

ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR - 1993/1994

NUTLEY PUBLIC SCHOOLS

BOARD OF EDUCATION

	<u>Term Expires</u>
Mr. Sam P. Battaglia, President	1996
Mrs. Aileen Hresko, Vice President	1995
Mr. Frank V. Hermo	1995
Mr. Charles W. Kucinski, Jr.	1997
Mr. Joseph Pelaia	1997
Mr. Charles J. Piro	1995
Mr. Robert J. Rusignuolo	1996
Mrs. Maria Russo	1997
Mrs. Rosalie C. Scheckel	1996

ADMINISTRATORS

Dr. James J. Fadule, Jr.	Superintendent of Schools
Dr. Frank T. Votto	Assistant Superintendent of Schools
Mr. John C. Sincaglia	Secretary-Business Administrator
Mr. John Jacone	Nutley High School
Dr. James Vivinetto	Franklin School
Mr. Alexander B. Conrad	Lincoln School
Mrs. Kathleen Serafino	Radcliffe School
Miss Lucy Anello	Spring Garden School
Miss Rose DiGeronimo	Washington School
Mr. John Walker	Yantacaw School
Miss Barbara Hirsch	Director of Special Services

REPORT ON COLLEGE ADMISSIONS

CLASS OF 1994

ENROLLMENT.....203

TOTAL APPLICANTS PURSUING HIGHER EDUCATION...165

% OF CLASS OF 1994 GOING ON TO POST-SECONDARY EDUCATION.....81.3%

Four Year Training.....141 (69.5%)

Two Year Training/Business/Trade... 24 (11.8%)

Work/Military/Undecided..... 38 (18.7%)

REPORT ON SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 1994

SCHOLARSHIPS	\$904,655	
GRANTS	195,824	
ATHLETIC AWARDS	140,000	
LOANS	15,900	
		\$1,256,379
OFFERS ACCEPTED	\$711,279	
OFFERS DECLINED	545,100	
		\$1,256,379

NUTLEY PUBLIC SCHOOLS
Office of the Superintendent

TO: MEMBERS OF THE NUTLEY
SCHOOL COMMUNITY

DATE: JUNE 13, 1994

FROM: THE NUTLEY BOARD OF EDUCATION

TOPIC: 1993/1994 STUDENT
ACHIEVEMENT TEST SCORES

NATIONAL

Iowa Test of Basic Skills

National Percentile Rank

	<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Word Analysis		98	99	99					
Reading			93	98	87	91	94	93	87
Language Arts		95	99	99	99	98	98	97	93
Mathematics		97	99	99	98	99	99	99	97
Composite		97	99	99	94	95	98	96	90

Excellent results such as these are due to a great total effort and we wish to thank everyone involved.

NUTLEY BOARD OF EDUCATION

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NUTLEY HIGH SCHOOL

NUTLEY HIGH SCHOOL
Nutley, New Jersey

1.

1993 - 1994 ANNUAL REPORT

STUDENTS ENROLLED:

GRADE	9	265
	10	261
	11	270
	12	209
		<u>1005</u>

STAFF:	Classroom teachers	*85
	Guidance Personnel	4
	Administrators	3
	Librarian	1
	AV Coordinator	1
	Special Education	5
	Supervisors	10

* Teaching supervisors not included	7
** Supervisor not included	1

Submitted by:

John Jacone
Principal

June 30, 1994

2.

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SCIENCE

SOCIAL STUDIES

LIBRARY

MEDIA

COOPERATIVE INDUSTRIAL EDUCATION

NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY

3.

ANNUAL REPORT
1993-1994

We are rapidly approaching the end of what has proven to be another busy and, I believe, successful school year. I wish to thank the Board of Education, Dr. Fadule, Dr. Votto and Mr. Sincaglia for all their support this past year.

CURRICULUM:

Our new A.P. History course has been in existence for a year now and is working very well.

Our new keyboarding courses have proven to be a success. Interest seems to have increased in the business department. In the future we may have to develop another computer room.

Industrial Arts staff members have had an awakening. Because of our Saturday curriculum sessions interest in technology has come to the forefront. All our Industrial Arts teachers have visited other districts, attended seminars, and listened to guest speakers. We hope to include some of what we have learned into our curriculum next year.

We have successfully implemented the new textbooks for Italian I and Spanish I. We look forward to getting our new textbooks in Latin and French.

In our English Department we were able to meet during six Saturdays. During this time we were able to review and revise our English I and English II curricula. We will implement our new curricula September of 1994.

TESTING:

Again, as in the past, every senior has passed the state testing. No senior will be denied a diploma as a result of not passing the H.S.P.T.

The number of students being remediated seems to be dropping. I believe the work being done in the elementary schools as well as the Franklin School is now paying off. We will continue to monitor our remedial classes. I believe this program has led us to our success rate in the H.S.P.T.

ADMINISTRATION:

This is the first year for department chairpeople to be scheduled during the day at the Franklin School. This has presented some problems. We have overcome them and had what I consider a successful year.

In addition to Mr. Cocchiola going to the Franklin School two periods in the morning, he also experienced a family illness which has kept him away from school at various times.

4.

We also started out the year with a new athletic director, new chairperson in Science, new chairperson in Social Studies, new chairperson in Business, and a new chairperson for Physical Education. I'm happy to say these people have done an excellent job, and I look forward to working with them next year.

BUSINESS EDUCATION DEPARTMENT

BUSINESS EDUCATION DEPARTMENT**Yearly Report****School Year 1993-94****May 26, 1994**

The following activity highlights of the academic year 1993-94, present concerns and recommendations that are being submitted for your review and consideration.

ACTIVITIES

1. Seventeen sections of keyboarding and computer applications were provided for approximately 340 Nutley High School students. These students were given instruction in the use of IBM computers, learning WordPerfect, KDP, and MicroSoft programs. These students acquired proficiency in keyboarding techniques, word processing, spread sheets, and data base. The program has proven to be highly successful and has provided the much needed vocational education for our students.
2. Two new computer labs were developed. Each lab consists of twenty-four computers, two printers, and 24 computer tables. In addition, each lab contained the most updated software programs and textbooks available to computer instruction. These labs have enabled our department to stay abreast with the leading schools in computer technology.
3. Enrollment has increased in all our business subject areas. The mandating of Keyboarding I to all freshman has been a tremendous help in rejuvenating the business department. Our Advanced Keyboarding has increased from two sections to four sections for next year. We have also doubled enrollment in our third year level course.
4. Field trips: None this year.
5. Guest Speakers: This office made the accommodations for ten guest speakers from various post secondary schools. The topics were about various career programs. Many students were introduced to and became aware of the many demand career fields for the future.
6. Scholastic Awards: We had three students win scholarships to the Computer Learning Center, Katharine Gibbs, and Berkeley School of Business.

6.

7. Staff: Our staff was very skilled and proficient this year. The addition of Nancy Kehayes and Ann Mary Mullane, have made our department very strong with computer experienced teachers. In addition Arlene Orenstein was a good replacement for the ailing Edith Weedo.
8. As a first year department chairperson I found the position very enjoyable and challenging. The help and cooperation I received from the tenure teachers, Mr. McCrohan and Mr. Osborn was greatly appreciated. The guidance and assistance received from the administration was invaluable.
9. Our department provided two inservice computer courses for forty-eight teachers from the Nutley School System. This was a five session course in the use of IBM computers utilizing WordPerfect for Windows. The teachers received one graduate credit for attending. The course was taught by Nancy Kehayes and Ann Mary Mullane.

CONCERNS

1. There is a need for an additional computer lab similar to the labs in room 211 and 215. The increased enrollment and the demand for the computer classes is greater than our facility can accommodate.
2. There is need for an additional business teacher either full time or part time.
3. There is a need to better develop the Computer Applications for Business course. Room arrangement, more computer equipment, and software purchases.
4. There is a need to purchase and install a network system for the computer labs in order to give the teachers better control and prevent vandalism to the computers and software programs.

RECOMMENDATIONS

1. Additional money should be allocated to the business department in order to develop another computer lab.
2. Summer employment be given to Mr. McCrohan to develop the curriculum, arrange room 215, and install software into the computers.

3. The business teachers be assigned to the computer labs during their duty period. This will provide the necessary time to fix and maintain the many problems we encountered this year with the computer classes.
4. Purchase and install a network system into the computer labs.

ENGLISH DEPARTMENT

Principal's Report

1993-1994

To: Mr. John Jacone, Principal of Nutley High School
From: Ms. Dianne De Rosa, Coordinator of Language Arts/
Chairperson of English Department

I. HSPT

In October of 1993, the Class of 1995 was the first class to take the High School Proficiency Test. These students were also the first to be given the eighth grade Early Warning Test.

Student preparation for these tests has remained a priority of the English Department. Students on each grade level have been given exercises which were developed to reinforce and strengthen the skills that students need to perform well on the HSPT.

From September through October the following types of exercises were given on a weekly basis to juniors in preparation for the HSPT:

revising/editing exercises

reading exercises following the guidelines for narrative text, informal text, persuasive/argumentative text, and workplace text

writing samples based on a personal/interpersonal situation, a solution to a problem, the causes or probable effects of events, and support or opposition to a controversial issue.

Similar exercises were given to the freshmen and sophomores on a weekly basis from September through May.

The total number of juniors who took the reading portion of the HSPT in October of 1993 was 236. The total number of students who took the writing portion of the HSPT was 232. The results of the Grade 11 HSPT for 1993 are as follows:

Reading Test - 94.1% passed
Writing Test - 99.1% passed

II. Curriculum

A. English I and English II

The English I and English II curricula was reviewed and revised during six Saturday curriculum sessions by a committee of high school and middle school teachers. The committee made changes in the curriculum which included the addition of a vocabulary text, novels, and a new short story text. The reading of Jane Eyre and High Wind in Jamaica will replace a second marking period of mythology for English I Honors and a novel and short story text will be added to the English II Honors curriculum.

The committee also made the necessary changes to the writing portion of each curricula which reflect our continued commitment to the writing process. We also revised the research and literary term sections of each curricula. These curricula revisions address all language arts skills and ensure that students are given the opportunity to be active participants in the learning process.

B. English III American Literature English IV English Literature/World Literature

This is the third year that these courses have been in place. Opportunity has been given for teachers to discuss approaches to various works and there is continual discussion as to new titles to be added to this curriculum, especially in the area of multicultural novels.

Departmental exams have been developed for these courses and will be given for the first time this June.

C. The NUT. S.H.EL.L. Reading Program

English I students participated in the Nutley Senior High Electronic Library Program under the direction of Mrs. Tropiano. Students in these classes worked independently, utilizing the computer software to manage their reading records and computer generated book quizzes. Students who participated in this program were rewarded and recognized for their reading achievement.

D. Basic Skills Reading/Writing

There were ten classes of basic skills reading and writing classes this year. Four classes were comprised of students who did not pass the Early Warning Test as eighth graders in the spring of 1993 and tenth grade students who did not pass the EWT administered to all freshman in the spring of 1993. Students entering our school who had not taken the EWT and who had not met the standard in the testing at their former school were also placed in a basic skills class.

In addition to the ninth and tenth grade basic skills classes there were six classes comprised of eleventh grade students who did not pass the TAP administered to all sophomores in the spring of 1993. There was a total of one hundred and seven students placed in these basic skills classes.

Class size was small which allowed for the type of individual instruction that is needed in a remedial course.

Students were encouraged to use the word processor in their writing and all classes contributed to the end of the year writing booklet: Writing on Apples. Students also used the Instructivision software and workbook which is designed to help students develop those reading and writing skills that are tested on the HSPT.

E. Journalism Program

This year twenty students were involved in the production of the school newspaper, the Maroon and Gray.

The students in Journalism Workshop and in Sophomore Journalism have been trained to use Quark XPress software on the Macintosh SE and L.C.II. Sixteen issues of the paper were produced this year which include one issue of a literary magazine, one features magazine, one in-depth magazine, one OP.ED magazine, seven sports magazines, two eight page newspapers, two twelve page newspapers and one Freshman orientation issue. Twelve of these issues were printed and duplicated in-house and four issues were professionally printed. In addition, one twelve page in-house addition of a newspaper was produced by the Sophomore Journalism class.

All journalism classes are required to submit a minimum of five articles per week to the Nutley Sun. Included in this work was coverage of the Nutley Recreational Basketball League and JV and Freshman sports. We are very pleased with the results of this year's program.

III. Workshops

A. Journalism Workshop

Students have contributed articles to the Nutley Sun, The Maroon and Gray, and the student magazines, MAG, ETC, ID., and Op.Ed.

B. Mass Media

The Mass Media end of the year project required students to interview and to video tape an individual and present this interview to the class. Students interviewed Mr. John Walker, Yantacaw School Principal; Mr. Dennis Pandolfi, designer and actor; Mr. Joseph Carlo, head custodian; and Mark Hawley, President of the Student Council.

IV. Staff Development

Several staff members attended workshops and seminars during the 1993-1994 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mr. Bonadonna: Garden State Scholastic Press Association Press Day Annual Spring Advisers Conference, Princeton, NJ

William Paterson College Student Press Day

Mrs. Mickey Visitation - Millburn High School

Attended Paterson State workshop "Finding an Authentic Voice: A Conference Featuring Donald Graves"

Ms. Stolfi Visitation: Westfield High School

V. Enrichment

A. Speakers

Two speakers were invited to present career-oriented programs

The presentations were as follows:

- | | |
|-----------------|--|
| October 4, 1993 | Katharine Gibbs School representative Mrs. Kathy Schwartz presented a workshop on career skills to seniors. |
| March 10, 1994 | Ms. Julie Goldstein, a representative from Berkeley College, spoke to juniors on planning for their future educational goals |
| March 24, 1994 | Mr. Bob Wolf from Rets-National Educational Center spoke on technical and business careers. |

B. Field Trips:

1. Mr. Bonadonna's Journalism Workshop students attended the Garden State Scholastic Press Association Student Day held at Rutgers University.
2. Mrs. Graziano's English III classes attended a production of The Grapes of Wrath at William Paterson College.
3. Ms. Hyland's English II honors class attended a theatrical production of A Tale of Two Cities at the Papermill Playhouse in Millburn
4. Mrs. Mickey's writing workshop classes attended the 11th Annual New Jersey Young Playwrights Festival
5. Mr. Sasso's English IV classes visited St. John the Divine Cathedral and The Cloisters to experience the art of the middle ages.

VI. Book Management

Books, stored in two bookrooms in the old wing of the third floor, are annually sorted and counted for our book inventory. An inventory list is compiled and given to each teacher in September. This list contains the titles of books available, where they are stored, and the cost.

The department's secretary distributes books and collects books from teachers' classrooms, keeping an accurate total of books requisitioned for classroom use at all times.

VII. Concerns for the future:

Review of the English I and English II final exam.

Review of the English III and English IV research paper requirements.

FINE AND INDUSTRIAL ARTS DEPARTMENT

NUTLEY HIGH SCHOOL
300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

Joseph Mattiucci
Supervisor
Department Head

Telephone
201-661-8859

FINE AND INDUSTRIAL ARTS DEPARTMENT

May 23, 1994

TO: Mr. John Jacone, Principal
FROM: Mr. Joseph Mattiucci
SUBJECT: Annual Report - 1993-1994 FINE AND INDUSTRIAL ARTS DEPARTMENT

The following activities summary/highlights of the academic year 1993-94 are being submitted for your review.

1. STAFF WORKSHOPS - PROFESSIONAL VISITATIONS

Six members of this department attended workshops/conferences and participated in professional visitations, such as; Auto Cad Workshop, Technology Education Conference 1994, Saturday Technology Education Workshop, Italian Cooking Workshop, Hotel/Motel Restaurant Show, Culinary Institute of America Fall Conference, Computer Workshop on "Windows," visited Technology Education programs at: Lakeland Regional High School, Riverdell High School, Bloomfield High School, Northern Valley Regional High School, and West Orange High School, Potential & Possibilities Technology Workshop, New Jersey Home Economics Association Spring Meeting, New Jersey Home Economics Association and Vocational Education "Curriculum Connection," and the Art Educators of New Jersey Conference.

2. GRADUATE CREDITS

Six members of this department took part in Graduate Credit Programs and non-credit Educational Technology Training, such as; Molecular Biology, Human Biology, Auto Cad, Micro Computer Word Perfect for Windows, Advanced Quilting program.

3. GUEST SPEAKERS

The following representatives addressed classes in this department throughout this school year: Parsons School of Design, Pratt Institute, Art Institute of Pennsylvania, School of Visual Arts, in addition, six former Nutley High School Art Students returned to speak to the Art classes about their experiences as Art Majors.

4. FIELD TRIPS

A group of Industrial Arts students visited the Ford Assembly facilities in Rahway, N.J., a group of Home Economics students went to Drexel University, and a group of sewing students visited the Fashion Institute of Technology - Geoff Beene Exhibit.

5. SCHOOL AND COMMUNITY SERVICE

The staff participated in the following school and community services: Key Club, Technology and Industry with W/WNET Channel 13. Nutley High School Christmas Angel program, C.A.T. program, Senior Class Advisor, Yearbook, Maroon & Gray Photography, Wrestling Photography, Flags for the Band Flag Squad, Senior Benefit Costumes, Salvation Army Christmas Teddy Bear Garments, Advisor to the Nutley High School Amateur Radio Club, Computer Network Committee, Football Gauntlet, Football Poster, Wrestling Programs, Senior Benefit Scenery and Poster, Junior Formal Decor, Banners For; Comedy Show Senior Scholarships, Art Show, and numerous Bulletin Boards throughout the school.

6. AWARDS/SCHOLARSHIPS

Eight students from this department were recipients of awards and scholarships, Parent Council, Israel Sonenshein Memorial Award, Nutley Woman's Club Art Award, Miniature Art Society Art Award. Nutley Junior Woman's Club Art Award, Nutley UNICO, Kiwanis Club Scholarship, and the National Education Center Scholarship.

7. GOAL(S) LONG RANGE

To follow through with the Technology Education Committee's recommendations with regards to Fine and Industrial Arts and Technology Education.

8. MADELINE HUNTER

The entire Fine/Industrial Arts Staff is committed to the Dr. Madeline Hunter System and what it means to the "Total Teaching Act."

9. COURSE OF STUDY - REVISIONS

As part of the State of New Jersey Vocational Safety and Health Program, we will continue to develop and place into operation the suggested safety check lists for all Vocational programs.

10. ARTS FEST "94"

On May 19, 1994 our department set-up and displayed hundreds of examples of our students creative works.

FOREIGN LANGUAGE DEPARTMENT

NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY

TO: Mr. John Jacone, Principal of Nutley High School
FROM: Mr. Ciro Violante, Coordinator, Foreign Language Department
SUBJECT: Annual Report - 1993-1994

I. Statistical Data and Staff

1. 679 students from the school population of 1015 or 61% were enrolled in foreign language classes.
2. Nine staff members including the coordinator and one part-time teacher taught 34 sections of 17 course offerings (three teachers shared duties between the High School and Franklin Middle School).

II. Curriculum

The new textbook programs for Italian I, Adesso and for Spanish I, Voces Y Vistas, have been successfully implemented.

The foreign language staff was very busy early in the school year to make a final choice for new textbooks in Latin and French. The committee members who made the selection for the new Latin text program were Mr. Violante and Mrs. Gebbie. The new Latin text series is entitled Ecce Romani, copyright 1995 by Longman Publishing. The committee for the selection of the new French text were: Mr. Violante, Mrs. Camarda and Mrs. Baldino. The new French textbook is entitled Dis Moi!, copyright 1993, published by Scott Foresman. The new textbook series for French and Latin were adopted by the Nutley Board of Education in December 1993. They will be implemented beginning with the 1994-95 school year.

Every staff member in the foreign language department worked very diligently and cooperatively during the articulation day on January 11, 1994. The staff was also very cooperative in updating the proficiencies to ensure that they were correlated with the newly developed and adopted State Core Course Proficiencies.

III. Accomplishments, Achievements and Cultural Events

Once again, the Foreign Language Staff is extremely proud of the tremendous success and achievements of many of our students. Also this school year, many awards and certificates have been bestowed upon our students who have distinguished themselves in various aspects of the foreign language experience.

1. A group of foreign language students participated in the 11th Annual Poetry Recitation Contest held at William Paterson College on May 25th, 1995. Six Nutley High School students were awarded trophies. The categories were Beginner, Intermediate, Advanced and Native in all languages. The winners were: 1. John Sebastian, 3rd place in the advanced Spanish category.
2. Joanna Garcia, 2nd place in the native Spanish category.
3. Dipali Bhatt, 3rd place in the intermediate Spanish category.
4. Carla Cavallo, 2nd place in the advanced Italian category
5. Leonardo Capalbo, 2nd place in the native Italian category
6. Heather Vezzosi, 2nd place in the intermediate Italian category.
2. Another group of students of different levels of Spanish, participated in various contests at the Annual Spanish Day Contest at Drew University. These included Original Oratory, Vocabulary and Original Poetry and Essay. Sophomore Vicky Corrizales won Honorable Mention in the Original Essay category.
3. A group of students from the Italian classes participated in the 1994 National Italian High School Contest, sponsored by the American Association of Teachers of Italian, in different levels and categories. I am happy to inform you that Laura Picciano, a second year Italian student, won second place and was awarded \$100. Leonardo Capalbo, a third year Italian student, won first place and was awarded \$150. Adelisa Reale Castello, a fifth year Italian student, won first place and was awarded also \$150.
4. French students accompanied by Mrs. Camarda and Mrs. Baldino attended performances of various French plays and operas. Some of them were: "Miss Saigon" and "Cyrano", on Broadway in New York; "Les Trois Mousquetaires", at the Bergen County Vocational High School, in Cliffside Park; "La Boheme", and "Daughter of the Regiment", at the Metropolitan Opera at Lincoln Center in New York. The classes also visited the Pierpont Morgan Library, in New York, to see an exhibit of drawings and paintings from the Gothic to Modern Era.
5. Italian students accompanied by Mrs. Torretti, Mr. Cicchino and Mr. Violante, attended performances of various operas at the Metropolitan Opera in New York. Among some are: "Aida", "Il Barbiere di Siviglia", and "Le Nozze di Figaro". The students were also able to visit the Metropolitan Museum of Art to see exhibits of Renaissance paintings.
6. Ms. Perrotta's Spanish 3, Mrs. Rhein's Spanish 3, and Mrs. Gebbie's Latin 3 and 4 Honors, visited the United Nations.
7. Mrs. Kirsten's Spanish 3, 4, and 5 Honors, attended a performance of "Don Quijote", and "Man of La Mancha", at the National Theater of the Performing Arts of New Jersey.

