr. Noonan and Mr. SanFillipo composed the men's side of the department. On the women's side of the department were Miss Anne Marie Kowalski, Mrs. Sharon Larcara and Miss Robyn Powell. Due to Mrs. Scullen's retirement in January, a new nurse was hired to take her place. Mrs. Rose Cioffi became the new nurse in the nurse's office, and she also became a staff member of the health and physical education department.

As the year began, I wanted to keep better track of the girl's locker room and the lock combinations that the girls were using. Each teacher was given a list of the lockers that were in the girl's locker room. The student was then asked to give her combination to the teacher, just in case the student forgot her locker combination. This also gave the department a better system of checks and balances; security did seem to improve this year. We are still hoping for a better locker room system for the boys of the school. The boys who get dressed their now need space and lockers.

As Chairperson of the department, I attended a "Wellness Workshop" sponsored by the Health and Physical Education Department of Ridgewood High School. This workshop provided a view of physical education where class size was ideal, money was no object in purchasing equipment and the physical education department was a cooperative and collegial team of teachers. Health specialists taught the health classes. Neither the physical education teachers, nor the nurses did teach any class in the health curriculum. There was a separate Department Head for health only. The biggest difference between the two schools was in the class schedule, each class met for one hour on a rotating schedule. The whole school, students and staff had lunch during the same period of the day.

Mrs. Larcara supervised a student teacher from Kean University, Renee Lampe from November 1 – Dec. 20, 1999. Mr. Noonan supervised a Junior Practicum student from Kean also, Mr. Joseph DePeri.

In September, all of the students participated in the President's Council on Physical Fitness Tests. Two students, a freshman boy and a sophomore girl received the annual

Physical Fitness Certificates, which were presented at the annual Spring Activity and Athletic Awards Program.

Fitness test scores were converted into a grade that was a part of a student's overall physical education grade. Students were also graded on skill and written tests, preparation, proper execution of calisthenics, class participation, skill acquisition, and extra credit work and make up classes. Miss Powell's classes made posters for physical education, which was incorporated, into their grade.

**The Chemical Health Curriculum** was revised this year. The curriculum changed its title to **ATODS**, alcohol, tobacco and other drugs. Teaching staff members who were part of this committee included Miss Anne Marie Kowalski, Mrs. Pat Tarczynski and I chaired the committee.

During January's Articulation Day, I arranged to have a computer workshop for the district physical education teachers. Mr. Robert Presuto conducted the workshop.

In Health, Human Sexuality was taught to the junior and senior classes simultaneously. This coming September, Human Sexuality will be taught only during the junior year. The previous Health III curriculum will be taught to the seniors. In Driver Education, Mr. Groh initiated an oral test for the IEP students if they needed extra help for this test. This did help some students pass the state written exam. Mr. Groh also attended a Driver Education workshop concerning the provisional license that could be put in place by January of 2001.

Captain Fred Scalera and Fire Inspector Dave Wilson spoke to the senior classes on Fire Safety on the college campus. Their presentation included a short video, statistics and rules for fire safety in a dorm or off campus housing and fire safety rules for parties were included. One of the most important rules was to appoint a designated party fire "officer" to make sure that all cigarettes and candles were out at the end of the night.

The Sharing Network of Union County made a presentation to the all of the health classes on the importance of donating organs. Mr. Michael Mirabella spoke to the students about the need for organ donation. He explained the purpose of The Sharing Network and how one could become an organ donor. A young lady who had received a kidney transplant also spoke to the classes.

Mr. John Santos of Gamblers Anonymous gave a presentation to the freshman and sophomore health and physical education classes on Mar. 1, 2000. The problem of adolescent and compulsive gambling was discussed. Help lines were introduced.

On April 19, 2000 Sgt. Juan Carlos Areiza of the United States Marine Corps conducted physical fitness calisthenics with the junior and senior physical education classes.

The Philadelphia Culinary Institute was giving a presentation to the work-study classes on Feb. 8 during per. 2 and 3. Seniors in the physical education classes were invited by Mr. Farkas to participate if they so desired.

Miss Anne Marie Kowalski attended a "Physical Best" workshop at William Paterson University on Oct. 18, 1999. Miss Kowalski also was a member of the Middle States Committee for the evaluation of Ridgewood High School.

Mr. Dave Vanderbush gave another kick boxing demonstration to the junior and senior physical education classes on Sept. 27, 1999.

Miss Melnyk took her freshman physical education class on a Golf Field trip to the Golden Bear driving range in Wayne. This was in addition to their skill work in class.

Mr. Noonan continues to attend workshops for lacrosse.

#### **OTHER HIGHLIGHTS INCLUDE:**

- Students in the ninth grade continue to participate in the Suicide Awareness Program.
- Hearing screening was administered to all students.
- Vision screening was administered to the sophomore class.
- Scoliosis screening was administered to all students.
- The nurses continue blood pressure screening for staff and students.
- The nurses administer Mantoux testing for TB when necessary.
- The nurses distribute daily medication when needed.
- The Nutley Police Department continues to speak to the Driver Education classes on drugs and alcohol and the penalties of DWI.
- The Red Cross Blood drive continues to be done during the health and physical education classes. Students can donate at that time.
- Miss Bethany Grosso an ex student observed some health and physical education classes. This was part of her curricular program at Penn State.
- Miss Melnyk conducted basketball intramurals during the fall months.
- A retirement breakfast was held in the gymnasium for Mrs. Pat Scullen.

All instructors continue to follow Madeline Hunter's instructional objectives when preparing lessons.

**Locker room security** – During the year money, watches and pocketbooks have been stolen during a student's physical education period. Most of the problems relate to a student not locking his locker. Each student should have a lock. The combination lock program should be reinstated so that all students have locks.

**Boys Locker room-** The boys are in need of a larger area for dressing. The boys must transport their uniforms back and forth to class, then to their hall lockers. A new locker room would be welcome.

- The boys cram their uniforms into one of the hall lockers, closest to the gym, this way they can get to it as quickly as possible.
- Many boys, not a healthy situation, borrow these gym suits.
- Students are tardy to class since they must go back to their hall lockers to get their clothes.
- During class the weight room is used as a dressing area, unsafe area.
- The locker room needs to be painted and cleaned up.



**Storage areas** – need to be enlarged for all. Members of the hockey team and golf team were using some of the physical education storage areas for their equipment.

**SCIENCE**

**Nutley Public Schools**  
 Nutley High School  
 Nutley, New Jersey 07110  
**Memorandum**

**To:** Dr. Kathleen Serafino, Superintendent

Date: June 7, 2000

**From:** Dr. Catherine Danchak, Science Coordinator 

**Subject:** Annual Science Report 1999 - 2000

1. **Statistics** - 1,022 students were enrolled in a science class. The Science Department had ten full time teachers, one shared time teacher who teaches two biology classes, and a department head who teaches two Biology IX Honors classes. The average class size was 21 students, ranging from a class size of 15 in A.P. Physics and class sizes of 28 in IPS and 28 in Environmental Science. It is important that class size be limited to a maximum of 24 students.

2. **Classes**

**Environmental Science** - Teachers: Mr. Tagliareni and Mr. Zintl

There were six sections of Environmental Science meeting five periods per week with an enrollment of 112 students.

**Introduction to Physical Science** - Teacher: Mr. Zintl

There were three sections of IPS meeting five periods per week with an enrollment of 73 students.

**Biology Nine Honors** - Teachers: Dr. Danchak and Mr. Jinks

There were four sections of Biology IX Honors meeting six periods per week with an enrollment of 79 students.

**Biology** - Teachers: Mr. Bania, Mrs. Kasner, Mr. Kimberley, Ms. Koukoularis, and Mr. Tagliareni

There were ten sections of Biology, including one Inclusion Biology, meeting five periods per week with an enrollment of 215 students. Next year, enrollment will increase to 225 students.

**Microbiology** - Teachers: Ms. Kasner and Ms. Koukoularis

There were six sections of Microbiology meeting five periods per week with an enrollment of 122 students.

**Chemistry Honors** - Teacher: Mr. Starrick

There were three sections of Chem Study Honors meeting six periods per week with an enrollment of 63 students.

**Chemistry** - Teachers: Mr. Mancuso, Miss Naturale, and Mr. Sautter

There were seven sections of Chemistry meeting six periods per week with an enrollment of 143 students.

**Physics** - Teacher: Mr. Mancuso

There were two sections of Physics meeting six periods per week with an enrollment of 44 students.

## Annual Report 1999 - 2000

### **Physics Honors** - Teachers: Mr. Sautter

There were two sections of Physics Honors meeting six periods per week with an enrollment of 41 students.

### **Human Physiology Honors** - Teacher: Mr. Kimberley

There were two sections of Human Physiology meeting five periods per week with an enrollment of 46 students.

### **Advanced Placement Biology** - Teacher: Mr. Jinks

There were two section of A.P. Biology meeting six periods per week with an enrollment of 36 students.

### **Advanced Placement Chemistry** - Teacher: Mr. Starrick

There was one section of A.P. Chemistry meeting six periods per week with an enrollment of 17 students.

### **Advanced Placement Physics** - Teacher: Mr. Sautter

There was one section of A.P. Physics meeting six periods per week with an enrollment of 15 students.

### 3. **Advanced Placement Testing** - The following number of students took the AP tests:

Advanced Placement Biology - 37

Advanced Placement Chemistry - 5

Advanced Placement Physics - 5

### 4. **Science Awards**

Bausch & Lomb - Kristopher Grossman      Nominated Junior- Christine Koo

Crompton & Knowles - Marisa Castronova

Dominick DiCioccio Memorial- Kristopher Grossman

Nutley Elks Youth Activities- John Mauro

Nutley Elks Handicapped Children- Katie Shepard

Nutley Elks National Foundations- Julie Agostini

Nutley Elks Ladies Auxiliary- Swetha Madhavarapu

Nutley Wine Shop- Lisa Hasselbrook

W.J. Jernick Insurance Co.- Anthony Donzella

New Jersey Governor's School Science: Nominated Senior Marisa Castronova

Accepted Junior - Christine Koo

New Jersey Governor's School Environmental Science: Nominated Senior

Alexander Vartanian      Accepted Junior - Aniesha Hack

Rensselaer Medal and Scholarship - John Mauro

Nominated Junior - Frank Baragona

Society of Women Engineers - Julie Agostini

### 5. **Professional Days**

New Jersey Science Teachers Convention - Ms. Koukoularis and Miss Naturale

Eastern Analytical Symposium - Mr. Starrick

GEPA, HSPA, and NJSSI Workshops - Dr. Danchak

NSTA Workshop - Mr. Bania and Dr. Danchak

UMDNJ Related Health Fair - Mr. Kimberley

Rutgers and NJIT Engineering Career Days - Mr. Sautter

NJEA Convention - Mr. Mancuso and Mr. Zintl

Merck Microbiology Awards Symposium at Rutgers - Ms. Kasner

## Annual Report 1999 - 2000

### 6. Curriculum Development

The **Environmental Earth Science** curriculum is being updated. An additional text, Science Insights: Exploring Earth and Space, was adopted and Earth Science will be incorporated into the curriculum.

The computer room was used frequently for **Physics** and **Physics Honors** problem solving and review. Program writing for studying power transfer in Direct Current was implemented. A new program, Power Transfer, was written by Mr. Sautter for use in the computer lab.

The following exercises were incorporated into the **Microbiology** curriculum: the integration of newly acquired audiovisual materials and 11 new labs, gram staining, food microbiology, and various others. Ms. Kasner attended a week-long Merck Summer Microbiology workshop at Rutgers and did a presentation at the Merck Microbiology Awards Symposium at Rutgers in March, 2000. Ms. Kasner received a grant of \$200 for microbiology supplies.

New labs and procedures were added to the **Biology** and **A.P. Biology** curricula. New findings in genetics were researched. Labs emphasizing the structure of D.N.A., the role of chlorophyll in photosynthesis, and respiration were implemented. An absorption spectrum lab on chlorophyll and carotenoid was developed.

### 7. Career Awareness Assembly

Dental Hygienist

### 8. Field Trips

**Human Physiology** - Mr. Kimberley

UMDNJ - Health Career Fair.

**Physics** - Mr. Mancuso, Mr. Sautter, and Mr. Tagliareni

Great Adventure - physics problems were calculated based on ride velocity and gravity.

### 9. Activities

#### **Sports**

Rifle Coach - Mr. Zintl

Assistant Lacrosse Coach - Mr. Bania

#### **C.A.T.**

Understanding Basic Biology - Ms. Koukoularis

### 10. District wide Curriculum Enhancement

Scholastic Workshop - Dr. Danchak

Scott Foreman presentation - Dr. Danchak

PSE&G "In Concert with the Environment" Energy Workshop, Grades 7 & 8 - Dr. Danchak

## Annual Report 1999 - 2000

### 11. Industry/Community Cooperation

**Hoffman La Roche** donated furniture, equipment and many boxes of clean usable glassware. Other equipment donations will be forthcoming.

**Committees of the Nutley Elks, Ladies Auxiliary of the Nutley Elks, Nutley Wine Shop, and W.J. Jernick Insurance Co.**, donated money for science proficiency grants.

### 12. Articulation Day - The following items were accomplished:

- a. N.J. Core Curriculum Content Standards reviewed
- b. Science curricula aligned with the NJ Science Standards
- c. Curriculum Proficiencies
- d. Budget Constraints
- e. New textbooks
- f. Departmental concerns

### 13. Textbook Adoption

**Human Physiology** - Hole's Essentials of Human Anatomy and Physiology

**Environmental Earth Science** - Science Insights: Exploring Earth and Space

### 14. Scheduling

Scheduling conflicts were kept to a minimum due to the coordinated efforts of Mr. Zarra, Dr. Danchak, and guidance counselors.

c: Mr. Cocchiola

## **SOCIAL STUDIES**

## Nutley High School

**To:** Mario Cocchiola, Principal

**Date:** June 2, 2000

**From:** Robert O'Dell  
Social Studies Coordinator

**Subject:** Principal's Report for 1999 - 2000 Academic Year

The Social Studies Department continues to offer a rich and varied curriculum that addresses a broad range of social studies concerns and requirements. This is accomplished through a curriculum of twelve different courses, which includes four honors courses and three advanced placement courses. Ten teachers and the coordinator cover forty - five sections, as well as one section of the interdisciplinary Humanities course. Total enrollment for all courses is currently 1179 students, including a substantial number of students who are taking two or three courses within the department.

During the course of the academic year, the faculty implemented the newly revised curriculum in order to ensure compliance with the recently issued New Jersey Core Curriculum Standards. A new textbook was introduced into the United States History IV curriculum, as well as enhanced computer applications. The new Advanced Placement Macroeconomics course was offered for the first time, under the instruction of Mr. Linfante.

The department added two new teachers, Mr. Christopher Rosati and Mr. Denis Williams, at the beginning of the school year. In addition, the staff added new computers and computer presentation hardware, which was utilized to incorporate both PowerPoint and Internet - based materials into instructional strategies.

### I. Curriculum

- A. The curriculum is well - designed to meet the current needs of the students, and is continually examined in light of the new state standards.
- B. The faculty is continuously working to enhance and update the curriculum and instructional strategies, and to locate and develop new materials for the various courses.
- C. The faculty has commenced creating project - based learning activities that enhance student mastery of geographic knowledge.
- D. The department continues to be in compliance with the state mandate regarding Holocaust / Genocide education. Pursuant to this mandate, and in compliance with district objectives, instruction concerning the Holocaust was infused into appropriate units of the curriculum, and a faculty generated test concerning this epoch was administered to United States History IV classes.



## I. Curriculum (continued)

- E. In light of the emphasis placed by the Department of Education on teaching tolerance, Nutley continues to utilize the *Prejudice Reduction Education Program (PREP)*. Instruction concerning discrimination and prejudice was infused into appropriate units of the United States History IV curriculum, and a faculty generated test was administered to the students in many of these classes.
- F. A departmental initiative to infuse more reading into the social studies curriculum, and to enhance reading skills and raise verbal SAT scores, was continued during the 1999 – 2000 academic year. Members of the faculty evaluated current texts, and continued the search for other suitable works during monthly department meetings. Two new works, *Lyndon Johnson and the American Dream* and *In the Time of the Americans*, were incorporated into the United States History IV Honors curriculum. The department plans to infuse appropriate readings into all levels of the curriculum.

## II. Staff Development Activities

- A. The Social Studies faculty took part in the following workshops and seminars:
  - 1. Affirmative Action: Multi - Year Equity Plan Workshop - Bergen Community College
  - 2. Affirmative Action: Multi - Year Equity Plan Workshop - Bergen County Vo - Tech
  - 3. Preventing Student to Student Sexual Harassment - Cook College, Rutgers University
  - 4. Four HSPT II Workshops
  - 4. Incorporating Workplace Readiness Standards into the Subject Areas - College of New Jersey
  - 5. In - service workshops on Instructional Theory In Practice (ITIP), Critical Thinking, and Computer Skills.
- B. Two faculty members completed the following graduate courses:
  - Public Finance— Montclair State University
  - Italian (language requirement for M.A. degree) – Montclair State University
  - Greek Reading (language requirement for Ph.D. Program) – Hunter College
  - Principles of Supervision – New Jersey City University
  - Supervision and Improvement of Instruction – New Jersey City University
  - Research Methods - New Jersey City University

### III. Enrichment

#### A. The following activities were conducted by the Social Studies faculty:

1. Debate regarding the bombing of Hiroshima, affirmative action, federal funding of education, and the social movements of the 1960's
2. Debates concerning the nature of the American Revolution, slavery, the inevitability of the Civil War", and Reconstruction
3. "Create a Civilization"
4. Debates and mock trials
5. Reenactments and role playing
6. Forbear Project
7. Political Personality Profiles and Voting Analyses
8. Guest Speakers
  - a. Carl Ohlson, Vietnam veteran
  - b. Revolutionary War reenactor
  - c. Social workers, Nutley Family Services
9. Internet Access Projects
10. Student and faculty generated PowerPoint presentations
11. Seminars: Educational funding, decades of twentieth century American history, the Progressives, Affirmative Action
11. Creation of travel brochures and virtual tours of the countries
12. Mock Elections
13. Neighborhood Analysis (Sociology)
14. Use of library and classroom computers
15. Political cartoon projects
16. Poster projects
17. Black History Month projects
18. Women's History Month projects
19. The posting of appropriate bulletin boards in the Annex hallway.
20. Re - enactment of the Convention of 1860
21. Mock Senate hearings
23. Field Trips
  - a. Morristown National Historical Park
  - b. Humanities - five field trips
  - c. New Jersey Association of Student Councils Convention
24. Community Service: C.L.A.W. Club beautification of Board of Education properties

### IV. Textbook Management

- A. Textbook age, condition, and inventory are continually monitored.
- B. The order for the new American history textbooks was received and distributed to the students in U.S. History IV this year.
- C. The order for the new AP Economics textbooks was received and distributed to the students this year.

## V. Social Studies Awards

Awards to graduating seniors:

1. Compton and Knowles Corporation Proficiency in History – Peter Hamilton LaFountain
2. Daughters of the American Revolution Medal in History,  
Yantacaw Chapter – Jennifer Knobloch
3. League of Women Voters of Nutley – Swetha Mahavadarapu
4. Nutley Post # 70, American Legion Auxiliary – Christopher Zarr, Julie Agostini
5. The Carmen A. Orechio Civic Association Award – Erica Zarra

## VI. Items New to the Social Studies Department for 1999 - 2000

- A. Eight new computers and printers, and two thirty - two inch televisions, were added to the Social Studies Department this past year. These resources were made available to both faculty and students as appropriate, with individual training provided when requested.
- B. A student was selected to the Student Advisory Board maintained by Congressman Pascrell.
- C. Continued infusion of material regarding the Holocaust into the United States History IV curriculum, as well as the administration of a standardized test, in compliance with the New Jersey state mandate.
- D. The development of project - based learning activities to increase student mastery of geographic subject matter.
- E. The implementation of the department's revised course sequence, as well as revised proficiencies and course outlines, commenced this year.
- F. The implementation of a new Advanced Placement Macroeconomics course and textbook.
- G. The continuation of faculty committees to enhance reading in the social studies.

VII. Department Concerns and Recommendations

- A. The number of supplemental readings available for the reading initiative should continue to be increased. The department is grateful for the ongoing support of the administration in this endeavor.
- B. The department would like to investigate new strategies for teaching geography, in order to enhance student understanding and retention of key geographic concepts and content.
- C. The department would also like to revive the popular Ancient History / Archaeology course as an elective. This is in response to faculty interest and numerous student requests.

**LIBRARY**

Nutley High School  
300 Franklin Avenue  
Nutley, New Jersey 07110

June 20, 2000

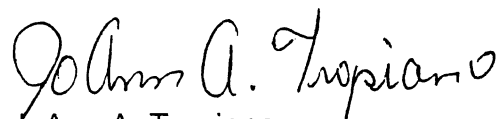
Mr. Mario Cocchiola, Principal  
Nutley High School  
300 Franklin Avenue  
Nutley, New Jersey 07110

Dear Mr. Cocchiola:

Enclosed is the annual report for the Nutley High School Library. It describes many of the projects, activities and resources that were available to students and staff throughout the 1999 - 2000 school year.

I extend to you my best wishes for a full and rewarding retirement. May you enjoy your grandchildren and the leisure to pursue other interests in the best of health.

Very truly yours,

A handwritten signature in cursive script that reads "JoAnn A. Tropicano".

JoAnn A. Tropicano,  
Librarian-Education Media Specialist  
Nutley High School

Nutley High School  
300 Franklin Avenue  
Nutley, New Jersey 07110

**ANNUAL REPORT**  
**NUTLEY HIGH SCHOOL LIBRARY**  
**1999-2000**

**What do teachers want?** Expectations of the library program were well defined by the teachers who relied on the library and the librarian-educational media specialist to support their teaching this year.

**Narrative**

Teachers wanted their librarian-educational media specialist to be:

- friendly, competent, well-organized, informed and willing to help
- technology savvy
- ready with just-in-time ideas and support
- willing to put the needs of teachers and kids first
- a communicator
- a role model to student teachers and new teachers

**Curriculum Connection**

New teachers added "pizzazz" to library assignments. They were technology fluent and welcomed suggestions for utilizing online and Internet sources.

Mr. Rosati, joined the Social Studies department this year. He started the year with a project suggestion, "Wall of Fame, Wall of Shame." This project gave his World Cultures freshman class an opportunity to do biographical research in the Wilson Biographies Plus subscription Internet database. Critical thinking and decision making were required. Students were asked to learn enough about an assigned historical figure to make a decision to place the person on the "Wall of Fame" or the "Wall of Shame." A brief report supporting the decision was presented to the class. The resulting bulletin board was very informative.

Mrs. Witt student taught with Mr. McGinley in the Social Studies department. She asked the most challenging questions in her meticulous preparations for getting kids excited about World Cultures. Lessons about evaluating Internet resources, Boolean searching, reading critically and interpreting information were well researched in advance of the class visit. The class visits were very productive.

Mr. Groh, a new teacher in the Physical Education and Health department, brought his health classes to the library to research and desktop publish informational pamphlets on sexually transmitted diseases. With a list of pamphlet components provided by Mr. Groh, these students were highly motivated researchers providing a service to the student body through their work.

Other interesting research assignments are described below.

- Ms. Stolfi's seniors in English IV utilized several authoritative web sites to further their study of the *Canterbury Tales*. Descriptions of the pilgrims and modern language translations of the *Tales* were very useful features of these sites.
- Mrs. LaPierre's freshmen in English I used print and electronic resources to prepare mythology projects.
- Mr. Sasso's English I classes researched fairy tales. His public speaking and debate classes were frequent visitors. Homelessness, gambling, alcoholism, family violence, election laws and other current topics captured their interest. The presentation of a "famous person" is a popular speech for this class. They prefer living people currently in the news or the entertainment industry. After researching the person, the presentation speech involves "becoming" that person by dressing, speaking and presenting a point of view that would be recognizable.
- Mr. Tuorto and Ms. Romaglia regularly visited the library with their special science and school to work classes. Kids with special needs are like sponges when they visit. They are eager to develop the skills necessary to fully utilize the Internet.

### **Committee and School Involvement**

The library club, NUT.S.H.EL.L., worked to expand the information offered on the school web site. In its second year, the site offered sports schedules, cafeteria menus, guidance newsletters, issues of the Maroon & Gray as well as a "latest news" feature. Information on all of the clubs was also published. At the end of the year, a format for areas of study was developed. The Social Studies, English and Fine & Industrial Arts departmental pages were published. During the summer, the homeroom assignments, September cafeteria menu and fall sports schedules will be published.

Mr. Viemeister was a patient and knowledgeable resource person for this club. He has helped us to develop a procedure for streamlining the publication of finished web pages. The web site address is <http://www.nutleyschools.org>.

### **Reading and Research Incentives and Projects**

The library again offered and managed a reading incentive program, which, in conjunction with the English department, challenged all freshmen to increase their pleasure reading. Rather than preparing a book report on every title read, the students were encouraged to take multiple choice computer quizzes to demonstrate that they had read each book. The computers kept track of the students' reading records and compiled all of their scores. Scores were translated into points, which could be used to redeem coupons for free



photocopying in the library and amnesty for library fines. The software license will accommodate more computers next year. The quizzes will be installed on the computers in the English lab as well as in the library. This will allow the freshmen English teachers to take an entire class into the lab to complete computerized quizzes on the books they have read.

Pathfinders and bibliographies for curriculum-related materials and web sites were published on the school web site this year. These included "Literary Research on the Internet" and "United States History Reading List." In February, a new bibliography, "The African-American Experience," was published for teachers and students involved in Black History Month activities. All future bibliographies and pathfinders will be published on the Web site rather than on paper.

