

ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR - 1992/1993

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SCHOOL YEAR - 1992/1993

NUTLEY PUBLIC SCHOOLS

BOARD OF EDUCATION

	<u>Term Expires</u>
Mr. Sam P. Battaglia, President	1996
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Dr. James J. Fadule, Jr.	Superintendent of Schools
Dr. Frank T. Votto	Assistant Superintendent of Schools
Mr. John C. Sincaglia	Secretary-Business Administrator

PRINCIPALS

Mr. John Jacone	Nutley High School
Mr. Paul Primamore	Franklin School
Mr. Alexander B. Conrad	Lincoln School
Miss Rose DiGeronimo	Washington School
Mrs. Kathleen Serafino	Radcliffe School
Mr. Anthony Stivala	Spring Garden School
Mr. John Walker	Yantacaw School

SYSTEM-WIDE DIRECTORS

Miss Barbara Hirsch	Director of Special Services
Miss Diane DeRosa	Language Arts Coordinator
Mr. Louis Lombardi	Mathematics Coordinator
Mr. Raymond Kohere	Coordinator of Music Education

August 1993

Members of the Board of Education:

The 1992/1993 school year was quite successful due to the efforts of our students, staff, and Board of Education.

Indicators of academic success regarding the Nutley Achievement, IOWA, and HSPT tests continue to reveal that our students are achieving very well. Nutley athletes and musicians continued to distinguish themselves with numerous awards. Of particular note was the winning of State Championships in football and girls' track! Further, our girls' softball team won the Essex County Championship and our boys' baseball team won the Greater Newark Tournament.

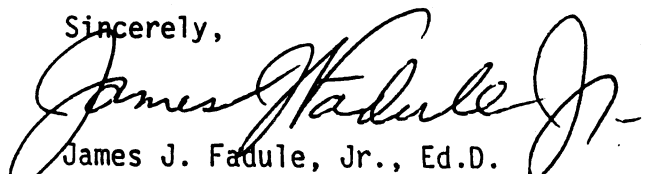
Our graduating seniors performed exceptionally well regarding the extensive HSPT testing program, as did our 11th grade students on the HSPT "due notice test." Particularly gratifying was the significant 11 point increase in our SAT scores. Also, the high school had an exceptional number of Garden State Scholars and Bloustein Scholars. In fact, our High School registered more National Merit Scholars than any other public school in Essex County. As in the past, Franklin School's eighth grade students passed the HSPT "early-warning" test in significant numbers. Once again, our seventh grade students had a very fine year in the Johns Hopkins Talent Search in the mathematics and verbal areas. Our hearty congratulations go to the faculty and students who participated in all these programs of instruction, assessment, and extra-curricular activities.

Additional positive and revealing information pertaining to students proceeding to higher education and the scholarships they received, are reflected in the following pages. It is important to note that 78.7% of students will be going on to higher education and they have been offered a total of \$619,721 in scholarship awards. They will be attending an excellent array of quality academic institutions throughout our nation.

Curriculum development in Critical Thinking, Middle School Science, K-8 Mathematics, K-6 Spelling and Keyboarding/Computer applications was done in depth. Other important curriculum studies involved grade 3 social studies, chemical health, and computer education. I thank all our staff involved in these timely projects.

As we begin the 1993/1994 academic year, our school community can be certain that our excellent staff will continue its commitment to the development of our students.

Sincerely,

A handwritten signature in dark ink, appearing to read "James J. Fadule, Jr.", is written over the typed name.

James J. Fadule, Jr., Ed.D.

REPORT ON COLLEGE ADMISSIONS

CLASS OF 1993

ENROLLMENT.....236

TOTAL APPLICANTS PURSUING HIGHER EDUCATION...186

% OF CLASS OF 1993 GOING ON TO POST-SECONDARY EDUCATION.....78.7%

Four Year Training.....149 (63.1%)

Two Year Training/Business/Trade... 37 (15.6%)

Work/Military/Undecided..... 50 (21.3%)

REPORT ON SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 1993

SCHOLARSHIPS \$574,887

GRANTS 23,534

ATHLETIC AWARDS 21,300

LOANS 5,350

\$625,071

OFFERS ACCEPTED \$614,521

OFFERS DECLINED 10,550

\$625,071

NUTLEY PUBLIC SCHOOLS
Office of the Superintendent

TO: MEMBERS OF THE NUTLEY
SCHOOL COMMUNITY

DATE: JUNE 14, 1993

FROM: THE NUTLEY BOARD OF EDUCATION

TOPIC: 1992/1993 STUDENT
ACHIEVEMENT TEST SCORES

NATIONAL

Iowa Test of Basic Skills

National Percentile Rank

	<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Word Analysis		99	99	99					
Reading			95	96	91	88	95	92	87
Language Arts		97	99	99	99	97	98	98	94
Mathematics		96	99	99	99	98	99	99	98
Composite		99	99	99	95	92	97	96	89

Excellent results such as these are due to a great total effort and we wish to thank everyone involved.

NUTLEY BOARD OF EDUCATION

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NUTLEY HIGH SCHOOL

NUTLEY HIGH SCHOOL
Nutley, New Jersey

1.

1992 - 1993 ANNUAL REPORT

STUDENTS ENROLLED:

GRADE	9	264
	10	279
	11	213
	12	240
		<u>996</u>

STAFF:	Classroom teachers	*83
	Guidance Personnel	** 5
	Administrators	3
	Librarian	1
	AV Coordinator	1
	Special Education	6
	Supervisors	11

* Teaching supervisors not included	8
** Supervisor not included	1

Submitted by:

John Jacone
Principal

June 30, 1993

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PHYSICAL EDUCATION

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LIBRARY

MEDIA

COOPERATIVE INDUSTRIAL EDUCATION

NUTLEY HIGH SCHOOL
Nulley, New Jersey

3.

ANNUAL REPORT
1992-1993

May I take this opportunity to thank the Board of Education, Dr. Fadule, Dr. Votto, and Mr. Sincaglia for all their support this past year. Again, I'm pleased to report that every senior has passed H.S.P.T. test and no retentions are a result of said test. We have taken recommendations from our Middle States review and incorporated them into our year's work. We have witnessed continued academic success, as well as continued extra curricular success.

Again thank you for all your efforts this past year.

CURRICULUM:

Our new computer course was instituted this past year. We feel it was successful and has led to the creation of a new mandatory course for all incoming freshmen.

We have developed a new keyboarding computer course for all incoming freshmen. We have purchased another room of computers, worked on curriculum and have students scheduled for the fall of 1993.

We have developed a new A.P. History course. It will be introduced in the fall of 1993. We will now have A.P. courses in English, Mathematics, Science, and Social Studies.

We continue to work on our reading, writing, and mathematics curriculum. We have brought our curriculum in line with the HSPT Test. As you know the 11th grade (1993-94) class must pass this test in order to graduate.

New textbooks have been purchased for our language department. Curriculum has been worked on and updated especially in Latin and Italian.

Our staff continues to attend workshops, meetings, and visitations in order to keep abreast of trends, innovations, etc. in education.

TESTING:

Standardized test scores in all grades continue to be competitive. Again, every senior has passed the H.S.P.T. No senior has failed as a result of not passing the test.

This present 10th grade class will be the first to be tested for graduation with the State H.S.P.T. test. This test will be given in October. We have instituted a summer school course for at-risk students. It is my hope this will be advantageous to these at-risk students.

We continue to offer our SAT Prep Course. I am a little dismayed at the response to this course on the part of students and parents.

ADMINISTRATION:

Mr. Cocchiola and Mr. Fraser continue to be able administrators.

Mr. Chapman and Mr. Catrambone continue to handle their respective areas, testing, and extra-curricular activities, in a professional manner. They both are an integral part of our operation.

SPECIAL EDUCATION:

The improvement I saw last year in this area has continued. Mr. Zarra has adjusted well to this position, and I look for continued improvement next year.

BUSINESS EDUCATION DEPARTMENT

BUSINESS EDUCATION DEPARTMENT

Yearly Report

School Year 1992-93

June 28, 1993

The following activity highlights of the academic year 1992-93 present concerns, and recommendations are being submitted for your review and consideration.

ACTIVITIES

1. Staff Workshops: Few were attended this year due to department staff status. However, three were attended by three different members of the department. All of the workshops dealt with the area of computers and software.
2. Guest Speakers: This office made the accommodations for two speakers of post secondary schools to address our students about varied career topics. In addition, two other speakers addressed our advanced Accounting classes. These arrangements were made by Mr. McCrohan of the department.
3. Field Trips: None this year.
4. Scholastic Awards: Decreased student department enrollment is the primary reason for the absence of such awards. We had only one senior student make the honors list this year.
5. Staff: Illness and substitutes was the theme this year.
Mr. Barker extended illness from November till the 1st of March.
Mr. McCrohan's extended illness from March till the end of school.
In both cases Mrs. Mullane, who is now a permanent staff member, substituted.

Mrs. Kehayes has proven to be a fine choice as a member of the department. She works hard and is well organized.

Mrs. Weedo returned as a regular member of the department.

Mr. Barker retired at the end of this academic year.

CONCERNS

1. The new lab in room 205 and the physical reorganization of room 211.
2. Sharing the math department room 101.
3. The new course Keyboarding II

RECOMMENDATIONS

1. In-service workshops as they relate to computers should be expanded. All who teach in this area need constant support.

ENGLISH DEPARTMENT

Principal's Report

1992-1993

To: Mr. John Jacone, Principal of Nutley High School

From: Ms. Dianne De Rosa, Coordinator of Language Arts/
Chairperson of English Department

I. HSPT

- A. In October of 1993, the Class of 1995 will be the first class to take the High School Proficiency Test. These students were also the first class to be given the eighth grade Early Warning Test.

The last due-notice test in preparation for the HSPT was administered in December 1992 to the class of 1994.

The preparation of these students for these tests has remained a priority of the English Department. Students on each grade level have been given exercises which were developed to reinforce and strengthen the skills that students need to perform well on the HSPT.

From September through December the following types of exercises were given on a weekly basis to juniors in preparation for the due-notice test and to sophomores in preparation for the High School Proficiency Test which they will take in October, 1993 :

revising/editing exercises

reading exercises following the guidelines for narrative text, informal text, persuasive/argumentative text, and workplace text

writing samples based on a personal/interpersonal situation, a solution to a problem, the causes or probable effects of events, and support or opposition to a controversial issue.

Similar exercises were given to the freshman on a weekly basis from January through May and added to the freshman curriculum were writing and reading activities which follow the format of the new HSPT.

- B. Each teacher received a copy of the Interpretation of the Eleventh Grade Due Notice Test. This report evaluated student performance on the test and identified the strengths and weaknesses of our students.

II. Curriculum

- A. English III American Literature
English III American Literature Honors
English IV English Literature/ World Literature

This is the second year that these courses have been in place. Teachers have had the opportunity to discuss their teaching approaches to various works in each curriculum and to share their ideas. There is continual discussion as to new titles to be added to this curriculum, especially multicultural novels.

- C. The NUT. S.H.EL.L. Reading Program

This year all English I students participated in the Nutley Senior High Electronic Library Program under the direction of Mrs. Tropiano. Students in these classes worked independently, utilizing the computer software to manage their reading records and computer generated book quizzes. Students who participated in this program were rewarded and recognized for their reading achievement.

- D. Basic Skills Reading/Writing

There were five classes of basic skills reading and writing classes for ninth graders this year. These classes were comprised of students who did not pass the Early Warning Test as eighth graders in the spring of 1992. Students entering our school who had not taken the EWT and students entering our school who had not met the standard in the testing at their former school were also placed in a basic skills class.

In addition to the ninth grade basic skills classes there were six classes comprised of tenth grade students who did not pass the EWT administered to all freshmen in the spring of 1992. There was a total of fifty-three students placed in these basic skills classes.

Class size was small which allowed for the type of individual instruction that is needed in a remedial course.

Students were encouraged to use the word processor in their writing and all classes contributed to the end of the year writing booklet: Writing on Apples. Students also used the Instructivision software and workbook which is designed to help students develop those reading and writing skills that are tested on the HSPT.

A special project of Mrs. Appel's Basic Skills classes was to compose letters on the word processor which would require them to present solutions to a particular problem. The problems in question were those presented in the Nutley Sun concerning the newly completed creative playground. Students discussed this issue in class, brainstormed possible solutions, and presented their suggestions in written form. Several letters were published in the Nutley Sun, some were sent to Mayor Orechio and the Commissioners. The Nutley Sun published all of the letters sent to the newspaper and Mr. Frank Cocchiola, Commissioner of Parks and Public Property came to the high school to speak to the students about this issue. He noted that many of their solutions were similar to those implemented by the Parks Department.

Commissioner Cocchiola praised the class for their interest and involvement, noting that citizen participation makes for good government. This project proved to be a successful exercise in the practice of reading and writing skills.

E. Journalism Program

This year twelve students were involved in the production of the school newspaper, the Maroon and Gray.

The students in Journalism Workshop and in Sophomore Journalism have been trained to use Quark XPress software on the Macintosh SE and LC II. Sixteen issues of the paper were produced this year which include one issue of a literary magazine, one features magazine, nine sports magazines, four eight page newspapers, and one Freshman orientation issue. Twelve of these issues were printed and duplicated in-house and four issues were professionally printed. In addition, two twelve page in-house additions of a newspaper were produced by the Sophomore Journalism classes and distributed to all sophomore students. All journalism classes are required to submit a minimum of five articles per week to the Nutley Sun. Included in this work was coverage of the Nutley Recreational Basketball League. We are very pleased with the results of this year's program.

III. Workshops

A. Journalism Workshop

Students have contributed articles to the Nutley Sun, The Maroon and Gray, and the student magazines, MAG and ETC.

B. Theatre Workshop/Drama Program

In November, drama students presented an after school production of selected scenes and entertainment acts. In October, December, and March, drama students presented readings from Greek scenes, Shakespearean scenes, and scenes from Neil Simon plays to selected eighth period English classes.

An end of the year production was also presented to eighth period English classes. Drama students selected, acted, and directed scenes on adolescent issues.

IV. Staff Development

Several staff members attended workshops and seminars during the 1992-1993 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mr. Bonadonna:	Garden State Scholastic Press Association Press Day Annual Spring Advisers Conference, Princeton, NJ
	William Paterson College Student Press Day
Mrs. Graziano:	Montclair State Humanities Conference - Teaching Literature in the 1990's
Mrs. Musco:	Visitation - Montclair High School Observation of the Basic Skills Program
Ms. De Rosa:	Language Arts Coordinator Montclair State Humanities Conference - Teaching Literature in the 1990's

V. Enrichment

A. Speakers

Two speakers were invited to present career-oriented programs to seniors.

The presentations were as follows:

October 9, 1992	Ms. Robin Sales from Goddard College presented a workshop on the college application process with emphasis on writing the college essay.
December 8, 1992	Mr. Bob Wolf from Retz-National Educational Center spoke on technical and business careers.

January 12, 1993 Katharine Gibbs School
representative Mrs. Kathy
Schwartz presented a
workshop on career skills

C. Field Trips:

1. Mr. Bonadonna's Journalism Workshop students attended the Garden State Scholastic Press Association Student Day held at Rutgers University.
2. Mrs. Frey's American Literature classes attended a lecture at the Montclair Museum of Art on the Native American and visited Waterloo Village in order to view the Leni Lenape exhibit.
3. Ms. Hyland's English II classes and drama classes saw two theatrical productions: "Lost in Yonkers" at the Papermill Playhouse and "The Me Nobody Knows," at the American Stage Theater.
4. Mrs. Mickey's English III class attended a production of "Death of a Salesman" at the Williams Center for the Arts.
5. Mr. Sasso's English IV classes visited St. John the Divine Cathedral and The Cloisters to experience the art of the middle ages.

VI. Book Management

Books, stored in two bookrooms in the old wing of the third floor, are annually sorted and counted for our book inventory. An inventory list is compiled and given to each teacher in September. This list contains the titles of books available, where they are stored, and the cost.

The department's secretary distributes books and collects books from teachers' classrooms, keeping an accurate total of books requisitioned for classroom use at all times.

VII. Concerns for the future:


- A. Consideration should be given to a review and revision of the English I curriculum. This curriculum can be strengthened to meet the change in direction of the HSPT which will be given to students in the fall of their junior year.
- B. Consideration should be given to a review and evaluation of the English II curriculum.

FINE AND INDUSTRIAL ARTS DEPARTMENT

NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY

13.

June 3, 1993

TO: Mr. John Jacone, Principal
FROM: Mr. Joseph Mattiucci 
SUBJECT: Fine/Industrial Arts Department
Annual Report 1992-1993

The following activities summary/highlights of the academic year 1992-93 are being submitted for your review.

1. STAFF WORKSHOPS - PROFESSIONAL CONFERENCES

Eight members of this department attended workshops and conferences: R.T.K. conference, C.I.E. Annual conference, Home Economics conference, Culinary/Hotel conference, NJSIAA Annual conference, C.I.E. Funding workshop, New Jersey Vocational Safety and Health workshops, Technology Education conference, Vocational Ed. conference, SYETP workshop, Critical Thinking workshop, Art Educators on New Jersey conference.

2. GRADUATE CREDITS

Two members of this department took part in a computer course involving microsoft windows/word perfect.

3. GUEST SPEAKERS

The following representatives addressed classes in this department throughout the school year: School of Visual Arts, Pratt Institute, Savannah College of Art & Design, Art Institute of Philadelphia, four former Art students now Art Majors in college spoke realistically of life at college in Art, Ohio Diesel, Lincoln Tech, Rets School of Electronics, Teteboro School of Aviation, Computer Processing Center, Plaza School, Berdan Institute, Passaic School of Drafting.

4. FIELD TRIPS

Various groups of students participated in the following field trips; C.I.E. scholarship luncheon - Fairfield Sheridan, Key Club, Home Economics - Johnson & Wales, Clothing - Morris Museum.

5. SCHOOL AND COMMUNITY SERVICE

The staff participated in the following school & community services: Nutley Unico, Class Advisor, Art/Photography exhibit at Nutley Public Library, work done for the Historical Restoration Trust of the Kingsland Manor, Costume Design and Fabrication - Senior Benefit, Advisor to the Amateur Radio Club, Rep. on the Nutley Computer Network committee, Advisor to the Art Club, Advisor to Freshman Class, participation in making all football banners, posters, bulletin-boards throughout the high school, guidance booklets and flyers, photography work for yearbook and Maroon & Gray.

6. AWARDS/SCHOLARSHIPS

Eight students from this department were recipients of awards and scholarships; Parent Council and Atlantic Chemical - Scholarship, Israel Sonenshein Memorial Award, Nutley Women's Club Art Award, Miniature Art Society Art Award, Nutley Junior Women's Club Award, Nutley Unico, Kiwanis Club Scholarship, Lincoln Technical Institute Scholarship, National Education Center Scholarship.

7. GOAL(S) LONG RANGE

To continue to research and develop a plan of action involving Technology Education as a part of our Industrial Arts Program. Also, to continue to look into the possibility of creating a professional service/repair period for Industrial Arts Instructors who maintain and service Instructional Equipment.

In addition, we will continue to request computers for classroom instruction in the areas of: C.I.E., Home Economics, Art and Mechanical Drawing.

8. MADLINE HUNTER

During the last nine years, this staff has become quite familiar with the overall concept of the "Total Teaching Act" as outlined in the Hunter System. By using this system, most teachers in this department have shown marked improvement in their classroom instruction, organization and classroom management skills.

9. C.I.E. PROGRAM

The 30 students in all have earned approximately \$134,400 working on a part-time basis throughout the 1992-93 school year.

10. COURSE OF STUDY REVISION

As part of a the New Jersey Vocational Safety and Health requirement, we will be working on the up-date and development of safety check lists for all classrooms within our department. In addition, we will up-date all safety instructional outlines, and last but not least, we will create a Health/Hazard instructional outline including RTK, storage and disposal.

11. ARTS FEST "93"

On May 20, 1993 our department set-up and displayed examples of creative work done by our talented students.

FOREIGN LANGUAGE DEPARTMENT

NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY

TO: Mr. John Jacone, Principal of Nutley High School

FROM: Mr. Ciro Violante, Chairperson, Foreign Language
Department

SUBJECT: Annual Report - 1992-1993

I. Statistical Data and Staff

1. 650 students from the school population of 1002 or 65% were enrolled in foreign language classes.
2. Eight staff members including the chairperson taught 32 sections of 17 course offerings (three teachers shared duties between the High School and Franklin Middle School)

II. Curriculum

The foreign language staff was very busy throughout the year in making a final choice for new textbooks for Italian I and II and Spanish I, II and III. The committee members that made the selection for the Italian text were: Mr. Violante, Mr. Cicchino, Mrs. Torretti and Mrs. Camarda. The new Italian I text entitled Adesso published by Heinle and Heinle, copyright 1992, was adopted by the Nutley Board of Education on May 17, 1993. The committee members charged with the selection of the Spanish text were: Mr. Violante, Mrs. Kirsten, Mrs. Torretti, Miss Perrotta and Mrs. Rhein. The new text for Spanish I entitled Voces y Vistas published by Scott Foresman, copyright 1992, was adopted by the Nutley Board of Education on May 17, 1993. The new texts will be implemented beginning with the 1993-94 school year.

III. Accomplishments, Achievements and Cultural Events

The Foreign Language Staff is extremely proud of the tremendous success and achievements of many of our students. Particularly this year, many awards and certificates have been bestowed upon our students who have distinguished themselves in various aspects of the foreign language experience.

1. A group of foreign language students from Nutley High School participated in the Annual Poetry Recitation Contest at William Paterson College. A total of 68 school districts participated. Nutley won the highest number of awards with a total of nine. The categories were Beginner, Intermediate, Advanced and Native in all languages.

The winners and awards are as follows. In Latin, Maria Ferrara won second place for intermediate. In French, Erica Dessau won second place for beginner. In Spanish, Vanessa Purwin won third place for beginner. Jason Price won first place for intermediate and John Sebastian won second place for advanced. In Italian, Heather Vezzosi won third place for beginner, Danielle Russo won third place for advanced and Marco Lalli won first place for native.

2. Eleven students of different levels of Spanish participated in the Annual Spanish Day Contest at Drew University. The categories included vocabulary, original oratory, native speaker essay and native speaker poetry. The Nutley High School team won honorable mention in the vocabulary contest. Forty six high schools took part in the events.
3. Spanish IV and V Honors students attended a performance by the National Theatre of Performing Arts and visited the Fashion Institute of Technology in N.Y. Two Spanish III classes visited the United Nations and attended a performance of "Don Quixote" by the Boston Flamenco Ballet Company at the New York Town Hall. Students were accompanied by Mrs. Kirsten.
4. Miss Perrotta's Spanish III class and Msr. Gebbie's Latin III and IV classes visited the United Nations.
5. The French classes accompanied by Mrs. Camarda attended performances of various French plays and operas, among some: "Les Miserables" at the Imperial Theatre in New York, "Le Bourgeois Gentilhomme" in Cliffside Park, New Jersey, and "La Boheme" at the Metropolitan Opera at Lincoln Center in New York.
6. The Italian classes accompanied by Mr. Cicchino also attended operas at the Metropolitan Opera at Lincoln Center in New York, among some: "Tosca", "Pagliacci" and "Cavalleria Rusticana". The Italian III class attended the Italian Cultural Day at Seton Hall University.

7. The language clubs continued to be very active throughout the school year. Mrs. Camarda sponsored the French club and Mrs. Kirsten sponsored the Spanish club. The Italian club, sponsored by Mr. Cicchino, had an "Italian Carnevale Cultural Nght" during the month of February. Over 200 parents and students attended the event. There was plenty of Italian food for everyone. Students danced and sang Italian songs. Parents were overwhelmed by the success, attendance, involvement and enthusiasm of the students. The Italian club raised over \$ 1,000.00. With the money raised, the club donated a TV, VCR and a cart to Nutley High School to be used mainly by the Foreign Language Department.
8. Throughout the school year, Miss Perrotta's, Mrs. Camarda's and Mr. Cicchino's students made bulletin boards displays on the first and second floor of the Annex building. The various themes were relevant to holidays, foods, fashion, careers, etc.

Mr. Cicchino's classes also took part in the Christmas and Easter posters contests. The students were rewarded with a savings bond from funds raised and donated by the Italian club.

9. Miss Perrotta visited Yantacow school on two occasions. She exposed Mrs. Ruffo's second grade class by teaching a Spanish and a French lesson. In May, Mrs. Ruffo's second grade class visited Miss Perrotta's classes.

IV. Workshops - Professional Conferences

1. In October, Mr. Violante and Mrs. Kirsten attended a workshop on Core Course Proficiencies in Foreign Language given by the State Department of Education at Academy North.

Mr. Violante returned to Academy North in March to attend the technical assistance workshop to align the proficiencies with our school district.

In December, Mr. Violante visited Cedar Grove High School to gather information about and observe foreign language instruction (programs) via satellite.

In January, Mr. Violante attended the Foreign Language department heads Roundtable in Parsippany and in April he attended the Northeast Conference on the Teaching of Foreign Languages at the New York Hilton.

2. Miss Perrotta and Mrs. Gebble attended the annual Foreign Language Educators of New Jersey Fall and Spring Meetings held at Ocean County College in Toms River and Drew University in Madison.
3. Mrs. Camarda visited Wayne Hills, Indian Hills, Ridgewood and Paramus High Schools. The purpose of the visitations was to observe their French programs and bring back ideas and suggestions to enhance and stimulate the Nutley High School French program.
4. Mr. Cicchino was a guest speaker at the Colonial Hills Conference Foreign Language Meeting held at Glen Ridge High School.