8. The language clubs continued to be very active. The Spanish, French, Latin and Italian clubs were joined by the Key club and Human Relations club for the annual picnic in the park.

This year, the Italian club (Advisor - Mr. Cicchino), sponsored "Una Cena in Piazza" - (A Dinner in the Square), together with the Franklin School Italian students, during the month of April. It was very well attended by parents, teachers, administrators, and Board of Education members. There was plenty of Italian food for everyone. Students performed dances, Italian songs and plays. The club raised again over \$1,000. In addition, it received a donation from Hoffman La Roche presented by Robert Rusignuolo, member of the Board of Education. The Italian club also visited Franklin School and put on an assembly for the entire student body.

9. Mrs. Baldino's and Mrs. Camarda's French classes made posters which were displayed in Franklin School promoting the study of the French language. The students also visited the English classes and introduced Franklin School students to the French language through skits and songs.
10. Mr. Cicchino's Italian classes took part in a Christmas and Easter poster contest.
11. Adelisa Reale Castello, a fifth year Italian student, was awarded a \$750 scholarship by The Nutley UNICO for excellence in the study of the Italian language and culture.

IV. Workshops - Professional Conferences

1. Mr. Cicchino and Mrs. Baldino attended a workshop by Berty Segal in Hasbrouck Heights. The theme was "Accelerating the Achievement of Foreign Language Students in Basic Speaking, Reading, and Writing Skills, practical methods and models using Whole Language Approaches".
2. Mrs. Gebbie and Ms. Perrotta attended the Annual Meeting of the Foreign Language Educators of New Jersey at Rider College.
3. Mrs. Gebbie visited West Essex High School and met with the Latin teacher to discuss pros and cons in the implementation of the new Latin text program Ecce Romani which will be implemented at Nutley in September 1994.

V. Departmental Goals (long and short)

1. To institute Advanced Placement courses in Spanish, French and Latin.
2. To continue to improve Achievement Test scores in all languages.

3. To continue to hold district-wide assemblies in order to make aware to students not studying a foreign language the importance of learning another language, and at the same time, continue to generate interest and enthusiasm in the study of foreign languages.
4. To offer new courses such as Japanese, Russian or Chinese via satellite.

VI. Departmental Recommendations

1. In order to ensure that students reach communicative competency in the language studied, it is recommended that a better student-teacher ratio be set in each class at the lower levels so that oral skills can be practiced and reinforced.
2. The department recommends that a National Honor Society Chapter be established in French, Spanish, Italian and Latin in order to stimulate interest, promote higher standards of scholarship, promote an understanding and appreciation of foreign languages and their cultures, and perpetuate international friendship.
3. In order not to deprive students from a full year course, to minimize students' confusion and to continue to have a sound language program, it is recommended that the practice of mixed levels be eliminated. Although the teacher may be excellent, he/she cannot fully implement the entire required program. At the same time, no language program should be dropped due to class size/enrollment.
N.B. The ideal foreign language class is: the less number of students in a class, a greater degree of learning will take place. Thus, communicative competency will be achieved.
4. Since the new Spanish and French text program has computer software available for students as well as teachers, it is recommended that a computer be purchased for departmental use.

GUIDANCE DEPARTMENT

May 20, 1994

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

ANNUAL REPORT

Introduction

The Nutley High School Guidance Department is structured to help all Nutley students develop their educational, social, career, and personal strengths and to become responsible and productive citizens.

The counseling thrust has an emphasis on helping students to learn more effectively and efficiently. There is a commitment to individual uniqueness and the maximum development of the student's potential. The Nutley High School guidance program is an integral part of the school's total education program.

Mission Statement

The mission of the guidance department at Nutley High School is to work with individual students and groups of students, directly and through the curriculum, alone and together with the whole educational team, to insure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision-making and planning skills, and develop a plan for his/her next step in life.

Role of the Counselor

If students are to be given a responsible chance to fulfill their potential, counselors need to be able to spend time on activities that guide students toward improved self-understanding, better use of their academic talents, and increased knowledge of the options available to them.

The role of guidance counselors is to help students. Counselors, as part of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors also see students when other staff members or parents suggest that a student may be having problems and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgment.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs.) When a student learns the art and skill of solving problems, he/she develops confidence in his/her ability to deal with new and different situations. The long range goal of professional counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems when they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the time of time we spend on being proactive. We plan to take more initiative to see to it that all students improve their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

Major Guidance Objectives

A. Assisting students to:

1. Progress toward productive and rewarding careers
2. Select and enter school courses and activities
3. Develop interpersonal relationships
4. Develop learning skills of values
5. Develop self-understanding, and identities

B. Assist teachers to:

1. Understand the students for whom they are responsible.
2. Participate in helping students attain their guidance objectives.
3. Understand and utilize the service of the guidance program.

- #### C.
1. Understand their children's educational progress.
 2. Understand the opportunities available to their children.
 3. Participate in helping their children attain guidance objectives.
 4. Understand and utilize the services of the guidance program.

Activities

The counselors were available for two days after school ended in June 1993, and two days before the opening day of school in September, 1993. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were implemented by the guidance department during the 1993-94 academic year.

1. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
2. Letters were sent home to parents of the freshmen, sophomores, and juniors inviting them in for conferences with the counselors. The freshmen conferences were scheduled in October to get to know the students and parents early in the academic year.
3. A letter was sent home to parents advising them that the results of the Differential Aptitude Test were available and they should call their counselor for an appointment.
4. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 1994-95 year. Counselors from Franklin School participated in the meetings.
5. Counselors made approximately twenty-five presentations about the importance of the testing programs.
6. Counselors contacted students and parents who failed the E.W.T. Conferences were arranged and the range of services were explained to them by the counselor.
7. Counselors visited the Franklin School to meet with students and discussed the educational programs available at the high school.

The guidance department hosted an evening program for one and two-year schools and colleges. This program was modeled after the Higher Educational Opportunities Fair and close to 175 institutions participated in the affair. These school and colleges are becoming more popular with our students for many reasons. The increasing cost of four-year colleges and the excellent career programs available at these schools, make them a sound investment for some of our students.

The department hosted an evening program relating to the Financial Aid process. Ms. Katherine Boscher Murphy spoke in January to students and parents about the proposed changes planned by the state and federal agencies.

Counselors invited parents of students to meet with them. The parents of members of the Class of 1995 conferenced with the counselors in the Spring. The meeting reviewed the need to plan early when considering post-secondary opportunities for education or work.

Freshmen parents met with counselors in the Fall to discuss the educational, career, and personal-social needs of their children.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. These meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 1994-95 year.

The guidance department continued to meet with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the most serious cases to support personnel, e.g. School Social Worker, School Psychologist.

The department coordinated the scholarships awards program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Marie Peavy did an excellent job in contacting the scholarship sponsors and organizing this program.

The Guidance Advisory Committee held three meetings during the 1993-94 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. John Jacone.....	Principal
Dr. Paul J. McCarthy.....	Guidance Director
Mr. Edward Fraser.....	Vice-Principal
Mr. Evans Herman.....	Admissions Counselor, Bloomfield College Bloomfield, New Jersey
Mr. Robert McDonald.....	Executive Director of Nutley Service, Nutley, New Jersey
Ms. Barbara Hirsch.....	Director of Special Services
Mr. Carmen D'Aloia.....	Co-op Work Experience Coordinator
Mr. Ronald Bonadonna.....	English Teacher
Mrs. Carol Gilliard.....	Banker
Mr. Joseph McGuinness.....	Hoffmann-LaRoche

Mrs. Peggy Windheim.....Community Representative
 Mrs. Karen Fine.....Parent
 Mrs. Camille Guido.....Parent
 Mr. Patrick Sandomenico.....Senior Class President
 Mr. John Hawley.....Student Council President
 Mrs. Marie Peavy.....Secretary

Career Education

The counselors made extensive use of career interest inventories to encourage their students in the career exploration process.

The Guidance Information System, available in the career resource center, has information on over more than 1,100 careers. Counselors shared this resource information with their students.

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were also used in the career exploration process.

Career Awareness Week enabled the entire school to focus on the career exploration process.

Professional Days

The information below illustrates the type of programs the counselors participated in during the academic year. The programs were held during the day, evening, and weekends.

Visits to Bowdoin College, Middlebury College, Rutgers University and Williams College

Advanced Communication Course, Landmark Education Corporation, Edison, NJ

Admissions Workshop at the School of Business, Rutgers University

Visit to Fordham University

Financial Aid Workshop at Caldwell College

Essex County Personnel and Guidance Meetings

Visit to Stevens Institute of Technology

Visit to Manhattan College

Pupil Assistance Committee Meetings
 Multiculture Conference at Bloomfield High School
 Social Education Inclusion Workshops
 Alternative Education Program at Upsala College
 Scholarship Program at Fairleigh Dickinson University
 Conference at Rutgers University dealing with transcripts of students
 who immigrate to the United States
 Conference at Ramapo College
 College Board Workshop at Seton Hall University
 New York College Tour

New Publications

The following is a list of the publications that were issued by the Guidance Department during the 1993-94 school year:

1994 Scholarship Booklet
 1994 Summer Programs Booklet
 Practical Guide to College Admissions
 Guide to Two-Year Colleges
 Vocational/Technical School Guide

Transcripts

	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>	<u>1993-94</u>
Transcripts.....	2,521	2,618	2,536	2,439
Mid-Term Grades.....	160	215	217	208
Final Grades.....	201	181	185	143
Total	2,882	3,014	2,938	2,790
New Registrations.....	56	63	68	53

Closing

Through the efforts of the guidance counselors, the Nutley High School students continue to learn more about themselves - their abilities, their interests, and their needs - through a variety of guidance services and programs.

In a counseling atmosphere that is student-oriented, students are receiving the guidance necessary for their academic, career, and personal development. It is hoped that students look upon their counselor as an advocate who represents their interests when dealing with professionals, family, and community agencies.

By encouraging students to develop their academic, career, and personal potentials, the counselor seeks to have the students to become more responsible to themselves, to their school, and, ultimately, to society.

MATHEMATICS DEPARTMENT

June 1, 1994

TO: Mr. John Jacone

FROM: Louis Lombardi

SUBJECT: Annual Report - Mathematics Department, High School

Evidenced by impressive standardized test scores, including the High School Proficiency Test and the Scholastic Aptitude Test, the Nutley High School Mathematics Department continues to provide an excellent academic program. The five-track curriculum is effectively meeting the needs of students at all ability levels and with different career goals. Current teaching methodology, as recommended by groups such as the National Council of Teachers of Mathematics and the New Jersey Mathematics Coalition, is increasingly evident in daily classroom lessons with greater emphasis being placed on critical thinking and problem solving skills. The latest computer, calculator, and overhead projection technology is fast becoming an integral part of everyday teaching technique, and the staff is generally receptive to in-service training in this area. Teacher morale is good, a spirit of cooperation is evident, and a sense of accomplishment prevails throughout the department. Following are a number of facts worthy of mention:

1. Departmental statistics indicate that twelve regular teachers taught a total of 60 class sections. This included 19 regular subjects in addition to classes in the Basic Skills Improvement Program. As of April, 1994, the average class size was 19 in the regular classes and 12 in the basic skills classes.
2. Due to the extended absence of Mr. Kenneth Grieco during the winter and spring of this year, Mrs. Susan Gesumaria, a certified mathematics teacher, was employed as a full-time substitute to assume his teaching schedule of five basic skills classes. Mrs. Gesumaria planned lessons, evaluated students, and assumed all other responsibilities to continue the program with a minimum of interruption in student learning.
3. The new eleventh grade High School Proficiency Test was administered for the first time on October 19, 1993. A preparation program implemented in early September was carefully designed to provide practice in solving HSPT type problems and to familiarize students with actual test format. Teacher prepared materials, publisher workbooks, and previously administered due notice tests were used on a regular basis to supplement the curriculum.

Results from the October, 1993, HSPT were impressive. Of the 235 regular students tested, only ten failed the mathematics section. This resulted in a passing rate of 95.7 percent. The total mean score in mathematics was 405 compared to a mean score of 300 for the state.

4. This year, with the addition of five new IBM computers, the computer-resource center was expanded to 20 units. The room was utilized on a regular basis by four Mathematics of Finance classes, one Computer Programming class, one Mathematics IV class, and one class in Keyboarding from the business department. In addition, the center was used by individual students in need of extra help or to complete computer assignments and other projects.
5. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the new grade eleven HSPT, 250 additional TI-34 scientific calculators were purchased for a departmental total of 550. Early in the year, calculators were distributed to teachers of eleventh grade students in order to provide refresher practice prior to administration of the October, 1993, HSPT. Following the test, calculators were collected and reissued to all tenth grade students in order to properly prepare them for next year's HSPT.

In addition, a class set of thirty TI-81 graphing calculators and an overhead projection calculator were purchased and used by teachers to reinforce lessons in the upper level classes.

6. Again this year, the March, 1993, Early Warning Test was given to all ninth graders on April 5th, 6th, and 7th in order to satisfy standardized testing requirements mandated by the state. Results of this test will be used to identify students who are at risk of failing the eleventh grade HSPT. Students who fall below the eighth grade MLP for mathematics will be placed in a remediation program. In addition, results will be used to test students out of the Basic Skills Improvement program.
7. Workshops, seminars, and other visitations in which mathematics department faculty participated this year include the following:
 - a. On October 12, Toby D'Ambola attended a Mathematics Symposium on discrete mathematics at Montclair State College.
 - b. On October 22, MaryLou Dowse and Rosemary Vivinetto attended an annual conference of the Association of Mathematics Teachers of New Jersey in New Brunswick.
 - c. In early spring, Mr. Toby D'Ambola participated in three Saturday workshops on critical thinking. Actual classroom experiences were analyzed, and critical thinking exercises for use in daily lessons were discussed.
 - d. On January 13, the chairman attended an HSPT training session in Totowa during which state officials reviewed scoring and interpretation aspects of the new grade eleven graduation test.

- e. The Mathematics Roundtable was attended by the chairman on December 2, at East Orange and on March 23, at Montclair State College. The Roundtable includes mathematics supervisors from communities throughout North Jersey who meet periodically to discuss common concerns regarding curriculum, teaching, and supervision.
8. On March 15, Rosemary Vivinetto accompanied her Accelerated Algebra II class to an annual Mathematics Day sponsored by Montclair State College. In addition to the general session whose theme was "Old and New Solved and Unsolved Problems in Mathematics", students attended a number of stimulating lectures on interesting topics in the field of mathematics.
9. On Wednesday, May 11, advanced placement tests were administered to nine seniors in level AB Calculus. Student results for this exam are normally reported in July. Results for the 1993 advanced placement exam taken by seven seniors indicate that four received a grade of 5 (extremely well qualified), one received a grade of 4 (well qualified), one received a 3 (qualified), and one received a grade of 1 (no recommendation).
10. The SAT preparation program continues to serve our students preparing to enter college. John Suffren conducted six evening sessions in mathematics during the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 20 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 50 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with the difficulty and format of the actual test.

Results reported in September for the Scholastic Aptitude Test taken by 194 members of the class of 1993 show a mean mathematics score of 501 compared with 473 for New Jersey. This represents a increase of 18 points over last year. Approximately 80 percent of the graduating class took the SAT with 24 percent of the students scoring above 600 on the mathematics section.

11. The Stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Mathematics of Finance course. This year, the club has approximately 20 members who meet weekly to discuss investment procedures and other aspects of the stock market. A club highlight is its participation in a stock market game in which teams from throughout the country begin with a theoretical fixed sum of money and, through investments, compete to achieve the highest return.
12. The Math Club, sponsored by Elinor Alboum and Arleen Slott, met monthly to conduct contests and to discuss problem solving strategies. Students participated in six contests during the year sponsored by the New Jersey Math League. The contests involved approximately 40 students from all grade levels competing with other schools throughout the state. Nutley finished fourth among the 18 participating schools in Essex County.

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On May 27, the Essex County Math League held its annual contest at Montclair State College. Twenty-five students from Nutley entered contests held on five secondary levels.

13. Student honors, awards, and scholarships given this year are as follows:
 - a. An award was given to Fan Yang by the Crompton and Knowles Corporation for proficiency in mathematics.
 - b. The Rensselaer Medal was presented to Vanessa Purwin as the outstanding junior in the field of mathematics and science.
 - c. High Honors in mathematics were granted to three of our graduating seniors. They are Alison Heider, John Sebastian, and Fan Yang. In addition, 22 seniors were granted honors for achieving above average grades for four years of high school mathematics.

Departmental Goals for 1994-95 include the following:

1. Review the secondary mathematics curriculum with regard to updating course content and textbook materials. Textbooks presently in use are becoming outdated because of emphasis placed on teaching basic skills in isolation as opposed to the teaching of these skills through problem solving techniques. Also, more computer and calculator activities should be included in everyday text materials in order to more closely reflect current recommendations on the teaching of mathematics.
2. Expand the use of computers and scientific and graphing calculators in the classroom. All students in grades nine and ten should be issued a scientific calculator along with their textbooks. In grades eleven and twelve, graphing calculators should be issued to students enrolled in upper level mathematics courses.
3. Decrease reliance on supplementary materials to reinforce the curriculum in order to properly prepare students for the High School Proficiency Test. As the curriculum is revised and teaching materials updated and more closely aligned with current curriculum recommendations and standards, it will not be necessary to use supplementary materials for reinforcement.
4. Continue in-service activities in order to familiarize the staff with current teaching and curriculum recommendations and to help them gain expertise in using new technology in the classroom.

MUSIC DEPARTMENT

NUTLEY PUBLIC SCHOOLS

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MUSIC EDUCATION DEPARTMENT
300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
661-8866

TO: Dr. Frank Votto - Assistant Superintendent
FROM: Mr. Raymond Kohere - Music Coordinator
SUBJECT: 1993-94 Annual Report

In the next few years, school reform and restructuring will touch the lives of all members of the education field including the music education profession whether we like it or not. Project 2000, outcome based education, competition for limited public funding, pressure for better assessment, the needs of special populations and developments in technology are only a sampling of the issues that confront us. In the midst of a culture that is becoming uninvolved and passive toward music, we must continue to emphasize the joy of active music learning and making - singing, playing instruments, composing, creating music with the computer, small instrumental ensemble development and the continued power of the large ensemble experience. We need to focus on well-performed great music (in varied styles) and down play the "entertainment" approach. Performing with understanding must be a continuing goal so that music is seen by the public as a curricular basic rather than an extra-curricular activity. Our concerns must embrace the place of music in family life, preschool education, the lives of at risk or disenfranchised students, adult leisure time as well as preparing all our students for a higher standard of music which will satisfy the deeper aspects of life rather than just the superficial or cosmetic attitudes of living.

If we accept this mission and put it into practice, if we realize that music education operates in the realm of feeling and can educate for humanness in an increasing mechanistic and depersonalized society, music will no longer be considered a frill; but can indeed operate as a core subject lying at the heart of the school curriculum. Music will truly be basic.

Because of limited staff and increasing performances, there have been some limitations which have resulted in much less time for the development of many of the objectives and content of the music education curriculum. (The aesthetic, cultural, theoretical and creative principles of music)

In the last several years, the number of performances given by each district music teacher has increased by 33% without an increase of staff or time (in fact with a decrease of one music teacher). Such restrictive efforts as the elimination of our summer music school program, additional required graduation and academic credits(singletons) and courses, and low and very limited priority scheduling continue to show a slow decline in the number of students (in many cases the better leader oriented, academic and music students) who omit participation in the music classes and performing groups at the upper levels of our education system. (We have not had a Music Appreciation Class on the High School level for 15 years and yet there are many students who return from college who ask why is there no opportunity to take a course which would have prepared them for their fine arts requirement on the college level.)

I have again stressed the strong need for additional staff, priority scheduling for all music courses and additional time for rehearsals, etc. in my 1994-95 Priorities Report. Because of additional required classroom space at Yantacaw School for the 1993-94 school year, it was necessary to eliminate "the music classroom" and necessitated the music teachers working in the auditorium for their teaching periods and assignments. There was no center of music operation with a home base for all the music equipment or storage which caused numerous problems. I hope, in the very near future, that this situation can be remedied and the music classroom can again be reinstated.

NUTLEY PUBLIC SCHOOLS

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In preserving the philosophy of furthering the need of music education for all students, I continue to act as representative of the Metropolitan Opera Guild for our high school foreign language classes (French and Italian) as well as the Humanities Class in arranging and attending five final opera rehearsals and one student performance.

Again, the performing music organizations (instrumental and vocal) of all the district schools continue to perform at a very high calibre for the school music assemblies (The annual December, March (Grades 1-3) and Spring Musicales) as well as the evening programs for the PTAs, parents, community and surrounding communities. (December Musicals, March Budget performances [Grades 1-3], Spring Music Festivals, Football Half Time Shows, Parades, Competitions and Band Festivals - Both Choral and Instrumental)

This year two of our music students gained the honor, through extensive auditions and preparations, of being selected to membership in the 1994 N.J. All State Chorus. (Sophomore Patricia Olivo - second consecutive year for the All State Chorus, and Sophomore Caryn Jones)

In addition to the items which are included in my job description and daily attendance to the responsibilities of my position as Music Coordinator, which are always present and demand immediate resolutions, the following accomplishments have been realized in the music department during the 1993-94 school year:

1. Assisted in rehearsals and auditions for the 1993-94 N.J. All State Chorus as adjudicator and sectional conductor on four Saturdays and the day before the NJEA Convention at Atlantic City. I continued to serve on the Choral Procedures Committee which oversees all the activities (rehearsals, performances, auditions, music, policies etc.) of the N.J. All State Chorus. This was my last year of membership of this committee.
2. Worked with the Mayor's Office to change the Memorial Day Parade back to Memorial Day. (Several meetings with Veterans Councils etc.)
3. The Music Department of the Nutley Public Schools under the joint auspices of the Nutley Music Boosters Association presented an all elementary school instrumental and vocal music program demonstrating the different aspects of the music program on the elementary level, (March 29, 1994) for the parents and general public. (644 parents etc. were counted in the audience). This was an excellent opportunity for a Board of Education member to speak to a "captive" audience concerning the district budget which was later approved.
4. I continued to serve as liaison and program chairperson for the Annual Yuletide Observance Program (1993) which is sponsored jointly between the Nutley Public Schools and the Nutley Town Council (Commissioners) - December 16, 1993.
5. I continued to fulfill my teaching responsibilities as a member of the Humanities team with regard to the art forms (Painting, Music, Sculpture, Architecture, Dance) and arrange the teaching schedule as well as all corresponding field trips to the various New Jersey and New York cultural institutions. (6 field trips)
6. The Choralettes are still a major part of my teaching assignment. The group performed in eight in and out of school performances. In May, 1994, 103 girls auditioned for the 1994-95 Nutley High School Choralettes and 38 applicants were selected. All Choralettes (former) must reaudition for the group each year.

