

ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR 1990/1991

**ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR - 1990/1991**

NUTLEY PUBLIC SCHOOLS

BOARD OF EDUCATION

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Mrs. Rosalie C. Scheckel, President	1993
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Dr. Frank T. Votto	Assistant Superintendent of Schools
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Mrs. Kathleen Serafino	Radcliffe School
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Miss Dianne DeRosa	Language Arts Coordinator
Mr. Louis Lombardi	Mathematics Coordinator
Mr. Raymond Kohere	Coordinator of Music Education

August 1991

Members of the Board of Education:

The 1990/1991 school year proved to be productive and rewarding in many ways. Successfully passing all New Jersey state monitoring educational requirements, proceeding in a normal manner despite the Lincoln School fire, and passing a budget in the midst of significant changes in QEA funding legislation, were a few of the highlights of the year.

Indications of academic success regarding the Nutley Achievement, IOWA, SAT, and HSPT tests revealed that our students are continuing to achieve in a very commendable manner. As in the past, we are also pleased with our students being named NMSQT and Garden State Scholars. Our 7th grade students had a particularly good year in the Johns Hopkins University Talent search in the mathematics and verbal areas. Nutley athletes and musicians continue to distinguish themselves with numerous awards.

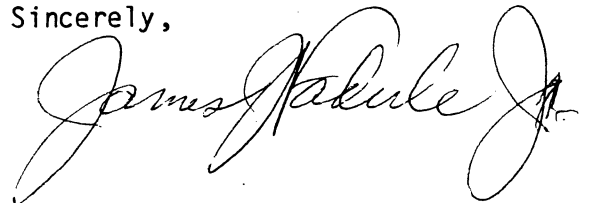
Results of the state HSPT tests are worthy of special mention. In our regular 9th grade testing, 100% of our students passed in reading, 98.4% in mathematics and 98.9% in writing. Our students scored extremely well in the first 11th grade HSPT "due notice test" where they distinguished themselves by attaining scores which placed them at the top of the "G" districts in the entire state of New Jersey!

Additional positive and revealing information pertaining to students proceeding to higher education and the scholarships they received are reflected in the following pages. It is important to note that 81.7% of students will be going on to higher education and they have been offered a total of \$714,084 in scholarship awards. They will be attending an excellent array of quality academic institutions throughout our nation.

Important curriculum work was completed in such areas as K-6 science, K-6 art, and in grade 6 geography. Other curriculum refinements were made in our computer, chemical health, and ESL programs.

As we begin the 1991/1992 academic year, our school community can be certain that our excellent staff will continue its commitment to the development of our students.

Sincerely,

A handwritten signature in dark ink, appearing to read "James R. Rulke Jr.", with a large, stylized flourish at the end.

REPORT ON COLLEGE ADMISSIONS

CLASS OF 1991

ENROLLMENT.....246

TOTAL APPLICANTS PURSUING HIGHER EDUCATION..204

% OF CLASS OF 1991 GOING ON TO POST-SECONDARY EDUCATION.....82.9%

Four Year Training.....	129	(52.5%)
Two Year Training.....	50	(20.3%)
Business/Technical.....	22	(8.9%)
Undecided.....	3	(1.2%)

REPORT OF SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 1991

SCHOLARSHIPS	\$688,000	
GRANTS	25,284	
ATHLETIC AWARDS	800	
LOANS	21,649	
		\$735,733
OFFERS ACCEPTED	\$649,533	
OFFERS DECLINED	86,200	
		\$735,733

NUTLEY PUBLIC SCHOOLS
Office of the Superintendent

TO: Members of the Nutley School
Community

DATE: June 24, 1991

FROM: The Nutley Board of Education

TOPIC: 1990/1991 Student
Achievement Test Scores

STATE

New Jersey High School Proficiency Test - HSPT
Per Cent Passing

Grade 9

Reading	100%	Passing
Mathematics	98.4%	Passing
Writing	98.9%	Passing

NATIONAL

Iowa Test of Basic Skills

National Percentile Rank

	<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
Word Analysis	95	99	99						
Reading		97	97	90	88	89	89	87	
Language Arts	82	99	99	99	97	97	96	93	
Mathematics	87	99	99	98	99	99	99	96	
Composite	87	99	99	94	93	94	93	88	

Excellent results such as these are due to a great total effort
and we wish to thank everyone involved.

NUTLEY BOARD OF EDUCATION

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NUTLEY HIGH SCHOOL

NUTLEY HIGH SCHOOL
Nutley, New Jersey

1990 - 1991 ANNUAL REPORT


Students enrolled:	Grade	9	229
		10	256
		11	257
		12	242
			<u>984</u>

Staff:	Classroom teachers	*80
	Guidance Personnel	** 5
	Administrators	3
	Librarian	1
	AV Coordinator	1
	Special Education	10
	Supervisors	10

* Teaching supervisors not included (6)

** Supervisor not included (1)

Submitted by:



John Jacone
Principal

June 14, 1991

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SCIENCE

SOCIAL STUDIES

LIBRARY

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COOPERATIVE INDUSTRIAL EDUCATION

Nutley, New Jersey

ANNUAL REPORT
1990 - 1991

We are rapidly approaching the end of what has proven to be another busy and, I believe, successful school year. I wish to thank the Board of Education, Dr Fadule, Dr. Votto, and Mr. Sincaglia for all their efforts and contributions during this past year.

I feel, that as a high school, we have made considerable progress during recent years. I strongly believe that as we take a comprehensive view of our school-the quality of staff, student achievement scores, quality and scope of our educational programs, services offered, success with extra-curricular activities, and quality of school facilities to name just a few - we can see that Nutley High School does not have to take second place to any high school in New Jersey.

Again, thank you for all your efforts during this past year.

CURRICULUM

- This past year we completed our work on 11th & 12th grade English curriculum. We have ordered books and are ready to implement same in September of 1991.

We worked during the year to up-grade geography in all our social studies courses. Up-to-date maps and globes were purchased and incorporated into the curriculum.

We have developed an S.A.T. course which will be introduced in the fall of 1991. We will monitor this very carefully to see if we can improve our scores.

TESTING

- We continue to achieve well in all standardized testing. This year, as in the past, every senior will have passed all three parts of the H.S.P.T. With the introduction of our new S.A.T. course, we look to improve our S.A.T. scores.

ADMINISTRATION

- Mr. J. Cocchiola continues to do an excellent job with the total scheduling process. In addition to all his duties, he is an asset in attending extra-curricular activities.

Mr. Fraser continues to do an excellent job in the attendance office. Our attendance for both staff and students is well above the state norm.

BUSINESS EDUCATION DEPARTMENT

BUSINESS EDUCATION DEPARTMENT

Yearly Report
School Year 1990-91

May 30, 1991

The following activity highlights of the academic year 1990-91 present concerns, and recommendations are being submitted for your review and consideration.

ACTIVITIES

1. Staff Workshops: Two professional workshops, in which accommodations were made by this office, were attended by one or more of the department staff.
2. Guest Speakers: This office made the accommodations for five speakers of post secondary schools or industry to address our students about the topics of careers. The speakers made a total of eight presentations and spoke to a total of eleven class sections. A listing of the speakers follows:

Ms. Linda Wagner	American Business Academy
Mr. Henry Salomon	Cittone Institute
Ms. Lisa Mastronardi	Deloitte & Touche Accounting Firm
Mr. Evans Herman	Monmouth College
Mr. James McNama	Berkeley School

3. Field Trips: Mrs. Rita Greenberg took her Office Information Systems and Word Processing classes to visit Katharine Gibbs School.
4. Scholastic Awards: The following were granted to students of the business department.

Tri-Town Typing Award	Joyu Cheng
Katharine Gibbs School Award	Erica Pipi, Kimberly Albert, Jenna Nicolette
Berkeley School Award	Kathleen Carlin, Kathleen Dunleavy

5. Staff: The department staff this year consisted of four teachers who taught a total of 18 sections to approximately 285 students.
6. During Open House last fall, room 215 was open and manned by students of the CPA Accounting and Word Processing classes. The cooperation of Mrs. Greenberg and Mr. McCrohan is appreciated.
7. Most of the department meetings were devoted to the preparation for monitoring and the Middle States Self-Evaluation.

CONCERNS

1. The senior final examination schedule and grade value should be modified.
2. The maximum number of student absences from classes should be modified.
3. The continued difficulty in student schedule changes due to the unavoidable reduction in department staff and course offerings.

RECOMMENDATIONS

1. In-service workshops and articulation days should be continued. The positive results are worth the time expended in preparation and summary reports.

ENGLISH DEPARTMENT

Principal's Report

1990-1991

To: Mr. John Jacone, Principal of Nutley High School
From: Ms. Dianne De Rosa, Coordinator of Language Arts/
Chairperson of English Department

I. HSPT

- A. Preparation for the HSPT remains a priority of the English Department. All members of the department were made aware of the interpretation results of the 1990 test and instruction continued to focus on the skills tested. All ninth grade teachers continued to use the series of exercises designed to review and practice the skills examined on the current HSPT given at the grade nine level.

The class of 1994 was prepared for the 1991 testing as follows:

1. Daily exercises from October through December which focused on usage.
2. Use of Random House's Scoring High on the NJHSPT in class during January and February, 1990, on a daily basis.
3. Daily use of the N.J. State Department of Education's Review Book during March 1990.
4. Writing prompts, once a month, as practice for the essay writing section of the HSPT. These writing samples became part of a student's writing folder. These papers were graded using registered holistic scoring as outlined by the State Department of Education.
5. A library skills review was conducted by Mrs. Tropiano with each ninth grade class.
6. Students were given their review materials for study at home a few days before the test.

- B. In addition, all teachers were made knowledgeable of the change in the direction of the HSPT from a ninth grade test to an eleventh grade test and of the structure of the "due - notice" test.

All teachers were involved during the October and November department meetings, in the discussion of information found in the Report of the Reading and Writing Committees of the New Jersey State Department of Education. These reports identify the skills and give test specifications and sample items for the eighth grade Early Warning Test and the eleventh grade High School Proficiency Test. Teachers were given copies of these reports so that they might become familiar with the changes in the test.

A series of exercises were developed by a committee of teachers during Saturday curriculum meetings based on the samples and specifications presented in these reports. These exercises were typed, duplicated, and distributed to all English III teachers on a weekly basis. The pattern of activity during September through December to prepare juniors for the due-notice test was as follows:

revising/editing exercises

reading exercises following the guidelines for narrative text, informal text, persuasive/argumentative text, and workplace text.

writing samples based on a personal - interpersonal situation; a solution to a problem; the causes or probable effects of events; and support or opposition to a controversial issue.

- C. Similar exercises were also duplicated and distributed to sophomore teachers. These exercises were given to sophomores on a weekly basis from January through May.

1990 Due-Notice Test Results:

Nutley Total Reading Score: 315
District Factor Grouping Score : 265
State Score: 250

Nutley Total Writing Score: 295
District Factor Grouping Score : 265
State Score: 250

The results of this test are very encouraging. Nutley scored above the State and the District Factor Grouping in the seven clusters of the Reading Section of the Test and in 4 of the 5 clusters of the Writing Section of the Test.

II. Curriculum

A. English III American Literature English IV English Literature/World Literature

The work of the 1989 - 1990 English Curriculum committee completed the course of study for the English III American Literature course and for the English IV World Literature/English Literature Course. This committee also selected an American literature anthology as a basic text for the American Literature course and an English literature and a World literature anthology as a basic text for the English Literature/World Literature course.

These courses will ensure that all of our students study American literature during their junior year and that all seniors study English literature and world literature in their senior year. The textbook selections and additional literary selections for these courses provide our students with a wide range of literary voices and a strong background in American, English, and world literature.

B. Basic Skills Reading/Writing

Two classes of reading/writing basic skills included one student who had not met the 1990 standard of the HSPT Writing section as well as students entering our school who had not taken the NJHSPT and students entering our school who had not met the standard in the testing at their former school.

Class size was small, which allowed for close individual attention to the student by the instructor and also provided for much use on the computer/word processors.

Our basic skills classes provided remedial attention to those students coming from Franklin School with a recommendation for extra help; no 9th grade students failed the 1990 reading test.

C. Journalism Program

This year twenty-four students were involved in the production of the school newspaper, the Maroon and Gray, with thirteen students taking the class for credit.

The journalism program changed this year from photo-type setting and manual layout with the ITEK, to computer type setting and design with desktop publishing. This was made possible through the purchase by the Board of Education of the following equipment:

Macintosh SE and SE 30 computers
Apple Scanner
Hewlett - Packard DeskWriter ink - jet printer
Radius swivel monitor
Quark XPress software for producing the Maroon and Gray

The students in Journalism Workshop and in Sophomore Journalism have been trained to use this equipment. Ten issues of the paper were produced this year which includes one issue of a literary magazine. Six of these issues were printed and duplicated in-house and four issues were professionally printed. We are very pleased with the results of the program this year, especially since the number of issues published were maintained while the Maroon and Gray staff learned how to use this new equipment.

In addition, students from both journalism classes prepared stories for our community newspapers. Students sent stories to both The Nutley Sun and The Nutley Journal approximately three times a month. It is worth noting that this is the first year that student work has been published in the Nutley Journal.

Eleven students not enrolled in either Journalism Workshop or Sophomore Journalism have written for publication this year.

III. Workshops

A. Journalism Workshop

Student writing has been used in both community newspapers, The Maroon and Gray, and the student magazine, MAG.

B. The Writing Workshop

Students in this class are encouraged to write in various forms for a variety of audiences and to use the computers and pfs-write word processing software. Several writing workshop students entered writing contests. Among them was Ginger Swiston who entered the New Jersey Writers Contest sponsored by Trenton State College and won 3rd prize for her short story entitled "Willameana."

C. Theatre Workshop/Drama Program

An end of the year production called Clowns was presented to eighth period English classes in the auditorium on May 31. This production was written, produced, and acted by students in theatre workshop as a final project.

IV. Staff Development

Several staff members attended workshops and seminars during the 1990 -1991 school year and shared information and new ideas with members of the department. The following is a list of workshops and seminars attended by various staff members:

Mr. Bonadonna: Garden State Scholastic Press
Association Advisor's Conference

Ms. Hyland HSPT Reading Institute
RSCU North

Mrs. Mickey : AP English Literature Conference
New York University

Writing Workshop : Perspective
on Student Writing -
William Paterson College

Mrs. Musco : Reading Conference - Literacy in
a Multicultural Society -
Kean College

Dr. Shepherd : HSPT Writing Institute
RSCU North

Ms. De Rosa : Language Arts Coordinator

New Jersey's Principal's
Association Conferences:

- Presentation by the State Department of Education on the Early Warning Test
- "HSPT : 11th and 8th Grade Test"
- "HSPT Interpretation of Scores"
- "New Voices in the English Curriculum" Sponsored by the Rutgers Consortium for Educational Equity and the NJ Department of Education
- "Update in the Humanities" presented by the Institute for the Humanities, Montclair State

V. Enrichment

A. Speakers

Three speakers were invited to present career-oriented programs to students in English III and English IV

The presentations were as follows:

November 12, 1990	Tobe-Coburn School of Fashion design : How to compose a resume' or college essay and writing and its place in careers.
January 8, 1991	Retz-National Education Center - technical and business careers
January 24, 1991	New York Restaurant School "Qualities of Successful People"

B. Assembly Program

Dr. Elliot Engel of North Carolina State University's English Department presented a literary program to our students on May 1, 1991. He spoke to juniors and seniors period 1 on William Shakespeare and to freshmen and sophomores during period 2 on Charles Dickens.

Students and teachers were favorably impressed by this program.

C. Field Trips

1. Mr. Bonadonna's Journalism Workshop students attended the Garden State Scholastic Press Association Student Day held at Rutgers University

2. Ms. Hyland's English II classes saw two productions of works they studied in class: To Kill a Mockingbird at the Papermill Playhouse and Romeo and Juliet performed by the Drew University Shakespeare Fest.

Ms. Hyland's American Literature students also had the opportunity to see Drew University's production of Death of a Salesman and Princeton's Mc Carter Theater production of Glass Menagerie.

3. Ms. Fisher's Great Book's class went to the Metropolitan Museum of Art to view impressionist paintings to accompany the reading of Irving's Lust for Life, a biography of Vincent Van Gogh.

Nineteen students attended the Josten's Yearbook Workshop held at Caldwell College

4. Mrs. Graziano's American Literature class participated in an in-school field trip, an event which included several disciplines. Students utilized library facilities to research many aspects of the first Thanksgiving. They prepared group reports describing various aspects of this event and with the help of Mrs. Kasner, prepared a first Thanksgiving dinner.

VI. Book Management

Books are stored in two bookrooms in the old wing (one for freshman and sophomore texts and one for junior and senior books); each bookroom is cleaned and the books sorted annually so that books are sent out for rebinding at the end of the school year.

An inventory list, compiled after an annual book-counting day which involves the entire department, is given to each teacher. This inventory provides information for replacement orders, and for titles, location, and numbers of texts on hand for each course.

VII. Concerns for the future:

- A. Consideration should be given to a review and revision of the English I curriculum since the HSPT is no longer a ninth grade test. This curriculum can be strengthened to meet the change in direction of the HSPT which will be given to students in the fall of their junior year.
- B. There is a need for some correlation of research paper procedures. Each discipline uses a different approach to organizing the research paper. An investigation into the method best suited to the high school student involving a representative from each department would prove worthwhile and would eliminate confusion among students as to which form to use.

FINE AND INDUSTRIAL ARTS DEPARTMENT

NUTLEY HIGH SCHOOL
Nutley, New Jersey

June 4, 1991

TO: John Jacone, Principal
FROM: Mr. Joseph Mattiucci
SUBJECT: FINE AND INDUSTRIAL ARTS DEPARTMENT - ANNUAL REPORT - 1990-1991

The following activities summary/highlights of the academic year 1990-1991 are being submitted for your review.

1. STAFF WORKSHOPS - PROFESSIONAL CONFERENCES

Seven members of this department attended workshops and conferences: IBM Tradeshow, C.I.E. Annual Conference, Lincoln Tech, Home Economics Fall Conference, Annual Art Conference, Culinary/Hotel Conference, VEANJ Conference, Industrial-Technical Creative Workshop, NJSIAA Annual Conference, CAD Seminar, Technical Education Conference, C.I.E. Funding Workshop.

2. GRADUATE CREDITS

A member of this department received a Master Degree. In addition, has also accumulated 30 graduate credits beyond the Masters.

3. GUEST SPEAKERS

The following representatives addressed classes throughout the school year: Plaza School, Parision Beauty Academy, Berdan Institute, Plaza School of Drafting, Passaic School of Drafting, Engine City, Ohio Diesel, Lincoln Tech., Taylor Institute, Teterboro School of Aeronautics, National Guard, Computer Processing Center, Bloomfield College, National Educational Center, New York Restaurant Institute, and numerous former students who brought back their portfolio's to exhibit and discuss their college experiences.

4. FIELD TRIPS

Various groups of students from the department participated in the following field trips. C.I.E. scholarship luncheon at the Fairfield Sheraton, Brookdale College - Auto Program, Fabricville-Montclair, NJ, Laboratory of Fashion/Merchandise N.Y.C., Key Club to Great Adventure.

5. SCHOOL AND COMMUNITY SERVICE

The staff participated in the following: Red Cross Blood Drives, Key Club Activities, Nutley UNICO, Girl Scouts, Christmas Angel Program, Class

Advisor; Caretaker-Kingsland Manor, Art Work For Kingsland Manor Fund - Raising Booklet, Photography work for Yearbook and Maroon & Gray, Printed Photographs For "Hall of Fame" Plaques & Dinner, All Visuals for the entire school, including, Banners, Posters, T-Shirts, Signs and Bulletin Boards.

6. Nine students from this department were the recipients of outstanding Craftsman Awards and Scholarships from The Rotary Club, Parent Council & Atlantic Chemical Company, Israel Sonenshein Memorial Award, Nutley Woman's Club Art Award, Miniature Art Society Art Award, Nutley Junior Womans Club Award, Nutley UNICO, Roman Academy, Metropolitan Technical Institute, General Electric, Computer Learning Center, Digital Electronics.

7. GOAL(S) LONG RANGE

To continue to research and develop a plan of action involving Industrial Technology Education as part of our present Industrial Arts Program. Also, to continue to look into the possibility of creating a professional service/repair period for instructors responsible for maintenance and repair of instructional machinery. In addition, we will continue to request computers for classroom instruction in the area's of: C.I.E., Home Economics, Art and Mechanical Drawing. Last, but not least, seek a combination office/classroom for the C.I.E. Coordinator.

8. MADELINE HUNTER INSTRUCTIONAL METHODS

Over the last seven years, the staff has become familiar with the overall concept of the Hunter System. Through this system most teachers in this department have shown marked improvement in their classroom instruction, organization, and classroom management skills.

As the Area Supervisor, I shall continue to reinforce this system periodically through my classroom visits, conferences and meetings.

9. C.I.E. PROGRAM

The students, 40 in all, have earned approximately \$140,000.00 working on a part-time basis through this school year.

10. COURSE OF STUDY REVISION

During the earlier part of the year, the entire staff worked on our department's program of study guide including: course outlines, proficiencies, weekly lesson plans, textbook revisions, reference materials and daily teaching methods in an effort to stay abreast of current trends in our expanding world of technology.

11. ARTS FEST "91"

On May 16, 1991, our department set-up and displayed many examples of the creative work done by our talented students throughout this school year. The exhibit was open to the public who responded most favorably to the display.

