

**ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR - 1995/1996**

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SCHOOL YEAR - 1995/1996

NUTLEY PUBLIC SCHOOLS

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NUTLEY BOARD OF EDUCATION
Nutley, New Jersey

Superintendent's Report
August 26, 1996

Letter from the Superintendent of Schools to the Board of
Education pertaining to the 1995/1996 School Year

Members of the Board of Education:

The 1995/1996 school year was a banner year for our students, staff, and Board of Education.

As in previous years, indications of academic success regarding the Nutley Achievement, IOWA, and HSPT tests continue to reveal that our students are achieving quite well. The SAT scores for this year depicted significant gains for both the verbal and mathematics categories. The verbal mean score of 507 and the math mean score of 529, exceeded both the national and state averages.

Once again, our seventh grade students realized an exceptional year in the mathematics and verbal portions of the Johns Hopkins University Talent Search. Particularly gratifying was the high number of Garden State Scholars, and Bloustein Scholars. Ninety-nine percent of our seniors passed all three sections of the HSPT test. Also, Franklin School's eighth grade students passed the EWT "early warning test" in significant numbers - 98.3 percent in reading, 96.7 percent in writing and 99.6 percent in mathematics. A special thank you is in order to all of the faculty and students who participated in the above mentioned activities.

Nutley athletes and musicians also continue to distinguish themselves with numerous awards. The NNJIL Championship was won by our girls' tennis team. The boys' baseball team won the NNJIL Championship and the NJSIAA North Jersey Group 3 Championship. Both our football and baseball teams competed in the state championship final games! Several of our coaches were honored as "Coach of the Year" by the local sports media. They were: Vincent Turturiello, girls' tennis; Rich SanFillipo, football; and Thomas Gargiulo, baseball.

Additional positive information pertaining to students proceeding to higher education and the scholarships they received, continues to be revealing and is reflected in the following pages. Please note that 82.1% of students will be going on to higher education and that they have been offered a total of \$1,287,475 in scholarship awards. Our graduates continue to attend a diverse array of quality academic institutions throughout the nation.

Curriculum work in the K-8 language arts program, World History, self-esteem and teaching tolerance education, was effectuated. Review and inservice for computer and chemical health education, mathematics, science, grading/assessment, and critical thinking were also developed in excellent fashion. Many other areas of the curriculum were again refined and made current.

As we begin the 1996/1997 academic year, our school community can be certain that our excellent staff will continue its commitment to the development of our students.

Frank T. Votto, Ed.D.

REPORT ON COLLEGE ADMISSIONS

CLASS OF 1996

ENROLLMENT.....254
TOTAL APPLICANTS PURSUING HIGHER EDUCATION...209
% OF CLASS OF 1996 GOING ON TO POST-SECONDARY EDUCATION.....82.1%

Four-Year Training.....	162	(63.7%)
Two-Year Training/Business/Trade...	47	(18.4%)
Work/Military/Undecided.....	45	(17.9%)

REPORT ON SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 1996

SCHOLARSHIPS	\$1,287,475	
GRANTS	270,900	
		\$1,558,375
OFFERS ACCEPTED	\$1,007,675	
OFFERS DECLINED	550,700	
		\$1,558,375

NUTLEY PUBLIC SCHOOLS
Office of the Superintendent

TO: MEMBERS OF THE NUTLEY
SCHOOL COMMUNITY

DATE: JUNE 10, 1996

FROM: THE NUTLEY BOARD OF EDUCATION

TOPIC: 1995/1996 STUDENT
ACHIEVEMENT TEST SCORES

NATIONAL

Iowa Test of Basic Skills

National Percentile Rank

	<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Word Analysis		99	99	99					
Reading			95	98	89	88	91	95	91
Language Arts		98	99	99	99	98	98	98	96
Mathematics		98	99	99	99	99	99	99	99
Composite		99	99	99	95	94	95	97	93

EARLY WARNING TEST

Grade 8

Reading - 98.3%
Writing - 96.7%
Mathematics - 99.6%

Excellent results such as these are due to a great total effort and we wish to thank everyone involved.

NUTLEY BOARD OF EDUCATION

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NUTLEY HIGH SCHOOL

NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY

1995-1996 ANNUAL REPORT

STUDENTS ENROLLED	GRADE	9	250
		10	301
		11	241
		12	249
			<u>1041</u>

STAFF:	Classroom Teachers	83
	Administrators	3
	Guidance Personal	4
	Department chairpersons/Coordinators	11
	AV Coordinator	1
	Librarian	1
	Special Education	3

Submitted by:

John Jacone
Principal

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PRINCIPAL'S REPORT

ANNUAL REPORT

1995--1996

As the 1995-96 school year draws to a close, I want to express to all in the central office, Dr. Fadule, Dr. Votto, Mr. Sincaglia, and the secretarial staff my deepest appreciation for all their support this past year.

I am pleased to report again that not one senior will not graduate as a result of not passing the State mandated H.S.P.T.

CURRICULUM

Our Keyboarding program continues to be successful. We have 16 sections running at the present time. As a result of this program, we feel our students will leave Nutley High School proficient in Keyboarding Techniques, Word Processing, Spread Sheets, and Database.

We have updated our Environmental Science course. New textbooks were purchased and have proven to add tremendously to the course.

We added a new Physics Honors course. This course has used computers extensively for problem solving and review.

Our health curriculum incorporated a number of areas we deemed necessary this year. We brought in speakers from Gamblers Anonymous as well as the Council for Compulsive Gambling. All students participated in these programs.

The Nutley police continue to come and speak to all health classes on drugs and alcohol use and abuse. This has been a very successful program, and we hope to expand on it next year.

We will finally institute our new technology program in Industrial Arts. We have worked parts of two years in developing this and will now institute it in September. We continue to add computers to Art and Mechanical Drawing. This has enhanced both programs.

We have developed a History IV A.P. Course. This will be introduced in September, 1996.

We introduced new textbooks in Spanish III, French II, French III, and for Latin II. All indications are they were wise choices and the students are responding well.

TESTING

Our results on the H.S.P.T. this past year have been gratifying. I am happy to report all seniors have passed. We continue to score in the 190s. We will continue to emphasize all areas of State testing as well as our own.

4.

We continue to seek ways to improve our SAT scores. This summer we will ask to send a teacher or teachers to school for training. We would then use them for our night course. We are also exploring the possibility of bringing in experts to speak to staff as well as students.

ADMINISTRATION

Mr. Fraser has done his usual fine job with attendance and discipline. Mr. Cocchiola, although only here 4 or 5 periods, continues to grow in his position. Dr. McCarthy will be leaving July 1. This will leave a void during the summer months. We will address this to ensure coverage for this year.

/ / /

BUSINESS

BUSINESS EDUCATION DEPARTMENT**Yearly Report****School Year 1995-96****May 31, 1996****TO: MR. JOHN JACONE****FROM: MR. CARMINE D'ALOIA****SUBJECT: ANNUAL REPORT - BUSINESS EDUCATION DEPARTMENT**

The following activity highlights of the academic year 1995-96, present concerns and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. Sixteen sections of keyboarding and computer applications were provided for approximately 340 Nutley High School students. These students were given instruction in the use of IBM computers, learning WordPerfect, KDP, and MicroSoft programs. These students acquired proficiency in keyboarding techniques, word processing, spread sheets, and data base. The program has proven to be highly successful and has provided the much needed vocational education for our students.
2. Our computer lab in room 215 will be upgraded. The lab will consist of nineteen Pentium 100 computers, four laser printers, and twenty-four new chairs. In addition, the lab will contain the most updated software programs and textbooks available to computer instruction. These labs have enabled our department to stay abreast with the leading schools in computer technology.
3. Enrollment has increased in all our business subject areas. The mandating of Keyboarding I to all freshman has been a tremendous help in rejuvenating the business department. Our Advanced Keyboarding has increased from two sections to four sections this year. We have also doubled enrollment in our third year level course "Computer Applications for Business".
4. Field trips: None this year.
5. Guest Speakers: This office made the accommodations for ten guest speakers from various post secondary schools. The topics were about various career programs. Many students were introduced to and became aware of the many demand career fields for the future.

6. Scholastic Awards: We had one student win a scholarship to the Computer Learning Center in Paramus. Value of the scholarship was \$4800.00.
7. Staff: Our staff was very skilled and proficient this year. Our computer staff, which consists of Nancy Kehayes, Ann Mary Mullane, Arlene Orenstein, and Tom McCrohan, have made our department very strong with computer experienced teachers. Mr. William Osborn retired in March of this year. His replacement was Theresa Hrubash. Her addition to the staff has given us another teacher skilled in computer and accounting knowledge which has increased the excellence of our department.
8. During my third year as department chairperson I found the position very enjoyable, challenging, and less stressful. The help and cooperation I received from the tenure teachers, Mr. McCrohan and Mrs. Kehayes were greatly appreciated. The guidance and assistance received from the administration was invaluable.
9. Our department provided three in service computer courses for twenty-four teachers and thirty secretaries from the Nutley School System. These were five session courses in the use of IBM computers utilizing WordPerfect for Windows. The teachers received one graduate credit for attending. The courses were taught by Nancy Kehayes, Tom McCrohan, and Arlene Orenstein.
10. Our keyboarding instructors held a keyboarding contest for speed and accuracy. All students were involved. Winners in each class received a business education T-shirt which was designed and created by Ann Mary Mullane.
11. Our advanced keyboarding classes coordinated a "letters to Santa" project with the first and second graders from Lincoln school. The elementary teachers had their students write letters to Santa, and the advanced keyboarding students answered these letters utilizing the skills learned in the keyboarding class.
12. A "Friendship" program was created between Mrs. Ann Mary Mullane's keyboarding I class and Mrs. Sally Rider's second grade class. This program was an exchange of computer ideas and discussions. It also coordinated a computer learning program between the high school and the elementary school children.

CONCERNS

1. There is a need to upgrade the computer labs in rooms 211 and 215. This upgrade is necessary to meet the demands of the changing software programs.
2. Repairs to computers and printers is a necessary priority. We must keep all machines up and running due to maximum enrollment in the computer classes
3. There is a need to better develop the Computer Applications for Business course. Room arrangement, more computer equipment, and software purchases.
4. There is a need to purchase and install a network system for the computer labs in order to give the teachers better control and prevent vandalism to the computers and software programs.
5. There is a constant need to update and purchase software programs for all computer courses.

RECOMMENDATIONS

1. Additional money should be allocated to the business department in order to upgrade older computer labs.
2. Summer employment be given to Mr. McCrohan and Theresa Hrubash to develop the curriculum , and arrange room 217, and install software to develop room 217 into a computer lab for computerized accounting.
3. Money should be allocated to purchase software programs as needed.
4. A simplified network system is necessary for room 215 in order to operated the printers and make them efficient. We are presently having difficulty with them.
5. The business teachers be assigned to the computer labs during their duty period. This will provide the necessary time to fix and maintain the many problems we encountered this year with the computer classes.

8.

6. Computer labs will be rearranged for the 1996-97 school year. There is need for staff supervision of the rearrangement. The rearrangement will be as follows:
 - a. The 486 computers from room 215 will be moved to room 211.
 - b. The 386 computers in room 211 will be moved to room 217 to develop a lab for computerized accounting.
 - c. Room 215 will receive 16 new Pentium 100 computers.

LANGUAGE ARTS/ENGLISH

Principal's Report

1995-1996

To: Mr. John Jacone, Principal of Nutley High School
From: Ms. Dianne De Rosa, Coordinator of Language Arts/
Chairperson of English Department

I. Testing

Student preparation for the High School Proficiency Test has remained a priority of the English Department. Students on each grade level have been given exercises which were developed to reinforce and strengthen the skills that students need to perform well on the HSPT.

From September through October juniors are given weekly reading and writing exercises which reinforce the skills tested on the HSPT.

Similar exercises were given to the freshmen and sophomores on a weekly basis from September through May.

The total number of juniors who took the reading portion of the HSPT in October of 1995 was 215. The total number of students who took the writing portion of the HSPT was 214. The results of the Grade 11 HSPT for 1995 are as follows:

Reading Test - 95.3% passed
Writing Test - 98.6% passed

II. Curriculum

A. The NUT. S.H.EL.L. Reading Program

English I students participated in the Nutley Senior High Electronic Library Program under the direction of Mrs. Tropiano. Students in these classes worked independently, utilizing the computer software to manage their reading records and computer generated book quizzes. Students who participated in this program were rewarded and recognized for their reading achievement.

B. Basic Skills Reading/Writing

There were ten classes of basic skills reading and writing classes this year. Classes were comprised of students who did not pass the Early Warning Test as eighth graders in the spring of 1995 and tenth grade students who did not pass the EWT administered to all freshman. Students entering our school who had not taken the EWT and who had not met the standard in the testing at their former school were also placed in a basic skills class.

In addition to the ninth and tenth grade basic skills classes there were six classes comprised of eleventh grade students who did not pass the TAP administered to all sophomores in the spring of 1995.

Class size was small which allowed for the type of individual instruction that is needed in a remedial course.

Writing on Apples is a final project which gives students the opportunity to select, revise, and edit their favorite piece(s) of writing for a class publication. Students compose their work on the Apple computers using Appleworks software and Print Shop. This end of the year project enables students to see their work in print and to share their work with students in the entire basic skills program.

C. Journalism Program

This year twenty-two students were involved in the production of the school newspaper, the Maroon and Gray.

The students in Journalism Workshop and in Sophomore Journalism have been trained to use Quark XPress software on the Macintosh. Twelve issues of the paper were produced this year which include two issues of a literary magazine, one features magazine, one entertainment magazine, one OP.ED magazine, three sports magazines, three thirteen page newspapers, one eight page newspaper, one four page newspaper, and one Freshman orientation issue. Seven of these issues were printed and duplicated in-house and five issues were professionally printed. In addition, two eight page in-house additions of a newspaper were produced by the Sophomore Journalism class.

All journalism classes are required to submit a minimum of five articles per week to the Nutley Sun. Included in this work was coverage of the Nutley Recreational Basketball League and JV and Freshman sports. In addition, a weekly feature entitled "It's Academic" featuring photo essays of the district's schools, were selected, edited and prepared on computer by the Journalism Workshop classes. We are very pleased with the results of this year's program.

III. Workshops

A. Journalism Workshop

Students have contributed articles to the Nutley Sun, The Maroon and Gray, and the student magazines, MAG, ETC, and OP.ED. The MAG is a literary magazine which publishes poems, short stories and essays that are submitted by Nutley High School students. The MAG is published two times a year.

B. Writing Workshop

This workshop gives students the opportunity to write creatively and to improve their writing skills. Students share their writing experiences with their classmates as was evidenced by the presentation of one-act plays written as a collaborative writing project. Students submitted poems, stories, and personal essays to the MAG, the school literary magazine, and entered various essay and poetry contests.

C. Drama as Literature

Students in this drama workshop presented scenes, a Christmas play, and classical readings of English classes. There were a total of three presentations throughout the year.

The drama class also produced an end of the year production entitled Final Bow on May 30, 1996 to all sophomores.

IV. Writing Contests

Students are encouraged by their teachers to enter contests which are offered by community and educational organizations. Many of our students, including the following were recognized for their achievements:

Grade 9

Andrea Buccino received a \$200.00 U.S. savings bond for her essay "American Hero" judged by the Veterans of Foreign Wars Post 493.

Ella Cosculluela received honorable mention in the prose fiction category for an essay submitted to the New Jersey Council of Teachers of English.

Several students submitted plays to the 12th Annual New Jersey Young Playwrights Festival. These students received commendations and critiques of their work.

V. Poetry Contest

Katie Cort placed fifth in the 51st Annual Poetry Reading Contest

VI. Governor's School For Drama - Noelle Nevelo was selected to participate in this program.

VII. Staff Development

Several staff members attended workshops and seminars during the 1995-1996 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mrs. Appel

New Jersey Council of Teachers of English conference -
"Controversial Conversations"

Mr. Bonadonna

Garden State Scholastic Press
Association Press Day Annual
Spring Advisers Conference,
Princeton, NJ

William Paterson College Student
Press Day

Ms. De Rosa

NJ Language Arts Leaders Fall
Conference

S.A.T. spring conference - Trenton

Mrs. Hyland

Montclair State University Annual
Theatre Teacher's Conference

VIII. Enrichment

A. Speakers

Three speakers were invited to present career-oriented programs

The presentations were as follows:

Katharine Gibbs School representative, Mrs. Kathy Schwartz, presented a workshop on career skills to seniors.

A representative from Berkeley College, spoke to juniors on planning for their future educational goals.

Mr. Bob Wolf, a representative from Metropolitan Technical Institute spoke on technical and business careers.

B. Field Trips:

Mr. Bonadonna's Journalism Workshop students attended the Garden State Scholastic Press Association Student Day held at Rutgers University.

Ms. Hyland's English II honors class and theatre workshop class attended a theatrical production of "A Doll House" at the Mc Carter Theatre in Princeton.

Ms. Hyland's Film/Media class participated in a tour of the NBC facilities at Rockefeller Center

Mr. Sasso's Senior English classes attended a performance of Macbeth at the Count Basie Theatre Monmouth County Arts Council

Mrs. Mickey's writing workshop students attended the New Jersey Playwrights Festival at the New Jersey State Theater.

IX. Book Management

Books, stored in two bookrooms in the old wing of the third floor, are annually sorted and counted for our book inventory. An inventory list is compiled and given to each teacher in September. This list contains the titles of books available, where they are stored, and the cost.

The department's secretary distributes books and collects books from teachers' classrooms, keeping an accurate total of books requisitioned for classroom use at all times.

X. Concerns for the future:


Continued teacher training and involvement in the use of the computer as a tool for writing.

Continued participation of staff in professional organizations and attendance at workshops and conferences which relate to the course of study.

FINE AND INDUSTRIAL ARTS DEPARTMENT

NUTLEY HIGH SCHOOL
FINE/INDUSTRIAL ARTS DEPARTMENT

May 28, 1996

TO: Mr. John Jacone
FROM: Mr. Joseph Mattiucci 
RE: Annual Report - 1995-96 School Year

The following activities summary/highlights of the Academic Year, 1995-96.

1. STAFF WORKSHOPS - PROFESSIONAL VISITATIONS

Various members of this department were involved in professional day visitations, such as: New Jersey State Home Economics Conference, New Jersey State Nutrition Conference, New Jersey Technology Conference, Art Educators of New Jersey State Conference, The American Heritage Quilt Conference in Lancaster Penna, National Food/Services Equipment workshop N.Y.C. and The Vocational Family & Consumer Science Association of New Jersey Fall conference.

2. GUEST SPEAKERS

Representatives from various Art Schools spoke to the Art and Photography classes about careers in Art/Photography. In addition, schools, such as; Pratt N.Y.C., Parsons N.Y.C., and The Art Institute of Philadelphia Penna, spoke to the art students. A few former Nutley High School students now professional artists spoke to the art students about their experiences.

3. SCHOOL AND COMMUNITY SERVICE

The staff participated in the following school and community services; Key Club Advisor, Nutley High School Christmas Angel program, C.A.T. program, Senior Class Advisor, Yearbook Pictures, Maroon & Gray Pictures., Senior Benefit Scenery, Computer Network Committee, Senior Benefit Costumes, Arts Fest 1996, most bulletin board displays throughout the high school, Career Day signs and covers, Spirit Week Banners, Art Club Advisor, Photography Club Advisor, Trophies for various sports teams, Amateur Radio Club Advisor, Stage Crew Advisor, Active member of the Historical Trust - Kingsland Manor, Active member in the railroad Historical Society, Girl Scout Leader, Blood Bank Nutley High School Coordinator, Industrial Arts Club Advisor, Member to New Jersey Technology Association, Member of American Vocational Association, Officer with the V.F. & C. S. Association of New Jersey in Home Economics.

4. AWARDS/SCHOLARSHIPS

Eight students from this department were recipients of awards and scholarships including; Parents Council, Israel Sonenshein Memorial Award, Nutley Women's Club Art Award, Miniature Art Society Art Award, Nutley Junior Womens Club Art Award, Nutley UNICO.

5. GOAL(S) LONG RANGE

As noted, The New Rotating Technology program will be introduced in the Fall of 1996. Daily/Weekly lesson plans will be designed and developed with the course proficiencies as a Guide.

6. MADELINE HUNTER

The entire Fine and Industrial Arts Staff is maintaining their commitment and dedication to Dr. Hunter's Teaching program and the "Total Teaching Art."

7. COURSE OF STUDY - REVISIONS

As planned, we will draw up and preform a physical walk-through all area's of Industrial Arts/Vocationally oriented rooms to list and document a Complete Safety/Health Check List.

8. ARTS FEST "96"

On May 16, 1996 our department set-up and displayed hundreds of examples of our students creative - talented works.

FOREIGN LANGUAGE

**NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY
FOREIGN LANGUAGE DEPARTMENT**

TO: Mr. John Jacone, Principal of Nutley High School

FROM: Mr. Ciro Violante, Coordinator, Foreign Language Department

SUBJECT: Annual Report - 1995-1996

I. Statistical Data and Staff

1. 675 students from the school population of 1045 or approximately 65% were enrolled in foreign language classes.
2. Nine staff members including the coordinator and one part-time teacher taught 36 sections of 17 course offerings (three teachers shared duties between the High School and Franklin Middle School).

II. Curriculum

The new text program for Spanish III Arcos y Alamedas, for French II Viens Voir!, French III C'est Ça!, and for Latin II Ecce Romani II, have been successfully implemented.

Every staff member in the foreign language department worked very diligently and cooperatively during the articulation day on February 12, 1995.

III. Accomplishments, Achievements and Cultural Events.

The Foreign Language staff is extremely proud of the tremendous success and achievements of many of our students. Also this school year, many awards and certificates have been bestowed upon our students who have distinguished themselves in various aspects of the foreign language experience.

1. A group of foreign language students participated in the Annual Poetry Recitation Contest held at William Paterson College on May 25th, 1995. About 60 different schools took part in this contest. Four Nutley High School students were awarded trophies. The categories were Beginner, Intermediate, Advanced and Native in all languages. The winners were:
In Italian, in the intermediate category Nadia Turturiello won second place. In the Advanced

category Heather Vezzosi won Honorable Mention and in the Native category, Gianluca Bianchino won 2nd place.

In Latin, in the Beginner category, Thomas Finetti won 3rd place.

2. Another group of students in different levels of Spanish participated in various contests at the Annual Spanish Day Contest at Drew University. These included Original Oratory, Vocabulary and Original Poetry and Essay. Several students won Honorable Mention.
3. A group of students from the Italian classes participated in the 1996 National Italian High School Contest, sponsored by the American Association of teachers of Italian, in different levels and categories. I am happy to report that: Giuliana Tamburri won Honorable Mention in level III. Seniors, Christina Santini won Honorable Mention in level IV, and Gianluca Bianchino won First Place in level IV and \$150.00.
4. French students accompanied by Mrs. Camarda and Mrs. Baldino, attended performances of various French plays and operas. Some of them were: Phantom of the Opera on Broadway in New York; "La Boheme" and "La Fille du Regiment" at the Metropolitan Opera at Lincoln Center, in New York. At the Metropolitan Museum of Art, the students attended three exhibits on French Impressionism.
5. Italian students accompanied by Mr. Cicchino, attended performances of two Operas at the Metropolitan Opera in New York. "Otello" and "Turandaut".
6. Ms. Perrotta's Spanish 3, and Mrs. Gebbie's Latin 4 Honors classe, visited the United Nations.
7. Mrs. Kirsten's Spanish 4, and 5 Honors classes, attended the performances of a Spanish Play. "Las Aventuras de Don Quijote". The classes also attended the "Goya" exhibit at the Metropolitan Museum of Art and The Frick Collection in New York City.
8. The Latin students, accompanied by Mrs. Gebbie, travelled to Spring Garden School to teach a Latin lesson to fifth graders.
9. Alexandra Piccirillo and Gianluca Bianchino, fifth year Italian students, were awarded each \$375.00 Scholarship by the Nutley Unico for excellence in the study of the Italian language and culture.
10. Mr. Cicchino's Italian 4 and 5H students participated in the "Italian Culture Day Contest" in Aberdeen, NJ. About 30 schools participated. Nutley students won first place in the Trivial Contest (a written test).
11. Once again this year the Italian Club (advisor-Mr. Cicchino) sponsored "Una Cena in Piazza," - (A Dinner in the Square),

together with Franklin School Italian students during the month of April. It was very well attended by parents, teachers, administrators and Board of Education Members. There was plenty of Italian food for everyone. The students performed folkloric dances, sang folk songs and prepared skits in the target language.

IV. Workshops - Professional Conferences

1. Mr. Violante attended the "Northeast Conference on the Teaching of Foreign Languages", held at the New York Hilton Hotel.
2. Mrs. Gebbie and Ms. Perrotta attended the Spring Conference of the "Foreign Language Educators of New Jersey" held at Rider University.

