

ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR - 1996/1997

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**NUTLEY PUBLIC SCHOOLS
BOARD OF EDUCATION**

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NUTLEY BOARD OF EDUCATION
Nutley, New Jersey

Superintendent's Report
August 25, 1997

Letter from the Superintendent of Schools to the Board of
Education pertaining to the 1996/1997 School Year

Members of the Board of Education:

The 1996/1997 school year was a wonderful year for our students, staff, and Board of Education.

As in previous years, indications of academic success regarding the EWT, Nutley Achievement, IOWA, and HSPT tests continue to reveal that our students are achieving quite well. Once again, our combined SAT score of 1026 exceeded both the state and national averages. Our PSAT initiatives approved by the Board enhanced our total effort re the Achievement Testing Program.

Once again, our seventh grade students realized an exceptional year in the mathematics and verbal portions of the Johns Hopkins University Talent Search. Particularly gratifying again, was the selection of high school Edward J. Bloustein Distinguished Scholars. Ninety-nine percent of our seniors passed all three sections of the HSPT test. Also Franklin School's eighth grade students passed the EWT "early warning test" in significant numbers - 98.4 percent in reading, 97.2 percent in writing and 98.8 percent in mathematics. A special thank you is in order to all of the faculty and students who participated in the above mentioned activities.

Nutley athletes and musicians also continue to distinguish themselves with numerous awards. The NNJIL Tournament Championship was won by our golf team. They also garnered the NJSIAA State Sectional, North I and II Group 3 Championship. The rifle team won the NJIRL League and State Championship.

Additional positive information pertaining to students proceeding to higher education and the scholarships they received, continues to be revealing and is reflected in the following pages. Please note that 83.2% of students will be going on to higher education and that they have been offered a total of \$1,824,016 in scholarship awards. Our graduates continue to attend a diverse array of quality academic institutions throughout the nation.

Curriculum work in the K-8 reading program, health education, and special education and inclusion, was effectuated. Review and inservice for computer technology planning for the future, chemical health education, mathematics, science, grading/assessment, and critical thinking were also developed in excellent fashion. Many other areas of the curriculum were again refined and made current.

As we begin the 1997/1998 academic year, our school community can be certain that our excellent staff will continue its commitment to the development of our students.

Frank T. Votto, Ed.D.

REPORT ON COLLEGE ADMISSIONS

CLASS OF 1997

ENROLLMENT.....248
TOTAL APPLICANTS PURSUING HIGHER EDUCATION....207
% OF CLASS OF 1997 GOING ON TO POST-SECONDARY EDUCATION.....83.2%

Four-Year Training.....	169	(67.8%)
Two-Year Training/Business/Trade... 38		(15.4%)
Work/Military/Undecided.....	42	(16.8%)

REPORT ON SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 1997

SCHOLARSHIPS	\$1,824,016	
GRANTS	117,300	
		\$1,941,316
OFFERS ACCEPTED	\$1,463,980	
OFFERS DECLINED	477,336	
		\$1,941,316

NUTLEY PUBLIC SCHOOLS
Office of the Superintendent

TO: MEMBERS OF THE NUTLEY
SCHOOL COMMUNITY

DATE: JUNE 9, 1997

FROM: THE NUTLEY BOARD OF EDUCATION

TOPIC: 1996/1997 STUDENT
ACHIEVEMENT TEST SCORES

NATIONAL

Iowa Test of Basic Skills
National Percentile Rank

	<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Word Analysis		99	99	99					
Reading			95	98	87	86	93	90	91
Language Arts		98	99	99	99	97	98	97	95
Mathematics		98	99	99	99	99	99	99	98
Composite		99	99	99	94	93	97	95	92

EARLY WARNING TEST

Grade 8

Reading - 98.4
Writing - 97.2
Mathematics - 98.8

Excellent results such as these are due to a great total effort and we wish to thank everyone involved.

NUTLEY BOARD OF EDUCATION

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NUTLEY HIGH SCHOOL

**NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY**

1996 - 1997 ANNUAL REPORT

STUDENTS ENROLLED

GRADE

9	277
10	246
11	290
12	<u>249</u>
	1062

STAFF: Classroom Teachers

83

Administrators

2

Guidance Personnel

4

Department Chairpersons/Coordinators

12

AV Coordinator

1

Librarian

1

Special Education

7

Submitted by:



Mario Cocchiola

CONTENTS IN SEQUENCE**PRINCIPAL'S REPORT****BUSINESS EDUCATION****ENGLISH****FINE/INDUSTRIAL ARTS****FOREIGN AND CLASSICAL LANGUAGE****GUIDANCE****MATHEMATICS****MUSIC****PHYSICAL EDUCATION****SCIENCE****SOCIAL STUDIES****LIBRARY****MEDIA****COOPERATIVE INDUSTRIAL EDUCATION****ATHLETICS****SUICIDE AWARENESS COUNSELOR**

PRINCIPAL'S REPORT

**Annual Report
1996-1997**

As the 1996-97 school year comes to an end, I want to express my thanks to the central administration, especially Dr. Frank T. Votto, Superintendent of Schools, the administrative team at the high school, the faculty and other staff for all of their support this past year.

This has been a challenging and fulfilling year in that we had an administrative team that included many new members who were able to achieve measurable success.

The year ended on a high note with a graduation program that was viewed by many as one of our best at Nutley High School.

IMPROVEMENTS TO OUR CURRICULUM

1. We administered the PSAT to all juniors and numerous sophomores in October 1996. With the support of the central office and the Board of Education, this was a significant milestone for our high school. We also hosted an assembly program by The Princeton Review to help our junior class prepare for these tests.
2. We have established Foreign Language Honor Societies in Spanish, Italian, French and Latin. We are also affiliated with the National Organization for each of these languages. Students will be encouraged to achieve more to gain entry to these prestigious organizations.
3. We added another Advanced Placement course in American History to the Social Studies curriculum. This gives us a total of seven AP courses which enhances our College Prep curriculum and provides our students with more scholarly opportunities.
4. Our Articulation Day program focused on better preparing our students for the SATs by hosting a seminar for our faculty on the SATs.
5. We have added to our technology base by the addition of more computers in all areas.
6. We have added a new course to our Industrial Arts curriculum: Applications of Technology. This has elevated our program.
7. We have added a Student Assistance Counselor. In addition to offering student assistance, she will speak to all health classes on drug and alcohol use and abuse.
8. We are encouraging our administrative team to promote the idea of entering students into more academic competitions.

9. We have established for the 1997-98 school year two inclusion classes in Biology and Social Studies. Each class will be made up of regular and special education students and be staffed by a regular and special education teacher. These classes will enhance the learning of both student groups within the same classroom.

OTHER AREAS OF IMPROVEMENT

1. With the help of the Municipal Alliance, we have contracted with "Integra" to provide our student body with an anti-smoking campaign.
2. We are encouraging and assisting our club advisors and student body to become much more involved in community service activities.
3. We have decentralized the Special Education classrooms. The four classrooms they will be using will be located in different sections of the building. They will be using rooms 106, A237, 307, and A319.

TESTING

Our students continue to perform commendably on the HSPT. The entire senior class has fulfilled the State-mandated testing obligation. As of this writing, 98% of the current junior class have mastered the testing proficiencies. BSI and ESL staff have measurably improved many students' chances for success on the HSPT.

Other areas of testing are being revised and updated as necessary.

BUSINESS

BUSINESS EDUCATION DEPARTMENT**Yearly Report****School Year 1996-97****May 31, 1997****TO: MR. MARIO COCCHIOLA****FROM: MR. CARMINE D'ALOIA****SUBJECT: ANNUAL REPORT - BUSINESS EDUCATION DEPARTMENT**

The following activity highlights of the academic year 1996-97, present concerns and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. Seventeen sections of keyboarding and computer applications were provided for approximately 391 Nutley High School students. These students were given instruction in the use of IBM computers, learning WordPerfect, KDP, and MicroSoft programs. These students acquired proficiency in keyboarding techniques, word processing, spread sheets, and data base. The program has proven to be highly successful and has provided the much needed vocational education for our students.
2. Our computer lab in room 215 has been up graded. The lab consist of twenty-four Pentium 100 computers, four laser printers, and twenty-four new chairs. In addition, the lab will contained the most updated software programs and textbooks available to computer instruction. These labs have enabled our department to stay abreast with the leading schools in computer technology.
3. Enrollment has increased in all our business subject areas. The mandating of Keyboarding I to all freshman has been a tremendous help in rejuvenating the business department. Our Advanced Keyboarding has increased to two sections. Our Intro to Business has increased to two sections this year. We have also doubled enrollment in our third year level course "Computer Applications for Business". Finally our Accounting I and CP Honors Accounting have each increased to two sections.
4. **Field trips:** The Introduction to Business class with Mrs. Kehayes took a trip to the Newark Star Ledger for a behind the scenes look at the newspaper industry. Mrs. Kehayes also went to the Paterson Soup Kitchen with the Interact Club.

6.

5. **Guest Speakers:** This office made the accommodations for ten guest speakers from various post secondary schools. The topics were about various career programs. Many students were introduced to and became aware of the many demand career fields for the future.
6. **Scholastic Awards:** We had one students win a scholarship to the Dover Business College in Paramus. Value of the scholarship was \$3500.00.
7. **Staff:** Our staff was very skilled and proficient this year. Our computer staff, which consists of Nancy Kehayes, Ann Mary Mullane, Arlene Orenstein, Theresa Hrubash and Tom McCrohan, have made our department very strong with computer experienced teachers. Theresa Hrubash's addition to the staff has given us another teacher skilled in computer and accounting knowledge which has increased the excellence of our department.
8. During my fourth year as department chairperson I found the position very enjoyable, challenging, and less stressful. The help and cooperation I received from the tenure teachers, Mr. McCrohan, Mrs Mullane and Mrs. Kehayes was greatly appreciated. The guidance and assistance received from the administration was invaluable.
9. Our department provided one in service computer course for twenty-four teachers from the Nutley School System. This was a five session course in the use of IBM computers utilizing WordPerfect for Windows. The teachers received one graduate credit for attending. The course was taught by Arlene Orenstein.
10. Our keyboarding instructors held a keyboarding contest for speed and accuracy. All students were involved. Winners in each class received a business education T-shirt which was designed and created by Ann Mary Mullane.
11. Our advanced keyboarding classes coordinated a "letters to Santa" project with the first and second graders from Lincoln school. The elementary teachers had their students write letters to Santa, and the advanced keyboarding students answered these letters utilizing the skills learned in the keyboarding class.
12. A "Friendship" program was created between Mrs. Ann Mary Mullane's keyboarding I class and Mrs. Sally Rider's fourth grade class. This program was an exchange of computer ideas and discussions. It also coordinated a computer learning program between the high school and the elementary school children.

CONCERNS

1. There is a need to upgrade the computer labs in rooms 211 and 205. This upgrade is necessary to meet the demands of the changing software programs.
2. Repairs to computers and printers is a necessary priority. We must keep all machines up and running due to maximum enrollment in the computer classes
3. There is a need to better develop the Computer Applications for Business course. Room arrangement, more computer equipment, and software purchases.
4. There is a need to purchase and install a network system for the computer labs in order to give the teachers better control and prevent vandalism to the computers and software programs.
5. There is a constant need to update and purchase software programs for all computer courses.
6. There is a need to have the computer lab in room 215 wired for access to the Internet. The Internet will become a vital tool to education and the teaching process. Our goal will be to teach students how to use the Internet and allow all our students to access to the information provided on the Internet and E mail.

RECOMMENDATIONS

1. Additional money should be allocated to the business department in order to upgrade older computer labs.
2. Summer employment be given to Mr. McCrohan and Theresa Hrubash to develop the curriculum , and arrange room 217, and install software to develop room 217 into a computer lab for computerized accounting.
3. Money should be allocated to purchase software programs as needed.
4. A simplified network system is necessary for room 215 inorder to operated the printers and make them efficient. We are presently having difficulty with them.
5. The business teachers be assigned to the computer labs during their duty period. This will provide the necessary time to fix and maintain the many problems we encountered this year with the computer classes.

6. Computer labs will be upgraded for the 1997-98 school year. There is need for staff supervision of the upgrading. The upgrading will be as follows:
 - a. The 386 computers in room 211 will be upgraded to either 486 or pentium computers. This is necessary to teach 6.1 WordPerfect and MicroSoft Works programs to our keyboarding I classes.
 - b. The 386 computers in room 211 will be moved to room 217 to develop a lab for computerized accounting.
 - c. Room 205 will have 24, 386 computers upgraded to either 486 or pentium type computers. This is necessary to teach 6.1 WordPerfect and MicroSoft Works programs to out keyboarding I classes.

LANGUAGE ARTS/ENGLISH

Principal's Report

1996-1997

To: Mr. Mario Cocchiola, Principal of Nutley High School
From: Ms. Dianne De Rosa, Coordinator of Language Arts/
Chairperson of English Department

I. Testing

Student preparation for the High School Proficiency Test is a priority of the English Department. Students on each grade level have been given exercises which were developed to reinforce and strengthen the skills that students need to perform well on the HSPT.

From September through October juniors were given weekly reading and writing exercises which reinforced the skills tested on the HSPT.

Similar exercises were given to the freshmen and sophomores on a weekly basis from September through May.

The total number of juniors who took the reading portion of the HSPT in October of 1996 was 243. The total number of students who took the writing portion of the HSPT was 246. The results of the Grade 11 HSPT for 1996 are as follows:

Reading Test - 89.7% passed
Writing Test - 98.4% passed

Students are also given materials which relate to the SAT and PSAT and correlate with daily instruction in literature, grammar, and writing.

II. Curriculum

A. The NUT. S.H.EL.L. Reading Program

English I students participated in the Nutley Senior High Electronic Library Program under the direction of Mrs. Tropiano. Students in these classes worked independently, utilizing the computer software to manage their reading records and computer generated book quizzes. Students who participated in this program were rewarded and recognized for their reading achievement.

B. Basic Skills Reading/Writing

There were ten classes of basic skills reading and writing classes this year. Classes were comprised of students who did not pass the Early Warning Test as eighth graders in the spring of 1996 and tenth grade students who did not pass the EWT administered to all freshman. Students entering our school who had not taken the EWT and who had not met the standard in the testing at their former school were also placed in a basic skills class.

In addition to the ninth and tenth grade basic skills classes there were six classes comprised of eleventh grade students who did not pass the TAP administered to all sophomores in the spring of 1996.

Class size was small which allowed for the type of individual instruction that is needed in a remedial course.

Windows is a final project which gives students the opportunity to select, revise, and edit their favorite piece(s) of writing for a class publication. Students compose their work on the Apple and IBM computers using Appleworks and Microsoft word software and Print Shop. This end of the year project enables students to see their work in print and to share their work with students in the entire basic skills program.

C. Journalism Program

This year eighteen students were involved in the production of the school newspaper, the Maroon and Gray.

The students in Journalism Workshop and in Sophomore Journalism have been trained to use Quark XPress software on the Macintosh. Thirteen issues of the paper were produced this year which include two issues of a literary magazine, one entertainment magazine, three sports magazines, five twelve page newspapers, one eight page newspaper, and one Freshman orientation issue. Five of these issues were printed and duplicated in-house and issues were professionally printed. In addition, two twelve page in-house additions of a newspaper were produced by the Sophomore Journalism class. All journalism classes are required to submit a minimum of five articles per week to the Nutley Sun.

III. Workshops

Journalism Workshop

Students have contributed articles to the Nutley Sun, The Maroon and Gray, and the student magazines, MAG, ETC, and OP.ED. The MAG is a literary magazine which publishes poems, short stories and essays that are submitted by Nutley High School students. The MAG is published two times a year.

IV. Writing Contests

Students are encouraged by their teachers to enter contests which are offered by community and educational organizations. Many of our students were recognized for their achievements.

Michael Dougherty is a state winner of the Amvets and Amvets Auxiliary ninth grade essay contest. Michael is invited to be the New Jersey representative at the National Youth Leadership Seminar at Freedoms Foundation, Valley Forge, Pennsylvania in the fall.

V. Poetry Contest

Geraldine R. Dodge Poetry Contest : Meaghan O'Neill was named a 1996 New Jersey High School Student Poetry Contest Winner. Meaghan read her poem along with other winners at the Geraldine R. Dodge Poetry Festival at Waterloo Village on September 19, 1996.

VI. Staff Development

Several staff members attended workshops and seminars during the 1996-1997 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mr. Bonadonna

Garden State Scholastic Press
Association Press Day Annual
Spring Advisers Conference,
Princeton, NJ

New York Times School Journalism
Workshop

Ms. De Rosa

Annual Convention of the National
Council of Teachers of English
Chicago, Illinois

New Jersey Core Curriculum Content
Standards Workshop

Miss Fisher

Technology Committee School
Visitation - Hunterdon

Mrs. Hyland

Montclair State University Annual
Theatre Teachers' Conference

Dr. Shepherd

Technology Committee School
Visitation - Hackettstown

Miss Stolfi

Visitation - Westfield High School

VII.

Enrichment

A. Speakers

Three speakers were invited to present
career-oriented programs. The presentations
were as follows:

Katharine Gibbs School representative,
Mrs. Kathy Schwartz, presented a workshop on
career skills to seniors.

A representative from Berkeley College, spoke
to juniors on planning for their future
educational goals.

Mr. Bob Wolf, a representative from
Metropolitan Technical Institute spoke on
technical and business careers.

B. Field Trips:

Mr. Bonadonna's Journalism Workshop
students attended the Garden State
Scholastic Press Association Student Day
held at Rutgers University.

Maroon and Gray journalism students attended
High School Media Day at Ramapo College.

Journalism students attended the 16th
Journalism Conference at Rutgers which
focused on the tragedies of TWA Flight 800
of 1996 and Pan Am Flight 103 of 1988.

Ms. De Rosa's, Ms. Fisher's and Mrs. Hyland's English II classes attended an "Inside Shakespeare" workshop at Lincoln Center.

Ms. Hyland's English II honors class and theatre workshop class attended a theatrical production at the Women's Jewish Center in West Orange.

Ms. Hyland's Film/Media and Public Speaking class participated in a tour of the Museum of the Moving Museum and a viewing of "Letters from Vietnam."

Mrs. La Pierre's, Mr. Bonadonna's and Mr. Sasso's English I honors classes attended a production of Jane Eyre at the Papermill Playhouse.

Mr. Sasso's English I honors classes attended an Odyssey exhibit at Rockefeller Center

Mr. Sasso's English IV classes visited St. John the Divine and the Cloisters for a tour on art and architecture of the medieval period.

Mr. Viteritto's senior English classes attended a performance of Macbeth at the William Carlos Williams Center in Rutherford.

VIII. Book Management

Books, stored in two bookrooms in the old wing of the third floor, are annually sorted and counted for our book inventory. An inventory list is compiled and given to each teacher in September. This list contains the titles of books available, where they are stored, and the cost.

The department's secretary distributes books and collects books from teachers' classrooms, keeping an accurate total of books requisitioned for classroom use at all times.

IX. Concerns for the future:

Continued teacher training and involvement in the use of the computer as a tool for writing and research. It is a goal to have these computers connected to the internet which will enable students to research material for class assignments, writing projects and research connected with literature studied.

14.

Staff participation in professional organizations and attendance at workshops and conferences which relate to the course of study is a priority of the department.

FINE AND INDUSTRIAL ARTS

NUTLEY HIGH SCHOOL
300 Franklin Avenue
Nutley, New Jersey 07110

FINE AND INDUSTRIAL ARTS DEPARTMENT

Joseph Mattiucci
Supervisor
Department Head

Telephone
201-661-8859

May 19, 1997

TO: Mr. Mario Cocchiola
FROM: Mr. Joseph Mattiucci
RE: Annual Report 1996-97 School Year

The following activities summary/highlights of the Academic Year, 1996-97

1. STAFF WORKSHOPS - PROFESSIONAL VISITATIONS

Various members of this department were involved in professional day visitations, such as: New Jersey State Home Economics Conference, New Jersey State Nutrition Conference, New Jersey Technology Conference, Art educators of New Jersey State Conference, The American Heritage Quilt Conference in Lancaster Penna, National Food/Services Equipment workshop N.Y.C. and The Vocational Family & Consumer Science Association of New Jersey Fall conference.

2. GUEST SPEAKERS

Representatives from various Art Schools spoke to the Art and Photography classes about careers in Art/Photography. In addition, schools, such as; Pratt N.Y.C., Parsons N.Y.C., and The Art Institute of Philadelphia Penna, spoke to the art students. A few former Nutley High School students now professional artists spoke to the art students about their experiences.

3. SCHOOL AND COMMUNITY SERVICE

The staff participated in the following school and community services: Key Club Advisor, Nutley High School Christmas Angel program, C.A.T. program, Senior Class Advisor, Yearbook Pictures, Maroon & Gray pictures., Senior Benefit Scenery, Computer Network Committee, Senior Benefit Costumes, Arts Fest 1996, most bulletin board displays throughout the high school, Career Day signs and covers, Spirit Week Banners. Art Club Advisor, Photography Club Advisor, Trophies for various sports teams, Amateur Radio Club Advisor, Stage Crew Advisor, Active member of the Historical Trust - Kingsland Manor, Active member in the railroad Historical Society, Girl Scout Leader, Blood Bank Nutley High School Coordinator, Industrial Arts Club Advisor, Member to New Jersey Technology Association, Member of American Vocational Association, Officer with the V.F. & C. S. Association of New Jersey in Home Economics.

4. AWARDS/SCHOLARSHIPS

Eight students from this department were recipients of awards and scholarships including: Parents Council, Israel Sonenshein Memorial Award, Nutley women's Club Art Award, Miniature Art Society Art Award, Nutley Junior Womens Club Art Award, Nutley UNICO.

5. GOAL(S) LONG RANGE

As noted, The New Rotating Technology program will be introduced in the Fall of 1996. Daily/Weekly lesson plans will be designed and developed with the course proficiencies as a Guide.

6. MADELINE HUNTER

The entire Fine and Industrial Arts Staff is maintaining their commitment and dedication to Dr. Hunter's Teaching program and the "Total Teaching Art."

7. COURSE OF STUDY - REVISIONS

As planned, we will draw up and preform a physical walk-through all area's of Industrial Arts/Vocationally oriented rooms to list and document a Complete Safety/Health Check List.

8. ARTS FEST "97"

On May 15, 1997 our department set-up and displayed hundreds of examples of our students creative - talented works.

FOREIGN LANGUAGE

**NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY
FOREIGN LANGUAGE DEPARTMENT**

TO: Mr. Mario Cocchiola, Principal of Nutley High School

FROM: Mr. Ciro Violante, Coordinator, Foreign Language Department

SUBJECT: Annual Report - 1996-1997

I. Statistical Data and Staff

1. 661 students from the school population of 1060 or approximately 62% were enrolled in foreign language classes.
2. Nine staff members including the coordinator and one part-time teacher taught 36 sections of 17 course offerings (three teachers shared duties between the High School and Franklin Middle School).

II. Curriculum

The new text program for Latin III Ecce Romani III, have been successfully implemented.

Every staff member in the foreign language department worked very diligently and cooperatively during the articulation day on January 13, 1997.

III. Accomplishments, Achievements and Cultural Events.

The Foreign Language staff is extremely proud of the tremendous success and achievements of many of our students. Also this school year, many awards and certificates have been bestowed upon our students who have distinguished themselves in various aspects of the foreign language experience.

1. A group of foreign language students participated in the Annual Poetry Recitation Contest held at William Paterson College on May 14, 1997. About 55 different schools took part in this contest. One Nutley High School student was awarded a trophy. The categories were Beginner, Intermediate, Advanced and Native in all languages. The winner was: Senior, Mireille Bahri won second place for Advanced French category.

18.

4. French students accompanied by Mrs. Camarda and Mrs. Baldino, attended performances of various French plays and operas. Some of them were: Candide on Broadway in New York; "Figaro" at the Metropolitan Opera at Lincoln Center, in New York. French two, four and five classes also visited the United Nations.
5. Italian classes accompanied by Mr. Cicchino, and Mr. Violante attended performances of two Operas at the Metropolitan Opera in New York. "Cavalleria Rusticana and Pagliacci".
6. Mr. Violante's Italian 5H and Mr. Cicchino Italian 4 classes attended an exhibit of Leonardo Da Vinci the Codex Leicester on display at the American Museum of Natural History.
7. Mrs. Kirsten's Spanish 4, and 5 Honors classes, attended the performances of a Spanish Play. "Las Aventuras de Don Quijote". They also attended performances of "Ballet Folklorico Ollimpaxqui", and "Reynaldo Rincón Cuadrado Flamenco", a group of the National Ballet for the Performing Art.
8. The Latin students, accompanied by Mrs. Gebbie, traveled to Yantacaw School to teach a Latin lesson to fifth graders.
9. Kevin Pugliese and Noelle Duffy, fifth year Italian students, were awarded each \$375.00 Scholarship by the Nutley Unico for excellence in the study of the Italian language and culture.
10. Mr. Cicchino's Italian 4 and Mr. Violante's 5H students participated in the "Italian Culture Day Contest" in Aberdeen, NJ. About 30 schools participated.
11. The first annual National Foreign Language Honor Society induction took place on May 7, 1997. About 150 students were inducted in the National Italian, French, Spanish and Latin Honor Society. It was a most successful event attended by parents, teachers, administrators and board of education members.

IV. Workshops - Professional Conferences

1. Mr. Violante attended the "Northeast Conference on the Teaching of Foreign Languages", held at the New York Hilton Hotel.
2. Mrs. Gebbie and Ms. Perrotta attended the Spring Conference of the "Foreign Language Educators of New Jersey" held at Caldwell College.

3. Mrs. Camarda attended a workshop "Using Cooperative Learning to Strengthen Foreign Language Achievement (grades 6-12)" given by the Bureau of Education and Research at the Radisson Inn in Paramus.

V. Departmental Goals (long and short)

1. To continue to improve Achievement and AP Test scores in all languages.
2. To hold district-wide assemblies in order to make students aware of the importance of learning a second language, and at the same time, continue to generate interest and enthusiasm in the study of foreign language.
3. To have fifth year students go to the elementary schools and give lessons in Spanish, Italian, French and Latin.
4. To offer new courses such as Japanese, Russian or Chinese via satellite.

VI. Departmental Recommendations

1. Change level 4 of Spanish, Italian, and French to Honors courses status.

Respectfully submitted
Ciro Violante, Coordinator
June 6, 1997

GUIDANCE

1996-1997

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

ANNUAL REPORT

Introduction

The counselors at Nutley High School subscribe to the basic tenets of the counseling process from which the following professional responsibilities are culled:

1. Each person has the right to respect and dignity as a human being and to counseling services without prejudice as to person, character, belief, or practice.
2. Each person has the right to self-direction and self-development.
3. Each person has the right of choice and the responsibility for decisions reached.
4. The counselor assists in the growth and development of each individual and uses his/her highly specialized skills to insure that the rights of the counselee are properly protected within the structure of the school program.
5. The counselor-client relationship is private and thereby requires compliance with all laws, policies and ethical standards pertaining to confidentiality.

Structure

The Nutley High School Guidance Department is structured to help all Nutley students develop their educational, social, career, and personal strengths and to become responsible and productive citizens.

The counseling thrust has an emphasis on helping students to learn more effectively and efficiently. There is a commitment to individual uniqueness and the maximum development of the student's potential. The Nutley High School guidance program is an integral part of the school's total education program.