FOREIGN LANGUAGE DEPARTMENT

NUTLEY HIGH SCHOOL
NUTLEY, NEW JERSEY

TO: Mr. John Jacone, Principal of Nutley High School

FROM: Mr. Ciro Violante, Chairperson, Foreign Language
Department

SUBJECT: Annual Report - 1990-1991

As Americans we can no longer afford to isolate ourselves from the rest of the world. In today's global society, the study of foreign languages and cultures is a fundamental component of a sound education. Learning a foreign language is not an end in itself, but an addition to other important goals: communication with other people, insight into another culture, an increased knowledge of the world in which we live, better understanding of our language and culture, and also, an advantage for career opportunity. Proficiency in a foreign language is vital to the development of literacy, global understanding and international relations and economics.

I. Statistical Data and Staff

1. 575 students from the school population of 986 or 58% were enrolled in foreign language classes.
2. Seven staff members (1 shared duties between the High School and the Middle School) taught 31 sections of 17 course offerings.

II. Curriculum

The Foreign Language staff has been reviewing and monitoring language curricula at all levels in every language. The teachers have involved students in different activities which served to heighten an awareness of the importance of foreign language studies. All teachers are continuing to perform their duties in a conscientious and professional manner. They have been most cooperative in the recent state monitoring. Departmental articulation has been most effective through joint meetings between the teachers of the High School and the Middle School. Discussions about methodologies, approaches and techniques in Foreign Language instruction have been frequent. There has been an interchange of ideas and plans to make foreign language instruction more effective and appealing to today's youth.

III. Accomplishments and Achievements

1. A group of students from Spanish classes in all levels participated in the Annual Spanish Day Contest at Drew University. One of the students, Jose Perez, won 3rd place in the original poetry category. Students were prepared and accompanied by Mrs. Kirsten.
2. The Spanish IV and Spanish V classes travelled to New York to the Metropolitan Museum of Art to view the Mexican Exhibit. The students also visited the Flick Collection.
3. A group of students representing all languages and levels participated in the William Paterson College poetry recitation contest in May. The contest was attended by 60 New Jersey schools. John Sebastian won 3rd place for the beginner category in Spanish.
4. Miss Perrotta's Spanish classes were involved in making holiday cards and displaying them on bulletin boards at Christmastime in the corridor on the 2nd floor Annex building.
5. Mrs. Camarda accompanied a group of students from the French classes to participate in a Regional French Contest sponsored by the American Association of Teachers of French. Two of the students ranked 11th and 12th. Mrs. Camarda also took the French classes to the Metropolitan Opera House in NY and in Paramus to see a French play by Moliere.
6. Mrs. Torretti's and Mr. Violante's Italian classes travelled to the Metropolitan Opera House in NY to see the Opera, "La Traviata." Another group of Italian students went to see the Opera, "Don Pasquale," which was held at Raritan Valley Community College in Summitville, NJ.
The Italian classes were also involved in making bulletin boards on famous Italians and the Vatican Museums. These bulletin boards were displayed on the first floor Annex building.
7. Some of Mr. Violante's and Mrs. Torretti's students participated in the annual Italian National High School Contest sponsored by the American Association of Teachers of Italian. Four of these students distinguished themselves in different categories. Elizabeth Blanchini won First Prize in level I; Maria Gaccone won First Prize in level II; Vanessa Santini won First Prize in level III; and, Lorenzo Rizzi won Third Prize in level IV.

8. All the Language Clubs were very active also this year. Mrs. Torretti sponsored the Italian Club, Mrs. Kirsten the Spanish Club, Mrs. Camarda the French Club and Mrs. Gebbie the Latin Club. Some of these clubs also invited ESL students to take part in some activities.
9. Students in Spanish V and French V are continuing to sign up for the Advanced Placement Exam in the respective languages with the encouragement of the chairperson and the staff.
10. Throughout the school year, the department hosted six sophomore students from Kean College of NJ and one junior from Montclair State College who are doing their practicum. These students observed classes in Spanish, French, Italian, Latin, and ESL.

IV. Workshops - Professional Conferences

1. In February, Mr. Violante attended a workshop on "Proficiency oriented activities for the Foreign Language classroom" in Roxbury Township. In March he also attended a conference in Clark, NJ, on "Supervision" sponsored by the New Jersey Principals and Supervisors Association.
2. Mr. Violante also served on the Middle States visiting committee at Mountain Lakes High School in New Jersey. He served as chairperson of the Curriculum and Foreign Language committees.
3. Mrs. Kirsten attended the A.P. Conference for Spanish at NYU in November.
4. Miss Perrotta visited Westfield High School in February. She visited several Spanish classes to keep abreast of what other schools have to offer in terms of curriculum and approaches. She also inquired about the tracking system they use in foreign languages.
5. Mrs. Rhein attended a Proficiency workshop in Foreign Language, sponsored by Harcourt Brace Jovanovich and Holt, Rinehart and Winston publishing in East Brunswick in March.

All the teachers who attended professional conferences or visited schools, shared their experience with the entire department at monthly department meetings.

V. Departmental Goals (long and short)

1. To institute Advanced Placement courses in Spanish, French and Latin.
2. To improve Achievement Test scores in all languages.
3. To continue the search for materials for the Latin classes so that it would encourage students to enroll in the program.
4. To continue to generate interest and enthusiasm in the study of foreign languages to every Nutley student.
5. The ultimate goal of every staff member is to ensure that, after five consecutive years of foreign language study, the students will be proficient in the language.

VI. Departmental Recommendations

1. In order to ensure that students reach a proficiency level in the language studied, it is recommended that a better student-teacher ratio be set in each class at the lower levels so that oral skills can be practiced and, therefore, proficiency is achieved.
2. In order to continue to generate interest and enthusiasm in foreign languages, it is recommended that a "Language Week" be set aside during the school year with bulletin board displays, cafeteria menu of foreign foods, and also, an ethnic fair be held.
3. The department recommends that a National Honor Society Chapter be established in French, Spanish, Italian, and Latin in order to stimulate interest, promote higher standards of scholarship, promote an understanding and appreciation of foreign languages and their cultures, and perpetuate international friendship.

GUIDANCE DEPARTMENT

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN JACONE
Principal

AREA CODE 201
661-8824

May 26, 1991

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT ANNUAL REPORT

Introduction

Recent social and academic trends have created great challenges for schools. Examples of these trends are changes in the family structure, substance abuse, and pressures from the community, state, and nation to improve education. These trends are significant because they have a direct impact on student behavior and the development of school programs. Because of this guidance, as well as all areas of education, is experiencing a need to reassess goals and establish new priorities. Through this assessment process, the guidance department at Nutley High School continues to monitor where it is in terms of goal achievement and where it is in meeting the needs of the individual students here at Nutley High School.

Statement of Purpose

The guidance program continues to be a person-oriented, life-career development program designed to help all Nutley High School students learn about themselves and the world of work. By integrating this information, they will be able to make better educational, career, and social choices.

Mission Statement

The mission of the guidance department at Nutley High School is to work with individual students and groups of students, directly and through the curriculum, alone and together with the whole educational team, to ensure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision-making and planning skills; and develop a plan for his/her next step in life.

The role of guidance counselors is to help students. Counselors, as part of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors also see students when other staff members or parents suggest that a student may be having problems and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgment.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem-solving skills that are of value, not only in handling current problems, but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs.) When a student learns the art and skill of solving problems, she/he develops confidence in his/her ability to deal with new and different situations. The long-range goal of effective counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team, as well as the family, to enable students to acquire these skills. They are reactive (helping to deal with problems when they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve in their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

GUIDANCE GOALS (partial list)

Help students to:

- select subjects
- select colleges
- secure financial aid
- solve problems
- cope with social problems
- cope with personal problems
- locate occupational information
- secure part time jobs
- obtain full time jobs
- deal with family problems
- deal with drug/alcohol abuse
- cope with academic problems
- strengthen self-concept
- plan for the future
- develop good work habits
- develop career plans

As part of the educational team:

- maintain contact with the home
- work with teachers
- work with child study team
- monitor attendance
- monitor academic performance
- maintain student records
- be available for emergencies
- administer tests
- maintain contacts with community resources
- maintain contacts with employers
- maintain contact with representative of post-secondary schools
- identify organizational/environmental problems
- collect data on future, present, and past students

GUIDANCE ADVISORY COMMITTEE

The Guidance Advisory Committee held three meetings during the 1990-91 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. John Jacone.....	Principal
Dr. Paul J. McCarthy.....	Guidance Director
Mr. Edward Fraser.....	Vice-Principal
Mr. Evans Herman.....	Admissions Counselor, Bloomfield College, Bloomfield, New Jersey
Mr. Robert McDonald.....	Executive Director of Nutley Family Service, Nutley, New Jersey
Ms. Barbara Hirsch.....	Director of Special Services
Mr. Carmen D'Aloia.....	Co-op Work Experience Coordinator
Mr. Ronald Bonadonna.....	English Teacher
Mrs. Dolores Serio.....	Parent
Mrs. Catheryn LaMarca.....	Parent
Mrs. Christina Errante.....	Parent
Mrs. Camille Guido.....	Parent
Mr. Arthur Engle.....	Banker, Trust Co. of New Jersey, Nutley, NJ
Ms. Mary Kane.....	Senior Class President
Mr. Michael Cundari.....	Student Council President
Mrs. Mary Tippenreiter.....	Secretary

GROUP GUIDANCE

The Guidance Department continues to offer group guidance programs to students at Nutley High School. Some examples of these programs are:

Materials Management Program	- Business Classes
College & Career Fair	- School Program
DeVry Career Seminar	- Industrial Arts Classes
Delta Sigma Theta	- Black College Option
Suicide Awareness Programs	- Freshman Class
Differential Aptitude Test	- Freshman Information Sessions
Financial Aid Program	- Seniors/Juniors
Scheduling Information Program	- Eighth Grade Parents
Scheduling Information Visit	- Eighth Grade Students
Career Information Workshops	- English Classes
Graphic Arts Technology Program	- Graphic Arts Classes
ASVAB Program Information	- Senior/Junior Classes
Career Day Program	- School Program
Project Inroads	- Minority Students
Group Information Program	- Senior Class

CAREER EDUCATION PROGRAMS

The counselors made extensive use of career interest inventories to encourage their students in the career exploration process.

The Guidance Information System, available in the career resource center, has information on over more than 1100 careers. Counselors shared this resource information with their students.

The Armed Services Vocational Aptitude Battery was given to interested juniors and seniors. The results were also used in the career exploration process.

The Career Day Program enabled the entire school to participate in the career exploration process. Mr. Mario Cocchiola coordinated the program and invited approximately sixty speakers to Nutley High to make students aware of various career options.

PROFESSIONAL DAYS

The administration supported the counselors in their efforts to keep up with information about colleges, careers, and social programs. The information below illustrates the type of programs the counselors participated during the academic year. These programs were held during the day, evenings, and weekends.

<u>DATE</u>	<u>COUNSELOR</u>	<u>SITE</u>
Sept. 15, 1990	Dr. McCarthy	U.S. Merchant Marine Academy
Sept. 22, 1990	Dr. McCarthy	Boston College
Sept. 15, 1990	Mario Cocchiola	M.I.T. Breakfast
Sept. 15, 1990	John Biviano	U.S. Merchant Marine Academy
Oct. 3, 1990	Mary Jane Emde	Montclair State College
Oct. 7, 1990	Dr. McCarthy	University of Delaware
Oct. 8, 1990	Dr. McCarthy	Wesley College
Oct. 11, 1990	John Biviano	Rutgers-Newark
Oct. 18, 1990	Dr. McCarthy	Bloomfield College
	John Biviano	" "
	Mary Jane Emde	" "
	Susan Scerbo	" "
Nov. 1, 1990	Dr. McCarthy	Essex County College
Nov. 2, 1990	Judith Hubert	Trenton State College
Nov. 2, 1990	Mario Cocchiola	Adelphi University Luncheon
Nov. 14, 1990	Mario Cocchiola	G.I.S. Workshop-Wayne
Nov. 16, 1990	Mary Jane Emde	Guidance Round Table-Queen of Peace H.S.

<u>DATE</u>	<u>COUNSELOR</u>	<u>SITE</u>
Nov. 18, 1990	Dr. McCarthy	Stevens Institute
	John Biviano	" "
	Mary Jane Emde	" "
Dec. 4, 1990	Dr. McCarthy	Berkeley College
	Judith Hubert	" "
	John Biviano	" "
	Susan Scerbo	" "
	Mary Jane Emde	" "
Dec. 5, 1990	Dr. McCarthy	Fordham University
	John Biviano	" "
	Mary Jane Emde	" "
	Mario Cocchiola	" "
Dec. 6, 1990	Mario Cocchiola	Waterloo
March 7, 1991	Dr. McCarthy	Caldwell College
	John Biviano	" "
	Mary Jane Emde	" "
	Judith Hubert	" "
	Susan Scerbo	" "
March 8, 1991	Mary Jane Emde	St. Peter's College
March 12, 1991	Dr. McCarthy	St. Peter's College
March 12-14, 1991	Mary Jane Emde	N.J. Dept. of Education 3-Day Workshop
March 13, 1991	Susan Scerbo	N.J. Dept. of Education Workshop
Apr. 20-24, 1991	Mario Cocchiola	Rhode Island College Tour
Apr. 26, 1991	Dr. McCarthy	Monmouth College
Apr. 26, 1991	Dr. McCarthy	U.S. Merchant Marine Academy
Apr. 22-25, 1991	John Biviano	St. John's, Hood, Mt. St. Mary's, Western Maryland, Johns Hopkins, Loyola, College of Notre Dame, Goucher College
Apr. 24-26, 1991	Judith Hubert	Pennsylvania Colleges: Cedar Crest, Moravian, Lafayette, Muhlenberg, Allentown, Lehigh University
May 2, 1991	Dr. McCarthy	Drew University
	John Biviano	" "
	Mary Jane Emde	" "

SUICIDE AWARENESS

The guidance department was active in implementing the Adolescent Suicide Awareness Program. This program was presented to members of the Class of 1994 and further enhanced the proactive role of the guidance department. The topics discussed were:

Session I

- A. Analysis of Adolescent Self-Destructive Behavior
- B. Movie
- C. Break
- D. Small Group discussions:
 - 1. Recognizing suicidal potential in adolescents
 - 2. What is depression? How does it feel?

Session II

- A. The tasks of adolescence
- B. Break
- C. Small group discussions:
 - 1. The stresses of adolescence
 - 2. Case histories
 - 3. How can you help in a suicidal crisis
 - What to say
 - What to do
 - 4. Using school and community resources
- D. Wrap-up and evaluation

TRANSCRIPTS

	<u>1988-89</u>	<u>1989-90</u>	<u>1990-91</u>
Transcripts.....	2367	2426	2521
Mid-Term Grades.....	198	233	160
Final Grades.....	218	215	201
Total	2783	2874	2882
New Registrations.....	78	60	56

MIDDLE STATES ACCREDITATION

The counselors received and completed the material required for the Middle States Accreditation program. This was an excellent opportunity for the department to reflect on many professional concerns.

It should be noted that one of the counselors, Mrs. Judith Hubert, is a chairperson for the accreditation program. While this position requires a great deal of time, it has not impacted on her role as a counselor. Mrs. Hubert has demonstrated excellent time management.

Mrs. Susan Scerbo is also heavily involved in preparations for the accreditation visit.

Mrs. Mary Jane Emde coordinated the guidance review for Middle States program. She did a thorough and efficient job in this task.

PASSAGES

Mrs. Rose Merrell, a guidance secretary for many years, passed away last year and this was a great loss to the guidance department.

Mrs. Mary Tippenreiter, the guidance director's secretary for many years, announced her retirement this year. Nutley has been fortunate to have had a woman of her stature. She will be missed by the entire staff.

Mrs. Marie Peavy is completing her first year as a secretary in the guidance office. Her work is of the highest quality, and she has been very receptive to the many demands placed upon her.

CLOSING

Through the efforts of the guidance counselors, the Nutley High School students continue to learn more about themselves - their abilities, their interests, and their needs - through a variety of guidance services and programs.

In a counseling atmosphere that is student-oriented, students are receiving the guidance necessary for their academic, career, and personal development. It is hoped that students look upon their counselor as an advocate who represents their interests when dealing with professionals, family, and community agencies.

By encouraging students to develop their academic, career, and personal potentials, the counselor seeks to have the students to become more responsible to themselves, to their school, and, ultimately, to society.

HEALTH AND PHYSICAL EDUCATION DEPARTMENT

NUTLEY HIGH SCHOOL

THOMAS C. GALLUCCI
Director

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DEPARTMENT OF
HEALTH, PHYSICAL EDUCATION AND
ATHLETICS

N

May 17, 1991

TO: Mr. John Jacone

FROM: T. C. Gallucci

RE: Annual Report - Health, Physical Education & Athletics

Following are some of the activity highlights of the academic year 1990-91, present concerns, and recommendations.

HEALTH: The "Aids" program has been implemented. At this point, there seems to be no problems.

All students in the 9th grade continued to participate in our suicide program.

The hearing test was given to all students.

All 10th and 12th grade students had dental examinations.

The vision screening was given to all 10th grade students.

A routine physical was given to all 9th and 11th graders.

The "Family Life" program started in the fall of 1983. The program should be evaluated in the school year 1991-92. Please advise.

The Health and Physical Education Department screened 981 students for scoliosis. The final screening referred 11 students to their family physicians. The total not processed was 0.

PHYSICAL EDUCATION: This year we continued, for the second year, a new schedule with all students receiving a grade that totaled health and physical education classes combined.

Students were assigned to health class via physical education classes for a one-quarter grade. Three-quarters of the grade comes from physical education.

ATHLETICS: This year, 674 students participated in athletics under 50 coaches. Our 674 students participated in 560 athletic events. Once again, for safety reasons, I feel a complete evaluation is due for our playing fields, gymnasiums, and transportation.

TCG:sp

Raiders

MATHEMATICS DEPARTMENT

May 24, 1991

TO: Mr. John Jacone

FROM: Louis Lombardi

SUBJECT: Annual Report - Mathematics Department, High School

Evidenced by impressive standardized test scores and general student achievement, the Nutley High School Mathematics Department continues to provide an excellent academic program. The five-track curriculum functions well, effectively meeting the needs of students at all ability levels and with varying career goals. Changes in teaching methodology are in evidence and reflect many of the current recommendations set forth by the National Council of Teachers of Mathematics for the improvement of mathematics education. The latest technology is increasingly becoming a part of the curriculum, and the staff continues to be supportive of established departmental goals. Morale is good and a cooperative spirit prevails in spite of increasing demands in the classroom. Following are a number of facts worthy of mention:

1. Departmental statistics indicate that eleven regular teachers taught a total of 54 class sections. This included 17 regular classes and one basic skills class in the State Compensatory Education Program. As of February, 1991, the average class size was 17 in the regular classes and 13 in the basic skills class.
2. A change in the sequence in which Accelerated Algebra II and Accelerated Geometry are taught was implemented this year. After agreement by the staff that the Accelerated Algebra II course was the more challenging, it was moved from ninth to tenth grade. Consequently, for this year only, there were two sections of Accelerated Geometry and none of Accelerated Algebra II. This change has taken place very smoothly and with no apparent scheduling problems.
3. Due to the extended illness of Mr. Kenneth Grieco in the spring of this year, Mrs. Carol Rizzo was employed as a long term substitute to assume his classes. Mrs. Rizzo, a former basic skills teacher in our department, did an excellent job to ensure a minimum of interruption in our program.
4. The eleventh grade Due Notice High School Proficiency Test in mathematics was administered for the first time on December 12, 1990. In order to prepare students for the kinds of problems that would be encountered on the test, the curriculum in all tenth and eleventh grade classes was supplemented with sample problems sent to us by the state. Each problem was discussed in class and the corrected solution recorded and placed in a folder for later reference. Folders of tenth grade students will be held and forwarded to eleventh grade teachers next year.

Results from the December, 1990, Due Notice HSPT were very encouraging. Nutley had a total mean score of 300 in mathematics compared with the state mean score of 250 and a score of 265 for the District Factor Group. Nutley scored above the DFG on each of the five clusters tested.

5. The final administration of the grade nine HSPT took place on April 10, 1991. The preparation program for this test was continued this year using the twenty practice units developed by departmental staff. Materials were duplicated and distributed to teachers of Mathematics I, Basic Algebra I, and Basic Skills classes for inclusion at appropriate places in the curriculum. After completion of each group of five units, a cumulative test was given to monitor student progress and make recommendations for remediation. Prior to the actual test, a number of practice tests with a similar format were given and reviewed.

Results from the HSPT given in April, 1990, were outstanding. The passing rate was 100% with no students falling below the MLP on the mathematics section of the test. Also, our mean HSPT score increased to 89.3 compared with 88.7 the previous year.

6. The computer-resource center continues to function as an integral part of our mathematics program. The center was used regularly by three Math of Finance classes, one computer programming class, and a Mathematics IV class whose curriculum was redirected to include more computer based problem-solving experiences. In addition, the center was used by individual students to complete assignments or other projects, or to receive extra help with their regular class work from assigned teachers.
7. Thirty new scientific calculators have been added to the department's teaching tools and have been used in a number of classrooms as aids to problem solving. Additional calculators have been ordered for next year in an expanding program to permanently place calculators in every classroom. The overhead computer projection system purchased last year continues to be an important teaching tool and is used periodically to enhance algebra and geometry lessons.
8. An infra-red transparency maker purchased for the mathematics department this year has become one of our most valuable teaching aids. It is used extensively, providing teachers with overhead visuals to help clarify concepts and increase understanding.
9. After a number of service calls, the transition from spirit duplicator to copier has finally been accomplished. Teachers use it often to provide supplementary teaching materials and tests. It is a welcome addition to the department and will certainly add to our program.
10. Workshops, seminars, and other visitations in which mathematics department faculty participated this year include the following:
 - a. In July, Mary Lou Dowse and Arleen Wellman attended a one week HSPT Secondary Institute focusing on the skills to be assessed by the new grade eleven test.

