

ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR - 1991/1992

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NUTLEY PUBLIC SCHOOLS

BOARD OF EDUCATION

	<u>Term Expires</u>
Mr. Sam P. Battaglia, President	1993
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Mr. John G. Griwert	1994
Mr. Frank V. Hermo <i>VR</i>	1995
Mrs. Aileen Hresko	1995
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Mrs. Rosalie C. Scheckel	1993

ADMINISTRATORS

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Dr. Frank T. Votto	Assistant Superintendent of Schools
Mr. John C. Sincaglia	Secretary-Business Administrator

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Mr. John Jacone	Nutley High School
Mr. Paul Primamore	Franklin School
Mr. Alexander B. Conrad	Lincoln School
Miss Rose DiGeronimo	Washington School
Mrs. Kathleen Serafino	Radcliffe School
Mr. Anthony Stivala	Spring Garden School
Mr. John Walker	Yantacaw School

SYSTEM-WIDE DIRECTORS

Miss Barbara Hirsch	Director of Special Services
Miss Dianne DeRosa	Language Arts Coordinator
Mr. Louis Lombardi	Mathematics Coordinator
Mr. Raymond Kohere	Coordinator of Music Education

August 1992

Members of the Board of Education:

The 1991/1992 school year was one made memorable by the diligent efforts of our students, staff, and Board of Education.

As in the past, indications of academic success regarding the Nutley Achievement, IOWA, and HSPT tests revealed that our students are continuing to achieve quite well. Particularly pleasing was the fact that our 7th grade students had a very fine year in the Johns Hopkins Talent Search in the mathematics and verbal areas. Nutley athletes and musicians continued to distinguish themselves with numerous awards. Of particular note was the winning of State Championships in softball and girls' track. Our girls' soccer team also won the Essex County Championship in the fall.

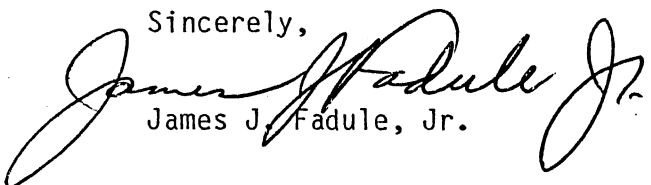
Graduating seniors fulfilled every requirement exceptionally well regarding the extensive HSPT testing program. In the SAT's, however, results actually dropped and must be considered a matter of concern. Our 11th grade students also scored exceptionally high in the second administration of the 11th grade HSPT "due notice test" where they finished 1st in mathematics, 2nd in reading, and 1st in writing among the thirty high schools in our district factor group! Franklin School's eighth grade students passed the HSPT "early-warning" test in numbers greater than last year's fine performance. Our hearty congratulations go to the faculty and students who participated in these phases of State testing.

Additional positive and revealing information pertaining to students proceeding to higher education and the scholarships they received, are reflected in the following pages. It is important to note that 84.9% of students will be going on to higher education and they have been offered a total of \$470,371 in scholarship awards. They will be attending an excellent array of quality academic institutions throughout our nation.

Curriculum development in Critical Thinking Skills, K-8 Physical Education, K-12 Library Skills, and K-12 Music Education was done in depth. Other important curriculum studies involved computer education, elementary school science, K-6 handwriting and mathematics education.

As we begin the 1992/1993 academic year, our school community can be certain that our excellent staff will continue its commitment to the development of our students.

Sincerely,



James J. Fadule, Jr.

REPORT ON COLLEGE ADMISSIONS

CLASS OF 1992

ENROLLMENT.....258

TOTAL APPLICANTS PURSUING HIGHER EDUCATION...222

% OF CLASS OF 1992 GOING ON TO POST-SECONDARY EDUCATION.....86%

Four Year Training.....167 (64.7%)

Two Year Training..... 52 (20.2%)

Undecided/Prep School..... 3 (1.1%)

REPORT OF SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 1992

SCHOLARSHIPS	\$410,521	
GRANTS	44,785	
ATHLETIC AWARDS	15,065	
LOANS	27,170	
		\$497,541
OFFERS ACCEPTED	\$434,066	
OFFERS DECLINED	63,475	
		\$497,541

NUTLEY PUBLIC SCHOOLS
Office of the Superintendent

TO: MEMBERS OF THE NUTLEY
SCHOOL COMMUNITY

DATE: JUNE 8, 1992

FROM: THE NUTLEY BOARD OF EDUCATION

TOPIC: 1991/1992 STUDENT
ACHIEVEMENT TEST SCORES

NATIONAL

Iowa Test of Basic Skills

National Percentile Rank

	<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Word Analysis		99	99	99					
Reading			94	99	90	84	92	90	87
Language Arts		95	99	99	99	97	97	97	94
Mathematics		94	99	99	99	98	99	99	97
Composite		97	99	99	94	91	96	93	90

Excellent results such as these are due to a great total effort and we wish to thank everyone involved.

NUTLEY BOARD OF EDUCATION

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NUTLEY HIGH SCHOOL

NUTLEY HIGH SCHOOL
Nutley, New Jersey

1.

1991 - 1992 ANNUAL REPORT

Students enrolled:	Grade	9	284
		10	226
		11	242
		12	258
			<hr/>
			1010

Staff:	Classroom teachers	*73
	Guidance Personnel	** 5
	Administrators	3
	Librarian	1
	AV Coordinator	1
	Special Education	7
	Supervisors	11

*	Teaching supervisors not included	6
**	Supervisor not included	1

Submitted by:

John Jacone
Principal

June 26, 1992

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SCIENCE

SOCIAL STUDIES

LIBRARY

MEDIA

COOPERATIVE INDUSTRIAL EDUCATION

ANNUAL REPORT
1991-1992

May I take this opportunity to thank the Board of Education, Dr. Fadule, Dr. Votto, and Mr. Sincaglia for all their support this past year. I'm pleased to announce that every senior has passed the H.S.P.T. and no retentions are a result of said test. We went through Middle States evaluation and received accreditation for the next ten years. This is the best a school can do. We will make the recommendations from Middle States one of our top priorities for the year 1992-93. The success our athletic teams have enjoyed this past year have taken us to new heights in athletics.

Again, thank you for all your efforts during this past year.

CURRICULUM:

A New S.A.T. Course was instituted with sixty students completing the course. We will be doing some analysis to determine any gain in scores. We plan on offering the course again in the fall.

We have planned all year for a new course called keyboarding. New equipment has been ordered and hopefully will be in place for September of 1992.

It is my hope that with the advent of this course we are moving closer to the day when every student graduating from Nutley High School will have had some hands on experience with a computer.

We have worked this year on our reading, writing, and math curriculum to bring it in line with the new 11th grade H.S.P.T. We will be doing extensive work with practice sheets throughout the year in all three areas.

We have attended many conferences and meetings this year pertaining to an advanced placement course in the Social Studies Curriculum. We will have a recommendation for a course in the coming year.

TESTING:

Our standardized test scores for all grades continue to be competitive. Every senior has passed the H.S.P.T.

Our 9th graders were given a more challenging test this year. Although a larger number fell below the MLP's we feel this will be an asset when the same youngsters take the new 11th grade H.S.P.T.

We still need work with our S.A.T.'s. We will do everything we can to improve the scores in this area.

ADMINISTRATION:

Mr. Fraser continues to handle the attendance and discipline in a thorough manner. I believe working on our attendance as he has, has taken away many discipline problems we would normally have.

Mr. Chapman continues to handle our testing program. He is very thorough in all he does and is willing to put in as much time as is needed to ensure minimal mistakes. In addition he is a tremendous asset to Mr. Fraser in the attendance office.

Mr. Cocchiola has and continues to do an excellent job with all staff and student scheduling. In addition he handles 11th and 12th grade discipline in a professional manner.

Mr. Catrambone is instrumental in all aspects of extra curricular activities. He has done an outstanding job of coordinating all aspects of our staff/student relationships. Through his efforts our Student Council is well attended and plays an active role in school activities.

SPECIAL EDUCATION:

I have seen a definite improvement in our Special Education program this past year. Mr. Zarra has been most cooperative in all aspects of the program. We must continue to devote our time and energies to this area to ensure continued success.

BUSINESS EDUCATION DEPARTMENT

BUSINESS EDUCATION DEPARTMENT

Yearly Report

School Year 1991-92

June 8, 1992

The following activity highlights of the academic year 1991-92 present concerns and recommendations are being submitted for your review and consideration.

ACTIVITIES

1. Staff Workshops: Eight professional workshops, in which accommodations were made by this office were attended by one or more of the department staff. Mrs. Greenberg and Mr. McCrohan completed a six session workshop held at Essex County College. The area of study was Macintosh computers. Other areas of investigation by staff consisted of: Substance Abuse & The Law, IBM Computers, Entrepreneurship Conference, Vocational Rehabilitation.
2. Guest Speakers: This office made the accommodations for three speakers of post secondary schools to address our students about varied career topics. A listing of the speakers are:

Ms. Adeline Jasselyn	American Business Academy
Mr. James McNama	Berkeley School
Ms. Adele Young	Sten Tech School of Computers
3. Field Trips: Mrs. Rita Greenberg took her Office Information Systems class to visit Katharine Gibbs School.
4. Scholastic Awards: The following were granted to department students.

Tri-Town Typing Award	Jenna Nicolette
Berkeley School Award	Erica Pipi, Kimberly Albert
N.J. Society of CPA's	Robert Battaglia
5. Staff: The department staff this year consisted of four teachers who taught a total of 18 sections to approximately 290 students.

CONCERNS

1. The new course Keyboarding. New staff member, new equipment and software make me apprehensive.
2. The senior final examination schedule and grade value should be modified.
3. The maximum number of student absences from class should be modified.

RECOMMENDATIONS

1. In-service workshops and articulation days should be continued and expanded. The positive results are worth the time expended in preparation and summary reports.

ENGLISH DEPARTMENT

Principal's Report

1991-1992

To: Mr. John Jacone, Principal of Nutley High School

From: Ms. Dianne De Rosa, Coordinator of Language Arts/
Chairperson of English Department

I. HSPT

- A. In the fall of 1993, the Class of 1995 will be given the new High School Proficiency Test. The class of 1994 will be given the due-notice test in the fall of 1992. The class of 1993 took the due-notice test during this school year.

The preparation of these students for these tests has remained a priority of the English Department. Students on each grade level have been given exercises which were developed to reinforce and strengthen the skills that students need to perform well on the HSPT.

From September through December the following types of exercises were given to juniors to prepare them for the due-notice test:

revising/editing exercises

reading exercises following the guidelines for narrative text, informal text, persuasive/argumentative text, and workplace text

writing samples based on a personal/interpersonal situation, a solution to a problem, the causes or probable effects of events, and support or opposition to a controversial issue.

Similar exercises were given to the sophomores on a weekly basis from September through May.

Added to the freshman curriculum were monthly writing activities which follow the format of the new HSPT. These students were also given practice editing and reading exercises to prepare for the administration of the Early Warning Test that was given to them this spring.

- B. Each teacher received a copy of the Interpretation of the Eleventh Grade Due Notice Test. This report evaluated student performance on the test and identified the strengths and weaknesses of our students.

The 1991 Due-Notice Test Results:

Nutley Total Reading Score:	295
District Factor Grouping Score:	275
State Score:	250

Nutley Total Writing Score:	295
District Factor Grouping Score:	280
State Score:	250

II. Curriculum

- A. English III American Literature
 English III American Literature Honors
 English IV English Literature/ World Literature

This is the first year that these courses have been offered. Teachers have had the opportunity to discuss their teaching approaches to various works in each curriculum and to share their ideas. Now that this curriculum is in place, it is ensured that each student will have a solid background in American Literature and English Literature. Seniors are also introduced to a wide range of world authors through the World Literature segment of the English IV course.

- B. Research Papers

English III and English IV teachers met to discuss the content and format of the research paper.

It was determined that the English III term paper should continue to be a literary paper based on the work of an American novelist or poet, and that the paper should be from four to six pages in length.

It was also determined that the English IV term paper should be a literary research paper based on the work of an English or a World Literature author.

C. The NUT. S.H.EL.L. Reading Program

The Nutley Senior High Electronic Library Program was introduced to three freshman English classes under the direction of Mrs. Tropiano. Students in these classes worked independently, utilizing the computer software to manage their reading records and their computer generated book quizzes. Students who participated in this program were rewarded and recognized for their reading achievement.

D. Basic Skills Reading/Writing

There were six classes of basic skills reading and writing classes this year. These classes were comprised of students who did not pass the Early Warning Test as eighth graders in the spring of 1991. Students entering our school who had not taken the EWT and students entering our school who had not met the standard in the testing at their former school were also placed in a basic skills class.

Class size was small which allowed for the type of individual instruction that is needed in a remedial course.

Students were encouraged to use the word processor in their writing and all classes contributed to the end of the year writing booklet: Writing on Apples. Students also used the Instructivision software and workbook which is designed to help students develop those reading and writing skills that are tested on the HSPT.

E. Journalism Program

This year eighteen students were involved in the production of the school newspaper, the Maroon and Gray, with sixteen students taking the class for credit.

The students in Journalism Workshop and in Sophomore Journalism have been trained to use Quark XPress software on the Macintosh SE. Eight issues of the paper were produced this year which include two issues of a literary magazine and one Freshman orientation issue. Three of these issues were printed and duplicated in-house and five issues were professionally printed. We are very pleased with the results of this year's program.

III. Workshops

A. Journalism Workshop

Students have contributed articles to the Nutley Sun, The Maroon and Gray, and the student magazines, MAG and ETC.

B. Theatre Workshop/Drama Program

Students presented a production to period 8 English classes which included readings from Greek plays and scenes from Shakespeare. An end of the year production was also presented to eighth period English classes. This production was written, produced, and acted by theatre workshop students as a final project.

C. Film-Media Workshop

Students will present their end of the year video projects to period 7 English classes.

IV. Staff Development

Several staff members attended workshops and seminars during the 1991-1992 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mrs. Ames	NJ Council of English Teachers conference and workshop: "Multicultural Approaches to Literature for Middle and High School Teachers"
Mr. Bonadonna:	Garden State Scholastic Press Association Advisor's Conference HSPT Summer Reading Institute RSCU North
Mrs. Frey:	NJ Council of English Teachers conference and workshop: "Multicultural Approaches to Literature for Middle and High School Teachers"

Mrs. Mickey: Participant in the S.E.E.D seminars (Seeking Educational Equity and Diversity) during the 1991-1992 school year. These seminars were conducted at Rutgers University by the Consortium for Educational Equity

HSPT Summer Writing Institute
RSCU North

NJ Council of English Teachers
conference and workshop:
"Multicultural Approaches to
Literature for Middle and High
School Teachers"

Mrs. Musco: Seminar on the teaching of
Mythology - Metropolitan Museum
of Art New York City

Dr. Shepherd: Completed a one week course
conducted by The Orton Dyslexia
Society, Inc. New York, NY
from July 8- 12, 1991

"Reading, Writing and Storytelling
in and Beyond the Classroom"
Sponsored by William Paterson
College and the Northern New
Jersey Writing Consortium

"Literature in the Classroom:
A Conference: Rutgers University

Ms. De Rosa: Language Arts Coordinator

NJ Council of Teachers of English
Workshop: "Multicultural
Approaches to Literature for
Middle and High School Teachers

Seminar on the teaching of
Mythology: Metropolitan Museum
of Art, New York City

Core Course Proficiencies Workshop
conducted by the State Department
of Education

V. Enrichment

A. Assembly Program

On Thursday, March 26, Ms. Linda Dini Jenkins and Ms. Barbara Worton presented their work entitled A Tale of Two Women to eighth period English III and English IV classes.

This program was presented during Women in History Month

B. Speakers

Two speakers were invited to present career-oriented programs to seniors.

The presentations were as follows:

November 13, 1991 Wood/Tobe Coburn Schools
"Selecting a Career That's
for You"

February 11 Retz-National Education
Center - technical and
business careers

C. Field Trips:

1. Mrs. Ames' and Mrs. Frey's American Literature classes attended a performance of "The Crucible" in New York City the evening of December 4, 1991.
2. Mr. Bonadonna's Journalism Workshop students attended the Garden State Scholastic Press Association Student Day held at Rutger's University.
3. Mrs. Frey's American Literature classes attended a lecture at the Montclair Museum of Art on American Romanticism and viewed an exhibit of American Romantic painting. Students also visited "Sunnyside" Mansion in Tarrytown NY, the home of Washington Irving.
4. Mrs. Frey's English IV class saw a production of "Camelot" which correlated with their English Literature studies.
5. Ms. Hyland's English II classes saw two productions of works they studied in class: "West Side Story" and "Great Expectations."

6. Mrs. Graziano's English III American Literature classes saw a production of "The Crucible" in New York City.
7. The Humanities class, accompanied by Mrs. Mickey attended the Humanities Institute at Montclair State College.
8. Mrs. Musco's English I Honors classes were conducted on a guided tour of mythological art and artifacts at the Metropolitan Museum of Art.
9. Mr. Sasso's English IV classes visited St. John the Divine Cathedral and The Cloisters to experience the art of the middle ages.

VI. Book Management

Books, stored in two bookrooms in the old wing of the third floor, are annually sorted and counted for our book inventory. An inventory list is compiled and given to each teacher in September. This list contains the titles of books available, where they are stored, and the cost.

The department's secretary distributes books and collects books from teachers' classrooms, keeping an accurate total of books requisitioned for classroom use at all times.

VII. Concerns for the future:

- A. Consideration should be given to a review and revision of the English I curriculum. This curriculum can be strengthened to meet the change in direction of the HSPT which will be given to students in the fall of their junior year.
- B. Consideration should be given to a review and evaluation of the English II curriculum and the ten minute speech requirements. The guidelines of the ten-minute speech itself and the preparation of the speech experience are areas that need to be examined.
- C. The establishment of a writing resource center that will provide a place where students may work on their writing and receive individual help toward the development of their writing skills.

FINE AND INDUSTRIAL ARTS DEPARTMENT

June 2, 1992

TO: John Jacone, Principal
FROM: Mr. Joseph Mattiucci
SUBJECT: Fine/Industrial Arts Department
Annual Report, 1991-1992

The following activities summary/highlights of the Academic Year 1991-92 are being submitted for your review.

1. STAFF WORKSHOPS - PROFESSIONAL CONFERENCES

Six members of this department attended workshops and conferences. Home Economics Fall Conference, Annual Art Conference, C.I.E. Annual Conference, Lincoln Tech, CAD Conference, C.I.E. Funding Workshop, VEANJ Conference, NJSIAA Annual Conference.

2. GUEST SPEAKERS

The following representatives addressed classes throughout the school year: Former Nutley students now attending college came in to speak to various Art/Mechanical Drawing classes, Plaza School of Drafting, Passaic School of Drafting, Engine City, Ohio Diesel, Lincoln Tech, Taylor Institute, Parson School of Design, Rhode Island School of Design, Berdan Institute, Parisian Beauty Academy, Bloomfield College, New York Restaurant Institute, Computer Processing Center, and the National Educational Center.

3. FIELD TRIPS

Various Groups of students from this department participated in the following field trips. Key Club to Great Adventure, Home Economics Sewing to Fabricville - Montclair, N.J., C.I.E. Scholarship Luncheon, Fairfield, N.J..

4. SCHOOL AND COMMUNITY SERVICE

The staff and students participated in the following school and community functions: Nutley Unico, Red Cross Blood Drives, Key Club, Girl Scouts, Christmas Angel Program, Class Advisor, Photography for Yearbook and Maroon & Gray, Photos for Hall of Fame Plaques and Dinner, Visuals for entire school, Senior Play, Banners, Posters, Signs, and Bulletin Boards.

5. AWARDS AND SCHOLARSHIPS

Eight students from this department were the recipients of outstanding Craftsman Awards and Scholarships from the following clubs and organizations: Rotary Club, Parent Council, Atlantic Chemical Company, Israel Sonenshein Memorial Award, Nutley Women's Club Art Award, Miniature Art Society Award, Nutley Junior Women's Club, Nutley Unico, Roman Academy, Metropolitan Technical Institute, General Electric, Computer Learning Center, and Digital Electronics.

6. GOAL(S) LONG RANGE

To continue to research Industrial Technology Education for possible inclusion as part of our curriculum.

To continue to request a maximum teaching load of (5) classes with the emphasis on using the extra period as a maintenance/room service period.

In addition, continue our quest for computers to be used as part of classroom instructional activities in the areas of: Home Economics, Art, Mechanical Drawing, and C.I.E.

Lastly, continue to request a combination office/classroom for the C.I.E. coordinator.

7. MADELINE HUNTER INSTRUCTIONAL METHODS

Over the last eight years our staff has become familiar with the overall concepts of the Hunter System. By adopting and following this system, most teachers in this department have shown marked improvement in their classroom instruction preparation and presentation, materials organization and classroom management skills. As the area supervisor, I shall continue to reinforce this system through classroom visitations, conferences and at formal and informal meetings.

8. C.I.E. PROGRAM

During this school year, 35 C.I.E. students earned approximately \$156,000.00 working on a part-time basis.

9. COURSE OF STUDY REVISIONS

As always, the entire staff has been engaged in up-grading, re-writing elements of each program of studies in an effort to stay abreast of current processes, materials, and technological developments.

10. ARTS FESTIVAL "92"

On May 14, 1992 this department set-up and displayed many examples of the creative work done by our students.

FOREIGN LANGUAGE DEPARTMENT

NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY

TO: Mr. John Jacone, Principal of Nutley High School

FROM: Mr. Ciro Violante, Chairperson, Foreign Language Department

SUBJECT: Annual Report - 1991-1992

For the foreign language department, the 1991-92 school year has been an exceptional one. The department received excellent commendations for the glowing analysis of the program and its staff by the visiting committee of the Middle States Association of Schools and Colleges. I would like to thank the entire staff for their professionalism, cooperation, and positive attitude displayed not only during the visitation of Middle States but also throughout the year. The foreign language teachers are to be commended for a job well done. I hope that they will continue on the path of a positive attitude, cooperation, atmosphere, and professionalism which have been created.

From a national perspective, young men and women with communicative competency in a foreign language are very much needed now that we are increasingly involved in competitive trade and investment with the rest of the world. The need for Americans to learn a second language has never been greater than it is in today's explosively changing world, a world which has become less and less dependent on English as it works out its economic, political and social destiny. The need for everyone to be able to communicate in a foreign language and be able to understand and appreciate other cultures both here and abroad is an imperative of our times.

I. Statistical Data and Staff

1. 630 students from the school population of 1004 or 63% were enrolled in foreign language classes.
2. Eight staff members including the chairman with four teaching assignments (3 teachers shared duties between the High School and the Middle School) taught 31 sections of 17 course offerings.

II. Curriculum

The foreign language staff has been very busy throughout the school year, searching and evaluating textbooks for Latin I and II, Italian I, and II, and Spanish I, II and III. During the curriculum articulation day, January 13, 1992, the department staff had workshops given by representatives

and consultants from Harcourt Brace Jovanovich, Holt Rinehart Winston, D.C. Heath, and Scott Foresman. Also, the staff met independently with other representatives, such as Glencoe, Amsco, and Houghton Mifflin.

The outcome was that new Spanish and Italian texts were chosen. As for Latin, Mrs. Gebble, the Latin teacher, was unable to decide; therefore, the search for a new Latin I and II text will continue into the next school year. Also, the search for a new French I, II and III text will continue because the present text is out of print.

The new Spanish texts chosen were by Scott Foresman Voces Y Vistas for level I, Pasos Y Puentes for level II, and Arcos Y Alamedas for level III. New Italian I and II texts were also chosen: Avanti con L'italiano and Italian is Fun for level I and Passo Avanti in italiano for level II by Amco Publishing Company.

Department articulation and interaction continued to be effective via joint meetings between teachers of the High School and the Middle School.

III. Accomplishments, Achievements, and Cultural Events

The Foreign Language Staff is extremely proud of the tremendous success and achievements of many of our students. Particularly this year many awards and certificates have been bestowed upon our students who have distinguished themselves in various aspects of the Foreign Language experience.

1. A group of students from Spanish classes at every level participated in the Annual Spanish Day Contest at Drew University. Over 50 school districts were represented at the contest. From Nutley the following students achieved Honorable Mention: for the intermediate category, John Sebastian, Emily Trinks, Natalie Mancuso, Allison Heider and Vincent Turano; For the advanced level, Hao Quach. For the Native Prose category, Ana Schwartz won 3rd place. The students were accompanied by Mrs. Kirsten.
2. Spanish III, IV and V classes attended a performance of the play, "The Barber of Seville" in Spanish in Stanhope, New Jersey. The students were accompanied by Mrs. Kirsten and Mrs. Rheln.