Mission Statement

The mission of the Guidance Department at Nutley High School is to work with individual students and groups of students, directly and through the curriculum, alone and together with the whole educational team, to insure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision-making and planning skills, and develop a plan for his/her next step in life.

Role of the Counselor

The guidance counselor at Nutley High School:

1. Has a primary obligation and loyalty to the pupil, who is to be treated with respect as a unique individual.
2. Is concerned with the total needs of the pupil (educational, vocational, personal, and social) and encourages the maximum growth and development of each counselee.
3. Informs the counselee of the purpose, goals, techniques, and rules of procedure under which he/she may receive counseling assistance at or before the time when the counseling relationship is entered. Prior notices include the possible necessity for consulting with other professionals, privileged communication, and legal or authoritative restraints.
4. Refrains from consciously encouraging the counselee's acceptance of values, lifestyles, plans, decisions, and beliefs that represent only the counselor's personal orientation.
5. Is responsible for keeping abreast of laws relating to pupils and ensures that the rights of pupils are adequately provided for and protected.
6. Makes appropriate referrals when professional assistance can no longer be adequately provided to the counselee. Appropriate referral necessitates knowledge about available resources.
7. Protects the confidentiality of pupil records and releases personal data only according to prescribed laws and school policies. The counselor shall provide an accurate, objective, and appropriately detailed interpretation of pupil information.
8. Protects the confidentiality of information received in the counseling process as specified by law and ethical standards.
9. Informs the appropriate authorities when the counselee's condition indicates a clear and imminent danger to the counselee or others. This is to be done after careful deliberation and, where possible, after consultation with other professionals.
10. Provides explanations of the nature, purposes, and results of tests in language that is understandable to the client(s).
11. Adheres to relevant standards regarding selection, administration, and interpretation of assessment techniques.

If students are to be given a responsible chance to fulfill their potential, counselors need to be able to spend time on activities that guide students toward improved self-understanding, better use of their academic talents, and increased knowledge of the options available to them.

The role of the guidance counselor is to help students. Counselors, as members of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors also see students when other staff members or parents suggest that a student may be having a problem and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgement.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs). When a student learns the art and skill of solving problems, he/she develops confidence in his/her ability to deal with new and different situations. The long range goal of professional counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems as they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

Major Guidance Objectives

A. Assist students to:

1. Progress toward productive and rewarding careers.
2. Select and enter school courses and activities.
3. Develop interpersonal relationships.
4. Develop learning skills of value.
5. Develop self-understanding, and identities.

B. Assist teachers to:

1. Understand the students for whom they are responsible.
2. Participate in helping students attain their guidance objectives.
3. Understand and utilize the service of the guidance program.

C. Assist parents to:

1. Understand their children's educational progress.
2. Understand the opportunities available to their children.
3. Participate in helping their children attain guidance objectives.
4. Understand and utilize the services of the guidance program.

Freshmen parents met with counselors in the fall to discuss the educational, career, and personal-social needs of their children.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. These meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 1997-98 year.

The Guidance Department continued to meet with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the most serious cases to support personnel, e.g. Social Worker, School Psychologist.

The department coordinated the scholarships awards program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Marie Peavy did an excellent job in contacting the scholarship sponsors and organizing this program.

The Guidance Advisory Committee held three meetings during the 1996-97 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. John Walker.....	Assistant Superintendent
Mr. Mario Cocchiola.....	Principal
Mr. Joseph Zarra.....	Vice-Principal
Mrs. Judith Hubert.....	Guidance Coordinator
Mr. Gregory Catrambone.....	Coordinator of Attendance and Student Activities
Ms. Barbara Hirsch.....	Director of Special Services
Mrs. Anne Starace	Counselor
Mrs. Susan Scerbo.....	Counselor
Mrs. Kathy Comune.....	Counselor
Mrs. Mary Jane Emde.....	Counselor
Mr. Evans Herman.....	Admissions Counselor, Bloomfield College, Bloomfield, NJ
Mrs. Marie Peavy.....	Secretary
Mr. Robert McDonald.....	Executive Director of Nutley Family Service Bureau, Nutley, NJ
Mr. Carmen D'Aloia.....	Business Department Coordinator
Mr. Ronald Bonadonna.....	English Teacher
Ms. Ann Williams.....	First Union Bank
Mrs. Joy Murray.....	Community Representative
Mrs. Rita Cochran.....	Parent
Mrs. Karen Fine.....	Parent
Mr. Charles Lisa.....	Senior Class President

Mr. Pasquale Pipi.....Student Council President
 Ms. Josie Rose.....Student Reporter
 Ms. Christina Fasano.....Student Reporter

Guidance Programs

Freshman Orientation Program
 SAT Administration
 College Career Fair
 ASVAB Testing
 Guidance Advisory Committee
 Financial Aid Night
 College Instant Decision Day
 Franklin School Scheduling Program
 Honor Society Induction
 AP Test Administration
 Senior Awards Program
 Career Week
 New Student Testing and Registration
 College Visit Field Trips
 TAP/DAT/EWT/HSPT Testing

Professional Days

The information below will illustrate the type of programs the counselors participate in during the academic year. The programs were held during the day, evening, and weekend.

Street Law Workshop - Seton Hall University
 Counselor Update Program - N.J.I.T.
 College Board Workshop - Centenary College
 College Bound Athletes - Mountain Lakes YMCA
 Admissions Update - Felician College
 Admissions Update - William Paterson College
 Financial Aid Workshop - Butler High School
 Computer Workshop - Nutley High School
 Learning Disabilities Workshop - Jersey City State College
 College Tour - Worcester, Massachusetts
 Counselor Information Workshop - Fordham University
 Admissions Update - Montclair State University
 Admissions Update - Kean College

Health Field Careers - Community College of Morris

Internet Workshop - Sheraton Hotel, Paramus, NJ

PSAT/SAT Workshop - Monmouth University

College Information Session - Katharine Gibbs

Admissions Update - Colgate University

Admissions Update - Rutgers University

Admissions Update - Montclair State University

The following colleges/universities have provided representatives to meet with Nutley High School students:

Muhlenberg College	Virginia Polytechnic Institute
University of Hartford	New England College
Mount St. Mary's College	Ursinus College
Delaware Valley College	St. Peter's College
Paul Smith's College	Albright College
University of New Haven	High Point College
St. Lawrence University	Bryant College
Dickinson College	North Adam State College
College of New Jersey	Indiana University of Pennsylvania
Widner College	New Jersey Institute of Technology
College of Saint Elizabeth	Washington & Jefferson College
University of Connecticut	Hampshire College
Albright College	Rochester Institute of Technology
Caldwell College	University of Scranton
Lewisburg College	Ramapo College
Rutgers, The State University of NJ	Plymouth State College
Westminster College	Stevens Institute of Technology
Tre'Bor International Academy	Lafayette College
Johnson & Wales University	Rollins College
Loyola College	University of Rhode Island
William & Mary College	Middlebury College
Villanova University	Wheaton College
Carnegie Mellon University	Drew University
Fairleigh Dickinson University	Oglethorpe University
Chestnut Hill College	Colgate University
West Point Academy	Moravian College
Philadelphia College of Pharmacy	University of Pittsburg

Activities

The counselors were available for two days after school ended in June, 1996, and two days before the opening of school in September 1996. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were implemented by the guidance department during the 1996-97 academic year:

1. A Freshman Orientation Program was held on August 29, 1997. The class of 2000 was provided with a tour of high school facilities and presentation by upperclassmen.
2. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
3. Letters were sent home to parents of the freshmen and juniors inviting them in for conferences with the counselors. The freshmen conferences were scheduled in October to get to know the students and parents early in the academic year.
4. Letters were sent home to parents regarding the DAT, TAP, EWT and HSPT results. Parents were invited to make contact with their child's counselor to discuss test scores.
5. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 1997-98 year. Counselors from Franklin School participated in the meetings.
6. Counselors supervised approximately twenty-five testing sessions.
7. The Guidance Department Newsletter was created to improve communications between students, parents and the high school. The newsletter related activities and information concerning the education of Nutley High School students.
8. Nutley High School counselors were active in the Essex County Guidance Association. The association provide tours to St. Peter's College, Essex County College, Seton Hall University, Fordham University, Steven's Institute of Technology, Berkeley College, and Bloomfield College. These tours are conducted after school.
9. Counselors participated in a computer literacy in-service program. The 15 hour workshop was sponsored by the Nutley Board of Education and held after school.

The Guidance Department increased its knowledge of one and two-year schools and colleges. These schools and colleges are becoming more popular with our students for many reasons. The increasing cost of four-year colleges and the excellent career programs available at these schools make them a sound investment for some of our students.

In January, the department hosted an evening program to students and parents relating to the Financial Aid Process. Rider University provided the speakers who went over the proposed changes planned by the state and federal agencies.

Counselors invited parents of students to meet with them. The parents

of members of the class of 1998 conferenced with the counselors in the spring. The meeting reviewed the need to plan early when considering post-secondary opportunities for education or work.

Guidance Publications

The Guidance Department continues to take a proactive stance with their numerous publications. Student and parent comments have been most favorable about these publications.

Welcome to Nutley High School Booklet
 Freshman Orientation Booklet
 4-Year College Admissions Guide
 2-Year College Admissions Guide
 Vocational/Technical School Guide
 Scholarship Booklet
 Summer Programs Booklet
 Guidance Newsletter

Career Education

The counselors made extensive use of career interest inventories to encourage their students in the career exploration process.

The Guidance Information System, available in the career resource center, has information on over more than 1,000 careers. Counselors shared this resource information with their students.

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were used in the career exploration process.

Career Awareness Week enabled the entire school to focus on the career exploration process.

Transcripts

	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>
Transcripts.....	2,439	2,580	2,601	2,518
Mid-Term Grades.....	208	211	201	168
Final Grades.....	143	195	198	172
Total.....	2,790	2,886	3,000	2,858

Closure

Through the efforts of the guidance counselors, the Nutley High School students continue to learn more about themselves - their abilities, their interests, and their needs - through a variety of guidance services and programs.

In a counseling atmosphere that is student-oriented, students are receiving the guidance necessary for their academic, career, and personal development. It is hoped that students look upon their counselor as an advocate who represents their interests when dealing with professionals, family, and community agencies.

By encouraging students to develop their academic, career, and personal potentials, the counselor seeks to have the students become more responsible to themselves, to their school, and, ultimately, to society.

MATHEMATICS

June 2, 1997

TO: Mr. Mario Cocchiola
FROM: Mary Lou Dowse
SUBJECT: Annual Report - Mathematics Department, High School

I. STAFF

- A. Departmental statistics indicate that fourteen teachers taught a total of 60 class sections. This included 18 regular subjects in addition to classes in the Basic Skills Improvement Program. As of April, 1997, the average class size was 21 in the regular classes and 9 in the basic skills classes.
- B. In January Mrs. Suzanne Baker replaced Mrs. Patricia Keating as a part-time Basic Skills teacher in our mathematics department. The transition went well and Mrs. Baker has quickly become a valuable addition to our teaching staff.

II. TESTING

- A. The eleventh grade High School Proficiency Test was administered on October 9, 1996. A preparation program, implemented in early September, was carefully designed to provide practice in solving HSPT type problems and to familiarize students with the actual test format. Teacher prepared materials, publisher workbooks, and previously administered due notice tests were used on a regular basis to supplement the curriculum.

Results from the October, 1996, HSPT were impressive. Of the 245 regular students tested, 234 students passed the mathematics section. This resulted in a passing rate of 95.5 percent. The total mean score in mathematics was 419.2 compared to a mean score of 300 for the state.

- B. Again this year the March 1993 Early Warning Test, given to all ninth graders, and the TAP Test, given to all tenth graders, were administered on April 8th, 9th, and 10th in order to satisfy standardized testing requirements mandated by the state. Results of these tests will be

used to identify students who are at risk of failing the eleventh grade HSPT. Students who fall below the MLP for mathematics will be placed in a remediation program. In addition, results will be used to test students out of the Basic Skills Improvement program. There were nine classes of Basic Skills Mathematics this year.

- C. On Tuesday, May 6, advanced placement tests were administered to five seniors in level AB Calculus. Student results for this exam are normally reported in July. Results for the 1996 advanced placement exam taken by seven seniors indicate that two received a grade of 5 (extremely well qualified), two received a grade of 4 (well qualified), two received a grade of 3 (qualified), and one received a grade of 2 (possibly qualified).

III. INSTRUCTION

- A. The computer-resource center continues to function as an important part of the mathematics program. The room was utilized on a regular basis by four Mathematics of Finance classes, one Computer Programming class, and one Mathematics IV class. In addition, the center was used by individual students in need of extra help or to complete computer assignments and other projects.

Twenty new pentium computers and one new deskjet printer were installed this year. This new equipment will be used to enhance class lessons and to help expedite classroom activities.

- B. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the grade 11 HSPT, 150 additional TI-34 scientific calculators were purchased this year. Early in the year calculators were distributed to teachers of eleventh grade students in order to provide refresher practice prior to the administration of the October, 1996 HSPT. Following the test, calculators were collected and reissued to all ninth and tenth grade students in order to properly prepare them for the HSPT. Graphing calculators were issued to all students in our Calculus, Precalculus, and Advanced Mathematics courses.
- C. The SAT preparation program continues to serve our students preparing to enter college. John Suffren conducted six evening sessions in mathematics during

the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 40 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 55 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with the difficulty and format of the actual test.

Results reported in September for the Scholastic Aptitude Test taken by 193 members of the class of 1996 show a mean mathematics score of 529 compared with 505 for New Jersey. This represents an increase of 48 points over last year. Approximately 76 percent of the graduating class took the SAT with 26 percent of the students scoring above 600 on the mathematics section.

- D. In October, 1996, the HSPT11 was administered to three twelfth graders who still needed a passing score on the math section in order to satisfy the graduation requirement. All students achieved the required MLP and therefore there was no need to implement the Student Review Assessment process in mathematics this year.
- E. Student textbooks and related teaching materials have been kept current through the purchase of updated editions for the Accelerated Geometry and Precalculus courses. These texts include the latest curriculum recommendations, including increased problem solving, computer and calculator activities, and enrichment exercises.
- F. Our General Mathematics curriculum was replaced with a Pre-Algebra curriculum. Three new courses were developed, Pre-Algebra, Transition Math, and Integrated Math. New textbooks were purchased for the Transition Math and Integrated Math courses.

IV. ENRICHMENT

A. Speakers

Ms. Cathy Melluccio of the Bank of New York visited Nutley High School on May 22nd. Ms. Melluccio spoke to various math classes about banking, mortgages, investments, and finance.

Ms. Carol McNab of ABB Lummus Global Inc., and Ms. Diane Foley of GEC Marconi Hazeltine visited Nutley High School on May 22nd. Ms. McNab and Ms. Foley spoke to students in our Computer Programming course on engineering.

B. Field Trips

On January 22nd Toby D'Ambola took students from his Stock Investment Club to the New York Stock Exchange in New York City.

On March 26th the coordinator and Rosemary Vivinetto accompanied the Accelerated Algebra II class to an annual Mathematics Day sponsored by Montclair State University. In addition to the general session, students attended a number of stimulating lectures on interesting topics in the field of mathematics.

V. MATHEMATICS CONTESTS

The Stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Mathematics of Finance course. This year the club has approximately 65 members who meet to discuss investment procedures and other aspects of the stock market. A club highlight is its participation in a stock market game in which teams from throughout the country begin with a theoretical fixed sum of money and, through investments, compete to achieve the highest return.

The Math Club, sponsored by Elinor Alboum and Arleen Slott, met monthly to conduct contests and to discuss problem solving strategies. Students participated in six contests during the year sponsored by the New Jersey Math League. The contests involved approximately 45 students from all grade levels competing with other schools throughout the state. Nutley finished third among the 18 participating schools in Essex County.

Five teams of students participated in the Essex County Math League Contest held at N.J.I.T. on May 22nd. Nutley placed sixth among the twelve schools participating. Our Algebra I team placed third and our Advanced Mathematics team placed fourth, just three points behind the first place team.

VI. STUDENT AWARDS, HONORS, AND SCHOLARSHIPS

An award was given to Allson Ianuzzi by the Crompton and Knowles Corporation for proficiency in mathematics.

The Rensselaer Medal was presented to Kathy Vernovsky as the outstanding junior in the field of mathematics and science.

High honors in mathematics were granted to two of our graduating seniors. They are Allyson Ianuzzi and Issei Miyoshi. In addition 26 seniors were granted honors for achieving above average grades for four years of high school mathematics.

VII. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

The Mathematics Roundtable was attended by the coordinator on October 3rd at Summit and on January 22nd at East Orange. The Roundtable includes mathematics supervisors from communities throughout New Jersey who meet periodically to discuss common concerns regarding curriculum, teaching, and supervision.

On October 24th the coordinator and Rosemary Vivinetto attended the Association of Mathematics Teachers of New Jersey Conference. Donald Tobey attended the same conference on October 25th.

In October the coordinator attended a NJ Core Curriculum Content Standards workshop.

On January 29th Toby D'Ambola attended a Stock Market Workshop.

On March 17th Elinor Alboum and Carol Rizzo participated in a graphing calculator workshop.

On March 18th Rosemary Vivinetto attended a Precalculus workshop that presented ideas in teaching precalculus.

In June the coordinator attended a Microsoft Windows workshop.

VIII. DEPARTMENTAL GOALS FOR 1997-98

- A. Continue to review the secondary mathematics curriculum with regard to updating course content and textbook materials to more closely align them with the NJ Core Curriculum Content standards.
- B. Continue expanding the use of computers and scientific and graphics calculators in the classroom. Teachers should be trained in the use of computers as a tool for enhancing lessons and also in the use of the Internet in the mathematics classroom.
- C. Continue to incorporate S.A.T. lessons into our regular classroom activities.

c: Mr. John Walker

MUSIC

May 27, 1997

To: Mr. Mario Cocchiola, Principal of Nutley High School

From: John Vitkovsky, Coordinator of Music

Re: Principal's Report for 1996 - 97 School Year

The following are activities of the 1996 - 97 school year, present concerns, and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. This year enrollment in Band A, Choralettes, Orchestra, Mixed Chorus, and Fundamentals of Music I and II remained the same., Band B was not offered as a class because so few 9th Grade students chose Band.

Octets was reinstituted and offered as a club activity in order to overcome scheduling difficulties,. Students in this male chorus met with Mrs. Peterson and Mr. Vitkovsky twice a week at 7:30 am from January through May. Their hard work and enthusiasm enabled this group to perform (for the first time in 24 years) at the Spring Music Festival. On that same program they also performed with the Choralettes to form the Maroon and Gray Chorale (another long dormant group at Nutley High School).

2. The faculty and students continue to use the Music Department computer to rearrange parts for the Band, Orchestra, Octets, and the Choralettes (choral parts for the Grand Finale of the Spring Music Festival were written using this computer). Agendas, reports, and programs for the Yuletide, All Elementary, and Spring Music Festival were written on this computer. Students in Fundamental of Music class were able to improve their aural dictation skills using computer software designed for this purpose.

3. In the Fall, the Raider Band participated in the competitions and championship of the Eastern Marching Band Association, as well as all home and away football games. The band's competition scores improved steadily all season long with the Band receiving 4th place in the Gold Division of the EMBA championships. This success was due to the enthusiasm of the band students and the dedication of the NHS Band Staff.

4. This was another fine year for the Orchestra. Two of our string players, Stacey Kim and Andrew Xue were selected as members of the 1997 All North Jersey High School Orchestra. Andrew was also chosen to be first alternate in the cello section of the 1997 New Jersey All State Orchestra. The orchestra continued to join together with the band and the Choralettes in the Grand Finale of the Yuletide Concert and the Spring

Music Festival. Continuing a tradition that began a few years ago, the orchestra and band will perform at the NHS Graduation.

5. The Choralettes, under the expert direction of Mrs. Peterson, continued their usual calendar which included the following performances: Nutley Rotary Club, Spring Garden School, All North Jersey Choral Festival hosted by Seton Hall University, Belleville - Nutley AARP, and the New Jersey Women's Chorus Festival held at Essex County Community College. At the above festivals, both the clinicians and choral music educators present could not say enough about the wonderful sound of the Choralettes and the skill of their director, Mrs. Peterson. Choralette Ashley Price was a member of the 1997 All North Jersey Region Chorus and Kristen Jones was selected to the 1997 All State Chorus.

6. For the first time in ten years, I arranged to have three workshops for our Music Educators. In January, the Elementary Music Educators attended a workshop given by Mr. Ed Sueta, the author of the music text used by our 4th Grade Recorder Students while the Secondary Music Educators were given a workshop on the Arts Edge Web Site on the Internet by the Music Coordinator. At the Music Department's June District Meeting, Ms. Marie Jean Dariotis from Macmillan/McGraw - Hill will present a workshop on Midi Technology. Also, she will give our teachers tips on how to use our Elementary School music text, "Share The Music" more effectively with their classes.

7. Professional Days: During the Mid-Winter Vacation, Mr. Vitkovsky attended the New Jersey Music Educators In - Service Workshop. In August 1996, Mrs. Bimbi attended the vocal directors workshop given by Shawnee Press.

8. Assemblies: The Band, Orchestra and Choralettes presented our annual Yuletide assembly. This Yuletide program was also performed at the Franklin School. With Mr. Cocchiola's assistance, four musical groups from Beverly High School in Beverly, Massachusetts performed for an assembly on May 1, 1997. Their performance was enthusiastically received by both students and staff. We have been invited to perform for their high school in the future.

9. Music Boosters Cafe Night: Nineteen chamber groups, of varying sizes and instrumentation, performed. A guitar and vocal group has been invited by one of the guests, Dr. Inez Bull, to perform at the Ensemble Concert she is organizing at Lincoln Center on Sunday, June 22, 1997. This year, for the first time, three elementary groups under the direction of Mr. Tobias also performed. The NHS "Jazz Explosion" was so well received at this event, Mr. Cocchiola invited them to perform at the NHS Talent Show on Friday, May 9, 1997.

CONCERNS

1. There continues to be a need for additional instrumental lesson instruction periods each day. Since these lessons are offered only during periods 3 and 4, only a limited number of students can participate.
2. In 1991, the Middle States evaluators recommended that a double door be installed in Room 100. This is needed so that the large groups that meet in this room can exit the room more safely.
3. There is a need for additional computers to be installed in Room 102. During Music Fundamentals class, students must wait a long time to use the only computer the Music Department has. Also, both before and after school, the Music Department Staff must wait their turn to use this computer. Having additional computers would alleviate this condition.
4. There is a need for a part-time percussion instructor to work with the Raider Band during the Fall marching season. Because the band is involved in 4 additional competitions during this time, a part-time instructor would be invaluable in assisting the percussion students with the intricate parts being written these days.
5. There is a need to begin a Winter Color Guard Program (as requested in the 1997-98 Equipment Order) so that the Color Guard may receive training and continue to improve their skills for an additional three months of the school year. All the bands we compete against (during the fall season) have Winter Guard Programs similar to this.

RECOMMENDATIONS

1. That a part-time instructor be hired so that additional instrumental instruction may be offered throughout the day.
2. That a double door be installed in Room 100 as recommended by the Middle States Evaluation Team.
3. Purchase additional computers for the music department.
4. Hire a part-time percussion instructor for the Fall marching season.
5. Begin a Winter Guard Program at Nutley High School.

PHYSICAL EDUCATION/HEALTH

NUTLEY HIGH SCHOOL

300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

MARIO COCCHIOLA

Principal

(201) 661-8824
FAX: (201) 661-3664

TO: Mr. Cocchiola
FROM: Anna Melnyk
RE: Annual Report - Health/Physical Education Department
DATE: June 12, 1997

During the past school year (1996-1997) the following activities were conducted by the Health and Physical Education Department. There are nine staff members that teach 24 sections of physical education and 16 sections of health.

In September, all students participated in the Presidents Council on Physical Fitness Test. Six students i.e., two juniors, three sophomores, and one freshman received the physical fitness certificates.

Fitness test scores were converted to a grade that was part of a student's overall physical education grade. In addition to the test, students are graded on preparation, warm-up exercises and participation. Aerobic conditioning, weight training, leisure skills, individual and team games were taught, giving each student a well-rounded group of physical education activities.

A wellness/fitness unit was added this year. Miss Robyn Powell presented the lesson during this year's articulation meeting.

Another new initiative was introduced during the third marking period. Each health/physical education teacher came back to the gym to continue our winter program in physical education. Class size was distributed between four teachers instead of three. During the fourth marking period, the teachers resumed their original schedule.

The staff continues to review and update the course proficiencies, as well as educational audio-visual materials. The Core Curriculum and Content Standards were reviewed during the articulation meeting.

The uniform policy and the tardy policy continues to be observed. The introduction of skills testing during physical education continues to be reviewed. Mr. Farkas, Mr. Sanfillipo, and Mrs. Larcara served as cooperating teachers for three student teachers this past year.

In Health, revised copies of Health IV books were distributed as well as replacement copies of "Health" for Health III. The health staff would like to have all students with a book since instruction and homework assignments would be more practical. The Health staff continued to follow the course proficiencies and the curriculum outline. The final exam continues to be given at all levels. A review of course outlines for all levels must be updated so that course work does not become redundant.

For the first time the Health IV classes visited the "AIDS Quilt" at Montclair State University. Mrs. Larcara and Miss Melnyk's classes participated.

The Anti-Smoking organization, "Integra" spoke to the Health I and Health III classes, seeking peer counselors for the next phase of their program.

Other highlights included:

1. Students in the ninth grade participated in the Suicide Awareness Program.
2. Hearing screening was administered to 1073 students.
3. Dental exams were given to 248 students.
4. The vision screening was given to all tenth grade students (255) as well as any CST referrals or teacher referrals.
5. Physical exams were given to ninth and eleventh grade students.
6. Health/Physical Education teachers screened 1073 students for scoliosis.
7. Blood pressure screening was administered by the nurses to 13 students and 37 staff members.
8. The Nutley Police Department continues to speak to the Driver Education classes on drugs and alcohol abuse. DWI and its penalties were reviewed.
9. Several instructors attended workshops this past year:

Mr. William Farkas - "Driver and Traffic Safety Education Workshop"

Miss AnneMarie Kowalski - "Current Issues in Women's Athletics" - Montclair State University

Mrs. Pat Scullen - "Workshop on Pediatric Developmental Milestones"

Mrs. Pat Tarczynski - "The 1997 Prevention Conference of Developmental Disabilities"

10. Instructors in the department continue to stay abreast of current trends in their field by the use of professional journals, videos, networking and visitations from other instructors and other school districts.

SCIENCE

Nutley Public Schools
 Nutley High School
 Nutley, New Jersey 07110
Memorandum

To: Mr. John Walker, Assistant Superintendent

Date: May 27, 1997

From: Catherine Danchak, Science Coordinator

Subject: Annual Science Report 1996 - 1997

1. **Statistics** - Nine hundred forty four students or 92.7 % of the student body were enrolled in a science class. The Science Department had nine full time teachers, one part-time teacher, and a department head who teaches two classes. The average class size was 21 students, ranging from a class of 11 in A.P. Physics and classes of 26 in Biology, Introduction to Physical Science, and Environmental Science. Science enrollment for next year will increase by 64 students. It is important that class size be limited to a maximum of 24 students.

2. **Classes**

Environmental Science - Teachers: Mrs. Kasner, Mr. Tagliareni and Mr. Zintl
 There were five sections of Environmental Science meeting five periods per week with an enrollment of 118 students.