- b. In August, a three-day workshop was held for the purpose of constructing supplementary teaching materials to help prepare students for the eleventh grade High School Proficiency Test. In attendance were Toby D'Ambola, Mary Lou Dowse, Arleen Wellman, and the chairman.
- c. On September 27, the chairman attended an HSPT information session in Woodbridge pertaining to both the eighth and the eleventh grade tests. Ideas on how schools should prepare for the HSPT were presented and discussed.
- d. On October 18 and 19, Elinor Alboum, Mary Lou Dowse, Christine Testa, Rosemary Vivinetto, and the chairman attended the NCTM Regional Conference in Parsippany. The conference stressed some of the latest recommendations offered in the new NCTM Standards for the improvement of mathematics education in the nineties.
- e. The HSPT Interpretation and Skills Development Committee met on seven Saturdays during the year to report results of the HSPT administered in April, 1990, as well as to construct additional supplementary teaching materials to align our curriculum with the new grade eleven HSPT. Serving on the committee were Elinor Alboum, Toby D'Ambola, Mary Lou Dowse, Rosemary Vivinetto, Arleen Wellman, and the chairman.
- f. On December 17, the chairman attended an awareness session on the new state Core Course Proficiencies. The proficiencies were distributed and discussed with recommendations for their inclusion in the mathematics curriculum.
- g. On February 8, the chairman attended a meeting hosted by McGraw-Hill in West Orange. The session included talks on how our multi-cultural society impacts on the curriculum and how the new NCTM Standards will effect mathematics teaching.
- h. On March 28, the chairman attended a meeting in Livingston sponsored by the State Department of Education on interpreting results of the December, 1990, Due Notice HSPT.
- i. On April 26, the chairman attended a PRIMES conference at Montclair State College to hear a talk on teaching mathematics content through problem-solving.
- j. The Mathematics Roundtable was attended by the chairman on October 2 at Lakeland Regional High School, March 5 at Fair Lawn High School, and May 1 at Montville High School. The Roundtable includes mathematics supervisors from 28 North Jersey schools who meet periodically to discuss common concerns regarding curriculum, teaching, and supervision.

At the May 1 meeting attended by supervisors from twenty schools, none could claim to equal or better the mean score of 300 achieved by Nutley on the December Due Notice HSPT.

11. On March 20, Christine Testa accompanied her Accelerated Geometry class to the annual Mathematics Day sponsored by Montclair State College. Students attended a number of stimulating lectures on interesting topics in mathematics presented by prominent professors in the field. The day proved to be a valuable educational experience for all.
12. On March 27, Toby D'Ambola took his computer programming class on a field trip to the IBM facility in Franklin Lakes. The group enjoyed an informative presentation on computers and their uses in our world today.
13. On April 2, Mary Lou Dowse and Elinor Alboum took 41 students from their Mathematics of Finance classes on a field trip to the New York Stock Exchange. The trip proved informative and provided students with real world experiences to reinforce their classroom learning.
14. Miss Laura Keller joined the department as a student teacher from Montclair State College for the period from February 11 to May 17. Under the direction of her cooperating teachers, Toby D'Ambola and Donald Tobey, she had a successful experience teaching Basic Geometry and Algebra I.
15. The SAT preparation program continues to serve our students preparing to enter college. John Suffren conducted six evening sessions in mathematics during the fall semester from 6:00 P.M. to 9:00 P.M. involving approximately 40 students planning to take the PSAT or SAT. A similar program was conducted during the spring semester for approximately 95 students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with the difficulty and format of the actual test.

Additional preparation for the SAT using commercially prepared and teacher prepared materials was given in all trigonometry classes during the year. This served to determine weaknesses, provide some remediation, and offer test taking experience in classes with students most of whom would be taking the SAT.

Results reported in September for the Scholastic Aptitude Test taken by 214 members of the class of 1990 show a mean mathematics score of 498 compared with 473 for New Jersey. This represents a decrease of three points from last year. However, twenty percent of our students scored above 600 on this section of the test.

16. On Friday, May 10, advanced placement tests were taken by three seniors in level AB Calculus. Student results for this exam are normally reported in July. Results from the 1990 AP exam taken by six seniors indicate that one was well qualified, one was qualified, and four were possibly qualified.
17. In May, Mrs. Mary Lou Dowse completed the requirements for the Master's program at Jersey City State College and received her degree in administration and supervision.

18. The Stock Investment Club, sponsored by Toby D'Ambola, continues as an extension of the Mathematics of Finance course. The club has 15 members and meets weekly to discuss investment procedures and other aspects of the stock market. A highlight of the club is its participation in a stock market game in which teams from throughout the country begin with a theoretical fixed amount of money and then, through investments, compete to achieve the highest return. This year's group had a portfolio which placed them first among 767 teams, qualifying them for a special award.
19. The Math Club, sponsored by Elinor Alboum and Donald Tobey, met on the first Tuesday of each month. Students participated in six contests throughout the year sponsored by the New Jersey Math League. The contests involved between 10 and 15 students from all grade levels competing with other schools throughout the state.

On May 24, the Essex County Math League held its annual contest at Montclair State College. The meet involved ten area high schools. Twenty-two students from Nutley participated in contests held on five secondary levels. In the Advanced Math category, Fonda Chen finished in third place.

20. Student honors, awards, and scholarships given this year were:
 - a. An award was given to Anthony Collucci by Atlantic Industries, Inc. for proficiency in mathematics.
 - b. Paul Wu received an award from I.T.T. Avionics for proficiency in mathematics and science.
 - c. The Rensselaer Medal was presented to Sanjay Jani as the outstanding junior in the field of mathematics and science.
 - d. High Honors in mathematics were granted to four of our graduating seniors. They are Anthony Collucci, Jill Szura, Sally Trinks, and Paul Wu. In addition, 23 seniors were granted honors for achieving above average grades for four years of high school mathematics.

Departmental Goals for 1991-92 include the following:

1. To implement a program developed by teachers and designed as the initial step in the alignment of the mathematics curriculum with skills assessed by the grade eleven HSPT. The program involves distribution to each ninth and tenth grade student a booklet containing sample problems similar to those which they will encounter on the actual test. These problems will be attempted by students, and then discussed and explained in class by the teacher. Corrected and completed solutions will be retained by the student for reference. In grade eleven the program includes practice tests developed from the three forms of the Due Notice HSPT given in December, 1990. The practice tests will be followed by discussions and explanations to insure understanding. In addition, problem-solving exercises completed in grade ten will be reviewed prior to the actual Due Notice Test.

2. To continue implementation of the NCTM Curriculum Standards and to become familiar with the newly published NCTM Teaching Standards. These standards include increased emphasis on understanding, thought processes, and applications, as opposed to the teaching of isolated basic skills which often become meaningless ends in themselves.
3. To continue implementation of computer and calculator technology, including the use of classroom overhead projection systems, in order to provide students with the practical experience and knowledge necessary to use these powerful tools to solve problems more effectively.

Departmental recommendations or concerns include the following:

1. A third year of college preparatory mathematics for students in the basic track continues to be a concern. Presently, students in this track take Basic Algebra II. However, the nature of subject matter necessary for a second level algebra course makes it difficult for many students to have a successful experience. On the other hand, many colleges require a third year of college mathematics. This creates a difficult situation for students, teachers, and parents. A clear solution to this problem is not evident.
2. Current recommendations for implementing new technology, changes in emphasis within the curriculum, and the way teachers teach, are difficult to accomplish. This will require time for changes in attitude, learning new methods, and planning new approaches to teaching classroom lessons. Released time to attend institutes, workshops, and other professional meetings is recommended.

c: Dr. Frank t. Votto

MUSIC

NUTLEY PUBLIC SCHOOLS

MUSIC EDUCATION DEPARTMENT
300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
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June 7, 1991

TO: Dr. Frank T. Votto - Assistant Superintendent

FROM: Mr. Raymond Kohere - Music Coordinator

SUBJECT: Annual Report

As chairperson of the music department since 1982, I have continued to hold as my primary objective the goal of ensuring that students in the Nutley Public School District have had the broadest possible range of opportunities to participate in the study and performance of music.

Maintaining quality in our music education program demands a continued strong effort, initiative, commitment, discipline, and increased time and staff to educate the students to the higher and intrinsic values of the arts in education. This is particularly true when the music is so often in direct conflict with the lower echelon of entertainment which is so prevalent and increasing in our mass media world today. We must continue to educate and direct the young singers and instrumentalists to a higher level of musicianship and a deeper understanding of the essence of good music and away from the infatuation of a popular culture which increasingly values theatrical trappings or rebellion above any semblance of musical content or integrity. We must stand firm and continue to raise the standards of worthwhile and uplifting music in the community and schools which often are looking for quick and cheap entertainment with showy, gyrating "vocalists" and ear piercing cacophony "rock bands" with no accompanying musical meaning.

Because of budgetary cutbacks, and increasing performances, there have been serious limitations which have resulted in much less time for the development of the actual objectives and content of the music education curriculum. (the aesthetic, cultural, theoretical, and creative principles of music)

In the past nine years, the number of performances given by each district music teacher has increased by 33% without an increase of staff or time (in fact with a decrease of one music teacher). Such restrictive efforts as the excision of our summer music school program, additional required graduation and academic credits (singletons), and low and very limited priority scheduling are showing a slow but steady decline in the number of students (in many cases the better leader oriented, academic and music students) who omit participation in the music classes and performing groups at the upper and lower levels of our education system.

I have again stressed the strong need for additional staff, priority scheduling for all music courses and additional time for rehearsals etc., in my 1991 priorities report.

In preserving the philosophy of furthering the need of music education for all students, I continue to act as representative of the Metropolitan Opera Guild for our high school foreign language classes (French and Italian) as well as the Humanities Class in arranging and attending two final opera rehearsals and one regular complete opera performance for our students this past year. Two other rehearsals were cancelled because of restrictions on field trips to New York during the Persian Gulf conflict.

Again, the performing music organizations (instrumental and vocal) of all the district schools continue to perform at a very high calibre for the school music assemblies (The annual December, March (Grades 1-3) and Spring Musicales) as well as the evening programs for the parents, community and surrounding communities. (December Musicals, March Budget performances (Grades 1-3) and the Spring Music Festivals).

This year two of our music students gained the honor, through extensive auditions and preparations, of being selected to membership in three 1991 N.J. All State Music Organizations. (Sophomore April Carter - N.J. All State Chorus and Junior Frank Zintl - N.J. All State Band and the N.J. All State Orchestra-second consecutive year in both music organizations).

In addition to the items which are included in my job description and daily attendance to the responsibilities of my position as Music Coordinator, which are always present and demand immediate resolutions, the following accomplishments have been realized in the music department during the 1990-91 school year.

1. Assisted in rehearsals and auditions for the 1990-91 N.J. All State Chorus as adjudicator and sectional conductor on four Saturdays and the day before the NJEA Convention at Atlantic City. This year, I was selected to membership of the Choral Procedures Committee which oversees all the activities (rehearsals, performances, auditions, music, policies etc.) of the N.J. All State Chorus. This is a three year membership.
2. Arranged and scheduled professional music assemblies for all the elementary schools of the district ("The Broadway Musical" - a production and chronological rendition of the American Musical Theater over a period of two hundred years) and for the high school and middle school a professional ensemble from New York ("Sonic Boom") illustrating contemporary music of today's electronic and synthesizer technology with keyboards, guitar, drums, and computers.
3. The Music Department of the Nutley Public Schools under the joint auspices of the Nutley Music Boosters Association presented an all elementary school instrumental and vocal music program demonstrating the different aspects of the music program on the elementary level. (March 26, 1991) for the parents and general public (716 parents etc. counted in the audience). This was an excellent opportunity for a Board of Education member to speak to a "Captive" audience concerning the district budget which was later approved.
4. I served as liaison and program chairperson for the 1990 Annual Yuletide observance program which is sponsored jointly between the Nutley Public Schools and the Nutley Town Council (Commissioners) - December 19, 1991.

5. I continue to fulfill my teaching responsibilities as a member of the Humanities team with regard to the art forms (Painting, Music, Sculpture, Architecture, Dance) and arrange the teaching schedule as well as all corresponding field trips to the various New Jersey and New York cultural institutions. There is still a serious concern since this class will become an AP oriented course in 1991-92. Next year's proposed enrollment figures have suffered substantially from this year's figures.
6. The Choralettes are still a major part of my daily teaching assignment. The group performed in twelve in and out of school performances. Two performances had to be cancelled because of restrictions on trips to New York and Newark Airport during the Persian Gulf conflict.
7. The Music Education Department initiated an instrumental evaluation form which is sent out with the report card each marking period. The form is completed by each instrumental music teacher and evaluates each student's progress (K-8) and is designed to keep the parents informed with regard to the instrumental music instruction and the band - orchestra program. This has been a necessity for sometime since there are no grades given for this instruction. We are also considering using a related form for the high school instrumental music instruction.
8. Three of our elementary school choruses (Spring Garden - Mrs. Peterson, Washington - Mrs. Bicknell, and Yantacaw - Mrs. Zitman) entered a choral "competition festival with numerous other elementary schools from other districts and counties in New Jersey and all our choruses were rated in the top 10%."
9. The Nutley High School Band and its attending auxiliaries (Marching and Concert Bands, Sr. Twirlers, Twirlers, Color Guard and Flags) traveled to the Blossom Band Festival Parade and Competitions at Niagara Falls, Canada. (May 2-5, 1991). The trip was a complete success in all its endeavors winning three first place trophies (Concert Band, Sr. Majorettes and the Color Guard), one second place trophy (All Majorettes), one third place trophy (Color Guard singles) and one fourth place trophy (Marching Band). All the above trophies are displayed in the new music trophy cases in the music corridor at the high school.
10. Additional activities included attendance at the various evening and during school music festivals, programs, and P.T.A. music performances in my capacity as Music Coordinator as well as serving as a liaison resource between the Nutley Public Schools Music Program and the Nutley Music Boosters Association by attending all their executive board and general meetings.
11. The Music Education Department and Coordinator continue to maintain a close working relationship with the Athletic Department and Director in mutual concerns which relate to both departments in order to ensure a cooperative, amicable, and unified goal for the high standards in music and sports through their coordinated efforts.
12. Continue to oversee and upgrade the entire instrumental music inventory on a semi-annual basis and the proper maintenance and repair of all instruments on a weekly basis with "The Music Shop" (Our official instrument repair facility and a subsidiary repair shop of The Mobile Music Co.

We continue to eliminate those older music instruments which have become obsolete and inoperable because of their frequency of repairs and unacceptable operation and sound. All the keyboard (piano, organ and synthesizers) instruments are also checked and arrangements are made for the semi-annual tunings of all pianos (auditorium and music room pianos receive three tunings per year) and organ maintenance in all the district schools.

13. Mrs. S. Vitkovsky is to be commended for her excellent work (instrumental and vocal) as music substitute at Lincoln School during Mrs. Bender's leave of absence. Mrs. Bender will be returning as of September, 1991.
14. I have met with principals of the elementary and secondary schools from time to time during the school year concerning scheduling, music programs and other matters involving music problems in their particular schools.

We continue to hold the following goals in high priority and list them for further development, recommendation, and inclusion within the music education program.

1. Provide more certified staff time to permit
 - a. Increased instrumental (strings included as a high priority) and vocal instruction in classes (ensemble and individual) which is independent of the pressures of the performing repertoire on all grade levels.
 - b. Supervised practice time (to personalize the learning environment of the student) as scheduled in other departments.
2. Scheduling for interested students must be at a higher priority. This will enable students to choose music courses as a first choice and not as a slim possibility after all other subjects are scheduled.
3. A one year basic course of Music Appreciation/History or a Music Survey course in conjunction with a more general study of the appreciation and history of all the fine arts (preferably a required course) should be offered. This course is not to be construed as a traditional music or art appreciation course. It should be humanistic in its approach relating music to other art forms, subjects, and various aspects of our culture. This would also be an excellent survey course to help prepare college oriented students for their fine arts requirement in higher education. (Many of the high schools in New Jersey have initiated such a course in the last few years).
4. Revise and revamp the course of study for the Seventh Grade General Music which now incorporates four different subjects on a quarterly meeting schedule (the same time period for each course for each of the four marking periods) to meet this plan.
5. Reinstate the 1992 Summer Music School Program as part of the Academic Booster's Summer Program (Let's Learn)
6. To endeavor to schedule performances by either a high school "mini-band," the high school jazz band, The Franklin School Debonaires or "Show-Choir" etc. in their respective schools (during school time) in order to have the elementary students (sixth graders) become aware of the various music performing organizations on the middle and upper secondary levels as well as realizing the need to continue

-2-

their music instruction and study necessary to become members of these organizations.

7. Since the resignation of Ms. Jeannette Fuller, (the present twirler-flag advisor as of May 9, 1991-effective June 30, 1991) we have begun searching for a replacement for this position and expect to interview a few applicants in the near future since this position should be filled before band camp. (August '91)

If there are an questions, please contact me at your convenience.

SCIENCE

Annual report

June 24 1991

Science Department Modig

Statistics - 87.5% of the student body was enrolled in a science course for the 1990-91 school year.

Physics- teachers , Mr. Mancuso and Mr. Sautter. There were three sections of Physics meeting 6 periods per week with a total enrollment of 60 students. There was one section of A P Physics meeting 6 periods per week with an enrollment of 13 students.

Chemistry- teachers , Mr. Mancuso , Miss Naturale , Mr. Sautter , Mr. Starrick. There were 7 sections of Chemistry and Chem Study meeting 6 periods per week with a total enrollment of 125 students. There was one section of A P Chemistry meeting 6 periods per week with an enrollment of 16 students.

Biology- teachers Mr. Modig, Mr. Jinks, Mr. Kimberley, Mrs. Macgregor, and Mrs. Stave. There were 8 sections of Biology meeting 5 periods per week with a total enrollment of 193 students. There was one section of Plant and Animal meeting 5

periods per week with a total enrollment of 14 students. There were 2 sections of Biology IX meeting 6 periods per week with a total enrollment of 44 students. There were two sections of Advanced Biology meeting 6 periods per week with a total enrollment of 30 students. There were three sections of Human Physiology meeting 5 periods per week with an enrollment of 55 students. There was 2 sections of AP Biology meeting 6 period per week with an enrollment of 23 students. There were 5 sections of Microbiology meeting 5 periods per week with an enrollment of 82 students.

Environmental and I P S- teachers, Miss Naturale, and Mr. Zintl.

There were 6 sections of IPS meeting 5 periods per week with an enrollment of 107 students. There were 2 sections of Environmental Science meeting 5 periods per week with an enrollment of 34 students.

Professional Days

New Jersey Science Convention- Mr Sautter.

Middle states visitation - Mr. Sautter

Laboratory safety conference.- Mr. Starrick

Fieldtrips

AP Biology - Meadowlands Environmental Center, Museum of Natural History, the Botanical Gardens and New York Aquarium.

AP Physics - Newark Public Library

Activities

The Biology Club - Mr. Jinks

The Computer Club - Mr. Sautter

Class Advisors - Mr. Zintl, Senior Class.

Student Teachers

The Sophomore Practicum Program was underwritten by Kean College and seven students participated by observing classes one day a week for three weeks.

A P Testing

23 students took the AP Biology test, 8 students took the AP Physics test and 16 students took the AP Chemistry test during the month of May.

Curriculum Development

Mr. Sautter, Mr. Jinks and Mr. Starrick each contributed 20 hours of work towards the development of the AP Curriculums.

Monitoring

We were able to meet with all recommendations for the Fall monitoring.

Scheduling

Scheduling conflicts were kept to a minimum, primarily due to the efforts of Mr. Cocchiola coordinating the master schedule between departments.

Staffing

With 10 members in the department the average class size was 18-20 students. We anticipate only a small decline in departmental population for next year.

Asbestos removal

Plans have been undertaken to ease the impact of moving equipment and supplies out of the Science area. Care has been taken to store all sensitive equipment, thereby lessening the

need for September repairs.

Awards

Rensselaer - Anthony Collucci

Bausch & Lomb - Anthony Collucci

Di Cioccio - Anthony Collucci

Atlantic Industry - Sally Trinks

ITT Avionics - Paul Wu

Governor's School - Science and Environmental Science

categories have been applied to, winners to be announced.

SOCIAL STUDIES

June 4, 1991

To: John Jacone, Principal

Fr: Charles J. Fuccello, Chair, History
Department

Subj: Principal's Report

I can report with great satisfaction that this has been a highly productive year for the department. Some of the major issues which have been the focus of attention for the last few years have been resolved with the chief beneficiaries being our students. Among them has been the purchase of a brand new textbook for both junior and senior year American history students. Given the purchase of a selective book in previous years for honors students, we are indeed in wonderful shape from the perspective of having a solid text for these students.

As usual the field trips to historic sites has been a valuable supplement to instruction. Students have been exposed to the enlightening history of Ellis Island, to the process of democratic government as best exemplified by visits to the State House and to the New Jersey Supreme Court in Trenton. In addition, there have also been trips to other areas that remind all of the role of this state in the development of the United States.

Our department informational file continues to grow. Not only did we add additional topics such as Central America but we also increase the amount of material in previously existing files. More was done for Cuba, Vietnam, Cambodia, and the issues of the handicapped, and personalities such as David Souter, Robert Bork and Lawrence Tribe. Furthermore, the file on the Korean War, on the holocaust and on affirmative action continues to increase in volume. Naturally these files are available to both faculty and students alike and I can testify that those who made use of them were quite impressed by the variety and depth of the material housed.