V. Departmental Goals (long and short)

1. To institute Advanced Placement courses in Spanish, French and Latin.
2. To continue to improve Achievement Test scores in all languages.
4. To hold school-wide assemblies in order to make aware to students not studying a foreign language the importance of learning another language, and at the same time to generate interest and enthusiasm in the study of foreign languages.
5. The ultimate goal of every staff member is to ensure that, after five consecutive years of foreign language study, the students will be able to communicate in the language.
6. To offer new courses such as Japanese, Russian or Chinese via satellite.

VI. Departmental Recommendations

1. In order to ensure that students reach communicative competency in the language studied, it is recommended that a better student-teacher ratio be set in each class at the lower levels so that oral skills can be practiced and reinforced.

2. In order to continue to generate interest and enthusiasm in foreign languages, it is recommended that a "Language Week" be set aside during the school year with bulletin board displays, cafeteria menu of foreign foods, and also, an ethnic fair be held.
3. The department recommends that a National Honor Society Chapter be established in French, Spanish, Italian and Latin in order to stimulate interest, promote higher standards of scholarship, promote an understanding and appreciation of foreign languages and their cultures and perpetuate international friendship.
4. In order not to deprive students from a full year course, to minimize students' confusion and to continue to have a sound language program, it is recommended that the practice of mixed levels be eliminated. Although the teacher may be excellent, he/she cannot fully implement the entire required program. At the same time, no language program should be dropped due to class size/enrollment.
N.B. The ideal foreign language class is: the less number of students a greater degree of learning will take place. Thus, communicative competency will be achieved.
5. It is strongly recommended that new Latin and French textbook programs be adopted for the 1994-95 school due to the inavailability of the present texts in use.
6. Since the new Spanish text program has computer software available for students as well as teachers, it is recommended that a computer be purchased for departmental use.

GUIDANCE DEPARTMENT

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

ANNUAL REPORT

May 10, 1993

Introduction

The guidance counseling program at Nutley High School focuses on the student first as a learner, and the counseling activities are designed and delivered in ways that promote educational success. The counselor focuses on the personal, social, and emotional aspects of student development, and how these issues affect the learning process. Thus, the school counselor at Nutley High School is clearly associated with promoting academic achievement and facilitating educational and career institutions.

Mission

The mission of the guidance department at Nutley High School is to work with individual students and groups of students, directly through the curriculum, alone and together with the whole educational team, to insure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision-making and planning skills; and develop a plan for his/her next step in life.

The role of the guidance counselors is to help students. Counselors, as part of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors also see students when other staff members or parents suggest that a student may be having problems and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgement.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs.) When a student learns the art and skill of solving problems, she/he develops confidence in his/her ability to deal with new and different situations. The long range goal of effective counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They

are reactive (helping to deal with problems when they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve in their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

Basic Principles

The counselors at Nutley High School strive to help their students deal with education, personal, and social problems that may be inhibiting their abilities to learn, to achieve self-understanding, and to grow as individuals.

The counselors work directly with parents on a proactive basis through conferences throughout the academic year.

The counselors display actions and attitudes which foster relationship of trust and confidence with students, faculty, administration, and parents.

The counselors encourage and help their students to establish objectives for achieving realistic educational and career goals.

The counselors handle all information pertaining to students in good faith, with discretion and, in accordance with federal, state, and local laws.

The counselors continue to remain current in their field. Professional advancement is achieved through membership in various organizations, attending professional meetings, and reading professional journals.

The counselors are prepared to counsel equitably students with specialized concerns, such as learning, physical, or emotional disabilities.

The counselors continue to foster cooperation and teamwork among teachers, administrators, and other specialists both within and outside the school in order to reduce problems and help students achieve their goals.

The counselors interpret test results to parents, faculty, and students.

The counselors provide information concerning the wide range of postsecondary educational opportunities available, including entrance requirements, scholarships, financial aid, curricular offerings, and related information.

The counselors provide their students with information about the world of work to help them have the knowledge of the range of career opportunities available upon the completion of various educational

and vocational training programs.

The counselors recognize the worth of their students as unique individuals in a complex, rapidly changing society.

Activities

The counselors were available for two days after school ended in June, 1992, and two days before the opening day of school in September, 1992. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were implemented by the guidance department during the 1992-93 academic year:

1. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
2. Letters were sent home to parents of the freshmen, sophomores, and juniors inviting them in for conferences with the counselors. The freshman conferences were scheduled in October to get to know the students and parents early in the academic year.
3. A letter was sent home to parents advising them that the results of the Differential Aptitude Test were available and they should call the counselor for an appointment.
4. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 1993-94 year. Counselors from Franklin School participated in the meetings.
5. Counselors made approximately twenty-five presentations about the importance of the testing programs.
6. Counselors contacted students and parents who failed the E.W.T. Conferences were arranged and the range of services were explained to them by the counselor.
7. Counselors visited the Franklin School to meet with students and discussed the educational programs available at the high school.

The guidance department hosted an evening program for one and two year schools and colleges. This program was modeled after the Higher Educational Opportunities Fair and close to 187 institutions participated in the affair. These schools and colleges are becoming more popular with our students for many reasons. The increasing cost of four year colleges and the excellent career programs available at these schools, make them a sound investment for some of our students.

The department hosted an evening program relating to the Financial Aid process. Ms. Katherine Boscher Murphy spoke in January to students and parents about the proposed changes planned by the state and federal agencies.

Counselors invited parents of students to meet with them. The parents of members of the Class of 1994 conferenced with the counselors in the Spring. The meeting reviewed the need to plan early when considering post-secondary opportunities for education or work.

Freshman parents met with counselors in the Fall to discuss the educational, career, and personal-social needs of their children.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. These meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 1993-94 year.

The guidance department continued to meet with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the most serious cases to support personnel, e.g. School Social Worker, School Psychologist.

The department coordinated the scholarships awards program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Marie Peavy did an excellent job in contacting the scholarship sponsors and organizing the program.

The Guidance Advisory Committee held three meetings during the 1992-93 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. John Jacone.....	Principal
Dr. Paul J. McCarthy.....	Guidance Director
Mr. Edward Fraser.....	Vice-Principal
Mr. Evans Herman.....	Admissions Counselor, Bloomfield College, Bloomfield, New Jersey
Mr. Robert McDonald.....	Executive Director of Nutley Service, Nutley, New Jersey

Ms. Barbara Hirsch.....Director of Special Services
 Mr. Carmen D'Aloia.....Co-op Work Experience Coordinator
 Mr. Ronald Bonadonna.....English Teacher
 Mrs. Carol Gilliard.....Banker
 Mr. Joseph McGuinness.....Hoffmann-La-Roche
 Mrs. Karl Greene.....Community Representative
 Mrs. Peggy Windheim.....Community Representative
 Mrs. Karen Fine.....Parent
 Mrs. Camille Guido.....Parent
 Mr. Mark DeLorenzo.....Senior Class President
 Mr. Daniel Neville.....Student Council President
 Mrs. Marie Peavy.....Secretary

Career Education

The counselors made extensive use of career interest inventories to encourage their students in the career exploration process.

The Guidance Information Systems, available in the career resource center, has information on over more than 1,100 careers. Counselors shared this resource information with their students.

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were also used in the career exploration process.

The Career Day Program enabled the entire school to participate in a career motivation process.

Professional Days

The information below illustrates the type of programs the counselors participated in during the academic year. The programs were held during the day, evening, and weekends.

1. Middle States Evaluation - Westwood Junior/Senior High School
2. Middle States - School and Community Chairperson
3. Workshop dealing with Sexual Abuse Among Adolescents
4. Financial Aid Workshop - Caldwell College
5. NROTC Information Program - The U.S.S. Intrepid, New York City
6. Monthly meetings of Superintendent's Advisory Council after school hours.
7. Visited Barbizon School, 70 Park Street, Montclair. Re: Careers in cosmetics, modeling, as well as self-improvement.
8. Visited Berkeley College. Guest speaker: Jennifer Jones

of Jersey City State College on cooperative work experience programs.

9. Attended GIS computer workshop for counselors at Fallon Educational Center, Wayne.
10. Attended after school the Nutley Board of Education/Essex County Education Association workshop, "Bias in our Society: The Value of Diversity" in West Orange.
11. Visited Fordham University, Lincoln Center campus, evening program for counselors.
12. Attended LWV evening program on Family Development--Laws designed to change the N.J. welfare system to break the cycle of poverty and restore the family unit.
13. Visited Stevens Institute of Technology, Hoboken. Evening program for counselors: "Improving Math Education--Opening Careers for Tomorrow's Professionals."
14. Attended in-service video on the responsibility of school personnel regarding drugs, weapons, student searches, student rights, and law enforcement.
15. Critical Thinking Workshops (in-service).
16. Attended N.J.I.T. program for counselors--The changing workplace, management with technology, entrepreneur/venture capital program, and other programs.
17. Attended evening program for counselors at Manhattan College, Riverdale, New York.
18. Attended E.C.P.G.A. evening program for counselors at Chubb Institute, Parsippany, New Jersey, "Managing Diversity in the 90's--Your Role."
19. Educator Orientation Visit to U.S. Naval training facilities in Jacksonville, Florida, and Kings Bay, Georgia.
20. Attended E.A.N. workshop on new special education rule of "inclusion."
21. Attended E.C.E.A. Human Relations Workshop (Cultural myths, fake stereotyping, how we can work together, and relations building.)
22. E.C.P.G.A. evening program for counselors at St. Peter's College, Jersey City.
23. Visited U.S. Military Academy.
24. Visited U.S. Naval Academy.

25. Visited University of Puerto Rico.
26. Visited University of Mayaguez.
27. Admissions Advisory Council-Bloomfield College.
28. Visited Maine Maritime Academy.
29. Visited S.U.N.Y Maritime Academy.
30. Boston College program.
31. St. Peter's program.
32. Northeastern University program.
33. County College of Morris - Information Day.
34. Inroads Workshop - Schering Plough.
35. Kean College Financial Aid Workshop.
36. Rowan College program.
37. Rutgers University program - admissions.
38. Medical Careers - Field trip for students.
39. Visited two local parochial schools to schedule members of the Class of 1997.

New Publications

Mrs. Hubert coordinated the publication of a monthly scholarship booklet. This publication was well received by the students and their parents.

Mrs. Hubert coordinated the publication of a booklet dealing with summer programs for our students. This publication has resulted in several of our students becoming involved in exciting summer programs.

Transcripts

	<u>1990-91</u>	<u>1991-92</u>	<u>1992-93</u>
Transcripts.....	2,521	2,618	2,536
Mid-Term Grades.....	160	215	217
Final Grades.....	201	181	185
Total	2,882	3,014	2,938
New Registrations.....	56	63	68

Passages

Mr. John Biviano retired after 36 years of service to the Nutley Public Schools. The students of Nutley were fortunate to have an educator of his caliber to teach and counsel them.

Mr. Mario Cocchiola will assume the position of Social Studies Coordinator. His advancement to this position will leave a tremendous void in the guidance department. He is an outstanding educator and counselor.

Closing

Through the efforts of the guidance counselors, the Nutley High School students continue to learn more about themselves - their abilities, their interests, and their needs - through a variety of guidance services and programs.

In a counseling atmosphere that is student-oriented, students are receiving the guidance necessary for their academic, career, and personal development. It is hoped that students look upon their counselor as an advocate who represents their interests when dealing with professionals, family, and community agencies.

By encouraging students to develop their academic, career and personal potentials, the counselor seeks to have the students to become more responsible to themselves, to their school, and ultimately, to society.

MATHEMATICS DEPARTMENT

June 1, 1993

TO: Mr. John Jacone
FROM: Louis Lombardi
SUBJECT: Annual Report - Mathematics Department, High School

The Nutley High School Mathematics Department continues to provide an excellent academic program. The multi-tract curriculum functions well, effectively meeting the needs of students at all ability levels and with varying career goals. New curriculum and teaching standards, designed to update subject matter, improve teaching methods, and better prepare students for the modern world, are slowly being accepted and implemented by departmental staff. Professional development continues with many staff members attending technology and curriculum development workshops. Calculators and computers as learning tools are becoming common place in the classroom, and increased emphasis on critical thinking and problem solving is evident. Recommended changes in the way mathematics is taught are under consideration, with the staff generally cooperative, open minded, and willing to learn. Clearly, progress toward modernization and improvement of the program is being made, and standardized testing results and student achievement indicate that the High School Mathematics Department is providing an effective program, a program that meets both the present and future needs of our students.

Following are a number of areas worthy of mention:

1. Departmental statistics indicate that twelve regular teachers taught a total of 60 class sections. This included 19 regular subjects in addition to classes in the Basic Skills Improvement Program. As of April, 1993, the average class size was 18 in the regular classes and 7 in the basic skills classes.
2. Student enrollment in the new Scholastic Aptitude Review course implemented last year has decreased dramatically and there are serious doubts about whether this course should continue to be offered in our regular program. Although there are indications that students have benefited from the experience, the intense but necessary daily review of important concepts and procedures seems to have effected its popularity.
3. Due to the extended absence of Mr. Kenneth Grieco in the fall of this year, Mrs. Paula Cofone, a basic skills teacher in our department, was employed as a full-time mathematics teacher and asked to permanently assume his teaching schedule. Subsequently, upon his return, Mr. Grieco was assigned five Basic Skills classes. The arrangement has worked very well with a minimum of interruption in student learning.

4. The third administration of the grade eleven Due Notice High School Proficiency Test took place in December, 1992. Supplementary teaching materials were again used to reinforce and update the curriculum to insure that all students were taught the skills necessary for success on the test. Every student in the ninth and tenth grades was issued a practice workbook containing 122 problems similar in format and difficulty to those which the State Department of Education distributed as sample types. These problems were then assigned to students on a regular basis and discussed in class to insure understanding. Additional materials previously issued to teachers in the form of resource manuals were also used as part of a formal reinforcement program. Also, in grade eleven prior to administration of the Due Notice Test in December, all students were given practice tests developed from previously administered Due Notice Tests. These tests were discussed in class to reinforce important thinking skills and to acquaint students with test format.

Results from the December, 1991, Due Notice Test were impressive. The total mean score in mathematics was 315. This was 40 points above the District Factor Group score of 275 and 65 points above the state mean score of 250. Nutley scored above the DFG in each of the five cluster areas tested.

5. In October, the grade nine HSPT was administered to six twelfth and four eleventh graders who still needed a passing score on the mathematics section in order to satisfy the graduation requirement. All of these students achieved the required MLP except Patricia Raboy who was subsequently entered into the Student Review Assessment process. All phases of the process were completed and requirements for graduation accomplished.
6. The computer-resource center continues to function as an important part of the mathematics program. The room was used on a regular basis by four mathematics of finance classes, one mathematics IV class, and one computer programming class. In addition, the center was used by individual students in need of extra help with homework, or to complete computer assignments and other projects.
7. In order to implement current recommendations for increased use of calculator technology in the classroom, and to satisfy state requirements concerning the use of calculators on the new grade eleven HSPT, 300 TI-34 scientific calculators were purchased and distributed for use by all teachers in their daily lessons. To insure that teachers were proficient in using the calculators, two workshops were held during the year. The workshops, conducted by Mrs. Joyce Glatzer, a resource person sponsored by the New Jersey Mathematics Coalition, emphasized non-routine and concept development uses as well as applications of the calculator which prepare students for the HSPT.

8. Again this year, the March, 1993, Early Warning Test was given to all ninth graders on April 6th, 7th, and 8th in order to satisfy standardized testing requirements mandated by the state. Results of this test will be used to identify students who are at risk of failing the eleventh grade HSPT. Students who fall below the eighth grade MLP of 464 for mathematics will be placed in a remediation program. In addition, results will be used to test students out of the Basic Skills Improvement program.
9. Workshops, seminars, and other visitations in which mathematics department faculty participated this year include the following:
 - a. On October 3, a Saturday curriculum workshop was presented by Dr. Evan Maletsky, Professor of Mathematics at Montclair State College. The session provided ideas for classroom lessons as well as hands-on practice in using manipulatives to enhance understanding of concepts in mathematics. Six members of the high school mathematics department were in attendance.
 - b. On October 13, Paula Cofone attended a full-day workshop at the Fallon Education Center in Wayne entitled "Innovative Math". The workshop, sponsored by the State Department of Education, presented an overview of currently recommended changes in content, assessment, and instruction in mathematics programs as well as their implications for the Early Warning and High School Proficiency Tests.
 - c. On December 2, a workshop involving the integration of fractals into the curriculum was sponsored by the Mathematics Roundtable at West Orange High School. In attendance were Elinor Alboum and Christine Testa.
 - d. In early spring, Mrs. Rosemary Vivinetto participated in three Saturday workshops on critical thinking. Actual classroom experiences were analyzed, and critical thinking exercises for use in daily lessons were discussed.
 - e. The HSPT Interpretation Committee met during scheduled Saturday curriculum sessions in the fall to analyze and report results of the March, 1992, Early Warning Test and the December, 1991, Due Notice Test. Strengths and weaknesses in our curriculum were noted, and recommendations were made to help improve results in the future. Serving on the committee were Toby D'Ambola as chairman, Elinor Alboum, Mary Lou Dowse, Arleen Slott, and Rosemary Vivinetto.
 - f. On February 6, Mrs. Joyce Glatzer, a noted calculator resource person, conducted a Saturday workshop on the TI-108 and TI-12 Explorer calculators. Non-routine uses of the calculators were discussed and hands-on practice with suggested classroom activities was provided. High School teachers in attendance were Elinor Alboum, Toby D'Ambola, Mary Lou Dowse, Richard Koegel, Arleen Slott, and Rosemary Vivinetto.

- g. On March 16, the chairman attended a calculator awareness session at West Orange designed to clarify the New Jersey State Department Calculator Initiative which is being implemented throughout the state. Topics discussed included the State Department's position on the use of calculators relative to state testing as well as the practical aspects of providing appropriate calculators for student use. Also, a plan for providing for teacher training in this area was outlined.
 - h. On May 20, Toby D'Ambola and the chairman attended a full day training session on providing in-service training for mathematics staff on the use of scientific calculators in preparation for the High School Proficiency Test. The workshop, held at West Essex Junior High School, provided valuable hands-on experience for the participants.
 - i. On June 2 and June 9, Mrs. Joyce Glatzer conducted a two-session workshop after school from 3:00 to 4:30 P.M. This workshop targeted classroom applications of the TI-34 scientific calculator which our district has purchased to satisfy state requirements on acceptable calculators for use on the EWT and HSPT. All members of the High School mathematics staff except one were in attendance.
 - j. The Mathematics Roundtable was attended by the chairman on October 13 at Bloomfield, December 9 at Scotch Plains, January 21 at Wayne, March 25 at Cedar Grove, and May 5 at West Orange. The Roundtable includes mathematics supervisors from communities throughout North Jersey who meet periodically to discuss common concerns regarding curriculum, teaching, and supervision.
- 10. On March 8, Rosemary Vivinetto accompanied her Accelerated Algebra II class to the annual Mathematics Day sponsored by Montclair State College. In addition to the general session, whose theme was "Capturing the Fascination of Fractals and Chaos", students attended a number of stimulating lectures on interesting topics in the field of mathematics. The day proved to be a valuable educational experience for everyone.
 - 11. On May 13, Mary Lou Dowse and Elinor Alboum took students from their Mathematics of Finance classes on a field trip to the New York Stock Exchange and the Federal Reserve Bank in New York City. The trip proved informative and provided students with real world experiences to reinforce their classroom learning.
 - 12. On Wednesday, May 12, advanced placement tests were taken by seven seniors in level AB Calculus. Student results for this exam are normally reported in July. Results for the 1992 advanced placement exam taken by ten seniors indicate that two received a grade of 4 (well qualified), three received a 3 (qualified), and five received a 2 (possibly qualified).

13. The SAT preparation program continues to serve our students preparing to enter college. John Suffren conducted six evening sessions in mathematics during the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 40 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 25 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with the difficulty and format of the actual test.

Additional preparation for the SAT using commercially prepared and teacher prepared materials was given in all trigonometry classes during the year. This served to determine weaknesses, provide some remediation, and offer test taking experience in classes where most students would be taking the SAT.

Results reported in September for the Scholastic Aptitude Test taken by 222 members of the class of 1992 show a mean mathematics score of 483 compared with 471 for New Jersey. This represents a increase of 10 points over last year. Approximately 92 percent of the graduating class took the SAT with 18 percent of the students scoring above 600 on the mathematics section.

14. The Stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Mathematics of Finance course. This year, the club has approximately 10 members and meets weekly to discuss investment procedures and other aspects of the stock market. A highlight of the club is its participation in a stock market game in which teams from throughout the country begin with a theoretical fixed sum of money and, through investments, compete to achieve the highest return. Also, the club visited the New York Stock Exchange this year to observe investment operations first hand.
15. The Math Club, sponsored by Elinor Alboum and Arleen Wellman, met monthly to conduct contests and to discuss problem solving strategies. Students participated in six contests during the year sponsored by the New Jersey Math League. The contests involved approximately 25 students from all grade levels competing with other schools throughout the state.

On May 24, the Essex County Math League held its annual contest at Montclair State College. Twenty-five students from Nutley entered contests held on five secondary levels. Nutley finished seventh over all among the fifteen Essex County high schools who participated.

16. Student honors, awards, and scholarships given this year are as follows:
 - a. An award was given to Son Nguyen by the Crompton and Knowles Corporation for proficiency in mathematics.

- b. The Rensselaer Medal was presented to John Sebastian as the outstanding junior in the field of mathematics and science.
- c. High Honors in mathematics were granted to six of our graduating seniors. They are Linda Chou, Leann Martin, Son Nguyen, Hao Quach, Anthony Santoriello, and Patricia Udomprasert. In addition, 34 seniors were granted honors for achieving above average grades for four years of high school mathematics.

Departmental Goals for 1993-94 include the following:

1. Continue to update the mathematics program as recommended in the National Council of Teachers of Mathematics Curriculum and teaching standards. This implies that greater effort be directed toward having students learn to value mathematics, develop their ability to reason mathematically, communicate using the language of mathematics, build confidence in their mathematical ability, and to develop their proficiency in problem solving.
2. Expand the use of calculators, computers, and other technology in the classroom. Technology is dictating that we change the way we teach and that we change the emphasis placed on many of the topics we teach in order to take advantage of these new tools for learning.
3. Increase emphasis on higher order thinking and problem solving skills so that these become a more important objective of mathematics teaching as opposed to learning the less important algorithms applied in the traditional basic skills. The goal is to increase students' mathematical power rather than to develop their ability to manipulate isolated basic skills.
4. Continue implementation of computer and calculator technology, including the use of classroom overhead computer and graphing calculator projection systems, in order to provide students with the experience and knowledge necessary to use these powerful tools to solve problems more effectively.
5. Continue in-service activities in order to familiarize the staff with current teaching and curriculum recommendations and to help them gain expertise in using new technology in the classroom.

MUSIC DEPARTMENT

NUTLEY PUBLIC SCHOOLS

MUSIC EDUCATION DEPARTMENT
300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
661-8866

TO: Dr. Frank T. Votto, Assistant Superintendent
FROM: Mr. Raymond Kohere, Music Coordinator
SUBJECT: 1992-93 Annual Report

June 21, 1993

It is with great anticipation and satisfaction that a list of proficiencies and standards are finally being developed for the arts in the curriculum on the state level. The Arts Education (Music being one of its most important constituents) will finally become a core subject in the national education goals if Congress passes the president's "Goals 2000: Educate America Act," recently given by the new Education Secretary Richard Riley. "By the year 2000, American students will leave grades four, eight, and twelve having demonstrated competency over challenging subject matter including English, mathematics, science, foreign languages arts, history and geography," states Goal 3 (emphasis added). Along with the above commentaries, The National Commission of Music Education recently released its report, Growing Up Complete: The Imperative for Music Education which is a synthesis of views from the arts, government, education, and business documenting the inherent values of music and music education. The recommendations it offers are designed to foster the perception that music is indispensable in the school curriculum. This report is in part a response to apparent declines in the role of music education, specifically referring to a growing perception of music as a diversion from basic academic subjects. A majority of Americans are not convinced that music is a subject worthy of study and effort. Music is valued more for its entertainment value than for its contribution to the quality or lack of and development of our cultural life. The arts filtered through the mass media have transformed "baby boomers" into a mass of arts consumers whose aesthetic experience involves little participatory effort or expectation. In the context of a society that for the past decade has sought satisfaction in pursuit of material wealth rather than humanitarian service, such views of the arts are unlikely to result in perceptions of music as a critical component of the school curriculum.

Perceptions of public education in general have been at a low point in recent years. Unquestionably, music has suffered with the rest of the system. In addition, there is a perennial paradox in the way music has been viewed in educational contexts. On one hand, music education programs are often valued, and enjoy strong support, when they are perceived as vehicles of high profile entertainment, social interaction, and competitive pride. On the other hand, lower-profile programs that emphasize sequential music learning over expensive travel, commercial-style concerts and competitive performance may be perceived as lower-quality programs. In other words, performance instruction is much more likely to be perceived as "music education" than is general music.

If concerned personnel of public education, those who value the art of music in their lives and cultures, do not see a fundamental connection between school music and the deeper experience of the arts, music education will remain at best a "peripheral" subject. If music only enjoys its greatest levels of support when it satisfies superficial, extra-musical and "entertainment" expectations of the students and future parents with little or no understanding of the historical and cultural role of music in society, music will continue to be perceived as an important, but nonessential subject.

