

NUTLEY SCHOOL DISTRICT BUDGET

1993 - 1994

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A LETTER TO THE PEOPLE OF NUTLEY

Dear Citizens of Nutley:

The development of the school budget is one of the primary responsibilities of the Nutley Board of Education each year.

Following the initial groundwork by the school staff, the Board's Budget Review Committee met regularly with central administrators to prepare a sound financial plan for the full Board. These meetings produced numerous adjustments and modifications to the original budget. The final result was the adoption of a tentative budget by the Board on March 1, 1993 which was nearly \$269,000 below the State-mandated budget cap. Through careful analysis by the Committee and administration, over \$1,500,000 was cut from the original spending proposal, which resulted in a total budget increase of 4.3%.

The 1993-94 budget is the first to be presented under the GAAP (Generally Accepted Accounting Principles) format. This State-mandated change in the Chart of Accounts made the process more difficult this year. However, the Business Office's ability to crosswalk last year's budget into the GAAP model allowed for more-accurate comparison than the 1993-94 state model.

The state aid picture for 1993-94 was much clearer than the past several years. Compromise legislation was passed which basically held most state assistance at 1992-93 levels. As a result, Nutley saw no state aid increase even though enrollment had increased by over 130 students. In actuality, the district lost a small portion of state aid due to prior year adjustments. Other revenues were increased as a result of enrolling more Special Education tuition students and utilizing an additional \$125,000 (total of \$400,000) of surplus funds.

The 1993-94 school budget calls for the elimination of one guidance counselor, one vice-principal and two cafeteria employees. There will be an increase of one teacher as a result of the new mandated computer course at Nutley High School. Significant expenditure increases in the budget are for negotiated salaries, tuition for Special Education students, upgrade in Nutley High School library technology, additional Special Education transportation, and insurance premiums.

The Board would like to remind the public of Nutley's recent outstanding results both academically and in extra-curricular areas.

The 1992 IOWA Test of Basic Skills saw every grade K-7 score at or above the 90th percentile. Last year's HSPT tests given to the 11th graders showed Nutley as one of only four Essex County districts to score over 900. The HSPT results had Nutley rated number one in our state district factor group. We are proud of our 14 Edward H. Bloustein scholars, 12 Garden State Scholars, 10 National Merit commended students, and three National Merit semi-finalists.

Athletically, the last year has seen major accomplishments. The girls' softball team won the State Group III championship. The girls' track team won the Sectional Group III championship. The football team won the State championship for Group III in the North Jersey Section 2 region. Girls' soccer, tennis and basketball all had successful seasons. The bowling team won a divisional conference championship. In addition to the outstanding team successes, a number of athletes were named All Conference, All County, All Area and a few received All State recognition.

All in all the Board feels positive about the direction and record of our school district. High standards and achievement continue while our cost remains substantially lower than nearly all county and North Jersey districts.

On April 20, the citizens of Nutley will decide on the 1993-94 school budget. We hope that every voter takes some time to learn about the district's record and the budget before going to the polls. The results of the school election will have a significant impact on the school programs.

Please come out and vote on April 20. The Nutley Public Schools are your schools. It's your decision.

Sincerely yours,

Sam P. Battaglia, President Nutley Board of Education

March 1993

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES

The State of New Jersey has mandated changes in the accounting system for all school districts. These changes will bring the state's school districts into compliance with Generally Accepted Accounting Principles (GAAP) used by nearly every other state in the nation.

The arrangement of the 1993-94 budget is the first impact of GAAP on local school districts. An entirely new Chart of Accounts has been implemented in accordance with State Department of Education regulations. The new Chart of Accounts does not generally match up with the prior account titles, although there are some similarities. The Board's Business Office has "crosswalked" the 1992-93 budget into the GAAP format to allow for comparison with the new 1993-94 arrangement. This crosswalk was not required by the state, but was very beneficial to district administrators and Board members in developing the 1993-94 budget.

Among the most significant differences between the GAAP budget and the previous model are:

- 1. Any piece of equipment with a unit cost of \$500 or more is considered a Capital Equipment expense. If something costs less than \$500, even though it is a durable product, it is listed as a supply. This means that a computer costing \$1,000 is equipment, but the work stand it sits on costing \$200 is a supply. Also, classroom furniture which will probably be kept for 20 or more years is a supply item because of the low unit cost.
- 2. <u>Instruction</u> refers only to direct activities between teacher and student. Thus, library services, child study team, curriculum development and guidance services are now classified as Support Services.
- 3. Athletic expenses are now delineated in the regular budget. Previously, the budget only listed a subsidy amount which was then transferred to an athletic account.
- 4. Telephone costs and postage are now segregated under General Administration. Previously, telephone was included with other utilities under Operation of Plant and postage costs were split into instructional and administrative areas.
- 5. The entire functions of the guidance department and the child study team will be separate categories. Previously, only the professional staff costs of those functions were listed separately.
- 6. Insurance expenses except for pupil transportation all used to be listed under Fixed Charges. Under GAAP, liability insurance is found under General Administration, property insurance is part of Operation/Maintenance of Plant and employee insurances(health, workers' compensation, etc.) are expenses for Business Services.

These are just a sampling of some of the differences caused by the GAAP budget.

As time goes on, the public should find the GAAP budget easier to follow.

GAAP BUDGET FORMAT

Appropriation accounts will be in $\underline{\text{four}}$ dimensions: Fund, Program, Function and Object.

FUND - 11-Current Expense -day-to-day operation of school district 12-Capital Outlay - construction projects, equipment items over \$500.

13-Special Schools - summer school 20-Special Revenue Funds - restricted revenues from state and federal sources

40-Debt Service - payment of long term debt

PROGRAM - Activities and procedures designed to accomplish an objective or set of objectives.

100-Regular

200-Special Education

300-Vocational(state and federal)

400-Extracurricular, Athletics, and Summer School and some Special Projects.

500-Nonpublic Programs

700-Debt Service

800-Community Service

900-Food Service

000-Undistributed

FUNCTION - The activity for which a service or goods is acquired.

100-Instruction

200-Support Services

213-Health Services

218-Guidance Services

219-Child Study Team

221-Improvement of Instruction

222-Library/Audio Visual

230-Board of Education/General Administration

240-School Administration

260-Operation and Maintenance of Plant

270-Student Transportation

290-Business Services

300-Operation of Noninstructional Services

310-Food Service

330-Community Service

400-Facilities Acquisition and Construction Services

510-Debt Service

- OBJECT The service or commodity obtained as the result of a specific expenditure.
 - 100-Salaries
 - 200-Employee Benefits
 - 300-Professional/Technical Services
 - 400-Operation, Maintenance, Construction Services and Rentals
 - 500-Purchased Services including transportation, property and liability insurance, telephone, postage, tuition, travel expenses and other miscellaneous purchased services.
 - 600-Supplies including those used in teaching, health services, athletics, office activities, operations and maintenance functions, transportation, also includes energy expenses and textbooks.
 - 700-Equipment new and replacement instructional and non-instructional
 - 800-Miscellaneous expenditures including interest, transportation costs related to Special Education and miscellaneous items of expenses.
 - 900-Other uses of funds including debt service principal and transfers to other funds.

1991-92 EXPENSES

The audited expenditures for the 1991-92 school year were recorded under the State of New Jersey's then current Chart of Accounts, not the new GAAP basis, which begins with the 1993-94 budget. While direct comparisons with 1992-93 and 1993-94 are not possible, the following information is presented so as to present a more complete picture of the district's financial status.

ADMINISTRATION	
Salaries	718,625
Legal Fees	
	14,832
Professional Services	62,889
Other Expenses	101,568
TOTAL ADMINISTRATION	897,914
INSTRUCTION	
	9,574,500
Principal Salaries	794,784
Supervisor Salaries	682,581
	1,220,774
Secretarial Salaries	525,222
Aides Salaries	127,215
Textbooks	132,846
Library/Audio Visual Supplies	112,737
Teaching Supplies	375,905
Other Instructional Expenses & Supplies	
Professional/Technical Services	13,578
TOTAL INSTRUCTION 1	3,790,548
HEALTH OFFICE	40.650
HEALTH SERVICES	40,658
TRANSPORTATION	
Salaries	343,644
Transportation Contracts T & F School	41,668
Other Contracted Trips	15,519
Vehicle Replacements	53,408
Insurance	46,189
Curricular Activities	49,700
Vehicle Expenses	46,513
Vehicle Maintenance	30,543
Other Purchased Services	175
TRANSPORTATION TOTAL	627,359