V. Departmental Goals (long and short)

1. To continue to improve Achievement Test scores in all languages.
2. To hold district-wide assemblies in order to make students aware of the importance of learning a second language, and at the same time, continue to generate interest and enthusiasm in the study of foreign language.
3. To have fifth year students go to the elementary schools and give lessons in Spanish, Italian, French and Latin.
4. To offer new courses such as Japanese, Russian or Chinese via satellite.

VI. Departmental Recommendations

1. In order to ensure that students reach communicative competency in the language studied, it is recommended that a better student/teacher ratio be set in each class at the lower levels so that oral skills can be practiced and reinforced.
2. The department recommends that a National Honor Society Chapter be established in French, Spanish, Italian, and Latin in order to stimulate interest, promote higher standards of scholarship, promote an understanding and appreciation of foreign languages and their cultures, and perpetuate international friendship.
3. Change level 4 of Spanish, Italian, and French to Honors courses status.

Respectfully submitted
Ciro Violante, Coordinator
June 7, 1996

GUIDANCE

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

ANNUAL REPORT

Introduction

The counselors at Nutley High School subscribe to the basic tenets of the counseling process from which the following professional responsibilities are culled:

1. Each person has the right to respect and dignity as a human being and to counseling services without prejudice as to person, character, belief, or practice.
2. Each person has the right to self-direction and self-development.
3. Each person has the right of choice and the responsibility for decisions reached.
4. The counselor assists in the growth and development of each individual and uses his/her highly specialized skills to insure that the rights of the counselee are properly protected within the structure of the school program.
5. The counselor-client relationship is private and thereby requires compliance with all laws, policies and ethical standards pertaining to confidentiality.

Structure

The Nutley High School Guidance Department is structured to help all Nutley students develop their educational, social, career, and personal strengths and to become responsible and productive citizens.

The counseling thrust has an emphasis on helping students to learn more effectively and efficiently. There is a commitment to individual uniqueness and the maximum development of the student's potential. The Nutley High School guidance program is an integral part of the school's total education program.

Mission Statement

The mission of the Guidance Department at Nutley High School is to work with individual students and groups of students, directly and through the curriculum, alone and together with the whole educational team, to insure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision-making and planning skills, and develop a plan for his/her next step in life.

Role of the Counselor

The guidance counselor at Nutley High School:

1. Has a primary obligation and loyalty to the pupil, who is to be treated with respect as a unique individual.
2. Is concerned with the total needs of the pupil (educational, vocational, personal, and social) and encourages the maximum growth and development of each counselee.
3. Informs the counselee of the purpose, goals, techniques, and rules of procedure under which he/she may receive counseling assistance at or before the time when the counseling relationship is entered. Prior notices include the possible necessity for consulting with other professionals, privileged communication, and legal or authoritative restraints.
4. Refrains from consciously encouraging the counselee's acceptance of values, lifestyles, plans, decisions, and beliefs that represent only the counselor's personal orientation.
5. Is responsible for keeping abreast of laws relating to pupils and ensures that the rights of pupils are adequately provided for and protected.
6. Makes appropriate referrals when professional assistance can no longer be adequately provided to the counselee. Appropriate referral necessitates knowledge about available resources.
7. Protects the confidentiality of pupil records and releases personal data only according to prescribed laws and school policies. The counselor shall provide an accurate, objective, and appropriately detailed interpretation of pupil information.
8. Protects the confidentiality of information received in the counseling process as specified by law and ethical standards.
9. Informs the appropriate authorities when the counselee's condition indicates a clear and imminent danger to the counselee or others. This is to be done after careful deliberation and, where possible, after consultation with other professionals.
10. Provides explanations of the nature, purposes, and results of tests in language that is understandable to the client(s).
11. Adheres to relevant standards regarding selection, administration, and interpretation of assessment techniques.

If students are to be given a responsible chance to fulfill their potential, counselors need to be able to spend time on activities that guide students toward improved self-understanding, better use of their academic talents, and increased knowledge of the options available to them.

The role of the guidance counselor is to help students. Counselors, as members

of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors also see students when other staff members or parents suggest that a student may be having a problem and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgement.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs), When a student learns the art and skill of solving problems, he/she develops confidence in his/her ability to deal with new and different situations. The long range goal of professional counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems as they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

Major Guidance Objectives

A. Assist students to:

1. Progress toward productive and rewarding careers.
2. Select and enter school courses and activities.
3. Develop interpersonal relationships.
4. Develop learning skills of value.
5. Develop self-understanding, and identities.

B. Assist teachers to:

1. Understand the students for whom they are responsible.
2. Participate in helping students attain their guidance objectives.
3. Understand and utilize the service of the guidance program.

C. Assist parents to:

1. Understand their children's educational progress.
2. Understand the opportunities available to their children.
3. Participate in helping their children attain guidance objectives.
4. Understand and utilize the services of the guidance program.

Freshmen parents met with counselors in the Fall to discuss the educational, career, and personal-social needs of their children.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. These meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 1996-97 year.

The Guidance Department continued to meet with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the most serious cases to support personnel, e.g. School Social Worker, School Psychologist.

The department coordinated the scholarships awards program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Marie Peavy did an excellent job in contacting the scholarship sponsors and organizing this program.

The Guidance Advisory Committee held three meetings during the 1995-96 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. John Jacone.....	Principal
Dr. Paul J. McCarthy.....	Guidance Director
Mr. Edward Fraser.....	Vice-Principal
Mr. Evans Herman.....	Admissions Counselor, Bloomfield College, Bloomfield, NJ
Mr. Robert McDonald.....	Executive Director of Nutley Service Bureau, Nutley, NJ
Ms. Barbara Hirsch.....	Director of Special Services
Mr. Carmen D'Aloia.....	Co-op Work Experience Coordinator
Mr. Ronald Bonadonna.....	English Teacher
Mrs. Carol Guilliard.....	Banker
Mr. Joseph McGuinness.....	Hoffmann-LaRoche
Mrs. Joy Murray.....	Community Representative
Mrs. Rita Cochran.....	Parent
Mrs. Karen Fine.....	Parent
Ms. Heather Ashley.....	Senior Class President
Mr. Gus Formato.....	Student Council President
Mrs. Marie Peavy.....	Secretary

Professional Days

The information below illustrates the type of programs the counselors participated in during the academic year. The programs were held during the day, evening,

and weekend.

University of Pennsylvania Conference

Rowan College Information Conference

E.O.F. Scholars Program

Essex County College Seminar

Arizona State University Seminar

County College of Morris Workshop

Elizabethtown, Moravian, Susquehanna Seminar

Georgetown, Duke, Harvard, University of Pennsylvania Workshop

Katharine Gibbs conference for counselors. Guest speaker was Dr. Robert Gilbert of Montclair State University, an educational psychologist.

Essex County School Counselor Association meeting at Caldwell College. Guest speakers were Dr. Grabon on mental health issues and two Caldwell students. Caldwell staff members were introduced, as well.

Trenton State College program for counselors in Elizabeth. Met staff, saw slides and presentation by President Harold Eckoff.

Counselor workshop at William Paterson College. Program by staff from library, Department of Biology, Admissions Office, Financial Aid/Scholarship, Transfers.

Counselor workshop on Fairleigh Dickinson University program for students with learning disabilities at Teaneck-Hackensack campus.

Workshop called "Attention Deficit-Hyperactive Disorder in the Schools" at St. Barnabus Institute for Prevention.

Essex County School Counselor meeting with presentations by private business schools in area.

Rutgers-Newark update on programs, a student panel, and speakers on the implications of Internet on Education.

Conference held by Bowdoin, Carleton, Oberlin, and Pomona Colleges in East Rutherford.

Fordham University, Rose Hill Campus, counselor meeting.

N.J.I.T. conference on preparing students with disabilities for careers in science, math, and engineering.

Fairleigh Dickinson University, College Board counselor update.

Montclair State University, counselor update and luncheon.

University of Miami, admissions update and counselor breakfast.

Essex County School Counselors Association meetings - Caldwell College and Fairmont Restaurant, Little Falls, NJ

Rutgers University, New Directions in Parental Involvement Conference.

Ramapo College, counselor update and luncheon.

Muhlenberg College, counselor update and breakfast.

Georgian Court College, computer training, "Learning the Basics of the Internet".

North Adams State College

Berkeley College

University of Rhode Island

Hamilton College

University of Hartford

Delaware Valley College

Rochester Institute of Technology

Alfred State College

U.S. Army National Guard

Member - Saturday committee - S.A.T./Transcripts review and recommendations.

Chaperone - Essex County College Teen Leadership Conference.

Supervisor - assembly programs.

Proctor - standardized testing, ASVAB.

Examiner - P.S.A.T. AP exams.

Leader - Spring Garden Elementary School Parent Education Group.

Speaker - Guidance Advisory Committee.

Coordinator - College/Career Fair, Career Awareness Week.

Supervisor - Senior Academic Awards Assembly.

Supervisor - school corridor one period daily.

Activities

The counselors were available for two days after school ended in June 1995, and two days before the opening day of school in September 1995. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were implemented by the guidance department during the 1995-96 academic year:

1. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
2. Letters were sent home to parents of the freshmen, sophomores, and juniors inviting them in for conferences with the counselors. The freshmen conferences were scheduled in October to get to know the students and parents early in the academic year.
3. A letter was sent home to parents advising them that the results of the Differential Aptitude Test were available and they should call their child's counselor for an appointment.
4. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 1996-97 year. Counselors from Franklin School participated in the meetings.
5. Counselors made approximately twenty-five presentations about the performance of the testing programs.
6. Parents of those students who failed the E.W.T. were contacted. Conferences were arranged and the range of services were explained to them by the counselor.
7. Counselors visited the Franklin School to meet with students and discussed the educational programs available at the high school.

The Guidance Department increased its knowledge of one and two-year schools and colleges. These schools and colleges are becoming more popular with our students for many reasons. The increasing cost of four-year colleges and the excellent career programs available at these schools make them a sound investment for some of our students.

The department hosted an evening program relating to the Financial Aid process. Ms. Katherine Boscher Murphy spoke in January to students and parents about the proposed changes planned by the state and federal agencies.

Counselors invited parents of students to meet with them. The parents of members of the Class of 1997 conferenced with the counselors in the Spring. The meeting reviewed the need to plan early when considering post-secondary opportunities for education or work.

Developed guidance publication for:

4-year college admissions
2-year college admissions
vocational/technical training
freshmen orientation

Career Education

The counselors made extensive use of career interest inventories to encourage their students in the career exploration process.

The Guidance Information System, available in the career resource center, has information on over more than 1,000 careers. Counselors shared this resource information with their students.

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were also used in the career exploration process.

Career Awareness Week enabled the entire school to focus on the career exploration process.

Publications

The Guidance Department continues to take a proactive stance with their numerous publications. In addition to the updating of past publications the counselors developed an outstanding handbook for distribution to juniors. Students and parent comments have been most favorable about this publication.

Transcripts

	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>
Transcripts.....	2,536	2,439	2,580	2,601
Mid-Term Grades....	217	208	211	201
Final Grades.....	185	143	195	198
Total.....	2,938	2,790	2,886	3,000
New Registrations.	68	53	40	64

Closure

Through the efforts of the guidance counselors, the Nutley High School students continue to learn more about themselves - their abilities, their interests, and their needs - through a variety of guidance services and programs.

In a counseling atmosphere that is student-oriented, students are receiving the guidance necessary for their academic, career, and personal development. It is hoped that students look upon their counselor as an advocate who represents their interests when dealing with professionals, family, and community agencies.

By encouraging students to develop their academic, career, and personal potentials, the counselor seeks to have the students to become more responsible to themselves, to their school, and, ultimately, to society.

MATHEMATICS

June 3, 1996

TO: Mr. John Jacone
FROM: Mary Lou Dowse
SUBJECT: Annual Report - Mathematics Department, High School

I. STAFF

- A. Departmental statistics indicate that twelve teachers taught a total of 58 class sections. This included 18 regular subjects in addition to classes in the Basic Skills Improvement Program. As of April, 1996, the average class size was 21 in the regular classes and 9 in the basic skills classes.
- B. In September, Mrs. Susan Gesumaria replaced Mr. Kenneth Grieco as a full-time Basic Skills teacher in our mathematics department. The transition went well and Mrs. Gesumaria has quickly become a valuable addition to our teaching staff.

II. TESTING

- A. The eleventh grade High School Proficiency Test was administered on October 18, 1995. A preparation program implemented in early September was carefully designed to provide practice in solving HSPT type problems and to familiarize students with the actual test format. Teacher prepared materials, publisher workbooks, and previously administered due notice tests were used on a regular basis to supplement the curriculum.

Results from the October, 1995 HSPT were impressive. Of the 215 regular students tested, only 4 failed the mathematics section. This resulted in a passing rate of 98.1 percent, an increase of 3.6% from the previous year. The total mean score in mathematics was 419.2 compared to a mean score of 300 for the state.

- B. Again this year the March 1993 Early Warning Test, given to all ninth graders, and the TAP Test, given to all tenth graders, were administered on April 9th, 10th, and 11th in order to satisfy standardized testing requirements mandated by the state. Results of these tests will be

used to identify students who are at risk of failing the eleventh grade HSPT. Students who fall below the MLP for mathematics will be placed in a remediation program. In addition, results will be used to test students out of the Basic Skills Improvement program. There were nine classes of Basic Skills Mathematics this year.

- C. On Thursday, May 9, advanced placement tests were administered to ten seniors in level AB Calculus. Student results for this exam are normally reported in July. Results for the 1995 advanced placement exam taken by eight seniors indicate that one received a grade of 4 (well qualified), two received a grade of 3 (qualified), two received a grade of 2 (possibly qualified), and three received a grade of 1 (no recommendation).

III. INSTRUCTION

- A. The computer-resource center continues to function as an important part of the mathematics program. The room was utilized on a regular basis by five Mathematics of Finance classes, one Computer Programming class, and one Mathematics IV class. In addition, the center was used by individual students in need of extra help or to complete computer assignments and other projects.

Four new laser printers were installed this year. These printers complement our current system and help expedite classroom activities.

- B. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the grade 11 HSPT, 100 additional TI-34 scientific calculators, two TI-34 overhead projection calculators, one TI-82 overhead projection calculator, and 100 TI-82 graphics calculators were purchased this year. Early in the year, calculators were distributed to teachers of eleventh grade students in order to provide refresher practice prior to the administration of the October, 1995 HSPT. Following the test, calculators were collected and reissued to all tenth grade students in order to properly prepare them for next year's HSPT.
- C. The SAT preparation program continues to serve our students preparing to enter college. John Suffren conducted six evening sessions in mathematics during

the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 25 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 80 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with the difficulty and format of the actual test.

Results reported in September for the Scholastic Aptitude Test taken by 227 members of the class of 1995 show a mean mathematics score of 481 compared with 478 for New Jersey. This represents a decrease of 23 points over last year. Approximately 84 percent of the graduating class took the SAT with 20 percent of the students scoring above 600 on the mathematics section. A committee was formed to investigate the reasons for the drop in scores and to determine the means for correcting the deficiency.

- D. In October, 1995 the HSPT11 was administered to twelve twelfth graders who still needed a passing score on the math section in order to satisfy the graduation requirement. All students achieved the required MLP and therefore there was no need to implement the Student Review Assessment process in mathematics this year.
- E. Student textbooks and related teaching materials have been kept current through the purchase of updated editions for the Mathematics I and Advanced Mathematics courses. These texts include the latest curriculum recommendations, including increased problem solving, computer and calculator activities, and enrichment exercises.

IV. ENRICHMENT

A. Speakers

Mr. Joseph DeForge from Merrill Lynch visited Nutley High School on April 30th. Mr. DeForge, a Nutley High School graduate, spoke to various math classes about the importance of sound financial investments.

B. Field Trips

On March 6, Rosemary Vivinetto and Donald Tobey accompanied their Accelerated Algebra II classes to an annual Mathematics Day sponsored by Montclair State University. In addition to the general session, students attended a number of stimulating lectures on interesting topics in the field of mathematics.

On May 15, Toby D'Ambola took students from his Stock Investment Club to the New York Stock Exchange in New York City.

V. MATHEMATICS CONTESTS

The Stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Mathematics of Finance course. This year the club has approximately 30 members who meet to discuss investment procedures and other aspects of the stock market. A club highlight is its participation in a stock market game in which teams from throughout the country begin with a theoretical fixed sum of money and, through investments, compete to achieve the highest return. This year one of our Nutley teams placed second.

The Math Club, sponsored by Elinor Alboum and Arleen Slott, met monthly to conduct contests and to discuss problem solving strategies. Students participated in six contests during the year sponsored by the New Jersey Math League. The contests involved approximately 45 students from all grade levels competing with other schools throughout the state. Nutley finished third among the 17 participating schools in Essex County.

Five teams of students participated in the Essex County Math League Contest held at N.J.I.T. on May 22. Nutley placed third among the thirteen schools participating. Our Algebra I team placed third, our Algebra II team placed second, and our Advanced Mathematics team placed first. Allyson Ianuzzi, a junior on our Advanced Mathematics team, placed first among the 55 students that entered the Advanced Math competition.

VI. STUDENT AWARDS, HONORS, AND SCHOLARSHIPS

An award was given to Amit Mehta by the Crompton and Knowles Corporation for proficiency in mathematics.

The Rensselaer Medal was presented to Mirielle Bahri as the outstanding junior in the field of mathematics and science.

High honors in mathematics were granted to three of our graduating seniors. They are Amit Mehta, Sachin Patel, and Yu Yang. In addition, 19 seniors were granted honors for achieving above average grades for four years of high school mathematics.

VII. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

The Mathematics Roundtable was attended by the coordinator on October 11 at Montville, on December 7 at Cedar Grove, and on March 20 at Bloomfield. The Roundtable includes mathematics supervisors from communities throughout New Jersey who meet periodically to discuss common concerns regarding curriculum, teaching, and supervision.

On October 20, the coordinator and Rosemary Vivinetto attended the National Council of Teachers of Mathematics Conference.

On February 29, John Suffren attended an AP Calculus Roundtable at West Essex High School to better prepare students for the AP Calculus exam.

On March 5, Carol Rizzo participated in a seminar entitled, "Motivating Students, the Key to Success in Teaching Math."

On March 12, the coordinator, Paula Cofone, Don Tobey, and Rosemary Vivinetto attended a half-day workshop on Mathematical Modeling and using the TI-CBL.

On May 15, the coordinator and Elinor Alboum attended the AMTNJ Conference at Montclair State University.

Arleen Slott participated in the Critical Thinking Workshop and in an in-service course on Word Perfect and Microsoft Works for the IBM.

Susan Gesumaria participated in the Chemical Health Workshop.

Elinor Alboum was a member of the S.A.T. Review Committee.

John Suffren was a member of the Grading Committee.

VIII. DEPARTMENTAL GOALS FOR 1996-97

- A. Continue to review the secondary mathematics curriculum with regard to updating course content and textbook materials to more closely align them with the NCTM standards. Textbooks should be chosen that are "calculator friendly".
- B. Continue expanding the use of computers and scientific and graphics calculators in the classroom. Scientific calculators should be issued to students along with

their textbooks. Graphics calculators should be issued to students enrolled in upper level mathematics courses. In-service activities should be continued in order to train staff in using new technology in the classroom.

C. Review and revise the General Mathematics Curriculum.

c: Dr. Frank T. Votto

MUSIC

May 20, 1996

To: Mr. John Jacone, Principal of Nutley High School

From: John Vitkovsky, Coordinator of Music

Re: Principal's Report for 1995 - 96 School Year

The following are activities of the 1995 - 96 school year, present concerns, and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. This year enrollment increased dramatically for Band B and the Orchestra. This was due to a large class of ninth grade instrumental music students and Mr. Cocchiola's suggestion to move Orchestra from period 3 to period 4. Class size for Band A, Choralettes, Humanities, and Mixed Chorus remained the same.
2. The faculty and students of the Music Department continued to use the PC computer (which was purchased last year) to rearrange parts for the band, orchestra, and the Choralettes. Agendas, reports, and programs for the Yuletide, All Elementary, and Spring Music Festival were written on this computer. Using software purchased this year, students were able to listen to great works while the music notation was displayed on the computer monitor.
3. This fall was the second year that the Raider Band participated in the competitions and championship of the Eastern Marching Band Association, as well as all home and away football games. The band's competition scores improved steadily all season long and the performance at the championship earned the highest score ever received by the Raider Band in two years of EMBA competitions. This success was due to the enthusiasm of the band students and the dedication of the NHS Band Staff. The highlight of the year will be the band's performance at the Main Street Parade at Walt Disney World on June 2, 1996. (Only the very best bands that apply are chosen for this honor.)
4. This was a very fine year for the Orchestra. Because of increased enrollment in this class, the Orchestra was able to perform difficult level music for the Yuletide and Spring Concerts. For the first time ever, the orchestra will perform together with the band and Choralettes in a Grand Finale at the Spring Music Festival. Continuing a tradition that began last year, the orchestra and band will perform at the NHS Graduation.
5. The Choralettes, under the direction of Mrs. Peterson, continued their usual calendar and included the following performances: Nutley Rotary Club, Douglass College, and Belleville - Nutley AARP. Later this month, the Choralettes will embark

on their first ever overnight trip (together with the NHS Band) to Walt Disney World, May 31 - June 3, 1996. During their stay, the Choralettes will perform at the Fantasyland Pavilion in the Magic Kingdom.

6. The Music Ed. Office helped arrange for several guest speakers to visit our music classes. Besides this, the flutes of the Band and Orchestra participated in a clinic given by Douglas College and the Band and Orchestra traveled to William Paterson College for it's Career Day and for a new program: Music and Media Day.

7. In the High School, three students in the Choralettes received Region I Chorus honors. Three other members of the Choralettes passed the audition for All State Chorus, one of whom was a member last year. One student was selected for the Region I High School Orchestra. One ninth grade student was chosen for the Jr. High Region Band and another ninth grader was selected for the Jr. High Region Orchestra.

8. Professional Days: Mrs. Peterson attended the ACDA convention in Philadelphia, Mr. D'Angelo participated in the Marching Band Director workshop at Montclair State University, and Mrs. Bimbi attended the vocal directors workshop given by Shawnee Press.

9. Assemblies: The Band, Orchestra and Choralettes presented our annual Yuletide assembly. This Yuletide program was also performed at the Franklin School. With Mr. Jacone's assistance, a first ever Spring Concert assembly was presented to the Freshman Class.

10. Music Booster Pasta Dinner: Seventeen chamber groups, of varying sizes and instrumentation, performed. This program was also presented in an assembly at Franklin School.

11. The music instrument inventory for the entire school system is now on computer.

CONCERNS

1. There continues to be a need for additional instrumental lesson instruction periods each day. Since these lessons are offered only during periods 3 and 4, only a limited number of students can participate.

2. In the 1991 Middle States evaluators recommended that a double door be installed in Room 100. This is needed so that the large groups that meet in this room can exit the room more safely.

3. There is a need for an additional computer to be installed in Room 102. During Music Fundamentals class, students must wait a long time to use the only computer the Music Department has. Also, both before and after school, the Music Department Staff must wait their turn to use this computer. Having a second computer would alleviate this condition.
4. There is a need for a part-time percussion instructor to work with the Raider Band during the Fall marching season. Because the band is involved in 4 additional competitions during this time, a part-time instructor would be invaluable in assisting the percussion students with the intricate parts being written these days.
5. There is a need to begin a Winter Color Guard Program(as requested in the 1996 - 97 Equipment Order) so that the Color Guard may receive training and continue to improve their skills for an additional three months of the school year. All the bands we compete against (during the fall season) have Winter Guard Programs similar to this.

RECOMMENDATIONS

1. That a part-time instructor be hired so that additional instrumental instruction may be offered throughout the day.
2. That a double door be installed in Room 100 as recommended by the Middle States Evaluation Team.
3. Purchase an additional computer for the music department.
4. Hire a part-time percussion instructor for the Fall marching season.
5. Begin a Winter Guard Program at Nutley High School.

PHYSICAL EDUCATION/HEALTH

NUTLEY HIGH SCHOOL
300 Franklin Avenue
Nutley, New Jersey 07110

John Calicchio
Chairperson

(201)661-8855

Department of
Health and Physical Education

June 3, 1996

TO: Mr. John Jacone

FROM: Mr. John Calicchio

RE: Annual Report - Physical Education/Health Department

The following are some of the activity highlights of the 1995-1996 Academic School Year. There are currently 10 staff members that are teaching 29 sections of Physical Education and 16 sections of Health.