Introduction to Physical Science - Teacher: Mr. Zintl
 There were three sections of IPS meeting five periods per week with an enrollment of 76 students.

Biology Nine Honors - Teachers: Mr. Jinks and Mrs. Stave
 There were three sections of Biology IX Honors meeting six periods per week with an enrollment of 58 students.

Biology - Teachers: Mrs. Danchak, Mrs. Kasner, Mr. Kimberley, and Mr. Tagliareni
 There were nine sections of Biology meeting five periods per week with an enrollment of 177 students.

Microbiology - Teachers: Mr. Kimberley and Mrs. Stave
 There were five sections of Microbiology meeting five periods per week with an enrollment of 105 students.

Chemistry Honors - Teacher: Miss Naturale, and Mr. Starrick
 There were three sections of Chem Study Honors meeting six periods per week with an enrollment of 57 students.

Chemistry - Teachers: Mr. Mancuso and Miss Naturale
 There were six sections of Chemistry meeting six periods per week with an enrollment of

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142 students.

Physics - Teacher: Mr. Mancuso and Mr. Sautter

There were two sections of Physics meeting six periods per week with an enrollment of 38 students.

Physics Honors - Teacher: Mr. Sautter

There were two sections of Physics Honors meeting six periods per week with an enrollment of 46 students.

Human Physiology - Teacher: Mr. Kimberley

There were two sections of Human Physiology meeting five periods per week with an enrollment of 45 students.

Advanced Placement Biology - Teacher: Mr. Jinks

There was two section of A.P. Biology meeting six periods per week with an enrollment of 31 students.

Advanced Placement Chemistry - Teacher: Mr. Starrick

There was two section of A.P. Chemistry meeting six periods per week with an enrollment of 40 students.

Advanced Placement Physics - Teacher: Mr. Sautter

There was one section of A.P. Physics meeting six periods per week with an enrollment of 11 students.

3. **Advanced Placement Testing** - The following number of students took the AP tests:

Advanced Placement Biology - 23

Advanced Placement Chemistry - 12

4. **Science Awards**

Bausch & Lomb - Mark Priolo

Nominated Junior- Reshma Mehta

Crompton & Knowles - David Orr

Dominick DiCioccio Memorial- Thomas Finetti

New Jersey Governor's School:

Science - Lindsay Kim

Nominated Junior - Kathy Vernovsky

New Jersey Governor's School:

Environmental Science - Rachel Cabillies

Nominated Junior - Aja Pfuhler

Rensselaer Medal and Scholarship -

Murielle Bahri

Nominated Junior - Kathy Vernovsky

5. **Professional Days**

New Jersey Science Teachers Convention - Mr. Sautter

Eastern Analytical Symposium - Mr. Starrick

ESPA Workshops - Mrs. Danchak

Science Workshop (FDU) - Mrs. Danchak

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EOHSI - Mrs. Kasner and Mrs. Danchak
NJEA Convention - Mr. Mancuso

6. Curriculum Development

The **Environmental Science** curriculum is being refined. An energy program from Exxon is being incorporated. Testing of the Passaic River and the Third River of the Passaic for the Audubon Society continues. Review of supplementary materials continues.

The computer room was used frequently for **Physics and Physics Honors** problem solving and review. Program writing for studying power transfer in Direct Current was implemented. A new program, Power Transfer, was written by Mr. Sautter for use in the computer lab.

The following demonstrations and labs were added to the **Chemistry** curriculum: "Crush the Can" to illustrate air pressure; "Dehydration of Sucrose" to demonstrate dehydration; and "Limewater Reaction" to clarify periodicity.

Construction of special worksheet templates for students in **A.P. Chemistry** to facilitate problem solving techniques.

The following exercises were incorporated into the **Microbiology** curriculum. Students prepared more sterile supplies and media than the previous year. Self created materials were added to the curriculum--chapter abstracts, outlines, and annotations.

New labs and procedures were added to the **Biology** and **A.P. Biology** curricula. New findings in genetics were researched. Labs emphasizing the structure of D.N.A., the role of chlorophyll in photosynthesis, and respiration were implemented. An absorption spectrum lab on chlorophyll and carotenoid was developed.

7. Career Awareness Assembly

Biological Sciences and Medical Pharmaceutical research - Hoffmann La Roche
Environmental Sciences - Audubon Society and Becton Dickinson & Co.

8. Field Trips

Environmental Science: Mr. Tagliareni

Hackensack Meadowlands - tested water quality: pH, dissolved oxygen, chlorine, and turbidity. Viewed microorganisms from water samples on site.

Great Swamp Wildlife Refuge - Audubon Society, Passaic River Environmental Study - tested water quality, seined for micro-invertebrates, and participated in round table discussion concerning water pollution.

Third River of the Passaic - tested water for the New Jersey Audubon Society for pollution and microorganisms. This is a cooperative project of the 13 communities lining the Passaic River.

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9. Activities

Sports

Varsity Football Coach - Mr. Kimberley

Rifle Coach - Mr. Mancuso

Intramural Weightlifting - Mr. Kimberley

C.A.T.

Astronomy - Mr. Zintl

Applied Engineering in Energy - Mr. Mancuso

Food Chemistry - Mrs. Kasner

Clubs

Aquarium Club - Mr. Jinks

Rifle Club - Mr. Mancuso

Senior Class Advisor - Mr. Tagliareni

ESPA Workshop for Grades 3 and 4 Teachers - Mrs. Danchak

10. Industry/Community Cooperation

Hoffman La Roche donated equipment and many boxes of clean usable glassware. Other equipment donations will be forthcoming.

New Jersey Audubon Society has implemented Project ECHO: Environmental, Cultural and Historical Outreach in the Passaic River Watershed during the 1996 - 1997 school year. Water testing is being conducted and the Third River of the Passaic and Passaic River. Thirteen communities adjacent to the Passaic River are also involved in this study.

11. Articulation Day - The following items were accomplished:

- a. SAT Workshop with Math Department.
- b. N.J. Core Curriculum Standards
- c. Curriculum Proficiencies
- d. Budget Constraints
- e. New textbooks
- f. Departmental concerns

12. Scheduling

Scheduling conflicts were kept to a minimum due to the coordinated efforts of Mr. Cocchiola, Mrs. Danchak, and guidance counselors.

c: Mr. Cocchiola

SOCIAL STUDIES

Nutley High School

To: Mario Cocchiola, Principal

Date: June 6, 1997

From: Robert O'Dell
Social Studies Coordinator

Subject: Principal's Report for 1996 - 1997 Academic Year

The Social Studies Department continues to offer a rich and varied curriculum which addresses the broad range of social studies concerns and requirements. This is accomplished through a curriculum of eleven different courses, which includes four honors courses and two advanced placement courses. The 1996 - 1997 academic year witnessed the implementation of a newly revised World Cultures course, and the AP United States History course and examination. Nine teachers and the coordinator cover thirty - eight sections, as well as one section of the interdisciplinary Humanities course. Total enrollment for all courses is currently 975 students, including a substantial number of students who are taking two courses.

I. Curriculum

- A. The curriculum is well - designed to meet the current needs of the students, and is continually examined in light of newly emerging standards.
- B. The faculty is continuously working to enhance and update the curriculum, and to locate and develop new materials for the various courses.
- C. A review of the curriculum was initiated to evaluate congruence with the new state mandated core curriculum standards. This is an ongoing process, which has already resulted in greater emphasis being placed on the incorporation of the humanities into the curriculum.
- D. The AP United States History IV course, and the subsequent examination, were successfully implemented during the course of the past academic year.
- E. The department continues to be in compliance with the state mandate regarding Holocaust / Genocide education. Pursuant to this mandate, and in compliance with district objectives, instruction concerning the Holocaust was infused into appropriate units of the curriculum, and a faculty generated test concerning this epoch was administered to United States History IV classes.

I. Curriculum (continued)

- F. In light of the emphasis placed by the Department of Education on teaching tolerance, Nutley continues to utilize the *Prejudice Reduction Education Program (PREP)*. Instruction concerning discrimination and prejudice was infused into appropriate units of the United States History IV curriculum, and a faculty generated test was administered to the students in many of these classes.
- G. The World Cultures curriculum, developed during the previous academic year, was implemented by the faculty. This replaces the World History curriculum adopted in 1988.
- H. A departmental initiative to infuse more reading into the social studies curriculum, and to enhance reading skills and raise verbal SAT scores, was begun during the 1996 - 1997 academic year. Members of the faculty evaluated current texts, and commenced the search for other suitable works during monthly department meetings.

II. Staff Development Activities

- A. The Social Studies faculty took part in the following workshops and seminars:
 - 1. Teaching Economics - Federal Reserve Bank, New York City
 - 2. C.L.A.W. Seminar on water quality - Paterson Eastside High School
 - 3. Teaching the Holocaust and Tolerance - Academy North
 - 4. Bureau of Education and Research Workshop - Morristown
 - 5. NJASC Advisors Convention / Workshop - The College of New Jersey
 - 6. Three HSPT II Workshops
 - 7. Re - Interpreting the Revolutionary War - Monmouth Battlefield
 - 8. In - service workshops on Instructional Theory In Practice (ITIP), Critical Thinking, and Computer Skills.
 - 9. Incorporating the Internet into the Classroom - Princeton
- B. One faculty member completed the following graduate course:

The Exceptional Child in the Classroom - Jersey City State College
- C. One faculty member taught the following graduate courses:
 - 1. History and Culture of India I - Seton Hall University
 - 2. History and Culture of India II - Seton Hall University

III. Enrichment

A. The following activities were conducted by the Social Studies faculty:

1. Debate regarding the bombing of Hiroshima
2. "Create a Civilization"
3. Debates and mock trials
4. Reenactments and role playing
5. Forbear Project
6. Political Personality Profiles and Voting Analyses
7. Guest Speakers
 - a. The Honorable Thomas Zampino, Superior Court judge, for Law Day, 1997
 - b. Veterans from The Military Order of the Purple Heart, speaking on "Korea: The Forgotten War"
 - c. Carl Ohlson, Vietnam veteran
 - d. Revolutionary War reenactor
 - e. Civil War reenactor
 - f. Social workers, Nutley Family Services
8. Internet Access Projects
9. Seminars: Africa, Social History, East Asia
10. Mock Election, in conjunction with CNN and **The Star Ledger**
11. Neighborhood Analysis (Sociology)
12. Use of library and office computers
13. Political cartoon projects
14. Poster projects
15. Black History Month projects
16. Women's History Month projects
17. The posting of appropriate bulletin boards in the Annex hallway.
18. Field Trips
 - a. New Jersey Supreme Court
 - b. New Jersey Senate / General Assembly
 - c. Essex County Courthouse and Sheriff's Office
 - d. Ellis Island / Statue of Liberty
 - e. Intrepid Air and Space Museum
 - f. Humanities - five field trips
 - g. New Jersey Association of Student Councils Convention
19. Community Service: C.L.A.W. Club cleanup of town properties

IV. Textbook Management

- A. Textbook age, condition, and inventory are continually monitored.
- B. Orders for new texts for the recently adopted AP United States History and World Cultures courses were received and distributed to the students this year.

- C. Members of the faculty have completed a search for a suitable text for the Far East / Russian course, and have made a recommendation to the administration.

V. Social Studies Awards

A. Awards to graduating seniors:

1. Compton and Knowles Corporation Proficiency in History - David Reiner
2. Daughters of the American Revolution Medal in History, Yantacaw Chapter - Jaclyn Yuppa
3. League of Women Voters of Nutley - Robin DeLorenzo
4. The Nutley Historical Society - Danielle DeFilippis, Stefanie Napolitano, Cynthia Tomm, Mark Priolo
5. Nutley Post # 70, American Legion Auxiliary - Richard Ziccardi, Allyson Rucinski
6. The Carmen A. Orechio Civic Association Award - David Orr

B. Awards to Underclassmen

1. Washington DC Leadership Conference Scholarship - Mauro Tucci attended, sponsored by Hoffman LaRoche, Inc.
2. Anthony Chen won the Essex County Oratorical Contest sponsored by the American Legion.
3. Michael Dougherty won the New Jersey State Ninth Grade Essay Contest sponsored by the AMVETS and AMVETS Auxiliary. The theme was "*Why is it Important to Vote?*".

VI. Items New to the Social Studies Department for 1996 - 1997

- A. Two new computers, a printer, and five CD-ROMs were added to the Social Studies Department this past year. These resources were made available to both faculty and students, with individual training provided when requested.
- B. The selection of a student, who manifests an active interest in politics, to Congressman William Pascrell's Student Advisory Board.
- C. Infusion of material regarding the Holocaust into the United States History IV curriculum, as well as the administration of a standardized test, in compliance with the New Jersey state mandate.

- D. The continuation of committees to standardize final exams, in order to provide a common measure for all students of progress in meeting New Jersey and district social studies proficiencies and core curriculum standards.
- E. The formation of additional committees to review district social studies curriculum and proficiencies for congruence with NJ state curriculum standards.
- F. The creation of faculty committees to enhance reading in the social studies.

VII. Department Concerns and Recommendations

- A. The department believes consideration should be given to expanding the course offerings to include the revival of the Economics course. Creation of a course in civics, as well as a revised New Jersey Studies course, to meet the need for a sophomore elective for the average student, should be considered.
- B. The course sequence should be reviewed.
- C. The number of supplemental readings available for the reading initiative should be increased.

LIBRARY

Nutley High School
Library
300 Franklin Avenue
Nutley, New Jersey 07110

Annual Report
1996-1997

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 - C. Interlibrary Loan Activity
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 - E. Book Inventory
 - F. Audio-Visual Materials Inventory
- III. Addenda
 - NUT.S.H.EL.L. Reading Incentive Program brochure

Submitted by Mrs. JoAnn A. Tropiano, Librarian
June 19, 1997

**Annual Report
Nutley High School Library
1996 - 1997**

I. Narrative

Something is happening here at N.H.S. All of us - the teachers, the students, the administrators - are changing the way we learn, teach and plan. The librarian's job is evolving from that of library administrator, library teacher, and provider of books to that of co-planner, technology mentor, network manager, and electronic materials expert. In 1992 when the Board of Education approved the technology plan for the library, we could not have predicted the impact that implementation of this plan would have on learning.

For the benefit of those who do not know about library work with high school students and those who need a few concrete facts to justify library programs and budgets, the following report highlights the many ways in which this library supports literacy and the learning process.

Curriculum Connections

Visits to the library by entire classes increased by 44% this year. The library hosted and provided instruction to the largest number of classes this year than in the last six years. Technology increases not only visits to the library for research and research instruction, but also the number of books which students borrowed. Book circulation increased by 28% above circulation last year.

As an on-line database, the card catalog no longer requires knowledge of the subject heading thesaurus. This was advantageous. Searching by any "key word" a student produced a list of available books. Additionally, guiding students to use concepts as key words required them to think critically. For example, students searching for debate material on capital punishment were quickly overwhelmed by all of the "hits" produced when capital punishment was used as the search phrase. They learned to limit and focus by scanning the list of hits and conceptualizing the components of this large subject. They used Boolean logic to narrow the search using the words and, or, not as connectors. Capital punishment and laws, capital punishment and states, capital punishment and religion were quickly devised and searched. The librarian's job was to teach search strategies, to guarantee that relevant materials and databases were available, to assist students at the work stations, and to keep the network up and running.

Mr. Sasso's classes were frequent visitors to the library. During this year, Mr. Sasso learned to search the on-line catalog, check out materials to his students, and retrieve magazine articles from Magazine Express CD-ROMs and the Social Issues Researcher database on the library network. His debate classes researched topics

which included smoking, censorship, police brutality, gender equity, free public beaches and dozens of others.

Ms. Hrubash assigned research involving freedoms and rights defined by amendments to the Constitution. Her business students investigated electronic surveillance and drug testing as they related to the right to privacy, double jeopardy and the Fifth Amendment, searches and seizures and the Fourth Amendment.

Mr. Jinks required his classes to conduct research in current periodical and scientific essay databases. They researched cell biology, pollution issues, and life forms. With work stations networked to the library from his classroom, many projects were integrated into the classroom routine.

Mrs. Cohn directed her sociology students to the Social Issues Researcher database to retrieve current articles on working mothers, AIDS, day care, divorce, children of divorce, dysfunctional families, alcoholism, granny bashing, etc. The topics were inexhaustible. The students were motivated by their success in finding so much information.

Mr. D'Ambola learned to use the INTERNET. With this knowledge, he guided the Stock Investment Club in completing their first year of on-line competition.

Reading Incentives and Projects

In addition to class activities, the librarian utilized on-line and print library resources to prepare a student guide to citations for themes and research papers, a bibliography of historical fiction for U.S. History classes, and a series of bookmarks listing reading suggestions for more than 50 areas of interest.

All ninth grade English classes participated in the NUT.S.H.EL.L. reading incentive program sponsored by the library. Since 1992 this computerized assessment program has monitored the pleasure reading of students allowing them to build reading records and earn rewards.

Committee and School Involvement

Mrs. Tropiano participated on the technology committee and the community-school guidance committee; attended the New Jersey Library Network program "INTERNET Access," the "Universal Service Teleconference" at William Paterson College, and the "Best Practices in K-12 Distance Education Conference" at Penn State. She also planned and taught two Saturday in-service training workshops for elementary teachers interested in Scholastic Network and the DOS/Windows interface. She addressed the local Rotary Club on the significance of the INTERNET.

Mrs. Tropiano planned and taught orientation sessions for the computer program *Inside the SAT* for juniors during lunch periods over a two-week time frame; configured and provided a dial-up connection to the library hub for elementary school libraries and provided written instructions and Saturday in-service training to support the project.

Mrs. Tropiano assisted Ms. Hubert, guidance coordinator, Mr. O'Dell, social studies coordinator, and Ms. DeRosa, English coordinator in the development of plans for local area networks in their disciplines. She performed the local software and security configurations to allow computers in social studies and science classrooms to communicate with the library hubs. She installed and configured security software on eight new computers in the English writing lab.

Special Projects

The library enjoyed a second year of on-line access to the EBSCO periodical database as a result of the training provided Mrs. Tropiano by Stevens Institute. An application for grant funds from Bell Atlantic for a telecommunications curriculum project was prepared by Mrs. Tropiano and Mr. O'Dell as a collaborative effort between the library and the social studies department.

Vital Statistics

The library served 1,234 registered borrowers including 146 staff members, 5 district schools, 280 freshmen, 252 sophomores, 301 juniors, and 250 seniors. The library loaned 5,564 materials. Freshmen borrowed 33% of the total; juniors, 11%; seniors, 21%; sophomores, 18%; and staff, 4%.

Interlibrary loans decreased significantly due to the loss of access to this system while it migrated from dial-up service to the INTERNET. Full service was restored in June.

Use of the Magazine Express CD-ROM system was metered this year. Between October 31, 1996 and May 4, 1997, students accessed 824 magazine articles and printed 2,102 pages from this system alone! The average length of each article was 2.5 pages. The library has not metered use of the INTERNET and the remaining 14 in-house databases. However, metering them would provide helpful usage statistics.

Additional statistics are compiled on the following pages.

A. Deposits

	1996 - 1997		1995 - 1996		1994 - 1995		1993 - 1994		1992 - 1993	
	Fines	Copier	Fines	Copier	Fines	Copier	Fines	Copier	Fines	Copier
September	0	0	0	0	0	0	0	0	0	\$195.56
October	0	0	0	0	0	0	0	0	0	\$276.90
November	0	0	0	\$95.00	\$190.00	\$275.00	0	0	\$65.00	\$151.00
December	0	0	0	0	0	\$121.00	\$50.00	\$504.70	0	\$320.23
January	\$190.00	\$155.00	0	0	0	\$185.00	0	\$242.85	0	\$350.01
February	\$44.99	0	0	0	\$287.40	0	\$350.00	\$323.19	\$97.45	\$176.05
March	\$105.00	\$317.00	0	\$211.00	0	0	0	0	\$75.00	\$188.00
April	\$310.00	0	\$141.00	\$489.00	0	0	0	0	\$10.95	0
May	0	\$165.10	0	0	0	\$530.00	\$130.00	\$340.00	0	\$663.78
June	\$70.00	\$255.00	\$356.10	\$290.00	\$156.00	\$269.00	\$164.00	\$485.00	\$120.00	\$252.82
Total	\$719.99	\$892.10	\$497.10	\$1085.00	\$633.40	\$1380.00	\$694.00	\$1895.74	\$368.40	\$2574.35

B. Circulation Statistics 1996 -1997

54.

	Gen. Wrks	Phil./ Psych	Relig./ Myth.	Social Sci.	Lan- guage	Pure Sci.	App. Sci.	Arts/ Rec.	Liter- ature	His- tory	Biog- raphy	Maga- zines	Total N/F	Fic- tion	All vols 96-97	All vols 95-96	All vols 94-95	All vols 93-94	All vols 92-93
Sept.	14	5	9	28	3	1	6	8	43	58	34	NA	209	575	784	27			
Oct.	27	0	5	43	4	2	18	11	35	48	17	NA	210	394	604	634			
Nov.	2	4	8	52	0	3	8	13	22	72	82	NA	266	360	626	592			
Dec.	5	16	4	26	0	1	9	11	135	49	35	NA	291	312	603	450			
Jan.	12	13	26	112	0	7	17	20	122	137	110	NA	577	398	975	394			
Feb.	19	19	11	84	0	21	27	24	48	53	51	NA	357	126	483	523			
March	11	23	14	56	1	37	22	25	179	68	47	NA	483	223	706	631			
April	8	15	6	60	2	17	22	16	105	66	20	NA	337	191	528	362			
May	2	8	2	20	0	5	11	17	43	59	10	NA	177	69	246	369			
June	1	0	0	0	0	0	0	0	0	0	0	NA	0	0	0	17			
96-97	101	103	85	481	10	94	140	145	732	610	406		2907	2648	5555				
95-96	20	74	45	274	6	61	71	158	682	374	371	NA	2136	1862		3999			
94-95	42	153	102	467	13	205	253	194	956	824	530	454	4193	2354			6547		
93-94	39	159	49	520	6	151	269	318	1148	861	470	846	4846	2657				7442	
92-93	37	156	115	379	19	132	239	294	937	631	654	1460	5043	2239					7090

C. Interlibrary Loan Activity

55.

	Books	Magazines	Total
1996 - 1997	8	6	14
1995 - 1996	19	1	20
1994 - 1995	60	24	84
1993 - 1994	73	50	123
1992 - 1993	54	21	75
1991 - 1992	48	65	113
1990 - 1991	37	10	47

D. Class Visits

Month	1996 - 1997	1995 - 1996	1994 - 1995	1993 - 1994	1992 - 1993	1991 - 199
September	34	6	36	31	23	
October	16	21	28	30	47	
November	14	16	21	42	21	2
December	40	3	20	31	34	2
January	58	23	15	13	27	3
February	61	44	70	38	45	1
March	76	56	74	58	58	2
April	16	14	21	32	17	3
May	15	11	13	23	10	1
June	4		4	11	0	
Total	344	194	302	309	282	24

E. Book Inventory

57.

	June 1997	June 1996	June 1995	June 1994	June 1993	June 1992	June 1991
June Total	24079	26624	25790	24775	23593	22960	22256
Previous Yr.							
Recovered	0	0	0	44	47	5	0
After Invent.							
New Books	935	1159	834	971	1135	1430	1070
ESTIMATE	25014	27783	26624	25790	24775	24395	23326
OF TOTAL							
Reference	2355	2252					
000-099	222	207				901	909
Gen. Works							
100-100	367	360				459	364
Phil/Psych.							
200-299	220	209				279	268
Rel/Myth.							
300-399	3062	3005				3572	3483
Soc.Sci.							
400-499	166	165				257	300
Languages							
500-599	1020	1017				1688	1601
Pure Science							
600-699	1631	2025				1912	1775
Applied Sci.							
700-799	1720	1703				1697	1954
Arts/Rec.							
800-899	2972	2900				3650	3207
Literature							
900-999	2804	2741				3263	3293
Hist/Geog.							
920-929	*					581	581
Collected							
Biography							
Biography	1456	1438				950	1236
Fiction	6179	6057				4384	3989
TOTAL ON	24174	24079				23593	22960
SHELVES							
Difference	840	3704	22624	25790	24775	802	366
Projected -							
Actual							
Discarded	495	3588	595	943	195	693	559
During							
Year*							
Lost	39	16	41	0	53	56	43
Uncollected	3	4	14	0	40	20	15
Books	303	96	N/A	N/A	N/A	33	-251
Missing							

*The automated system combines collected biography with biography.

F. Audio-Visual Materials Inventory

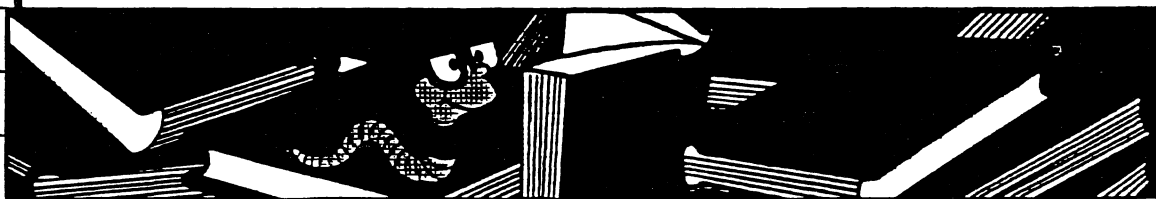
All audio-visual materials with copyright dates of 1985 or later were included in the card catalog database in 1996-1997.

Format**June 1997**

Filmstrips	133
Videocassettes	617
Cassettes	6
Motion Pictures	9
Kits	3
Computer Software (disks)	29
CD-ROMs	28

Nutley High School
Nutley, New Jersey 07110

NUT.S.H.ELL.
READING
PROGRAM
1996-1997



Student Information

Nutley High School
Library**NUT.S.H.EL.L. Reading Program**
(Nutley Senior High Electronic Library = NUT.S.H.EL.L.)

Welcome to the Nutley High School reading incentive program. The goal of this program is to encourage you to read as many books as possible during your first year at Nutley High School. As a joint effort between the English Department and the NHS Library, the program utilizes computers in the NHS Library to quiz you on the books which you read. You will earn points toward your English grade for each book passed. You will also earn prizes from the NHS Library for each 25 point "level" which you achieve.

Your English class will be named for a famous American author. This will be your group name. Each Monday morning, your teacher will receive the "stats" for your group. Incentives from the NHS Library will be included with your group "stats." Your teacher will devise a method to reward you for reaching new levels.

How to participate

1. Read as many books as you can from the attached lists. The NHS Library has three or more copies of each of these titles in paperback. They have neon green stripes on their spines to make them easy to see. The Nutley Public Library also has copies of these books. They also have neon green stripes on their spines.
2. After reading a book, come to any computer in the NHS Library and take a five-question multiple choice quiz. You must score four correct answers to pass the quiz. If you pass, the point value of the title will be added to your score.
3. You will have three chances to pass the quiz. However, the computer will not allow you to take another quiz on the same title on the same day. Review the title before you try again.
4. You are responsible for all books checked out on your card. If a friend wants to read the book you borrowed, please return it the library first and then your friend may check it out on his or her own card.

Incentives

1. You will receive grade book recognition for every 25 points which you earn. The type of credit awarded is at the discretion of your teacher.