3. Miss Perrotta's Spanish III class attended a performance of the Argentinian play, "La Nonna" in the target language at the Repertorio Espanol (Spanish Repertory Theater) in New York City.
4. Twelve students representing Italian, French, and Spanish language classes, participated in the annual William Paterson College Foreign Language Poetry Contest. Sixty-six school districts from New Jersey participated in this event. John Sebastian won 4th place for the intermediate level in Spanish. Marco Lalli won 2nd place for the native category in Italian. The students were accompanied by Mr. Violante and prepared by Mr. Cicchino, Mrs. Camarda, and Mrs. Kirsten. Also, four students from the Middle School participated. In the Italian native category John Corino won 2nd place.
5. Two Italian III students, Grace Ann Mumoli and Anthony Santoriello, participated in the "Benedetto Croce Educational Society" annual Essay Contest for Essex County. They both tied for first place and were awarded each \$100.00 savings bonds.
6. At the national level students from Italian classes participated in the "Italian National High School Contest," sponsored by the American Association of Teachers of Italian. The following students earned Honorable Mention: Marcellino Marra for level one; Linda Rollino and Rosalie Camplone for level II; Grace Ann Mumoli for level IV, and Annunziata Turano for level IV.
7. Italian IV and V classes attended the performance of the operas, "Aida" and "Il Barbiere di Siviglia" on different occasions at the Metropolitan Opera at Lincoln Center in New York. They also attended an Italian Cultural Day in Orange. The students were prepared and accompanied by Mr. Cicchino.
8. Mrs. Camarda accompanied and prepared the Italian III class for a performance of the opera, "Così fan tutti" at the Metropolitan Opera at Lincoln Center.
9. Mrs. Camarda prepared and accompanied French III, IV, and V classes on separate occasions to the opera, "Rigoletto" at the Metropolitan Opera at Lincoln Center in New York. In Hasbrouck Heights High School they attended the French play, "Cyrano de Bergerac." At the Majestic Theater in New York City they attended the play "Phantom of the Opera". The latter was also attended by French I and II students who were accompanied by Mrs. Camarda and Mrs. Rhein.

10. The language clubs continued to be very active throughout the school year. Mrs. Torretti sponsored the Italian Club, Mrs. Kirsten the Spanish Club, and, Mrs. Camarda the French Club. Mrs. Gebbie was unable to sponsor the Latin Club due to illness in the family.
11. Students of Spanish IV and V and French V are continuing to sign up for the Advanced Placement Exam in the respective languages. This year four students in Spanish and one in French took the test. The students were prepared and tutored by Mrs. Kirsten and Mrs. Camarda.
12. Throughout the school year Miss Perrotta, Mrs. Camarda, and Mr. Cicchino made bulletin board displays on the first and second floors of the Annex Building. The various themes were relevant to holidays, foods, careers, etc...

IV. Workshops - Professional Conferences

1. In April, Mr. Violante attended the Northeast Conference on the Teaching of Foreign Language at the New York Hilton. He attended three workshops including "Learning Languages and Cultures the Lively Way: Through Images and Words;" "Teaching students how to think critically;" and, "Grammar in the proficiency-oriented classroom: What, Why and How."
2. Mrs. Kirsten attended the NYU Foreign Language Conference in November.
3. Mrs. Camarda attended a conference entitled "Encouraging Proficiency" in Woodbridge in February. She also attended a conference on "A.P. French Test" in Warren, New Jersey, in March.
4. Mr. Cicchino gave a workshop in May at Fairleigh Dickinson University in Madison. It was entitled "Achieving communicative competence through Humor in the classroom."
5. Mrs. Gebbie attended the Foreign Language Educators of N.J. Annual Fall Meeting at Drew University in November.

6. Miss Perrotta attended the Foreign Language Educators of N.J. Annual Fall Meeting at Drew University in November. She also attended the Modern Language Association Convention in San Francisco in December. Miss Perrotta attended six workshops at the convention.

All of the teachers who attended professional workshops/conferences shared their personal experiences with the entire department during the monthly department meetings.

V. Departmental Goals (long and short)

1. To institute Advanced Placement courses in Spanish, French and Latin.
2. To improve Achievement Test scores in all languages.
3. To continue the search for materials for the Latin classes so that it would encourage students to enroll in the program.
4. To hold school-wide assemblies in order to make aware to students not studying a foreign language the importance of learning another language, and, at the same time to generate interest and enthusiasm in the study of foreign languages.
5. The ultimate goal of every staff member is to ensure that, after five consecutive years of foreign language study, the students will be able to communicate in the language.

VI. Departmental Recommendations

1. In order to ensure that students reach communicative competency in the language studied, it is recommended that a better student-teacher ratio be set in each class at the lower levels so that oral skills can be practiced and reinforced.
2. In order to continue to generate interest and enthusiasm in foreign languages, it is recommended that a "Language Week" be set aside during the school year with bulletin board displays, cafeteria menu of foreign foods, and, also, an ethnic fair be held.

3. The department recommends that a National Honor Society Chapter be established in French, Spanish, Italian, and Latin in order to stimulate interest, promote higher standards of scholarship, promote an understanding and appreciation of foreign languages and their cultures, and perpetuate international friendship.
4. In order not to deprive students from a full year course, to minimize students' confusion and to continue to have a sound language program, it is recommended that the practice of mixed levels be eliminated. Although the teacher may be excellent, he/she cannot fully implement the entire required program. At the same time, no language program should be dropped due to class size/enrollment.
N.B. The ideal foreign language class is: the lesser number of students, a greater degree of learning will take place, thus, communicative competency will be achieved.
5. It is strongly recommended that new textbooks in Spanish levels I-III, Italian I and II, Latin I and II, and French I-III, be adopted for the 93-94 school year due to the inavailability of the present texts in use.

GUIDANCE DEPARTMENT

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

Paul J. McCarthy, Ed.D.
Guidance Director

AREA CODE 201
661-8837

May 11, 1992

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT ANNUAL REPORT

Introduction

The general purpose of the guidance services at Nutley High School is to assist each student to participate in becoming purposefully self-directed in a changing society, having full respect for the worth and dignity of self and others.

Objectives

The statements of guidance objectives at Nutley High School are:

A. Assistance to Students

Assisting students to:

1. progress toward productive and rewarding careers
2. select and enter school courses and student activities
3. select and enter educational opportunities beyond high school
4. develop learning skills and values
5. participate meaningfully in the opportunities at Nutley High School
6. develop self-understanding and identities
7. develop interpersonal relationships.

B. Assistance to Teachers

Assisting teachers to:

1. understand the students for whom they are responsible
2. participate in helping students attain their guidance objectives
3. understand and utilize the services of the guidance department.

C. Assistance to Parents

Assisting parents to:

1. understand their children's educational progress
2. understand the opportunities available to their children
3. participate in helping their children attain the objectives of the guidance department
4. understand and utilize the services of the guidance program.

D. Assistance to Counselors

Assisting counselors to:

1. understand the students for whom they are responsible
2. understand the educational programs of the school
3. participate in helping students attain their objectives.

Mission Statement

The mission of the guidance department at Nutley High School is to work with individual students and groups of students, directly and through the curriculum, alone and together with the whole educational team, to ensure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision making and planning skills; and develop a plan for his/her next step in life.

The role of guidance counselors is to help students. Counselors, as part of the overall district educational team, are responsible for helping students make decisions about career, education, and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors also see students when other staff members or parents suggest that a student may be having problems and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgement.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs.) When a student learns the art and skill of solving problems she/he develops confidence in his/her ability to deal with new and different situations. The long range goal of effective counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems when they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve in their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program, and in cooperation with the home to meet our responsibilities.

Roles and Functions

If students are to be given a responsible chance to fulfill their potential, counselors need to be able to spend time on activities that guide students toward improved self-understanding, better use of their academic talents, and increased knowledge of the options available to them.

The following is an extensive, but not an exhaustive, list of functions assigned to counselors:

Help students to:

- select subjects
- select colleges
- secure financial aid
- solve problems
- cope with social problems
- cope with personal problems
- locate occupational information
- secure part-time jobs
- obtain full-time jobs
- deal with family problems
- deal with drug/alcohol abuse
- cope with academic problems
- strengthen self-concept
- plan for the future
- develop good work habits
- develop career plans

As part of the educational team:

- maintain contact with the home
- work with teachers
- work with child study teams
- monitor attendance
- monitor academic performance
- maintain student records
- be available for emergencies
- administer tests
- maintain contacts with community resources
- maintain contacts with employers
- maintain contact with representatives of post secondary schools
- identify organizational/environmental problems
- collect data on future, present, and past students

Precollege Guidance and Counseling

The role of the counselor in precollege guidance and counseling at Nutley High School is to:

- Meet with students and parents regularly to review academic progress and select appropriate courses.

- Assist students in relating their ability, aptitudes, and interests to current and future educational and occupational choices.

- Address special needs of underrepresented students, (e.g., minority students, women, students with disabilities, economically disadvantaged students, or other populations) by keeping up-to-date on programs and resources designed specifically for these students and ensuring that the students are aware of them.

- Assist students and parents in understanding the college admission and financial aid processes by providing access to current, clear, and concise information concerning the wide range of postsecondary educational opportunities available, entrance requirements, financial aid, curricular offering, costs, admission and financial aid deadlines, and the variety of early admission and early decision programs available.

- Assist students in the acquisition, evaluation, and appropriate use of information, including college guidebooks and catalogs, computer-based guidance systems, and college videos.

-Encourage student and parent participation in college fair programs, admission and financial aid workshops, and related programs.

-Assist students in selecting and registering for appropriate college admission tests, and in interpreting resulting test scores and their influence in the admission process.

-Assist students with developing a personal timeline or calendar for completing the tasks associated with the college admission process.

-Work with students and teachers in developing students' essay-writing skills.

-Encourage students to visit college campuses, if possible, to gain first-hand information from admission and financial aid representatives, observe classes, and interact with faculty and students.

-Assist students in developing appropriate interviewing skills and in understanding the purpose of the college admission interview and their role in the process.

-Encourage student participation in on-campus precollege enrichment programs.

-Develop productive relationships with colleges to assist them in understanding the nature of the school curriculum and the quality of their students' preparation.

-Develop and disseminate a school profile for use by colleges and universities.

-Work with college admission representatives to schedule visits to the school so that students will have opportunities to explore a variety of options.

-Advocate on behalf of students via letters of recommendation and personal communication with college representatives.

-Work with the school instructional staff in understanding their role in supporting students as they make important educational and career choices.

-Provide a supportive environment for students and parents to work to eliminate or reduce unnecessary anxiety too often associated with the college admission process.

-Assist students in dealing with difficult situations such as college admission and/or financial aid denials and in developing alternate strategies should this occur.

-Assist students and parents with preparation for the separation process that will occur in the school to college transition.

Guidance Advisory Committee

The Guidance Advisory Committee held three meetings during the 1991-92 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. John Jacone.....	Principal
Dr. Paul J. McCarthy.....	Guidance Director
Mr. Edward Fraser.....	Vice-Principal
Mr. Evans Herman.....	Admissions Counselor, Bloomfield College, Bloomfield, New Jersey
Mr. Robert McDonald.....	Executive Director of Nutley Service Bureau, Nutley, New Jersey
Ms. Barbara Hirsch.....	Director of Special Services
Mr. Carmen D'Aloia.....	Co-op Work Experience Coordinator
Mr. Ronald Bonadonna.....	English Teacher
Mrs. Dolores Serio.....	Parent
Mrs. Carol Gilliard.....	Banker
Mr. Joseph McGuinness.....	Hoffmann-La-Roche
Mrs. Karl Greene.....	Community Representative
Mrs. Peggy Windheim.....	Community Representative
Mrs. Karen Fine.....	Parent
Mrs. Camille Guido.....	Parent
Mr. Peter Bevere.....	Senior Class President
Ms. Meghan LaReau.....	Student Council President
Mrs. Marie Peavy.....	Secretary

Group Guidance

The Guidance Department continues to offer group guidance programs to students at Nutley High School. Some examples of these programs are:

Materials Management Program	-Business Classes
College & Career Fair	-School Program
DeVry Career Seminar	-Industrial Arts Program
Suicide Awareness Program	-Freshman Class
Differential Aptitude Test	-Freshman Information Sessions
Financial Aid Program	-Seniors/Juniors
Scheduling Information Program	-Eighth Grade Parents
Scheduling Information Visit	-Eighth Grade Students
Career Information Workshop	-English Classes
AVSAB Program Information	-Senior/Junior Classes
Career Day Program	-School Program
Project Inroads	-Minority Students
Group Information Program	-Senior Class

Proactive Programs

The following programs were implemented by the Guidance Department during the 1991-92 academic year:

1. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
2. Letters were sent home to parents of the freshmen and juniors inviting them in for conferences with the counselors. The freshmen conferences were scheduled for October in an effort to know the students and parents early in the academic year.
3. A letter was sent home to parents advising them that the results of the Differential Aptitude Test were available and they should call the counselor for an appointment.
4. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 1992-93 year. Counselors from Franklin School participated in the meetings.
5. Counselors made approximately twenty-five class presentations about the importance of the EWT/TAP testing programs.
6. Counselors attended various department meetings to share information and bring back any concerns that teachers might have about a particular program.
7. Counselors visited the Franklin School to meet with students and discussed the educational programs available at the high school.
8. Counselors visited Franklin School to meet with their future students in the Class of 1996 and discussed the role of the guidance department.

Career Education Programs

The counselors made extensive use of career interest inventories to encourage their students in the career exploration process.

The Guidance Information System, available in the career resource center, has information on over more than 1100 careers. Counselors shared this resource information with their students.

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were also used in the career exploration process.

The Career Day Program enabled the entire school to participate in the career exploration process. Mr. Mario Cocchiola coordinated the program and invited approximately sixty speakers to Nutley High to make students aware of various career options.

Professional Days

The administration supported the counselors in their efforts to keep up with information about colleges, careers, and social programs. The information below illustrates the type of programs the counselors participated during the academic year. These programs were held during the day, evenings, and weekends.

1. Two counselors served on visiting teams for Middle States evaluations
2. Sexual Abuse workshops
3. Drew University
4. Fordham University
5. Stevens Institute
6. Career Realities in the '90's
7. Bloomfield College
8. U.S. Air Force Academy
9. U.S. Merchant Marine Academy
10. Nabisco Foods program dealing with counseling roles
11. Manhattan College
12. U.S. Military Academy
13. Suicide Prevention Program at South Bergen Mental Health Center

14. Reporting Child Abuse Program
15. Juvenile Rights Program
16. Drexel University
17. Philadelphia College of Textiles and Science
18. University of Arizona
19. University of Nevada at Las Vegas
20. Virginia Military Institute
21. Mary Baldwin College
22. Lynchburg College
23. Hayden Sydney College
24. Workshop for A.S.V.A.B.
25. Rutgers Scarlet R Program
26. Virginia College Sampler
27. Paul Smith College
28. William Paterson College
29. Iona College
30. Marymount College
31. Pace College
32. Northeastern University
33. St. Peter's College
34. Montclair State College
35. Boston College
36. U.S. Marine Corps Program
37. New Jersey National Guard Program
38. Articulation Day
39. Drug and Alcohol Program
40. County College of Morris
41. Rutgers Newark Program

Suicide Awareness

The Guidance Department was active in implementing the Adolescent Suicide Awareness Program. This program was presented to members of the Class of 1995 and further enhanced the proactive role of the Guidance Department. The topics discussed were:

Session I

- A. Analysis of Adolescent Self-Destructive Behavior
- B. Movie
- C. Break
- D. Small Group Discussions:
 - 1. Recognizing suicidal potential in adolescents
 - 2. What is depression? How does it feel?

Session II

- A. The tasks of adolescence
- B. Break
- C. Small Group Discussions:
 - 1. The stresses of adolescence
 - 2. Case histories
 - 3. How can you help in a suicidal crisis
 - What to say
 - What to do
 - 4. Using school and community sources
- D. Wrap-up and evaluation

Middle States Evaluation

The Guidance Department participated in the recent Middle States Evaluation at Nutley High School. This was an excellent opportunity for the department to review their goals and objectives and submit their findings to other professionals for review.

It should be noted that one of the counselors, Mrs. Judith Hubert, was a chairperson for the accreditation program. While this position required a great deal of time, it did not impact on her role as a counselor. Mrs. Hubert demonstrated excellent time management.

Mrs. Susan Scerbo was also heavily involved in preparations for the accreditation visit.

Mrs. Mary Jane Emde coordinated the guidance review for Middle State program. She did a thorough and efficient job in this task.

Additions

Mrs. Marie Peavy succeeded Mrs. Mary Tippenreiter as the guidance director's secretary. Her work has been of the highest quality.

Mrs. Rosemary McConnon completed her first year as a guidance secretary. She demonstrated excellent secretarial skills and has been very receptive to the many demands placed upon her.

Transcripts

	<u>1989-90</u>	<u>1990-91</u>	<u>1991-92</u>
Transcripts.....	2,426	2,521	2,618
Mid-Term Grades.....	233	160	215
Final Grades.....	215	201	181
Total	2,874	2,882	3,014
New Registrations.....	60	56	63

Closing

The Guidance Department supports the philosophy and goals of Nutley High School by helping students formulate interests and goals necessary to live a satisfying and productive life. The Guidance Department assists the students in understanding and respecting the uniquely human qualities of others. The counselors encourage students to develop the knowledge to acquire the skills and attitudes which will enable them to assume the responsibility to serve a democratic society in a vastly changing world. In simplest terms, we perceive our objectives to be the fulfillment of individual needs and support the school's commitment to educational excellence.

MATHEMATICS DEPARTMENT

June 1, 1992

TO: Mr. John Jacone
FROM: Louis Lombardi
SUBJECT: Annual Report - Mathematics Department, High School

Increased demands for raising the performance level of our students, coupled with recommendations for improving the curriculum and updating teaching methods, have placed additional pressure on the mathematics departmental staff. In order to meet both short and long term student needs, considerable effort has been expended to supplement the curriculum with appropriate teaching materials as well as to implement teaching methods designed to increase students' ability to function effectively in the field of mathematics. An infusion of the latest technology in the form of computers, calculators, and a transparency maker has added to available teaching tools and has contributed to more effective and more interesting lesson presentations. Updating of teaching skills by many members of the department through participation in workshops, lectures, and seminars continues, and there exists a general spirit of cooperation toward the achievement of established departmental goals. Following are a number of facts worthy of mention:

1. Departmental statistics indicate that eleven regular teachers and one basic skills teacher taught a total of 57 class sections. This included 18 regular subjects in addition to classes in the Basic Skills Improvement Program. As of February, 1992, the average class size was 18.1 in the regular classes and 10 in the basic skills classes.
2. A new course entitled Scholastic Aptitude Review was implemented this year. The enrolled students were divided into two sections, with each section alternating each month between Mathematics and English. Mr. John Suffren taught the mathematics portion of the course which met five days a week throughout the year. Indications are that students have benefited from the experience. However, interest in taking the SAT course seems to be waning and enrollment for next year is down.
3. Due to the extended absence of Mr. Kenneth Grieco in the spring of this year, Mrs. Paula Cofone, a basic skills teacher in our department, was asked to assume his teaching schedule. Mrs. Evelyn McMullen, a certified mathematics teacher, was employed to teach Mrs. Cofone's basic skills classes. The arrangement has worked quite well with a minimum of interruption in student learning.
4. The second administration of the grade eleven Due Notice High School Proficiency Test took place in December, 1991. To insure that students were taught the skills necessary for successful performance on this test, an ambitious program was undertaken to reinforce the curriculum with supplementary teaching materials.

Every student in the ninth and tenth grades was issued a practice workbook containing 122 problems similar in format and difficulty to those which the State Department of Education distributed as sample types. These problems were then assigned to students on a regular basis, and then discussed in class to insure understanding. Also, resource manuals were assembled and issued to teachers of algebra, geometry, and general mathematics. These manuals contain practice materials designed to develop critical thinking and problem solving skills, and are in the form of black line masters for easy copying and use in daily lessons. In addition, in grade eleven prior to administration of the Due Notice Test in December, all students were given practice tests developed from a previously administered DNT. These tests were discussed in class to reinforce important thinking skills and to acquaint students with test format.

Results from the December, 1991, Due Notice Test were impressive. The total mean score in mathematics was 315 compared with a state mean score of 250 and a mean score of 275 for our District Factor Group. Nutley scored above the DFG in each of the five cluster areas tested.

5. The grade nine HSPT continues to be administered to tenth and eleventh graders who still must pass the test in order to satisfy the graduation requirement. Not including the results of spring testing, in the area of mathematics, there are 7 tenth graders and 3 eleventh graders who have not achieved the required MLP for graduation.
6. The computer-resource room continues to function as an effective learning center. Students who are having difficulty with classwork or homework are encouraged to come to the center during their free time for extra help from teachers scheduled for that purpose. In addition, computers are available for use by individual students for homework or other projects.
7. The movement to include the use of calculator technology as a tool for doing mathematics seems to be growing. To keep pace with this trend, 60 new Texas Instruments Explorer calculators and a graphing calculator overhead projection system have been added to those purchased previously. The goal is to have available a classroom set of calculators for each teaching station. Hopefully this will alleviate the burdensome task of working with difficult decimals and fractions and enhance the more important problem solving skills.
8. This year, for the first time, the March, 1992, Early Warning Test was given to all ninth graders on April 7th, 8th, and 9th in order to satisfy standardized testing requirements mandated by the state. Results of this test will be used to identify students who are at risk of failing the eleventh grade HSPT. Students who fall below the MLP of 485 for mathematics will be placed in a remediation program. In addition, results will be used to test students out of the Basic Skills Improvement program.

9. Workshops, seminars, and other visitations in which mathematics department faculty participated this year include the following:
- a. The week of August 12-16, Elinor Alboum and Rosemary Vivinetto attended a one week HSPT Institute focusing on the skills to be assessed by the new grade eleven test.
 - b. On November 19, a workshop covering topics in discrete mathematics was sponsored by the Mathematics Roundtable at West Orange High School. In attendance were Richard Koegel and Donald Tobey.
 - c. On November 22, the chairman attended a computer workshop at the Fallon Education Center in Wayne. The workshop provided hands-on experience with the Macintosh computer and a variety of software titles to support mathematics teaching.
 - d. On February 28, Toby D'Ambola and the chairman attended a leadership conference sponsored by AMTNJ and the New Jersey State Mathematics Coalition entitled "Mathematics For The 21st Century". The conference focused on implementing the NCTM Standards with breakout sessions on calculators and cooperative learning.
 - e. On March 12, Mary Lou Dowse and the chairman attended an Educational Computing Conference at Raritan Valley Community College. Sessions on using computers in the classroom as well as demonstrations of the latest computer technology made the conference an informative and worthwhile experience.
 - f. On April 9, the chairman attended a conference held at the Ramada Inn in Clifton for the purpose of introducing the latest edition of the California Achievement Test. The test appears to be very comprehensive, and to reflect current educational philosophy. Also, close alignment with the new HSPT skills and with NCTM Standards was evident.
 - g. On six Saturday mornings during the year, the HSPT Interpretation Committee met at the high school to analyze results of the Early Warning Test and the Due Notice Test. In addition to the analysis of test results, one session was devoted to the construction of practice HSPT problems for use in the fifth grade. The final two sessions were conducted by Ms. Muriel Thatcher, a highly regarded mathematics consultant with many years of teaching and staff development experience in New Jersey. Ms. Thatcher focused her remarks on ways in which the NCTM Curriculum Standards could be implemented in the classroom. In attendance at all six sessions were Toby D'Ambola, Mary Lou Dowse, Richard Koegel, Rosemary Vivinetto, Arleen Wellman, and the chairman.
 - h. The Mathematics Roundtable was attended by the chairman on October 1 at East Orange, November 13 at Pompton Lakes, January 9 at Clifton, and May 6 at Summit. The March 3 meeting was hosted for the first time in Nutley and was held in the Board of Education meeting room. In attendance were 21 supervisors from communities throughout North Jersey.

10. On March 26, Rosemary Vivinetto accompanied her Accelerated Algebra II class to the annual Mathematics Day sponsored by Montclair State College. Students attended a number of stimulating lectures on interesting topics in the field of mathematics. Indications are the day proved to be a valuable educational experience for everyone.
11. On March 4, Toby D'Ambola took his computer programming class on a field trip to the IBM facility in Franklin Lakes. The group enjoyed an informative presentation on computers and their uses in our world today.
12. On April 10, Mary Lou Dowse and Elinor Alboum took students from their Mathematics of Finance classes on a field trip to the New York Stock Exchange. The trip proved informative and provided students with real world experiences to reinforce their classroom learning.
13. The SAT preparation program continues to serve our students preparing to enter college. John Suffren conducted six evening sessions in mathematics during the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 35 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 90 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with the difficulty and format of the actual test.

Additional preparation for the SAT using commercially prepared and teacher prepared materials was given in all trigonometry classes during the year. This served to determine weaknesses, provide some remediation, and offer test taking experience in classes where most students would be taking the SAT.

Results reported in September for the Scholastic Aptitude Test taken by 192 members of the class of 1991 show a mean mathematics score of 473 compared with 469 for New Jersey. This represents a decrease of 25 points from last year. However, 21 percent of our students scored above 600 on this section of the test.