In the Health area, the department continued to review and update audio-visual materials used in the health areas. The staff reviewed various supplemental materials to be used at all levels. The staff continues to review and update the course proficiencies for all levels. Also, a final exam developed by the staff was incorporated into the Health curriculum. Finally, current copyright editions of the Health IV text were ordered along with additional Health III textbooks.

In the Physical Education area, a continued effort has been made to balance class size by adjusting the instructors teaching schedules. During the Fall the teaching staff administered the President's Challenge Fitness test to all the high school students. Twelve students achieved the 85% or better on all 5 fitness tests. Also, a modified fitness test was given in the Spring. Again this year the fitness test scores were incorporated into the 1st and 4th marking period grades. The instructors have incorporated the following 4 areas into their grading system: preparation, participation, the warm-up period and the Physical Fitness tests. The staff continues to stress the importance of the five to seven minute warm-up period stressing flexibility and stretching. Also, the continued use of aerobics and the use of the free weight room encourages the development of strength, flexibility and cardia-vascular endurance. The staff is in the process of reviewing additional activities to be added to the program. The possibility of a written final exam and skill tests to be given to all 9th and 10th grade students are being explored. The staff continually review and updates all proficiencies and audio-visuals materials. The departmental tardy policy enacted 2 years ago continues to be enforced. Finally, the Physical Education uniform policy continues to be enforced.

There were several other highlights.

1. All students in the 9th grade participated in the suicide awareness program.
2. The learning screening test was administered to all the students.
3. Dental exams were given to all 10th grade students.
4. The vision screening was given to all the 10th grade students.
5. A routine physical exam was given to the 9th and 11th grade students.
6. The Physical Education/Health instructors screened 965 students and 60 were exempt from scoliosis screening. The final screening referred 5 students to their family physicians.
7. In the Fall, speakers from gambler anonymous and the council for compulsive gambling spoke to all the high school students.
8. The Nutley Police spoke to the Driver Education classes on Drugs and Alcohol use and abuse. The discussion focused on the breath test, how it works, laws regarding D.W.I. and the penalties involved for driving under the influence.
9. Diane Deal from the American Business School spoke to all the senior Health classes.
10. Miss Powell applied for and received a grant for a Life cycle and Super Nintendo entertainment system. Many of our student-athletes now use the equipment during instructor supervised activities.
11. Several instructors made visitations to other school districts to view and evaluate their Physical education and Health Program.
12. The instructors in the department continue to stay abreast of current trends and issues in their field by the use of Professional Journals and by visitations to other school districts.

SCIENCE

Nutley Public Schools
Nutley High School
Nutley, New Jersey 07110

Memorandum

To: Dr. Frank Votto, Superintendent **Date:** May 27, 1996
From: Catherine Danchak, Science Coordinator (CD)
Subject: Annual Science Report 1995 - 1996

1. **Statistics** - Eight hundred seventy one students or 89.3 % of the student body were enrolled in a science class. The Science Department had nine full time teachers and a department head who teaches two periods. The average class size was 21 students, ranging from a class of 9 in A.P. Chemistry and classes of 27 in Biology and Environmental Science. Science enrollment for next year will increase by 87 students. The projected class size will be twenty three students, with a class size range similar to or higher than this year. The impact of higher class size will be felt in Microbiology, Biology, and Environmental Science. It is important that class size be limited to a maximum of 24 students.

2. **Classes**

Environmental Science - Teachers: Mr. Tagliareni and Mr. Zinti

There were four sections of Environmental Science meeting five periods per week with an enrollment of 96 students.

Introduction to Physical Science - Teacher: Mr. Zinti

There were two sections of IPS meeting five periods per week with an enrollment of 48 students.

Biology Nine Honors - Teacher: Mr. Jinks

There were three sections of Biology IX Honors meeting six periods per week with an enrollment of 63 students.

Biology - Teachers: Mrs. Danchak, Mr. Kimberley, and Mr. Tagliareni

There were eight sections of Biology meeting five periods per week with an enrollment of 195 students.

Microbiology - Teachers: Mr. Kimberley and Mrs. Stave

There were six sections of Microbiology meeting five periods per week with an enrollment of 113 students.

Annual Report 1995 - 1996**Chemistry Honors - Teacher: Mr. Starrick**

There were three sections of Chem Study Honors meeting six periods per week with an enrollment of 63 students.

Chemistry - Teachers: Mr. Mancuso and Miss Naturale

There were six sections of Chemistry meeting six periods per week with an enrollment of 103 students.

Physics - Teacher: Mr. Mancuso and Mr. Sautter

There were three sections of Physics meeting six periods per week with an enrollment of 61 students.

Physics Honors - Teacher: Mr. Sautter

There were two sections of Physics Honors meeting six periods per week with an enrollment of 40 students.

Human Physiology - Teacher: Mr. Kimberley

There were two sections of Human Physiology meeting five periods per week with an enrollment of 51 students.

Advanced Placement Biology - Teacher: Mr. Jinks

There was one section of A.P. Biology meeting six periods per week with an enrollment of 16 students.

Advanced Placement Chemistry - Teacher: Mr. Starrick

There was one section of A.P. Chemistry meeting six periods per week with an enrollment of 9 students.

Advanced Placement Physics - Teacher: Mr. Sautter

There was one section of A.P. Physics meeting six periods per week with an enrollment of 13 students.

3. **Advanced Placement Testing** - The following number of students took the advanced placement tests:

Advanced Placement Biology - 16

Advanced Placement Chemistry - 4

Advanced Placement Physics - 3

4. **Science Awards**

Bausch & Lomb - Mark Priolo

Crompton & Knowles - Edward MacPhee

Dominick DiCioccio Memorial- Steven Greco

Dr. Alan Saczawa D.M.D. Scholarship - Amit Mehta

New Jersey Governor's School: Science - Lindsay Kim

New Jersey Governor's School: Environmental Science - Rachel Cabillies

Rensselaer Medal and Scholarship - Murielle Bahri

5. **Professional Days**

New Jersey Science Teachers Convention - Mrs. Danchak, Mr. Kimberley, Miss Naturale, and Mr. Sautter
Eastern Analytical Symposium - Mr. Starrick
Internet Workshop - Mrs. Danchak
Environmental Occupational Science Health Institute (EOHSI) - Mrs. Danchak
EOHSI Solid Waste Pilot Program - Mr. Tagliareni

6. **Curriculum Development**

The updated **Environmental Science** curriculum was implemented. A new textbook, "Environmental Science: Ecology and Human Impact", activities, and projects were added. A pilot program from EOHSI on recycling and land fill problems is being tested. Review of supplementary materials continues.

The new **Physics Honors** course was added to the list of science offerings. In addition to the topics covered in basic physics; fluid mechanics, strength of materials, thermodynamics, alternating circuits, and atomic physics were covered in depth. Implementation of course work and review of additional activities will continue. The computer room was used frequently for **Physics** and **Physics Honors** problem solving and review. Program writing for studying power transfer in Direct Current was implemented.

The following demonstrations and labs were added to the **Chemistry** curriculum: the Empirical Formula of a Compound and the Determination of Molarity of an Unknown Solution.

Two new laboratory exercises were incorporated into the **Microbiology** curriculum. Chemical controls were emphasized with antiseptics, disinfectants, and 8 types of antibiotics. A bacterial virus, bacteriophage, lab is being investigated for inclusion into the program.

New labs and procedures were added to the **Biology** and **A.P. Biology** curricula. New findings in genetics were researched. Labs emphasizing the structure of D.N.A., the role of chlorophyll in photosynthesis, and respiration were developed.

7. **Career Awareness Assembly**

Biological Sciences - Hoffmann La Roche
Environmental Sciences - Audubon Society and Conservation Society
Pharmacy- Philadelphia College of Pharmacy and Science

Annual Report 1995 - 1996**8. Field Trips****A.P. Biology: Mr. Jinks**

Vertebrate Evolution - American Museum of Natural History - examined museum collection on vertebrate evolution.

Vertebrate/Invertebrate Zoology - New York Aquarium - studied structure, function and adaptation of vertebrates and invertebrates to their local environment.

Coney Island - Examined beach and jetties for zonation of marine life.

A.P. Chemistry: Mr. Starrick

Chemical Career Day - sponsored by Hoffman LaRoche at NJIT. Students and teacher attended seminars on the opportunities and responsibilities in the chemical industry.

Environmental Science: Mr. Tagliareni

Hackensack Meadowlands - tested water quality: pH, dissolved oxygen, chlorine, and turbidity. Viewed microorganisms from water samples on site and toured compaction facility at landfill in Kearny.

Great Swamp Wildlife Refuge - Audubon Society, Passaic River Environmental Study - tested water quality, seined for micro-invertebrates, and participated in round table discussion concerning water pollution.

9. Activities**Sports**

Varsity Football Coach - Mr. Kimberley

Rifle Coach - Mr. Mancuso

Wrestling Head Coach - Mr. Sautter

Intramural Weightlifting - Mr. Kimberley

C.A.T.

Astronomy - Mr. Zintl

Applied Engineering in Energy - Mr. Mancuso

Clubs

Computer Club - Mr. Sautter

Rifle Club - Mr. Mancuso

Physical Fitness - Mr. Sautter

10. Industry/Community Cooperation

Hoffman La Roche donated three laboratory carts, equipment, and many boxes of clean usable glassware. Other equipment donations will be forthcoming.

International Telegraph and Telephone: Defense and Electronics Division presented the Nutley Public School system with the award winning Science Screen

Report video tapes for use in our Science curriculum.

Public Service Electric and Gas Company presented a four day Energy Conservation program in the Fall of 1995 at both the Middle and High Schools. The Environmental Science, Biology, and Grade Seven Science classes were involved. The program involved a take home questionnaire and a computerized program which gave each student's family a prescription of their energy uses and how to save and conserve costs.

New Jersey Audubon Society has implemented Project ECHO: Environmental, Cultural and Historical Outreach in the Passaic River Watershed during the 1995 - 1996 school year. The Environmental Science classes are part of this project and will continue this work into next year. Other communities surrounding the Passaic River are also involved.

11. **Articulation Day** - The following items were discussed:

- a. Elementary School Workshops
- b. N.J. Core Curriculum Standards
- c. Curriculum Proficiencies
- d. Professional days
- e. Audio/visual materials
- f. Consumable materials
- g. Course recommendations
- h. Hoffman LaRoche equipment donations
- i. Lesson plans
- j. Evaluations
- k. New textbooks
- l. Departmental concerns

12. **Scheduling**

Scheduling conflicts were kept to a minimum due to the coordinated efforts of Mr. Cocchiola, Mrs. Danchak, and guidance counselors.

c: Mr. Jacone

SOCIAL STUDIES

Nutley High School

To: John Jacone, Principal

Date: June 6, 1996

From: Robert O'Dell
Social Studies Coordinator

Subject: Principal's Report for 1995 - 1996 Academic Year

The Social Studies Department continues to offer a rich and varied curriculum which addresses the broad range of social studies concerns and requirements. This is accomplished through a curriculum of ten different courses, which includes four honors courses and an advanced placement course. Commencing with the next academic year, an AP United States History course and a newly revised World Cultures course will be offered. Nine teachers and the coordinator cover thirty - eight sections, as well as one section of the interdisciplinary Humanities course. Total enrollment for all courses is currently 968 students, including a substantial number of students who are taking two courses.

I. Curriculum

- A. The curriculum is well - designed to meet the current needs of the students, and is continually examined in light of newly emerging standards.
- B. The faculty is continuously working to enhance and update the curriculum, and to locate and develop new materials for the various courses.
- C. An AP United States History IV course was developed by a committee, comprised of department members, during the course of the past academic year.
- D. The department is in compliance with the new mandate regarding Holocaust / Genocide education. Pursuant to this mandate, and in compliance with district objectives, instruction concerning the Holocaust was infused into appropriate units of the curriculum, and a faculty generated test concerning this epoch was administered to all United States History IV classes.
- E. In light of the emphasis placed by the Department of Education on teaching tolerance, Nutley continues to serve as a pilot district for the *Prejudice Reduction Education Program (PREP)*. Instruction concerning discrimination and prejudice was infused into appropriate units of the United States History IV curriculum, and a faculty generated test was administered to the students in these classes.
- F. The World Cultures curriculum was written and developed by a committee comprised of staff members. This replaces the World History curriculum adopted in 1988.

I. Curriculum (continued)

- G. The district applied for a grant from Learn and Serve America to develop a community - service component to the curriculum. The department continues to investigate the feasibility and logistics of such a program.

II. Staff Development Activities

- A. The Social Studies faculty took part in the following workshops and seminars:

1. *Learn and Serve America* Grant Proposal Workshop - Princeton
2. C.L.A.W. Seminar - Montclair State University
3. Native American History - Morris Museum
4. Afro - American History - Jersey City State College
5. Bureau of Education and Research Workshop
6. NJASC Advisors Convention / Workshop - Trenton State College
7. Three HSPT II Workshops
8. Re - Interpreting the Revolutionary War - Monmouth Battlefield
9. In - service workshops on Instructional Theory In Practice (ITIP), Critical Thinking, and Computer Skills.

- B. Several faculty members completed the following graduate courses:

1. Microeconomic Analysis - Montclair State University
2. Research in Urban Education - Jersey City State College
3. Political Organization and Institutions - Jersey City State College

- C. One faculty member taught the following graduate courses:

1. History and Culture of India I - Seton Hall University
2. History and Culture of India II - Seton Hall University

III. Enrichment

- A. The following activities were conducted by the Social Studies faculty:

1. Debate regarding the bombing of Hiroshima
2. "Create a Civilization"
3. Debates and mock trials
4. Reenactments and role playing
5. Forbear Project
6. Political Personality Profiles and Voting Analyses

III. Enrichment (continued)

7. Guest Speakers
 - a. William Martini, Congressman
 - b. Christine Todd Whitman, Governor
 - c. Lobbyist, Environmental Education Lobby
 - d. Carl Ohlson, Vietnam veteran
 - e. Revolutionary War reenactor
 - f. Civil War reenactor
 - g. Social workers, Nutley Family Services
8. Internet Access Projects
9. Seminars: Social History, East Asia
10. Presidential Primary Project
11. Neighborhood Analysis (Sociology)
12. Use of library and office computers
13. Political cartoon projects
14. Poster projects
15. Black History Month projects
16. Women's History Month projects
17. Field Trips
 - a. New Jersey Supreme Court
 - b. New Jersey Senate / General Assembly
 - c. Environmental Education Fund - Committee Hearings
 - d. Ellis Island / Statue of Liberty
 - e. Intrepid Air and Space Museum
 - f. Humanities - five field trips
 - g. New Jersey Association of Student Councils Convention
18. Sociology Exchange Project with Belleville High School

IV. Textbook Management

- A. Textbook age, condition, and inventory are continually monitored.
- B. Orders for new texts for the recently adopted AP United States History and World Cultures courses were placed this year.
- C. Members of the faculty have commenced an informal search for a suitable text for the Far East / Russian course.

V. Social Studies Awards

A. Awards to graduating seniors:

1. Compton and Knowles Corporation Proficiency in History - Edward MacPhee
2. Daughters of the American Revolution Medal in History, Yantacaw Chapter - Steve Greco
3. League of Women Voters of Nutley - Ly Nguyen
4. The Nutley Historical Society - Jessica Scerbo, Ly Nguyen, Heather Ashley, Gus Formato
5. Nutley Post # 70, American Legion Auxiliary - Caryn Jones and Amit Mehta
6. The Carmen A. Orechio Civic Association Award - Heather Ashley
7. Voice of Democracy - Heather Ashley

B. Awards to Underclassmen

1. Washington DC Leadership Conference Scholarship - Robin DeLorenzo attended, sponsored by Hoffman LaRoche, Inc.

VI. Items New to the Social Studies Department for 1995 - 1996

- A. Internet access was provided to the department, as it was to the rest of the school, this year. The Social Studies Department made extensive use of this service, as students tracked the progress of legislation, contacted representatives, and conducted political and historical research via the resources available on the Internet.
- B. Infusion of instruction regarding the nature of discrimination and prejudice into the United States History IV curriculum, as well as the development and administration of a standardized test, meeting state - wide concerns regarding the teaching of tolerance and conflict resolution skills.
- C. Infusion of instruction regarding the Holocaust into the United States History IV curriculum, as well as the administration of a standardized test, in compliance with the New Jersey state mandate.
- D. The continuation of committees to standardize final exams, in order to provide a common measure for all students of progress in meeting New Jersey and district social studies proficiencies.
- E. The formation of committees to review district social studies curriculum and proficiencies for congruence with NJ state curriculum standards.
- F. Creation of a summer reading list for students entering the AP United States History class in September.

VII. Department Concerns and Recommendations

- A. The department believes consideration should be given to expanding the course offerings to include the revival of the Economics course and an archaeology / anthropology elective, as well as a revised New Jersey Studies course to meet the need for a sophomore elective for the average student.
- B. The course sequence should be reviewed.
- C. Consideration should be given to the selection and purchase of new textbooks for the Far East / Russian Honors course.

LIBRARY

Nutley High School
Nutley, New Jersey 07110
Library

June 21, 1996

To: Mr. Jacone, Principal
Fr: Mrs. Tropiano, Librarian
Re: Annual Report 1995-1996

John,

It has been a very good year. In addition to the continued support for technology in the library provided through local funding, we were fortunate to receive a grant from Stevens Institute for access to the EBSCO periodical database of 650 magazine subscriptions, most with full text of every article. We will utilize this resource over the Internet until December 1998 at no cost to us.

Our bulletin board service, NUT.S.H.EL.L. at Night, received more than 700 calls this school year. It operated without a major problem. This service provides access to our CD-ROM server from 4 PM until 8AM on school days and 24 hours a day on weekends and holidays. Programs accessed have full-text of entire books, poems, magazine articles, and essays. Callers can print out information from these CD-ROM's on their home printers.

Perhaps most gratifying is the evidence of successful integration of library technology into student research activities. Our technology coexists successfully with our print and audio-visual collections. Our circulation of print materials has decreased. The number of class visits to the library has also decreased. Computer logins have quadrupled. Student research takes less time. More students are taking advantage of the bulletin board service at night. We used more than 20 cartons of computer paper this year and seven laser printer cartridges.

Clearly, many changes have taken place in information use and retrieval in our society. These changes have been embraced very quickly by the young people we teach. Our goal for 1996-1997 must be to provide training for our teaching staff in manipulating electronic information. I would welcome an opportunity to discuss the implementation of this goal with you.

I thank you for your continued support for the library program. I wish you a pleasant and leisurely summer.

**Annual Report
Nutley High School Library
1995 - 1996**

I. Narrative

Program Goals

To expand the library network to include the science and foreign language departments.

The science department connected one computer to the library network this year. This machine was in Mr. Jinks' classroom. Students in Mr. Jinks' classes used the computer to access *Magill's Survey of Science*, *Encarta*, and *Magazine Express* as well as the library card catalog and *Facts on File*.

The foreign language department did not connect this year.

To encourage the English department, guidance department, and administrative offices to wire into the network.

The guidance department was very interested in access to the Internet. One training session and one planning session were conducted with the guidance department. Mrs. Starace and Mrs. Hubert have been actively involved in learning to utilize the Internet by visiting the library to go on-line and by submitting printed materials from their department which can be included on a Nutley High School home page on the World Wide Web.

The English department is committed to Macintosh computers. In order for their writing lab to connect to the library network, we would have to run two operating systems. The operating expense involved makes this unfeasible. It would be more economical to convert this lab to machines which could operate in a DOS/Windows environment. This would eliminate the need to duplicate all software and network support in the Macintosh environment. Additionally, they would be able to eliminate their expenses for word processing software and most software programs.

The administrative office staff is learning the use of wordprocessing software. Perhaps next year the possibility of connecting to the library network for reference material may be an advantage. Using the library network for email and Internet access may also be helpful to them.

To provide Internet access to students and staff through the library file server.

The library file server provided Internet access to students and staff during the 1995-1996 school year. There were 236 log-ins to the Internet during the year. Interesting projects included research on the year 2000 programming problem by Glenn Guttman, a sophomore from Mrs. Mullane's class; research for graduate coursework by Ms. Powell, our athletic trainer; research using medical databases by various staff members; and research on constructing a web site by members of the library network support club The NUT.S.H.EL.L. Network.

To evaluate the use of library technology in the completion of assignments and incorporate usage statistics into the annual report.

This goal was partially achieved. Statistical data was not easy to collect. The library workstations are in almost constant use. No efficient mechanism for counting the number of students utilizing the system or the number of times each program or CD-ROM was accessed was devised. The only statistical data available included the number of log-ins to the Internet - 236, the number of laser printer cartridges used during the year - 7, and the number of cartons of computer paper consumed during the year - 20. The number of log-ins to the bulletin board system - 724 - are counted by the bulletin board software.

To evaluate the use of library technology, the network software will be set up for metering. The network support vendor will do this in September as part of the block of hours approved in the budget for 1996 -1997.

Other Activities

The library developed a circulating collection of CD-ROM's using the recommendations from several computer magazines which published lists of the "best" CD-ROM's of 1995. The list of available CD-ROM's is included with the addenda at the end of this report.

Use of the computer network to access relevant information was taught in conjunction with freshman biology and environmental science class assignments, the ten minute speech assignment for sophomores in the English curricula, the junior and senior themes in the English curricula, AP Government and Politics assignments in the social studies curricula, and the poetry and art project in the Humanities class. Teaching in the English curricula guarantees that I have an opportunity to work with every student in the high school each year. These classes visit the library regularly.

When classes visited the library this year, students were impatient to get to the computers. Group instruction at the library tables was very difficult. Most students preferred to get to the computers, start trying various search terms, and then asking for assistance when they needed help manipulating the program, selecting an appropriate database, or brainstorming search terms that yielded the

results they wanted. Teaching in this way was individualized. The challenge was to get to every workstation where a student was waiting for assistance.

The surprise benefit of this individualization was that as each student became more proficient, each one of them would assist another student. In this way, an entire class would learn how to utilize the resources available. The disadvantage was that the person left out was usually the teacher.

Most teachers liked to know in advance all of the skills that the students might utilize. As teachers, they also wanted to have the answers to the questions that students might ask about using the programs. This would be minimally possible if every class began with intensive group instruction and demonstration of the computer system. The students progressed so fast and in so many directions that it was impossible for their teachers to predict their questions.

The kids learned by discovery. The teachers had to let them discover. For some teachers this was stressful. They did not return to the library as often with their classes as they had in previous years when the students used only books. This was disappointing. Other teachers adapted, learned a great deal from their students, and devised additional assignments which were more complex and utilized advanced search strategies. Some teachers gave their students less time to locate information because they felt it could be located much more quickly. These factors contributed to a decrease in class visits to the library and an increase in use of the library after school and during the lunch periods.

The library received a grant for access to the EBSCO magazine database through Stevens Institute and the New Jersey Networking in Education Project. This grant provides access over the Internet to 650 magazine subscriptions. We will enjoy access through December 1998 at no charge.

Circulation of library materials was totally automated this year. Books in the library have barcode labels. Students were provided with barcodes for their identification cards. Using a laser gun to scan the student identification cards and the books provided all of the check out information without manual record-keeping. The system was fast and efficient. The data in the statistical section of this report was provided by this system.

Program Goals for 1996 -1997

To provide training to teachers in the use of the library network.

To provide Internet access by sharing existing library data lines and modems to all computers attached to the library network including those installed in classrooms and offices.

To assist the guidance department in connecting workstations to the library network to utilize resources, gain Internet access, and access word processing and appointment scheduling software.

To establish a page for Nutley High School on the Internet.

To expand the American history book collection increasing the number of volumes and including more primary source material.