OPERATION OF PLANT Salaries Contracted Services Heat Utilities Supplies Other Expenses	1,283,162 30,961 141,345 302,220 68,852 18,715
OPERATION OF PLANT TOTAL	1,845,255
MAINTENANCE OF PLANT Contracted Services Equipment Replacement New Equipment Other Expenses	567,701 103,495 111,839 157,289
MAINTENANCE OF PLANT TOTAL	940,324
FIXED CHARGES Retirement Contributions Insurance Crossing Guards Tuition	321,068 2,554,024 145,000 1,022,324
TOTAL FIXED CHARGES	4,042,416
FOOD SERVICES	62,000
STUDENT BODY ACTIVITIES Salaries Athletic Expenses TOTAL STUDENT BODY ACTIVITIES	39,735 <u>374,000</u> 413,735
COMMUNITY SERVICES	2,010
SPECIAL EDUCATION Neurologically Impaired Perceptually Impaired Emotionally Disturbed Multiply Handicapped Resource Room Pre-School Handicapped Supplemental Instruction Speech Home Instruction SPECIAL EDUCATION TOTAL	233,543 288,213 22,031 48,218 156,035 65,052 89,251 100,851 34,484

BASIC SKILLS	125,520
BILINGUAL	97,713
TOTAL CURRENT EXPENSE	23,923,130
SUMMER SCHOOL	21,580
SPECIAL PROJECTS State Projects Federal Projects	216,392 425,093
TOTAL SPECIAL PROJECTS	641,485
DEBT SERVICE Principal Interest	75,000 120,842
TOTAL DEBT SERVICE	195,842
BUDGET TOTAL	24,782,037

BUDGET

REVENUES

	Actual 1991-1992	Budget 1992-1993	Proposed 1993-1994
CURRENT EXPENSE		1332 1330	
Local Sources: Surplus Appropriated Tuition Receipts Miscellaneous Local Tax Levy	281,311 164,925 203,147 21,635,609	556,800 138,800 116,600 22,716,118	400,000 158,800 120,000 23,795,335
State Sources: Foundation Aid Transportation Aid Special Education Aid At Risk Aid Bilingual Education Aid Transition Aid	56,464 174,055 833,324 121,617 68,897 1,493,469	570,838 184,051 966,919 149,268 84,614 1,120,102	591,232 186,873 936,255 146,810 84,614 1,120,102
TOTAL CURRENT EXPENSE	25,032,818	26,604,110	27,540,021
CAPITAL OUTLAY			
Foundation Aid Local Tax Levy	952 0	9,587 0	9,958 260,274
TOTAL CAPITAL OUTLAY	952	9,587	270,232
SPECIAL SCHOOLS			
Local Tax Levy	0	0	29,370
TOTAL - GENERAL FUND	25,033,770	26,613,697	27,839,623
SPECIAL PROJECTS			
State Nonpublic Textbooks Nonpublic Auxiliary Services Nonpublic Handicap Services Nonpublic Nursing Services Other	117,149 29,150 7,739	21,832 99,860 133,369 30,666	21,832 99,860 133,369 30,666 0
Total State Projects	308,238	285,727	285,727

REVENUES (Continued)

SPECIAL PROJECTS(Contd.)

	Actual 1991–1992	Budget 1992-1993	Proposed 1993-1994
Federal	1331 1332		1333 1334
Chapter I	202,911	228,967	186,637
Chapter II	20,573	19,603	16,663
<pre>IDEA(Hdcp.)</pre>	147,240	198,880	229,240
Vocational	31,363	14,011	8,802
Other	34,469	33,024	0
Total Federal Projects	436,556	494,485	441,342
TOTAL SPECIAL PROJECTS	744,794	780,212	727,069
DEBT SERVICE			
Miscellaneous Revenues	84,317	53,100	16,000
State Aid	410	4,543	5,847
Local Tax Levy	111,116	202,413	264,138
TOTAL DEBT SERVICE	195,843	260,056	285,985
		-	
TOTAL BUDGET	25,974,407	27,653,965	28,852,677

EXPENDITURE SUMMARY

Account	<u>Description</u>	Budget 1992-93	Proposed 1993-94
CURRENT EXPE 1XX-100 2XX-100 230-100 240-100 40X-100	NSE-(Fund 11) Regular Instruction Special Education Basic Skills Bilingual Extracurricular/Athletics	11,025,855 1,112,122 156,830 108,648 474,789	11,721,613 1,193,966 167,235 117,422 501,016
800-330 000-100 000-213 000-218 000-219 000-221 000-222 000-230	Community Services Tuition Health Services Guidance Services Child Study Team Improvement of Instruction Library/Media Services General Administration	2,400 1,116,638 280,582 524,093 484,162 271,970 547,476 722,288	5,000 1,255,264 306,203 502,499 516,604 288,008 597,168 759,669
000-240 000-260 000-270 000-290 000-310	School Administration Operation/Maintenance of Plant Pupil Transportation Business Services Food Services	1,903,179 2,728,711 610,070 3,733,447 194,374	1,924,559 2,868,617 669,612 3,948,611 196,955
CURRENT EXPE	NSE TOTAL	25,997,634	27,540,021
Equipment	AY-(Fund 12) ; ion Services	157,063 430,450	155,532 114,700
CAPITAL OUTL	AY TOTAL	587,513	270,232
SUMMER SCHOO	<u>L</u> -(Fund 13)	28,550	29,370
GENERAL FUND	TOTAL	26,613,697	27,839,623
SPECIAL PROJ State Pro Federal P		285,727 494,485	285,727 441,342
SPECIAL PROJ	ECTS TOTAL	780,212	727,069
DEBT SERVICE	(Fund 40)	260,056	285,985
BUDGET TOTAL	<u>.</u>	27,653,965	28,852,677

GENERAL FUND

CURRENT EXPENSE

REGULAR INSTRUCTION

Account # 11-110-100-101	<u>Description</u> Kindergarten Teachers' Salaries	Budget 1992-93 339,239	Tentative Budget 1993-94 380,800
11-120-100-101	1-5 Teachers' Salaries	3,565,064	3,851,840
11-130-100-101	6-8 Teachers' Salaries	2,597,993	2,778,301
11-140-100-101	9-12 Teachers' Salaries	3,786,386	3,985,982
	Teachers' Salaries Total	10,288,682	10,996,923
11-190-100-106	Instructional Aides' Salaries	11,128	12,378
11-190-100-340	Professional/Technical Services	1,000	1,000
11-190-100-500	Other Purchased Instructional Services	11,500	10,100
11-190-100-610	Teaching Supplies	543,745	518,487
11-190-100-640	Textbooks	149,500	161,500
11-190-100-890	Miscellaneous Instructional Expense	$\frac{20,300}{737,173}$	$\frac{21,225}{724,690}$
	Regular Instruction Total	11,025,855	11,721,613

Regular Instruction:

Teachers' Salaries -Teachers' salaries are divided into four account groups: Kindergarten, Grades 1-5, 6-8 and 9-12. These accounts include the regular contracted salaries of all teachers who provide regular instruction. Funds are also included for substitutes, the cultivating academic talent program (CAT) and school-related duty assignments. Special subject teachers such as art, music, physical education, etc. are pro rated among the grade categories actually taught as are the portion of salaries of department heads who also teach.

In 1992-93 there were 197 teachers providing regular instruction in the Nutley School District.

Instructional Aides - Teachers' aides who work with students in regular classes.

<u>Professional/Technical Services</u> - Education services of a professional or technical nature that deal directly with regular instruction.

REGULAR INSTRUCTION (Continued)

 $\frac{\text{Purchased Services}}{\text{Instruction}}$ - Nonprofessional or technical services dealing with regular instruction. This account also includes funds for textbook rebinding as well as assembly programs.

<u>Teaching Supplies</u> - All supplies (except textbooks) used in the teaching/learning process such as workbooks, paper, pens, pencils, chalk, learning kits, computer software and supplies, small equipment items costing less than \$500, instructional furniture, posters, maps, classroom magazines, etc.

<u>Textbooks</u> - Nonconsumable books which may be hard or soft covered.

 $\frac{\text{Miscellaneous Instructional Expenses}}{\text{be classified into any other account.}} \text{- Expenses for direct instruction that cannot be classified into any other account.}$

SPECIAL EDUCATION

Account #		Description	Budget 1992-93	Tentative Budget 1993-94
11-204-100	- <u>Neurol</u>	ogically Impaired		
	101 106 610 640	Teachers' Salaries Aides' Salaries Supplies Textbooks	182,873 52,630 10,287 1,005	194,297 52,780 10,559 1,000
		Total	246,795	258,636
11-205-100	- <u>Percep</u>	tually Impaired		
	101 106 610 640 890	Teachers' Salaries Aides' Salaries Supplies Textbooks Miscellaneous Expenses	245,843 33,530 11,630 1,000 1,640	269,672 35,910 12,032 1,000 1,710
		Total	293,643	320,324
11-209-100	- <u>Emotio</u>	nally Disturbed		
	101 106 610	Teacher's Salary Aide Salary Supplies	22,424 1,981 <u>750</u>	22,810 0 750
		Total	25,155	23,560
11-212-100	- <u>Multip</u>	ly Handicapped		
	101 106 610 640 890	Teachers' Salaries Aides' Salaries Supplies Textbooks Miscellaneous Expenses	34,272 13,220 990 50 90	34,419 14,324 1,425 50 100
		Total	48,622	50,318
11-213-100	- <u>Resour</u>	ce Room/Center		
	101 610 640 890	Teachers' Salaries Supplies Textbooks Miscellaneous Expenses	131,283 6,972 300 375	141,770 7,368 300 400
		Total	138,930	149,838