2. Incentives from the library will be awarded for reaching the 25, 50, 125, 175, and 250 point levels.

25 points	Coupon to pay overdue book fines
50 points	Coupon for 25 pages of free photocopying
125 points	Homework amnesty (1 assignment, 1 day late)
175 points	Movie pass for one film and snacks
250 points	Gift certificate (\$25.00) at the store of your choice
10 books	Reading award

Classes with the highest total points from conference 1 and conference 2 will have a surprise in May.

TITLE	AUTHOR	POINTS
About David	Pfeffer	5
Adolf Hitler	Toland	15
Adventures of Huckleberry Finn	Twain	10
Adventures of Robin Hood	Vivian	10
Adventures of Tom Sawyer	Twain	10
Adventures of Tom Sawyer	Twain	10
Alas Babylon	Frank	10
Alice's Adventures In Wonderla	Carroll	10
All Quiet on the Western Front	(Wheen)	10
Amazing Gracie	Cannon	5
And Ladies of the Club	Santmyer	15
And One For All	Nelson	5
And Then There Were None	Christie	5
Andromeda Strain	Crichton	10
Animal Farm	Orwell	5
<u>Anne Frank Diary of a Young Gi</u>	Frank	5
Anthem	Rand	5
Anthony Burns: the Defeat and	Hamilton	5
Appointment With a Stranger	Thesman	5
April Morning	Fast	10
Are You In the House Alone?	Peck	5
Arm of the Starfish	L'Engle	5
Arrowsmith	Lewis	15
Autobiography of Miss Jane Pit	Gaines	5
Autobiography of Miss Jane Pit	Gaines	5
Babbitt	Lewis	15
Beggar Queen	Alexander	5
Bell For Adano	Hersey	5
Billy Budd	Melville	10
Black Americans	Meltzer	5
Black Elk Speaks	Neihardt	10
Black Like Me	Griffin	10
Black Like Me	Griffin	10
Black Star, Bright Dawn	O'Dell	5
Black Unicorn	Brooks	5
Bless the Beasts & Children	Swarthout	5
Boy: Tales of Childhood	Dahl	5
Brave New World	Huxley	15
Brighter Than a Thousand Suns	Jungk	15
<u>Candidate For Murder</u>	Nixon	5
Canticle For Leibowitz	Miller (Jr.)	10
Captains Courageous	Kipling	5
Caribbean Mystery	Christie	5
Caves of Steel	Asimov	10
Cheaper by the Dozen	Gilbreth (Jr.)	5
Child of the Northern Spring	Woolley	10

TITLE	AUTHOR	POINTS
Children of Dune	Herbert	15
Children of the River	Crew	5
Children of the Wolf	Yolen	5
Chosen	Potok	10
Chosen	Potok	10
Christmas Carol	Dickens	5
Christmas Killer	Windsor	5
<u>Christy</u>	Marshall	10
Christy	Marshall	10
Clan of the Cave Bear	Auel	15
Clan of the Cave Bear	Auel	15
Close Enough To Touch	Peck	5
Cold Sassy Tree	Burns	10
Cookcamp	Paulsen	5
Count of Monte Cristo	Dumas	15
Crazy English	Lederer	5
Crazy Horse Electric Game	Crutcher	5
Crocodile Burning	Williams	5
Cross and the Switchblade	Wilkerson	10
Crucible	Miller	10
Cry the Beloved Country	Paton	15
Crystal Cave	Stewart	15
Cyrano De Bergerac	(Blair)	15
Dandelion Wine	Bradbury	10
Dark and Deadly Pool	Nixon	5
Dark is Rising	Cooper	10
Dead Man's Folly	Christie	5
Dealing With Dragons	Wrede	5
Death Be Not Proud	Gunther	10
<u>Death of a Salesman</u>	Miller	5
Descent of Anansi	Niven	5
Dinky Hocker Shoots Smack	Kerr	5
Dissidents	Shusterman	5
<u>Don't Care High</u>	Korman	5
Don't Look and It Won't Hurt	Peck	5
Downtown	Mazer	5
Drumdrums	McCaffrey	5
Dragons In the Waters	L'Engle	5
Dragonsinger	McCaffrey	5
Dragonsong	McCaffrey	5
Dune	Herbert	15
Dune	Herbert	15
Dune Messiah	Herbert	15
Durango Street	Bonham	5
Eleanor and Franklin	Lash	15
Ethan Frome	Wharton	10
Eva	Dickinson	5
Exodus	Uris	15
Eyes of the Dragon	King	5
Fahrenheit 451	Bradbury	10
Fallen Angels	Myers	5

TITLE	AUTHOR	POINTS
False Face	Katz	5
Farewell To Arms	Hemingway	15
Farthest Shore	LeGuin	5
Father Figure	Peck	5
Fell	Kerr	5
Fell Back	Kerr	5
Fell Down	Kerr	5
Fellowship of the Ring	Tolkien	10
Flint	L'Amour	5
For Whom the Bell Tolls	Hemingway	10
Formal Feeling	Oneal	5
Foundation and Empire	Asimov	15
Frankenstein	Shelley	10
Friday	Heinlein	5
Friendly Persuasion	West	5
Gentlehands	Kerr	5
God Emperor of Dune	Herbert	10
<u>Gone With the Wind</u>	Mitchell	15
Gone With the Wind	Mitchell	15
Good Earth	Buck	10
Good Night, Mr. Tom	Magorian	5
Grapes of Wrath	Steinbeck	10
<u>Great Expectations</u>	Dickens	15
<u>Great Gatsby</u>	Fitzgerald	10
Great Man's Secret	VanRaven	5
Greenwitch	Cooper	10
Grey King	Cooper	10
<u>Gulliver's Travels</u>	Swift	15
Haunted Mesa	L'Amour	5
Heart is a Lonely Hunter	McCullers	10
Heart of a Champion	Deuker	5
Heart of the Comet	Benford	10
Heartbeat	Mazer	5
Hiding Place	TenBoom	10
Hiroshima	Hersey	10
Hobbit	Tolkien	10
Hobbit	Tolkien	10
Hollow Hills	Stewart	10
Hound of the Baskervilles	Doyle	10
House of Stairs	Sleator	5
How Could You Do It, Diane?	Pevsner	5
Howl's Moving Castle	Jones	10
Hunchback of Notre Dame	(Cobb)	15
<u>I Am the Cheese</u>	Cormier	5
I Heard the Owl Call My Name	Craven	5
I Know Why the Caged Bird Sing	Angelou	10
I, Robot	Asimov	5
Iliad	(Rouse)	15
In the Frame	Francis	10
In the Frame	Francis	10
Interstellar Pig	Sleator	5

TITLE	AUTHOR	POINTS
Ivanhoe	Scott	15
Ivory Lyre	Murphy	5
Izzy, Willy-Nilly	Voigt	5
Jackaroo	Voigt	5
Jacob Have I Loved	Paterson	5
<u>Jane Eyre</u>	Bronte	15
Jesse Owens: an American Life	Baker	5
Joy of Music	Bernstein	15
Jungle	Sinclair	15
Jungle Books	Kipling	5
Killing Freeze	Hall	5
Killing Mr. Griffin	Duncan	5
Kim	Kipling	15
Kim/Kimi	Irwin	5
Last of the Breed	L'Amour	5
Last of the Mohicans	Cooper	15
Late Great Me	Scoppettone	5
Learning Tree	Parks	5
Legacy: Making Wishes Come Tru	McDaniel	5
<u>Life Without Friends</u>	White	5
Light In the Forest	Richter	5
Light In the Forest	Richter	5
Lisa's War	Matas	5
Little Little	Kerr	5
Lives of a Cell	Thomas	15
Looking For Home	Ferris	5
Lord of the Flies	Golding	10
Lord of the Flies	Golding	10
Magic Kingdom For Sale - Sold!	Brooks	10
Martian Chronicles	Bradbury	10
Meet the Austins	L'Engle	5
Miracle Worker	Gibson	5
Mists of Avalon	Bradley	15
More Than Meets the Eye	Betancourt	5
Mouse Rap	Myers	5
Mrs. Mike	Freedman	5
My Antonia	Cather	10
My Antonia	Cather	10
Naked Sun	Asimov	10
Night	Wiesel	5
Nineteen Eighty Four	Orwell	15
<u>Nothing But the Truth</u>	Avi	5
Odyssey	(Rouse)	15
Of Mice and Men	Steinbeck	5
Old Man and the Sea	Hemingway	5
Oliver Twist	Dickens	15
On Fortune's Wheel	Voigt	5
On the Devil's Court	Dauker	5
One Child	Hayden	10
<u>Other Side of Dark</u>	Nixon	5
Other Side of the Mountain	Valens	5

TITLE	AUTHOR	POINTS
Other Side of the Mountain	Valens	5
Out of the Blue	Hershiser	5
Out of the Silent Planet	Lewis	5
Over Sea, Under Stone	Cooper	10
Ox Bow Incident	Clark	10
Parcel of Patterns	Walsh	5
Park's Quest	Paterson	5
Passage To India	Forster	10
Pearl	Steinbeck	5
Picture of Dorian Gray	Wilde	10
Plague Year	Tolan	5
Plain Speaking	Miller	15
President's Lady	Stone	10
<u>Pride and Prejudice</u>	Austen	15
Princess Ashley	Peck	5
Profiles In Courage	Kennedy	15
Quarterback Walk-On	Dygar	5
Raisin In the Sun	Hansberry	5
Rebecca	DuMaurier	10
Red Badge of Courage	Crane	5
Red Pony	Steinbeck	10
Red Pony	Steinbeck	10
Redwork	Bedard	5
Reluctant God	Service	5
Remembering the Good Times	Peck	5
Rescue: the Story of How Genti	Meltzer	5
Return	Levitin	5
Ring of Endless Light	L'Engle	5
Ringworld	Niven	5
Road To Avalon	Wolf	5
Robinson Crusoe	Defoe	15
Robots and Empire	Asimov	10
Robots of Dawn	Asimov	10
Ryan White: My Own Story	White	5
Sackett's Land	L'Amour	5
Samurai's Tale	Haugaard	5
Saturnalia	Fleischman	5
Scorpions	Myers	5
Searching For Dragons	Wrede	5
Separate Peace	Knowles	10
Separate Peace	Knowles	10
<u>Seventeen & In-Between</u>	DeClements	5
Seventeen Against the Dealer	Voigt	5
Shabanu, Daughter of the Wind	Staples	5
Shane	Schaefer	10
Show Me the Evidence	Ferguson	5
Siddhartha	Hesse	5
Silas Marner	Eliot	10
Silmarillion	Tolkien	10
Silver Days	Levitin	5
Silver on the Tree	Cooper	10

TITLE	AUTHOR	POINTS
Singularity	Sleator	5
Sitka	L'Amour	5
Sniper	Taylor	5
So Far from the Bamboo Grove	Watkins	5
Something For Joey	Peck	5
Somewhere In the Darkness	Myers	5
Son of a Wanted Man	L'Amour	5
Speaker For the Dead	Card	10
Spell For Chameleon	Anthony	5
Stotan!	Crutcher	5
Strange Attractors	Sleator	5
Stranger	Camus	5
Stranger is Watching	Clark	5
Summer of Sassy Jo	Reading	5
Susanna Siegelbaum Gives Up Gu	Foley	5
Sweet Whispers, Brother Rush	Hamilton	5
Sweetgrass	Hudson	5
Sword and the Circle	Sutcliff	10
Tale of Two Cities	Dickens	15
Taste of Salt	Temple	5
Teacup Full of Roses	Mathis	5
Tehanu	LeGuin	5
Tex	Hinton	5
There is a River	Harding	15
They Never Came Home	Duncan	5
Those Who Hunt the Night	Hambly	5
Time Machine	Wells	10
<u>To Kill a Mockingbird</u>	Lee	10
To the Far Blue Mountains	L'Amour	5
Tombs of Atuan	LeGuin	10
Trapline Twins	Collins	5
Treasure Island	Stevenson	10
Twenty Thousand Leagues Under	Verne	10
Twenty Thousand Leagues Under	Verne	10
Two Thousand Sixty One: Odyse	Clarke	5
Uncle Tom's Cabin	Stowe	10
Unfinished Portrait of Jessica	Peck	5
Upon the Head of the Goat	Seigal	5
Upstairs Room	Reiss	5
Vanity Fair	Thackeray	15
Voices from the Civil War	Meltzer	5
Walk Across America	Jenkins	10
War Between the Classes	Miklowitz	5
Watership Down	Adams	10
We Have Always Lived In the Ca	Jackson	5
We Remember the Holocaust	Adler	5
Weep No More, My Lady	Clark	5
Weirdo (The)	Taylor	5
Westmark	Alexander	5
What You Don't Know Can Kill Y	Arrick	5
When the Legends Die	Borland	5

TITLE	AUTHOR	POINTS
When the Legends Die	Borland	5
When the Phone Rang	Mazer	5
Where Are the Children?	Clark	5
Where the Lilies Bloom	Cleaver	5
Whispers from the Dead	Nixon	5
White Peak Farm	Doherty	5
Winesburg, Ohio	Anderson	10
Wizard of Earthsea	LeGuin	5
Wolf Rider	Avi	5
Woodsong	Paulsen	5
Wuthering Heights	Bronte	10
Year Without Michael	Pfeffer	5
Young Unicorns	L'Engle	5
Z For Zachariah	O'Brien	5

MEDIA DEPARTMENT

YEAR END REPORT

1996-1997

Joseph Affinito

1996-1997 Media Activities and Projects

1. This past September a safety video for sports head and spinal injuries was purchased through the University of Pennsylvania for the safety of our football program. It is suggested material for all high schools.
2. I assisted Yantacaw School and Mr. Calicchio in the evaluation and ordering of a new LCD Projector for Yantacaw School.
3. As of this past fall, the Media Department was responsible for retakes of all ID pictures for Nutley High School students and staff.
4. In December of 1996, the Media Club went on a field trip to WPIX Television Studios in New York City.
5. I was a member of a school and town committee involved in the research for Nutley's renewal of their Cable TV Contract with TCI.
6. The media student assistants, videotaped student teachers for the Health and Physical Education Departments for evaluation and instruction purposes.
7. I taught and lectured Ms. Hyland's Mass Media Class on the use and techniques of videotaping.
8. I have assisted outside organizations with audiovisual hardware and problem solving information. Some of these organizations were Jersey City State College, Nutley Police Department and the Nutley Red Cross.
9. This past year was spent in the elimination of outdated AV software and obsolete AV equipment.
10. Time was spent at our elementary schools for minor emergency AV repairs and consultations.
11. I attended workshops on computer instruction, library automation and Interactive Television.
12. I was also a member of the Technology Study Committee which was developed through the Saturday Curriculum Workshops.
13. The Media Department assisted and was responsible for taping and reproducing a numerous variety of school related events (academic, athletic, dramatic and social). Some of the activities videotaped throughout the school year were the State Championship Golf Team, the Boys and Girls Basketball Team and special assemblies such as the U.S. Air Force Band.

1996-1997 Media Activities and Projects

14. The Media Department assisted and coordinated the hardware distributed for the C.A.T. Program, the Nutley Adult School and the Saturday Curriculum Program.
15. The Media Department serves as the liaison between Nutley Public Schools and New Jersey Public Television.
16. I have assisted in the coordination of the Nutley Junior Olympics and I have been the announcer of this event for the past twenty years.
17. We assist with graduation music and sound system.
18. The Media Department routinely services the following:

AV Requests	AV Budgets
AV Maintenance	Media Room
AV Inventories	Media Helpers
Film and Video Rentals	Postal Deliveries

I. Film and Video 1994-1995

Film and videos used from outside sources were	159
Postage money for film and video returns (Postage assigned for school year \$800.00)	\$ 746.02
Rental fees for AV software were	<u>2031.00</u>
Totals	\$2777.02

II. Audio Visual Hardware Requests

Daily requests	1060
Long term requests	<u>53</u>
Totals	1113

III. Additional Media Requests

Fall and Spring CAT Programs	20 sessions
Fall and Spring Adult School	40 sessions

Independent and community organizations requests are filled as needed throughout the year.

IV. Media Room Use

Study - Research - Preview

Maintenance of Hardware and Software

AV Production Site

ID Pictures (students & staff)

Inventory Storage and Housing

Office of Operation for Media Department

V. Expected Postal & Rental Expenses for 1996-1997 School Year

Postage	\$ 800.00
Rentals	2100.00
Software Purchases	1500.00
Hardware Purchases	<u>3000.00</u>
Totals	\$7400.00

MISSING 1996-1997

Hardware: NONE

Software: NONE

Summer Loans

COOPERATIVE INDUSTRIAL EDUCATION

CIE

TO: MR. MARIO COCCHIOLA DATE: JUNE 2, 1997
FROM: CARMINE D'ALOIA
SUBJECT: END OF YEAR REPORT FOR THE CIE PROGRAM.

FACT SHEET

1. CIE Program I Regular, Program I Disadvantaged, Program II Advanced, and the Hoffmann-LaRoche Science Program for the Gifted and Talented.
2. Began with 26 students and finished with 25 students.
3. The 25 students break down as follows:
 - 12 will perform the same work they were trained for on the CIE program either on a full time or part time basis.
 - 4 will go to college. (4) year schools.
 - 3 will go to trade school. (2) year schools or less.
 - 0 will enter different occupations.
 - 0 will return to a full schedule next year.
 - 6 Are presently juniors and will return to the program for a second year and continue in their present employment.
4. Total earnings of these students during the 1996-97 school year amounted to \$114,097.
5. The disadvantaged program consists of students that have poor attendance records and are possible dropouts. This program along with our attendance policy has improved their attendance and enabled them to stay in school. It has also given many of them the opportunity to acquire a marketable skill, valuable experience, and full time employment upon graduation.
6. Several of our CIE students participated in a scholarship program offered by the State Coordinators Association. Two Nutley CIE students won scholarships to the following schools: Lincoln Technical School, and The Dover Business School. One student was honored for excellence in their field by the The Nutley Fire Department and The Tri-County Womens Association.

7. This year's student load was very difficult, mainly due to the additional duty of Business Department Chairman. Also, due to the poor state of the economy, job opportunities were difficult to acquire. A major portion of my time was devoted to finding jobs and placing students. Layoffs of students make this a continuous and arduous task throughout the year. The one month of summer employment was very helpful in establishing work stations and job placement. This also gave me a head start toward classroom preparation. Without the summer employment the Program would have difficulty reaching the level of success it achieved for 1996-97.
8. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
9. I administered the SYETP classroom training program and helped with job set up and placement into worksites for the SYETP summer work program. This program consisted of 13 Nutley students, working with the town of Nutley and the Nutley Board of Education. All money was provided by Federal and State Funding that I applied for.
10. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, CIE Disadvantaged, CIE Handicapped and Special Services funding programs. Through this funding program the Nutley Board of Education received approximately \$15,000.

Sincerely yours,



Carmine D'Aloia
CIE Coordinator/Business Department Chairperson

ATHLETICS

Joseph Affinito
~~XXXXXXXXXX~~
Director

NUTLEY HIGH SCHOOL

300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

AREA CODE 201
661-8849
661-8850
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ATHLETICS

June 26, 1997

TO: Mr. Mario Cocchiola
FROM: J. Affinito
RE: Annual Report - Athletics 1996-97

This year athletes competed on 25 varsity and 33 sub-varsity teams. There were over 500 Northern New Jersey Interscholastic and independent games or meets as well as Essex County, and New Jersey Interscholastic Athletic Association sectional and state championship games.

These students participated in our athletic program under 47 coaches, 1 athletic trainer and 1 equipment manager. These students and their coaches shared in this important educational experience and they represented our school and community in the finest possible way.

Numerous athletes were selected to All League, All County, and All State Teams. Several of our senior athletes were honored by the Essex County Athletic Directors Association, the Men of Essex, and the NJSIAA as Scholar-Athletes.

Championships were won by several of our teams this year. The Rifle Team won the NJIRL Championship and the NJIRL State Championship. The Golf Team won the NNJIL Tournament Championship and the State Sectional Championship North I and II Group 3. The Softball Team came in 2nd Place in the County Softball Tournament. The Crew Team won numerous Gold Medals in their crew meets.

Two of our coaches were honored as "Coach of the Year" by the local sports media. Among them are: Vincent Turturiello, Boys' Tennis and Mary Pagana, Softball-honored by two of the newspapers.

JA:sp

LISA SANTOSUOSSO, SAC

ANNUAL REPORT

1996 - 1997

To: Mario Cocchiola, Principal
From: Lisa Santosuosso, SAC
Date: June 6, 1997
Re: Annual Report

As per your request at our meeting on May 21, 1997, the following is a report of all business at Nutley High School which was handled through my office from March 25, 1997 through June 6, 1997.

1. Twenty-three students were referred to the SAC office for screening due to impairment in school functioning. Referrals included guidance counselors, attendance office, health teachers, school nurses, and parents. Seven of these students are being seen by the SAC on an ongoing basis for individual counseling. One student was referred to High Focus Treatment Center for alcohol/chemical dependency counseling. Six of these students were referred for family counseling or individual psychotherapy by an outside clinician. Six of these students were unwilling to continue with recommendations, and one student was referred to the Child Study Team (in addition to being seen by the SAC and a private psychologist).
2. Six students utilized the SAC office to collect materials, resources, and information regarding substance abuse for either personal knowledge or for school-related projects.
3. Seven students had parent conferences in which school behaviors, SAC sessions, and family life were discussed and recommendations were made.
4. A slogan contest was held to acknowledge May as Alcohol Awareness Month, which resulted in a town banner representing Nutley High School.
5. An educational forum on drug abuse was held in Mrs. Hyland's 7th period drama class which encouraged a class symposium on drug abuse.
6. Meetings were held to coordinate SAC services with the Guidance Department, the Child Study Team, Nutley Police Department, Nutley Citizen's Referral Group, the Municipal Alliance Committee, the attendance office, school nurses, and Mr. Cocchiola.
7. The SAC joined and represented Nutley Public Schools at all meetings of the Association for Student Assistance Professionals, which meets monthly to coordinate services of Substance Awareness Coordinators statewide. The SAC also joined and represented the educational system for the Nutley Municipal Alliance Committee (MAC) and the Nutley Juvenile Conference Committee.
8. Health and gym classes were visited to introduce the new SAC position to students.
9. Documentation (progress note) forms were put into effect for students who are referred for services through the SAC Office.

10. Several treatment centers and private practitioners were visited and investigated as possible referrals for Nutley students needing services.
11. Publications, posters, and educational materials were ordered for the high school.
12. Title IV of the Improving America's Schools Act was written and an objective analysis (survey) was ordered to comply with state funding regulations.
13. A Peer Leadership Program is currently being researched as a new activity to be implemented at the high school next year.
14. Policies and procedures regarding substance abuse were reviewed, other SAC's were consulted, ten school policies were obtained, and possible revisions are being incorporated for next year.
15. Speakers were provided from St. Joseph's Hospital for Mrs. Scullen's health classes and a Speaker's Bureau is being organized for health related issues.
16. The SAC worked closely with DARE Officer, Natty Ferrara to organize role models from the high school, accompany them to elementary schools, and facilitate discussions on substance abuse with 6th grade students.
17. All Child Study Team meetings were attended and team case management was conducted on mutual students of the CST and SAC Offices.

FRANKLIN SCHOOL

FRANKLIN SCHOOL
325 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

DR. JAMES S. VIVINETTO
Principal

TELEPHONE
(201) 661-8871

FAX
(201) 661-3775

To: Dr. Votto

Date: June 26, 1997

From: Dr. Vivinetto

Subject: Annual Report
1996/97

This annual report summarizes the culmination of curriculum goals and objectives, successful activities and pertinent accomplishments at Franklin Middle School for the 96/97 school year. The quality professionalism, commitment and untiring energy provided by teachers and coordinators resulted in a positive learning environment conducive to successful results in meeting the individual needs of each middle school child.

The middle school program continues to focus upon a sound balance between both the academic and non-academic areas. Once again, students have demonstrated outstanding achievement in many subject areas in both grade seven and eight. Both last year (1996) and this year (1997) eight grade Early Warning Test results were commendable resulting in continued high 90th percentile achievements in all three areas of: reading, writing, and mathematics. Students at Franklin School successfully competed in subject area regional, state, and national contests in math, spelling, writing, geography, and foreign languages receiving first, second, and third place awards. Furthermore, eighteen seventh grade students participating in the John Hopkins University Talent Search demonstrated outstanding verbal and math skills on the SATs receiving high scores in these areas along with achieving the highest mean score in math since our participation in this program over the years. These students were awarded certificates of distinction and attended both regional and state award ceremonies.

Franklin Middle School students continue to participate energetically in the many clubs and student activities offered each year. Highlighted achievements this 96/97 school year included; the outstanding contributions and school and community service offered by the Human Relations/Guidance Club, the Police School Partnership Program and Club, the Art Talent Clubs, the Junior Interact Club, the newly formed Jazz Band and the Photography Club. Particular commendation is given to the Computer Network Club in its successful implementation of the

Franklin Middle School Website on the internet (.www.Nutley.com/fins) and E-mail (franklinms a juno. com) services. In addition, this year has been a very successful and productive year for the FMS Drama Club. Two teachers, Mr. Paul Kocum and Mrs. Barbara Formichella, worked together to produce the play, Smoking Is Hazardous to Your Health. The play received a grant from the New Jersey Breathes Organization and exceptional recognition by the American Cancer Society. Governor Christie Whitman and Commissioner of Health and Special Services, Len Fishman, selected Franklin Middle School and utilized the award winning play to launch the two year statewide "Anti-Smoking Campaign" for youth aged 12-17 years. The Drama Club also received seventeen awards in competitions throughout the Tri-state area.

Finally, Franklin Middle School has been chosen by Governor Christie Whitman to become a New Jersey Middle School Peer Leadership Initiative School; A Substance Abuse Prevention network. Monitored by the Princeton Center for Leadership Training and Rutgers University, Franklin Middle School will participate as a tested-school-community model, using a team of trained adult mentors to establish a Student Leadership Corps of 12 students. Peer leaders will meet weekly with advisors to develop the skills necessary to conduct peer-to-peer substances abuse prevention outreach activities with their fellow peers. The peer leadership model will become a vehicle through which middle school students gain new knowledge, develop critical communication skills, and experience peer support for making healthy life choices.

In conclusion, Franklin School teachers, counselors and administrators continue to be actively involved in curriculum work throughout the year and during attendance in the district wide successful Saturday morning workshops and seminars. Teachers also continue to participate in a variety of professional development seminars in curriculum areas of their expertise. This comprehensive staff involvement demonstrates a fine commitment to broaden professional knowledge and experience in our field fostering an instructional excellence and higher level of concern contributing to student success in learning.

The following paragraphs will highlight some of the activities and progress at Franklin Middle School during the 1996/97 school year.

LANGUAGE ARTS

To: Dr. James Vivinetto, Principal of Franklin Middle
From: Ms. Dianne De Rosa, Coordinator of Language Arts
Re: Annual Report
Date: June 1997

I. Testing

Eighth grade students take the Early Warning Test in March. Preparation for this test is a priority of the English Department.

- A. Eighth grade students were given reading and writing samples beginning in September which reinforce skills tested on the EWT. Essays were graded following the holistic scoring method used by the judges of the EWT.

The total number of eighth graders who took the writing and reading sections of the EWT in March of 1996 was 249. The results of the Grade 8 EWT for the 1996-97 school year are as follows:

Reading Test - 98.4 passed
Writing Test - 98.8 passed

- B. Writing, editing, and reading samples were also given to seventh grade students. Teachers guided students through a detailed writing assignment following the guidelines of the EWT on a monthly basis.