When music education consistently speaks with relevance to the fundamental expressive needs of humans, and inspires musical intrigue that leads to continuing interest, confidence, and skill development for meeting those needs, music will more likely be perceived as essential to the school curriculum. Every student must be challenged by a variety of opportunities that allows everyone to demonstrate

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Because of limited staff and increasing performances, there have been serious limitations which have resulted in much less time for the development of many of the objectives and content of the music education curriculum. (The aesthetic, cultural, theoretical and creative principles of music) These conclusions have emerged following our implementation of our reassessment and revision of the Music Education Curriculum this past year.

In the last several years, the number of performances given by each district music teacher has increased by 33% without an increase of staff or time (in fact with a decrease of one music teacher). Such restrictive efforts as the elimination of our summer music school program, additional required graduation and academic credits (singletons), and low and very limited priority scheduling continue to show a slow but steady decline in the number of students (in many cases the better leader oriented, academic and music students) who omit participation in the music classes and performing groups at the upper levels of our education system. (We have not had a Music Appreciation class on the High School level for 14 years and yet there are students who return from college who ask why is there no opportunity to take a course which would have prepared them for their fine arts requirement on the college level.)

I have again stressed the strong need for additional staff, priority scheduling for all music courses and additional time for rehearsals, etc. in my 1993-94 Priorities Report. Because of additional required classroom space at Radcliffe School for the 1992-93 school year, it was necessary to eliminate "the music classroom" and necessitated the music teachers "traveling" from classroom to classroom for their teaching periods and assignments. There was no center of music operation with a home base for all the music equipment or storage which caused numerous problems. I hope, in the very near future, that this situation can be remedied and the music can again be reinstated.

In preserving the philosophy of furthering the need of music education for all students, I continue to act as representative of the Metropolitan Opera Guild for our high school foreign language classes (French and Italian) as well as the Humanities Class in arranging and attending five final opera rehearsals.

Again, the performing music organizations (instrumental and vocal) of all the district schools continue to perform at a very high calibre for the school music assemblies (The annual December, March (Grades 1-3) and Spring Musicales) as well as the evening programs for the PTA's, parents, community and surrounding communities. (December Musicals, March Budget performances (Grades 1-3), Spring Music Festivals, Football Half Time Shows, Parades etc.)

This year three of our music students gained the honor, through extensive auditions and preparations, of being selected to membership in the 1993 N.J. All State Chorus. (Sophomore Karen Jacobsen - second consecutive year for the All State Chorus, and Freshmen Sarah Kostulias and Patricia Olivo)

In addition to the items which are included in my job description and daily attendance to the responsibilities of my position as Music Coordinator, which are always present and demand immediate resolutions, the following accomplishments have been realized in the music department during the 1992-93 school year.

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1. Assisted in rehearsals and auditions for the 1992-93 N.J. All State Chorus as adjudicator and sectional conductor on four Saturdays and the day before the NJEA Convention at Atlantic City. I continue to serve on the Choral Procedures Committee which oversees all the activities (rehearsals, performances, auditions, music, policies etc.) of the N.J. All State Chorus. I have one year left on a three year membership.
2. Arranged and scheduled professional music assemblies for the secondary schools of the district ("The Festival of Jazz")
3. The Music Department of the Nutley Public School under the joint auspices of the Nutley Music Boosters Association presented an all elementary school instrumental and vocal music program demonstrating the different aspects of the music program on the elementary level, (March 30, 1993) for the parents and general public. (681 parents etc. were counted in the audience). This was an excellent opportunity for a Board of Education member to speak to a "captive" audience concerning the district budget which was later approved.
4. I continue to serve as liaison and program chairperson for the Annual Yuletide Observance Program (1992) which is sponsored jointly between the Nutley Public Schools and the Nutley Town Council (Commissioners) - December 17, 1992.
5. I continue to fulfill my teaching responsibilities as a member of the Humanities team with regard to the art forms (Painting, Music, Sculpture, Architecture, Dance) and arrange the teaching schedule as well as all corresponding field trips to the various New Jersey and New York cultural institutions.
6. The Choralettes are still a major part of my teaching assignment. The group performed in nine in and out of school performances. In May 1993, 96 girls auditioned for the 1993-94 Nutley High School Choralettes and 38 applicants were selected. All Choralettes (former) must reaudition for the group each year.
7. The Music Education Department's updated Student Evaluation Instrumental Music Progress Form for all Elementary and Franklin School Instrumental Instruction Classes was well received. It is now used for a one year period instead of each marking period in order that the parents may make comparisons with any preceding marking period and teacher comments to evaluate their student's progress.
8. For a second consecutive year, one of our elementary school choruses (Spring Garden-Mrs. Peterson) entered a choral "competition" festival with numerous other elementary schools from other districts and counties in New Jersey and was rated another superior in the top five percentile. She is a wonderful asset to our music staff.
9. Initiated a Concert Band and Jazz Ensemble Assembly for two of our Elementary Schools (Yantacaw - March 24 and Spring Garden - April 1). In addition to the performance, part of the program was delegated to an explanation and demonstration of the various individual and family of instruments and a short discussion of the Band and Jazz Ensemble itinerary. The program met with an excellent response by the students, teachers and principals alike. We would like to expand this event to the other Elementary Schools in the near future.

NUTLEY PUBLIC SCHOOLS

MUSIC EDUCATION DEPARTMENT

300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
661-8866

10. I continue to provide student programs and performances for school, community, and service organizations outside of the school program in order to give our musically talented and versatile students and their various musical organizations the opportunity to demonstrate the product of their musical learning and knowledge as it is displayed in performance. (Golden Age Club - Old Guard - Elks etc.) The Community Nursery School of Nutley requested and was invited to have a hands on demonstration of band instruments and activities during one of the High School Band periods.
11. Additional activities included attendance at the various evening and during school music festivals, programs, and PTA music performance in my capacity as Music Coordinator as well as serving as liaison resource between the Nutley Public Schools Music Program and the Nutley Music Boosters Association by attending all their executive board and general meeting.
12. The Music Education Department and Coordinator continue to maintain a close working relationship with the Athletic Department and Director in mutual concerns which relate to both departments in order to ensure a cooperative, amicable, and unified goal for the high standards in music and sports through their coordinated efforts. I hope to continue this close relationship with the new Athletic Director.
13. Continue to oversee and upgrade the entire instrumental music inventory on a semi-annual basis and the proper maintenance and repair of all instruments on a weekly basis with "The Music Shop". (Our official instrument repair facility and a subsidiary repair shop of The Mobile Music Co.). We continue to eliminate those older music instruments which have become obsolete and inoperable because of their frequency of repairs, unacceptable operation and sound and age of instrument as well as its cosmetic appearance. All the keyboards (piano, organ and synthesizers) instruments are also checked and arrangements are made for the semi-annual tunings of all pianos (Auditorium and music rooms pianos receive three tunings per year) and organ maintenance in all the district schools.
14. Mrs. Sharon Vitkovsky has performed with a high degree of professionalism as music substitute in the Franklin School Music Department during Mrs. K. Zintel's leave of absence. She is to be commended for her industry and conscientiousness.
15. I have met with the principals of the elementary and secondary schools from time to time during the school year concerning scheduling, music programs, teachers, and other matters involving music problems in their particular schools.
16. I continue to coordinate and organize all the schedules and programs for all our music organizations (performances, parades, auditions, accompanists, etc.) throughout the school year.
17. The Franklin School Band competed in its first competition on Friday, May 28, 1993 at Trenton State College and came in second in its class. I feel this was an admirable placement for its first competition.

NUTLEY PUBLIC SCHOOLS

MUSIC EDUCATION DEPARTMENT

300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
661-8866

We continue to hold the following activities and goals which are highly desirable in high priority and list them for further development, recommendation, and inclusion with the music education program.

1. Provide more certified staff time to permit:
 - a. Increased instrumental (strings included as a high priority) and vocal instruction in classes (ensemble and individual) which is independent of the pressures of the performing repertoire on all grade levels.
 - b. Supervised practice time (to personalize the learning environment of the student) as scheduled in other departments.
2. Scheduling for interested students must be at a higher priority than at the present time. This will enable students to choose music courses as a first choice and not as a slim possibility after all other subjects are scheduled.
3. A one year basic course of Music Appreciation/History or a Music Survey course in conjunction with a more general study of the appreciation and history of all the fine arts (preferably a required course) should be offered. This course is not to be construed as a traditional music or art appreciation course. It should be humanistic in its approach relating music to other art forms, subjects, and various aspects of our culture. This would also be an excellent survey course to help prepare college oriented students for their fine arts requirement in higher education. (Many of the high schools in New Jersey have initiated such a course in the last few years).
4. Since the resignation of Ms. Ester Mesano, (the present twirler-flag advisor as of May 1993 - effective June 30, 1993 has taken a full time position with the Parsippany Hills High School Band) and the untimely death of Mr. William Verost, our drill instructor and designer, we have begun advertising within the district but to no success. We would like to advertise outside the district as soon as possible with your permission. Mr. Jacone said he will take the matter up with you and the Superintendent. These positions should be filled before the end of the year since these personnel are an important part of the Band Camp which meets before the beginning of the next school year. (August '93)
5. We would like to request the purchase of a new set of elementary school music textbooks (one set for each grade) in each of the five elementary schools. We would like to request purchase for the 1994-95 school year of the 4th, 5th, and 6th Grade textbook for each of the five elementary schools. The present textbooks which are used 4 to 5 classperiods daily will be 10 years old in 1994.
6. We would like to purchase a new piano (one piano each year) for the next five years to replace one piano in each elementary school aud. or music classroom. The large majority of the pianos in the elementary schools are 40 to 50 years old. These pianos are used daily for several periods including after school rehearsals and evening performances throughout the school year and maintenance is becoming more and more frequent and costly.
7. To further develop the following list of music activities:
 - a. Keyboard - Piano Classes
 - b. All Elementary School Chorus
 - c. All Elementary School Band

PHYSICAL EDUCATION DEPARTMENT

NUTLEY HIGH SCHOOL

39.

THOMAS C. GALLUCCI
Director

300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

AREA CODE 201
661-8849
661-8850

DEPARTMENT OF
HEALTH, PHYSICAL EDUCATION AND
ATHLETICS

N

May 24, 1993

TO: Mr. John Jacone
FROM: T.C. Gallucci
RE: Annual Report - Health,
Physical Education & Athletics

Following are some of the activity highlights of the academic year 1992-93, present concerns, and recommendations.

HEALTH:

All students in the 9th grade discontinued to participate in a suicide program.

The hearing test was given to all students.

Dental examinations were given to 10th grade students.

The vision screening was given to all 10th grade students.

A routine physical was given to 9th and 11th grades.

The "Family Life" program started in the fall of 1983. The program should be evaluated in the school year 1993-94. Please advise.

The Health and Physical Education Department screened 1,006 students for scoliosis. The final screening referred 39 students to their family physicians. The total not processed was 15.

- A. Doctors from Cooper Hospital talked to our students in the area of Trauma.
- B. We had a speaker from the National Council on Gamblers Anonymous talk to our health classes.
- C. The health classes also benefited from a representative from the Kessler Hospital on the subject of Accidents.

Annual Report-Health, Physical Education & Athletics Cont'd.

D. Police

1. The Nutley Police Department presented a special program to all health classes this year. The purpose was to foster better communication and understanding between students and the Police.
2. Nutley Police spoke to Driver Education Classes on Drugs and Alcohol. The discussions were on Breath Test, how it works, and laws regarding D.W.I. and penalties involved in Drinking and Driving.

PHYSICAL EDUCATION: This year we continued the schedule with all students receiving a grade that totaled health and physical education classes combined.

Students were assigned to health class via physical education classes for a one-quarter grade. Three-quarters of the grade comes from physical education.

ATHLETICS: This year, 785 students participated in athletics under 49 coaches. Our 785 students participated in 566 athletic events. Once again, for safety reasons, I feel a complete evaluation is due for our playing fields, gymnasiums, and transportation.

TCG:kg

SCIENCE DEPARTMENT

Annual report

June 24 1993

Science Department Modig

Statistics - 80% of the student body was enrolled in a science course for the 1992-93 school year.

Physics- teachers , Mr. Mancuso and Mr. Sautter. There were three sections of Physics meeting 6 periods per week with a total enrollment of 40 students. There was one section of A P Physics meeting 6 periods per week with an enrollment of 21 students.

Chemistry- teachers , Mr. Mancuso , Miss Naturale , Mr. Sautter , Mr. Starrick. There were 6 sections of Chemistry and 2 sections of Chem Study meeting 6 periods per week with a total enrollment of 180 students. There was one A. P. Chemistry offered this year with an enrollment of 10 students.

Biology- teachers Mr. Modig, Mr. Jinks, Mr. Kimberley, Mr. Tagliareni, and Mrs. stave. There were 11 sections of Biology meeting 5 periods per week with a total enrollment of 235 students. There were 2 sections of Biology IX meeting 6 periods per week with a total enrollment of 45 students.

There were three sections of Human Physiology meeting 5 periods per week with an enrollment of 63 students. There was 1 sections of AP Biology meeting 6 periods per week with an enrollment of 25 students. There were 4 sections of Microbiology meeting 5 periods per week with an enrollment of 67 students.

Environmental and I P S- teachers, Miss Naturale, Mr. Tagliareni and Mr. Zintl. There were 7 sections of IPS meeting 5 periods per week with an enrollment of 125 students. There were 3 sections of Environmental Science meeting 5 periods per week with an enrollment of 54 students.

Professional Days

New Jersey Science Convention- Mr Sautter and Mr. Kimberley.

Educational Publishers Exhibit- Mr. Modig

Eastern Analytical Symposium - Mr. Starrick

Activities

The Biology Club - Mr. Jinks

The Computer Club - Mr. Sautter

The Astronomy club - Mr. Zintl

A P Testing

18 students took the AP Biology test, 10 students took the AP Chemistry test and 17 students took the AP Physics test during the month of May.

Curriculum Development

Textbook evaluation and selection for the Chemistry Curriculum.

Scheduling

Scheduling conflicts were kept to a minimum, primarily due to the efforts of Mr. Cocchiola coordinating the master schedule between departments.

Staffing

With 10 members in the department the average class size was 18-20 students. We anticipate only a small increase in departmental population for next year.

Awards

Rensselaer - John Sebastian

Bausch & Lomb - Emily Trinks

Di Cioccio - to be announced

ITT Avionics - to be announced

Crompton & Knowles Corp. - to be announced

Governor's School - Science and Environmental Science categories have been applied to, winners to be announced.

Field Trips

"Energy and the Environment" An in house fieldtrip for Jr. & Sr. Science Students.

Chemical Career Conference sponsored by Hoffmann-La Roche at NJIT.

SOCIAL STUDIES DEPARTMENT

June 1, 1993

Principal's Report

A great year for the Department. As usual the number of papers and projects required for students to complete kept pace with last year's stats. The only problems I foresee for the future are a lack of textbooks for the Far East/Russian, World History Honors and European history classes. All of their enrollments have gone up since we first ordered texts for these courses. This month I will place an emergency order with Mrs. Delahunt so that there will be an adequate supply in September 1993. I will also prep my successor, Mr. Mario Cocchiola, into the doings of the Department. I have already spoken with him and we agreed to meet sometime in June to acquaint him with all the facets of the Department's business.

Respectfully submitted,

Charles J. Fuccello

Charles J. Fuccello, Ph.D.

LIBRARY

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1993

To: Mr. Jacone, Principal
From: Mrs. Tropicano, Librarian
Subject: Annual Report

Contents

- I. NUT.S.H.EL.L. Reading Motivation Program Evaluation
- II. Automation Project Report
- III. Goals
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 - C. Non-Fiction Circulation Ranked by Subject
 - D. Interlibrary Loan Activity
 - E. Class Visits
 - F. Estimated Book Inventory
 - G. Computer Program Inventory
 - H. Magazines and Newspapers 1993-1994
 - I. Equipment Inventory

I. NUT.S.H.EL.L. Reading Motivation Program Evaluation

NUT.S.H.EL.L. Reading Program Evaluation

Goals

The NUT.S.H.EL.L. (Nutley Senior High Electronic Library) Reading Program was developed to accomplish the following goals.

-Each student will be motivated, in a way that is enjoyable, to increase the number of supplementary books read during the school year from four (one each marking period) to six.

-Students will be rewarded and recognized for their reading achievements.

-The teachers of participating students will be relieved of the volumes of paperwork necessary to keep track of supplementary student reading.

-Students will independently utilize the computers and software necessary to manage their reading records and their computer-generated book quizzes.

-Teachers will expand their knowledge of the ways in which computer assistance can be integrated into their teaching.

Data

1. **Participants**

There were 254 students enrolled in grade nine. Sixty-five and three-quarters percent (167) of these students participated in the reading incentive program. A participant was a student who earned one or more points in the program.

2. **Awards**

<u>AWARD</u>	<u>POINTS REQUIRED</u>	<u>NUMBER AWARDED</u>
Fine Coupon	5	83
Free Photocopying (5 pages)	10	50
Homework Late Pass	25	9
Theater Pass	35	7
Gift Certificate	50	4

Winners of 50 point gift certificates were Kayul K. Jain in Mr. Bonadonna's period 3 class; Eric L. Knott in Dr. Shepherd's period 8 class; Jennifer A. Lucas in Mr. Ryan's period 4 class; and Cindy B. Molkenthin in Mr. Sasso's period 5 class.

3. Totals and Averages by Teacher and Class Period

<u>TEACHER</u>	<u>PERIOD</u>	<u>PUPILS</u>	<u>POINTS</u>	<u>AVERAGE</u>	<u>BOOKS</u>	<u>AVERAGE</u>
Mr. Bona-donna	3	21	377	17.95	212	10.10
Mrs. Frey	2	14	32	2.29	24	1.71
Mrs. Frey	7	11	99	9.00	72	6.55
Mrs. Musco	1	9	90	10.00	40	4.44
Mr. Ryan	3	16	78	4.88	48	3.00
Mr. Ryan	4	20	120	6.00	83	4.15
Mr. Sasso	5	21	176	8.38	139	6.62
Mr. Sasso	7	15	45	3.00	32	2.13
Dr. Shep-herd	1	20	207	10.35	142	7.10
Dr. Shep-herd	8	20	252	12.6	180	9.00

Conclusions

The NUT.S.H.EL.L Reading Program was successful in the first year. There were 167 participants who read 972 books or 5.82 books averaged for each student. The program goal of six books per student is attainable.

Seventy-three students were awarded commendations for participation from Governor Florio. These students each read at least four books to qualify for the commendation.

Incentive level awards were earned 153 times.

The most valued prize was a certificate for five pages of free photocopying. Many students were satisfied at this 10 point

level.

Competition developed between classes. These groups "battled" for the highest class point total. Teachers used the competition to sustain motivation.

Several variables which contributed to student performance were recognized.

- Students who were given class time to read once each week read significantly more than other students.

- Teachers with more computer experience had more books read per student in the program. These students averaged 7.1 to 10.1 books each. These teachers were comfortable with the computer's accuracy in record keeping and its appeal to the students. These teachers viewed the computer as a valuable assistant.

The NUT.S.H.EL.L. Reading Program succeeded in increasing the students' supplementary reading. It will be utilized again next year. All English I classes will be invited to participate. The possibility of extending the program to the tenth grade level has been suggested by the teachers.

Teachers who participated this year were relieved of verification problems. Students could not pass a quiz if they had not read the book or had only seen the movie. The supplementary reading record keeping was maintained by the computer and printed out for each teacher. Teachers were eager to satisfy their curiosity about how the computer was managing the program and what the kids had to do to take and record a quiz.

Students expressed positive reactions to the program. They frequently asked for reading suggestions and were eager to talk about what they read. They anticipated the arrival of print-outs in their English classes. They talked about the program in other classes, with guidance counselors, and with parents. Many queries from the faculty were evidence that the program appealed to students who had asked their classroom teachers for reading guidance.

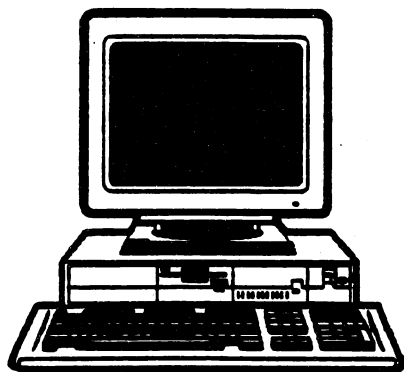
Circulation of fiction paperback books increased this year by 361 volumes. Multiple copies of each fiction title on the program reading lists were purchased in paperback to meet student demand. The most popular titles were The Adventures of Tom Sawyer, Lord of the Flies, The Time Machine, and Treasure Island.

II. Automation Project Report

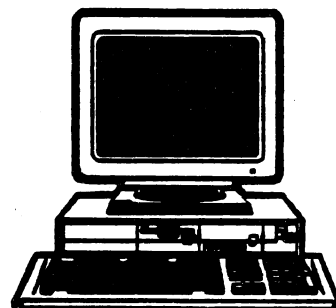
Nutley High School
Nutley, New Jersey
Library-Media Center

Automation Project Report

The first stage of a three-stage automation project was completed during the 1992-1993 school year. The Board of Education purchased an IBM Model 80 computer to work as the interlibrary loan workstation this year, an IBM Model 57 Multi-media computer to work as the CD-ROM workstation this year, one hexagonal computer table to centralize computer reference services, and one IBM printer to support the CD-ROM workstation.



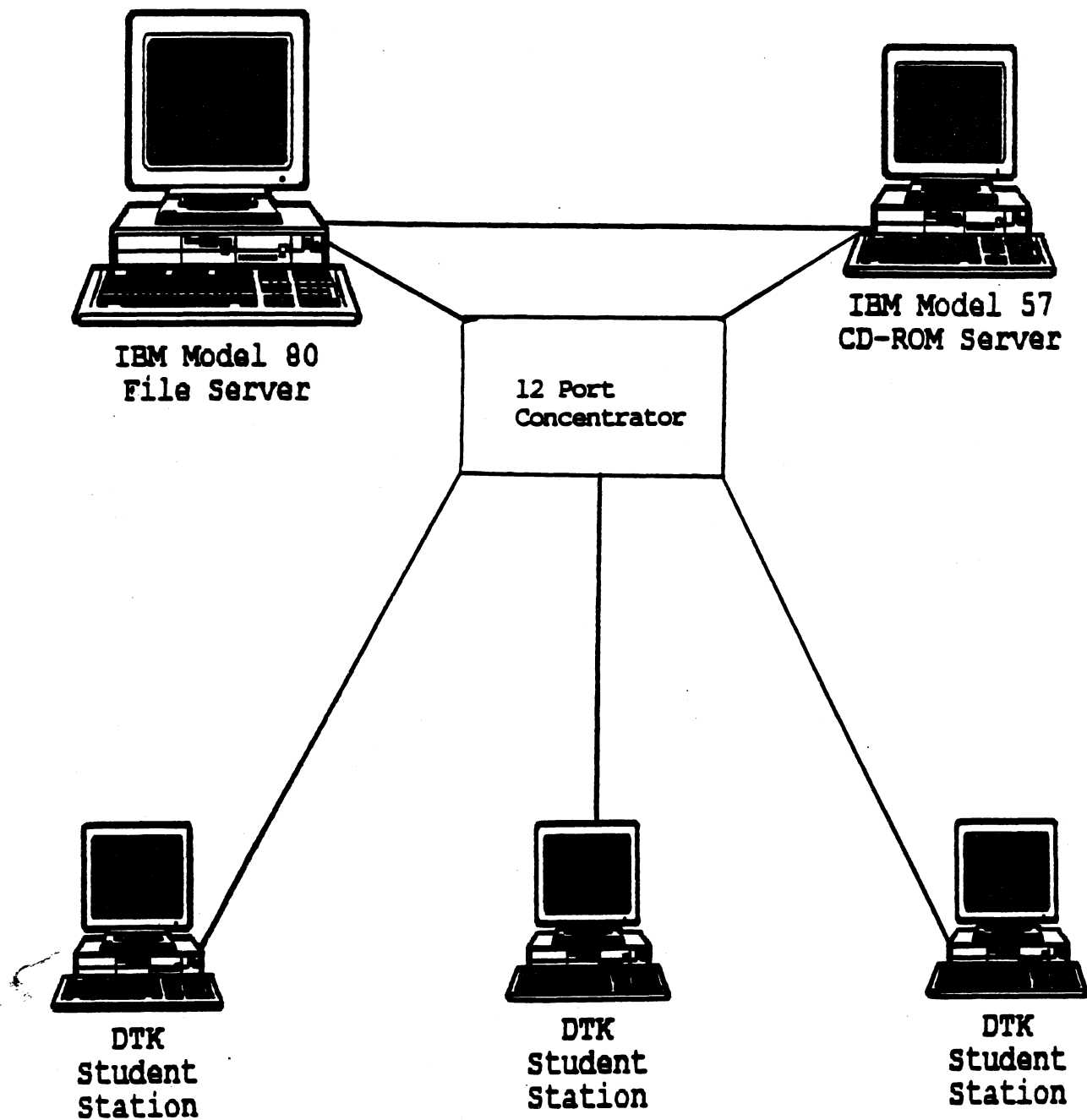
IBM MODEL 80
INTER-LIBRARY LOAN



IBM MODEL 57
CD-ROM

The second stage of the automation plan has been funded for 1993-1994. Purchases include the installation of a network and three additional workstations; software for automating the card catalog; and retrospective conversion of 8000 card catalog records. Card catalog records were prepared for shipping during the library inventory in June 1993. More card catalog records will be converted next year.