SPECIAL EDUCATION (Continued)

Account #		Description	Budget 1992-93	Tentative Budget 1993-94
11-215-100	- <u>Pre-Sch</u>	ool Handicapped		
	101 106 610 890	Teacher's Salary Aides' Salaries Supplies Miscellaneous Expenses	54,132 12,150 850 150	56,453 19,403 996 150
		Total	67,282	77,002
11-217-100	- <u>Supplem</u>	ental Instruction		
	101 610	Teachers' Salaries Supplies	137,594 747	150,138 <u>972</u>
		Total	138,341	151,110
11-218-100	-Speech			
	101 610 890	Teachers' Salaries Supplies Miscellaneous Expenses	109,229 450 75	118,528 450 100
		Total	109,754	119,078
11-219-100	- <u>Home In</u>	struction		
	101 610	Salaries Supplies	40,000	40,000
		Total	40,100	40,100
11-220-100	- <u>Extraor</u>	dinary Services		
	320	Professional Services	3,500	4,000
		Special Education Total	1,112,122	1,193,966

Special Education

Every Special Education classification is broken down into accounts for teacher salaries, instructional aide salaries, teaching supplies, textbooks and miscellaneous instructional expenses. In 1992-93 there were 21.6 Special Education teachers and 7.5 Special Education instructional aides. These employees serviced 294 pupils (including speech instruction). Extraordinary services are for pupils who need additional services beyond the regular programs such as physical therapy.

BASIC SKILLS

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-230-100-101	Teachers' Salaries	148,688	158,735
11-230-100-610	Supplies	7,742	8,050
11-230-100-640	Textbooks	300	300
11-230-100-890	Miscellaneous Expenses	100	150
	Total	156,830	167,235

Basic Skills -

A program of remedial instruction in reading, mathematics and writing. The school district provides local funding and adds federal Chapter I funds to enable this activity to function. In 1992-93 there were seven and one-half teaching positions for Basic Skills.

BILINGUAL

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-240-100-101	Teachers' Salaries	106,848	115,547
11-240-100-610	Supplies	1,800	1,875
	Total	108,648	117,422

Bilingual -

A special temporary program for non-English speaking children. Instructors are employed to teach English as a second language. State funding will pay for 72% of this program in 1993-94. Two and one-half teachers were employed in this program during 1992-93.

EXTRACURRICULAR ACTIVITIES

Account #	Description	Budget <u>1992-93</u>	Tentative Budget 1993-94
11-401-100-101	Extra Curricular Salaries	47,375	51,808

Extracurricular Activities -

Salaries for class and club advisors at all schools including such activities as student government, drama, American Field Service, safety patrol, choral groups, newspaper, yearbook and numerous clubs. Funds are also provided for intramural sports activities in grades 5-8, and a small amount is reserved for locally funded summer enrichment activities.

ATHLETICS

Account #	<u>Description</u>	Budget 1992-93	Tentative Budget 1993-94
11-402-100-100	Athletic Salaries	235,676	263,258
11-402-100-500	Purchased Services	37,550	30,640
11-402-100-610	Supplies	66,988	60,110
11-402-100-800	Other Expenses	87,200	95,200
	Total	427,414	449,208

Athletics -

The high school's interscholastic sports program includes the following sports: bowling, crew, golf, rifle, track and field, cross country, winter track, baseball, boys' and girls' basketball, boys' and girls' soccer, boys' and girls' tennis, football, softball, volleyball and wrestling. The band, cheerleaders, twirlers and color guard are also found under this heading.

Funds are used to pay coaches' salaries, overtime costs for custodial and grounds personnel, athletic insurance, sport and medical supplies, game expenses such as officials and security, and small equipment items costing less than \$500. Major athletic equipment items are budgeted in Capital Outlay.

Additional detail of the athletic budget is shown on the following page.

ATHLETIC BUDGET (Sport by Sport)

Sport All Sports	Budget 1992-93 55,918	Proposed 1993-94 70,140
Band/Cheerleaders	25,259	25,205
Bowling	3,454	4,525
Crew	46,187	40,532
Golf	5,055	5,158
Rifle	5,524	5,364
Track & Field	31,586	35,284
Cross Country	7,221	8,515
Winter Track	16,175	17,661
Baseball	21,946	23,699
Basketball	19,558	22,410
Football	79,300	76,036
Soccer	23,148	21,679
Tennis	4,508	4,736
Wrestling	20,296	20,805
Girls' Basketball	18,863	20,020
Girls' Soccer	14,687	16,624
Softball	14,374	16,527
Girls' Tennis	4,204	4,286
Volleyball	9,751	9,552
Swimming	400	450
Total	427,414	449,208

COMMUNITY SERVICE

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-800-300-100	Salaries	2,400	5,000

Community Service -

Included in this account are the custodial overtime salaries for community service programs for which no fee is charged. During the 1991-92 school year the schools were used free of charge 2,211 times, 641 by scouts, 52 Parent Teacher Associations meetings and activities, 167 student activities, 2 for Nutley Symphony, 651 town activities, 1 for election instructions, 5 for Music Boosters Association, 2 for Academic Booster Club, 45 for Nutley Adult School, using 36 classrooms, 3 gyms, the main office, the cafeteria and computer room; 26 for the C.A.T. program, 8 for fund raisers, 643 for the extended day care program and the School Board Budget Hearing and Elections.

TUITION

Account #	Description	Tentativ Budget Budget 1992-93 1993-94	
11-000-100-56X	Tuition - Special Education	1,116,638 1,255,26	ŝ4

Tuition -

Tuition is paid on behalf of Special Education students who attend Special Education classes in other school districts or in private schools for the handicapped. Tuition for these programs is generally significantly greater than the cost of regular instruction. In 1992-93, 51 students were educated in placements outside of Nutley. This group of accounts also includes any students who are in state facilities where the tuition cost is deducted directly from state aid.

HEALTH SERVICES

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-213-100	Salaries	261,377	284,747
11-000-213-390	Professional/Technical Services	11,800	13,150
11-000-213-500	Other Purchased Services	300	325
11-000-213-610	Supplies	6,680	7,531
11-000-213-890	Miscellaneous Expenses	425	450
	Total	280,582	306,203

Health Services -

Services provided by five school nurses, the school physician and school dentist. This includes all school medical supplies and professional services rendered by specialists.

GUIDANCE SERVICES

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-218-104	Counselors' Salaries	429,128	399,074
11-000-218-105	Secretarial Salaries	72,565	79,825
11-000-218-320	Professional Educational Services	1,500	1,800
11-000-218-390	Professional/Technical Services	14,500	15,000
11-000-218-500	Purchased Services	400	500
11-000-218-610	Supplies	6,000	6,100
11-000-218-890	Miscellaneous Expenses	0	200
	Total	524,093	502,499

Guidance Services -

Guidance Services are available in grades 7-12 via seven certified counselors. This account also includes the salaries of three clerical employees plus supplies and expenses needed to operate the guidance offices at Nutley High School and Franklin School. In addition, costs associated with district-wide standardized testing such as the Iowa Test of Basic Skills are budgeted under this function. The 1993-94 budget calls for the elimination of one guidance counselor position through attrition.

CHILD STUDY TEAM

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-219-104	Professional Services	470,162	501,448
11-000-219-592	Purchased Services	4,000	4,250
11-000-219-610	Supplies	10,000	10,756
11-000-219-890	Miscellaneous Expenses	0	150
	Total	484,162	516,604

Child Study Team -

The Child Study Team is a key component of the district's Special Education program. Eight professional staff members are responsible for evaluating the educational program of every Special Education student, including those who are sent out of district. In addition to routine supply expenses, funds are available for various testing materials.

IMPROVEMENT OF INSTRUCTION SERVICES

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-221-102	Supervisory Salaries	88,145	93,225
11-000-221-104	Professional Salaries	78,900	79,750
11-000-221-105	Secretarial Salaries	79,425	87,510
11-000-221-320	Professional Services	1,200	1,200
11-000-221-500	Other Purchased Services	14,300	15,250
11-000-221-610	Supplies	8,500	9,573
11-000-221-890	Miscellaneous Expenses	1,500	1,500
	Total	271,970	288,008

Improvement of Instruction Services -

This group of accounts has three major components: the activities of the Director of Special Services, district-wide curriculum development, and part of the Basic Skills Director's office.

The Special Services Director, assisted by a staff of three secretaries, is responsible for all Special Education programs in the district. The Director also supervises the Child Study Team and recommends placement of Special Education students in out-of-district facilities.

Elements of the district's curriculum and school system priorities are addressed each year by the professional staff. Teachers meet, generally on Saturday mornings, to update curricular areas in terms of priorities established each year by the Board of Education. This process helps to insure that the schools are up to date.

Support services for the Basic Skills program include a portion of one secretary's salary and a portion of the stipend paid to the Director.