***Annual Report
Nutley High School Library
1995 - 1996***

II. Statistics

A. Deposits

	1995 - 1996		1994 - 1995		1993 - 1994		1992 - 1993		1991 - 1992	
	Fines	Copier	Fines	Copier	Fines	Copier	Fines	Copier	Fines	Copier
September	0	0	0	0	0	0	0	\$195.56	0	0
October	0	0	0	0	0	0	0	\$276.90	0	\$265.72
November	0	\$95.00	\$190.00	\$275.00	0	0	\$65.00	\$151.00	0	0
December	0	0	0	\$121.00	\$50.00	\$504.70	0	\$320.23	0	\$169.51
January	0	0	0	\$185.00	0	\$242.85	0	\$350.01	0	0
February	0	0	\$287.40	0	\$350.00	\$323.19	\$97.45	\$176.05	\$145.00	\$284.30
March	0	\$211.00	0	0	0	0	\$75.00	\$188.00	0	\$145.00
April	\$141.00	\$489.00	0	0	0	0	\$10.95	0	\$132.00	\$354.90
May	0	0	0	\$530.00	\$130.00	\$340.00	0	\$663.78	\$107.00	\$139.60
June	\$356.10	\$290.00	\$156.00	\$269.00	\$164.00	\$485.00	\$120.00	\$252.82	\$323.20	0
Total	\$497.10	\$1085.00	\$633.40	\$1380.00	\$694.00	\$1895.74	\$368.40	\$2574.35	\$707.20	\$1359.03

B. Circulation Statistics 1995-1996

	Gen. Wrks	Phil./ Psych.	Relig./ Myth.	Social Sci.	Language	Pure Sci.	App. Sci.	Arts/ Rec.	Literature	History	Biography	Magazines	Total N/F	Fiction	All vols 95-96	All vols 94-95	All vols 93-94	All vols 92-93
Sept.	0	0	2	0	0	0	0	0	1	3	0	NA	6	20	27			
Oct.	0	1	14	16	1	3	3	30	7	37	9	NA	121	513	634			
Nov.	0	3	4	21	0	2	3	13	103	42	67	NA	258	334	592			
Dec.	1	4	2	34	1	2	4	5	50	70	61	NA	234	216	450			
Jan.	2	0	1	29	1	5	6	7	83	38	54	NA	226	168	394			
Feb.	8	34	3	75	2	9	21	35	65	60	66	NA	378	145	523			
March	5	5	10	44	0	18	15	19	200	41	44	NA	401	230	631			
April	3	19	1	28	1	10	15	22	96	30	32	NA	257	105	362			
May	0	8	8	27	0	12	3	24	76	51	32	NA	241	128	369			
June	1	0	0	0	0	0	1	3	1	2	6	NA	14	3	17			
95-96	20	74	45	274	6	61	71	158	682	374	371	NA	2136	1862	3999			
94-95	42	153	102	467	13	205	253	194	956	824	530	454	4193	2354		6547		
93-94	39	159	49	520	6	151	269	318	1148	861	470	846	4846	2657			7442	
92-93	37	156	115	379	19	132	239	294	937	631	654	1460	5043	2239				7090

C. Interlibrary Loan Activity

	Books	Magazines	Total
1995 - 1996	19	1	20
1994 - 1995	60	24	84
1993 - 1994	73	50	123
1992 - 1993	54	21	75
1991 - 1992	48	65	113
1990 - 1991	37	10	47

D. Class Visits

Month	1995 - 1996	1994 - 1995	1993 - 1994	1992 - 1993	1991 - 1992
September	6	36	31	23	46
October	21	28	30	47	19
November	16	21	42	21	25
December	3	20	31	34	25
January	23	15	13	27	37
February	44	70	38	45	17
March	56	74	58	58	29
April	14	21	32	17	35
May	11	13	23	10	15
June		4	11	0	1
Total	194	302	309	282	249

E. Estimated Book Inventory

	June 1996	June 1995	June 1994	June 1993	June 1992	June 1991	June 1990
June Total	26624	25790	24775	23593	22960	22256	21111
Previous Yr.							
Recovered	0	0	44	47	5	0	51
After Invent.							
New Books	1159	834	971	1135	1430	1070	1516
ESTIMATE	27783	26624	25790	24775	24395	23326	23044
OF TOTAL							
On the shelves in June		Not Available**	Not Available**	Not Available**			
Reference	2252						
000-099	207				901	909	959
Gen. Works							
100-100	360				459	364	386
Phil/Psych.							
200-299	209				279	268	264
Rel/Myth.							
300-399	3005				3572	3483	3389
Soc.Sci.							
400-499	165				257	300	234
Languages							
500-599	1017				1688	1601	1682
Pure Science							
600-699	2025				1912	1775	1794
Applied Sci.							
700-799	1703				1697	1954	1611
Arts/Rec.							
800-899	2900				3650	3207	3504
Literature							
900-999	2741				3263	3293	2591
Hist/Geog.							
920-929					581	581	633
Collected							
Biography							
Biography	1438				950	1236	1210
Fiction	6057				4384	3989	3692
TOTAL ON SHELVES	24079				23593	22960	22256
Difference	3704	22624	25790	24775	802	366	788
Projected - Actual							
Discarded During Year*	3588	595	943	195	693	559	115
Lost	16	41	0	53	56	43	37
Uncollected	4	14	0	40	20	15	27
Books	96	N/A	N/A	N/A	33	-251	609
Missing							

*Includes books borrowed and not returned by students who left during the year.

**Books on shelves were not counted. Inventory time this year was used to prepare for automated circulation in September 1995.

F. NUT.S.H.EL.L. Reading Incentive Program

Group Name	1995 - 1996		1994 - 1995		1993 - 1994	
	# of Book Points	# of Students	# of Book Points	# of Students	# of Book Points	# of Students
Bonadonna - 3	417	12	343	21	335	22
LaPierro - 1	334	21				
Fisher - 1			72	17	51	16
Fisher - 6			61	17		
Fisher - 7			68	13	24	15
Mastrangelo - 1	219	18	47	19	85	16
Mastrangelo - 2	97	23	41	13	82	19
Ryan - 1	133	21				
Ryan - 3			41	16	30	14
Ryan - 6	74	22	66	20		
Ryan - 7	111	24			78	21
Sasso - 1	93	23				
Sasso - 3			150	21	71	12
Sasso - 5	99	20	62	16	55	15
Shepherd - 1					53	15
Shepherd - 4	116	22	39	6		
Shepherd - 8	20	20	18	6	35	5

**Annual Report
Nutley High School Library
1995 - 1996**

III. Addenda

Nutley High School
Bibliography Listing
("cd-rom")

61.

Date: Jun 24, 1996

- =====
- CD-ROM 611 3-D 3-D Body adventure [CD-ROM]. Knowledge Adventure, 1995.
- CD-ROM 811 AMERI American poetry, the Nineteenth Century [CD-ROM].
Voyager, 1994.
- CD-ROM 811 AMERI American poetry, the Nineteenth Century [CD-ROM]. Voyag
er, 1994.
- CD-ROM 973.7 CIV Civil War, America's epic struggle [CD-ROM].
Multi-Educator, 1995.
- CD-ROM 973.7 CIV Civil War, America's epic struggle [CD-ROM]. Multi-Educ
ator, 1995.
- CD-ROM 575.1 EXP Exploring genetics and heredity [CD-ROM]. Queue, Inc.
and Clearview, Inc, 1994.
- CD-ROM 503 EYEWI Eyewitness encyclopedia of science [CD-ROM]. DK
Multimedia, 1994.
- CD-ROM 503 EYEWI Eyewitness encyclopedia of science [CD-ROM]. DK
Multimedia, 1995.
- CD-ROM 813 POE The Fall of the House of Usher [CD-ROM]. Westwind
media, 1994.
- CD-ROM 031 MICRO Microsoft Encarta 96 [CD-ROM]. Microsoft Home, 1995.
- CD-ROM 031 MICRO Microsoft Encarta 96 [CD-ROM]. Microsoft Home, 1995.
- CD-ROM 809 MONAR Monarch notes [CD-ROM]. Bureau Development, Inc., 1992.
- CD-ROM 781.3 MOR Morton Subotnick's making music [CD-ROM]. Voyager,
1995.

Nutley High School
Bibliography Listing
("cd-rom")

Date: Jun 24, 1996

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CD-ROM 940.54 NO Normandy the great crusade [CD-ROM]. Discovery
Communications, Inc., 1994.

CD-ROM 686.22 PR Print Artist [CD-ROM]--v.3.0. Sierra, 1995.

CD-ROM 686.22 PR Print Shop Deluxe [CD-ROM]. Broderbund, 1994.

CD-ROM 686.22 PR Print Shop Deluxe [CD-ROM]. Broderbund, 1994.

CD-ROM 591 SAN The San Diego Zoo presents...the animals [CD-ROM].
Arnowitz Studios, 1994.

CD-ROM 591 SAN The San Diego Zoo presents...the animals [CD-ROM]
version 2.0. Arnowitz Studios, 1994.

CD-ROM 460.7 SPA Spanish [CD-ROM]. Sierra, 1994.

CD-ROM 574.92 UN Undersea adventure [CD-ROM]. Knowledge Adventure, 1995.

CD-ROM 909 VIRGI Virgin's one tribe [CD-ROM]. Virgin Sound & Vision,
1994.

CD-ROM 621.8 WAY The Way things work [CD-ROM]. Dorling Kindersley, 1994.

CD-ROM 621.8 WAY The Way things work [CD-ROM]. Dorling Kindersley, 1994.

CD-ROM 591 WILD Wild Africa [CD-ROM]. Sumeria, 1995.

CD-ROM 701 WITH With open eyes [CD-ROM]. Voyager, 1995.

*February 26, 1996***THE VIDEO
CATALOG**

Distributed in January:

Section 1: Alphabetical List
with videocassettes first and
then filmstrips.Section 2: Subject List based
on Dewey Decimal
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at the front.National Institutes of Health:
(301)496-5787National Network of Libraries of
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this format to replace video tapes.
Approximately 250 Hollywood titles
will be tried within a year or two.DVD players will range in price
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at first. Recordable players are
expected in five years. The quality of
the video is still questionable.**Health Numbers
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(800)AHA-USA1Cancer Information Center: (800)4-
CANCERNational Organization for Rare
Diseases: (800)999-6673National Women's Health Network:
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NEWSLETTER

Nutley High School
300 Franklin Avenue
Nutley, NJ 07110

LIBRARY-MEDIA CENTER NEWS

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- Most professionals include e-mail addresses on their business cards.
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MEDIA DEPARTMENT

YEAR END REPORT

1995-1996

Joseph Affinito

1995-1996 Media Activities and Projects

1. The Media Department now uses our computer on a daily basis. I have become proficient in using the computer to access both AV software and hardware information.
2. I have assisted outside organizations with audio visual hardware and problem solving information. Some of these organizations were Jersey City State College, Nutley Police Department, Nutley Red Cross, and the G.A. Program.
3. Some of the major projects concerning the Media Department are as follows.
 - a. I was the Av liaison between NHS and OBC in regards to Governor Whitman's Nutley High School visit. I was also responsible for the coordination of the sound system that was used in her talk to our students. Videos of this visit were duplicated and sent to each school in the district.
 - b. The coordination and set-up of the sound system for the County Wrestling Tournament held at Nutley High School was my responsibility.
 - c. A large task was the coordination and assistance to the Nutley Senior Class in regards to the AV aspect of the Fashion Show. This assignment involved video duplication, assistance and direction to IAV, Inc., the outside concern hired to install AV rental equipment. It also involved LCD projection and the coordination of all NHS AV equipment from the district to the Fashion Show at the Mayfair Farms.
4. I attended an Interactive TV Workshop with Dr. Votto for future possible reference for our district.
5. Our media helpers attended two field trips sponsored by C-Span and America Talking, respectively.
6. The Media Department assisted and was responsible for taping and reproducing a numerous variety of school related events (academic, athletic, dramatic and social).
7. The annual Insurance and Appraisal Inventory was completed during March 1995.
8. The Media Department assisted and coordinated the hardware distributed for the C.A.T. Program, the Adult School and the Saturday Curriculum Program.
9. We have coordinated and processed media projects throughout the school district, as well as all High School Departments.

67.

10. The Media Department serves as the liaison between Nutley Public Schools and New Jersey Public Television.
11. I have assisted in the coordination of the Nutley Junior Olympics, and I have been the announcer of this event for the past twenty years.
12. We instruct teachers in the use of AV equipment.
13. We have started the process to eliminate outdated and obsolete media materials and equipment.
14. We assist with graduation music and sound system.
15. The Media Department routinely services:

AV Requests	AV Budgets
AV Maintenance	Media Room
AV Inventories	Media Helpers
Film and Video Rentals	Postal Deliveries
AV Purchase Orders	AV Billing

I. Film and Video 1994-95

Film and videos used from outside sources were	167
Postage money for film and video returns	\$745.72
Rental fees for AV software were	2278.60
Totals	<u>\$3024.32</u>

II. Audio Visual Hardware Requests

Daily requests	950
Long term requests	55
Totals	<u>1005</u>

III. Additional Media Requests

Fall and Spring CAT Programs	20 sessions
Fall and Spring Adult School	40 sessions

Independent and Community organizations request are filled as needed throughout the year.

IV. Media Room Use

Study - Research - Preview

Maintenance of Hardware and Software

AV Production Site

Inventory Storage and Housing

Office of Operation for Media Department

V. Expected Postal & Rental Expenses for 1996-1997 School Year

Postage	\$ 800
Rentals	2700
Software Purchases	2000
Hardware Purchases	1000
Totals	<u>\$6500</u>

MISSING 1995-1996

Hardware: NONE

Software: NONE

Summer Loans

COOPERATIVE INDUSTRIAL EDUCATION

CIE

ATHLETICS

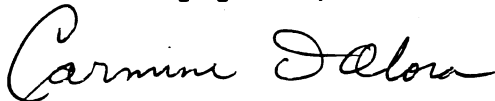
TO: JOHN JACONE DATE: JUNE 18, 1996
FROM: CARMINE D'ALOIA
SUBJECT: END OF YEAR REPORT FOR THE CIE PROGRAM.

FACT SHEET

1. CIE Program I Regular, Program I Disadvantaged, Program II Advanced, and the Hoffmann-LaRoche Science Program for the Gifted and Talented.
2. Began with 25 students and finished with 24 students.
3. The 24 students break down as follows:
 - 9 will perform the same work they were trained for on the CIE program either on a full time or part time basis.
 - 1 will go to college. (4) year schools.
 - 3 will go to trade school. (2) year schools or less.
 - 0 will enter different occupations.
 - 1 will return to a full schedule next year.
 - 10 Are presently juniors and will return to the program for a second year and continue in their present employment.
4. Total earnings of these students during the 1995-96 school year amounted to \$112145.
5. The disadvantaged program consists of students that have poor attendance records and are possible dropouts. This program along with our attendance policy has improved their attendance and enabled them to stay in school. It has also given many of them the opportunity to acquire a marketable skill, valuable experience, and full time employment upon graduation.
6. Several of our CIE students participated in a scholarship program offered by the State Coordinators Association. Two Nutley CIE students won scholarships to the following schools: The Computer Learning Center, and The Dover Business School. One students was honored for excellence in their field by the Community Mental Health Services.

7. This year's student load was very difficult, mainly due to the additional duty of Business Department Chairman. Also, due to the poor state of the economy, job opportunities were difficult to acquire. A major portion of my time was devoted to finding jobs and placing students. Layoffs of students make this a continuous and arduous task throughout the year. The one month of summer employment was very helpful in establishing work stations and job placement. This also gave me a head start toward classroom preparation. Without the summer employment the Program would have difficulty reaching the level of success it achieved for 1995-96.
8. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
9. I administered the SYETP classroom training program and helped with job set up and placement into worksites for the SYETP summer work program. This program consisted of 13 Nutley students, working with the town of Nutley and the Nutley Board of Education. All money was provided by Federal and State Funding that I applied for.
10. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, CIE Disadvantaged, CIE Handicapped and Special Services funding programs. Through this funding program the Nutley Board of Education received approximately \$15,000.

Sincerely yours,



Carmine D'Aloia
CIE Coordinator/Business Department Chairperson

NUTLEY HIGH SCHOOL

JOSEPH ZARRA
Director

300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

AREA CODE 201
661-8849
661-8850
FAX 661-3664

ATHLETICS

June 28, 1996

TO: Mr. John Jacone

FROM: J. Zarra

RE: Annual Report - Athletics 1995-96

This year 548 students participated in our athletic program under 47 coaches, 1 athletic trainer and 1 equipment manager. These students and their coaches shared in this important educational experience and they represented our school and community in the finest possible way.

These athletes competed on 25 varsity and 33 sub-varsity teams. There were over 500 Northern New Jersey Interscholastic and independent games or meets as well as Essex County, and New Jersey Interscholastic Athletic Association sectional and state championship games.

Eighty-five athletes were selected to All League, All County, and All State Teams. Several of our senior athletes were honored by the Essex County Athletic Directors Association, the Men of Essex, and the NJSIAA as Scholar-Athletes.

NNJIL Championships were won by our Girls' Tennis Team and Baseball Team. The Baseball Team also won the NJSIAA North Jersey Group 3 Championship. Both our football team and baseball team played in the State Championship Games.

Several of our coaches were honored as "Coach of the Year" by the local sports media. Among them are: Vincent Turturiello, Girls' Tennis; Rich SanFillipo, Football; and Thomas Gargiulo, Baseball.

JZ:sp

FRANKLIN SCHOOL

FRANKLIN SCHOOL325 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110To: Dr. Votto
From: Dr. VivinettoDate: June 28, 1996
Subject: Annual Report
1995/1996

The attached reports from area coordinators and department representatives are a comprehensive summary of the fulfillment of curriculum goals and objectives, related activities and highlighted accomplishments at Franklin Middle School this past 1995-96 school year.

Franklin School fosters a sound approach in the education of the middle level child offering a balance between academic and non-academic endeavors. Student success is evidenced in continual high achievement through excellent subject/class grades, local achievement tests and standardized test scores. In particular, the eighth grade Early Warning Test for the 1995 school year indicated the highest percentiles ever in reading and writing ranking Franklin Middle School in the upper ten percent of other schools in the same District Factoring Group. The results of the 1996 EWT indicates continued high percentile results in all three areas of; reading, writing, and mathematics. Furthermore, Franklin students have achieved commendable results in state and regional contests. In particular, several students have won highest honors on the National Latin Exams, the North Jersey Spelling Bee and the State Geography Bee. A significant number of seventh graders participated in the Johns Hopkins Talent Search Program and showed outstanding scores on the math and verbal sections of the high school SATs and received invitations to state award ceremonies. Student interest in clubs, Intramurals, community and school service, drama, and art festivals remain high. Assembly programs sponsored by the Franklin PTO foster positive student direction and interest in major themes concerning; tolerance, civic responsibility and substance abuse. The PTO continues to support academic excellence as highlighted by their Honor Roll PTO sponsored breakfasts and after school socials for students.

In addition to normal teaching responsibilities, Franklin School teachers and administrators continue to be actively involved in curriculum work throughout the year and during attendance at Saturday morning curriculum committees. This staff involvement demonstrates a fine commitment to broaden enlightenment in the professional field and to apply this knowledge toward an instructional expertise that benefits our students.

The following paragraphs will highlight some of the activity and progress at Franklin Middle School during the 1995/96 school year.

SOCIAL STUDIES

Franklin Middle School

Principal's Report

1995 - 1996

To: Dr. James Vivinetto, Principal

Date: June 7, 1996

From: Mr. Robert O'Dell
Social Studies Coordinator

The Social Studies Department at the Franklin Middle School maintained a strong curriculum which enabled students to meet the goals, objectives, and proficiencies of social studies education. The department offered six courses divided into twenty - four sections, which included vector, regular, and IC levels of instruction. A staff of six faculty members addressed the needs of 275 seventh grade students and 254 eighth grade students.

I. Curriculum

The department implemented the curriculum which had been reviewed and revised the previous year. Consistent with the stated district objectives for the 1995 - 1996 academic year, the members of the department evaluated the curriculum regarding the efficacy of instruction concerning the nature of discrimination and prejudice. Meeting during monthly department meetings, as well as during the time allotted for Articulation Day, the faculty of the Social Studies Department identified units within the eighth grade curriculum in which instruction concerning these social problems would be enhanced. Appropriate concepts and vocabulary were incorporated into curricular units concerning the Civil Rights Movement and recent presidential administrations.

II. Assessment

Pursuant to the stated district objective concerning instruction regarding the nature of discrimination and prejudice, the members of the Social Studies Department developed an instrument to measure student knowledge of these terms and concepts. Members of the department met during department meetings and during the second segment of the Articulation Day activities to devise a suitable means of evaluation. The test was designed to measure factual knowledge of vocabulary terms, relevant concepts, and important personalities in United States history who have been affected by racial and ethnic issues, as well as social studies skills. The final version of the test included vocabulary terms, questions concerning the interpretation of cartoons, fictional case studies, and questions concerning famous members of minority groups who have distinguished themselves during the course of American history. The test was administered to the students in grade eight on May 31, 1996, with 93.46% of the students achieving a grade of 70 or higher.

III. Staff Development Activities

The faculty of the Social Studies Department took part in the following workshops and seminars:

1. Workshop on Computers in Social Studies Education
2. New Jersey Council for the Social Studies Annual Convention
3. National Council for the Social Studies Annual Convention, Chair of the Curriculum Committee
4. Conference on the National Council for the Social Studies Standards for Social Studies Education

IV. Enrichment

With the active support and encouragement of Dr. Vivinetto, the Social Studies Department conducted the following enrichment activities:

- A. Guest Speakers and Theatrical Performances
 1. United States Congressman William Martini
 2. ArtsPower performance of *Olympic Spirit* (the Jesse Owens story)
- B. Mock Elections
- C. Poster Projects
- D. Bulletin Boards and School Displays
 1. Black History Month
 2. Women's History Month
 3. Geography of Latin America
 4. Perspectives on Freedom
 5. Campaign Posters for Past Presidential Elections
 6. "America Is . . ." display
- E. Oral History Project Interviews - Survivors of the Great Depression

- F. Analysis and Creation of Political Cartoons
- G. Oral and Written Research Projects
- H. Current Event Magazines and Projects
- I. Viewing of Movies and Videos
- J. Field Trip to the New Jersey Vietnam Memorial
- K. National Geographic Geography Bee

V. Textbook Management

- A. Textbook age, condition and inventory are continually monitored
- B. Copyright dates of the three texts being used:
 - 1. Grade Seven
 - Latin America and Canada*, 1987
 - One Flag, One Land*, volume one, 1988
 - 2. Grade Eight
 - One Flag, One Land*, volume two, 1990

VI. Concerns

The concerns of the department remain much the same as last year. The computer capabilities of the Social Studies Department should be enhanced, in order that the Franklin School students and faculty be able to share some of the resources and activities now available at the high school. A future plan for networking the district's computers and resources would also foster greater articulation between the high school and middle school faculties. The department is much encouraged by the support of Dr. Vivinetto and the administration towards the realization of this goal.

HEALTH & PHYSICAL EDUCATION

To: Dr. James Vivinetto
From: Mrs. Diane Williams
Subject: Annual Report-Health & Physical Education Dept.

The health and physical education department in Franklin School is staffed by Mr. Christopher Chern, Mrs. Barbara Formichella, Miss Marie Lopa and Mrs. Diane Williams. Specific assignments for the school year '95-'96 are:

Mr. Chern-assigned to teach three seventh grade and three eighth grade health classes.

Miss Lopa-assigned to teach one seventh grade health class.

Mrs. Williams-assigned to teach three physical education classes, two health classes and to function as department representative.

The physical education program was implemented by offering a variety of activities geared towards meeting the basic needs of the students. Physical Fitness Tests were administered each marking period and a comparison of results were noted. Any areas needing remediation were given special attention. Specific instruction for the introduction or the reinforcement of basic rules and regulations, skills and safety precautions preceded each activity.

Teachers carefully supervised and coached all activities to help develop students' basic skills, to enforce rules and regulations and to foster and encourage safe participation in activities for physical education classes: this continues to be a co-educational curriculum.

All students were required to participate in physical education classes for three marking periods unless they were excused by parents (short term) or by a physician.

Our department is grateful for Board policy regarding uniforms. We continue to enforce this uniform policy because we feel uniforms are a must and that this policy helps in maintaining our successful program.

Intramurals were offered for seventh and eighth students by Mr. Chern and Mrs. Williams.

The seventh and eighth grade health courses were taught by Mrs. B. Formichella, Miss M. Lopa, and Mrs. D. Williams. Local and state mandates such as family life and chemical abuse were given priority in the curricula. Other areas reflecting the scope and sequence of this course were presented. Strong

emphasis was placed on AIDS because of its potentially fatal nature. Students were encouraged to develop healthy attitudes towards healthful living and to recognize the importance of a healthy body in leading productive lives.

Students in Mrs. Formichella's and Mrs. Williams' health classes participated in a project in the "Family Life Unit" involving the carrying of an uncooked egg for two weeks. The objectives of this project were to encourage students to think about the possible consequences of early sexual activity, to encourage students to recognize total responsibilities of parenthood, and to encourage sexual abstinence.

The use of lectures, class discussions, audio-visual aids, homework assignments, group participation critical thinking, quizzes and tests were some of the techniques used to successfully reach the objectives of this curriculum.

We feel this year was indeed a successful year for the physical education and health department!

To: Dr. James Vivinetto
From: Mr. Ash
Subject: Annual Report-Special Subjects

An active year ends in Franklin School with the special subjects area meeting the goals of their specific curriculum.

The 7th and 8th grade art teachers work continuously to promote art with the students in Franklin School and in the community of Nutley.

The center hall lobby has been a year-long display of student artworks. A waterfowl scene featuring models of ducks with a wet-lands background has been invited to go on display in Washington, D.C. as part of the Federal Junior Duck Stamp Program.