NUT.S.H.E.L.L. LIBRARY NETWORK
1993-1994



Network Software
1993-1994

<u>TITLE</u>	<u>FILE SERVER</u>	<u>CD-ROM SERVER</u>	<u>EVERY WORKSTATION</u>	<u>DEDICATED WORK- STATION</u>
<u>Novell Netware / Direct Access Menu</u>	<u>X</u>			
<u>CD NET SERVER</u>		<u>X</u>		
<u>Card Catalog</u>	<u>X</u>			
<u>DOS 5.0</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>Windows 3.1</u>			<u>X</u>	<u>X</u>
<u>Facts on File</u>		<u>X</u>		
<u>Readers' Guide</u>		<u>X</u>		
<u>Granger's World of Poetry</u>		<u>X</u>		
<u>SIRS Index</u>		<u>X</u>		
<u>DisCLit</u>		<u>X</u>		
<u>World Atlas</u>				<u>X</u>
<u>Encarta</u>				<u>X</u>
<u>Compton's</u>				<u>X</u>
<u>Inter- Library Loan</u>				<u>X</u>
<u>ProQuest</u>				<u>X</u>
<u>U.S. History</u>		<u>X</u>		

Software installed on the file server and the CD-ROM server will be networked to every workstation.

III. Goals

Goals for 1993-1994

A review of the library-media program in the 1992-1993 school year was completed in June 1993. The following program goals have been developed for the 1993-1994 school year.

1. The NUT.S.H.EL.L. Reading Motivation Program will assist students and teachers in increasing student supplementary reading to seven books per student.

2. The third stage of the Automation Plan will be evaluated. The required equipment will be researched. A plan for acquisition of equipment and software will be presented in October for consideration for the 1994-1995 school budget. This is the last major phase of the three stage plan.

3. Student computer work stations will be programmed to provide online assistance to users of the new network.

4. Faculty will receive regular newsletters featuring collections and services, including computerized reference, available in the library-media center.

5. Faculty and students will be provided with assistance and instruction in the use of the new library computer network.

6. Pathfinders will be developed to assist faculty and students in choosing appropriate resources, electronic and print, to meet their information needs.

7. An online public access catalog, computerized card catalog, will be running before the Thanksgiving holiday.

8. The use of scanners to make materials check-out self-service will be investigated.

9. The use of scanners to automate inventory will be investigated.

10. The pure and applied sciences collections will be evaluated. New materials will be purchased and out-of-date materials will be retired to support increased use of the library for student research assignments.

11. Additional fiction with multi-cultural themes, settings, and characters will be researched. New titles will be purchased and bibliographies will be made available.

12. The reference collection will be evaluated to determine which sources are valuable in print formats and which would be more efficiently utilized in machine readable formats. Cost will be a factor in the evaluation.

13. Library staff will receive instruction in the maintenance, addition, and editing of machine readable card catalog records.

14. The library secretary will receive instruction in the maintenance of the computer network.

15. The librarian and media specialist will evaluate software for scheduling audio-visual hardware, maintaining hardware repair records, and hardware inventory.

16. The addition of a workstation to handle calls into the library network from home computers after hours will be investigated.

IV. Statistics

Nutley High Sch.
Nutley, New Jersey
Library-Media Center

June 1998

A. Deposits

1992-1993			1991-1992		1990-1991		1989-90	
	Fines	Copier	Fines	Copier	Fines	Copier	Fines	Copier
September	\$0.00	\$195.56	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00
October	\$0.00	\$276.90	\$0.00	\$265.72	\$0.00	\$151.46	\$0.00	\$214.35
November	\$65.00	\$151.00	\$0.00	\$0.00	\$16.95	\$0.00	\$0.00	\$0.00
December	\$0.00	\$320.23	\$0.00	\$169.51	\$0.00	\$197.65	\$0.00	\$120.70
January	\$0.00	\$350.01	\$0.00	\$0.00	\$46.00	\$118.32	\$65.00	\$251.25
February	\$97.45	\$176.05	\$145.00	\$284.30	\$0.00	\$229.62	\$169.00	\$138.30
March	\$75.00	\$188.00	\$0.00	\$145.00	\$74.00	\$0.00	\$121.00	\$253.95
April	\$10.95	\$0.00	\$132.00	\$354.90	\$128.95	\$421.61	\$70.00	\$212.95
May	\$0.00	\$663.78	\$107.00	\$139.60	\$45.00	\$292.75	\$196.00	\$367.50
June	\$120.00	\$252.82	\$323.20	\$0.00	\$312.00	\$0.00	\$217.65	\$204.42
Totals:	\$368.40	\$2,574.35	\$707.20	\$1,359.03	\$622.90	\$1,411.41	\$843.65	\$1,763.42

Mutley High School
Mutley, New Jersey
Library - Media Center

55.

June 1993

B. Circulation Statistics 1992-1993

	000	100	200	300	400	500	600	700	800	900	Blog.	Mags.	Pamphlets	Total N/P	Fiction	Total 93	Total 92	CHANGE:
September	1	9	2	23	1	5	6	21	25	47	28	71	0	239	382	621	594	27
October	3	10	22	38	4	6	27	23	60	72	64	239	0	568	343	911	743	168
November	3	8	3	26	2	3	15	24	52	87	42	91	0	356	255	611	800	-189
December	7	31	3	32	2	5	19	27	150	62	128	233	0	699	242	941	701	240
January	3	13	25	48	2	24	21	29	154	75	99	135	0	628	262	890	886	4
February	6	46	22	64	1	33	57	47	117	91	117	236	0	837	172	1009	709	300
March	6	12	28	56	1	18	50	56	213	79	59	200	0	778	266	1044	884	160
April	0	20	10	35	1	21	23	20	119	59	81	114	0	503	184	687	1131	-444
May	8	7	0	47	5	17	21	47	47	59	36	141	0	435	133	568	642	-74
Total:																		
1992-1993	37	156	115	369	19	132	239	294	937	631	654	1460	0	5043	2239	7282		
1991-1992	23	157	49	379	15	161	292	259	1083	701	594	1117	11	4841	2249		7090	
CHANGE:	14	-1	66	-10	4	-29	-53	35	-146	-70	60	343	-11	202				192

Nutley High School
Nutley, New Jersey
Library-Media Center

June 1993

C. Non-Fiction Circulation Ranked by Subject

		1992-1993		1991-1992		1990-1991		1989-1990	
s	Rank	Subject	Volumes	Rank	Volumes	Rank	Volumes	Rank	Volumes
	1	Magazines	1460	1	1117	9	105	9	101
	2	Literature	937	2	1083	1	929	1	911
	3	Biography	654	4	594	3	510	4	491
	4	History/Travel	631	3	701	2	629	2	760
	5	Social Science	369	5	379	4	419	3	531
	6	Arts/Recreation	294	7	259	6	335	5	451
	7	Applied Science	239	6	292	5	338	6	401
	8	Philosophy	156	9	157	7	169	8	171
	9	Pure Science	132	8	161	8	168	7	211
	10	Religion	115	10	49	11	42	11	51
	11	General Works	37	11	23	10	51	10	61
	12	Language	19	12	15	13	15	13	
	13	Pamphlets	0	13	11	12	34	12	21

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1993

D. Interlibrary Loan Activity

	Books	Magazines	Total
1992-1993	54	21	75
1991-1992	48	65	113
1990-1991	37	10	47

Nutley High School
Nutley, New Jersey
Library-Media Center

June 1993

E. Class Visits

	1992-1993	1991-1992	1990-1991	1989-1990	1988-1989
September	23	46	10	19	28
October	47	19	23	14	13
November	21	25	13	15	42
December	34	25	16	19	17
January	27	37	38	39	28
February	45	17	30	42	24
March	58	29	86	94	85
April	17	35	40	24	51
May	10	15	5	10	5
June	0	1	6	7	4
Total:	282	249	267	283	297

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1993

F. Estimated Book Inventory

	1993	1992	1991	1990	1989
June of previous year total:	23593	22960	22256	21477	21612
Books recovered after inventory	47	5	0	51	0
TOTAL:	23640	22965	22256	21528	21612
New books added	1135	1430	1070	1516	1416
PROJECTED JUNE TOTAL:	24775	24395	23326	23044	23028
On the shelves in June:	NOT AVAILABLE**				
000-099 General Works		901	909	959	754
100-199 Philosophy/Psychology		459	364	386	368
200-299 Religion/Mythology		279	268	264	249
300-399 Social Sciences		3572	3483	3389	3650
400-499 Language		257	300	234	294
500-599 Pure Science		1688	1601	1682	1621
600-699 Applied Science		1912	1775	1794	1737
700-799 Arts/Recreation		1697	1954	1918	1867
800-899 Literature		3650	3207	3504	3289
900-999 History/Geography		3263	3293	2591	2283
920-929 Collected Biography		581	581	633	529
B Biography		950	1236	1210	1471
Fiction		4384	3989	3692	3365
TOTAL on shelves:		23593	22960	22256	21477
Difference between total on shelves and projected total:	24775	802	366	788	1551
-Discarded during year	195	693	559	115	274
-Lost during year	53	56	43	37	70
-Uncollected*	40	20	15	27	30
Books missing		33	-251	609	1177

*Includes books borrowed and not returned by students who left during the year.

**Books on the shelves were not counted. The time was used to sort shelf list cards for shipment to the vendor who would convert them to machine readable records for the automated card catalog.

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1993

G. Computer Program Inventory

Class	Subject	Disks 1993	Disks 199
000-099	General Works	79	182
100-199	Philosophy/Psychology	5	5
200-299	Religion/Mythology	0	0
300-399	Social Sciences	85	89
400-499	Languages	30	29
500-599	Pure Science	101	101
600-699	Applied Science	51	56
700-799	Arts/Recreation	14	13
800-899	Literature	12	21
900-999	History/Geography	30	22
Total		407	518

H. MAGAZINES AND NEWSPAPERS 1993-1994

AGING	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
ALUG NEWSLETTER	MICROFILM:	MICROFICHE:	PAPER: 4/92
AMERICA	MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
AMERICAN ARTIST	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
AMERICAN HERITAGE	MICROFILM:	MICROFICHE:	PAPER: 12/54
AMERICAN HISTORY ILLUSTRATED	MICROFILM:	MICROFICHE: JAN. 1992	PAPER: 4/89
AMERICAN LIBRARIES	MICROFILM:	MICROFICHE:	PAPER: 10/91
APPLEWORKS FORUM	MICROFILM:	MICROFICHE:	PAPER: 8/92
ATLANTIC MONTHLY	MICROFILM: JAN. 1963	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
AUDIO-VISUAL COMMUNICATIONS	MICROFILM:	MICROFICHE:	PAPER: J. Affin
BASEBALL COACH NEWSLETTER	MICROFILM:	MICROFICHE:	PAPER: 10/92
BETTER HOMES AND GARDENS	MICROFILM:	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
BIOGRAPHY INDEX	MICROFILM:	MICROFICHE:	PAPER: Referenc
BIOLOGY DIGEST	MICROFILM:	MICROFICHE:	PAPER: 1/81
BIOSCIENCE	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
BOOK REPORT	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
BOOK REVIEW DIGEST	MICROFILM:	MICROFICHE:	PAPER: Referenc
BOOKLIST AND SUBSCRIPTION BOOKS BULLETIN	MICROFILM:	MICROFICHE:	PAPER: 5 yrs.

MAGAZINES AND NEWSPAPERS 1993-1994

BULLETIN/THE ATOMIC SCIENTIST			
MICROFILM:	MICROFICHE: JAN, 1992	PAPER:	
BUSINESS WEEK			
MICROFILM: JAN. 1975	MICROFICHE: DEC. 1991	PAPER: 5 YRS.	
BUTTERICK			
MICROFILM:	MICROFICHE:	PAPER: 1 YR.	
BYTE			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
CAR & DRIVER			
MICROFILM:	MICROFICHE:	PAPER: 9/92	
CHANGING TIMES			
MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
CHILDREN TODAY			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
CHRISTIAN CENTURY			
MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
CHRISTIANITY TODAY			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
CHRONICLE OCCUPATIONAL BRIEFS			
MICROFILM:	MICROFICHE:	PAPER: Careers	
CLEMENTS ENCYCLOPEDIA OF WORLD GOVERNMENTS			
MICROFILM:	MICROFICHE:	PAPER: Referenc	
COMMENTARY			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
COMMONWEAL			
MICROFILM:	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
COMPUTE			
MICROFILM:	MICROFICHE: FEB. 1992	PAPER:	
CONGRESSIONAL DIGEST			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
CONGRESSIONAL QUARTERLY WEEKLY REPORT			
MICROFILM:	MICROFICHE:	PAPER: Referenc	
CONSUMER REPORTS			
MICROFILM:	MICROFICHE: FEB. 1992	PAPER: 5 YRS.	
CONSUMER'S RESEARCH MAGAZINE			
MICROFILM:	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	

MAGAZINES AND NEWSPAPERS 1993-1994

CQ RESEARCHER			
MICROFILM:	MICROFICHE:	PAPER: Referenc	
CULTUREGRAMS			
MICROFILM:	MICROFICHE:	PAPER: Referenc	
CURRENT BIOGRAPHY			
MICROFILM:	MICROFICHE:	PAPER: Referenc	
CURRENT HEALTH 2			
MICROFILM:	MICROFICHE: JAN. 1992	PAPER:	
CURRENT HISTORY			
MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
CURRENT LEADERS OF NATIONS			
MICROFILM:	MICROFICHE:	PAPER: Referenc	
CURRENT NEWS ON FILE			
MICROFILM:	MICROFICHE:	PAPER: Referenc	
CURRICULUM REVIEW			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
CYCLE			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
DANCE			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
DEBATE ISSUES			
MICROFILM:	MICROFICHE:	PAPER: D. Sasso	
DEPT. OF STATE BULLETIN			
MICROFILM: JAN. 1963	MICROFICHE:	PAPER: 5 YRS.	
DISCOVER. THE WORLD OF SCIENCE			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
E THE ENVIRONMENTAL MAGAZINE			
MICROFILM:	MICROFICHE:	PAPER: 10/92	
EBONY			
MICROFILM: NOV. 1962	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
ECONOMIST			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
EDUCATION DIGEST			
MICROFILM:	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
EDUCATIONAL TECHNOLOGY			
MICROFILM:	MICROFICHE:	PAPER: J. Affin	

MAGAZINES AND NEWSPAPERS 1993-1994

ENTERTAINMENT WEEKLY			
MICROFILM:		MICROFICHE:	PAPER:
ENVIRONMENT			
MICROFILM:		MICROFICHE: DEC. 1991	PAPER:
EPIGRAM			
MICROFILM:		MICROFICHE:	PAPER: 1991-
ESQUIRE			
MICROFILM:		MICROFICHE:	PAPER: 5 YRS.
ETR & D. ED. RESEARCH TECH. & DEV.			
MICROFILM:		MICROFICHE:	PAPER: J. Affin
FACTS ON FILE			
MICROFILM:		MICROFICHE:	PAPER: CD-ROM R
FIELD AND STREAM			
MICROFILM:		MICROFICHE:	PAPER: 5 YRS.
FILM COMMENT			
MICROFILM:		MICROFICHE:	PAPER: 12/92
FORBES			
MICROFILM:		MICROFICHE: JAN. 1992	PAPER:
FOREIGN AFFAIRS			
MICROFILM:		MICROFICHE:	PAPER: 5 YRS.
FORTUNE			
MICROFILM:		MICROFICHE: JAN. 1992	PAPER: 5 YRS.
GARBAGE			
MICROFILM:		MICROFICHE:	PAPER: B. McGl
GOOD HOUSEKEEPING			
MICROFILM: JAN. 1983		MICROFICHE:	PAPER: 5 YRS.
GG. GENTLEMEN'S QUARTERLY			
MICROFILM:		MICROFICHE:	PAPER: 9/91
GUITAR PLAYER			
MICROFILM:		MICROFICHE:	PAPER:
HARPER'S			
MICROFILM: JAN. 1963		MICROFICHE: FEB. 1992	PAPER: 1/90
HARVARD EDUCATION LETTER			
MICROFILM:		MICROFICHE:	PAPER:
HARVARD HEALTH LETTER			
MICROFILM:		MICROFICHE:	PAPER: Referenc

MAGAZINES AND NEWSPAPERS 1993-1994

HEALTH	MICROFILM: JUL. 1981	MICROFICHE:	PAPER: 5 YRS.
HISTORY TODAY	MICROFILM:	MICROFICHE: JAN. 1992	PAPER:
HOT ROD	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
HUMANIST	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
INCIDER A+	MICROFILM:	MICROFICHE:	PAPER: 6/89-
INFORMATION SEARCHER	MICROFILM:	MICROFICHE:	PAPER: 1991-
INFOWORLD	MICROFILM:	MICROFICHE:	PAPER:
INTERNATIONAL WILDLIFE	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
JET	MICROFILM:	MICROFICHE: DEC. 1991	PAPER:
JOURNAL OF YOUTH SERVICES IN LIBRARIES	MICROFILM:	MICROFICHE:	PAPER: Fall 199
KIPLINGER'S PERSONAL FINANCE MAGAZINE	MICROFILM:	MICROFICHE:	PAPER: 7/91
KLIATT YOUNG ADULT PAPERBACK BOOK GUIDE	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
LADIES HOME JOURNAL	MICROFILM: JAN. 1963	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
LIBRARY JOURNAL	MICROFILM: JAN. 1963	MICROFICHE:	PAPER: 1987-
LIBRARY PR NEWS	MICROFILM:	MICROFICHE:	PAPER:
LIFE	MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
LOOK	MICROFILM: JAN. 1963	MICROFICHE:	PAPER:
MACLEAN'S	MICROFILM: JAN. 1984	MICROFICHE:	PAPER: 9/92-

MAGAZINES AND NEWSPAPERS 1993-1994

MACUSER	MICROFILM:	MICROFICHE:	PAPER: 9/92-
MACWORLD	MICROFILM:	MICROFICHE:	PAPER:
MCCALL'S	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
MCCALL'S PATTERNS	MICROFILM:	MICROFICHE:	PAPER: 1 YR.
MEADOWLANDS USA	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
MEDIA & METHODS	MICROFILM:	MICROFICHE:	PAPER: J. Affin
MONEY	MICROFILM: JAN. 1984	MICROFICHE: JAN. 1992	PAPER: 9/92-
MOTOR TREND	MICROFILM:	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
MS.	MICROFILM: JUL. 1984	MICROFICHE:	PAPER: 5 YRS.
NATION	MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
NATION'S BUSINESS	MICROFILM:	MICROFICHE: JAN. 1992	PAPER:
NATIONAL GEOGRAPHIC	MICROFILM:	MICROFICHE: JAN. 1992	PAPER: 1923-
NATIONAL GEOGRAPHIC WORLD	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
NATIONAL REVIEW	MICROFILM: JAN. 1964	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
NATIONAL WILDLIFE	MICROFILM:	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
NATURAL HISTORY	MICROFILM: JAN. 1960	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
NEA TODAY	MICROFILM:	MICROFICHE:	PAPER: 12/91-
NEW JERSEY BUSINESS	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.

MAGAZINES AND NEWSPAPERS 1993-1994

NEW JERSEY MONTHLY			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
NEW JERSEY MUNICIPALITIES			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
NEW JERSEY REPORTER			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
NEW REPUBLIC			
MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
NEW YORK REVIEW OF BOOKS			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
NEW YORK TIMES BOOK REVIEW			
MICROFILM:	MICROFICHE: DEC. 1991	PAPER: 5 YRS.	
NEW YORK TIMES CURRENT EVENTS EDITION, NEWSPAPER			
MICROFILM:	MICROFICHE: JAN. 1992	PAPER:	
NEW YORK TIMES MAGAZINE			
MICROFILM: JAN. 1986	MICROFICHE:	PAPER: 5 YRS.	
NEW YORKER			
MICROFILM: FEB. 1963	MICROFICHE:	PAPER: 5 YRS.	
NEWSLETTER ON INTELLECTUAL FREEDOM			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
NEWSWEEK			
MICROFILM: JAN. 1963	MICROFICHE: DEC. 1991	PAPER: 5 YRS.	
NJEA REVIEW			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
NUTLEY SUN			
MICROFILM: JUL. 1970	MICROFICHE:	PAPER: 1 YR.	
OMNI			
MICROFILM:	MICROFICHE: FEB. 1992	PAPER: 5 YRS.	
OUTDOOR LIFE			
MICROFILM: JAN. 1974	MICROFICHE: FEB. 1992	PAPER: 5 YRS.	
PARENTS			
MICROFILM: JAN. 1974	MICROFICHE: FEB. 1992	PAPER: 5 YRS.	
PC COMPUTING			
MICROFILM:	MICROFICHE:	PAPER: 9/92-	
PC WORLD			
MICROFILM:	MICROFICHE:	PAPER: 7/92	

MAGAZINES AND NEWSPAPERS 1993-1994

PEOPLE WEEKLY			
	MICROFILM: JAN. 1984	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
PERSONAL REPORT FOR THE PROFESSIONAL SECRETARY			
	MICROFILM:	MICROFICHE:	PAPER: 3/89-
PETERSEN'S PHOTOGRAPHIC MAGAZINE			
	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
PHI DELTA KAPPAN			
	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
POPULAR MECHANICS			
	MICROFILM: JAN. 1963	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
POPULAR SCIENCE			
	MICROFILM: JAN. 1974	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
PREVENTION			
	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
PROGRESSIVE			
	MICROFILM:	MICROFICHE:	PAPER: 10/89
PSYCHOLOGY TODAY			
	MICROFILM: MAY 1967	MICROFICHE:	PAPER: 5 YRS.
PUBLISHER'S WEEKLY			
	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
QUANTUM			
	MICROFILM:	MICROFICHE:	PAPER: 9/90-
RADIO ELECTRONICS			
	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
READER'S DIGEST			
	MICROFILM: JAN. 1963	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
READER'S GUIDE			
	MICROFILM:	MICROFICHE:	PAPER: Referenc
REDBOOK			
	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
REFERENCE SHELF			
	MICROFILM:	MICROFICHE:	PAPER: Circulat
ROLLING STONE			
	MICROFILM: JAN. 1984	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
SATURDAY EVENING POST			
	MICROFILM: JAN. 1963	MICROFICHE:	PAPER: 5 YRS.