Seventh grade mini-lessons which reinforce the skills tested on the writing portion of the EWT were also incorporated into the curriculum from January through March.

II. Articulation Day January 6, 1997

Middle school and high school English and social studies teachers, guidance counselors and administrators participated in a workshop conducted by Ms. Barbara Kalmus of Team Work Educational Services. Ms. Kalmus focused on ways teachers may help their students prepare for the verbal section of the S.A.T. The second part of the day focused on a review of the English core curriculum content standards.

III. Articulation between the middle school and the high school

Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to

be collected from students at the end of each year and are placed in this folder. Included in these folders are the graded writing samples of the Nutley Writing Achievement Test. These writing folders are made available to graduating seniors.

IV. Instruction

- A. This was the first year in which the revised grade 8 and grade 7 curriculum was presented to our students. The Scott Foresman anthology is an excellent addition to our course of study and teachers and students found it to be both interesting and challenging. This anthology meets the needs of our students in its presentation of fiction and non-fiction reading selections and thematically presents a variety of genres written by classic and contemporary authors.

Eighth graders were required to write a research paper on a topic of their own choice and they were guided through a step-by-step approach which required them to prepare an outline, note cards, a rough draft and a detailed bibliography. Students were introduced to the use of the computer as a source for research.

- A. Writing Workshop

This elective is offered to seventh grade students. The goals of this course are to teach and reinforce writing process skills and to present the opportunity for students to learn and practice the skills of writing in relation to their abilities. Students are encouraged to explore writing for a variety of purposes and to write for a variety of audiences. An important element to this course is student conferencing which allows each writer to discuss his/her writing with a peer and to share ideas on revision and editing for a final copy.

- C. Among the many projects completed within the classroom setting are the following:

Eighth grade students wrote a research paper on an approved topic.

Eighth grade vector students created armchair postcards. They also participated in a project which required the analysis of broadcast television advertisements. Working in pairs, students viewed and reviewed the ads and the types of programming these companies sponsor.

They presented an analysis of these ads to the class.

Seventh and eighth grade students wrote in their journals on a daily basis on various topics selected by students or assigned by the teacher in grade seven and grade eight.

Eighth grade students also participated in a research project which required that they use the Reader's Guide to Periodical Literature. Each student chose a topic based on a problem requiring a solution, a cause and its effect, or a controversial issue. Students wrote a paper and presented their findings to the class.

Grade 7 Vector students produced a newspaper entitled Franklin Review which will be given to incoming seventh grade students. This review will give new middle school students information and tips concerning Franklin School.

V. Enrichment

- A. An interested group of students in the Developmental Reading Program participated in a reading enrichment program. Interested students were given a choice of books to read from the Accelerated Reader list. They read these books on their own. When students completed the books, they had a conference with the reading teacher during class time or after school. They discussed the questions offered by Accelerated Reader tests. Those who read these books could use them in writing the daily log entries based on individualized reading. These logs were a record of pupils' daily reading.

- B. Field Trips

Eighth grade vector students attended a production of Romeo and Juliet.

Eighth grade students attended a production of The Diary of Ann Frank.

Seventh and eighth grade students attended a production of A Christmas Carol at Madison Square Garden in December.

Seventh grade students a production of Edgar Allan Poe short stories presented at the Paper Mill Playhouse.

Seventh grade students participated in a field trip to Ellis Island which was related to their "name" research project.

Seventh grade students attended a dramatic production of five short stories by the Chamber Theatre Productions at Town Hall in New York City.

- VI. Writing Contests: Several eighth and ninth grade students entered writing contests during the year.

Elena Clare Cuffari received first place in the New Jersey Council of Teachers of English for her short story entitled "The Thursday Afternoon Show."

- VII. North Jersey Spelling Bee : The North Herald Newspaper Spelling Bee was coordinated by Ms. Loretta Douglas.

- VIII. Drama Club

The drama club presented two plays to the student body: "Don't Rock the Boat and "Smoking is Hazardous to Your Health."

The drama students, under the guidance of Mr. Paul Kocum, attended the Bucks County Playhouse Drama Festival, Playfest '97 in Media PA., and the American Stage Drama Festival in Teaneck, N.J.

The following awards were presented to members of this club by Bucks County Playhouse:

Mr. Kocum - Choreography Award
 Carlos Proano - Excellence in Acting
 En-Tseh Wang - Excellence in Acting
 Sonja Blasekovic - Excellence in Acting
 Anthony Damico - Cameo Award
 Alexis Day - Excellence in Acting
 Nicholas D'Addezio - Best Actor

The drama students also won awards at the Playfest in Media, PA., and the American Stage Drama Festival in Teaneck, N.J.

IX. Staff Development

The following staff members attended workshops, seminars or school visitations during the 1996-1997 school year and shared information and new ideas with members of the department:

Mrs. Meloni

Attended the 1997 New Jersey Association for Gifted Children Conference in Princeton, N.J.

Mr. Kocum

The Franklin School drama club members performed at the dramatic and dance program in the Creative Arts Festival at the N.J.E.A convention.

Mr. Kocum entered the play "Smoking Is Hazardous to Your Health" in New Jersey State Department of Education's Best Practices.

X. Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted for September.

XI. Concerns for the future

- A. Continued teacher training and involvement in the use of the computer as a tool for writing and research. It is a goal to increase the number of IBM computers in the English lab and to have several of these computers connected to the internet which will enable students to research material for class assignments, writing projects and research connected with literature studied.
- B. Continued participation of staff in professional organizations and attendance at workshops and conferences which relate to the course of study.

SOCIAL STUDIES

Franklin Middle School

Principal's Report

1996 - 1997

To: Dr. James Vivinetto, Principal

Date: June 6, 1997

From: Mr. Robert O'Dell
Social Studies Coordinator

The Social Studies Department at the Franklin Middle School maintained a strong curriculum which enabled students to meet the goals, objectives, and proficiencies of social studies education. The department offered six courses divided into twenty - three sections, which included vector, regular, and IC levels of instruction. A staff of six faculty members addressed the needs of 270 seventh grade students and 285 eighth grade students.

I. Curriculum

The department continues to review and evaluate the curriculum on an ongoing basis. Consistent with the emphasis on the new New Jersey State Core Curriculum Standards, the faculty has thoroughly studied the curriculum for congruence with the standards. The faculty has also continued to infuse instruction concerning the Holocaust, tolerance, and various forms of discrimination into appropriate units of the course of study. Of its own initiative, the department has begun to explore methods of incorporating a greater emphasis on reading in the social studies into the curriculum. This is part of an overall effort to raise verbal scores on various standardized tests, and to develop and enhance essential skills necessary for the successful study of the social sciences.

II. Assessment

The monitoring of student achievement of district and departmental objectives remains an ongoing concern of the Social Studies Department. To this end, the department continues to utilize previously developed tests concerning the nature of prejudice and discrimination, in addition to tests measuring geographic literacy, as needed. Faculty members also have incorporated various instruments to measure mastery of the Holocaust unit into the requirements for eighth grade courses. The department is currently considering means of evaluating the increased infusion of reading into the curriculum. As always, the faculty monitors a wide range of skills and learning styles through the use of standardized tests, teacher - generated tests, projects, and presentations.

III. Staff Development Activities

The faculty of the Social Studies Department took part in the following workshops and seminars:

1. Workshop on Computer Networking and the Internet
2. New Jersey Council for the Social Studies Annual Convention
3. National Council for the Social Studies Annual Convention: Conference Committee, Middle School Special Interest, House of Delegates
4. New Jersey Council for the Social Studies, conference on the New Jersey State Core Curriculum Standards.
5. New Jersey State Department of Education, conference on the New Jersey State Core Curriculum Standards.
6. New Jersey State Department of Education, Academy North, conference on the Teaching the Holocaust.

IV. Enrichment

With the active support and encouragement of Dr. Vivinetto, the Social Studies Department conducted the following enrichment activities:

A. Guest Speakers:

Veterans from the Military Order of the Purple Heart, on "*Korea: the Forgotten War*"

B. Mock Elections

1. Teacher - generated
2. National mock election in conjunction with *CNN* and *The Star Ledger*.

C. Poster Projects

D. Bulletin Boards and School Displays

1. Black History Month
2. Women's History Month
3. Geography of Latin America

D. Bulletin Boards and School Displays (continued)

- 4. Perspectives on Freedom
- 5. Campaign Posters for Past Presidential Elections
- 6. "America Is . . ." display
- E. Oral History Project Interviews - Survivors of the Great Depression
- F. Analysis and Creation of Political Cartoons
- G. Oral and Written Research Projects
- H. Current Event Magazines and Projects
- I. Viewing of Movies and Videos
- J. Field Trip to the New Jersey Vietnam Memorial
- K. National Geographic Geography Bee
- L. "History Boxes"

V. Textbook Management

- A. Textbook age, condition and inventory are continually monitored
- B. Copyright dates of the three texts being used:
 - 1. Grade Seven
 - Latin America and Canada*, 1987
 - One Flag, One Land*, volume one, 1988
 - 2. Grade Eight
 - One Flag, One Land*, volume two, 1990

VI. Concerns

The concerns of the department remain much the same as last year. The computer capabilities of the Social Studies Department should be enhanced, in order that the Franklin School students and faculty be able to share some of the resources and activities now available at the high school. A future plan for networking the district's computers and resources would also foster greater articulation between the high school and middle school faculties. The department is much encouraged by the ongoing support of Dr. Vivinetto and the administration towards the realization of this goal.

MATHEMATICS

June 5, 1997

TO: Dr. James Vivinetto
FROM: Mary Lou Dowse
SUBJECT: Annual Report - Mathematics Department, Franklin School

I. STAFF

Departmental statistics indicate that seven regular teachers taught a total of 29 mathematics classes with an average class size of 25. This includes two sections of Algebra I and three sections of Computer Applications. In addition to four mathematics classes, Judith Winick taught one class in social studies. In a state mandated supplemental program Joseph Mulley taught two multi-level Basic Skills mathematics classes with an average class size of 8.

II. TESTING

- A. The latest available results for the Nutley Mathematics Achievement Test given in May, 1996, indicate that the mean score in grade seven increased from 81 to 83, and the mean score in grade eight increased from 84 to 87. In grade seven, 16 percent fell below the passing score of 70. In grade eight, 8 percent of the students fell below.
- B. Test results for the 1996 Early Warning Test were excellent. A mean mathematics score of 152.5 was achieved by 241 regular students who took the test. Scores were ranked into three proficiency levels with 55.2% of our students scoring in the top level, 41.5% in level II, and 3.3% in level III, with a 96.7% passing rate. This meant that only 8 regular students and 2 LE students had to be placed in remediation.
- C. Johns Hopkins Talent Search results for the 1996-97 school year indicate that 39 seventh grade students participated. The mean SAT score in mathematics was 493, an increase of 53 points from the previous year. Special recognition was given to George Abraham, Kiwako Kono, John Lampariello, Chintan Mehta, Aaron Pfeifer, Jean Rohe, Eileen Sytnyk, and Kelvin Young for achieving scores ranging from 510-540. Laura Kasakoff, Christopher Kirov, Donald Peterson, and Maureen Russo achieved state awards for scores ranging from 550-620. Christopher Jinks achieved a regional award for a score of 660.

III. INSTRUCTION

- A. To insure that students were adequately prepared for the Early Warning Test, supplementary classroom materials were used to reinforce the curriculum. In addition to a loose leaf binder containing reproducible practice materials, consumable commercially published workbooks were issued to each student. These workbooks were specifically designed to provide practice in preparation for the New Jersey Early Warning Test. On the seventh grade level the booklet used is entitled, "Strategies for Success in Mathematics". At the eighth grade level "The EWT Coach" provided the necessary reinforcement.
- B. In February a comprehensive test was given to all eighth grade classes as a pre-test refresher for the Early Warning Test administered in early March.
- C. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the grade 8 EWT, 150 additional TI-34 scientific calculators were purchased. Calculators were issued to all 7th and 8th grade students in order to enhance daily lessons and to properly prepare them for the EWT.

IV. MATHEMATICS CONTESTS

- A. On Saturday, February 8, the Mathcounts Team, accompanied by Christopher Masullo, participated in the North Central Regional Competition at N.J.I.T. in Newark.
- B. Vector students on the seventh and eighth grade levels participated in the annual New Jersey Math League competition again this year. Grade 7 ranked second in Essex County and thirteenth overall out of 290 schools that participated in the contest. Christopher Jinks ranked second in the county and eighth out of the entire seventh grade. Donald Peterson ranked fourth in the county.
- C. The Mathematics Department also participated in the Continental Math League competition throughout the year on both the seventh and eighth grade levels. Five contests were held during regular vector classes.

- D. On May 22nd a team of five eighth grade Algebra I students participated in the annual Essex County Math League competition held at N.J.I.T. The Algebra I team achieved a third place finish.

V. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

On October 25th Joseph Mulley attended several workshops at the AMTNJ Conference in New Brunswick.

On January 16th Denise Cleary visited Hackettstown School District, as a member of the Technology Committee, to gather information regarding staffing, facilities, equipment, and the funding of their computers.

On March 17th Evelyn McMullen and Mary Peele attended a graphing calculator workshop.

Denise Cleary attended a Mathematics Symposium on technology on April 11th.

VII. DEPARTMENTAL GOALS FOR 1997-98

- A. Continue to monitor student performance and to address weaknesses in the curriculum in order to provide students with the best possible preparation for the Early Warning Test and the High School Proficiency Test. Continue to incorporate the NJ Core Curriculum Content Standards into the curriculum.
- B. Continue expanding the use of scientific calculators in the classroom and promote the use of graphics calculators and computers in the Algebra I classes. Calculators should be issued to all students along with their textbooks.
- C. Continue teacher training in the area of technology. Teachers should be trained in the use of computers as a tool for enhancing lessons and also in the use of the Internet in the mathematics classroom.

c: Mr. John Walker

SCIENCE

Nutley Public Schools
Franklin School
 Nutley, New Jersey 07110

Memorandum

To: Mr. John Walker, Assistant Superintendent

Date: June 6, 1997

From: Catherine Danchak  Science Coordinator

Subject: Annual Science Report 1996 - 1997

1. Franklin School Science Curriculum

Implementation of the adopted 1992-1993 curriculum continues. This curriculum reflects revision of the scope and sequence of science topics, updating of laboratory activities, revised supplementary materials and the inclusion of environmental science in the curriculum. Alignment of the curriculum with the New Jersey Core Curriculum Standards has been initiated and progressing smoothly. Further alignment and revision of the curriculum and laboratory manual will be accomplished during the 1997-1998 school year.

2. Classes

Grade Seven Science - Teachers: Mr. Baumann, Mr. Bertuzzi, and Miss Neilley

The following projects were added or are being continued in the earth and environmental science units: wildflower restoration, songbird feeding, David Perez animal center, botanical lab, flood control and erosion model, and computer recording of weather conditions.

The following projects were added or are being continued in the physical science units: properties of matter, substances, and elements, compounds and elements, distillation, heat to do work, measuring gravity in newtons, effects of friction, power measurement, and finding simple machines.

Grade Eight Science - Teachers: Mr. Bertuzzi, Mr. Libert, Ms. Love, and Miss Neilley

The following projects were implemented or are being continued in the science curriculum: cell model, chemistry acrostic poems, astronomy mystery clues, technology reports and presentations, and use of the library computers for research.

3. Articulation Day - The following items were discussed:

- a. SAT Math Workshop
- b. N.J. Core Curriculum Standards
- c. Curriculum Proficiencies

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- d. Audio/visual materials
- e. Consumable materials
- f. Course recommendations
- g. New textbooks
- h. Departmental concerns

4. Professional Days

New Jersey Science Teachers Convention - Ms. Love and Miss Neilley

5. Inservice

Science Curriculum - Mr. Baumann, Mr. Bertuzzi, and Miss Neilley
EOHSI Recycling Workshops - Mrs. Danchak and Ms. Love

6. Field Trips

Wildflower Restoration on school grounds - Mr. Bertuzzi
Field trip coordinated with the Discovery Club and special education classes - Ms. Love

7. Activities**Science Fair**

Academic Booster Club grades K - 6 Science Fair - Mrs. Danchak, volunteer judge

Sports

Nutley High School Track Assistant Coach - Mr. Libert

C.A.T.

Ecology of New Jersey and Adventures in Biology - Mr. Libert

Clubs

Discovery Club - Ms. Love

Field trips to Sony Institute, Meadowlands Environmental Center, NY Museum of Natural History, Florham Park Water Pollution Control Center, Bronx Zoo, and Liberty Science Center

Greenhouse effects group - Mr. Bertuzzi

Maintains botanical lab in front of the school and all the plants in the principal's and Vice Principal's office.

Outdoor Adventure Club - Mr. Bertuzzi

Fields trips to Great Swamp, Wanaque Reservoir, Stokes Forest, Sunrise Mountain,

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Tillman's Ravine, and Milford, Pa. (eagle watching)

Discussed hunting, completed species identification of local plants, and expanded map and compass skills.

Nest Bird Project - Mr. Bertuzzi

Placed bird feeders in locations around Franklin School and Nutley; local bird feeding habits were monitored and information noted.

Personal Groomer's Club - Mr. Bertuzzi

Closely managed David Perez Animal Center on a daily basis.

Projects

Science Bowl XXXI - Mr. Baumann

Science projects reinforcing the curriculum were displayed throughout the school.

Project examples are robotics, space models, and solar powered homes and vehicles.

Science closets were cleaned and equipment cataloged. A tremendous job, beyond the call of duty or PIP, was done by Mr. Baumann

8. Concluding Remarks

The science department continues its commitment to student achievement. Their lessons reflect careful planning and execution with constant focus on curricular objectives.

c: Dr. Vivinetto

FOREIGN LANGUAGE

**FRANKLIN MIDDLE SCHOOL
NUTLEY, NEW JERSEY
FOREIGN LANGUAGE DEPARTMENT**

TO: Dr. James Vivinetto, Principal of Franklin Middle School

FROM: Mr. Ciro Violante, Coordinator, Foreign Language Department

SUBJECT: Annual Report, 1996-1997

I. Statistical Data

1. 75 students out of 271 seventh graders were enrolled in Latin 1 or approximately 28%. 176 eighth graders out of 284 students were enrolled in Latin, Italian, Spanish, and French combined or approximately 62%.

II. Curriculum

1. The new textbook program for Latin III, Ecce Romani III, has been successfully implemented.

III. Articulation Day

The Franklin School staff joined the Nutley High School staff during the articulation day on January 13, 1997. The staff was very cooperative and worked very diligently in ~~discussing~~ departmental concerns and coordination of Franklin Middle School with the High School foreign language program.

IV. Enrichment

1. French, Spanish, Italian and Latin students participated in the Annual Poetry Recitation Contest held at William Paterson College on May 14, 1997. In Spanish, Carlos Proano was awarded Honorable Mention. In Italian, Nicole Nevolo also was awarded second place. The group was accompanied by Mr. Cicchino and Mr. Violante.
2. Italian students participated in the 1997 National Italian High School Contest, sponsored by the American Association of Teachers of Italian.

3. French, Spanish, Italian and Latin classes made posters for Christmas, Easter, family tree and word origin. The posters were displayed in the hallways on the first and third floor.
4. The Italian and Spanish clubs went on a field trip to Italian and Spanish restaurants. The clubs went after school and were accompanied by Mr. Cicchino.
5. Mrs. Stepansky's and Mrs. Gebbie's Latin students in grades 7 and 8, participated in the National Latin Exam. This exam was taken by more than 98,000 students from all 50 states and nine foreign countries including Australia, Belgium, Canada, England, Germany, Italy, Japan, The Netherlands, and Zimbabwe.
Laura Hresko grade 8, was awarded the gold medal and Summa Cum Laude Certificate. She answered 38 questions correctly out of 40.
Vivian Tabares and Elena Cuffari grade 8, were awarded the silver medal and Maxima Cum Laude Certificate. They answered 35 questions correctly.
Michelle Lohf, Justin Ohland, Cindy Diaz, Christian Megaro, Nicole Little, Joy Giglio, Jihoon Park, grade 8, were awarded the Magna Cum Laude Certificate. They answered 33 questions correctly. Heather Story, Nita Paghdal, Joseph Martin, Jessica Wegrzynski, Christopher Formato, also grade 8, were awarded the Cum Laude Certificate. They answered 31 questions correctly. Other students in grade 7 were also awarded Certificate of Outstanding Achievement and ribbons.
6. Mrs. Stepansky's Latin one and two students attended at an exhibit of the Odyssey at NBC studios at Rockefeller Center in New York.

V. Staff Development

1. Mr. Violante attended the "Northeast Conference on the Teaching of Foreign Language" at the New York Hilton.
2. Mrs. Gebbie attended the FLENJ Annual Spring Conference at Caldwell College.

VI. Departmental Recommendations

1. The department recommends that also the Romance Languages (Italian, Spanish and French) be taught in the seventh grade.

Respectfully submitted
 Ciro Violante, Coordinator
 June 6, 1997

HEALTH & PHYSICAL EDUCATION

June 16, 1997

TO: Dr. James S. Vivinetto
FROM: Mrs. Diane Williams
RE: Annual Report - Physical Education and Health Dept.

The physical and health department is staffed by Mr. Christopher Chern, Mrs. Barbara Formichella, Miss Marie Lopa and Mrs. Diane Williams. Mr. Carlos Folleco was the permanent substitute for Mrs. Williams during a period of disability.

The following are the assignments for our department.

Mr. Chern - teachers (3) three seventh grade and three eighth grade physical education classes.

Mrs. Formichella - the school nurse and teaches one seventh grade health class.

Mrs. Lopa - teaches three eighth grade health classes and three seventh grade physical education classes.

Mrs. Williams - teaches three eighth grade physical education classes, two seventh grade health classes and is the department representative.

The physical education curriculum was implemented by offering a variety of activities geared towards meeting the objectives of this course. Physical fitness tests were administered each marking period and areas of weaknesses were addressed.

Students in Mr. Chern's seventh grade classes were introduced to circuit training that combined both cardio-vascular and strength training.

Jogging, running, various foot patterns jump ropes and aerobic steps were incorporated in developing a cardio-vascular workout.

Students also learned how to monitor their heart rates and how to determine the level at which their bodies were performing. Medicine balls, pull-ups, push-ups, and various other exercises were used to develop upper body strength.

Appropriate calisthenics preceded all activities. Special instructions for the introduction or reinforcement of basic rules and regulations, and skills and safety precautions also preceded each activity. Teachers carefully supervised and coached all activities to help develop student's basic skills, to enforce rules and regulations, and to encourage safe participation in physical education classes.

We continued to enforce the wearing of uniforms because we feel wearing uniforms is a must and that it helps in maintaining our successful program. We are grateful for Board policy regarding uniforms. All students were required to participate in physical education classes unless they presented a valid excuse from parents, guardians or a doctor.

An intramural program with a variety of activities was sponsored by Mr. Chern and Mrs. Williams. This program was open to seventh and eighth grade boys and girls. The health curriculum was implemented by Mrs. Formichella, Ms. Lopa and Mrs. Williams. Mr. Chern taught one health class for two marking periods. Students are in health classes for one marking period; the other three marking periods are spent in physical education classes.

Priority was given to local and state mandates such as family life and drugs. Strong emphasis was placed on the topics of alcohol and tobacco during the drug unit. AIDS is another topic given attention because of its potentially deadly nature.

Students in Mrs. Formichella's health classes experience a project in "family life" which entailed carrying an uncooked egg for two weeks. The objectives of this project was trifold. Students were encouraged to think of possible consequences of early sexual activity. Students were also encouraged to recognize total responsibilities of parenthood. The final objective of this project was to encourage sexual abstinence. Positive feedback was received from some of the parents regarding this project.

Mrs. Formichella acted as a consultant to Mr. Kocum in their presentation of an original play written by Mr. Kocum. The topic of this play was smoking. This drama won trophies, awards and state acclaim. It was instrumental in prompting a visit from Governor C. Whitman.

Mr. Nathaniel Ferrara of the Nutley Police Department presented a DARE program to our eighth grade students. This consisted of ten lessons relating to drug use and refusal skills.

Mr. Chern presented a CPR unit to the eighth grade students. They were introduced to several methods used to deal with breathing emergencies. These methods included the Heimlich maneuver for both conscious and unconscious infants and adult victims.

Students were introduced the basic steps in dealing with a medical emergency. These basic steps included surveying a scene, calling 911, and basic first aid for handling conscious and unconscious victims. Students were taught how and when to administer CPR.

All units were designed to meet student objectives and to reinforce life skills necessary for healthful living. The use of lectures, class discussions, audio-visual aids, homework assignments, group participation, critical thinking and other motivational techniques were used to meet the objectives of this course. Teachers remained current on latest information regarding critical areas of health.

Mr. Chern became certified as SAC this year.

Many thanks to Ms. Lopa who very efficiently took over as department representative during my disability. This was a very successful year for the physical education and health department.

MUSIC

**NUTLEY PUBLIC SCHOOLS
Franklin Middle School
Nutley, NJ 07110**

MEMORANDUM

To: Dr. James S. Vivinetto, Principal of Franklin Middle School

From: John Vitkovsky, Music Coordinator

Subject: Annual Music Report 1996 - 1997

The following are activities of the 1996-97 school year, present concerns, and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. I am pleased to report that for the first time in many years, half of the Middle School's students are involved in the music program (50.7%). This year enrollment remained the same in the Select Choir (48), but continued to increase in the Band (96), the Orchestra (48), and the Mixed Chorus (90).
2. The music department of Franklin School received a PC computer this year. It was used to re-arrange parts for our performing groups, to write up reports, and to drill students in the basics of rhythm and pitch notation.
3. Last year's new music organization, the Franklin Select Concert Choir, continued to be a great success. Their performances were enthusiastically received at the Town Yuletide Concert, the Franklin School Yuletide Assembly, the Nutley Parkside Manor, the American Red Cross Telethon at the Quakerbridge Mall, and the Franklin Spring Musicale. This group continues to be the showpiece of Franklin School.
4. Both the Franklin Band and Orchestra gave fine performances at the Franklin Yuletide Assembly and Spring Musicale playing difficult music in good fashion. Also, the Band will march with the High School Band in the Memorial Day Parade.
5. At Dr. Vivinetto's suggestion a new group, the Franklin Jazz Band, was formed. With Mrs. Dilatush as the advisor and Christine Piccirillo as the student conductor, this group practiced after school from January to May and gave a fine performance at the Spring Musicale.

6. Awards All North Jersey Region I Junior HS Chorus: En-Tseh Wang
7. Workshops Mrs. Bimbi once again attended a workshop and vocal sampler for choral music directors given by Shawnee Press. In January, the Secondary Music Educators were given a workshop on the Arts Edge Web Site on the Internet by the Music Coordinator. At the Music Department's June Meeting, Ms. Marie Jean Dariotis from Macmillan/McGraw-Hill will present a workshop on Midi Technology.
8. Assemblies The Band, Orchestra, Mixed Chorus, Jazz Band and the Select Concert Choir presented Yuletide and Spring Musicales Assemblies for Franklin School. Also, the NHS Band and Orchestra presented a holiday assembly for Franklin School.
9. Instrument Inventory The instrument inventory for the entire school system is now on the music department computer.

CONCERNS

Although the music department computer is appreciated very much it needs to be upgraded. Today's software demands a more powerful computer than a 386sx. Also, many programs are now on CD-ROM and require lots of hard drive space. Our computer does not have a CD-ROM drive and has little space on it's hard drive.