"Artist of the Week" is a showcase of individual student art work. "A Winter Wonderland" theme was presented for the Christmas Holidays.

"Art Stars '96" put all of Franklin School's Special Subjects on display for students of the school and for sixth grade parent orientation night. Nutley Sun coverage showed art accomplishments in Franklin School to the community.

Mrs. Maniscalco completed her Masters' Degree in fine arts and had paintings exhibited at a prominent New York City Art Gallery. Her seventh grade art classes produced a mural of Franklin School in a historical content which will be permanently installed on an auditorium wall.

Mr. Ash attended the Annual Technology Conference and Expo in Long Branch, N.J. Technology education activities were seen and evaluated for use in Franklin School.

MATHEMATICS

June 4, 1996

TO: Dr. James Vivinetto
FROM: Mary Lou Dowse
SUBJECT: Annual Report - Mathematics Department, Franklin School

I. STAFF

Departmental statistics indicate that six regular teachers taught a total of 27 mathematics classes with an average class size of 22. This includes two sections of Algebra I and three sections of Computer Applications. In addition to three mathematics classes, Judith Winick taught two classes in social studies and Anne Bevere taught one class in social studies. In a state mandated supplemental program, Joseph Mulley, returning after an extended illness, taught three multi-level Basic Skills mathematics classes with an average class size of 7.

II. TESTING

- A. The latest available results for the Nutley Mathematics Achievement Test given in May, 1995, indicate that the mean score in grade seven increased from 70 to 81, and the mean score in grade eight increased from 73 to 84. In grade seven, 23 percent fell below the passing score of 70. In grade eight, 7 percent of the students fell below.
- B. Test results for the 1995 Early Warning Test were excellent. A mean mathematics score of 149.3 was achieved by 192 regular students who took the test. Scores were ranked into three proficiency levels with 43.8% of our students scoring in the top level, 51% in level II, and 5.2% in level III, with a 94.8% passing rate. This meant that only 10 regular students and 2 LE students had to be placed in remediation.
- C. A calculator test, developed to satisfy the state mandated requirement for school-level objectives, was administered in all seventh and eighth grade mathematics classes on June 6, 1995. The average score for grade seven was 80 and the average score for grade 8 was 87. This includes special education and limited English students. Results of this year's test are not yet available.

- D. Johns Hopkins Talent Search results for the 1995-96 school year indicate that 32 seventh grade students participated. The mean SAT score in mathematics was 450, an increase of 40 points from the previous year. Special recognition was given to Daniel Ferreri, Christine Koo, Denney Minnillo, and Francis Monasterio for achieving scores ranging from 510-520. Laura Hresko, Nicole Little, and Joseph Savona achieved state awards for scores ranging from 550-590.

III. INSTRUCTION

- A. To insure that students were adequately prepared for the Early Warning Test, supplementary classroom materials were used to reinforce the curriculum. In addition to a loose leaf binder containing reproducible practice materials, consumable commercially published workbooks were issued to each student. These workbooks were specifically designed to provide practice in preparation for the New Jersey Early Warning Test. On the seventh grade level, the booklet used is entitled, "Strategies for Success in Mathematics". At the eighth grade level, "Test Best on the EWT" provided the necessary reinforcement.
- B. In September, the actual 1992 Early Warning Test was given in all eighth grade mathematics classes in order to provide additional test-taking experience and to identify students at risk of failing the 1996 test. An analysis of results enabled teachers to remediate those skill areas in which students appeared to be below an acceptable level of proficiency.
- C. In February, a comprehensive test was given to all eighth grade classes as a pre-test refresher for the Early Warning Test administered in early March.
- D. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the grade 8 EWT, 100 additional TI-34 scientific calculators, 30 TI-81 graphics calculators, and one TI-81 overhead projection system were purchased.

IV. MATHEMATICS CONTESTS

- A. On Saturday, February 10, the Mathcounts Team, accompanied by Evelyn McMullen, participated in the North Central Regional Competition at N.J.I.T. in Newark. Team members were Mark Flannery, Kristen Lowrey, Frank Penna, and Alexander Vartanian. Alternates were David Dombrowski and Penny Lam.
- B. Vector students on the seventh and eighth grade levels participated in the annual New Jersey Math League competition again this year. The competition involved a number of Essex County schools.
- C. The Mathematics Department also participated in the Continental Math League competition throughout the year on both the seventh and eighth grade levels. Five contests were held during regular vector classes, in the Pythagorean division.
- D. On May 22, a team of five eighth grade Algebra I students participated in the annual Essex County Math League competition held at N.J.I.T. Team members were Julie Agostini, Marisa Castronova, Melissa Graff, Kristopher Grossman, and Peter Shin. The Algebra I team achieved a third place finish, missing second place by just one point.

V. WORKSHOPS, SEMINARS, AND OTHER VISITATIONS

On October 19, Joseph Mulley attended several workshops at the AMTNJ Conference in New Brunswick.

Denise Cleary attended a middle grades calculator seminar on October 24, and a workshop on the Power MacIntosh in the summer of 1995.

Anne Bevere participated in the Critical Thinking workshops.

Evelyn McMullen participated in the Chemical Health workshops.

VII. DEPARTMENTAL GOALS FOR 1996-97

- A. Continue to monitor student performance, and to address weaknesses in the curriculum in order to provide students

with the best possible preparation for the Early Warning Test and the High School Proficiency Test.

- B. Continue expanding the use of scientific calculators in the classroom and promote the use of graphics calculators and computers in the Algebra I classes. Calculators should be issued to all students along with their textbooks.
- C. Continue to refine the criteria and selection process for training students into the various middle school learning levels.

c: Dr. Frank T. Votto

SCIENCE

Nutley Public Schools
Franklin School
 Nutley, New Jersey 07110

Memorandum

To: Dr. Frank Votto, Superintendent Date: May 27, 1996
From: Catherine Danchak, Science Coordinator (CD)
Subject: Annual Science Report 1995 - 1996

1. Franklin School Science Curriculum

Implementation of the adopted 1992-1993 curriculum continues. This curriculum reflects revision of the scope and sequence of science topics, updating of laboratory activities, revised supplementary materials and the inclusion of Environmental Science in the curriculum. An excellent transition to implementation of the curriculum is being accomplished by a very capable staff.

2. Classes

Grade Seven Science - Teachers: Mr. Baumann, Mr. Bertuzzi, and Miss Neilley

The following projects were added or are being continued in the earth and environmental science units: wildflower restoration, songbird feeding, David Perez animal center, worm farming, peanut farming, cactus grafting, flood control and erosion model, and computer recording of weather conditions.

The following projects were added or are being continued in the physical science units: properties of matter, substances, and elements, compounds and elements, distillation, heat to do work, measuring gravity in newtons, effects of friction, power measurement, and finding simple machines.

Grade Eight Science - Teachers: Mr. Bertuzzi, Mr. Libert, Ms. Love, and Miss Neilley

The following projects were implemented in the science curriculum: cell model, chemistry acrostic poems, astronomy mystery clues, technology reports and presentations, and use of the library computers for research.

3. Articulation Day - The following items were discussed:

- a. Elementary School Workshops
- b. N.J. Core Curriculum Standards
- c. Curriculum Proficiencies
- d. Professional days
- e. Audio/visual materials

Annual Report 1995 - 1996

- f. Consumable materials
- g. Course recommendations
- h. Hoffman LaRoche equipment donations
- i. Lesson plans
- j. Evaluations
- k. New textbooks
- l. Departmental concerns

4. Professional Days

New Jersey Science Teachers' Convention - Ms. Love and Miss Neilley

5. Inservice

Technology Curriculum - Mr. Baumann
Self Esteem Committee - Ms. Love

6. Field Trips

Meadowlands Environmental Center - Mr. Libert

7. Activities

Science Fair

Academic Booster Club grades K - 6 Science Fair - Mr. Baumann, volunteer judge

Sports

Nutley High School Track Assistant Coach - Mr. Libert

C.A.T.

Ecology of New Jersey and Adventures in Biology - Mr. Libert

Clubs

Discovery Club - Ms. Love

Field trips to Sony Institute, Meadowlands Environmental Center, NY Museum of Natural History, Florham Park Water Pollution Control Center, Bronx Zoo, and Liberty Science Center

Greenhouse effects group - Mr. Bertuzzi

Maintains botanical lab in front of the school and all the plants in the principal's and Vice Principal's office.

Annual Report 1995 - 1996

Outdoor Adventure Club - Mr. Bertuzzi

Fields trips to Great Swamp, Wanaque Reservoir, Stokes Forest, Sunrise Mountain, Tillman's Ravine, and Milford, Pa. (eagle watching)

Discussed hunting, completed species identification of local plants, and expanded map and compass skills.

Personal Groomer's Club - Mr. Bertuzzi

Closely managed David Perez Animal Center on a daily basis.

Projects

Science Bowl XXX - Mr. Baumann

Science projects reinforcing the curriculum were displayed throughout the school. Some examples are robotics, space models, and solar powered homes and vehicles.

8. Industry/Community Cooperation

International Telegraph and Telephone: Defense and Electronics Division presented the Nutley Public School system with the award winning Science Screen Report video tapes for use in our Science curriculum.

Public Service Electric and Gas Company presented a four day Energy Conservation program in the Fall of 1995 at both the Middle and High Schools. The Environmental Science, Biology, and Grade Seven Science classes were involved.

Steve Mann, amateur herpetologist, presented a lesson on snakes to the Grade Seven Science classes. He brought in his two pet pythons for the students to observe. A marvelous example of inquiry based learning.

9. Concluding Remarks

The science department continues its commitment to student achievement. Their lessons reflect careful planning and execution with constant focus on curricular objectives.

c: Dr. Vivinetto

MUSIC

NUTLEY PUBLIC SCHOOLS
Franklin Middle School
Nutley, NJ 07110

MEMORANDUM

To: Dr. James S. Vivinetto, Principal of Franklin Middle School

From: John Vitkovsky, Music Coordinator

Subject: Annual Music Report 1995 - 1996

The following are activities of the 1995-96 school year, present concerns, and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. This year enrollment remained the same in the Orchestra (39) and Band (60). Enrollment continued to increase in the Select Concert Choir (48) and the Mixed Chorus (80). At this time, the projected enrollment for Mixed Chorus (1996 - 1997) will climb to 90.
2. The music faculty of Franklin School continued to share the PC computer purchased last year for the NHS Music Department. When it was necessary, Franklin music teachers traveled to the Nutley High Music Ed. Office to re-arrange parts in the style of a professional music publisher.
3. Thanks to the efforts of Dr. Vivinetto and Mrs. Zintel the select choir at Franklin School was expanded to include both boys as well as girls. This of course necessitated a name change from the Debonaires to the Franklin Select Choir. This new choir was a huge success and their performances were enthusiastically received at the Town Yuletide Concert, the Franklin School Yuletide Assembly, and the Franklin Spring Musicale. This group continues to be the showpiece of Franklin School.
4. Both the Franklin Band and Orchestra gave fine performances at the Franklin Yuletide Assembly and Spring Musicale playing difficult music in good fashion. Also, the Band will march with the High School Band in the Memorial Day Parade. The eighth grade students that elected to be trainees with the NHS Band did exceptionally well with the busy fall schedule of Marching Band Competitions, Half-time Performances, Miss America Parade, Columbus Parade, and the Herald -News Band Festival.

5. Early in the year, the flute students of the band and orchestra traveled to a clinic at Douglas College given by the world renown flautist, Jean Pierre Rampal. In February the Band and Orchestra attended a private viewing of "Mr. Holland's Opus" at the Franklin Theater.
6. Awards **All North Jersey Region I Junior HS Chorus:** Cristina Barbier, Noelle Bomberger, Meghan Collins, Robert Jacoby, and Jeena Lee.
7. Workshops Mrs. Bimbi attended a workshop and vocal sampler for choral music directors given by Shawnee Press.
8. Assemblies The Band, Orchestra, Mixed Chorus, and the Select Concert Choir presented Yuletide and Spring Musicales Assemblies for Franklin School. Also, the NHS Band and Orchestra presented a holiday assembly for Franklin School and in April - 17 chamber ensembles from the NHS Band, Orchestra, and Choralettes performed for Franklin School.
9. Instrument Inventory During the summer the instrument inventory for the entire school system was put on the computer.

CONCERNS

1. An immediate concern is to find a suitable replacement for Mrs. Zintel who will be on a Child Rearing Leave for the 1996 -1997 school year.
2. There is a need for a PC computer to be installed in the Music Department Office. At the present, Franklin School Music Faculty must use the NHS Music Department Office Computer (with its music publishing software) to arrange music for their classes. Also, students General Music Classes could use the computer to write their song projects. This computer was requested in the 1996-1997 Equipment Order.

RECOMMENDATIONS

1. That a qualified substitute music teacher be hired to follow the demanding teaching schedule of Mrs. Zintel (while she is on leave).
2. That a PC computer for the Franklin Music Department be purchased so that it is more accessible to students and staff.

FOREIGN LANGUAGE

**FRANKLIN MIDDLE SCHOOL
NUTLEY, NEW JERSEY
FOREIGN LANGUAGE DEPARTMENT**

TO: Dr. James Vivinetto, Principal of Franklin Middle School

FROM: Mr. Ciro Violante, Coordinator, Foreign Language Department

SUBJECT: Annual Report, 1995-1996

I. Statistical Data

1. 70 students out of 290 seventh graders were enrolled in Latin I or approximately 24%. 146 eighth graders out of 266 students were enrolled in Latin, Italian, Spanish, and French combined or approximately 55%.

II. Curriculum

1. The new textbook program for Latin II Ecce Romani II, has been successfully implemented.
2. Due to increased enrollment in Latin, a part time Latin teacher was hired to teach three classes.

III. Articulation Day

The Franklin School staff joined the Nutley High School staff during the articulation day on February 12, 1996. The staff was very cooperative and worked very diligently in discussing departmental concerns and coordination of Franklin Middle School with the High School foreign language program.

IV. Enrichment

1. French, Spanish, Italian and Latin students participated in the Annual Poetry Recitation Contest held at William Paterson College on May 15, 1996. In Spanish, Frank Penna was awarded first place. In Italian, Robert Rizzi also was awarded first place. The group was accompanied by Mr. Cicchino.
2. Italian students participated in the 1995 National Italian High School Contest, sponsored

by the American Association of Teachers of Italian. Roberto Rizzi received Honorable Mention.

3. This year the Italian club - Advisor Mr. Cicchino, joined the Nutley High School Italian Club in April, and put on a show for parents and students. "Una Cena in Piazza" - A Dinner in the Square. It was very well attended by parents, teachers, administrators and Board of Education members. The students performed folkloric dances, sang folk songs and prepared skits in the target language. It was very well attended by parents, teachers, administrators and Board of Education Members. There was plenty of Italian food for everyone. Dr. Vivinetto played the accordion and sang.
4. French, Spanish, Italian and Latin classes made posters for Christmas, Easter, family tree and word origin. The posters were displayed in the hallways on the first and third floor.
5. The Italian and Spanish clubs went on a field trip to Italian and Spanish restaurants. The clubs went after school and were accompanied by Mr. Cicchino.
6. Mrs. Stepansky's Latin 1 and 2 students in grades 7 and 8, participated in the National Latin Exam for the first time ever. This exam was taken by more than 94,000 students from all 50 states and nine foreign countries including Australia, Belgium, Canada, England, Germany, Italy, Japan, The Netherlands, and Zimbabwe.
Drew Chen grade 8, was awarded the gold medal and Summa Cum Laude Certificate. He answered 39 questions correctly out of 40.
Mark Flannery grade 8, was awarded the silver medal and Maxima Cum Laude Certificate. He answered 36 questions correctly out of 40.
Peter Shin grade 8, was awarded the Magna Cum Laude Certificate. He answered 34 questions correctly out of 40. Other students were awarded also Certificates of Outstanding Achievement and ribbons.

V. Staff Development

Mr. Violante also attended the "Northeast Conference on the Teaching of Foreign Language" at the New York Hilton.

VI. Departmental Recommendations

1. The department recommends that also the Romance Languages (Italian, Spanish and French) be taught in the seventh grade.

Respectfully submitted
 Ciro Violante, Coordinator
 June 7, 1996

LANGUAGE ARTS

To: Dr. James Vivinetto, Principal of Franklin Middle
 From: Ms. Dianne De Rosa, Coordinator of Language Arts
 Re: Annual Report
 Date: June 1996

I. Testing

Eighth grade students take the Early Warning Test in March. Preparation for this test is a priority of the English Department.

- A. Eighth grade students were given reading and writing samples beginning in September which reinforce skills tested on the EWT. Essays were graded following the holistic scoring method used by the judges of the EWT.

The total number of eighth graders who took the writing and reading sections of the EWT in March of 1995 was 237. The results of the Grade 8 EWT for the 1994-95 school year are as follows:

Reading Test - 100% passed
 Writing Test - 100% passed

- B. Writing, editing, and reading samples were also given to seventh grade students. Teachers guided students through a detailed writing assignment following the guidelines of the EWT on a monthly basis.

Seventh grade mini-lessons which reinforce the skills tested on the writing portion of the EWT were also incorporated in the curriculum from January through March.

II. Articulation Day January 23, 1996

Middle School teachers discussed the work of the Nutley Achievement Test committee and completed an examination of the item analysis of the reading and writing tests. As a result of an exchange of curriculum questions, teachers asked Mrs. Meloni to give an overview of the Comprehension Strategies curriculum.

III. Articulation between the middle school and the high school

Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to be collected from students at the end of each year and

are placed in this folder. Included in these folders are the graded writing samples of the Nutley Writing Achievement Test. These writing folders are made available to graduating seniors.

IV. Instruction

- A. Curriculum revision: This year a committee of grade 7 and grade 8 teachers participated in a revision of the English curriculum. Teachers selected a new anthology and additional novels to be added to the reading section of the curriculum.

- B. Writing Workshop

This elective is offered to seventh grade students. The goals of this course are to teach and reinforce writing process skills and to present the opportunity for students to learn and practice the skills of writing in relation to their abilities. Students are encouraged to explore writing for a variety of purposes and to write for a variety of audiences. An important element to this course is student conferencing which allows each writer to discuss his/her writing with a peer and to share ideas on revision and editing for a final copy.

- C. Among the many projects completed within the classroom setting are the following:

Eighth grade vector students wrote a research paper on an approved topic.

Eighth grade vector students created armchair postcards. They also participated in a project which required the analysis of broadcast television advertisements. Working in pairs, students viewed and reviewed the ads and the types of programming these companies sponsor. They presented an analysis of these ads to the class.

Students wrote in their journals on a daily basis on various topics selected by the student or assigned by the teacher in grade seven and grade eight.

Eighth grade students also participated in a research project which required that they use the Reader's Guide to Periodical Literature. Each student chose a topic based on a problem requiring a solution, a cause and its effect,

or a controversial issue. Students wrote a paper and presented their findings to the class using a news show format.

Book reports were written on grocery bags obtained from the ShopRite and were returned to the store for use at the check out counters. A "real" audience was thus provided.

Grade 7 Vector students produced a newspaper entitled Franklin Review which will be given to incoming seventh grade students. This review will give new middle school students information and tips concerning Franklin School.

V. Enrichment

- A. An interested group of students in the Developmental Reading Program participated in a reading enrichment program. Interested students were given a choice of books to read from the Accelerated Reader list. They read these books on their own. When students completed the books, they had a conference with the reading teacher during class time or after school. They discussed the questions offered by Accelerated Reader tests. Those who read these books could use them in writing the daily log entries based on individualized reading. These logs were a record of pupils' daily reading.

B. Field Trips

Eighth grade vector students attended a production of excerpts from Shakespeare presented at Trenton State College.

Seventh and eighth grade students attended a production of A Christmas Carol at Madison Square Garden in December.

Mr. Kocum's students attended a production of Phantom of the Opera on Broadway.

- VI. Writing Contests: Several eighth and ninth grade students entered writing contests during the year.

- VII. North Jersey Spelling Bee : Megan Collins, was one of the twelve finalists in the second round of the North Jersey Spelling Bee and competed in the championship round for the state finals in March. The Franklin School Spelling Bee was coordinated by Ms. Loretta Douglas.

VIII.

Drama Club

The drama club presented two plays to the student body which included a Christmas play entitled 'Twas the Night Before Christmas and The Great Ghost Chase which was presented two evenings in May.

The drama students, under the guidance of Mr. Kocum, attended the Bucks County Playhouse Drama Festival and the NJ Speech and Theater.

The following awards were presented to members of this club by Bucks County Playhouse:

Mr. Kocum - Excellence in Ensemble Acting
 Erica Pucci - Excellence in Acting
 Megan Lynch Lynch - Best Actress
 Lucas Kane - Cameo Award

Drama students also attended the Drama Festival at the Mason Gross School of the Arts at Rutgers University.

IX.

Staff Development

The following staff members attended workshops, seminars or school visitations during the 1995-1996 school year and shared information and new ideas with members of the department:

Ms. De Bonis

Inclusion (In class support) Workshop conducted by the NJ Department of Education.

Mrs. Meloni

Prentice Hall Language Arts presentation at the Secaucus Hilton.

Mr. Kocum

Franklin School drama club presentation at the Creative Arts Festival during the N.J.E.A. Convention in November.

X.

Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted for September.

XI. Concerns for the future

- A. There is a need to review and revise the seventh grade Comprehension Strategies curriculum.
- B. The increase in the number of computers available in the English Department is a positive step in the further use of the computer as a tool for writing on the middle school level. There is a need for all teachers to become computer literate and to plan, once a marking period, for students to write on the word processor.
- C. Continued participation of staff in professional organizations and attendance at workshops and conferences which relate to the course of study.

LINCOLN SCHOOL

NUTLEY PUBLIC SCHOOLS

LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

ALEXANDER B. CONRAD
Principal

Tel. 661-8883

ANNUAL REPORT

1995-1996

The whole year is beginning. All nature, with bud and seed and egg, looks forward with optimism.

Edwin Way Teale, Country Journal, 1996

This annual report will be a monthly, capsulized review of student, staff, school, and community activities.

SEPTEMBER

September is the month of the sapphire for clear thinking.

September comes, and with it a sense of autumn. Not autumn itself quite yet, but the year now definitely has turned toward color in the woodland, ripeness in the fields, frost in the moonlight. Summer thins away.

Hal Borland

The school year began enthusiastically and confidently. Students were eager to begin another school year; the staff met them with professional dedication and renewed fervor.

Themes on National Courtesy Month, Library Card Sign-up Month, National Hispanic Heritage Month, National Cholesterol Education Month, National Pledge of Allegiance Day, National Anthem Day, World Gratitude Day, Native American Day, Autumnal Equinox, International Literacy Day, National Good Neighbor Day, and Citizenship Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Miss B. Apple oversees the staff's involvement with affirmative action objectives and continues as Lincoln School's affirmative action representative.

Miss P. Griffin promotes Lincoln School's concerns as the staff representative on the Superintendent's Advisory Council.

Mrs. C. Gurney continues as the E.A.N. representative for Lincoln School.

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Mr. A. B. Conrad and Mr. J. Walker conducted an "Instructional Theory Into Practice" workshop for all teachers new to the district.

The PTA Executive Board met; all parents were encouraged to become active members in the Lincoln School PTA. A tea was held for parents; activities for the year were reviewed; new ideas were welcomed. Mr. J. Pelaia was introduced as Lincoln School's Board representative.

The faculty meeting covered the following items: introduction of new staff, class lists, class scheduling, grade chairpersons, bulletin board responsibilities, progress reports/report cards, homework, grade reporting, classroom management, school clubs, district priorities, testing schedule, district calendar, district proficiencies, gifted and talented program, basic skills, individual student improvement plans, individual educational plans, duty assignments, fire drills, affirmative action objectives, lesson plans, student achievement test scores, curricula inservice programs, nurse's schedule, and Rotary reception for new teachers.

OCTOBER

October is the month of the opal and tourmaline for hope.

Listen! The wind is rising
and the air is wild with leaves.
We have had our summer evenings,
now for October eves!

Humbert Wolfe

Themes on Computer Learning Month, Family History Awareness Month, National Crime Prevention Month, National Aids Awareness Month, National School Lunch Week, National Pet Peeve Week, Dental Hygiene Week, National Cleaner Air Week, Peace, Friendship, and Goodwill Week, Child Health Day, German-American Day, Columbus Day, Leif Eriksson Day, Dictionary Day, Black Poetry Day, United Nations Day, and National Magic Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

"Getting a Handle on Homework," Parenting Insights, was sent home to parents.

Individual and class photographs were taken.

The Cognitive Abilities Test was given to the fourth grade students.

Fire Prevention Week was observed. The Nutley Fire Department presented two assemblies. The first assembly covered fire prevention and safety. The second assembly was held on the school grounds; students observed a fire equipment demonstration and a rescue enactment of a mother and child during a fire.