Another positive dimension of department activity this year was the seminars attended and the contributions which individuals made to the entire educational enterprise. Several attended sessions concerned with the Middle East, with the Soviet Union and to the lectures offered by the New Jersey Bar Association. Also, I would be remiss if I

did not mention the books which Mr. Annett contributed to the high school library, to a work of art donated by Mr. Rhodes and to the continuing efforts of Mr. Lanunziata to videotape material directly relating to American history. Needless to say, Mr. Catrambone's work as student council mentor, has been obvious and invaluable for producing harmonious relations between the school as an institution and the student body. Indeed, he has labored long and hard to ensure an active and participatory student body.

One final note- at this writing we have still not found an adequate European history text to replace the one we are presently using. Unfortunately several contacts with publishers has amounted to a zero find. Nevertheless, we will continue our quest and hope for some resolution in the immediate future.

Respectfully submitted,

Charles J. Fucello

Charles J. Fucello

MEDIA REPORT

MEDIA DEPARTMENT

1990-1991

Joseph Affinito

1990-1991 Media Department Projects

1. Prepare and present slide presentation for Dr. Fadule's "Man of the Year" Dinner
2. Coordinate all AV requirements for the dinner
3. Supervise, repair, and test old and new headphones for football through Lynne Electronics
4. Supply Mr. Sincaglia with AV equipment for out of district conferences
5. Duplicate transportation and bus safety tapes for Sue Davis
6. Year long process of producing, coordinating, and developing of the video presentation for next year's Middle States Evaluation
7. Assist the Adult School with AV hardware
8. Assist CAT and Saturday Curriculum programs with AV hard and software
9. Assist school district in special projects related to media
10. Assist with graduation rehearsal in regard to audio
11. Assist in Junior Olympics
12. Assist and supply the Guidance Department with AV materials for special projects
13. Serve as liaison between Nutley Public Schools and New Jersey Public Television
14. Instruct teachers in use of AV equipment
15. Coordinate media field trip
16. Assist in community projects such as the Police Drug Program, etc.
17. Increase video library
18. Routinely supervise:

AV Requests	AV Budgets
AV Maintenance	Media Room
AV Inventories	Media Helpers
Movie Rentals	Postal Deliveries
Purchase Orders	Coordinate LMC with
AV Billing	Mrs. Tropiano

Postage and Rentals

I.	Postage Money for 1990-1991	\$550.00
	Films Mailed 260	
	Rentals and Shipping Fees	<u>\$5400.05</u>
	Total	\$5950.05
II.	Audio Visual Hardware Request	
	Approximate Total of Daily Requests	1275
	Long Term Requests	<u>54</u>
	Total	1329
III.	Additional Requests	
	Fall and Spring CAT Programs	
	Fall and Spring Adult School	
IV.	Media Room Use	
	1. Study - Research - Preview	
	2. Equipment Maintenance	
	3. Audio Visual Production	
	4. Base of Operations for Media Department Responsibilities	
V.	Projected Hardware/Software Expenses for 1991-1992	
	\$13,000-\$15,000	

Missing Equipment 1990-1991

Hardware: Califone Record Player

Software: Filmstrip Cassette Kit #915.1

China's New Look

Filmstrip Cassette Kit #915.1

The People's Republic of
China

Summer Loans

Mr. D'Aloia - one cable box

Mrs. Cohn - videotape on Joseph Campbell

C.I.E. - PROGRAM

TO: John Jacone

DATE: June 12, 1991

FROM: Carmine D'Aloia

SUBJECT: End of Year Report for CIE Programs.

FACT SHEET

1. CIE Program I Regular, Program I Disadvantaged, Program II Advanced, and the Hoffmann-LaRoche Science Program for the Gifted and Talented.
2. Began with 40 students and finished with 40 students.
3. The 40 students break down as follows:
 - 20 will perform the same work they were trained for on the CIE program either on a full time or part time basis.
 - 5 will go to college. (4) year schools.
 - 10 will go to trade school. (2) year schools or less.
 - 3 will enter different occupations.
 - 2 will return to a full schedule next year.
- 40 TOTAL
4. All students remained with the program from the beginning of the year until the end of the year.
5. Total earnings of these students during the 1990-91 school year amounted to \$160,828.
6. The disadvantaged program consists of students that have poor attendance records and are possible drop-outs. This program along with our attendance policy has improved their attendance and enabled them to stay in school. It has also given many of them the opportunity to acquire a marketable skill, valuable experience, and full time employment upon graduation.

7. Several of our CIE students participated in a scholarship program offered by the State Coordinators Association. 3 Nutley CIE students won scholarships to the following schools: Metropolitan Technical Institute; Computer Learning Center; and the Roman Academy. 2 students were honored for excellence in their field by the Nutley Rotary.
8. This year's student load was very manageable, mainly due to the cooperation of the administration. However, due to the poor state of the economy, job opportunities were difficult to acquire. A major portion of my time was devoted to finding jobs and placing students. Layoffs of students made this a continuous and arduous task throughout the year. The one month summer employment was very helpful in establishing work stations and job placement. This also gave me a head start toward classroom preparation. Without the summer employment the program would have difficulty reaching the level of success it achieved for 1990-91.
9. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
10. I administered the SYETP classroom training program and helped with job set up and placement into worksites for the SYET summer work program. This program consisted of 7 Nutley students, working with the town of Nutley and the Nutley Board of Education. All money was provided by Federal and State funding that I applied for.
11. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, CIE Disadvantaged, CIE Handicapped and Special Services funding programs.

Sincerely yours,



Carmine D'Aloia
CIE Coordinator

LIBRARY

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1991

To: Mr. Jacone, Principal
From: Mrs. Tropicano, Librarian
Subject: Annual Report

Contents

- I. Activities
- II. Circulation
- III. Collection Inventories
- IV. Overdue Activity
- V. Monies
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- VII. Staff
- VIII. Areas of Concern
- IX. Goals
- X. Statistics
 - A. Deposits
 - B. Circulation Statistics 1990-1991
 - C. Non-Fiction Circulation Ranked by Subject
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 - E. Class Visits
 - F. Book Inventory
 - G. Computer Program Inventory
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 - K. Equipment Inventory

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1991

The Nutley High School Library - Media Center opened on Monday, September 17, 1990, and closed on Friday, June 7, 1991. Service was provided from 8 a.m. until 3 p.m. every school day without interruption.

I. Activities

Preparation of the books to function with the new security system was a major task in September. However, the 3M Corporation technician believes that a record was set in this school for tagging the collection. A total of 22,256 books were tagged in three weeks. The opening of the library was delayed by only eight days. Every book was tagged when the library opened.

Planning and cooperation were responsible for this accomplishment. School aides worked during the last week of August to tag the reference collection, biographies, and fiction. Mr. Jacone, high school principal, assigned the permanent substitutes to help the library staff complete the task. An enormous amount of work was completed in a very short time.

The security system was monitored throughout the year. The traffic flow problems anticipated never materialized. The system not only stopped the disappearance of books, but resulted in a flow of previously missing volumes back to the library! There are 251 more volumes on the shelves now than were purchased new this year! There were no system break downs. There were no problems that needed to be referred to the vice-principals for discipline. Students stopped by the system went to the desk and signed out their books without argument.

The self study in preparation for the Middle States Evaluation was completed this year. Library collections were "weeded" to reflect currency and curriculum support. The card catalog was checked for accuracy.

Faculty members participating in the self study learned a great deal about library services, collections, and activities. The study which they prepared was very positive.

The public relations program was expanded. Support of the district goals with new bibliographies and displays on women, the handicapped, and the black experience were ready for the monitoring by the State.

The social sciences department was targetted for memos from the library concerning new materials in support of the changes in their curricula.

The program inviting staff to recommend materials for purchase was maintained. This program was very successful in the last two years.

The telecommunications network with the elementary schools is ready to go. It will be manned by students in a telecommunications club which will be initiated in September. Computer network teachers in each school will be contacted in the fall.

II. Book Circulation

Book circulation for the 1990-1991 school year was 5441 volumes, a decrease of 757 volumes from the previous year. This is the first year that a decrease has been noted. The decrease may be a reaction to the security system.

Forty-seven interlibrary loans were completed this year. The books that were sent to us from the most distant libraries were The Authentic Life of Billy the Kid by Pat Garrett from the El Paso, Texas, Community College Library and Inside Buddy Rich, a Study of the Master Drummers Style and Technique by J. Nesbitt from the Salisbury State University in Salisbury, Maryland.

Non-fiction collections which had the largest circulation were literature - 929 volumes (912 in 1989-1990), history - 629 volumes (760 in 1989-1990), biography - 510 volumes (499 in 1989-1990), and social sciences - 419 volumes (533 in 1989-1990).

III. Inventory

A. Periodicals

The newspaper and magazine collections remain the most utilized collections. The library subscribes to seven newspapers and 165 magazines.

The Nutley Sun is available on microfilm from January, 1970, through the current year. Fifty-three magazines are available on microfilm as far back as 1963. Five-year back files of all magazines are maintained in the paper format.

B. Books

	1991	1990	1989
June of previous year total:	22256	21477	21612
Books recovered after inventory	0	51	0
TOTAL:	22256	21528	21612
 New books added	 1070	 1516	 1416
PROJECTED JUNE TOTAL:	23326	23044	23028
 TOTAL on shelves:	 22960	 22256	 21477
Difference between total on shelves and projected total:	366	788	1551
 -Discarded during year	 559	 115	 274
-Lost during year	43	37	70
-Uncollected\$	15	27	30
 Books missing	 -251	 609	 1177

C. Computer Programs

Class	Subject	Disks
000-099	General Works	65
100-199	Philosophy/Psychology	45
200-299	Religion/Mythology	0
300-399	Social Sciences	70
400-499	Languages	32
500-599	Pure Science	107
600-699	Applied Science	70
700-799	Arts/Recreation	9
800-899	Literature	15
900-999	History/Geography	24
	Total	437

IV. Overdue Activity

On May 24, 1991, 95 seniors had library obligations. On June 5, 1991, 152 underclassmen had library obligations outstanding (1990, 102 seniors and 189 underclassmen). On June 19, one senior and four underclassmen had library obligations (1990, two seniors and three underclassmen).

These figures have varied little over the last five years. Policies in place for collecting student obligations are effective.

This is the first year that teachers have outstanding obligations. On June 19, two teachers have not responded to requests for return of borrowed materials.

V. Monies

Book fines and lost books	\$ 622.90
Copy machine	\$1411.41

These monies decreased this year. The decline in circulation can be related to the decrease in fines and lost books. The increase in the number of service calls on the aging copy machine and the subsequent periods without use of the machine can be related to the decrease in copy machine monies.

VI. Equipment

The security system and the telecommunications modem were new this year. These were needed new equipment purchases.

Traffic paths had to be widened to meet the requirements of the monitors from the State. As a result, two tables and 23 chairs were removed from the library.

VII. Staff

Mrs. Elaine Casale has completed her first year as the library clerk. She has proved herself adaptable, pleasant, and efficient. Her willingness to learn the policies and procedures in the library has made this year of on-the-job training very pleasant. Her return in September as a "secretary" in the library is an asset to our automation plans.

VIII. Areas of Concern

A. Automation

Plans to automate the library must be formalized during the 1991-1992 school year.

Recommendation

The automation plan is finished. Purchase of the required equipment and selection of a vendor to convert the card catalog records will be priorities for the 1991-1992 school year.

B. Electronic Magazine Index

Purchase of the computerized magazine index was not approved this year. This is an increasingly necessary unit of instruction in the English II sequence. Students must learn to manipulate this type of index. All of the colleges are using electronic indexes. The Nutley Public Library has one on trial now.

Recommendation

Purchase of the electronic magazine index must be given first priority in the 1991-1992 school year. Electronic searching skills must be added to the library curriculum guide.

IX. Goals

A. Electronic Bookshelf

In September, the library will initiate a first attempt at programming. A reading incentive program, the Electronic Bookshelf, will begin. This program will coordinate with book reporting in the English I curriculum. It will allow freshmen to read "classics" and complete quizzes on their reading in an independent and entertaining way. The librarian and the teachers of English I will work together to administer this program.

B. Collection size

A collection size of 25,000 volumes can be realized with the help of the security system. Growth in the history, geography, and science collections will support instruction in these disciplines.

C. Automation of the card catalog

Automation of the card catalog involves conversion of the record for each book into machine readable form. The records would then be stored on compact disk for use with a CD-ROM player. Three or four computer stations would be able to access the contents of the disk simultaneously. Searches by author, title, subject, and key word could be made in seconds. Students could obtain print-outs of the results of their searches.

Recommendations for automation will be presented.

X. Statistics

Nutlev High School
Nutley, New Jersey
Library - Media Center

June 1991

A. Deposits

	1990-1991		1989-90		1988-89	
	Fines	Copier	Fines	Copier	Fines	Copier
September	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00
October	\$0.00	\$151.46	\$0.00	\$214.35	\$0.00	\$0.00
November	\$16.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
December	\$0.00	\$197.65	\$0.00	\$120.70	\$0.00	\$0.00
January	\$46.00	\$118.32	\$65.00	\$251.25	\$0.00	\$726.57
February	\$0.00	\$229.62	\$169.00	\$138.30	\$64.90	\$0.00
March	\$74.00	\$0.00	\$121.00	\$253.95	\$80.00	\$272.55
April	\$128.95	\$421.61	\$70.00	\$212.95	\$114.10	\$276.56
May	\$45.00	\$292.75	\$196.00	\$367.50	\$125.00	\$252.65
June	\$312.00	\$0.00	\$217.65	\$204.42	\$246.00	\$177.75
Totals:	\$622.90	\$1,411.41	\$843.65	\$1,763.42	\$630.00	\$1,706.08

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1991

B. Circulation Statistics 1990-1991

	000	100	200	300	400	500	600	700	800	900	Biog.	Mags.	Pamphlets	Total N/F	Fiction	Total 91	Total 90	CHANGE:
September	2	9	2	8	1	1	12	24	22	26	11	5	1	124	112	236	757	-521
October	2	4	12	33	3	11	17	25	35	152	60	16	0	370	359	729	551	178
November	5	14	0	28	2	11	23	19	39	59	129	16	5	350	252	602	541	61
December	3	16	4	25	3	13	15	20	138	80	41	3	0	361	189	550	610	-60
January	8	33	8	89	0	11	84	51	163	86	106	24	0	663	258	921	941	-20
February	14	19	4	71	2	9	68	59	118	60	56	7	4	491	138	629	805	-176
March	15	40	7	89	4	42	61	72	224	81	54	12	21	722	171	893	930	-37
April	2	29	5	38	0	45	33	41	159	49	37	17	0	455	175	630	774	-144
May	0	5	0	38	0	25	25	24	31	36	16	5	3	208	43	251	289	-38
Total:																		
1990-1991	51	169	42	419	15	168	338	335	929	629	510	105	34	3744	1697	5441		
1989-1990	62	179	52	533	9	211	400	453	912	760	499	107	21	4198	2000		6198	
CHANGE:	-11	-10	-10	-114	6	-43	-62	-118	17	-131	11	-2	13	-454	-303			-757

Nutley High School
Nutley, New Jersey
Library-Media Center

June 1991

C. Non-Fiction Circulation Ranked by Subject

1990-1991			1989-1990		1988-1989	
Rank	Subject	Volumes	Rank	Volumes	Rank	Volumes
1	Literature	929	1	912	1	749
2	History/Travel	629	2	760	3	646
3	Biography	510	4	499	4	539
4	Social Sciences	419	3	533	2	693
5	Applied Science	338	6	400	6	380
6	Arts/Recreation	335	5	453	5	393
7	Philosophy	169	8	179	7	165
8	Pure Science	168	7	211	9	111
9	Magazines	105	9	107	11	96
10	General Works	51	10	62	13	28
11	Religion	42	11	52	12	65
12	Pamphlets	34	12	21	10	109
13	Language	15	13	9	14	5

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1991

D. Interlibrary Loan Activity

	1990-1991		
	Books	Magazines	Total
September	0	0	0
October	1	0	1
November	2	0	2
December	2	0	2
January	9	5	14
February	4	3	7
March	4	1	5
April	6	0	6
May	9	1	10
Total	37	10	47

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1991

E. Class Visits

	1990-1991	1989-1990	1988-1989	1987-1988	1986-1987
September	10	19	28	13	40
October	23	14	13	36	20
November	13	15	42	27	28
December	16	19	17	42	23
January	38	39	28	35	43
February	30	42	24	39	57
March	86	94	85	58	29
April	40	24	51	39	26
May	5	10	5	22	29
June	6	7	4	15	0
Total:	267	283	297	326	295

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1991

F. Book Inventory

	1991	1990	1989	1988
June of previous year total:	22256	21477	21612	21144
Books recovered after inventory	0	51	0	27
TOTAL:	22256	21528	21612	21171
 New books added	 1070	 1516	 1416	 1172
PROJECTED JUNE TOTAL:	23326	23044	23028	22343
 On the shelves in June:				
000-099 General Works	909	959	754	927
100-199 Philosophy/Psychology	364	386	368	374
200-299 Religion/Mythology	268	264	249	253
300-399 Social Sciences	3483	3389	3650	3579
400-499 Language	300	234	294	223
500-599 Pure Science	1601	1682	1621	1615
600-699 Applied Science	1775	1794	1737	1553
700-799 Arts/Recreation	1954	1918	1867	1892
800-899 Literature	3207	3504	3289	3163
900-999 History/Geography	3293	2591	2283	3069
920-929 Collected Biography	581	633	529	412
B Biography	1236	1210	1471	1428
Fiction	3989	3692	3365	3124
TOTAL on shelves:	22960	22256	21477	21612
Difference between total on shelves and projected total:	366	788	1551	731
 -Discarded during year	 559	 115	 274	 327
-Lost during year	43	37	70	58
-Uncollected‡	15	27	30	32
 Books missing	 -251	 609	 1177	 314

‡Includes books borrowed and not returned by students who left during the year.

Nutley High School
Nutley, New Jersey
Library - Media Center

June 19

G. Computer Program Inventory

Class	Subject	Disk
000-099	General Works	65
100-199	Philosophy/Psychology	45
200-299	Religion/Mythology	0
300-399	Social Sciences	70
400-499	Languages	32
500-599	Pure Science	107
600-699	Applied Science	70
700-799	Arts/Recreation	9
800-899	Literature	15
900-999	History/Geography	24
Total		437

H. Microfilm Inventory

ALA Bulletin	1/63-12/69	7
America	1/63-12/31/88	29
American Libraries	1/70-12/82	12
Atlantic	1/63-12/89	29
Business Week	1/75-1/21/90	57
Changing Times	1/63-12/89	29
Christian Century	1/63-12/27/89	29
Current History	1/63-12/89	28
Department of State Bulletin	1/63-12/89	27
Ebony	11/62-10/89	40
Harper's Magazine	1/63-12/89 ('86 missing)	28
Health	7/81-12/89	10
Holiday	1/63-10/77 ('71 missing)	17
Intellect	10/72-6/78	6
Ladies Home Journal	1/63-12/89	35
Library Journal	1/63-6/82	36
Life	1/63-12/89	57
Look	1/63-10/71	15
Nation	1/63-12/25/89	28
National Review Magazine	1/63-12/31/89	27
Natural History	1/60-12/89	29
NEA Journal (Today's Education)	1/63-5/82	19
New Republic	1/63-12/25/89	28
New Yorker	2/63-8/14/89	72
Newsweek	1/7/63-Spring '90 sp.iss	55
Nutley Sun	1/70-12/28/89	25
Outdoor Life	1/63-12/89	28
Parents Magazine	1/63-12/89	30
Parks and Recreation	1/63-1980	18
Popular Mechanics	1/63-12/89	28
Popular Science	1/63-12/89	30
Psychology Today	5/67-12/89	16
Reader's Digest	1/63-12/89	30
Saturday Evening Post	1/63-12/89	33
Saturday Review	1/63-9/86 ('85 missing)	36
Scholastic Update w/ Teacher	4/1/83-5/206/89	8
School and Society	1/63-Summer '72	10
Science Digest	1/63-9/86	24
Science News	1/63-12/31/89	27
Scientific American	1/63-12/89	28
Senior Scholastic	9/63-3/18/83	25
Seventeen Magazine	1/74-12/76	4
Smithsonian	4/70-3/89	16
Sports Illustrated	1/63-1/1/90	56
Teen Magazine	1/80-12/89	11
Time	1/63-12/25/89	57
Today's Health	1/63-3/76	14
Travel	7/78-7/80	2
Travel Holiday	7/80-	11
UN Chronicle	5/64-12/89	26
United Nations Review	1/63-12/63	1
US New and World Report	1/63-1/1/90	56
USA Today Magazine	7/78-6/89	12
Vital Speeches of the Day	10/15/63-10/1/81	21

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Nutley High School
Nutley, New Jersey
Library - Media Center

June 1991

I. Bibliography of Newspapers

1 ea.	Christian Science Monitor	daily, except Sat./Sun.
1 ea.	Education Week	weekly
2 ea.	New York Times	daily, except Sat.
2 ea.	Nutley Sun	weekly
2 ea.	Star Ledger	daily, except Sat./Sun.
1 ea.	USA Today	daily
1 ea.	Wall Street Journal	daily, except Sat./Sun.