The library newsletter was published on the Web site each month as "Latest News from the Library." It featured a web site of the month and monthly bibliographies for outside reading as well as bulletins about new materials.

### **Special Projects**

Three special projects were in progress this year

- Online databases were compared and evaluated for scope, ease of use and curricular relevance. Next year a subscription to *Electric Library* will replace subscriptions to *Facts.Com* and *SIRS* for current events and general reference.

The New Jersey State library will provide a free subscription to the EBSCO periodical database, which will replace the InfoTrac database provided by the Nutley Public Library.

- The reference book collection was evaluated. Use of this collection is dwindling as students migrate to the Internet for many of their reference needs. The purchase of print reference materials such as encyclopedias will be reduced. The funds will be used to purchase additional online databases.
- The paperback fiction collection was expanded. The circulation of paperback fiction was almost twice the circulation of hardcover fiction even though the hardcover collection was much larger. Kids preferred the paperback format.

### **Vital Statistics**

- The library served 1,325 registered borrowers (1,220 last year) including 153 staff, 3 interlibrary loan accounts, 306 freshmen, 285 sophomores, 289 juniors, 288 seniors and one special services account.
- Freshmen borrowed 1,272 materials, juniors - 1,154, seniors - 950, sophomores - 934, staff - 259, interlibrary

loans - 80, and special services - 3 for a total circulation of 4,652 items (4,357 last year).

- The library owns 25,608 items (25,215 last year). Of these, 16,825 have prices recorded in the database which total \$477,175.07.
- The library subscribes to 114 print periodicals.
- The library added 1003 new volumes and withdrew 610 volumes (outdated reference books and worn paperbacks).
- In addition to visits by individual students and small groups, 379 classes visited the library (334 last year).
- March was the busiest month of the year followed by November.
- The library loaned 86 volumes to other libraries through the interlibrary loan system and borrowed 9 volumes.
- The facility offered students the use of 14 computer workstations.
- The seating capacity in the library is 78 not including the workstations. The facility can comfortably seat two classes and students visiting individually during any class period.
- Computer workstations provided access to networked CD-ROMs including: *Encyclopedia Americana*, *Encarta*, *Encarta Virtual Globe*, *Solar System Explorer*, *Magill's Survey of Science*, *Research in Education*, *Discovering Authors*, *Granger's Poetry*, *Landmark Documents in American History*, *UXL Biographies*, *Peterson's Career and College Quest* and the *Greek and Roman World*.
- The card catalog was hosted on the library server.
- Internet access was available at all library workstations.
- Subscription databases accessed through the Internet and available at all library workstations included: *Wilson Biographies Plus*, *Scribner's Writers*, *Discovering Science*, *Discovering United States History*, *Facts.Com* and the *Social Issues Resources Series (SIRS)*.

**MEDIA DEPARTMENT**  
**YEAR END REPORT**  
**1999-2000**

June, 2000  
Mr. Joseph Affinito

### **1999-2000 Media Activities and Projects**

1. The Media Department has serviced various school and community groups regarding distribution and production of audio-visual hardware and software.
2. The media student assistants videotaped student teachers for various departments.
3. Additions of all pertinent videos in all subject areas are continually added to our video library.
4. The Media Club has attended an education field trip. We toured the television studios and facilities at the Martha Stewart Complex in Westport, Connecticut.
5. The Media staff has assisted the Nutley Adult School on a bi-weekly basis and the CAT program weekly. Assistance was provided to outside organizations with audio-visual hardware and problem solving information. Some of these organizations were New Jersey City University, Nutley Police Department and the Nutley Red Cross.
6. The Media Department assists with the audio for the Junior Olympics and the High School graduation program.
7. The Media Department serves as the liaison between Nutley Public Schools, New Jersey Public Television and Cablevision (our cable television provider).
8. Overnight taping of an education program requested by the High School staff is recorded by the Media Department.
9. ID cards not produced by Joseph's Photographers' at the beginning of the year, all ID cards for new students, and all lost ID cards are now produced by the Media Department.
10. Our audio-visual student assistants videotaped our Nutley High School winter athletic events.
11. The elimination of all out dated audio-visual hardware and software is an ongoing process.
12. The Media Department routinely services the following:
 

Duplication of pertinent educational videos for the district	
AV requests	AV budgets
AV maintenance	Media room
AV inventories	Media helpers

## I. Film and Video 1999-2000

Film and videos used from outside sources were:	66
Postage money for film and video returns:	\$ 341.21
Rental fees for AV software :	\$1269.71
<b>TOTAL</b>	<b>\$1610.92</b>

## II. Audio Visual Hardware Requests

Daily requests	1486
Long term requests	55
<b>TOTAL</b>	<b>1541</b>

## III. Additional Media Requests

Fall and Spring CAT Programs	20 sessions
Fall and Spring Adult School	40 sessions

Independent and community organization requests are filled as needed throughout the year as are district wide needs.

## IV. Media Room Use

Study - Research - Preview  
 Maintenance of Hardware and Software  
 AV Production Site  
 ID Pictures (students and staff)  
 Inventory Storage and Housing  
 Office of Operation for Media Department

## V. Expected Postal and Rental Expenses for 2000-2001 School Year

Postage	\$ 500.00
Rentals	\$ 700.00
Software Purchases	\$ 7,400.00
Hardware Purchases	\$ 5,600.00
<b>TOTALS</b>	<b>\$14,200.00</b>

### **Missing Software 1999-2000**

#### **SCIENCE**

- Videos
- World of Chemistry Vol. 15 & 16 (VC 541)
  - An introduction to physical science part IV (FS 539.7)
  - Reproductive systems (VC 612.6)
  - Gulf Stream/Photosynthesis (tape #14)
  - The World of Darkness/Reproductive System (tape #5)

### **Missing Hardware 1999-2000**

None

### **Summer Loans**

Mini Slide Projector - Terry Verdi  
16MM Projector (Football) - William Farkas

## **COOPERATIVE INDUSTRIAL EDUCATION**

**NUTLEY HIGH SCHOOL**  
**300 Franklin Avenue**  
**Nutley, New Jersey 07110**

**Mr. William Farkas**  
**CIE Coordinator**

**(973)661-8844**  
**FAX:(973)661-3664**

**TO: Mr. Mario Cocchiola**

**FROM: Mr. Bill Farkas**

**SUBJECT: End of year for the CIE Program and Job Placement Service.**

**DATE: June 19, 2000**

**FACT SHEET**

1. CIE Regular Program. Mailing Directory attached.
2. Began with 27 students and finished with 22 students.
3. The 22 students break down as follows:
  - 6 will go to community college in the fall.
  - 5 will perform the same work they were trained for on the CIE program either on a full time or part time basis.
  - 4 will go to a Four-year college.
  - 1 will go to trade school
  - 3 will enter different occupations.
  - 1 will return to a full schedule next year.
  - 1 is a junior and will return to the program for a second year and continue in his present employment.
  - 1 will enter the Armed Forces.
4. Total earnings of these students during the 1999 – 2000 school year amounted to \$85,059.00.
5. Several of our CIE students participated in a scholarship program offered by the State Coordinators. One Nutley student won a scholarship to the school; The Metropolitan Technical Institute located in Fairfield, NJ. The student was honored at the State Coordinators 27<sup>th</sup> Annual Scholarship program.



6. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students (50) have been placed by this office and many others are aware of job possibilities offered through me.

Once again I am asking for an 11-month contract for my C.I.E. work experience program. I presently have twenty students enrolled for the 2000-2001 school year, with several students on a waiting list. In order to provide the best program possible for my students, it is of utmost importance that I be offered a full month. Below are some facts to reinforce the necessity for summer employment:

#### **Liability Factor**

As a coordinator, I as well as the Principal and Superintendent are personally liable for the safety of students placed on a job. All necessary steps must be taken before a student can begin work. One major duty is job site inspection. Summer employment will enable me to make inspections before students begin our program in September.

#### **Hazardous Occupation Factor**

Most C.I.E. students are placed in hazardous occupations. They could not be employed in these occupations if they were not enrolled in a C.I.E. program. The state mandates that these students must have supervision by a C.I.E. coordinator. Summer employment would enable me to place students in June and provide proper supervision during the summer months.

#### **Job Placement Factor**

Summer employment would provide an opportunity to secure better skilled positions. Because of the time factor, I would be able to place my students into areas they are best suited for. Performing this job in September is very difficult because students must begin working immediately and many times are pressed into jobs just for the sake of having a job. Again, I feel the summer month would give me a lot more time to devote to job finding time I don't have in September.

#### **Mandatory Paper Work Factor**

C.I.E. students must have several mandatory papers prepared before they begin work. Working papers, work station approval forms, training agreements, and tax credit forms, are just a few of the papers that must be prepared and placed in a student's folder before he begins work. Presently, we are having students work before all paper work is completed due to the time factor involved in preparing the forms. Summer employment will provide the necessary time for this preparation.

### **Schedule Change Factor**

In the past C.I.E. students had many scheduling change problems. Every year I had to devote my early weeks in September making schedule changes. This created a hectic school opening for me and the program. Summer employment would give me the opportunity to check and correct all schedules of my students before school opened in September.

### **Up-Date Factor**

Mandatory forms and other paper work are constantly being changed in C.I.E. It is necessary to change, update, and reproduce these forms in quantity. Summer employment offers an excellent opportunity to stay abreast and complete this task.

I could probably go on forever about reasons why I should be given a month of summer employment. I only hope I have convinced you it is an important part of our C.I.E. program and not just a "soft" job. I am only interested in doing the best job possible and provide the Nutley C.I.E. students with the best program they can experience. An 11-month employment contract can help accomplish this goal.

### **Proposal**

Finally, I am suggesting that we put a new course into the curriculum at Nutley High School. "School to Career."

### **School to Careers**

School to Careers will be a ten-(10) credit course open to 12<sup>th</sup> grade students. The course will enable students to explore trades and professions and acquire marketable skills essential for employment and advanced education. The program will offer students the opportunity to experience "hands on" the various aspects of a particular career, which will enhance their ability to make appropriate career decisions and ultimately obtain gainful employment. This will be achieved through school-based (1/2 day in school) and work-based learning (1/2 day on the job).

## **ATHLETICS**

# NUTLEY HIGH SCHOOL

JOSEPH AFFINITO  
Director

300 FRANKLIN AVENUE  
NUTLEY, NEW JERSEY 07110

AREA CODE 973  
661-8849  
661-8850  
FAX 661-3664

## ATHLETICS

June 21, 2000

TO: Mr. Mario Cocchiola  
FROM: J. Affinito  
RE: Annual Report - Athletics 1999-2000

We started our athletic year off with a spirited Pep Rally in the fall. This year 716 athletes competed on 23 varsity and 19 sub-varsity teams. There were over 500 Northern New Jersey Interscholastic and independent games or meets as well as Essex County, and New Jersey Interscholastic Athletic Association sectional and state championship games.

These student athletes participated in our athletic program under 1 athletic director, 62 coaches, 1 athletic trainer and 1 equipment manager. These students and their coaches shared in this important educational experience and they represented our school and community, in most instances, in a positive manner. We have instituted seasonal sportsmanship meetings to our program in an effort to improve this area.

Numerous athletes were selected to All League, All County, and All State Teams. Several of our senior athletes were honored by the Essex County Athletic Directors Association, the Men of Essex, and the NJSIAA as Scholar-Athletes.

The Bowling Team won the League Championship (Pacific) for the second year in a row. The Golf Team won the League Tournament and placed third in the State Sectional Tournament. The Wrestling Team also reached the Sectional finals. The Crew Team won numerous gold medals in their crew meets and our Tennis Teams had outstanding seasons.

JA:sp

Attachments

## Year-end report

1999-2000

During the school year many athletes were seen. Athletes were seen during the day but most were seen after school. Injuries were evaluated during the student's lunch or gym periods (if allowed by the teacher only). Rehabilitation programs were done throughout the day including after school.

Over the next few years, I hope to decrease the number of serious injuries by implementing prevention methods.

I have made up a simple chart to show exactly what was done throughout the year (sheet attached).

Thank you,

*Linnette Gurnari*  
Linnette Gurnari, ATC

Athletic Trainer: Linnette Gurnari

School year: 1999-2000

Athletes seen: 1,824

Tape: 900

Sprains: 94

Padding: 92

Strains: 64

Ace wrap: 92

Contusions: 67

Ice: 334

Fractures: 337

Heat: 23

Concussions: 17

Massage: 36

Wounds: 14

Electrical Stimulation: 35

Dislocations: 4

Stretch: 126

Other: 20

Exercise programs: 113

Referrals: 200

Wound care: 21

**STUDENT ASSISTANCE COUNSELOR**

**ANNUAL REPORT**

**1998 – 1999**

To: Barbara Hirsch, Director of Special Services  
 From: Lisa Markman, Student Assistance Counselor  
 Date: June 21, 2000  
 Re: Annual Report

## I. STUDENT INTERVENTIONS

Seventy students were referred to the Student Assistance Counselor (SAC) for screening due to impairment in school functioning. Students were referred by guidance counselors, attendance office, health teachers, school nurses, coaches, child study team members, parents, and others students. All of these students received an informal assessment, recommendation, and follow-up. Approximately fifty students are monitored by the SAC on a continual basis for support services. Thirty students were referred for outpatient counseling services and six students were referred for residential treatment services. Thirty-five students were referred to self-help groups such as Al-Anon or Narcotics Anonymous. All of the students were offered educational materials, appropriate numbers to call for assistance, and ongoing support. **Although Franklin Middle School demonstrated an increased need for additional services, only four students were referred to the SAC for assistance.**

## II. PROGRAMS

### A. ELEMENTARY

Five public elementary schools and two parochial schools participated in **Red Ribbon Week** during the month of October. Every school in the district received a Red Ribbon banner for the front of the building. All students, teachers, and administrators received a button displaying a drug-free slogan to wear for the entire week and throughout the school year. Elementary school teachers received a letter with an explanation of the tribute, suggested activities for the week, and a fact sheet on youth and drug abuse. Nutley High School Peer Leaders visited every class in each elementary school to distribute materials and promote drug-free lifestyles. Art students at Nutley High School made Red Ribbon signs, which were then distributed by Peer Leaders to merchants in town and hung in store windows. Franklin School Peer Leaders tied red ribbons on all of the trees and meters along Franklin Avenue to raise awareness in the community. Red Ribbon Week was sponsored by the **Municipal Alliance Committee.**

**Nutley High School Peer Leadership** piloted a program at the elementary schools called, "**Bias Busters**", which focused on the problems associated with stereotyping and prejudice. Fifth-graders participated an interactive game to demonstrate nonverbal communication and discrimination. High school peer leaders entered the classroom dressed as typical stereotypes (thug, goth, nerd, jock, etc.) Elementary



students were then asked to write their first impression of each model (grades, hobbies, friends, etc.) After sharing their first impressions based on looks alone, the students met the “real” high school students. The lesson taught fifth-graders not to judge people and to give everyone a chance. This program received excellent evaluations from both students and teachers at the elementary level. This program was sponsored by the **Municipal Alliance Committee**.

**Tobac-Attack** was another program facilitated by NHS Peer Leadership at the elementary level. Peer Leaders taught all fifth grade students about the dangers of using tobacco products and the subtle ways tobacco companies target children. Students participated in an icebreaker called Electricity to teach communication skills and played a learning game called True/False. Students acted as detectives and examined the hidden messages in tobacco advertisements. The program encouraged discussion and increased knowledge about tobacco. Fifth-graders submitted original anti-tobacco advertisements that were laminated and will be used in future tobac-attack presentations. Teachers completed evaluations upon completion of the program and tobac-attack received an overall complimentary appraisal. This program was sponsored by the **Municipal Alliance Committee**.

**Tim Moss, “Don’t Myth The Facts”**, an alcohol and drug prevention assembly, was presented at each elementary school. This program featured a magician who taught facts about alcohol and drugs through juggling, visual imagery, and audience participation. He also provided follow-up lessons for teachers and posters for each school. Students and teachers completed evaluations on the program and it received excellent reviews. This program was sponsored by the **Municipal Alliance Committee**.

The SAC facilitated a training session for elementary parents through the PT Council called “**Substance Abuse Signs and Symptoms**”. This educational seminar encouraged parents to monitor their children with extra attention as they reach the middle school and the age of experimentation.

## **B. MIDDLE SCHOOL**

**Monthly Parenting Workshops** were no longer implemented due to Mrs. Sherrie Tolve’s temporary leave of absence. The workshops will resume next year when Mrs. Tolve returns. The SAC facilitated a program for the Parent-to-Parent group called “**Substance Abuse Signs and Symptoms**” with the cooperation of DARE Officer, Natty Ferrara.

Due to a high incidence of early experimentation and high-risk behaviors, an **additional SAC** was approved for the middle school. The SAC participated in the screening and interviewing of over twenty applicants. The Superintendent and the Director of Special Services will hire the middle school SAC before the fall. The high school SAC will train and familiarize the new SAC with the district and the community.

### C. HIGH SCHOOL

Students participated in **National Smokeout Day** on November 19, 2000 with the cooperation of the Peer Leaders and the school nurses. Smoking facts were read over the public announcement system for one week prior to the event. Nurses distributed stickers and sponsored a "Buddy Program" to help students who smoke quit, with the help of a friend. A contest was held to determine the number of cigarettes smoked each day by students in the high school. Flyers were hung on every floor illustrating disturbing smoking statistics from Nutley High School's Integra survey. This program was sponsored by the **Municipal Alliance Committee**.

"**The Improbable Players**" visited Nutley High School this year for the first time. This dynamic presentation features four recovering actors who teach audience members about the disease of addiction, family dynamics, and enabling. Students were completely mesmerized by the performance and it resulted in several early referrals to the SAC. A period of time was allotted for questions during which the actors gave students a very realistic picture of how a person's experimentation with drugs and alcohol can turn into addiction. This program was sponsored by the **Municipal Alliance Committee**.

The **Dodge Neon Drunk Driving Simulator** was an excellent program at NHS this year to promote Alcohol Awareness Month before the prom and graduation. The car simulates the feeling of driving drunk through a computer programmed with the driver's body weight and the number of drinks he/she hypothetically had before driving. Students and faculty members with valid driver's licenses were able to drive the car and many others were passengers. Over 500 students participated in this event which was coordinated by Peer Leadership and sponsored by the **Municipal Alliance Committee**.

**PEACEBRIDGE**, a program designed to raise awareness about nonviolence, diversity and cooperation, was implemented through the Peer Leadership program. A mural created by the students was honored as one of ten national winners in the YWCA Racial Justice Youth Challenge. Students were able to travel to Washington, DC to attend a black tie dinner and tour of the national monuments.

## III.

**PEER LEADERSHIP**

**A. ACCOMPLISHMENTS:** Peer Leadership completed its second year at the high school under the direction of the SAC. During the 1999-2000 school year, Peer Leadership completed the following:

1. Developed a school-based Advisor Team, consisting of the SAC and two 12<sup>th</sup> grade Student Advisors.
2. Developed a Peer Leadership Group consisting of twenty-six students.
3. Organized Red Ribbon Week, National Smokeout Day, Bullies Beware, Bias Busters, PeaceBridge, Alcohol Awareness Month events, and Tobac-Attack.
4. Completed a professional 16-hour training program during an overnight weekend retreat, facilitated by a nationally recognized psychologist (Dr. V. Alex Kehayian).
5. Attended morning meetings at least two times each week for 45 minutes to plan activities.
6. Attended monthly evening meetings of the **Municipal Alliance Committee**, our sponsoring agency.
7. Attended a five-hour Peer Leadership Conference to learn new programs from other school systems.
8. **The Elks** sponsored several members to attend a three-day Leadership Conference where they learned group dynamics and techniques.
9. **Honored in Washington, DC for their efforts in the PEACEBRIDGE program.**

**B. FUTURE PROJECTS**

1. Development of a long-term Freshmen Mentoring Program which will begin in August 2000 at Freshmen Orientation with the cooperation of Ms. Hubert, Director of Guidance.
2. Development of a Welcome Program for all incoming transfer students in which recipients will receive a Peer Leader "buddy" to assist in the transition.
3. To continue and expand the efforts of the PEACEBRIDGE program in raising awareness of nonviolence and diversity.
4. To provide staff members with an in-service training about Peer Leadership programs.
5. To add at least one new program to Peer Leadership each year to address different topics such as violence, truancy, conflict mediation, school spirit, etc.
6. To continually evaluate the effectiveness of the Peer Leadership programs through questionnaires for students and faculty.

#### IV. CONFERENCES

The SAC attended several conferences including the following:

- A. **Guest Speaker for "Prevention through the Arts" Conference**
- B. Association for Student Assistance Professionals (ASAP): two-day conference on substance abuse
- C. Electronic Record Keeping for the SAC: Dept. of Education
- D. Governor's Alliance Summit
- E. Drug Testing & Schools: High Focus Centers
- F. Collaboration – Drug Abuse & Domestic Violence: MAC
- G. Managing Sudden Traumatic Loss: Essex County Forum
- H. Steroids & Student Athletes: NJSIAA
- I. Anger Management & Substance Abuse: New Hope
- J. Peer Leadership: PLAN Conference and Elks Conference

#### V. MEETINGS

The SAC attended meetings to coordinate services with the following groups:

- A. Child Study Team
- B. Guidance Advisory Committee
- C. Nutley High School and Franklin School Faculty Meetings
- D. Municipal Alliance Committee
- E. Association for Student Assistance Professionals (ASAP)
- F. Parent Teacher Organizations
- G. **Governor's Council on Alcoholism and Drug Abuse**
- H. Peer Leadership Advisor Network (PLAN)

#### VI. OTHER SERVICES PROVIDED

- A. **CORE TEAM:** The Core Team at Nutley High School met one period each week to address general education students who need intervention and referral services. The Department of Education provided additional training for new members. Technical assistance was provided by a Clifton High School's SAC, who continues to be on call for questions/support. During Core Team meetings cases are presented for review and an action plan is determined.
- B. **POLICY:** The SAC continues to revise and update the substance abuse policy and procedures. It is imperative that the district contracts with an agency and/or medical facility for urine screening to be accurate and to comply with state law. The SAC

participates in a Subcommittee of the Board of Education to address issues regarding the Substance Abuse Policy.

- C. **CRISIS RESPONSE:** The SAC participated in providing crisis counseling to students at Nutley High School following the death of a senior due to a drunk driving accident. This intervention involved approximately fifty students and several teachers who were experiencing strong reactions to the situation.
- D. **REFERRAL LIST:** The SAC continues to update the Referral List which is provided to guidance counselors, nurses, administrators, and parents.
- E. **SAFE AND DRUG FREE SCHOOLS REPORT:** The SAC completed Title IV requirements for the Improving America's Schools Act (IASA) to maintain federal funding. Results from the survey administered last year were used to develop programs.

**FRANKLIN SCHOOL**

FRANKLIN SCHOOL  
325 Franklin Ave.  
Nutley, New Jersey 07110

TO: Dr. Serafino

DATE: June 27, 2000

FROM: Dr. Vivinetto

RE: Annual Report-  
1999/2000

The attached reports from area coordinators and department representatives are a comprehensive summary of the fulfillment of curriculum goals and objectives, on going activities and highlighted accomplishments at Franklin Middle School. This past 99/00 school year.

The Franklin School educational program continues to generate an outstanding approach in the education of middle level students focusing upon a sound balance between the academic and non-academic special areas. Student success is demonstrated in continued high achievement in subject/class assessment, the seventh grade Nutley Achievement Test and the new Terra Nova standardized test scores. Once again, the results of the new Grade Eight Proficiency Assessment for 2000 indicate the highest percentiles in language arts literacy and above state averages in math. Furthermore, Franklin students have achieved commendable results in both state and regional contests. In the North Central Regional Competition at N.J.I.T. our Math Counts team placed fifth out of 30 schools and our Algebra students achieved a fifth place finish in the Essex County Math League competition. Additional competitions in English, Geography and Latin I exams resulted in high honors by these students. Once again, a significant number of seventh grade students participating in the Johns Hopkins Talent Search Program received outstanding scores in both Math and Verbal high school SATS entering both regional and state recognition.

Student interest in clubs, Intramurals, community and school service, music and art festivals remain high. Highlighted achievements this 99/2000 school year focus on the Police School Partnership Club, the Junior Interact Club the newly organized Builders Club (Jr. Key Club), the Photography Club, Math Counts, and the expansion of the Computer Network Club. The newly formed Madrigal Singers and the Concert Choir received first place awards in state and regional contests. Clubs and other school activities remain an integral part of the enhancement of curriculum and development of team participation, decision making skills and positive social interaction at this crucial age.

The status of the pilot Student Peer to Peer Program remains solid and supportive by faculty, parents and students, alike. The monitoring by the Princeton Center for Leadership Training was successful and found Franklin Middle School to be a model sight for school visitations and emulation by new schools entering the network. The Student Peer Leadership Program will continue in the middle school focusing on substance abuse prevention, conflict mediation, tolerance initiatives and positive peer pressure areas. The model will continue to become the same vehicle allowing students to develop positive communication and decision making skills supporting the need for healthy life choices and positive student interaction in all their endeavors at the middle school.

In addition to normal teaching responsibilities, Franklin administrators and teachers continue to be actively involved in curriculum work throughout the year and during attendance at Saturday morning curriculum committees. This staff commitment toward a continuance of professional development fosters a broader enlightenment in the field and strengthens instructional expertise that benefits the students.

The following paragraphs will highlight some of the activity and progress at Franklin Middle School during the 1999/2000 school year.