MAGAZINES AND NEWSPAPERS 1993-1994

SATURDAY REVIEW	MICROFILM: JAN. 1963	MICROFICHE:	PAPER:
SCHOLASTIC UPDATE	MICROFILM: APR. 1983	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
SCHOOL LIBRARY MEDIA QUARTERLY	MICROFILM:	MICROFICHE:	PAPER: FALL '91
SCIENCE	MICROFILM:	MICROFICHE:	PAPER: 10 YRS.
SCIENCE DIGEST	MICROFILM: JAN. 1974	MICROFICHE:	PAPER:
SCIENCE NEWS	MICROFILM: JAN. 1974	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
SCIENTIFIC AMERICAN	MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
SENIOR SCHOLASTIC	MICROFILM: SEPT. 1963	MICROFICHE:	PAPER: NAME CHC
SEVENTEEN	MICROFILM:	MICROFICHE: FEB. 1992	PAPER: 5 YRS.
SKIING	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
SMITHSONIAN	MICROFILM: APR. 1970	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
SOFTWARE REVIEWS ON FILE	MICROFILM:	MICROFICHE:	PAPER: Referenc
SPORT	MICROFILM:	MICROFICHE:	PAPER: 5 YRS.
SPORTS ILLUSTRATED	MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.
STEREO REVIEW	MICROFILM:	MICROFICHE:	PAPER: 2/90
TAYLOR'S ENCYCLOPEDIA OF GOVERNMENT OFFICIALS	MICROFILM:	MICROFICHE:	PAPER: Referenc
TEACHER	MICROFILM:	MICROFICHE:	PAPER: 9/89-
TECH. TRENDS	MICROFILM:	MICROFICHE:	PAPER:

MAGAZINES AND NEWSPAPERS 1993-1994

TECHNOLOGY & LEARNING			
MICROFILM:	MICROFICHE:	PAPER: 9/90-	
TEEN			
MICROFILM: JAN. 1980	MICROFICHE:	PAPER: 5 YRS.	
TENNIS			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
TIME			
MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
TRACK & FIELD NEWS			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
TRAVEL HOLIDAY			
MICROFILM: JUL. 1978	MICROFICHE:	PAPER: 5 YRS.	
U.N. CHRONICLE			
MICROFILM: MAY 1964	MICROFICHE:	PAPER: 5 YRS.	
U.S. DEPT. OF STATE DISPATCH			
MICROFILM: SEPT. 1990	MICROFICHE:	PAPER: 9/90-	
U.S. NEWS & WORLD REPORT			
MICROFILM: JAN. 1963	MICROFICHE: JAN. 1992	PAPER: 5 YRS.	
U.S.A. TODAY. MAGAZINE			
MICROFILM: JUL. 1978	MICROFICHE:	PAPER: 5 YRS.	
U.S.A. TODAY. NEWSPAPER			
MICROFILM:	MICROFICHE: JAN. 1992	PAPER: 2 MO.	
UNITED NATION'S REVIEW			
MICROFILM: JAN. 1963	MICROFICHE:	PAPER:	
VIDEO RATING GUIDE FOR LIBRARIES			
MICROFILM:	MICROFICHE:	PAPER: Summer	
VOCATIONAL BIOGRAPHIES			
MICROFILM:	MICROFICHE:	PAPER: Career A	
VOGUE			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
VOGUE PATTERN BOOK			
MICROFILM:	MICROFICHE:	PAPER: 1 YR.	
WILSON LIBRARY BULLETIN			
MICROFILM:	MICROFICHE:	PAPER: 11/89-	
WILSON QUARTERLY			
MICROFILM:	MICROFICHE:	PAPER:	

MAGAZINES AND NEWSPAPERS 1993-1994

WOMEN'S SPORTS AND FITNESS			
MICROFILM:	MICROFICHE: JAN. 1992	PAPER:	
WOMEN'S STUDIES QUARTERLY			
MICROFILM:	MICROFICHE:	PAPER: Spring	
WORD PERFECT MAGAZINE			
MICROFILM:	MICROFICHE:	PAPER:	
WORLD AND I			
MICROFILM:	MICROFICHE:	PAPER: 9/88-	
WORLD NEWSMAP OF THE WEEK			
MICROFILM:	MICROFICHE:	PAPER: 1 YR.	
WORLD PRESS REVIEW			
MICROFILM:	MICROFICHE: FEB. 1992	PAPER:	
WRESTLING U.S.A.			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
WRITER			
MICROFILM:	MICROFICHE:	PAPER: 5 YRS.	
YM			
MICROFILM:	MICROFICHE:	PAPER: 10/90	
YOUTH SERVICES IN LIBRARIES			
MICROFILM:	MICROFICHE:	PAPER:	

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1993

J. Equipment Inventory

<u>Item</u>	<u>Description</u>	<u>Number</u>
1. Atlas Cases		1
2. Book Return Bins - metal		1
3. Book Trucks		5
4. Card Catalog Units		2
5. Card Trays & Trolley		1
6. Carrels - wet		12
7. Casual Chairs		3
8. Casual Tables		1
9. Casual Bench		1
10. Chairs		131
	Molded - beige (new)	15
	" - blue (new)	35
	Straight Back (sand)	32
	" (burgundy)	44
	Secretarial	5
11. Computer Equipment		
	Computers - Apple 2e	3
	" " - IBM Model 80	1
	" " - IBM Model 57	1
	Computer Printers - Brother HR15-XL	1
	" " " " - ImageWriter II	2
	" " " " - IBM Personal II	1
	" " " " - Brother HR40	2
	Computer Monitors - Apple-Green	1
	" " " " - Apple-Color	2
	" " " " - IBM PS/2 Color	2
	Computer Disk Drives - Apple Duo	1
	" " " " - Apple Single	6
	Computer Modem - Practical Peripherals	1
	" " " " - Optima 24 Hayes Extern.	1
	CD-ROM Drives - NEC	2

12. Desks			
	Charging Modules		5
	Secretarial		1
	Teacher		1
	Typing		1
	Computer		1
13. Dictionary Stands			2
14. Filing Cabinets			17
	Microfilm	3	
	Office	1	
	Pamphlet/Vertical	13	
	3 drawer	8	
	4 drawer	5	
15. Globes			1
16. Ladders - Safety Lock			1
17. Library Shelving Units - Oak			
	Double 7.5' ht.		35
	Single 7.5' ht.		16
	Double 3.5' ht.		11
	Bases		
	Double Width		66
	Single Width		25
	End Panels		
	Double 7.5' ht.		35
	Single 7.5' ht.		18
	Double 3.5' ht.		8
	Shelves		
	36" length		629
	24" length		70
	Magazine 36" length		16
	Tops		
	Double 36" length		65
	Single 36" length		25
	Double 24" length		9
18. Library Tables			20
	Rectangular 6 seat-oak (old)	9	
	" " 4 seat-oak (new)		2
	Round 4 seat-oak (new)		7
	Workroom - walnut		1
	Computer - Bretford w/riser		1
19. Microform Readers			4
	Motorized Dukane		2
	Motorized 3M Reader Printer		1
	Microfiche Reader		1

21. Racks		10
	Magazine - metal	1
	Magazine - wood	1
	Paperback Book:	
	Display	2
	Circular Tower	6
22. Security System		
	Sensing Units - 3M Model 1360	2
	Desensitizer - 3M Model 930	1
	Sensitizer - 3M Model 951	1
23. Shelf Card Units		2
24. Stools		2
	Charging Desk	1
	Step	1
25. Trash Cans		7
26. Typewriters - electric		2

MEDIA DEPARTMENT

1992-1993 Media Department Projects

1. Coordinate Sound System for Board of Education at Radcliffe School Auditorium.
2. Coordinate the AV requirements and Sound System for Saturday Curriculums.
3. Create and produce sports videos for athletic evaluation by college coaches.
4. Coordinate video taping for N.H.S. Football Season (11 games).
5. Coordinate AV preparation for Articulation Day at both Board Office and Nutley High School Auditorium.
6. Duplication of videos for Special Education Christmas Program.
7. Assist Nutley Public Library in preparation of purchasing video equipment.
8. Visit Cedar Grove High School with Mr. J. Cocchiola to observe Satellite and closed circuit television operations.
9. Coordinate video taping of N.H.S. Basketball Season.
10. Coordinate Sound System for Board of Education Football Awards.
11. Assist Jersey City State (at N.H.S.) regarding AV requirements.
12. Assist in Insurance and Appraisal Inventory completed during March 1993.
13. Supply and coordinate AV needs for Career Day.
14. Assist local community groups with audio visual.
15. Aid Department heads with special departmental projects.
16. Assist CAT and Saturday Curriculum programs with AV hard and software.
17. Assist school district in special projects related to media.
18. Attend East Orange Library Video Equipment Workshop.
19. Assist and announce Junior Olympics.
20. Assist and supply the Guidance Department with AV materials for special projects and parental meetings.
21. Serve as liaison between Nutley Public Schools and New Jersey Public Television.
22. Instruct teachers in use of AV equipment.
23. Coordinate media field trip to the Thomas Edison Museum.

76.

1992-1993 Media Department Projects

24. Assist with graduation music and sound system.

25. Routinely supervise:

AV Requests	AV Budgets
AV Maintenance	Media Room
AV Inventories	Media Helpers
Film and Video Rentals	Postal Deliveries
AV Purchase Orders	LMC with Mrs. Tropicano
AV Billing	

Film Rentals 1992-1993

I.	Films Mailed	278	
	Postage Money		\$750.00
	Rentals and Shipping Fees		\$4900.80
	Total		\$5650.80
II.	Audio Visual Hardware Request		
	Total Daily Request	1180	
	Long Term Request	56	
	Grand Total	1236	
III.	Additional Requests		
	Fall and Spring CAT Programs		
	Fall and Spring Adult School		
IV.	Media Room Use		
	1. Study - Research - Preview		
	2. Maintenance of Hardware and Software		
	3. AV Production Site		
	4. Inventory Storage and Housing		
	5. Office of Operation for Media Department		
V.	Projected Hardware/Software Expenses for 1993-1994		
	\$15,000		

MISSING 1992-1993

Hardware: 2 Carousel Trays - J. Zarra

Software: None

SUMMER LOANS

Video Tape "The Healing Mind" P. Scullen

Camcorder (RCA) J. Cocchiola

COOPERATIVE INDUSTRIAL EDUCATION PROGRAM

CIE YEAR END REPORT -- CONTINUED

7. Several of our CIE students participated in a scholarship program offered by the State Coordinators Association. 3 Nutley CIE students won scholarships to the following schools: Lincoln Technical Institute, full scholarship, valued at \$12,500. The National Education Center, partial scholarship, valued at \$3,700. The Berkely School of Business.
8. This year's student load was very manageable, mainly due to the cooperation of the administration. However, due to the poor state of the economy, job opportunities were difficult to acquire. A major portion of my time was devoted to finding jobs and placing students. Layoffs of students made this a continuous and arduous task throughout the year. The one month summer employment was very helpful in establishing work stations and job placement. This also gave me a head start toward classroom preparation. Without the summer employment the program would have difficulty reaching the level of success it achieved for 1992-93.
9. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
10. I administered the SYETP classroom training program and helped with job set up and placement into worksites for the SYET summer work program. This program consisted of 7 Nutley students, working with the town of Nutley and the Nutley Board of Education. All money was provided by Federal and State funding that I applied for.
11. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, CIE Disadvantaged, CIE Handicapped and Special Services funding programs. This program provided monies to purchase computer equipment and summer salary for the CIE coordinator.


Sincerely yours,



Carmine D'Aloia
CIE Coordinator

FRANKLIN SCHOOL

NUTLEY PUBLIC SCHOOLS**FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110****MEMORANDUM**

To: Dr. Fadule
From: Paul Primamore 
Subject: Annual Report - 1992/93

Date: June 23, 1993

The attached reports from department representatives and coordinators reflect many activities and accomplishments at Franklin School throughout this past year.

The administration and faculty have continued their efforts to maintain the high academic standards of prior years, blended with non-academic endeavors so important in the overall development of youngsters at this critical age. Student achievement and involvement, and the general tone of the building, assure me that we have been successful.

Since this is my final annual report, I take this opportunity to thank the Board of Education and central office personnel for their many years of support. Franklin School currently enjoys a fine reputation. I leave knowing that as principal I have done my best to assist in reaching this goal. Everyone connected with this school should be proud of his/her contributions and accomplishments. I also thank them for their support and efforts, and wish them all continued success.

P:prw

To: Mr. Paul Primamore, Principal of Franklin Middle School
From: Ms. Dianne De Rosa, Coordinator of Language Arts
Re: Annual Report
Date: June 1993

I. Testing

Eighth grade students were given the Early Warning Test March of 1993. Preparation for this test was a priority of the English Department.

- A. Several teachers in the department participated in the interpretation of the 1992 EWT results. This interpretation identified the skills tested on the reading and writing tests and indicated the areas in need of improvement.
- B. Eighth grade students were given the following types of activities during the school year based on the skills tested on the Early Warning Test:

revising/editing exercises

reading exercises following the guidelines for narrative text, persuasive/argumentative text, informational text, and everyday text

writing samples based on a personal-interpersonal situation, a solution to a problem, the causes or probable effects of events, and support or opposition to a controversial issue.

- C. Writing, editing, and reading samples were also given to seventh grade students. Teachers guided students through a detailed writing assignment following the guidelines of the EWT on a monthly basis.

II. Articulation Day January 17, 1993

Franklin School teachers met in the high school to discuss department concerns. Information on the Writing Workshop classes (new to Franklin School this year) was shared by the four teachers currently involved with those classes. Organization of the classes, writing topic choices, motivation of students, and assignment schedules were discussed. The nature of the middle school child was also commented on and discussed, especially as it relates to academic performance.

III. Articulation between the Middle School and High School

Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to be collected from students at the end of each year and are placed in this folder. These writing folders are made available to graduating seniors.

IV. Instruction

- A. In September of 1992, a writing course was added to the seventh grade curriculum. This course was developed by Franklin School teachers in June of 1992. The goals of this course are to teach and reinforce writing process skills and to present the opportunity for students to learn and practice the skills of writing in relation to their abilities. Students are encouraged to explore writing for a variety of purposes and to write for a variety of audiences. An important element to this course is student conferencing which allows each writer to discuss his/her writing with a peer and to share ideas on revision and editing for a final copy.

There were four classes of writing workshop this year, and the response to the course has been a very positive one. Students have been given the opportunity to write, to collaborate with their peers, and to share their writing on a daily basis. This course gives teachers the opportunity to work with individual students in order to improve their skills and gives students the opportunity to develop their own voice and to share their writing with an extended audience.

- B. Among the many projects completed within the classroom setting are the following:

Grade eight

A research paper written by vector students on an approved topic.

Daily journal writing on various topics selected by the student or assigned by the teacher.

Book reports presented in a creative format e.g. a video, maps of the setting, or correspondence between characters.

Biography book reports in the form of an interview.

Eighth grade students researched in the library, examining issues of Consumer Reports and discussed the style, format, and criteria for evaluating a product. Students developed criteria for testing a product and presented a written report to the teacher and an oral report to the class of their findings.

Grade seven

Vector students Name Project - students wrote a research paper and prepared a poster, video, mobile, or diorama, using the information they found from various sources on the origins of their name. Each student presented his/her visual to the class and had the option of sharing with the class such samples of their culture as food, memorabilia, photos, or family documents.

Students worked on a research projects in which they used the Reader's Guide to report on controversial issues, problem/solution, or a cause/effect type of writing. Using the essay format recommended for the EWT, each student wrote a report using a minimum of three articles. A bibliography was also required.

Mr. Kocum's writing class collaborated on a class play and presented this play to selected seventh grade classes in the middle school auditorium. This presentation was also video taped.

V. Enrichment

Students participated in the Herald News Spelling competition which was organized by Ms. Douglas.

Seventh and eighth grade students attended a performance of the Chamber Theater Production's Encore, collection of short stories at Town Hall, New York City.

An interested group of students in the Developmental Reading Program participated in a computerized reading enrichment program.

Interested students were given a choice of books to read from the Accelerated Reader list. They read these books on their own. When students completed the books, they had a conference with the reading teacher during class time or after school. They discussed the questions offered by Accelerated Reader tests. Those who read these books could use them in writing the daily log entries based on individualized reading. These logs were a record of pupils' daily reading.

Ms. Fisher's Comprehension Strategies class produced a newspaper which was written and composed on the word processor. Students reported on school news and interviewed teachers about schoolwide events.

Ms. Hardin's eighth grade classes formed groups of three and four students to collaborate in writing a brochure in which they deliberately twisted, misrepresented, or disguised the facts in order to experience first hand why they can not believe everything they read.

- VI. Writing Contests: Several eighth and ninth grade students entered writing contests during the year. The following students are among the winners:

New Jersey Council of Teachers of English
Second Place - Original Play

Cynthia Tomm

New Jersey Council of Teachers of English
Second Place - Original Story

Jaclyn Yuppa

Academic Booster Contest - "Who Is My Hero?"

Rosalyn Mumdi and Scott Masullo grade 7

Nutley Family Service Bureau Contest -
"What is Family?"

Paul Morales

American Legion Statehood Essay Contest

Melissa Gencarelli

VII. Staff Development

The following staff members attended workshops, seminars or school visitations during the 1991-1992 school year and shared information and new ideas with members of the department:

Mr. Paul Kocum

Visitation to Westfield Public School System

VIII. Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted for September.

IX. Concerns for the future

- A. There is a need to update textbooks for both the seventh grade and eighth grade and to review works which meet the needs of our students.
- B. The increase in the number of computers available in the English Department is a positive step in the further use of the computer as a tool for writing on the middle school level. There is a need for all teachers to become computer literate and to plan, once a marking period, for students to write on the word processor.

NUTLEY PUBLIC SCHOOLS

FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Paul Primamore

Date: May 25, 1993

From: Carol-Ann Harris *CAH*

Subject: 1993 Annual Report

SOCIAL STUDIES DEPARTMENT 1993 ANNUAL REPORT

I. Continuing and/or long term projects

- A. Review and select hardware, software, maps, video and history related audio visual materials.
- B. Infusing Geographic Awareness and learning throughout the curriculum.
- C. Consciousness raising with issues such as Civil Rights, Equality, Ethnic and Cultural Diversity, Affirmative Action and Tolerance.
- D. The annual priorities study for the Superintendent's Advisory Council.
- E. The annual Affirmative Action Report.
- F. The annual report on Multicultural and Black History Month observances.
- G. The systematic review of all departmental audio visual materials on hand continues into its second year. (This project may take several years to complete.)

II. Franklin Middle School....Special Programs and Activities

- A. Columbus Quincentenary observance
- B. Election 1992 Consciousness Raising:
 - 1. Student Campaign Color Day
 - 2. Student Election Day
 - 3. Student Election Poll
 - 4. Student Campaign Portfolio's
 - 5. Student Mock Election
 - 6. Taped election debates shown on T.V. in auditorium lunch periods.
- C. School Wide Multicultural Festival
 - 1. Large scale murals in cafeteria and on first floor "People Together".
 - 2. Poster display cafeteria
 - a. Cultural and Festival Days Around the World 1992 and 1993
 - b. Display famous people of all nations
 - c. Multicultural special menu days February, March and April
- D. Nutley Police-Community Relations Unit 1992-1993 Police/School Partnership Program
- E. Camfel Productions - Positive I.D.
- F. "Sojourner" A One Woman Play produced by The Germantown Theater Guild. Starring Cecily Paterson as Sojourner Truth.

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III. Classroom Programs and Projects

(Alphabetical Order - see attached)

Mrs. Bevere
Miss Harris
Mr. Keating
Mrs. Sabates
Mr. Schwarz
Miss Vittoria

Mrs. Bevere

Part I - Latin America and Canada

Group assignment on provincial regions - territories of Canada. Each group was assigned a specific region to study. The groups made oral presentations to the class. This approach allowed a detailed look at a specific area and, at the same time, provided a good over-view of the others. This same approach was used in the study of the countries of Central America.

The group approach was used again in a semester-long current event activity. Here each group was assigned a particular area of the Western Hemisphere (i.e. Canada, Central America, Mexico, etc.) They were to search for current events pertaining to the area. This information was shared with the entire class every two weeks, at which time the groups were re-assigned.

An atlas of the countries of South America was prepared by each student. The atlas included a map of the continent and of the individual countries of South America. Important geographic features and cities were highlighted.

Part II - United States

A close-up look at the First Amendment through specific Supreme Court cases. Students were asked to argue both sides of the issue.

Short research paper on a native American tribe.

Part III - Special Projects

Celebration of Black History Month/Women in History Month included oral presentations by each student on famous people in each category.

Election '93 - Students were asked to maintain a file on the candidates' positions on specific issues. This file was used for class discussion and debate to insure that when each student "voted" he was well informed on the party platforms.

Miss Harris

Gallery Railings: Cafeteria, First Floor, Second Floor, Poster Theme Displays

- A. Election 1992
- B. Inauguration 1992
- C. 100th Anniversary: Pledge of Allegiance
- D. National Geography Awareness Week
- F. Mural: To Ourselves and Our Posterity: A History of Everyday Things
- G. Collage: Bill of Rights, Declaration of Independence and The Constitution of the U.S.A.
- H. Prejudice - It's No Joke
- I. Women's History Month
- J. Kristallnacht
- K. Holocaust Memorial
- L. Washington's Birthday, Lincoln's Birthday, Martin Luther King's Birthday
- M. Salute to Native Americans

Mr. Keating

1. Presidential Platform folder. The children collected platform statements on each of the three candidates on ten pertinent issues. The classes discussed each candidates stand on the various issues. The classes then rated each candidate and used their findings to help decide who to vote for in the Presidential election. The culminating activity was the Mock election in which the entire school took part.

2. Develop a quiz game similar to Jeopardy. The class is divided into four equal teams by ability. For each teaching unit forty questions are made up pertinent to the lesson we are studying. Each question is assigned a point value depending upon difficulty. Scorekeepers record both individual and team scores on the blackboard, the top scorer from each team is a judge or scorekeeper for the next game. Extra credit is awarded for the winning team and the person who scores the most on each team. The class is to jot down the answer or key phrase of each question and use their notes to help study for the unit test.

3. Veteran's Day survey - interview. The children are required to locate a veteran of the Korean, Vietnam War, or World War II. Each child has ten prepared questions to ask their veteran. Once our surveys are collected and completed. The children are to draw conclusions concerning the sacrifices the veterans made during their service time.

4. Memorial Day Project. Off shoot of project three obtain interview questionnaires from Vietnam, Korea, and World War II. Compare the responses from the three different eras. The children are to draw conclusions from the differences and similarities between the three veteran groups.

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5. While studying the Growth of American Industry, use the assembly line industrial concept as a group project.

Break the class in groups of four or five students. Give the groups ten minutes to organize their assembly line tasks with each student given a specific and different job. Allow the children twenty minutes to produce identical Valentine cards. Grade the groups on quantity and quality of the cards produced. Culminating activity-have the classes write up a list of advantages and disadvantages to the assembly line system. List the organizational and production problems that arose during this activity and suggest solutions.

Mrs. Sabates

Bulletin Board Display Themes and Classroom Implementation as related to the Social Studies course of study.

1. Background History as seen through the major eras of World History, preparatory to concentration on the Western Hemisphere.
2. "What Democracy Means To Me," shown through individual political cartoons hand drawn by students, preparatory to election awareness '92 coverage. Vector projects: 14 X 22 posters with four panels reflecting issues, candidates, political cartoons, and personal choices.
3. "Around the World," world map presentations prepared by students for display to implement the infusion of geography into the Latin America and Canada course material.
4. "Peace on Earth," limericks...theme advancing multicultural awareness.
5. "With Liberty and Justice For All," preparatory to Human Rights Day and the observance of Martin Luther King's Birthday.
6. "Lest We Forget," preparatory to the 1993 Holocaust Remembrance.
7. "History is the common adventure of mankind," yearlong infusion implementing women and minorities with special attention to the role of African-Americans in the pre-Civil War period of American History.
8. Concurrent theme: to advance self-esteem among the students.

Mr. Schwarz

This year students did projects that included the following:

1. All classes did reports both oral and written on the major issues of the 1992 Presidential campaign. Students had to do posters to go along with these projects.

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2. I.C. classes did oral and written reports on famous inventors of the nineteenth century. Reports were accompanied with posters.

3. Students in regular classes did projects, of their choosing, on famous Black Americans for Black History month.

4. Vector classes did historical perspective type reports using comparisons and contrasts of then and now. Topics included Medicine, law, decades, political parties, etc. Students did written reports, oral presentations where they became the teacher for the day. Students taught a short lesson followed by a review game, of their own design, and gave a ten question homework assignment. One of their questions had to be open-ended.

5. Vector classes did oral reports on women in American History for Women's history month.

6. I.C. and regular classes did reports with posters on Famous people listed in the textbook in an effort to show the ethnic diversity of our culture and the contributions of the various cultural groups to our society.

Miss Vittoria

Since January 1993, my students have been involved in various exercises, activities and projects which were designed to actively involve students with history and facilitate critical thinking.

The two special projects I have chosen to submit are as follows:

1. The Constitution Research Paper: This project was designed to bring an historical document to life while learning important research techniques and critical writing and thinking skills.

The Constitution is read and discussed during class then each student chooses one article and analyzes it. After students have written their own interpretations, they use library resources to research and discover the contemporary uses and interpretations of the Constitution.

Students discover that a two hundred year old document is not obsolete.

2. The Federalist Era Magazine: This group lesson was designed to actively involve students in a period of history while developing social interactive skills and writing and organizational techniques. Students were challenged to think creatively and critically while learning to accept and distribute responsibilities in a group setting.

The students worked together to create a magazine which represented all important people and events from the Federalist Period. Students were encouraged to write well developed articles and include drawings, political cartoons

1993 Annual Report

and advertisements in their magazines.

Finally, students were able to use their groups magazine as a reference while taking a test.

June 1, 1993

To: Mr. Paul Primamore
From: Louis Lombardi
Subject: Annual Report - Mathematics Department, Franklin School

The Franklin School mathematics department continues to offer an excellent academic program for our students in Nutley. The four track curriculum effectively provides for the needs of students at all ability levels and with varied educational objectives. Current recommendations for changes in the curriculum and in the way mathematics is taught are being implemented daily, and the resulting challenges are being met with enthusiasm and open-mindedness. The latest technology, including calculators and computers, is slowly being infused into the curriculum, and increased demands on the staff, which involve learning new material and methods of teaching, have meant active participation in workshops and other in-service activities. Results of standardized testing are encouraging, and there is every indication the mathematics department is accomplishing departmental objectives and district goals.

Following are a number of areas that are worthy of mention:

1. Departmental statistics indicate that six regular teachers taught a total of 29 mathematics classes with an average class size of 19. This includes two sections of Algebra I and three sections of Computer Applications. In addition to four mathematics classes, Ann Bevere taught one class in social studies. In a state mandated supplemental program, Evelyn McMullen taught three multi-level Basic Skills mathematics classes and Rae Nardone taught one at the seventh grade level. Average class size was 8 for the basic skills classes.
2. The K-8 mathematics curriculum was revised and updated this year in order to reflect the latest recommendations of the National Council of Teachers of Mathematics and to more closely align the curriculum with skills assessed on the new Early Warning and High School Proficiency Tests. A committee met during Saturday curriculum sessions to review our present curriculum and to make changes and additions that it felt necessary. Also, after listening to a number of publishers, the Silver Burdett textbook series was selected and adopted. In the Franklin School, the Silver Burdett text will be used at the 7-4 and 8-4 levels. New editions of the Houghton Mifflin series that we are presently using were unanimously chosen by the department for use in the upper levels of grades seven and eight.
3. To insure that students were given adequate practice with the skills and types of problems found on the Early Warning Test, practice booklets developed by teachers were used again this year to supplement daily lessons on all grade levels. In addition, a loose leaf binder containing appropriate classroom materials was issued to each teacher for use in supplementing the curriculum. At the seventh grade level, a consumable commercially produced workbook designed specifically to prepare students for the Early Warning Test was issued to all students and used to teach important problem solving skills.

In September, the actual 1992 Early Warning Test was given in all eighth grade mathematics classes in order to provide additional test-taking experience and to identify students at risk of failing the 1993 test. Also, an analysis of results enabled teachers to remediate those skill areas that appeared to be below level. In late February, a short test including 23 sample problems was given in the eighth grade classes as a pre-test refresher for the Early Warning Test given in early March.