J. Bibliography of Periodicals

Aging	Current 5 yrs.
ALA Bulletin	
America	Current 5 yrs.
American Artist	Current 5 yrs.
American Heritage	1954-
American History Illustrated	9/88-
American Libraries	
Americas	1991
Atlantic	Current 5 yrs.
AVC	Current 5 yrs.
Better Homes & Gardens	Current 5 yrs.
Biography Index	9/61-
Biology Digest	9/79-
BioScience	Current 5 yrs.
Book Report	Current 5 yrs.
Book Review Digest	1928-
Booklist	Current 5 yrs.
Boy's Life	1/85 -5/88
Business Week	Current 5 yrs.
Butterick Sewing World	Current year
Byte	Current 5 yrs.
Career Development Quarterly	Current 5 yrs.
Changing Times	Current 5 yrs.
Chem Matters	10/88-
Children Today	9/88-
Christian Century	Current 5 yrs.
Christianity Today	Current 5 yrs.
Civil War Times	12/89-
Classroom Computer Learning	9/88-12/89
Clements Encyclopedia of World Government	Vol. 1-
Commentary	Current 5 yrs.
Commonweal	Current 5 yrs.
Congressional Digest	Current 5 yrs.
Consumer Reports	1985-
Consumers' Research Magazine	9/86-
Current Biography	1940-
Current Events on File	10/90-current
Current History	Current 5 yrs.
Current Leaders	1991
Curriculum Review	Current 5 yrs.
Cycle	Current 5 yrs.
Dance Magazine	7/89-
Debate Issues	Current 5 yrs.
Department of State Bulletin	1/87-12/89
Discover	11/88-
Ebony	Current 5 yrs.
Economist	12/2/88-
Education Digest	Current 5 yrs.
Education Week	Current year
Ellery Queens Mystery Magazine	Incomplete
Epie Gram	1991
Esquire	1/84 -

J. Bibliography of Periodicals

Facts on File	1985-1991
Field & Stream	Current 5 yrs.
Foreign Affairs	Current 5 yrs.
Fortune	Current 5 yrs.
Garbage Magazine	
Go	1/91-
Good Housekeeping	Current 5 yrs.
GQ	1991
Harper's Magazine	Current 5 yrs.
Harvard Medical School Health Letter	1978 -
Health	Current 5 yrs.
Holiday	
Home Mechanix	Current 5 yrs
Home Office Computing	9/88 -
Horizon Magazine	Vol. 3, #3, 1/61 - 4/89
Hot Rod	1/87 - (missing issues)
Humanist	Current 5 yrs.
Incider	10/88 -
Intellect	
International Wildlife	Current 5 yrs.
Kliatt YA PBK Book Guide	9/88 -
Ladies Home Journal	Current 5 yrs.
Library Journal	
Life	Current 5 yrs.
Look	
Mathematics Teacher	1991
McCall's Magazine	Current 5 yrs.
McCall's Patterns	1991-current
Meadowlands USA	Summer 1987 -
Media and Methods	
Modern Fiction Studies	Spring 1988 -
Mother Earth News	1/87-12/90
Mother Jones	7/89-8/91
Motor Trend	Current 5 yrs.
MS Magazine	Current 5 yrs.
Nation	Current 5 yrs.
National Geographic Magazine	Jan. 1923 -
National Geographic World	Current 5 yrs.
National Review Magazine	Current 5 yrs.
National Wildlife	Current 5 yrs.
Natural History	Current 5 yrs.
NEA Journal (Today's Education)	
NEA Today	Current Year
New Jersey Athlete	1991
New Jersey Audubon	Summer 1987 -
New Jersey Business	Current 5 yrs.
New Jersey Monthly	Current 5 yrs.
New Jersey Municipalities	Current 5 yrs.
New Jersey Outdoors	1/84 -Spring 91
New Jersey Reporter	Current 5 yrs.
New Jersey Success	1/87-1/90
New Republic	Current 5 yrs.
New York Review of Books	7/20/89 -

J. Bibliography of Periodicals

New York Times Book Review	1/11/87-
New Yorker	Current 5 yrs.
Newsletter on Intellectual Freedom	Current 5 yrs.
Newsweek	Current 5 yrs.
Nutley Sun	
Occupational Outlook Quarterly	Spring 1987 -
Omni	Current 5 yrs.
Outdoor Life	Current 5 yrs.
Parents Magazine	Current 5 yrs.
Parks and Recreation	
Personal Report for the Professional Secret	Current 5 yrs.
Petersen's Photographic Magazine	Current 5 yrs.
Phi Delta Kappan	10/87 -
Popular Mechanics	Current 5 yrs.
Popular Science	Current 5 yrs.
Prevention	Current 5 yrs.
Progressive	11/89 -
Psychology Today	2/87-12/89
Publisher's Weekly	Current 5 yrs.
QST	9/90-
Quantum	1/90-
Radio Electronics	Current 5 yrs.
Reader's Digest	Current 5 years
Readers' Guide	1961-
Recent Acquisitions Quarterly	1991
Redbook	Current 5 yrs.
Rolling Stone	2/12/87-
Saturday Evening Post	Current 5 yrs.
Saturday Review	
Scholastic Update w/ Teacher's Edition	Current 5 yrs.
School and Society	
School Librarian's Workshop	8/87-
School Library Journal	Current 10 yrs.
Science	Current 10 yrs.
Science Digest	
Science News	Current 5 yrs.
Scientific American	Current 5 yrs.
Senior Scholastic	
Seventeen Magazine	Current 5yrs.
Short Story Index	1950-
Skiing Magazine	- Current 5 yrs. (missing issues)
Smithsonian	Current 5 yrs.
Software Reviews on file	Vol. 2, 1/86 -
Soviet Life	9/88 -
Sport	Current 5 yrs. (missing issues)
Sports Illustrated	Current 5 yrs.
Stereo Review	2/90-
Teacher	9/89-
Technology and Learning	10/90-
Teen Magazine	Current 5 yrs.
Tennis Magazine	Current 5 yrs.
Time	Current 5 yrs.
Today's Health	

J. Bibliography of Periodicals

Track & Field News	Current 5 yrs.
Travel	
Travel Holiday	Current 5 yrs.
U.S. Dept. of State Dispatch	9/3/90-
UN Chronicle	7/85 -
United Nations Review	
US New and World Report	Current 5 yrs.
USA Today Magazine	Current 5 yrs.
Video Rating Guide for Libraries	1991
Vital Speeches of the Day	Current 5 yrs.
Vocational Biographies	Current 5 yrs.
Vogue	Current 5 yrs.
Vogue Patterns Magazine	Current year
Wilson Library Bulletin	9/89-
Women's Studies Quarterly	1991
World and I	9/88 -
World Newsmap of the Week	Current Year
Wrestling USA	Current 5 yrs.
Writer	9/88 -

Nutley High School
Nutley, New Jersey
Library - Media Center

June 1991

K. Equipment Inventory

<u>Item</u>	<u>Description</u>	<u>Number</u>
1. Atlas Cases		1
2. Book Return Bins - metal		1
3. Book Trucks		4
4. Card Catalog Units		2
5. Card Trays & Trolley		1
6. Carrels - wet		12
7. Casual Chairs		3
8. Casual Tables		1
9. Casual Bench		1
10. Chairs		123
	Molded - beige (new)	15
	" - blue (new)	35
	" - blue (old)	3
	" - orange(old)	11
	" - green (old)	19
	" - gold (old)	3
	Straight Back	32
	Secretarial	5
11. Computer Equipment		
	Computers - Apple 2e	2
	Computer Printers - Brother HR15-XL	1
	Computer Monitors - Apple-Green	1
	" " " " - Apple-Color	1
	Computer Disk Drives - Apple Duo	1
	" " " " " " - Apple Single	2
	Comoputer Modem - Practical Peripherals	1
12. Desks		
	Charging Modules	5
	Secretarial	1
	Teacher	1
	Typing	1
	Computer	1

13. Dictionary Stands		2
14. Filing Cabinets		17
Microfilm	3	
Office	1	
Pamphlet/Vertical	13	
3 drawer	8	
4 drawer	5	
15. Globes		1
16. Ladders - Safety Lock		1
17. Library Shelving Units - Oak		
Double 7.5' ht.		35
Single 7.5' ht.		16
Double 3.5' ht.		11
Bases		
Double Width		66
Single Width		25
End Panels		
Double 7.5' ht.		35
Single 7.5' ht.		18
Double 3.5' ht.		8
Shelves		
36" length		629
24" length		70
Magazine 36" length		16
Tops		
Double 36" length		65
Single 36" length		25
Double 24" length		9
18. Library Tables		23
Rectangular 6 seat-oak (old)	9	
" " 4 seat-oak (new)	2	
Round 4 seat-oak (old)	4	
" " 4 seat-oak (new)	7	
Workroom - walnut	1	
19. Microform Readers		4
Motorized Dukane	2	
Motorized 3M Reader Printer	1	
Microfiche Reader	1	
20. Photocopy Machines - Minolta 450 EP		1
21. Racks		11
Magazine - metal	1	
Magazine - wood	1	
Paperback Book:		
Display	6	
Circular Tower	3	

22. Security System			
	Sensing Units - 3M Model 1360		2
	Desensitizer - 3M Model 930		1
	Sensitizer - 3M Model 951		1
23. Shelf Card Units			2
24. Stools			2
	Charging Desk	1	
	Step	1	
25. Trash Cans			7
26. Typewriters - electric			2

FRANKLIN SCHOOL

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Dr. Fadule
From: Paul Primamore
Subject: Annual Report - 1991

Date: June 21, 1991

The attached reports from department representatives and area coordinators reflect many of the activities and accomplishments at Franklin School throughout this past year. I have been pleased with the continued efforts of the faculty and staff, and the progress and development of Franklin School students.

The administration, faculty, and custodial staff devoted a great deal of time and effort during the first half of the school year preparing for state monitoring that occurred in December. We all were very pleased, and relieved, when informed we had passed.

Another major concern this year was the Early Warning Test administered for the first time to eighth grade students. Teachers of mathematics, English, reading, and basic skills developed new materials for classroom use that assisted students in preparing for this test. We anxiously await the results of this test and are currently making plans to analyze the results and further prepare for next year's test.

P:prw

To: Mr. Paul Primamore, Principal of Franklin Middle School
From: Ms. Dianne De Rosa, Coordinator of Language Arts
Re: Annual Report

I. Testing:

Preparation for the Early Warning Test was a priority of the English Department this year.

- A. Teachers received copies of the Report of the Reading and Report of the Writing Committee of the the New Jersey State Department of Education in the fall which identify the skills tested, test specifications, and sample items for the eighth grade Early Warning Test. Teachers examined the contents of these reports at the fall department meetings.
- B. A series of exercises were developed by a committee of teachers during Saturday curriculum meetings based on the samples and specifications present in the state reports. These exercises were typed, duplicated, and distributed to all eighth grade teachers and given to students on a weekly basis.

The following types of activities were given to eighth grade students beginning in September in preparation for the Early Warning Test:

revising/editing exercises

reading exercises following the guidelines for narrative text, persuasive/argumentative text, informational text, and everyday text

writing samples based on a personal-interpersonal situation, a solution to a problem, the causes or probable effects of events, and support or opposition to a controversial issue

- C. Writing samples were also developed for seventh grade students and given each month.
- D. All materials were placed on computer disks for easy access. These samples have proven to be very helpful in preparing students for the Early Warning Test.

II. Articulation between the Middle School and High School

- A. The English departments of the middle school and the high school were provided with the same information concerning the change in state testing. Members of each department were involved in the development of materials for preparation of the eighth grade Early Warning Test and the eleventh grade Due-Notice Test during the Saturday curriculum sessions. At this time teachers from both schools had the opportunity to exchange and share information concerning the development of reading and writing samples which meet the needs of middle and high school students.
- B. Writing folders are sent to the high school at the end of eighth grade. Writing samples continue to be collected from students during their high school years and are made available to graduating seniors.
- C. One member of the middle school English Department and one member of the high school English Department attended a writing workshop, "Perspective on Student Writing," held at William Paterson College.

III. Instruction

Among the many projects completed within the classroom setting are the following:

A. Grade eight

A "trial" conducted to determine if a character in "The Tell - Tale Heart" was sane or insane at the time he committed the murder.

Book reports constructed in the form of a newspaper, using journalistic style.

An oral presentation of a biography or autobiography given in the form of an interview with the subject, a scene from the subject's life, or a videotape presentation about the subject's life.

A research paper written by vector students on an approved topic.

Daily journal writing on various topics selected by the student or assigned by the teacher.

B. Grade seven

Screenplays adapted from short stories written in class and final copies composed on the word processor.

Daily journal writing was on various topics selected by the student or assigned by the teacher.

Oral book reports presented, many of which were videotaped. Scenes from individual books or interviews with "authors" were also presented to the class.

Vector students Name Project - students wrote a research paper and prepared a poster, video, mobile, or diorama, using the information they found from various sources. Each student presented his/her visual to the class and had the option of sharing with class such samples of their culture as food, memorabilia, photos, or family documents.

Vector students taught lessons in grammar, vocabulary, and literature to their classmates.

A classroom newspaper written on the word processor using News World software. Students in Comprehension Strategies wrote front page news stories, editorials, sports articles, and poetry following a newspaper format.

IV. Enrichment

A. Students participated in the Herald - News Spelling competition.

B. Developmental Reading

An interested group of students in the Developmental Reading Program participated in a computerized reading enrichment program. This

individualized program motivated students to read more books. Participating students read books from a school library list and answered questions found on the Accelerated Reader disks to determine the level of comprehension achieved. The computer keeps track of student performance and students are privy to the results of their work. Students who participated in this on-going project did so as members of an Accelerated Reading Club which meets after school.

B. Field Trips

Seventh grade students attended Encore : a presentation of dramatic short stories at Symphony Hall, Newark, New Jersey.

- C. In addition to the school wide performance of "Treasure Beach," the Fame dancers, under the direction of Mr. Paul Kocum, performed and participated in artistic workshops sponsored by the Essex County Teen Arts Festival. This group also performed in the Essex County Pageant, the Creative Arts Display at the N.J.E.A Convention, Atlantic City, and the Joseph P. Hayes Drama Festival, Surfflight Theatre, Beach Haven, New Jersey, where they received five awards for performances and choreography of their show.

V. Bookroom

The bookroom contains material in present use in the classroom. An updated inventory of these materials is prepared and submitted at the end of the school year.

VI. Concerns for the future

- A. There is a need to update textbooks for both the seventh and eighth grade and to review works which may meet the current needs of our students.
- B. Writing remains a priority and teachers need to continue sharing their teaching strategies and exploring ways in which students may become more proficient in writing for a variety of purposes.

June 1, 1991

To: Mr. Paul Primamore

From: Louis Lombardi

Subject: Annual Report - Mathematics Department, Franklin School

The Franklin School mathematics department continues to provide an excellent academic program designed to meet the needs of students at all ability levels and with varying career goals. A refined course selection process which includes teacher involvement insures that each student is properly placed and is sufficiently challenged academically to gain maximum benefit from the program. The latest technology including calculators, computers, and overhead projection systems are increasingly used as teaching tools, and current recommendations for updating the mathematics curriculum as well as for improving teaching methods continue to be implemented. The staff is dedicated, cooperative, open-minded, and willing to work hard to achieve departmental goals. Following are a number of areas that are noteworthy:

1. Departmental statistics indicate that six regular teachers taught a total of 28 mathematics classes with an average class size of 19. This includes two sections of Algebra I and three sections of Computer Applications. In addition to their four mathematics classes, Judith Winick taught one reading class and Ann Bevere taught one class in social studies. In a state mandated program, Paula Cofone taught three eighth grade Basic Skills Mathematics classes and Rae Nardone taught one at the seventh grade level. Average class size was 7 for the basic skills classes.
2. In order to prepare our eighth grade students for the Early Warning HSPT given for the first time this year, a curriculum alignment program was implemented. In late summer and on Saturdays during the fall, teachers met in workshops to develop teaching materials based on sample problems sent to us by the state. These materials were designed to supplement the curriculum and to provide practice in those skills which would be assessed by the Early Warning Test. The materials were duplicated and distributed to teachers for use in their daily lessons throughout the year. Also, problem solving materials which accompanied the Addison-Wesley texts were copied and used in the same manner to supplement the curriculum. A few weeks prior to the actual test, a practice test having a similar format was given to all eighth graders.

Plans for administration of an Early Warning Pre-test have been formulated. The actual Early Warning Test given in grade eight on March 13 of this year will be given to next years eighth graders during their regular mathematics classes in early September, 1991. Results of this test will be analyzed to identify at risk students and to provide appropriate remediation. The expectation is that students will benefit from the additional practice problems as well as the valuable experience of taking this type of test.

3. The latest available results for the Nutley Mathematics Achievement Test given in May, 1990, indicate that the mean score in grade seven decreased from 85 to 80, while the mean score in grade eight increased from 86 to 88. In grade seven, a total of 49 students or 19.6 percent fell below the passing score of 70. In grade eight, there were only 6 students or 3.2 percent who fell below.
4. The computer room continues to function as a mathematics resource room during lunch periods four through six. During this time, students may obtain extra help with homework or other mathematics related problems. Indications are the arrangement is working well and that students are benefiting from the opportunity to gain individual attention. Teachers assigned this year were Ann Bevere, Judith Winick, and Denise Cleary.
5. Workshops, institutes, and seminars in which members of the mathematics department participated include the following:
 - a. On July 12, Denise Cleary participated in a one day workshop at Educational Testing Service in Princeton to help with a revision of the National Teachers Exam so that it would more closely reflect the NCTM Teaching Standards.
 - b. In August, a three-day workshop was held for the purpose of developing supplementary teaching materials in order to more closely align the eighth grade curriculum with skills assessed by the Early Warning HSPT. In attendance were Ann Bevere, Joseph Mulley, and Mary Peele.
 - c. On October 18 and 19, Joseph Mulley, Ann Bevere, Mary Peele, and Denise Cleary attended the NCTM Regional Conference in Parsippany. Current technology, recommendations for the improvement of mathematics teaching, and suggested changes in the curriculum were among the topics discussed during lectures and workshops.
 - d. On January 17, the chairman attended a conference sponsored by the New Jersey Principals and Supervisors Association in Tinton Falls. An update on the Eighth Grade Early Warning Test was presented by state representatives. In addition, there were sessions on other educational topics such as cooperative learning and administrative style.
6. The Math Club, co-sponsored by Joseph Mulley and Mary Peele, and assisted by Debbie Pinto, met each week to discuss interesting topics in mathematics and to prepare for interscholastic competition. The following contests were held throughout the year.
 - a. On February 9, the Mathcounts Team participated in the North Central Regional Competition involving 17 schools at N.J.I.T. in Newark. Nutley finished in third place. Two of our eighth graders, Joon Kim and Michael Pranpat, earned places among the top ten students.
 - b. On March 22, four of our eighth graders, Ahmar Ahmad, Joon Kim, Michael Pranpat, and Vanessa Purwin, participated in a Math Olympics sponsored by N.J.I.T. for exceptional mathematics students.

- c. Vector students on the seventh and eighth grade levels participated in the annual New Jersey Math League competition again this year. In both grades, Nutley finished third among Essex County schools. Franklin School was ranked tenth among 369 schools that participated on the eighth grade level. Brian Kalucki was ranked third in Essex County and nineteenth among all the students who participated in grade eight.
 - d. The Mathematics Department also participated in the Continental Math League competition throughout the year on both the seventh and eighth grade levels. Five contests were held during regular vector classes in the Pythagorean category.
 - e. On May 24, a team of five eighth grade Algebra I students participated in the annual Essex County Math League competition held at Montclair State College. Nutley finished fifth among the ten area schools who participated.
- 7. The Franklin School Computer Club, a charter member of the National Apple Computer Club, is sponsored by Denise Cleary. The Club meets weekly to investigate and provide hands-on experience with interesting and informative computer software applications. Also, in the spring, the club participates in the Festival of Arts with graphics demonstrations and other computer applications.
 - 8. Johns Hopkins Talent Search results reported this year for the 1989-90 seventh grade class indicate that 24 students participated. The mean SAT math score of 450 shows an increase of 58 points over last year. Special recognition was given to Michael Pranpat and Ahmar Ahmad with scores of 580 and 590 respectively.
 - 9. In an effort to standardize the Algebra I course requirements districtwide, this year for the first time, a final examination was given to the eighth grade Algebra I classes. The same exam and grading scale were used for both the eighth and ninth grades. Results are counted as one-ninth of the student's final average.

Departmental goals for 1991-92 include the following:

- a. To implement a program developed by teachers and designed as the initial step in the alignment of the middle school curriculum with skills assessed by the Early Warning HSPT. The program involves distribution to each seventh and eighth grade student a booklet containing problem materials similar in content and format to those they will encounter on the actual test. In addition, supplementary problem solving exercises supplied by the publisher of our standard text will be given special emphasis. These exercises will be attempted by students, and then discussed and explained in class by the teacher. Corrected and completed solutions will be retained by the student for reference.

- b. To continue implementation of the NCTM Curriculum Standards and to become familiar with the newly published Teaching Standards. These standards include increased emphasis on understanding, thought processes, and applications, as opposed to the teaching of isolated basic skills which often become meaningless ends in themselves.
- c. To continue implementation of computer and calculator technology, including the use of classroom overhead projection systems, in order to provide students with the practical experience and knowledge necessary to use these powerful tools to solve problems more effectively.

c: Dr. Frank T. Votto

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Paul Primamore
From: Carol-Ann Harris *CAH*
Subject: 1991 Annual Report

Date: June 4, 1991

SOCIAL STUDIES DEPARTMENT
1991 ANNUAL REPORT

The achievements of the department for this academic year concern a diverse range of areas and accomplishments which we are pleased to report. Within the realm of curriculum development the following highlights are noted.