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Progress reports were sent home to apprise parents on students not meeting curricula expectations.

The Lincoln School Open House was a resounding success for parents and teachers. Parents were informed about grade and curricular demands; they learned about the effectiveness of setting high expectations and the importance of reading to their children. The PTA coordinated its annual Book Fair to complement the Open House and to emphasize the importance of books and reading in a student's education.

The PTA was very active this month. The Executive Board met; they ran a Book Fair, a Saturday Fall Festival, and a Pumpkin Patch Day [each student received a pumpkin].

The sixth grade students went on a three-day camping trip to the Fairview Lake YMCA Environmental Education Center in Newton. Students received hands-on experience in ecology and the environment. They learned to live and share together as one team. Friendships were bonded that may last a lifetime.

The Halloween parade brought the month to closure in festive style.

The faculty meeting covered the following items: hygiene, hepatitis A, student photographs, Open House procedures, proficiencies, Fire Prevention Week, Cognitive Abilities Test, progress reports, sixth grade parents' meeting, PTA Fall Festival, Pumpkin Patch Day, the Halloween parade, field trips, the teaching of tolerance objectives, new state mandates in teaching basic skills, new equipment orders, native language survey, D.A.R.E. schedule, New Jersey core curriculum content standards, the New Jersey report card, and curricula reports on chemical health, grade reporting, language arts, self-esteem development, public information, science and computer in-service workshops.

NOVEMBER

November is the month of the topaz for fidelity.

**No shade, no shine, no butterflies, no bees
No fruits, no flowers, no leaves, no birds -- No-vember!**

Thomas Hood

Themes on Child Safety and Protection Month, Good Nutrition Month, National Diabetes Month, American Education Week, National Geography Awareness Week, World Peace Day, National Author's Day, Election Day, the Great American Smokeout, Veterans' Day, Armistice Day, and Thanksgiving were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

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"Don't be Afraid to Praise," Parenting Insights, was sent home to parents. Praise is powerful. It helps guide children through the small steps it takes to master new skills.

Parents and grandparents observed a school day operating in a normal traditional setting during American Education Week. The classroom visitations were exciting for students, parents, and grandparents. Two days were set aside for parent/teacher conferences; each student's progress was evaluated.

The third grade students received eye examinations through the Lion's Club vision screening program.

Election day was held. Students learned by example as their parents and citizens of the community exercised their right to vote. A PTA bake sale was held on this day.

Report cards were distributed.

The PTA sponsored a coat drive to benefit the Battered Women's Shelter through the Nutley branch of the American Red Cross. The Lincoln School community responded generously.

The faculty meeting reviewed and/or discussed the following: Board policy on a drug free workplace, American Education Week [visitations and conferences], special education monitoring, school report card, classroom parties, collection of field trip money, Nutley Sun school page, Environmental and Occupational Health Sciences Institute [EOHSI] workshops, school level objectives, teaching videos, help nights, PTA coat collection, BSIP schedules, inclusion workshop, Nutley Math Achievement Test analysis, curricula [chemical health, grade reporting, language arts, self-esteem, public information] committee reports, and a computer update.

DECEMBER

December is the month of the turquoise and zircon for fidelity.

December is going to be itself, no matter what we say or do. Sometimes it has all the trappings of late autumn and sometimes it is a full-fledged partner of January. It will be green with pine and bright with berry, and it probably will be spangled with frost and snow, as well as tinsel.

Hal Borland

Themes on Safe Toys and Gifts Month, Good Neighbor Month, Universal Human Rights Month, Aardvark Week, International Language Week, Tell Someone They're Doing a Good Job Week, World Aids Day, Computer Security Day, Pearl Harbor Day, It's Okay Not to be Perfect Day, Poinsettia Day, Bill of Rights Day, National Share and Care Day,

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Forefather's Day, and the Winter Solstice were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Computerized hearing tests were given to all students in grades K-6.

Christmas trees were purchased for all classrooms. The PTA held its annual Holiday Boutique.

Holiday plays by the classes of Miss J. Langston and Mr. F. Comune were presented. The Lincolnaires, under the direction of Mrs. C. Bender, performed. An instrumental holiday concert, directed by Mr. L. Tobias, was given.

The faculty meeting reviewed and/or discussed the following: articulation day agenda, school report card update, hearing screening schedule, holiday assemblies, Christmas trees, classroom keys, classroom security, substitute folders, office machine usage, curricula [chemical health, grade reporting, language arts, self-esteem, public information] committee reports, and a Superintendent's Advisory Council update. An affirmative action video, The Shadow of Hate, was shown; a discussion followed.

JANUARY

January is the month of the garnet for constancy.

January, it is supposed to be this way; gray, dormant to the eye, buds swelling imperceptibly. We are restless, but beneath our feet there is trembling.

Christine Allison

Themes on Birth Defects Prevention Month, National Volunteer Blood Donor Month, National Eye Care Month, Read a New Book Month, National Education on Smoking and Health Week, International Forgiveness Week, Mozart Week, Good Luck Day, Trivia Day, World Literacy Day, Banana Split Day, Human Relations Day, Humanitarian Day, National Compliment Day, Elementary School Teacher Day, Pooh Day, Answer Your Cat's Question Day, National Handwriting Day, National School Nurse's Day, Backwards Day, National Day of Excellence, Purple Cow Day, and Martin Luther King, Jr. Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

A Report to Parents, edited by the National Association of Elementary School Principals, was sent home to parents. The report featured articles on "Discipline" and "Kids and Computers."

Progress reports were sent home to apprise parents of students who were not performing at their level of proficiency.

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The New Jersey Department of Education, Essex County, monitored the Special Education program at Lincoln School. A positive report followed.

In lieu of a faculty meeting, a Staff Curricula Articulation Day was scheduled. This curricula workshop was canceled because of snow; school was closed.

FEBRUARY

February is the month of the amethyst for sincerity.

In February snow is white and gray, part and whole, infinitely various yet infinitely repetitious, soft and hard, frozen and melting, a creaking underfoot and a soundlessness.

Donald Hall

Themes on African-American History Month, American Heart Month, American History Month, Children's Dental Health Month, World Understanding Month, National New Idea Week, National Pay Your Bills Week, National Crime Prevention Week, Salute to Hospitalized Veteran's Week, Boy Scouts of America Week, National Freedom Day, Robinson Crusoe Day, Groundhog Day, Weatherman's Day, Midwinter Day, National Inventors' Day, Girls and Women in Sports Day, Valentine's Day, National Have-A-Heart Day, Read to Your Child Day, Save the Rhino Day, Leap Year Day, and Presidents' Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Report cards were distributed.

The PTA Fashion Show was held. School children were used as models. Using children to model clothing accounted for an extremely successful event. The PTA also sponsored a Family Day movie [paid for by the PTA] at the Franklin Theatre during the winter break.

The annual Teacher-Staff Appreciation Day on St. Valentine's Day was held by the PTA to recognize the contributions of teachers and ancillary staff. Luncheon was served; favors were given out.

A Report to Parents, edited by the National Association of Elementary School Principals, was sent home to parents. The report featured articles on "Keeping Children Fit," and "Moving to a New School."

The rescheduled [snow day] Staff Articulation Day was held. Teachers met in grade level groups to discuss grade-subject area disciplines and academic and teaching concerns relative to their specialties. Emphasis on teaching tolerance was reviewed. Staff members felt that this inservice workshop was a positive learning experience.

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The faculty meeting reviewed and/or discussed the following: core curricula standards, student code of conduct, clubs and activities, Curricula Articulation day procedures, the ABC Science Fair, curricula [chemical health, grade reporting, language arts, self-esteem, public information] committee reports, computer update, and a Superintendent's Advisory Council update.

MARCH

March is the month of the bloodstone or aquamarine for courage.

And in the wild March-morning I
heard the angels call;
It was when the moon was setting,
and the dark was over all;
The trees began to whisper, and the
wind began to roll,
And in the wild March-morning I
heard them call my soul.

Alfred Lord Tennyson

Themes on National Women's History Month, Music In Our Schools Month, National Good Health Month, National Nutrition Month, National Foreign Language Week, Drug & Alcohol Awareness Week, Return the Borrowed Books Week, Save your Vision Week, National Chocolate Week, Fun Mail Week, National Poison Week, Art Week, Peanut Butter Lover's Day, Be Kind to Your Amoeba Day, Girl Scout Day, Children's Poetry Day, Global Understanding Day, Greek Independence Day, and Vietnam Veteran's Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Kindergarten registration for incoming students was held.

The Lincolnaires, under the direction of Mrs. C. Bender, performed in the District-wide Elementary Music Program.

Many Lincoln School students participated in the ABC Science Fair.

A review of "Land of the Little People" was attended by the kindergarten teachers to learn about changes in the alpha program.

The PTA sponsored an all-school Talent Show featuring students and parents.

"Encouraging Responsibility" and "Dealing with Change," Parenting Insights, was sent home to parents.

The faculty meeting reviewed and/or discussed the following: budget development, music programs, science fair, science testing, computer update, testing schedule [ITBS, NAT in reading, writing, math, geography], tolerance and calculator school level objectives and an Articulation Day review.

APRIL

April is the month of the diamond for innocence.

You know how it is with an April day
When the sun is out and the wind is still
You're one month on in the middle of May.
But if you so much as dare to speak,
A cloud comes over the sunlit arch,
A wind comes off a frozen peak,
And you're two months back in the middle of March.

Robert Frost

Themes on Math Education Month, Keep America Beautiful Month, National Library Month, Prevention of Cruelty to Animals Month, National Laugh Week, International Children's Book Day, National Reading-a-Road Map Day, Cosmonaut Day, Space Shuttle Day, Income Tax Day, National Stress Awareness Day, Daylight Savings Day, and National Honesty Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Iowa Tests of Basic Skills were given to all students in grades K-6.

Mrs. E. O'Mara and Mrs. C. Gurney met with next year's kindergarten parents and students for an evening orientation program.

Kindergarten screening was held.

School board elections were held.

The Spring Musicale, featuring all first, second, and third grade students, was held; students performed Sing a Song of Spring. Mrs. C. Bender directed this program; Miss M. Pagana assisted with stage props, costumes, and decorations. The students performed before a standing-room only crowd; they were outstanding.

The faculty meeting covered the following items: ITBS testing, school board elections, the spring musicale, school level objectives [tolerance, calculators], report cards, honor roll, C.A.T. Open House, kindergarten orientation and screening, unscheduled parent meetings, computer update, curricula [grade reporting, self-esteem, public information] committee reports, the Superintendent's Advisory Council Priorities study, and a demonstration of the Heimlich maneuver by Mrs. K. Flannery.

MAY

May is the month of the emerald for love and success.

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May, the air so clear -- as not in summer-- makes all things shine, as if all surfaces had been washed by the rains of spring and were not yet soiled or begrimed or dulled.

Henry David Thoreau

Themes on Asian-American Heritage Month, National Blood Pressure Education Month, Revise Your Work Schedule Month, Older Americans Month, Be Kind to Animals Week, National Letter Writing Week, Bicycle Safety Week, International Music Week, Special Education Week, Metric Week, Police Week, National Be Silly Week, All-American Buckle Up Week, National Science Week, Clean Air Week, Law Day, Loyalty Day, Mother Goose Day, International Tuba Day, Save the Rhino Day, National Bike to Work Day, Biographer's Day, Weights and Measures Day, and Memorial Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

May was a month for testing. Students in grades 1-6 took the Nutley Achievement Tests in writing, reading, and mathematics; grade 6 in geography. Grades 1-2 were tested on calculator usage; grades 4-6 took the tolerance assessment test.

Mrs. C. Gurney met with her kindergarten students and parents for their annual Video Nite. Students had been video taped throughout the school year in many school activities.

Sixth grade students had their class promotion photograph taken.

Clendinning Nursery School made their annual visitation to Lincoln School. Students and teachers enjoyed their tour of the school.

The PTA ran its annual plant sale to compliment Mother's Day.

The Spring Musicale was held. Mr. L. Tobias conducted fourth, fifth, and sixth grade students in the instrumental program. Mrs. C. Bender directed the fourth grade students on the recorders. Fifth and sixth grade students performed a concert version of The Electric Sunshine Man. Mrs. C. Bender directed the musical ensemble; Mrs. M. Bigley provided piano accompaniment; Miss M. Pagana assisted with stage props, decorations, and costumes.

The faculty meeting reviewed and/or discussed the following: Bicycle Safety Week, PTA Plant Sale, the Spring Musicale, municipal elections, Nutley Achievement Tests in writing, reading, math, and geography, school level objectives tests [calculators, tolerance], progress reports, holistic scoring, affirmative action, computer update, curricula [chemical health, grade reporting, computer education] committee reports, the outdoor school bulletin board, the kindergarten review [The Wedding of Jack and Jill], and a Superintendent's Advisory Council report.

June is the month of the pearl, moonstone, and Alexandrite
for health and longevity.

Tell you what I like best --
'Long about knee deep in June,
'Bout the time strawberries melts
On the vine -- some afternoon
Like to jes' get out and rest,
And not work at nothin' else.

James Whitcomb Riley

Themes on Fresh Fruit and Vegetable Month, National Rose Month, National Recycling Month, Zoo and Aquarium Month, National Volunteer Week, Teacher Thank You Week, National Safe Boating Week, National Flag Week, National Little League Baseball Week, World Environment Day, Summer Solstice, Father's Day and Flag Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

The D.A.R.E. Field Day was held at Owens Field. Mr. F. Comune, Mr. S. Parigi, and Miss L. Scarola assisted with the supervision of this event. PTA parents helped with the picnic.

All fourth, fifth, and sixth grade students attended the Junior Olympics as spectators and/or participants.

Representatives of the Nutley Public Library spoke to the Lincoln School students to inform them about the automation of library cards and the summer library programs scheduled to encourage library usage. Miss B. Apple coordinated these library assemblies.

Primary elections were held.

Distinction awards for receiving a perfect score on the Nutley Achievement Tests in math, reading and/or writing were presented to Lincoln School students at the Distinction Awards assembly held in Nutley High School.

Basic skills teachers [Mrs. J. Griwert, Mrs. E. Mattone] completed ISIP [individual student improvement plans] for students assigned to the program for the next school year.

Mr. T. Gargiulo and Miss L. Scarola assisted with the supervision of the district's patrol picnic.

The sixth grade parents organized a pool party at the Ramada Inn, Clifton, for the sixth grade students. Mr. F. Comune and Miss L. Scarola assisted with the supervision.

The PTA ran a Book Fair to encourage summer reading. A skating party was held at Skaters World, Wayne. Lemon ice for all students was provided as an end-of-the-year treat.

ANNUAL REPORT [1995-1996]LINCOLN SCHOOL

Mrs. C. Gurney and Mrs. E. O'Mara orchestrated the kindergarten promotion exercises.

Mrs. C. Bender, Mr. F. Comune, Mr. S. Parigi, and Miss L. Scarola coordinated and directed the sixth grade promotion exercises.

The faculty meeting covered the following: class lists for next year, results of school level objective tests, junior olympics, patrol picnic, Red Cross report on CPR, summer school, retentions, grade reporting meeting, PTA Book Fair, assemblies, field trips, library coverage, self-esteem report, affirmative action, computer update, Superintendent's Advisory Council report, promotion exercises, and end-of-the-year calendar.

POSTSCRIPTASSEMBLIES:

Fire Prevention Safety, presented by the Nutley Fire Department.

Thanksgiving Magic Show, Ed Patterson Productions.

Holiday plays, presented by the classes of Miss J. Langston and Mr. F. Comune.

Lincolnaires, directed by Mrs. C. Bender.

Holiday Instrumental Concert, directed by Mr. L. Tobias.

Meet the Musician, Beethoven, paid for by the PTA.

Dinosaurs, Ozzie Alive, Inc., paid for by the PTA.

U.S. Secret Service, arranged by the PTA.

Bicycle Safety Program, presented by the Nutley Police Department.

Kindergarten Review, "The Wedding of Jack and Jill," presented by the classes of Mrs. C. Gurney and Mrs. E. O'Mara.

Storyteller, "Kids Costumed Capers," paid for by the PTA.

Spring Musicale, featuring all first, second, and third grade students in Sing a Song of Spring.

Spring Musicale, featuring instrumentalists, fourth grade recorders, and fifth and sixth grade students in a concert version of The Electric Sunshine Man.

Canine demonstration, U.S. Customs, arranged by the PTA.

Nutley Public Library, representatives informed students about card automation and the summer program.

Storyteller, "Holmes, Poe, and Columbo," paid for by the PTA.

FIELD TRIPS:

Fairview Lake YMCA Environmental and Conference Center, three-day, camping trip, grade six.

Green Meadows Farm, Roseland, grade one.

Morris Museum, Morristown, grade five

Edison Museum, West Orange, grade four.

John Harms Center, Englewood, Christmas Carol, grade three.

Nutley Fire Department, kindergarten.

Newark Museum, grade two.

Museum of Early Trades and Crafts, Madison, grade two.

Crane House, Montclair, grade three.

Morristown Historic Site, grade four.

New Jersey Children's Museum, Paramus, kindergarten.

Franklin School, Olympic Spirit: The Jesse Owens Story, grade five.

Meet the Artist, Lincoln Center, New York City, grade four.

Franklin School Orientation Program, grade six.

Nutley Public Library, grade two.

Waterloo Village, Stanhope, grade three.

Van Saun Park, Paramus, kindergarten.

Monmouth Museum, Dinosaur Exhibit, grade one.

STAFF PARTICIPATION

ABC Science Fair, judge - L. Scarola.

Affirmative Action representative - B. Apple.

Baseball Clinic - T. Gargiulo.

Clubs:

Inter-personal Relationship Club [grade 5] - K. Comune

Lincolnaires - C. Bender

Pottery Club - M. Pagana

Self-Esteem Enhancement/Interact Club [grade 6] - K. Comune.

Computer In-service - B. Apple, C. Bender, R. Dalli, R. Daly, J. Griwert,
C. Gurney, V. Martin, E. Mattone, S. Parigi,
B. Paschal, L. Scarola, K. Yates.

Computer Network representative - S. Parigi.

Chemical Health - T. Barbagallo.

Critical Thinking - G. Berk, K. Comune, J. Griwert, V. Martin, B. Paschal.

E.A.N. representative - C. Gurney.

ANNUAL REPORT [1995-1996]LINCOLN SCHOOL

Gifted and Talented Symposium, Montclair University - N. Vlasakakis.
 Grade Reporting Committee - C. Gurney, O. Rombola.
 Graduate courses - G. Berk, K. Comune, C. Gurney, J. Langston, B. Paschal,
 K. Yates.
 Holistic scorers - G. Berk, R. Daly, C. Loffredo, V. Martin, F. Meyers,
 O. Rombola, D. Parigi.
 Instructional Theory Into Practice - J. Griwert.
 Language Arts - R. Daly, P. Griffin.
 Lincoln School social representative - R. Daly.
 Lincoln School treasurer - B. Apple.
 National Geographic Geography Bee - K. Comune.
 Nutley High School varsity coaches - T. Gargiulo, M. Pagana.
 Pride in Public Education - C. Gurney, B. Santoriello.
 Primary Academically Talented Committee - N. Vlasakakis.
 PTA representative - B. Santoriello.
 Public Information Committee - B. Apple, L. Scarola.
 Reading workshop - R. Daly.
 Red Cross representative - K. Comune.
 Science In-service - F. Comune, K. Comune, P. Griffin, C. Gurney,
 J. Langston, F. Meyers, L. Milunaitis, E. O'Mara,
 S. Parigi, B. Paschal, O. Rombola.
 Self-Esteem Committee - E. Mattone, E. O'Mara.
 Social Studies - F. Comune.
 Superintendent's Advisory Council - P. Griffin.
 Using Children's Literature to Enhance your Classroom Program - F. Meyers.

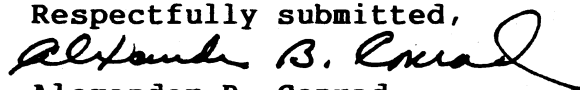
SUMMATION

The professionalism of the Lincoln School staff sets the tone of the school. We are one in our determination and dedication to provide an education of high quality and high expectations for our students. Academic excellence and cultural enrichment permeate lessons for all grade levels. Every effort is and will be made to improve learning. It is in this spirit that we look forward to the new year and eagerly await our new challenges.

We must view young people not as empty bottles to be filled,
 but as candles to be lit.

Robert H. Shaffer

Respectfully submitted,



Alexander B. Conrad
 Principal, Lincoln School

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS
RADCLIFFE SCHOOL
379 BLOOMFIELD AVENUE
NUTLEY, NEW JERSEY 07110

KATHLEEN C. SERAFINO
Principal

Tel. 201-661-8820

June 24, 1996

TO: Dr. Frank T. Votto

FROM: Mrs. Kathleen C. Serafino,
Principal of Radcliffe School

SUBJECT: Principal's Annual Report - School Year 1995/96

The following annual report for Radcliffe School contains information gathered from the school curricula, school activities, student activities, parent activities, concerns and recommendations.

CURRICULUM ACTIVITIES

1. Curriculum development occurred in the following areas:
language arts, self esteem, grade reporting, and primary gifted and talented education.
2. Continued inservice was provided in the following areas:
chemical health, critical thinking, computers, and the use of hands-on activities in science instruction.
3. The 1995/96 school year saw the successful implementation of a Parenting Committee for the promotion of parental involvement.

SCHOOL ACTIVITIES**1. National Education Week, November 13th-19th, 1995**

During National Education Week, Radcliffe School had classroom visitation.

2. Grandparents/Senior Visitation Day

On October 13, 1995, grandparents/special senior citizens visited the classrooms in grades K-6.

TEACHER ACHIEVEMENTS

Radcliffe School staff continues to grow professionally. During the school year 1995/96, many attended conferences, workshops, in-service, and graduate courses. A number worked on curriculum committees for district priorities. The following achievements are highlighted:

1. The continued implementation of a mini-message phone service to promote parental involvement. The costs were paid by a grant from NJEA.
2. Radcliffe School's continued participation in the New Jersey Statewide Systemic Initiative (SSI) for the improvement of mathematics, science, and technology. This involves attendance at monthly and summer workshops by the fourth grade teachers, Mrs. Carol Perrone and Mrs. Valerie Sautter.

Annual Report 1995/96

Radcliffe School

SPECIAL PROGRAMS

- Kindergarten Our Kindergarten Promotion was held June 25, 1996. The children presented a program on the "Letter People."
- Grades 1 - 3 The students in Grades 1 - 3 presented a musical program on April 2, 1996.
- Grades 4 - 6 Students in Grades 4- 6 participated in a district-wide musical program on March 26, 1996.
- The students also presented a musical program on May 7, 1996.

SPECIAL SPEAKERS

- Grades K - 6 Fire Marshal Fred Scalera presented a Fire Safety program for all students.
- Officer Malanga spoke to the children about bicycle safety.
- Grade 3 Linda Scarpa presented a program to the third grade students on nutrition.

SPECIAL SPEAKERS (continued)

Grade 6 Officer Nat Ferrara, Nutley Police Department, conducted the DARE program, a drug awareness program for K-4 and sixth grade.

CLASS TRIPS

Radcliffe School students participated in the following class trips:

- | | |
|--------------|---|
| Kindergarten | <ul style="list-style-type: none">• N.J. Children's Museum• Shoprite |
| First Grade | <ul style="list-style-type: none">• Foster Fields• Montclair State College - Theaterworks• Nutley Public Library• Newark Planetarium |
| Second Grade | <ul style="list-style-type: none">• Lincoln Center• Nutley Public Library |

CLASS TRIPS (Continued)

- | | |
|--------------|--|
| Third Grade | <ul style="list-style-type: none">• Waterloo Village• Museum of Early Trades & Crafts• Nutley Public Library |
| Fourth Grade | <ul style="list-style-type: none">• Crane House, Montclair, NJ• Franklin Mineral Museum |
| Fifth Grade | <ul style="list-style-type: none">• Ocean Institute at Sandy Hook |
| Sixth Grade | <ul style="list-style-type: none">• Montclair Museum - Art Exhibit• The Franklin Institute, Philadelphia, PA |

STUDENT COUNCIL

The Radcliffe School Student Council was active this year. Elections were held at the conclusion of the school year. Four officers were elected, with two representatives from each class, grades 4-6. The student council sold water bottles to raise funds and performed a play for Radcliffe School's 40th anniversary. The council also held a pep rally on the day of Junior Olympics to encourage school spirit.

AWARDS PROGRAM

An awards program was held on June 19, 1996. Awards were presented for high honor roll, honor roll, perfect attendance and perfect social growth for the year. In addition, music, physical fitness, library, and Student Council awards were presented. Special recognition was given for essay and poster contest winners.