LIBRARY/AUDIO-VISUAL

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-222-100	Professional Salaries	409,621	448,392
11-000-222-340	Technical Services	0	3,900
11-000-222-596	Book Rebinding	600	600
11-000-222-611	Library Books	68,475	68,475
11-000-222-612	Periodicals	19,480	19,480
11-000-222-613	Audio-Visual Supplies	43,500	49,757
11-000-222-614	Library Supplies	5,800	6,564
	Total	547,476	597,168

Library/Audio-Visual -

This function includes the salaries of seven school librarians and one audio-visual coordinator. Supply expenses are for books, periodicals, audio-visual materials, software, computer information services and other items which are used in each school's media center.

GENERAL ADMINISTRATION

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-231-100	Treasurer of School Monies	5,760	6,100
11-000-231-331	Legal Services	25,000	25,000
11-000-231-339	Professional Services	26,300	28,664
11-000-231-340	Technical Services	3,000	3,000
11-000-231-531	Telephone Expense	70,000	71,200
11-000-231-532	Postage Expense	13,450	14,650
11-000-231-595	Liability/Fidelity Insurance	200,155	202,631
11-000-231-596	Miscellaneous Purchased Services and Election Services	19,400	20,100
11-000-213-610	Board of Education Supplies	1,000	1,000
11-000-231-890	Dues and Miscellaneous Expenses	27,153	29,159
11-000-232-100	Superintendent's Office Salaries	310,920	337,665
11-000-232-596	Purchased Services	5,300	5,450
11-000-232-610	Superintendent's Office Supplies	12,050	12,050
11-000-232-890	Miscellaneous Expense	2,800	3,000
	Total	722,288	759,669

General Administration -

This function includes the activities of the Board of Education and the Superintendent of Schools. Board of Education activities include legal, auditing, negotiating and policy services, liability insurance, election expenses, and the salary for the School Treasurer. It also includes district-wide telephone and postage costs.

The Superintendent's office includes the Superintendent, Assistant Superintendent, two executive secretaries and provision for additional secretarial office help, supplies and miscellaneous expenses and services.

SCHOOL ADMINISTRATION

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-240-103	Principals' Salaries	820,272	774,992
11-000-240-104	Department Head/Coordinators' Salaries	458,085	497,498
11-000-240-105	Secretarial Salaries	420,007	414,764
11-000-240-110	Non-Instructional Aides	118,215	153,596
11-000-240-500	Purchased Services	7,500	2,650
11-000-240-610	Office Supplies	56,900	61,009
11-000-240-890	Miscellaneous Expenses (including Graduation)	22,200	20,050
	Tota1	1,903,179	1,924,559

School Administration

The salaries of seven principals, three vice-principals, two coordinators and the prorated salaries of six department heads, two full-time department heads plus seventeen school secretaries are included in this function. Additionally, twenty-two part-time noninstructional aides, graduation expenses and miscellaneous services and expenses are included here.

The 1993-94 budget calls for an expanded role for some coordinators' positions and the elimination of a vice-principal's position.

OPERATION/MAINTENANCE OF PLANT

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-261-100	Salaries	1,460,925	1,558,013
11-000-261-300	Professional/Technical Services	39,024	40,285
11-000-261-421	Refuse Removal	32,000	33,490
11-000-261-596	Purchased Services	1,745	1,850
11-000-261-610	Custodial Supplies	66,125	70,631
11-000-261-620	Energy Expense	459,110	457,750
11-000-261-890	Miscellaneous Operating Expenses	16,000	16,500
11-000-262-422	Contracted Building Repairs	142,026	155,000
11-000-262-618	Building Repair Supplies	90,423	98,595
11-000-263-422	Contracted Grounds Repairs	11,900	2,275
11-000-263-618	Grounds Supplies	10,000	15,625
11-000-263-890	Miscellaneous Grounds Expenses and DeMuro Park	20,800	20,500
11-000-264-422	Equipment Maintenance/Repairs	172,000	180,953
11-000-265-XXX	Security Expenses	32,000	32,575
11-000-266-XXX	Vehicle Operation and Maintenance	18,500	20,000
11-000-267-521	Property Insurance	156,133	164,575
	Total	2,728,711	2,868,617

Operation/Maintenance of Plant -

This function represents the cost of maintaining all school facilities and grounds in terms of custodial expenses and maintenance work. Funds are budgeted for all energy expenses, school vehicles other than school buses, security services, garbage disposal, equipment maintenance and the district's property insurance.

Employees include thirty-one custodians, six grounds workers, seven maintenance workers and the Manager of Building and Grounds as well as provision for substitute help and summer student employees.

PUPIL TRANSPORTATION

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-270-108	Salaries-Special Education	321,060	347,069
11-000-270-109	Extracurricular Salaries	79,472	85,084
11-000-270-423	Contracted Vehicle Maintenance	9,338	9,712
11-000-270-512	Extracurricular Contracts	17,900	17,900
11-000-270-514	Special Education Contracts	43,450	64,525
11-000-270-593	Insurance	14,720	16,113
11-000-270-6XX	Gasoline and Supplies	14,214	14,754
11-000-270-811	Special Education Vehicle Maintenance	24,012	24,012
11-000-270-812	Special Education Insurance	37,853	41,432
11-000-270-813	Special Education Supplies	5,040	6,000
11-000-270-814	Special Education Gasoline	31,511	31,511
11-000-270-815	Special Education Miscellaneous Expenses	4,680	4,680
11-000-270-890	Miscellaneous Expenses	6,820	6,820
	Total	610,070	669,612

Pupil Transportation

The Board of Education is responsible for providing day-to-day transportation for every Special Education child including those sent out of district. Most pupils are transported on Board-owned vehicles. Expenses include the cost of fifteen drivers and eight aides and the Coordinator of Pupil Transportation. Other costs include gas and oil, tires, repair parts and service and insurance. In addition, all athletic and field trip costs are included in this category. New and replacement vehicles are budgeted under Capital Outlay.

The school district receives some state aid for transportation expenses, but since the 1991-92 school year, this amount has been greatly reduced as a result of state legislation. In 1993-94 the district will receive \$186,873 for state transportation aid. This will support approximately 28% of the budgeted transportation program not including costs for replacement vehicles or fringe benefits related to transportation employees.

BUSINESS SERVICES

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-291-100	Business Office Salaries	354,601	385,781
11-000-291-220	Social Security	303,629	322,048
11-000-291-241	Pension Costs	136,135	156,927
11-000-291-29X	Employee Benefits	2,591,719	2,725,381
11-000-291-331	Professional Services	22,000	25,239
11-000-291-340	Technical Services	44,000	40,000
11-000-291-500	Other Purchased Services	13,700	13,750
11-000-291-610	Office Supplies	18,250	18,250
11-000-291-890	Miscellaneous Expenses	2,000	2,000
11-000-291-899	Crossing Guards	166,025	170,999
11-000-292-100	Data Processing Salaries	55,388	61,236
11-000-292-340	Data Processing Technical Services	18,000	19,000
11-000-292-610	Data Processing Supplies	8,000	8,000
	Total	3,733,447	3,948,611

Business Services -

The business functions of the Board are supervised by the Secretary/Business Administrator and a staff of seven employees. In addition, the district's two central data processing employees are included here. Other major expense items are pensions, Social Security, employee insurances, professional and technical services including various environmental regulations, architect and engineering expenses and all advertising expenses.

FOOD SERVICES

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
11-000-310-933	Transfer to Food Service Fund	194,374	196,955

Food Service -

The Board operates its own food service program which serves students at each school. Four schools have food preparation facilities. The other three schools have their meals prepared at the high school which are delivered daily. The food service program is supported by daily sales, state and federal subsidies and direct funds from the school budget. The school district is required to show all costs relative to this program in the food services account. Previously, costs for employee benefits such as Social Security, pension and health insurance were included in the regular Board budget and did not accrue to the food service program.

In 1993-94 there will be an elimination of two cafeteria positions at the high school.

CAPITAL OUTLAY

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
12-130-100-731	Instructional Equipment Grades 6-8	20,440	3,650
12-140-100-731	Instructional Equipment Grades 9-12	57,327	63,617
12-2XX-100-731	Instructional Equipment Special Education	n 2,818	5,475
12-000-100-731	Instructional Equipment-Elementary	15,049	612
12-000-100-731	Athletic Equipment	2,525	3,363
12-000-218-732	Guidance Equipment	0	2,214
12-000-221-732	Improvement of Instruction Equipment	5,404	0
12-000-222-732	Library Equipment	0	17,792
12-000-240-732	School Administration Equipment	0	8,279
12-000-260-732	Operation/Maintenance Equipment	0	2,530
12-000-270-732	School Buses	53,500	48,000
12-000-400-450	Construction Services	430,450	114,700
	Total	587,513	270,232

Capital Outlay -

Effective with the 1993-94 budget, Capital Outlay represents all equipment items with a unit cost of over \$500 as well as construction services dealing with remodeling and renovation. Prior to 1993-94, Capital Outlay was limited to major short-term construction projects paid from a single year's budget appropriation as opposed to a long-term debt.

The major equipment items in the 1993-94 budget include a new computer lab for the high school to implement the new required computer course, a significant increase in computer technology within the high school library and computers for three Special Education classes. The other major equipment expenditure is for two replacement school buses, one of which will be for physically handicapped persons.