14. On Tuesday, May 12, advanced placement tests were taken by eight seniors in level AB Calculus. Student results for this exam are normally reported in July. Results from the 1991 advanced placement exam taken by three seniors indicate that one received a grade of 5 (extremely well qualified), one received a 4 (well qualified), and one received a 3 (qualified).
15. The Stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Mathematics of Finance course. The club has approximately 25 members and meets weekly to discuss investment procedures and other aspects of the stock market. A highlight of the club is its participation in stock market games in which teams from throughout the country begin with a theoretical fixed amount of money and then, through investments, compete to achieve the highest return.

16. The Math Club, sponsored by Elinor Alboum and Arleen Wellman, met monthly to conduct contests and to discuss problem solving strategies. Students participated in six contests during the year sponsored by the New Jersey Math League. The contests involved between 15 and 20 students from all grade levels competing with other schools throughout the state.

On May 28, the Essex County Math League held its annual contest at Montclair State College. The meet involved thirteen area high schools. Twenty-five students from Nutley participated in contests held on five secondary levels. Nutley took top honors in Algebra II, placed third in Geometry, and finished third over all. Special recognition went to John Sebastian for a first place finish in Algebra II.

17. Student honors, awards, and scholarships given this year are as follows:
 - a. An award was given to Melissa Heider by the Crompton and Knowles Corporation for proficiency in mathematics.
 - b. David Chen received an award from I.T.T. Avionics for proficiency in mathematics and science.
 - c. The Rensselaer Medal was presented to Patricia Udomprasert as the outstanding junior in the field of mathematics and science.
 - d. High Honors in mathematics were granted to ten of our graduating seniors. They are Ingrid Bansemir, David Chen, Fonda Chen, Felicia Ferraro, Benjamin Geiger, Sanjay Jani, Joanna Kroll, George Lee, Wai Lee, and Pamela Udomprasert. In addition, 26 seniors were granted honors for achieving above average grades for four years of high school mathematics.

Departmental Goals for 1992-93 include the following:

1. Continue to supplement the mathematics curriculum with teaching materials which will insure that all students are receiving instruction on skills to be assessed by the new grade eleven High School Proficiency Test. Published materials as well as materials produced by teacher committees will be used, and a systematic implementation program will insure proper coverage of the skills to be assessed. In grade eleven the program will include practice tests developed from three forms of the Due Notice HSPT given in December, 1990.
2. Continue to emphasize the importance of the NCTM Curriculum and Teaching Standards and to encourage the staff to implement recommendations for improving mathematics education. New standards for the curriculum include increased emphasis on understanding, thought processes, and applications, as opposed to the teaching of isolated basic skills. New teaching standards foster students' ability to communicate mathematics, to think critically, and to develop mathematical power.

3. Continue implementation of computer and calculator technology, including the use of classroom overhead computer and graphing calculator projection systems, in order to provide students with the experience and knowledge necessary to use these powerful tools to solve problems more effectively.

c: Dr. Frank T. Votto.

MUSIC

NUTLEY PUBLIC SCHOOLS

MUSIC EDUCATION DEPARTMENT
300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
661-8866

June 6, 1992

TO: Dr. Frank T. Votto - Assistant Superintendent
FROM: Mr. Raymond Kohere - Music Coordinator
SUBJECT: 1991-92 Annual Report

As I look in retrospect at the 1991-92 school year, there is one thing that is apparent. As curriculum standards are set, (we have just concluded the revision and reassessment of the Music Education Curriculum) proficiencies developed and assessment rating scales are established, our schools will be changing. We must establish and maintain a music program that is philosophically sound and relevant to the needs of our students.

The predominating musical influence in today's culture is popular/commercial "consumable" music. Through constant exclusive exposure, our children come to expect nothing more than the low standard of the pop music industry. "Serious" music stands little chance of becoming part of their life experiences. Essentially, the educated listener validates the role of the composer in our culture. The first step toward creating an educated listener and performer is exposure. All we need do is show our children the possibilities and they will find the new paths for themselves. We owe it to our children and students (and to our culture, as well as to ourselves as participants in that culture) to give guidance and encouragement to the natural creativity and adaptability. The future of a musical culture in Nutley depends on our fulfillment of this duty.

Music Education in this country, state or district must never be considered an "extra," a "luxury," or a "frill." We must keep music instruction firmly established as a viable part of the curriculum core. If education is to teach students how to explore, understand, think, feel, and gain self confidence in these objectives, music must be a part of these experiences. We cannot limit education by excluding certain parts of knowledge that exist in the world. Music is woven into the tapestry of humanity. All students must continue to have the opportunity to experience it at higher levels.

Because of limited staff and increasing performances, there have been serious limitations which have resulted in much less time for the development of the actual objectives and content of the music education curriculum. (The aesthetic, cultural, theoretical, and creative principles of music) These conclusions have emerged following our reassessment and revision of our Music Education Curriculum this past year.

In the last several years, the number of performances given by each district music teacher has increased by 33% without an increase of staff or time (in fact with a decrease of one music teacher). Such restrictive efforts as the elimination of our summer music school program, additional required graduation and academic credits (singletons), and low and very limited priority scheduling are showing a slow but steady decline in the number of students (in many cases the better leader oriented, academic and music students) who omit participation in the music classes and performing groups at the upper levels of our education system.

I have again stressed the strong need for additional staff, priority scheduling for all music courses, and additional time for rehearsals, etc., in my 1992 Priorities Report. Because of additional required classroom space at Radcliffe School for the 1992-93 school year, it will be necessary to eliminate "the music classroom" and will necessitate the music teachers "traveling" from class to class for their teaching periods and assignments. This will also require portable equipment (stereos, portable electric keyboards, locking portable cabinets, carts for music, records, books, and other related materials etc.) for both floors as well as a secure area to store all the above materials and equipment when not in use in the classroom.

In preserving the philosophy of furthering the need of music education for all students, I continue to act as representative of the Metropolitan Opera Guild for our high school foreign language classes (French and Italian) as well as the Humanities Class in arranging and attending three final opera rehearsals and one regular complete opera performance for our students this past year.

Again, the performing music organizations (instrumental and vocal) of all the district schools continue to perform at a very high calibre for the school music assemblies (The annual December, March (Grades 1-3), and Spring Musicales) as well as the evening programs for the parents, community and surrounding communities. (December Musicals, March Budget performances (Grades 1-3) and the Spring Music Festivals).

This year four of our music students gained the honor, through extensive auditions and preparations, of being selected to membership in three 1992 N.J. All State Music Organizations. (Juniors - Eileene Coscolluela, Patricia Udom-rasert and Freshman-Karen Jacobsen, N.J. All State Chorus and Senior-Frank ntl, N.J. All State Band and the N.J. All State Orchestra - third consecutive year in both music organizations.

In addition to the items which are included in my job description and daily attendance to the responsibilities of my position as Music Coordinator, which are always present and demand immediate resolutions, the following accomplishments have been realized in the music department during the 1991-92 school year.

1. Assisted in rehearsals and auditions for the 1991-92 N.J. All State Chorus as adjudicator and sectional conductor on four Saturdays and the day before the NJEA Convention at Atlantic City. I continue to serve on the Choral Procedures Committee which oversees all the activities (rehearsals, performances, auditions, music, policies, etc.) of the N.J. All State Chorus. I have two years left on a three year membership.
2. Arranged and scheduled professional music assemblies for all the elementary and secondary schools of the district ("The Festival of Brass" - an informal, informative program especially designed for student's age and grade levels (using best suited music for 1. elementary levels, 2. secondary levels) as an introduction to the brass family. The musicians were all currently performing with ballet, opera or Broadway orchestras and their lively interaction with all the school audiences were spiced with good humor and even student participation.) An ulterior motive was also to present a music program to interest the young instrumental brass students to begin or continue their study of the brass instruments which in time would give us a stronger brass section in the Franklin and High Schools Marching and Concert Bands and the High School Orchestra.

3. The Music Department of the Nutley Public Schools under the joint auspices of the Nutley Music Boosters Association presented an all elementary school instrumental and vocal music program demonstrating the different aspects of the music program on the elementary level. (March 31, 1992) for the parents and general public (642 parents etc. were counted in the audience). This was an excellent opportunity for a Board of Education member to speak to a "captive" audience concerning the district budget which was later approved.
4. I continue to serve as liaison and program chairperson for the Annual Yuletide Observance Program (1991) which is sponsored jointly between the Nutley Public Schools and the Nutley Town Council (Commissioners) - December 18, 1991.
5. I continue to fulfill my teaching responsibilities as a member of the Humanities team with regard to the art forms (Painting, Music, Sculpture, Architecture, Dance) and arrange the teaching schedule as well as all corresponding field trips to the various New Jersey and New York cultural institutions. Next year's proposed enrollment figures have increased substantially from this year's figures.
5. The Choralettes are still a major part of my daily teaching assignment. The group performed in ten in and out of school performances. In May, 1992, 82 girls auditioned for the 1992-93 Nutley High School Choralettes and 39 applicants were selected.
6. The Music Education Department updated the new Student Evaluation Instrumental Music Progress Form for all Elementary and Franklin School Instrumental Instruction Classes. It will now be used for a one year period instead of each marking period in order that the parents may make comparisons with any preceding marking period grade and teacher comments to evaluate their student's progress.
7. One of our elementary school choruses (Spring Garden - Mrs. Peterson) entered a choral "competition" festival with numerous other elementary schools from other districts and counties in New Jersey and was rated superior in the top five percentile.
8. Initiated a Concert Band and Jazz Ensemble performance for all the 6th Grades on Tuesday, March 26, 1992, at the High School. In addition to the performance, part of the program was delegated to an explanation and demonstration of the various individual and family of instruments and a short discussion of the Band and Jazz Ensemble itinerary. The program seemed to meet with a very good response. (All 6th Graders were transported by buses to the High School and returned to their respective schools.)
9. I continue to provide student programs and performances for school, community, and service organizations outside of the school program in order to give our musically talented and versatile students and their various musical organizations the opportunity to demonstrate the product of their musical learning and knowledge as it is displayed in performance.
10. Additional activities included attendance at the various evening and during school music festivals, programs, and P.T.A. music performances in my capacity as Music Coordinator as well as serving as liaison resource between the Nutley Public Schools Music Program and the Nutley Music Boosters Association by attending all their executive board and general meetings.
11. The Music Education Department and Coordinator continue to maintain a close working relationship with the Athletic Department and Director in mutual concerns which relate to both departments in order to ensure a cooperative, amicable, and unified goal for the high standards in music and sports through their coordinated efforts.
12. Continue to oversee and upgrade the entire instrumental music inventory on a semi-annual basis and the proper maintenance and repair of all instruments on a weekly basis with "The Music Shop." (Our official instrument repair facility and a subsidiary repair shop of The Mobile Music Co.)

We continue to eliminate those older music instruments which have become obsolete and inoperable because of their frequency of repairs and unacceptable operation and sound. All the keyboards (piano, organ and synthesizers) instruments are also checked and arrangements are made for the semi-annual tunings of all pianos (auditorium and music room pianos receive three tunings per year) and organ maintenance in all the district schools.

13. Mrs. Kathryn Zintel (Franklin School Music Teacher) is expecting to give birth to her first child next Nov. ('92). It will be necessary to procure a music substitute for the remainder of the school year to cover Mrs. Zintel's teaching assignment. I feel that this process should be initiated as soon as possible with your approval.
14. Middle States Evaluation - I served as a committee member of two committees and as a resource person for the Music Committee for the preparation of the Middle States Evaluation at the High School (Oct. 30, 31, Nov. 1, 1991).
15. I have met with principals of the elementary and secondary schools from time to time during the school year concerning scheduling, music programs, and other matters involving music problems in their particular schools.
16. Completed a revision and reassessment of the Music Education Curriculum (K - 12) during articulation and Saturday morning meetings.
17. Completed the 1991-92 Affirmative Action assignment to increase student awareness (K - 12) of the music of different ethnic groups. Each music teacher submitted a report concerning the above assignment as to her/his activities in the classroom (including general music classes), rehearsals, performances, (program repertoire) and other musical activities (ethnic dances, rhythms, etc.) and how they were included in her/his weekly lesson plans. These reports were sent to the Affirmative Action Officer.
18. I continue to coordinate and organize all the schedules and programs for all our music organizations (performances, parades, auditions, accompanists, etc.) throughout the school year.

We continue to hold the following goals in high priority and list them for further development, recommendation, and inclusion with the music education program.

1. Provide more certified staff time to permit:
 - a. Increased instrumental (strings included as a high priority) and vocal instruction in classes (ensemble and individual) which is independent of the pressures of the performing repertoire on all grade levels.
 - b. Supervised practice time (to personalize the learning environment of the student) as scheduled in other departments.
2. Scheduling for interested students must be at a higher priority. This will enable students to choose music courses as a first choice and not as a slim possibility after all other subjects are scheduled.
3. A one year basic course of Music Appreciation/History or a Music Survey course in conjunction with a more general study of the appreciation and history of all the fine arts (preferably a required course) should be offered. This course is not to be construed as a traditional music or art appreciation course. It should be humanistic in its approach relating music to other art forms, subjects, and various aspects of our culture. This would also be an excellent survey course to help prepare college oriented students for their fine arts requirement in higher education. (Many of the high schools in New Jersey have initiated such a course in the last few years).

4. Since the resignation of Ms. Jeannette Fuller, (the present twirler-flag advisor as of March, 1992 - effective June 30, 1992), we have begun advertising within the district but to no success. We would like to advertise outside the district as soon as possible with your permission. Mr. Jacone said he will take the matter up with you and the Superintendent. This position should be filled before the end of the year since the person is a part of the Band Camp which meets before the beginning of the next school year. (August ' 92)
5. We would like to consider entering the Franklin School Band into some type of competition or festival for an assessment rating. We feel this activity will give the members of the band an extra incentive to continue their practice and rehearsal time other than the two performances which they play each year.

If there are any questions, please contact me at your convenience .

Thank You

PHYSICAL EDUCATION

NUTLEY HIGH SCHOOL

THOMAS C. GALLUCCI
Director

300 FRANKLIN AVENUE
NUTLEY, NEW JERSEY 07110

AREA CODE 201
661-8849
661-8850

DEPARTMENT OF
HEALTH, PHYSICAL EDUCATION AND
ATHLETICS

N

May 28, 1992

TO: Mr. John Jacone

FROM: T.C. Gallucci

RE: Annual Report - Health, Physical Education & Athletics

Following are some of the activity highlights of the academic year 1991-92, present concerns, and recommendations.

HEALTH:

All students in the 9th grade continued to participate in our suicide program.

The hearing test was given to all students.

Dental examinations were given to 10th and 12th grade students.

The vision screening was given to all 10th grade students.

A routine physical was given to 9th and 11th grades.

The "Family Life" program started in the fall of 1983. The program should be evaluated in the school year 1992-93. Please advise.

The Health and Physical Education Department screened 949 students for scoliosis. The final screening referred 32 students to their family physicians. The total not processed was 6.

- A. Doctors from Mountainside Hospital talked to our students in the area of AIDS, S.T.D., and pregnancies.
- B. We had a speaker from the National Council on Alcoholism talk to our health classes.
- C. Mr. Pat Little, an attorney in town, talked to our students in the area of auto insurance.
- D. The health classes also benefitted from a representative from St. Barnabas Hospital on the subject of smoking.

TO: Mr. John Jacone

RE: Annual Report - Health, Physical Education & Athletics

E. Police:

1. The Nutley Police Department presented a special program to all health classes this year. The purpose was to foster better communication and understanding between students and the police.
2. Nutley Police spoke to Driver Education Classes on drugs and alcohol. The discussions were on Breath Test, how it works, and laws regarding D.W.I. and penalties involved in drinking and driving.

PHYSICAL EDUCATION: This year we continued, for the third year, a new schedule with all students receiving a grade that totaled health and physical education classes combined.

Students were assigned to health class via physical education classes for a one-quarter grade. Three-quarters of the grade comes from physical education.

ATHLETICS: This year 799 students participated in athletics under 49 coaches. Our 799 students participated in 565 athletic events. Once again, for safety reasons, I feel a complete evaluation is due for our playing fields, gymnasiums, and transportation.

SCIENCE

Annual report

June 24 1992

Science Department Modig

Statistics - 82% of the student body was enrolled in a science course for the 1991-92 school year.

Physics- teachers , Mr. Mancuso and Mr. Sautter. There were three sections of Physics meeting 6 periods per week with a total enrollment of 48 students. There was one section of A F Physics meeting 6 periods per week with an enrollment of 18 students.

Chemistry- teachers , Mr. Mancuso , Miss Naturale , Mr. Sautter , Mr. Starrick. There were 7 sections of Chemistry and 2 sections of Chem Study meeting 6 periods per week with a total enrollment of 163 students. There was no A. P. Chemistry offered this year due to low enrollment.

Biology- teachers Mr. Modig, Mr. Jinks, Mr. Kimberley, Mrs. MacGregor, and Mrs. stave. There were 10 sections of Biology meeting 5 periods per week with a total enrollment of 178 students. There were 2 sections of Biology IX meeting 6 periods per week with a total enrollment of 44 students.

There were three sections of Human Physiology meeting 5 periods per week with an enrollment of 65 students. There were 2 sections of AP Biology meeting 6 periods per week with an enrollment of 29 students. There were 6 sections of Microbiology meeting 5 periods per week with an enrollment of 103 students.

Environmental and I P S- teachers, Miss Naturale and Mr. Zintl. There were 7 sections of IPS meeting 5 periods per week with an enrollment of 129 students. There were 2 sections of Environmental Science meeting 5 periods per week with an enrollment of 44 students.

Professional Days

New Jersey Science Convention- Mr Sautter and Mr. Jinks.

Laboratory Safety Conference - Mr. Sautter

Eastern Analytical Symposium - Mr. Starrick

Activities

The Biology Club - Mr. Jinks

The Computer Club - Mr. Sautter

The Astronomy Club - Mr. Zintl

Student Teachers

The Sophomore Practicum Program was underwritten by Montclair State College and one student participated by observing Chemistry classes one day a week for three months.

A P Testing

27 students took the AP Biology test and 14 students took the AP Physics test during the month of May.

Curriculum Development

Textbook evaluation and selection for the Biology Curriculum

Scheduling

Scheduling conflicts were kept to a minimum, primarily due to the efforts of Mr. Cocchiola coordinating the master schedule between departments.

Staffing

With 10 members in the department the average class size was 18-20 students. We anticipate only a small increase in departmental population for next year.

Mrs. MacGregor will retire as of June.

Asbestos removal

During the summer of 1991 asbestos removal was in effect. All the science rooms were restored to preremoval conditions by summer's end.

Awards

Rensselaer - Patricia Udomprasert

Bausch & Lomb - Mridula Pottathil

Di Cioccio - Fonda Chen

ITT Avionics - David Chen

Crompton & Knowles Corp. Melissa Sautter

Governor's School - Science and Environmental Science

categories have been applied to, winners to be announced.

SOCIAL STUDIES

June 23, 1992

To: John Jacone, Principal

Fr: Charles J. Fuccello, Chair, History
Department

Subj: Principal's Report

On comparing this year's accomplishments with last year's report, I have found that many areas overlap and continue to be augmented, while new developments transpired and will be the subject of review in the future by members of the department.

As to the former, the department's informational file continues to expand. New material has been accumulated on personalities such as Clarence Thomas, and on topics that include the holocaust, battles of World War II, abortion, parenting, affirmative action, acid rain, AIDS, media bias, and the new left wing in American politics. Furthermore, our library of videos has been increased due to the efforts of Messrs. Catrambone, Lanunziata and Annett. Using their own resources, these members have been gracious enough to tape for department faculty many pertinent programs on television. Subjects include a wide range of topics for use in European, American, Far Eastern Russian, and World history. To date these materials have proven to be highly valuable supplements to classroom instruction and have provided a viable replacement for many of the film orders now placed with the New Jersey State Museum. If the present pace of taping continues, I can envision eventually a complete elimination of the state source.

As usual field trips were part and parcel of this year's instructional program. The State Museum in Trenton, the State House, Monmouth College seminars and the New Jersey Bar Association headquarters were all visited by classes from the New Jersey Studies, World History, and American government students. For several classes of U.S. History III, Ellis Island programs were arranged and supervised by Mr. Lanunziata, while Mr. McGinley took his classes to the Museum of Natural History in New York City.

In other areas some very fine educational items were explored, pursued, and fortunately realized. For one, the department managed to purchase a new text for European history to replace the present Smithsonian relic adopted over two decades ago. In addition, an item worth mentioning was the great emphasis placed on the use of primary sources and the enormous energy instructors put into writing assignments for students. A summary example follows:

1. Term papers: 1079
2. Mini-papers: 5,921
3. Quizzes: 4,346
4. Tests other than quizzes: 4,024
5. Homework Assignments: 15,070
6. Special projects: 224

If I include some general figures submitted by two members, the grand total of writing done this year by students in history courses comes to a number somewhere between 36,000 and 37,000.

Respectfully submitted,

Charles J. Fucello

Charles J. Fucello, Chair

LIBRARY

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1992

To: Mr. Jacone, Principal
From: Mrs. Tropicano, Librarian
Subject: Annual Report

Contents

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Nutley High School
Nutley, New Jersey
Library - Media Center

June 1992

The Nutley High School Library - Media Center opened on Wednesday, September 4, 1991 and closed on Friday, June 19, 1992. Service was provided from 8 a.m. until 3:30 p.m. every school day without interruption.

I. Activities

A computer-managed reading incentive program for ninth grade students was developed by the library and was field tested with six English I classes. Mrs. Ames, Mr. Ryan, and Mr. Sasso agreed to participate in the program with their classes. The NUT.S.H.EL.L. reading program was successful in encouraging students to read more than four "outside reading" books during the school year. The program description and guidelines distributed by the library to each teacher and student follow this narrative.

The NUT.S.H.EL.L. Network was established. NUT.S.H.EL.L. (NUT.ley S.enior H.igh EL.ectronic L.ibrary) operated successfully during the school year as a student extra-curricular organization. The president, Tae Kim, and vice-presidents, Eileen Coscuella and Ian Viemeister, worked diligently to provide online reference service to students and staff. The initial instruction was provided to all members by the librarian in October. Members of the group successfully accessed the CompuServe and Dialog databases to retrieve information on the stock market, medical issues, educational research, and world authors. A description of the Network follows this narrative.

The Library and Information Skills Curriculum was revised this year.

II. Book Circulation

Book circulation for the 1991-1992 school year was 7090 volumes, an increase of 1649 volumes over the previous year. This increase can be attributed to the improved access to articles in magazines achieved through use of electronic magazine indexes. Magazines comprise 1117 of the items in the increased circulation statistic.

One-hundred and thirteen interlibrary loan transactions were completed this year. There was an

increase of 66 transactions. More and more of our students are learning to utilize the interlibrary loan system.

Non-fiction collections which had the largest circulation were magazines - 1117 volumes (105 in 1990-1991), literature - 1083 volumes (929 in 1990-1991), and history - 701 volumes (629 in 1990-1991).

III. Inventory

A. Periodicals

The newspaper and magazine collections remain the most utilized collections. The library subscribes to seven newspapers and 165 magazines.

The Nutley Sun is available on microfilm from January, 1970, through the current year. Fifty-three magazines are available on microfilm as far back as 1963. Five-year back files of all magazines are maintained in the paper format.

B. Books

	1992	1991	1990	1988
June of previous year total:	22960	22256	21477	21144
Books recovered after inventory	5	0	51	27
TOTAL:	22965	22256	21528	21171
New books added	1430	1070	1516	1172
PROJECTED JUNE TOTAL:	24395	23326	23044	22343
TOTAL on shelves:	23593	22960	22256	21612
Difference between total on shelves and projected total:	802	366	788	731
-Discarded during year	693	559	115	327
-Lost during year	56	43	37	58
-Uncollected*	20	15	27	32
Books missing	33	-251	609	314

C. Computer Programs

The library maintains a collection of 518 computer programs. Circulation of computer programs has increased. Statistics on program circulation will be maintained next year.

IV. Overdue Activity

Overdue activity remains constant. On June 4, 1992, 64 seniors had library obligations. On June 23, 1992, only two seniors had outstanding obligations. Last year, 95 seniors had library obligations at the beginning of senior examinations.

On June 5, 1992, 231 underclassmen had library obligations. On June 17, 1992, only four underclassmen had outstanding library obligations. Last year, 152 underclassmen had obligations at the beginning of their examinations.

V. Monies

Books fines and lost books	\$ 707.20
Copy machine	\$1,359.03

VI. Equipment

One new Apple IIe workstation with printer was purchased for the library this year.

One IBM compatible workstation was provided for student use of the InfoTrak system magazine index. This subscription includes the necessary hardware as part of the subscription fee. The subscription was purchased in September.

One ProQuest magazine index system was on loan to the library during the last five months of school. The system was loaned by University Microfilms for the purpose of evaluation.

VII. Staff

Two new staff members joined the library this year. Mrs. Linda Christy assumed the duties of the part-time secretary in September. She replaced Mrs. Elaine Casale. Mrs. Christy's responsibilities included checking in the magazines as they arrived through the mail, shelving books returned by patrons, and managing the circulation desk. She also used our computers to generate overdue notices and track book orders.