## **LANGUAGE ARTS**

To: Dr. James Vivinetto, Principal of Franklin Middle School  
 From: Ms. Dianne DeRosa, Coordinator of Language Arts  
 Date: June 2000

## I. Testing

Eighth grade students take the Grade Eight Proficiency Assessment in March. Preparation for this test is a priority of the English Department.

- A. Eighth grade students were given reading and writing samples beginning in September which reinforce skills tested on the GEPA. Essays were graded following the holistic scoring method used by the judges of the GEPA.
- B. Writing, editing, and reading samples were also given to seventh grade students. Teachers guided students through a detailed writing assignment following the guidelines of the GEPA on a monthly basis.

Seventh grade mini-lessons which reinforce the skills tested on the writing portion of the GEPA were also incorporated into the curriculum from January through March.

## II. Articulation Day, January

Ms. Diane La Pierre presented to the Franklin Middle School and Nutley High School English teachers a "hands-on" demonstration of *Inspiration*, a writing software program. Teachers were given the opportunity to work with this program under the direction of Mrs. La Pierre. Teachers exchange ideas as to the use of this program with their students.

## III. Articulation between the middle school and the high school

Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to be collected from students at the end of each year and are placed in this folder. Included in these folders are the graded writing samples of the Nutley Writing Achievement Test. These writing folders are made available to graduating seniors.

Teachers were also given the opportunity to exchange ideas and address concerns on Articulation Day.

#### IV. Instruction

- A. Eighth graders were required to write a research paper on a topic of their own choice and they were guided through a step-by-step approach. Students prepared an outline, note cards, a rough draft, and a detailed bibliography. Students used the computer as a source for some of the research.

- B. Writing Workshop

This elective is offered to seventh grade students. The goals of this course are to teach and reinforce writing process skills and to present the opportunity for students to learn and practice the skills of writing in relation to their abilities. Students are encouraged to explore writing for a variety of purposes and to write for a variety of audiences. An important element of this course is student conferencing which allows each writer to discuss his/her writing with a peer and to share ideas on revision and editing for a final copy.

- C. Among the many projects completed within the classroom setting are the following:

Eighth grade students wrote a research paper on an approved topic. Seventh and eighth grade students wrote in their journals on a daily basis on various topics selected by students or assigned by the teacher in grade seven and grade eight.

Eighth grade students also participated in a research project. Each student chose a topic based on a problem requiring a solution, a cause and its effect, or a controversial issue. Students wrote a paper and presented their findings to the class.

Comprehension Strategies students learned how to use power point and presented projects using this software.

#### V. Enrichment

- A. Field Trips

Seventh and eighth grade students participated in "Read Across America" under the direction of Ms. Cyndi DeBonis.

Mr. Kocum's classes viewed a production of Saturday Night Fever, Chicago, and Footloose. They participated in a workshop conducted by members of the Footloose cast.

Mr. Kocum's classes attended a performance of "Tales of Edgar Allan Poe" at the Castle Shakespeare, Budd Lake

Mr. Kocum took a select group of Drama Club students to Stonestreet Studios, New York, to use TV equipment and make a commercial.

Mrs. Meloni's classes attended a production produced by Broadway Bound.

#### VI. Staff Development

Ms. Loretta Douglas, Ms. Cyndi DeBonis, Mrs. Judith Hardin and Mr. Paul Kocum attended the National Council of Teachers of English Convention which was held in New York City in March.

Ms. Loretta Douglas and Mrs. Judith Hardin attended a workshop entitled "Magic of Words: Reading and Writing for Middle School Students." This workshop was sponsored by Great Source and presented by Dr. Louann Reid.

Ms. Loretta Douglas attended a lecture/workshop for "GEPA: Preparation Ideas and suggestions" at the Foundation for Educational Administration, Inc. in Jamesburg, NJ.

Ms. Douglas attended a workshop on Power Point held at Kean College.

Mrs. Hardin attended a workshop on Internet Techniques held at Kean College.

Ms. Tammy Nittoli attended a workshop entitled "Take Time for Kids" sponsored by McGraw Hill.

Under the direction of Mrs. Meloni, the debate team participated in the Essex County Debate Day at Montclair State University and received first place.

#### VII. North Jersey Spelling Bee: The North Herald Newspaper Spelling Bee was coordinated by Ms. Loretta Douglas and Ms. Judith Hardin.

#### VIII. Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted for September.

IX. Concerns for the future:

Continued teacher training and involvement in the use of the computer as a tool for writing and research;

Continued participation of staff in professional organizations and attendance at workshops and conferences which relate to the course of study;

Consideration of a double English period so that students will have ninety minutes of Language Arts study.

## **SOCIAL STUDIES**

# **Franklin Middle School**

## **Principal's Report**

### **1999 - 2000**

**To:** Dr. James Vivinetto, Principal

**Date:** June 9, 2000

**From:** Mr. Robert O'Dell  
Social Studies Coordinator

The Social Studies Department at the Franklin Middle School maintained a strong curriculum that enabled students to meet the goals, objectives, and proficiencies of social studies education. The department offered four courses divided into twenty - five sections, which included vector and regular levels of instruction. A staff of six faculty members addressed the needs of 312 seventh grade students and 316 eighth grade students.

#### **I. Curriculum**

The department utilized a newly revised curriculum during the past academic year. Changes in the scope and sequence of the curriculum were implemented in order to assure compliance with the New Jersey Core Curriculum standards, and to assist future students as they complete state mandated testing in the eighth grade. In preparation for the aforementioned test, the curriculum focused upon the development of the American nation. Special emphasis was placed in the seventh grade upon the study of American government, and in the eighth grade upon world geography and the role of the United States as a world power. The faculty also continued to infuse instruction concerning the Holocaust, tolerance, and various forms of discrimination into appropriate units of the course of study. Of its own initiative, the department has continued to explore methods of incorporating a greater emphasis on reading in the social studies into the curriculum. This is part of an overall effort to raise verbal scores on various standardized tests, and to develop and enhance essential skills necessary for the successful study of the social sciences.

#### **II. Assessment**

The monitoring of student achievement of district and departmental objectives remains an ongoing concern of the Social Studies Department. To this end, the department continues to utilize previously developed tests concerning the nature of prejudice and discrimination, in addition to tests measuring geographic literacy, as needed. Faculty members also have incorporated various instruments to measure mastery of the Holocaust unit into the requirements for eighth grade courses. The department is currently considering means of evaluating the increased infusion of reading into the curriculum. As always, the faculty monitors a wide range of skills and learning styles through the use of standardized tests, teacher - generated tests, projects, and presentations.

### **III. Staff Development Activities**

The faculty of the Social Studies Department took part in the following workshops and seminars:

1. Workshop on Computer Networking and the Internet
2. In - service workshops on ITIP methodology and the use of computers
3. In - service instruction on web - quests and the use of the Internet

### **IV. Enrichment**

With the active support and encouragement of Dr. Vivinetto, the Social Studies Department conducted the following enrichment activities:

- A. Mock Elections
- B. Poster Projects
- C. Bulletin Boards and School Displays
  1. Black History Month
  2. Women's History Month
  3. American Presidents
  4. The Constitution
  5. The Holocaust
  6. Campaign Posters for Past Presidential Elections
  7. Great Documents display in individual classrooms
- D. Oral History Project Interviews - Survivors of the Great Depression
- E. Internet - Based Projects Concerning the Constitution and the Bill of Rights
- F. Analysis and Creation of Political Cartoons
- G. Oral and Written Research Projects
- H. Current Event Magazines and Projects



I. Viewing of Movies and Videos

J. National Geographic Geography Bee

K. Biographies

#### **V. Textbook Management**

A. Textbook age, condition and inventory are continually monitored

B. Copyright dates of the two texts being used:

1. Grade Seven

*One Flag, One Land*, combined volume, 1988

2. Grade Eight

*Why We Remember*, combined volume, 1998

#### **VI. Concerns**

The department would like to continue to enhance its capability to present computer-generated materials to the class. To this end, it would like to continue to upgrade and utilize the large-screen television and tv-ator. In addition, the department would like to increase the number of age-appropriate supplemental readings available for the students. The department is much encouraged by the ongoing support of Dr. Vivinetto and the administration towards the realization of these goals.

## **MATHEMATICS**

June 5, 1999

TO: Dr. James Vivinetto  
FROM: Mary Lou Dowse  
SUBJECT: Annual Report - Mathematics Department, Franklin School

## I. STAFF

- A. Departmental statistics indicate that eight regular teachers taught a total of 32 mathematics classes with an average class size of 22. This includes three sections of Algebra I and three sections of Computer Applications. In a state mandated supplemental program, Denise Cleary, Christopher Masullo, and Larry Mitschow taught five multi-level Basic Skills mathematics classes with an average class size of 9.
- B. Due to the extended absence of Judith Winick, Mr. Larry Mitschow, a permanent substitute, assumed her teaching schedule of 4 regular math classes and one basic skills class. Mr. Mitschow planned lessons, evaluated students, and assumed all other responsibilities to continue the program with a minimum of interruption in student learning.

## II. TESTING

- A. The latest available results for the Nutley Math Achievement Test given in May 1999, indicate that the mean score in grade seven is a 83 and the mean score in grade eight is an 81.
- B. On March 9, 1999 all students in grade 8 took the Grade Eight Proficiency Assessment. 264 regular students who took the test achieved a mean mathematics score of 226.3.
- C. The TerraNova test was given to all 7th graders. Results from this test will be used to help determine whether a student should be placed in remediation.
- D. Johns Hopkins Talent Search results for the 1999-00 school year indicate that 37 seventh grade students and 10 eighth grade students participated. The mean SAT score in mathematics was 475 in grade 7 and 538 in grade 8. Special recognition was given to Lauren Camar, Ketan Darji, Michael DeGennaro, Mark Farewell, Maria Fruci, Daniel Jamison, Danielle Meola, Christopher Monasteri, Kathryn Montalbano, Ryohei Okabe, Daniel Rohe, Yasmine Shama, and Alan Zhang for achieving scores of 510 or better. David Aragona, George Blazeski, Jillian Kazyra, Brendon Lyons, and Fernando Matos Faro achieved state awards for achieving scores of 550 or better.

### III. INSTRUCTION

- A. In order to reflect the recommendations of the NJ Core Curriculum Content Standards, a new textbook was chosen for next year's 7<sup>th</sup> grade. The new text, Mathematics, Applications and Connections, Course 2 (Glencoe/McGraw Hill), was the overwhelming choice of the members of the department.
- B. To insure that students were adequately prepared for the Grade Eight Proficiency Assessment, supplementary classroom materials were used to reinforce the curriculum. Consumable commercially published workbooks were issued to each student. These workbooks were specifically designed to provide practice in preparation for state testing. On the seventh grade level the booklet used is entitled, "Strategies for Success in Mathematics". At the eighth grade level "The GEPA Coach" provided the necessary reinforcement.
- C. In February a comprehensive test was given to all eighth grade classes as a pre-test refresher for the Grade Eight Proficiency Assessment administered in early March.
- D. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the GEPA, 50 additional TI-34 scientific calculators and four TI-34 overhead calculators were purchased. Calculators were issued to all 7<sup>th</sup> and 8<sup>th</sup> grade students in order to enhance daily lessons and to properly prepare them for the GEPA.

### IV. MATHEMATICS CLUBS, CONTESTS

- A. The Math Club, sponsored by Nancy Foglio and Chris Masullo, met once a week to prepare for contests and discuss problem-solving strategies. On Saturday, February 12, Mrs. Foglio accompanied 5 students from the club to the North Central Regional Competition at N.J.I.T. in Newark. Our team placed fifth out of 30 schools that participated in the competition.

Four students from the Math Club participated in the 24-Challenge Tournament on Wednesday, May 10<sup>th</sup>. Approximately 200 students participated in the tournament. One student, Daryl Lin, received a silver medal in the semi-finals.

- B. Vector students in the seventh and eighth grade participated in the annual New Jersey Math League competition and the Continental Math League competition. Contests were held during regular vector classes.

- C. On May 24th a team of five eighth grade Algebra I students participated in the annual Essex County Math League competition held at Caldwell College. The Algebra I team achieved a fifth place finish.
- D. The Computer Creations Club, sponsored by Chris Masullo, met once a week after school. The students assisted with the computers in the library and also assisted teachers with classroom computers.

## V. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

In November, Mary Peele and Debbie Pinto attended the NJEA Convention in Atlantic City.

On December 3<sup>rd</sup>, Denise Cleary and Nancy Foglio attended the Association of Mathematics Teachers of New Jersey Conference.

## VI. DEPARTMENTAL GOALS FOR 2000-01

- A. Continue to review the middle school curriculum with regard to updating course content and textbooks to more closely align them with the NJ Core Curriculum Content Standards.
- B. Continue teacher training in the area of technology. Continue to train teachers in the use of computers as a tool for enhancing lessons and also in the use of the Internet in the mathematics classroom.
- C. Continue to incorporate the open-ended question into our regular classroom activities and to include these types of questions on classroom tests.

c: Dr. Kathleen C. Serafino

## SCIENCE

# *Nutley Public Schools*

*Franklin School*

*Nutley, New Jersey 07110*

## **Memorandum**

**To:** Dr. Kathleen Serafino, Superintendent

Date: June 9, 2000

**From:** Dr. Catherine Danchak, Science Coordinator *CJD*

**Subject:** Annual Science Report 1999 - 2000

### 1. **Franklin School Science Curriculum**

Implementation of the adopted 1997-1998 curriculum continues. This curriculum reflects alignment of the curriculum with the New Jersey Core Curriculum Standards, revision of the scope and sequence of science topics, updating of laboratory activities, revised supplementary materials and inclusion of oceanography in the curriculum.

### 2. **Classes**

**Grade Seven Science** - Teachers: Mr. Bania, Mr. Baumann, Mr. Bertuzzi, Mr. Libert, and Miss Neilley

The following projects were added or are being continued in the earth and environmental science units: wildflower restoration, songbird feeding, David Perez animal center, botanical lab, flood control and erosion model, and computer recording of weather conditions.

The following projects were added or are being continued in the physical science units: properties of matter, substances, and elements, compounds and elements, distillation, heat to do work, measuring gravity in newtons, effects of friction, power measurement, and finding simple machines.

**Grade Eight Science** - Teachers: Mr. Bania, Mr. Bertuzzi, Mr. Libert, and Ms. Love

The following projects were implemented or are being continued in the science curriculum: cell model, chemistry acrostic poems, astronomy mystery clues, technology reports and presentations, oceanographic studies, and use of the library computers for research.

### 3. **Articulation Day** - The following items were discussed:

- a. N.J. Core Curriculum Standards
- b. Curriculum Proficiencies
- c. Audio/visual materials
- d. Consumable materials
- e. Course recommendations
- f. Rotation of textbooks
- g. Departmental concerns

### 4. **Professional Days**

New Jersey Science Teachers Convention - Mr. Libert and Miss Neilley  
NASA Aerospace Workshop - Miss Neilley

### 5. **Inservice**

## Annual Report 1999 - 2000

RST<sup>2</sup> - Summer Workshop- Mr. Bertuzzi

RST<sup>2</sup> given by Mr. Bertuzzi - Mr. Bania and Mr. Baumann

NJSSI - Dr. Danchak

NSTA - Mr. Bania, Dr. Danchak, and Miss Neilley

### 6. Field Trips

Wildflower Restoration on school grounds - Mr. Bertuzzi

Great Swamp, Wanaque Reservoir, Stokes Forest, Sunrise Mountain, Tillman's Ravine, and Milford, Pa. (eagle watching) - Mr. Bertuzzi and Mr. Bania

### 7. Activities

#### **Sports**

Lacrosse Assistant Coach - Mr. Bania

#### **Clubs**

Greenhouse effects group - Mr. Bertuzzi

Maintains botanical lab in front of the school and all the plants in the principal's and Vice Principal's office.

Outdoor Adventure Club - Mr. Bertuzzi and Mr. Bania

Fields trips to Great Swamp, Wanaque Reservoir, Stokes Forest, Sunrise Mountain, Tillman's Ravine, and Milford, Pa. (eagle watching)

Discussed hunting, completed species identification of local plants, and expanded map and compass skills.

Personal Groomer's Club - Mr. Bertuzzi

Closely managed David Perez Animal Center on a daily basis.

Lacrosse Club - Mr. Bania and Mr. Bertuzzi

#### **Projects**

Science Bowl XXXIV - Mr. Baumann

PSE&G Workshop, "In Concert with the Environment" for Grade Seven - Mr. Bania Dr. Danchak, and Miss Neilley

Science projects reinforcing the curriculum were displayed throughout the school. Project examples are robotics, space models, and solar powered homes and vehicles.

### 8. Concluding Remarks

The science department continues its commitment to student achievement. Their lessons reflect careful planning and execution with constant focus on curricular objectives.

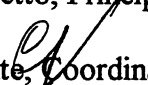
c: Dr. Vivinetto



## **WORLD LANGUAGES**

**FRANKLIN MIDDLE SCHOOL  
NUTLEY, NEW JERSEY  
WORLD LANGUAGES DEPARTMENT**

TO: Dr. James Vivinetto, Principal of Franklin Middle School

FROM: Mr.  Violante, Coordinator of the World Languages Department

SUBJECT: Annual Report, 1999-2000

**I. Statistical Data**

1. 96 students out of 313 seventh graders were enrolled in Latin 1 or approximately 31%. 174 eighth graders out of 316 students were enrolled in Latin, Italian, Spanish, and French combined or approximately 55%.
2. Five staff members of which four itinerant taught 14 sections of 2 course offerings of Italian, French and Spanish Level 1, and Latin Levels 1 and 2.

**II. Curriculum**

1. The Franklin School staff joined the Nutley High School staff during the articulation day on January 2000. The staff was very cooperative and worked very diligently in discussing the New World Languages Content Standards and the coordination of the elementary, middle school and high school world languages program.
2. Miss Maria Muñiz joined the world language department as itinerant teaching Spanish at the High School and Franklin Middle School. She was mentored by Mrs. Rucinski.
3. All language teachers excluding the Latin teachers met with representatives and consultants from five different publishing companies in the afternoon after the monthly department meeting. The consultants presented their respective texts. In May, the teachers met after school on two occasions to discuss and to propose new texts for the new courses of Italian, Spanish and French, Levels 1A, 1B. The new texts will be introduced to and adopted by the Nutley Board of Education at the June meeting.
4. This year, the world language department was involved in the school level objective. All Level I language students were given a vocabulary test in May. Vocabulary, which consisted of English words with Latin roots and also used in French, Italian, and Spanish. The words were studied throughout the school year in the respective language classes. The list reinforced development of important skills and also addressed vocabulary skills tested on the PSAT and SAT. Ninety-one percent of all students tested received a grade of 70% or higher on this criterion test

### **III. Accomplishments, Achievements and Cultural Events.**

1. French, Spanish, Italian and Latin students participated in the Annual Poetry Recitation Contest held at William Paterson University on May 11, 2000. They were accompanied by Mrs. Papaleo.
2. Italian students participated in the 2000 National Italian High School Contest, sponsored by the A.A.T.I. (American Association of Teachers of Italian). Maria Fruci received honorable mention.
3. All the language classes made posters for Christmas, Easter, family tree and word origin.
4. Mrs. Papaleo, sponsor of the Italian club, together with the Italian classes celebrated the Italian traditional customs of "La Befana", and "Carnevale".
5. The Latin I and II classes participated in the National Latin Exam given by the American Classic League and the National Junior Classic League. In Latin II, seven students were awarded the Gold Medal Summa Cum Laude. Daryl Lin had a perfect score (40 out of 40). Other students that also were awarded the Gold Metal and Summa Cum Laude with a score of 39-37, out of 40 are: Cassandra Roio, Ketan Darji, Ryohei Okabe, Fernando Matosfaro, Daniel Jamison and Louis Magdon. Six students were awarded the Silver Metal Maxima Cum Laude with a score of 36-34, out of 40 are: Yasmine Shana, Lydia Fields, Balal Chaudry, Ryan Mliczek, John Leary and Frank Cioffi. Six students were awarded Cum Laude with a score of 31-30, out of 40 are: Morgan Samet, Ashley Banks, Jessica Zarra, Patrick Bresnan, Wendy Brey and Takyiah Stevenson. In Latin I, 28 students were awarded the Outstanding Certificates and Ribbons with a score of 39-35, out of 40. 27 students were awarded Special Certificates with a score of 34-31, out of 40. This exam was taken by 110,000 other students from all 50 states and nine foreign countries including Australia, Belgium, Canada, England, Germany, Italy, Japan, New Zealand, and Zimbabwe.
6. Mrs. Papaleo's Italian classes and Mrs. Baldino's French class attended performances of "La Boheme, Madame Butterfly and Aida" at the Metropolitan Opera, Lincoln Center, New York City.
7. The French class celebrated "Marti Gras" with masks.

### **IV. Staff Development**

1. Mr. Violante attended several Professional Development Workshop Series for World Language Educators sponsored by the State Department of Education.  
Some of the workshops were:
  - a. *Conference on Core Curriculum Content Standards for World languages.*
  - b. *Effective Strategies for Elementary Language Teachers.*
  - c. *Regional Roundtable Meetings for Supervisors of World Languages.*
  - d. *Articulation of Elementary and Secondary World Languages.*

e. *Assessment and Implementation of the New Standards.*

Mr. Violante also applied for funding for the Elementary Italian Program for the school district. The district was awarded \$25,000 by the Italian Consulate General in New York. He also participated in the World language Job Fair sponsored by the Department of Education in April to recruit prospective language teachers for the district. Approximately 30 potential teachers were interviewed

2. Mrs. Papaleo attended the following conferences/workshops:
  - a. The FLENJ workshops on various days and weekends, topic which covered applications and relevance to NJ Core Curriculum Content Standards.
  - b. The World Language Professional Development Institute at Fairleigh Dickinson University. She was also selected as teacher leader.

**V. Departmental Recommendations**

1. With the study of world languages expanding in the 7<sup>th</sup> grade in the up-coming school year (2000-01), the staff strongly recommends that all language classes be equipped with up-to-date technological support for the new text programs.
3. There is a strong need to hire more teachers and lower language classes at a reasonable size (20-22) especially Spanish so that oral communication skills will be practiced more extensively.

Respectfully submitted  
Ciro Violante, Coordinator  
June 9, 2000

## **HEALTH/PHYSICAL EDUCATION**

To: Dr. James Vivinetto

From: Mr. Christopher Chern

Re: 1999-2000 Annual Report Health and Physical Education  
Department

Mr. Christopher Chern, Mr. Thomas Grant, Ms. Luanne Zullo and Ms. Nicole Wilczynski currently staff the Health and Physical Education Department. Mrs. Barbara Formichella is the school nurse.

- Mr. Christopher Chern teaches all three 8<sup>th</sup> grade health classes, and two seventh grade physical education classes. He also acts as the department representative; duties include organizing the budget for the department and designing teacher schedules. Mr. Chern continues to be the assistant varsity wrestling coach for Nutley High School.
- Mr. Thomas Grant teaches three 8<sup>th</sup> grade physical education classes, one 7<sup>th</sup> grade health class and two 7<sup>th</sup> grade physical education classes. He also coaches girls and boys tennis at Montclair High School.
- Ms. Luanne Zullo teaches three 8<sup>th</sup> grade Physical education classes two 7<sup>th</sup> grade physical education classes and one 7<sup>th</sup> grade health class. She also is the freshman girl's basketball and head softball coach at Nutley High School.
- Ms. Nicole Wilczynski teaches three 8<sup>th</sup> grade physical education classes, two seventh grade physical education classes and one 7<sup>th</sup> grade health class. She was also the head volleyball coach at Nutley High School.

Mr. Thomas Grant Mr. Christopher Chern, Ms Luanne Zullo and Mr. Larry Mitchow (who is the boy's freshman basketball coach and a permanent substitute at Franklin Middle School) were all involved with the Franklin Middle School intramural program.

The physical education curriculum was implemented by offering the students a choice in team-sport based actives or lifetime-based activities

depending on the marking period and the weather (students were given a choice of three activities to participate in twice a marking period when possible, increasing participation and students attitude toward physical education). Fitness testing was administered to each student in the fall and spring.

Activities for the past year included: flag football, indoor soccer, basketball, volleyball, floor hockey, softball, ultimate frisbee, hacky sack, lacrosse, fitness education (such as circuit classes) and many other lead-up activities.

Grade 7 expanded mini soccer this year. Students in period 5 and period 7 picked countries that they would represent in the tournament. The students then researched those countries. Each team submitted a small poster representing their country with various facts about that country. The posters were displayed on the bulletin board in the physical education hallway (along with the tournament brackets). The long distance run was attempted in the fall (for the fitness test), but until a better facility can be located it will not be attempted again. We were able to use a fitness software program this past school year that allowed us to track and compare scores and print out customized fitness reports for each student. There was also a locker room management application in the program that was used.

Attendance and appropriate warm-up preceded all activities. Upon completion of the warm-up period all classes were informed as to what the day's activity, skill or lesson was. At this time all safety rules were reviewed, as were they skill goals. The teachers monitored and adjusted the lesson when appropriate. At the conclusion the class had a brief review of the day and when possible were given a preview of the next days class.

The department continued the use of sweats (maroon or gray, nothing official, totally optional). It allowed us to keep classes outside for more of the year, considering the size of the classes and our limited space this was very important. It would also allow those students who do not feel comfortable in shorts to wear sweats without being penalized for not being in the proper uniform.

Health classes followed the new health curriculum. Units that were covered included, mental health, substance use and abuse, growth and

development, communicable disease, STD's and AIDS, fitness and nutrition, and basic first aid (including an introduction to CPR).