RECOMMENDATIONS

That the music department computer be upgraded at least to a 486 dx with a CD-ROM and a 1 gigabyte hard drive.

1996-1997 ANNUAL REPORTSPECIAL SUBJECTS - ART & IND. ARTS

Special subjects activity culminated this year with the annual art show "Lost in the World of Arts" led by Ms. Hillary Hill-Trovato. The Art and Industrial Arts departments put on a comprehensive display of creative student work in the gym for Franklin School students and sixth grade parents.

Among other art activities, the seventh grade took a field trip to the Zimmercli Art Museum at Rutgers University in New Brunswick. Mrs. Maniscalco's seventh grade constructed banners and the cover for the promotion exercise booklet. An on-going activity of constructing an 8 X 12 foot mural of Franklin School for the auditorium continues. Mrs. Maniscalco's Franklin School Service Team met all year.

Ms. Hill-Trovato's eighth grade visual arts classes visited Madison Square's Equestrian Art Display and Horse Show. Ms. Hill sponsored the 8th grade Art Club, the 7th grade Art Club, and the Video Production Club. The school lobby was filled with art all year including Artist of the Week, and the Artwork Showcase.

Two notable activities in the eighth grade Industrial Arts Course involved design, construction, and competition. Students constructed CO₂ powered drag racers of their own design and raced against each other in the gym. Students also constructed model sail boats after studying hull, keel, rudder, and sail design. They raced the boats in time trials in the shop. Mr. John Ames, a local boat enthusiast, brought a full size sail boat and models to Franklin School for the students to see and answered many of their questions about design and construction problems.

Respectfully submitted,

Robert Ash
Coordinator-Special Subjects

To: Mrs. Kathleen Serafino
From: John R. Schwarz,
Computer Network Representative, Franklin School

1997 Final Report on Computer activities at Franklin School This Year

I. FACILITATING COMPUTER USE AT FRANKLIN SCHOOL:

As the Franklin School representative on the Computer Network Committee, my responsibilities included: training other teachers in the use of the computer, maintaining an inventory of software and hardware, setting up new computer equipment, making back up disks, troubleshooting to determine equipment problems, sending out hardware and software for repair, learning how to operate new programs, working with the librarian to connect her to the internet, and guiding teachers in the ordering of software.

I spent considerable time this year working with the library, Miss Cleary, and Mr. Bertuzzi in trying to do troubleshooting in an effort to keep them up and running on the internet.

Mr. Chris Masullo while working as a permanent sub in Franklin School has proven himself to be an invaluable asset to both the staff and myself. Mr. Masullo with his vast knowledge of computers, has assisted me in my efforts in trying to help and support the other members of our staff with their computer needs where appropriate. Mr. Masullo is also responsible for creating our Franklin School Web Page at Nutley.com/fms/ as well as mentoring the Franklin School an after school computer club. His club has published several issues of a school computer club newsletter that has been distributed to the student body and staff.

As computer-related articles and course offerings were forwarded to me through the Network committee, I have made them available to the faculty members at Franklin School by placing them in a folder in the teachers' cafeteria.

II. PROFESSIONAL DEVELOPMENT RELATING TO TECHNOLOGY

During this past year I have attended two workshops on computers at Montclair State. One workshop was presented by Apple on troubleshooting for Macintosh and the other workshop was present by Steve Adler, of Northern Valley Regional, on how to work with Claris Home Page when authoring web pages on a Macintosh.

III. IMPLEMENTATION OF NEW COMPUTERS IN FRANKLIN SCHOOL

1. This year we expanded Miss Cleary's computer application lab in room 103 with addition of eight new Macintosh 5260's. and four new printers.

2. We added two new IBM compatible computers to the library and networked them together with the result being that we have doubled our internet connections. The library has obtained two new printers, a laser and a inkjet, which allows information from the Internet to be printed

3. Mr. Bertuzzi received a new IBM compatible computer, printer and modem. Mr. Bertuzzi utilizes this computer to access the internet in order to permit his students to research such topics that include but are not limited to: weather forecasting research, bird migration research, ongoing geological research in various parts of the world.

IV. FUTURE COMPUTER NEEDS ASSESSMENT

Many staff members have contributed and continue to contribute to the ongoing assessment needs. Such persons include Dr. Vivinetto, Miss Cleary, Mr. Mauro, Mrs. Austin, Mrs. Meloni, myself as well as others. To this end, Miss Cleary, Mrs. Austin and myself have served on the Computer Technology Curriculum Committee, which has met on several Saturdays throughout the school year. As committee members, we have met at various other times, and have discussed further many of the issues raised at the curriculum meetings with an eye toward the potential impact any new ideas might have on curriculum at Franklin School as it relates to computers.

LINCOLN SCHOOL

NUTLEY PUBLIC SCHOOLS

LINCOLN SCHOOL

301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

DR. DOROTHY MUTCH
Principal

Tel. 201-661-8883

June 27, 1997

TO: Dr. Frank Votto

FROM: Dorothy Mutch, Ed.D.

RE: Principal's Annual Report - 1996-1997 School Year

This annual report is designed to review the priorities of the district as well as the goals and objectives specifically for Lincoln School. It also presents the activities in which the Lincoln School teachers, staff, students and parents participated during the 1996-1997 school year.

CURRICULA PRIORITIES

Curriculum may be defined as an organized framework that delineates the content children are to learn, the processes through which children achieve the identified curricula goals, what teachers do to help children achieve goals, and the context in which teaching and learning occur. During 1996-1997, the topics of Reading, Technology, Health Education, Inclusion and Critical Thinking were emphasized for the district. Content and skill development in these areas were reviewed and refined by teachers, community members, parents, administrators and guest speakers during Saturday curriculum committee workshops.

The Reading Committee under the direction of Miss Carpenter concluded that Nutley's current reading curriculum offers appropriate goals, objectives and materials for developing both phonetic and comprehension skills at all elementary and middle school grade levels. The balance between the application of word attack skills and the exposure to good literature appears to yield success for young readers.

Mrs. Serafino, the Director of Computer Services, along with her committee continues to execute research and set plans for the future utilization of computers within the district. Not only have these staff members suggested educational programs for youngsters, they have also been involved in the technical aspects and wiring for all classrooms to have future access to the Internet.

Health Education was highlighted this fall especially in regard to maintenance of one's physical and emotional well being. Mr. Calicchio and his committee prepared an updated curriculum guide for the district. Noted in the guide are benchmarks and a scope and sequence of topics to assist teachers in managing introductory, review and mastery of specific health education skills.

The very timely subject of Inclusion was addressed by Dr. Vivinetto and his curriculum committee as they shared their concerns regarding the challenge of integrating special education students with regular education students. A list of priorities was compiled and a curriculum teaching strategies inservice program will be held to assist teachers with current educational trends early in the 1997-98 school year.

Critical thinking skills continue to be incorporated across the curriculum. Inservice was provided for a group of teachers to guide them in the application of Socratic questioning techniques and the utilization of Bloom's Taxonomy in the classroom.

Miss Hirsch, the Director of Cultivating the Academically Talented Program provided training for elementary school teachers. Methods for guiding Primary Academically Talented students were disseminated through several practical workshop sessions.

Computer training for teachers on an ongoing basis continues to enhance instruction for students at all grade levels.

In conjunction with the New Jersey Core Curriculum Standards and the New Jersey Elementary School Proficiency Assessment, Mrs. Serafino and Mrs. Danchak delivered curriculum workshops in the content areas of math and science. Teachers in attendance were delighted to acquire updated teaching techniques in these two subjects which are key components in the rapid change of technology, information exchange and communication.

Within the Lincoln School community itself, social studies and the visual-performing arts were highlighted. Numerous multi-cultural activities as well as events occurred at different grade levels; and various art related lessons were presented in music, art, library, and physical education classes. Moreover, many of the Lincoln School teachers participated in the various workshops and inservice programs offered by the district.

SCHOOL ACTION PLAN

The school plan is developed to enhance curriculum goals and objectives in specific areas at designated grade levels.

Objective: By June 1997, at least 70% of the students in Grade Two and Grade Three will achieve a national percentile score of 70% or above on the Iowa Test of Basic Skills in Mathematics skills (concepts, problem solving, computation).

Activities: The principals and the teachers met throughout the year to analyze math skills which needed further development. The teachers then prepared skill exercises for students to practice in the classroom and at home.

Results: With the combined effort of the staff and the learners, the average score on the Iowa's for Grade Two in the area of mathematics was 94%; and for Grade Three the average score was 85%. Thusly, the goal was achieved.

- Objective:** By June 1997, at least 70% of the students in Grade Four and Grade Five will achieve a score of 70% or better on a grade-level criterion-referenced test to demonstrate proficiency skills in understanding the structure, characteristics and basic needs of selected organisms.
- Activities:** The principals and teachers met to discuss science curricula for grades four and five. The teachers taught designated curricula at their specific grade levels. The teachers prepared and administered criterion-reference science tests.
- Results:** With the combined effort of the staff and the learners, the average score on the criterion-reference science test for Grade Four was 93 (B+), and Grade Five was 91 (B+). Thusly, the goals for understanding the structure, characteristics and basic needs of selected organisms at each grade level were met.

TESTING

Assessment, both formal and informal, provides teachers with data regarding a student's academic potential or achievement as well as perceptual strengths and/or weaknesses. It also initiates plans for teaching new material or techniques for improvement.

Standardized: Cognitive Abilities Test (Grade 4);
Iowa Test of Basic Skills (Grades K-6)

Criterion Reference: Nutley Writing Test, Nutley Reading Test, Nutley Math Test (Grades 1-6); Science Test (Grades 4-5); Geography Test (Grade 6)

New Jersey State Test: Elementary School Proficiency Assessment (Grade 4)

Informal: Portfolio (Grades K-6)

GOALS FOR LINCOLN SCHOOL 1997-1998

Continue to enhance communication between regular education and special education faculty members

Continue to integrate and include especially challenged students in school lessons and activities

Continue multi-cultural activities and events within the school

Continue strategic planning and implementation of computer technology

Continue to foster the self esteem program

Continue to enforce positive techniques for conflict resolution

Follow through with school-level objective developments

Implement the Health Education curriculum

Apply teaching techniques for the primary academically talented students

Implement New Jersey Core Curriculum Standards for cross content instruction in the areas of career planning, technology, critical thinking, self management and safety principles

Review (from memory) items covered on the Elementary School Proficiency Assessment and make comparisons to the Grade Four curriculum in Nutley

Emphasize lessons which develop skills for open-ended written responses in mathematics, for practical science experiments and for expository speaking

Initiate lessons regarding the Holocaust as found in the Affirmative Action plans

Encourage parents and members of the community to support and participate in school related activities

Prepare and execute success for the New Jersey monitoring assessment

SPECIAL ACCOMPLISHMENTS

It must be noted that the Lincoln School teachers, staff members and children have made a concentrated effort to blend special education students with regular education students in a harmonious manner for a variety of educational experiences. Some of our especially challenged students are included in regular education classes on a full/part time basis, on a daily or weekly visitation, or for specific projects, events or field trips. Intermediate grade students have become special lunch time buddies for especially challenged children, and primary grade pupils have served as playground buddies for the especially challenged youngsters.

All teachers, staff members and students who are involved in making Lincoln School a unified community are deserving of praise.

SPECIAL EVENTS

Book Fair

Halloween Parade

American Education Week (Parent Classroom Visitations)

Parent-Teacher Conferences

Fresh Christmas Trees Display

Hearing Screening

Holiday Boutique (PTO-Fund Raiser)

Staff Articulation Day

Washington Township Girl Scout Visitation

New Jersey Business Industry Science

Education Consortium Grant Award to Mrs. Gurney

Riverdance
 Anne of Green Gables (PTO-Sponsored)
 Spring Musicale
 Spring Concert
 Return of the Story Builders (PTO-Sponsored)
 Kindergarten Play
 Kindergarten Video Night
 Awards Assembly
 Promotion Exercises

PARENT TEACHER ORGANIZATION

The PTO is the home, the school and the community working together to provide for the needs, interest and welfare of our children. Some of the activities which the PTO has conducted for the children, teachers, staff members and families of the school include: Fall Sale, Book Fairs, Pumpkin Patch, Lincoln School Wear, Holiday Boutique, Tricky Tray, Movie Morning, Teacher Appreciation, Candy Sale, Talent Show, Spring Festival, Scholarship Fund, Plant Sale, June Treats, Junior Olympic Items, Grade Six T-Shirts, Grade Six Pool Party, Grade Six Camping Trip, Skating Party, Save the Children, and Promotion Parties.

The Lincoln School PTO is very active and deserving of an accolade for the time and effort which has been devoted to all the members of our school community.

NUTLEY POLICE - SCHOOL PROGRAMS

DARE is a program provided for students in Grade Six. Its goal is to initiate an awareness for drug and alcohol prevention. Officer Ferrara presented many worthwhile lessons to the sixth graders. He was also available to speak to children at other grade levels. His sincere concern for the children of Nutley is greatly appreciated by all.

The Police-Student Partnership program is directed by Sergeant Rogers. It is for pupils in Grade Six who are interested in developing positive conflict resolution/tolerance skills. Sergeant Rogers has had a dynamic influence on our youngsters, and everyone is grateful to him for his work in the area of human relations.

EXTRA CURRICULA ACTIVITIES

The Animal Club - Advisors, Mrs. Martin and Miss Meyers

The purpose of this club was to encourage animal/wildlife awareness. Club members were involved in organizing, creating and selling animal themed craft items to raise funds to help a variety of animal groups.

The Big Buddy Club - Advisor, Mrs. Barbagallo

The Big Buddy Club had as its goal the creation of friendly and positive relationships between Fifth Grade students and Special Education students. One day per week, the children ate lunch together and completed an art project. The activities enhanced communication among all students.

The Computer Club - Advisor, Mr. Comune

The members of the Computer Club were able to use a variety of software as well as CD ROM and modem. The students were highly motivated to be involved with this current technology.

Intramurals - Advisor, Mr. Ferriol

The sport of basketball was played for intramural games. The students enjoyed interacting during these athletic activities.

Jeopardy Club - Advisor, Mrs. Vlasakakis

The Jeopardy Club highlighted critical thinking skills across the curriculum. The members answered trivia questions on a weekly basis. They also participated in the Essex County Academically Speaking Contest this Spring.

The Library Club - Advisor, Miss Apple

The members of the Library Club have learned the process of using multi-media to obtain information and to enjoy topics of their interest. They have become proficient with the computer.

The Lincolnaires Club - Advisor, Mrs. Bender

The Lincolnaires were a singing group composed of boys and girls. They learned how to sing in different harmonies. The Lincolnaires performed at various school assemblies and were enjoyed by all.

The Patrol Club - Advisor, Principal

The Patrols were a group of Sixth Grade students who assisted in safety matters of the school. They worked in the school, on the street corners and on the playground. These students received certificates and attended the patrol picnic.

The Police-Student Partnership Club - Advisors, Sergeant Rogers and Miss Neri

Under the direction of Sergeant Rogers and Miss Neri, the Sixth Grade students were involved in many police-community related activities. Sergeant Rogers spent lunch time with the pupils as they discussed methods for conflict resolution. He also took the group to the Essex County Police Academy. Along with Miss Neri, Sergeant Rogers arranged for the students to participate in a Neighborhood Watch project. An extension of this club will be offered at the Franklin Middle School.

The Pottery Club - Advisor, Miss Pagana

The members of the Pottery Club designed and made their own pottery pieces. They developed many artistic skills and produced attractive products.

The Quilting Club - Advisors, Mrs. Paschal and Mrs. Mattone

Patience, fine motor coordination and creativity are the talents developed in the Quilting Club. The quilters studied various patterns and made many wonderful items.

The Singers Club - Advisor, Mr. Tobias

In this club students were exposed to many songs composed by Mr. Tobias. They learned the songs and entertained the school community at various assemblies.

The Trivia Mind-Benders Club - Advisor, Mrs. Batson

The members of the Trivia Mind-Benders Club participated in many challenges as they recalled answers to a variety of trivia questions. The club activities also encourage critical thinking skills.

CONCERNS

Several people have shown lack of respect for the designated area regarding the school bus drop-off/pick-up station on Brown Street. At times, people refuse to move their cars to allow the school buses their appropriate place. This, then, causes a safety hazard for the especially challenged children who require bus transportation. The Nutley Police Department has been involved.

Comments from teachers, staff members and parents have been made in reference to overgrown branches on several trees on the front grounds of the school. During inclement weather, these branches can cause unsafe conditions. A forest ranger appointed from the Department of Parks and Recreation has been involved in assessing the situation.

There is concern regarding several telephone poles which have been disposed of on the far end of the school playground. The possibility of a toxic element coming from the poles has been asked to be examined.

All concerns are currently under observation.

CONCLUSION

During the 1996-97 school year the Lincoln School community put forth every effort to provide the highest standards of education for all of the children. Teachers, staff members, parents, administrators and the Board of Education have intertwined plans and have taken action to enhance the growth and development of all of our youngsters.

A special note of appreciation is expressed to Dr. Votto for his outstanding leadership; to Mr. Walker for his never ending mentoring, for his generous love of all children, for his practical decisiveness and for his motivational spirit; to Mr. Sincaglia for his expertise in business matters; to Mr. Stasi for his prompt response to all structural building related needs; to Miss Hirsch for her endless care and concern for those who are considered exceptional children; to the Board of Education for their constant support and encouragement of various programs which inspire excellence in education; to the Academic Booster Club for their loyalty in developing special talents in children; and to the Lincoln School PTO for their dedication in serving the children.

On a personal note, sincere gratitude is extended to all of the teachers, staff members and children who make Lincoln School a delightful learning center, one which is filled with communication, curiosity, creativity and challenges. Lastly, and above all, applause is given to Mrs. Linda Zembrzuski, our school secretary. It was her guidance, efficiency and office management skills which assisted in our school success this spring of 1997.

Respectfully Submitted,

Dorothy Mutch, Ed.D.

Dorothy Mutch, Ed.D.
Principal

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS
RADCLIFFE SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

June 25, 1997

TO: Dr. Frank T. Votto

FROM: Mrs. Kathleen C. Serafino,
Principal of Radcliffe School



SUBJECT: Principal's Annual Report - School Year 1996/97

The following annual report for Radcliffe School contains information gathered from the school curricula, school activities, student activities, parent activities, concerns and recommendations.

CURRICULUM ACTIVITIES

1. Curriculum development occurred in the following areas: health, reading, technology implementation and inclusion.
2. Continued inservice was provided in the following areas: critical thinking, computers, open-ended questions in mathematics, graphic calculators, self-esteem, and the use of hands-on materials in science/mathematics instruction.
3. The 1996/97 school year saw the successful implementation of a Parenting Committee for the promotion of parental involvement. Sessions on homework/ study skills and helping your child enter the middle school were conducted.

SCHOOL ACTIVITIES**1. National Education Week**

During National Education Week, Radcliffe School had classroom visitation.

2. Grandparents/Senior Visitation Day

On October 11, 1997, grandparents/special senior citizens visited the classrooms in grades K-6. Students presented an assembly program honoring their grandparents.

3. Peer-Tutoring Program

Sixth grade students were individually assigned to first and second grade students in order to read to them as well as tutor them in basic skills.

TEACHER ACHIEVEMENTS

Radcliffe School staff continues to grow professionally. During the school year 1996/97, many attended conferences, workshops, in-service, and graduate courses. A number worked on curriculum committees for district priorities. The following achievements are highlighted:

1. Radcliffe School's continued participation in the New Jersey Statewide Systemic Initiative (SSI) for the improvement of mathematics, science, and technology.

This involves attendance at monthly and summer workshops by Mrs. Gail Kahn and Mrs. Nancy Szura. Internet training is made available to each participant (currently six teachers) through Steven Institute of Technology.

2. The continued implementation of a mini-message phone service to promote parental involvement. The costs were paid by a grant from NJEA.

SPECIAL PROGRAMS

- | | |
|--------------|---|
| Kindergarten | Our Kindergarten Promotion was held June 20, 1997. The children presented a program on the "Letter People." |
| Grades 1 - 3 | The students in Grades 1 - 3 presented a musical program on April 1, 1997. |
| Grade 4 | Play on Tuskegee Airmen
Drama Production of Cinderella |
| Grade 5 | Based on a business planning unit, an end of the year school dance/fundraiser was held for grades 4-6. Profits were used for an ice cream sundae party! |

SPECIAL PROGRAMS (continued)

Grades 4 - 6 Students in Grades 4- 6 participated in a district-wide musical program on March 25, 1997.

 The students also presented a musical program on May 6, 1997.

SPECIAL SPEAKERS

Grades K - 6 Fire Marshal Fred Scalera presented a Fire Safety program for all students.

 Officer Malanga spoke to the children about bicycle safety.

Grade 6 Officer Nat Ferrara, Nutley Police Department, conducted the DARE program, a drug awareness program for K-4 and sixth grade.

CLASS TRIPS

Radcliffe School students participated in the following class trips:

- | | |
|--------------|--|
| Kindergarten | <ul style="list-style-type: none">• N.J. Children's Museum |
| First Grade | <ul style="list-style-type: none">• Frelinghuysen Arboretum• Liberty Science Center• Nutley Public Library |
| Second Grade | <ul style="list-style-type: none">• Lincoln Center• Nutley Public Library |
| Third Grade | <ul style="list-style-type: none">• Waterloo Village• Nutley Public Library |
| Fourth Grade | <ul style="list-style-type: none">• Crane House, Montclair, NJ• Franklin Mineral Museum |
| Fifth Grade | <ul style="list-style-type: none">• Ocean Institute at Sandy Hook |

CLASS TRIPS (continued)

Sixth Grade

- Montclair Museum - Art Exhibit
- The Franklin Institute, Philadelphia, PA
- The Newark Museum

STUDENT COUNCIL

The Radcliffe School Student Council was active this year. Representatives led the students in a food drive and a pet drive for PAWS. Elections were held at the conclusion of the school year. Four officers were elected, with two representatives from each class, grades 4-6. The student council performed a play on Tolerance. The council also held a pep rally on the day of Junior Olympics to encourage school spirit.

AWARDS PROGRAM

An awards program was held on June 18, 1997. Awards were presented for high honor roll, honor roll, perfect attendance and perfect social growth for the year. In addition, music, physical fitness, library, and Student Council awards were presented. Special recognition was given for essay and poster contest winners.

Annual Report 1996/97

Radcliffe School

PRESIDENTIAL ACADEMIC FITNESS AWARDS

These awards were given to sixth graders who achieved the upper 25% of their class and above 98th national percentile on the Iowa Tests of Basic Skills. These are presented at the sixth grade promotion exercises. This year there were ten recipients.

P.T.O. ACTIVITIES

Radcliffe School P.T.O. President, Mrs. Karen Wlosek, led the organization through a very successful year. The Executive Board has the largest active membership. The Board meets the second Tuesday of each month as well as during the summer.

1. Special Assembly Programs:

February, 1997	Franklin Institute - Science Program
June, 1997	Mozart Program

2. Activities and Meetings:

October 3, 1996	Open House
April 1, 1997	Musicale, Grades 1-3
May 6, 1997	Spring Musicale, Grades 4-6

3. Fundraisers

October, 1996	Catalog Sale
December, 1996	Santa Sale
January, 1997	Book Fair
February, 1997	Skating Party
March, 1997	Tricky Tray
May, 1997	Plant Sale

P.T.O. SPECIAL ACTIVITIES

1. P.T.O. organized a Radcliffe Family Picnic held October 5, 1996. New families were welcomed and new acquaintances were made.
2. A Halloween celebration took place on October 25, 1996 at the Franklin Movie Theater.
3. The P.T.O. held a pumpkin painting program during scheduled art classes.
4. The annual Family Roller Skating Party was held on February 18, 1997. Many Radcliffe families and friends enjoyed this mid-winter outing.

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P.T.O. SPECIAL ACTIVITIES (Continued)

5. The P.T.O.'s major fund raiser was the Tricky Tray which was held on March 6; 1997.

RADCLIFFE REVIEW

Under the able leadership of Colleen Medek and her staff, the Radcliffe Review highlighted P.T.O. activities and the creative writings of our students.

P.T.O. Officers

The officers for the 1996/97 school year were:

President	Karen Wlosek
Vice-President	Lesslie Licameli
Recording Secretary	Ursula Brylinsky
Corresponding Secretary	Lee Ann Bucci
Treasurer	Debbie Testa

AFTER SCHOOL EXTENDED DAY PROGRAM

Under the direction of Mrs. Patricia Dyer, there was continued implementation of a before and after school program.

SCHOOL PERFORMANCE OBJECTIVES**Results of School Level Objectives - 1996/97**

During the 1996/97 school year, 94% of the students successfully completed a group science project, kept a journal record of data observations/summary of findings, and presented results to the class. The project was holistically scored using a 5-point rubric with a passing score of 2.

During the 1996/97 school year, 100% of the students in grades 4-6 demonstrated proficiency by using the computer to access information via the internet for their science projects. The school librarian observed student groups do a search on their topics.

SCHOOL-BASED PLANNING TEAM

Kathleen C. Serafino, Chairperson

Lee Ann Bucci

Michele Cristantiello

Gail Kahn

Lesslie Licameli

Karen Wlosek

The members of the planning team proposed the following school level objectives for 1997/98:

By June 1998, students in kindergarten, first, and second grades will demonstrate proficiency in science through authentic problem-based learning using the following progress indicators:

- Problem formulation
- Strategies/skills for information-gathering and problem solving
- Organize and interpret data
- Draw conclusions and communicate results

A minimum of 80% of the students will successfully complete three group hands-on science experiments, record data/observations, and present results to the class. Each experiment will be holistically scored using a teacher-developed 5-point rubric with a passing score of 2.

By June 1998, students in grades three through six will demonstrate proficiency in speaking through preparing a speech based on a given prompt. Students will be given preparation time and materials to develop visuals. A minimum of 85% of the students in grades 3-6 will demonstrate proficiency by scoring at least a 2 on the state-developed rubric for scoring the speaking component of the fourth grade ESPA.

OBJECTIVES FOR THE 1997/98 SCHOOL YEAR

1. Closely review mastery skills related to the 4th grade Elementary School Proficiency Assessment (ESPA), 8th grade Early Warning Test (EWT), and the eleventh grade High School Proficiency Test (HSPT).
2. Provide staff development for ESPA.
3. Continue the use of technology in mathematics and science instruction.
4. Continue to provide in-service training in science, technology, computer, mathematics and critical thinking education.
5. Continue to encourage the integration of computers across all disciplines.
6. Address Affirmative Action goals for schools/classroom practices.
7. Continue to closely monitor safety and maintenance in and around the building.
8. Continue to promote moral values and self esteem in the students of Radcliffe School.
9. Continue to promote independent reading through a variety of planned school activities.
10. Continue to monitor instruction through the use of Instructional Theory Into Practice (ITIP).

Annual Report 1996/97

Radcliffe School

CONCERNS

Due to our increasing elementary student population, I recommend the following:

- close examination of school facilities be considered
- continued evaluation of the school lunch program due to the fact that many more students are staying

In conclusion, on behalf of the Radcliffe School Staff, I would like to thank the Nutley Board of Education members, Dr. Frank T. Votto, Superintendent, Mr. John Walker, Assistant Superintendent, Miss Barbara Hirsch, Director of Special Services, and Mr. John Sincaglia, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful year for all.