NUTLEY PUBLIC SCHOOLS

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7. The Music Education Department's Student Evaluation Instrumental Music Progress Form for all Elementary and Franklin School Instrumental Instruction Classes continues to be well received. It is now used for a one year period instead of each marking period in order that the parents may make comparisons with any preceding marking period and teacher comments to evaluate their student's progress.
8. For a third consecutive year, one of our elementary school choruses (Spring Garden-Mrs. Peterson) entered a choral "competition" festival with numerous other elementary schools from other districts and counties in New Jersey and was rated another superior in the top five percentile. She continues to be a wonderful asset to our music staff. Her Spring Garden Chorale also performed for the Essex County Board of Education Dinner (Annual) at The Manor.
9. Initiated a Concert Band and Jazz Ensemble Assembly for two of our Elementary Schools (Washington - April 13 and Radcliffe - April 21, 1994). In addition to the performance, part of the program was delegated to an explanation and demonstration of the various individual and family of instruments and a short discussion of the Band itinerary. The program met with an excellent response by the students, teachers and principals alike. We would like to expand this event to the other Elementary Schools next year.
10. I continued to provide student programs and performances for school, community and service organizations outside of the school program in order to give our musically talented and versatile students and their various musical organizations the opportunity to demonstrate the product of their musical learning and knowledge as it is displayed in performance. (Golden Age Club - Old Guard - Elks - Rotary - National Honor Society etc.)
11. Additional activities included attendance at the various evening and during school music festivals, programs, and PTA music performances in my capacity as Music Coordinator as well as serving as liaison resource between the Nutley Public Schools Music Program and the Nutley Music Boosters Association by attending all their executive board and general meetings.
12. The Music Education Department and Coordinator continue to maintain a close working relationship with the Athletic Department and Director (Mr. Zarra) in mutual concerns which relate to both departments in order to ensure a cooperative, amicable, and unified goal for the high standards in music and sports through their coordinated efforts.
13. Continued to oversee and upgrade the entire instrumental music inventory on a semi-annual basis and the proper maintenance and repair of all instruments on a weekly basis with "The Music Shop". (Our official instrument repair facility and a subsidiary repair shop of the Mobile Music Co.). We continue to eliminate those older music instruments which have become obsolete and inoperable because of their frequency of repairs, unacceptable operation and sound and age of instrument as well as its cosmetic appearance. All the keyboard (piano, organ and synthesizers) instruments are also checked and arrangements are made for the semi-annual tunings of all pianos (Auditoriums and music rooms pianos receive three tunings per year) and organ maintenance in all the district schools. (A new Auditorium piano was approved for Spring Garden School for 1994-95)

NUTLEY PUBLIC SCHOOLS

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RAYMOND J. KOHERE
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14. Mrs. Julianne Philp has performed with a high degree of professionalism as the new music teacher in the Washington School Music Department following Mrs. Bicknell's retirement as of January 1, 1994. She is to be commended for her initiative and conscientiousness. She has also initiated a new instrumental ensemble using the Chimettes.
15. I have met with the principals of the elementary and secondary schools from time to time during the school year concerning scheduling, music programs, teachers, and other matters involving music problems in their particular schools.
16. I continue to coordinate and organize all the schedules and programs for all our music organizations (performances, parades, auditions, accompanists, etc.) throughout the school year.

We continue to hold the following activities and goals which are highly desirable in high priority and list them for further development, recommendation, and inclusion with the music education program.

1. Provide more certified staff time to permit:
 - a. Increased instrumental (strings included as a high priority) and vocal instruction in classes (ensemble and individual) which is independent of the pressures of the performing repertoire on all grade levels.
 - b. More supervised practice time (to personalize the learning environment of the student) as scheduled in other departments.
2. Scheduling for interested students must be at a higher priority than at the present time. This will enable students to choose music courses as a first choice and not as a slim possibility after all other subjects are scheduled.
3. A one year basic course of Music Appreciation/History or a Music Survey course in conjunction with a more general study of the appreciation and history of all the fine arts (preferably a required course) should be offered. This course is not to be construed as a traditional music or art appreciation course. It should be humanistic in its approach relating music to other art forms, subjects, and various aspects of our culture. This would also be an excellent survey course to help prepare college oriented students for their fine arts requirement in higher education. (Many of the high schools in New Jersey have initiated such a course in the last few years).
4. Since the resignation of Mrs. Theresa Barbagallo, the present twirler-flag advisor, as of May 1994 (effective June 30, 1994), I have interviewed Ms. Sheri Abramson as a candidate for the position of twirler- flag advisor and have further recommended her to the Supt. and Board of Ed. for approval.
5. I would also like to request the purchase of a new set of elementary school music textbooks (one set for each grade) in each of the five elementary schools to complete the new music textbook series which was begun last school year. I would like to request purchase for the 1995-96 school year of the 1st, 2nd, and 3rd Grade textbook for each of the five elementary school. The present textbooks which are used 4 to 5 class periods daily will be 11 years old in 1995. (Elementary School Music Textbook Series and Supplements - "Share The Music" - 1995 Edition)

NUTLEY PUBLIC SCHOOLS

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300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
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AREA CODE 201
661-8866

6. I would like to purchase a new piano (one piano each year) for the next four years to replace one piano in each elementary school auditorium or music classroom. The large majority of the pianos in the elementary schools are 40 to 50 years old. These pianos are used daily for several periods including after school rehearsals and evening performances throughout the school year and maintenance is becoming more and more frequent and costly.
7. To further develop the following list of music activities:
 - a. Keyboard - Piano classes
 - b. All Elementary School Chorus
 - c. All Elementary School Band
 - d. All Elementary School Orchestra

As one of my last official acts of my Music Education career and as Music Coordinator of the Nutley Public Schools, I would like to thank you, the administration and the Board of Education for the support of the Music Education Program and the Humanities Program and I hope that this support will continue in the years ahead, so that the educational system in Nutley will continue to provide the opportunity for those students who desire the arts (Music) and cultural rewarding experiences as well as "reading, writing and arithmetic".

PHYSICAL EDUCATION DEPARTMENT

NUTLEY HIGH SCHOOL
300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

JOHN CALICCHIO
Chairperson

AREA CODE 201
661-8855

DEPARTMENT OF
HEALTH AND PHYSICAL EDUCATION

TO: Mr. John Jacone

FROM: Mr. John Calicchio

RE: ANNUAL REPORT - Physical Education and Health Department

The following are some of the activity highlights of the academic year 1993-1994. There are currently 10 staff members that are in the department and they currently teach 29 sections of Physical Education and 16 sections of Health. During this school year the staff administered the President's Challenge Fitness Test. Fifteen students achieved the 85% or better on all 5 fitness tests. Also, the Marine Corps Fitness test was given this Spring. As of this time the results are not back from the Marine Corps. The Physical Education proficiencies were rewritten and updated for the upcoming school year. Activities were added with an emphasis on flexibility and fitness programs. Additionally the department continued the schedule with all the students receiving a final grade that combined both Health and Physical Education. Finally, a departmental tardy policy was enacted and seemed to eliminate that problem.

In the Health area, several new textbooks were reviewed by the department and the textbook "Health" was presented to the Board of Education and was adopted. The staff is currently evaluating Audio-Visual materials and will be classifying these materials by grade level, thus eliminating any overlapping of materials from grade level to grade level. The Health instructors continue to review the Family Life curriculum. This program started in 1983 should be evaluated and updated if necessary. Finally, the staff is looking into developing a Final Exam in each of the 4 levels of Health.

There were several other highlights:

1. All students in the 9th grade participated in the suicide awareness program.
2. The hearing test was administered to all the students.
3. Dental exams were given to all 10th grade students.
4. The vision screening was given to all 10th grade students.
5. A routine physical was given to 9th and 11th graders.

6. The Physical Education and Health Department screened 1013 students for scoliosis. The final screening referred 34 students to their family physician.
7. Several instructors from the department attended a workshop on Scoliosis Screening techniques.
8. A speaker from the National Council on Gamblers Anonymous spoke to the 9th and 10th grade Health and Physical education Classes.
9. Julie Goldberg from the Berkeley School spoke to the 11th and 12th grade Health and Physical Education classes.
10. The Nutley Police Department presented a special program to foster better communication and understanding between the students and police.
11. Nutley Police spoke to the Driver Education classes on Drugs and Alcohol. The discussions were on the Breath Test, how it works, and laws regarding D.W.I. and the penalties involved in Drinking and Driving.
12. The instructors in the department continue to stay abreast of current trends and issues in the field by the use of professional journals and magazines made available in the Physical Education Department Chairperson's Office.

SCIENCE DEPARTMENT

Annual Report

May 23, 1994

Science Department Mr. Kimberley

Statistics - 81.5 % of the student body was enrolled in a science course for the 1993-1994 school year.

Physics - Teachers, Mr. Mancuso and Mr. Sautter. There were three sections of Physics meeting six periods a week with a total enrollment of 56 students. There was one section of Advanced Placement Physics meeting six periods per week with an enrollment of 13 students.

Chemistry - Teachers, Mr. Mancuso, Miss Naturale, Mr. Sautter and Mr. Starrick. There were nine sections of Chemistry and two sections of Chem Study meeting six periods per week with a total enrollment of 185 students. One section of Advanced Placement Chemistry with an enrollment 14 students was in effect this year.

Biology - Teachers, Mr. Jinks, Mrs. Danchak and Mr. Tagliareni. There were eight sections of Biology meeting five periods per week with a total enrollment of 188 students. There were three sections of Biology IX meeting six periods per week with a total enrollment of 60 students. There were two sections of Advanced Placement Biology meeting six periods per week with 26 students enrolled.

Human Physiology - Teachers, Mr. Kimberley and Ms. Love. There were three sections of Human Physiology meeting five periods per week with a total enrollment of 66 students.

Environmental Science - Teacher, Mr. Zintl. There were two sections of Environmental Science meeting five periods per week with 44 students enrolled.

I P S Teacher, Mr. Zintl. There were three sections of I P S meeting five periods per week with a total enrollment of 67 students.

Microbiology - Teacher, Mrs. Stave. There were five sections of Microbiology meeting five days per week with a total enrollment of 93 students.

Biology Inclusion Class - Teachers Mrs. Danchak and Mr. Salzman. One section with a total enrollment of 26 students.

Professional Days

New Jersey Science Teachers Convention - Mr. Sautter and Mr. Zintl
Eastern Analytical Symposium - Mr. Starrick
N. J. Department of Education Inclusion Workshop - Mrs. Danchak and Ms. Love

Activities

The Computer Club - Mr. Sautter
The Astronomy Club - Mr. Zintl
The Rifle Club - Mr. Mancuso
Intramural Weightlifting - Mr. Sautter

Advanced Placement Testing

Twenty-four students took the AP Biology test, eleven students took the AP Chemistry test and three students took the AP Physics test during the month of May.

Curriculum Development

A new textbook was selected and approved for the Chem Study course.
A new textbook for Microbiology is pending approval.

Scheduling

Scheduling conflicts were kept to a minimum due to the coordinated efforts of Mr. Cocchiola, Mr. Kimberley and guidance counselors.

Staffing

The Science Department had ten full time and one part-time teacher. The average class size was 21 students. Science enrollment for next year has increased by sixty students with a projected class size of twenty-three students.

Awards

Rensselaer - Vanessa Purwin
Bausch & Lomb - Vanessa Purwin
Chatham College Environmental Award - Karen Daly
Crompton & Knowles Corp. Award - to be announced
New Jersey Governor's School - Science and Environmental categories
have been applied to, winners to announced
Dr. Alan F. Saczawa D.M.D. Scholarship - to be announced

Fieldtrips

Mr. Jink's and Mr. Tagliareni's classes visited and executed botany studies
at the Mill's Reservation, Essex County, New Jersey.

Career Awareness

Stevens Institute of Technology - Speaker on engineering careers
Mountainside Hospital - Speakers on careers in allied health field

Right To Know Training

All science staff members received two hours of Right To Know training.

Chemical Health Inservice Program

Mr. Tagliareni attended the Chemical Health Program.

SOCIAL STUDIES DEPARTMENT

NUTLEY HIGH SCHOOL

MEMORANDUM

TO: John Jacone, Principal

FROM: Mario Cocchiola
Social Studies Coordinator

SUBJECT: Principal's Report for 1993-94 School Year

DATE: 5/25/94

This year the Social Studies Department offered ten different courses which included four honors courses and an honors advanced placement course. These ten courses are taught in thirty-eight sections by a staff numbering nine teachers and a coordinator. Currently, 914 students are enrolled in Social Studies classes and a good number are taking two Social Studies courses.

I. Curriculum

- A. We are completing our first year of teaching the AP Government and Politics course and are looking forward to refining the curriculum of several other courses.
- B. The staff is continually working to update and accumulate new materials for each of their courses.
- C. Overall, the Social Studies curriculum is strong.

II. Staff Development Activities

- A. The Social Studies staff took part in the following workshops and seminars.
 - 1. Native Americans in New Jersey -- Seton Hall University
 - 2. The Revolutionary War in New Jersey -- Monmouth College
 - 3. Textbook Workshops
 - a. Holt-Rinehart and Winston Co.
 - b. Silver Burdett Ginn Co.
 - 4. NJASC Advisors Workshop
 - 5. SEED -- Wellesley College
 - 6. Association of Asian Studies -- Mid-Atlantic Region
 - 7. Lectures at Bergen Community College
- B. Several members of the department completed or taught the following graduate courses.
 - 1. Selected topics in Urban Education

II. Staff Development Activities (cont.)

B. Several members of the department completed or taught the following graduate courses. (cont.)

2. School Law
3. Administration Theory -- Process
4. Selected topics in School Law
5. History and Culture of India I and II

C. Four HSPT Coordinators meetings were also attended by a Social Studies staff member.

III. Enrichment

A. The following activities were conducted by the Social Studies staff in their classrooms.

1. Formal debates
2. Student seminars
3. Original research projects
4. Historic re-enactments
5. Guest speakers
 - a. Herb Klein, Congressman
 - b. Nancy Anderson, Environmental lobbyist
 - c. Social Workers --
Community Mental Health Center
Dom Melito -- Nutley Public Schools
Nutley Family Service
 - d. Carl Ohlson -- Vietnam Veteran
 - e. Anthropology Ph.D student
6. Field Trips
 - a. NJ State House
 - b. Chinatown History Museum
 - c. Ellis Island and Statue of Liberty
 - d. Humanities Class - six trips
7. Use of library computers
8. NJ Gubernatorial Mock Election
9. Forbear
10. Black History Month observances and bulletin boards
11. Poster projects
12. Viewed movies and videos

J. Jacone

5/25/94

IV. Textbook Management

- A. Textbook age, condition and inventory are continually monitored
- B. An emergency order of eight textbooks was placed this school year for our European History class.
- C. Sixty new textbooks were ordered and received for next year in U.S. History 4 Honors. Starting in September, U.S. History 3 Honors and U.S. History 4 Honors will be using the same textbook.

V. Social Studies Awards

- A. The Social Studies Department is proud of the success and achievements of many of our students.
 - 1. Scholarships and awards
 - a. Crompton and Knowles Corporation Proficiency in History -- Jonathan Lay
 - b. Daughters of the American Revolution, Yantacaw Chapter -- Kim Bresnahan, Emily Trinks and Alison Heider
 - c. League of Women Voters of Nutley -- Daisy Merritt
 - d. The Nutley Historical Society -- Christy Greco, Alison Heider, Tim Snoha and Emily Trinks
 - e. Nutley Post #70, American Legion Auxiliary -- John Sebastian and Emily Trinks
 - f. The Carmen A. Orechio Civic Association Award -- John Sebastian
 - g. Voice of Democracy -- Danielle Russo
 - 2. Washington DC Leadership Conference
 - a. Peter Scerbo attended, sponsored by Hoffman LaRoche, Inc.

VI. Items New to the Social Studies Department for 1993-94

- A. Summer reading assignment for U.S. History 4 Honors and AP Government and Politics classes
- B. Formation of a Social Studies Club
- C. Rearrangement, expansion and cleaning of the Social Studies office. The office now offers more privacy for conferences
- D. Celebration and observance of all Social Studies holidays with bulletin board and public address announcements
- E. Reclamation and maintenance of the Social Studies bulletin board on the second floor of the annex building
- F. Mock Gubernatorial Election in conjunction with the Newark Star-Ledger

VII. Concerns For The Future

- A. Consideration should be given to the purchase of a new textbook for the following courses.
 - 1. World History
 - 2. Far East/Russian History
 - 3. Sociology
- B. The staff would like to have a computer in the Social Studies office that is networked to the school library.
- C. The copy machine needs to be replaced.

LIBRARY

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1994

To: Mr. Jacone, Principal
From: Mrs. Troplano, Librarian
Subject: Annual Report

Contents

- I. Automation Project Report
- II. Statistics
 - A. Deposits
 - B. Circulation Statistics 1990-1991
 - C. Non-Fiction Circulation Ranked by Subject
 - D. Interlibrary Loan Activity
 - E. Class Visits
 - F. Estimated Book Inventory

Nutley High School
Library-Media Center
300 Franklin Avenue
Nutley, NJ 07110

June 23, 1994

I. Automation Report

Program Goal

Implementation of an automated card catalog was the goal of the library program this year.

The entire card catalog was sorted to retrieve records for books and audio-visual materials with copyright dates between 1983 and the present. These records were then compared to books on the shelves to determine which books were, in fact, still a part of our collection and which had disappeared. Eight thousand records were verified for materials within the qualifying dates. These records were shipped to Winnebago Software for conversion into machine readable records. This was a very time intensive activity which involved the librarian, library staff and several permanent substitutes.

During the summer, the manuals for the automated card catalog were studied. Several trips into the library were necessary to practice the procedures and learn the skills described in the manuals. When school opened, the library staff were taught how to use the automated card catalog to locate books and audio-visual materials in the collections. Library staff have practiced the skills to assist other staff members and students using the new catalog.

At present the remainder of the library collection is being evaluated. Records for books which are useful and in good repair will be prepared for conversion to machine readable format. This will include approximately another 8000 records. The last third of the 24,000 volume collection will represent books that are old, worn, or no longer relevant to our curricula. These books will be converted manually in our library if they still circulate during the next three school years. The target date for completion of the automated card catalog is Spring 1995.

The new technologies are an integral part of all instruction in the library. In September 1994, the reference materials available to users of the computers networked into the library CD server will include:

American Literature
Beacon College Guide
British Literature
CD Source Book of American History
Discovering Authors
Facts on File News Digest on CD-ROM
Family Doctor
Global Explorer
Granger's Poetry
History of the World
Languages of the World
Magill's Survey of Science
Mammals
National Geographic Atlas
Presidents: It All Started With George
Reader's Guide to Periodical Literature Abstracts, 1983-1994
Social Issues Resources Series Index
Street Atlas U.S.A.
U.S. History on Disc

These CD's represent a well-researched and evaluated collection of basic reference tools which will be available to all students and staff at Nutley High School.

One additional title deserves separate mention. *Magazine Express* was tested in the high school library this year. This magazine index on CD-ROM is unique because it provides full-text of the magazine articles on separate CD's. The index directs the user to particular CD's which when inserted into a CD drive will print the articles from a laser printer. The result is instant. The students locate an article and can then print it out for use. This product contains the complete text of 100 magazines from 1988 until the current month. It has been provided with a terminal, two CD-ROM drives, and a laser printer as part of the subscription cost.

Two remote terminals will be networked to the library system this year. One terminal will be located in the social studies department and the other will be located in the media room.

Other activities

Preliminary preparation for automated circulation is in progress. This includes assigning, producing, and affixing barcode labels with a unique number for each book to every volume in the library.

The magazine order has been reduced by more than \$2000. Many of the

titles ordered and maintained in backfiles and on microfilm for reference could be eliminated because they are included in the new *Magazine Express* CD-ROM product available in our library.

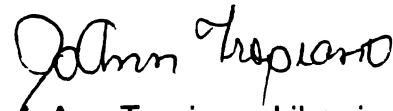
The purchase of magazines on microfilm has been discontinued. *Magazine Express* provides back issues on CD-ROM at less cost and in a more easily manipulated format.

The orders for reference books will similarly be reduced. Many of our expensive reference titles, in particular those that are necessary but not used every day, are available through CD-ROM and online databases. Because we only pay for the use of these materials on a per usage basis, the cost of the new formats is much less than the cost of print volumes.

The fiction collection has been extensively "weeded" and refurbished. New copies of classics in attractive paperback formats and new contemporary and recommended titles have been researched and added to our collections.

The NUT.S.H.EL.L. Network continued to function this year. This student service organization conducted online searches of the CompuServe , NJ Link, Dialog, and Internet databases for our students and staff.

Respectfully submitted,

A handwritten signature in black ink, reading "JoAnn Tropiano". The signature is fluid and cursive, with the first name "JoAnn" and last name "Tropiano" clearly distinguishable.