The main construction projects this year will be roofing and exterior brick work at Nutley High School, installation of suspended ceilings at Spring Garden, Washington and Franklin Schools, electrical work at all schools, continuation of the programs to upgrade the fire alarm at Nutley High School and refurbish the gym bleachers.

SUMMER SCHOOL

Account #	Description	Budget 1992-93	Tentative Budget 1993-94
13-422-100-101	Teachers' Salaries	25,390	26,010
13-422-240-100	Director's Salary	3,160	3,360
	Total	28,550	29,370

Summer School -

The summer school program includes instruction in major subject areas for grades 7-12. Students attend courses for six weeks at Nutley High School. In addition, there are funds set aside for a one week high school band program.

SPECIAL STATE AND FEDERAL PROJECTS

Account	Actual Expense 1991-92	Budget 1992-93	Tentative Budget 1993-94
<u>Federal</u>			
Vocational Education	\$ 24,340	\$ 14,011	\$ 8,802
Chapter I (100-297)	200,555	228,967	186,637
Chapter II (100-297)	20,573	19,603	16,663
I.D.E.A. Handicapped	145,430	198,880	229,240
Other	34,195	33,024	0
Total Federal	\$425,093	\$494,485	\$441,342
State			
Nonpublic Textbooks	\$ 22,115	\$ 21,832	\$ 21,832
Nonpublic Auxiliary Services (Chapter 192)	72,820	99,860	99,860
Nonpublic Handicapped Services (Chapter 193)	94,183	133,369	133,369
Nonpublic Nursing Services (Chapter 226)	19,535	30,666	30,666
Other	7,739	0	0
Total State	\$216,392	\$285,727	\$285,727
Total Special State & Federal Projects	\$641,485	\$780,212	\$727,069

<u>Vocational</u> - Federally subsidized courses in Vocational Education, such as Occupational Education, Cooperative Industrial Education, etc.

<u>Chapter I</u> - Federally funded program for improvement in basic skills, reading and math. Portion of funds goes to nonpublic school pupils.

SPECIAL STATE AND FEDERAL PROJECTS (Continued)

- <u>Chapter II</u> Block grant, not limited to specific student population. Portion of funds goes to nonpublic school pupils.
- <u>I.D.E.A. Handicapped</u> Federal flow-through funds to supplement local funds in providing programs for handicapped students. Funds are also provided for pre-school handicapped pupils.
- Nonpublic Textbooks Reimbursement from the state for purchase of textbooks for private and parochial school students. The district purchases textbooks for all New Jersey students in nonpublic schools in our town. This expense is fully reimbursable by the State up to the budgeted figure.
- Nonpublic Auxiliary Services (Ch.192) Compensatory Education and English as a Second Language programs are provided to the private and parochial school children.
- Nonpublic Handicapped Services (Ch.193) Examination and classification services and corrective speech are provided to handicapped students in Nutley's nonpublic schools.
- Nonpublic Nursing Services (Ch.226) Various nursing services are provided to all students in Nutley's nonpublic schools.

DEBT SERVICE

DEBT SERVICE

Account #	<u>Description</u>	Budget 1992-93	Tentative Budget 1993-94
40-701-510-830	Interest Expense	185,056	95,985
40-701-510-910	Payment of Principal	75,000	190,000
	Total	260,056	285,985

OUTSTANDING BONDS

High School

<u>Issued</u> -	1970	Principal Amount	\$1,563,000	
	Principal Paid	Interest <u>Paid</u>	_Total	Outstanding Principal
1993-94 1994-95 1995-96	75,000 75,000 13,000	7,216.25 2,903.75 373.75	82,216.25 77,903.75 13,373.75	88,000 13,000 0

1990 Referendum

<u>Issued</u>	- 1992	Principal Amount	\$1,700,000	
1993-94 1994-95 1995-96 1996-97 1997-98 1998-99 1999-00 2000-01 2001-02 2002-03	115,000 115,000 115,000 115,000 115,000 115,000 115,000 115,000 115,000	88,768.75 84,772.50 80,028.75 74,825.00 69,305.00 63,555.00 57,546.25 51,307.50 44,896.25 38,341.25	203,768.75 199,772.50 195,028.75 189,825.00 184,305.00 178,555.00 172,546.25 166,307.50 159,896.25 153,341.25	1,585,000 1,470,000 1,355,000 1,240,000 1,125,000 1,010,000 895,000 780,000 665,000 550,000
2003-04 2004-05 2005-06 2006-07 2007-08	110,000 110,000 110,000 110,000	31,817.50 25,025.00 17,875.00 10,725.00 3,575.00	141,817.50 135,025.00 127,875.00 120,725.00 113,575.00	440,000 330,000 220,000 110,000

The 1993-94 budget will mark the first year of principal payment on the debt approved by voters in the 1990 election. That referendum authorized the Board to bond up to \$1,985,000 for various projects including asbestos abatement, removal of underground storage tanks, modification of school heating plants and a major reroofing project at the high school.

During 1992-93 permanent financing was arranged for a principal amount of \$1,700,000, which was \$285,000 less than originally authorized. This savings of \$285,000 in principal costs will also result in an approximate additional estimated savings of over \$135,000 in interest expenses over the 15 year life of the bonds.

BUDGET STATEMENT

School District Budget Statement for the School Year 1993-94 Advertised Enrollments

•	ENROLLHENT CATEGORY	October 15,1991 Actual	October 15,1992 Actual	October 15,1993 Estimated
1A	Pupils On-Roll Full-Time	3328	3459	3498
18	Pupils On-Roll Shared-Time	17	22	21
2	Private School Placements	43	46	48
3A	Pupils Sent to Other Districts - Regular			
3B	Pupils Sent to Other Districts - Special Ed	7	3	3
4	Pupils Received	18	22	19
5	Pupils in State Facilities	1	1	1

ESSEX - NUTLEY TOWN

	Budget Category	Account	1991-92 Actual	1992-93 Revised	1993-94 Anticipated
	GENERAL CURRENT EXPENSE				
006	Budgeted Fund Balance	11-303	281311	556800	400000
	Transfers from Capital Outlay				
007	Transfer of Foundation Aid	11-5201	952	9587	
008	Other Transfers	11-52XX			
	Revenues from Local Sources			•	
009	Local Tax Levy	11-1210	21614029	22687568	23795335
010	Other Local Government Units	11-12XX			
011	Tuition	11-1300	164925	138800	158800
012	Transportation Fees	11-1400			45000
013	Miscellaneous	11-1XXX	203147	100000	120000
014	SUBTOTAL: REVENUES FROM LOCAL SOURCES		21982101	22926368	24074135
015	Revenues from Intermediate Sources	11-2000			
	Revenues from State Sources				55,000
016	Foundation Aid	11-3110	56464	570838	591232
017	Transportation Aid	11-3120	174055	184051	186873
018	Special Education Aid	11-3130	833324	966919	936255
019	Bilingual Education	11-3140	68897	84614	84614
020	Aid for At-Risk Pupils	11-3150	121617	149268	146810
150	Transition Aid	11-3170	1493469	1120102	1120102
055	Other State Aids	11-3XXX	156		•
023	Reserved				
024	Reserved				
025	SUBTOTAL: REVENUES FROM STATE SOURCES		2747982	3075792	3065886
	Revenues from Federal Sources				
026	P.L.81-874 (Impact)	11-4100			

ESSEX - NUTLEY TOWN

	Budget Category	Account	1991-92 Actual	1992-93 Revised	1993-94 Anticipated
027	TOTAL GENERAL CURRENT EXPENSE		25012346	26568547	27540021
	CAPITAL OUTLAY				
028	Budgeted Fund Balance	12-303			
029	Budgeted Withdrawal from Capital Reserve	12-307			
	•	12-5200			
030	Transfers from General Current Expense	15-7500			
	Revenues from Local Sources				
031	Local Tax Levy	12-1210			260274
032	Local Tax Levy - Capital Reserve Increase	12-1211			
	Miscellaneous	12-1XXX			
034	SUBTOTAL: REVENUES FROM LOCAL SOURCES				260274
	Revenues from State Sources				
035	Foundation Aid	12-3110	952	9 587	9958
036	TOTAL CAPITAL OUTLAY		952	9587	270232
	SPECIAL SCHOOLS				
037	·Budgeted Fund Balance	13-303			
	Barrana fara Laral Courses				
	Revenues from Local Sources	12 1210	21580	28550	29370
038	Local Tax Levy	13-1210	£130V	50330	273/0
039	Miscellaneous	13-1XXX	04500	2055	20224
040	SUBTOTAL: REVENUES FROM LOCAL SOURCES		21580	28550	29370
	Revenues from State Sources				
041	Foundation Aid	13-3110			
042	TOTAL REVEUNES FROM SPECIAL SCHOOLS		21580	2 85 50	29370
043	SENERAL FUND GRAND TOTAL		25034878	26606684	27839623
773	Aminerine i Aire minine i allige				
	SPECIAL REVENUE FUNDS		•		
	Revenues from Local Sources				
044		20-1XXX			