Mrs. Linda Layden joined the staff in February. She replaced Mrs. Geraldine Carlucci who retired in December. Mrs. Layden's responsibilities included preparation of cards for the card catalog, processing of new materials, ordering and receiving of materials, and preparation of letters and reports. Mrs. Layden learned to use the computers for word processing, catalog card production, and production of labels for books spines, cards, and pockets.

Both of our Lindas worked pleasantly at the circulation desk. Their interactions with our students and staff were warm and cooperative. They are well-liked by everyone.

VIII. Areas of Concern

The Middle States Report has caused considerable concern.

Recommendation

Study of the recommendations made by the visiting committee will be a priority next year. The repeated suggestion to relocate the library will be reviewed. It is made every time a visiting committee concludes the evaluation. Perhaps the library will never be perceived as effective by committees who cannot accept its location.

IX. Goals

A. Collection size

A collection size of 25,000 volumes can be realized. This is the capacity of the facility and represents an excellent ratio of books per student.

B. Automation of interlibrary loans and networking

Acquisition of the workstation for interlibrary loan transactions will provide our students and staff with an electronic index to our holdings. If the materials sought cannot be found within our collections, the workstation will allow them to expand their searches to include the 23 libraries in the Region III system. Interlibrary loans from these libraries can be initiated by the patrons at this workstation.

C. CD-ROM reference databases

Acquisition of CD-ROM workstations will make several exciting databases available to our students and staff. Planned are the databases for poetry, U.S. History, geography, and encyclopedic information.

X. NUT.S.H.EL.L. NETWORK

Nutley High School
Library-Media Center

NUT.S.H.EL.L. NETWORK #1

WELCOME TO THE NUTSHELL NETWORK

What is NUT.S.H.EL.L.?

NUT.S.H.EL.L. is the acronym adopted as the symbol for all computerized activities in the Nutley High School Library.

What is the NUT.S.H.EL.L. Network?

The NUT.S.H.EL.L. Network is a student club which manages, maintains, operates, and evaluates all computerized activities in the Nutley High School Library.

Rationale

To provide an opportunity for interested students to become actively involved in the computerized activities common in libraries.

Goals

To provide training to students in online searching, CD-ROM database searching and maintenance, and other automated library activities.

To provide online search service to faculty and students through a network of experienced, well-trained student searchers.

To efficiently manage the online time and costs of executing student and faculty searches.

To provide student members with opportunities to access CompuServe, Dialog, and ETN databases.

To establish online communications with students in other Nutley Schools for the purpose of promoting research assistance between high school students and students in grades 3-8.

THE NUT.S.H.EL.L. NETWORK IS A SERVICE ORGANIZATION WHICH WILL GIVE YOU NUMEROUS OPPORTUNITIES TO EXPAND YOUR KNOWLEDGE OF TELECOMMUNICATIONS, YOUR PROFICIENCY IN ONLINE SEARCHING, AND YOUR UNDERSTANDING OF COMPUTER DATABASES.

Conditions

Students volunteering to serve in this organization must abide by the rules and regulations governing online services in this library.

XI. NUT.S.H.EL.L. READING PROGRAM

Nutley High School
Library

September 16, 1991

To: Mrs. Ames
Mr. Ryan
Mr. Sasso
Ms. DeRosa

From: JoAnn Tropiano

Subj: NUT.S.H.EL.L. Reading Program

Friends,

Thank-you for agreeing to participate in the NUT.S.H.EL.L. Reading Program. The goals, objectives, and method of operation for this program are attached. If, after reading this information, you get "cold feet," please be assured that I am also wearing thermal socks.

I really have no idea how this program will be received by the students. I am gambling that it will appeal to freshmen. During the year, I am sure that we will have to smooth out loopholes, glitches, and logistical problems, but I'm READY.

Would you review the plan, the student hand-out, and the reading lists and then meet with me briefly on Thursday, September 19, 1991, at 2:40 pm in the library?

Again, thank-you,



cc: Mr. Jacone

Nutley High School
Library
Nutley, New Jersey 07110

NUT.S.H.EL.L. Reading Program

Rationale

Nearly all students, regardless of age, respond by reading avidly when they learn that they will be recognized or rewarded for their reading achievement. (Carter. Electronic Bookshelf. p.ix.) Associating reading with work, not pleasure, they often do not realize that reading can be an enjoyable experience.

Goals

The NUT.S.H.EL.L. (Nutley Senior High Electronic Library) Reading Program was developed to accomplish the following goals.

- Students will be motivated, in a way that is enjoyable, to increase the number of books which they read.

- Students will be rewarded and recognized for their reading achievement.

- The teachers of participating students will be relieved of the volumes of paperwork necessary to keep track of student reading, i.e. hundreds of book reports and quizzes to administer, grade, and record.

- Students will independently utilize the computer and software necessary to manage their reading records and their computer-generated book quizzes.

- Teachers will expand their knowledge of the ways in which computer assistance can be integrated into their teaching.

Objectives

- All participants will be involved in the development of procedures and incentives which govern the program.

- Participating ninth grade students will select and read as many books from the NUT.S.H.EL.L. Program lists as possible between October 1, 1991, and National Library Week in April, 1992. The books selected for the program this year are classics and biographies - historical and contemporary.

- Participants will receive weekly feedback about their progress.

- Teachers will receive weekly evaluations of student progress.

- A reading record will be maintained for each participant.

Method

Participating ninth grade students will meet with the librarian and teachers to develop the prize levels and suggest appropriate prizes for the program.

Participants will be given three opportunities to pass a computer-generated five-question quiz about the book completed before reading another book. Questions for each quiz will be randomly selected by the

computer from a question bank for that title. Quizzes for a title are seldom the same. Sufficient comprehension of the book to answer four of the five questions correctly will award the participant with all of the points assigned for that book. Points assigned each book are indicated before each title on the program lists. Each student will be advanced one prize level for every five points.

A computer print-out which lists each student, his/her number of books passed, his/her point total, and his/her prize level will be generated in the library each Friday at 3 p.m. The print-out will be placed in the mailbox of each participating teacher for posting in class on Monday. A print-out will also be posted in the library.

Additionally, each participating teacher will receive a weekly update which shows the book quizzes (listed by book title) attempted by each student, the passing score, number of attempts, and points awarded for each title.

In April, each class will elect a team to represent them in a "Battle of the Books" program. The winning class will be recognized with a photo-plaque to be displayed in the library.

Participants

Mrs. Ames, Mr. Ryan, and Mr. Sasso have agreed to participate with their ninth grade classes in field-testing the program this year.

Evaluation

Factors which will be considered in evaluating the program include the level of student enthusiasm for reading, the average number of books read and comprehended by each student, the library circulation statistics for classics and biographies, the prize levels achieved, and the levels of interest of non-participating teachers and students.

Costs

Sufficient computers, computer software and supplies, and books for initiating, managing, and maintaining the program are available in the library.

Prizes will be free and inexpensive items available from publishers, the American Library Association, book stores, and stationery stores. Special privileges in the library; i.e., amnesty from fines, extra computer time, free photocopying; coupons for admission to school events; i.e., dances, football games, shows, and posters and t-shirts from reading promotion publishers will be considered for inclusion as prizes.

Prize costs will be paid from library fine money. Prize costs will not exceed \$100.00.

*FINAL COPY, amended 9/27/91

Nutley High School
Library
Nutley, New Jersey 07110
NUT.S.H.EL.L. Reading Program

ELIGIBILITY:

1. Read books selected from the NUT.S.H.EL.L. reading lists.
- * 2. After reading a book, take a (5) question quiz at the designated library computer.
- * 3. You must answer (4) out of (5) questions correctly to receive credit for the book. You do not have to write a report on the book unless it is one of your four required books for the marking period.
4. Each book has many questions entered in the computer. It will randomly select the questions for your quiz.
5. You will be allowed three quiz attempts to pass a title. Each quiz will be different. If you attempt to take a fourth quiz on the same title, the computer will remind you that you have already used your three attempts.
6. You should not take another test immediately if you do not pass the first one. You must wait until the next day so you will have enough time to review the book.
7. Only one (1) book from the reading list can be checked out at a time during week days. You may check out three (3) books for week-end reading if they are still available after 7th period on Fridays.
8. You are responsible for all books checked out on your card in the library. If another participant wants to read your book, return it to the library and then the other person may check it out.
9. You must agree to read a minimum of four books to participate in the program.

PRIZES:

- * 1. Students will receive an "A" assignment grade for every (5) points accumulated. Remember, you must pass a computerized quiz to receive points for each book. The weight of the assignment grade is at the discretion of the teacher.
- * 2. Students who have read at least () books and have accumulated () points will be eligible to participate in the "Battle of the Books" program in April. (Numbers to be decided in the Spring)
- * 3. Prizes will be awarded for accumulating levels of 5, 10, 25, 35 and 50 points.
The prizes are as follows:

5 points	library fine coupon for 1 m.p.
10 points	coupon for 5 pages free photocopying
25 points	homework grace period coupon (1 assignment, 1 day late)
35 points	Franklin Theater pass for 1 show
50 points	\$10.00 gift certificate at store of your choice
Class with highest point total party	
"Battle of the Books" winning class team plaque	

CLASSICS

Points: 2	Title: ADVENTURES OF HUCKLEBERRY FINN
Points: 2	Title: ADVENTURES OF ROBIN HOOD
Points: 2	Title: ADVENTURES OF TOM SAWYER
Points: 2	Title: ALAS BABYLON
Points: 2	Title: ALL QUIET ON THE WESTERN FRONT
Points: 1	Title: AND THEN THERE WERE NONE
Points: 1	Title: ANIMAL FARM
Points: 2	Title: APRIL MORNING
Points: 3	Title: BABBITT
Points: 1	Title: BELL FOR ADANO
Points: 3	Title: BEN-HUR
Points: 2	Title: BILLY BUDD
Points: 2	Title: BLACK LIKE ME
Points: 3	Title: BRAVE NEW WORLD
Points: 2	Title: CANTICLE FOR LEIBOWITZ
Points: 1	Title: CAPTAINS COURAGEOUS
Points: 2	Title: CHEAPER BY THE DOZEN
Points: 2	Title: CHRISTY
Points: 3	Title: COUNT OF MONTE CRISTO
Points: 2	Title: CRUCIBLE
Points: 3	Title: CRY THE BELOVED COUNTRY
Points: 3	Title: CYRANO DE BERGERAC
Points: 2	Title: DANDELION WINE
Points: 2	Title: DEATH BE NOT PROUD
Points: 1	Title: DEATH OF A SALESMAN
Points: 2	Title: ETHAN FROME
Points: 2	Title: FAHRENHEIT 451
Points: 3	Title: FAREWELL TO ARMS
Points: 2	Title: FELLOWSHIP OF THE RING
Points: 2	Title: FOR WHOM THE BELL TOLLS
Points: 2	Title: FRANKENSTEIN

Points: 2	Title: GOOD EARTH
Points: 2	Title: GRAPES OF WRATH
Points: 2	Title: GREAT GATSBY
Points: 3	Title: GULLIVER'S TRAVELS
Points: 2	Title: HIROSHIMA
Points: 2	Title: HOBBIT
Points: 2	Title: HOUND OF THE BASKERVILLES
Points: 3	Title: HUNCHBACK OF NOTRE DAME
Points: 3	Title: ILLIAD
Points: 3	Title: IVANHOE
Points: 2	Title: JANE EYRE
Points: 3	Title: JUNGLE
Points: 3	Title: KIM
Points: 3	Title: LAST OF THE MOHICANS
Points: 1	Title: LIGHT IN THE FOREST
Points: 2	Title: LORD OF THE FLIES
Points: 2	Title: MARTIAN CHRONICLES
Points: 2	Title: MY ANTONIA
Points: 3	Title: NINETEEN EIGHTY FOUR (1984)
Points: 3	Title: ODYSSEY
Points: 1	Title: OLD MAN AND THE SEA
Points: 3	Title: OLIVER TWIST
Points: 2	Title: OX BOW INCIDENT
Points: 2	Title: PASSAGE TO INDIA
Points: 2	Title: PICTURE OF DORIAN GRAY
Points: 3	Title: PRIDE AND PREJUDICE
Points: 3	Title: PROFILES IN COURAGE
Points: 2	Title: RAISIN IN THE SUN
Points: 2	Title: RED BADGE OF COURAGE
Points: 2	Title: RED PONY

Points: 3 Title: ROBINSON CRUSOE

Points: 2 Title: SHANE

Points: 1 Title: SIDHARTHA

Points: 2 Title: SILAS MARNER

Points: 1 Title: STRANGER

Points: 3 Title: TALE OF TWO CITIES

Points: 2 Title: TIME MACHINE

Points: 2 Title: TREASURE ISLAND

Points: 2 Title: UNCLE TOM'S CABIN

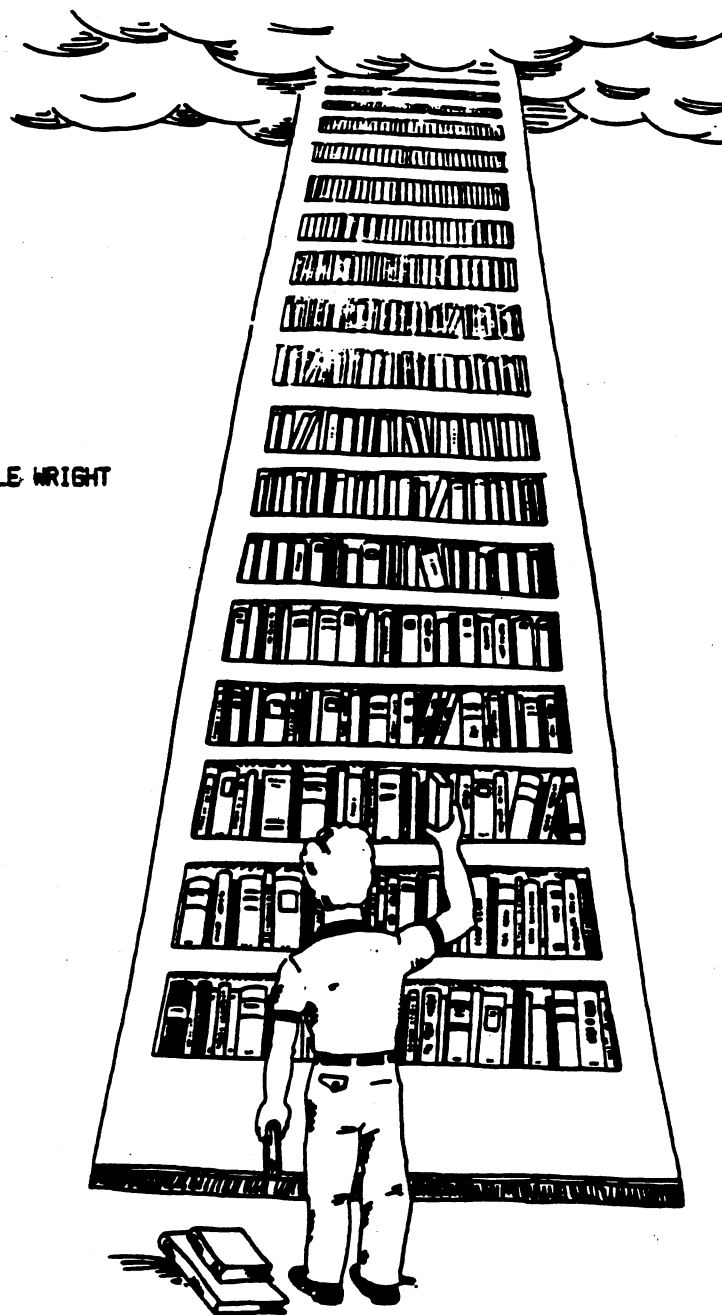
Points: 3 Title: VANITY FAIR

Points: 2 Title: WUTHERING HEIGHTS

BIOGRAPHIES

Points: 2	Title: ALL CREATURES GREAT AND SMALL
Points: 3	Title: AUTOBIOGRAPHY OF MALCOLM X
Points: 1	Title: COSBY
Points: 1	Title: DOVE
Points: 2	Title: ELEANOR AND FRANKLIN
Points: 3	Title: GROWING UP
Points: 2	Title: I KNOW WHY THE CAGED BIRD SINGS
Points: 2	Title: IACocca
Points: 2	Title: IF YOU COULD SEE WHAT I HEAR
Points: 1	Title: KAREN
Points: 2	Title: ONE CHILD
Points: 3	Title: PLAIN SPEAKING
Points: 3	Title: SPIRIT OF ST. LOUIS
Points: 2	Title: WHAT MANNER OF MAN
Points: 2	Title: YEAGER
Points: 1	Title: ABRAHAM LINCOLN
Points: 1	Title: BABE RUTH
Points: 1	Title: CLARA BARTON
Points: 1	Title: DANIEL BOONE
Points: 1	Title: DAVY CROCKETT
Points: 1	Title: GEORGE WASHINGTON
Points: 1	Title: JIM THORPE

Points: 1	Title: KNUTE ROCKNE
Points: 1	Title: LOU GEHRIG
Points: 1	Title: MOLLY PITCHER
Points: 1	Title: PAUL REVERE
Points: 1	Title: ROBERT E. LEE
Points: 1	Title: SUSAN B. ANTHONY
Points: 1	Title: WILBUR AND ORVILLE WRIGHT



XII. STATISTICS

Nutley High School
 Nutley, New Jersey
 Library - Media Center

June 1992

A. Deposits

	1991-1992		1990-1991		1989-90		1988-89	
	Fines	Copier	Fines	Copier	Fines	Copier	Fines	Copier
September	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$265.72	\$0.00	\$151.46	\$0.00	\$214.35	\$0.00	\$0.00
November	\$0.00	\$0.00	\$16.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$169.51	\$0.00	\$197.65	\$0.00	\$120.70	\$0.00	\$0.00
January	\$0.00	\$0.00	\$46.00	\$118.32	\$65.00	\$251.25	\$0.00	\$726.57
February	\$145.00	\$284.30	\$0.00	\$229.62	\$169.00	\$138.30	\$64.90	\$0.00
March	\$0.00	\$145.00	\$74.00	\$0.00	\$121.00	\$253.95	\$80.00	\$272.55
April	\$132.00	\$354.90	\$128.95	\$421.61	\$70.00	\$212.95	\$114.10	\$276.56
May	\$107.00	\$139.60	\$45.00	\$292.75	\$196.00	\$367.50	\$125.00	\$252.65
June	\$323.20	\$0.00	\$312.00	\$0.00	\$217.65	\$204.42	\$246.00	\$177.75
Totals	\$707.20	\$1,359.03	\$622.90	\$1,411.41	\$843.65	\$1,763.42	\$630.00	\$1,706.08

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1992

B. Circulation Statistics 1991-1992

	000	100	200	300	400	500	600	700	800	900	Bigg.	Mags.	Pamphlets	Total N/F	Fiction	Total 92	Total 91	CHANGE:
September	2	5	11	22	1	21	8	26	51	67	35	14	1	264	330	594	236	358
October	6	13	7	57	3	16	16	23	52	105	49	49	1	397	346	743	729	14
November	0	13	2	25	0	10	15	17	130	25	113	119	0	473	327	800	602	198
December	2	6	5	21	0	4	24	9	118	86	43	164	3	485	216	701	550	151
January	4	34	3	36	6	11	46	33	219	44	92	134	6	668	218	886	921	-35
February	0	22	1	20	0	8	21	34	131	64	100	116	0	517	192	709	629	80
March	4	17	8	66	2	14	60	29	205	92	62	97	0	656	228	884	893	-9
April	4	30	2	86	3	44	53	40	110	145	69	306	0	892	239	1131	630	501
May	1	17	10	46	0	33	45	48	67	73	31	118	0	489	153	642	251	391
Total:																		
1991-1992	23	157	49	379	15	161	292	259	1083	701	594	1117	11	4841	2249	7090		
1990-1991	51	169	42	419	15	168	338	335	929	629	510	105	34	3744	1697		5441	
CHANGE:	-28	-12	7	-40	0	-7	-46	-76	154	72	84	1012	-23	1097				1649

Nutley High School
Nutley, New Jersey
Library-Media Center

June 1992

C. Non-Fiction Circulation Ranked by Subject

Rank	1991-1992 Subject	Volumes	Rank	1991-1992 Volumes	Rank	1989-1990 Volumes	Rank	1988-1989 Volumes
1	Magazines	1117	9	105	9	107	11	96
2	Literature	1083	1	929	1	912	1	749
3	History/Travel	701	2	629	2	760	3	646
4	Biography	594	3	510	4	499	4	539
	Social Sciences	379	4	419	3	533	2	693
6	Applied Science	292	5	338	6	400	6	380
7	Arts/Recreation	259	6	335	5	453	5	393
8	Pure Science	161	8	168	7	211	9	111
9	Philosophy	157	7	169	8	179	7	165
10	Religion	49	11	42	11	52	12	65
11	General Works	23	10	51	10	62	13	28
12	Language	15	13	15	13	9	14	5
13	Pamphlets	11	12	34	12	21	10	109

Nutley High School
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Library - Media Center

June 1992

D. Interlibrary Loan Activity

	Books	Magazines	Total
1991-1992	48	65	113
1990-1991	37	10	47

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1992

E. Class Visits

	1991-1992	1990-1991	1989-1990	1988-1989	1987-1988
September	46	10	19	28	13
October	19	23	14	13	36
November	25	13	15	42	27
December	25	16	19	17	42
January	37	38	39	28	35
February	17	30	42	24	39
March	29	86	94	85	58
April	35	40	24	51	39
May	15	5	10	5	22
June	1	6	7	4	15
Total:	249	267	283	297	326

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1992

F. Book Inventory

	1992	1991	1990	1989	1988
June of previous year total:	22960	22256	21477	21612	21144
Books recovered after inventory	5	0	51	0	27
TOTAL:	22965	22256	21528	21612	21171
New books added	1430	1070	1516	1416	1172
PROJECTED JUNE TOTAL:	24395	23326	23044	23028	22343
On the shelves in June:					
000-099 General Works	901	909	959	754	927
100-199 Philosophy/Psychology	459	364	386	368	374
200-299 Religion/Mythology	279	268	264	249	253
300-399 Social Sciences	3572	3483	3389	3650	3579
400-499 Language	257	300	234	294	223
500-599 Pure Science	1688	1601	1682	1621	1615
600-699 Applied Science	1912	1775	1794	1737	1553
700-799 Arts/Recreation	1697	1954	1918	1867	1892
800-899 Literature	3650	3207	3504	3289	3163
900-999 History/Geography	3263	3293	2591	2283	3069
920-929 Collected Biography	581	581	633	529	412
B Biography	950	1236	1210	1471	1428
Fiction	4384	3989	3692	3365	3124
TOTAL on shelves:	23593	22960	22256	21477	21612
Difference between total on shelves and projected total:	802	366	788	1551	731
-Discarded during year	693	559	115	274	327
-Lost during year	56	43	37	70	58
-Uncollected*	20	15	27	30	32
Books missing	33	-251	609	1177	314

*Includes books borrowed and not returned by students who left during the year.

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1992

G. Computer Program Inventory

Class	Subject	Disks
000-099	General Works	182
100-199	Philosophy/Psychology	5
200-299	Religion/Mythology	0
300-399	Social Sciences	89
400-499	Languages	29
500-599	Pure Science	101
600-699	Applied Science	56
700-799	Arts/Recreation	13
800-899	Literature	21
900-999	History/Geography	22
Total		518

H. Microfilm Inventory 1991-1992

ALA Bulletin	1/63-12/69	7
America	1/63-12/31/88	29
American Libraries	1/70-12/82	12
Atlantic	1/63-12/89	29
Business Week	1/75-1/21/90	57
Changing Times	1/63-12/89	29
Christian Century	1/63-12/27/89	29
Current History	1/63-12/89	28
Department of State Bulletin	1/63-12/89	27
Ebony	11/62-10/89	40
Harper's Magazine	1/63-12/89 ('86 missing)	28
Health	7/81-12/89	10
Holiday	1/63-10/77 ('71 missing)	17
Intellect	10/72-6/78	6
Ladies Home Journal	1/63-12/89	35
Library Journal	1/63-6/82	36
Life	1/63-12/89	57
Look	1/63-10/71	15
Nation	1/63-12/25/89	28
National Review Magazine	1/63-12/31/89	27
Natural History	1/60-12/89	29
NEA Journal (Today's Education)	1/63-5/82	19
New Republic	1/63-12/25/89	28
New Yorker	2/63-8/14/89	72
Newsweek	1/7/63-Spring '90 sp.iss	55
Nutley Sun	1/70-12/28/89	25
Outdoor Life	1/63-12/89	28
Parents Magazine	1/63-12/89	30
Parks and Recreation	1/63-1980	18
Popular Mechanics	1/63-12/89	28
Popular Science	1/63-12/89	30
Psychology Today	5/67-12/89	16
Reader's Digest	1/63-12/89	30
Saturday Evening Post	1/63-12/89	33
Saturday Review	1/63-9/86 ('85 missing)	36
Scholastic Update w/ Teacher	4/1/83-5/206/89	8
School and Society	1/63-Summer '72	10
Science Digest	1/63-9/86	24
Science News	1/63-12/31/89	27
Scientific American	1/63-12/89	28
Senior Scholastic	9/63-3/18/83	25
Seventeen Magazine	1/74-12/76	4
Smithsonian	4/70-3/89	16
Sports Illustrated	1/63-1/1/90	56
Teen Magazine	1/80-12/89	11
Time	1/63-12/25/89	57
Today's Health	1/63-3/76	14
Travel	7/78-7/80	2
Travel Holiday	7/80-	11
UN Chronicle	5/64-12/89	26
United Nations Review	1/63-12/63	1
US New and World Report	1/63-1/1/90	56
USA Today Magazine	7/78-6/89	12
Vital Speeches of the Day	10/15/63-10/1/81	21
		1432*

Nutley High School
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I. Bibliography of Newspapers

1 ea.	Christian Science Monitor	daily, except Sat./Sun.
1 ea.	Education Week	weekly
2 ea.	New York Times	daily, except Sat.
2 ea.	Nutley Sun	weekly
2 ea.	Star Ledger	daily, except Sat./Sun.
1 ea.	USA Today	daily
1 ea.	Wall Street Journal	daily, except Sat./Sun.