JoAnn Tropiano, Librarian

II. Library Statistics

Nutley High School
Nutley, New Jersey
Library-Media Center

A. Deposits

June 1994

	1993-1994		1992-1993		1991-1992		1990-1991	
	Fines	Copier	Fines	Copier	Fines	Copier	Fines	Copier
September	\$0.00	\$0.00	\$0.00	\$195.56	\$0.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$0.00	\$0.00	\$276.90	\$0.00	\$265.72	\$0.00	\$151.46
November	\$0.00	\$0.00	\$65.00	\$151.00	\$0.00	\$0.00	\$16.95	\$0.00
December	\$50.00	\$504.70	\$0.00	\$320.23	\$0.00	\$169.51	\$0.00	\$197.65
January	\$0.00	\$242.85	\$0.00	\$350.01	\$0.00	\$0.00	\$46.00	\$118.32
February	\$350.00	\$323.19	\$97.45	\$176.05	\$145.00	\$284.30	\$0.00	\$229.62
March	\$0.00	\$0.00	\$75.00	\$188.00	\$0.00	\$145.00	\$74.00	\$0.00
April	\$0.00	\$0.00	\$10.95	\$0.00	\$132.00	\$354.90	\$128.95	\$421.61
May	\$130.00	\$340.00	\$0.00	\$663.78	\$107.00	\$139.60	\$45.00	\$292.75
June	\$164.00	\$485.00	\$120.00	\$252.82	\$323.20	\$0.00	\$312.00	\$0.00
Totals:	\$694.00	\$1,895.74	\$368.40	\$2,574.35	\$707.20	\$1,359.03	\$622.90	\$1,411.41

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1994

B. Circulation Statistics 1993-1994

	000	100	200	300	400	500	600	700	800	900	Blog.	Mags.	Pamphlets	Total N/F	Fiction	Total 94	Total 93	CHANGE:
September	2	3	11	60	4	7	25	21	30	102	24	135	0	424	284	708	621	87
October	4	3	4	38	0	10	19	7	85	41	31	98	0	340	441	781	911	-130
November	10	10	1	52	2	8	30	16	149	158	85	69	0	590	364	954	611	343
December	6	5	1	33	0	18	16	25	145	68	21	127	0	465	336	801	941	-140
January	5	19	0	30	0	15	34	49	82	60	40	75	0	409	279	688	890	-202
February	2	21	15	90	0	16	34	71	109	157	94	96	6	711	234	884	1009	-125
March	3	48	11	89	0	36	67	57	303	75	106	137	4	936	369	1305	1044	261
April	6	30	5	91	0	10	22	41	149	115	24	59	0	552	210	762	687	75
May	1	20	1	37	0	31	22	31	96	85	45	50	0	419	140	559	568	-9
Total:																		
1993-1994	39	159	49	520	6	151	269	318	1148	861	470	846	10	4846	2657	7442		
1992-1993	37	156	115	379	19	132	239	294	937	631	654	1460	0	5043	2239		7090	
CHANGE:	2	3	-66	141	-13	19	30	24	211	230	-184	-614	10	-197				160

Nutley High School
Nutley, New Jersey
Library-Media Center

June 1994

C. Non-Fiction Circulation Ranked by Subject

1993-1994			1992-1993		
Rank	Subject	Volumes	Rank	Subject	Volumes
1	Literature	1148	1	Magazines	1460
2	Magazines	846	2	Literature	937
3	History/Travel	777	3	Biography	654
4	Social Sciences	520	4	History/Travel	631
5	Biography	470	5	Social Science	369
6	Arts/Recreation	318	6	Arts/Recreation	294
7	Applied Science	269	7	Applied Science	239
8	Philosophy	159	8	Philosophy	156
9	Pure Science	151	9	Pure Science	132
10	Religion	49	10	Religion	115
11	General Works	39	11	General Works	37
12	Pamphlets	10	12	Language	19
13	Language	6	13	Pamphlets	0

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1994

D. Interlibrary Loan Activity

	Books	Magazines	Total
1993-1994	73	50	123
1992-1993	54	21	75
1991-1992	48	65	113
1990-1991	37	10	47

Nutley High School
 Nutley, New Jersey
 Library-Media Center

June 1994

E. Class Visits

	1993-1994	1992-1993	1991-1992	1990-1991
September	31	23	46	10
October	30	47	19	23
November	42	21	25	13
December	31	34	25	16
January	13	27	37	38
February	38	45	17	30
March	58	58	29	86
April	32	17	35	40
May	23	10	15	5
June	11	0	1	6
Total:	309	282	249	267

Nutley High School
Nutley, New Jersey
Library-Media Center

June 1994

F. Estimated Book Inventory

	1994	1993	1992	1991	1990
June of previous year total:	24775	23593	22960	22256	21477
Books recovered after inventory	44	47	5	0	51
TOTAL:	24819	23640	22965	22256	21528
New books added	971	1135	1430	1070	1516
PROJECTED JUNE TOTAL:	25790	24775	24395	23326	23044
On the shelves in June:	NOT AVAILABLE**	NOT AVAILABLE**			
000-099 General Works			901	909	959
100-199 Philosophy/Psychology			459	364	386
200-299 Religion/Mythology			279	268	264
300-399 Social Sciences			3572	3483	3389
400-499 Language			257	300	234
500-599 Pure Science			1688	1601	1682
600-699 Applied Science			1912	1775	1794
700-799 Arts/Recreation			1697	1954	1918
800-899 Literature			3650	3207	3504
900-999 History/Geography			3263	3293	2591
920-929 Collected Biography			581	581	633
B Biography			950	1236	1210
Fiction			4384	3989	3692
TOTAL on shelves:			23593	22960	22256
Difference between total on shelves and projected total:	25790	24775	802	366	788
-Discarded during year*	943	195	693	559	115
-Lost during previous years		53	56	43	37
-Uncollected during previous years		40	20	15	27
Books missing	NOT AVAILABLE	NOT AVAILABLE	33	-251	609

*Includes books borrowed and not returned by students who left during the year.
 **Books on the shelves were not counted. Lost books and uncollected books were included in the total discarded. Inventory time was used this year to barcode books which were converted to the automated card catalog last year and to sort records for books to be converted this year.

The large number of discarded books represents multiple copies of books no longer appropriate to the curricula and books in poor condition which we will not pay to convert to automated records.

MEDIA DEPARTMENT

1993 - 1994 Media Department Projects

1. Coordinate the AV requirements and Sound System for Saturday Curriculum.
2. Coordinate video taping for N.H.S. Football Season (11 games).
3. Visit Cedar Grove High School Satellite and closed circuit television workshop.
4. Coordinate video taping of N.H.S. Basketball Season.
5. Assist Jersey City State (at N.H.S.) regarding AV requirements.
6. Assist in Insurance and Appraisal Inventory completed during March 1994.
7. Assist local community groups with audio visual.
8. Aid Department heads with special departmental projects.
9. Assist CAT and Saturday Curriculum programs with AV hard and software.
10. Assist school district in special projects related to media.
11. Assist and announce Junior Olympics.
12. Assist and supply the Guidance Department with AV materials for special projects and parental meetings.
13. Serve as liaison between Nutley Public Schools and New Jersey Public Television.
14. Instruct teachers in use of AV equipment.
15. Coordinate media field trip to NBC Studios.
16. Assist with graduation music and sound system.
17. Routinely supervise:

AV Requests	AV Budgets
AV Maintenance	Media Room
AV Inventories	Media Helpers
Film and Video Rentals	Postal Deliveries
AV Purchase Orders	LMC with Mrs. Tropiano
AV Billing	

This year we had some unique projects in addition to other Media assignments.

Our cable TV provider, TCI, called for a collection of all existing cable transmitter boxes. They were replaced with new multi channeled remote transmitter boxes.

Sexual Harassment workshops were instituted for group and individual viewing.

The Nutley High School football program purchased super VHS video hardware. This replaces a system of 16mm photographing and film processing that is no longer available to us by Sports Films Inc. of Paterson. Much time and effort was spent in the decision of what type of equipment we would purchase.

A video tape was produced on the Nutley Schools, as a public relations presentation to help ensure the passing of the school budget for 94-95.

A last minute June decision by Syracuse University, to end their film center services left us in a panic. Syracuse was our major supplier, and we had to replace over 200 films and tapes for this coming September. At this point we have established a working relationship with Kent State University and have been able to fill about 50% of our order. This September we will attempt to complete the remainder of our needs.

I. Film and Video 1993-94

Films and videos used from outside source	214	
Postage money for film and video returns		\$731.71
Rental money for film and video		<u>4579.90</u>
Total		\$5311.61

II. Audio Visual Hardware Request

Daily requests	1065
Long term requests	<u>62</u>

Total Requests	1127
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III. Additional Requests

Fall and Spring Cat Programs
 Fall and Spring Adult School
 Community and Outside Concerns

IV. Media Room Use

1. Study - Research - Preview
2. Maintenance of Hardware and Software
3. AV Production Site
4. Inventory Storage and Housing
5. Office of Operation for Media Department

V. Expected Expenses for 1994-95

Postage	\$800.
Rentals	\$4000.
Purchases	<u>\$10,200.</u>
Total	\$15,000

MISSING 1993 - 1994

Hardware	- One (1) Olympus Tape Recorder Cassette Mod. Pearlcoder 202 Ser. #177174
Software	- One (1) Video "The New Food Guide" by Pyramid

Summer Loans

ABC Summer "Let's Learn" Program

Three (3) Overhead Projectors

One (1) TV and Video Recorder

COOPERATIVE INDUSTRIAL EDUCATION PROGRAM

TO: JOHN JACONE DATE: JUNE 13, 1994

FROM: CARMINE D'ALOIA

SUBJECT: END OF YEAR REPORT FOR THE CIE PROGRAM.

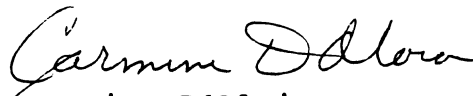
FACT SHEET

1. CIE Program I Regular, Program I Disadvantaged, Program II Advanced, and the Hoffmann-LaRoche Science Program for the Gifted and Talented.
2. Began with 36 students and finished with 35 students.
3. The 35 students break down as follows:
 - 20 will perform the same work they were trained for on the CIE program either on a full time or part time basis.
 - 2 will go to college. (4) year schools.
 - 3 Will go to trade school. (2) year schools or less.
 - 3 Will enter different occupations.
 - 2 Will return to a full schedule next year.
 - 5 Are presently juniors and will return to the program for a second year and continue in their present employment.
4. Total earnings of these students during the 1993-94 school year amounted to \$158,528.
5. The disadvantaged program consists of students that have poor attendance records and are possible dropouts. This program along with our attendance policy has improved their attendance and enabled them to stay in school. It has also given many of them the opportunity to acquire a marketable skill, valuable experience, and full time employment upon graduation.
6. Several of our CIE students participated in a scholarship program offered by the State Coordinators Association. Three Nutley CIE students won scholarships to the following schools: Metropolitan Technical Institute, Computer Learning Center, and the Roman Academy. Two students were honored for excellence in their field by the Nutley Rotary.
7. This year's student load was very difficult, mainly due to the additional duty of Business Department Chairman. Also, due to the poor state of the economy, job opportunities were difficult to acquire. A major portion of my time was

devoted to finding jobs and placing students. Layoffs of students make this a continuous and arduous task throughout the year. The one month of summer employment was very helpful in establishing work stations and job placement. This also gave me a head start toward classroom preparation. Without the summer employment the Program would have difficulty reaching the level of success it achieved for 1993-94.

8. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
9. I administered the SYETP classroom training program and helped with job set up and placement into worksites for the SYETP summer work program. This program consisted of 13 Nutley students, working with the town of Nutley and the Nutley Board of Education. All money was provided by Federal and State Funding that I applied for.
10. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, CIE Disadvantaged, CIE Handicapped and Special Services funding programs. Through this funding program the Nutley Board of Education received approximately \$28,000.

Sincerely yours,



Carmine D'Aloia
CIE Coordinator

FRANKLIN SCHOOL

NUTLEY PUBLIC SCHOOLS

**FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110**

61.

MEMORANDUM

To: Dr. Fadule
From: Dr. Vivinetto
Subject: Annual Report - 1993/94

Date: June 15, 1994

The attached reports from area coordinators and department representatives summarize the fulfillment of curriculum goals and objectives and the many activities and accomplishments at Franklin Middle School this past year. The support given by the administrative and teaching staff has resulted in a positive and further enriched learning environment for the middle school child.

The middle school program continues to offer a good balance between academic and non-academic endeavors. Student achievement remains high as evidenced through excellent subject/class grades, standardized test scores and local achievement tests. Academic excellence has been highlighted this year by PTA sponsored Honor Roll Breakfasts that were well received by staff, parents and students alike. Franklin students have achieved commendable results in local, state and national contests. In particular, a large number of seventh grade students showed outstanding scores in math, verbal and writing areas in the Johns Hopkins Talent Search Program and received distinction recognition and invitations to both state and regional awards ceremonies. Student interest in clubs, intramurals, community and school service, drama, art festivals, thematic assemblies and student council also remains high and is important for the total development of the middle school youngster.

In addition to normal teaching responsibilities, Franklin School teachers and administrators were actively involved in curriculum work throughout the year and during attendance on Saturday mornings. This staff involvement demonstrates a fine commitment to broaden enlightenment in the professional field and to apply this knowledge toward an instructional expertise that helps our students.

The following paragraphs will highlight some of the activity and progress at Franklin Middle School during the 1993/94 school year.

JSV:prw

June 1, 1994

To: Dr. James Vivinetto

From: Louis Lombardi

Subject: Annual Report - Mathematics Department, Franklin School

The Franklin School mathematics department continues to provide an excellent academic program designed to meet the needs of students at all ability levels and with many different career goals. A flexible curriculum and course selection process insures that each student is properly placed and is sufficiently challenged in order to gain maximum benefit from the program. Current recommendations for improving the teaching and learning of mathematics are increasingly evident in daily lessons, and modern teaching tools including calculators, computers, and overhead projection equipment are becoming commonplace. A spirit of cooperation prevails, and the staff is willing to learn, to try new ideas, and to work hard toward the achievement of departmental goals.

Following are a number of areas worthy of mention:

1. Departmental statistics indicate that six regular teachers taught a total of 29 mathematics classes with an average class size of 19. This includes three sections of Algebra I and three sections of Computer Applications. In addition to four mathematics classes, Ann Bevere taught one class in social studies. In a state mandated supplemental program, Evelyn McMullen taught three multi-level Basic Skills mathematics classes with an average class size of 9.
2. Due to the extended illnesses of Mrs. Mary Peele and Mr. Joseph Mulley during late winter and spring, special plans were instituted to cover their classes. Mrs. Evelyn McMullen, Basic Skills teacher for grades seven and eight, was placed on full time status and assigned to teach Mrs. Peele's classes until her return. Mrs. Carol Rizzo, a certified mathematics teacher with substitute experience at the high school, was employed to assume Mr. Mulley's classes until his return. Both teachers have assumed their assignments in a very professional manner with minimum interruption to the educational program.
3. The Nutley Mathematics Achievement Tests for grades K-8 were completely revised this year. Since a revision of the elementary curriculum, including new text materials, was accomplished last year, it was necessary to realign the achievement tests with the new curriculum. A committee consisting of teachers from each grade level met during Saturday curriculum sessions throughout the year to totally rebuild the tests. Problems were formulated with an eye to evaluating proficiency in the basic skills through problem solving. In grades seven and eight, the tests were divided into two parts with the second part consisting of twelve calculator active questions. The first administration of the new tests took place on May 25 and May 26 of this year.

4. To insure that students were adequately prepared for the Early Warning Test, supplementary classroom materials were used to reinforce the curriculum. In addition to a loose leaf binder containing reproducible practice materials, consumable commercially published workbooks were issued to each student. These workbooks were specifically designed to provide practice in preparation for the New Jersey Early Warning Test. On the seventh grade level, the booklet used is entitled, "Strategies for Success in Mathematics". At the eighth grade level, "Test Best on the EWT" provided the necessary reinforcement.

In September, the actual 1993 Early Warning Test was given in all eighth grade mathematics classes in order to provide additional test-taking experience and to identify students at risk of failing the 1994 test. An analysis of results enabled teachers to remediate those skill areas in which students appeared to be below an acceptable level of proficiency.

In the spring, a short test including 23 sample problems was given in all eighth grade classes as a pre-test refresher for the Early Warning Test administered in early March.

5. Test results for the 1993 Early Warning Test were excellent. A mean mathematics score of 49.2 was achieved by 219 regular students who took the test. Scores were ranked into three proficiency levels with 74% of our students scoring in the top level, 18.7% in level II, and 7.3% in level III. This meant that only 16 regular students and three LE students had to be placed in remediation.
6. The latest available results for the Nutley Mathematics Achievement Test given in May, 1993, indicate that the mean score in grade seven decreased from 86 to 84, while the mean score in grade eight increased from 87 to 89. In grade seven, a total of 32 students or 12.6 percent fell below the passing score of 70. In grade eight, there were 17 students or 7.8 percent who fell below.
7. Workshops, institutes, and seminars in which members of the mathematics department participated include the following:
 - a. On January 19, Denise Cleary attended a calculator training session sponsored by the New Jersey Department of Education at West Essex Junior High School. The workshop was designed to provide calculator guidelines and instructional strategies for integrating calculators into the mathematics program and for preparing students for the Early Warning Test.
 - b. On January 21, Debbie Pinto attended a conference of the New Jersey Association for Gifted Children during which she participated in workshops on practical ideas and activities to stimulate thinking and the integration of higher order thinking skills into the curriculum.

- c. On May 17 through May 19, Denise Cleary attended a three-day workshop sponsored by the State Department of Education near Princeton, New Jersey. The purpose of the workshop was to do an in depth review of the Early Warning Test and to tentatively set the cut-off for a passing score.
8. The Math Club, which is usually sponsored by Mary Peele, met only a few times this year. Due to her extended illness, she was unable to assume her normal club responsibilities. Mrs. Evelyn McMullen, who had assumed her teaching schedule, agreed to organize the club in order to coach a team for the annual Mathcounts contest.
- a. On Saturday, February 12, the Mathcounts Team, accompanied by Evelyn McMullen and Dr. Vivinetto, participated in the North Central Regional Competition at N.J.I.T. in Newark. Team members were Reshma Mehta, Don Hsiao, Michael Kim, and Deana Ferreri. Alternates were Kimberly Daly and Indira Pranpat.
 - b. Vector students on the seventh and eighth grade levels participated in the annual New Jersey Math League competition again this year. The competition involved a number of Essex County schools. At the eighth grade level, Nutley achieved a fourth place finish.
 - c. The Mathematics Department also participated in the Continental Math League competition throughout the year on both the seventh and eighth grade levels. Five contests were held during regular vector classes in the Pythagorean division.
 - d. On May 27, a team of five eighth grade Algebra I students participated in the annual Essex County Math League competition held at Montclair State College. Team members were Katie Bonchonsky, Deana Ferreri, Don Hsiao, Kevin Jackson, and Reshma Mehta.
9. Johns Hopkins Talent Search results for the 1993-94 school year indicate that 33 seventh grade students participated. The mean SAT score in mathematics was 470.2, an increase of over 66 points from last year's results. Special recognition was given to ten students for achieving scores of over 500. Lauri Anderson, Michael Kim, and Su Jong Kim received state awards for scoring over 550. Special state and regional recognition was granted to Su Jong Kim for achieving a score of 600.

Departmental goals for 1994-95 include the following:

- A. To continue implementation of NCTM Teaching Standards in everyday lessons by:
 - a. Increasing the amount of time spent during the class period interacting with students.
 - b. Stressing the importance of mathematics and providing more problem solving exercises which are realistic and meaningful.
 - c. Challenging students with thought provoking questions and insisting on verbal or written explanations for their mathematical reasoning.
 - d. Making the latest technology, including calculators, computers, and overhead projection equipment, an integral part of daily lessons.
- B. To continue to monitor standardized test results, and to address weaknesses in the curriculum in order to provide students with the best possible preparation for the Early Warning Test and the High School Proficiency Test.

c: Dr. Frank T. Votto

To: Dr. James Vivinetto, Principal of Franklin Middle School
From: Ms. Dianne De Rosa, Coordinator of Language Arts
Re: Annual Report
Date: June 1994

I. Testing

Eighth grade students were given the Early Warning Test in March of 1994. Preparation for this test was a priority of the English Department.

Eighth grade students were given the following types of activities during the school year based on the skills tested on the Early Warning Test:

revising/editing exercises

reading exercises following the guidelines for narrative text, persuasive/argumentative test, informational text, and everyday text

writing samples based on a personal-interpersonal situation, a solution to a problem, the causes or probable effects of events, and support or opposition to a controversial issue

- B. Writing, editing, and reading samples were also given to seventh grade students. Teachers guided students through a detailed writing assignment following the guidelines of the EWT on a monthly basis.

II. Articulation Day January 10, 1994

The English Departments of Franklin Middle School and Nutley High School met in the high school to discuss current course offerings. Teachers were assigned to summarize the content and objectives of all middle and high school English courses. During and following each report, teachers queried the speaker on course content and objectives.

III. Articulation between the middle school and the high school

Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to be collected from students at the end of each year and are placed in this folder. These writing folders are made available to graduating seniors.

IV. Instruction

A. Writing Workshop

The goals of this course are to teach and reinforce writing process skills and to present the opportunity for students to learn and practice the skills of writing in relation to their abilities. Students are encouraged to explore writing for a variety of purposes and to write for a variety of audiences. An important element to this course is student conferencing which allows each writer to discuss his/her writing with a peer and to share ideas on revision and editing for a final copy.

B. Among the many projects completed within the classroom setting are the following:

Eighth grade vector students wrote a research paper on an approved topic.

Eighth grade vector students designed their own book report form.

Eighth grade students participated in a script writing/computer writing project.

Students wrote in their journals on a daily basis on various topics selected by the student or assigned by the teacher in grade seven and grade eight.

V. Enrichment

- A. An interested group of students in the Developmental Reading Program participated in a computerized reading enrichment program. Interested students were given a choice of books to read from the Accelerated Reader list. They read these books on their own. When students completed the books, they had a conference with the reading teacher during class time or after school. They discussed the questions offered by Accelerated Reader tests. Those who read these books could use them in writing the daily log entries based on individualized reading. These logs were a record of pupils' daily reading.

B. Field Trips

Eighth grade students in Mrs. Hardin's classes attended two live theater productions.

Ms. DeBonis's eighth grade students attended a theater production of short stories at Symphony Hall, Newark, New Jersey.

Ms. De Bonis's writing class went on a field trip to the Metropolitan Museum of Art, June 1994.

Mr. Kocum and Ms. Mastrangelo's classes attended a production of A Christmas Carol at Fairleigh Dickenson University in Teaneck, New Jersey.

The drama students under the guidance of Mr. Kocum and Ms. Mastrangelo attended the Surflight Theatre, Beach Haven, Drama Festival and the Bucks County Playhouse Drama Festival in May.

VI. Writing Contests: Several eighth and ninth grade students entered writing contests during the year. The following students are among the winners:

<u>New Jersey Council of Teachers of English</u>		
Second Place Story 7-9		Rachel Dragos
Second Place Essay 7-9		Erin Kahn
Third Place Essay 7-9		Carla Schubach

Nutley Family Service Bureau Contest

"What Makes a Family Special"

Chris Anest
Indira Pranpat
Roselyn Mumoli

VII. Drama Contests

The newly formed drama club presented two plays to the student body and also entered these plays in drama contests sponsored by Bucks County Playhouse and Surflight Theatre. The first production was an original play written by students entitled Be My Valentine, and the second production was based on three short stories studied by students in their English classes. The followed awards were presented to members of this club:

Bucks County Playhouse Awards

Excellence in Originality/Concept for Be My Valentine
Best Supporting Actress - Brianne Butler

Surflight Theatre Drama Festival

Best Comedy and Collaborative Award
Best Supporting Actor, Matthew Marchuk
Best Supporting Actor, Billy Polito
Best Feature Award, Annie Levey

VIII. Staff Development

The following staff members attended workshops, seminars or school visitations during the 1993-1994 school year and shared information and new ideas with members of the department:

Ms. De Bonis

Visitation to Long Valley Middle School

NJEA conference on managing student behavior
January 21, 1994

NJEA Conference on Discipline - May 23, 1994

IX. Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted for September.