4. Results of the 1992 Early Warning Test were impressive. only 9 percent of our students scored below the MLP of 464 set by the state. This amounted to 19 students who were placed in remediation classes in grade nine. The mean scaled score for Nutley was 522, an increase of 7.5 points over last year. This was considerably higher than the 506 for our District Factor Group and 492 for the state.
5. The latest available results for the Nutley Mathematics Achievement Test given in May, 1992, indicate that the mean score in grade seven increased from 82 to 86, while the mean score in grade eight increased from 85 to 87. In grade seven, a total of 27 students or 11 percent fell below the passing score of 70. In grade eight, there were 15 students or 7 percent who fell below.
6. Workshops, institutes, and seminars in which members of the mathematics department participated include the following:
 - a. On October 3, a Saturday curriculum workshop was presented by Dr. Evan Maletsky, Professor of Mathematics at Montclair State College. The session provided ideas for classroom lessons as well as hands-on practice in using manipulatives to enhance understanding of concepts in mathematics. In attendance were Mary Peele, Ann Bevere, Joseph Mulley, and Denise Cleary.
 - b. On October 5, Denise Cleary attended the annual Mathematics Symposium at Montclair State College entitled "Technology in the Teaching of Mathematics". The theme centered around the impact of technology on the mathematics curriculum, calculators and problem solving, and implications for New Jersey State Testing.
 - c. On October 13, Evelyn McMullen attended a full-day workshop at the Fallon Education Center in Wayne entitled "Innovative Math". The workshop, sponsored by the State Department of Education, presented an overview of currently recommended changes in content, assessment, and instruction in mathematics programs and their implications for the Early Warning and High School Proficiency Tests.
 - d. On February 6, Mrs. Joyce Glatzer, a noted calculator resource person, conducted a Saturday workshop on the TI-108 and TI-12 Explorer calculators. Non-routine uses of the calculators were discussed and hands-on practice with suggested classroom activities was provided. Franklin School teachers in attendance were Denise Cleary, Mary Peele, Joseph Mulley, Judith Winick, Ann Bevere, and Evelyn McMullen.

- e. On May 24, Denise Cleary attended a computer workshop at the N.A.M.E./Apple Academy in Wayne entitled "Multimedia for the Curious Educator". The workshop involved exploring state-of-the-art multimedia software and a discussion of the educational implications of multimedia technology.
 - f. On May 19, Joseph Mulley attended the AMTNJ Regional Conference at Caldwell College. Workshop sessions included a discussion of the Early Warning Test and implications for classroom instruction.
 - g. The HSPT Interpretation Committee met during scheduled Saturday curriculum sessions in the fall to analyze and report results of the March, 1992, Early Warning Test and the December, 1991, Due Notice Test. Strengths and weaknesses in our curriculum were noted, and recommendations were made to help improve results in the future. Serving on the committee were Mary Peele and Denise Cleary.
 - h. On June 2 and June 9, Mrs. Joyce Glatzer conducted a two-session workshop after school from 3:00 to 4:30 P.M. The workshop targeted classroom applications of the TI-34 scientific calculator which our district has purchased to satisfy state requirements on acceptable calculators for use on the EWT and HSPT. All members of the Franklin School Mathematics Department were in attendance.
7. The Math Club, sponsored by Mary Peele, and assisted by Debbie Pinto and Joseph Mulley, met periodically to discuss interesting topics in mathematics and to prepare the Mathcounts Team for interscholastic competition. The following contests were held throughout the year.
- a. On Saturday, February 27, the Mathcounts Team, accompanied by Joseph Mulley and Debbie Pinto, participated in the North Central Regional Competition at N.J.I.T. in Newark. Team members were Issei Miyoshi, Peter Samet, Tom Sciocia, and Jaclyn Yuppa. Alternates were Nicole Purwin and Cynthia Tomm.
 - b. Vector students on the seventh and eighth grade levels participated in the annual New Jersey Math League competition again this year. The competition involved a number of Essex County schools.
 - c. The Mathematics Department also participated in the Continental Math League competition throughout the year on both the seventh and eighth grade levels. Five contests were held during regular vector classes in the Pythagorean category.
 - d. On May 24, a team of five eighth grade Algebra I students accompanied by Joseph Mulley participated in the annual Essex County Math League competition held at Montclair State College. In the Algebra I category, Nutley finished sixth among the fifteen area schools who participated. Team members were Brian Kim, Issei Yiyoshi, David Orr, Nicole Purwin, and Jaclyn Yuppa.

8. The Franklin School Computer Club, sponsored by Denise Cleary, met weekly throughout the year to investigate and provide hands-on experience with interesting and informative software applications. The club is a charter member of the National Apple Computer Club.
9. Johns Hopkins Talent Search results for the 1992-93 school year indicate that 29 seventh grade students participated. The mean SAT score in mathematics was 404, a decrease of 39 points from last year's results. Special recognition was given to Peter Desarno with a score of 510.

Departmental goals for 1993-94 include the following:

- a. To implement the newly revised mathematics curriculum which reflects current recommendations from the National Council of Teachers of Mathematics and other important groups on updating the teaching of mathematics. This includes the infusion of newly adopted classroom materials and textbooks which are aligned with the revised curriculum.
- b. To revise the Nutley Mathematics Achievement Test so that it is properly aligned with the revised curriculum and realistically assesses what students are learning.
- c. To continue to monitor standardized test results, and to address any weaknesses in the curriculum in order to provide students with the best possible preparation for the Early Warning Test and the High School Proficiency Test.
- d. To increase the use of technology in the classroom, including scientific calculators and computers, in order to provide students with the knowledge and practical experience necessary to use this technology to make them more effective problem solvers.

NUTLEY PUBLIC SCHOOLS

FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Paul Primamore
From: Catherine Danchak
Subject: Annual Report - Science Department

Date: June 11, 1993

The following is the 1992-93 end of the year summary for the science department:

1. The goal of the grades 7 - 8 science curriculum committee was to review and update the present science curriculum. The committee attended seven Saturday workshops where a majority of the work was accomplished. The following is a summary of curriculum workshop accomplishments. :
 - A. Restatement of goals and philosophy
 - B. Setting of scope and sequence of curriculum content
 - C. Revision and updating of lab activities
 - D. Organization and listing of audio visual materials
 - E. Revision and updating of worksheets
 - F. Organization of a list of supplementary materials
 - G. Setting of scope and sequence of skills
 - H. Addition of a fourth major unit of study, enviromental science, to the science curriculum. In the past, the curriculum has focused on the area of life, physical, and earth science.
 - I. Selection of Prentice Hall Ecology: Living Resources and Ecology: Natural Resources texts to implement the new enviromental science unit.
- II. At the January 11 Articulation Day, the following was accomplished:
 - A. Presentation on critical thinking skills
 - B. Equipment, supplies and AV materials were assessed to better coordinate activities with the curriculum
 - C. Supplies and AV materials were ordered to keep the curriculum current
- III. The eighth grade Vector students participated in the Annual National Olympiad Contest. The team placed 11th nationally (554 schools) and 2nd in the state of New Jersey (72 schools).
- IV. Donald Baumann conducted Super Science Bowl XXVII.
- V. Mr. Libert attended a graduate level class at the Pocono Environmental Center in "Freshwater Ecology" and the Star Ladger "Newspaper in Education" Conference. Materials were incorporated into his science lessons.
- VI. Science and technology topics were highlighted in the following ways:
 - A. Mrs. Danchak's and Mr Libert's classes researched topics on science, astronomy, energy, technology, robotics, space exploration, and future developments.
 - B. Mr. Bertuzzi's, Miss Neilley's, and Mr. Baumann's classes researched general topics in science.

1993 Annual Report

- VII. Mr. Bertuzzi's Outdoor Adventure Club did a variety of projects in the raising of plants and animals. The field trips taken were to Wanaque Reservoir, Stokes Forest, and Tillman's Ravine.
- VIII. Mr. Bertuzzi's classes grew peanut plants, grafted cactus and developed a desert ecosystem.
- IX. Mrs. Danchak attended St. Peter's College, Jersey City. Courses taken were Supervision and Curriculum Development. Both proved valuable in her chairing the Science 7 - 8 Science Curriculum Committee.
- X. Mr. Bertuzzi attended a graduate level course at Montclair State, "Taxonomy of Flowering Plants."
- XI. During the summer, Mr. Libert visited Cape Cod and did whale watching. Both Mr. Libert and Mrs. Danchak toured the Smithsonian. Materials and ideas were brought back and incorporated into the science curriculum.
- XII. Frank Libert continued with the development of "Ecology of New Jersey" for the Saturday morning C. A. T. program and transferred materials, thoughts, and ideas into his lessons.
- XIII. The seventh and eighth grade Vector programs were further expanded. Classes gained much experience in planning, writing, and demonstrating their own chemistry and physical science experiments.
- XIV. New videos and materials on technology and human biology were incorporated into the curriculum

The science department is very pleased and satisfied with the work done on the new science curriculum. The curriculum was simplified and a list of supplementary and AV materials was reorganized. Much care and time was spent on revising and refining the laboratory manuals. The science department looks forward to implementing the new curriculum.

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Paul Primamore
From: Robert Ash
Subject: 1992-93 Annual Report

Date: June 14, 1993

Both of our art teachers repeated their traditionally active year in Franklin School. A new student club, "Artists," was formed. The art League went on a field trip to the Metropolitan Museum of Art. Two students won grand prizes in the Knights of Columbus Poster Contest.

Art work was displayed throughout the year with various themes. An Earth Day display was provided by the practical arts class of special students. All art classes presented work by their "Artist of the Week," and several holiday displays were presented.

Both instructors attended an "Arts and Culture" workshop. Mr. Mauro and Mr. Ash attended a Jersey City College course entitled "Micro Computers for Educators" to learn the "Word Perfect for Windows" program.

The art and industrial arts areas participated in reviewing all of the materials and substances covered under the new Right - to - Know law. Besides obtaining new or updated labels for these materials a housecleaning of unneeded chemicals was achieved.

The industrial arts area has made progress in the curriculum development area by using articulation day as an opportunity to begin logical progression toward developing a technology program. High School and Franklin School teachers have begun visiting model school programs in technology education.

NUTLEY PUBLIC SCHOOLS

**FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110**

MEMORANDUM

To: Mr. Paul Primamore

Date: June 14, 1993

From: Diane Williams

Subject: Annual Report : Health and Physical Education Department

The Health and Physical Education Department is currently staffed by Mr. John Calicchio, Miss Marie Lopa, Mrs. Barbara Roth, and Mrs. Diane Williams. Their specific assignments are:

- A. Mr. John Calicchio - teaches three seventh grade and three eighth grade physical education classes.
- B. Miss Marie Lopa - teaches three eighth grade health classes and three seventh grade physical education classes.
- C. Mrs. Barbara Roth - school nurse teaches one seventh grade health class.
- D. Mrs. Diane Williams - teaches three eighth grade physical education classes, two health classes and department representative.

This staff represents a wealth of experience.

Our physical education department continues enforcing Board policy regarding wearing uniforms by all students participating in the physical education program. We feel this policy concerning uniforms is a must and that it helps us maintain our successful program.

This department implemented the curriculum successfully by offering a variety of activities to our students. A physical fitness test was administered each marking period to the students and areas indicating a need of remediating were addressed. Various calisthenics were given daily to coincide with the activity of the day.

All activities were preceded by an anticipatory set. Teachers introduced or reinforced special instructions regarding the basic rules and regulations, skills and safety precautions necessary for successful execution of the activity being presented.

All instructors supervised and coached each activity as a part of helping develop basic skills, enforcing rules and helping to encourage safe participation in these activities. This supervision also helped maintain equipment.

An Intramurals Program was provided for both grade levels. Girls as well as boys participated in a Homeroom Hockey and a Homeroom Basketball Tournament. These intramurals were well received by the students.

The health curriculum was successfully implemented by Mrs. Barbara Roth, Miss Marie Lopa, and Mrs. Diane Williams. The curriculum adhered to and reflected all state and local health education mandates.

1993 Annual Report

The health program is built on a one marking period, five days a week framework. This afforded students the advantage of daily continuity for learning.

State and local mandates were given to priority. This included such areas as family life and chemical abuse. Other areas reflecting the scope and sequence of the curriculum were also discussed. This included areas such as mental health, nutrition, dental health, safety, and communicable and sexually transmitted diseases.

AIDS was emphasized because of its potentially deadly nature and its great impact on society.

All units were presented in a fashion as to meet student objectives and to reinforce life skills necessary for healthful living. The use of lectures, class discussions, audio-visual aids, homework assignments, group participation, critical thinking, and other motivational techniques were used to accomplish the objectives of the curriculum.

I recommend that a VCR be purchased for this department.

LINCOLN SCHOOL

NUTLEY PUBLIC SCHOOLS
LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

ALEXANDER B. CONRAD
Principal

Tel. 661-8883

ANNUAL REPORT

1992-1993

IN MY BEGINNING IS MY END.

T.S. ELIOT (1888-1965)

IN 1908 L.M. MONTGOMERY INTRODUCED ANNE OF GREEN GABLES TO THE WORLD AND SINCE THAT TIME MILLIONS HAVE COME TO KNOW AND LOVE ANNE SHIRLEY. MONTGOMERY WENT ON TO WRITE MORE THAN TWENTY BOOKS. BOTH ANNE SHIRLEY AND LUCY MAUD MONTGOMERY CAREFULLY NOTED THE EVENTS OF THE PASSING YEARS AND RECORDED THEM IN THEIR JOURNALS AND DIARIES. I, TOO, WILL RECORD THE EVENTS OF THE PASSING YEAR WITH CAREFULLY NOTED LUCY MAUD MONTGOMERY INTRODUCTIONS.

SEPTEMBER

September is the month of the sapphire for clear thinking.

"It was a September evening and all the gaps and clearings in the woods were brimmed up with ruby sunset light."

Anne of Green Gables

Each September awakens renewed excitement and energy. Students are eager to begin another school year; the staff meets their students with a revitalized dedication and professional zeal. An infectious enthusiasm permeates the school environment.

Themes on Constitution Day, Dystonia Awareness Day and National Grandparent's Day were celebrated and/or discussed in classroom lessons or displayed on bulletin boards.

Students new to Lincoln School were fingerprinted; parental permission was ascertained.

Individual and class group photographs were taken.

Mr. S. Parigi agreed to continue serving as the Lincoln School computer network representative for the staff. He conducted an introductory computer workshop for staff new to Nutley.

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

Mr. J. Walker and Mr. A.B. Conrad conducted a Saturday morning workshop for new staff members in Madeline Hunter's "Instructional Theory Into Practice."

Miss B. Apple volunteered to continue as the school's affirmative action representative.

Mrs. B. Santoriello will represent the staff at PTA Executive Board meetings.

Mrs. C. Gurney continues as the staff EAN representative for Lincoln School.

Miss P. Griffin wears two hats and represents the staff on the Superintendent's Advisory Council and the Pupil Assistance Committee.

The faculty meeting covered the following items: class scheduling, the school calendar, classroom management, the district testing schedule, affirmative action goals and objectives, club activities, pupil assistance meetings, the basic skills improvement program, individual student improvement plans for classified students, classroom lessons for gifted and talented students, curricular inservice programs, and the district's priorities for the school year. Emphasis was placed on classroom instruction. Chalkboard clarity was discussed. The staff viewed a Teaching Makes A Difference video on "Planning a Lesson."

OCTOBER

October is the month of the opal and tourmaline for hope.

"I am so glad I live in a world where there are Octobers. It would be terrible if we just skipped from September to November, wouldn't it?"

Anne of Green Gables

Fire prevention safety, computer learning, family history awareness, energy awareness, school bus safety, Columbus Day - Quincentenary Celebration, Leif Ericksson Day, Dictionary Day, dental hygiene, and Peace, Friendship and Goodwill Week received special attention in classroom lessons during the month.

Miss P. Griffin and Mrs. B. Santoriello visited Green Meadows Farm in Roseland; each student purchased a pumpkin (paid for by the PTA). Mrs. R. Daly and Mrs. A. Starace supervised a fourth grade trip to the Morristown National Historic Park. Mrs. G. Berk, Mrs. K. Comune, and Mrs. D. Lanuto accompanied their students to the Nutley Public Library.

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

The sixth camping trip was highly successful. Mr. F. Comune, Mrs. K. Comune, Mrs. C. Gurney, and Mr. S. Parigi supervised a three day stay at the Fairview Lake YMCA Camp and Conference Center in Newton. Students received hands-on experience in ecology and our environment. They learned to live and share together as one team. Friendships were bonded that may last a lifetime.

The Nutley Fire Department presented two assemblies. The first assembly covered fire prevention and safety. The second assembly was held on the school grounds; students observed a fire equipment demonstration and a rescue enactment of an individual during a fire.

Students in grades K-6 received hearing screening.

Miss M. Pagana was honored for her sculpting at the Soho International '92 Competition.

The Lincoln School Open House was a positive and exciting event for staff and parents to learn about grade and curricular demands. The PTA coordinated its annual Book Fair to complement the Open House.

The faculty meeting covered the following items: primary academically talented students in grades 1-4, an item analysis of the Nutley Math Achievement Test, science equipment, the intramural athletic program, computer and science inservice courses, a geography assessment review, the interaction between BSIP instructors and classroom teachers, student achievement test scores, the native language survey, bulletin board upkeep, substitute folders, homework policy, and grading.

NOVEMBER

November is the month of the topaz for fidelity.

"It was November--the month of crimson sunsets, parting birds, deep, sad hymns of the sea, passionate wind-songs in the pines."

Anne of Ingleside

Themes on National Children's Book Week, National Reader's Day, Aviation History Month, National Diabetes Month, National Chemistry Month, National Geography Awareness Week, Latin America Week, the Great American Smokeout, Veterans' Day, and Educational Support Day were celebrated and/or received special attention in classroom lessons during the month.

During American Education Week one day was set aside for grandparents' classroom visitations; another for parent/guardian visitations. Individual parent-teacher conferences were held.

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

Mrs. C. Gurney and Miss S. Quigley arranged a field trip for their students to visit the Nutley Fire Department. Mrs. R. Daly and Miss F. Meyers organized a trip to the Edison Museum in West Orange for their students. Miss J. Langston, Mrs. N. Vlasakakis, and Miss K. Yates supervised a trip to Waterloo Village in Stanhope for their students.

Mr. Edd Patterson gave his annual Magic Show assembly for the entire student body. A staff representative from Turtleback Zoo presented a live animal science lesson to the fifth grade students; this assembly was arranged by Mrs. K. Comune.

The faculty meeting covered the following items: one session day time schedule, inventory of equipment, a dyslexia report, updates on affirmative action, computers, and chemical health, progress on revising the Nutley Reading and Writing Achievement Tests, and selection of a new spelling textbook.

DECEMBER

December is the month of the turquoise and zircon for fidelity.

"Christmas morning broke on a beautiful white world. It had been a very mild December and people had looked forward to a green Christmas; but just enough snow fell softly in the night to transfigure Avonlea."

Anne of Green Gables

Classroom lessons incorporated themes into lesson plans to reflect Universal Human Rights Month, Rosa Parks Day, the Thirteenth Amendment of the U.S. Constitution, World Aids Day, Bill of Rights Day, Forefathers' Day, Pearl Harbor Day, and Wright Brothers' Day.

The PTA ran a successful Holiday Boutique/Santa's Workshop for students and parents.

Mrs. C. Loffredo, Mrs. L. Milunaitis, and Mrs. B. Paschal organized a trip to Montclair State College for their second grade students to attend a performance of Nutcracker.

A copy of the NAESP Report to Parents was sent home to each parent. "Time: A Parent's Most Precious Gift" and "About Special Education" were the themes of this report.

The spirit of the holiday season prevailed. Christmas trees were purchased for each classroom. Mr. L. Tobias marched his traveling instrumental troubadours through the halls to perform for the student body. Miss P. Griffin and Mr. F. Comune directed holiday plays featuring their students for a school assembly program.

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

The faculty meeting covered the following items: grading in math and reading, new acquisitions of materials for the teaching of science, possible agenda items for staff articulation day, updates on textbook selections for math and spelling, the evening parenting seminars, reports on affirmative action, K-8 math workshops, K-8 reading/writing workshops, chemical health, and the superintendent's advisory committee, and the purchase of a CD-ROM computer for the library.

JANUARY

January is the month of the garnet for constancy.

"A few minutes before twelve Captain Jim rose and opened the door. 'We must let the New Year in,' he said."

Anne's House of Dreams

Themes on Eye Care Month, Volunteer Blood Donor Month, School Health Awareness Week, Volunteer Firefighter's Week, Mozart Week, School Nurse's Day, National Handwriting Day, George Washington Carver Memorial Day, and Martin Luther King Day received attention in classroom lessons and were highlighted during the month.

Students in grades 2 and 5 received dental exams.

Mrs. C. Loffredo, Mrs. L. Milunaitis, and Mrs. B. Paschal organized a field trip to the Newark Museum and planetarium for their second grade students. Mrs. A. Starace toured the Edison National Historic Site with her fourth grade class. Mrs. G. Berk, Mrs. K. Comune, and Mrs. D. Lanuto supervised a trip to the Newark Museum with their fifth grade students.

Staff Curricula Articulation Day was held in lieu of a faculty meeting. The central theme of the articulation day covered critical thinking skills. Mr. T. Payne gave the keynote address to the assembled faculty from all schools. Teachers met in smaller groups according to grade level or subject area disciplines to discuss academic and teaching concerns relative to their specialties. Staff members felt that this inservice workshop was a positive learning experience.

FEBRUARY

February is the month of the amethyst for sincerity.

"Diana's birthday is in February and mine is in March. Don't you think that is a very strange coincidence?"
 . . . "Yes; but cakes have such a terrible habit of turning out bad just when you especially want them to be good. . ."

Anne of Green Gables

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

Themes c Black History Month, National Children's Dental Hygiene Month, American Heart Month, National Crime Prevention Week, Boy Scout Week, International Friendship Week, National Inventor's Day, Be an Encourager Day, Weatherman's Day, Valentine's Day and Presidents' Day were incorporated into lesson plans and/or used as displays for bulletin boards.

Sixth grade students received scoliosis testing.

Report cards were distributed.

A copy of the NAESP Report to Parents was sent home to each parent. "Keeping Your Child Safe" and "How to Live with Your Preteen -- and Enjoy It" were the themes of this report.

The PTA ran a Teacher-Staff Appreciation Day to recognize the contributions of teachers and ancillary staff. A grand luncheon was served and enjoyed by all.

Critical thinking materials were distributed to the staff.

The faculty meeting covered the following items: Professional Improvement Plans for 1993-1994, critical thinking, thank-you letters to the Nutley Elks, curriculum standards, math and spelling textbook selection reports, Saturday curricula workshop reports on the Nutley Reading/Writing Achievement Tests, Chemical Health, and Grade Three Social Studies, a basic skills improvement plan sustained gains report, and grade/special area reports of the Staff Curricula Articulation Day.

MARCH

March is the month of the bloodstone or aquamarine for courage.

"March came in that winter like the meekest and mildest of lambs, bringing days that were crisp and golden and tingling. . ."

Anne of The Island

Themes on Women's History Month, Music in our Schools Month, Nutrition Month, Red Cross Month, Poison Prevention Month, Save Your Vision Week, Drug and Alcohol Awareness Week, Diabetes Awareness Day, Harriet Tubman Day, Johnny Appleseed Day, Bunsen Burner Day, World Meteorological Day, and National Anthem Day were incorporated into lesson plans and/or bulletin board displays.

Mrs. A. Starace's Parenting Workshop arranged for a townwide seminar, Homework Without Tears, under the auspices of the Nutley Parent-Teacher Council. The seminar was held in Nutley High School; all parents in Nutley were invited to attend. It was a highly successful endeavor.

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

Miss P. Griffin and Mrs. B. Santoriello supervised a first grade field trip to the Children's Museum, Paramus. Mrs. C. Loffredo, Mrs. L. Milunaitis, and Mrs. B. Santoriello arranged an exciting trip for their second grade students to visit the Intrepid, the Sea-Air-Space Museum in New York City, and replicas of the Nina, Pinta, and Santa Maria. Mr. F. Comune and Mr. S. Parigi accompanied their sixth grade students to Nutley High School to see a dress rehearsal of I Remember Mama.

Ozzie Alive, Inc. presented "Hawaii" in an all school assembly. "Kids-on-the-Block" was performed for the third grade students.

Kindergarten registration was held for next year's incoming students.

Compliance with the Right-to-Know law was fulfilled.

The PTA organized and directed its annual Talent Show.

Mrs. C. Bender directed the Winter Musicale. All first, second, and third grade students performed in Goin' Buggy. Mrs. C. Bender's Lincolnaires performed in the District-Wide Elementary Music Program at Nutley High School.

Progress reports were sent home to parents.

The faculty meeting covered the following items: a fourth grade assessment of pupil performance skills and competencies, interpretations of the EWT and HSPT, including mathematic cluster skills, scoring features of the writing test, and a review of sample copies of the tests, and special education mandates. A viewing and discussion of the "Meeting the Challenge - In - Class Support" video tape from the Teaching Makes A Difference series concluded the meeting.

APRIL

April is the month of the diamond for innocence.

"Marilla, walking home one late April evening from an Aid meeting, realized that the winter was over and gone with the thrill of delight that spring never fails to bring. . ."

Anne of Green Gables

Themes on Keep America Beautiful Month, National Library Week, Reading Is Fun Week, National Week of the Oceans, Astronomy Week, Mathematics Awareness Week, National Science and Technology Week, International Children's Book Day, World Health Day, John Muir Day, and Earth Day were incorporated into classroom lessons and/or bulletin board displays.

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

Mrs. K. Comune, assisted by the fourth, fifth, and sixth grade teachers, organized the Geography Bee patterned after the National Geographic Geography Bee.

Report cards were distributed.

Miss J. Langston and Miss K. Yates toured the Crane House in Montclair with their third grade students. Miss P. Griffin and Mrs. B. Santoriello arranged for their first grade students to see a performance of Alice in Wonderland at the John Harms Center in Englewood.