The use of graphic notes, guest speakers (grade 8), lectures, class discussion, audio-visual aids homework assignments, critical thinking, and field trips were some of the techniques used to introduce and develop the students knowledge in those previously listed subject areas. Group projects, oral and written reports, tests, quizzes and other techniques were used to evaluate the students progress during the semester to insure that the objectives of the class were being met. The teachers used various outlets to supplement this course (the textbook situation needs to be addressed) including the Internet (from their home).

### **Recommendations**

- *I believe that it would be a benefit to change the scheduling of health and physical education from physical education 3 marking periods, health 1 marking period to physical education 2 consecutive marking periods, health 2 consecutive marking periods. This would allow the physical education teachers to use the limited facilities better, and allow the health teachers to cover more topics in greater detail.*
- *The outdoor facility needs to be addressed. The blacktop has several sinkholes; many deep cracks and is bad overall condition. These conditions are hazardous to our students and could cause foot, ankle and knee injuries. The fence that surrounds the area should have the top covered to prevent further injuries to students. It would be a great upgrade if we had access to a grass field.*
- *For the boys and girl locker rooms: some type of floor covering for the locker room (rubber matting) and a ventilation system is needed.*



**MUSIC**

**NUTLEY PUBLIC SCHOOLS**  
**Franklin Middle School**  
**Nutley, NJ 07110**

**MEMORANDUM**

**To:** Dr. James S. Vivinetto, Principal of Franklin Middle School

**From:** John Vitkovsky, Music Coordinator

**Subject:** Annual Music Report 1999 - 2000

The following are activities of the 1999-2000 school year, present concerns, and recommendations that are being submitted for your review and consideration.

**ACTIVITIES**

1. I am pleased to report that for that once again, half of the Middle School's students are involved in the music program (52%). This year's enrollment for the Select Choir was higher (64), and continued to increase for the Band (104). The enrollment remained the same for the Orchestra (38), and slightly less in the Mixed Chorus (50).
2. The music department of Franklin School received a new IBM computer this year. It was used to re-arrange parts for our performing groups, to write up reports, and access websites on the internet to drill students in the basics of rhythm and pitch notation.
3. The Franklin Select Concert Choir had a most successful year. Under the direction of Mr. Michael Cundari, our new vocal music and orchestra teacher, the choir performed at: the Town Yuletide Concert, the Franklin School Holiday Assembly, the Northern NJ Choral Festival at Seton Hall University, a special holiday performance at the corporate offices of Toys 'R' Us, and the Franklin Spring Musicale. In April, Mr. Cundari auditioned over 260 sixth and seventh grade students for next year's choir. On May 12th the Concert Choir participated in the Choral Music Festival at Six Flags Great Adventure Park and received a Second Place Trophy.
4. Mr. Cundari started a new music group, the FMS Madrigal Singers. This select vocal ensemble specializes in performing unaccompanied music from the Renaissance. Not only do they perform this music splendidly but are dressed in authentic Renaissance costumes. The Madrigal Singers were enthusiastically received at: the Town Yuletide Concert, the Mayor's Tree Lighting, the Franklin

## Music Dept. Annual Report - Franklin Middle School

School Holiday Assembly, the Northern NJ Choral Festival at Seton Hall University, a performance at the corporate offices of Toys 'R' Us, the Music Boosters Cafe Night, and the Franklin Spring Musicale. The Madrigal Singers also performed at the Great Adventure Choral Festival and received a First Place Trophy for the best Madrigal Group and a First Place Trophy for the best overall choral group of the festival. Their score of 97% was better than seven Middle School and five High School choruses. A remarkable achievement for a first year group.

5. Both the Franklin Band and Orchestra gave fine performances at the Franklin Yuletide Assembly and the Spring Musicale playing difficult music in good fashion. At the Music Boosters Cafe Night the FMS Jazz Band performed. On Thursday, May 11 the Franklin School Band participated at the Northern New Jersey Region I Middle School Band Festival and received a Second Place Plaque. The Band will once again march in the annual Nutley Memorial Day Parade.
6. Workshops At the Music Department's June Meeting, Mr. Dale Schmid from the NJ State Department of Education will present a workshop on the visual and performing arts core curriculum content standards and their assessment. Mr. Vitkovsky and Mr. McPartland attended the NJEA Convention at Atlantic City and the NJMEA Convention at New Brunswick.
7. Assemblies The Band, Orchestra, Mixed Chorus, Madrigal Singers, and the Select Concert Choir presented Yuletide and Spring Musicale Assemblies for Franklin School. The NHS Raider Marching Band presented a Veteran's Day Assembly for the students and faculty of Franklin School. In April, Mr. Vitkovsky arranged to have the Robbinsdale-Cooper H.S. Choruses from Robbinsdale, Minnesota perform for the students of Franklin School.

## CONCERNS

Although the music department received a new computer for the music office this year, another computer is needed for the general music classes so that they too may access music websites on the internet.

We have been informed that the Music Department will probably lose the use of Room 101 due the expansion of World Language classes. Fourteen years ago the Music Department lost half of the space of Room 101 when the Guidance Offices were moved to their present location. Now we are about to loose what is left of Room 101 at a time when the Music Department has achieved so much success. This loss is very demoralizing to the students and staff.

Music Dept. Annual Report - Franklin Middle School

**RECOMMENDATIONS**

That another music department computer be purchased for the general music classes to use. This would enable our music students to take advantage of an internet link that's been installed in room 101.

Please reconsider taking away Room 101 from the Music Department or build an additional Music Room on to Franklin School.

## **SPECIAL SUBJECTS**

TO: Dr. Vivinetto RE: Annual Report  
FROM: Bob Ash DATE: June 2000

The Special Subjects had a particularly productive year culminating in a diverse display of creative work in the annual event called "Millennium Art Fest 2000", this year. Industrial arts displayed mechanical drawings, woodwork, and plastic products. Arts and crafts work filled the gymnasium with projects in a great variety of materials. Mrs. Dorfman's computer course was once again represented by a hands-on computer station.

During the year, Ms. Hill-Trovato kept the art department humming with activities such as field trips, the "Artist of the Week" showcase, and lobby displays featuring duck models, polar bear models with scenery, a new lion mural, and holiday decorations. The duck model and Winter Fest display were featured in the local newspaper. Her classes again were active in fundraisers for the humane society and visited by county organizations regarding these student activities. Furthermore, Ms. Hill-Trovato's student artwork has been on exhibit at Borders at the West Belt Mall, Wayne, NJ for the summer of 2000.

The course content for industrial arts was varied by emphasizing mechanical drawing one semester and then emphasizing woodwork in the second semester to check student response. Student interest appears to favor creased woodworking versus mechanical drawing. Changes in the mechanical drawing phase were implemented making it more interesting and giving drawing more student appeal.

Mr. Ash again attended the Technology Education Association of New Jersey's Annual Conference at Long Branch, N.J. in May. He researched technology activities for use within the industrial art course.

Mrs. Maniscalco's classes made several artistic presentations throughout the building this year and had an "Artist of the Week" display in the main lobby.

In keeping with professional developments, Mrs. Maniscalco continued to take graduate courses in sculpture at Montclair State University this year and is a member of the City Without Glass Gallery in Newark, N.J. She again participated as an artist in a sculpture exhibit at MSU Gallery One, a group show at Seton Hall Law Library and a group show at the Museum of Morris County.

Looking forward to another productive year in "2000-2001".

**COMPUTER**

To: Dr. Kathleen Serafino  
From: John R. Schwarz,  
Computer Network Representative, Franklin School

## **2000 Report on Computer Activities at Franklin School**

### **I. FACILITATING COMPUTER USE AT FRANKLIN SCHOOL:**

As the Franklin School representative to the Computer Network Committee, my responsibilities included: training other teachers in the use of the computer; maintaining an inventory of software and hardware; setting up new computer equipment as requested; making back up disks; troubleshooting for determination of equipment problems; and coordinating hardware repair. This year, much of my time was devoted to helping teachers get their computers on line. I installed the network cards in all of the Macintosh computers in Franklin School. I oversaw all computer-related ordering, which included guidance to teachers in making their selections and the elimination of duplicate orders.

Computer-related articles and course offerings, which were received by me from the Network committee, along with other computer related articles of interest I have found, I have made available to the faculty, by placing them in an easily accessible folder in the teachers' cafeteria.

Throughout the year, I have continued to compile a list of gateway internet sites for all subject areas. This list is not intended to be all inclusive in any one area, but rather, it serves as a conduit to the internet for subject areas taught at Franklin School. The list I have compiled enables faculty members to discover links to more specific sites for use in their individual classrooms.

### **II. COMPUTER USAGE AT FRANKLIN SCHOOL**

A. Mrs. Dorfman revamped the eighth grade word processing course slightly. The theory part is now integrated into actual assignments instead of a separate entity. This approach allows students to key a greater variety of files that are more complicated than in the past. Her students worked on learning to create their term papers on computers, as opposed to hand writing them. A business simulation was added to the curriculum where students simulate on the job work experience by preparing and formatting reports, letters, memos, and tables. The students have become more proficient in their uses of word processing programs, specifically, Claris



Works. Also added this year, was a unit on creating and presenting a slide show. The knowledge acquired in this course enables students to feel confident with the software and thereby encourages greater experimentation with commands and special features of the various word processing software.

The seventh grade course concentrated more on basic keyboard skills. The students learned the alphabetic key board with an emphasis on technique. Students are given a variety of drills to increase accuracy and speed. Seventh graders are introduced to ClarisWorks and a few simple files. The course culminates with a computer graphics project.

B. Miss Cleary continues to use many different software programs in her computer application course. Many of the programs used in this lab are designed to facilitate understanding application and use of spreadsheets and databases. With the completion of the wiring of Miss Cleary's classroom this past year, Miss Cleary has been able to add greater instruction of students in the integration of information from the internet to spreadsheets and databases.

C. Mrs. Meloni has continued to use the PC platform this year to teach her Comp/Strat - English lab. The lab is used to teach essay, and letter-writing and editing skills, to review for the writing section of the GEPA, and to develop researching techniques. In addition, students have used student centered computer games and simulations to improve their writing skills. Students each marking period put their newly learned skills to use by creating and editing a school newsletter on the computer called "*The Franklin School Net*". This year the students have added internet skills to their list of skills used in preparing papers and Power Point presentations.

D. Mr. Bertuzzi continues to have each of his students utilize the classroom computers to access the internet in order to research various topics such as weather forecasting, bird migration, wolf migration, and geological research taking place in various parts of the world. Mr. Bertuzzi and his classes have taken part in various research endeavors with major universities throughout the United States via the internet. His students have spoken on line to scientists and researchers in the field who were on location in various places throughout the world. Other members of the science department have begun to implement computer usage in their classrooms as well. The science teachers have used the internet throughout the year to teach about the human systems, weather related topics and current science news and various research projects.

E. The Social Studies department continues to use computers and the

internet for research in developing Vector research projects. Teachers are further aided by computers while implementing encyclopedia software and other software specific to certain time periods in American History where applicable under the core curriculum standards. The students have also used computer simulations to gain knowledge of various topics from the Constitution, the settlement of the West, and Immigration, and to understand the problems encountered by the U.S. in Vietnam. Students use the internet to obtain information on local, state, and federal governments, women's history, black history, the Holocaust, current events and political cartoons. In many classes students use their information to create innovative thought provoking Power point presentations. Students have taken part in on-line interviews and chats with authors and historians and have participated in on-line news quizzes at such sites as the National Geographic web site.

F. The Physical Education teachers used sites such as ERIC to provide ideas for new lessons and activities for both their health and physical education classes. In health classes the teachers and students frequently referred to the Mayo Clinic and MSNBC on line to get current information on every topic covered in the health curriculum. The teachers made many visual aids including transparencies and bulletin boards from material obtained on line.

G. The library has remained the hub of the school for computer research using the internet and software-based research. Mrs. Austin has continued to update and prepare the library for future upgrading as the library becomes the center for Franklin School's district wide networking. This year library computer usage expanded greatly with the addition of four more computers all with online capabilities.

H. The Franklin School Computer Creations Club under the tutelage of Mr. Masullo has explored networking, both in the ways computers are networked and in how they operate. His club continues to publish several issues of a newsletter called "MEGABYTES". The newsletter is designed to make students and staff aware technology and its development in our society. The students continue to aid teachers in various aspects of computer usage and set up.

Several other projects the club include: using E-mail to communicate and share ideas; using communication software and a microphone to talk directly over the internet; and using a scanner and OCR software to translate written text, along with speech simulation software to simulate language that is be spoken back to the computer users. The latest project of Mr. Masullo and his club members involves creating a simulation of the popular ABC Television show "Who Wants to be a Millionaire?" using age appropriate, curriculum oriented questions. was done in an effort to help a

special education student prepare for the work load he will encounter in high school next year.

### III. PROFESSIONAL DEVELOPMENT RELATING TO TECHNOLOGY

During this past year I attended two computer workshops for which I previously submitted reports. In the fall, I attended the NJAET conferences and workshops at Georgian Court College. The other workshop, held early in the spring, was a Bureau of Education & Research workshop entitled "Integrating the Internet Into Your teaching to Enhance Student Learning".

### IV. IMPLEMENTATION OF NEW COMPUTERS IN FRANKLIN SCHOOL

- A. This year, Miss Cleary's computer application lab in room 103 received an additional four new Imac computers and two printers were added to the lab with both of the printers being networked.
- B. The social studies department received five new PC's.
- C. The science department received six new Imac's on for each classroom.
- D. Special Ed received one new Imac in room 106.
- E. The math department received two new computers an Imac and a P.C.
- F. The music department received two PC's this year.
- G. The phys Ed and health Department received two PC's this year.
- H. The guidance department received a new PC.
- I. There was a new PC placed in the learning disabilities consultant office.
- J. The foreign language department received a PC that was placed in room 208.

### V. FUTURE COMPUTER NEEDS ASSESSMENT

Many staff members have contributed, and continue to contribute, to the ongoing assessment of computer needs of Franklin School. Such persons include Dr. Vivinetto, Miss Cleary, Mrs. Dorfman, Mrs. Austin, Mrs. Meloni, Mr. Masullo and myself, as well as others. To this end, Mrs. Dorfman anxiously awaits the switch over of her lab from a Mac to a PC platform lab next year. This will give her internet access for students on all machines and allow her to use one networked printer. The English department as well as the special areas of; Industrial art, and visual arts, have all expressed their desires to have computers available in their classrooms.

**LINCOLN SCHOOL**

TO: Dr. Kathleen Serafino

FROM: Dorothy Mutch, Ed.D.

RE: Principal's Annual Report, School Year 1999-2000

This annual report will describe the priorities of the district as well as the goals and objectives specifically for Lincoln School. It also will review the activities which the Lincoln School teachers, staff, students, and parents participated in during the 1999-2000 school year.

### OVERVIEW:

Education is a social investment, and thus, teaching students how to live in society after they leave the school culture is one of the best ways to make that investment pay off. Lincoln School offers hope for achieving this goal through an approach for creating classrooms that continually promote dignity, energy, self-management, community and a sense of awareness. At Lincoln School, the educators, the parents and the related staff members inspire students to be active learners by empowering them to develop the best they have within them. During the 1999-2000 school year, lessons and activities at Lincoln School included comprehensive content matter as well as a balance of appropriate self direction, much concentration, observation, listening, thinking, noticing and evaluating within a communal sense of belonging.

In general, Lincoln School is dedicated to encouraging active learning in all students. Lincoln School is committed to address the needs of the whole youngster, and to inspire involvement in the process, as well as the development of healthful and constructive potentials. The goal is to make students become responsible learners in school and in the community. Accomplishments are made by increased time on task by all students, by modernized language literacy programs to meet the different learning styles of pupils, by critical thinking based math programs, and by character education activities in all curricula areas.

### CURRICULA PRIORITIES:

Good learning and good living should and can be cultivated together. Several instructional strategies dealing with class climate, student project work and team spirit appear to be the chief sources for school-community related success. Practical ways to nurture the hidden potential in all students through subject matter selection, thinking questions, and positive responses to youngsters also seem to yield for good learning and good living. Therefore, the Nutley Public Schools strive to develop well educated young people who will transfer skills and concepts taught in the classroom to the world beyond.

During the 1999-2000 school year, the topics of Technology, Language Literacy, Library/Media, Alcohol, Tobacco and Other Drugs, Business Education and Gifted Education were emphasized for the district to review and to align goals and objectives with the New Jersey Core Curriculum Content Standards. Moreover, a committee for Safety in the Schools highlighted procedures to be followed during life-threatening emergency situations, and a committee for the development of guidelines for new teachers designed a "Handbook" of

CURRICULA PRIORITIES (CONT'D):

references and policies. Thus, the structure of many curricula areas was updated, and measures for safety in the schools were designated. These new approaches to teaching and communicating with students were developed by teachers, administrators, community members and guest speakers during monthly Saturday or week day curriculum committee workshops.

A select group of teachers led the RST2 Technology Inservice, and shared with their peers revised technical science techniques which they acquired from courses attended at Ramapo College. Mrs. Clerico and Mr. Presuto also offered much technical assistance to all throughout the school year. Furthermore, they managed a grant which yielded funds for technical equipment and inservice programs.

The Language Literacy committee, under the direction of Mrs. Berk, worked diligently as they reviewed skills related to listening, speaking, vocabulary, comprehension, and writing. Several book companies made presentations, and the committee members made evaluations for the adoption of a new text. McGraw-Hill Publishing Company was the ultimate selection for a modernized language literacy series. Inservice workshops will be given for grade level teachers (K-6) as they embark on an exciting method of teaching reading and writing.

Mrs. Clerico, Principal of Spring Garden School, along with her committee updated the Elementary Library/Media Curriculum to be in compliance with the New Jersey Core Content Curriculum Standards. It was made clear that technology/media was only one facet of the numerous functions of a library program.

Areas related to Alcohol, Tobacco and Other Drugs were addressed by Ms. Melnick and her curriculum committee. Procedures for intervention, education and rehabilitation were discussed and documented.

The members of the Business Education Curriculum Committee, which consisted of secondary personnel examined current concepts being taught and revised these concepts with updated trends in the "world of business."

Miss Hirsch directed the Gifted and Talented Committee. She and her committee members created a new scale for the selection of students to enter the CAT program. It was stressed that these Saturday morning classes were for academic and cultural enrichment purposes.

The members of the Safe Schools Committee which consisted of administrators, teachers, local police officials and community members, evaluated the needs for safety in the schools. Under the direction of Mr. Zarra, Nutley High School Vice Principal, various steps and procedures were listed for different types of life-threatening emergencies during school hours.

Mrs. Francioso, Principal of Radcliffe School, conducted the "Handbook Committee." She and her committee members published a "Handbook" for new teachers. It contains a variety of local policies, forms and general procedures for effective teaching.

### CURRICULUM PRIORITIES (CONT'D):

Other on-going inservices or special programs included Critical Thinking, Special Education, and Testing Procedures.

Within the Lincoln School community itself, skills for technology, for problem solving, for appreciation of literacy forms, for science experiments and for research were featured as important aspects of the total curriculum. The theme "Reaching For Your Dreams" was utilized as an instrument to keep classes involved in developing the pillars of character which include the qualities of trustworthiness, respect, responsibility, fairness, caring and citizenship.

Many of the Lincoln School teachers participated in various workshops and inservice programs within and outside of the district in order to enhance their teaching style when addressing the aforementioned topics.

### SCHOOL ACTION PLAN:

By June 2000, students in grades one and two (1 and 2) will demonstrate confidence in solving open-ended questions in mathematical problem solving where a situation is presented and students are asked to communicate a response. the questions will have two or more parts, and require both numerical responses and explanations or mathematical arguments, which help reveal thought processes employed by the students

Possible responses may include the following:

- . Demonstration of a procedure
- . Written explanation
- . Diagram to fit specific condition or enhance an explanation
- . Description or extension of a pattern

Responses will be holistically scored using the New Jersey ESPA Mathematics Generic Rubric (3-0). A minimum of 80% of the students will achieve an average score of at least 2 or better on a grade level assessment, consisting of five open-ended questions assessing confidence in mathematical problem solving, to be administered during the last months of the school year.

By June 2000, the students in grades three through six (3-6) will complete a problem based research project in the area of social studies. The students will utilize computer technology as well as other related resources to gather information and produce a written product. 80% of the students at each grade level (3-6) will score a letter grade of C or better. The final written project will be evaluated by the classroom teacher.



**ACTIVITIES:**

The principal and the teachers met throughout the school year to examine the structure of open-ended math responses (Grades 1-2), and to analyze computer technology research skills (grades 3-6) which needed further development. The teachers then prepared skill exercises for students to practice in the classroom.

**RESULTS:**

The principal and the teachers met to discuss related open-ended math responses, as well as the rubric of evaluation for grades one (1) and two (2). The teachers taught designated Math curricula and methods of answering open ended math questions at their specific grade levels. Then, the teachers prepared open-ended math questions for the different grade levels performance. With the combined effort of the staff and the learners, the average rubric score for grade two (2) was a 2.5, and for grade one (1) a 2.5. Thusly, the goals for demonstrating proficiency in responding to open-ended math questions at each grade level were met. More than 80% of the students met the standard.

In grades three (3) through six (6), the principal and the teachers along with the school librarian met throughout the school year to plan and to execute research in the area of social studies through the use of computer technology. The students were also given the opportunity to utilize other related resources to gather information and produce a written product. With the combined effort of the staff and the learners, social studies projects were completed. the letter grade for the papers was given by each homeroom teacher. The average score for pupils at the third grade level was a (B+), at the fourth grade level a (B+), at the fifth grade level a (B+), and at the sixth grade level a (B). Thusly, 80% of the youngsters achieved a score of (B) or better on their final projects.

**TESTING:**

Assessment, both formal and informal, was an integral part of the school program. State mandated testing (ESPA) at the Fourth Grade level will yield academic results regarding the New Jersey Core Curriculum Standards in the areas of Language Literacy, Math and Science. The Cognitive Achievement Test at the Fourth Grade level provided teachers with data regarding a student's academic potential in the areas of verbal, mathematical, and non-verbal abilities. The Terra Nova Test (Grades K-6) reported a child's actual achievement level by grade and percentile in comparison to other youngsters across the nation. The Nutley Achievement Tests, which are criterion referenced, judged a student's mastery of the Nutley School District's Curriculum.

Lastly, these formal along with daily informal evaluations through teacher made tests, portfolios, and rubrics assisted teachers as they planned, prepared and executed lessons to meet the individual needs of their students; as well as the benchmarks, expectations, frameworks, goals

TESTING (CONT'D):

and objectives of the district-wide curricula which is aligned to the New Jersey Core Content Curriculum Standards.

GOALS FOR LINCOLN SCHOOL 2000-2001:

Continue to enjoy the positive communication between regular education and special education

Continue to integrate and include especially challenged students in school lessons and activities

Continue activities which encourage tolerance, acts of kindness and conflict resolution

Continue strategic planning and implementation of computer technology

Continue to apply methods for meeting the needs of the primary gifted population

Continue to teach according to the New Jersey Core Curriculum Standards

Continue to practice skills for answering open-ended questions as well as for expository speaking

Continue to implement the updated World Languages, Social Studies, Physical Education-Health-Safety and Kindergarten Curriculum Guides

Continue to initiate activities regarding Sexual Harassment, the Holocaust and Equity Issues as found in the Affirmative Action Plans

Continue to acknowledge diversity and the stages of human development in the educational body

Continue to execute and evaluate the results of the revised Nutley Achievement Tests (reading, writing, math)

Continue to review the results of ESPA scores, and plan lessons of improvement if necessary

Continue to re-think civic education and conduct community services

Execute lessons related to the RST2 program

GOALS FOR LINCOLN SCHOOL (CONT'D):

Implement the new Language Literacy McGraw-Hill series

Implement the up-dated Library/Media curriculum

Initiate activities and lessons for the prevention of Alcohol, Tobacco and Other Drug usage

Participate in the Schools Safety Committee

Utilize the revised scale for the selection of students for CAT

Acknowledge and refer to the newly developed Nutley Schools Teacher Handbook

Keep parents informed of reforms as we enter the 21st century

Encourage parents and community members to support and participate in-school related activities

SPECIAL ACCOMPLISHMENTS:

Regular education teachers, special subject area teachers, and special education teachers have conducted a "Partnering Initiative" at Lincoln School as they have developed many positive activities both academic and social in meeting the goal of accepting diversity within the school setting. Focus was placed on sharing lessons, class trips, classroom visitations and many other events. All of the teachers and all of the students are deserving of much praise and recognition in their effort of integration and of school community networking.

An accolade must be given to numerous fifth grade students who participated in "Feed the Hungry Program." These youngsters, on a monthly basis, along with the late Mr. Walker, Miss Griffin, Miss Yates and the school principal went to St. John's Church in Newark to feed the homeless population. The pupils prepared breakfast, and then served masses of needy people. It was a rewarding experience for all.

Once again, the Lincoln School Brownie Troops deserve a round of applause for the money which they collected for the school through the "Box Tops" program; and once again much appreciation must be extended to the Lincoln School PTO for their generosity this year in purchasing shades and fans for the auditorium, computers for the classrooms and numerous assembly programs for the entire school. The gifts presented from each group are gratefully accepted.

### SPECIAL ACCOMPLISHMENTS (CONT'D):

Finally, recognition must be given to Miss Griffin, Miss Langston, Mrs. Carnevale, Mrs. Gurney, Mrs. Bender, Mr. Zellea, Mr. Phillips, and their students for the wonderful entertainment which they provided for the entire Lincoln School population. Miss Griffin and her first grade youngsters performed with zest the play "Annie." Miss Langston and her third grade pupils shared a delightful St. Patrick's Day Celebration with songs, poems and dances related to Irish heritage. Mrs. Gurney, Mrs. Carnevale and their kindergartners treated everyone to the fun-filled play "The Trial of Goldilocks and the Three Bears"; and Mrs. Bender along with the assistance of Mr. Zellea, Mr. Phillips and the students from Grades Four, Five and Six received a "standing ovation" for their Spring Musicale "A Decade of Songs."