X. Concerns for the future

- A. There is a need to update textbooks for both the seventh grade and eighth grade and to review works which meet the needs of our students.
- B. The increase in the number of computers available in the English Department is a positive step in the further use of the computer as a tool for writing on the middle school level. There is a need for all teachers to become computer literate and to plan, once a marking period, for students to write on the word processor.

To: Dr. James Vivinetto

Date: June 8, 1994

From: Dan Kimberley

Subject: Annual Report - Science Department

The following is the 1993-94 end of the year summary for the science department:

- I. The recently adopted Franklin School Science Curriculum was implemented during the 1993-94 school year. This curriculum reflects revision of the scope and sequence of science topics, updating of laboratory activities, revised supplementary materials and the inclusion of environmental science in the curriculum. An excellent transition to implementation of the curriculum was accomplished by a very capable science staff.
- II. At the January 10 Articulation Day, the following were accomplished:
 - A. Staff discussed the purpose, development and implementation of a District Objective Test for seventh and eighth grade science.
 - B. Subject area teachers examined audio / visual materials being considered for addition to the current inventory.
 - C. Supplies and audio / visual materials were ordered.
 - D. Mrs. Danchak and Ms. Love reported on the Inclusion Class process.
- III. Mr. Bertuzzi's classes designed, constructed and maintained the Botanical Laboratory in the front of the Franklin School.
- IV. Mr. Bertuzzi's Outdoor Adventure Club took field trips to Stokes State Forest, the Wanaque Reservoir and the Delaware Water Gap National Recreation Area.
- V. Miss Neilley and Mr. Libert attended the New Jersey Science Teachers' Convention.
- VI. Mr. Bertuzzi and Mr. Baumann attended a weekend workshop conducted by Montclair State College at the New Jersey School of Conservation, Stokes State Forest.
- VII. Mr. Baumann conducted Super Science Bowl XXVIII.
- VIII. All science teachers assisted and / or "coached" students in the ABC Science Fair.
- IX. Mr. Frank Libert's classes visited the Meadowlands Environmental Education Center in East Rutherford, New Jersey.
- X. Mr. Libert attended a Conference for Gifted and Talented Education at Rutgers, New Brunswick.

- XI. Ms. Love participated in the following in-service programs: The Inclusion Process, Chemical Health, Critical Thinking and Madeline Hunter Methods of Instruction.
- XII. Mr. Bertuzzi's students continued the development and maintenance of the David Perez Animal Center in room 302.
- XIII. Mr. Frank Libert continued to teach in the Saturday C.A.T. Program.
- XIV. All science staff members utilized student science projects to reinforce the curriculum. These projects were displayed throughout the school.

Concluding Remarks:

The science department continues its commitment to student achievement. Their lessons reflect careful planning and execution with constant focus on curricular objectives.

FRANKLIN MIDDLE SCHOOL
NUTLEY, NEW JERSEY

TO: Dr. James Vivinetto, Principal of Franklin Middle School
FROM: Mr. Ciro Violante, Coordinator, Foreign Language Dept.
SUBJECT: Annual Report, 1993-1994

I. CURRICULUM

The new textbook programs for Italian I, Adesso, and for Spanish I, Voces Y Vistas, have been successfully implemented.

For the 1994-95 school year a new text program has been chosen and approved by the Nutley Board of Education: in Latin, Ecce Romani, copyright 1995, by Longman Publishing and, in French, Dis Moi!, copyright 1993, published by Scott Foresman.

II. ARTICULATION DAY JANUARY 11, 1994.

The Franklin School staff joined the Nutley High School staff during the articulation day on January 11, 1994. The staff was very cooperative and worked very diligently in discussing departmental concerns, and coordination of Franklin Middle School with the High School foreign language program.

III. ENRICHMENT

1. French, Spanish, Italian and Latin students participated in the 11th Annual Poetry Recitation Contest held at William Paterson College on May 25, 1994. The group was accompanied by Mr. Cicchino.

Italian students also participated in the 1994 National Italian High School Contest, sponsored by the American Association of Teachers of Italian.

2. This year the Italian club (advisor - Mr. Cicchino), joined the Nutley High School Italian club and put on a show "Una Cena in Piazza" - (A Dinner in the Square), during the month of April. It was very well attended by parents, teachers, administrators and Board of Education members. The students performed folkloric dances, Italian folk songs and plays. Dr. Vivinetto, the principal, also played a few songs with his famous harmonica. The students also put on an assembly for the entire student body of Franklin School.

3. French High School students together with French students from Franklin School made posters which were displayed in Franklin School promoting the study of the French Language. The students also visited English classes at Franklin School to introduce the French language through skits and songs.
4. Mr. Cicchino's Italian and Spanish classes took part in a Christmas and Easter poster contest. The posters were displayed in the hallways on the first and second floor.
5. Mrs. Rhein's Spanish classes made family tree posters in the target language and were on display in the hallways as well.
6. The Italian class went on a field trip to an Italian restaurant in Little Italy, in New York. The class went after school accompanied by Mr. Cicchino. Some parents served as chaperons.

IV. STAFF DEVELOPMENT

The following staff members attended workshops and seminars during the 1993-1994 school year, and shared information and new ideas with members of the department.

Mr. Cicchino and Mrs. Baldino attended a workshop by Berty Segal in Hasbrouck Heights. The theme was "Accelerating the Achievement of Foreign Language Students in Basic Speaking, Reading and Writing Skills, practical methods and models using Whole Language Approaches".

V. DEPARTMENTAL RECOMMENDATIONS

The department recommends that all the seventh grade students (not just vector students):

1. Be offered all the four foreign languages presently taught in the eighth grade, not just Latin.
2. Be given the opportunity to choose the foreign language that they wish to study.

FRANKLIN MIDDLE SCHOOL**MEMORANDUM**

TO: Dr. James Vivinetto, Principal

FROM: Mario Cocchiola
Social Studies Coordinator

SUBJECT: Principal's Report for 1993-94 School Year

DATE: 6/6/94

This year the Social Studies Department offered six different courses which included two Vector courses and two IC courses. These six courses are taught in twenty-four sections by a staff of six teachers. Currently 527 students are enrolled in Social Studies classes.

I. Curriculum

- A. Consideration should be given to a review and a possible revision of the Social Studies curriculum.
- B. The staff is continually working to update and accumulate new materials for each of their courses.

II. Staff Development Activities

- A. The Social Studies staff took part in the following workshops and seminars.
 - 1. Holocaust Resistance Sixth National Educators Conference
 - 2. Critical Thinking Workshop
 - 3. Center for Middle East Studies -- Harvard University
 - 4. Textbook Workshops
 - a. Holt-Rinehart and Winston Co.
 - b. Teacher Advisor/Editor O'Canada
 - 5. Intercollegiate Studies Institute -- Yale University
 - 6. Programs across the curriculum for the gifted and talented
 - 7. National Council for the Social Studies Curriculum Committee Vice-Chair

J. Vivinetto

6/6/94

III. Enrichment

A. Poster Projects

B. Guest Speakers

1. Distinguished Visitors Program

- a. Five speakers participated, including Mayor Orechio, Assemblymen Kelly and Di Gaetano.

2. Grandparents and the Depression

C. Bulletin Boards

1. Black History

2. Crime in Our Schools

3. Map Presentations

4. Holocaust Memorial

5. Anti-violence Campaign

6. Human Rights

7. Women's History Month

8. NJ Gubernatorial Mock Election

D. Interviews -- Forbears/War Veterans

E. Analyze and Create Political Cartoons

F. Current Event Magazines and Projects

G. Oral and Written Research Projects

H. Scavenger Hunt -- Artifacts of Particular Decades

I. Viewed Movies and Videos

J. Vivinetto

6/6/94

IV. Textbook Management

- A. Textbook age, condition and inventory are continually monitored.
- B. Copyright dates of the three texts being used.
 - 1. Grade 7
 - a. Latin America & Canada, 1987
 - b. One Flag, One Land, Volume 1, 1988
 - 2. Grade 8
 - a. One Flag, One Land, Volume 2, 1990

V. Items New to the Social Studies Department for 1993-94

- A. Celebration and observance of all Social Studies holidays with bulletin boards and public address announcements.
- B. Mock Gubernatorial Election in conjunction with the Newark Star-Ledger.

VII. Concerns For The Future

- A. Consideration should be given to a review and a possible revision of the Social Studies curriculum.
- B. The staff would like to see the computer capabilities of the library expanded.
- C. The age of some textbooks is of concern.

TO: Dr. James Vivinetto

DATE: June 13, 1994

FROM: Robert Ash

SUBJECT: Annual Report - Special Subjects Department

The Special Services Department at Franklin School has completed another very productive year. Traditional activities were continued and several innovative units were put into place.

Ms. Hill-Trovato and Mrs. Maniscalco continued their activity this year with hall and showcase displays with commemorative, holiday and seasonal themes. A school-wide art contest was held and judged. "Artists of the Week" were highlighted all year. Signs and banners were produced by students for many areas of the school.

Several art and poster contest were entered with several winners and awards. Some of the contests include the Nutley Elks Art Contest, the Superhero/ Cartoon Contest, the Meadowlands/National Horse Show Contest, and an Environmental Stamp Contest.

Mr. Mauro continued his very successful word processing/keyboarding course and also served as Franklin School's trouble-shooter for all duplicating machines.

The development of a technology-oriented curriculum for industrial arts has been furthered by the meeting of a system-wide technology curriculum committee. A final report of this committee, which included Mrs. Maniscalco, Mr. Baumann, and Mr. Ash, recommended a several-year adoption of a technology curriculum for grades 4-12 in Nutley.

In March, all department members participated in the annual art show which displayed Franklin School's many creative activities for 6th grade incoming seventh graders and parents. All Franklin School students also attended the show.

All department members participated in the annual Right-To-Know workshop and continue to reduce or substitute offensive chemicals in Franklin School.

No college courses were attended by department members although several are scheduled to attend graduate level courses during the summer.

TO: Dr. J. Vivinetto
FROM: MRS. D. WILLIAMS
RE: ANNUAL REPORT - HEALTH AND PHYSICAL
EDUCATION DEPARTMENT

The Health and Physical Education Department is currently staffed by Mr. Christopher Chern, Miss Marie Lopa, Mrs. Barbara Roth and Mrs. Diane Williams.

Their specific assignments are:

Mr. C. Chern teaches three seventh grade and three eight grade physical education classes.

Miss M. Lopa teaches three eighth grade health classes and three seventh grade physical education classes.

Mrs. B. Roth, school nurse, teaches one seventh grade health class.

Mrs. D. Williams teaches three eighth grade physical education classes, two seventh grade health classes and is the department representative.

Physical education is provided for three marking periods to the students. The fourth marking period is spent in health. Our physical education department continued to enforce Board policy regarding the wearing of uniforms by all students participating in this class. We feel this policy regarding uniforms is a must and that it helps us maintain our successful program.

The curriculum was successfully implemented by offering a variety of activities to our students. A physical fitness test was administered each marking period to students. Areas indicating a need for remediation were addressed. Various calisthenics were given daily to coincide with the activity of the day.

All activities were preceded by an anticipatory set. Teachers introduced or reinforced instructions regarding the basic rules and regulations, skills, and safety precautions necessary for successful execution of the activity being presented.

All instructors supervised and coached each activity as a part of helping to develop basic skills to enforce rules and regulations, and to help encourage safe participation in these activities. This supervision also helped maintain equipment.

An intramural program was provided for both grade levels throughout the year. The level of participation and enthusiasm was notable.

The health curriculum was successfully implemented by Miss Marie Lopa, Mrs. Barbara Roth, and Mrs. Diane Williams. Priority was given to state and local health education mandates. This included such areas as family life and substances of chemical abuse. Other areas reflecting the scope and sequence of the curriculum were discussed. AIDS was emphasized because of its potentially deadly nature and its great impact on society.

All units were presented in a fashion as to meet student objectives and to reinforce life skills necessary for healthful living. The use of lectures, class discussion, audio-visual aids, homework assignments, group participation, critical thinking and other motivational techniques were used to accomplish the desired objectives of the curriculum.

It was a successful year!

LINCOLN SCHOOL

NUTLEY PUBLIC SCHOOLS

LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

ALEXANDER B. CONRAD
Principal

Tel. 661-8883

ANNUAL REPORT

1993-1994

I HAVE COME TO A FRIGHTENING CONCLUSION. I AM THE DECISIVE ELEMENT IN THE CLASSROOM. IT IS MY PERSONAL APPROACH THAT CREATES THE CLIMATE. IT IS MY DAILY MOOD THAT MAKES THE WEATHER. AS A TEACHER I POSSESS TREMENDOUS POWER TO MAKE A CHILD'S LIFE MISERABLE OR JOYOUS. I CAN BE A TOOL OF TORTURE OR AN INSTRUMENT OF INSPIRATION. I CAN HUMILIATE OR HUMOR, HURT OR HEAL. IN ALL SITUATIONS, IT IS MY RESPONSE THAT DECIDES WHETHER A CRISIS WILL BE ESCALATED OR DEESCALATED, A CHILD HUMANIZED OR DEHUMANIZED.

HAIM GINOTT, BETWEEN TEACHER AND CHILD

This annual report will be a monthly, capsulized review of student, staff, school, and community activities.

SEPTEMBER

September is an anomaly for it is the springtime of the school year, the month of new beginnings and high expectations, the colors of a golden harvest and bright red apples.

The school year began enthusiastically and on a positive note. Students were eager to begin another school year; the staff met them with professional dedication and revitalized zeal.

Themes on Hispanic Heritage Month, Self-Improvement Month, Citizenship Day, National Pledge of Allegiance Day, Library Card Sign-up Day, Native American Day, and National Good Neighbor Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

A PTA Tea for parents was held; parents were encouraged to become active participants in Lincoln School activities.

Individual and class group photographs were taken.

Students new to Lincoln School were fingerprinted; parental permission was ascertained.

ANNUAL REPORT: 1993-1994**LINCOLN SCHOOL**

All teachers in grades K-6 attended the district's math inservice workshop introducing the new math textbook.

The faculty meeting covered the following items: classroom scheduling, the school calendar, classroom management, the district's testing schedule, affirmative action goals and objectives, club activities, pupil assistance meetings, pupil performance objectives, skills, and competencies, the basic skills improvement program, individual student improvement plans for classified students, classroom lessons for gifted and talented students, curricular inservice programs, the district's priorities for the school year, computer lab instruction, and educational acronyms. The meeting concluded with a review of Dr. M. Hunter's effective teaching techniques outlined in "Instructional Theory Into Practice" and Dr. C. Cummings' Teaching Makes A Difference.

OCTOBER

October pullulates with pumpkins, goblins, and a camping trip, the colors of orange and black, and falling leaves.

Themes on Computer Learning Month, Energy Awareness Month, National Metric Week, National Newspaper Week, National School Bus Safety Week, Fire Prevention Week, Get Organized Week, United Nations Day, World Poetry Day, Black Poetry Day, Evaluate Your Life Day, Leif Eriksson Day, and Columbus Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

The Nutley Fire Department presented two assemblies. The first program was given in the auditorium; fire prevention and safety were discussed. The second program was held on the school grounds; students observed a fire equipment demonstration and a rescue enactment of an individual during a fire.

Fourth grade students completed the Cognitive Abilities Test.

Students in kindergarten and grades two and five received dental examinations.

Computerized hearing tests were given to all students in grades K-6.

Miss P. Griffin, Mrs. B. Santoriello, and Mrs. V. Sautter supervised a field trip to Green Meadows Farm, Roseland; each first grade student purchased a pumpkin [paid for by the PTA]. Mrs. R. Daly, Mrs. V. Martin, and Miss F. Meyers toured the Edison National Historic Site in West Orange with their fourth grade students. Mrs. G. Berk, Mrs. K. Comune, and Ms. D. Lanuto walked to the Nutley Public Library with their fifth grade students; library cards were secured for those students without cards. Mr. F. Comune, Mrs. K. Comune, Mr. S. Parigi, and Miss L. Scarola supervised the three day, sixth grade camping trip to the Fairfield Lake YMCA Camp and Conference Center in Newton. The PTA underwrote most of the expenses for this trip. Students received hands-on experience in ecology and our environmnet. They learned to

live and share together as one team; friendships were bonded that may last a lifetime. It was a very positive experience for all - students, staff, and parents.

All staff members in grades K-6, basic skills, and special education participated in the district's calculator inservice workshop.

The Lincoln School Open House was a resounding success for parents and teachers. Parents were informed about grade and curricular demands; they learned about the effectiveness of setting high expectations. The PTA coordinated its annual Book Fair to compliment the Open House and to emphasize the importance of books and reading in a student's education.

The PTA Pumpkin Patch Day set the tone for the Halloween season; each student chose his/her pumpkin. The Halloween Parade brought the month to closure in festive style.

The faculty meeting reviewed and/or discussed fire prevention and safety, sexual harassment policies, state monitoring mandates, field trips: cost and payment, security in classrooms and building, substitute folders, inclusion, lesson plans to reflect gifted and talented programs for grades K-4, budget requests, review of the math textbook inservice workshop, calculator usage, computer lab schedule, and review of computer material available for classroom lessons.

NOVEMBER

November is the month for conducting parental conferences, elections, classroom visitations, and giving thanks, the colors of russet hues blending with the aroma of stuffed turkeys.

Themes on Child Safety and Protection Month, Aviation History Month, International Week of Science and Peace, National Chemistry Week, National Geography Awareness Week, National Children's Book Week, Veteran's Day, National Author's Day, National Young Reader's Day, the Great American Smokeout, and Thanksgiving were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

During American Education Week one day was set aside for grandparents' classroom visitations; another for parent/guardian visitations. Parents and grandparents observed a school day operating in a normal or traditional setting. The experience was positive for all. A third day was set aside for parent/teacher conferences, a day for evaluating each student's progress.

Third grade students received eye examinations through the Lions Club vision screening program.

Miss J. Langston, Mrs. C. Loffredo, and Mrs. N. Vlasakakis arranged a field trip to Waterloo Village in Stanhope for their third grade students. Mrs. G. Berk, Mrs. K. Comune, and Ms. D. Lanuto supervised a trip to the Newark Museum with their fifth grade students.

ANNUAL REPORT: 1993-1994**LINCOLN SCHOOL**

Mr. S. Parigi met with teachers during their lunch periods to assist them with computer software and usage.

Mr. Edd Patterson gave his annual Magic Show assemblies for the entire student body; a holiday tone was set as prelude to the Thanksgiving recess.

The faculty meeting reviewed and/or discussed assembly coverage, parental visitations and conferences, calculator usage in math lessons, and the D.A.R.E. program sponsored by the Nutley Police Department. An affirmative action video, Sexual Harassment in the Workplace, was viewed and discussed.

DECEMBER

December is the month of high anticipation, holiday excitement and expectations, the colors of red and green, candy canes, and Santa's arrival.

Themes on Universal Human Rights Month, National Drunk and Drugged Driving Month, Human Rights Week, International Language Week, Tell Someone They're Doing a Good Job Week, World Aids Day, Rosa Parks Day, Pearl Harbor Day, Bill of Rights Day, Forefathers' Day, Nobel Prize Presentation Day, and Wright Brothers' Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Mrs. R. Alfaro, Mrs. L. Milunaitis, and Mrs. B. Paschal organized a second grade field trip to Montclair State College to see Babes in Toyland.

The PTA supervised its annual Holiday Boutique/Santa's workshop for students and parents.

Mr. L. Tobias directed an Instrumental Winter Concert assembly. Holiday assemblies featuring Mrs. N. Vlasakakis' third grade students, Ms. D. Lanuto's fifth grade students, and Mrs. C. Bender's Lincolnaires were presented. They were well received by students, staff, and parents and set a festive mood for the holiday season.

The faculty meeting reviewed and/or discussed classroom Christmas tree safety, articulation day, basic skills instruction, inclusion, school objectives, assembly programs, the Pupil Assistance Committee, The Nutley Math Achievement Test, Chemical Health, OBC video taping of the schools, and PE-OSHA [Public Employees - Occupational Safety Health Administration]. A video, Universal Precautions, was shown. Miss B. Hirsch addressed the faculty and discussed the pathogens program.

JANUARY

January is the month of snow and long nights, the colors of white and grey, new resolve, and a chance to begin again.

Themes on National Eye Health Care Month, National Blood Donor Month, Read a New Book Month, the International Year of the Family, Universal Letter-Writing Week, National Education on Smoking and Health Week, Volunteer Firemen Week, George Washington Carver Memorial Day, National Day of Excellence, Stephen Foster Memorial Day, Make-Your-Dreams-Come-True Day, and Martin Luther King, Jr. Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

The Juilliard School of Music, Lincoln Center, presented "Bing! Bang! Boom!" This assembly was performed for all students and paid for by the Lincoln School PTA.

Staff Curricula Articulation Day was held in lieu of a faculty meeting. District staff met in separate grade level groups and discussed new textbooks, programs implemented or developed this year, testing [NAT, ITBS, EWT], school level objectives, critical thinking skills, district priorities, inclusion, Pupil Assistance Committee, grading, and field trips. Staff members were professional in their dialogue and enjoyed the opportunity of sharing time and ideas together.

FEBRUARY

February celebrates United States presidents and Valentine warmth, the colors of red and white, and Cupid shooting arrows.

Themes on American Heart Month, Black History Month, National Children's Dental Health Month, World Understanding Month, Boy Scouts of America Week, Vocational Education Week, National Crime Prevention Week, National School Counseling Week, Student Volunteer Day, Presidents' Day, Freedom Day, Be an Encourager Day, Girls and Women in Sports Day, Four Chaplains Memorial Day, National Inventors' Day, and Science Youth Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Sixth grade students received scoliosis exams.

The PTA sponsored a Family Movie Day at the Franklin Theatre on the first Saturday of the Winter Recess. It was a solid success.

The PTA held its annual Teacher-Staff Appreciation Day on St. Valentine's Day to recognize the contributions of teachers and ancillary staff. A grand luncheon was served and enjoyed by all.

The faculty meeting reviewed and/or discussed Black History Month, possible retention notices, Instructional Theory Into Practice, Professional Improvement Plans, school level objectives, district affirmative action objectives, gifted and talented programs for students in grades K-4, OBC video taping schedule, kindergarten registration, reports on Articulation Day, the Nutley Math Achievement Test, Chemical Health, Critical Thinking, and the Superintendent's Advisory Council. A video, Sexual Harassment and Schools, was viewed and discussed.