J. Bibliography of Periodicals

Aging	Current 5 yrs.
ALA Bulletin	
America	Current 5 yrs.
American Artist	Current 5 yrs.
American Heritage	1954-
American History Illustrated	9/88-
American Libraries	
Americas	1991
Atlantic	Current 5 yrs.
AVC	Current 5 yrs.
Better Homes & Gardens	Current 5 yrs.
Biography Index	9/61-
Biology Digest	9/79-
BioScience	Current 5 yrs.
Book Report	Current 5 yrs.
Book Review Digest	1928-
Booklist	Current 5 yrs.
Boy's Life	1/85 -5/88
Business Week	Current 5 yrs.
Butterick Sewing World	Current year
Byte	Current 5 yrs.
Career Development Quarterly	Current 5 yrs.
Changing Times	Current 5 yrs.
Chem Matters	10/88-
Children Today	9/88-
Christian Century	Current 5 yrs.
Christianity Today	Current 5 yrs.
Civil War Times	12/89-
Classroom Computer Learning	9/88-12/89
Clements Encyclopedia of World Government	Vol. 1-
Commentary	Current 5 yrs.
Commonwealth	Current 5 yrs.
Congressional Digest	Current 5 yrs.
Consumer Reports	1985-
Consumers' Research Magazine	9/86-
Current Biography	1940-
Current Events on File	10/90-current
Current History	Current 5 yrs.
Current Leaders	1991
Curriculum Review	Current 5 yrs.
Cycle	Current 5 yrs.
Dance Magazine	7/89-
Debate Issues	Current 5 yrs.
Department of State Bulletin	1/87-12/89
Discover	11/88-
Ebony	Current 5 yrs.
Economist	12/2/88-
Education Digest	Current 5 yrs.
Education Week	Current year
Elery Queens Mystery Magazine	Incomplete
Epie Gram	1991
Esquire	Current 5 yrs.
ETR & D	Vol 34, #4 -

J. Bibliography of Periodicals

Facts on File	1985-1991
Field & Stream	Current 5 yrs.
Foreign Affairs	Current 5 yrs.
Fortune	Current 5 yrs.
Garbage Magazine	
Go	1/91-
Good Housekeeping	Current 5 yrs.
GQ	1991
Harper's Magazine	Current 5 yrs.
Harvard Medical School Health Letter	1978 -
Health	Current 5 yrs.
Holiday	
Home Mechanix	Current 5 yrs
Home Office Computing	9/88 -
Horizon Magazine	Vol. 3, #3, 1/61 - 4/89
Hot Rod	1/87 - (missing issues)
Humanist	Current 5 yrs.
Incider	10/88 -
Intellect	
International Wildlife	Current 5 yrs.
Kliatt YA PBK Book Guide	9/88 -
Ladies Home Journal	Current 5 yrs.
Library Journal	
Life	Current 5 yrs.
Look	
Mathematics Teacher	1991
McCall's Magazine	Current 5 yrs.
McCall's Patterns	1991-current
Meadowlands USA	Summer 1987 -
Media and Methods	
Modern Fiction Studies	Spring 1988 -
Mother Earth News	1/87-12/90
Mother Jones	7/89-8/91
Motor Trend	Current 5 yrs.
MS Magazine	Current 5 yrs.
Nation	Current 5 yrs.
National Geographic Magazine	Jan. 1923 -
National Geographic World	Current 5 yrs.
National Review Magazine	Current 5 yrs.
National Wildlife	Current 5 yrs.
Natural History	Current 5 yrs.
NEA Journal (Today's Education)	
NEA Today	Current Year
New Jersey Athlete	1991
New Jersey Audubon	Summer 1987 -
New Jersey Business	Current 5 yrs.
New Jersey Monthly	Current 5 yrs.
New Jersey Municipalities	Current 5 yrs.
New Jersey Outdoors	1/84 -Spring 91
New Jersey Reporter	Current 5 yrs.
New Jersey Success	1/87-1/90
New Republic	Current 5 yrs.
New York Review of Books	7/20/89 -

J. Bibliography of Periodicals

New York Times Book Review	1/11/87-
New Yorker	Current 5 yrs.
Newsletter on Intellectual Freedom	Current 5 yrs.
Newsweek	Current 5 yrs.
Nutley Sun	
Occupational Outlook Quarterly	Spring 1987 -
Omni	Current 5 yrs.
Outdoor Life	Current 5 yrs.
Parents Magazine	Current 5 yrs.
Parks and Recreation	
Personal Report for the Professional Secret	Current 5 yrs.
Petersen's Photographic Magazine	Current 5 yrs.
Phi Delta Kappan	10/87 -
Popular Mechanics	Current 5 yrs.
Popular Science	Current 5 yrs.
Prevention	Current 5 yrs.
Progressive	11/89 -
Psychology Today	2/87-12/89
Publisher's Weekly	Current 5 yrs.
QST	9/90-
Quantum	1/90-
Radio Electronics	Current 5 yrs.
Reader's Digest	Current 5 years
Readers' Guide	1961-
Recent Acquisitions Quarterly	1991
Redbook	Current 5 yrs.
Rolling Stone	2/12/87-
Saturday Evening Post	Current 5 yrs.
Saturday Review	
Scholastic Update w/ Teacher's Edition	Current 5 yrs.
School and Society	
School Librarian's Workshop	8/87-
School Library Journal	Current 10 yrs.
Science	Current 10 yrs.
Science Digest	
Science News	Current 5 yrs.
Scientific American	Current 5 yrs.
Senior Scholastic	
Seventeen Magazine	Current 5 yrs.
Short Story Index	1950-
Skiing Magazine	Current 5 yrs. (missing issues)
Smithsonian	Current 5 yrs.
Software Reviews on file	Vol. 2, 1/86 -
Soviet Life	9/88 -
Sport	Current 5 yrs. (missing issues)
Sports Illustrated	Current 5 yrs.
Stereo Review	2/90-
Teacher	9/89-
Technology and Learning	10/90-
Teen Magazine	Current 5 yrs.
Tennis Magazine	Current 5 yrs.
Time	Current 5 yrs.
Today's Health	

J. Bibliography of Periodicals

Track & Field News	Current 5 yrs.
Travel	
Travel Holiday	Current 5 yrs.
U.S. Dept. of State Dispatch	9/3/90-
UN Chronicle	7/85 -
United Nations Review	
US New and World Report	Current 5 yrs.
USA Today Magazine	Current 5 yrs.
Video Rating Guide for Libraries	1991
Vital Speeches of the Day	Current 5 yrs.
Vocational Biographies	Current 5 yrs.
Vogue	Current 5 yrs.
Vogue Patterns Magazine	Current year
Wilson Library Bulletin	9/89-
Women's Studies Quarterly	1991
World and I	9/88 -
World Newsmap of the Week	Current Year
Wrestling USA	Current 5 yrs.
Writer	9/88 -

Nutley High School
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K. Equipment Inventory.

<u>Item</u>	<u>Description</u>	<u>Number</u>
1. Atlas Cases		1
2. Book Return Bins - metal		1
3. Book Trucks		5
4. Card Catalog Units		2
5. Card Trays & Trolley		1
6. Carrels - wet		12
7. Casual Chairs		3
8. Casual Tables		1
9. Casual Bench		1
10. Chairs		131
	Molded - beige (new)	15
	" - blue (new)	35
	Straight Back (sand)	32
	" " (burgundy)	44
	Secretarial	5
11. Computer Equipment		
	Computers - Apple 2e	3
	Computer Printers - Brother HR15-XL	1
	" " " " - ImageWriter II	1
	Computer Monitors - Apple-Green	1
	" " " " - Apple-Color	2
	Computer Disk Drives - Apple Duo	1
	" " " " " " - Apple Single	6
	Computer Modem - Practical Peripherals	1
12. Desks		
	Charging Modules	5
	Secretarial	1
	Teacher	1
	Typing	1
	Computer	1
13. Dictionary Stands		2

14. Filing Cabinets		17
Microfilm	3	
Office	1	
Pamphlet/Vertical	13	
3 drawer	8	
4 drawer	5	
15. Globes		1
16. Ladders - Safety Lock		1
17. Library Shelving Units - Oak		
Double 7.5' ht.		35
Single 7.5' ht.		16
Double 3.5' ht.		11
Bases		
Double Width		66
Single Width		25
End Panels		
Double 7.5' ht.		35
Single 7.5' ht.		18
Double 3.5' ht.		8
Shelves		
36" length		629
24" length		70
Magazine 36" length		16
Tops		
Double 36" length		65
Single 36" length		25
Double 24" length		9
18. Library Tables		19
Rectangular 6 seat-oak (old)	9	
" " 4 seat-oak (new)	2	
Round 4 seat-oak (new)	7	
Workroom - walnut	1	
19. Microform Readers		4
Motorized Dukane	2	
Motorized 3M Reader Printer	1	
Microfiche Reader	1	
20. Photocopy Machines - Xerox 5028	1	
21. Racks		10
Magazine - metal	1	
Magazine - wood	1	
Paperback Book:		
Display	2	
Circular Tower	6	
22. Security System		
Sensing Units - 3M Model 1360		2
Desensitizer - 3M Model 930		1

Sensitizer - 3M Model 951	1
23. Shelf Card Units	2
24. Stools	2
Charging Desk	1
Step	1
25. Trash Cans	7
26. Typewriters - electric	2

MEDIA DEPARTMENT

1991-1992

Joseph Affinito

1991-1992 Media Department Projects

1. Research and coordinate the purchase of portable audio system
2. Coordinate the AV requirements for Middle States Evaluation
3. Produce and present the School and Community Video to the Middle States Evaluation Committee
4. Assist local community groups with audio visual requests
5. Coordinate and supervise video presentation of the Creative Playground at Nichols Park
6. Aid Department heads with special departmental projects
7. Coordinate AVA for teacher curriculum barn storming
8. Assist CAT and Saturday Curriculum programs with AV hardware and software
9. Assist school district in special projects related to media
10. Attend UA Columbia and Channel 1 Workshop at Columbia High School
11. Attend AV workshop at Jacob Javits Center, NYC
12. Assist and announce Junior Olympics
13. Assist and supply the Guidance Department with AV materials for special projects and parental meetings
14. Serve as liaison between Nutley Public Schools and New Jersey Public Television
15. Instruct teachers in use of AV equipment
16. Coordinate media field trip to the Museum of Radio and Television Broadcasting
17. Video Right-to-Know Workshop for Mr. Sancaglia
18. Distribute and coordinate AV hardware for Career Day
19. Assist and coordinate video taping of school-related athletics and extra-curricular events
20. Assist with graduation music and sound system

21. Assist Project Graduation Committee with video equipment and supply media student to operate equipment

22. Routinely supervise:

AV Requests	AV Budgets
AV Maintenance	Media Room
AV Inventories	Media Helpers
Film and Video Rentals	Postal Deliveries
AV Purchase Orders	LMC with with
AV Billing	Mrs. Troolano

Missing 1991-1992

Hardware: None

Software: None

Summer Loans

Mr. D'Aloia - one cable box

Summer Enrichment Program:

1 TV - Mr. Annet

1 Dukane - Mr. Jinks

I. Postage Money for 1991-1992 \$500.00

Rentals and Shipping Fees	\$5452.50
Misc. Fee	19.90
Total	\$5972.50

Films Mailed 247

II. Audio Visual Hardware Request

Approximate Total of Daily Requests 1100

Long Term Requests 51

Total 1151

III. Additional Requests

Fall and Spring CAT Programs

Fall and Spring Adult School

IV. Media Room Use

1. Study - Research - Preview

2. Equipment and Material Maintenance

3. Audio Visual Production

4. Office of Operations for Media Department

5. Storage and housing of hardware and software

V. Projected Hardware/Software Expenses for 1992-1993
\$15,000

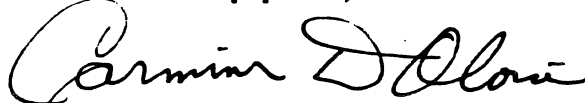
C.I.E. - PROGRAM

CIE YEAR END REPORT -- CONTINUED

PAGE 2

7. Several of our CIE students participated in a scholarship program offered by the State Coordinators Association. Four Nutley CIE students won scholarships to the following schools: Berdan Institute; 2 scholarships to Capri Cosmetology school; and The Plaza School of Technology. Two students were honored for their excellence in their field by Katharine Gibbs.
8. This year's student load was very manageable, mainly due to the cooperation of the administration. However, due to the poor state of the economy, job opportunities were difficult to acquire. A major portion of my time was devoted to finding jobs and placing students. Layoffs of students made this a continuous and arduous task throughout the year. The one month summer employment was very helpful in establishing work stations and job placement. This also gave me a head start toward classroom preparation. Without the summer employment the program would have difficulty reaching the level of success it achieved for 1991-92.
9. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
10. I administered the SYETP classroom training program and helped with job set up and placement into worksites for the SYET summer work program. This program consisted of 7 Nutley students, working with the town of Nutley and the Nutley Board of Education. All money was provided by Federal and State funding that I applied for.
11. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, CIE Disadvantaged, CIE Handicapped and Special Services funding programs.

Sincerely yours,



Carmine D'Aloia
CIE Coordinator

FRANKLIN SCHOOL

NUTLEY PUBLIC SCHOOLS**FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110****MEMORANDUM**

To: Dr. Fadule
From: Paul Primamore *P.*
Subject: Annual Report - 1991-92

Date: June 29, 1992

The attached reports from department representatives and area coordinators reflect many of the activities and accomplishments at Franklin School throughout the year.

A good balance between academic and non-academic endeavors is still much in evidence. Student achievement remains high. Classroom grades, standardized test scores, and local achievement tests are excellent. Results of local, state, and national contests entered are also quite good. Student interest in clubs, intramurals, musical groups, dance shows, art festivals, and student council also remains high and is important for the total development of students.

Franklin School teachers continue to serve on the various curriculum committees that meet on Saturday mornings throughout the year. This commitment is admirable.

Much time and effort have gone into preparing students for the Eighth Grade Early Warning Test. Teachers have prepared appropriate exercises and continue to expose all students to these materials. The results of this year's Early Warning Test have been encouraging.

P:prw

To: Mr. Paul Primamore, Principal of Franklin Middle School
From: Ms. Dianne De Rosa, Coordinator of Language Arts
Re: Annual Report

I. Testing

Eighth grade students were given the Early Warning Test March of 1992. Preparation for this test was a priority of the English Department.

- A. Several teachers in the department participated in the interpretation of the 1991 EWT results. This interpretation identified the skills tested on the reading and writing tests and indicated the areas in need of improvement.
- B. Eighth grade students were given the following types of activities during the school year based on the skills tested on the Early Warning Test:

revising/editing exercises

reading exercises following the guidelines for narrative text, persuasive/argumentative test, informational text, and everyday text

writing samples based on a personal-interpersonal situation, a solution to a problem, the causes or probable effects of events, and support or opposition to a controversial issue.

- C. Writing, editing, and reading samples were also given to seventh grade students. Teachers guided students through a detailed writing assignment following the guidelines of the EWT on a monthly basis.

II. Articulation between the Middle School and Sixth Grade

Franklin School teachers and sixth grade teachers met on January 17, 1992 in the Franklin School library for an overview of the Early Warning Reading and Writing Tests. At this time teachers from both schools had the opportunity to exchange some of their concerns about the test and to share ideas of how to best prepare students for the test.

III. Articulation between the Middle School and High School

Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to be collected from students at the end of each year and are placed in this folder. These writing folders are made available to graduating seniors.

IV. Instruction

Among the many projects completed within the classroom setting are the following:

A. Grade eight

A research paper written by vector students on an approved topic.

Daily journal writing on various topics selected by the student or assigned by the teacher.

Book reports presented in a creative format e.g. a video, maps of the setting, or correspondence between characters.

Biography book reports in the form of an interview.

A "trial" conducted to determine if a character in "The Tell-Tale Heart" was sane or insane at the time he committed the murder.

Eighth grade students researched in the library, examining issues of Consumer Reports and discussed the style, format, and criteria for evaluating a product. Students developed criteria for testing a product and presented a written report to the teacher and an oral report to the class of their findings.

B. Grade seven

Students collaborated on script writing using non-dramatic selections from their literature book as a source for plot and characters.

Vector students Name Project - students wrote a research paper and prepared a poster, video, mobile, or diorama, using the information they found from various sources on the origins of their name. Each student presented his/her visual to the class and had the option of sharing with the class such samples of their culture as food, memorabilia, photos, or family documents.

Students worked on a research project in which they used the Reader's Guide to report on controversial issues.

V. Enrichment

- A. Students participated in the Herald News Spelling competition.
- B. Eighth grade vector students participated in a field trip to the John Harms Theater in Englewood, NJ, where The Chamber Repertory Theatre of Boston performed TOUR DE FORCE!, a collection of five short stories presented as drama.
- C. Seventh grade students attended a performance of the Chamber Theater Production's Encore, collection of short stories at Symphony Hall, Newark, NJ.
- D. In addition to the school wide performance of the Fame show under the direction of Mr. Kocum, The Fame dancers participated in the Talent Expo '92 at Kean College, The N.J.E.A. Convention, Atlantic City, the Essex County Teen Arts Festival, and the Surflight Theater in Beach Haven, New Jersey where they received four awards for performances and choreography of the show.
- E. An interested group of students in the Developmental Reading Program participated in a computerized reading enrichment program. Interested students were given a choice of books to read from the Accelerated Reader list. They read these books on their own. When students completed the books, they had a conference with the reading teacher during class time or after school. They discussed the questions offered by Accelerated Reader tests. Those who read these books could use them in writing the daily log entries based on individualized reading. These logs were a record of pupils' daily reading.

VI. Staff Development

The following staff members attended workshops, seminars or school visitations during the 1991-1992 school year and shared information and new ideas with members of the department:

Cyndi DeBonis New Jersey Council of Teachers of English and New Jersey Council for the Social Studies : "Preparing for the Twenty-First Century : Humanities Education for a Global Society"

HSPT Summer Reading and Writing Institute RSCU North

Catherine Kinney: Observation of the gifted and talented program at Maplewood Middle School, Maplewood, NJ

VII. Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted for September.

VIII. Concerns for the future

- A. There is a need to update textbooks for both the seventh grade and eighth grade and to review works which meet the needs of our students.
- B. The increase in the number of computers available in the English Department is a positive step in the further use of the computer as a tool for writing on the middle school level. There is a need for all teachers to become computer literate.

June 1, 1992

To: Mr. Paul Primamore
From: Louis Lombardi
Subject: Annual Report - Mathematics Department, Franklin School

The Franklin School mathematics department continues to provide an outstanding academic program, effectively meeting the needs of students at all ability levels. Changes in the curriculum and in teaching methods recommended by influential organizations such as the National Council of Teachers of Mathematics and the State Mathematics Committee, are in the process of implementation, and will be evaluated, refined, and updated periodically. Clearly, these changes, together with pressure to have students achieve a minimum level of proficiency on the Early Warning Test, have placed increased demands on the mathematics departmental staff. They have responded well, however, and continue to strive toward the achievement of established departmental goals. Following are a number of areas that are worthy of mention:

1. Departmental statistics indicate that six regular teachers taught a total of 29 mathematics classes with an average class size of 17. This includes two sections of Algebra I and three sections of Computer Applications. In addition to four mathematics classes, Ann Bevere taught one class in social studies. In a state mandated supplemental program, Paula Cofone taught one multi-level Basic Skills mathematics class and Rae Nardone taught one at the seventh grade level. Average class size was 5 for the basic skills classes.
2. In order to properly align the mathematics curriculum, and to be sure skills assessed on the Early Warning Test were indeed being taught, skills practice booklets were issued to all seventh and eighth grade students. These booklets were developed by a committee of teachers on Saturday mornings, and were designed to provide practice in the skills tested on the Early Warning Test, as well as to acquaint students with problem format. Skills needed to complete the exercises were taught and discussed as part of each teacher's daily lessons. In addition, publisher produced materials providing practice in critical thinking and problem solving were used to supplement the curriculum.

In September, the actual 1991 Early Warning Test was given in all eighth grade mathematics classes in order to provide additional test-taking experience and to identify students at risk of failing the 1992 test. Also, an analysis of results enabled teachers to remediate those skill areas that appeared to be below level. In late February, a short test including 23 sample problems was given in the eighth grade classes as a pre-test refresher for the Early Warning Test given in early March.

3. Results of the 1991 Early Warning Test were good. Only 9 percent of the eighth grade students scored in proficiency level III and were considered to be in need of remediation. This amounted to 20 students who were placed in Basic Skills classes in grade nine. The mean scale score for Nutley was 515 compared with 507 for our District Factor Group and 492 for the state.
4. The latest available results for the Nutley Mathematics Achievement Test given in May, 1991, indicate that the mean score in grade seven increased from 80 to 82, while the mean score in grade eight decreased from 88 to 85. In grade seven, a total of 35 students or 16 percent fell below the passing score of 70. In grade eight, there were 15 students or 6 percent who fell below.
5. Workshops, institutes, and seminars in which members of the mathematics department participated include the following:
 - a. In July, Ann Bevere attended a one week HSPT Secondary Institute focusing on the skills to be assessed on the Early Warning Test and the grade eleven High School Proficiency Test.
 - b. During the summer, Mary Peele participated in a workshop in which the Nutley Mathematics Achievement Test was analyzed in detail for grades one through six. The analysis specified areas of weakness and included practice sheets that could be used for remediation.
 - c. On February 19, Denise Cleary and the chairman attended a leadership conference sponsored by AMTNJ and the New Jersey Mathematics Coalition entitled "Mathematics for the 21st Century". The conference focused on implementing the NCTM Standards with breakout sessions on calculators and cooperative learning.
 - d. On May 19, Joseph Mulley attended the AMTNJ Regional Conference at Caldwell College. Workshop sessions included a discussion of the Early Warning Test and implications for classroom instruction.
 - e. On six Saturday mornings during the year, the HSPT Interpretation Committee met at the high school to analyze results of the Early Warning Test and the Due Notice Test. In addition to the analysis of test results, one session was devoted to the construction of practice HSPT problems for use in the fifth grade. The final two sessions were conducted by Ms. Muriel Thatcher, a highly regarded mathematics consultant with many years of teaching and staff development experience in New Jersey. Ms. Thatcher focused her remarks on ways in which the NCTM Curriculum Standards could be implemented in the classroom. In attendance at all six sessions were Ann Bevere, Denise Cleary, Joseph Mulley, and Mary Peele.

6. The Math Club, sponsored by Mary Peele, and assisted by Debbie Pinto and Joseph Mulley, met periodically to discuss interesting topics in mathematics and to prepare the Mathcounts Team for interscholastic competition. The following contests were held throughout the year.
 - a. On Saturday, February 29, the Mathcounts Team participated in the North Central Regional Competition involving 19 schools at N.J.I.T. in Newark. Nutley finished in third place. Team members were Angela Guerriero, Edward Macphee, Robert Wannemacher, and Amit Mehia.
 - b. Vector students on the seventh and eighth grade levels participated in the annual New Jersey Math League competition again this year. At the eighth grade level, Nutley students finished third among Essex County schools.
 - c. The Mathematics Department also participated in the Continental Math League competition throughout the year on both the seventh and eighth grade levels. Five contests were held during regular vector classes in the Pythagorean category.
 - d. On May 28, a team of five eighth grade Algebra I students participated in the annual Essex County Math League competition held at Montclair State College. Nutley finished sixth among the thirteen area schools who participated.
7. The Franklin School Computer Club, sponsored by Denise Cleary, met weekly throughout the year to investigate and provide hands-on experience with interesting and informative software applications. The club is a charter member of the National Apple Computer Club.
8. Johns Hopkins Talent Search results for the 1991-92 school year indicate that 28 seventh grade students participated. The mean SAT score in mathematics was 443, an increase of 38 points over last year. Special recognition was given to Issei Miyoshi and Cynthia Tomm with scores of 550 and 540 respectively.

Departmental goals for 1992-93 include the following:

- a. Continue to supplement the mathematics curriculum with teaching materials which will insure that all students are receiving instruction on skills to be assessed by the new Early Warning Test. Published materials as well as materials produced by teacher committees will be used, and a systematic implementation program will insure coverage of the skills to be assessed. In grade eight, the program will include pre-testing in September to determine areas of weakness, and to acquaint students with Early Warning Test format.