1. In 1989-1990 we developed and instituted "a management by consensus" system which has proven satisfactory and effective. We continue to develop and utilize this system.
2. After an extensive review was completed, the textbook, One Flag, One Land, currently in use was selected for retention, utilizing the 1990 edition which now offers the text in two volumes.
3. Review and selection of hardware, software and A.V. materials has been completed and purchases recommended.
4. We continue the development and facilitation of Geographic Awareness and Learning within the study of our curriculum. To this end, class sets of student desk atlases were reviewed, purchased, and placed in "history rooms".
5. The annual priorities study in Social Studies Curriculum requested by the Superintendent's Advisory Council was drafted and submitted.
6. The department in conjunction with our Librarian, Mary Conlan, devised and conducted a workshop to review the current and best resources relating to minority and ethnic studies.
7. The department in conjunction with Guidance Counselor, Margaret Murray, devised and conducted a workshop dealing with materials, resources, and consciousness raising, relating to Affirmative Action studies.

8. Three members of this department - Carol-Ann Harris, Patrick Keating, and Harriet Sabates - served as volunteer members on Saturdays for the Geography Skills Assessment Committee.
9. Carol-Ann Harris served as Adviser-Responder for Voices of Teachers published by "The National Commission on Social Studies in the schools".

In the realm of the Franklin School Community these special activities were inaugurated and successfully completed.

1. The Kean College Student Observers Program was unanimously adopted by department members who then each served as volunteer Mentor/Teacher to a corp of Kean College students.
2. In conjunction with the State of New Jersey Monitoring Program the department conducted extensive review and where appropriate re-organization of all storage rooms, storage areas, materials, facilities, and classrooms. In addition, every conceivable matter relating to the curriculum was reviewed including items such as P.I.P., objectives, priorities, course description, job description, plan book, lesson book, lesson plan, timing and sequence schedules, I.C., average and Vector enrichment and the like. (Note: We passed monitoring!)
3. Students participated in three major letter writing campaigns under the auspices of all department teachers.
 - A. Operation Desert Storm - Co-sponsored by WCBS and the Star Ledger.
 - B. New Jersey Cares - sponsored by Assemblyman 30th District, John V. Kelly.
 - C. Letters to Nutley Residents - Jointly sponsored by EAN and Town of Nutley.

In the realm of special class projects we acknowledge.

Mrs. Bevere: Students reserched the Countries of Latin America via group tasks. Then individuals within the group divided roles and assumed responsibilities leading to written and oral presentations.

- Mr. Hansen: Class experiences placed emphasis on the letter writing campaigns to Americans in the Middle East and activities related to the geographic and cultural make-up of the region. Additional activities or "Happenings of the Day" related to Legal Holidays, Special Observances, and matters in current events.
- Miss Harris: Students throughout the course of the year organized and placed poster displays throughout the school. Themes covered were: Flags of All Nations, Cultural and Ethnic Heritage, National Geography Week, National Science Week, The Environment, Martin Luther King, Black History Month, American Presidents, Holocaust, The Shape of the World, Bicentennial Commemoration of the Bill of Rights and Celebration of the Constitution.
- Mr. Keating: Students designed travel posters to attract people to the Western U.S. after the Civil War. They also wrote ads describing their inventions and why people should buy their product.
- Mrs. Sabates: Students emphasized appreciation of cultural and environmental differences around the world, and developed the ability to prepare maps and graphs, and make an organized, coherent written and oral presentation. Projects on "INTERDEPENDENCY" were prepared and presented.
- Mr. Schwarz: Students used the computer to research information and to learn data bank capabilities and techniques pertinent to information retrieval.

The objectives of this department for the new academic year 1991-1992 are:

- A. Continue to develop "Geographic Awareness" and learning within the study of the curriculum.
- B. Continue to recommend ways and means for this department to gain access to computer assisted learning for the Social Studies program.

CAH/th

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Paul Primamore Date: June 7, 1991
From: Catherine Danchak *CD*
Subject: Science Department's' 1990-91 End of the Year Summary Report

The following is the 1990-91 end of the year summary report for the science department:

1. At our February 4 Articulation Day meeting, the science teachers reviewed curriculum and materials needed to implement it. Much was accomplished in coordinating and ordering supplies, equipment, and audio visual aids.
2. The eighth grade Vector students participated in the Annual National Olympiad Contest. The team placed 6th nationally (516 schools) and 1st in the State of New Jersey (64 schools).
3. Cathie Danchak and Donald Baumann were members of the K-6 science curriculum committee. Cathie chaired the committee which revised the 1984 curriculum. Life, physical and earth sciences will be stressed. In keeping up with our ever demanding technological society, a new unit was added on technology and the environment. Scott Foresman was selected as the science series for K-6 after extensive evaluation.
4. Donald Baumann attended a seminar by Fair Oaks Hospital, "Peer Pressure - The Fad that Never Fades".
5. Donald Baumann conducted Super Science Bowl XXV, the silver anniversary of the game.
6. Stressing the importance of ecology and living with our environment, Joe Bertuzzi's classes produced a natural ecosystem using large mouth bass.
7. Mr. Bertuzzi's classes raised garden snakes, hamsters, mice, and guinea pigs stressing the care of animals. Bush beans and tropical fish were raised showing dominant and recessive traits.

8. Science and technological careers were highlighted in the following ways:

Miss Neilley's Vector classes interviewed science career people and presented their data to their class. Mr. Libert had Mrs. Mastrosimone, a registered nurse, present a demonstration on cardiopulmonary resuscitation; he also introduced videos dealing with careers and technology.

9. NASA representative did an assembly at Franklin School on the space program. A question and answer session was then held in all the science classes. The sessions generated much interest and enthusiasm.
10. The seventh and eighth grade Vector programs were expanded. Classes gained much experience in planning, writing, and demonstrating their own chemistry experiments.
11. Miss Neilley's 7th grade Vector classes researched and presented reports on energy, local rocks, and microorganisms.
12. Mrs. Danchak's Vector classes researched and presented reports on science, technology, and astronomy. The students also entered the Nutley Elks Space Camp Contest. Vanessa Purwin placed first, receiving a week at space camp. Michael Pranpat placed third and was a bond winner.
13. Mrs. Danchak attended the Macmillan science curriculum workshop at the Manor in West Orange. The Macmillan text book series K-6 was reviewed.
14. Mr. Libert's classes researched and presented reports on topics in chemical technology.
15. "Current Trends in Science Education in America" were researched by Mr. Libert for his graduate course at William Patterson College; theories were then incorporated into practice in his science lessons.
16. New Videos and materials on technology, astronomy, and human biology were incorporated into the curriculum.

CD/th

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Primamore
From: Mrs. Diane Williams
Subject: Annual Report-Health & Physical Education

Date: June 14, 1991

The Health and Physical Education Department in Franklin School is currently staffed by Mr. John Calicchio, Miss Marie Lopa, Mrs. Diane Williams, and Mrs. Barbara Roth. Their specific assignments are:

- a. Mr. John Calicchio - three seventh grade and three eighth physical education classes.
- b. Miss Marie Lopa - three 8th grade health classes and three seventh grade physical education classes.
- c. Mrs. Diane Williams - three 8th grade physical education classes and two seventh grade health classes and department representative.
- d. Mrs. Barbara Roth - school nurse and one seventh grade health class.

The physical education curriculum presented a variety of activities geared towards meeting the basic needs of the students. Physical Fitness tests were also given each marking period and a comparison of results were noted. These results were used to help correct areas needing improvement. All activities were preceded by the appropriate calisthenics.

Special instructions for the introduction or the reinforcement of basic rules and regulations, skills and safety precautions precede each activity. All activities were carefully supervised/coached to help develop students' basic skills, enforce rules and regulations and encourage safe participation in physical education classes.

All students were required to participate in activities unless excused by parent or doctor. Students excused for short terms were assigned to do a "sportfolio."

Intramurals were provided for seventh and eighth grade students.

A recommendation for the physical education department is still to have an additional male instructor.

The health education program is based on a daily, one marking period basis. The health instructors carefully followed the restructured and approved health curriculum.

Priority was still given to state mandated areas. Instructors remained current on latest critical areas of health.

Presentation of the curriculum was done by use of lectures, class discussions, audio-visual aids, homework assignments, group participation and other motivational techniques.

I still recommend a TV and VCR for the Health Department. I also recommend a Health Room for this Department.

P:prw

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Primamore **Date:** June 7, 1991
From: Mr. Ash
Subject: Annual Report - Special Subjects

This was an active and productive year for the Special Subjects Department. Curriculum development new student activities and new equipment have been introduced along with there new department members.

Mrs. Keene continued clothing construction and design activities along with production of attractive pillows and stuffed animals. Examples of these were displayed at the Arts and Crafts show in June.

Ms. Hill-Trovato produced the annual Arts and Crafts show, "Art Is" and coordinated displays and active demonstrations from all departments.

Mrs. Mohovich, long term substitute for Mrs. Maniscalco, has very ably continued the seventh grade and activities with students.

Mr. Mauro, a new member of the faculty, is revising the curriculum for typing to include computer keyboarding and word processing. Hardware and software are on order or in our possession.

Mr. Retz has been transferred from the high school to our seventh grade Industrial Arts area. He has introduced Computer-Aided-Drafting to the class offerings. The CAD-DRAW System has become a student favorite. He also sponsors an after school activity in short-wave radio and computer communications.

Mr. Ash has introduced new study areas to include veneering and plastic laminating. There activities were PIP developments.

New dust collection systems have been added to both shops. They have proven to be very effective. A storage cabinet for flammables has been provided also.

Department members attended the annual Right-to-Know Workshops as required. This is always informative.

Due to growing department interest, Mr. Retz attended a seminar in April provided for those interested in developing Industrial Arts into a technology-oriented program. This goal has been adopted by the department and included in the Superintendent's Advisory Committee list of priorities.

Departmental reviews of equipment and supplies find that materials and hardware are adequate in supply and quality.

P:prw

Field Trips 1990/91

<u>Date</u>	<u>Destination</u>	<u>Teacher</u>	<u>Group</u>
11-8-90	Atlantic City-NJEA Conv.	Mr. Kocum	Fame 90 Dance Troupe
12-5-90	Fewsmith Presbyterian Church	Mrs. Zintel	Debonaires
12-20-90	Radacliffe School	Mrs. Bimbi	Chorus
1-10-91	West Essex H.S.	Mr. Cummings	Community Service Award
2-9-91	N.J.I.T. Newark	Mr. Mulley	Math Counts
2-11-91	Newark Symphony Hall	Mr. Kocum	English Classes
2-27-91	Douglass College, New Brunswick	Mr. Cummings	R.V. Minority Day Program
3-21-91	Kean College Talent Expo 91	Mr. Kocum	Fame Dancers
3-22-91	N.J.I.T. Newark	Mr. Mulley	Math Club
3-23-91	Rutgers University	Mr. Turoto	P.I. Basketball Team
3-26-91	Montclair State College Essex County Teen Arts Festival	Mr. Kocum	Fame 91
4-8-91	Mountainside Spanish Tavern	Mr. Cicchino	Spanish Classes
4-22-91	Little Italy N.Y.-Florios	Mr. Cicchino	Italian Classes
4-30-91	Waterlo Village, N.J.	Ms. Hill Trovato	Art League
5-3-91	N.Y., N.Y., Circle Line	Mr. Tuorto	Student Council
5-4-91	Heritage Middle School Livingston, N.J.	Mr. Kocum	Fame 91 Miss N.J. Preliminary Paget
5-10-91	William Paterson College	Mr. Cicchino	Italian/Spanish Students
5-15-91	Symphony Hall Newark	Mrs. Kinney	7th grade English Class
5-24-91	Surflight Theatre Beach Haven, N.J.	Mr. Kocum	Fame 91/Troupe
5-29-91	Douglass College NJ. Teen Arts Festival	Mr. Kocum	Fame 91 Dancers

P:prw

LINCOLN SCHOOL

NUTLEY PUBLIC SCHOOLS
LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

ALEXANDER B. CONRAD
Principal

Tel. 661-8883

ANNUAL REPORT

1990-1991

HE SAID THERE WAS ONLY ONE GOOD, NAMELY, KNOWLEDGE;
AND ONLY ONE EVIL, NAMELY, IGNORANCE.

SOCRATES (469-399 B.C.)

This annual report will be a monthly, capsulized review of student, staff, school, and community activities.

SEPTEMBER

School opened; students and staff were upbeat and ready for a new year. All proceeded on schedule for two weeks.

Saturday, September 15, 1990, will be a day long remembered by the Lincoln School community. A fire began in the early hours. The alarm sounded; the response was swift. The Nutley Fire Department quickly had the fire under control. Water damage was extensive throughout the school. Six classrooms were closed for months. The library lost approximately 500 books. The staff, students, parents, and community responded magificently. Within one school day Lincoln School was in full operation. Mrs. Susan Gewelb, Mrs. Maureen Lazur, Mrs. Sally Magin, and Mrs. Lorraine Milunaitis accepted the challenge of relocation and are to be commended for their efforts. Miss Beverly Apple accepted the gargantuan task of making the library operational. Her efforts and professional dedication were truly outstanding and greatly appreciated. The staff of Lincoln School had their mettle tested. They met the challenge. And what emerged from the ashes was the character of the Lincoln School family -- true grit.

Individual student photographs were taken.

Mr. Stephen Parigi, computer network representative, continued his participation in the National Geographic Kids Network program. He assisted with computer orientation for new teachers attended by Mrs. Rachel Daly, Mrs. Susan Gewelb, and Mrs. Sharon Vitkovsky. He was always available to assist staff members with the computer lab.

Miss Patricia Griffin represented the Lincoln School staff throughout the year at the Superintendent's Roundtable meetings and the School Based Resource Team.

Mrs. Carol Gurney represented Lincoln School at E.A.N. meetings.
Mrs. Anne Starace served on the E.A.N. Legislative Human Rights Committee.

Miss Beverly Apple represented the staff's involvement with affirmative action objectives. She also acted as the liaison representative on school and district monitoring procedures.

Mr. John Walker and Mr. Alexander B. Conrad conducted a Saturday morning workshop for new staff members in Madeline Hunter's "Instructional Theory Into Practice" attended by Mrs. Sharon Vitkovsky and Mrs. Susan Gewelb.

The Lincoln School P.T.A. held "Welcome Back to School" teas for parents and classroom mothers. Mrs. Bernadette Santoriello acted as the staff representative at all P.T.A. meetings and the P.T. Council. Under P.T.A. sponsorship the Extended Day Program began for working parents.

The faculty meeting reviewed and/or discussed staff-student scheduling, dystonia awareness, monitoring procedures, Saturday curricula meetings, district priorities, basic skills improvement plans, the gifted and talented program for students in grades K-4, state mandates for affirmative action, family life, and chemical health.

OCTOBER

Lesson plans emphasized chemical awareness in conjunction with Drug Free Schools Month. Chief DeLitta, Nutley Police Department, spoke to all students at a Drug Awareness assembly.

Fourth grade students took the Cognitive Abilities Test.

Fingerprinting of students new to Lincoln School was completed.

Mrs. Carol Gurney and Mrs. Maureen Lazur arranged a visit to the Nutley Fire House for kindergarten students. Mrs. Rachel Daly, Miss Patricia Griffin, and Mrs. Bernadette Santoriello supervised the first grade trip to Green Meadows Farm, Roseland. Each first grade student purchased a pumpkin (paid for by the P.T.A.). Fourth grade students, under the supervision of Miss Florence Meyers and Mrs. Anne Starace, visited the Nutley Public Library.

A fire safety-prevention assembly was given by the Nutley Fire Department. They also gave a fire equipment demonstration on the school playground. Miss Mary Pagana supervised the students' participation in the fire safety poster contest. An assembly, "From Bach to Rock," was presented by the Little Dance Co.

Mr. Frank Comune, Mrs. Kathy Comune, Mrs. Lorraine Milunaitis, and Mr. Steve Parigi supervised the three day, sixth grade camping trip to the Linwood-McDonald Environment Center, Branchburg, New Jersey. The P.T.A. underwrote most of the expenses for this trip. It was a very positive educational experience for all students.

The Lincoln School Open House was an outstanding success for both teachers and parents. The P.T.A. coordinated its annual Book Fair to complement the Open House.

The P.T.A. held its annual Halloween Party for all students and parents on Halloween night in the school's gymnasium and cafeteria. It was a huge success.

The faculty meeting reviewed and/or discussed classroom safety, housekeeping, fire damage inventory, the Special Education intervention plan, ISIPs and IEPs for basic skills and classified students, and geography materials available for classroom use.

NOVEMBER

The first edition of the School newspaper, The Lincoln School Excelsior, was published. It was an immediate hit with students, staff, and parents. Mr. Frank Comune is to be commended for his hard work.

Parents, guardians, and grandparents visited the school during observance of American Education Week.

The Lions Club completed vision screening of all third grade students.

Classroom teachers and the librarian heightened students' interests in books during National Children's Book Week. Emphasis on the study of geography occurred during National Geography Awareness Week.

Mrs. Carol Gurney and Mrs. Maureen Lazur arranged a visit to Domino's Pizza for their kindergarten students. Each student enjoyed the hands-on experience of making pizza and the pizza party that followed. Mrs. Joyce Wood supervised a field trip for her special education students to the Paper Bag Players, West Orange, to hear a performance of "When My Cousin Slept Over."

Mr. Wizard's "World of Energy" was presented for the children at a school assembly. Our annual "Magic Show" assembly was given prior to the Thanksgiving recess.

Parent/teacher conferences were held. The staff is to be commended for the positive approach each person brought to this important school activity.

The P.T.A. held its annual Holiday Boutique. Again, this was a class act.

A pre-monitoring tour of the building was conducted by the county superintendent. Approval was given for classroom changes necessitated by the fire damage.

The faculty meeting reviewed and/or discussed affirmative action goals, self-esteem, HSPT interpretation (item analysis review), and monitoring procedures.

DECEMBER

The monitoring team visited classrooms and talked to staff and students. They were very pleased with the school's operation, classroom lessons, and curricula development.

The holiday spirit prevailed. Christmas trees were purchased for each classroom. Travelling instrumental troubadours, under the direction of Mr. Leonard Tobias, entertained the student body. Miss Florence Meyers and Miss Kathy Yates choreographed the Christmas '90 Extravaganza. It was a total school effort (staff and student participation). Two assemblies were held; the performances were greeted with great accolades. Students were treated with Dixie cups in keeping with the holiday spirit.

Classroom lessons reflected the spirit of Human Rights Day.

Miss Florence Meyers and Mrs. Anne Starace supervised their fourth grade field trip to the Edison National Historic Site in West Orange. Mrs. Camille Loffredo, Mrs. Lorraine Milunaitis, and Mrs. Bernice Paschal arranged a trip to Montclair State College for their second grade students to hear a performance of "Nutcracker."

The faculty meeting reviewed and/or discussed monitoring items (school facilities, housekeeping, district goals, district priorities, affirmative action, educational acronyms, family life, health and safety, black history, New Jersey studies, curricula development, study/library skills), the HSPT skills arrays review, and Saturday workshops.

JANUARY

Lessons reflected the essence of the King Day holiday and good penmanship in observance of National Handwriting Day.

A member of the Franklin Institute, Philadelphia, presented an assembly on "Motion and Machines." This was paid for by the Lincoln School P.T.A. Conrail sent two representatives to give an assembly on railroad safety.

Students in grades 5 and 6 were tested for scoliosis.

The P.T.A. supervised the collection of Shoprite receipts for Apples for Computers and held its annual Beefsteak Dinner.

Mrs. Marge Fucello was recognized on National School Nurse Day.

The faculty meeting reviewed and/or discussed textbook orders, a monitoring update, the Special Education intervention plan, a fire damage update, Articulation Day plans, the inservice workshop on computer keyboarding and word processing, the New Jersey Department of Education writing-spelling study and error patterns, and Saturday curricula workshop reports.

FEBRUARY

Articulation Day was held in each school. Lincoln School hosted the sixth grade teachers for a professional dialogue of common concerns.

Lesson plans incorporated studies to commemorate National Inventors Day, National Children's Dental Health Month, and Afro-American/Black History Month.

A number of assemblies were held. Detective Joe Pariso of the Essex County Sheriff's Office spoke to the fifth and sixth grade students on drug awareness and prevention. A representative of Slim Goodbody presented "Dinosaurs Go To School." The third grade students attended a dental hygiene lecture. Jack Branagan presented "Our Home Planet Earth." The last assembly was paid for by the Lincoln School P.T.A.

Mrs. Kathy Comune coordinated the geography bee sponsored by the National Geographic Society. All fourth, fifth, and sixth grade classes participated.

The P.T.A. held its annual Teacher Appreciation Day. A delicious luncheon was served to all staff members on St. Valentine's Day as an expression of the parents' sincere appreciation for all that is done for their children.

In lieu of Articulation Day, no faculty meeting was held.

MARCH

This was National Women's History Month, Music in our Schools Month, and National Nutrition Month. Lessons and bulletin board displays incorporated themes appropriate for this month's emphasis.

Kindergarten registration was held for students entering in September 1991.

"Broadway Musical Theatre" was given as an assembly under the auspices of the Nutley Music Department.

Fourth, fifth, and sixth grade students participated in the District-wide Elementary Music Program held at Nutley High School. Mrs. Sharon Vitkovsky and Mr. Leonard Tobias assisted with this program.

The sixth grade students attended a dress rehearsal of Up the Down Staircase at Nutley High School.

Miss Florence Meyers and Mrs. Anne Starace took the fourth grade students to Washington's Headquarters in Morristown. Mrs. Camille Loffredo, Mrs. Lorraine Milunaitis, and Mrs. Bernice Paschal supervised a second grade field trip to the Newark Museum.

The faculty meeting reviewed and/or discussed grade level Articulation Day outcomes, BSIP aggregate gains, American heroes' transparencies, a new science textbook selection, Professional Improvement Plans for 1991-92, an HIV/AIDS update, and a demonstration of the Heimlich maneuver.