ESSEX - NUTLEY TOWN

	Budget Category	Account	1991-92 Actual	1992-93 Revised	1993-94 Anticipated
	Revenues from State Sources				
045	Restricted Entitlements	20-3200	308538	285727	285727
	Revenues from Federal Sources				
046	P.L. 100-297 Chapter 1	20-4411->4414	202911	228967	186637
047	P.L. 100-297 Chapter 2	20-4415->4416	20573	19603	16663
048	I.D.E.A. Part B (Handicapped)	20-4420	147240	198880	229240
049	P.L. 101-392 (Vocational Education)	20-4430	31363	14011	8802
050	P.L. 91-230 (Adult Basic Education)	20-4440			
051	Other	20-4XXX	34469	33024	
052	SUBTOTAL: REVENUES FROM FEDERAL SOURCES		436556	494485	441342
053	TOTAL SPECIAL REVENUE FUNDS		744794	780212	727069
	DEBT SERVICE				
054	Budgeted Fund Balance	40-303	84317		
	Revenues from Local Sources				
055	Local Tax Levy	40-1210	111116	202413	264138
056	Miscellaneous	40-1XXX		53100	16000
057	SUBTOTAL: REVENUES FROM LOCAL SOURCES		111116	255513	280138
	Revenues from State Sources				
058	Debt Service Aid Type II	40-3160	410	4543	5847
059	TOTAL LOCAL DEBT SERVICE		195843	260056	285985
	Additional State School Building Aid				
060	Additional State School Building Aid - Ch. 177	40-3251			
061	Additional State School Building Aid - Ch. 10	40-3252	•		
962	Additional State School Building Aid - Ch. 74	40-3253			

ESSEX - NUTLEY TOWN

	Budget Category	Account	1991-92	1992-93	1993-94
			Actual	Revised	Anticipated
063	TOTAL ADDITIONAL STATE SCHOOL BUILDING AID	•			
064	TOTAL DEBT SERVICE FUND		195843	260056	285985
065	Total Balances Unappropriated		939948		
066	TOTAL FUNDS AVAILABLE AND TRANSFERS		26915463	27646952	28852677
067	LESS TRANSFERS		-952	-958 7	
068	TOTAL FUNDS AVAILABLE		26914511	27637365	28852677

03/10/93

School District Budget Statement for the School Year 1993-94 Advertised Revenues: Unappropriated Balances

Total Balances 7/1/91	1296898
+ or (-) Adjustments	-7 3 00 9
Less Total Balances Appropriated During 1991-92	-281311
Less Special Revenue Fund Balance 6/30/92	-2630
TOTAL BALANCES UNAPPROPRIATED 1991-1992:Line 65	939948

School District Budget Statement for the School Year 1993-94 Advertised Appropriations

	Budget Category	Account	1991-92	1992-93	1993-94
•	GENERAL CURRENT EXPENSE		Expenditures	Rev. Approp.	Appropriations
069		11-1XX-100-XXX			11721613
070	Special Education-Instruction	11-2XX-100-XXX			1193966
071	Basic Skills/Remedial - Instruction	11-230-100-XXX			167235
072	Bilingual Educucation - Instruction	11-240-100-XXX			117422
073	Vocational Programs - Local - Instruction	11-3XX-100-XXX			11/466
074	School Cocurricular Activities - Instruction	11-401-100-XXX			51808
075	School Sponsored Athletics - Instruction	11-402-100-XXX			449208
076	Other Instruction Programs - Instruction	11-4XX-100-XXX			447600
077	Community Service Programs/Operation	11-800-330-XXX			5000
V 71	Undistributed Expenditures:	11 000 000 444			2000
078	Instruction	11-000-100-XXX			1255264
079	Attendance & Social Work Services	11-000-211-XXX			1533504
080	Health Services	11-000-213-XXX			306203
081	Other Support Services - Students - Regular	11-000-218-XXX			502499
082	Other Support Services - Students - Special	11-000-219-XXX			516604
083	Improvement of Instructional Services	11-000-21-XXX			288008
084	Educational Media Services/School Library	11-000-222-XXX			597168
	•				
085	Support Services - General Administration	11-000-230-XXX	,		759669
086	Support Services - School Administration	11-000-240-XXX			1924559
087	Operation & Maintenance of Plant Services	11-000-260-XXX			2868617
088	Student Transportation Services	11-000-270-XXX			669612
089	Business & Other Support Services	11-000-290-XXX			3948611
090	Food Services	11-000-310-XXX			196955
091	Fund Tranfers to Capital Outlay	11-000-520-930			
092	Total Undistributed Expenditures				13833769
093	TOTAL GENERAL CURRENT EXPENSE		23923130	26568547	27540021
	CAPITAL OUTLAY				
	Increase in Capital Reserve	12-604			
095	• •	12-XXX-XXX-73X			155532
096	Facilities Acquisition & Construction Services	12-000-4XX-XXX			114700
	Transfers to General Current Expenses				
097	Transfer of Foundation Rid	12-000-520-931			
098	Other Transfers	12-0 00-52 0-93X			
099	TOTAL CAPITAL OMPLAY		952	9587	270232
	SPECIAL SCHOOLS				
	Summer School:	•			
100	Instruction	13-422-100-XXX	21580	28550	26010
101	Support Services	13-422-200-XXX			3360
102	Total Summer School		21580	28550	2 9 370
	Other Special Schools:				
103	Instruction	13-4XX-100-XXX			

School District Budget Statement for the School Year 1993-94 Advertised Appropriations

,	Budget Category	Account	1991-92 Expenditures	1992-93 Rev. Approp.	1993-94 Appropriations
104	Support Services	13-4XX-200-XXX	Expeller values	WEAL Ubbiob.	Whi ohi 18410113
105	Total Other Special Schools				
	Accredited Evening/Adult High School/Post Graduate:				
106	Instruction	13-601-100-XXX	•		
107	Support Services	13-601-200-XXX			
108	Total Accredited Evening/Adult HS/Post-Grad				
	Adult Education - Local:				
109	Instruction	13-602-100-XXX			
110	Support Services	13-605-500-XXX			
111	Total Adult Education - Local				
	Vocational Evening - Local:				
112	Instruction	13-629-100-XXX			
113	Support Services	13-629-200-XXX			
114	Total Vocational Evening - Local				
	Evening School for the Foreign Born - Local:				
115	Instruction	13-631-100-XXX			
116	Support Services	13-631-200-XXX			
117	Total Evening School for Foreign-Born: Local				
118	TOTAL SPECIAL SCHOOLS		21580	28550	29370
119	GENERAL FUND GRAND TOTAL		23945662	26606684	27839623
	SPECIAL REVENUE FUND				
120	Local Projects	50-XXX-XXX-XXX			
	State Projects:				
121	Nonpublic Textbooks	50-XXX-XXX-XXX	22115	21832	21832
122	Nonpublic Auxiliary Services	50-XXX-XXX-XXX	72820	99860	99860
123	Monpublic Handicapped Services	50-XXX-XXX-XXX	94183	133369	133369
124	Nonpublic Nursing Services	50-XXX-XXX-XXX	19535	30666	30666
125	Adult Education	50-XXX-XXX-XXX			
126	Vocational Education	50-XXX-XXX-XXX			
127	Other Special Projects	50-XXX-XXX-XXX	7739		
128	Total State Projects		216392	285727	285727
	Federal Projects:			000015	10//00
129	P.L. 100-297 Chapter 1	50-XXX-XXX-XXX	200555	228967	186637
130	P.L. 100-297 Chapter 2	50-XXX-XXX-XXX	20573	19603	16663
131	I.D.E.A. Part B (Handicapped)	50-XXX-XXX-XXX	145430	19880	229240
132	P.L. 101-392 (Vecational Education)	50-XXX-XXX-XXX	24340	14011	8805
133	P.L. 91-230 (Adult Basic Education)	50-XXX-XXX-XXX	2112	0000/	
134	Other Special Projects	50-XXX-XXX-XXX	34195	33024	111010
135	Total Federal Projects	50-XXX-XXX-XXX	425093	494485	441342
136	TOTAL SPECIAL REVENUE FUNDS		641485	780212	727069
	DEBT SERVICE FUNDS				552542
137	Debt Service - Regular	40-701-510-XXX	195842	260056	285985

School District Budget Statement for the School Year 1993-94 Advertised Appropriations

	Budget Category	Account	1991-92 Expenditures	1992-93 Rev. Approp.	1993-94 Appropriations
138	Additional State School Bldg. Aid - Chapter 177	40-702-510-XXX			
139	Additional State School Bldg. Aid - Chapter 10	40-703-510-XXX			
140	Additional State School Bldg. Aid - Chapter 74	40-704-510-XXX			
141	Total Additional State School Bldg Aid				
142	TOTAL DEBT SERVICE FUNDS		195842	260056	285985
143	Total Expenditures/Appropriations & Transfers		24782989	27646952	28852677
144	Less Transfers		-952	-9587	0
145	Total Expenditures/Appropriations		24782037	27637365	28852677
146	Total Balances - June 30,1992		2132474		
147	Total Expenditures and Balances - June 30,1992		26914511		