- b. Continue to emphasize the importance of the NCTM Curriculum and Teaching Standards and to encourage the staff to implement recommendations for improving mathematics education. Curriculum standards include increased emphasis on understanding, thought processes, and applications, as opposed to the teaching of isolated basic skills. New teaching standards foster students' ability to communicate mathematics, to think critically, and to develop mathematical power.
- c. Continue implementation of computer and calculator technology in order to provide students with the practical experience and knowledge necessary to use these powerful tools to solve problems more effectively.

c: Dr. Frank T. Votto

NUTLEY PUBLIC SCHOOLS

FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Paul Primamore

Date: June 3, 1992

From: Carol-Ann Harris *CAH*

Subject: 1992 Annual Report

SOCIAL STUDIES DEPARTMENT 1992 ANNUAL REPORT

I. Continuing and/or long term projects

- A. Review and select hardware, software, maps, video and history related A.V. materials.
- B. The development of Geographic Awareness and learning throughout the curriculum.
- C. Consciousness raising with issues such as Civil Rights, Equality, Ethnic and Cultural Diversity and Affirmative Action.
- D. The annual Priorities Study for the Superintendent's Advisory Council.
- E. The annual Affirmative Action - report regarding all related activities and projects was forwarded to the District's Affirmative Action Officer.
- F. The systematic review of all departmental A.V. materials was initiated. In some cases the materials date into the 1950's. (This project may take several years to complete.)
- G. The Annual Report on Multicultural and Black History Month observances was completed and submitted.

II. Franklin Middle School Community.... Activities and Programs

- A. Two individuals were monitored through successful student teacher experiences.
- B. One individual was monitored through a successful Junior Practicum experience.
- C. In a collaborative effort with the New Jersey Bar Association Young Attorney's Division "A Law Day" program was inaugurated and presented to the entire student body.
- D. The 50th Anniversary Commemorating Pearl Harbor was recognized in an Auditorium program for the entire student body.

III. Classroom Programs and Projects

Mrs. Bevere:

Students were organized into groups called "information centers". These centers alternated their focus periodically on issues relating to current events and geography. Each "Center" was responsible for presenting information from a different part of the curriculum. The "Centers" were entitled "United States", "Canada", "Latin America", and "World".

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Page Two

Mr. Hansen:

Authored and implemented the auditorium program commemorating the 50th Anniversary of Pearl Harbor.

In addition, he co-ordinated and presented a major display in the first floor lobby showcase relating to Pearl Harbor and the events of December 7, 1941.

Miss Harris:

Gallery Railings: second floor: Poster Theme Displays

- A. 200th Anniversary of the Bill of Rights
- B. We are the World...Seeds of Change
- C. Native American Indians
- D. Women's History Month
- E. Black History Month
- F. Cultural Exchange
- G. Presidents
- H. Holocaust Memorial
- I. People in History
- J. Events in History
- K. New World's to Explore Columbus
- L. Washington's Birthday, Lincoln's Birthday, Martin Luther King's Birthday
- M. Salute to Black Pioneers
- N. If You Believe in America...Prejudice is Foul Play

Mr. Keating:

Several co-operative learning group activities and projects were undertaken. Their themes covered numerous curriculum related areas of study. For example, Famous Americans, The Industrial Revolution, Most Important Events in a "Given Era" and locating and interviewing veterans of W.W. II, Korea, and Vietnam.

Mr. Keating successfully supervised a student teacher from September through December.

Mrs. Sabates:

Projects such as: Ethnic Spirit/American Spirit...A Balance, Women and Minorities, Pearl Harbor 50th Anniversary, Holocaust, Martin Luther King, Civil Rights and The Geography of Latin America and Canada; were inaugurated and completed.

Mr. Schwarz:

Projects and undertakings included the following. "Columbus... Villain or Hero?", "Big Business Today" "Afro-Americans...Then and Now" "U.S. President and "Famous Americans of the Post-Civil War Era".

**1992 Annual Report
Page Three**

Mr. Schwarz successfully supervised a student teacher from September through December. Also, from February through May Mr. Schwarz supervised a student from William Paterson College through a successful Junior Practicum experience.

IV. Objectives

The objectives of this department for the academic year 1992-1993 are:

- A. Integrate and infuse required topical studies on a chronological basis based on history, rather than a calendar basis based on holidays.**
- B. Department members to attend conferences, seminars, textbook fairs, councils and the like on Professional Days.**

NUTLEY PUBLIC SCHOOLS

**FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110**

MEMORANDUM

To: Mr. Paul Primamore
From: Catherine Danchak (CD)
Subject: Annual Report - Science Department

Date: June 10, 1992

The following is the 1991-92 end of the year summary report for the science department:

1. At our January 13 Articulation Day, the science teachers accomplished the following:
 - a. The Reading, Writing and Math sections of the HSPT were examined.
 - b. Bloom's Taxonomy critical thinking excerpt was reviewed.
 - c. The following textbooks were reviewed for suitability as to our general science curriculum: Prentice Hall, Silver Burdett, Glencoe/Merrill, and Scott Foresman.
 - d. Curriculum scope and sequence were reviewed.
 - e. Equipment, supplies, and A.V. materials were assessed.
 - f. Supplies and A.V. materials were ordered.
2. At our monthly meetings, we further reviewed books from the following publishers: Prentice Hall, Merrill, Macmillan/McGraw Hill, and Glencoe.
3. The eighth grade Vector students participated in the Annual National Olympiad Contest. The team placed 12th nationally (551 schools) and 2nd in the State of New Jersey (61 schools).
4. Cathie Danchak attended a book fair in the fall. She and Jeanne Neilley attended a Prentice Hall science book seminar.
5. Donald Baumann conducted Super Science Bowl XXVI.
6. Joe Bertuzzi, with the help of Bob Ash and various teachers and friends, constructed the "David Perez Animal Center". The center features different natural ecosystems.
7. Mr. Bertuzzi's classes raised tomatoes, peppers and beans hydroponically.

8. Science and technology topics were highlighted in the following ways:
 - a. Mrs. Danchak's classes did research topics on science, astronomy, and space exploration.
 - b. Mr. Libert's classes researched and reported on topics in space technology and exploration.
 - c. Mr. Bertuzzi's, Miss Neilley's and Mr. Baumann's classes researched general topics in science.
9. "Administration of Urban Schools", a course offered at Nutley High by Jersey City State College, was taken by Frank Libert and Cathie Danchak. In the course, much work was done on curriculum revision. This will prove valuable in our curriculum revision 1992-1993.
10. Frank Libert visited Kennedy Space Center and Cathie Danchak toured the the Smithsonian. Materials and ideas were brought back and incorporated into the science curriculum.
11. Frank Libert developed "Ecology of New Jersey" for the Saturday morning C.A.T. program and transferred materials, thoughts and ideas into his lessons.
12. Cathie Danchak reported to Dr. Votto on the implementation of the new science K-6 curriculum.
13. The seventh and eighth grade Vector programs were further expanded. Classes gained much experience in planning, writing and demonstrating their own chemistry and physical science experiments.
14. Mrs. Danchak's classes participated in a field trip to Newark Museum Planetarium. The presentation included the background of the constellation, the night sky and facts on the Solar System.
15. New videos and materials on technology, astronomy and human biology were incorporated into the curriculum.

The science department looks forward to updating and revising the seventh and eighth grade science curriculum next year. We have anticipated the revision through much discussion and proffered ideas. The seventh grade teachers are satisfied with their curriculum, but wish to update and add to their activities manual. The eighth grade teachers not only wish to add to their manuals, but to also update and revise the scope and sequence of their curriculum.

CD:th

NUTLEY PUBLIC SCHOOLS

**FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110**

MEMORANDUM

To: Mr. Paul Primamore
From: Diane Williams
Subject: Annual Report-Physical Education and Health

Date: June 10, 1992

The physical education and health department in Franklin School for the school year 1991-1992 was staffed by Mr. John Calicchio, Miss Marie Lopa, Mrs. Diane Williams, and Mrs. Barbara Roth. Implementation of the curriculum was as follows:

- a. Mr. John Calicchio-three seventh grade and three eighth grade physical education classes.
- b. Miss Marie Lopa-three eighth grade health classes and three seventh grade physical education classes.
- c. Mrs. Diane Williams-three eighth grade physical education classes, two health classes and a department representative period.
- d. Mrs. Barbara Roth-school nurse and one seventh grade health class.

Each student has three marking periods of physical education. Some of the activities offered in physical education were touch football, floor hockey, basketball, kickball, softball and modified soccer. Physical Fitness Tests were administered to the students each marking period. Calisthenics were a daily part of class activities.

All activities were carefully coached/supervised by instructors to help students develop basic skills, enforce rules and regulations and encourage safe participation in physical education classes. All activities were geared towards meeting student objectives and course goals.

Intramural programs for seventh and eighth grade students were conducted by Mr. John Calicchio and Mrs. Diane Williams. This year a "Floor Hockey Tournament" for seventh and eighth grade homerooms was held. Trophies were presented to the winning seventh grade and eighth grade homerooms. Another tournament for basketball was also held. This was a mixed tournament. Trophies were presented to winners and to the runner-ups. Seventh graders were the winners.

Page Two
Annual Report-Physical Education and Health

A K-8 Physical Education Curriculum Workshop was conducted this school year. Participants from Franklin School, Mr. John Calicchio, and Mrs. Diane Williams, chairperson, met with other physical education specialists from grades K-6 and the high school to form the committee for this workshop.

The task of this committee was to evaluate, enhance and make recommendations for the existing K-6th and 7-8th grade physical education curriculum.

This was accomplished by our attendance at related workshops, listening to guest speakers, reviewing several model curricula, and interaction at our committee meetings.

The new edition of our K-8 Physical Education Curriculum has been modified to now include skill proficiencies for each grade level, an updated philosophy and objectives, and a new instrument for measuring physical fitness. This was presented to and approved by the Board of Education and will be implemented in September, 1992.

The health education program is based on a daily, one marking period basis for the students of Franklin School. The main thrust of the curriculum consisted of the following units: mental health, growth and development during puberty, chemical health, AIDS and other STD.

The health instructors followed state and local mandates and geared instructions towards meeting student and course curriculum. Life skills are an integral part of this curriculum. Presentation of the curriculum was done by use of lectures, class discussions, audio-visual aids, homework assignments, group participation and other motivational techniques. These approaches were enhanced because instructors remained current on latest critical areas of health.

A Physical Fitness Test for grades K-12 was formulated during our "Articulation Day Meeting." This was a successful encounter of physical education teachers grade K-12.

A successful year in health and physical education was the end result of the combined efforts of our staff.

We still recommend additional physical education staff. A TV and VCR for the Health Department would be greatly appreciated. This department also requests a health room.

DW:prw

NUTLEY PUBLIC SCHOOLS**FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110****MEMORANDUM**

To: Mr. Paul Primamore
From: Robert Ash
Subject: Annual Report-Special Subjects

Date: June 11, 1992

The special subjects area concludes a very productive year, having been well-supplied and equipped.

Professional Improvement Plans have provided concrete improvements in several areas. 7th grade industrial arts can now use an inexpensive bread-board type electric circuit trainer which was developed as a PIP. 8th grade industrial arts has a set of auxiliary jigs and safety devices which was constructed as a PIP. The 7th grade keyboarding course was also developed as a PIP.

Articulation day resulted in the high school and middle school industrial arts departments agreeing to seek ways of developing the industrial arts program into one which will be oriented toward a technology-based approach rather than the traditional construction and industrial themes. All department members agree that promotion and efforts to this end will be made through the normal curriculum development process used in Nutley.

The art/visual arts areas had their normal activity-filled year. The annual art exposition was held for the school and parents: this year it was entitled "Art and Ambiance." The halls were decorated for the holidays and student art work was spotlighted with a "Artist of the Week" display, student valentine messages were posted for a small fee which produced a nice donation to the Essex County Animal Shelter. Ms. Hill-Trovato took the "Art League" Club on a field trip to the New Jersey Aquarium.

A special note of thanks to Mr. Roger Burns for filling-in at the 8th grade shop and doing such an excellent and professional job. It is especially difficult to provide student activity where the absent teacher left off, and to leave everything in such good order so that the returning teacher may continue smoothly.

P:prw

Field Trips 1991/92

<u>Date</u>	<u>Destination</u>	<u>Teacher</u>	<u>Group</u>
10-11-92	Lentini's Farm	Miss Simmons	Special Education
11-7-91	Atlantic City	Mr. Kocum	Fame 91
12-19-91	Radcliffe School	Mrs. Bimbi	Chorus
1-9-92	West Essex Jr. High	Mrs. Murray	School/Comm. Service Awards
1/28/92	Newark Museum	Mrs. Danchak	Eighth Grade Science
1/31/92	Newark Museum	Mrs. Danchak	Eighth Grade Science
2/29/92	NJIT Newark	Mr. Mulley, Mrs. Peele, Miss Pinto	Mathcounts
3/3/92	John Harm Center, Engelwood, NJ	Miss Douglas	Eighth grade English
3/5/92	Kean College	Mr. Kocum	Fame
3/16/92	Kean College	Mr. Kocum	Fame
3/20/92	Kittating Reg. High School	Mrs. Zintel	Debonaires
3/28/92	Rutgers Univ.	Mr. Tuorto	Tournament of Champions(Basketball)
4/27/92	Little Italy, N.Y.C.	Mr. Cicchino	Italian Classes
5/8/92	Circle Line, N.Y.C.	Mr. Tuorto, Mrs. Pandolfi	Student Council
5/11/92	Camden Aquarium	Ms. Hill Trovato	Art League
5/14/92	Health Awareness Center Freehold	Mrs. Pandolfi, Mr. Tuorto, Miss Sloan	Special Education Center
5/18/92	Symphony Hall, Newark	Miss Kinney	Seventh grade English
5/22/92	Beach Haven (Surflight Theater)	Mr. Kocum	Fame '92
5/27/92	Douglas College Teen Arts	Mr. Kocum	Fame '92 Dancers

LINCOLN SCHOOL

NUTLEY PUBLIC SCHOOLS
LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

ALEXANDER B. CONRAD
Principal

Tel. 661-8883

ANNUAL REPORT

1991-1992

UNITY

I DREAMED I STOOD IN A STUDIO
AND WATCHED TWO SCULPTORS THERE; ...
ONE WAS A TEACHER ... THE TOOLS HE USED
WERE BOOKS, MUSIC, AND ART.
THE OTHER, A PARENT, WORKED WITH A GUIDING HAND
AND A GENTLE, LOVING HEART ...
AND WHEN AT LAST THEIR TASK WAS DONE,
THEY WERE PROUD OF WHAT THEY HAD WROUGHT; ...
AND EACH AGREED HE WOULD HAVE FAILED
IF EACH HAD WORKED ALONE,
FOR BEHIND THE TEACHER STOOD THE SCHOOL
AND BEHIND THE PARENT, THE HOME.

ANONYMOUS

THIS ANNUAL REPORT WILL BE A MONTHLY, CAPSULIZED REVIEW OF STUDENT, STAFF, SCHOOL, AND COMMUNITY ACTIVITIES.

SEPTEMBER

High energy, inward trepidation, fresh expectations, enormous enthusiasm, a day of new beginnings: school opened.

Fingerprinting of students new to Lincoln School was completed.

Mr. S. Parigi conducted a Saturday morning inservice workshop on computer usage for new staff members. Mrs. N. Vlasakakis, Miss M. Lippman, and Mr. A. Conrad were present for this workshop.

Mr. J. Walker and Mr. A. Conrad supervised the "Instructional Theory Into Practice" workshop for teachers new to Nutley. Mrs. N. Vlasakakis and Miss M. Lippman attended this meeting.

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Individual student photographs and class group pictures were taken.

The PTA held a tea for parents of Lincoln School students. Parents were apprised of the year's planned activities and encouraged to become active members of the PTA. Mrs. B. Santoriello volunteered to be the staff PTA representative.

Miss B. Apple oversees the staff's involvement with affirmative action objectives.

Miss. P. Griffin remains the staff representative on the Superintendent's Advisory Council.

Mrs. C. Gurney continues as the EAN representative for the Lincoln School staff.

The faculty meeting reviewed and/or discussed staff scheduling, the extended day program, Saturday inservice workshops, the new science textbook, affirmative action objectives, the needs of gifted and talented students, the creative playground, and the inclusion of critical thinking (Bloom's taxonomy) in classroom lessons.

OCTOBER

Computer learning, family history awareness, fire prevention/safety, dental hygiene, and the need for cleaner air received special attention in lesson plans during the month.

Fourth grade students completed the Cognitive Abilities Test.

Mrs. G. Berk and Mrs. K. Comune visited the Nutley Public Library and the Newark Museum with their fifth grade students. Mrs. R. Daly, Miss P. Griffin, and Mrs. B. Santoriello supervised the first grade trip to Green Meadows Farm, Roseland. Each first grade student purchased a pumpkin (paid for by the PTA). Mrs. A. Starace and her fourth grade students toured the Edison National Historic Site in West Orange. Miss F. Meyers and Mrs. A. Starace toured Lincoln Center (the Metropolitan Opera House, Avery Fisher Hall, and the New York State Theatre) and attended a "Meet the Artist" program.

The Nutley Fire Department presented a fire safety-prevention program in a school assembly. They also gave a fire equipment demonstration on the school playground. Both programs were well planned.

Detective D. Bernard of the Essex County Sheriff's Department conducted individual classroom programs on drug awareness. These classroom assemblies were presented over a number of weeks. All homerooms were included.

Students in grades 2-6 received dental exams.

Mrs. F. Comune, Mrs. K. Comune, Mrs. L. Milunaitis, and Mr. S. Parigi supervised the three day, sixth grade camping trip to the Linwood-McDonald Environmental Center, Branchburg, New Jersey. The PTA underwrote most of the expenses for this trip. It was a very positive educational experience for all students.

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The Lincoln School Open House was a resounding success for parents and teachers. Dr. J. J. Fadule, Jr. addressed the assembled parents in the auditorium and set the tone for the evening. The PTA coordinated its annual Book Fair to compliment the Open House and to emphasize the importance of books and reading in a student's education.

Lincoln School hosted the Creative Playground program. All schools in the district were involved in this important district endeavor.

The PTA Halloween Party for all students and parents was held in the school's gymnasium and cafeteria; it was an outstanding success. It gets better each year and is received very positively by the Lincoln School community.

The faculty meeting reviewed and/or discussed fire prevention, the creative playground, student progress reports, drug awareness, student ISIP's, the new science textbook, the native language survey, and an item analysis of the Nutley Math Achievement Test.

NOVEMBER

National Geography Week, National Children's Book Week, and American Education Week gave impetus to our Lincoln School activities. Under Mrs. K. Comune's stewardship preparations were made for the school's participation in the National Geographic Geography Bee. Miss B. Apple heightened student interest in books and the joy of reading in keeping with the spirit of American Education Week. Arrangements were made for parents, guardians, and grandparents to visit classes and observe students in their diurnal school activities. Many staff members attended the N.J.E.A. Convention.

Mrs. C. Gurney supervised field trips to the Nutley Fire House for her classes. Activities on fire prevention and safety were incorporated in her kindergarten lessons.

The Lion's Club completed vision screening of all third grade students.

Miss K. Yates' third grade class presented a third grade fashion show assembly for all students. Assemblies were presented for the student body by the Hempstead Players (Aladdin) and Patterson Productions (magic show).

Parent/teacher conferences were held. The staff, as usual, were positive, sensitive, and upbeat in their discussions with parents.

Staff members attended the science textbook inservice workshop.

The faculty meeting reviewed and/or discussed American Education Week activities, physical education and library curricula reports, and possible topics to be included in the district's Articulation Day agenda.

ANNUAL REPORT: 1991-1992LINCOLN SCHOOLDECEMBER

November ended on an upbeat note with the Thanksgiving recess ushering in the Christmas season. The intensity of the holiday spirit increased. Trees were purchased for each classroom. Mr. L. Tobias supervised his travelling instrumental troubadours as they played in the school corridors on each floor for student and staff to enjoy. Mr. C. Bender, Mrs. L. Milunaitis, and Mr. S. Parigi directed our holiday plays; they were enjoyed by all. Students were treated with Dixie cups in keeping with the holiday spirit.

Human Rights Day was celebrated. Classroom lessons incorporated themes on this subject.

Students in grades K-6 were tested for hearing problems.

Lincoln School participated in the National Geographic Geography Bee. Mrs. K. Comune expertly supervised this endeavor; fourth, fifth, and sixth grade teachers assisted with this project. The geography bee was held in the auditorium for all students to enjoy.

The 50th anniversary of Pearl Harbor Day was acknowledged. A Remember Pearl Harbor Day assembly was presented by the Hon. Harry W. Chenoweth, Mayor John Kelly, and Commissioner Frank Cocchiola. Students had the opportunity to learn from the experiences of a number of Nutley residents who lived through Pearl Harbor Day.

The PTA sponsored the Holiday Boutique and Santa's Workshop. Both activities were very successful.

The faculty meeting reviewed and/or discussed the High School Proficiency Test and the Early Warning Test, completed an item analysis of the Nutley Writing Test, and received updates on Saturday curricula workshops. An instructional video, "Proactive Management" from the Teaching Makes A Difference series, was shown.

JANUARY

Human Relations Day and Martin Luther King Day set the tone for the month. Individual rights and dignity for all were emphasized in classroom lessons and bulletin board displays. National Handwriting Day reaffirmed the need for clear penmanship in student development.

Secret Agent Nancy Zimmerman of the United States Secret Service eloquently outlined the duties of the Secret Service and the protection of the President of the United States to students in grades 4-6. The Nutley Old Guard sang at an assembly for all students and heightened students' awareness of senior citizens in our community. The Shoestring Players presented "The Firedragon and Other Folk Tales" in an all-school assembly.

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Miss J. Langston, Mrs. N. Vlasakakis, and Miss K. Yates supervised a third grade field trip to Crane House in Montclair. Miss F. Meyers toured the Edison Historical Site in West Orange with her fourth grade students.

Mrs. M. Fuccello was recognized on National School Nurse's Day.

No faculty meeting was held in January; grade articulation meetings were held. Lincoln School hosted the district's fourth grade teachers. Miss F. Meyers and Mrs. A. Starace coordinated the discussions on curricula, textbooks, affirmative action, critical thinking (Bloom's taxonomy), testing, writing skills, field trips, computer education, low ability students, New Jersey studies, Renzulli forms, and grading (report cards). It was a most positive exchange and sharing of ideas.

FEBRUARY

Black History Month, International Friendship Month, and American Heart Month were celebrated. Classroom lessons reflected appropriate objectives concerning these subjects. Science Youth Day emphasized scientific studies. Sugarless Day called attention to proper dental hygiene.

The PTA held their annual Teacher-Staff Appreciation Day on St. Valentine's Day in appreciation for all that is done by the staff for their children. A gourmet luncheon was served as an expression of their sincere thanks.

The PTA sponsored two assemblies. Ozzie Alive presented an excellent production on Viking Roots. Two United States Customs agents highlighted their responsibilities. They brought two canine dogs to show how these dogs can sniff inappropriate contraband (drugs) in packages or on a person. This assembly was outstanding. Detective Nick Neri of the Nutley Police Department presented individual classroom assemblies on drug and alcohol awareness. The third grade students attended an assembly on dental hygiene.

The faculty meeting reviewed and/or discussed testing (ITBS, TAP/HSPT, Nutley Achievement Tests, Nutley Geography Test), kindergarten screening, school board elections, Nutley Health Fair, critical thinking skills, Earth Day, and thematic writing.

MARCH

In March we celebrated the arts; this was Music In Our Schools Month, Poetry Month, and Youth Art Month. Lessons and/or bulletin board displays also incorporated themes appropriate for National Women's History Month, National Nutrition Month, Save Your Vision Week, Girl Scout Week, National Wildlife Week, School and Drug Awareness Week, Newspapers in Education Week, World Meteorological Day, and Crispus Attucks Day. On the lighter side staff and students had fun with Peanut Butter Lover's Day and Be Kind to Your Amoeba Day.

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Kindergarten registration was held for students entering school in September 1992.

The PTA held a Variety Show; the proceeds (\$700) were donated to the Nicole Fund.

Third grade students attended an assembly (Kids on the Block) and learned about the needs of individuals with handicaps. The Nutley Music Department presented Festival of Brass for the entire student body.

Sixth grade students, supervised by Mr. F. Comune and Mr. S. Parigi, attended a music program at Nutley High School. Mrs. C. Loffredo, Mrs. L. Milunaitis, and Mrs. B. Paschal took their second grade students to the Newark Museum and Planetarium.

All first, second, and third grade students performed in the Winter Musicale; young Mozart was the theme. Mrs. C. Bender directed this program.

Mrs. C. Gurney held her annual Kinder Video Night. She video tapes her students throughout the year and invites parents and students to an old fashioned pop corn "movie" night. The presentation was positively received and a huge success.