ANNUAL REPORT: 1993-1994LINCOLN SCHOOLMARCH

March highlights music and art, the color green, a quickening pace of activity.

Themes on Women's History Month, Youth Art Month, Music in our Schools Month, National Nutrition Month, Peanut Butter Lovers' Month, National Volunteers of America Week, National Poison Prevention Week, Save Your Vision Week, Drug and Alcohol Awareness Week, National Aardvark Week, Return Borrowed Books Week, American Diabetes Day, Good Samaritan Involvement Day, I Want to be Happy Day, International Day of the Elimination of Racial Discrimination, National Sportsmanship Day, International Women's Day, Harriet Tubman Day, Freedom of Information Day, Johnny Appleseed Day, Children's Poetry Day, World Meteorological Day, Seward's Day, and National Anthem Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Kindergarten registration for incoming students was held.

Mrs. C. Gurney and Miss L. Vitaletti supervised their kindergarten students on a field trip to Domino's Pizza. The students received hands-on experience in making pizza pies.

The PTA sponsored an all-school Talent Show. This was held at the Franklin School.

Students in grades four, five, and six participated in the District-Wide Elementary School Music Program held in Nutley High School.

The Franklin School counselors met with Mr. F. Comune, Mr. S. Parigi, and Miss L. Scarola to review scheduling for the next school year.

A Report to Parents edited by the National Association of Elementary School Principals was sent home to parents. The report featured articles on "Protecting Children from Head Injuries" and "Teaching Children to be Good Consumers."

The faculty meeting reviewed and/or discussed the winter and spring musicals, the District-Wide Elementary Music Program, school level objectives, testing [Iowa Tests of Basic Skills, Nutley Writing Achievement Test, Nutley Reading Achievement Test, Nutley Math Achievement Test, and Nutley Geography Achievement Test], the N.J.I.T. inservice science workshop, progress reports, and an update on critical thinking. A representative from Washington National Insurance addressed the faculty. The meeting closed with a viewing of Bellybuttons are Navels, produced by Affirmative Action/Family Education. Mrs. C. Gurney monitored the faculty discussion of this video.

APRIL

April awakens the èlan vital through spring renewal, the colors of light green leaves and bright yellow daffodils, a sudden burst of energy.

Themes on Mathematics Education Month, National Library Month, Keep America Beautiful Month, Reading is Fun Week, National Wildlife Week, Astronomy Week, Pan American Day, World Health Day, Bunsen Burner Day, National Honesty Day, Take Our Daughters to Work Day, Great Poetry Reading Day, Earth Day, Holocaust [Yom Hashoah] Remembrance Day, and International Children's Book Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Miss P. Griffin, Mrs. B. Santoriello, and Mrs. V. Sautter organized a first grade field trip to the Morris Museum in Morristown.

Members of the Franklin School Interact Club met with the sixth grade students for a dialogue on the middle school.

Iowa Tests of Basic Skills were given to all students in grades K-6.

Mrs. C. Gurney met with her kindergarten students and their parents for her annual Video Night. Students had been video taped throughout the year in many school activities.

The Winter Musicale was rescheduled for April. Mrs. C. Bender directed "Proud to be American." It featured all first, second, and third grade students. Miss M. Pagana assisted with stage props, costumes, and decorations.

Mrs. C. Gurney met with next year's kindergarten parents for an evening orientation program.

The faculty meeting reviewed and/or discussed the school board election, report cards, possible retention notices, Right-to-Know workshops, school security, the doorbell system, next year's priorities development, the PTA purchase of an Eiki [portable video projector], the science inservice workshop, and the D.A.R.E. field day to be held at Owens Park.

MAY

May is the month of student evaluations through testing and achievements, the colors of many flowering hues [pink, yellow, purple, and blue], and year-end completions.

Themes on Asian American Heritage Month, Better Hearing and Speech Month, National Physical Fitness and Sports Month, National Sight-Saving Month, National Family Week, Be Kind to Animals Week, National Wildflower Week, National Letter-Writing Week, Special Education Week, National Safe Kids Week, Bike Safety Week, Police Week, "Thank You," School Librarian Day, Biographer's Day, African Liberation Day, National Weather Observer's Day, Annular Eclipse of the Sun, Limerick Day, Armed Forces Day, Memorial Day, Visit Your Relatives' Day, and Mother's Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Kindergarten screening of incoming students was completed by the staff of Special Education.

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Mrs. C. Gurney and Miss L. Vitaletti accompanied their kindergarten students to the Police Academy, Cedar Grove. Mrs. R. Alfaro, Mrs. L. Milunaitis, and Mrs. B. Paschal supervised a second grade field trip to the Museum of Early Trades and Crafts, Madison. Miss J. Langston, Mrs. C. Loffredo, and Mrs. N. Vlasakakis organized and supervised two field trips for their third grade students. They toured the Crane House, Montclair, and visited the Franklin Mineral Museum, Franklin. Mrs. R. Daly, Mrs. V. Martin, and Miss F. Meyers organized two field trips for their fourth grade students. They visited Lincoln Center, New York City, as part of the "Meet the Artist" program and toured Washington's headquarters and Jockey Hollow in Morristown.

May was a month for testing. Students in grades 1-6 took the Nutley Achievement Tests in writing, reading, and mathematics. Sixth grade students completed the Nutley Geography Achievement Test.

The PTA ran its annual flower show to compliment Mother's Day.

A Report to Parents developed by the National Association of Elementary School Principals was sent home to parents. Articles on "The ABCs of Educational Jargon" and "Substance Abuse Alert" were featured.

Sixth grade students had their class promotion photograph taken.

Mrs. C. Gurney and Miss L. Vitaletti produced the Kindergarten Spring Review assemblies that were presented to the student body and parents.

The Spring Musicales was presented. Mr. L. Tobias conducted fourth, fifth, and sixth grade students in the instrumental portion of the program. Mrs. C. Bender directed the fourth grade students playing their recorders. She produced "Give Thanks, America." This vocal musical featured all fifth and sixth grade students; they were accompanied on piano by Mr. L. Laubach. Miss M. Pagana assisted with stage props, decorations, and costumes.

The faculty meeting reviewed and/or discussed the musicales, PTA plant sale, testing, holistic scoring, the bells/intercom system, and staff reports on the science inservice workshops, critical thinking, the revised Nutley Math Achievement Test, and the Superintendent's Advisory Council meeting.

JUNE

June is the month of endings, farewells, and prelude to new beginnings, the colors of patriotism [red, white, and blue]; the cycle is completed.

Themes on National Patriot's Month, National Drive Safe Month, National Rose Month, Zoo and Aquarium Month, International Volunteer Week, National Safe Boating Week, National Flag Week, World Environment Day, the Muslim New Year, Race Unity Day, Family History Day, Magna Carta Day, The Day of the African Child, National Forgiveness Day, and Father's Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Mr. F. Comune and Mr. T. Gargiullo assisted with the supervision of the district's patrol picnic.

All fourth, fifth, and sixth grade students attended the Junior Olympics as spectators and/or participants.

Distinction awards for receiving a perfect score on the Nutley Achievement Tests in math, reading, and/or writing were presented to students at the Distinction Awards assembly held in Nutley High School.

Mr. L. Tobias directed an instrumental music assembly featuring fourth, fifth, and sixth grade students.

Mrs. C. Gurney and Miss L. Vitaletti supervised a kindergarten field trip to Turtle Back Zoo, West Orange. Mrs. R. Alfaro, Mrs. L. Milunaitis, and Mrs. B. Paschal arranged a field trip for their second grade students to the Newark Museum and the Nutley Public Library. Miss J. Langston, Mrs. C. Loffredo, and Mrs. N. Vlasakakis coordinated a class visit for their third grade students to the Nutley Museum.

Mrs. K. Comune, with staff assistance, organized a Geography Bee for fourth, fifth, and sixth grade students. This competition was patterned after the National Geography Bee contest.

The D.A.R.E. field day was held at Owens Field. Mr. F. Comune, Mr. S. Parigi, and Miss L. Scarola assisted with the supervision of this event. The D.A.R.E. promotion exercises were held in Nutley High School.

Miss L. Cockett of the Nutley Public Library spoke to the sixth grade students to inform them of library programs and to encourage their use of the library. Miss B. Apple coordinated this class assembly.

The PTA provided ice cream for all students as an end-of-the-year treat.

Mr. Antonio "Vic" Sibilia was feted to a retirement dinner by the Lincoln School staff.

Mrs. C. Gurney and Miss L. Vitaletti orchestrated the kindergarten promotion exercises.

Mr. F. Comune, Mr. S. Parigi, and Miss L. Scarola coordinated and developed the sixth grade promotion exercises.

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The faculty meeting reviewed and/or discussed the junior olympics, patrol picnic, distinction awards for the Nutley Achievement Tests, Iowa Tests of Basic Skills results, D.A.R.E. Day activities, the Renzulli process for recommending students for C.A.T., affirmative action priorities for 1994-1995, the Summer Enrichment Program, and end-of-the-year schedule.

STAFF PARTICIPATION: INSERVICE PROGRAMS, WORKSHOPS, GRADUATE SCHOOL

Throughout the year Lincoln School staff participated in the following:

Affirmative Action representative: B. Apple

Assembly programs: C. Bender, C. Gurney, D. Lanuto, L. Tobias,
L. Vitaletti, N. Vlasakakis.

Chemical Health: R. Alfaro, K. Comune, V. Martin, L. McMillan,
M. Pagana, V. Sautter, L. Scarola.

Computer Application for Teacher Utilities: B. Apple.

Computer Club: S. Parigi.

Computers, Introduction to: S. Parigi, Instructor
R. Alfaro
T. Barbagallo
V. Martin.

Computer Network Representative: S. Parigi.

Computers, Using IBM Word Perfect: R. Daly, B. Paschal, B. Santoriello.

Critical Thinking: R. Alfaro, T. Barbagallo, K. Comune, V. Martin,
L. McMillan, M. Pagana, V. Sautter, L. Scarola.

Drama Club: D. Lanuto.

E.A.N. Representative: C. Gurney.

Extended Day: F. Comune, J. Langston, D. Lanuto, S. Parigi.

National Geographic Geography Bee: K. Comune, Chairperson,
G. Berk, F. Comune, R. Daly,
D. Lanuto, V. Martin, F. Meyers,
S. Parigi, L. Scarola.

Graduate School: S. Ash, G. Berk, K. Comune, R. Daly, T. Gargiullo,
C. Gurney, S. Parigi, B. Paschal, B. Santoriello.

Holistic Scoring: G. Berk, R. Daly, C. Loffredo, D. Lanuto, V. Martin,
F. Meyers.

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Inclusion: S. Ash, R. Daly, C. Gurney, D. Lanuto, V. Martin,
E. Mattone, B. Paschal, V. Sautter, L. Scarola.

Intramurals: L. Scarola.

Instructional Theory Into Practice: A. Conrad, J. Walker, Chairpersons,
R. Alfaro, T. Barbagallo, V. Martin.

Lincolnaires: C. Bender.

Math Manipulatives: S. Ash, R. Daly, J. Langston, V. Martin,
B. Santoriello, N. Vlasakakis.

Musical Educators National Convention: C. Bender.

Nutley Math Achievement Test: A. Conrad, R. Daly, B. Santoriello,
N. Vlasakakis.

Parenting: P. Griffin, C. Gurney.

Pupil Assistance Committee: A. Conrad, R. Daly, C. Gurney,
N. Vlasakakis.

Pottery Club: M. Pagana.

PTA Representative: B. Santoriello.

Reading [30th annual conference] - Multicultural Literacies: E. Mattone.

Red Cross: K. Comune.

Student Teacher Supervision: P. Griffin, C. Loffredo.

Student Teacher Junior Practicum Supervision: R. Daly, J. Langston,
B. Paschal.

Summer Workshop - CD-Rom: R. Daly, B. Paschal.

Superintendent's Advisory Council: P. Griffin.

SUMMATION:

The professionalism of the Lincoln School staff sets the tone of the school. We are one in our determination and dedication to provide an education of high quality and high expectations for our students. Academic excellence and cultural enrichment permeate lessons for all grade levels. Every effort is and will be made to improve learning and retention. It is in this spirit that we look forward to the new year and eagerly await our new challenges.

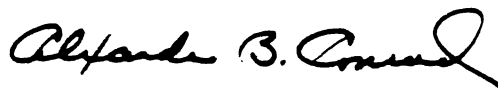
ANNUAL REPORT: 1993-1994

LINCOLN SCHOOL

Quality is never an accident;
It is always the result of intelligent effort.
There must be the will to produce a superior thing.

JOHN RUSKIN [1819-1900]

RESPECTFULLY SUBMITTED

A handwritten signature in cursive script, reading "Alexander B. Conrad".

ALEXANDER B. CONRAD
PRINCIPAL, LINCOLN SCHOOL

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS
RADCLIFFE SCHOOL
379 BLOOMFIELD AVENUE
NUTLEY, NEW JERSEY 07110

KATHLEEN C. SERAFINO
Principal

Tel. 201-661-8820

June 14, 1994

TO: Dr. James J. Fadule, Jr.

FROM: Mrs. Kathleen C. Serafino,
Principal of Radcliffe School

SUBJECT: Principal's Annual Report - School Year 1993/94

The following annual report for Radcliffe School contains information gathered from the school curricula, school activities, student activities, parent activities, concerns and recommendations.

CURRICULUM ACTIVITIES

1. The 1993/94 school year saw the implementation of the newly revised mathematics and spelling curricula, as well as the third grade social studies curriculum.
2. Revisions of the Nutley Mathematics Achievement Tests were completed at our Saturday curriculum meetings and implemented in May, 1994.

SCHOOL ACTIVITIES

1. National Education Week, November 15th-21st, 1993
During National Education Week, Radcliffe School had classroom visitation.

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Radcliffe School

SCHOOL ACTIVITIES - CONTINUED**2. Kids on the Block**

This program promotes understanding, through the use of puppets, of children with physical handicaps. It is arranged through Special Services and is sponsored by the Nutley Junior Women's Club. The program was performed for the third graders.

TEACHER ACHIEVEMENTS

Radcliffe School staff continues to grow professionally. During the school year 1993/94, many attended conferences, workshops, in-service, and graduate courses. A number worked on curriculum committees for district priorities.

SPECIAL PROGRAMS

Kindergarten Our Kindergarten Promotion was held June 29, 1994. The children presented a program on the "Letter People."

Grades 1 - 3 The students in Grades 1 - 3 presented a musical program on April 14, 1994.

Annual Report 1993/94**Radcliffe School****SPECIAL PROGRAMS - CONTINUED**

Grades 4 - 6 Students in Grades 4- 6 participated in a
a district-wide musical program on March 29,
1994.
The students also presented a musical program
on May 17, 1994.

SPECIAL SPEAKERS

Grades K - 6 Fire Marshal Fred Scalera presented a Fire
Safety program for all students.

Grade 3 Mayor Harry Chenoweth spoke to our third
graders regarding the town of Nutley.

Grade 6 Officer Nat Ferrara, Nutley Police
Department, conducted the DARE program, a
drug awareness program for sixth graders.

FIELD TRIPS

Radcliffe School students participated in the following
class trips:

Kindergarten

● Visited Domino's Pizza

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Radcliffe School

FIELD TRIPS (CONTINUED)

- | | |
|--------------|---|
| First Grade | <ul style="list-style-type: none">● Imagine That -
A Discovery Center for Children● Montclair State College -
Theaterworks● Nutley Public Library |
| Second Grade | <ul style="list-style-type: none">● Lincoln Center● Nutley Public Library |
| Third Grade | <ul style="list-style-type: none">● Waterloo Village● Nutley Public Library |
| Fourth Grade | <ul style="list-style-type: none">● Crane House, Montclair, NJ● Montclair State College -
Theaterworks |
| Fifth Grade | <ul style="list-style-type: none">● Liberty Science Center |
| Sixth Grade | <ul style="list-style-type: none">● Jersey City Power and Light Co., Forked
River● Montclair Museum - Art Exhibit● The Franklin Institute, Philadelphia, PA |

Annual Report 1993/94Radcliffe SchoolP.T.A. ACTIVITIES

Radcliffe School P.T.A. President, Mrs. Michele Fleitell, led the organization through a very successful year. The Executive Board has the largest active membership. The Board meets the second Tuesday of each month as well as during the summer.

1. Special Assembly Programs:

November, 1993	Franklin Institute
December, 1993	Magician
March, 1994	Project Rainforest

2. Activities and Meetings:

October 7, 1993	Open House
April 14, 1994	Musicale, Grades 1-3
May 17, 1994	Spring Musicale, Grades 4-6

3. Fundraisers

September, 1993	Family Photo Shoot
November, 1993	Book Fair
December, 1993	Santa Sale
February, 1994	Skating Party
April, 1994	Tricky Tray
May, 1994	Plant Sale

Annual Report 1993/94Radcliffe SchoolSTUDENT COUNCIL

The Radcliffe School Student Council was active this year. Elections were held at the conclusion of the school year. Four officers were elected, with two representatives from each class, grades 4-6. In December, the Student Council sponsored a peace tree.

The council held a pep rally on the day of Junior Olympics to encourage school spirit.

HONOR ROLL AND HIGH HONOR ROLL

In order to recognize high academic achievement, each marking period, ribbons were awarded to students on the honor roll and to students receiving perfect social growth.

An awards program was held on June 23, 1994. Awards were presented for high honor roll, honor roll, perfect attendance and perfect social growth for the year. In addition, music, physical fitness and Student Council awards were presented. Special recognition was given for essay and poster contest winners.

PRESIDENTIAL ACADEMIC FITNESS AWARDS

These awards were given to sixth graders who achieved the upper 25% of their class and above 98th national percentile on the IOWA Tests of Basic Skills. These are presented at the sixth grade promotion exercises. This year there were ten recipients.

Annual Report 1993/94Radcliffe SchoolRADCLIFFE REVIEW

Under the able leadership of Vicki Little and her staff the Radcliffe Review highlighted P.T.A. activities and the creative writings of our students.

P.T.A. Officers

The officers for the 1993/94 school year were:

President	Michele Fleitell
Vice-President	Jeri Nardiello
Recording Secretary	Kathy Flannery
Corresponding Secretary	Joanne Connell
Treasurer	Madeline Cucuzza

AFTER SCHOOL EXTENDED DAY PROGRAM

Under the direction of Mrs. Nora Krick, there was continued implementation of a before and after school program.

CONCERNS

Due to our increasing elementary student population, I recommend a close examination of school facilities be considered for future increases.

OBJECTIVES FOR THE 1994/95 SCHOOL YEAR

1. To continue to implement the revised mathematics curriculum and provide inservice training for faculty on the use of manipulatives in mathematics instruction.

Annual Report 1993/94Radcliffe SchoolOBJECTIVES FOR THE 1994/95 SCHOOL YEAR (Continued)

2. To implement the use of calculators into the mathematics curriculum and provide in-service training for faculty.
3. Continue to provide in-service training in science education, computer education, and critical thinking education.
4. Address Affirmative Action goals for schools/classroom practices.
5. Continue to closely monitor safety and maintenance in and around the building.
6. Continue to review mastery skills related to the 8th grade Early Warning Test and the eleventh grade High School Proficiency Test.
7. Continue to promote moral values and self esteem in the students of Radcliffe School.
8. Continue to promote independent reading through a variety of planned school activities.
9. Continue to monitor instruction through the use of Instructional Theory Into Practice (ITIP).

Annual Report 1993/94Radcliffe SchoolP.T.A. SPECIAL ACTIVITIES

1. The P.T.A. organized a Radcliffe Family Picnic held October 2, 1993. New families were welcome and new acquaintances were made.
2. The Annual Family Halloween Party took place on October 30, 1993. The afternoon's activities consisted of games, prizes, and refreshments.
3. The P.T.A. held a pumpkin painting program during scheduled art classes.
4. The P.T.A. held a Reading Rally on November 12, 1993. Many children and parents gathered in the gymnasium to take part in reading and other fun activities.
5. The P.T.A. hosted a Family Holiday Night. Children made ornaments and took pictures with Santa.
6. The annual Family Roller Skating Party was held on February 21, 1994. Many Radcliffe families and friends enjoyed this mid-winter outing.
7. The P.T.A.'s major fund raiser was the Tricky Tray.

Annual Report 1993/94Radcliffe School

In conclusion, on behalf of the Radcliffe School Staff, I would like to thank the Nutley Board of Education members, Dr. James J. Fadule, Jr., Superintendent, Dr. Frank Votto, Assistant Superintendent, Miss Barbara Hirsch, Director of Special Services, and Mr. John Sincaglia, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful year for all.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen C. Serafino". The signature is written in dark ink and is positioned above the printed name.

Kathleen C. Serafino

Principal

SPRING GARDEN SCHOOL

SPRING GARDEN SCHOOL
59 SOUTH SPRING GARDEN AVENUE
NUTLEY, NEW JERSEY 07110

LUCY P. ANELLO
Principal

TELEPHONE
(201) 661-8983

June 16, 1994

TO: Dr. James J. Fadule, Superintendent of Schools
FROM: Ms. Lucy P. Anello - Principal of Spring Garden School
SUBJECT: Principal's Annual Report - School Year 1993/1994

This annual report represents a compendium of the following: district and school priorities; monitoring and encouraging staff to participate in all activities, curriculum development and implementation, staff development and school activities.

CONTINUING PRIORITIES REVIEW

During the 1993-1994 school year, the new Math and Spelling series were implemented. The math text received high marks from the teaching staff which provided problem solving, critical thinking strategies that challenge the youngsters with more logical thinking concepts.

The new Spelling series integrated challenging language skills with spelling exercises, and cross curricular activities.

The third grade Social Studies series, Communities, was successfully implemented and provided the necessary materials to implement the district curriculum goals and proficiencies.

P.A.C. Pupil Assistance Committee devised a Pupil Assistance Referral form to be utilized in the 1993-94 school year. The purpose of the P.A.C. program is to monitor the implementation of strategies for educating non-classified pupils who are referred because they are experiencing difficulties in their classrooms, and to provide support and guidance to classroom teachers.

Critical Thinking Inservice workshop provided strategies, information, and techniques for classroom teachers to use and share at the various grade levels. Materials were copied and distributed periodically throughout the year.

The Nutley Math Achievement test was revised during the 1993-94 school year and was constructed to be compatible with the math curriculum, its core proficiencies and objectives. The test was successfully administered in May, 1994. Several teachers from Spring Garden School participated in the revision process and were directly involved in its construct.