School District Budget Statement for the School Year 1993-94 Advertised Recapitulation of Balances

	Capital Outlay					
Budget Category	General Current	Capital Outlay	(reserved) Cap. Res.	Special Schools	Debt Service	Totals
(1)	Expense (2)	Unreserved (3)	Account (4)	(5)	(6)	(7)
148 Appropriation Balances 6/30/92 (from Audit)	2132473				1	2132474
149 Amount Budgeted during FY 92-93	-556800					-556800
150 Add'l Balances to be Appropriated during FY92-93						
151 Add'l Balances Anticipated during FY 92-93	275000					275000
152 Appropriation Balances 6/30/93 (Estimated)	1850673				1	1850674
153 Amount Budgeted in FY 93-94	-400000					-400000
154 Appropriation Balances 6/30/94 (Estimated)	1450673				1	1450674

School District Budget Statement for the School Year 1993-94 Advertised Appropriations Comparison - General Current Expense and Capital Outlay

Budget Category	Account	1991-92 Expenditures	1992-93 Revised Appropriations	1993-94 Appropriations
Administration, Telephone and Telegraph, and Fixed Cha	raes			
Administration	100 Series	897914	1014457	
Telephone and Telegraph	640d	64835	70000	
Fixed Charges	800 Series	2887399	3471279	
Undist.Expenditures-Support Services/Gen Admin.	11-000-230-XXX			759669
Business and Other Support Services	11-000-290-XXX			3948611
TOTAL ADMINISTRATION, TELEPHONE & FIXED CHARGES		3850148	4555736	4708280
Instruction - Regular Programs (200 Series)				
Instruction - Teachers' Salaries	programs 01-04	9574500	10469654	
Undistributed Instruction	programs 05	4216048	4524633	
Regular Programs - Instruction	11-1XX-100-XXX			11721613
Vocational Programs - Local - Instruction	11-3XX-100-XXX			
Other Support Services - Students - Regular	11-000-218-XXX			502499
Other Support Services - Students - Special	11-000-219-XXX			516604
Improvement of Instructional Services	11-000-221-XXX			288008
Educational Media Services/School Library	11-000-222-XXX			597168
Support Services - School Administration	11-000-240-XXX			1924559
TOTAL INSTRUCTION-REGULAR PROGRAMS (200 SERIES)		13790548	14994287	15550451
Attendance and Health				`,
Attendance	300 Series			
Attendance and Social Work Services	11-000-211-XXX			
Health	400 Series	40658	40655	
Health Services	11-000-213-XXX			306503
TOTAL ATTENDANCE AND HEALTH SERVICES		40658	40655	306203
Transportation - Net of Equipment and Land & Bldg. Re	ntal			
Transportation	500 Series	573951	626070	
Undist. Expend - Student Transportation Serv.	11-000-270-XXX			669612
TOTAL TRANSPORTATION		57395 1	626070	669612
Operation: Net of Telegrape, Maint: Not of Equip., Fixed	Charges & Trans			
Operation of Plant Man & Telephone & Telegraph	600 Series	1780264	1999570	
Maintenance of Plant of Lagippent	700 Series	724990	919123	
Fixed Charges - Presser Juster Duce & Bental	800 Series	132849	146133	
Transportation - Other Emensors Land Fldg Rent	550g		•	•
Undist. Expend - Operation/Wester of Plant Serv.	11-000-260-XXX			2868617
TOTAL OPERATION		26 38 103	3064826	2868617
Tuition Payments				
Fixed Charges - Tuition	870 Series	1022324	1116638	

School District Budget Statement for the School Year 1993-94 Advertised Appropriations Comparison - General Current Expense and Capital Outlay

Budget Category	Account	1991-92 Expenditures	1992-93 Revised Appropriations	1993-94 Appropriations
Undistributed Expenditures - Tuition	11-000-100-XXX	p = =		1255264
TOTAL TUITION PAYMENTS Current Expense Transfers to Capital Outlay 880a	11-000-520-930	1022324	1116638	1255264
Food Services				
Food Services	900 Series	62000	52000	
Undistributed Expenditures - Food Service	11-000-310-XXX			196955
TOTAL FOOD SERVICE		62000	52000	196955
Student Body Activities and Special Projects				
Student Body Activities	1000 Series	413735	459089	
Special Projects (Local)	1100 Series			
School Sponsored Cocurricular Activities-Instruc	11-401-100-XXX			51808
School Sponsored Athletics - Instruction	11-402-100-XXX			449208
Other Instructional Programs - Instruction TOTAL STUDENT BODY ACTIVITIES/SPECIAL PROJECTS	11-4XX-100-XXX			
TOTHE STUDENT BODY HELITATITES/SPECIAL PROJECTS		413735	4590 89	501016
Community Services				
Community Services	1100 Series	2010	2400	
Community Services Programs/Operation	11-800-3 3 0-XXX			5000
TOTAL COMMUNITY SERVICES		2010	2400	5000
Other Instructional Programs (200 Series) Net of Equipme	ent			
Special Education	Programs 06-23	1035289	1112440	
Special Education - Instruction	11-2XX-100-XXX			1193966
Basic Skills/Remedial	Program 24	125520	175685	33.3.33
Basic Skills/Remedial - Instruction	11-230-100-XXX			167235
Bilingual Education	Program 25	97713	108648	
Bilingual Education - Instruction	11- 240 -100-XXX			117422
TOTAL OTHER INSTRUCTIONAL PROGRAMS		1258522	1396773	1478623
Capital Outlay (1200 Series) and Other Capital Itees				
Increase in Capital Reserve	12-604			
Transfer of Foundation Alette Current Processe	12-000-520-931	952	9587	
Other Transfers to Current Expense	12-000-520-931			
Replacement of Vehicles	530	53408	53500	
Purchase of New Vehicles	535	_		
Equipment (Instructional/Meminstructional)	730	217723	206573	
Equipment - Regular	1240			.=
Equipment Sites	12-XXX-XXX-73X			155532
Buildings .	12 20 12 30			
Purchased Legal Services	1250a			

03/10/93

School District Budget Statement for the School Year 1993-94 Advertised Appropriations Comparison - General Current Expense and Capital Outlay

Budget Category	Account	1991-92	1992-93 Revised	1993-94
Purchased Other Professional/Technical Services Rentals - Lease Purchase - Principal	1250b 830b	Expenditures	Appropriations	Appropriations
Facilities Acquisition and Construction Services TOTAL CAPITAL DUTLAY (1200 SERIES)	12-000-400-XXX	272083	269660	114700 270232
GRAND TOTAL		23924082	26578134	27810253
Total General Current Expense Total Capital Outlay Grand Total	from line 93 from line 99	23923130 952 23924082	26568547 9587 26578134	27540021 270232 27810253

COMPARISON WITH OTHER ESSEX COUNTY SCHOOL DISTRICTS

BASIC DATA

ESSEX COUNTY SCHOOL DISTRICTS

DISTRICT	TYPE	GRADE LEVEL	OCTOBER 1992 ENROLLMENT*
Belleville	II	K-12	3,900
Bloomfield	II	K-12	4,938
Caldwell-West Caldwell	ΙΙ	K-12	2,175
Cedar Grove	ΙΙ	K-12	1,242
East Orange	I	K-12	12,501
Essex Fells	II	K-6	150
Fairfield	II	K-6	591
Glen Ridge	ΙΙ	K-12	1,143.5
Irvington	I	K-12	10,027.5
Livingston	ΙΙ	K-12	3,920
Millburn	ΙΙ	K-12	2,435
Montclair	I	K-12	5,767.5
Newark	II	K-12	49,075
North Caldwell	II	K-6	520
NUTLEY	<u> II</u>	<u>K-12</u>	3,508.5
Orange	I	K-12	4,079
Roseland	ΙΙ	K-6	291
So.Orange-Maplewood	· II	K-12	4,912
Verona	II	K-12	1,495.5
West Essex Regional	IIb	7-12	1,259
West Orange	II	K-12	4,403

Type I - Appointed Board of Education School tax levy approved by Board of School Estimate

Type IIb - Regional School District

Type II - Elected Board of Education School tax levy approved by voters

^{*1992-93} Resident Enrollment (New Jersey Department of Education, Essex County Office)

ENROLLMENT COMPARISON

1991-92 --- 1992-93

<u>District</u>	October 1991 Enrollment	October 1992 Enrollment	Increase/ Decrease	<u></u> %
Belleville	3,787.5	3,900	112.5	2.97
Bloomfield	4,818	4,938	120	2.49
Caldwell/W.Caldwe	11 2,141	2,175	34	1.59
Cedar Grove	1,225	1,242	17	1.39
East Orange	12,253.5	12,501	247.5	2.02
Essex Fells	142	150	8	5.63
Fairfield	585	591	6	1.03
Glen Ridge	1,146	1,143.5	-2.5	-0.22
Irvington	9,867	10,027.5	160.5	1.63
Livingston	3,913.5	3,920	6.5	0.17
Millburn	2,375	2,435	60	2.53
Montclair	5,731.5	5,767.5	36	0.63
Newark	49,404.5	49,075	-329.5	-0.67
North Caldwell	533	520	-13	-2.44
NUTLEY	3,378	3,508.5	130.5	3.86
Orange	3,971	4,079	108	2.72
Roseland	292	291	-1	-0.34
South Orange/ Maplewood	4,769	4,912	143	3.00
Verona	1,472.5	1,495.5	23	1.56
West Essex	1,290	1,259	-31	-2.40
West Orange	4,311.5	4,403	91.5	2.12
COUNTY TOTAL	117,406.5	118,333.5	927	0.79