Mrs. C. Gurney presented a video night for parents of her kindergarten students, featuring the kindergarteners in classroom and field trip activities. She also held an evening orientation for parents of incoming students.

The sixth grade parents held an art auction at the Parks and Recreation Building.

Mrs. L. Zembrzusi was recognized for her contributions to Lincoln School on Professional Secretaries' Day.

Students in grades K-6 completed the Iowa Tests of Basic Skills.

The faculty meeting covered the following items: Right-to-Know training and labeled products used in schools, calculator/computer education, school board elections, possible retentions, individual educational plans for basic skills' students, and staff reports on critical thinking, the Nutley Reading/Writing Achievement Tests, kindergarten review, and a computer workshop.

MAY

May is the month of the emerald for love and success.

"Then, almost before anybody realized it, spring had come; out in Avonlea the Mayflowers were peeping pinkly out on the sere barrens where snow-wreaths lingered. . ."

Anne of Green Gables

Themes on National Physical Fitness and Sports Month, Correct Posture Month, National Teacher Appreciation Week, Be Kind to Animals Week, National Police Week, National Kids' Workout Day, Native American Day, Limerick Day, Armed Forces Day, and Memorial Day were included in lesson plans and/or bulletin boards.

Miss J. Langston, Mrs. N. Vlasakakis, and Miss K. Yates organized an outing to the Franklin Mineral Museum for their third grade students.

Progress reports were sent home to parents.

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A copy of the NAESP Report to Parents was sent home to each parent. Topics in this report were "Keeping Your Child Healthy" and "Antidotes for Violence."

The Spring Musicales, featuring all fourth, fifth, and sixth grade students, was given. A concertized version of P.T. Barnum was performed.

Screening of incoming kindergarten students was completed.

Two assemblies of "Springtime" were performed by the morning and afternoon kindergarten classes. Mrs. C. Gurney and Miss S. Quigley supervised these performances.

Nutley Achievement Tests in reading, writing, and mathematics were given to students in grades K-6.

Sixth grade students took the Nutley Geography Test.

Basic skills teachers, Mrs. P. Lewis and Mrs. E. Mattone, met with parents in an evening meeting at the district's Board Room.

The faculty meeting covered the following items: holistic scoring, the John Hopkins SSAT results for fifth and sixth grade students, an assessment of the sixth grade geography test, the Nutley Achievement Tests, a Right-to-Know update, a rationale for relating field trips to curricula, the painting of the U.S. map on the blacktop, and a video viewing of "Inclusion," a film on mainstreaming students into regular classes.

JUNE

June is the month of the pearl, moonstone, and Alexanderite for health and longevity.

"Anne was sitting at her open window, for the time forgetful of the woes of examinations and the cares of the world, as she drank in the beauty of the summer dusk."

Anne of Green Gables

Themes covering Recycling Month, International Volunteers' Month, World Environment Day, Father's Day, and Flag Day were incorporated into classroom lessons and/or displayed in bulletin boards.

Lt. N. Neri of the Nutley Police Department gave a timely presentation on drug and alcohol awareness to the sixth grade students.

Students receiving distinction awards for achieving a perfect score on the Nutley Achievement Tests were honored.

Miss M. Pagana painted a huge map of the United States on the blacktop to heighten student awareness of geography.

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Basic skills teachers completed ISIP (individual student improvement plans) for students assigned to the program for the next school year.

Mrs. R. Daly, Miss F. Meyers, and Mrs. A. Starace supervised a fourth grade field trip to Lincoln Center to visit the Metropolitan Opera House, the New York State Theatre, and Avery Fischer Hall. This was in conjunction with Lincoln Center's "Meet the Artist" program. Mrs. C. Gurney and Miss S. Quigley arranged kindergarten field trips to Nutley's creative playground and Turtleback Zoo in West Orange. Miss F. Meyers accompanied her fourth grade students to the Morristown Historical Park. Mrs. C. Loffredo, Mrs. L. Milunaitis, and Mrs. B. Paschal walked their second grade students to the Nutley Public Library. Mr. F. Comune and Mr. S. Parigi supervised a sixth grade visitation to Franklin School.

All fourth, fifth, and sixth grade students attended the Junior Olympics as spectators and/or participants.

Mr. T. Gargiulo and Mr. S. Parigi assisted with the supervision of the district's patrol picnic.

The sixth grade parents organized a pool party at the Ramada Inn in Clifton for the sixth grade students. Mr. F. Comune and Mr. S. Parigi assisted with the supervision.

Mrs. Phyllis Lewis was feted to a retirement dinner at the Marlboro Inn, Montclair, by the Lincoln School staff.

Mrs. C. Gurney and Miss S. Quigley orchestrated the kindergarten promotion exercises.

Mr. F. Comune and Mr. S. Parigi coordinated and developed the sixth grade promotion exercises.

The PTA provided Carvel ice cream for all students as an end-of-the-year treat.

The faculty meeting covered the following items: distinction awards for the Nutley Achievement Tests, a summary of the Parenting seminars for the year, a review of all achievement tests, September scheduling of new math textbook and calculator inservice workshops, the Renzulli process for recommending students for CAT, the Summer Enrichment Program, and the end-of-the-year schedule.

STAFF PARTICIPATION: INSERVICE PROGRAMS, WORKSHOPS, GRADUATE SCHOOL

Throughout the year Lincoln School staff participated in the follow

Grade 3, Social Studies: J. Langston.

Computer Aided Design Workshop: M. Pagana.

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

Assemblies: F. Comune, P. Griffin, C. Gurney, S. Quigley.

Graduate Courses: G. Berk, K. Comune, R. Daly, C. Gurney,
J. Langston, C. Loffredo, S. Parigi, B. Paschal,
B. Santoriello, K. Yates.

Student Teaching Supervision: P. Griffin, C. Loffredo, B. Paschal,
B. Santoriello, A. Starace.

Professional Workshops: F. Meyers (creating an outstanding fourth
grade), B. Santoriello (dyslexia).

Spelling Textbook Committee: K. Comune, chairperson,
G. Berk, J. Langston, D. Lanuto,
L. Milunaitis, A. Conrad.

Introduction to Computers: S. Parigi.

Lab Science: K. Comune, R. Daly, C. Gurney, D. Lanuto,
N. Vlasakakis.

Computer Lab: R. Daly, J. Langston, D. Lanuto, S. Parigi.

Nutley Reading/Writing Achievement Tests: P. Griffin, A. Conrad.

Mathematics, K-8: R. Daly, B. Santoriello, N. Vlasakakis, A. Conrad

Parenting Seminars: A. Starace, chairperson,
G. Berk, F. Meyers, A. Conrad.

ITIP for new Staff: A. Conrad.

Computer Orientation: S. Parigi.

Lincoln School Newspaper: F. Comune.

Critical Thinking: C. Gurney, D. Lanuto.

National Geographic Geography Bee: K. Comune, chairperson,
G. Berk, F. Comune, R. Daly,
D. Lanuto, F. Meyers, S. Parigi,
A. Starace.

Affirmative Action: B. Apple.

Pupil Assistance Committee: R. Dalli, P. Griffin, B. Hirsch, A. Con

Holistic Scoring: G. Berk, P. Griffin, D. Lanuto, C. Loffredo,
F. Meyers, A. Starace, N. Vlasakakis.

Lincolnaires: C. Bender.

Computer Club: S. Parigi.

ANNUAL REPORT: 1992-1993LINCOLN SCHOOL

Chess Club: F. Comune.

Chemical Health: F. Comune, E. Mattone, F. Meyers, D. Lanuto,
S. Parigi.

Pottery Club: M. Pagana.

EAN Representative: C. Gurney.

Red Cross: K. Comune.

Superintendent's Advisory Committee: P. Griffin.

PTA Executive Board: B. Santoriello, A. Conrad.

Compton Multimedia Encyclopedia/CD-ROM Workshop: B. Apple.

Library Curriculum Saturday Inservice: B. Apple, A. Conrad.

Human Relations Committee: E. Mattone.

SUMMATION

The professionalism of the Lincoln School staff sets the tone of the school. We are one in our determination and dedication to provide an education of high quality and high expectations for our students. It is in this spirit that we look forward to the new year and eagerly await our new challenges.

RESPECTFULLY SUBMITTED,



ALEXANDER B. CONRAD
PRINCIPAL, LINCOLN SCHOOL

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS

RADCLIFFE SCHOOL

NUTLEY, NEW JERSEY 07110

MEMORANDUM

June 28, 1993

TO: Dr. James J. Fadule, Jr.

FROM: Mrs. Kathleen C. Serafino, Principal of Radcliffe School

SUBJECT: Principal's Annual Report - School Year 1992/93

The following annual report for Radcliffe School contains information gathered from the school curricula, school activities, student activities, parent activities, concerns and recommendations.

CURRICULUM ACTIVITIES

1. The 1992/93 school year saw the implementation of the newly revised library skills, music education and physical education curriculum.

2. A review of the mathematics and spelling curricula was undertaken at our Saturday curriculum meetings.

SCHOOL ACTIVITIES

1. National Education Week, November 16th-22nd, 1992

During National Education Week, Radcliffe School had classroom visitation.

Annual Report 1992/93

Radcliffe School

SCHOOL ACTIVITIES - CONTINUED2. Kids on the Block

This program promotes understanding, through the use of puppets, of children with physical handicaps. It is arranged through Special Services and is sponsored by the Nutley Junior Women's Club. The program was performed for the third graders.

TEACHER ACHIEVEMENTS

Radcliffe School staff continues to grow professionally. During the school year 1992/93, many attended conferences, workshops, inservice and graduate courses. A number worked on curriculum committees for district priorities.

SPECIAL PROGRAMS

Kindergarten	Our Kindergarten Promotion was held June 25, 1993. The children presented a program on the "Letter People."
Grades 1 - 3	The students in Grades 1 - 3 presented a musical program on March 23, 1993.
Grades 4 - 6	Students in Grades 4 - 6 participated in a district-wide musical program on March 30, 1993. The students also presented a musical program on May 18, 1993.

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Radcliffe School

SPECIAL SPEAKERS

Grade 6	Lieutenant Nick Neri, Nutley Police Department conducted a drug awareness program.
Grades K - 6	Fire Marshal Fred Scalera presented a Fire Safety program for all students.
Grades K - 6	Sgt. Stewart, Nutley Police Department conducted assembly programs stressing bicycle safety.

FIELD TRIPS

Radcliffe School students participated in the following class trips:

Kindergarten	●Visited Van Riper's Farm to see the Halloween display.
First Grade	●Montclair State College - Theaterworks
Second Grade	●Lincoln Art Center ●Nutley Public Library
Third Grade	●Waterloo Village ●Tour of Nutley

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Radcliffe School

FIELD TRIPS - CONTINUED

Fourth Grade

●Crane House, Montclair, NJ

Fifth Grade

●Liberty Science Center

Sixth Grade

●Jersey City Power and Light Co., Forked
River

●The Franklin Institute, Philadelphia, PA

●Montclair Museum - Art Exhibit

STUDENT COUNCIL

The Radcliffe School Student Council was active this year. Elections were held at the conclusion of the school year. Four officers were elected, with two representatives from each class, grades 4-6. In December, the Student Council sponsored a hat and glove drive and donated the items to the Nutley Family Service.

The council held a pep rally on the day of Junior Olympics to encourage school spirit.

HONOR ROLL AND HIGH HONOR ROLL

In order to recognize high academic achievement, each marking period, ribbons were awarded to students on the honor roll.

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Radcliffe School

HONOR ROLL AND HIGH HONOR ROLL - CONTINUED

An awards program was held on June 22, 1993. Awards were presented for high honor roll, honor roll, perfect attendance and perfect social growth for the year. In addition, music, physical fitness and Student Council awards were presented. Special recognition was given for essay and poster contest winners.

PRESIDENTIAL ACADEMIC FITNESS AWARDS

These awards were given to sixth graders who achieved the upper 25% of their class and above 95th national percentile on the IOWA Tests of Basic Skills. These are presented at the sixth grade promotion exercises. This year there were nine recipients.

P.T.A. ACTIVITIES

Radcliffe School P.T.A. President, Mrs. Michele Fleitell, led the organization through a very successful year. The Executive Board has the largest active membership. The Board meets the second Tuesday of each month as well as during the summer.

1. Special Assembly Programs:

November, 1992	Ozzie Alive: Hawaii
January, 1993	Authors Program: Steven Michael Harris
March, 1993	Painless Opera

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P.T.A. ACTIVITIES - CONTINUED2. Activities and Meetings:

October 1st	OPEN HOUSE
March 23, 1993	Musicale, Grades 1-3
May 18, 1993	Spring Musicale, Grades 4-6

3. Fundraisers

November, 1992	Book Fair
December, 1992	Santa Sale
January, 1993	Pizza Sale
February, 1993	Skating Party
March, 1993	Catalog Sale
April, 1993	Tricky Tray
May, 1993	Plant Sale

P.T.A. SPECIAL ACTIVITIES

1. The P.T.A. organized a Radcliffe Family Picnic held October 3, 1992. New families were welcome and new acquaintances were made.

2. The Annual Family Halloween Party took place on October 31, 1992. The afternoon's activities consisted of games, prizes, and refreshments.

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P.T.A. SPECIAL ACTIVITIES - CONTINUED

3. The P.T.A. held a Reading Rally on November 13, 1992. Many children and parents gathered in the gymnasium to take part in reading and other fun activities.

4. The annual Family Roller Skating Party was held on February 15, 1993. Many Radcliffe families and friends enjoyed this mid-winter outing.

5. The P.T.A.'s major fund raisers were the catalog sale and tricky tray.

RADCLIFFE REVIEW

Under the able leadership of Janice Guerriero, Kathy Pisciotta, Cheryl Paserchia and Vicki Little, the Radcliffe Review highlighted P.T.A. activities and the creative writings of our students.

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Radcliffe Review

P.T.A. Officers

The officers for the 1992/93 school year were:

President	Michele Fleitell
Vice-President	Jeri Nardiello
Recording Secretary	Kathy Flannery
Corresponding Secretary	Joanne Connell
Treasurer	Madeline Cucuzza

AFTER SCHOOL EXTENDED DAY PROGRAM

Under the direction of Mrs. Fran Truncillito, there was continued implementation of a before and after school program.

CONCERNS

Due to the everchanging family structure, the needed emphasis on drug and Aids awareness, and a significant increase in the number of students receiving medication, I would like to again recommend that the district hire an additional school nurse or/and elementary guidance counselor.

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OBJECTIVES FOR THE 1993/94 SCHOOL YEAR

1. To implement the revised mathematics curriculum and provide inservice training for faculty.
2. To implement the use of calculators into the mathematics curriculum and provide inservice training for faculty.
3. To implement the revised spelling curriculum and textbook.
4. Continue to implement the chemical-health/drug curriculum, the library skills curriculum, the third grade social studies curriculum, the music curriculum and the physical education curriculum.
5. Continue to provide inservice training in science education, computer education, and critical thinking education.
6. Address Affirmative Action goals for school/classroom practices.
7. Continue to closely monitor safety and maintenance in and around the building.
8. Continue to review mastery skills related to the 8th grade Early Warning Test and the eleventh grade High School Proficiency Test.
9. Continue to promote moral values and self esteem in the students of Radcliffe School.

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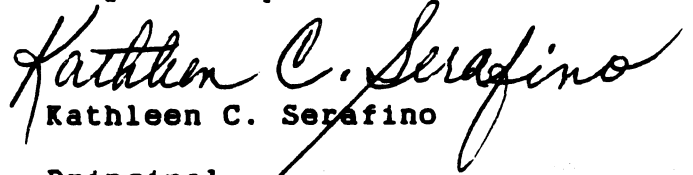
OBJECTIVES FOR THE 1993/94 SCHOOL YEAR - CONTINUED

10. Continue to promote independent reading through a variety of planned school activities.

11. Continue to monitor instruction through the use of Instructional Theory Into Practice (ITIP).

In conclusion, on behalf of the Radcliffe School Staff, I would like to thank the Nutley Board of Education members, Dr. James J. Fadule, Jr., Superintendent, Dr. Frank Votto, Assistant Superintendent, Miss Barbara Hirsch, Director of Special Services, and Mr. John Sincaglia, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful year for all.

Respectfully submitted,


Kathleen C. Serafino
Principal

SPRING GARDEN SCHOOL

NUTLEY PUBLIC SCHOOLS

SPRING GARDEN SCHOOL

NUTLEY, NEW JERSEY 07110

ANTHONY J. STIVALA

Principal

AREA CODE 201

661-8500

To: Dr. James J. Fadule

Date: June 29, 1993

From: Anthony J. Stivala

Subject: Annual School Report 1992-93

This concludes another fine school year at Spring Garden. I am very pleased and proud of the effort and achievement of our students, and of the commitment and tremendous effort of the teachers and staff.

Student success and progress has been affirmed by achievement levels reported on various measurement instruments:

Iowa Tests of Basic Skills (National Percentile Rank - School Norms)

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Word Analysis	99	99	99				
Reading		90	95	98	94	97	92
Language Arts	99	99	99	99	98	99	98
Mathematics	99	99	99	99	99	99	99
Composite	99	99	99	99	98	99	97

The following report compares Spring Garden Students achieving HIGH, AVERAGE or LOW on the Iowa Tests with students nationally:

<u>Grade</u>		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>(National)</u>
Reading	High	46%	55%	50%	53%	61%	52%	23%
	Average	54%	48%	50%	45%	39%	48%	54%
	Low	0%	4%	0%	2%	0%	0%	23%
Lang. Arts	High	90%	83%	92%	72%	78%	77%	23%
	Average	10%	15%	8%	27%	22%	23%	54%
	Low	0%	2%	0%	1%	0%	0%	23%
Mathematics	High	84%	72%	75%	72%	80%	73%	23%
	Average	16%	26%	25%	28%	20%	27%	54%
	Low	0%	2%	0%	0%	0%	0%	23%
Composite	High	70%	70%	75%	72%	71%	73%	23%
	Average	30%	28%	25%	28%	29%	27%	54%
	Low	0%	2%	0%	0%	0%	0%	23%

Nutley Achievement Tests (Average Scores)

	<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading		93	94	97	95	98	88
Mathematics		96	93	96	88	91	90
Writing		92	90	91	91	87	82

While we are very pleased with overall student achievement, we recognize that there are skill areas that require our attention. The improvement of instruction remains a major goal and a continuing process.

Activities

Brief descriptions of a variety of activities follow. This listing is not all-inclusive, as many more activities occur in the course of a school year.

1. Class Field Trips --

Grade one classes -- Nutley Public Library.

Green Meadows Farm, Roseland, NJ

Grade two classes -- Attended a performance of THE NUTCRACKER, Montclair State College

Grade three class -- Waterloo Village, Stanhope, NJ

Grade four classes -- Liberty Science Center, Liberty State Park, Jersey City, NJ

Grade five classes -- Liberty Science Center, Liberty State Park, Jersey City, NJ

Grade six classes -- Overnight camping experience (3 days/2 nights) Camp Hoover, Middleville, NJ

Montclair Art Museum, Montclair, NJ

Special Choral Group -- Entertained (Yuletide songs) at the Green Hill Memorial Center for Women, West Orange

Participated in children's choral festival, Kodaly Organization of New York, New York City

2. Assembly Programs --

Several excellent educational/entertaining programs arranged and funded by the P.T.A.

Student Performances -- for the student body and for P.T.A. meetings :
Holiday Season Musicales (grades 4-6); Musical Play (grades 1-3):

Spring Musicale (Grades 4-6).

Special Programs -- Drug and alcohol education programs (Nutley Police Dept.): Bicycle Safety (Nutley Police Dept.): Fire Safety (Nutley Fire Dept.)

KIDS ON THE BLOCK program for grade three class.

Dental Health Week -- local dentists, for grades two and three.

3. Several parents discussed their occupations/hobbies in classes.
4. After school Activity Program -- for fifth and sixth grade students -- Wednesdays and Thursdays, 3:30-4:30 p.m. -- sports and recreational games.
5. Computer Club -- for students in grades 3-6, one day per week - lunch period.
6. Several students received recognition/awards for their participation in various local, county, and state sponsored contests (poster, essay, poetry, spelling, etc.).
7. Special Choral Group -- one day per week, during lunch period,
8. Pen Pal Program -- Second grade classes participated in a pen pal program with grade two classes in Yantacaw and Washington Schools.

A grade four class established a pen pal program with a class from the Glen Ridge Middle School.

9. Parent Volunteers -- A number of parents assisted in our library, performing clerical tasks, shelving and cataloging books; twelve parents helped in our book fair; eleven parents assisted during our kindergarten screening program.

Parent-Teacher Association

The PTA has been a very active, interested, supportive and involved group. Their fund and fun raising activities have helped to enrich and expand the school program, and have helped to foster a spirit of cooperation and understanding between the home and the school, and among parents.

The P.T.A. published and distributed several issues of LET'S COMMUNICATE -- an informative newsletter reporting school events and activities, PTA events and activities, and student articles, stories, poetry, etc.

I have enjoyed working with the officers and executive board of the P.T.A., and the committee chairs and committee members.

This has been a challenging, eventful, and rewarding school year. There is much observable evidence that the students are making appropriate progress -- academically, socially, and emotionally. They appear to be comfortable and happy in their educational environment, and they display a positive attitude toward school and learning.

I extend to the Spring Garden staff -- teachers, secretary, nurse, aides, and custodians -- my deep appreciation for their efforts, cooperation and support. They display a genuine interest in the students, are responsible, dedicated, and hard working.

Appreciation is also extended to the Board of Education, administrative colleagues, central office staff, the Child Study Team, and the personnel in the business office, transportation, maintenance, grounds, and food services.

I have enjoyed the professional and personal relationship with you, Dr. Votto, and Mr. Sincaglia, and I extend a sincere "Thank you" for your leadership, cooperation, and understanding.

As I begin a new career -- retirement -- I carry with me many wonderful memories -- interested, cooperative, and supportive parents; dedicated, highly competent, hard working teachers and staff; and most especially the thousands of beautiful children I have had the honor to know and serve.

I bid a fond farewell to all and express my heartfelt appreciation for the wonderful expressions of good wishes extended to me. It has been my privilege and pleasure to have served in the Nutley Public School System for thirty years. My sincere thanks and love to all for sharing a wonderfully memorable and fulfilling journey with me.

A handwritten signature in cursive script, appearing to read "A. J. Sincaglia". The signature is fluid and elegant, with a large, sweeping initial "A" and a long, trailing flourish at the end.

WASHINGTON SCHOOL

WASHINGTON SCHOOL
NUTLEY, NEW JERSEY

MEMORANDUM

TO: Dr. James J. Fadule, Jr.
FROM: R. DiGeronimo
SUBJ: Annual Report 1992-93

DATE: June 28, 1993

The following covers the priorities of the district, as well as goals and objectives specifically for Washington School.

CURRICULUM

READING: The current reading curriculum and texts continue to develop sound basic skills for this subject. However, in reviewing the results of the HSPT and EWT, inferential and critical reading techniques must be continually stressed and improved upon in order for greater overall achievement in comprehension. Many activities suggested in the critical thinking workshops are appropriate in refining these skills. All teachers utilize these ideas in daily exercises.

The revised Nutley Reading Test was administered in late May to all students of grades one through eight. The overall performance indicated that most pupils, at all levels, have mastered the skills taught. The revision of these tests was necessary and they now follow more closely the format of the ITBS, HSPT, and EWT.

MATHEMATICS: This year the mathematics curriculum for grades one through eight was reviewed. Some skills were added in order to challenge the youngsters with more logical thinking concepts.

A new text (Silver Burdett/Ginn) was also chosen since it offered the best program for the development of these thought provoking techniques. The committee further recommended that calculators be utilized more extensively in the classroom. Several workshops were given to this group in order for them to observe how to make good use of these instruments. Future workshops are also planned for all teachers so that they may benefit from this knowledge.

The Nutley Mathematics Test was administered at the end of May. It verified that the students of this community have an

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excellent grasp of the skills and concepts in this area at their respective levels.

LANGUAGE ARTS: Great strides continue to be made in this subject area of learning. This is evident in the results of the Iowa Basic Skills Test and the Nutley Writing Test. The children have improved in composition writing ability and have shown a great deal of proficiency in capitalization, punctuation, and usage.

Through the use of the word processor, the pupils have further developed their writing skills. However, we must continue to challenge them with more critical thinking themes and encourage them to give more vivid details in their stories.

The revised Nutley Writing Test was given in May to grades one through eight. The greatest changes in the tests were for grades six, seven, and eight. They now resemble the form of the EWT. Overall, the youngsters' performance, at all levels, was very good.

A new spelling text (McDougal-Littell) was adopted for grades one through six. This program provides the children with more creative writing exercises that relate to weekly spelling words.

The first grade will continue to implement the special spelling program created last year. Their new text will not interfere with this arrangement, only enhance it.

The K - 6 handwriting program was also reviewed. Newer editions of the handwriting books will be purchased for the 1993-94 school year. These workbooks offer more interesting activities in them, not only to improve handwriting, but to cultivate better expressive language skills.

SCIENCE: The new science curriculum and text continues to develop outstanding concepts in this subject. More equipment was purchased and used by all teachers in presenting experiments. These hands-on experiences help in understanding science terms and theories more easily. Several science in-service training sessions were offered again this year. Under the guidance of a high school teacher, many ideas and experiments were taught and exchanged.