STAFF DEVELOPMENT

During the monthly Faculty meetings, "Instructional Theory into Practice," (Madeline Hunter Process) was reinforced and refined through tapes with follow up discussions focusing on the importance of the elements of a good lesson.

Staff participation at Nutley curriculum workshops represented various grade levels. Information and materials were shared at faculty and grade level meetings.

Several staff members attended Professional workshops provided in and out of district: Science Conference Workshop for Elementary Teachers, Inclusion Workshop and the Math Manipulative Inservice Workshop. Mrs. Kit Petersen participated in the N.J. ACDA Elementary Choral Reading session.

HEALTH AND SAFETY PROGRAMS

1. D.A.R.E. Program - Officer Nat Ferrara initiated the D.A.R.E. program and course to the sixth grade classes on Tuesdays during the 1993-94 school year. As a culminating activity the class participated in a district field day program at Owens Field and were awarded certificates of participation at a graduation ceremony held at Nutley High School on June 24, 1994.
2. Fire Prevention Week - During Fire Safety Week (October) all students in grades K-6 participated in the Fire Prevention Assembly and equipment demonstration.
3. Americal Dental Week - Mrs. Maria Russo, hygienist, presented a lesson to the second grade classes on dental care and hygiene. Dr. Elaine Tremmarco also addressed the kindergarten and first grade classes on dental and gum maintenance.

SCHOOL ACTIVITIES

During National Education Week in November, Spring Garden School conducted classroom visitations for the parent community. Special projects were done by different grade levels with a focus on American Education and its current trends. A special program was presented to grandparents of Spring Garden students which included readings, original poetry written by the children about grandparents, classroom visitations and a tour of the building.

KIDS ON THE BLOCK

A program sponsored by the Nutley Junior Women's Club, was arranged through Special Services. The program promotes the understanding and sensitivity of physical handicapped children through puppetry. The program was performed for the third grade classes.

BLACK HISTORY MONTH

Throughout the grades, Black History Month was celebrated with a variety of black history and cultural activities. Fourth, fifth and sixth grade classes participated in a State essay competition, and corridor displays depicted a myriad of contributions.

MARCH - WOMEN'S MONTH

A series of activities, displays, videos and writing experiences were conducted to observe the contribution of women to American history and culture.

SCHOOL SAFETY PATROL

The Spring Garden School Safety Patrol is comprised of sixth graders. They serve the school at crosswalks under the supervision of adults, assist on the playground and assist kindergarteners through third grades entering and leaving the building. Office patrols assist in answering the phone and separating mail during part of their lunch hour.

INTRAMURAL PROGRAM

This organized game activity includes grades five and six and was conducted under the supervision of Ms. Paula Lee, and on alternate occasions, Mr. Scott Keena.

A.T.&T. LEARNING NETWORK

Mrs. Restel's fifth grade class participated in a computer network program sponsored by A.T.&T. to explore new ways to challenge thinking skills. The network linked the students to a "Learning Circle" with 6-8 distant classrooms throughout the country. The students were involved in writing for a distant audience of peers, and learned from the information sent by students in geographic and culturally diverse locations.

BEARS AROUND THE WORLD

This project involved sixth grade students under the supervision of Mr. Aduato. Small stuffed bears with a journal insert literally traveled with relatives and friends to different parts of the world.

Many bears were returned to Spring Garden School with post cards, memos, videos, etc. of the bears transcontinental or transworld trip. All memorabilia the students received was put into scrapbooks and the bear destinations were documented on a U.S. or World Map. Return of the bear with requested information came from all continents except Africa and Antarctica. Throughout the year, it was evident that the unique activity enhanced social studies concepts and the geographical experiences of the children.

NEWSPAPER CLUB

Newspaper issues were printed, The Garden Gate, under the supervision of Ms. Melissa Palm and Mr. Kevin Symthe. The newspaper club was a successful experience for the children in the areas of communication, writing, reading and computer skills. Three major issues were printed during the school year to inform the student body and parents of school activities.

CREATIVE WRITING CLUB

Students in grades 4, 5 and 6 under the direction of Mrs. Zelda Walch enhanced their writing skills in poetry, short stories, and fables, sharing their efforts with peers for approval and constructive critiquing. Several writing samples were submitted to a contest sponsored by Japan Airlines. A literary magazine will be compiled and distributed to the students of Spring Garden School.

ART CLUB

The Art Club (Ms. Robyn Burns, Advisor) met weekly on Wednesday and Friday during the lunch period. The club was open to students in grades 3-6. Students had the opportunity to work with various art materials, projects, seasonal murals, sculptures and futuristic themes.

CHESS CLUB

The Chess Club under the supervision of Mr. Gerard Adubato, consisted of fourth, fifth and sixth grade participants. Matches were held during lunch hours with round competition and final winners.

STOCK CLUB

Mr. Gerard Adubato advised and supervised the N.J. Stock Market Club Game. Over 700 teams participate in the state. Seven teams participated from Spring Garden School. The team which accrued the most profit throughout the state received state acclaim. One of the seven teams at Spring Garden won second place in their division and participated in an awards luncheon and ceremony at the Merrill Lynch Headquarters in Plainsboro, N.J.

COMPUTER CLUB

The students of grades 3-6 met each Wednesday under the supervision of Mrs. Restel. The students used computers to run favorite programs, become more comfortable with its operation, and developed skills using the computer as a word processor. They were also introduced to the MacIntosh computer and modem.

THE GARDEN CLUB

The club met the second semester of the school year. Gardening techniques were introduced to the students. Each member selected a vegetable to grow which would later be transplanted into their home gardens. The students tended to their plant projects and became familiar with garden terms and the growing "habits" of plants and flowers. As a culminating activity, the flowers in bloom and young vegetables were sold at the annual Strawberry Festival. Mrs. Noreen Baris was the advisor for this club.

STUDENT COUNCIL ACTIVITIES

Mrs. Claire Menza and Mrs. Sally Ryder co-advised all Student Council activities. They accomplished their agenda of activities with a high level of enthusiasm, support and participation from its members and the involvement of the total school population.

Some of the major projects included Thanksgiving food baskets, holiday caroling throughout the Spring Garden School neighborhood, Valentine Friendship grams, bake sales and the Easter egg hunt for grades K and 1.

SPRING GARDEN CHORALE

Fifty-five students attended section rehearsals once a week during lunch hour under the direction of Mrs. Kit Petersen. The chorale performed the

SPRING GARDEN CHORALE (Cont'd)

following concerts:

- December Holiday Program
- Green Hill Memorial Home for Women
- Kony Children's Chorale Festival in New York City
- Essex County School Boards Association at the Manor in West Orange, N.J.

ASSEMBLY PROGRAMS

- Annual Halloween Parade
- "Babes in Toyland" - holiday program
- Ozzie - "Children of the Sun" - multicultural program
- Women in History - Amelia Earhardt - Nellie Blye
- Gerald Fierst - Story Teller
- Opera Works
- Franklin Institute - "The Science of Air"
- Awards Assembly - The first annual awards assembly under the supervision of Mr. Adubato and Ms. Dougherty will award all students who have participated in school activities and community service with special certificates and commendations as a form of recognition.

CLASS TRIPS

- Grade 1 - Green Meadow Farms - Roseland, N.J.
- Grade 2 - American Museum of Natural History
Planetarium - New York City
- Grade 3 - Waterloo Village - Stanhope, N.J.
Nutley Museum
Town Hall
- Grade 4 - New Jersey Museum - Trenton Barracks
Trenton Legislature - A session with Governor Whitman
- Grade 5 - Ellis Island - Liberty State Park
- Grade 6 - Camping trip - Three day environmental and ecological experience held at Swartzwood Lake, N.J. The program was supervised by Mr. Adubato and Ms. Dougherty.
- Art Club Trip - Montclair Museum

ACHIEVEMENTS

The Spring Garden students continue to demonstrate a high level of achievement in academic areas. This is evident and substantiated in the results of Standardized and local test results. I commend the staff

ACHIEVEMENTS (Cont'd)

at Spring Garden School for their diligent efforts and continuous challenge to curriculum goals, proficiencies and high level thinking processes.

STUDENT ACHIEVEMENT

Many students received special awards and recognition in both local and state levels this year. The following represents a list of honors in the field of literature and art.

Elks - Drug Free Poster Contest - First place

Annvets - Poster/Essay Contest - First place

State Winner - currently entered into National competition

Landmark Publishing Company - National Honors

5th place book - 1993 Awards Contest

Nutley Library Time Capsule Essay - First Place

New Jersey Connection 1993 Edition - Books Change Lives, published.

Lions Club Peace Poster Contest - Poem - published in Poetry Book, 1994 edition.

Anthology of Poetry, Inc. accepted poem for publication.

The Mount Vernon Ladies Association of the Union, Mount Vernon, Virginia - certificate for top honors and Mount Vernon pin - Fifth grade.

Honor Roll - check list - Each marking period certificates were awarded to students who achieved Honor Roll status, and to students who achieved all check marks on the social and personal growth areas of the report card.

PTA ACTIVITIES

Mr. Vincent Moscaritola, P.T.A. President, led the organization to a productive year. They provided many worthwhile assembly programs that enhanced and enriched the students at Spring Garden School. The diligence of the membership fostered a genuine spirit of cooperation and understanding between the home and school community.

- September - New Parents Night
- October - Annual Halloween celebration
- December - Holiday Boutique
- March - Tricky Tray
- May - Staff Appreciation Week
Strawberry Festival
- June - Ice Cream sundaes
6th Grade Yearbook

PARENT VOLUNTEERS

A number of parents assisted in our library performing clerical and book shelving tasks. Several senior citizens volunteered their assistance in the primary classes in reading and math.

Before and After School Extended Day Program functioned smoothly and successfully under the supervision of Mrs. Maria Castronova.

CONCLUSION

Professional goals for the 1994-95 school year:

1. To continue to implement the new math series and curriculum with an emphasis on high order thinking skills.
2. To augment the application of calculators in the K-6 math program.
3. To address and implement the Affirmative Action Goals established by the Affirmative Action Committee.
4. To implement critical thinking strategies and modes with current professional materials and information provided by Dr. Mutch.

To conclude this report I would like to take this opportunity to express my sincere gratitude to Dr. James Fadule and Dr. Frank Votto for their guidance and support during this critical transition from classroom teacher to the more demanding position of Principal; the Board of Education for their confidence in my ability to handle the challenge of this new position and Mr. John Sincaglia and Mr. Don Stasi for their cooperation in the general maintenance and upgrade of Spring Garden School. I would also like to thank my colleagues and Miss Hirsch for the assistance and help they have given me, and finally, my special thanks to the faculty and support staff of Spring Garden School, whose cooperation and spirit have made this a very successful year for us all.

WASHINGTON SCHOOL

WASHINGTON SCHOOL
NUTLEY, NEW JERSEY

MEMORANDUM

TO: D. James J. Fadule, Jr.
FROM: R. DiGeronimo
SUBJ: Annual Report 1993-94

DATE: June 13, 1994

The following covers the priorities of the district, as well as goals and objectives specifically for Washington School.

CURRICULUM

Reading: The current reading curriculum and texts continue to develop sound basic skills for this subject. The use of various materials and the methods employed by the teachers result in high reading scores on all standardized, state, and local tests. Some students still exhibit weaknesses in critical reading or inference type information. Therefore, more extensive practice in these two areas of comprehension are encouraged.

The Nutley Reading Achievement Test was administered in late May to all students of grades one through eight. The overall performance was good and indicates that most pupils have mastered the skills taught at their respective grade levels. However, it is apparent that some items on particular grade level tests need to be revised due to ambiguity.

Mathematics: The new mathematics text (Silver Burdett/Ginn) and the revised curriculum were implemented this year. The teachers and children had to adjust to new methods and techniques in developing various mathematical concepts. It was a challenge, but met with determination for success.

The Nutley Mathematics Achievement Test was revised this year and administered in late May. It verified that the students of this community have a very good grasp of the skills taught in this subject. Again, certain grade level tests must be reviewed in order to decipher the reasons for obvious weaknesses displayed in particular concepts.

Language Arts: The pupils of Washington School continue to develop excellent writing skills. This is evident in the results of the Iowa Basic Skills Test and the Nutley Writing Test. They continue to keep daily journals or utilize the word processor on

Annual Report - Washington School 1993-94

the computer. However, we must maintain these gains through more challenging writing techniques that involve critical thinking topics or to encourage more descriptive details in their stories.

The Nutley Writing Test was given in May to grades one through eight. It was evident that the Nutley youngsters have greatly improved in their writing skills. Most of the compositions were of the highest quality. We should be very proud of our accomplishments in this area.

The new spelling text (McDougal-Littel) was implemented this year in grades one through six. It is apparent that this program is meeting the needs of the children very well.

The K - 6 handwriting program continues to develop excellent graphomotor skills. The children's papers are easier to read and understand.

Science: The science curriculum and text continues to develop outstanding concepts. The hands-on equipment enhances many topics and provides a clearer understanding of how things happen or operate.

Due also to the excellent curriculum, many of the pupils participated in the town wide ABC Science Fair. It was a great success with many honors presented.

Social Studies: The new social studies text (HBJ) for third grade was implemented this year. It is colorful and gives excellent descriptive information for the regions covered at this grade level.

The Town of Nutley curriculum is also taught and the youngsters enjoy learning about their own community. They visit various landmarks around town in order to get first hand experiences.

The Geography Test was administed to all sixth graders. The results were good, however, the illustrations on the test still need to be refined for greater interpretation of what it presents.

Computer Curriculum: This course of study still meets the needs of the elementary school youngsters. They enjoy working at the computer either to create stories or to reinforce skills previously taught by the teachers.

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Kindergarten: The kindergarten program is progressing very well. The children appear very happy and much learning is taking place in a pleasant environment. The teachers frequently review the curriculum to make sure that we are meeting the needs of all children.

Special Subjects: The art curriculum continues to serve the pupils in grades K - 6. Video tapes and the computer provide art information that is worthwhile in the development of this subject.

The library curriculum is excellent and provides many technological experiences with the CD Rom Program.

The physical education course of study is also excellent. The children learn much about keeping their bodies fit. Adapting physical education continues to be stressed for those pupils who need it.

The music curriculum develops skills that are important in making our students well-rounded in all aspects of education. They learn to sing and to play various instruments very well. They also acquire an appreciation for good music and of those who create it.

ACHIEVEMENTS

The students of Washington School continue to show progress academically. This is evident in the results of standardized and local tests. Through the teachers' efforts, the children are challenged with innovative presentations in order to make all topics interesting. They also allow for individuality by encouraging the youngsters to research beyond the basics.

The support of all supplemental teachers also helps with those pupils that need extra attention and special exercises. Due to their careful handling of these children, many achievements are accomplished in small groups and then eventually in the larger group of the classroom.

The PAC sessions continue to meet in order to provide strategies to those teachers who need advice in helping particular youngsters. The weaknesses discussed can be academically, sociability, or emotional overlays. The learning consultant, teachers, and principal meet at least once a month to solve problems that arise.

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The faculty continues to pursue their own academic endeavors. Many have taken college courses to attain masters or credits beyond their current degrees. A few have taken in-service workshops to refine their skills in computers, calculators, and critical thinking.

Many youngsters have entered a number of poster or essay contests. They have had the distinction of being recognized as first, second, or third place winners. Others have received honorable mention. We are proud of their efforts and the desire to participate.

SCHOOL ACTIVITIES

There were three regular P.T.A. meetings this year. They were Open House, March Musicale (grades 1-3), and the May Musicale (grades 4-6).

The P.T.A. also sponsored a Book Fair. The profits received from this will be used to paint a large United States map on the playground. The teachers and children can develop a number of educational games with its use.

The P.T.A. continues to sponsor the Extended Day Program for all students with working parents. Several teachers supervise the youngsters through homework assignments and play activities. The group has greatly increased this year.

The Mothers' Club is the mainstay of Washington School. They conducted a number of fund raisers to provide many wonderful programs or materials for the children and the teachers. Two special gifts were a video cassette projector and new drapes for the auditorium.

The Mothers' Club also published a school newspaper featuring articles or comments from all the children. It was very professional and enjoyable.

During Education Week, the parents and grandparents visited the classrooms. They participated in many learning experiences.

The Elks Club continues to sponsor a Drug Preventive program by issuing materials that help the youngsters to be more aware of its harmful effects.

This year the police department introduced the "DARE" program to the sixth graders. Officer Ferrara spoke with the students weekly. The excellent aspect of these presentations was that the boys and girls conversed openly with him and discussed freely their concerns about abusive substances. It is recommended that this program continue.

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ASSEMBLIES

Fire Prevention
 United Nations Program
 Ozzie Alive - Scandanavia
 Safety Program
 Dental Hygiene - Second Grade
 Christmas Musicale
 Mr. Wizard - More Supermarket Science
 Black History
 Women in History
 Burn Prevention - St. Barnabas Hospital
 "Kids on the Block" - Third Grade
 Pushcart Players - America
 Primary Musicale
 May Musicale
 Miller-Cory House Museum - Fourth Grade
 Minute Men - Fourth Grade
 Rock Collection - Third Grade
 Geography Gym
 Chimettes
 Awards Assembly
 Sixth Grade Promotion

FIELD TRIPS

September 24	Second Grade	Animal Hospital
October 7	First Grade	Green Meadows Farm
October 19	Second Grade	Paper Mill Playhouse
December 9	Fourth Grade	Jockey Hollow/Washington Hdqtrs.
December 10	Second Grade	Newark Museum
March 29	Third Grade	Theatreworks
May 5	Fourth Grade	Waterloo Village
May 23	First Grade	Theatreworks
June 1	Third Grade	Newark Museum
June 6	Sixth Grade	State House, Trenton
June 13	Second Grade	Montclair Planetarium
June 23	Fifth Grade	Liberty Science Center
June 24	Third Grade	Nutley Museum
Various Dates	N.I.	Nutley Public Library

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GOALS ACHIEVED

- PAC meetings for student intervention.
- In-service of ITIP at Faculty Meetings.
- Providing supplemental help to those students who need reinforcements as the results of tests.
- Revision of Nutley Mathematics Achievement Test.
- Implementation of mathematics text.
- Implementation of calculators for advanced math exercises.
- Implementation of the new social studies text for third grade.
- Implementation of new K-6 spelling text series.
- Improvements in the physical appearance of school building (inside and out).
- Continued in-service sessions for faculty and staff in necessary educational changes.

GOALS FOR 1994-95

- Continue PAC meetings.
- Continue with various in-service sessions whenever necessary.
- Analysis of tests results and work toward greater achievements.
- Refinement of all Nutley Achievement Tests.
- Review reading curriculum and texts in use.
- Continue to implement the use of calculators in math.
- Continue to develop critical thinking skills.
- Continue to administer all Nutley Achievement Tests and assess their results.
- Implement Affirmative Action goals.

The faculty, staff, and I thank the members of the Board of Education, Dr. James J. Fadule, Jr., Dr. Frank T. Votto, Mr. John Sincaglia, and Mr. Donald Stasi for their endless support and encouragement. We also thank Miss Barbara Hirsch and the Child Study Team for their assistance in helping our special children.

Due to the efficiency and competency of the Washington School faculty and staff, this has been another gratifying year. We look forward to the challenges of the 1994-95 school year.

Respectfully submitted,



Rosemarie DiGeronimo

YANTACAW SCHOOL

NUTLEY PUBLIC SCHOOLS
YANTACAW SCHOOL
NUTLEY, NEW JERSEY 07110

115.

JOHN WALKER
Principal

June 21, 1994

TO: Dr. James Fadule, Superintendent of Schools

FROM: Mr. John Walker, Principal of Yantacaw School

RE: Principal's Annual Report - 1993-1994 School Year

The information included in this annual review is representative of the following: curriculum development and implementation; district and school priorities; encouraging and monitoring the staff to become involved; extra curricula activities (clubs).

CONTINUING PRIORITIES REVIEW

The K-8 mathematics education curriculum was successfully implemented and monitored during the current school year. Teachers responded favorably and appreciated the opportunity to participate (Saturday curriculum workshops, grade level meetings and faculty meetings) in the process.

Dr. Mutch supervised the Saturday Chemical Health Inservice Program for staff members. Several Yantacaw teachers attended and as usual complimented Dr. Mutch for her presentations, making arrangements for guest speakers, and the content selection.

The new spelling book (McDougal Litel) K-6 was used during the entire school year and received high marks for the most part from all concerned.

During the final phase of our Saturday Curriculum Program staff members, representing all of our schools, attended the Critical Thinking Inservice Program. This program, supervised by Dr. Mutch focus on a comprehensive view of the components of a critical thinking approach in teaching/learning.

PRINCIPAL'S PRIORITIES FOR THE 1993-1994 SCHOOL YEAR

The Iowa test, Nutley Achievement test, and Geography test results were reviewed and reported. Information was shared with teachers, parents and students. This year, as part of our School Action Plan, some of the aforementioned test data will be included as part of the required documentation.

I attended several of the Math (NAT) Committee meetings. The information gathered was shared during grade level meetings and faculty meetings.

During Articulation Day, I served as the facilitator for the 5th and 6th grade teachers. Core agenda items and other concerns were reviewed. Comments relating to the outcomes and accomplishments of this day were positive.

NEW PRIORITIES (1993-1994)

The review of the K-8 Mathematics Achievement test, under the supervision of Mrs. Masullo, met several Saturdays during the current school year. The charge of this committee, representing all seven schools, was to complete a comprehensive review of the tests (1-8) and make appropriate recommendations. New tests were designed and prepared in time for this year's testing. I compliment Mrs. Masullo and her committee for a job well done and for making provisions to meet the needs of the learners at the different levels of difficulty.

School Action Plan

1. Objective: By June 1994, students enrolled in grades four through six will have experienced instruction in geometry and math measurement units. At least 70% of the students in grades four through six will demonstrate proficiency in these areas by achieving a score(s) of 70% on the ITBS administered in April 1994.
2. Objective: By June 1994, at least 70% of the students in grades one through eight will achieve a score of 70% or above, in the areas of reading, math, and writing on the locally administered, criterion referenced Nutley Achievement Tests.

After a careful review, both objectives were more than satisfied. A more detailed account has been forwarded to Dr. Votto, Assistant Superintendent.

OTHER CURRICULUM RELATED ITEMS

In-service training (science, computers, math, and calculators) continued during the 1993-1994 school year. The value of these programs was evident as some of the ideas suggested for instructional adjustments are continually considered and implemented.