APRIL

Keep America Beautiful Month, Math Education Month, National Library Week, National Science and Technology Week and Earth Day were celebrated with appropriate lessons and/or bulletin board displays.

The Winter Musicale featuring all first, second, and third grade students was presented as an assembly during the day and for the parents in the evening. Mrs. Sharon Vitkovsky is to be commended for her stellar direction of this musicale.

Ozzie Alive, Inc. presented "Wilderness Alive." This assembly was well received by students and staff.

Miss Janet Langston and Miss Kathy Yates supervised a third grade field trip to Newark Symphony Hall for a Gilbert and Sullivan performance. Mrs. Rachel Daly, Miss Patricia Griffin, and Mrs. Bernadette Santoriello arranged for the first grade students to attend a performance of "When My Cousins Slept Over" at the John Harms Center, Englewood. Mrs. Sally Magin and Mrs. Joyce Wood took the special education students on a visit to the Nutley Fire House.

Mrs. Linda Zembrzuski received the kudos of the staff on Professional Secretaries' Day.

Iowa Tests of Basic Skills were administered to all students in grades K-6.

Mrs. Carol Gurney and Mrs. Maureen Lazur held a Kindergarten Video Night for parents. The year's activities of the children were highlighted. Kindergarten orientation for parents of entering kindergarten students was also held.

The Annual School Election was held. A milestone for Lincoln School occurred with the affirmative vote cast, two years' running.

The rededication ceremony for the reopening of classrooms damaged by the September fire was held. Students thanked the fireman, Mrs. Sally Goodson spoke on behalf of the community's involvement; the P.T.A. provided refreshments.

The faculty meeting reviewed and/or discussed the science textbook survey, the presentation of the art curriculum to the Board, the New Jersey fire safety manual (grades K-12), and workshop reviews on computers in math and HIV/AIDS.

MAY

National Physical Fitness and Sports Month and Special Education Week received attention by staff and students.

Screening of incoming kindergarten students was completed.

The Nutley Police Department presented an assembly on drug awareness for students in grades 4-6. The Nutley Junior Women's Club performed "Kids on the Block" for the third grade students. A representative of the Newark Museum presented a science exhibit for the third grade students. Mrs. Carol Gurney and Mrs. Maureen Lazur produced the "Alpha Grammy Awards," featuring the kindergarten students, for the student body.

Mrs. Carol Gurney and Mrs. Maureen Lazur arranged a field trip to Turtle Back Zoo, West Orange, for the kindergarten students. Mrs. Rachel Daly, Miss Patricia Griffin, and Mrs. Bernadette Santoriello took the first grade students to the Morris Museum in Morristown. Mrs. Camille Loffredo, Mrs. Lorraine Milunaitis, and Mrs. Bernice Paschal went to the Roseland Environment Center with their second grade students. Miss Florence Meyers and Mrs. Anne Starace supervised their fourth grade students' participation in a Native American Gallery Tour and Workshop at the Montclair Art Museum. Mrs. Sally Magin and Mrs. Joyce Wood took their special education students to the Friendship Festival, Turtle Back Zoo, West Orange. Mrs. Joyce Wood's students attended a performance of the All American Circus at the South Mountain Arena, West Orange.

The Department of Parks and Recreation planted a tree on the school playground to commemorate Arbor Day.

The Spring Musicale was presented to students and parents. All fourth, fifth, and sixth grade students participated. Mrs. Sharon Vitkovsky directed the vocal presentation; Mr. Leonard Tobias directed the instrumentalists. The musicale was well received by all. Kudos to Mrs. Vitkovsky and Mr. Tobias for a job well done.

The P.T.A. held a very successful plant sale and a fashion show.

Students in grades 1-6 completed the Nutley Writing, Reading, and Math Achievement Tests.

The faculty meeting reviewed and/or discussed the basic skills improvement planning meeting, HIV/AIDS video, the recycling of plastics, the geography assessment test, the first grade spelling committee, and the math skills manual prepared by Mr. Louis Lombardi.

JUNE

The Junior Olympics was held on a beautiful June day. Fourth, fifth, and sixth grade students attended as participants and/or spectators. Following the Olympics, student patrols spent the remaining part of the day at the annual patrol picnic in Boys Park.

Distinction awards were presented to students who earned a perfect score on the Nutley Achievement Tests. Many Lincoln School teachers attended the ceremony held in the high school.

Mrs. Camille Loffredo, Mrs. Lorraine Milunaitis, and Mrs. Bernice Paschal accompanied the second grade students to the Nutley Public Library. Miss Florence Meyers and Mrs. Anne Starace took the fourth grade students to Turtle Back Zoo, West Orange. Mrs. Grayce Berk and Mrs. Kathy Comune visited Clinton Historical Village with their fifth grade students. Mr. Frank Comune and Mr. Stephen Parigi took the sixth grade students to Franklin School for an orientation program.

Mr. Leonard Tobias presented an instrumental music assembly. Fourth, fifth, and sixth grade students participated in this program.

Mrs. Bernadette Santoriello and Mr. Alexander B. Conrad attended the P.T. Council meeting held in Washington School.

The sixth grade parents produced a sixth grade yearbook and held a sixth grade promotion party for the students at the Ramada Inn Pool, Clifton.

Mrs. Sally Magin organized the pre-school promotion. Mrs. Carol Gurney and Mrs. Maureen Lazur directed the kindergarten promotion. Mr. Frank Comune and Mr. Stephen Parigi supervised the sixth grade promotion.

The faculty meeting reviewed and/or discussed the end-of-the year procedures for school closing, sixth grade activities, the summer enrichment program, results of the geography assessment test, resource-supplement instruction, affirmative action, and end-of-the year reports on workshops attended.

STAFF PARTICIPATION: INSERVICE PROGRAMS, WORKSHOPS, GRADUATE SCHOOL

Throughout the year Lincoln School staff participated in the following:

Chemical Health and Substance Abuse: M. Appel, J. Langston, P. Lewis, L. Milunaitis, B. Paschal, B. Santoriello

Computer Keyboarding and Word Processing: M. Appel, B. Apple, R. Daly, C. Gurney, P. Lewis, S. Magin, F. Meyers, B. Paschal, S. Parigi, J. Wood, K. Yates

Art Curriculum: R. Daly, P. Griffin, C. Gurney, M. Pagana

Right-to Know: A.B. Conrad, M. Pagana

Summer Enrichment Program: P. Griffin, J. Langston, B. Paschal

Preview and Integration of Software Into the Elementary Curriculum, K-6: L. Milunaitis, S. Parigi

Geography Curriculum: A.B. Conrad, S. Parigi

HSPT Analysis: E. Mattone

Holistic Scoring (NWAT): G. Berk, R. Daly, P. Griffin, P. Lewis,
F. Meyers, A. Starace

Graduate School: M. Appel, G. Berk, R. Dalli, S. Parigi, K. Yates

Professional Workshops: M. Appel (National Council of Teachers of Mathematics, Using Calculators to Enhance Math Instruction), F. Comune (HIV/AIDS), R. Daly (Basic Skills), M. Fuccello (HIV/AIDS), T. Gargiulo (Scoliosis), E. Mattone (Computers in Math), S. Parigi (New Jersey Educational Computing, Teaching Strategies for Mildly Handicapped Pupils), B. Paschal (The Hurried Child, Drug and Alcohol Awareness), A. Starace (The Fad that Never Fades, Fair Oaks Hospital, Stressful Realities: Essential for Health Adjustment, Hoffman La Roche), K. Yates (Self-Esteem Is an Everyday Affair: A Holistic Approach K-4).

SUMMATION

The professionalism of the Lincoln School staff sets the tone of the school. We are one in our determination and dedication to provide an education of high quality and high expectations for our students. It is in this spirit that we look forward to the new year and eagerly await our new challenges.

THERE'S JOY WHEN SCHOOL VACATION COMES,
AND STUDENTS EARN A REST;
BUT, EAGERNESS FOR IT TO START
IS WHAT I LIKE THE BEST!

CRAIG E. SATHOFF, " SCHOOLTIME"

RESPECTFULLY SUBMITTED,



ALEXANDER B. CONRAD
PRINCIPAL, LINCOLN SCHOOL

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS

RADCLIFFE SCHOOL

NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Dr. James J. Fadule, Jr. June 21, 1991
From: Mrs. Kathleen C. Serafino, Principal of Radcliffe School
Subject: Principal's Annual Report - School Year 1990/91

The following annual report for Radcliffe School contains information gathered from the school curriculum, school activities, student activities, parent activities, concerns and recommendations.

CURRICULUM ACTIVITIES

1. The 1990/91 school year saw the implementation of the newly revised computer curriculum , and health curriculum.
2. A review of the science, chemical health , art and geography curricula was undertaken at our Saturday curriculum meetings. Recommendations were made and approved for new science textbooks.

SCHOOL ACTIVITIES

1. Grandparent Visitation

Grandparents were invited to visit during the morning and afternoon sessions and share their grandchildren's learning experiences.

2. National Education Week , November 12 - 16, 1990

During National Education Week, Radcliffe School had classroom visitation.

3. Kids On The Block

This program promotes understanding, through the use of puppets, of children with physical handicaps. It is arranged through Special Services and is sponsored by the Nutley Junior Women's Club. The program was performed for the third grade students.

4. Williams Institute

During the summer of 1990, Mrs. Marie Bigley attended Williams Institute at Fairleigh Dickinson University. The program stressed the arts in education. As a hands-on extension of this program, special instructors shared their artistic talents with our students during the 1990/91 school year. This took the form of a special assembly program, "Toni and Tim."

Teacher Achievements

Radcliffe School staff continues to grow professionally. During the school year 1990/91, many attended conferences, workshops, inservice and graduate courses. A number worked on Curriculum committees for district priorities. In addition:

1. Mrs. Jean Tennis continued a pilot project through National Geographic called "Kid's Network". It consists of units integrated in the science curriculum and telecommunications.

2. Mrs. Marie Bigley completed graduate courses and received her Master's Degree at Jersey City State College.

Special Programs:

Kindergarten	Our Kindergarten Promotion was held June 20, 1991. The children presented a program on the "Letter People".
Grades 1 - 3	The students in Grades 1 - 3 presented a musical program on April 1, 1991.
Grades 4 - 6	Students in Grades 4 - 6 participated in a district-wide musical program on March 27, 1991.

Special Speakers:

Grades 5 & 6	Mr. Joseph Pariso of the Sheriff's Dept. conducted a Drug Awareness program for fifth and sixth grade students.
Grades K - 3 & Grades 4 - 6	The Nutley Police Dept. presented Drug Awareness assemblies.
Grades K - 6	Sgt. Stewart, Nutley Police Dept., conducted assembly programs stressing bicycle safety and Drug Awareness.
Grades K - 6	CONRAIL Safety Assembly

Field Trips:

Radcliffe students participated in the following class trips:

Kindergarten	Kindergarten visited Van Riper's Farm to see Halloween display
First Grade	Montclair State: "The Brave Tailor"
Second Grade	Morris Museum , Morristown, N.J.

Field Trips - continued

Third Grade	Waterloo Village in Stanhope, N.J.
Fourth Grade	New Jersey Historical Society, Newark, N.J. Crane House, Montclair, N.J.
Fifth Grade	Museum Village, Monroe, New York
Sixth Grade	Jersey City Power and Light , Forked River, N.J. Franklin Institute, Philadelphia, Pa.

Student Council

The Radcliffe School Student Council was active this year. Elections were held at the conclusion of the school year. Four officers were elected, with two representatives from each class, grades 4- 6. The student council sponsored many fund raising activities such as candy cane sale at Christmas, pens, bookcovers and Radcliffe key rings.

As a result of their fund-raising, they purchased two acres of rain forest at Sierra de los Minos Reserve, Guatemala, to keep it forever free of tree exploitation.

The council held a pep rally on the day of Junior Olympics to encourage school spirit.

Honor Roll and High Honor Roll

In order to recognize high academic achievement, [each marking period] ribbons were awarded to students on the honor roll.

An awards program was held on June 17, 1991. Awards were presented for high honor roll, honor roll, perfect attendance and perfect social growth for the year. In addition, music, physical fitness and Student Council awards were presented. Special recognition was given for essay and math competition winners.

V.I.P. Showcase - SPOTLIGHT on good behavior

This year, the V.I.P. showcase continued to feature students in each homeroom who exhibited good citizenship, manners, courtesy, behavior and social growth on their report card.

Presidential Fitness Awards

These awards are given to sixth graders who have achieved in the upper 25% of their class and above 92nd national percentile in their IOWAs. These are presented at the sixth grade promotion exercises. This year there were nine recipients.

P.T.A. Activities

Radcliffe School P.T.A. President, Mrs. Kathy Flannery, led the organization through a very successful year. The Executive Board has the largest active membership. The Board meets the second Tuesday of each month as well as during the summer.

1. Special Assembly Programs:

November 13, 1990	"Betwixt and Between"-Pushcart Players
January 11, 1991	Professional story-teller, Gerald Feist
March 21, 1991	Ozzie Alive: Dinosaurs
May 9, 1991	Ozzie Alive: Whales, Giants of the Deep

2. Activities and Meetings:

September 25, 1990	OPEN HOUSE
April 1, 1991	Musicale, Gr. 1 - 3
May 21, 1991	Spring Musicale, Gr. 4- 6

3. Fundraisers

October 1990	Pumpkin sale
December 1990	Santa sale
January 1991	Book Fair
February 1991	Catalogue sale
May 1991	Plant sale

SPECIAL ACTIVITIES:

A. The P.T.A organized a Radcliffe family picnic held Sunday, September 30th in Kingsland Park. New families were welcomed and new acquaintances were made.

B. The Third Annual Family Halloween Party took place on October 27, 1991. The evening's activities consisted of games, prizes and refreshments.

P.T.A. Special Activities - continued:

C. The P.T.A. held a Reading Rally on January 11, 1991. Over ninety children and more than fifty parents gathered in the gymnasium to take part in reading and other fun activities. Mr. Gerald Feist was the professional story-teller.

D. The annual Family Roller Skating Party was held on February 21, 1991. Many Radcliffe families and friends enjoyed this mid-winter outing.

E. The P.T.A.'s major fund raiser took place on the evening of April 5, 1991 at the Nutley Elks. A Parent's Night Out consisted of a buffet dinner and dance. It was well attended.

Radcliffe Review

Under the able leadership of Janice Guerriero, Kathy Pisciotta, and Cheryl Paserchia, the Radcliffe Review highlighted P.T.A. activities and the creative writings of our students.

P.T.A. Officers

The officers for the 1990/91 school year were:

President	Kathy Flannery
Vice-president	Linda Grossman
Recording Secy.	Debbie Ferreri
Corresponding Secy.	Nancy Rybka
Treasurer	Paula Cofone

Apples for the Students program, sponsored by Shop Rite, proved, once again, to be very beneficial to the children. Our collection of over \$700,000.00 in Shop Rite receipts from October through February enabled Radcliffe School to receive two Apple IIGS computer systems, two external 5 $\frac{1}{4}$ disk drives, two printers, and an additional disk drive.

Concerns:

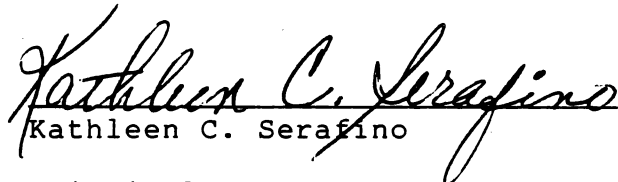
Due to the everchanging family structure and the needed emphasis on drug awareness, I would like to again recommend that the district hire an additional school nurse or an elementary guidance counselor.

Objectives for the 1991/92 School Year

1. Implement the revised science curriculum and textbooks.
2. Implement the revised art curriculum.
3. Continue to implement the new chemical health/drug curriculum.
4. Address Affirmative Action goals for school/ classroom practices.
5. Continue to closely monitor safety and maintenance in and around the building.
6. Continue to review mastery skills related to the new eleventh grade test.
7. To promote moral values and self esteem in the students of Radcliffe School.
8. Continue to promote independent reading through a variety of planned school activities.

In conclusion, on behalf of the Radcliffe School Staff, I would like to thank the Board of Education, Dr. James J. Fadule, Jr., Dr. Frank Votto, Miss Barbara Hirsch, Director of Special Services, and Mr. John Sincaglia, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful year for all.

Respectfully submitted,


Kathleen C. Serafino

Principal

SPRING GARDEN SCHOOL

NUTLEY PUBLIC SCHOOLS

SPRING GARDEN SCHOOL

NUTLEY, NEW JERSEY 07110

ANTHONY J. STIVALA
Principal

AREA CODE 201
661-3500

To: Dr. James J. Fadule

Date: June 20, 1991

From: Anthony J. Stivala

Subject: Annual School Report 1990-91

Another school year has come to an end. I am pleased and proud of the efforts and achievement of our students, and of the commitment and efforts of the teachers and staff.

Evidence of student success has been affirmed by achievement levels as reported on the Iowa Tests of Basic Skills and the Nutley Achievement Tests administered this spring.

Iowa Tests of Basic Skills (National Percentile Rank-School Norms)

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Word Analysis	99	99	99				
Reading		96	99	95	85	88	89
Language Arts	98	99	99	99	94	96	97
Mathematics	84	99	99	99	98	99	99
Composite	99	99	99	97	90	93	96

The following report compares Spring Garden students achieving high, average, or low on the Iowa Tests with students nationally:
(numbers reported as percentages)

<u>Grade</u>		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>(Nation.)</u>
Reading	High	46	64	50	31	34	45	23
	Average	50	36	50	69	64	53	54
	Low	4	0	0	0	2	3	23
Lang. Arts	High	92	98	98	50	64	84	23
	Average	8	2	2	50	36	16	54
	Low	0	0	0	0	0	0	23
Mathematics	High	92	83	79	63	66	82	23
	Average	8	17	21	38	34	18	54
	Low	0	0	0	0	0	0	23
Composite	High	63	83	55	42	50	68	23
	Average	38	17	45	58	50	32	54
	Low	0	0	0	0	0	0	23

The following table reports the number of Spring Garden students tested (ITBS) per grade level, and the number of these students whose tested skills exceed state established standards of proficiency:

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Number tested	43	24	53	42	48	50	38
(# Above State Standard)							
Reading	43	22	52	42	48	49	37
Lang. Arts	42	24	53	42	48	50	38
Mathematics	40	24	53	42	48	50	37

Nutley Achievement Tests (Average Scores)

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading	91	96	94	89	88	92
Mathematics	96	96	97	89	87	91
Writing	91	91	90	88	81	90

Though we are pleased with pupil achievement, we cannot allow ourselves to become complacent. We recognize that there are skill areas that require attention. We are also aware that there are students who are not performing to expected levels for a variety of reasons. Their needs require our attention as well.

Activities

A brief description of various school activities follows. This listing is not all-inclusive as many more activities occur during the course of a school year.

1. Class Trips ---

Grade one class	--	Green Meadows Farm, Roseland, N.J.
Grade two classes and the N.I. class	--	Montclair State College (performance of MERLIN)
Grade three classes	--	Waterloo Village, Stanhope, N.J.
Grade four classes	--	Weller Center for Health Education, and Binney and Smith Company (Crayola products manufactory), Easton, Pa.

- Grade five classes -- Liberty State Park, Jersey City
(Ellis Island and Statue of Liberty)
- Grade six classes -- Camping/Outdoor Education (3 days,
2 nights) Camp Hoover, Middletown,
N.J.
- Special Choral Group -- Participated in Children's Choral
Festival, Oradell, N.J.

2. Assembly Programs ---

Several excellent educational/entertaining programs arranged
and funded by the P.T.A.

Student Performances -- (for the school and for P.T.A.
meetings) Holiday Season Musicales (grades 5 and 6); Musical
Play (grades 1,2,3 and N.I. class); Spring Musicales (grades
4,5,6)

Special Programs -- Fire Safety (Nutley Fire Dept.);
Bicycle Safety (Nutley Police Dept.); KIDS ON THE BLOCK;
FBI and U.S. Secret Service; Train Safety (CONRAIL); Drug
and Alcohol education (Essex County Sheriff's Dept.); Choral
Group (Montclair-Kimberley Academy); Educational films;
Educational/entertaining video tapes.

- 3. Several parents discussed their occupations/hobbies to classes.
- 4. Dental Health Week -- Programs by local dentists, to grade two
and grade three classes.
- 5. Pen Pal Program -- Second grade classes conducted a "Pen Pal"
program with second grade classes in Yantacaw and Washington
Schools. In June, classes met and shared a picnic lunch.
- 6. Presidential Physical Fitness Awards Program -- Physical
Education teacher implemented prescribed program in grades
2-6. Most students met or exceeded established age group
standards and received certificates/patches.
- 7. Several students received recognition/awards for their entries
in various local and county essay/poster contests.
- 8. After School Activity Program -- Approximately 35 fifth and
sixth grade students participated two days per week (3:30-
4:30 p.m.) during the fall and winter months (sports and
recreational games)
- 9. Computer Club -- for grades 4-6. Met one day per week during
lunch recess.

10. Special Choral Group -- Met one day per week during lunch recess fifth and sixth graders.
11. Chess Club -- Sixth grade students -- one day per week during lunch recess.
12. Parent Volunteer Helpers -- On a regular basis, several parents assisted in our library with clerical tasks, cataloging and shelving books. Eleven parents helped in our Book Fair. Ten parents helped during the kindergarten screening program.
13. Senior Citizen Volunteer -- Helped students in our first grade class with reading and mathematics skills.
14. Kindergarten Orientation Program -- For parents of September 1991 kindergarten students. Conducted by kindergarten teacher and the principal.
15. Fingerprint Program -- With parent permission, kindergarten and other students new to our school were fingerprinted in school by Nutley Police Department officers and Essex County Sheriff officers. Parents of these children received the prints.
16. Classroom Visitation Day -- Parents and grandparents were invited to visit and observe classes in session during American Education Week (November) and again on school election day (April).