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SOCIAL STUDIES: The Geography Test was administered again to all sixth graders this year. The results indicated that the youngsters knew their facts very well in this area. However, due to the poor illustrations on the test, some children had difficulty in utilizing them. It has been recommended that these drawings be refined.

In the past year, the third grade teachers and students have greatly enjoyed the Nutley guide book and materials. They have also voted on choosing a new social studies text to cover other topics that they study. This new book (HBJ) will be implemented in the 1993-94 school year.

COMPUTER CURRICULUM: Since the teachers were offered several computer in-service programs, they have become more proficient in providing the proper information and software for their pupils. Many outstanding accomplishments have been observed and noted.

The youngsters have had great success in Washington School with the word processor program. They have written many interesting and exciting stories throughout the year.

CHEMICAL HEALTH: Several teachers of Washington School attended the Chemical Health in-service workshops on Saturday. They shared this information with the faculty, students, and parents.

KINDERGARTEN: The kindergarten program is progressing very well. The children appear very happy and much learning is taking place in a pleasant environment. The teachers met once this year and they agreed that the current curriculum is meeting the needs of all youngsters.

SPECIAL SUBJECTS: The art curriculum continues to serve the pupils in grades K - 6. Outstanding projects have been produced due to the efforts of the teachers and students. The use of the computer, in reproducing art graphics and by providing art information, is still a worthwhile addition to the development of this subject.

The revised library curriculum was implemented this school year. It is excellent and provides much technological experiences with the CD Rom program.

The physical education curriculum was also implemented this year. Adaptive physical education was stressed for those youngsters who needed it.

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The new music curriculum was introduced too this year. The appropriate recommendations have improved the program greatly.

ACHIEVEMENTS: The pupils of Washington School continue to show much progress academically. This is evident in the results of standardized and local tests. It is also due to the teachers' efforts in constantly challenging the children with basic and critical thinking skills. The support of all supplemental teachers also helps in achieving these high scores. We will all persevere until the high standards of our curricula are met.

The resource intervention program continues in Washington School. The learning consultant, teachers, and principal met once a month to discuss children who appeared to have academic, social, or emotional problems. Strategies were suggested to the teachers in handling troublesome situations.

The faculty has also achieved much by attending a number of graduate courses and workshops. They have broadened their knowledge in administration/supervision, learning disabilities, reading skills, chemical health, computer science, music awareness, and language development.

Several youngsters have won first place or honorary mention in essay or poster contests. They also displayed outstanding ability in sports events. The art, music, and physical education teachers add much to the well rounded educational program of the children.

The librarian continues to conduct read-a-thons throughout the year in order to increase interest in reading and in promoting good literature. She gives awards to all participants for their efforts.

SCHOOL ACTIVITIES: There were three regular P.T.A. meetings this year. They were Open House, March Musicale (grades 1 - 3), and the May Musicale (grades 4 - 6).

The P.T.A. continues to sponsor the Extended Day Program for all students of working parents. Several teachers supervise the children through their homework assignments and play activities. The group is now up to twenty youngsters and will be maintained for the 1993-94 year.

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The Mothers' Club published an excellent school newspaper this year. It was colorful and contained some wonderful comments and articles. Mrs. Susan Christopher was the editor.

During Education Week, the parents and grandparents visited the classrooms. They participated in many exciting activities and had a great time.

The Elks Club continues to sponsor a "Drug Awareness" program for all pupils. Coloring books, comics, rulers, and erasers were distributed to the children, reminding them to say "no" to drugs, cigarettes, and alcohol. Lieutenant Neri, from our local police department, came to speak to the sixth graders and reinforced this concept with excellent information.

ASSEMBLIES:

Fire Prevention
 United Nations Program
 Safety Program
 Dental Hygiene - Second Grade
 Christmas Musicale
 Mr. Wizard - Motion
 Black History & Famous Women
 Franklin Institute - Science
 Chemical Health Program
 Nutley's History - Grade Three
 "Kids on the Block"
 Primary Musicale
 May Musicale
 Miller-Cory House Museum - Fourth Grade
 Awards Assembly
 Sixth Grade Promotion

FIELD TRIPS:

Animal Hospital, Nutley	9/30/92	Gr. 2
Environment Center, Bergen	10/9/92	Gr. 2
Paper Mill Playhouse	10/20/92	Gr. 3
Jockey Hollow and Morristown Museum	12/17/92	Gr. 4
Paper Bag Players, Kean Coll.	4/23/93	Gr. 2
Waterloo Village	5/5/93	Gr. 4
Turtle Back Zoo	5/26/93	Gr. 1
Nutley Museum	6/7/93	Gr. 3
Public Library, Nutley	6/14/93	N.I.
Glenfield School Planetarium	6/14/93	Gr. 2
Trenton State House	6/17/93	Gr. 6

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GOALS ACHIEVED:

- Implementation of library curriculum.
- Implementation of music curriculum.
- Implementation of physical education curriculum.
- Implementation of new handwriting books.
- Revision of the Nutley Reading and Writing Tests.
- Provided lessons and practice exercises for benchwork skills in preparation of EWT and HSPT.
- Continued efforts in building's appearance (inside and out).
- Continued in-service sessions for faculty and staff in necessary subjects and areas of learning.

GOALS FOR 1993-94:

- Continue resource intervention program.
- Continue in-service sessions wherever necessary, emphasizing ITIP.
- Analyze test results and develop plans to overcome weaknesses indicated.
- Implement mathematics curriculum and the use of calculators.
- Implement new social studies text for third grade.
- Develop new critical thinking units across the curricula.
- Implement new spelling text for grades one through six.
- Continue to administer geography test and assess results.

The faculty, staff, and I thank the members of the Board of Education, Dr. James J. Fadule, Jr., Dr. Frank T. Votto, Mr. John Sincaglia, and Mr. Donald Stasi for their endless support and encouragement. We also thank Miss Barbara Hirsch and the Child Study Team for their assistance in helping our special children.

Due to the efficiency and competency of the Washington School faculty and staff, this has been a most gratifying year. We look forward to the challenges of the 1993-94 school year.

Respectfully submitted,

Rosemarie DiGeronimo

YANTACAW SCHOOL

NUTLEY PUBLIC SCHOOLS
YANTACAW SCHOOL
NUTLEY, NEW JERSEY 07110

JOHN WALKER
Principal

June 28, 1993

TO: Dr. James J. Fadule, Superintendent of Schools
FROM: Mr. John Walker, Principal of Yantacaw School
RE: Principal's Annual Report

This annual report represents a composite of the following: district and school priorities; encouraging and monitoring the staff to become involved in community activities; curriculum development and implementation; staff development and school activities.

CONTINUING PRIORITIES REVIEW

Dr. Mutch continued doing an outstanding job directing the Chemical Health Faculty Inservice Program. Several Yantacaw teachers attended and shared positive comments concerning the total program.

The K-8 Physical Education Curriculum was implemented and carefully monitored. Additional information will be forwarded to be included in our Articulation Day program.

Our critical thinking faculty inservice program began under the supervision of Dr. Mutch. The first set of teachers participating were pleased with the information shared. Some of the suggestions and strategies were used successfully during the current school year.

The library skills curriculum was reviewed and successfully implemented. Mrs. Gernitis, Yantacaw Librarian, shared favorable comments concerning more attention directed to thinking skills and research skills across the grades.

Our third grade Social Studies Textbook Selection Committee is chaired by Miss Margulies. The committee representatives from each building and all third grade teachers districtwide met to review current available third grade social studies texts provided by several book companies. At the first meeting in November, the curriculum was reviewed and each text was evaluated with respect to its ability to provide materials with which our third grade teachers would best be able to implement that curriculum. Between November and March the texts were circulated throughout the elementary schools to afford each third grade teacher the opportunity for a more detailed evaluation in the individual classrooms. At the final meeting in March the committee and teachers met once again, discussed strengths and weaknesses of each text in relation to the third grade curriculum in Nutley, and a final selection was made. **Communities**, 1991, by Harcourt Brace Jovanovich, Inc., was selected for recommendation to Dr. Votto, Dr. Fadule, and the Nutley Board of Education for

adoption. It, along with the **Township of Nutley** textbook, will provide the means by which the concepts in the third grade curriculum will best be presented.

PRIORITIES FOR THE 1993-1994 SCHOOL YEAR

1. Review ITBS NAT and Geography test results for the year.
2. Assist in developing the PAC program for 1993-1994.
3. I will serve on the articulation, mentoring, and NAT (math) committees.
4. I will be prepared to assist in the Articulation Day activities.

OTHER CURRICULUM RELATED ITEMS

The inservice training for computer and science education continued and was well attended.

STAFF DEVELOPMENT

The elements of a good lesson and teaching model continue to be high priorities. We used a set of new tapes focusing on the importance of teaching skills as they blend in with other teaching essentials. Faculty meetings, as in the past, were used to reinforce and refine "Instructional Theory Into Practice."

I would like to congratulate the following personnel:

Miss Anello - appointment as Principal, Spring Garden School

Miss Margulies - a job well done for chairing the Third Grade Social Studies Committee.

Miss Koci - for being included in the second edition of Who's Who Among America's Teachers, 1992.

Miss Anello/Miss Carpenter - honored as Teachers of the Year by the Nutley Jaycees.

Mrs. Clerico - for conducting the inservice programs for computers.

Miss Haveron - for completing her Masters Degree

HEALTH AND SAFETY PROGRAMS

1. Dr. Greco visited classes directing attention to the importance of keeping teeth and gums healthy.
2. Sgt. Steward presented the Drug Awareness Program and School Safety Program (4-6).
3. Lt. Neri visited classes K-6 discussing topics related to school safety, drugs, and the role of the police in our community.
4. During Fire Safety Week the children K-6 participated in the Fire Prevention Assembly and equipment demonstration.

ACTIVITIES

PARENTS FOR PARTNERS

Several people responded and shared their work and community experiences with our students. The focus this year was centered on the job market and reviewing lists of common skills needed for the work force.

INTRAMURAL PROGRAMS

This successful program continued under the district supervision of Mr. San Fillipo. Miss Haveron and Miss Vitaletti alternately assumed responsibility for serving as faculty advisors to the fifth and sixth grade After School Program. The notion of including fourth graders should be given serious consideration.

SAFETY PATROLS

The Yantacaw School Safety Patrols, comprised of fifth and sixth graders, are divided into four groups. Street Patrols, under the supervision of an adult crossing guard, are assigned to the corners to cross the students safely. Courtesy Guides assemble and direct grades K-3 from the playground to the classroom. Lunch Patrols assist the first, second and third grades while they are eating. The Office Patrols assist in answering the phone and separate mail during part of their lunch hour.

Students who were actively involved in the patrol program received certificates and attended the patrol picnic.

YANTACAW SCHOOL READ-A-THON

The 1992-1993 Yantacaw School Read-a-Thon encouraged all students, grades kindergarten through six, to read books on a daily basis. The titles and authors were recorded by the students. Miss Margulies, the advisor, collected these lists weekly and recorded individual, class, and grade totals on a bulletin board for all to see. At the end of the year, each homeroom received a certificate of participation and each student's contribution to the school total was recognized by the presentation of an individual certificate.

LITERARY CLUB

The Literary Club, under the supervision of Mrs. Reilly, consists of students interested in creative writing.

Each month the students met with Mrs. Reilly, during lunchtime, in room 302. A monthly theme was selected and the students wrote creative stories, cross-word puzzles, word finds, riddles, and personal poems. Creative illustrations would accompany the writings. Computer created stories and newspaper format articles were also very popular this year.

Monthly booklets were made for each member of the club consisting of that month's creative work.

This was a rewarding and productive experience for the members of the Literary Club and Mrs. Reilly.

COMPUTER CLUB

During this school year the Computer Club, under the supervision of Mrs.

students. Two groups were formed to handle such a large number. The children in the club utilized software appropriate for their grade and interest levels and enjoyed using the computer as a word processor. They had a very enjoyable and successful year.

STUDENT COUNCIL ACTIVITIES

Miss Haveron and Mrs. Masullo continue co-advising this club, of approximately 65 students, and putting forth a great deal of their time and support for this worthwhile activity.

1. Thanksgiving food baskets
2. Decorated classroom doors for the holidays
3. Pictures with Santa
4. Holiday Caroling
5. Valentine Candy-Grams
6. Staff Appreciation Day
7. Trip to Philadelphia
8. Mock Presidential Election
9. Adopt-a-Family during the holiday season
10. Assisted in several parent activities
11. Continue participation in the Homeless Program for Children

The year ended with a trip to Philadelphia on Saturday, May 1. The students, teachers and parents enjoyed the day. We were able to visit Independence Hall and the Franklin Institute.

THE TOM TOM (NEWSPAPER)

Yantacaw's school newspaper, The Tom Tom, was published by a student staff of 36 children under the supervision of Mrs. Alama and Mrs. McLaughlin. The advisors met periodically with the staff. The goals of this club were to encourage creative writing skills, to involve the entire student body in writing, to share poems, thoughts, stories, and to inform the student body and parents of school activities.

Four issues of the Tom Tom were printed during this school year (Fall, Winter, Spring, and 6th Grade Promotion Issue). Hopefully a Holiday Issue will be added in the 1993/1994 school year.

The staff was recognized at Yantacaw's Awards Assembly with certificates.

LIBRARY CLUB

The Library Club, supervised by Mrs. Gernitis, is a service and library enrichment club. Students learned how to shelve books properly, repair them, and keep the library organized. The club members helped in developing a thorough understanding of how the library operates. This club met before school, lunch time, and after school, twice weekly.

SCIENCE CLUB

Our Science Club, under the supervision of Mrs. Story, met twice a month at lunch time with a membership of 31 students.

The majority of projects focused on hands-on experiments. These experiments included: surface tension, optics and light, acids and bases, electricity,

frog dissection, radiant energy, and exploration of pond life. Members also viewed several films on pond life and the history of the Iceman, Who was recently found in Europe. Some of the observations took place outside of school in the Yantacaw area under Mrs. Story's supervision.

MINNESINGERS

The Minnesingers performed three concerts this year. The first was for the Winter Holiday Program - December 22, 1992. They also performed for the Friendly Visitors Program (Senior Citizens) in Belleville. The second concert for this school year was on March 10, 1993, for Budget Night. Our Spring Concert took place on May 12, 1993. As usual, our Minnesingers, under the supervision of Mrs. Zitman, did exceptionally well. All three concerts were videotaped. The membership of Minnesingers totals 53 students. We also have a stage crew/art crew that consists of 10 students. Faculty and parents were very helpful in the concert preparation.

ANNUAL BEAR DAY

June 17 was Bear Day at Yantacaw. Bear Day was held under the supervision of Miss Carpenter. The entire school participated in various activities. Past pictures were posted and students and parents alike enjoyed looking back at twenty years of "Bear Parades." Miss Carpenter visited every classroom, took pictures, and the week ended with our annual parade which was held at 2:30 on the 17th. This multi-learning program continues to encourage many families to return and actively participate.

PARENTS NEW TO YANTACAW

This is an annual meeting to familiarize new families with the school, community, goals and priorities. At the end of the evening, a tour of the building and its resources was conducted.

MOTHER'S CLUB/PTA

The Yantacaw parent groups continue working cooperatively with our staff, students, and the community. Some of their projects were as follows:

1. Mother's Club Fashion Show
2. Mother's Club Plant Sale
3. Mother's Club - Ice-cream Sundaes
4. Mother's Club - Pumpkin Patch
5. Mother's Club - Holiday Boutique
6. Mother's Club - Staff Appreciation Day
7. PTA - Carnival Fun Day
8. PTA - Amateur Night (Franklin School)
9. PTA - Staff Appreciation Breakfast
10. PTA - Student Chinese Auction
11. PTA - Library/Family Night (met each Wednesday evening)
12. PTA - Book Exchange

This year, the Mother's Club purchased year books for our sixth graders and gave them a pizza/signing party.

The PTA purchased silk roses for our sixth grade promotion and sponsored a science show.

ASSEMBLY/BUDGET NIGHT MUSICALE

ARBOR DAY CELEBRATION

ANNUAL HALLOWEEN PARADE

ASSEMBLY PROGRAMS

1. Yantacaw "Amateur Night" held at Franklin School
2. Edd Patterson Magic Show (two performances to include all students)
3. Awards Assembly - Our 20th Annual Awards Assembly, under the direction of Mrs. Masullo, continues to focus on services to the school and community. Citizenship, academic excellence, and efforts in accomplishing personal, school, and district goals were also recognized.
4. Science performance by "Ozzie Alive"
5. Chief De Litta, Lt. Neri, Sgt. Steward, and others, presented several programs during the year (drug awareness, school safety and the role of the Nutley Police).
6. Information and materials on Drug Awareness were made available by Mr. Monterosa representing the Nutley Elks.
7. The High School Marching Band performed for our students, under the direction of Mr. DeAngelo and Mr. Vitkovsky.
8. Capt. Fred Scalera, Nutley Fire Department, visited and presented an informative program focusing on fire prevention and safety.

SPECIAL PROJECTS

1. Each 4th, 5th and 6th grade student researched and made his/her own own non-fiction book incorporating various parts of a book. Over 200 books were written and illustrated by Yantacaw students and were displayed in the Children's Room of the Nutley Public Library.
2. Yantacaw students and teachers participated in a sharing experience with Central Elementary School in Orange.
3. A cooperative learning experience in language between Mrs. Ruffo's second grade and Ms. Perrotta from Nutley High School took place. Ms. Perrotta visited Mrs. Ruffo's class and taught a lesson in French. Our children visited Nutley High this past spring to complete the learning experience.

CLASS TRIPS

Grade 1

Theatreworks at Montclair State College
Green Meadow Farms

Grade 2

American Museum of Natural History
Morris Museum

Grade 3

Liberty Science Center

In conjunction with the study of Nutley, the Nutley Museum, the Kingsland Manor, Woman's Club, and the Town Hall were visited.

Grade 4

Newark Museum

Grade 5

Waterloo Village

Grade 6

Bronx Zoo

Art trip to Metropolitan Museum of Art

Library Club visited New York Aquarium

CONCLUSION

Professional goals for the 1993/1994 school year:

1. To review ITBS, NAT, and Geography Test results for the year.
2. To assist in developing the PAC Program for 1993-1994.
3. To serve on the articulation, mentoring, and NAT (math) committees.
4. To assist to assist in the Articulation Day activities.
5. To assist with the Superintendent's Advisory Committee's agenda

I reviewed and commented on the following:

- a. Iowa Test of Basic Skills (K-6)
- b. Nutley Achievement Test (1-6)
- c. Geography Test (6)

Congratulations to all the students, teachers, and administrators, for outstanding ITBS National Percentile Rank (K-7).

Congratulations to the Yantacaw teaching and non-teaching staff for continuing to aim for high standards of living and education. The Superintendent's Advisory Committee continues to keep in focus the priorities of the school community.

The custodial staff, under the direction of our Head Custodian, Mr. Charles McLaughlin, has done an outstanding job during the 1992-1993 school year. Mr. Don Stasi, Superintendent of Grounds, has been most helpful, cooperative, and aided greatly in keeping our plant in excellent condition for our students, parents, and members of the school community.

Our parent organizations continue to support our school and community projects. We will continue focusing on inservice workshops for parents, teachers and members of the community.

We appreciate the services of Miss Barbara Hirsch, Director of Special Services and the Child Study Team.

Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka and Mrs. Cordasco continue to do a fine job supervising the children's lunch program as well as completing other assigned duties.

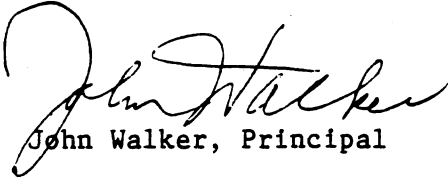
I would like to compliment Mr. LaReau, long term Physical Education substitute for Mrs. Dow, who has been out on a maternity leave since February. Mr. LaReau has done an outstanding job with the children.

On behalf of our Yantacaw family, we appreciate the continued leadership, guidance, support, and understanding displayed by you, Dr. Fadule.

A special thank you to Dr. Votto, Assistant Superintendent, for his continued support, supervision, direction, and guidance. We appreciate the continued assistance and support of Mr. Sincaglia, Secretary/Business Administrator, and The Board of Education in all educational endeavors.

Thanks to Mrs. Luzzi for a job well done. She has put a great deal of effort and time into making a difference to the entire Yantacaw Family.

Respectfully,



John Walker, Principal

JW:jml

SPECIAL SERVICES

June 30, 1993

TO: Dr. James J. Fadule, Jr.

RE: Sepcial Services Annual Report - 1992-93

FROM: Barbara Hirsch, Director of Special Services

<u>NEW REFERRALS</u>	<u>1991-92</u>	<u>1992-93</u>
Nutley High School	12	9
Franklin	9	11
Yantacaw	6	14
Lincoln	6	12
Radcliffe	7	7
Spring Garden	5	14
Washington	12	12
Preschool Handicapped	10	5
Early Kindergarten Admissions	18	23
Referral Backlog	0	0
Referrals Pending	7	7
New Referrals plus three year reevaluation	148	160

NEW CLASSIFICATIONS

Perceptually Impaired	39	43
Trainable Mentally Retarded	0	0
Neurologically Impaired	0	4
Auditorily Handicapped	1	0
Communication Handicapped	0	0
Emotionally Disturbed	6	9
Chronically Ill	2	2
Multiply Handicapped	1	0
Orthopedically Handicapped	0	1
Socially Maladjusted	1	0
Eligible for Day Placement	0	0
Preschool Handicapped	5	5
Autistic	0	0
Total	55	64
Students Graduated	20	27
Students Dropped Out	3	3
Students Declassified	1	0

In-District Anticipated 1993-94

	<u>Classes 1992-93</u>	<u>1992-93</u>	<u>Projected 1993-94</u>
Nutley High School	2.5 PI Classes	(34)	35
	1 NI Class	(8)	8
	1 ED Class	(6)	6
	Mainstreamed	(50)	40
	.5 Supplemental	(3)	10
Franklin School	3.5 PI Classes	(39)	40
	1 NI Class	(8)	7
	.5 Supplemental	(10)	15
	Mainstreamed	(9)	7
Lincoln School	1 Multiply Handicapped Class	(7)	6
	1 Resource Room	(28)	25
	.5 Supplemental	(14)	12
	2 Preschool Handicapped	(22)	22
	1 Educable Mentally Retarded	-	6
Spring Garden School	1 Resource Room	(22)	24
	1 NI Class	(11)	10
Radcliffe School	1 Resource Room	(19)	20
Yantacaw School	1 Resource Room	(21)	20
	.5 Supplemental	(7)	10
Washington School	2 NI Classes	(21)	22
	1 Resource Room	(18)	20
	.25 Supplemental	(5)	0
Home Instruction		(5)	3

Projections

Day Placements	(52.5)	45
Residentials	(2)	3
Received from other districts	(21)	22
Eligible for Speech Correction (Public)	(99)	100
Non-public Classified	(59)	65
Vocational (full time)	(4)	2
(part time)	(16)	20

The following Special Services Priorities and issues were addressed in a positive manner during the 1992-93 school year:


1. Plans were made to address the in-class support mandate at the middle school and high school. One period of in-class support will be introduced in the science department of each school.
2. Inclusive education possibilities were explored and opportunities were increased in all schools.
3. A pupil assistance committee was established in each school.
4. After review of out of district placements, a new class for the educable mentally retarded primary student will be established.
5. A special education parent group met during the school year to establish priorities and to participate in a seminar on behavior.
6. The three year plan for special education was completed.
7. The C.A.T. selection process was reviewed and maintained.
8. A computer/writing course was introduced at the middle school.
9. The department computer management system has been upgraded and streamlined. A progress report based on each child's specific goals and objectives is generated quarterly.
10. Child Study Team training in functional assessment was completed.
11. Four additional students were received on a tuition basis bringing the total to twenty-one.
12. Teachers at the middle school and high school were in-serviced relative to Chapter 28 of the Administrative Code.
13. Five students were returned to district from private schools.
14. C.A.T. students participated in the SSAT program sponsored by Johns Hopkins University.
15. C.A.T. and Vector students participated in county and state wide competitions.
16. A presentation was made at the New Jersey Association For Gifted and Talented Education relative to Nutley's program options.
17. State monitoring of non-public school services was conducted and commendations were received.
18. The summer program for the handicapped served over fifty students.
19. The Director's Newsletter was expanded and distributed quarterly.
20. Twenty-seven special education students received Nutley High School diplomas. Approximately two-thirds will continue their education in college programs for the handicapped or at vocational training centers.

21. Nutley is represented on the Board of Directors of the Essex County Steering Committee For The Gifted.
22. All referrals were completed in the mandated time frame.

Special Services Priorities 1993-94

1. To implement a primary program for the educable mentally retarded.
2. To continue to develop the pupil assistance committee concept with particular emphasis at the middle and high school levels.
3. To review the suicide prevention program.
4. To provide in-service training for the regular education staff relative to in-class support and inclusive education.
5. To introduce a series of four parent seminars on issues of concern, in concert with the Nutley Family Service Bureau.
6. To increase speech services for the preschool handicapped population.
7. To increase occupational and physical therapy services.
8. To evaluate medical services and procedures.
9. To introduce augmentative speech devices where appropriate.
10. To implement in-class support programs.
11. To develop inclusive education opportunities.
12. To continue to review out of district placements relative to the establishment of in-house programs.
13. To continue to encourage the placement of non-resident students in district special education programs.
14. To continue to work with county and state agencies to provide appropriate post graduation placements for classified students.
15. To work with the regular education staff relative to opportunities for the academically talented in the regular classroom.

Respectfully submitted,



Barbara Hirsch
Director of Special Services