Respectfully submitted,


Kathleen C. Serafino
Principal

SPRING GARDEN SCHOOL

SPRING GARDEN SCHOOL
59 SOUTH SPRING GARDEN AVENUE
NUTLEY, NEW JERSEY 07110

LUCY P. ANELLO
Principal

TELEPHONE
(201) 661-8983

To: Mr. John H. Walker, Assistant Superintendent
From: Miss Lucy P. Anello, Principal
Subject: Principal's Annual Report - School Year 1996/1997

The annual report represents a compendium of the following:

District and school priorities

Monitoring and encouraging staff to participate in all
activities, curriculum development and school activities

CONTINUING PRIORITIES REVIEW

During 1996/1997 school year, the K-8 language arts curriculum was successfully implemented which provided the students with new perspectives in scope and sequence, related literature and current resources.

K-12 self-esteem program was implemented and provided the students with positive self-perceptions and an assessment of oneself.

K-4 Primary Academic Talent Program (P.A.T.) The P.A.T. Program continued to be developed through staff training and in-service programs. Mrs. Carol Von Achen, a Spring Garden representative, attended the N.J.A.C. for the gifted/talented in Princeton, N.J.

Faculty members continue to attend the development of critical thinking skills during Saturday curriculum workshops. Problem solving strategies and higher level thinking activities continue to be implemented in the interdisciplinary challenges provided for the students.

All staff members have completed the Chemical Health curriculum training workshops and continue to implement the curriculum content standards in health classes.

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The teaching tolerance program continues to be developed through the social studies and health program addressing diversity in the culture and acceptance of social and demographic differences.

Our state-mandated school-level objectives under the Quality Assurance Plan has been implemented and evaluated. The application of problem solving skills in grades 1-4 were monitored, reviewed and successfully measured by the results of the Iowa Test of Basic Skills.

The application of the scientific method, hypothesizing and evaluating data was assessed and measured on a criterion-reference test, and a series of science experiments individually performed by fifth and sixth grade students. Both objectives were successfully met.

Technology - Recommendations made by the technology committee proceeded accordingly. Pro Media consultants assessed the infrastructure of Spring Garden School in June for wiring; the initial phase of technology implementation.

School parenting initiative through the efforts and planning of the P.T.A., Principal, and staff members conducted a workshop on study skills. A team of four staff members offered strategies and resource materials to assist parents with relevant and practical information. Mr. Keena, Mrs. Menza, Miss Jelenski and Mrs. Hannon presented an informative program.

STAFF DEVELOPMENT

Teacher participation at the Saturday curriculum workshops was represented by various grade levels: Critical Thinking, K-8 Reading Revision, Health, Inclusion, Computer Technology committees. Changes, modifications and committee recommendations were reported at monthly faculty and grade level meetings. Continuous input from all staff members was integrated into the formation of the reviewed and revised curricula.

Areas of participation by the Spring Garden Staff in and out of district:

- . Science seminar sponsored by Hoffman-LaRoche. Environmental and Occupational Health Sciences Institute.
- . CES Convention - Elementary Science Teachers - New Brunswick
- . NIE - Newspaper in Education Conference
Workshop sponsored by the Star Ledger

Annual Report 1996/97**Spring Garden School**

- . In-service Macintosh Computer Workshop
- . 1997 NJAC - Gifted and Talented Convention in Princeton
- . Inclusion Workshop - out of district
Ronnie Konnberry - "Inclusion in our Schools" Morristown
- . NJECA - New Jersey Education Computer
Cooperative Workshop - Montclair University
- . NJ State Bar Foundation Law - related law education for
Elementary teachers.

During monthly faculty meetings "Instructional Theory into Practice" Madeline Hunter Process was reinforced and redefined through video tapes with follow-up discussions and hand outs focusing on the importance of the elements of a good lesson.

Congratulations to the following personnel:

- . Janet Jelenski for completing requirements for a Master's degree in
Special Education
- . "Who's Who Among America's Teachers": Gerard Adubato,
Susan C. LaReau, and Carol J. O'Hara

HEALTH AND SAFETY PROGRAMS

D.A.R.E. - Officer Nat Ferrara conducted the D.A.R.E. program and course to the sixth-grade classes on Wednesdays and continued for the third year, the primary K-4 D.A.R.E. program for three weeks in October, 1996. To bring the course to closure, the sixth-grade classes participated in a district-wide field day at Monsignor Owen's Field. Certificates of Participation were awarded at a graduation ceremony held in the school auditorium.

Fire Prevention Week - During Fire Safety Week, (October) all grades K-6 including two special education classes participated in the Fire Prevention assembly and equipment demonstration.

Annual Report 1996/97**Spring Garden School**

American Dental Week - To raise dental health/hygiene awareness, students participated in a poster contest sponsored by the Essex County Dental Association, and Dr. James D. Muglia, DDS. Special presentations were conducted by Dr. Mark Norton, and Mrs. Maria Russo, hygienist, and Doctors Anthony and Vincent DeVincentis.

Environmental Awareness Program - A recycling program was presented to the second and fifth grade classes on the importance of recycling to the environment and the paramount need to conserve.

SCHOOL ACTIVITIES**American Education Week**

During American Education Week in November, Spring Garden School invited the parent community and grandparents to visit the classrooms, to view a myriad of activities and displays depicting American education, its past, current trends and aspects of technology in the future.

Black History Month

Throughout the grades, Black History month was celebrated with a variety of Afro-American cultural activities. Banners lined the corridors depicting a vast range of contributions made by the Afro-American society of America. A selection of famous black American states persons, civic leaders, sports figures, artists and authors were significantly displayed throughout the building.

Women's Month

A plethora of activities, corridor exhibits, videos, writing and poetry experiences were conducted to impact the contributions of women in American history.

School Safety Patrols

The Spring Garden Safety patrol comprised of fourth, fifth and sixth graders continues to be effective as they serve at crosswalks under the supervision of adult advisors. They assist on the playground and monitor the kindergarten through third grades entering and leaving the building. Office patrols assist in answering the phone and separating mail during lunch hour.

Annual Report 1996/97**Spring Garden School****Intramural Program**

This district program is an organized after school activity offered to fifth and sixth graders. The program was well attended with active participation of students under the supervision of Ms. Paula Lee and Mr. Scott Keena.

Bears Around the World

This project involved sixth-grade students under the supervision of Mr. Gerard Adubato. Small stuffed bears with a journal insert literally traveled with relatives and friends to different parts of the world.

Many bears were returned to Spring Garden School with post cards, memos, videos, etc. of the bears transcontinental or transworld trip. All memorabilia the students received was put into scrapbooks and the bear destinations were documented on a U.S. or World Map. Return of the bear with requested information came from all continents except Africa and Antarctica. Throughout the year, it was evident that the unique activity enhanced social studies concepts and the geographical experiences of the children.

Newspaper Club

The newspaper club met every other Monday under the supervision of co-advisors, Mrs. LoriAnn Cassie and Jenifer Wilson. Four outstanding comprehensive issues were prepared by the students. The club afforded the children a successful experience in the areas of communication, writing, reading and computer skills. All issues were distributed to the student body and parents.

Art Club

The Art Club met under the supervision of Ms. Robyn Burns. Students in grades 3-6 participated in art activities on Wednesdays and Fridays during the lunch period. Various projects were developed including weaving, painting, clay sculpture, murals and art appreciation.

Student Council Activities

Mrs. Claire Menza and Mrs. Sally Ryder co-advised all Student Council activities. They accomplished their agenda of activities with enthusiasm, support and participation from its members and the involvement of students

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from grades 3-6. The mission of the council focused on school and aspects of community service. Major projects included Thanksgiving food baskets, holiday caroling throughout Spring Garden neighborhoods, Valentine Friendship grams, bake sales and Earth Day.

Critical Thinking Club (Olympics of the Mind)

The club met every Tuesday under the direction of Mrs. Marilyn Hannon. Strategies began with skills of recognition and recall, working up to the more advanced skills of analysis and synthesis. Through puzzle sheets, games, individual efforts and team work, the students had fun and were challenged while working out problems and finding solutions.

Computer Club

The students of grades 3-6 met each Wednesday under the supervision of Mrs. Lorraine Restel. The students used computers to run favorite programs and CD Roms, developed skills using the word processor and expanded their ability to use the Macintosh computer and modem.

Garden Club

Mrs. Noreen Baris, advisor, met every Tuesday from 12:00 -12:30 p.m. Gardening techniques were introduced to the students. A variety of garden greens, tomatoes, cucumbers, et al. were grown from seed. The greenhouse produce was enjoyed at a salad luncheon in June. Flowers grown from seed were planted around the school early in the spring. Other activities included propagating Christmas cacti, planting tulip bulbs in planters on the front lawn, and exhibiting floral displays in the corridors.

Chess Club

The club met every Wednesday at 11:30 a.m. - 12:00 p.m. under the supervision of Mr. Gerard Adubato. Students from grades 4-6 learned strategies of the chess game and enjoyed competing with classmates. The challenge of chess enhances higher level thinking skills.

Big Brother/Big Sister Club

This year the Big Brother, Big Sister Club involved two special education classes; a diversified group in many areas. The older NI class was presented

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as a role model for the younger classes. Education in tolerance addressed differences in disabilities, age and culture.

Spring Garden Chorale Concerts

- . December Holiday Program
- . Children's Choral Festival - Wayne Hills High School
- . Budget Night Music Program
- . Spring Concert

Assembly Programs

- . September 1996 - Franklin Institute - "Chemistry"
- . October 1996 - Annual Halloween Parade
- . December 1996 - NHS Chorolettes
- . January 1997 - "Math Magic"
- . March 19, 1997 - "Reading is Magic"
- . April 7, 1997 - "Anne of Green Gables"

Awards Assembly

The fourth annual awards assembly under the supervision of Mr. Gerard Adubato and Ms. Margaret Dougherty honored all students who participated in school activities, local contests, and community service with special certificates and commendations as a form of recognition.

FIELD TRIPS:

- | | |
|---------|--|
| Grade 1 | <ul style="list-style-type: none"> . Nutley Public Library . Turtle Back Zoo |
| Grade 2 | <ul style="list-style-type: none"> . Museum of Natural History . Morris Museum - Dinosaur Exhibit . Newark Museum . Wightman Farm - Morristown |

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- | | |
|---------|--|
| Grade 3 | <ul style="list-style-type: none"> . Nutley Museum . Morris Museum . Waterloo Village . Town Hall/Fire and Police Department . Franklin Mineral Museum |
| Grade 4 | <ul style="list-style-type: none"> . Edison National Historic Site . Crayola Factory, PA. . Bronx Zoo |
| Grade 5 | <ul style="list-style-type: none"> . Star Ledger Printing Plant, Montville . American Ref-fuel Co. - Newark . Liberty Science Center |
| Grade 6 | <ul style="list-style-type: none"> . Camping Trip - Three day environmental program accompanied with experiences in ecology, social interaction, peer bonding skills, building and fostering self esteem and respect for each other through teamwork and group activities . Medieval Times - Lyndhurst . Ice Skating - So. Mountain Arena . Chorus - Green Hill Memorial Center . Mayor's Youth Council |

STUDENT ACHIEVEMENTS

Many students received special awards and recognition in both local, county, state, and national levels this year. The following represents a list of honors in the field of literature and art.

- . Elks Drug Free Poster Contest - First, Second and Third Place winners
- . Amvets Poster/Essay Contest:

Grade 3	First Place winner - state level will compete in the nationals
Grade 5	First Place winner- state level will compete in the nationals
Grade 6	First Place winner - National level

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- . Nutley Family Service Bureau Essay Contest
- . NIE - Star Ledger Panasonic sponsored essay contest
"Kids in the Cabinet" - First Place winner
- . Lions Club - International Peace Poster Contest
First Place winner- district wide
Honorable Mention - district wide
- . Lions Club - Spelling Bee participation
- . American Legion Coloring Contest - First Place local
and county
- . American Red Cross - Grade 5 and 6 - Babysitting
workshop - "Project Safe Children"

Fourth graders participate in state philanthropy program

Fourth grade students at Spring Garden School in Nutley are among thousands of students statewide who are participating in the third annual "Together We Can Make a Difference" Youth in Philanthropy Program.

Organized by the New Jersey Chapter of the National Society for Fund Raising Executives (NSRFE) and sponsored by Fleet Bank, the Youth in Philanthropy Program introduces fourth graders to the concept of giving through a classroom investigation of philanthropy and participation in a community service or fundraising project.

Students will spend several weeks studying aspects of philanthropy and philanthropic Americans who have made a difference in communities throughout the country. The fourth graders will then design and implement a philanthropic project for a non-profit organization in Nutley using the concepts and tools they learned in the classroom. In May, the students will have an opportunity to share their projects' results with other fourth graders from around the state at a

Philanthropy Fair.

To assist students in their understanding of philanthropy in America, Robert Semple, CFRE, president of Semple-Bixel Associates, Inc., was invited to speak to the fourth graders about his experience in philanthropy, and to assist students in designing a project that will make a difference to their community.

HONOR ROLL AND CHECK LIST

Each marking period a special Honor Roll bulletin board recognized the students who achieved Honor Roll status. A similar bulletin board recognized students who achieved all check marks in the social and personal growth areas of the report card. Commendation assembly held in June with special certificates.

P.T.A. ACTIVITIES

Mr. Edwin Dougherty, P.T.A. President, led the association to a productive and successful year. They provided many unique and educationally motivated assembly programs that enriched the students with challenging ideas and perspectives. The effort and diligence of the membership fostered a positive spirit of cooperation and understanding between the school and parent community.

Special P.T.A. purchases for the school included a small desk top copy machine for the office, and 25 Alpha Smart word processors, a new state of the art video camera and an additional VCR.

- | | |
|-------------|--|
| . September | New Parents Night |
| . October | Annual Halloween Celebration
Sixth Grade Camping Trip |
| . December | Holiday Boutique
Retirement Tea |
| . March | Parent Committee Group Activity
Workshop conducted by staff: "Study Skills" |
| . May | Staff Appreciation Week
Strawberry Festival |
| . June | Students "Ice Cream Sundae Day"
Sixth Grade Festivities - Ice Skating
Medieval Times
Retirement Tea
Promotion Activities |

The Annual Book Fair - sponsored by the school

Annual Report 1996/97**Spring Garden School****Parent Volunteers**

A number of parents assisted in our library, performing clerical and book shelving tasks. Two former Spring Garden staff members volunteered their assistance in the primary reading program. (Mrs. Rosemarie Baranko and Mrs. Betty Chapin)

Other parent sponsored activities; Daisies, Brownies, Cub Scouts, and Girl Scouts.

Before and After School-Extended Day Program

Program functioned smoothly and successfully under the supervision of Spring Garden representatives Mrs. Maria Castronova and Mrs. Susan Fader.

Professional Goals Projected for the 1997/1998 School Year:

- . to implement curriculum goals and proficiencies in Language Arts
- . to continue to develop critical thinking skills
- . to continue to supplement the staff with materials and related programs in current trends and changes in education
- . to assess the results of the Iowa Tests and Nutley Achievement Tests
- . to continue staff development in the ITIP process
- . to continue to implement all recommendations, ideas, special projects and enrichment strategies suggested by the P.A.T. curriculum
- . to continue to foster Parenting Committee programs
- . to continue to address affirmative goals for school and classroom practices

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- . to continue to implement computer technology goals, and objectives as recommended for the 1997/1998 school year.
- . to implement self-esteem strategies, recommendations and suggestions provided in the district prepared compendium

CONCLUSION:

In closure, I would like to thank Dr. Frank Votto, Superintendent of Schools, Mr. John Walker, Assistant Superintendent of Schools, the support of the Board of Education, Ms. Barbara Hirsch and the Child Study Team who aids us with our special education children and their programs, Mr. John Sincaglia and Mr. Donald Stasi who have been instrumental in the maintenance of the building and to my colleagues who continue to share their experience and expertise with me.

The building Principal, Ms. Lucy Anello, chaired, completed and distributed the newly published Nutley Schools handbook in September 1996. Presently, Ms. Anello has been appointed by the Superintendent of Schools to co-chair the monitoring committee for the Nutley School District, which will be monitored by the state of New Jersey during the 1997-1998 school year.

I particularly want to note the outstanding achievement of the Spring Garden students who have received National honor in the Amvets poster/essay; First Prize - Grade 3 and Grade 5.

A noteworthy achievement was recently awarded to a sixth grader; First Place State-essay winner in a partnership effort sponsored by the Star Ledger and Panasonic Corporation.

Spring Garden students continue to achieve high scores in the Iowa Test of Basic Skills and Nutley Achievement Tests.

The dedicated staff and newly appointed secretary continue to work diligently to renew the spirit, high standards and academic excellence that are the benchmarks of our school district. We look forward to the challenges that await us as we bring the last years of the millennium to a close.

WASHINGTON SCHOOL

WASHINGTON SCHOOL
NUTLEY, NEW JERSEY

MEMORANDUM

TO: Dr. Frank T. Votto

FROM: R. DiGeronimo

SUBJ: Annual Report - 1996/97

DATE: June 25, 1997

The following covers the priorities of district, as well as goals and objectives for Washington School

CURRICULUM

Reading: This year a committee revised the Reading Curriculum. They added a scope and sequence that would greatly assist all teachers of the elementary grades. They also reviewed the reading texts currently used. It was agreed upon, by every teacher, that these tests are still good and would be kept until something better was available.

The Nutley Reading Test was administered at the end of May to the students of grades one through eight. Their performance, overall, was excellent in this area.

Mathematics: The current mathematics text continues to develop the skills as set forth in the curriculum for this subject. Concepts were kept at a conscious level by daily lessons and homework practice sheets. Calculators were used at all grade levels for critical thinking activities.

The Nutley Mathematics Test was also administered at the end of May with some outstanding results again.

Language Arts: The revised Language Arts Curriculum was put into effect this year. It has met the needs of the children with the use of the English text. Composition writing continued to be a top priority and was developed daily. This activity encouraged the children to use the skills and concepts introduced in their text.

The Nutley Writing Test was administered in mid-May with very good results. The students have become very proficient in expressing their thoughts in writing.

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Science: The science text and curriculum continues to develop outstanding concepts. The hands-on experiences, with various equipment, has made them interesting and more understandable.

The science coordinator arranged many worthwhile workshops in order for a number of teachers to gain more expertise in ecology studies. The teachers then brought this new knowledge back to their colleagues and students, making another branch of science important.

The Academic Booster Club Science Fair also encouraged many pupils to pursue different science areas. Numerous Washington School children participated and two received honors.

Social Studies: The teachers continue to use the Social Studies Curriculum and texts efficiently. The students were taken also on field trips to make the areas of study more meaningful. They also viewed many video tapes related to topics discussed.

The Geography Test was administered in May to all sixth grades. Again, the results were very good.

Computer Curriculum: This year a Technology Committee was formulated in order to determine the direction Nutley should go in this area. The chairperson and her committee reviewed all aspects of technology and arrived at several excellent suggestions for the future.

In-service courses in computer technology were constantly offered for teachers who wanted to learn more. The network person in each building also offered workshops and helped their colleagues with new software and programs.

Kindergarten: The kindergarten program continues to serve the youngsters of Nutley very well. The Letter People activities prepare them for the first grade. These pupils adjust easier and are more successful with our current reading and spelling programs.

Special Subjects: The Art Curriculum is still excellent and serves the pupils of all grades. The art work is outstanding with many youngsters entering a number of poster contests, and many winners are realized. They also learned much about graphic art on the computer.

All school libraries are now on the Internet and can connect with the high school card catalogue. The children utilized these two methods of obtaining information needed for research papers or simple reports.

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The librarians also assisted the classroom teachers, kindergarten through fourth grade, in providing challenging materials for gifted youngsters in these grade levels. The pupils spent a period in the library doing more difficult tasks.

The physical education course of study continues to be very good. The children do well in keeping their bodies fit for various athletic activities.

The music curriculum continues to develop skills in reading music, singing and playing various instruments. The students also acquired an appreciation for classical music and learn much about the composers who created it.

ACHIEVEMENTS

The children of Washington School maintained their good scores on the ITBS and the Nutley Achievement Tests. They met all challenges in every subject and often excelled in specific areas. Wherever indicated, individual needs were given special attention.

The support of all supplemental teachers was very important too. Due to their efforts, progress was evident in those children who needed extra support and attention.

Some members of the faculty continued to pursue their own academic endeavors. They attended graduate school to attain degrees beyond their current status. Others took in-service workshops to further their knowledge in computers, science, and mathematics, with the use of the calculator.

The youngsters continued to enter various poster and essay contests. Although we had only a few second place winners, it was wonderful that so many were willing to participate in these competitions.

SCHOOL ACTIVITIES

There were three regular P.T.A. meetings held throughout the year. They were Open House, the April Musicale, and the May Musicale Program. The attendance of parents at all of these affairs was outstanding.

The P.T.A. sponsored a Book Fair in November. The profits received went toward the purchase of a planner book for each child in grades four through six, plus a box of crayons for each youngster in kindergarten through third grade. Every classroom also received at least ten books due to the credit from the book company.

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This year three parenting programs were offered by the teachers and the P.T.A. Teachers of grades three, four, and five, spoke on how parents could help their children with homework. Study skills, reading, mathematics and compositional writing were emphasized. The parents were very pleased with these presentations and recommended that they be continued in future school years.

The Mothers' Club continues to be the fund raiser of Washington School. Through their efforts, the children and teachers get special educational materials, shows, and events. The Mothers' Club also published two school newspapers featuring the youngsters' stories and drawings. They also held a mini olympic day for the lower grades at school while the upper grades participated in the junior olympics. The games were simple and all were awarded ribbons.

Parents and grandparents visited the school during American Education Week. They participated in various topics or projects.

The Elks Club and D.A.R.E. Program continued to make the youngsters aware of substance abuse. The booklets and oral presentations reinforced that tobacco, alcohol, and drugs are dangerous.

ASSEMBLIES

Fire Prevention
Multi-Cultural Program
Ozzie Alive - Australia
Mr. Wizard Science Program
Safety Program
Dental Health
Christmas Musicale
Black History Program
Women in History Program
Primary Musicale
Intermediate Musicale
Miller Cory Museum - Fourth Grade
Rock Collection - Third Grade
Awards Assembly
Sixth Grade Promotion

FIELD TRIPS

October 4, 1996	First Grades	Green Meadows Farms
November 13, 1996	Third Grades	Newark Symphony Hall
November 18, 1996	Second Grades	Newark Museum
February 5, 1997	Fourth Grades	Washington Headquarters
February 26, 1997	Third Grade	Nutley Public Library
March 3, 1997	Third Grade	Nutley Public Library
May 7, 1997	Fourth Grades	Waterloo Village

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May 7, 1997	First Grades	Theatreworks Montclair
May 7, 1997	Second Grade	Nutley First Aid
May 22, 1997	Sixth Grades	Trenton State House
June 4, 1997	Third Grades	Kingsland Manor
June 10, 1997	Second Grades	Glenfield Planetarium
June 17, 1997	Fifth Grades	Liberty Science Center

GOALS ACHIEVED

Maintained Nutley's standards and students achieved high scores on standardized and local tests.

The school environment continued to be a happy one with all learning to the best of their ability.

Self esteem booklets were used and it was apparent that the youngsters were happy and feeling successful.

Tolerance was emphasized and results were very evident.

The fifth and sixth graders did very well in the use of the calculators, a school objective.

Another school objective, the fourth graders did very well on tests covering the concepts of the human systems and how they inter-related. They also made drawings to show these systems affecting each other.

The reading curriculum, as mentioned, was reviewed and changed as needed. The texts will remain the same.

New English texts were reviewed, however, none were outstanding enough to replace the current one.

Affirmative Action goals were covered thoroughly through the health text, videos, and class discussions.

Nutley Achievement Tests were administered. They showed that the skills and concepts necessary for the children to learn, as expected, at each grade level, were mastered.

GOALS FOR 1997/98

Maintain Nutley's standards and encourage high achievement in all subject areas.

Promote tolerance and self esteem.

Continue to implement Affirmative Action goals.

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Continue to administer all Nutley Achievement Tests and assess results.

The faculty, staff, and I thank the members of the Board of Education, Dr. Frank t. Votto, Mr. John Walker, Mr. John Sincaglia, and Mr. Donald Stasi, for their endless support and encouragement. We also thank Miss Barbara Hirsch and the Child Study Team for their assistance in educating our special children.

I, personally, thank Dr. Frank T. Votto, Mr. John Walker, Mr. Donald Stasi, for their encouragement and support in helping me administer to the needs of the faculty, staff, parents, and children of Washington School. I will miss you all, but the memories will be treasured forever.

Due to the cooperation and efficiency of the Washington School faculty and staff, this has been another gratifying year. My special thanks to these people for their support and hard work. I know that they will continue to be the outstanding professionals that they are, and perform as always, under a new leadership.

Respectfully submitted,


Rosemarie DiGeronimo

YANTACAW SCHOOL

NUTLEY PUBLIC SCHOOLS

YANTACAW SCHOOL
20 YANTACAW PLACE
NUTLEY, NEW JERSEY 07110

JOHN CALICCHIO
Principal

Tel. 201-661-8892

June 25, 1997

TO: Dr. Frank Votto, Superintendent of Schools

FROM: Mr. John Calicchio, Principal of Yantacaw School

RE: Principal's Annual Report - 1996-1997 School Year

This annual report represents a composite of the following: district and school priorities; monitoring and encouraging staff, curriculum development and implementation; staff development and various school activities.

CONTINUING PRIORITIES REVIEW

The K-8 Reading Curriculum was reviewed and updated in a grade appropriate manner and a scope and sequence chart was added as suggested by the committee.

The K-8 Health Curriculum was reviewed and updated to include a scope and sequence chart that will be reviewed for appropriateness in June 1998.

The Technology Implementation Committee's efforts were continually communicated to the Yantacaw staff by Mrs. Clerico, our Computer Network Coordinator. Mrs. Clerico continues to monitor and upgrade our computers, selection of software, CD ROMS, and other various computer items.

The Special Education Curriculum was reviewed, updated and will be infused into the curriculum in September.

Several instructors from Yantacaw School attended the Chemical Health and Critical Thinking In-service Program. Dr. Mutch is to be commended for its content, presentation, and direction.

Several Computer In-service Workshops were offered this past year at Yantacaw School. Mrs. Clerico coordinated and implemented many various strategies to give the participants a positive feeling for the use of the computer in the classroom.

The Inclusion Committee met on Saturdays during the school year. This committee has arrived at many recommendations to be implemented in the 1997-1998 school year.

Our school objectives were implemented, monitored and successfully completed during the 1996-1997 school year.

The Yantacaw staff consisted of twenty-two classroom teachers, four special teachers, one instrumental instructor, one nurse, one learning disability consultant, one school psychologist, one speech instructor, one ESL instructor, four aides, one and one-half special education instructors, two basic skills instructors and one secretary. There are currently 516 students enrolled at Yantacaw School. The staff continues to actively participate in Saturday Curriculum Workshops, In-service classes and continue to improve on instruction by taking various graduate level courses.

PRINCIPAL PRIORITIES FOR THE 1996-1997 school year

The Nutley Achievement Test (1-6), IOWA Test (K-6), and Geography Test (6) were carefully reviewed. The progress of the students in Basic Skills and Special Education were closely monitored. The scores continue to improve in all areas. The fourth grade (4) Elementary School Proficiency Assessment (ESPA) was piloted this year. Feedback from staff and students was closely monitored.

The building principal attended and participated in the various Saturday Curriculum sessions. Also, chaired and coordinated the updating of the Health Curriculum (K-8). This information was shared at various parent and faculty meetings.