Fourth, fifth, and sixth grade students participated in the District-Wide Elementary Music Program. The Lincolnaires performed. Mrs. C. Bender and Mr. L. Tobias assisted with this program.

The faculty meeting reviewed and/or discussed professional improvement plans, the grade three Our Town Nutley text, district priorities, library skills, and the music curriculum. The video presentation, "Retention" from the Teaching Makes A Difference series, was shown. The video reviewed teaching practices that should increase the student's probability of learning.

APRIL

Mathematics in Education Month and Keep America Beautiful Month were emphasized. Teachers also incorporated themes in their lessons and bulletin board displays to commemorate Reading is Fun Week, National Library Week, International Children's Book Day, World Health Day, and National Arbor Day. The value of community service was stressed during National Volunteer Week.

Mrs. L. Zembrzuski was honored by the staff on National Secretaries' Day. Her contributions in keeping Lincoln School on course were/are appreciated.

Classroom assemblies for grade three were held; the Newark Museum presented "Animal Mysteries Solved." Mrs. C. Gurney directed two presentations of Peter Rabbit that were shown at separate assemblies to the student body. These kindergarten programs were well received.

Miss B. Apple stressed reading and books during National Library Week. Her bulletin boards and lessons incorporated positive themes on books and reading.

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Mrs. R. Daly, Miss P. Griffin, and Mrs. B. Santoriello supervised the first grade trip to the John Harms Center, Englewood, to see a production of Wishes. Mrs. C. Coffredo, Mrs. L. Milunaitis, and Mrs. B. Paschal took their second grade students to Montclair State College to see Velveteen Rabbit.

The PTA ran their annual fashion show; it was, again, a great success.

Students in grades K-6 took the Iowa Tests of Basic Skills.

The faculty meeting reviewed and/or discussed the kindergarten early admissions testing, the ABC's "Let's Learn" summer enrichment program, the Early Warning Test, playground trees, CAT Open House, school board elections, and critical thinking skills.

MAY

Emphasis was given to National Physical Fitness and Sports Month and Special Education Week. Lessons and bulletin boards incorporated themes covering Sight-Saving Month, Older Americans Month, American Bike Month, Clean Air Week, Be Kind to Animals Week, Wildlife Week, Buckle Up America Week, Limerick Day and Memorial Day. Levity was used with International Pickle Week, Eat What You Want Day, and International Tuba Day.

Miss B. Apple received deserved recognition from the staff and student body on Thank Your School Librarian Day.

Mrs. C. Gurney supervised two field trips to Turtleback Zoo, West Orange. Miss J. Langston, Mrs. N. Vlasakakis, and Miss K. Yates organized a trip to the Franklin Mineral Museum, Franklin, for their third grade students.

The PTA ran their annual plant sale. The school and community supported and benefited from this activity.

Screening of incoming kindergarten (1992-1993) students occurred.

All fourth, fifth, and sixth grade students participated in the Spring Musicale, "In Search of Columbus." Mrs. C. Bender directed the vocal presentations and Mr. L. Tobias supervised the instrumental activities.

Nutley Reading/Math/Writing Achievement Tests were administered in grades 1-6.

The faculty meeting reviewed and/or discussed the Rotary tree planting ceremony, the national educational goals, special education activities, and affirmative action objectives.

JUNE

June explodes upon you without, or seemingly so, warning. Magna Carta Day, Flag Day, and the rites of summer blend together. Fortunately, National Hug Day provided a momentary respite.

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It was a grand June day for the Junior Olympics. Fourth, fifth, and sixth grade students were participants and/or spectators. Student patrols spent the remaining part of the day at the annual patrol picnic in Boys' Park.

Distinction awards were presented to students who earned a perfect score on the Nutley Achievement Tests. Many Lincoln School teachers attended the ceremony.

The Lincoln School instrumentalists, under Mr. L. Tobias' direction, presented an assembly program. The Peppermint Playhouse Puppeteers presented "Don't Waste a Minute" for the student body.

Mr. F. Comune and Mr. S. Parigi visited Franklin School with their sixth grade students. Miss J. Langston, Mrs. N. Vlasakakis, and Miss K. Yates took their third grade students to the New Jersey Children's Museum, Paramus. Mrs. C. Loffredo, Mrs. L. Milunaitis, and Mrs. B. Paschal accompanied their students to the Nutley Public Library. Mrs. C. Gurney visited the creative playground with her kindergarten students. Mrs. A. Starace visited St. Cloud School, West Orange, with her fourth grade students; students in both schools were pen pals for the year.

Throughout the year students and staff participated in fund raising activities to build the Nutley Creative Playground. All came to fruition in June.

The sixth grade parents produced a sixth grade yearbook and held a sixth grade promotion party at the Ramada Inn pool, Clifton.

Mr. F. Comune and Mr. S. Parigi supervised the sixth grade promotion ceremony. Mrs. C. Gurney directed the kindergarten promotion program. Mrs. C. Bender assisted at both promotion programs.

The faculty meeting reviewed and/or discussed articulation recaps, the Lincoln School Family Life and Parenting proposal, the pupil assistance-intervention meetings, and the Nutley Geography Test.

STAFF PARTICIPATION: INSERVICE PROGRAMS, WORKSHOPS, GRADUATE SCHOOL

Throughout the year Lincoln School staff participated in the following:

Completed Graduate Courses: Mrs. G. Berk, Mrs. K. Comune, Mrs. C. Gurney, Mrs. C. Loffredo, Mrs. B. Paschal, Mrs. B. Santoriello, Miss K. Yates.

Student Teacher Supervision: Miss P. Griffin, Mrs. C. Loffredo, Mrs. B. Paschal, Mrs. B. Santoriello

Library Skills Saturday Inservice: Miss B. Apple, Mrs. R. Daly, Mr. A. Conrad.

ANNUAL REPORT: 1991-1992LINCOLN SCHOOL

Professional Workshops: Mrs. C. Bender (musical reading, achieving artistry in the classroom, multicultural music, and teaching techniques for special education students), Miss J. Langston (self-esteem through gender equity), Mrs. P. Lewis and Mrs. E. Mattone (newspapers in education), Miss F. Meyers (thematic writing), and Mrs. A. Starace (guidance services in the Bloomfield school system).

ITIP for New Staff: Miss M. Lippman, Mrs. N. Vlasakakis (conducted by Mr. J. Walker and Mr. A. Conrad).

Computer Orientation: Miss M. Lippman, Mrs. N. Vlasakakis, Mr. A. Conrad (conducted by Mr. S. Parigi).

Handwriting Saturday Inservice: Miss P. Griffin.

Lincoln School Newspaper: Mr. F. Comune.

HSPT Interpretation/Skills Development: Mrs. E. Mattone, Mr. S. Parigi.

Critical Thinking Skills: Mr. F. Comune, Mr. A. Conrad.

National Geographic Geography Bee: Mrs. G. Berk, Mr. F. Comune, Miss F. Meyers, Mr. S. Parigi, Mrs. A. Starace (organized and supervised by Mrs. K. Comune).

Affirmative Action: Miss B. Apple.

Nutley Red Cross: Mrs. K. Comune.

School Based Intervention Committee: Mr. R. Dalli, Miss P. Griffin, Mr. A. Conrad (chaired by Miss B. Hirsch).

Music Curriculum: Mrs. C. Bender.

Holistic Scoring (NWAT): Mrs. G. Berk, Miss J. Langston, Mrs. C. Loffredo, Miss F. Meyers, Mrs. A. Starace, Mrs. N. Vlasakakis.

Lincolnaires: Mrs. C. Bender.

Computer Club: Mr. S. Parigi.

Physical Education Curriculum: Mr. T. Gargiulo.

Superintendent's Advisory Committee: Miss P. Griffin.

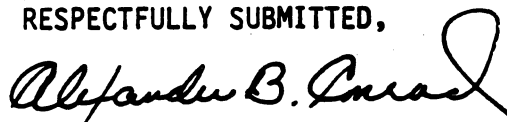
ANNUAL REPORT: 1991-1992LINCOLN SCHOOLSUMMATION

The professionalism of the Lincoln School staff sets the tone of the school. We are one in our determination and dedication to provide an education of high quality and high expectations for our students. It is in this spirit that we look forward to the new year and eagerly await our new challenges.

THERE'S JOY WHEN SCHOOL VACATION COMES,
AND STUDENTS EARN A REST;
BUT, EAGERNESS FOR IT TO START
IS WHAT I LIKE BEST!

CRAIG E. SATHOFF, "SCHOOLTIME"

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, reading "Alexander B. Conrad". The signature is written in dark ink and is positioned above the printed name and title.

ALEXANDER B. CONRAD
PRINCIPAL, LINCOLN SCHOOL

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS**RADCLIFFE SCHOOL****NUTLEY, NEW JERSEY 07110****MEMORANDUM****To:** Dr. James J. Fadule, Jr.

June 29, 1992

From: Mrs. Kathleen C. Serafino, Principal of Radcliffe School**Subject:** Principal's Annual report - School Year 1991/92

The following annual report for Radcliffe School contains information gathered from the school curriculum, school activities, student activities, parent activities, concerns and recommendations.

CURRICULUM ACTIVITIES

1. The 1991/92 school year saw the implementation of the newly revised science curriculum, and the art curriculum.

2. A review of the library, chemical-health, physical education and music curricula was undertaken at our Saturday curriculum meetings.

SCHOOL ACTIVITIES

1. National Education week, November 18th-22nd, 1991

During National Education Week , Radcliffe School had classroom visitation.

2. Kids on the Block

This program promotes understanding, through the use of puppets, of children with physical handicaps. It is arranged through Special Services and is sponsored by the Nutley Junior Women's Club. The program was performed for the third graders.

SCHOOL ACTIVITIES - continued3. Williams Institute

During the summer of 1991, Mrs. Jean Tennis attended Williams Institute at Fairleigh Dickinson University. The program stressed the arts in education. As a hands-on extension of this program, special instructors shared their artistic talents with our students during the 1991/92 school year. This took the form of two special assembly programs. Both were story telling programs based on Japanese legends.

Teacher Achievements

Radcliffe School staff continues to grow professionally. During the school year 1991/92, many attended conferences, workshops, inservice and graduate courses. A number worked on curriculum committees for district priorities. In addition, a number attended a reading institute at Jersey City State College.

Special Programs:

Kindergarten	Our Kindergarten Promotion was held June 24, 1992. The children presented a program on the "Letter People"
Grades 1 - 3	The students in Grades 1 - 3 presented a musical program on March 24th, 1992.
Grades 4 - 6	Students in Grades 4 - 6 participated in a district-wide musical program on March 31, 1992.

Special Speakers:

Grades 1 - 6	Lieutenant Nick Neri, Nutley Police Dept., conducted several drug awareness programs for all students.
Grades K - 6	Fire Marshall Fred Scalera presented a Fire Safety program for all students.
Grades K - 6	Sgt. Stewart, Nutley Police Dept., conducted assembly programs stressing bicycle safety.

FIELD TRIPS:

Radcliffe School students participated in the following class trips:

Kindergarten	°Kindergarten visited Van Riper's Farm to see the Halloween display.
First Grade	°Paper Mill:"Pinocchio" °Nutley Public Library
Second Grade	°New York Aquarium °Nutley Public Library
Third Grade	°Mrs. Moscara's class visited Spring Garden °Both classes visited Waterloo Village
Fourth Grade	°Crane House, Montclair, N.J.
Fifth Grade	°New Jersey State Bar Foundation, Trenton,N.J. °Camden Aquarium
Sixth Grade	°Jersey City Power and Light CO.,Forked River °The Franklin Institute, Philadelphia, Pa.

STUDENT COUNCIL

The Radcliffe School Student Council was active this year. Elections were held at the conclusion of the school year. Four officers were elected, with two representatives from each class, grades 4 - 6. The student council sponsored many fund raising activities such as the sale of candy canes at Christmas, pens, bookcovers , and Radcliffe water bottles.

As a result of their fund-raising, they adopted a hump-back whale. The money will be used for research.

The council held a pep rally on the day of Junior Olympics to encourage school spirit.

Honor Roll and High Honor Roll

In order to recognize high academic achievement , each marking period, ribbons were awarded to students on the honor roll.

An awards program was held on June 19, 1992. Awards were presented for high honor roll, honor roll, perfect attendance and perfect social growth for the year. In addition, music , physical fitness and Student Council awards were presented. Special recognition was given for essay and poster contest winners.

Presidential Fitness Awards

These awards were given to sixth graders who achieved in the upper 25% of their class and above 95th national percentile in their IOWA's. These are presented at the sixth grade promotion exercises. This year there were fourteen recipients.

P.T.A. Activities

Radcliffe School P.T.A. President, Mrs. Kathy Flannery, led the organization through a very successful year. The Executive Board has the largest active membership. The Board meets the second Tuesday of each month as well as during the summer.

1. Special Assembly Programs:

November 1991	Ozzie Alive: Wilderness Trails
March 1992	Geography Gymnastics

2. Activities and Meetings:

September 24th	OPEN HOUSE
March 24, 1992	Musicale, Gr. 1 - 3
May 19, 1992	Spring Musicale, Gr. 4- 6

3. Fundraisers

October 1991	Pumpkin Sale
November 1991	Catalog Sale
November 1991	Book Fair
December 1991	Santa Sale
February 1992	Catalog Sale
May 1992	Plant Sale

P.T.A. Special Activities:

A. The P.T.A. organized a Radcliffe family picnic held September 28, 1991. New families were welcomed and new acquaintances were made.

B. The third Annual Family Halloween party took place on October 26, 1991. The afternoon's activities consisted of games, prizes, and refreshments.

C. The P.T.A. held a Reading Rally on November 15, 1991. Many children and parents gathered in the gymnasium to take part in reading and other fun activities.

D. The annual Family Roller Skating Party was held on February 19, 1992. Many Radcliffe families and friends enjoyed this mid-winter outing.

E. The P.T.A.'s major fund raisers were two catalog sales.

Radcliffe Review

Under the able leadership of Janice Guerriero, Kathy Pisciotta, and Cheryl Paserchia, the Radcliffe Review highlighted P.T.A. activities and the creative writings of our students.

P.T.A. Officers

The officers for the 1991/92 school year were:

President	Kathy Flannery
Vice-President	Linda Grossman
Recording Secy.	Debbie Ferreri
Corresponding Secy.	Nancy Rybka
Treasurer	Paula Cofone

AFTER SCHOOL EXTENDED DAY PROGRAM

This year saw the successful implementation of a before and after school program under the direction of the P.T.A., Mrs. Fran Truncellito, Coordinator.

Concerns:

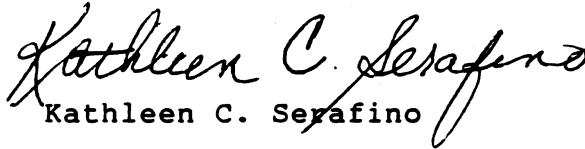
Due to the everchanging family structure and the needed emphasis on drug awareness, I would like to again recommend that the district hire an additional school nurse or/an elementary guidance counselor.

Objectives for the 1992/93 School Year

1. To implement the revised library curriculum.
2. To implement the revised music and physical education curriculums.
3. Continue to implement the new chemical-health/drug curriculum.
4. Address Affirmative Action goals for school/classroom practices.
5. Continue to closely monitor safety and maintenance in and around the building.
6. Continue to review mastery skills related to the 8th grade Early Warning Test and the eleventh grade graduation test.
7. To promote moral values and self esteem in the students of Radcliffe School.
8. Continue to promote independent reading through a variety of planned school activities.

In conclusion, on behalf of the Radcliffe School Staff, I would like to thank the Nutley Board of Education members, Dr. James J. Fadule, Jr., Superintendent, Dr. Frank Votto, Assistant Superintendent, Miss Barbara Hirsch, Director of Special Services, and Mr. John Sincaglia, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful year for all.

Respectfully submitte,


Kathleen C. Serafino

Principal

SPRING GARDEN SCHOOL

NUTLEY PUBLIC SCHOOLS

SPRING GARDEN SCHOOL

NUTLEY, NEW JERSEY 07110

ANTHONY J. STIVALA
Principal

AREA CODE 201
661-8500

To: Dr. James J. Fadule

Date: June 29, 1992

From: Anthony J. Stivala

Subject: Annual School Report 1991-92

Another successful and satisfying school year has come to an end. I am pleased and proud of the achievement of our students, and the commitment and efforts of the teachers and staff.

Evidence of student progress has been affirmed by achievement levels as reported on the Iowa Tests of Basic Skills and the Nutley Achievement Tests administered this spring.

Iowa Tests of Basic Skills (National Percentile Rank - School Norms)

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Word Analysis	99	99	99				
Reading		91	99	94	95	91	88
Language Arts	99	99	99	99	99	97	93
Mathematics	98	99	99	99	99	99	99
Composite	99	99	99	98	98	95	91

The following report compares Spring Garden students achieving high, average, or low on the Iowa Tests with students nationally:

(Numbers reported as percentages)

<u>Grade</u>		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>(National)</u>
Reading	High	47	59	42	45	39	41	23
	Average	45	41	56	55	61	57	54
	Low	8	0	2	0	0	2	23
Lang. Arts	High	94	91	89	73	66	57	23
	Average	6	9	11	27	34	43	54
	Low	0	0	0	0	0	0	23
Mathematics	High	77	91	80	73	71	70	23
	Average	23	9	20	27	29	30	54
	Low	0	0	0	0	0	0	23
Composite	High	62	68	71	60	59	50	23
	Average	36	32	29	40	41	50	54
	Low	2	0	0	0	0	0	23

The following table reports the number of Spring Garden students tested (ITBS) and the number who exceeded state established standards of proficiency:

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Number tested	55	47	22	55	40	41	46
<u>Number above State Standard</u>							
Reading	55	41	22	55	40	41	45
Lang. Arts	55	47	22	55	40	41	46
Mathematics	54	44	22	53	40	41	44

Nutley Achievement Tests (Average Scores)

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading	94	97	93	91	88	88
Mathematics	96	96	94	93	89	87
Writing	94	90	91	89	79	85

We are very pleased with overall pupil achievement. We shall continue our efforts to maintain high academic standards and direct our focus on skill areas that need attention. We also realize there are students who may not be performing at expected levels for a variety of reasons. Their needs will be our focus as well.

Activities

A brief description of school activities follows. This listing is not all-inclusive as many more activities occur during the course of a school year.

1. Class Trips --

- Grade one classes
and N.I. class -- Green Meadows Farm, Roseland, N.J.
- Grade two class
and N.I. class -- Paper Mill Playhouse, Millburn, N.J.
Performance of PINOCCHIO
- Grade three classes -- Montclair State College, Upper Montclair
performance of THE NUTCRACKER
Waterloo Village, Stanhope, N.J.
- Grade four classes -- Health Awareness Center, Freehold, N.J.

Grade five classes -- Lincoln Center for the Arts, New York, NY
Tour and "Meet the Artist" and
performance by the Salzburg Marionettes

Grade six classes -- Camping/Outdoor Education (3 days,
2 nights) Camp Hoover, Middleville,
N.J. (funded partially by the P.T.A.)

2. Assembly Programs --

Several excellent educational/entertaining programs arranged
and funded by the P.T.A.

Student Performances -- (for the student body and for P.T.A.
meetings). Holiday Season Musicale (grades 5 and 6 performing);
Musical Play (grades 1,2,3 and N.I. class performing); Spring
Musicale (grades 4,5,6 performing).

Special Programs -- Fire safety, KIDS ON THE BLOCK, Dental Health,
Drug and Alcohol Education, Festival of Music, Recycling,
Montclair-Kimberley Academy Singers, Old Guard Glee Club,
Pearl Harbor Remembrance, educational films, educational/enter-
taining videos, awards assembly.

3. Special Choral Group (students from grades 4,5,6) -- Participated
in a Children's Choral Festival conducted by North Jersey Music
Educators Association in Oradell, N.J.

Performed in the Nutley Yuletide Music Celebration, Nutley High
School.

Sang Holiday Season selections for the Green Hill Memorial
Center for Women, West Orange.

4. Several parents discussed their occupations/hobbies with classes.
5. After School Activity Program -- Approximately 35 fifth and sixth
graders participated two days per week (3:30-4:30 p.m.) during
the year in sports and recreational game activities.
6. Creative Writing Club -- Met one day per week (3:30-4:30 p.m.) in
the library under the direction of the school librarian. (Gr. 5-6)
7. Computer Club -- Met one day per week during lunch recess (GR. 4-6)
8. Presidential Physical Fitness Awards Program -- Physical education
teacher conducted prescribed fitness program in grades 2-6.
Most students met or exceeded established age group standards
and were recognized with certificates.
9. Several students received recognition/awards for their entries
in various local and county essay/poster contests.
10. Pen Pal Program -- A grade three class conducted "Pen Pal" program
with a grade three class out of state. The grade two class
and two grade three classes shared "Pen Pals" with two Nutley
schools.

11. Parent Volunteer Helpers -- On a regular basis, several parents assisted in our library with clerical tasks, cataloging and shelving books and materials. Parents also helped during the kindergarten screening program, and with our book fair.
12. Fingerprint Program -- With parent request and permission, pupils new to our school and kindergarten students were fingerprinted in school by officers of the Nutley Police Department and Essex County Sheriff's Department. Parents of these children received copies of the fingerprints.
13. Classroom Visitation Day -- Parents and grandparents were invited to visit and observe classes in session during American Education Week in November.
14. Kindergarten Orientation Program -- For parents of new kindergarten students (1992-93). Conducted by kindergarten teacher and the principal.

Parent-Teacher Association

General Meetings --

October -- Open House (Classroom Visitation)

December -- Holiday Season Musicale

March -- School Budget Presentation; musical play performed by grades 1,2,3 and N.I. class.

May -- Spring Musicale

The P.T.A. has been an interested, active, and supportive group. Their fund raising activities have helped to foster a spirit of cooperation and understanding between the home and school. The monies they have raised have helped to enrich our school program for the students -- purchase of instructional equipment and materials, assembly programs, scout groups, T-shirts for Junior Olympic Team, T-shirts and trophies for students achieving high social and personal growth on their report cards, contribution to Nutley Parent Council Scholarship Fund, donations to local charities, teacher appreciation luncheon and activities, partial funding of sixth grade camping/outdoor education experience, sixth grade end-of-year activities and promotion program, Halloween party for the students, Christmas Show, and refreshments for P.T.A. meetings.

The P.T.A. published and distributed three issues of LET'S COMMUNICATE, an informational newsletter reporting school activities, P.T.A news and events, and students' work.

An extended care program was implemented by the P.T.A. this year. It was very successful -- and filled a need for participating families.

It has been a pleasure for me to have worked with the officers and executive board, committee chairpersons and committee members of the P.T.A.

Annual School Report


Spring Garden School

A very gratifying school year. There is much observable evidence that the students are making good progress -- academically and socially. My appreciation to the school staff for their hard work, dedication, cooperation, and support -- a fine professional group.

Appreciation is extended to the Board of Education, central office personnel, the Child Study Team, and the maintenance, grounds, food service, and health service staffs -- for their cooperation and support.

Special thanks to you, Dr. Votto, and Mr. Sincaglia.

Respectfully submitted,



Anthony J. Stivala
Principal

WASHINGTON SCHOOL

WASHINGTON SCHOOL
NUTLEY, NEW JERSEY

MEMORANDUM

TO: Dr. James J. Fadule
FROM: R. DiGeronimo
SUBJ: Annual Report 1991-92

DATE: June 29, 1992

The following covers the priorities of the district, as well as goals and objectives specifically for Washington School.

CURRICULUM

READING: The current reading curriculum and texts continue to develop sound basic skills for this subject. However, in reviewing the results of the HSPT and EWT, inferential and critical reading techniques must be stressed and improved upon in order for greater overall achievement in comprehension. Some activities suggested in the critical thinking workshops appear appropriate in refining these skills. All teachers should be encouraged to utilize these ideas.

The Nutley Reading Test was administered in late May to all students, grades one through eight. Their performance was outstanding. It, however, is still recommended that this test be revised due to changes in material used and to closely follow the testing format of the IOWA, HSPT, and EWT.

MATHEMATICS: The students' mastery of this subject is excellent. We must continue to challenge them in order to maintain the gains made. Two very good mathematic workshops gave the teachers many creative approaches in making this subject an exciting experience for everyday living. Important concepts were developed through logical thinking and the use of common materials around the house or school.

The Nutley Mathematics Test was administered at the end of May. It confirmed that the children of this community have an excellent grasp of the necessary skills and concepts in mathematics at their respective levels.

LANGUAGE ARTS: Great strides have been made in this area of learning. This is evident in the results of the Iowa Basic Skills Test and the Nutley Writing Test. The youngsters have improved in composition writing ability and have also shown greater proficiency in capitalization, punctuation, and usage.

Annual Report 1991-92

Through the word processor the pupils have further improved their writing skills by creating stories, easily editing them, and producing an excellent, interesting final copy. We must continue to challenge these youngsters by giving them more critical thinking themes to develop and solve.

With the implementation of the first grade special spelling program, the teachers have satisfactorily met the needs of the students. The accomplishments in this area have been outstanding with some great writing achievements. This additional list of words have made the spelling curriculum for first grade a success.