In addition, much thanks must be given to Mrs. Wood, Mrs. Gurney, Miss Griffin and Miss Pagano for their endless effort in providing Lincoln School with special programs. Mrs. Wood, the Elementary School Guidance Counselor, involved the entire school in a "Kindness Project" which highlighted character education. Mrs. Gurney received a grant called "WATTS" which featured methods for conserving energy; and Miss Griffin along with the talents of Miss Pagana, created a display of our youngsters' art work at St. John's Church in Newark, New Jersey.

Lincoln School certainly has been following the royal road to meaningful learning by utilizing many interdisciplinary activities.

### SPECIAL EVENTS:

- Book Fair
- Pumpkin Patch
- Halloween Parade
- American Education Week (Parent Classroom Visitation)
- Parent-Teacher Conferences
- Red Ribbon Week (Drug Awareness)
- Teacher-Staff Appreciation Day
- Fresh Christmas Trees - Wreathes Display
- Hearing Screening
- Holiday Boutique (PTO Fund Raiser)
- Holiday Play "Annie"
- Holiday Concert
- Staff Articulation Day
- Terra Nova Training
- ESPA Training
- Dr. Seuss - Read Across America
- Tricky Tray (PTO Fund Raiser)
- St. Patrick's Day Celebration
- Talent Show (PTO Sponsored)
- Kindergarten Orientation

SPECIAL EVENTS (CONT'D):

Al Dixon's Drug Awareness Program  
 Tim Moss - Character Education Program  
 Mr. Robot - Healthful Living Program  
 Job Shadowing - Lincoln School Teachers/Nutley High School Students  
 Kindergarten Screening  
 Kindergarten Video Night  
 Plant Sale (PTO Fund Raiser)  
 Franklin School Peer Partnership Club Visitation  
 Mayor's Council Advisory Council  
 Junior Olympics  
 Patrol Picnic  
 Dare Picnic  
 Spring Concerts  
 Spring Festival  
 Lemon Ice Treat (PTO Sponsored)  
 Mini Assembly for Awards  
 Promotion (Pre-school, Kindergarten, Grade Six)

FIELD TRIPS:

Sun High Orchards - Mrs. Amoroso  
 Nutley Fire House - Mrs. Gurney, Mrs. Carnevale and Special Education Classes  
 Camping Trip - Grade Six  
 Nutcracker Play - Grade Two  
 Liberty Science Center - Grade Five  
 Liberty Science Center - Kindergarten  
 Newark Museum - Grade Two  
 Madison Museum - Grade Two  
 Broadway Bound, Inc., Play - Grade One  
 John Harms Dance Asia - Grade Three  
 New Jersey PAC, Dance Jam - Miss Yates  
 Israel Crane House - Grade Three  
 New Jersey State House - Grade Four  
 Nutley Public Library - Grade Two  
 Friendship Festival - Special Education  
 Van Saun Park - Mrs. Gurney, Mrs. Carnevale and Special Education Classes

ASSEMBLIES:

Mini Assembly: Reach For Your Dreams  
 Ozzie Alive, Science  
 Hans Brinker and the Silver Skates

ASSEMBLIES (CONT'D):

Christmas Musicale

Play: "Annie"

Mrs. Kindheart: Character Education

Al Dixon: Drug Awareness

Tim Moss: Character Education

Robot: Healthful Living

St. Patrick's Day Celebration

Harriet Beecher Stowe

Tale of the Name of the Tree

Spring Musicale

Science Program

Tree Planting Service: Mr. Walker "Champion of Children"

Salutations Service: Mr. D'Andrea

PTO

The Lincoln School PTO maintains focus, direction and leadership as its members work together to create systems which will benefit all of the children. Some of the activities which the PTO has conducted for the students, teachers, staff members and families of the school include: Book Fairs, Pumpkin Patch, Lincoln School Wear, Holiday Boutique, Tricky Tray, Movie Morning, Teacher Appreciation, Candy Sale, Talent Show, Spring Festival, Scholarship Fund, Plant Sale, June Treats, Assemblies, Junior Olympic Items, Grade Six T-Shirts, Grade Six Dinner Party, Save the Children, and Promotion Parties.

Moreover, the PTO president, Mrs. Maria Alamo, along with other PT Council members has created a weekly "School Page" for all of the elementary schools in the Nutley Sun newspaper. Students, teachers and parents look forward to this treat every Thursday when the publication is released to the public.

Lastly, the PTO are people in a group who are united more than by membership; they are involved in practices that bind them together. They are committed to providing special activities for the children as well as for the entire community; and are deserving of much praise for their effectiveness.

NUTLEY POLICE - SCHOOL PROGRAMS:

D.A.R.E. is a program provided for students in Grade Six. Its goal is to initiate awareness for drug and alcohol prevention. Officer Ferrara presented worthwhile lessons to the sixth graders. He was also available to speak to children on other grade levels. His sincere concern for the children of Nutley is greatly appreciated by all.

NUTLEY PUBLIC SCHOOLS DRUG AWARENESS COUNSELOR:

Mrs. Lisa Markman is the school district's drug awareness counselor. She has conducted special programs with the Lincoln School Fifth Graders. These included topics related to peer pressure, tolerance, conflict resolution, and drug as well as tobacco prevention.

NUTLEY PUBLIC SCHOOLS ELEMENTARY GUIDANCE COUNSELOR:

Mrs. Joyce Wood is the elementary school district's guidance counselor. She has been assigned to Lincoln School one full day per week, yet is always available for emergency situations. She has developed the "Acts of Kindness" theme, which has encouraged all to be thoughtful, helpful creatures. Mrs. Wood is deserving of much praise for her effort. Her presence at Lincoln School has been an asset to all.

EXTRA CURRICULA ACTIVITIES:

## THE ANIMAL CLUB - ADVISOR, MRS. MARTIN

The purpose of this club was to appreciate animals. Club members were involved in organizing, creating and selling animal theme craft items to raise funds to help a variety of animal groups. The club was very successful in all of its activities.

## THE ART CLUB - ADVISOR, MISS PAGANA

The members of the Art Club completed many craft projects which are not included in the Grade Six Art curriculum. They developed many artistic skills and produced attractive products. Also, they were involved in designing and preparing scenery for various school plays and musicals.

## BOOK CLUB - ADVISOR, MRS. PARIGI

The members of the Book Club under the direction of their advisor selected chapter books to be read and discussed. Language Literacy skills as well as Humanistic qualities were highlighted.

## MIND GAME CLUB - ADVISOR, MRS. VLASAKAKIS

The Mind Game Club participated in many challenges as they recalled answers to a variety of trivia questions. The use of games, quizzes and computer activities promoted critical thinking skills.

## ELEMENTARY SPEAKING - ADVISOR, MRS. VLASAKAKIS

The purpose of the Elementary Speaking Club was to promote expository speaking skills for competition purposes. The club members participated in local and county wide events.

#### ENDANGERED SPECIES CLUB - ADVISOR, MISS MEYERS

The purpose of this club was to help children become aware of animals in danger of becoming extinct. The club members held fund raisers and then sent contributions to various organizations for the protection of wildlife.

#### FEED THE HOMELESS CLUB - ADVISOR, MISS GRIFFIN

Children from Grade Five participated in this club at St. John's Homeless Center in Newark, New Jersey. The club members made peanut butter and jelly sandwiches and then fed the homeless population. The club activities encouraged community services skills and compassion for the less fortunate.

#### GARDEN CLUB - ADVISOR, MRS. HOLLAND

The purpose of this club was to introduce youngsters to facts and skills related to horticulture. Activities included the gathering of information and actual "hands-on" planting experiences.

#### INTRAMURALS - ADVISOR, MR. FERRIOL

The sport of basketball was played for intramural games. The students enjoyed interacting during these athletic activities.

#### LINCOLNAIRES CLUB - ADVISOR, MRS. BENDER

The Lincolnaires was a singing group composed of boys and girls. They learned how to sing in different harmonies. The Lincolnaires performed at various school assemblies. They were enjoyed by all.

#### ITALIAN MUSIC AND DANCE CLUB - ADVISOR, MISS D'ANGIO

With much joy the students participating in this club learned Italian songs and dances. Italian history and culture were also featured.

#### THE PEER TUTORING CLUB - ADVISOR, MRS. VLASAKAKIS

Under the direction of Mrs. Vlasakakis and her sixth grade club members, many Lincoln School students were given assistance in the mastery of academic skills. The peer tutors and their students had schedules to follow each lunch time. The tutors reviewed academics with needy students in Grades One - Six, and many successes were accomplished.



### THE SAFETY PATROLS - ADVISOR, MRS. VLASAKAKIS

The Safety Patrols were a group of Sixth Grade students who assisted in safety matters of the school. They worked in the school and on the playground. These students received certificates and attended the Patrol Picnic.

### THE STUDENT COUNCIL - ADVISORS, MRS. BATSON AND MRS. PARIGI

The function of the Lincoln School Student Council was to offer various services to the school, the township, and the other associations. These intermediate grade representatives conducted drives to collect items for needy causes. They executed school-wide spirit activities and managed many other special missions.

### CONCERNS:

Several residents surrounding the Lincoln School property have shown a lack of respect for the "Pooper Scooper" law. Oftentimes, dog waste products are found on the school grounds. Thusly, students, teachers, and parents are offended. The Nutley Police Department and Health Department have been involved.

There is also concern regarding the handicap entrance to Lincoln School. It appears that the ramp which leads to the auditorium entrance is too steep for electric controlled wheel chairs. School officials have been alerted, and are actively involved in finding a solution to this problem.

Comments have been made in reference to the steep walk-way which leads from Lincoln School - Harrison Street to the steps on Brown Street. During inclement weather, walking conditions may be dangerous. Appropriate school officials have been notified of this situation.

For additional safety, the Nutley Police Department has been notified about automobile drivers who violate school bus pick-up and drop-off areas.

All concerns are currently under observation.

### CONCLUSION:

At Lincoln School teachers believe that students are intellectually competent in multifaceted ways. The school's mission, culture and curriculum promote intellectual diversity. Teachers are astute observers of students and adjust their instruction accordingly. Student learning is active, hands-on and multimodal. Student strengths are used to improve academic weakness. Youngsters have opportunities to personalize their educational experiences while also acquiring basic skills. Students develop autonomous learning skills through initiating and completing independent projects; and teachers employ a variety of assessment tools to evaluate pupil achievements. Furthermore, teachers, staff members, and parents have upheld the New Jersey

CONCLUSION (CONT'D):

Core Curriculum Content Standards; and have encouraged students to take ownership of their learning.

In summary, a special note of appreciation is expressed to Dr. Serafino for her innovative initiatives and for her humanistic qualities; to the late Mr. Walker for his genuine extension of care and concern for all those with whom he had in contact; to Mr. Sincaglia for his expertise in business matters; to Miss Hirsch for her constant support of the developmentally challenged youngsters as well as the gifted youngsters; to the Board of Education for their effort in keeping our school programs current and in line with the New Jersey Core Curriculum Content Standards; to the Academic Booster Club for their loyalty in developing special talents in students; as well as to the Lincoln School PTO for their dedication in serving the children, and for their generous gifts.

On a personal note, an abundance of gratitude must be given to all of the teachers, and staff who dedicated themselves to designing instruction which enhances student thinking, both critically and creatively. These individuals are devoted to transforming Lincoln School into a learning organization which is committed to continuous improvement. Lastly, and above all, much praise and gratitude must be extended to our school secretary, Mrs. Zembrzuski. Her role and performance as "Office Manager" makes for "top notch" working conditions at Lincoln School. She frequently over extends herself in order to meet the needs of administration, faculty, students and parents. Mrs. Zembrzuski is an efficient, loyal, trustworthy and congenial individual who has guided the members of Lincoln School in making positive accomplishments during the 1999-2000 school year. Her effort is deeply appreciated by all.

Respectfully submitted,

*Dorothy Mutch, Ed.D.*

Dorothy Mutch, Ed.D.

**RADCLIFFE SCHOOL**

# NUTLEY PUBLIC SCHOOLS

RADCLIFFE SCHOOL

379 BLOOMFIELD AVENUE  
NUTLEY, NEW JERSEY 07110

MARIANA C. FRANCIOSO  
Principal

Tel. 973-661-8820

TO: Dr. Kathleen C. Serafino June 27, 2000

FROM: Mariana C. Francioso, Principal, Radcliffe School

RE: **Principal's Annual Report - School Year 1999/2000**

The following annual report for Radcliffe School contains information gathered from the school curricula, school activities, student activities, parent activities, concerns and recommendations.

## **Curriculum Activities**

1. Curriculum development occurred in the following areas: Development of a Comprehensive Model for Creating Safe Schools, Review of the Reading/Language Arts Textbooks, Review of ATOD, Middle School Integrated Curriculum, Development of Elementary School Teacher Handbook, Library Skills Review.
2. Continued in-service was provided in the following areas: Kindergarten through Second Grade – Review of Science Kits, Computer, and Critical Thinking Skills.
3. Training for ESPA was held for both Grade Four and Grade Five teachers who were involved with administering this test.

## **School Activities**

### ***New Parent Meeting – Tuesday, September 28, 1999***

Our first annual "New Parent" Meeting was held in the gymnasium.

### ***P.T.O. Open House - October 5, 1999***

Our first open house was October 5, 1999 and the staff and teachers were in attendance, along with Dr. Serafino, Mr. Walker, and Mr. Al Restaino.

### ***Special Person Visitation Day***

On November 19, 1999, Special Person Day was attended by the grandparents, godparents, and special seniors during American Education Week and teachers' conferences.

***The Study Buddies Program***

The introduction of the program under the creation and implementation of Mrs. Joyce Wood, Elementary School Guidance Counselor, and Mrs. Lisa Markman, SAC Coordinator, was designed to provide peer tutoring activities between the elementary school students and the high school students. It was piloted at Radcliffe School and was very successful. As a result, it will be continued next year.

***Fire Prevention Week***

Fire Prevention Week occurred during the week of October 4, 1999. The Drill and Demonstration was held on Monday, October 4, at 2:00 P.M. and the Fire Assembly was on Thursday, October 8 at 1:00 P.M.

***Red Ribbon Week***

Red Ribbon Week began on Friday, October 22, 1999, and went through the week beginning Monday, October 25. Red ribbons were handed out to all of the students and staff to support "just say no" to drugs.

***Mayor's Advisory Council***

The Mayor's Advisory Council began on Wednesday, November 3, 1999. The purpose of this committee was to discuss items and future activities that could enhance our Recreation Department and our town.

***American Education Week***

American Education Week was celebrated the week of November 15, 1999, with a kick-off on Monday with Parent Visitation Day and parent conferences on Wednesday afternoon and Thursday night. "Special Persons' Day was also included in the activities of this week.

***Holiday Music Program***

Our holiday music program was held on Tuesday, December 21, 1999, at 10:00 A.M. in the gymnasium and was conducted by Mrs. Kathleen Bimbi for our choral program and Mr. Peter D'Angelo for our instrumental program. The entire student body, including parents, were in attendance.

Annual Report – 1999-00

Radcliffe School

### ***Sixth Grade Geography Bee***

This year's Sixth Grade geography bee was sponsored by Mrs. Intiso and Mrs. Szura and was held in the gymnasium on Thursday, December 16, 1999, and grades four and five were in attendance.

### ***Articulation Day***

Articulation Day was held in the Franklin Middle School on Monday, January 17, 2000, with our teachers in attendance and our report handed in to the superintendent's office.

### ***Read Across America***

The week of March 2, 2000, Radcliffe School participated in the national program, "Read Across America". The week-long read-a-thon was celebrated by students/teachers by having birthday cupcakes in the classroom on Dr. Seuss' birthday, Monday, March 2. Mrs. Michele Cristantiello coordinated the program.

### ***Kindergarten Registration/Orientation/Screening***

Registration for our kindergarten students for the year 2000/01 was the week of March 6, 2000. Kindergarten orientation was held the night of the Board of Elections, Tuesday, April 18, at 7:30 P.M. in the kindergarten classroom, with Mrs. Virginia Reilly, Mrs. Andreano, PTO President, Miss Aromando, Permanent Substitute, and myself. Kindergarten screening was held at Radcliffe on Thursday, May 11.

### ***Spring Musicale - grades 1 - 3***

The annual musicale for the lower grades was held on Tuesday, March 28, 2000, entitled "There's No Business Like Show Business." The choral director was Ms. Pamela Steinginga. This was a very well received program.

***Bias Busters Program***

Mrs. Lisa Markman conducted a "Bias Busters" Program, with the three fifth grades at Radcliffe School on Tuesday, June 6, 2000. The program was against biased behavior and stereotyping. The program explored misconceptions generated by first impressions and attitudes about others.

***Spring Musicale - grades 4 - 6***

On Tuesday, May 16, Mrs. Kathleen Bimbi and Mr. Peter D'Angelo led the 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> graders in their Spring Musicale. The fourth graders played recorders, the fifth graders sang, along with the sixth graders, and Mr. D'Angelo conducted the orchestra and band. This musicale was a complete success and included students performing several acts and little skits.

***D.A.R.E.***

This year Officer Natale Ferrara conducted the DARE program with grades one through four. The sixth grade program was conducted by Office Ferrara, with an occasional visit by Officer Kenneth Neri. DARE held its annual picnic on Thursday, June 8 at Owens Field, under the direction of Officer Ferrara.

***Clubs***

Jeopardy Club – Miss Maria Andriola, Sponsor

Weaving Club – Miss Robyn Burns, Sponsor

Chess Club – Mr. Michael Pace, Sponsor

Multi-Craft Club – Miss Heather Vonroth, Sponsor

Peer Tutoring Club – Mrs. Gail Kahn/Mrs. Nancy Szura, Sponsors

Safety Patrols – Mrs. Nancy Szura, Sponsor

Student Council – Miss Jainine Gambaro/Mrs. Ellen Napoli, Sponsors

Debate Team – Miss Vonroth, Sponsor – the team competed at Montclair State University. The second place winner was Salvatore Vangieri and third place was Jennifer McGuire, both sixth graders.

Study Buddies – Mrs. Joyce Wood, Sponsor – in conjunction with Mrs. Lisa Markman and several high school students.

### **Teacher Achievements**

Radcliffe School staff continued to attend professional workshops, conferences, graduate courses, computer in-services, etc. during this school year. A number of the staff worked on curriculum committees for district priorities. The following are highlights of the staff's attendance:

Kindergarten – S. Neri - Inservice – Review of Science Kits, Language Arts / Reading Workshop

First Grade - R. Tangorra – President, E.A.N.  
Affirmative Action  
EAN sponsored DYFS Workshop  
Computer Inservice  
Language Arts / Reading Workshop

First Grade – B. Kirk – Computer Inservice, Language Arts / Reading Workshop

First Grade - M. Tracy – Computer Inservice, Language Arts / Reading Workshop

Second Grade - M. Cristantiello – “Read Across America” for the entire district, Computer In-Service, Language Arts / Reading Workshop

Second Grade - G. Kahn – Affirmative Action, Language Arts / Reading Workshop, Computer In-Service

Second Grade - L. Moscaritola – Language Arts / Reading Workshop  
Elementary Handbook Committee

Third Grade – P. Conry – Math (ESPA) workshop, Language Arts / Reading Workshop



## Annual Report – 99/00

## Radcliffe School

Third Grade - S. Hagert – Math (ESPA) Workshop – Computer In-service  
 Suzanne Hagert has received a grant through the N.J.  
 Gifted & Talented to introduce algebra into the third grade this  
 upcoming school year.

Third Grade – K. Koribanick – Language Arts / Reading Workshop

Fourth Grade - C. Perrone- Computer In-service, Language Arts /  
 Reading Workshop

Fourth Grade - V. Sautter – Computer In-service, Language Arts /  
 Reading Workshop

Fifth Grade – M. Andriola – Computer In-Service, Language Arts /  
 Reading Workshop, ESPA Training, RST2

Fifth Grade - J. Gambaro – Language Arts / Reading Workshop, ESPA  
 Training , RST2

Fifth Grade - E. Napoli – Technology Literacy Challenge – RST2  
 Coordinator for the entire district. Language  
 Arts / Reading Workshop, ESPA Training

Sixth Grade - G. Intiso – Computer In-service, Language Arts /  
 Reading Workshop

Sixth Grade - N. Szura – Computer In-service, Mathematics Curriculum  
 Language Arts / Reading Workshop

Nancy Szura continued implementation of the mini-message  
 phone service to promote parental involvement - along with the  
 president of the student council.

Physical Education - J. Alessio – Physical Education workshops,  
 Computer In-service

Library - C. Sains - Computer Inservice, Library Skills Review,  
 Language Arts / Reading Workshop

**Special Programs**

- |              |   |
|--------------|---|
| Kindergarten | The Kindergarten Promotion was held on Friday, June 23, 2000. The students presented the "letter people."   |
| Grades 1 - 3 | Spring Musicale - held on March 28, 2000 and was conducted by Ms. Pamela Steinginga, entitled "There's No Business Like Show Business."   |
| Grades 4 - 6 | Spring Musicale - held on May 11, 2000 and was conducted by Mrs. Kathleen Bimbi and Mr. Peter D'Angelo, and the theme was "Tall Tales."   |
| Grade 5      | "Bias Busters" Program under the direction of Mrs. Lisa Markman, to bring about the awareness of biased behavior and stereotyping, and the misconceptions generated by first impressions. |
| Grade 6      | D.A.R.E. - The DARE program this year was conducted under the direction of DARE Officer Ferrara. The DARE picnic was held at Owens Field on June 8.                                       |

**Class Trips**

Each grade participated in a curriculum-related field trip. The following reflects the year at-a-glance:

- |              |   |
|--------------|---|
| First Grade  | Alstede Farms (Mrs. Kirk's and Mrs. Tracy's class)<br>Newark Museum                               |
| Second Grade | Nutley Public Library<br>Northern Highlands Regional High School Planetarium                      |
| Third Grade  | Waterloo Village<br>Nutley Museum/Franklin Reformed Cemetery<br>Museum of Early Trades and Crafts |
| Fourth Grade | Crane House<br>Franklin Mineral Mines   |
| Fifth Grade  | Ocean Institute at Sandy Hook, NJ   |
| Sixth Grade  | The Franklin Institute, Philadelphia, PA  |

**Student Council**

The Radcliffe School Student Council, under the direction of Miss Jainine Gambaro and Mrs. Ellen Napoli was active and participated in fund drives during the course of the 1999/2000 school year, such as the Red Cross food drive, a pet drive for pet shelters, the Nutley Family Service community churches food drive, etc. The Student Council held a pep rally on the morning of the Junior Olympics to encourage school spirit and hosted the "Special Persons" Day program.

Elections for the new school year 2000/01 were held at the conclusion of the school year. Four officers were elected by the student body, with two representatives from each class in grades 4 - 6.

**Awards Program**

An awards program was held on June 20, 2000 for Fourth, Fifth and Sixth Grades. Awards were presented for high honor roll, honor roll, perfect attendance, and good citizenship. Awards were handed out to the lower grades with their report cards. In addition, awards were given for the winners in mathematics, geography, physical fitness (President's Challenge), poster contests, and for the participants of the clubs and student council.

**Presidential Achievement Awards**

The awards, presented for Presidential Achievement, were given at the promotion exercises for the Sixth Grade on June 22, 2000. The criteria for achievement of these awards is the upper 25% in their class and above 92<sup>nd</sup> national percentile on the Terra Nova Test.

**P.T.O.**

Radcliffe School P.T.O. President, Mrs. LeeAnn Bucci, led the organization through a very successful year. This was the last year of the officers two year tenure and they were the following officers:

President:	Lee Ann Bucci	Corresponding Secretary:	Cheryl Kozyra
Vice President:	Diane Morgan	Treasurer:	Nadine Meola
Recording Secretary:	Karen Wlosek		

New Officers for the School Year 2000/01 are as follows:

President:	Susan Andreano	Corresponding Secretary:	Diane Ross
Vice President:	Lenore DeLorenzo	Treasurer:	Susan Cordaro
Recording Secretary:	Carla Capozzi		

## Annual Report

## Radcliffe School

**P.T.O. Activities**

Radcliffe School P.T.O. President, Lee Ann Bucci, led the organization through the following events. Some activities were a first-time event, but the overall consensus was that the organization was very active and successful.

***Assembly Programs***

"Open the Door" – October

"Scot Cannon, Mime, Musician" – November – Conflict Resolution

"Festival Percussion by Arts Horizon" – December – Instrumental

"The Thunderbird American Indian Dancers – February – Native Americans

"NFL – Lonnie Allwood" – March - Drug Awareness

"Don't Myth the Facts" – March - Tim Moss – Parent Drug Program

"StarLab Planetarium" – March – Inflatable Dome - Constellations

Robot Program – April - Grades 3, 4, 5

<b><i>P.T.O.</i></b>	<b><i>Activities / Meetings</i></b>
October	Open House
October	Innisbrook Gift Wrap
October	Family Welcome Picnic
October	Picture Perfect
October	Pumpkin Patch
October	Halloween Haunted Alley
November	Book Fair
December	Santa Sale
February	Family Roller Skating Night
March	Spring Musicale - Gr. 1 – 3
March	Tricky Tray
March	Variety Show
May	Spring Musicale - Gr. 4 - 6
May	Plant Sale
May	Teachers' Appreciation Lunch
June	Ice Cream Day
June	Junior Olympics
June	Promotion Activities

## Annual Report

## Radcliffe School

**P.T.O. Special Activities**

The 1999/00 school year proved to be another successful P.T.O. year, with numerous meetings and assemblies.