PRESIDENTIAL ACADEMIC FITNESS AWARDS

These awards were given to sixth graders who achieved the upper 25% of their class and above 98th national percentile on the Iowa Tests of Basic Skills. These are presented at the sixth grade promotion exercises. This year there were thirteen recipients.

P.T.A. ACTIVITIES

Radcliffe School P.T.A. President, Mrs. Barbara Gumeny, led the organization through a very successful year. The Board meets the second Tuesday of each month as well as during the summer.

1. Special Assembly Programs:

November, 1995	Ozzie Alive, Inc.
	Australian Adventure

2. Activities and Meetings:

October 5, 1995	Open House
April 2, 1996	Musicale, Grades 1-3
May 7, 1996	Spring Musicale, Grades 4-6

3. Fundraisers

September, 1995	Catalog Sale
December, 1995	Santa Sale
February, 1996	Skating Party
April, 1996	Tricky Tray
	Book Fair
May, 1996	Plant Sale

P.T.A. SPECIAL ACTIVITIES

1. P.T.A. organized a Radcliffe Family Picnic held September 30, 1995. New families were welcomed and new acquaintances were made.
2. The Annual Family Halloween Party took place on October 28, 1995. The afternoon's activities consisted of games, prizes, and refreshments.
3. The P.T.A. held a pumpkin painting program during scheduled art classes.
4. The P. T. A. hosted Family Technology Night on November 28, 1995. The parents and children were provided hands-on experience with the most current hardware/software.
5. The P.T.A. hosted a Family Holiday Night. Children made ornaments and took pictures with Santa.
6. The annual Family Roller Skating Party was held on February 19, 1996. Many Radcliffe families and friends enjoyed this mid-winter outing.

Annual Report 1995/96

Radcliffe School

P.T.A. SPECIAL ACTIVITIES (Continued)

7. The P.T.A. held a talent show on March 15, 1996. Proceeds were donated to Juvenile Diabetes Foundation and the Spina Bifida Association.

8. The P.T.A.'s major fund raiser was the Tricky Tray which was held on April 19, 1996.

RADCLIFFE REVIEW

Under the able leadership of Vicki Little and her staff, the Radcliffe Review highlighted P.T.A. activities and the creative writings of our students.

P.T.A. Officers

The officers for the 1995/96 school year were:

President	Barbara Gumeny
Vice-President	Karen Wlosek
Recording Secretary	Michele Fleitell
Corresponding Secretary	Tracy Scheckel
Treasurer	Nadine Meola

AFTER SCHOOL EXTENDED DAY PROGRAM

Under the direction of Mrs. Patricia Dyer, there was continued implementation of a before and after school program.

CONCERNS

Due to our increasing elementary student population, I recommend a close examination of school facilities be considered. Also, I recommend an evaluation of the school lunch program due to the fact that many more students are staying.

OBJECTIVES FOR THE 1996/97 SCHOOL YEAR

1. To continue the use of technology in mathematics and science instruction.
2. Continue to provide in-service training in science, computer, mathematical and critical thinking education.
3. Continue to encourage the integration of computers across all disciplines.
4. Address Affirmative Action goals for schools/classroom practices.

Annual Report 1995/96

Radcliffe School

OBJECTIVES FOR THE 1996/97 SCHOOL YEAR (continued)

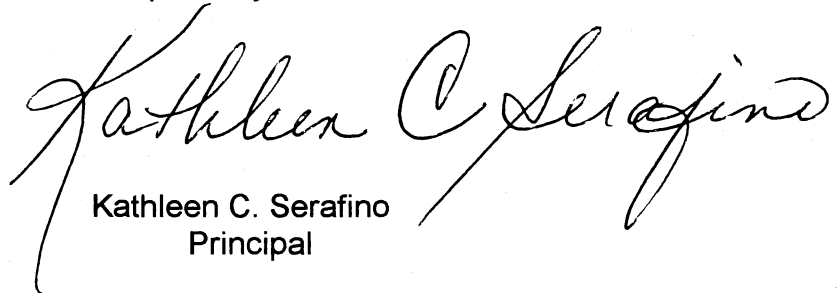
5. Continue to closely monitor safety and maintenance in and around the building.
6. Continue to review mastery skills related to the 8th grade Early Warning Test and the eleventh grade High School Proficiency Test.
7. Continue to promote moral values and self esteem in the students of Radcliffe School.
8. Continue to promote independent reading through a variety of planned school activities.
9. Continue to monitor instruction through the use of Instructional Theory Into Practice (ITIP).

Annual Report 1995/96

Radcliffe School

In conclusion, on behalf of the Radcliffe School Staff, I would like to thank the Nutley Board of Education members, Dr. James J. Fadule, Jr., Superintendent, Dr. Frank Votto, Assistant Superintendent, Miss Barbara Hirsch, Director of Special Services, and Mr. John Sincaglia, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful year for all.

Respectfully submitted,

A handwritten signature in cursive script, reading "Kathleen C. Serafino". The signature is written in black ink and is positioned above the printed name and title.

Kathleen C. Serafino
Principal

SPRING GARDEN SCHOOL

June 28, 1996

TO: Dr. Frank T. Votto
FROM: Miss Lucy P. Anello, Principal of Spring Garden School
SUBJECT: Principal's Annual Report - School Year 1995/1996

The annual report represents a compendium of the following:

District and school priorities

Monitoring and encouraging staff to participate in all activities, curriculum development and school activities

CONTINUING PRIORITIES REVIEW

During the 1995/1996 school year, the K-8 social studies curriculum was successfully implemented and provided the students with new perspectives in scope and sequence, related literature and current resources. An updated text was provided to augment the revised segments of the social studies curriculum.

School parenting initiatives through the efforts and planning team of the P.T.A. under the guidance of Mrs. Anne Starace were introduced in January, 1996. The first meeting was well attended. The topic of discussion: Responsibility the 4th "R". To initiate the concept of parenting concerns, a representative group of parents attended a fall session at Washington School to review the topic "Homework without Tears." A second meeting was scheduled for May 30th, to discuss the topic: "Sibling Rivalry." Parental involvement has been encouraged and group sessions were productive. The committee offered strategies and resource materials to assist parents with relevant and practical information.

K-4 Primary Academic Talent Program (P.A.T.) The P.A.T. program continued to be developed through staff training. Mrs. Carol VonAchen, a Spring Garden representative, attended five in district workshops conducted by Ms. Barbara Hirsch and an all day symposium at Montclair University.

All staff members have completed the Chemical Health curriculum training workshops and continue to implement the Chemical Health curriculum goals and proficiencies in health classes.

Faculty members continue to attend the development of critical thinking skills during Saturday curriculum workshops. Problem solving strategies and higher level thinking activities were implemented in the interdisciplinary challenges provided for the students.

Annual Report 1995/1996**Spring Garden School**

Our state-mandated school-level objectives under the Quality Assurance Plan have been addressed and evaluated. Tolerance education, a common district objective, and the application of calculator skills in grades four through six were monitored, reviewed and measured by criterion-reference tests.

STAFF DEVELOPMENT

Teacher participation at the Saturday curriculum workshops was represented by various grade levels: Self-esteem, Grading, Public Information, Chemical Health, Language Arts and Critical Thinking committees. Changes, modifications and committee recommendation were reported at monthly faculty and grade level meetings. Continuous input from all staff members was integrated into the formation of the reviewed and revised curricula.

Areas of participation by the Spring Garden Staff in and out of district:

- Science seminar sponsored by Hoffman-LaRoche
- CES Convention - Elementary Science Teachers - New Brunswick
- N.I.E. - Newspaper in Education Conference
Workshop sponsored by the Star Ledger
- Authentic Assessment for Teachers - Morristown
- In-service MacIntosh Computer Workshop
- 1996 Symposium - Addressing the Gifted and Talented
Montclair University
- Music seminar/conference - New Brunswick
- NJECA - New Jersey Education Computer Cooperative Workshop
Montclair University
- NJ State Bar Foundation Law - related Education for Elementary
- During monthly faculty meetings "Instructional Theory into Practice" Madeline Hunter Process was reinforced and refined through video tapes with follow up discussions focusing on the importance of the elements of a good lesson.

Congratulations to the following personnel:

Mrs. Jenifer Wilson for completing requirements for a master's degree in English as a second language.

Annual Report 1995/96**Spring Garden School****HEALTH AND SAFETY PROGRAMS**

D.A.R.E. - Officer Nat Ferrara conducted the D.A.R.E. program and course to the sixth grade classes on Wednesdays and continued for the second year, the primary K-4 D.A.R.E. program for three weeks in October, 1995. To bring the course to closure, the sixth grade classes participated in a district-wide field day at Msgr. Owens Field. Certificates of Participation were awarded to the sixth grade classes.

Fire Prevention Week - During Fire Safety Week (October) all grades K-6 including two special education classes participated in the Fire Prevention assembly and equipment demonstration.

American Dental Week - To raise dental health/hygiene students participated in a poster contest sponsored by the Essex County Dental Association.

A recycling program was presented to the second and fifth grade classes on the importance of recycling to the environment and the paramount need to conserve.

SCHOOL ACTIVITIES**AMERICAN EDUCATION WEEK**

During American Education Week in November, Spring Garden School invited the parent community and grandparents to visit the classrooms, to view a myriad of activities and displays depicting American education, its past, current trends and aspects of technology in the future.

BLACK HISTORY MONTH

Throughout the grades, Black History month was celebrated with a variety of Afro-American cultural activities. Banners lined the corridors depicting a vast range of contributions made by the Afro-American society of America. A selection of famous black American states persons, civic leaders, sports figures, artists and authors were significantly displayed throughout the building.

WOMEN'S MONTH

A plethora of activities, corridor exhibits, videos, writing and poetry experiences were conducted to impact the contributions of women in American history.

Annual Report 1995/96**Spring Garden School****SCHOOL SAFETY PATROLS**

The Spring Garden Safety patrol comprised of fourth, fifth and sixth graders continues to be effective as they serve at crosswalks under the supervision of adult advisors, assist on the playground, aid kindergarten through third grades entering and leaving the building. Office patrols assist in answering the phone and separating mail during lunch hour.

INTRAMURAL PROGRAM

An organized after school activity offered to fifth and sixth graders. The program was well attended with active participation of students under the supervision of Ms. Paula Lee and Mr. Scott Keena.

BEARS AROUND THE WORLD

This project involved sixth grade students under the supervision of Mr. Gerard Adubato. Small stuffed bears with a journal insert literally traveled with relatives and friends to different parts of the world.

Many bears were returned to Spring Garden School with post cards, memos, videos, etc. of the bears transcontinental or transworld trip. All memorabilia the students received was put into scrapbooks and the bear destinations were documented on a U.S. or World Map. Return of the bear with requested information came from all continents except Africa and Antarctica. Throughout the year, it was evident that the unique activity enhanced social studies concepts and the geographical experiences of the children.

NEWSPAPER CLUB

The newspaper club met each Friday under the supervision of co-advisors, LoriAnn Cassie and Jenifer Wilson. Four outstanding comprehensive issues were prepared by the students. The club afforded the children a successful experience in the areas of communication, writing, reading and computer skills. All issues were distributed to the student body and parents.

ART CLUB

Students in grades 3-6 participated in art activities on Wednesdays and Fridays during the lunch period. Various projects were developed including weaving, painting, clay sculpture, murals and art appreciation.

Student Advisor - Ms. Robyn Burns

Annual Report 1995/96**Spring Garden School****STUDENT COUNCIL ACTIVITIES**

Mrs. Claire Menza and Mrs. Sally Ryder co-advised all Student Council activities. They accomplished their agenda of activities with enthusiasm, support and participation from its members and the involvement of students from 3-6. The mission of the council focused on school and aspects of community service. Major projects included Thanksgiving food baskets, holiday caroling throughout Spring Garden neighborhoods, Valentine Friendship grams, bake sales, Earth Day, Strawberry Festival and an anticipated lawn floral garden.

CRITICAL THINKING CLUB (Olympics of the Mind)

The club met every Tuesday under the direction of Mrs. Marilyn Hannon. Strategies began with skills of recognition and recall, working up to the more advanced skills of analysis and synthesis. Through puzzle sheets, games, individual efforts and team work, the students had fun and were challenged while working out problems and finding solutions.

COMPUTER CLUB

The students of grades 3-6 met each Wednesday under the supervision of Mrs. Lorraine Restel. The students used computers to run favorite programs and CD Roms, developed skills using the word processor and expanded their ability to use the MacIntosh computer and modem.

GARDEN CLUB

Mrs. Noreen Baris, advisor, met every Tuesday from 12:00 p.m. - 12:30 p.m. Gardening techniques were introduced to the students. A variety of garden greens, tomatoes, cucumbers et.al. were grown from seed. The greenhouse produce was enjoyed at a salad luncheon in June. Flowers grown from seed were planted around the school early in the Spring. Other activities included propagating Christmas cacti, planting tulip bulbs in planters on the front lawn, and exhibiting floral displays in the corridors.

CHESS CLUB

The club meets every Wednesday at 11:30 a.m. - 12:00 p.m. Students from grades 4-6 learn strategies of the chess game and enjoy competing with classmates. The challenge of chess enhances higher level thinking skills.
Student Advisor - Mr. Gerard Adubato

Annual Report 1995/96**Spring Garden School****BIG BROTHER/BIG SISTER CLUB**

The newly formed club met every other week under the supervision of Mrs. Donna Hutcheson and Mrs. Deborah Schop. Participation included students from the fifth and sixth grade classes. Special education students were paired with the children, had lunch with them, and played with them on the playground. The social interaction lead to a deep appreciation of children with learning handicaps from which real friendships were formed.

JEOPARDY CLUB

The newly formed club met every Tuesday during the lunch hour, and included grades four, five and six. The game challenged the students' knowledge of math, science, history, English, geography and civics. In June, the teams that accumulated the most points played in a grade level tournament.
Student Advisor: Mr. Scott Keena

SPRING GARDEN CHORALE CONCERTS

- December Holiday Program
- Red Cross Holiday Concert
- Kony Children's Choral Festival in New York City
- Budget Night Music Program
- Spring Concert

ASSEMBLY PROGRAMS

- Franklin Institute - Science Program, entitled "Flight"
September, 1995
- Annual Halloween Parade - October, 1995
- Ozzie - "Australia" - November, 1995
- Theatreworks - "Happy Holidays" - December, 1995
- Gymnasium Geography - February, 1996
- Young Audiences of N.J. "Wintercount, the First Americans"
April, 1996

Annual Report 1995/96

Spring Garden School

CLASS TRIPS

- Grade 1 Green Meadow Farm - Roseland
- Grade 2 American Museum of Natural History/Planetarium
Newark Museum
Nutcracker Suite - Montclair University
- Grade 3 Waterloo Village - Stanhope, NJ
Morris Museum
Nutley Museum, Town Hall, Police and Fire Departments
- Grade 4 Bronx Zoo
- Grade 5 United States Military Academy - West Point, NY
- Grade 6 Camping trip - Three day environmental program
accompanied with experiences in ecology, social
interaction, peer bonding skills, building and
fostering self esteem and respect for each other
through teamwork and group activities.

South Mountain Arena - West Orange
Medieval Times - Rutherford

STUDENT ACHIEVEMENTS

Many students received special awards and recognition in both local, county, and state levels this year. The following represents a list of honors in the field of literature and art.

- Elks Drug Free Poster Contest - Second and Third Place
- Amvets Poster/Essay Contest
 - Grade 3 First Place - state level
Will compete in the nationals
- Grade 5 First Place - state level
Will compete in the nationals
- Grade 6 First Place - state level
Will compete in the nationals
- D.A.R.E. Essay Contest - First Place
Entered into state competition - Second Place
- Nutley Family Service Bureau Essay Contest
- First Aid Squad Poster Contest - First Place

Annual Report 1995/96**Spring Garden School**

- American Legion Coloring Contest - First Place
local and county
- American Red Cross Poster Contest - First Place
- Zaner Bloser Handwriting Contest - First Place
state level
90,000 state entrants
- Lions Club Spelling Bee

HONOR ROLL AND CHECK LIST

Each marking period a special Honor Roll bulletin board recognized the students who achieved Honor Roll status. A similar bulletin board recognized students who achieved all check marks in the social and personal growth areas of the report card.

NAEP

The National Assessment of Educational Progress under the auspices of the U.S. Department of Education selected Spring Garden School to participate in the national assessment of mathematics in grade four. The Principal attended a seminar conducted by the NAEP leadership to prepare for the administration of the test at Spring Garden School on February 5, 1996. All exam results are confidential and are used to compile statistics on both the state and national levels.

P.T.A. ACTIVITIES

Mr. Edwin Dougherty, P.T.A. President, led the association to a productive and successful year. They provided many unique and educationally motivated assembly programs that enriched the students with challenging ideas and perspectives. The effort and diligence of the membership fostered a positive spirit of cooperation and understanding between the school and parent community.

Special P.T.A. purchases for the school included fans for each instructional classroom, a new sound system for the auditorium and a school flag designed by the students.

SEPTEMBER	New Parents Night
OCTOBER	Annual Halloween Celebration
DECEMBER	Holiday Boutique
JANUARY	Parenting Committee Group Activity
MARCH	Tricky Tray

Annual Report 1995/96

Spring Garden School

MAY	Parenting Committee Group Activity
	Staff Appreciation Week
	Strawberry Festival
	Book Swap Project for children
JUNE	Students Day

ANNUAL BOOK FAIR - sponsored by school

PARENT VOLUNTEERS

A number of parents assisted in our library, performing clerical and book shelving tasks. A former Spring Garden staff member volunteered her assistance in the primary reading program.

BEFORE AND AFTER SCHOOL EXTENDED DAY PROGRAM

Program functioned smoothly and successfully under the supervision of Spring Garden representatives Mrs. Maria Castronova and Mrs. Susan Fader.

PROFESSIONAL GOALS PROJECTED FOR THE 1996-1997 SCHOOL YEAR:

- to implement curriculum goals and proficiencies in Language Arts.
- to continue to develop critical thinking skills
- to continue to supplement the staff with materials and related programs in current trends and changes in education
- to assess the results of the IOWA Tests and Nutley Achievement Tests
- to continue staff development in the ITIP process
- to continue to implement all recommendations, ideas, special projects and enrichment strategies suggested by the P.A.T. curriculum
- to continue to foster Parenting Committee programs
- to continue to address affirmative goals for school and classroom practices

Annual Report 1995/96**Spring Garden School**

- to implement self-esteem strategies, recommendations and suggestions provided in the newly district prepared compendium

The building Principal, Ms. Lucy Anello, chaired the Public Information Committee to prepare and up date the Nutley Schools handbook to be published and distributed in September, 1996.

CONCLUSION:

In closure, I would like to thank Dr. Frank Votto, Superintendent of Schools, the support of the Board of Education, Ms. Barbara Hirsch and the Child Study Team who aids us with our special education children and their programs, Mr. John Sincaglia and Mr. Don Stasi who have been instrumental in the maintenance of the building and to my colleagues who continue to share their experience and expertise with me.

The dedicated staff continues to work diligently to renew the spirit, high standards and academic excellence that are the benchmarks of our school district. We look forward to the challenges that await us as we bring the last years of the millennium to a close.

WASHINGTON SCHOOL

WASHINGTON SCHOOL
NUTLEY, NEW JERSEY

MEMORANDUM

TO: Dr. Frank T. Votto

FROM: R. DiGeronimo

SUBJ: Annual Report - 1995/96

DATE: June 28, 1996

The following covers the priorities of the district, as well as goals and objectives for Washington School.

CURRICULUM

Reading: The current reading curriculum and texts continue to provide an excellent program for the children. This is evident in the results of the Iowa Test of Basic Skills and the Nutley Reading Test.

Mathematics: The pupils continue to do very well in mathematics. Through the text and outstanding efforts of the teachers, the skills and concepts of this subject are kept at a conscious level daily. Calculators are also used frequently, either in the classroom or for homework. The Iowa Test of Basic Skills and the Nutley Mathematics Test verifies the mastery the Nutley students have acquired in this area.

Language Arts: The Language Arts Curriculum was reviewed and revised this year by a committee of twenty teachers and four administrators. Minor changes were made and a new text for grades seven and eight was chosen. Grades one through six will continue to use their current text. A change at these levels may occur when newer editions are released by the publishers.

The students continue to do well too in this area on the Iowa Test of Basic Skills and the Nutley Writing Test.

Science: The science curriculum and text continues to develop outstanding concepts in this subject. The science coordinator worked very hard to bring in-service science workshops to the teachers at the elementary level. Many have attended and have brought back some excellent procedures in learning varied concepts.

Annual Report - 1995/96

Social Studies: The new social studies curriculum was put into effect this year. Many new topics were introduced and learned. These helped the youngsters better understand past history and what might happen in the future.

Again, the Nutley Geography Test was administered to sixth graders. It was evident that all teachers covered this subject very well.

A Tolerance Test (district level objective) was also administered to students in grades four through six. The results indicated that this topic was presented and discussed thoroughly in health and social studies.

Health: This year a committee of teachers and an administrator compiled information to formulate a booklet on promoting self-esteem in the pupils of the Nutley Public Schools. Each teacher will receive this booklet and be encouraged to expand his/her techniques in building self-esteem in all.

Computer Curriculum: With additional computers in all schools, experiences in using the computer is expanding. The children reinforce skills and concepts in all subject areas. They use the word processing feature and rely on the CD Rom for information in completing reports or research papers.

Kindergarten: The kindergarten program continues to progress very well. Two teachers piloted a newer edition of the letter people. It reinforces affirmative action and incorporates all subjects in its activities. All of the kindergarten teachers will be very pleased with its many learning features next year when they present it to the children.

Special Subjects: All the special subjects add much to the well rounded education the youngsters of Nutley receive. Special talents are exhibited in each area.

Achievements: The students of Washington School continue to do well in all academic areas. The results of standardized and local tests verify this. The teachers present the curricula in an interesting, motivating manner, challenging those who can go beyond the basics. They also provide special help to those who need extra instruction.

The supplemental teachers also assist in giving many youngsters the individual help that they need. Their success is evident in how these special pupils perform in the regular classes.

Annual Report - 1995/96

The faculty continues to pursue their own academic endeavors. Some have attended college courses and others have taken in-service workshops to refine teaching techniques in various subjects.

Again, many children have entered various poster or essay contests throughout the year. There have been some achievements but most felt good that they just participated.

School Activities: There were three regular P.T.A. meetings this year. They were Open House, April Musicale, and May Musicale. The P.T.A. also held a "Parenting" session in December. "Homework Without Tears" was presented and discussed. Mrs. VanWagenen, sixth grade teacher, reviewed the study skills booklet too, emphasizing the SQ3R method of studying.

A "Book Fair" was sponsored by the P.T.A. The monies from this will purchase a planner for each pupil in grades three through six.

The Mothers' Club conducted numerous fund raisers. They will provide different programs for the youngsters and will purchase some computer software.

Two editions of the school newspaper were published under the guiding hands of the teachers and Mothers' Club. The first edition featured articles from the fourth, fifth, and sixth graders. The second publication highlighted stories or poems from the kindergarten through third grade. Again, a wonderful experience for all.

During Education Week, the parents and grandparents visited the classrooms. They participated in all activities and had a good time being back in school.

Officer Ferrara continues to present the D.A.R.E. program to all children. He meets with the lower grades at least four times, providing important materials with his talks. The sixth graders receive a more intensive program. He meets with them once a week and has them work in a booklet, stressing information in the prevention of drug and alcohol use.

ASSEMBLIES

Fire Prevention

Ozzie Alive - Whales

Multi-Cultural Program

Annual Report - 1995/96

ASSEMBLIES (cont)

Holiday Program - Chorus and Instrumental

Franklin Institute - Lights

Black History Program

April Musicale

May Musicale

Bicycle Safety Program

Miller Cory Museum - Fourth Grade

Rock Collection - Third Grade

Butterflies - Kindergarten

Awards Assembly

Sixth Grade Promotion

FIELD TRIPS

October 6, 1995	- First Grade	- Green Meadows Farm
November 8, 1995	- N.I.	- Liberty Sci. Ctr.
November 28, 1995	- Third Grade	- Papermill Playhouse
December 15, 1995	- Fourth Grade	- Washington Hgtrs. Jockey Hollow
March 15, 1996	- Second Grade	- Newark Museum
April 30, 1996	- Second Grade	- Wilkins Theatre
May 8, 1996	- Fourth Grade	- Waterloo Village
May 12, 1996	- N.I.	- Teterboro Airport
May 20, 1996	- Sixth Grade	- Trenton State House

Annual Report - 1995/96

FIELD TRIPS (cont.)