The building principal also attended the CAT program, Patches meetings, Superintendent's Advisory Committee and provided input to the various committees with concerns from the staff. This information was shared with the faculty. During Articulation Day, served as the facilitator for the fifth and sixth grade meetings. Core agenda items and other concerns were addressed. Recaps were reviewed and forwarded to Mr. Walker.

PRINCIPAL'S PRIORITIES FOR THE 1997-1998 SCHOOL YEAR

1. Implement the updated K-8 Health Curriculum
2. Continue to implement K-8 Language Arts Curriculum
3. Implement the updated K-8 Reading Curriculum
4. Continue to underscore ITIP/Critical Thinking Methodology for the Yantacaw staff
5. Review Core content standards
6. Continue to underscore the importance of the preparation of students in grades 1-2-3-4 for ESPA to all staff members
7. Continue to oversee all school-level objectives development, implementation and completion
8. Continue to oversee the implementation of the Parent Handbook and the Self-esteem Booklet
9. Continue to encourage staff to implement the use of the computer in the classroom lessons.
10. Implement the use of the computer lab to enhance the curriculum, implement various means of research and telecommunication

PRINCIPAL'S ADVISORY COMMITTEE

Teacher Representative - Mrs. Tolve
 Parent Advisor - Mrs. Sandra Carella
 Building principal and students from grades five and six

This committee, for the 1996-1997 school year, met on alternate Tuesdays during the lunch hour. The focus of this committee was to become involved in addressing school issues, reviewing various existing activities and programs, concerns of the student body, discussing the progress of our educational goals, participate in decision-making, sharing positive experiences, and to review new programs and activities designed for the student body.

SCHOOL ACTION PLAN

OBJECTIVE I

By June 1997, 70% of the students in grades two and three (2-3) will demonstrate proficiency regarding the state(s) of matter by achieving a score of 70% or above on a locally administered criterion referenced test.

OBJECTIVE II

By June 1997, 70% of the students in grades five and six (5-6) will achieve a score of 70% or above on a locally administered criterion reference test identifying the physical and chemical properties of matter.

RESULTS

During the 1996-1997 school year, monthly grade level meetings were held with grades 2-3 and 5-6 instructors. Teachers analyzed skill areas and monitored class activities for related skill development. During this time, criterion reference exam(s) were designed for grades 2-3 and 5-6 to evaluate student achievement. More than 70% of the students in grades 2-3 and 5-6 achieved a score of 70% or better in a locally administered test and successfully met the school level objectives.

OTHER CURRICULUM RELATED ITEMS - STAFF DEVELOPMENT

Mrs. Rosemary Clerico, along with other network staff members, conducted two Computer In-service Programs for teachers. Many Yantacaw teachers attended these programs designed for the elementary (lower/upper) schools.

Miss Hirsch conducted an in-service program which focused in the area of Primary Academic Talent. Many staff participated in the program and found many strategies discussed to be useful in the classroom.

Mrs. Serafino conducted an in-service program for all fourth grade instructors. The program focused on the ESPA test which was given this spring as a pilot program.

Ms. DeRosa conducted an in-service program for all staff members that focused on creative writing skills. The program was attended by many staff members teaching in the district five years or less. The staff shared various ideas and techniques that have been successful in the classroom setting.

New staff members attended the mandated Instructional Theory into Practice and Computer Awareness Saturday programs.

All staff members continue reinforcing and refining the elements of a good lesson. Part of all our faculty meetings included various strategies that reinforce the elements of a good lesson and encourage staff to include Madeline Hunter's Instructional Theory into Practice into all lessons.

Many staff members participated in the various Saturday Curriculum sessions, in-service programs offered by the Board of Education as well as many programs offered outside the district.

HEALTH AND SAFETY PROGRAMS

1. Dr. Dinan visited the K-1-2 classes directing attention to the importance of keeping teeth and gums healthy.
2. Officer Ferrara visited classes K-1-2-3-4 discussing topics related to social safety, drugs, and the role of police in the community.
3. Officer Ferrara visited the sixth grade classes on a weekly basis to present the DARE Program. The program culminated with the DARE picnic held in mid June. All sixth grades district wide participate in the activities at the DARE picnic. The program was enjoyed by all in attendance.
4. Miss Lisa Santosuosso visited various classes to discuss the role of the Substance Awareness Coordinator.
5. Captain Fred Scalera of the Nutley Fire Department conducted two assemblies (lower and upper grades) reviewing and discussing video tapes concerning fire prevention.
6. Dr. Barry Prystowsky and Dr. Ramer did various physical and dental exams for the students at Yantacaw School.
7. Mrs. Maguire performed eye exams for the students at Yantacaw School.

SCHOOL ACTIVITIES

INTRAMURAL PROGRAM

This successful program continued under the district supervision of Mr. SanFillipo. Ms.

Schoem, Mr. Grant and Mr. Follecco assumed responsibility for serving as faculty advisors to the fifth and sixth grade after school program.

GRANDPARENTS' DAY

During National Education Week this year, grandparents were encouraged to attend a brief meeting with the principal. At that meeting the district and school goals and objectives were addressed. School procedures, activities and clubs were explained. The grandparents were encouraged to visit classes during the morning hours. The staff prepared many interesting activities for the grandparents.

TECHNOLOGY NIGHT

Mrs. Clerico, our Computer Network Person, sponsored a Computer Technology Night. The instructor discussed the use of the computer in the classroom. The parents/grandparents were able to sit at the computer under the guidance of students from our building. Next year the program will be expanded.

GUEST SPEAKERS

During the course of the 1996-1997 school year a variety of guest speakers visited our school. Many of them having expertise in a wide variety of areas. The youngsters and staff benefited and enjoyed these talks.

PARENTS NEW TO YANTACAW

The annual meeting was held with all new families early in September in the library. A group discussion, question and answer period; then a tour of the building were the order of the evening.

ANNUAL HALLOWEEN PARADE

Mr. Laubach returned to Yantacaw to lead the band in a parade that started on Yantacaw Place and ended on the campus. The whole student body and parents alike were invited to participate in this annual event.

POSTER/LITERARY CONTESTS

This year the students in grades 1-6 participated in many poster/library contests throughout the school year. The fact that many youngsters participated demonstrates their enthusiasm for learning. The Yantacaw staff and parents continually reinforce the importance of participation in these extra activities.

HOLIDAY SING-A-LONG

Mr. Laubach, Mrs. Adubato and Miss Margulies put together a sing-a-long for the kindergarten and third grade classes. The youngsters sang many holiday favorites.

ASSEMBLY PROGRAMS

Several educational programs for grades K-6:

Fire Safety Assembly
Edd Paterson Magic Show
Awards Assembly
Math Magic Program
Self-Esteem Assembly - "Unlocking the Magic"
"Welcome to New Jersey" - Jack Branigan
Virginia Fazzi - "Tolerance"

FINGERPRINTING

In the early part of this year all youngsters in grades K-1-2 and all new students to the district were fingerprinted. This was a combined effort between the school district and the Nutley Police Department. The fingerprints were made available for pickup by a parent/guardian in the principal's office.

PARENT VOLUNTEERS

Once again, this year Yantacaw School had many parent volunteers come in and assist in many areas. The Yantacaw staff continues to welcome them into our building and greatly appreciate the time and effort they give to our youngsters. In June, these volunteers were honored at a luncheon given by the Mothers' Club.

MUSICAL ASSEMBLIES

Fall and Spring musicales, under the supervision of Mr. Tobias and Mrs. Zitman, continue to be well attended and successful. These assemblies highlighted the youngsters progress in the areas of vocal and instrumental music. The youngsters in grades 1-6 were highlighted during these programs.

YANTACAW SCHOOL CLUBS

LEGO CLUB

The Lego Club met on Wednesdays during the lunch hour. There were thirty members. The club was open to all fifth and sixth grade students. The youngsters spent their time building a wide variety of structures with legos. The members had the opportunity to work by themselves or to jointly work on the project. The students worked together in a cooperative setting sharing the credit for their projects. It was an enriching experience for all involved.

RESEARCH CLUB

The Research Club met on Mondays and Fridays during the lunch hour. The club was open to

students in grades five and six. The youngsters selected various topics and then proceeded to use all the library facilities to compile data on the subject. The youngsters were encouraged to read, then arrange the materials into a report. Once completed, the students then made a presentation to the group. The students were enthusiastic about the club and they all benefited from the wide variety of research projects.

NEEDLEPOINT CLUB - Marcy McKenzie, Advisor

The Needlepoint Club met weekly on Thursday during the lunch hour in room 302. Students at lunch, washed their hands, and began needlepointing. The first club meeting was in early October and the final meeting was held on May 8. More experienced needlepointers in fifth and sixth grade participated as helpers for the fourth graders. An average of 25 - 30 students were in attendance each week. Initially, a fee of \$1.00 was charged to each new needlepointer to cover the cost of supplies.

The purpose of the Needlepoint Club was to introduce the children to the creative, quiet pleasures of hand sewing. New members were required to complete a first project following a simple pattern. Subsequent projects were made from copying patterns or originating patterns and designs. Each needlepointer has completed one or more projects. Some more enthusiastic students are able to complete a project a week! The club's popularity keeps the room full of children. Should interest continue, next year I will have to address numbers and scheduling variations.

SCHOOL-WIDE READING CLUB - Jerilyn Margulies, Advisor

Yantacaw School's school-wide reading program will once again be organized to foster independent reading. This year the program will carry through the summer months beginning in the month of June, continuing through July and August, and culminating at the end of September.

It will involve having each child who wishes to participate keep account of books read during that period of time.

Miss Margulies will structure this program in a way that will keep her apprised of the progress of each child. A special Awards Program will be the culminating activity in September, at which time those students who participated will be recognized.

LITERATURE CLUB - Pat Fischer, Advisor

The Literature Club met on alternate Mondays during the lunch hour. The club consisted of fourteen third graders. A variety of books were read and discussed during the meetings.

The genre consisted of fairy tales, historical fiction, poetry, realistic fiction, classics, and biographies. Different authors were studied to demonstrate the many styles of writing throughout children's books. The students viewed videos of authors' lives and their works.

The children were willing to volunteer their time for this endeavor and seemed to gain a great

deal from this informal gathering of the Literature Club.

DRAMA CLUB - Theresa Ruffo/Becky Olivo, Advisors

Children from grades five and six (approximately 25) met bi-monthly throughout the year in room 108. The children created, prepared, rehearsed, and performed dramatic skills. Choral reading was also included. A highlight of the year was in December when the students performed an original play at lunch time on stage for the lunch students.

It has been a very successful and rewarding experience for all of us.

WATERCOLOR PAINTING CLUB - Theresa Ruffo/Janice Schoem, Advisors

During the 1996-1997 school year fifty children met twice a month and participated in the Watercolor Painting Club. This club provided watercolor painting lessons for the children and helped the children express themselves through creative painting projects.

The students were enthusiastic and felt good about their projects. It has been a very successful and rewarding experience for all of the participants.

LITERARY CLUB - Gail Reilly, Advisor

The Literary Club consisting of twenty-two members of Mrs. Reilly's self-contained class. The students and teacher met to celebrate seasons, holidays, and special people during the lunch hour in room 107.

The students ate their lunches and socialized first, while they discussed the topic for that particular meeting.

Students worked individually or in small groups and created poems, short stories, puzzles, word finds, as well as illustrations. The creations were shared, read, and discussed with all classroom students. Many of these creations were sent to the Tom-Tom, Yantacaw School's newspaper, in which they were published for the entire student body.

The Literary Club is a valuable activity for both students and teacher.

SAFETY PATROLS - Marita Dow, Advisor

The Yantacaw Safety Patrols are divided up into three categories: courtesy guides, street and office patrols. All the students are required to attend meetings held during the course of the year to emphasize the importance of their jobs and to solve problems and answer questions that the patrols encounter.

Courtesy guides assist the younger students in and out of the building. The Street Patrols assist the Crossing Guards on the corners to ensure a safe environment for the children when crossing the street. Office Patrols assist Mrs. Luzzi at lunch time by distributing flyers, sorting mail, and answering the phone.

There are over forty students involved with the patrols this year at Yantacaw School.

WORLD CULTURE CLUB - Sherrie Tolve, Advisor

The World Culture Club meets one or two times each month to explore our cultural backgrounds while we learn about other ethnic groups.

We have had an international luncheon, "share-a-word" days, flag recognition, recipe exchange and several individual presentations by members. The focus of the club is to appreciate diversity.

CHESS CLUB - Sherrie Tolve, Advisor

The Chess Club meets at lunch time every Wednesday. Our club is open to fifth and sixth graders.

The club encourages new students to join to learn the game of chess. There are also competitive opportunities to apply problem solving and critical thinking skills while preparing a strategy to win.

CRAFT OF THE MONTH CLUB - Kathy Franks, Advisor

The purpose of this club is to give each fourth grade member a hands-on experience making a craft related to the month or season of the year. All of the members were able to learn the importance of earning some of the money to make the crafts. They made extra crafts and sold them to the Yantacw staff. They also had a book sale where they brought in their old paperbacks and sold them to other students. The profit money was used to buy extra supplies for future crafts.

All of the members seem to have enjoyed making all the crafts. They left the club meetings with a positive feeling about themselves and their finished products, looking forward to the upcoming craft club meeting.

The club met twice in September and once a month thereafter.

MINNESINGERS - Gloria Zitman, Advisor

Minnesingers is an organization of volunteer students of Grades 3-6 who have exceptional musical ability and who represent Yantacaw School. The Minnesingers were in concert three times this year.

The club meets every Thursday afternoon for rehearsals.

TOM-TOM NEWSPAPER - Lottie Alama/Mary McLaughlin, Advisors

Of the children - by the children - this is the motto of the Tom-Tom. The Tom-Tom is a child oriented school newspaper in which the feelings and thoughts of the children are expressed and

shared.

The staff consists of two advisors, an editor and thirty-three representatives. The representatives (two from each class) are the liaison between the class members and the newspaper. Four issues of the Tom-Tom are produced each year. The summer issue is dedicated to the current sixth grade class. Our newspaper is a school-wide endeavor.

COMPUTER CLUB - Rosemary Clerico, Advisor

The Computer Club meets every Tuesday during lunch time. The children from all four sixth grades were invited to attend. There were approximately forty students in attendance. The children utilized various software related to the curriculum and also utilized the internet to do research and communicate with other schools.

LIBRARY CLUB - Maria Gemitis, Advisor

The Library Club, through hands-on use of books, allows students to gain a greater understanding of the functions of the library. Through their efforts a greater wealth of information is gained in areas including: the Dewey Decimal Classification System, the card catalog drawer system and the wealth of sources of information located on our school library.

STUDENT COUNCIL - Beverly Masullo/Mary Balitsos/Kathy Franks/Pam Mitchell, Advisors

The Yantacaw Student Council has a membership of 80 fifth and sixth graders. The group met twice a month. These students were responsible for the following activities:

1. Filling food baskets for the needy during the month of November
2. Decorated back wall of the auditorium for the December holidays
3. Pictures with Santa
4. Holiday Caroling for Yantacaw students and parents
5. Sold valentines for the school
6. Staff Appreciation (breakfast)
7. Small group of students prepared and presented a skit on tolerance for the second grade
8. Trip to Philadelphia (Liberty Bell, Independence Hall, Franklin Institute)

INTERACT CLUB - Gertrude Reddington, Advisor

Mrs. Reddington's second grade class met in groups of four to share a pizza lunch. Games were played, ideas were shared, and friendships developed. The children interact with each other using the computer, playing games, completing puzzles and having discussions. This club has been very successful because it relates to children in a relaxed atmosphere.

BRAINTEASER CLUB - Becky Olivo, Advisor

This has been a successful year for the Brainteaser Club. The club consisted of fourth and fifth graders. Meetings were held at lunch time on a bi-monthly schedule. Problem solving strategies, cooperative learning and critical thinking skills were used and applied to various

"trivia" games.

Mid year a contest was held open to all members to form a team to compete in Essex County's Academically Speaking tournament. Eight Fourth graders were chosen and competed in Bloomfield. They defeated a team from Glen Ridge and advanced to the second round where, in a close contest, they lost to Livingston.

The club was a big success and I hope to continue it next year. The students, parents, and myself all feel that our school was well represented and each child benefited from the experience.

ART CLUB - Ann Felice, Advisor

The Art Club met approximately twenty times. We met basically at lunch time as a group to design the mural for Yantacaw's center staircase. The Art Club consists of thirty-five sixth graders. The purpose of the Art Club was to design and paint the mural, which was successfully completed in the spring of 1997.

SINGING CLUB- Len Tobias, Advisor

The purpose of the Singing Club is to have the fun of singing in a relaxed atmosphere. The songs were all written by Mr. Tobias. The children rehearsed the songs and then performed them at school concerts. The songs will be part of the instrumental program. The group met every Tuesday after school.

PRINCIPAL'S ADVISORY COMMITTEE - Sherrie Tolve, Advisor

This club consisted of fifth and sixth graders who met each month at lunch time. This forum allowed students an opportunity to discuss questions and concerns regarding Yantacaw School. Mr. Calicchio would also be in attendance.

Several important issues have been raised during these sessions. The committee has discussed lunchroom concerns, campus situations and tolerance within our school.

CURRENT EVENTS CLUB - Robert Loffredo, Advisor

The students report on news events using various newspapers and magazine articles including Scholastic Newstimes. We discuss all current events and newsworthy stories. The club met once a week.

NBC News Videos and other videos were shown to make the news more interesting. The club was shown videos on The Election of a President and Women's History and Technology. These videos enhance the knowledge of the news and brings it to life rather than just reading about it. The students seem to enjoy them.

PARENT GROUPS

The Yantacaw parent groups continue working cooperatively with our staff, students and the community. Some of their projects are as follows:

MOTHERS' CLUB

Plant Sale
Ice-cream Sundae Day
Holiday Boutique
Staff Appreciation Day
Fashion Show
Lunch with the Principal
Holiday Luncheon
Movie Special (children were admitted free at the Franklin during winter/spring break)
Guest Speakers
Pizza Luncheon (Grades 4-5-6 and staff were treated to pizza, drinks and dessert after the Olympics)
Book Fair
Staff Appreciation Day~ Luncheon (staff, crossing guards, seniors)
Yantacaw T-shirts were provided for patrols, Olympic participants and 6th grade class
Yearbook Signing Party - pizza provided for students
Promotion Party - for all sixth graders
Refreshments - following promotions exercises for kindergarten and the sixth grade
Kindergarten Screening (assisted the students)
Various donations to the school - LCD player, computer tables, shades for various classrooms, a scanner to be used with the computer

PTA

Pocket folders and planners for the student body
Parent Resource Directory
Financed several educational assemblies
Gifts for the staff (to spend on their class)
Staff Appreciation Day
Amateur Night/Talent Show
Co-sponsored Yantacaw Technology Night
Innisbrook Fundraiser (wrapping paper)
Birthday Books (each child received a book on his/her respective birthday)
Book Fair
Funfest (Sunday family activity)
Pumpkin Patch
Halloween Party for grades 1-6
TGIF Party (November and April)
Family Portrait Day
Various donations to the school - LCD player, computer tables, shades for various classrooms

SPECIAL ACTIVITY

Bear Day - Miss Carpenter

Pictures of previous "Bear Days" were displayed in the hallways. Each youngster brought in his/her special bear. The parade began with a fifth grade drum line, grades K-6, faculty, parents and friends. Due to inclement weather, the parade was held in the auditorium. Several songs were sung under the guidance of Miss Carpenter. The sixth grade class sang "Goodbye to Yantacaw" as a special tribute to Miss Carpenter and Mrs. Reddington who are retiring.

CLASS TRIPS

Grade 1

Montclair State University - Aesop's Fables
Liberty Science Center

Grade 2

Museum of National History
Central Park Zoo
Montclair State University - Babes in Toyland

Grade 3

Montclair State University - Heidi
Kingsland Manor Tour
Nutley Museum Tour

Grade 4

Edison Museum
Field day/class picnic

Grade 5

Ellis Island
Statue of Liberty

Grade 6

West Point

Art

Montclair Museum

Student Council

Liberty Bell
Independence Hall
Franklin Institute

CONCLUSION

Congratulations to the Yantacaw teaching and non-teaching staff for all of their help in maintaining high standards and giving all of the youngsters a chance to continue to progress socially and academically. Yantacaw students continue to have outstanding IOWA and Nutley Achievement Test scores. The Academically Speaking Team, consisting of fourth grade students, competed in the Essex County Competition and represented Yantacaw School in the finest fashion. Our fifth and sixth grade students competed in the Conrail 24 Math Challenge at Liberty Science Center this past spring.

A special thanks to the custodial staff, under the direction of our head custodian, Mr. Frank Lotito. They have done an outstanding job maintaining a clean and safe environment for the youngsters of Yantacaw School. Mr. Don Stasi, Superintendent of Buildings and Grounds, has been most helpful and cooperative and has greatly aided in keeping our school in excellent condition for our students, parents, and members of the school community. I would also like to thank the Maintenance Crew for their quick response and care given to maintenance requests at our building.

Our parent organizations (PTA/Mothers' Club) were most supportive and always there for the students and staff at Yantacaw. The extra touches that they bring to the school help to maintain the fine tradition at Yantacaw.

Miss Barbara Hirsch, Director of Special Services, and the Child Study Team continually assisted the staff, youngsters, parents and administration. Their efforts to quickly meet with staff and parents is to be commended. They continue to support what is in the best interest of all the students at our school.

Our secretary, Mrs. Luzzi, continues to do an excellent job in coordinating the daily school activities. Her warm and caring manner in dealing with parents, children, and staff is to be commended. Mrs. Luzzi continues to keep the office running smoothly.

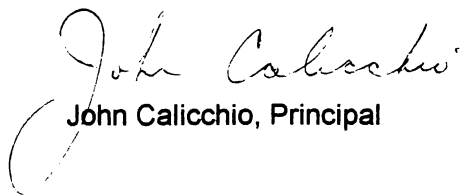
Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka and Mrs. Bolcato continue to do a fine job supervising the ever growing lunch program. They also assist with other duties in the office and classroom.

Mrs. Scarpa is to be commended on initiating a modified hot lunch program for the youngsters. The lunch menu offers a wide variety of food. Also, pizzeria pizza now has become a popular item on the monthly menu.

Thanks to the members of the Board of education for their continued support throughout the year. Also, thank you to Mr. Joe Pelaia, the Yantacaw School Board of Education Representative.

A special thank you to Dr. Frank Votto, Superintendent, Mr. John Walker, Assistant Superintendent, and Mr. John Sincaglia, Secretary/Business Administrator for their continued support and guidance during the year.

Respectfully,

A handwritten signature in cursive script, reading "John Calicchio". The signature is written in dark ink and is positioned above the printed name.

John Calicchio, Principal

SPECIAL SERVICES

June 27, 1997

TO: Dr. Frank T. Votto

RE: Special Services Annual Report - 1996-97

FROM: Barbara Hirsch, Director of Special Services

<u>NEW REFERRALS</u>	<u>1995-96</u>	<u>1996-97</u>
Nutley High School	9	11
Franklin	9	6
Yantacaw	2	10
Lincoln	16	17
Radcliffe	8	11
Spring Garden	5	5
Washington	9	8
Preschool Handicapped	8	14
Early Kindergarten Admissions	18	13
Referral Backlog	0	0
Referrals Pending	7	13
New Referrals plus 3 year eval	172	108

NEW CLASSIFICATIONS

Perceptually Impaired	40	31
Trainable Mentally Retarded	0	0
Neurologically Impaired	10	5
Auditorily Handicapped	0	0
Communication Handicapped	0	0
Emotionally Disturbed	1	2
Chronically Ill	1	2
Multiply Handicapped	0	0
Orthopedically Handicapped	0	0
Socially Maladjusted	0	1
Eligible for Day Placement	0	0
Preschool Handicapped	3	12
Autistic	0	0
TOTAL	55	53
Students Graduated	21	31
Students Dropped Out	2	2
Students Declassified	5	3
504 Students	8	22

	<u>Classes 1996-97</u>	<u>TOTALS 1996-97</u>	<u>PROJECTED 1997-98</u>
Nutley High School	3.5 PI Classes	(58)	60(3 classes)
	1 Supplemental	(19)	15
	1 Resource Center	(23)	20
	Mainstreamed	(24)	27
Franklin School	3.5 PI Classes	(37)	40(3 classes)
	1 Resource Center	(9)	10(Inclusion 15)
	.5 Supplemental	(7)	8
	Mainstreamed	(15)	20
Lincoln School	1 Resource Room	(32)	36
	.5 Supplemental	(5)	5
	2 Preschool Handi- capped	(22)	20
	1 Educable Mentally Retarded	(9)	8
	2 Neurologically Impaired	(15)	20
Spring Garden	1 Resource Room	(14)	14
	2 NI Classes	(20)	21
Radcliffe School	1 Resource Room	(15)	16
Yantacaw School	1 Resource Room	(27)	28
	.5 Supplemental	(5)	3
Washington School	1.8 Resource Room	(27)	30
Home Instruction		(63)	20

PROJECTIONS

Day Placements	(40)	40
Residentials	(1)	2
Received from other districts	(19)	19
Eligible for Speech Correction (Public)	(105)	100
Non-public Classified	(63)	60
Vocational (full-time)	(2)	2
(part-time)	(6)	8

SPECIAL SERVICES PRIORITIES 1997-98

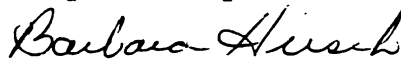
1. To implement newly developed special education curriculum.
2. To expand recreational activities for the handicapped.
3. To provide in-service training to staff involved in the inclusion initiative.
4. To expand the role of the school nurse at the elementary level.
5. To provide a more integrated learning environment at Nutley High School.
6. To initiate a cooperative teaching initiative at Nutley High School in two subject areas.
7. To address transition planning in a more expansive manner.
8. To develop a sudden loss intervention procedure.
9. To develop specific procedures relative to substance abuse referrals.
10. To review procedures relative to homebound instruction.
11. To expand physical and occupational therapy opportunities.
12. To maintain the primary academic talent initiative in each elementary school.
13. To review policies and procedures relative to the revision of Chapter 28 of the Administrative Code.
14. To decrease the number of referrals by initiating more specific pre-referral procedures.
15. To provide for the increasing number of resource room students at the elementary level.

The following Special Services Priorities and issues were addressed in a positive manner during the 1996-97 school year:

1. A parent support group was established.
2. In-service training relative to the academically talented was successfully completed
3. In-service training for instructional aides was completed.
4. The special education curriculum was reviewed, revised and aligned with the regular education curriculum.
5. A unified bowling program was initiated. (\$1,000 grant)
6. Transition planning was expanded.
7. Medical services were increased. Full time nurses are now available in each school.
8. The position of substance awareness counselor was established.
9. The HBV inoculation program has continued.
10. Occupational and physical therapy services were increased.
11. The 504 process has been explained to all staff.
12. The inclusion initiative continues to be addressed in a positive manner.
13. The IEP has been revised to meet state guidelines.
14. Non-resident students continued to be placed in district special education programs. (19)
15. Summer services for the handicapped continued to evolve.
16. Out of district placement continued to decline.

16. To provide sensitivity training for parents, students, and staff relative to the handicapped student in the regular education milieu.
17. To expand technology opportunities for the handicapped.
18. To continue to review and update the IEP format.

Respectfully submitted,



Barbara Hirsch
Director of Special Services

BH:jf