The family welcome picnic was a success again this year.

The Pumpkin Patch was in its second year at Radcliffe School and went extremely well.

Haunted Alley was new to Radcliffe School this year and was very successful.

The Santa Sale, as in the past, proved to be a worthwhile event.

The Radcliffe School Tricky Tray, the major fundraiser of the year, was held at the Fiesta in March.

The Variety Show was held this year at the Franklin Middle School in March and was a success.

The annual Scholastic Book Fair went well again this year.

The Mother's Day Plant Sale was held in the alley and was a success.

**Radcliffe Review**

Under the leadership of Mrs. JoAnn Tibaldo and her staff, the Radcliffe Review highlighted P.T.O. activities and the creative writings of our students. A weekly Radcliffe Newsletter was sent out by Mrs. Sheri Harris, and kept parents/guardians informed on a week-to-week basis.

**Extended Day Program**

There was continued implementation of a before and an after care program conducted in our school, under the direction of the Nutley Township - Department of Parks and Recreation.

**School Performance Objectives*****Results of School Level Objectives – School Year 1999/00***

During the 1999/2000 school year, more than 95% of the students in grades one and two (1-2) demonstrated proficiency in five open-ended mathematical questions, achieving an average score of at least 2 or better on a grade level assessment.

During the 1999/2000 school year, students in grades three through six (3-6) were given a problem-based research project in the areas of social studies, utilizing computer technology, as well as other related resources. Eighty percent (80%) of the students in each level (3-6) scored a "C" or better. The final written project was evaluated by the classroom teacher.

**School-Based Planning Team**

Mrs. Mariana C. Francioso, Chairperson  
Michele Cristantiello  
Jainine Gambaro  
Lee Anne Bucci  
Diane Morgan  
Julie Alessio  
Maria Salerno  
Catherine Serio

The members of the planning team proposed the following school level objectives for 2000/01:

By June 2001, students in grades one and two (1-2) will demonstrate proficiency in developing and applying map skills. The materials that are to be utilized will include supplemental resources. A minimum of 80% of the students will achieve a minimum of 80% on a teacher-developed performance assessment, which is appropriate to each grade level.

By June 2001, students in grades three through six (3-6) will demonstrate proficiency in language literacy, which includes vocabulary, comprehension, listening, writing and speaking. This will be accomplished by reading each day for enjoyment for a minimum of fifteen minutes, by keeping a reading log, a word wall, and a vocabulary journal of new words, as well as phrases, in order to improve all language literacy skills. A minimum of 80% of the students will achieve a score of 80% on a teacher-constructed assessment, which will include multiple choice and open-ended questions. Open-ended questions will be scored by a rubric.

**Continuing Principal's Priorities Review for the School Year 2000/01**

1. Continue to implement newly developed curriculum, aligned with New Jersey Core Curriculum Content Standards.
2. Continue to provide staff development for New Jersey Core Curriculum Content Standards.
3. Monitor and maintain building security and safety.
4. Continue to review Mastery Skills related to the fourth grade Elementary Proficiency Test (ESPA), eighth grade Proficiency Test (GEPA), and eleventh grade High School Proficiency Test (HSPA).
5. Continue the use of technology as it is infused into the curriculum and to implement safe use of the Internet in the School Program.
6. Address Affirmative Action goals for schools/classroom practices.
7. Continue to closely monitor safety and maintenance in and around the building.
8. Continue to promote moral values and self-esteem in the students of Radcliffe School.
9. Continue to promote independent reading through a variety of planned school activities.
10. Continue to monitor instruction through the use of Instructional Theory Into Practice (ITIP).
11. Involve all Radcliffe School students and staff in the orientations of the library and classrooms.

Annual Report

Radcliffe School

**Concerns**

Due to our continued increased student population, I recommended the following:

- close examination of building security
- close examination of school facilities
- continued evaluation of the school lunch program

**Conclusion**

In closure, I wish to express my sincere appreciation and thanks to Dr. Kathleen Serafino, Superintendent of Schools, members of the Board of Education, Miss Barbara Hirsch, Director of Special Services, Mr. John Sincaglia and Mr. Don Stasi, and to my colleagues for their support, advice, and guidance during this year.

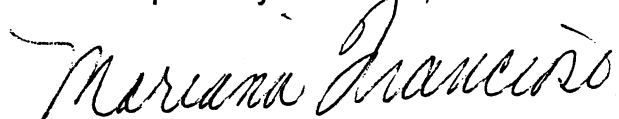
I particularly wish to express my gratitude and congratulations to all the extraordinary teachers, staff members, parents, and children who make Radcliffe School the unique place that it is. Without the support, cooperation, and dedication of all of these fine people, it would not be possible to do the job that is done.

Our secretary, Mrs. Beverly Cullari, is to be highly commended on her continued efforts on behalf of Radcliffe School. She brings a strong work ethic, a caring and warmth in dealing with all connected to our school, and the ability to manage the office with efficiency and vision. She is greatly appreciated.

As part of her responsibilities, Mrs. Cullari oversees the Radcliffe School aides, Mrs. Alessio, Mrs. Cifalino, Mrs. Cristiano, Mrs. Gumeny, and Mrs. Serio. These staff members continue to do an exemplary job on behalf of the students and staff of Radcliffe School.

A special thanks to the P.T.O. organization for their hard work and support on behalf of Radcliffe School.

Respectfully submitted,



Mariana C. Francioso  
Principal



**SPRING GARDEN SCHOOL**

# SPRING GARDEN SCHOOL

59 SOUTH SPRING GARDEN AVENUE  
NUTLEY, NEW JERSEY 07110

ROSEMARY CLERICO  
Principal

Tel:(973) 661-8983  
Fax:(973) 661-5138

TO: Dr. Kathleen Serafino, Superintendent  
FROM: Rosemary Clerico, Principal  
SUBJECT: Principal's Annual Report - School Year 1999/2000

The annual report represents a compendium of the following:

District and school priorities

Monitoring, challenging and encouraging staff to participate in all activities, curriculum development and school programs

## CONTINUING PRIORITIES REVIEW

During the 1999-2000 school year, the K-12 family life, and physical education, curriculum program was successfully implemented which provided the students with new core curriculum standards in scope and sequence.

K-12 social studies curriculum was implemented with proficiencies congruent with the NJ Core Curriculum Standards.

The implementation of both the music and art curricula continues to be progressively implemented according to proficiencies and standards.

The world languages and kindergarten curriculum were implemented with proficiencies congruent with the NJ Core Curriculum Standards.

Implementation of the five-year technology plan including infrastructure installation, staff development, curriculum integration and the use of the Internet and Email were implemented.

K-4 Primary Academic Talent Program (P.A.T.). The P.A.T. program continued to be developed through staff training, and in-service programs. Mrs. Carol VonAchen, a Spring Garden representative, attended the N.J.A.C. for the gifted/talented in New Brunswick. In keeping with the challenges, the Spring Garden students participated in a knowledge-based in-district competition, "Academically Speaking" at Franklin Middle School.

**Annual Report 1999/2000****Spring Garden School**

The district inclusion program has been implemented in grade four, five and six. A special education student from Mr. Siculietano's class has been included in fourth grade science and social studies, two fifth grade students have been included in science and math and one special education student was included in sixth grade reading, science, social studies and English.

The five-year strategy planning model for technology integration, Network infrastructure installation, staff development have been an ongoing process. All classes and the library have been wired and have Internet access. All staff have Email accounts. Cyber Patrol is installed on all computers throughout the school.

In the area of critical thinking, problem solving strategies and higher level thinking activities continue to be implemented in the interdisciplinary challenges provided for the students. A "Critical Thinking Day" was held this year on June 5th, for grades 3-6. Each session lasted two hours and it was presented by Gifted Spectrum Consulting Associates.

The teaching tolerance program continues to be developed through health and social studies addressing diversity in the culture and acceptance of social demographic and differences.

Our state mandated school-level objectives under the Quality Assurance Plan has been implemented and evaluated. Students in grades one and two demonstrated proficiency in solving open-ended questions in mathematical problem solving. The goal was carefully monitored, reviewed carefully and successfully measured. Students in grades three-six demonstrated proficiency in a problem based research project in the area of social studies utilizing computer technology as well as related sources. The students successfully met the district goal.

The completion of the technology infrastructure was completed at Spring Garden School. Important and appropriate web sites were included on weekly bulletins and daily communication was maintained through the utilization of Email with teachers.

**STAFF DEVELOPMENT**

Teacher participation at the Saturday curriculum workshops was represented by various staff members and grade levels: The Reading Language Arts/Textbook Committee, Library Media Skills Committee, A.T.O.D. Committee, Creating Safe Schools Committee, and Development of Elementary School Teacher Handbook. Changes, modifications and committee recommendations were reported at monthly faculty and grade-level meetings.

**Annual Report 1999/2000****Spring Garden School**

Each committee member report included the alignment of the Core Curriculum Content Standards in the revision of the aforementioned curricula.

**Areas of participation by the Spring Garden School staff in and out of district:**

- Critical Thinking Workshop
- Educational Media Association Convention
- Using Email, Multimedia Applications and the Internet in Your Curriculum
- New Jersey Network for Educational Renewal, Montclair State University
- DFYS Workshop
- Identification and Prevention of Child Sexual Abuse
- Alternative Assessment Strategies, Brookdale Community College
- Foundation of Education Administration/Supervision, Rutgers
- Book Publishers Authors and Illustrators Conference, NYC
- CPR course at Nutley Red Cross
- NJAET Convention, Georgian Court College
- NJECC Convention, Montclair State University
- BER Workshop
- Barnes and Noble Teacher Workshop
- Applebaum Training Institute Workshop
- Computer In-service, Using the Internet (Tom Snyder)
- Terra Nova, and ESPA Workshops

**HEALTH AND SAFETY PROGRAMS**

**D.A.R.E.** - Officer Nat Ferrara conducted the D.A.R.E. program to the sixth grade classes on Wednesdays from January 2000 through May 2000. He also completed the D.A.R.E. program for three weeks in October 1999. The sixth grade staff continued with D.A.R.E. instruction in addition to units covered in the health curriculum. To bring the course to closure, the sixth-grade classes participated in a district-wide field day at Monsignor Owen's Field.

**Fire Prevention Week** - During Fire Safety Week, (October) all grades K-6 including two special education class participated in the Fire Prevention assembly and equipment demonstration.

**American Dental Week** - To raise dental health/hygiene awareness, students participated in a poster contest sponsored by the Essex County Dental Association.

**SCHOOL ACTIVITIES****American Education Week**

During American Education Week in November, Spring Garden School invited the parent community and grandparents to visit the classrooms, to view a myriad of activities and displays depicting American education, its past, current trends and aspects of technology.

**Black History Month**

Throughout the grades, Black History month was celebrated with a variety of Afro-American cultural activities. Banners lined the corridors depicting a vast range of contributions made by the Afro-American society of America. A selection of famous black Americans, civic leaders, sports figures, artists and authors were significantly displayed throughout the building.

**Women's Month** A plethora of activities, corridor exhibits, videos, writing and poetry experiences were conducted to impact the contributions of women in American history.

**Annual Report 1999/2000****Spring Garden School****School Safety Patrols**

The Spring Garden Safety patrol comprised of fourth, fifth and sixth graders continues to be effective as they serve at crosswalks under the supervision of adult advisors (crossing guards). They assist on the playground and monitor the kindergarten through third grades entering and leaving the building. Office patrols assist in answering the phone and separating mail during the lunch hour.

**Intramural Program**

This district program is an organized after school activity offered to fifth and sixth graders. The program was well attended with active participation of students under the supervision of Mr. Scott Keena and Mrs. Rosann Rizzuto.

**Bears Around the World**

This project involved sixth-grade students under the supervision of Mr. Adubato. Small stuffed bears with a journal insert literally traveled with relatives and friends to different parts of the world.

Many bears were returned to Spring Garden School with post cards, memos, videos, etc. of the bears transcontinental or transworld trip. All memorabilia the students received was put into scrapbooks and the bear destinations were documented on a U.S. or World Map. Return of the bear with requested information came from many continents. Throughout the year, it was evident that the unique activity enhanced social studies concepts and the geographical experiences of the children.

**Scrabble Club**

Ms. Laura Curry, club advisor, provided the students in grades 3-6 with a game-mode to increase vocabulary development and its application in writing experiences.

**Roots and Shoots**

Mrs. Claire Menza, advisor of the "Roots and Shoots" (Grade 4) provided students with activities on environmental hazards and problems. The focus of the club enabled the students to develop environmental awareness. Students explored various concerns: recycling, water pollution, endangered and threatened species. The club worked closely with Parks and Recreation Dept. The students visited the Botanical Gardens and PAWS.

**Annual Report 1999/2000****Spring Garden School****Newspaper Club**

The newspaper club met every other Monday under the supervision of co-advisors, Miss Laura Curry and Mr. Phillip Siculietano. Four outstanding comprehensive issues were prepared by the students. The club afforded the children a successful experience in the areas of communication, writing, reading and computer skills. All issues were distributed to the student body and parents.

**Student Council Activities**

Mrs. Sally Ryder advised all student council activities. They accomplished their agenda of activities with enthusiasm, support and participation from its members and the involvement of students from grades 4-6. The mission of the council focused on school and aspects of community service. Major projects included Thanksgiving food baskets, holiday caroling throughout Spring Garden neighborhoods, bake sales, Earth Day, Sports Day, Hat Day, and Nutley Senior Citizens.

**Critical Thinking Club (Olympics of the Mind)**

The club met every Tuesday under the direction of Mrs. Marilyn Hannon. Strategies began with skills of recognition and recall, working up to the more advanced skills of analysis and synthesis. Through puzzle sheets, games, individual efforts and team work, the students had fun and were challenged while working out problems and finding solutions.

**Computer Club**

The students of grade 5 met each Friday, under the supervision of Mrs. Lorraine Restel. The students used computers to run favorite programs and CD ROMs, developed skills using the word processor and expanded their ability to use the Macintosh computer and Internet.

**Italian Club**

The students in grades 1 and 2 met each Wednesday from 12:00-12:30 pm, under the supervision of Mrs. Rosann Rizzuto. The students learned through a conversation technique.

**Annual Report 1999/2000****Spring Garden School****Garden Club**

Mrs. Noreen Baris, advisor, met every Tuesday from 12:00-12:30 p.m. Gardening techniques were introduced to the students. A variety of garden tomatoes, cucumbers, and flowering annuals were grown from seed. Special acorn wreaths and topiaries were also fashioned for decor. Flowers grown from seed were planted around the school early in the spring. Window sill box planters were cultivated and displayed during promotion exercises.

**Debate Club**

Under the supervision of Mr. Gerard Adubato, the debate club met and debated in a forensic format, current issues in education. The members entered a debate competition at Montclair State University. The Debate Club won second, third and fourth place.

**Library Club**

The students involved in the library guild assisted with organizational tasks; shelving and carding books, filing cards and shelf reading. This experience allowed the members to learn the basic operations of the library

**Jeopardy Club**

The Jeopardy Club met every Friday from 11:30-12:00. The club is open to students in grades 4-6. The game tests the students' knowledge of: math, science, history, English, geography, and civics.

Each week, teams accumulate points by answering questions correctly. At the conclusion of each game, teams may wager any part of their team's points in Final Jeopardy. A winner is then declared. In June, teams that have accumulated the most points will play in a grade-level tournament. Members of the team were chosen to participate in the competition at the Franklin Middle School on June 14th.

**Weaving Club**

Activities centered around creating weaving projects using various yarns and loops. The students enjoyed the club very much.



**Annual Report 1999/2000****Spring Garden School****Drama Club**

The students of the Drama Club, met on Thursdays to learn about the theater. The students were also taught how to make scenery and directing. A culminating activity was to have the students produce the play, *Snow White*. The children enjoyed the activities immensely.

**Spring Garden Chorale Concerts**

- December Holiday Program
- Budget Night Music Program
- Spring Concert

**Assembly Programs**

- January 31 "Curious George" Theatre Works USA
- February 18 "WOW! What a Century! Pushcart Players
- March 15 Lonnie Allgood/Former NFL player spoke on drugs
- March 22 Tim Moss Assembly - SAC
- May 26 "Les Mis" Theatre Works
- May 31 "Authors Day"
- June 5 "Pick-A-Packet" (critical thinking) Gifted Spectrum Consulting Assoc.
- June 7 "Reptiles are Cool" Mobile Productions, Inc.

**Awards Assembly**

The sixth annual awards assembly under the supervision of Mr. Gerard Adubato and Ms. Margaret Dougherty honored all students who participated in school activities, local contests, and community service with special certificates and commendations as a form of recognition.

- . Ice Skating - So. Mountain Arena
- . Mayor's Youth Council
- . Debate Competition - Montclair State University
  - District Second Place
  - District Third Place
  - District Fourth Place

**Annual Report 1999/2000****Spring Garden School****STUDENT ACHIEVEMENTS**

Many students received special awards and recognition in both local, county, state, and national levels this year. The following represents a list of honors in the field of literature and art.

**Grade 3:**

- American Legion Essay Contest
- Amvets Poster/Essay Contest - Second Place, Honorable Mention
- Christopher Columbus Picture Contest

**Grade 4:**

- Star Ledger/Panasonic Contest
- American Legion Coloring Contest - Honorable Mention
- Christopher Columbus Picture Contest
- Amvets Poster Contest
- Free Throw Contest - First Place
- ABC Science Fair - Second Place
- Geography Bee
- American Legion Essay Contest
- Nutley Elks Poster Contest - Honorable Mention

**Grade 5:**

- American Legion Coloring Contest-First Place, Second Place, Hon. Mention
- Amvets Auxiliary Essay Contest
- ABC Science Fair - First Place
- Elks Association Essay Contest – First Place
- Knights of Columbus Poster Contest – First Place, Honorable Mention
- American Legion Essay Contest – Second Place
- Benedetto Croce Educational Society Annual Essay Contest
- Geography Bee

**Annual Report 1999/2000****Spring Garden School****Grade 6**

- ABC Science Fair - First Place
- Amvets Drug Free Poster Contest
- Free Basketball Throw - First Place
- Amvets Essay - First Place
- Bene Detto Croce Essay Contest - First Place
- D.A.R. Essay Contest - First Place
- History Channel A & E - Stars and Stripes Poetry Contest
- Knights of Columbus Poster Contest - First Place
- Nutley Amvets Auxiliary Contest
- Geography Bee
- Nutley Elks Essay Contest - Third Place and Honorable Mention

**Grade 5 & 6**

Academically speaking - In-district competition

**HONOR ROLL AND CHECK LIST**

Each marking period a special Honor Roll bulletin board recognized the students who achieved Honor Roll status. A similar bulletin board recognized students who achieved all check marks in the social and personal growth areas of the report card.

**P.T.O. ACTIVITIES**

Dr. Gerard Parisi, P.T.O. President, led the association to a productive and successful year. They provided many unique and educationally motivated assembly programs that enriched the students with challenging ideas and perspectives. The effort and diligence of the membership fostered a positive spirit of cooperation and understanding between the school and parent community.

Special P.T.O. purchases include 25 Alpha Smarts and 4 printers.

- September                      New Parents Night
- October                        Annual Halloween Celebration  
Sixth Grade Camping Trip  
Pumpkin Patch

**Annual Report 1999/2000****Spring Garden School**

- December                      Holiday Boutique  
                                        PTO Movie Day
- January                        Family Hockey Night
- February                      PTO Movie Day
- March                         Tricky Tray
- May                            Staff Appreciation Week
- June                           Students Special Day - Ice Cream  
                                        Sixth-Grade Festivities - Ice Skating So. Mountain Arena  
                                        Kindergarten Recognition Day  
                                        Promotion Activities  
                                        Students Special Day - Pizza

For the first time in 50 years the Strawberry Festival had to be cancelled due to inclement weather.

The Annual Book Fair - Sponsored by the school and PTO.

**Parent Volunteers**

A number of parents assisted in our library, performing clerical and book shelving tasks. Mrs. Rosemarie Baranko, a former Spring Garden staff member, volunteered her assistance in the primary reading program, and Mr. James Greengrove, former parent, also volunteered.

Other parent sponsored activities; Daisies, Brownies, Cub Scouts, and Girl Scouts.

**CONCLUSION:**

In closure, I would like to thank Dr. Kathleen Serafino, Superintendent of Schools, the support of the Board of Education, especially Mr. John Cafone our representative, Ms. Barbara Hirsch and the Child Study Team who aids us with our special education children and their programs, Mr. John Sincaglia and Mr. Donald Stasi who have been instrumental in the maintenance of the building and to my colleagues who continue to share their experience and expertise with me.

**Annual Report 1999/2000****Spring Garden School**

I particularly want to note the outstanding achievement of the Spring Garden students in the Nutley Science Fair. A fifth grade student received first place for the American Legion Coloring Contest at the local level and will represent Nutley at the State Competition.

Spring Garden students continue to achieve high scores in the Terra Nova Tests and the Nutley Achievement Tests. Our students also succeeded well in the State mandated ESPA Tests.

The dedicated staff, secretary, and non-professional employees continue to work diligently to renew the spirit, high standards and academic excellence that are the benchmarks of our school district.

It has been a true privilege to be a part of the Educational Community of Nutley. I look forward to continuing my leadership role at Spring Garden School.

Thank you.

Rosemary Clerico

RC:c

**WASHINGTON SCHOOL**

# MEMO

**To:** Dr. Kathleen Serafino  
**From:** Mr. Carmine D'Aloia  
**Subject:** Annual Report – 1999/2000  
**Date:** June 28, 2000

The following covers the priorities of district, as well as goals and objectives for Washington School.

## CURRICULUM

Reading: This was the fourth year using the revised Reading Curriculum. The revised scope and sequence proved to enhance the teachers' ability to improve reading levels. The teachers also continued to use the reading texts currently used. Next year a new reading and language literacy textbook will be incorporated into the curriculum. This will help improve the scores on the Terra Nova, ESPA, and GEPA tests. Next year increased use of computer software will be used to help supplement our reading program. Hopefully this will improve test scores and make reading more enjoyable for the children.

The Nutley Reading Test was administered at the end of May to the students of grades one through eight. Their performance, overall was very acceptable. However, our district continues to look for excellence. As a result, a summer reading requirement was incorporated for grades three through six, to help improve reading skills.

Mathematics: The Mathematics Curriculum was reviewed and revised last year by a committee of twenty teachers and four administrators. Changes to the scope and sequence were made to meet the State Core Content Curriculum Standards. The committee determined, that our math text contained the material necessary to meet the Standards. The Math Curriculum will also be supplemented with increased use of the computer software programs. New software programs have been provided by the P.T.O.'s book sale.

The Nutley Math Test and the Terra Nova Test of Basic Skills were also administered at the end of May with some outstanding results.

Language Arts: This was the fourth year for the revised Language Arts Curriculum. It has met the needs of the children with the use of the English text. Composition writing continues to be a top priority. The Nutley Writing Process is used as a guideline to develop



good writing skills.

The students continue to do well in the writing area of the Terra Nova Test of Basic Skills and the Nutley Writing Test.

Science: The Science Curriculum was also revised last year by faculty members and administrative staff. The new Science Curriculum was developed to meet the Core Curriculum Content Standards mandated by the State. The committee created a curriculum that provides an excellent guide for the teachers. The curriculum developed outstanding concepts that place an emphasis on hands-on experiences, with various equipment, and provides proper instruction to prepare the fourth grade children for the ESPA Test.

Social Studies: The teachers continue to use the Social Studies Curriculum and text efficiently. The students were taken on several field trips to make the areas more meaningful. One trip was to the State House in Trenton where they met Assemblyman John Kelly, Assemblyman John DeGeatano, and Senator Gary Furnari, and received a first hand tour on how our State government works.

The Geography test was not administered to sixth grades this year.

Computer Curriculum: Our district's five-year plan was formulated and finalized. The first phase of the plan began with the wiring of our school for the Internet. We presently have twelve lines running into our library, and two lines in our main office. During the summer every classroom had five Internet lines installed.

A large effort was made to increase computer use in our classrooms. The P.T.O. helped purchase twelve lap top computers. Eight of these computers were purchased with money from our P.T.O./Mothers' Club. The twelve laptop computers created a floating lab and were utilized in the classrooms and the library.

A library communications period was built into the master schedule for all fifth and sixth grades. A four-part instruction program was developed and taught by the principal, faculty, and parent volunteers. The first phase taught computer keyboarding using a Disney software program. The second phase taught work processing skills using Microsoft Word. The third phase consisted of instruction on the Internet. The children were taught how to access educational research information utilizing the twelve lines in the library. The final phase had the children research a topic off the Internet and write a paper using Microsoft Word. The program was a total success. The children enjoyed working with the laptops and

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the teachers were pleasantly surprised by the success of the research papers.

In addition, new software to supplement our math and reading programs were purchased. It was evident that our teachers constantly had their children utilizing the computer and you could tell the children enjoyed it very much.

Our plan for next year will be to purchase four more laptops and introduce Power Point to the fifth and sixth grades. We will also introduce the fourth graders to the laptops. For grades K through 3, we purchased twenty Alpha Smart word processors to teach keyboarding skills and word processing.

In-service courses in computer technology were constantly offered to teachers who wanted to learn more. The network person also helped his colleagues with repairs, software programs, and inventory lists. We are presently computerizing the office staff. A scanner was purchased to enable us to get many of our required forms into our computers. This will improve our office efficiency.