May 21, 1996	- First Grade	- Theatreworks
May 22, 1996	- N.I.	- Newark Museum
June 14, 1996	- Third Grade	- Kingsland Manor
June 14, 1996	- Second Grade	- Nutley Library
June 19, 1996	- Fifth Grade	- Liberty Sci. Ctr.

GOALS ACHIEVED

Continuation of ITTP in-service at faculty meetings.

Maintain Nutley's standards and encourage high achievement for all.

Implementation of state mandated school level objectives for Washington School - tolerance and calculators in grades three and four.

Promotion of moral values and development of self-esteem in all students.

Implementation of Affirmative Action goals.

Assess Iowa and NAT test results.

GOALS FOR 1996/97

Maintain Nutley's standards and encourage high achievement.

Continue to maintain a safe, happy environment in which all children will learn.

Implement the use of the self-esteem booklet and continue to develop it more thoroughly in all students.

Continue to encourage the children to understand the effects of discrimination and prejudice.

Develop proficiencies in the use of the calculator in grades five and six.

Review reading curriculum and texts to determine if they still meet the needs of the Nutley students.

Annular Report - 1995/96

GOALS FOR 1996/97 (cont.)

Review new editions of English text to determine a need for a change.

Continue to administer all Nutley Achievement Tests and assess the results.

Continue to implement Affirmative Action goals.

The faculty, staff, and I thank the members of the Board of Education, Dr. James J. Fadule, Jr., Dr. Frank T. Votto, Mr. John Sincaglia, and Mr. Donald Stasi for their endless support and encouragement. We also thank Miss Barbara Hirsch and the Child Study Team for their assistance in educating our special children.

Due to the cooperation and efficiency of the Washington School faculty and staff, this has been another gratifying year. We look forward to the challenges of the 1996/97 school year.

Respectfully submitted,


Rosemarie DiGeronimo

YANTACAW SCHOOL

NUTLEY PUBLIC SCHOOLS
YANTACAW SCHOOL
NUTLEY, NEW JERSEY 07110

JOHN WALKER
Principal

June 27, 1996

TO: Dr. Frank Votto, Superintendent of Schools
FROM: Mr. John Walker, Principal of Yantacaw School
RE: Principal's Annual Report - 1995-1996 School Year

This annual report represents a composite of the following: district and school priorities; encouraging and monitoring staff and community involvement; curriculum development and implementation; staff development and school activities.

CONTINUING PRIORITIES REVIEW

The K-8 social studies curriculum program was updated and implemented in a grade appropriate manner as suggested by the social studies committee. The new social studies text provided for the fifth grade received an enthusiastic response from the teachers.

The home and school parenting program continues to be implemented through PTA and Mothers' Club meetings geared specifically to this area. Parents and members of the community are encouraged to attend these sessions.

The computer education program continues to grow at all grade levels. Computers have been upgraded and a selection of software, CD Rom and other materials are kept current through the auspices of the Computer Coordinator, Mrs. Clerico, in the building.

The Chemical Health and Critical Thinking faculty in-service program continues to receive praise for its appropriate content and for the presentation and direction of Dr. Mutch.

Our state level objectives (two for each school) were monitored.

PRINCIPAL'S PRIORITIES FOR THE 1995-1996 SCHOOL YEAR

The Nutley Achievement Test (1-6), Calculator Test (1-3), Tolerance Test (4-6) IOWA Test (K-6) and Geography Test (6), were carefully reviewed. This information was shared at various parent meetings, the Student Advisory meetings, faculty and grade level meetings. There was an improvement in the IOWA Test scores district wide.

The building principal attended and participated in the Self-Esteem Program, Gifted and Talented Program, Superintendent's Advisory Committee and provided input concerning the various committees. This information was shared with the faculty. During Articulation Day, he served as the facilitator for the fifth and

sixth grades. Core agenda items and other concerns were addressed. Recaps were reviewed and forwarded to Dr. Votto.

PRINCIPAL'S PRIORITIES FOR THE 1996-1997 SCHOOL YEAR

1. Continue to implement the K-8 language arts curriculum.
2. To review and report all gifted/talented initiatives next year.
3. Continue to underscore ITIP/Critical Thinking methodology for the Yantacaw staff.
4. Review core curriculum standards.
5. Continue to oversee all school-level objectives development.
6. Implement the parent handbook
7. Implement the self-esteem booklet

PRINCIPAL'S ADVISORY COMMITTEE

Teacher Representatives, Mrs. Masullo/Miss Curry
 Parent Advisor, Mrs. DiScala
 Group Leader, Building Principal
 Students

This committee, for the 1995-1996 school year, met Tuesdays during lunch hour. The charge of this committee was to become involved in addressing school issues, reviewing programs, discussing the progress of our educational goals, participating in decision making, sharing experiences, and reviewing programs and activities designed for the student body.

SCHOOL ACTION PLAN

OBJECTIVE I

Students in grades four through six (4-6) will demonstrate proficiency skills in understanding the nature of discrimination and prejudice by at least 75% of the students achieving a composite score of 70% or above, on a criterion-referenced test(s) administered in May, 1996.

OBJECTIVE I - RESULTS

The students in grades 4-6 exceeded the projected goal of 75% achieving a composite score of 70% or above. Most of this was due to the effort of the five elementary schools at the articulation meetings through the sharing of ideas and focusing on the importance of being tolerant.

OBJECTIVE II

Students in grades one through three will demonstrate proficiency in calculator usage (development of associative and commutative concepts and the application of adding, subtracting, problem solving and patterning) by achieving a score of 70% or above, on a criterion-referenced test(s) administered in May, 1996.

OBJECTIVE II - RESULTS

As a result of the combined efforts of the staff and the learners, the following was noted: More than 70% of the students enrolled in grades 1-3 demonstrated calculator proficiency.

OTHER CURRICULUM RELATED ITEMS

Mrs. Rosemary Clerico, along with other network staff members, conducted a series of inservice programs for teachers. Several Yantacaw teachers attended the programs designed for the elementary (lower/upper) schools.

STAFF DEVELOPMENT

New staff members attended the mandated Instructional Theory Into Practice Awareness Saturday programs.

All staff members continue reinforcing and refining the elements of a good lesson and the teaching model. As in the past, part of our faculty meetings included the aforementioned topics as well as others. Educational tapes, purchased by the Board of Education, were reviewed and discussed during the past ten months.

Several staff members participated in inservice programs offered by the Board of Education as well as those out of the district.

As usual, it was a rewarding experience noting administrators and staff members participating in our Saturday curriculum meetings.

HEALTH AND SAFETY PROGRAMS

1. Dr. Dinan visited classes directing attention to the importance of keeping teeth and gums healthy.
2. Lt. Neri visited classes K-6 discussing topics related to social safety, drugs, and the role of the police in our community.
3. During Fire Safety Week the children K-6 participated in the Fire Prevention Assembly and equipment demonstration.
4. Captain Scalera, Fire Department, conducted two assemblies (lower and upper grades) reviewing and discussing tapes concerning fire prevention.

ACTIVITIES

PARENTS FOR PARTNERS

As usual we encouraged our parents and members of the community to participate in the Parent for Partners Program.

Several people responded and shared their work and community experiences with our students. The focus this year generated a concern of the changing job market and the global needs of the year 2000.

INTRAMURAL PROGRAM

This successful program continued under the district supervision of Mr. San Fillipo. Mrs. Balitsos, Ms. Schoem, Mrs. Dingwell and Miss Curry assumed responsibility for serving as faculty advisors to the fifth and sixth grade after school program. In the future we should give some thought to including fourth graders.

SAFETY PATROLS - Mrs. Dow/Mrs. Balitsos

The Yantacaw School Safety Patrols, comprised of fifth and sixth graders, are divided into four groups. Street patrols, under the supervision of an adult crossing guard, are assigned on the corners to cross the students safely. Courtesy guides assemble and direct grades K-3 from the playground to the classroom. Lunch patrols assist the first, second and third grades while they are eating. The office patrols answer the phone and separate mail during part of their lunch hour.

Students who were actively involved in the patrol program received certificates and attended the patrol picnic.

LITERARY CLUB - Mrs. Reilly

The Literary Club consisted of 21 members of Mrs. Reilly's self-contained class. The students and teacher met monthly during the lunch hour in room 107.

The students ate their lunches and socialized first, while they discussed the topic for that particular meeting.

Students worked individually or in small groups and created poems, short stories, puzzles, word finds as well as illustrations. These centered around holidays, seasons, important people, etc. The creations were shared, read, and discussed with all classroom students and many of these creations were sent to the Tom Tom, Yantacaw's newspaper, in which they were published.

The Literary Club was a valuable activity for both students and teacher.

COMPUTER CLUB - Mrs. Clerico

This year the Computer Club consisted of 45 sixth grade students. They met on Tuesdays from 11:30 - 12:30. The children utilized the new Macintosh computers as well as the older computers. They chose various software that was conducive to their curriculum and age level. Many of the children enjoyed using the CD Rom as a reference to do research. Other children utilized the computer as a word processor and enjoyed composing stories and even a mini-newspaper. We were very fortunate this year to be able to implement the use of the modem. The children were able to get on-line and enjoyed corresponding with other schools throughout the country.

STUDENT COUNCIL - Mrs. Masullo/Mrs. Balitsos

As usual, over fifty members enjoyed and actively participated in the following activities:

1. Thanksgiving food baskets
2. Decorated auditorium in December
3. Pictures with Santa and caroling
4. Sold valentines for school
5. Staff Appreciation Day
6. School Spirit Week
7. Trip to West Point
8. Sponsor for "Carlos" - "Children International"

TOM TOM NEWSPAPER - Mrs. Alama/Mrs. McLaughlin

Of the children - by the children - and Yantacaw School is the motto of the Tom Tom.

The Tom Tom is a child oriented school newspaper in which the feelings and thoughts of the children are expressed and shared.

The Tom Tom staff consists of two advisors, an editor and thirty-three representatives. The representatives (two from each class) are the liaison between the class members and the newspaper.

Four issues of the Tom Tom are produced each year. The summer issue is dedicated to the current sixth grade class.

Our newspaper is a school-wide endeavor.

WATERCOLOR PAINTING CLUB - Mrs. Ruffo, Ms. Schoem

Children from grades 4-5-6 meet throughout the year in room 108 during the lunch hour and participate in this club. They enjoyed expressing themselves through painting. Approximately sixty students participated. The students were enthusiastic about the club and are looking forward to additional challenges next year.

NEEDLEPOINT CLUB - Mrs. McKenzie

The Needlepoint Club met weekly on Thursdays during lunch hour in room 302. Meetings began in early October and concluded May 16. The fourth, fifth, and sixth graders in attendance ate lunch in the classroom and then began needlepointing. Often times the room (35 seating capacity) was completely filled! The more experienced fifth and sixth graders worked on their own projects as well as helping less experienced students complete their projects.

DRAMA CLUB - Mrs. Ruffo/Mrs. Olivo

Children from grades 4-5-6 met throughout the year in Room 108 and participated in the Drama Club. Children created, prepared, rehearsed, and performed drama skits and puppet shows. Choral reading was also included.

It was a very successful and rewarding experience for all of those involved.

SCIENCE CLUB - Mrs. Story

During the 1995-1996 School year, thirty-five children actively participated in the Science Club. The children met in small groups twice a month to experience scientific principles through simple experiments. The group experimented with optical illusions and made a zoetrope. They designed electrical circuits and tested for acidic and alkaline solutions. Chromatography tests were used to discover the various shades of color. They also scratched fossils to test for limestone and did experiments with surface tension. These were only a few of the experiments tried this year. The students showed enthusiasm and wanted to continue research and testing ideas each week. The learners and advisor had a productive and enjoyable year.

LITERATURE CLUB - Mrs. Fischer

The Literature Club met on alternate Mondays during lunch hour. There were thirteen third grade members in the club. During the meetings a variety of books and poems were read and discussed. The books consisted of historical fiction, fairy tales, biographies, classics, fiction, legends, and folk tales. Different authors were studied to demonstrate the many styles of writing we can find in children's literature. Several videos on the life and works of different authors were viewed. The children were able to see the actual author talking and explaining the methods he/she used in writing literature. The children volunteered their time during lunch hour and took a special interest to enrich their reading experiences.

EARTH WATCH CLUB - Miss Curry

The Yantacaw Earth Watch Club met on Tuesdays during lunch hour. There were 22 members in the club. The group spent time discussing how they could help improve our environment. All members actively participated in recycling, especially at school. Posters were designed with environmental messages and placed in the hallways on every floor. Our big event for the

year was conducting a small scale fund raiser which enabled us to send a gift of fifty dollars to our school's sponsored child, Carlos. We also sponsored a whale, a dolphin, and a seal. The children seem genuinely interested in maintaining our environment and resources for future generations.

LEGO CLUB - Miss Curry

The Lego Club met on Mondays during lunch hour. There were forty members, 20 per group. Each group met on alternate Mondays. The children spent their time building a wide variety of structures with Legos. Each member had the opportunity to enter his/her creation in the "Legos Hall of Fame," a display table on the third floor. Many members decided to work jointly on a project. They worked together in a cooperative setting sharing the credit for their project. It was an enriching experience for all involved.

CHESS CLUB - Mrs. Tolve

The Chess Club met each Wednesday at lunchtime. The attendance ranged from 15 to 30 fourth, fifth and sixth graders.

Many of the new members quickly learned the basics of the game of chess. Additional chess sets will be made available as a result of the increased interest.

WORLD CULTURE CLUB - Mrs. Tolve

The World Culture Club met twice a month to explore our cultural backgrounds while learning about other ethnic groups.

We had an international luncheon, cultural dress-up day, several individual presentations by members, and "share-a-word" program.

The focus of our club is diversity and understanding that we are more alike than we are different. This blends in nicely with our school wide tolerance objective.

LIBRARY CLUB - Mrs. Gernitis

The Library Club allows students to gain a greater understanding of how the library functions. Through their efforts a greater wealth of information is gained in areas including: The Dewey Decimal Classification System, the card catalog drawer system, arrangement and variety of sources of information located in our school library.

WATERCOLOR PAINTING CLUB - Mrs. Ruffo, Ms. Schoem

The Watercolor Painting Club was offered to students in grades four, five, and six. They met throughout the year in room 108 during lunch hour. Approximately sixty students participated. The students were enthusiastic about the club and are looking forward to participating again next year.

MINNESINGERS - Gloria Zitman

This year, (1995-1996) the Minnesingers performed at the Afternoon Winter Holiday Concert on December 20, 1995.

On March 26, 1996, they participated in the "All Elementary Concert" in the evening at the high school.

During the Spring Concert, on May 8, 1996, the Minisingers performed their version of "Fiddler on the Roof."

This club met each Thursday and 3:20 PM.

BEAR DAY - Ms. Carpenter

Pictures of "Bear Days" past were displayed in our halls. Each child brought in his/her special bear. Our annual "Bear Day" parade was held on June 19 at 2:30 PM. Due to inclement weather, the parade was held in the auditorium. The parade began with a fifth grade drum line, grades K-6, faculty, parents and friends. The children sang "America the Beautiful," and the "Yantacaw School Song." At the end of the parade the entire auditorium performed the "traditional wave." This year Ms. Carpenter was presented with a plaque for all of her work through the years as the organizer and supervisor of the "Bear Day" (1974 - 1996).

READING CLUB - Ms. Margulies

Independent reading has been encouraged throughout the year in each classroom with a variety of incentives. This culminated with the Get a Head Start on Your Summer Reading competition during the month of June. Children submitted individual lists of books read. Long books were noted by having every one hundred pages count as a separate book. Special recognition was given to classes with one hundred percent participation. Children received individual certificates for their accomplishments which will serve to motivate them to continue their reading throughout the summer vacation.

MOTHERS' CLUB/PTA

The Yantacaw parent groups continue working cooperatively with our staff, students, and the community. Some of their projects were as follows:

Mothers' Club

Pumpkin Patch

Plant Sale

Ice-cream Sundae Day

Holiday Boutique

Staff Appreciation Day

Fashion Show

Lunch with the Principal

Holiday Luncheon

Movie Special (children were admitted free at the Franklin Theatre during Spring and Winter break)

Guest Speakers

Pizza Luncheon (4th, 5th, 6th graders after the Olympics) and hats for the entire student body

Book Fair

Luncheon for the staff, crossing guards and senior volunteers

Yearbook Signing Party - pizza provided for 6th graders

PTA

Funfest (Sunday family activity)

Book Fair

Birthday Books (each child received a book on his/her respective birthday)

Innisbrook Fundraiser (wrapping paper)

Amateur Night
 Staff Appreciation Day
 Pocket folders and planners for the student body
 Parent Resource Directory
 Gifts for the staff (to spend on their class)
 Financed several educational assemblies

PARENTS NEW TO YANTACAW

The annual meeting was held with all new families early in September in the library. A group discussion, question period and tour of the building were the order of the evening.

ANNUAL HALLOWEEN PARADE

Mr. Laubach returned to Yantacaw to lead the band in a parade that started on Yantacaw Place and ended on the campus. The whole student body and parents alike were invited to participate in this annual event.

HOLIDAY SING-A-LONG

Mr. Laubach, Mrs. Zitman, Mrs. Adubato and Ms. Margulies put together an impromptu sing-a-long on the last day of school in December. Mr. Laubach, Mrs. Adubato and Ms. Margulies played the violin while Mrs. Zitman played the piano. Mrs. Ruffo led the children in song. They sang many holiday favorites.

ASSEMBLY PROGRAMS

Several educational programs
 Fire Safety
 Ozzie Alive
 Edd Patterson Magic Show
 Awards Assembly

ASSEMBLY NIGHT MUSICALE

Fall and Spring Musicales, under the supervision of Mrs. Zitman and Mr. Tobias, continued to be successful and involved grades 1-6

CLASS TRIPS

1ST GRADE

Theatreworks at Montclair State College

2ND GRADE

American Theatre Arts for Youth

3RD GRADE

Nutley Museum & Women's Club
 Franklin Mineral Museum

4TH GRADE

Paper Mill Playhouse
 Star Ledger

5TH GRADE

Statue of Liberty/Ellis Island

6TH GRADE

Museum of Natural History

Art Club - Montclair Museum

CONCLUSION

Congratulations to all the students, teachers, and administrators, for outstanding ITBS National Percentile Rank (K-7).

Congratulations to the Yantacaw teaching and non-teaching staff for all of their help in maintaining high standards and making a difference.

The custodial staff, under the direction of our Head Custodian Mr. Charles McLaughlin, has done an outstanding job during the 1995-1996 school year. Mr. Don Stasi, Superintendent of Grounds, has been most helpful and cooperative and aided greatly in keeping our school in very good condition for our students, parents, and members of the school community.

Our parent organizations were most supportive and always there when needed. We will continue focusing on inservice/workshops for parents and members of the community in those areas of concern.

Miss Barbara Hirsch, Director of Special Services; the Child Study Team; and the Nutley Administrators and Supervisory Team were supportive and their help was greatly appreciated.

Our secretary, Mrs. Luzzi, continues to do an extraordinary job coordinating all office and school activities. Her warm and courteous manner with parents, students, and staff make our office run so efficiently.

Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka and Mrs. Marra continue to do a fine job supervising the children during lunch time as well as completing their other duties in the office and classroom.

Thanks to the members of the Board of Education for their support; Dr. Votto, Superintendent, for his supervision, direction, and guidance; Mr. Sincaglia, Secretary/Business Administrator, and his staff for their help and assistance during the school year.

Special thanks and appreciation to Dr. Fadule for his leadership, guidance, support and understanding through the years. His fostering of high standards has put the goals of our staff and the children within reach. We wish him the best during his retirement.

Congratulations to Dr. Frank Votto, our new Superintendent. We know that he will focus attention on designing and implementing programs maintaining high standards and fostering self-esteem and tolerance.

Respectfully,

John Walker, Principal

JW:jml

SPECIAL SERVICES

June 28, 1996

TO: Dr. Frank T. Votto

RE: Special Services Annual Report - 1995-96

FROM: Barbara Hirsch, Director of Special Services

<u>NEW REFERRALS</u>	<u>1994-95</u>	<u>1995-96</u>
Nutley High School	5	9
Franklin	15	9
Yantacaw	6	2
Lincoln	13	16
Radcliffe	6	8
Spring Garden	5	5
Washington	10	9
Preschool Handicapped	16	8
Early Kindergarten Admissions	19	18
Referral Backlog	0	0
Referrals Pending	12	7
New Referrals plus 3 year eval	193	172
 <u>NEW CLASSIFICATIONS</u>		
Perceptually Impaired	44	40
Trainable Mentally Retarded	0	0
Neurologically Impaired	3	10
Auditorily Handicapped	0	0
Communication Handicapped	0	0
Emotionally Disturbed	5	1
Chronically Ill	2	1
Multiply Handicapped	0	0
Orthopedically Handicapped	0	0
Socially Maladjusted	0	0
Eligible for Day Placement	0	0
Preschool Handicapped	10	3
Autistic	0	0
 TOTAL	 52	 55
 Students Graduated	 35	 21
 Students Dropped Out	 2	 2
 Students Declassified	 2	 3
 504 Students	 2	 8

IN-DISTRICT ANTICIPATED 1996-97

	<u>CLASSES 1995-96</u>	<u>1995-96</u>	<u>PROJECTED 1996-97</u>
Nutley High School	3.5 PI Classes	(69)	50(3 classes)
	1 NI Class	(8)	0
	1 Supplemental	(14)	10
	1 Resource Center	(35)	20
	Mainstreamed	(16)	15
Franklin School	3.5 PI Classes	(31)	35(3 classes)
	1 Resource Center	(5)	12(Inclusion 7)
	.5 Supplemental	(4)	5
	Mainstreamed	(10)	10
Lincoln School	1 Multiply Handi- capped Class	(6)	0
	1 Resource Room	(43)	30
	.5 Supplemental	(5)	5
	2 Preschool Handi- capped	(20)	20
	1 Educable Mentally Retarded	(10)	8
	2 Neurologically Im- paired		16
Spring Garden	1 Resource Room	(19)	15(1 class)
	2 NI Classes	(18)	21
Radcliffe School	1 Resource Room	(13)	12
Yantacaw School	1 Resource Room	(22)	20
	.5 Supplemental	(4)	5
Washington School	1 NI Class	(9)	moving to Spring Garden
	1.5 Resource Room	(34)	38(1.75 classes)
Home Instruction		(10)	3

PROJECTIONS

Day Placements	(50)	48
Residentials	(4)	2
Received from other districts	(23)	20
Eligible for Speech Correction (Public)	(94)	95
Non-public Classified	(51)	55
Vocational (full-time)	(3)	2
(part-time)	(9)	6

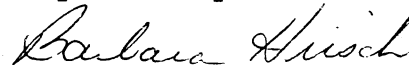
The following Special Services Priorities and issues were addressed in a positive manner during the 1995-96 school year:

1. The State four year monitoring process was completed in a positive manner.
2. A parent support group has been established.
3. A specific procedural process relative to crisis intervention has been developed by the secondary child study team.
4. The HBV inoculation program has continued.
5. In-class support programs at Franklin School have been expanded.
6. Out of district placements have been reviewed and three students have been returned to district.
7. The resource center model relative to curriculum and staffing has been reviewed.
8. Placement of non-resident students in district special education programs was increased by seven.
9. The Primary Academic Talent school liaisons met on a monthly basis and provided information relative to the needs of the gifted and talented child in the regular classroom to the staff.
10. Specific procedures for the dissemination of IEP's to the regular education staff have been established.
11. Monitoring of IDEA was completed in a positive manner.
12. Monitoring of the Drug Free Schools program was completed in a positive manner.
13. A comprehensive special education and staff development plan was completed for 1996 through 1999.
14. A \$1,000 grant was received from Special Olympics for the implementation of the unified bowling program.
15. Occupational and physical therapy services were increased.
16. The 504 process has been addressed and a procedural manual has been developed.
17. Medical services have been provided in a more efficient manner.

SPECIAL SERVICES PRIORITIES 1996-97

1. To develop applicable policies and procedures for the Department of Special Services relative to the State monitoring process.
2. To establish a viable parent support program.
3. To initiate in-service training programs relative to the academically talented.
4. To initiate in-service training relative to the inclusion process.
5. To update the special education curriculum.
6. To establish a specific transition plan for each student at age fourteen.
7. To review the delivery of medical services.
8. To expand in-class support programs at the middle and high schools.
9. To provide specific training for instructional aides.
10. To increase participation in the special olympics program.
11. To continue to encourage the placement of non-resident students in district special education programs.
12. To continue the HBV inoculation program as well as staff training relative to universal health procedures.
13. To develop the role of the substance abuse counselor.
14. To continue to monitor procedures for the dissemination of the IEP and related information to the regular education staff.
15. To explore the notion of educational partnerships with the business and civic communities as well as the municipality.

Respectfully submitted,



Barbara Hirsch
Director of Special Services

BH:jf