Source - (N.J. Dept. of Education, Essex County Office)

		1993-94 ESSEX	COUNTY STATE AID	.	
	Foundation	Transition	Categorical/ Transportation	Total State	Amount Per
District	Aid	Aid	Aid	Aid	Pupi1
Belleville	4,256,871		3,145,575	7,402,446	\$1,898
Bloomfield	408,766	1,162,923	4,122,344	5,694,033	\$1,153
Caldwell/W.Caldwell		505,166	1,068,494	1,573,660	\$ 724
Cedar Grove		213,185	755,598	968,783	\$ 780
East Orange	67,484,382		15,336,392	82,820,774	\$6,625
Essex Fells		9,878	30,476	40,354	\$ 269
Fairfield		41,266	339,844	381,110	\$ 645
Glen Ridge		375,465	628,202	1,003,667	\$ 878
Irvington	45,483,280		11,272,592	56,755,872	\$5,660
Livingston		1,028,873	2,285,046	3,313,919	\$ 845
Millburn			1,265,201	1,265,201	\$ 520
Montclair	1,973,755	601,575	4,930,319	7,505,649	\$1,301
Newark	302,653,742		81,034,123	383,687,865	\$7,818
North Caldwell	•	138,422	123,145	261,567	\$ 503
NUTLEY	601,190	1,120,102	1,354,552	3,075,844	\$ 877
Orange	19,913,924		6,048,579	25,962,503	\$6,365
Roseland			253,152	253,152	\$ 870
South Orange/Maplewood		1,173,829	3,850,294	5,024,123	\$1,023
Verona		333,333	923,658	1,256,991	\$ 841
West Essex		214,115	1,065,164	1,279,279	\$1,016
West Orange		976,753	4,019,804	4,996,557	\$1,135

Source - New Jersey Department of Education - QEATOTAID - 2/93

COSTS PER PUPIL

The New Jersey School Boards Association publishes an annual cost of education index for all New Jersey school districts. The index is based on data contained in each district's annual audit and the official enrollment report provided to the New Jersey Department of Education.

The index for 1991-92 has not yet been released as of the date this booklet was prepared. The Board of Education will make supplementary materials available for the public if they are received prior to the public hearing on the budget and school election.

The most recent year for which statistics are available (1990-91) is shown below:

	1990-91		
	Cost per Pupil		
NUTLEY	\$6,192	Amount Above Nutley Cost	<u></u> %
New Jersey Average	6,854	662	10.7
Essex County Average	6,850	658	10.6
E-F-G Districts*	6,738	546	8.8
All New Jersey K-12 - 3,000-5,999	7,188	996	16.1
North Jersey K-12** - 3,000-5,999	7,578	1,386	22.4

^{*} New Jersey Department of Education Socio-Economic classification. All New Jersey school districts are categorized from "A" (poorest) to "J" (wealthiest). Nutley is a "G" district.

Source - New Jersey School Boards Association Cost of Education Index 1990-91

(Costs are inclusive of all district expenditures minus transportation, tuition and special education.)

^{**} K-12 school districts with enrollments of 3,000 - 5,999 in Essex, Hudson, Bergen, Passaic, Morris and Union Counties.

1991-1992 HSPT RESULTS

In December, 1991 approximately 60,000 New Jersey 11th grade students took the High School Proficiency Test. The test measures proficiencies in reading, mathematics and writing.

Nutley High School students did well on this test. The state average score for each section was 250 or 750 total for all three sections. Nutley students scored 295 in reading, 315 in mathematics and 295 in writing, for a total score of 905.

This ranked Nutley number one in District Factor Group G, a group of 30 different communities with similar socio-economic characteristics.

Among Essex County schools Nutley finished fourth out of seventeen. Only 5 schools in Essex County had a combined score of 900 or more, and Nutley was one of them.

The scores of Essex County districts with high schools appear below.

Belleville	710
Bloomfield	755
Caldwell/W.Caldwell	890
Cedar Grove	900
East Orange	495
Glen Ridge	970
Irvington	435
Livingston	895
Millburn	950
Montclair	735
Newark	475
Nutley	905
Orange	385
So.Orange/Maplewood	820
Verona	815
West Essex	925
West Orange	855

OTHER

SURPLUS

What It Means - Where We Stand

During the mid 1980's the amount of surplus retained by the school district reached a high of 8.5%. The Nutley Board of Education, recognizing that this represented an amount greater than needed, began to appropriate approximately \$600,000 each year beginning in 1986-87. These appropriations were used to reduce local taxes. In addition, surplus funds were used to finance emergency repairs such as boiler replacement, fire alarm, asbestos projects and additional Special Education costs.

The use of these high amounts of surplus in budgets reached a point where it could no longer continue because the funds were no longer available. In 1990-91, the Board decided to use a sum of \$200,000 in the subsequent budget inasmuch as the total surplus had dropped to less than 3%. Approximately the same amount (\$203,311) was used for the 1991-92 budget.

In 1992-93 the Board increased the amount of surplus to be used to \$275,000 and then appropriated an additional \$281,800 to finance the elevator project at Franklin School. This reduced the surplus to approximately 6% of the Current Expense budget. Additional use of surplus funds to pay for improvements to the track at DeMuro Park are anticipated later this year (50% of the cost to be paid by the Board and 50% by the Township of Nutley).

As a result of the improved surplus picture, the Board has chosen to appropriate a much larger original amount than in the past three budgets. In 1993-94 \$400,000 will be taken from the surplus account to be used in the budget. This is an increase of 45% from the original 1992-93 amount.

STATEMENT OF ATHLETIC ACCOUNT 1991-92

Balance July 1, 1991		\$ 1,289
RECEIPTS		
Board of Education Subsidies Football - 1991 Season Basketball Wrestling Girls' Athletics Miscellaneous and Exchanges	\$379,000 6,848 1,615 2,000 854 9,425	399,742
Total		\$401,031
DISBURSEMENTS		
Football Basketball Wrestling Baseball Crew Track and Cross Country Girls' Athletics Band and Cheerleaders Golf, Tennis, Rifle, Bowling, Soccer and Swimming Nonallocable Expenses Miscellaneous	75,297 19,266 17,990 22,478 37,911 54,423 55,634 23,072 36,087 49,646 8,757	400,561
Balance June 30, 1992		\$ 470

STATEMENT OF CAFETERIA ACCOUNT 1991-1992

Balance July 1, 1991		\$ 9,346
INCOME		
Sale of Food Government Subsidy Board of Education Subsidy Other	\$252,442 54,235 62,000 15,295	
TOTAL	\$383,972	
EXPENSES		
Salaries Food Inventory, July 1, 1991 \$ 5,267 Purchases 147,400 Total \$152,667 Less Inventory June 30,1992 5,390	210,174	
Cost of Food Used Supplies Laundry Other	147,277 10,578 2,168 5,519	
TOTAL	\$375,716	
Excess of Income Over Expenses		\$ 8,256
Balance June 30, 1992		\$ 17,602

NUTLEY PUBLIC SCHOOL BUDGET 1993-94

WHO MAY VOTE?

U.S. Citizens, 18 years of age Residents of Essex County for 30 days You must have been a registered voter in your district on or before March 22,1993

PUBLIC BUDGET HEARING
Monday, April 5, 1993 at 7:30 p.m.
Board of Education
375 Bloomfield Avenue

PUBLIC VOTING

Tuesday, April 20, 1993 from 2:30 to 9:00 p.m.

- 1) Approval of taxes for 1993-94 Budget (General Fund)
- 2) Election of three members to the School Board for three year terms.

POLLING PLACES BY DISTRICT

	WARD	DISTRICT
Lincoln School	1	1, 2, & 7
Radcliffe School	1	4 & 6
Radcliffe School	2	2
Franklin School	1	3 & 5
Yantacaw School II	2	1, 5, & 6
Yantacaw School III	3	3, 4 & 5
Washington School	3	1, 2, 6 & 7
Spring Garden School	2	3 & 4

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WHAT WILL APPEAR ON THE BALLOT APRIL 20, 1993

QUESTION 1

RESOLVED, That there should be raised for the General Fund \$24,084,979 for the ensuing School Year (1993-94).

YES

NO

FOR MEMBERS OF THE BOARD OF EDUCATION FOR A TERM OF THREE YEARS VOTE FOR THREE

1A 2A 3A 4A 5A

George Hayes Rosalie C. Scheckel Maria Russo Robert J. Rusignuolo Sam P. Battaglia