Kindergarten: The kindergarten program continues to serve the youngsters of Nutley very well. The Letter People activities prepare them for first grade. These pupils adjust easier and are more successful with our reading and spelling programs.

For the third time at Washington School, there was a Kindergarten Recognition Program. This was a program requested by the parents. The kindergarten teachers along with a parent committee put together a program that was successful and very enjoyable.

Special Subjects: The Art Curriculum is still excellent and serves the pupils of all grades. The artwork is outstanding with many youngsters entering a number of poster contests, and many winners are realized. This year we had two, first place State winners. Their work is going on to the National competition. They also learned much about graphic art on the computer. Our talented students created many of our art decorations, for special events. For the second time this year, we had an art show, displaying the artwork of the children from Washington School.

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Our library is fast becoming the hub for our computer technology instruction. This year our librarian performed instructional duties during the library communications period. Students and faculty are presently using four desktop computers. One computer is "on-line" with the Internet and is primarily being used by the librarian and staff to acquire educational materials. As stated previously, a "floating lab" of twelve lap top computers was in place. Our librarian utilized them with our fourth, fifth, and sixth grades primarily for Internet use. A monitor will also be installed in the library. This monitor will be connected to a computer for instructional purposes to students, faculty, and office staff.

The librarian also assisted the classroom teachers, kindergarten through fourth grade, in providing challenging materials for gifted youngsters in these grade levels. The pupils spent time after school in the library doing more difficult tasks.

The physical education course of study continues to be very good. The children do well in keeping their bodies fit for various athletic activities.

The music curriculum continues to develop skills in reading music, singing and playing various instruments. The students also acquired an appreciation for classical music and learn much about the composers who created it. However, we lost our music room this year and instruction had to take place in the auditorium. We have great need for additional classrooms and hopefully this problem will be resolved and we will eventually have a music room again.

### ACHIEVEMENTS

The children of Washington School maintained their good scores on the Terra Nova Test of Basic Skills and the Nutley Achievement Tests. They met all challenges in every subject and often excelled in specific areas. Wherever indicated, individual needs were given special attention.

The support of all supplemental teachers was very important too. Due to their efforts,

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progress was evident in those children who needed extra support and attention.

Some members of the faculty continued to pursue their own academic endeavors. They attended graduate school to attain degrees beyond their current status. Others took in-service workshops to further their knowledge in computers, science, and mathematics, with the use of the calculator.

The youngsters continued to enter various poster and essay contests. We had several State winners and it was wonderful that so many were willing to participate in the competitions.

### SCHOOL ACTIVITIES

There were three P.T.O. meetings held throughout the year. They were Open House, the April Musicale, and the May Musicale Program. The attendance of parents at all of these affairs was outstanding.

The P.T.O. sponsored a Book Fair in November. The profits received went toward the purchase of a planner book for each child in grades three through six, plus a box of crayons for each youngster in kindergarten through third grade. In addition to every classroom receiving books due to the credit from the Book Company, they also received new software programs for math, reading, science and social studies.

This year the teachers and the P.T.O offered five parenting programs. Teachers of grades one, three, four, five, and basic skills spoke on how parents could help their children with homework. Study skills, reading, mathematics and compositional writing were emphasized. The fourth grade parents were also given information on the details of the ESPA Testing Program that was mandated by the State. The parents were very pleased with these presentations and recommended that they be continued in future school years.

The Mothers' Club continues to be the fundraiser of Washington School. Through

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their efforts, the children and teachers get special educational materials, shows, and events. For the 1999/2000 school year the Mothers' Club provided us with fifteen Alpha Smart word processors and increase computer technology at Washington School.

Parents and grandparents visited the school during American Education Week. They participated in various topics or projects.

We also had the "Read Across America Program." Several outside groups, including students from the High School and Franklin School joined in by reading to the children in our classes.

The Elks Club and D.A.R.E. Program continued to make the youngsters aware of substance abuse. The booklets and oral presentations reinforced that tobacco, alcohol, and drugs are dangerous. We utilized our new Crisis Prevention Counselor, Miss Lisa Santosuosso Markman, who provided a three-session program to our fifth grades, on the evils of tobacco. The program was very successful.

Project "Renaissance" was also in effect this year. Old textbooks, workbooks, etc. were collected and sent to Third World Countries.

"Denim Day" was incorporated into our school. This was a charity fund raising event that proved to be very successful. Funds were collected for four charities this year. We plan to continue this activity next year.

Washington School housed the Nutley Science Awards Program, sponsored by the Academic Booster Club. Many Washington School students placed in the contest. The committee found our school to be an excellent venue for this affair and asked if we would house it next year.

Our Student Council implemented a flower planting ceremony honoring Earth Day. They were able to develop and maintain a beautiful flower garden on the West Side of the building. This also helped develop the children's pride in our school.

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Washington School Art Show. Sponsored by the P.T.O./Mothers' Club and Art faculty. This show displayed the artwork of all our students. Several displays were very professional looking.

To celebrate the new millennium, a time capsule was buried at Washington School. Children, parents, and faculty put together a ceremony that was very exciting and enjoyable to all. The time capsule is buried on the north side of the building and will be opened in twenty-five years.

### ASSEMBLIES

Fire Prevention  
 Multi-Cultural Program  
 Ozzie Alive – Tracing Your Roots  
 Meet the New York Football Giants- Drug Awareness  
 Mr. Wizard Science Program  
 Safety Program  
 Christmas Musicale  
 Black History Program  
 Women in History Program  
 Read Across American  
 Nutrition Program - Third Grade  
 A Career Assembly – Meet the Illustrator of “Goose Bumps”  
 Primary Musicale  
 Intermediate Musicale  
 Nutley Library Presentation - Sixth Grade  
 Push Cart Players – Christopher Columbus  
 Accepting Handicap People - Third Grade  
 Nutley Distinction Awards Assembly  
 Kindergarten Recognition Program  
 Awards Assembly  
 Sixth Grade Promotion

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### FIELD TRIPS

October 22, 1999	First Grades	Turtle Back Zoo
November 23, 1999	Fifth Grades	Meadowlands Complex
November 30, 1999	Sixth Grades	Meadowlands Complex
March 30, 2000	Third Grades	Nutley Public Library
May 4, 2000	Third Grades	Kingsland Manor
May 10, 2000	First & Second	Theatreworks Montclair
May 20, 2000	Fourth Grade	Waterloo Village
May 24, 2000	Sixth Grades	Trenton State House
May 28, 2000	Fifth Grades	Franklin Mines
June 3, 2000	Fifth & Sixth	Junior Olympics
June 9, 2000	Third Grades	Meet the Mayor
June 10, 2000	Fifth Grades	Liberty Science Center

### GOALS ACHIEVED

Maintained Nutley's standards and students achieved high scores on standardized and local test.

The school environment continued to be a happy one with all learning to the best of their ability.

Self-esteem booklets were used and it was apparent that the youngsters were happy and feeling successful.

Tolerance was emphasized and results were very evident.

80% of all third, fourth, fifth, and sixth grade students scored a C or better on a research project the children were able to meet this school level objective for 1999-00.

The first and second grade students were given open ended math problems.

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80% of students taking the test passed with a two or better. This was another school objective for the 1999/00 school year.

#### GOALS FOR 2000\2001

1. Increase the amount of lap top computers and promote use of the Internet into various disciplines of the curriculum. A school requirement for third, fourth, fifth and sixth grade students will be to complete a research paper utilizing the Internet. Increase computer technology in the office administrative duties by training office personal. This will be done to make this department more modern and efficient.
2. Implement a "once-a-week payment" for our lunch program. Again this will provide time for the office aides to perform other duties and make our school more efficient.
3. Purchase additional Alpha Smart word processors to increase technology in the primary grades.
4. Increase use of computer software to help improve math and reading scores. Expand the library by removing the west wall and utilizing the storage area for student use.
5. Develop the old wood shop into usable classroom space to help provide much-needed classrooms.
6. Maintain Nutley's standards and encourage high achievement in all subject areas. Promote tolerance and self-esteem.
7. Continue to implement Affirmative Action goals.

Respectfully submitted,



Carmine D'Aloia



**YANTACAW SCHOOL**

# NUTLEY PUBLIC SCHOOLS

YANTACAW SCHOOL  
20 YANTACAW PLACE  
NUTLEY, NEW JERSEY 07110

JOHN CALICCHIO  
Principal

Tel: (973) 661-8892  
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June 28, 2000

**TO:** Dr. Kathleen Serafino, Superintendent of Schools

**FROM:** Mr. John Calicchio, Principal of Yantacaw School

**DATE:** June 26, 2000

**RE:** Principal's Annual Report - 1999-2000 School Year

This annual report represents a composite of the following: District and school priorities; monitoring and encouraging staff, curriculum development and implementation; staff development, and various school activities.

## **Continuing Priorities Review**

The Alcohol, Tobacco and Other Drugs (ATODS), Math, Business, and Library curriculums were reviewed and updated so as to align with the New Jersey Core Content Standards. The Scope and Sequence Charts were updated to reflect the alignment to the Core Content Standards. The scope and sequence charts will be reviewed for appropriateness in June 2001. Several other committees met to review and develop an elementary teacher handbook and updated the teacher rating scale for the CAT Program. Also, many reading/language arts textbooks were reviewed and a recommendation was made to the Board of Education in early spring. The publisher provided an in-service program for the K-6 teaching staff in June. All the committees made a presentation and recommendations to the Board of Education during the May and June meetings.

The school districts technology implementation efforts were continually communicated to the Yantacaw staff by Mrs. Freedman, our Computer Network Coordinator. Mrs.

Freedman continues to monitor and upgrade our software, CD Roms, and other various items.

This years new teacher orientation was well received and set a positive tone for the 1999-2000 school year. Dr. Mutch is to be commended for its content, presentation, and direction.

Several Computer In-service Workshops were offered this past year at Yantacaw School. Mrs. Freedman coordinated and implemented many various strategies to give the participants a positive feeling for the use of the computer in the classroom. The use of various software, a scanner, the digital camera, and how to access various Webb sites was discussed. Approximately twenty district staff members attended the five day program. Mrs. Freedman conducted a seminar on how to use the mobile computer chart and the TVator. The workshop was offered during lunch time and was well attended.

Various staff members attended various in-service workshops offered by the district. These workshops provided valuable information that could be incorporated into the classroom setting. The staff that attended the workshop shared that information at faculty meetings throughout the school year.

#### **School Level Objectives - 1999-2000**

Our school objectives were implemented, monitored, and were successfully completed during the 1999-2000 school year.

The following details Yantacaw School's progress in meeting the school level objectives for the 1999-2000 school year.

By June 2000, students in grades one and two (1-2) demonstrate proficiency in solving open-ended questions in mathematical problem solving where a situation is presented and students are asked to communicate a response. The questions will have two or more parts, and require both numerical responses and explanations or mathematical arguments which help to reveal thought processes employed by the students.

Possible responses may include the following:

- Demonstration of a procedure
- Written explanation
- Diagram to fit specific condition or enhance an explanation
- Description or extension of a pattern

Response will be holistically scored using the New Jersey ESPA Mathematic Generic Rubric (3-0). A minimum of 80% of the students will achieve a score of a two or better on a grade-level, consisting of five open-ended questions assessing proficiency in mathematical problem solving, to be administered prior to June 1, 2000.

By June 1, 2000, students in grades three through six (3-6) will be given a problem based research project in the area of social studies utilizing computer technology as well as other computer related resources. Eighty percent (80 %) of the students at each grade level (3-6) will score a grade of a 'C' or better. The final written project will be evaluated by the classroom teacher.

## **Results**

During the 1999-2000 school year, monthly meetings were held with grade 1-6 instructors. Teachers analyzed skill areas and class activities were developed that enabled the learners closely for related skill development skills needed for correctly completing open-ended math questions that were introduced in grades 1 and 2. Practice questions were utilized to check for recall of knowledge.

In the mathematics open-ended questions, grade one, 100% of the students scored a two or better. In grade two, 100% of the students scored a two or better.

In grades three through six (3-6) teachers provided and monitored related skills in the area of computer technology and computer related resources. The youngsters utilized the Internet, Grolier's Multimedia Encyclopedia and other research related materials.

The students in grade three were given a problem based research project in the area of social studies utilizing computer technology as well as other computer related resources.

The students have been studying the Italian language this year. In order to incorporate, and integrate this area, the project was to research historic sites in Italy. Each child was assigned a particular site. The Internet and various Webb Sites were used for gathering information on the library computers and the computers in the classrooms. The students gathered information and then answered a list of prepared questions relating to each site. The students in grade three successfully completed the questions and 100% of the students received a grade of 'C' or better.

The students in grade four were to research a famous New Jerseyan or a famous place in New Jersey. Each student was required to complete an outline, utilize several sources from the Internet and Grolier's Multimedia Encyclopedia: 100% of the students wrote a report fulfilling the requirements and received a grade of 'C' or better.

The students in grade five were requested to pick the name of a state. They were directed to research their state using the Grolier's Multimedia Encyclopedia (GME) to incorporate five out of the nine questions into a report. 100% of the class scored a 'C' or better and 83% of the class received an 'A'.

Students in sixth grade social studies were required to complete a report on various topics of ancient Egyptian history (pyramids, cuneiform, pharaohs, etc.).

1. Each student was required to complete an outline of questions for their topic and then address these questions in their research.
2. Students had to use at least five sources. Three of these sources had to be from the Internet. The other sources could be books, encyclopedias, etc. Students were taught how to paraphrase information from sources and document in a bibliography.
3. A bibliography was also required when reports were submitted.
4. All reports were to be a maximum of four pages.

100% of the students wrote reports fulfilling requirements and received a grade of 'C' or better.

### **School Level Objectives for the 2000-2001 School Year**

By June 2001, students in grades three through six (3-6) will demonstrate proficiency in language arts literacy which includes vocabulary, comprehension, listening, writing, and speaking. This will be accomplished by reading each day for enjoyment for a minimum of 15 minutes, by keeping a reading log, a word wall, and a vocabulary journal of new words as well as phrases in order to improve all language literacy skills. A minimum of 80% of the students will achieve a score of 80% on a teacher constructed assessment which will include multiple choice and open-ended questions. Open-ended questions will be scored by a rubric.

By June 2001, students in grades one and two (1-2) will demonstrate proficiency in developing and applying map skills. Materials to be utilized will include supplemental resources. A minimum of 80% of the students will achieve a minimum of 80% on a teacher developed performance assessment which is appropriate to each grade level.

The Yantacaw staff consisted of twenty-one classroom teachers, four special teachers, one instrumental instructor, one nurse, one learning consultant, one school psychologist, one speech instructor, one ESL instructor, one world language instructor, five aides, two special education instructors, two basic skills instructors, one permanent substitute, two and one half custodians, and one secretary. We also have a Guidance Counselor who is with us each Friday. There are currently 452 students enrolled at Yantacaw School. The staff continues to actively participate in Saturday Curriculum Workshops, In-service classes, Holistic Scoring for the Nutley Writing Achievement test, and the staff continues to improve instruction by taking various graduate level courses.

### **Principal Priorities for the 1999-2000 School Year**

The results of the Nutley Achievement Test (1-6) and the Terranova Test of Basic Skills (K-6) were carefully reviewed. The progress of the students in Basic Skills and Special Education were closely monitored. The youngsters continue to show academic progress in all subject areas. The use of a grade distribution chart in the reading, math, science, and social studies areas was implemented at the end of each marking period. The use of

this chart enabled administration and staff to monitor academic progress in the four curriculum areas. Also, test scores continue to improve in all areas. The fourth grade Elementary School Proficiency Assessment was given again this year. Also, the social studies portion of the ESPA test was given in October to all fifth grade students. Feedback from staff and students continues to be closely monitored. Test scores for all of the above are continually reviewed.

The building principal attended and participated in the various Saturday Curriculum Sessions. This information was shared at various parent and faculty meetings. The principal attended all PTO executive board meetings.

The building principal also attended the CAT program, Patches meetings, Superintendent's Advisory Committee, and provided input to the various committees with concerns from the staff. This information was shared with the faculty. During Articulation Day, the principal served as the facilitator for the first and second grade meetings. Core agenda items and other concerns were addressed. During the first half of the meeting, the guest speaker highlighted various strategies to incorporate the use of the computer to enhance the curriculum. During the second portion of the meeting, staff articulated with the first and second grade instructors. They shared concerns and addressed various issues relating to curriculum and testing. Suggestions and concerns were well received. Recaps were reviewed and forwarded to Dr. Serafino.

### **Principal's Priorities for the 2000-2001 School Year**

Be able to:

- Implement the emergency evacuation plan if needed
- Implement the Terranova Test of Basic Skills
- Assist staff in the selection of a new reading/language arts textbook
- Implement the use of mobile computer cart to enhance classroom instruction
- Implement the updated K-12 Physical Education, Family Life, World Language, and Social Studies Curriculums
- Continue to implement the K-8 Health, Language Arts, and Reading Curriculums
- Implement the updated K-8 Math, Science, Art, and Music Curriculums
- Continue to underscore ITIP/Critical Thinking Methodology for the Yantacaw staff
- Review Core Content Standards with all teaching staff
- Continue to underscore the importance of the preparation of students in grades 1-4 for ESPA and GEPA to all staff members
- Continue to oversee all school level objectives development, implementation, and completion
- Continue to oversee the implementation of the Parent Handbook and the Self-esteem Handbook
- Continue to encourage staff to implement the use of the computer to enhance classroom lessons
- Implement the use of the Internet as a valuable instructional aid in all classrooms

- Implement the use of the computer lab to enhance the curriculum and implement various means of research and telecommunication
- Continue to encourage staff to participate in the various in-service programs
- Continue to encourage staff to be a part of various Saturday Curriculum Revision Committees
- Continue to encourage staff to keep abreast of the profession through graduate courses, workshops, communications with staff, administration, and first hand experiences
- Continue to encourage staff to be the advisor to the various clubs and intramurals at Yantacaw School
- Continue to encourage the students to actively participate in the variety of clubs offered at Yantacaw School

### **Principal's Advisory Committee**

Teacher Representative - Mrs. Freedman

Building principal and students from grades five and six

This committee, for the 1999-2000 school year, met on alternate Tuesdays during lunch hour. The focus of this committee was to become involved in addressing school issues, reviewing various existing activities and programs, concerns of the student body by discussing the progress of our educational goals, participate in decision-making, sharing positive experiences, and to review new programs and activities designed for the student body.

### **Other Curriculum Related Items - Staff Development**

Mrs. Freedman, along with other network staff members, conducted computer in-service programs for the district instructional and secretarial staff. Many Yantacaw teachers attended these programs that familiarized the staff with the computer, the use of the Internet, and various grade level appropriate software.

Miss Hirsch conducted several in-service programs. Mrs. Markman, the SAC Coordinator, addressed a variety of issues which related to drug education. Ms. Hirsch continues to address the areas of inclusion, 504 modifications, and various topics dealing with Special Education.

New staff members attended new teacher to the district in-service workshop that focused on Madeline Hunter's Instructional Theory into Practice, computer awareness, and a variety of various information that would be of assistance to new staff members.

Monthly faculty meetings continually highlight curriculum committee reports, school level objectives, Core Content Standards, Gifted and Talented (PAT), Special Education/504 accommodations, Basic Skills, special areas, affirmative action, homework, progress reports, technology update, Superintendent's Advisory Committee, safety and liability

concerns, maintenance/classroom management concerns, field trip procedures, and various items that need to be addressed.

All staff members continue reinforcing and refining the elements of a good lesson. Part of all our faculty meetings included various strategies that reinforce the elements of a good lesson and encourage staff to include Madeline Hunter's Instructional Theory into Practice into all lessons.

The fourth and fifth grade instructors attended a workshop on the administration of the ESPA test. Mrs. Francioso is to be commended on the well presented workshop this past fall. The kindergarten through grade six (excluding grade four) instructors attended a Terranova Test Workshop. The in-service workshop highlighted important aspects of the test that was given in the spring of 2000.

Many staff members participated in the various Saturday Curriculum sessions, in-service programs offered by the Board of Education, as well as many programs offered outside the school district.

### **Health and Safety Programs**

- Mrs. Maguire and Mrs. Flannery, our school nurses, conducted scoliosis screening to the students in grades 5-6
- Mrs. Maguire and Mrs. Flannery performed eye exams, checked height and weight, and updated all student medical information as needed
- Mrs. Maguire and Mrs. Flannery conducted vision screening for grades one and five
- The Lions Club conducted vision screening in grade three as a service to Yantacaw School and the Nutley School District
- Dr. Barry Prystowsky and Dr. Ramer conducted various physical and dental exams for Mrs. Markman visited various classes to discuss the role of the Substance Awareness Councilor
- Mrs. Markman conducted a program for fifth graders entitled, "Tobac Attack." The program was well received by the students
- In May, the sixth grade students attended a district-wide Drug Awareness Program sponsored by the Nutley Elks
- The annual fire prevention drill and demonstration took place during Fire Prevention Week
- Hearing screening tests were administered to all students at Yantacaw School
- Officer Ferrara visited classes K-4 discussing topics related to social safety, drugs, and the role of the police in the community discussing topics related to social safety, drugs, and the role of the police in the community. The Dare Picnic was held in mid June. All sixth graders, district-wide, participated in the activities at the picnic. The program was enjoyed by all in attendance.
- Mrs. Joyce Wood visited all classes at Yantacaw School to discuss the role of the elementary guidance councilor



- Mrs. Wood conducted a program for grades three, four, and five entitled, "Conflict Resolution"

## **SCHOOL ACTIVITIES**

### **Intramural Program**

This successful program continued under the supervision of the building principal. Miss Zullo, Mr. Grant, and Miss Vonroth assumed responsibility for serving as faculty advisors to the fifth and sixth grade after school program.

### **Grandparent's Day/Special Person Day**

During National Education Week grandparents and special persons were encouraged to attend a brief meeting with the principal. At the meeting the district and school goals and objectives were addressed. The guests were encouraged to visit classes during the morning hours. The staff prepared many interesting activities for the visitors.

### **Mayors Advisory Committee**

Several times during the school year, this committee, made up of five sixth grade students from each of the five elementary schools, meet with the mayor. The purpose of the committee is to discuss items and future activities that could enhance our Recreation Department and our town. This group of youngsters provided valuable insight on a large variety of topics. This program will continue to expand in future years.

### **Academically Speaking Team**

This group of fourth, fifth, and sixth grade youngsters competed in a county wide competition. The students, under the leadership of Mrs. Olivo, represented Yantacaw School in a very fine fashion. We are hopeful to once again compete in this Academic Jeopardy competition next year.

### **Guest Speakers**

During the course of the 1999-2000 school year a variety of guest speakers visited our school. Many of them having expertise in a wide variety of areas. The youngsters and staff benefited and enjoyed these interesting presentations.

### **Parents New to Yantacaw**

This annual meeting was held with all new families early in September in the library. A group discussion, question and answer period, and a tour of the building were the order of the evening.

### **Academic Booster Club Standardized Testing Program**

Several staff members made presentations to the parents on the standardized tests given in the Nutley School District. This forum enabled all parents present to ask questions. The panel discussed ESPA, GEPA, HSPA, Terranova, PSATs, and the SATs. This presentation was well received.

### **Annual Halloween Parade**

This annual parade started on Yantacaw Place and ended on the campus. The whole student body and parents alike were invited to participate in this annual event.

### **Poster/Essay Contests**

This year the students in grades 1-6 participated in many poster/essay contests throughout the school year. The fact that many youngsters participated demonstrates their enthusiasm for learning. The Yantacaw staff and parents continually reinforce the importance of participation in these extra activities.

### **Debate Team**

This year the students in grade six participated in a district wide debate competition. Several students were selected from the district competition to represent Nutley at the Essex County Debate Competition. Once again, the youngsters achieved well..

### **Lunch with the Principal**

The principal had an opportunity to have lunch with the student body during the school year. A weekly schedule was set up and the youngsters were given an opportunity to express concerns of the student body and school issues. This program gave the principal the opportunity to meet with the youngsters to share ideas that will help to make Yantacaw a better school.

### **Third-Half Basketball Tournament**

The basketball team was selected after several weeks of try-outs. The team was made up of fifth and sixth graders that competed during the later part of March. The Yantacaw team represented the school in a fine manner.

### **Nutley Sun School Page**

Many Yantacaw School activities were highlighted throughout the school year. The staff contributed many activity write-ups along with pictures that helped to keep the community informed of activities at our school.

### **Holiday Sing-Along**

Mrs. Adubato, and Miss Margulies put together a "Sing-Along" for the kindergarten and third graders. The youngsters sang many holiday favorites.

### **Musicales**

Mr. Tobias and Mr. Zellea, our instrumental instructors, and Mrs. Carollo, our general music teacher, conducted three musicales in December, April, and May. During the December program grades 4-6 sang a variety of holiday songs. The audience was encouraged to participate. This program created a very festive environment. During the April program grades 1-3 sang a variety of songs that were learned throughout the year. The instrumentalists played many favorite songs. The May concert highlighted the instrumental group playing many songs that were practiced throughout the school year. The fourth graders played several selections on the recorder. Lastly, the evening concluded with the Minnesingers singing a variety of songs. These concerts highlighted the progress of the children in the areas of vocal and instrumental music. These programs continue to be well attended and successful.

### **Affirmative Action**

During the course of the 1999-2000 school year Yantacaw School had many activities honoring Dr. Martin Luther King and Black History Month. During the month of March activities were planned to honor "Women in History" month. Activities during these months were conducted in grades K-6. Some of the activities that were conducted were as follows: Reading books about famous women and black Americans, writing poetry, speeches on famous women and black Americans of choice.