HEALTH AND SAFETY PROGRAMS

This year our sixth graders (district wide) were involved in the DARE Program in conjunction with our health program. Officer Ferrara served as our contact/teaching person. He visited one hour a week per class for seventeen weeks. His approach was realistic, meaningful, and encouraged the learners to participate in decision making and problem solving activities.

During Fire Safety Week the children (K-6) participated in a series of activities under the supervision of qualified fire department staff. The annual demonstration of equipment continues to increase the interest levels of the young viewers.

Dr. Greco, once again, took time to visit classes directing attention to dental hygiene on a daily basis.

Several assembly programs concerning various health and safety programs were held.

SPECIAL PILOT PROGRAM

The National Football League Effort Honor Roll - contact person: Mr. William Keator representative of the National Football League.

Overview: Commisioner Paul Tagliabue identified education as a primary public service objective for the NFL in the 1990's.

The Effort Honor Roll, involving Yantacaw's fifth and sixth graders, provided a forum for selected players to serve as role models and to lead by example. The program is designed to recognize the students efforts in all academic work. It is a compliment, not a substitute, to traditional grades or evaluations. The intent is to provide additional components to inspire learners on all levels of difficulty and performance.

Teachers assessed if their students made a "good faith" effort in adhering to the following standards:

1. Perseverance
2. Homework - (carefully completed and turned in on time)
3. Citizenship (respect for/cooperation with teachers and concern for peers).
4. Class participation and attentiveness
5. Attendance

Six schools in the New York/New Jersey area and three schools from Philadelphia were selected to participate in this pilot program.

Howard Cross of the New York Giants visited Yantacaw with administrative members of the National Football League. He spoke to the children and teachers during a special assembly program. Immediately following he shook hands with each person present. Our awards assembly will be held June 24, 1994.

PRINCIPAL'S PRIORITIES FOR THE 1994-1995 SCHOOL YEAR

Assist in developing the PAC Program for 1993-1994

I was assigned the task as Chairperson of the Pupil Assistance Committee for the 1993-1994 school year.

This representative committee (all seven schools) met several Saturdays during the year (part of the District's Saturday Curriculum Program). Our mission was to conduct a comprehensive review of the process in motion, study the mandates and related literature; share experiences and ideas and prepare a list of recommendations. The primary focus was directed to writing suggestions for policy, procedures and a referral form. Dr. Votto attended our meetings and provided guidance concerning changes in the mandate and addressing the steps to consider before completing this assignment.

Finally, the requested forms were completed, reviewed, shared with the different faculties and submitted to Dr. Votto for a final assessment. The information has been forwarded to Dr. Fadule and members of the Board of Education. I would like to, again, compliment the members of the committee for the professional attitude, dedication and hard work noted during the entire process.

OTHER CURRICULUM RELATED ITEMS

STAFF DEVELOPMENT

Several teachers participated in the September Instructional Theory into Practice and Computer Workshops for new teachers. Our focus continues placing primary emphasis on improvement of instruction and professional growth. Inservice programs, as in the past, were well attended and paramount in terms of our district priorities.

Congratulations to the following personnel:

Mrs. Masullo for chairing the Math Committee and implementing her leadership skills in accomplishing the task. Mrs. Gibson, for monitoring our "Special Project" the "Halls of Heritage."

Miss Haveron for completing requirements for a Learning Disability Certificate.

Miss Margulies - for supervising our Reading Marathon - (K-6) and for volunteering to serve as the teacher representative to the PTA and the Superintendents Advisory Committee.

SPECIAL PROGRAMS/PROJECTS/ACTIVITIES

Parents were invited to school on Thursday, May 19, 1994, for Special Education week. Parents and students worked on a project collectively. The project involved filling out a questionnaire titled, "Learning About Each Other." Through the use of this data, students and parents (in a cooperative setting) looked through magazines for pictures that represented their project. These pictures were mounted on paper cut into shapes of "shields" to form a collage. The shields were labeled according to the family name.

Everyone enjoyed the project tremendously. This promoted an understanding of each others interests and hobbies and reinforced a positive outcome and result of families working together.

PARENTS FOR PARTNERS

As usual, we encouraged our parents and members of the community to participate in the Parent for Partners Program.

Dr. Giuliano - discussed the responsibility of a doctor. He shared the contents of his black bag focusing on the different things a doctor would use.

Mr. Rohe - story-telling

Parents attended Humpty Dumpty Day, Country Line Dance, Fairy Tale Songs

Dr. Goldfarb - professional visit - dentist

Mrs. Greiss/Mrs. Maloff - holiday activities

Mr. & Mrs. Gilbert - musical presentation

Mrs. D'Antonio - holiday celebration

Mrs. Lobay - professional visit - police officer

Mr. Fahey - deep sea fishing presentation

Mrs. Lampariello - professional visit - sports

Mr. Greco - professional visit - mason

Mr. Sibilia - presentation on pattern making

Mrs. Marrazza - presentation on her trip to Norway and the Winter Olympics

Mr. Faurot - presentation on water treatment and purification

Mrs. Chaffee - discussed her career as a mental health nurse

Mrs. Dross - presentation and role play on conflict resolution

Ms. Stacy Fischer - presentation on her trip to Mali, Africa, its culture and people (Mrs. Fischer's daughter)

The parents listed below volunteered to share their cultural experiences in conjunction with our Halls of Heritage:

Mrs. Lyons - discussed customs in Ireland

Mrs. Ciance - demonstration - how to make pasta

Mrs. Buffardi - discussed customs in Italy

Mrs. Khokhar - discussed customs in Pakistan

Mrs. Okabe - discussed customs in Japan

Mr. Golia - discussed customs in Poland

Mrs. Torres - discussed customs in Spain
 Mrs. Cervasio - Halls of Heritage presentation
 Mrs. Lee - Halls of Heritage food presentation
 Mrs. Kelly - Halls of Heritage food presentation
 Mrs. Da Silva - Halls of Heritage presentation
 Dr. Furnari - Halls of Heritage celebration
 Mrs. Grillo - Halls of Heritage celebration

SPECIAL PROJECTS

LIBRARY

Mrs. Cockett, of the Nutley Public Library, visited Yantacaw's 6th grade students. She started by telling an interesting story and proceeded to explain the upcoming programs and activities offered at the Nutley Public Library, including a summer reading incentive program. Students were asked to fill out applications for an adult public library card, which should be processed upon completion of 6th grade.

Mr. Jim Rohe, a professional story teller, captivated students with his spellbound delivery of tales. Selections presented included: Gunny Wolf; Brear Rabbit; Wiley, His Mama, and the Hairy Man; and The Talking Cooter. Many stories were African Folktales, where he traced the history and culture. His presentation blended nicely with our affirmative action goals and addressing Black History Month.

Students also enjoyed his selection of other stories and songs. We thanked Mr. Rohe for his enlightening and entertaining performances.

PRINCIPAL ADVISORY COMMITTEE

Teacher Representative - Mrs. Sherrie Tolve - Parent Advisor - Mrs. Stellato - Group Leader - building Principal. This committee met every Wednesday at lunch time. Their task was to become involved in decision making, school issues, review programs and activities designed for the student body. The committee was comprised of approximately 40 students from grades 4 through 6.

RESEARCH CLUB

Group of students (approximately 20) gathered during lunch time in the Library to work on various research projects.

LIBRARY CLUBS

Library Club members learn about the inner workings of their library. They assisted the school librarian by shelving books, stamping, and repairing books. Through this process, they learn about a large variety of books and their authors. This club met at lunch time on Tuesday and Thursday.

STORYTIME

Students were exposed to a variety of reading by different authors and challenging discussions. This club met at lunch time on Wednesday.

KIDS IN BUSINESS

The objective of "Kids in Business" is for students to establish a business by electing officers, developing committees and producing products.

The club was comprised of third and sixth graders. The 22 sixth graders were the administrators of the business. They also supervised productions. The 44 third graders assembled or prepared craft items to be viewed or sold at Yantacaw School events.

Kids in Business met at lunch time in room 202 (Tuesdays for the sixth graders and on alternate Thursdays for the two groups of third graders). The \$120.00 profit generated was donated to the Make A Wish Foundation on behalf of the Yantacaw children.

NEEDLEPOINT CLUB

This club met every Monday at lunch time under the direction of Mrs. McKenzie (parent volunteer - Mrs. Day). The children ate their lunches in the classroom and began needlepoint projects after eating. Approximately 25 children participated. The first project was a simple holiday ornament copied from a pattern. Other projects included seasonal decorations and some very creative original design work. Mrs. McKenzie's goal was to expose children to the simple quiet pleasures of creative needlework.

WATERCOLOR PAINTING CLUB

Twenty-four second grade children joined this club under the supervision of Mrs. Ruffo. Their work was displayed at an exhibit in the Nutley Public Library during the month of April. The paintings were later placed at Yantacaw School for the balance of the school year.

HERITAGE CLUB

The Heritage Club (16 students) met at lunch time. They discussed different cultures and nationalities. The students designed 55 different flags which were displayed as part of our "Halls of Heritage." Students, staff members, parents, relatives, and others were encouraged to designate their ancestry by signing their names to forms located by the flag of their country. Mrs. Gibson was the club advisor.

INTERACT CLUB

The children (22) met with Mrs. Reddington for a pizza lunch in groups of four. Conversation, decision making, games and socialization were the goals of this informal, friendly group.

INTRAMURAL PROGRAM

This successful program continued under the district supervision of Mr. San Fillipo. Ms. Haveron/Mrs. Gibson/Mrs. Dingwell assumed responsibility for serving as faculty advisors to the fifth and sixth grade after school program.

SAFETY PATROLS

The Yantacaw School Safety Patrols, comprised of fifth and sixth graders, are divided into four groups. Street patrols, under the supervision of an adult crossing guard, are assigned on the corners to cross the students safely. Courtesy guides assemble and direct grades K-3 from the playground to the classroom. Lunch patrols assist the first, second and third grades while they are eating. The office patrols answer the phone and separate mail during their lunch hour.

ANNUAL BEAR DAY

Bear Day was held under the supervision of Miss Carpenter. Past pictures were posted and students and parents alike enjoyed looking back at twenty-one years of Bear Day. Various classes read stories and presented plays. The day ended with our annual "Bear Parade."

READING OLYMPICS TEAM

During the last week in February, the students of Yantacaw School were invited to become members of a Reading Olympics Team. Each of the four hundred children who registered was assigned to one of the following teams: Luge, Bobsled, Hockey, Ski, Speed Skating, and Men's and Women's Figure Skating. The teams were composed of equal numbers of students, a mixture from grades K through 6. From March 1, 1994, to June 1, 1994, the children submitted, on a weekly basis, lists of books read to Miss Margulies. A total was made from these for each of the teams. This total was displayed on a bulletin board in the main hallway and changed weekly so the teams were aware of their standings in the competition. At the Awards Assembly Program at the end of June, all of the children who participated received a ribbon indicating First Place, Second Place, Third Place, or Honorable Mention. The children of Yantacaw School read a total of 11,138 books during this period of time.

LITERARY CLUB

The Literary Club, under the supervision of Mrs. Reilly, consists of students interested in creative writing.

Each month, usually 12 students met with Mrs. Reilly, lunchtime, in room 107. A monthly theme was selected and the students wrote creative stories, designed cross-word puzzles, word finds, riddles, and personal poems. Creative illustrations were, at times, produced.

The completed products were submitted to the Yantacaw Newspaper. Writings were placed in a Literary Club folder for all students to share and enjoy.

COMPUTER CLUB

This year the Computer Club was comprised of 25 students. The students met on Tuesdays between 11:30 - 12:30. The children would eat lunch first and then select a computer disk from a variety of software appropriate for all areas of the curriculum.

This year they were able to utilize the MAC LC II and CD ROM. Some were able to activate electronic research.

SCIENCE CLUB - Grade 1 - 3

The Science Club met during the lunch hour. The dates varied from month to month according to Mrs. Story's schedule. They did hands-on science experiments concentrating on one topic at a time. Topics such as static electricity, acids and bases, chromatology, colors, optical illusion, reflection, current electricity (circuits) sound. Seventy-five students signed up for this club. They were divided them into three groups. Each group met for a period of three months.

CHESS CLUB - 5th Grade

Thirty-five students were members of this club. Mrs. Eileen O'Mara was their advisor. The Chess Club met every Wednesday (lunch time). Emphasis was placed on learning, sharing, reasonable competition and fair play. At least once a month a tournament was held matching performance levels.

CHESS CLUB - 6th Grade

Advanced players (12 students) were members of last years Chess Club. Their competition levels varied in a more independent playing atmosphere.

LITERATURE CLUB

The literature Club met every other Wednesday to read, discuss, and respond to books by a variety of authors. Members were requested to bring and share books from home or a library. Mrs. Fischer was the advisor for the 22 members.

STUDENT COUNCIL

The Yantacaw Student Council is composed of 80 students representing fifth and sixth graders. They met on alternate Tuesdays and their activities included:

- 1) filling food baskets in November for the needy
- 2) decorated school and classroom doors for December holidays.
- 3) pictures with Santa
- 4) distributed Valentine cards and messages in February
- 5) Staff Appreciation Day
- 6) School Spirit Day
- 7) Represented their classmates and Yantacaw School in several activities during the current school year.
- 8) Welcome new students to Yantacaw

DRAMA CLUB

The Drama Club met every other Monday throughout the school year. Thirty-five children created, prepared, rehearsed, and performed drama skits and puppet shows. This turned out to be a successful and rewarding experience for all involved. Advisors were Mrs. Ruffo and Mrs. Olivo.

TOM TOM STAFF

The Tom Tom staff members (2 from each class) met with Mrs. McLaughlin/Alama to discuss each issue before printing. The staff also helped with the distribution of the Tom Tom. The group also met twice a year for social activities.

MINNESINGERS

The Yantacaw Minnesingers met in the auditorium every Tuesday, Wednesday, and Thursday at 3:10 PM for rehearsal, and every third and fourth Monday of the month. They participated in different concerts during the months of December, March, and May. Our enrollment now is 75 students, including the stage and art crew.

MOTHERS' CLUB/PTA

The Yantacaw parent groups continue working cooperatively with our staff, students, and the community. Some of their projects were as follows:

1. Mothers' Club - Pumpkin Patch
2. Mothers' Club Plant Sale
3. Mothers' Club - Ice-cream Sundae Day
4. Mothers' Club - Holiday Boutique
5. Mothers' Club - Staff Appreciation Day
6. Mothers' Club - Fashion Show
7. Mothers' Club - Walk-a-thon
8. PTA - Carnival Fun Day - (Sunday)
9. PTA - Amateur Night
10. PTA - Staff Appreciation Day
11. PTA - Student Chinese Auction - (Sunday)

Families new to Yantacaw met to familiarize themselves with our school. The evening ended with a tour of our building.

ANNUAL HALLOWEEN PARADE

As always, this is one of the standard activities that our children, staff, and members of the community enjoy.

ASSEMBLY PROGRAMS

1. Yantacaw "Amateur Night" held at Franklin School
2. Edd Patterson Magic Show (two performances to include all students)
3. Awards Assembly - Our 21st Annual Awards Assembly, under the direction of Mr. Walker, continues to focus on services to the school and community. Citizenship, academic excellence, and efforts in accomplishing personal, school, and district goals were also recognized.
4. Science performance by "Ozzie Alive."
5. DARE Program Introduction - Officer Ferrara.

ASSEMBLY NIGHT MUSICALE

Fall and Spring Musicals, under the supervision of Mr. Tobias and Mrs. Zitman.

CLASS TRIPS

Grade 1

Theatreworks at Montclair State College
Green Meadow Farms

Grade 2

New York Aquarium
Creative Playground

Grade 3

Sandy Hook State Park
Nutley Museum
Barnes and Noble

Grade 4

Newark Museum

Grade 5

Waterloo Village

Grade 6

Liberty Science Center

Art

Trip to Metropolitan Museum of Art

Library

Trip to New York Aquarium

CONCLUSION

Congratulations to the Yantacaw teaching and non-teaching staff for continuing to aim for high standards of living and education. The Superintendent's Advisory Committee continues to keep in focus the priorities of the school community.

The custodial staff, under the direction of our Head Custodian, Mr. Charles McLaughlin, has done a very good job during the 1993-1994 school year. Mr. Don Stasi, Superintendent of Grounds, has been most helpful, cooperative, and aided greatly in keeping our plant in excellent condition for our students, parents, and members of the school community. Welcome to our new evening custodian, Mr. Frank Lotito.

Our parent organizations continue to support our school and community projects. We will continue focusing on inservice workshops for parents, teachers and members of the community.

We appreciate the services of Miss Barbara Hirsch, Director of Special Services and the Child Study Team.

Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka, and Mrs. Marra continue to do a fine job supervising the children's lunch program as well as completing other assigned duties.

On behalf of our Yantacaw family, we appreciate the continued leadership, guidance, support, and understanding displayed by Dr. Fadule, Superintendent of Schools.

A special thank you to Dr. Votto, Assistant Superintendent, for his continued support, supervision, direction, and guidance. We appreciate the assistance and support of Mr. Sincaglia, Secretary/Business Administrator, and the Board of Education in all educational endeavors.

Thanks to Mrs. Luzzi for an outstanding job. She continues to make the children, staff, and parents her number one priority.

I appreciate all of the team work, sharing, and support from the Nutley Administrators and Supervisors.

Lastly, congratulations to all the students for their accomplishments - trying to do their best, accepting other cultures, and continuing to maintain high standards of performance and living.

Respectfully,



John Walker, Principal

JW:jml

SPECIAL SERVICES

June 30, 1994

TO: Dr. James J. Fadule, Jr.

RE: Special Services Annual Report - 1993-94

FROM: Barbara Hirsch, Director of Special Services

<u>NEW REFERRALS</u>	<u>1992-93</u>	<u>1993-94</u>
Nutley High School	9	4
Franklin	11	13
Yantacaw	14	3
Lincoln	12	14
Radcliffe	7	5
Spring Garden	14	2
Washington	12	11
Preschool Handicapped	5	16
Early Kindergarten Admissions	23	13
Referral Backlog	0	0
Referrals Pending	7	5
New Referrals plus three year evaluation	160	187

NEW CLASSIFICATIONS

Perceptually Impaired	43	24
Trainable Mentally Retarded	0	0
Neurologically Impaired	4	4
Auditorily Handicapped	0	0
Communication Handicapped	0	0
Emotionally Disturbed	9	7
Chronically Ill	0	0
Multiply Handicapped	0	1
Orthopedically Handicapped	1	0
Socially Maladjusted	0	0
Eligible for Day Placement	0	0
Preschool Handicapped	5	7
Autistic	0	0
TOTAL	62	43
Students Graduated	27	19
Students Dropped Out	3	2
Students Declassified	0	2

IN-DISTRICT ANTICIPATED 1994-95

	<u>CLASSES 1993-94</u>		<u>1993-94</u>	<u>PROJECTED 1994-95</u>
Nutley High School	3	PI Classes	(43)	48
	1	NI Class	(7)	7
	1	Supplemental	(11)	15
		Mainstreamed	(51)	54
Franklin School	3.5	PI Classes	(39)	40
	1	NI Class	(5)	0
	.5	Supplemental	(11)	15
		Mainstreamed	(7)	8
Lincoln School	1	Multiply Handi- capped Class	(6)	7
	1	Resource Room	(30)	30
	.5	Supplemental	(11)	12
	2	Preschool Handi- capped	(20)	20
	1	Educable Mentally Retarded	(7)	8
Spring Garden School	1.3	Resource Room	(22)	23
	2	NI Classes	(19)	21
Radcliffe School	1	Resource Room	(13)	12
Yantacaw School	1	Resource Room	(16)	20
	.5	Supplemental	(8)	10
Washington School	1	NI Class	(10)	11
	1	Resource Room	(17)	20
	.25	Supplemental	(3)	2
Home Instruction			(8)	3

PROJECTIONS

Day Placements	(49)	47
Residentials	(3)	2
Received from other districts	(15)	15
Eligible for Speech Correction (Public)	(108)	100
Non-public Classified	(50)	55
Vocational (full time)	(1)	3
(part time)	(14)	15

The following Special Services Priorities and issues were addressed in a positive manner during the 1993-94 school year:

1. Plans were made to address the in-class support mandate at the middle school and high school. One period of in-class support was introduced in the science department of each school.
2. Inclusive education possibilities were explored and opportunities were increased in all schools.
3. Suicide awareness training was provided for specified high school staff.
4. A new class for the educable mentally retarded primary student was established at Lincoln School.
5. Four parent seminars were held during the school year in concert with the Nutley Family Service Bureau.
6. In-service training was completed for our fifty staff members relative to the inclusion initiative.
7. A third nurse was hired for the elementary schools.
8. The department computer management system has been upgraded and streamlined. A progress report based on each child's specific goals and objectives is generated quarterly.
9. Child Study Team training in transitioning was completed.
10. All appropriate staff received HBV inoculations.
11. Teachers at all schools were in-serviced relative to blood borne pathogens.
12. 7 students were returned to district from private schools.
13. C.A.T. students participated in the plus program sponsored by Johns Hopkins University.
14. C.A.T. and Vector students participated in county and state wide competitions.
15. OT/PT services were expanded.
16. Speech services were expanded with the addition of a part-time staff member signed to pre-school handicapped.
17. The summer program for the handicapped served over fifty students.
18. The Director's Newsletter was expanded and distributed quarterly.

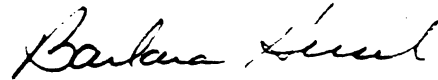
19. 19 special education students received Nutley High School diplomas. Approximately two-thirds will continue their education in college programs for the handicapped or at vocational training centers.
20. Nutley is represented on the Board of Directors of the Essex County Steering Committee For The Gifted.
21. All referrals were completed in the mandated time frame.

SPECIAL SERVICES PRIORITIES 1994-95

1. To continue to provide in-service opportunities relative to inclusions.
2. To continue to explore opportunities for parent involvement in the educational process.
3. To provide specific training for instructional aides.
4. To develop procedures relative to the depressed child and suicidal child.
5. To continue to provide training relative to universal health procedures.
6. To continue the HBV inoculation program.
7. To disseminate information to the community relative to school services.
8. To continue to increase occupational and physical therapy services.
9. To review and revise in-class support programs.
10. To continue to review out of district placements relative to the establishment of in-house programs.
11. To review the resource center modal relative to curriculum and staffing.
12. To review the special education curriculum.
13. To continue to encourage the placement of non-resident students in district special education programs.
14. To address the issue of transition in an efficient, effective manner.

15. To review the procedures for the delivery of medical services in the district.
16. To provide staff training relative to the needs of the gifted and talented child in the regular classroom.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Barbara Hirsch".

Barbara Hirsch
Director of Special Services

BH:ja