The K - 6 handwriting program was also reviewed. It was recommended that the newer edition of the handwriting books be purchased for the 1991-92 school year. These workbooks offer more interesting activities in them, not only to improve handwriting, but cultivate better expressive language skills.

SCIENCE: The new science curriculum and text were implemented this year. It is apparent that this educational program is appropriate for our community and our students have learned much through it. They have developed many projects that reflect their superb knowledge in this subject.

The teachers also attended several science in-service training sessions under the guidance of a high school teacher. Many ideas and experiments were taught and exchanged by all for the development of more exciting lessons.

SOCIAL STUDIES: The geography test was administered to all sixth graders this year. The results indicated that the youngsters knew their facts quite well in this area. However, due to the poor illustrations on the test, some children had difficulty in utilizing them. It has been recommended that these drawings be reviewed and refined.

The third grade teachers and students had a wonderful time learning about Nutley with the new Nutley guide and worksheets. They created their own handbooks and absorbed much of the information by using all modes of learning.

COMPUTER CURRICULUM: Since the teachers were offered several computer in-service training programs, they have become more proficient in providing the proper information and software for their pupils. Many outstanding accomplishments have been observed and noted.

Annual Report 1991-92

The youngsters have had great success in Washington School with the word processor program. They have written many interesting and exciting stories throughout the year.

CHEMICAL HEALTH: Several teachers of Washington School attended the Chemical Health in-service workshops on Saturday. They shared this information with the rest of the faculty. They also developed lessons that made the pupils very much aware of this timely and important topic.

KINDERGARTEN: The kindergarten program is progressing very well. The children appear very happy and much learning is taking place in a pleasant environment.

SPECIAL SUBJECTS: The art curriculum was implemented this year with a few minor changes in it. Many outstanding art projects were produced due to the efforts of the teachers and their students. One accomplishment was the use of the computer in reproducing art graphics or by providing information on well known artists.

The library curriculum was reviewed and revised. It will be implemented in the 1992-93 school year.

The physical education curriculum was also reviewed and revised. Adaptive physical education was stressed for those youngsters who might need special attention. This guide will go into effect in September, 1992.

The music curriculum was reviewed too. The appropriate recommendations for improvement were made and will be implemented in the 1992-93 school year.

ACHIEVEMENTS: The pupils of Washington School continue to show much progress academically. This was evident from the results of the Iowa Basic Skills Test, the Nutley Achievement Tests, and the length of the Honor Roll list. It was also due to the teachers' efforts in constantly analyzing weaknesses and strengths in the children's performances. The strengths are reinforced and the weaknesses are overcome through individual guidance and practice. The teachers of Basic Skills, resource room, ESL, and the librarian provide further support. We will all persevere until the high standards of our curricula are met.

Annual Report 1991-92

This year, through the Special Services Department, a Resource Intervention program was started in Washington School. The learning consultant, teachers, and principal met one a month to discuss children who appeared to have academic, social, or emotional problems. Strategies were suggested to the teachers, who sought advice, in handling these situations in the hope that these youngsters would not be classified, but helped more in overcoming their deficiencies through the regular program.

The faculty have also achieved much by attending a number of graduate courses and workshops. They have broadened their knowledge in administration/supervision, learning disabilities, reading skills, chemical health, computer science, music awareness, and language development.

Several youngsters have won first place or honorary mention in essay or poster contests. They also displayed outstanding ability in sports events. The art, music, and physical education teachers add much to the well rounded educational program of the children.

The librarian continues to conduct read-a-thons throughout the year in order to increase interest in reading and in good literature. She gives awards to all participants for their efforts.

SCHOOL ACTIVITIES: There were three regular P.T.A. meetings this year. They were Open House, March Musicale and the May Musicale. The P.T.A. also sponsored the Extended Day Program for all students. Several teachers volunteered to oversee the group of ten children. It was noted that due to the structure of doing homework before play, these youngsters showed a marked improvement in their academic performance in class. We are looking forward to a greater number joining this group in September.

The Mothers' Club provided extra educational programs and activities for the youngsters through fund raisers of candy, cakes, T-shirts, plants, and a fashion show. They also purchased eight exhaust fans for the auditorium and gym. These made the respective areas cooler on hot days.

In an effort to beautify the school surroundings, the Mothers' Club bought several bushes that were planted near the parking lot side of the building. Our own grounds crew did a marvelous job, adding much to the appearance of this entry way.

The P.T.A. and Mothers' Club continued to treat the safety patrol to a special lunch each month. The children enjoyed it and worked very hard to earn these delicious meals.

The Mothers' Club continued to publish a school newspaper.

The children contributed stories, poems, riddles and puzzles. Mrs. JoAnn Hanly was editor this year and did an excellent job in publishing all articles.

During Education Week, the parents and grandparents visited the classrooms. They participated in many exciting activities and had a great time.

The Elks Club continued to sponsor a "Drug Prevention" program for all pupils. Coloring books, comics, rulers, and pencils were distributed to the children, reminding them to say "no" to drugs, cigarettes, and alcohol. Lieutenant Neri, from our local police department, came to speak to each grade level and reinforced this concept with excellent statistics.

ASSEMBLIES: Fire Prevention
 "Ozzie Alive" - the Vikings
 United Nations Program
 Safety Program
 Nutley's "Old Guard" Chorus
 Christmas Musicale
 Franklin Institute - Science Program
 Black History and Famous Women
 Chemical Health Program - Lieutenant Neri
 "Kids on the Block" - Third Grade
 Mr. Wizard - Supermarket Science
 Festival of Music
 Primary Musicale
 "Arbor Day" Program
 May Musicale
 Miller-Cory House Museum - Fourth Grade
 Peppermint Puppeteers - Recycling
 Awards Assembly
 Sixth Grade Promotion

FIELD TRIPS:

10/29/91	Grade 2	Meadowlands Horse Show & Paddock, Secaucus
10/30/91	Grade 1	Greenmeadows Farm, Roseland
11/26/91	Grade 3	Morristown Museum
1/15/92	Grade 4	Ford Mansion & Jockey Hollow, Morristown
2/14/92	N.I.	Theatreworks, Englewood
3/3/92	Grade 2	Morristown Museum
3/25/92	Grade 6	NHS Music Program
4/10/92	N.I.	Nutley Public Library
4/14/92	Grade 3	Paper Mill Playhouse
5/5/92	Grade 4	Waterloo Village
5/18/92	N.I.	Nutley Public Library
5/19/92	Grade 2	Theatreworks, Montclair State
5/22/92	Grade 1	Theatreworks, Montclair State
5/28/92	Grade 6	Trenton State House
6/1/92	Grade 5	Lincoln Center, New York City
6/15/92	N.I.	OBC-TV, Nutley

Annual Report 1991-92

- GOALS ACHIEVED:
- Implementation of science curriculum.
 - Implementation of art curriculum.
 - Implementation of geography test for sixth grade.
 - Implementation of Nutley curriculum for third grade.
 - Provided lessons and practice exercises for benchwork skills in preparation of EWT and HSPT.
 - Continued efforts in building's appearance (inside and out).
 - Continued in-service sessions for faculty and staff in necessary subjects and areas of learning.


GOALS FOR 1992-93:

- Continue resource intervention program.
- Continue in-service sessions wherever necessary, emphasizing ITIP.
- Analyze test results and develop plans to overcome weaknesses indicated.
- Implementation of new music curriculum.
- Implementation of physical education curriculum.
- Implementation of library skills curriculum.
- Implementation of new handwriting books.
- Revise Nutley Achievement Tests
- Develop new critical thinking units across the curriculum.
- Continue to administer geography test and assess results.

The faculty, staff and I thank the members of the Board of Education, Dr. James J. Fadule, Jr., Dr. Frank T. Votto, Mr. John Sincaglia, and Mr. Donald Stasi for their endless support and encouragement. We also thank Miss Barbara Hirsch and the Child Study Team for their assistance in helping our special children.

Due to the efficiency and competency of the Washington School faculty and staff, this has been a most gratifying year. We look forward to the challenges of the 1992-93 school year.

Respectfully submitted,



Rosemarie DiGeronimo

YANTACAW SCHOOL

NUTLEY PUBLIC SCHOOLS
YANTACAW SCHOOL
NUTLEY, NEW JERSEY 07110

JOHN WALKER
Principal

June 30, 1992

TO: Dr. James Fadule, Superintendent of Schools

FROM: Mr. John Walker, Principal of Yantacaw School

RE: Principal's Annual Report - 1991-1992 School Year

This annual report represents a composite of the following: district and school priorities; encouraging and monitoring staff and community involvement; curriculum development and implementation; staff development and school activities.

CONTINUING PRIORITIES REVIEW

During the year I monitored the implementation of the science and art curriculum. Some of these projects were highlighted during our Learning Fair in April.

Dr. Mutch continued as chairperson of the Chemical Health Faculty Inservice Program. Some teachers from Yantacaw attended and expressed positive remarks concerning the material covered.

The geography pilot test assessment was reviewed and found to meet the needs of its design. It was recommended to be used for all sixth graders this current school year.

Recommendations and materials were reviewed concerning the (EWT) Early Warning Test. Several staff members have participated in workshop/inservice programs and shared the information at faculty meetings.

I served and participated as a member of the Articulation Committee. My assignment was directed to serving as chairperson for the fifth graders.

This year, as usual, I focused most of my attention on addressing the needs of the learners at Yantacaw. Emphasis placed on success and working towards high levels of living were paramount.

NEW PRIORITIES (1991-1992)

The K-8 Physical Education Curriculum Committee met during several Saturdays. Mrs. Diane Williams, Chairperson, directed the charge to review the curriculum and submit a list of recommendations. Mrs. Dow and Mrs. Gibson served as our representatives.

OTHER CURRICULUM RELATED ITEMS

Mrs. Rosemary DeRosa, along with other network staff, conducted a series of inservice programs for staff teachers. Several Yantacaw teachers attended the programs designed for the elementary (lower/upper) schools.

STAFF DEVELOPMENT

New staff members attended the mandated Instruction Into Theory and Computer Awareness Saturday programs.

We continue reinforcing and refining the elements of a good lesson and teaching models for all staff members. As in the past, part of our faculty meetings included the aforementioned topics as well as others. Several educational tapes, purchased by the Board of Education, were reviewed and discussed over the past ten months.

Mrs. Fischer's two week visit to the United Kingdom (International Education Exchange Program) was most beneficial in terms of professional growth and other experiences. She was able to share educational ideas, materials and practices, with staff members, parents, and students. The pictures and video tapes afforded us opportunities to compare and contrast our system with the British schools.

Congratulations to Mrs. Maria Gernitis for receiving her Master's Degree this year. The same is directed to Miss Haveron and Mrs. Bowes who should complete requirements for their Master's Degrees this summer.

Several staff members participated in inservice programs offered by the Board of Education as well as out of the district.

It was a pleasure noting administrators and staff members participating in our Saturday curriculum meetings.

HEALTH AND SAFETY PROGRAMS

1. Dr. Greco visited classes directing attention to the importance of keeping teeth and gums healthy.
2. Mr. Joseph Pariso (Essex County Sheriff's Department) presented the annual Drug Awareness Program to fifth and sixth grade students.
3. Lt. Neri visited classes K-6 discussing topics related to social safety, drugs, and the role of the police in our community.
4. During Fire Safety Week the children K-6 participated in the Fire Prevention Assembly and equipment demonstration.
5. Detective Dolores Bernard of the Essex County Sheriff's Office spoke to our children K-6 concerning a variety of topics associated with drug awareness and social safety.
6. Dr. Fred Applebaum visited some of our classes focusing on health care and other related concerns.
7. Captain Scalera, Fire Department, conducted two assemblies (lower and upper grades) reviewing and discussing tapes concerning fire prevention.

ACTIVITIES

PARENTS FOR PARTNERS

As usual we encouraged our parents and members of the community to participate in the Parent for Partners Program.

Several people responded and shared their work and community experiences with our students. The focus this year generated a concern of the changing job market and the global needs of the year 2000.

INTRAMURAL PROGRAM

This successful program continued under the district supervision of Mr. San Fillipo. Miss Haveron and Mrs. Gernitis assumed responsibility for serving as faculty advisors to the fifth and sixth grade after school program. In the future we should give some thought to including fourth graders.

SAFETY PATROLS

The Yantacaw School Safety Patrols, comprised of fifth and sixth graders, are divided into four groups. Street patrols, under the supervision of an adult crossing guard, are assigned on the corners to cross the students safely. Courtesy guides assemble and direct grades K-3 from the playground to the classroom. Lunch patrols assist the first, second and third grades while they are eating. The office patrols answer the phone and separate mail during their lunch hour.

Students who were actively involved in the patrol program received certificates and attended the patrol picnic.

DIAL-A-BOOK

Dial-A-Book is the Yantacaw School independent reading program for the 1991-1992 school year. Charts were distributed to each child for keeping a personal record of the titles and authors. The lists were collected weekly. Miss Margulies, advisor, kept a class, grade, and school tally which was exhibited on a special bulletin board across from the main office.

Part of this display included a "Special Titles" list for each grade level, new this year, which gave the children a guide to some titles at their grade level for consideration. Over 15,000 books were read during the 1991-1992 school year by the student body.

LITERARY CLUB

The Literary Club, under the supervision of Mrs. Reilly, consists of students interested in creative writing.

During the month students met with Mrs. Reilly, lunchtime, in room 304. A monthly theme was selected and the students wrote creative stories, designed cross-word puzzles, word finds, riddles, and personal poems. Creative illustrations accompanied the writings.

Monthly booklets were made for each member of the club consisting of that month's creative work for their enjoyment.

This was a rewarding and productive experience for the members of the Literary Club and Mrs. Reilly.

COMPUTER CLUB

Mrs. DeRosa supervised a Computer Club for 35 students. They worked on a variety of projects during designated lunch hour periods.

STUDENT COUNCIL ACTIVITIES - 1991/1992

1. Thanksgiving Food Baskets
2. Decorated windows of school for December holidays
3. Pictures with Santa
4. Caroling
5. Valentine Candy-Grams
6. Staff Appreciation Day
7. Creative Hat Day
8. Trip to West Point
9. Lunch time activities for grades 1-3 under the supervision of a lunch aide.
10. Family Day
11. Year Book Signing Pizza Party
12. Adopt-a-Family during the holiday season
13. Participated in the Homeless Program for Children (Clara Maass)

The year ended with a trip on May 2 to West Point. The students/teachers enjoyed the day and we had the good fortune of being extended an invitation to participate in the Armed Forces Day activities. This included attending the parade and sky diving competition.

NEWSPAPER SUMMARY

Yantacaw's school newspaper, the Tom Tom, consists of a student staff of 44 children under the supervision of Mrs. Story and Mrs. McLaughlin. The paper was published four times yearly and the advisors met periodically with the staff. The advisors also met with small groups of students to assign various tasks and edit articles.

This year, as a special project, the staff established a criterion for publishing a school newspaper written by the students. Advisors also encouraged students from the entire student body to submit articles to be considered for publication.

The year ended for the staff with a picnic in the park. The student staff was recognized at Yantacaw's Awards Assembly with certificates and official "Tom Tom Staff" pins.

LIBRARY CLUB

The Library Club is a service and library enrichment club. Students learned how to shelve books properly, repair them, and keep the library organized. The club helped in developing a thorough understanding of how the library operates and fostered a great appreciation for books and reading in the subject areas and for enjoyment.

CREATIVE WRITING CLUB

The Creative Writing Club consisted of forty-one fifth grade students. The club met each Wednesday from 11:30 - 12:30 in room 314 for a "working lunch." They were under the supervision of Mrs. Lanuto, fifth grade teacher.

The general objectives of the club were as follows:

- to explore a wide variety of writing activities focusing on the enhancement of student creativity. (Some activities included poetry, short stories, drama, etc.)

- to allow students the opportunity to work cooperatively in small groups with a primary focus on reviewing and enhancing social skills.
- to develop student "appreciation" for creative writing.

ANNUAL BEAR DAY

This year Bear Day was held on June 11, under the direction of Miss Carpenter. The students participated in a variety of activities from kindergarten through the sixth grade. Past pictures were posted and the students really enjoyed looking back at their yearly bear pictures. We have pictures representing 19 years of Bear Days past. Visitors from Franklin and Nutley High, as well as parents, stopped by to peak at the pictures and some of them joined our parade which took place at 2:30 that afternoon.

PARENTS NEW TO YANTACAW

This is an annual meeting to familiarize new families with the school and community, goals and priorities. At the end of the evening, a tour of the building and facility is conducted.

PICTURE TAKING WITH SANTA AND HIS VISIT TO THE CLASSROOMS

MOTHER'S CLUB/PTA

The Yantacaw parent groups continue working cooperatively with our staff, students, and the community. Some of their projects were as follows:

Mother's Club Fashion Show
 Mother's Club Plant Sale
 PTA Carnival Fun Day
 Mother's Club Holiday Boutique
 Mother's Club Walk-a-thon
 PTA Amateur Night (Franklin School)
 Mother's Club - Ice cream sundaes for the school
 Mother's Club - Pumpkin Patch

This year, the Mother's Club purchased exhaust fans for the gym and the auditorium. They also purchased year books for our sixth grade class.

The PTA purchased silk roses for our graduating sixth graders. They also sponsored a science show, "Ozzie Alive."

BUDGET NIGHT MUSICALE

ARBOR DAY CELEBRATION

ANNUAL HALLOWEEN PARADE

ASSEMBLY PROGRAMS

1. Yantacaw "Amateur Night" held at Franklin School
2. Old Guard Glee Club
3. Festival of Music - Broadway Show Tunes - sponsored by Board of Education
4. Edd Patterson Magic Show (2 performances to include all students)

5. Awards Assembly - Our 19th Annual Awards Assembly, under the direction of Miss Anello, continues to focus on services to the school and community. Citizenship, academic excellence, and efforts in accomplishing personal, school and district goals were also recognized.
6. Peppermint Players
7. Performance by "Ozzie Alive."

SPECIAL PROJECTS

Storyteller, Mrs. Novella Gilbert, shared some wonderful tales with our kindergarten and first graders. Turtle Book Zoo visited our 2nd graders.

We held a Learning Fair during the second week of April. Science, Art, Physical Education, Language Arts, special student projects, environmental displays, etc., were included. Parents were invited to share these experiences during that week with a special evening invitation.

CLASS TRIPS

1ST GRADE

Theatreworks at Montclair State College
Green Meadow Farms

2ND GRADE

Hayden Planetarium

3RD GRADE

Weis Ecology Center
Sandy Hook Environmental Center
Nutley Museum & Women's Club

4TH GRADE

Hayden Planetarium

5TH GRADE

Waterloo Village

6TH GRADE

Ellis Island

CONCLUSION

Professional goals for the 1992-1993 school year:

1. Assist in monitoring and implementing the K-8 Physical Education curriculum.
2. Review the following results:
 - a. Iowa Test of Basic Skills (K-6)
 - b. Nutley Achievement Test (1-6)
 - c. Geography Test (grade 6)

3. Participate as a member of the Articulation Program.
4. Assist in the EWT and critical thinking development.
5. Continue staff development, stressing higher standards of living and fostering success for all the students.

Congratulations to all the students, teachers, and administrators, for outstanding ITBS National Percentile Rank (K-7).

Congratulations to the Yantacaw teaching and non-teaching staff for all of its help in maintaining high standards and making a difference.

The custodial staff, under the direction of our Head Custodian Mr. Charles McLaughlin, has done an outstanding job during the 1991-1992 school year. Mr. Don Stasi, Superintendent of Grounds, has been most helpful and cooperative and aided greatly in keeping our plant in very good condition for our students, parents, and members of the school community.

Our parent organizations were most supportive and always there when needed. We will continue focusing on inservice/workshops for parents and members of the community in those areas of concern.

Miss Barbara Hirsch, Director of Special Services; the Child Study Team; and the Nutley Administrators and Supervisory Team were supportive and their help was greatly appreciated.

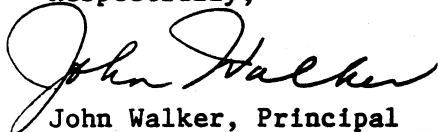
Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka and Mrs. Cordasco continue to do a fine job supervising the children during lunch time as well as completing their other duties.

On behalf of our Yantacaw family, we appreciate the continued leadership, guidance, support, and understanding displayed by our Superintendent of Schools, Dr. Fadule.

Thanks to the Board of Education for their support; Dr. Votto, Assistant Superintendent, for his supervision, direction, and guidance; Mr. Sincaglia, Secretary/Business Administrator, and his staff for their help and assistance during the school year.

Welcome, once again, to our new secretary, Mrs. Luzzi. She has blended nicely with the school community and has dared to make a difference in all of our lives.

Respectfully,



John Walker, Principal

JW:jml

SPECIAL SERVICES

June 29, 1992

TO: Dr. James J. Fadule, Jr.
 RE: Special Services Annual Report -- 1991-92
 FROM: Barbara Hirsch, Director of Special Services

NEW REFERRALS

	<u>1990-91</u>	<u>1991-92</u>
Nutley High School	8	12
Franklin	11	9
Yantacaw	8	6
Lincoln	13	6
Radcliffe	7	7
Spring Garden	7	5
Washington	5	12
Preschool Handicapped	7	10
Early Kindergarten Admissions	7	18
Referral Backlog	0	0
Referrals Pending	7	7
New Referrals plus three year re-evaluation	101	148

NEW CLASSIFICATIONS

Perceptually Impaired	22	39
Trainable Mentally Retarded	0	0
Neurologically Impaired	8	0
Auditorily Handicapped	0	1
Communication Handicapped	0	0
Emotionally Disturbed	5	6
Chronically Ill	1	2
Multiply Handicapped	0	1
Orthopedically Handicapped	0	0
Socially Maladjusted	1	1
Eligible for Day Placement	0	0
Preschool Handicapped	3	5
Autistic		
Total		
Students Graduated	36	20
Students Dropped Out	2	3
Students Declassified	1	1

In-District Anticipated 1992/93 - Numbers in parentheses indicate 1991/92 totals

	<u>Classes 1991/92</u>	<u>1991/92</u>	<u>Projected 1992/93</u>	<u>Change</u>
Nutley High School	2.5 PI Classes	(39)	43	-.5
	1 NI Class	(8)	7	
	1 ED Class	(7)	6	-.1
	Mainstreamed	(32)	35	
Franklin School	3.5 PI Classes	(41)	42	+.5
	1 NI Class	(8)	8	
	Supplemental	(8)	10	
	Mainstreamed	(5)	6	
Lincoln School	1 Multiply Handicapped Class	(6)	6	
	1 Resource Room	(17)	20	
	.75 Supplemental	(12)	10	+.25
	2 Preschool Handicapped	(16)	15	
Spring Garden School	1 Resource Room	(14)	14	
	1 NI Class	(11)	11	
Radcliffe School	1 Resource Room	(19)	20	
Yantacaw School	1 Resource Room	(17)	20	
	.5 Supplemental	(8)	10	+.25
Washington School	2 NI Classes	(22)	22	
	1 Resource Room	(20)	20	
	Supplemental			-.50
Home Instruction		(5)	3	
<u>Projections</u>				
Day Placements		(53)	45	
Residentials		(2)	1	
Received from other districts		(17)	18	
Eligible for Speech Correction (Public)		(88)	90	
Non-public Classified		(35)	30	

The following Special Services' priorities and issues were addressed in a positive manner during the 1991-92 school year:

1. Out of district placements were reviewed and five students were returned to in-house programs.
2. The school based resource committee concept was expanded in each elementary school.
3. The Health Procedures Manual was revised.
4. The Department participated in the Township Health Fair.
5. In-service training was provided in the areas of developmental disabilities, substance abuse, and suicide prevention.
6. Computer graphics and word processing was introduced in the C.A.T. program.
7. C.A.T. students participated in the Johns Hopkins Talent Search.
8. Physical Therapy services were expanded.
9. A C.A.T. advisory council was established.
10. The Department worked in concert with the Township relative to the Municipal Alliance Grant and the summer program for the handicapped.
11. Counseling for students and parents was available in conjunction with the Nutley Family Service Bureau.
12. Medical services to non-public school students was provided via contract with the Township.
13. Classified students in non-public schools were monitored on a regular basis.
14. A Departmental procedural guide was developed.
15. 20 special education students successfully completed their programs and received a Nutley High School diploma.
16. All referrals were completed in the mandated time frame.
17. 17 special education students were received from other districts.

Special Education Priorities 1992-93

1. To evaluate the impact of the new rules and regulations on future programming.
2. To implement the new school based assistance committee concept.
3. To provide in-service training for regular educators relative to the inclusion initiative.
4. To continue to review out of district placements and ascertain the feasibility of specific in-house programs.

5. To initiate a special education parent advisory committee.
6. To develop the mandated special education three year plan.
7. To evaluate the suicide prevention program at Nutley High School.
8. To evaluate the C.A.T. selection process.
9. To implement a computer/writing course for special education students at the Middle School.
10. To enhance the production capability of the present computer management system.
11. To emphasize functional assessment in all aspects of the child study evaluation.
12. To continue to seek special education placements from other school districts.