### **Assembly Programs**

Fire Safety Assembly  
 Awards Assembly  
 Virginia Fazzi - "Tolerance"  
 Jean Roberts - Nutley Library Power Workshop  
 Sonic Boom  
 Tim Moss - Drugs: Don't Myth the Facts  
 Bias Buster Program  
 Birds of Prey  
 Magic of Reading  
 Shoe String Players  
 Latin Club Presentation  
 NHS Drama Club Play  
 Robo Media Assembly  
 Home Planet Earth

## **Parent Volunteers**

Once again, Yantacaw School had many parent volunteers come in and assist in many areas. The Yantacaw staff continues to welcome them into our building and greatly appreciate the time and effort they give to our youngsters. In June, these volunteers were honored at a luncheon given by the PTO.

## **YANTACAW CLUBS**

### **Computer Support Club - Ms. Freedman**

The club was made up of seven sixth graders. We met once a week during the entire school year. I taught the children how to clean the computers, install software, and solve basic troubleshooting problems. We also kept the computers and tables dust free in order to have the computers work properly. This club also prepared the computers for the summer.

### **Art Club - Mrs. Goldberg**

The Art Club was very busy and had a productive year. We met a minimum of forty times. We lent our hands to a variety of activities. We made fifty centerpieces for this year's Annual Tricky Tray. We also designed and completed an underwater scene mural over the water fountain on the third floor. We are now beginning another mural on the first floor. We have also made a variety of posters and banners for various school functions.

### **Debating Club I - Mrs. Masullo**

The Yantacaw Debating Club I was composed of sixth graders and met weekly from October through May. The students used the Internet to gather information to defend or challenge specific resolutions. Debating strategies were taught and several debates were prepared. The Yantacaw students debated their peers from Radcliffe and Spring Garden Schools. Four of our students represented Nutley at the County debate at Montclair State University.

### **Debating Club II - Mrs. McKenzie**

The Yantacaw Debate Club II was composed of fifth graders. I worked weekly with Mrs. Masullo until the sixth graders had their debate club off and running (November). At that time, the fifth graders met and learned the principles of debate. Although the fifth graders did not actually debate each other, they worked alongside the sixth graders. The fifth graders are familiar with the information gathering process, the parts of a debate and the purpose of each part. Additionally, they have listened to the sixth graders plan strategies and debate each other. In September the fifth grade members will smoothly transition into our sixth grade competitive team.

### **Principal's Advisory Club - Mrs. Freedman**

This club met twice a month to allow students the opportunity to discuss questions and concerns regarding Yantacaw School. Several important issues have been raised during these sessions. The committee has discussed lunchroom concerns, campus situations, and tolerance within our school.

### **2-Reilly Literary Club - Mrs. Reilly**

The 2-Reilly Literary Club consisted of nineteen members of Mrs. Reilly's self-contained class. The students and teacher met monthly during the lunch hour in room 201.

The students ate their lunches and socialized, first, while "brainstorming" the topic for that particular meeting.

Students worked individually or in small groups and created poems, short stories, puzzles, riddles, and illustrations. These centered around seasons, holidays, important people, etc.

The students' creations were shared, read, and discussed. Many creations were sent to the school newspaper: The Tom Tom. The 2-Reilly Literary Club was a valuable activity for both students and teacher.

### **Literature Club - Mrs. Fischer**

The Literature Club, consisting of twelve students, met on alternate Mondays at lunchtime. During the meetings a variety of books were read and discussed. The genre consisted of fairy tales, historical fiction, poetry, biographies, classics, and fiction. Different authors were studied to demonstrate the many styles of writing in children's literature. We viewed several videos on the life and work of the authors to gain an understanding of each author's purpose and the methods used in writing.

We worked with graphic organizers to provide a visual representation and to facilitate prereading, postreading, writing, reasoning, and discussion of literature. Graphic organizers proved to be an effective tool to use in our literature studies to organize and illustrate relationships.

The children volunteered their lunch hour and took a special interest to enrich their reading skills and experiences.

### **Student Council - Grade 6 - Ms. Schoem**

The Yantacaw Student Council is a service organization that is committed to helping others while maintaining the highest citizenship standards for ourselves. Members must participate in activities and demonstrate a positive attitude and proper behavior by maintaining their citizenship checks.

The council met many times during the course of the school year. Some of the activities the students participated in were: Campus-Cleanup, collected money for Children's Wish Foundation, food drive for Thanksgiving, shoe drive for abused family shelter, entertained senior citizens at Nutley Parkside Apartments, decorated bulletin boards, sold lollipops, conducted a bake sale, made posters for activities for "March Madness", Staff Appreciation Breakfast. The Council had forty-five members.

#### **Student Council - Grade 5 - Ms. Freedman**

The fifth grade Student Council met ten times during the school year. Numerous projects were conducted throughout the year. Some of the projects included:

- campus clean-up
- Read Across America
- gathered shoes for Clara Maass Abuse Program and St. John's Church
- food drive at Thanksgiving
- entertained Senior Citizens at Christmas time
- staff appreciation breakfast

#### **Drama Club - Mrs. Ruffo, Mrs. Olivo**

The Drama Club fosters a positive self-image for the children and gives them an opportunity to express themselves through creative dramatics. The students created, prepared, rehearsed, and performed dramatic skits. The club was a successful and rewarding experience for all participants.

#### **Brainteaser Club - Grade 6 - Mrs. Olivo**

This Brainteaser Club met every other Tuesday at lunchtime in the library. There were an average six or seven students that attended. The students prepared for a District-wide event that was held in June called Elementary Speaking. This was the fourth year for the club. It was enjoyed by all and I look forward to doing it again next school year.

#### **Brainteaser Club - Grades 4/5 - Mrs. Olivo**

The Brainteaser Club met at least every other Tuesday during the school year at lunchtime. Approximately 30 fourth and fifth grades participated. The first half of the year was spent on the computers playing different mind-challenging games. The second half of year was spent with a select group who were chosen to participate in a county-wide event called Academically Speaking. This group of eight students represented Yantacaw School in a jeopardy-style tournament. This was the fourth year for the club and I feel that it was quite successful. I look forward to doing this again next year.

### **Library Club - Mrs. Gernitis**

The Library Club (grade 6) met September through December each Wednesday, and the Library Club (grade 5) met on Thursday. These clubs met at lunch time. Students in the Library Club assisted in the many activities related to running a library. They gained a better understanding of how the library functions through hands on use. Due to their efforts a greater wealth of information is gained in areas including: the Dewey Decimal System, the card catalog, arrangements of a variety of information sources, and book repair. The club fosters a love-of-books, reading as a life-long leisure activity, and assisting the school as a volunteer.

### **Desktop Publishing Club - Mrs. Gernitis**

This club is open to grade six students and utilizes the computers in the library/media center. The focus is on the students creative and original writing informs which may include: poetry, verse, short stories or children's books. Original writings along with illustrations, graphics and other visual expressions will be created by students using Claris Works. These school published works will then be displayed, read and enjoyed by the many students who utilize our school library. This club met each Wednesday, January through April.

### **Watercolor Painting Club - Mrs. Ruffo, Ms. Schoem**

The Watercolor Painting Club is open to fifth and sixth graders. The club provides lessons for the children and helps them to express themselves through creative painting projects. This club met for ten sessions on Mondays during the lunch hour. The students created paintings, bookmarks, and cards.

### **Italian Language Club - Mrs. Ruffo**

The Italian Language Club met at lunch time throughout the 1999-2000 school year. We explored Italian Fairy Tales and Folk Tales, vocabulary, and everyday expressions, numbers, days of the week, months, children's names, etc. A folder was prepared for each student for future reference and study.

Our meetings were very successful and rewarding for all.

### **Chess Club - Jill Sorensen**

This club was held for 5th and 6th graders on Wednesdays twice a month for ten months. This years Chess Club learned new and exciting strategies for playing the game.

### **Human Relations Club Grade 5 - Jill Freedman**

Our club met at lunchtime unless a trip was planned to St. John's. The Human relations Club is very proud to say that we have been going to St. John's in Newark to make peanut butter and jelly sandwiches for the homeless. The children not only make the sandwiches, but they serve them as well. This activity has proven very beneficial not only for the homeless but for the children and myself as well.

### **Craft Club - Ms. Franks**

The children in grade three were members of the Craft Club. We met throughout the school year during lunch. The students were able to complete and take home a craft for themselves or someone else. All of the children felt proud of their finished products and met some new friends while creating their craft.

### **Board Game Club - Ms. Franks**

The four grade children were able to play board games of their choice, from school or home, during lunch. They used many strategies, academic skills, and social skills to become better game players. Many of the children were able to meet new friends and play games with children they did not know very well. The students worked very well in their groups.

### **Tom Tom Newspaper - Mrs. Keating, Mrs. McAloon**

This club is the school's literary magazine of our students' writing and accomplishments.

Sponsors meet at least weekly to edit the written work and to have planning sessions. Almost every day we are in contact with individual students, teachers or students artists about assignments.

The club has homeroom representatives and a few special assigned helpers, plus student artists, totaling about 28 students. Publications are three times a year.

### **Minnesingers Club - Grade 3 - Mrs. Carollo**

This club met at lunchtime every Wednesday from September through March. The choir learned to read choral sheet music and prepared several selections which were performed at the Nutley Tree Lighting, Yantacaw Winter Concert, PTO Luncheon, All Elementary Concert, and Spring Vocal Concert.

### **Minnesingers Club - Grades 4 & 5 - Mrs. Carollo**

This club met at lunchtime every Tuesday from September through March. The students took a field trip to the NJPAC to hear a symphony concert. Students learned to sing in



two-part harmony and performed for the Nutley Tree Lighting, Winter Concert, PTO Luncheon, All-Elementary Concert, and Spring Vocal Concert.

#### **Bell Choir - Grade 6 - Mrs. Carollo**

This club met at lunchtimes Mondays (and some Thursdays) from October through May. Students learned to read music and play chimettes. Two separate ensembles were formed, one performing at the Winter Concert and another at the Spring Instrumental Concert.

#### **Peer Tutoring Club - Mrs. Licameli**

The Peer Tutoring Club consisted of a group of sixth graders who were assigned to a first or second grader for tutoring. The students helped the younger children with spelling, reading, and math on a weekly basis. The peer tutors met twice to organize the club and then every Monday from February through May.

#### **Yantacaw Safety Patrols - Mrs. Dow**

The Yantacaw Safety Patrols are divided up into four categories, courtesy guides, street, office, and lunch. All the students are required to attend meetings held during the course of the year to emphasize the importance of their jobs and to solve problems and answer questions that the patrols encounter.

Courtesy guides assist the younger students in and out of the building. Street patrols assist the crossing guards on the corners to ensure a safe environment for the children while crossing the street. Office patrols assist Mrs. Luzzi at lunch time by answer the phone, distributing flyers, and sorting the mail into mailboxes. Lunch patrols assist the lunch aides in the lunch room and on the playground. There were 31 boys and girls involved with the patrol program this year at Yantacaw School.

#### **Parent Groups**

The Yantacaw parent groups continue working cooperatively with our staff, students, and the community. Some of their projects are as follows:

#### **PTO**

- Curiosity Shop
- Plant Sale
- Ice-cream Sunday Day
- Holiday Boutique
- Staff Appreciation Day
- Tricky Tray
- Lunch with the Principal
- Holiday Luncheon

- Movie Special (children were admitted free at the Franklin Theater during winter/spring break)
- Guest speakers
- Pizza Luncheon - Grades 4-6 and staff were treated to pizza, drinks, and dessert after the Olympics
- Book Fair
- Staff Appreciation Day Luncheon (staff, crossing guards, and volunteers)
- Yantacaw T-shirts were provided for patrols, Olympic participants, and all fourth, fifth, and sixth graders
- Yearbook Signing Party - pizza provided for students
- Promotion Party - for all sixth graders
- Refreshments - following promotion exercises for Kindergarten and the sixth grade
- Kindergarten Screening - assisted students
- Various donations to the school
- Pocket folders and planners for the student body
- Parent Resource Directory
- Provided several educational assemblies
- Gifts to the staff (to spend on their classes)
- Staff Appreciation Day
- Amateur Night/Talent Show
- Innisbrook Fund-raiser - wrapping paper
- Birthday Books - each child received a book on his/her respective birthday
- Book Fair
- Funfest - Sunday family activity
- Pumpkin Patch
- Halloween Party for grades 1-6
- TGIF Party

### **Class Trips**

Kindergarten - Jim Dandy's

Grade 1 - Liberty Science Center

Grade 2 - Paper Mill Playhouse

Grade 3 - Liberty Science Center

Grade 4 - Green Meadow Farms - Native Land Exhibit - Town of Nutley Historic Sites

Grade 5 - South Street Seaport and boat tour of Hudson River

Grade 6 - West Point

Student Council - Toured the Intrepid and the Circle Line

### **Conclusion**

Congratulations to the Yantacaw teaching and non-teaching staff for all of their help in maintaining high standards and giving all of the youngsters a chance to continue to

progress socially and academically. Yantacaw students continue to have outstanding Terranova and Nutley Achievement Test scores. The Academically Speaking Team, consisting of fourth and fifth graders, competed in the Essex County Competition and represented Yantacaw School in the finest fashion. This group also participated in a district-wide Academically Speaking competition. The teams were comprised of team members from each of the elementary schools. Our sixth grade competed in the Conrail 24 Math Challenge this past spring.

A special thanks to the custodial staff, under the direction of our Head Custodian, Mr. Frank Lotito. They continue to do an outstanding job maintaining a clean and safe environment for the youngsters at Yantacaw School. Mr. Don Stasi, Superintendent of Buildings and Grounds, has been most helpful and cooperative and has greatly aided in keeping our school in excellent condition for our students, parents, staff, and members of the school community. I would also like to thank the Maintenance Crew for their quick response and care given to maintenance requests at our building.

Our PTO was most supportive and always there for students and staff at Yantacaw. The extra touches they bring to the school help to maintain the fine tradition at Yantacaw School.

Miss Barbara Hirsch, Director of Special Services and the Child Study Team, continually assisted the staff, youngsters, parents, and administration. Their efforts to quickly meet with staff and parents, is to be commended. They continue to support what is in the best interest of all the students at our school.

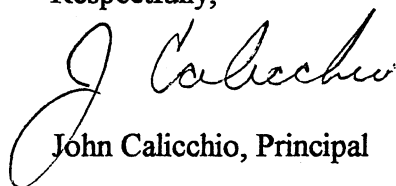
Our Secretary, Mrs. Luzzi, continues to do an excellent job in coordinating the daily school activities. Her warm and caring manner in dealing with parents, children, and staff is to be commended. Mrs. Luzzi continues to oversee the four aides in order to keep the office running smoothly. Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka, Mrs. Bolcato, and Mrs. Rafanello continue to do a fine job supervising the ever growing lunch program. They also assist with other duties in the office and classroom.

Mrs. Scarpa is to be commended for the modified hot lunch program for our youngsters. The items on the lunch menu continue to be monitored so as to better meet the needs of the students. The menu offers a wide variety of food. Also, pizzeria pizza has become a popular item on the monthly menu.

Thanks to the members of the Board of Education for their continued support throughout the year. A special thank you to Mr. Moscaritola, the Yantacaw School Board of Education Representative. I would like to thank Mr. John Sincaglia, Secretary/Business Administrator, for his continued support and guidance with the many maintenance and enhancement projects at Yantacaw School.

I would like to end this report with a special thanks to you, Dr. Serafino, for your continued support and guidance during this school year.

Respectfully,

A handwritten signature in cursive script, appearing to read "J Calicchio".

John Calicchio, Principal

JC:jml

## **ELEMENTARY GUIDANCE**

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## Annual Report 1999 - 2000

### Joyce Wood – Elementary Guidance

#### 1. Elementary Guidance Objectives

##### **To help children with:**

- Organization skills
- Test taking Strategies
- Interpersonal relationships
- Conflict resolution
- Peer relationships
- Friendship issues
- Separated, divorced, extended families
- Death grief and loss

##### **This help is delivered by:**

- Individual counseling
- Group counseling
- Classroom guidance
- Consultation with teachers, parents, and children
- Liaison for community services

##### **School schedule:**

- Monday – Lincoln
- Tuesday – Radcliffe
- Wednesday – Spring Garden
- Thursday – Washington
- Friday – Yantacaw

#### 2. Goals for 1999-2000

The key objective is to make myself very visible to Administration, Staff, Parents, and the Children, and to explain my role as the school counselor. This was done by attending all teachers' meetings, issuing newsletters to parents, and by classroom visits to introduce myself and explain my role. I also have attended some Basic Skills meetings to reach out to parents.

#### 3. Schedule of Work

I met with an average of ten children a day in each building, and spoke to an average of ten parents a day. My voice mail system was effectively used for contact with parents. I was available, and called upon, for any crisis that occurred, and made a point of getting to the school with the crisis as soon as possible.

##### 3.1 Classroom guidance lessons

I taught lessons to the fourth and fifth grade in each school on conflict resolution. This consisted of four thirty-minute topics, teaching the understanding of conflicts and their causes. It also emphasized the importance of

dealing with conflicts in a good positive way, instead of using violence. These lessons were then taught in most of our six grade classes. They were reinforced at one elementary school by our high school peer leaders through an interactive program lead by Mrs. Markmen, our SAC counselor.

Lessons were also taught in all our third grade classes on bullying and teasing. The lessons reinforced ways to deal with conflicts without violence. We have also added lessons to other grade levels upon requests from principals, parents, and students.

### **3.2 Character Education**

In all schools a program was started up last year called the Gem program. This program was set up so that each student who did something kind was recognized by any staff member. Paper Gems were displayed on bulletin boards describing the Random Act of Kindness. I then recognized each child individually. This was a way to reinforce positive behaviors in the classroom, hallways, and at lunchtime. Children who were awarded Gems were given a certificate from the Principals at the end of the school year, and were pictured in the local newspaper. This program was enjoyed by the children and made it possible for them to meet with me in a very positive happy situation. This year we expanded on this program and had Kindness Assemblies, displays of kindness and character education handouts throughout the schools. We will continue next year to expand on character education through a state-funded initiative. A program will be piloted at Radcliffe school to deal with Social Decision Making. Teacher training, speakers and curriculum will be purchased. If successful we will implement in all elementary schools.

We also piloted a club at Radcliffe called the Study Buddies. High school students came to Radcliffe school every other week for a half hour to mentor selected students. The program was very successful and we received great feedback from parents, students and high school students.

### **3.3 Professional Development**

- a) NJ Counseling Association Fall Conference, October 25, 2000

This had various workshops to attend. I attended a seminar dealing with elementary guidance and one which explained confidentiality when dealing with counseling and guidance. Violence and Safe Schools were discussed in detail

- b) Saturday curriculum sessions for Safe Schools, September – March , 2000
- c) NJ Counseling Spring Conference, March 20, 2000  
Safe Schools, Mentoring programs.
- d) Bloomfield High School, workshop on Career Education, January 18, 2000
- e) Character Education Conference, May 30, 2000  
Review of Materials for Character Education Initiative

### **3.4 Professional Organizations joined**

N.J. Counselor Association  
Essex County Counselor Association  
American School Counselor Association

### **3.5 Program development**

In order to develop a successful elementary guidance program, I will continue to visit other programs. I have shared information with Belleville, Bloomfield, and Montclair public schools.

I will continue to keep in close communication with Principals and the Director of Special Services to find out the needs of each building. I will continue to be visible and approachable by staff and children in each school, and will continue to develop parent communication.

The program has been very well received by the teachers in all the schools, and their continued involvement and support will be encouraged.

### **3.6 Recommendations for Increasing Proactivity**

More elementary counselors

Peer leaders at the elementary level as we have in the Middle and High school

Classroom guidance lessons for all classes teaching individual differences and tolerance

Parenting workshops set up with help from all district counselors



## **SPECIAL SERVICES**

June 30, 2000

TO: Dr. Kathleen Serafino

RE: Special Services Annual Report - 1999 - 2000

FROM: Barbara Hirsch, Director of Special Services

**NEW REFERRALS**

	<b><u>1998-99</u></b>	<b><u>1999-2000</u></b>
Nutley High School	5	9
Franklin	10	7
Yantacaw	6	8
Lincoln	15	25
Radcliffe	6	9
Spring Garden	9	16
Washington	10	13
Preschool Handicapped	8	7
Early Kindergarten Admissions	24	17
Referral Backlog	0	0
Referrals Pending	11	21
Annual Review Pending	0	19
New Referrals plus 3 year eval	200	217

**NEW CLASSIFICATIONS**

Auditorily Handicapped (Deaf)	1	0
Autistic	0	0
Cognitively Impaired	1	0
Communication Impaired	0	0
Emotionally Disturbed	3	8
Multiply Disabled	0	0
Orthopedically Impaired	0	2
Other Health Impaired	2	2
Preschool Disabled	8	6
Social Maladjustment	0	1
Specific Learning Disability	36	48
Traumatic Brain Injury	1	0
Visually Impaired	0	0
<b>TOTAL</b>	<b>52</b>	<b>67</b>
Students Graduated	42	35
Students Dropped Out	0	1
Students Declassified	1	9
504 Students	59	73

	<u>Classes 1999-2000</u>	<u>TOTALS 1999-2000</u>	<u>PROJECTED 2000-2001</u>
Nutley High School	3 SLD Classes	(70)	60
	4 Inclusion	(40)	40*
	1 Resource Center	(18)	15**
	Mainstreamed	(55)	55
Franklin School	4 SLD Classes	(45)	45
	2 Resource Center	(12)	12**
	3 Inclusion	(30)	50****
	Mainstreamed	(15)	15
Lincoln School	2 Resource Center	(48)	45
	3 Preschool	(27)	22***
	1 Cog. Imp. Mild	( 4)	5
	3 SLD Classes	(32)	35
Spring Garden	1 Resource Center	(25)	32888
	1 SLD Class	(13)	13
Radcliffe School	1.5 Resource Center	(30)	30
Yantacaw School	1.5 Resource Center	(26)	20*****
Washington School	1.5 Resource Center	(30)	35
Home Instruction		(78)	70

**PROJECTIONS**

Day Placements	(48)	55
Residentials	( 0)	0
Received from other districts	(15)	15
Eligible for Speech/Lang. Serv. (Public)	(77)	75
Non-public Classified	(57)	60
Vocational (full-time)	( 0)	0
(Part-time)	(13)	10

\* 7 sections

\*\* 3 sections

\*\*\* 2 sections

\*\*\*\* 5 sections

\*\*\*\*\* 1 section

The following Special Services priorities and issues were addressed in a positive manner during the 1999-2000 school year.

1. All aspects of the transition initiative were implemented.
2. A class for cognitively impaired students with a specific behavioral modification component was implemented at Lincoln School.
3. In-service training for inclusion teachers, classroom instructional aides, general school aides and transportation aides was conducted.
4. Code changes were addressed in a timely manner.
5. Student participation in the IEP process was increased.
6. Programs with the student assistance counselor and the elementary guidance counselor were initiated to address student interaction in a positive manner.
7. Opportunities to develop academic talent at the elementary level were provided. (Debate, Elementary Speaking, Geography Bee, Essex Tech Day, Problem Solving, etc.)
8. Appropriate accommodations and alternative assessment plans for disabled students relative to the state assessment program were initiated.
9. New forms for the proper implementation of Chapter 14 were developed.
10. The 504 Accommodation Plan was computerized.
11. CPR training was provided for principals and aides.
12. Activities to engage parents in the educational process continued.
13. Out of district students were recruited for regular school year and summer programs to defray special education costs.
14. Related services were expanded in a cost effective manner.
15. Child study team services in the area of speech correction, psychological and social services was reviewed.
16. A state grant to assist the Franklin School staff in the identification and implementation of programs for at risk students was secured.
17. The Hepatitis B inoculation program, in concert with Mountainside Hospital was expanded to the Middle School.

18. A therapy program utilizing a canine was implemented in the preschool program at no cost to the District.
19. A unified intermural bowling program was developed in concert with the Parks & Recreation Department.
20. A parent survey was included in the quarterly Department Newsletter to maintain open lines of communication.
21. A plan to upgrade computers in the Department was initiated.
22. Alignment of Special Education policies relative to the requirements of the reauthorization of IDEA were completed.
23. The aspects of ADHD were emphasized through in-service training for staff in concert with Ch.A.D.D. as well as a televised panel discussion on UPN Channel 9.
24. The identification process for CAT was reviewed and revised.
25. A grant from local businessmen was secured to enhance the learning environment for a disabled child.

**Special Services Priorities 2000-2001**

1. To expand student assistance services at the middle school.
2. To continue to address behavioral management issues at all levels.
3. To develop appropriate procedures to implement new special education policies.
4. To conduct a preliminary self-study in preparation for state monitoring.
5. To provide in-service training relative to the elementary gifted and talented population.
6. To encourage greater parent participation in the education process.
7. To continue to expand transition opportunities.
8. To provide CPR training for additional staff.
9. To explore secondary opportunities for the mild cognitively impaired.
10. To continue to expand recreational programs for the disabled.
11. To expand cooperative teaching at the middle school and high school.
12. To provide additional support for SLD students at the elementary school level.,
13. To implement the Wilson Reading Program in the resource center. (To provide appropriate teacher training relative to the objective.)
14. To address the issues of homebound instruction through the development and distribution of guidelines to staff which reflect the mandates of Chapter 14.
15. To continue to work with Ch.A.D.D. to provide in-service training relative to attention deficit disorder.
16. To continue to seek grants for expansion of services.
17. To expand the canine therapy program at Lincoln School.

18. To continue to work in concert with the Montclair Health Department and Mountainside Hospital to provide inoculations for Hepatitis B to middle school and high school students.
19. To work with school nurses to computerize pertinent medical records.
20. To explore a mechanism to provide support services for regular education teachers.