Parent -Teacher Association

General Meetings--

October-- Open House (Classroom Visitation)

December--Holiday Season Musicales

April - - School Budget Presentation; musical play performed by grades 1 - 3 and NI Class.

May - - - Spring Musicales

The P.T.A. published and distributed two issues of LET'S COMMUNICATE, an informational newsletter reporting school activities, P.T.A. news and events, and student work.

The P.T.A. has been an interested, active, supportive, and involved group. Their fund (and fun) raising activities have helped to foster a spirit of cooperation and understanding between the home and school.

The monies they have raised helped to enrich the school program--- purchase of instructional equipment and materials; funded assembly programs; appreciation gifts for adult school crossing guards; financial support of Spring Garden scouting groups; T-shirts for our Junior Olympic Team; T-shirts and trophies for students recognize

for high social and personal growth achievement on report cards; Nutley Parent Council Scholarship Fund contribution; donations to local charities; teacher appreciation luncheon and activities; partial funding of sixth grade camping/outdoor education experience; Halloween party for students; sixth grade promotion program activities; and refreshments for P.T.A. meetings.

Working with the officers and executive board, committee chairpersons and committee members of the P.T.A. has been a pleasure.

Another successful and satisfying school year has come to an end. We are pleased with student achievement. There is much observable evidence that the students are making good progress--academically and socially. My thanks to the school staff for their hard work, dedication, cooperation, and support.

We note the retirement of two fine teachers--Mrs. Mary Williams, and Mrs. Lore Boettger. Each is completing 25 years of service in the Nutley schools. Their knowledge, understanding and compassion have served as guiding influences for those youngsters fortunate to have had these two dedicated professionals as their teachers. Our best wishes are extended to them for many years filled with love, health, and happiness in their well deserved retirement.

Appreciation is extended to the Board of Education, principals, central office personnel, the Child Study Team, and the maintenance, grounds, food service, and health service staffs--for their cooperation and support.

Special thanks to you, Dr. Votto, and Mr. Sincaglia, for your fine leadership, cooperation, and support.


Anthony J. Stivala, Principal

WASHINGTON SCHOOL

WASHINGTON SCHOOL
NUTLEY, NEW JERSEY

MEMORANDUM

TO: Dr. James J. Fadule, Jr.
Superintendent of Schools

DATE: June 21, 1991

FROM: R. DiGeronimo

SUBJ: Annual Report - 1990-1991

The following covers the priorities of the district, as well as goals and objectives specifically for Washington School.

CURRICULUM

READING: The current reading texts, Schribner and Silver Burdett/Ginn, continue to cover the skills as set forth in the curriculum for this subject. The children's comprehensive ability has greatly improved along with appreciation for literature featured in both series.

The Nutley Reading Test was administered at the end of May to all students, grades one through eight. Their overall performance was excellent. It, however, is recommended that the Reading Test be revised due to changes in vocabulary.

MATHEMATICS: The youngsters in the Nutley Public School system continue to do very well in mathematics. This is due to the curriculum, text book, and excellent teachers. The requirement of math homework every night further reinforces skills and concepts taught.

The Nutley Mathematics Test, given at the end of May, confirms that all children have mastered the necessary skills and concepts at their respective levels. The average scores are at the upper end of the scale.

LANGUAGE ARTS: The curriculum and current text for English development is appropriate and meets the needs of our pupils. Composition writing skills have greatly improved due to daily journal reports and creative stories done on the computer word processor. This was verified by the results of the Nutley Writing Test given in May. There was evidence of more critical thinking on issues presented in the essays. There also were very few incompetent papers. We should be very proud of our students' progress in this area.

This year, one change made in Language Arts was the revision of the first grade spelling program. This came about because the teachers of this level felt that the current spelling text did not challenge our little ones. Their reading vocabulary was far more advanced and they needed a spelling list to match it. A program was created by these teachers that would augment the current one with practical guidelines for greater success for all.

SCIENCE: This year a science committee reviewed the curriculum and several new science texts. After much consideration, the majority of the elementary teachers chose the Scott Foresman Science text for its outstanding approach in studying this subject. The series will be used in grades one through six.

SOCIAL STUDIES: The time periods and places studied at the various grade levels in social studies are appropriate. The children learn much from the films, slides, and lessons presented.

In order to intensify our program in social studies, a committee met to develop a geography test for sixth graders. After some training by the Educational Testing Service, the group created an excellent checking instrument. It will be given to sixth grade pupils in June, 1992.

Another committee will meet during the summer to write a course of study on Nutley for the third grade curriculum. This group will gather historical facts and information in order to formulate materials for use at this level.

COMPUTER CURRICULUM: The new computer curriculum was implemented this year. It is apparent that the scope and sequence are appropriate and meeting the needs of the children.

The in-service workshops continue to be very helpful to the teachers. They enjoy them and become very much aware of available software.

CHEMICAL HEALTH: This subject still continues to be a priority with school personnel. The Saturday workshops were well attended. Many teachers felt that they had learned much about a very important topic.

HEALTH: The new text for health was implemented this year in grades one through six. The teachers are pleased with the areas covered and the format of the book at each grade level.

ART: The Art Education committee reviewed and revised the current K - 6 curriculum. It will be implemented in September, 1991.

KINDERGARTEN: The kindergarten program continues to be a success. The youngsters love the letter people (Alpha Program) and the other activities presented by the teachers. They also enjoy getting a report card that resembles the type given to the older students.

ACHIEVEMENTS

The pupils of Washington School continue to improve academically as indicated in the results of the Iowa Test of Basic Skills and the Nutley Achievement Tests. The teachers provide interesting lessons and reinforce them with guided practice sheets or homework in order to accomplish this progress. The librarian and teachers of basic skills, resource room, and ESL provide further support. We are satisfied with the students' overall performance, but will continue to work hard to maintain the high standards set forth in all of our curricula.

Several youngsters have won first place in essay and poster contests. They have also excelled in musical festivals and in sports events. The art, music, and physical education teachers add much to the well rounded educational program of the children.

Read-a-thons are also conducted throughout the year by the librarian to increase interest in good literature. She gives awards to all participants for their efforts.

SCHOOL ACTIVITIES

There were three regular P.T.A. meetings this year. They were Open House, Primary Musicale, and May Musicale for the upper grades. The P.T.A. also sponsored two school picnics, one in the fall and one in June. All enjoyed the delicious food and exciting games.

The Mother's Club provided extra educational programs and materials for the youngsters through fund raisers of candy, cakes, and plants. They also purchased books for the library and science equipment for all grade levels.

The P.T.A. and Mother's Club treated the safety patrol children to a special luncheon each month. This was done to show them that they were appreciated for their hard work.

The P.T.A., with the Elks Club, sponsored a "Drug Prevention" program for all sixth grade pupils. The local police department and a detective from the county sheriff's office gave two very

good presentations on the subject through films and discussions. The teachers then expanded on this information in subsequent health lessons.

The Mother's Club continues to publish two school newspapers. The children contribute stories, poems, or riddles. Mrs. Donna Mansolillo was the editor this year and did an excellent job in publishing all articles.

ASSEMBLIES

Safety - Local Police Department
 Fire Prevention
 Drug Free - Local Police Department
 Franklin Institute: "Astronomy"
 United Nations
 Christmas Musicale: "Mr. Scrooge"
 Old Guard Chorus
 Black History Program
 Dental Hygiene
 Festival of Music
 "Kids on the Block " - Third Grade
 New Jersey Ballet
 Primary Musicale
 "Arbor Day" Program
 Drug Prevention - County Sheriff's Office
 Bicycle Safety - Local Police Department
 May Musicale - Upper Grades
 Morgan Museum - Fourth Grade
 Awards Assembly

TRIPS FOR YEAR - 1990-91

October 2, 1990	1st Grade	Green Meadows Farm
November 11, 1990	N.I.	William Carlos Center
November 20, 1990	3rd Grade	Paper Mill Playhouse
December 13, 1990	N.I.	John Harms Center, Englewood
December 13, 1990	4th Grade	Jockey Hollow, Morristown
January 23, 1991	2nd Grade	Theatre Works, Montclair
March 4, 1991	1st Grade	Theatre Works, Montclair
March 21, 1991	6th Grade	NHS - Senior Play
April 2, 1991	2nd Grade	Newark Museum
April 10, 1991	4th Grade	Newark Museum
May 8, 1991	4th Grade	Waterloo Village, Stanhope
May 10, 1991	Trebleaires	Musical Festival, Oradell
May 10, 1991	6th Grade	Medieval Times, Yantacaw
May 21, 1991	2nd Grade	Environmental Center, Wyckoff
June 13, 1991	5th Grade	Jockey Hollow, Morristown
June 13, 1991	6th Grade	N.J. State House, Trenton

GOALS ACHIEVED

- Appearance of school building greatly improved.
- Improved test scores due to extra help programs, after school counseling and enrichment exercises.
- Successful implementation of health text and curriculum.
- Enhancement of social studies curriculum with the purchase of updated globes and maps for all classrooms.

GOALS FOR 1991-1992

- Implementation of new science text and curriculum.
- Implementation of new art curriculum.
- Implementation of geography test for sixth graders.
- Implementation of prescribed Nutley curriculum for third grade.
- Provide lessons and practice exercises to improve benchmark skills and concepts covered on HSPT.
- Continue to improve building's appearance.
- Continue to provide in-service sessions for faculty and staff in areas indicated.

The faculty, staff and I thank the members of the Board of Education, Dr. James J. Fadule, Jr., Dr. Frank T. Votto, Mr. John Sincaglia, and Mr. Donald Stasi for their endless support and encouragement. We also thank Miss Barbara Hirsch and the Child Study Team for their assistance in helping our special children.

Due to the efficiency and competency of the Washington School faculty and staff, this has been a most gratifying year. We look forward to the challenges of the 1991-1992 school year.

Respectfully submitted,


Rosemarie DiGeronimo

YANTACAW SCHOOL

NUTLEY PUBLIC SCHOOLS
YANTACAW SCHOOL
NUTLEY, NEW JERSEY 07110

JOHN WALKER
Principal

June 21, 1991

To: Dr. James Fadule, Superintendent of Schools
From: Mr. John Walker, Principal of Yantacaw School
Re: Principal's Annual Report - 1990-91 School Year

This annual report is representative of properly addressing the district and school priorities; encouraging and monitoring staff and community involvement; curricula development and implementation; staff development; and school activities.

CONTINUING PRIORITIES

The results of the monitoring process, a review of all state-mandated procedures were more than satisfactory. Representatives from all the schools served on the district committee and focused attention on the task. They are to be congratulated for a job well done and for relating, sorting and interpreting information for their faculties.

The implementation of the K-8 computer education curriculum and health education program progressed as expected. All indications show that teachers are satisfied with the programs and properly address the teaching objectives.

We spent quality time reviewing and interpreting the results of the 1990 High School Proficiency Test. The teachers involved were under the supervision of Mr. L. Lombardi and Miss Diane DeRosa. The team deserves credit for completing a comprehensive study of the results and presenting the data to be shared by staff members system-wide. They also met with district supervisors, administrators and forwarded data to be shared during faculty meetings.

Several teachers from Yantacaw School attended the Chemical Health Education Inservice Program. Dr. Mutch continued supervising this Saturday program and made provisions to maintain the high level of presentations and information to be used in a variety of teaching situations.

NEW PRIORITIES (1990-91)

Mrs. Gennarelli, Mr. Loffredo and Mrs. Reddington participated in reviewing the district's K-6 science education curriculum. The content of several Saturday meetings was discussed during faculty meetings. As mentioned at a recent Board of Education meeting, a new textbook was recommended and some curriculum adjustments were made. Mrs. Catherine Danchak, chairperson, deserves credit for her leadership in this important venture.

Mrs. Felice headed a district art committee during the 1990-91 school year. The committee's tasks included revising the curriculum (K-6) and making appropriate recommendations for consideration. As of this report the curriculum was completed, approved and circulated to the schools for implementation.

OTHER CURRICULUM RELATED ITEMS

Ms. Rosemary DeRosa and Ms. Denise Cleary conducted inservice training sessions for district-wide staff members in computer education and software materials/programs. Several Yantacaw teachers attended and expressed favorable comments during faculty meetings.

The geography committee designed an assessment instrument for monitoring purposes. Miss Anello, committee member, was asked to pilot this instrument with her sixth grade class. The results are currently being reviewed. Comments, concerns and recommendations will be forwarded to Dr. Votto as requested.

STAFF DEVELOPMENT

The Instruction Into Practice Methodology of teaching is still being reinforced during faculty meetings. New staff members attended the mandated annual inservice Saturday program.

Congratulations to Ms. Rosemary DeRosa and Mrs. Patricia Fischer for receiving their Masters Degree on May 30, 1991. Several other Yantacaw staff members are participating in graduate programs directed towards obtaining Masters Degrees in the near future.

As usual, several staff members participated in inservice programs and workshops offered by the Nutley Board of Education and other establishments.

HEALTH AND SAFETY PROGRAMS

1. Mr. Joseph Pariso (Essex County Sheriff's Dept.) presented the annual Drug Awareness program to fifth and sixth grade students.
2. Dr. Fred Applebaum presented a dental hygiene program.
3. Police Sergeant Stewart and Sergeant Rodgers conducted two assembly programs for all the students concerning proper decision making and drug awareness.
4. Representatives from Conrail presented a safety program concerning trains and railroad crossings. They also took time to visit classes and talk to several staff members. Each child received a participation certificate.
5. Dr. Greco visited classes discussing keeping teeth and gums healthy.
6. Detective Delores Bernard, of the Essex County Sheriff's Office, spoke to the upper grade classes about the dangers of drugs.
7. During Fire Safety Week we participated in the annual Fire Prevention assembly and equipment demonstration.

ACTIVITIES

1. PARENTS FOR PARTNERS

Several classes experienced wonderful presentations this year from visitors representing a variety of pertinent topics and careers.

Dr. Phillip Casale discussed serving the community as a chiropractor and the importance of maintaining the proper care of our bodies; Mr. Ferraro of the Essex County Sheriff's Department shared his knowledge of the judicial system in Essex County; Mrs. Lori Golia reviewed the requirements and the responsibilities of pursuing a legal career; Mr. Mikolitch, owner of the Yanticaw Deli, invited Mrs. Mitchell's fifth grade class to his place of business to share his experiences with the children; Mrs. DiAntonio, a parent, has been designing and participating in a variety of art activities which she shared with our kindergarten students.

The above are a few of our visitors who have brought new knowledge to our children and sparked many interests in assorted careers.

2. READING REVEILLE

Yantacaw School's Reading Reveille Club has been active through the year under the supervision of Miss Margulies. Its goal to motivate the children to read as much as possible, is a continuation of last year's. During the 1989-90 school year, approximately 17,000 books were read. The 1990-91 school year has produced an equivalent amount read as its total. Everyone is delighted with this achievement. All students who participated received a certificate of recognition.

3. INTRAMURAL PROGRAM

This program for fifth and sixth graders continues to be successful in terms of providing recreational activities and opportunities for students to relate in a different environment. Mr. San Fillipo has assumed supervision responsibility for the program and made some helpful adjustments.

4. LIBRARY COUNCIL (I.M.C.)

Miss Flannery, librarian, continues to supervise the council, focusing on shelving books, preparing materials responding to teacher and student requests. The students volunteer their own time (before school, lunch time and after school) to actively participate in these club activities.

5. STUDENT COUNCIL

The Student Council, under the supervision of Miss Haveron and Mrs. Masullo, continued focusing on the needs of the school and the building of leadership and character skills. The activities during the 1990-91 school year included:

(Student Council continued)

Election of Officers	Clean Up Day
UNICEF collection	Family Day
Thanksgiving food baskets	Green Day (wearing of the green)
Decorated school for holidays	Staff Appreciation Day
Donations to Red Cross	Yearbook signing pizza party
Valentine Mail-O-Grams	Adopted Burnet Street School (homeless)
Custodian Appreciation Day	Caroling in the Yantacaw neighborhood
Secretarial Day	Adopted a family during the holiday season
Trip to Franklin Institute (Sat.)	

6. SCHOOL NEWSPAPER (TOM-TOM)

Mrs. Judith Story and Mrs. Maureen Lazur, faculty advisors, supervised a student staff. Their tasks varied with time, experience, interests, skills and commitment. This year we encouraged participation of parents as well as the school community.

7. READING APPRECIATION AND MATH PROGRAM

The program continues to provide positive results both for the students involved and the senior volunteers.

8. ANNUAL BEAR DAY

This yearly event was continued under the direction of Miss Carpenter. Stories and experiences were shared K-6 as the students participated in a variety of activities. The usual pictures were taken and compared to those posted from previous years (representing at least 18 years). Each student traced their pictures from their first year at Yantacaw to the present assignment. As always, students attending Franklin School, Nutley High School and some from colleges stopped by to see their pictures and share, where possible, in the activities. We ended with the June 14th parade (Flag Day) at approximately 3:00 p.m. Parents, teachers and students participated.

9. DESERT STORM ADOPT A SERVICE PERSON

Several classes wrote to service people serving in the gulf war. Upon their return to the U.S., several returning Nutley service people visited the classrooms and shared their experiences.

10. PARENTS NEW TO YANTACAW

This an annual informal meeting to familiarize new families with the school.

11. ANNUAL HALLOWEEN PARADE

12. PICTURE TAKING WITH SANTA AND HIS VISIT TO THE CLASSROOMS

13. MOTHERS' CLUB ANNUAL FUND RAISER - A Dinner Fashion Show
14. BUDGET NIGHT MUSICALE
15. ARBOR DAY CELEBRATION

ASSEMBLY PROGRAMS

1. Franklin Institute Program - sponsored by the P.T.A.
2. Yantacaw "Amateur Night" held at Franklin School
3. Old Guard Glee Club
4. Program centering on the life and importance of whales - sponsored by P.T.A.
5. Festival of Music - Broadway Show Tunes - sponsored by Board of Education
6. Edd Patterson Magic Show (2 performances to include all students)
7. Awards Assembly - Our 18th Annual Awards Assembly supervised by Miss Anello, continued to focus on services to the school and community. Citizenship, academic excellence and efforts in accomplishing personal, school and district goals were also recognized.
8. Mr. Primamore made arrangements for the Yantacaw students 1-6 to see the famous "Fame Show". Approximately 40 students under the supervision of their director, Mr. Kocum, participated. The students, faculty and parents appreciated his efforts and the enthusiasm displayed by the cast as well as the excellent performance.

CLASS TRIPS

- 1st grade - 1-R to Theatreworks at Montclair State College
 1-B and 1-L to Green Meadow Farms
- 2nd grade - N.Y. Aquarium
- 3rd grade - Lincoln Center - New York Philharmonic Children's Concert
- 4th grade - " " " " " " "
- 5th grade - New Jersey Historical Society - Newark
- 6th grade - N.H.S. "Up the Down Staircase" Senior Benefit
 Mr. Jacone was kind enough to invite the sixth graders to the high school
 for a performance of the Senior Benefit.
- 6th grade - Trip to Waterloo Village

SPECIAL PROJECT

On Sunday, April 28, 1991, Yantacaw had a Reading Rally. Many activities were planned for the event. One of the most exciting events focuses around a local Nutley author, Mrs. Ann Rabinowitz. She met with groups of students to share her experiences as a novelist. To date Mrs. Rabinowitz has written two novels, published by Macmillan, and is currently at work on a third.

Story teller Novella Gilbert, Mrs. Hermo of Community Nursery School, Mayor John Kelly and Nutley public librarian, Ms. Chamberlain were among other readers. Miss Jerilyn Margulies and Miss Mary Flannery represented the faculty.

RECOMMENDATIONS AND CONCERNS

1. There has been some improvement noted on the condition of school grounds after weekend community use. However, broken glass and other debris is still evident in various degrees.
2. Several reports have been made concerning walking dogs on school property, especially before and after regular hours.

CONCLUSION

Professional Goals for the 1991-92 School Year:

1. Monitor the implementation of the science and art curriculums
2. Review the geography pilot test assessment as it relates to Yantacaw School
3. Assist in the EWT skills development
4. Continue participation as a member of the articulation program committee
5. Continue addressing and developing methods to meet the needs of the students/learners at Yantacaw School.

Our parent organizations remained active and supportive during the year. Several projects are planned for next year, including a series of workshops focusing on timely topics for parents and members of the school community.

Ms. Barbara Hirsch, Director of Special Services; the Child Study Team; and the Nutley Administrators and Supervisory Team were supportive and their help greatly appreciated.

Our lunch aides, Mrs. Linfante, Mrs. Zaccheo, Mrs. Krupka and Mrs. Ponzoni continued doing a very good job supervising the children during lunch time as well doing other related tasks.

Congratulations to the teaching and non-teaching staff of Yantacaw for continuing to stress and maintain high standards. They expressed a deep concern for the learners, parents and the community.

The custodian staff has done an outstanding job during the 1990-91 school year. Mr. Don Stasi, Superintendent of Grounds, has been most helpful and supportive. Our new head custodian, Mr. Charles McLaughlin, deserves added credit for his direction, dedication to his mission, workmanship, and establishing high standards of performance.

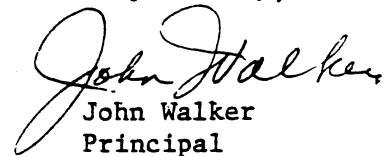
On behalf of our Yantacaw Family, we appreciate the continued leadership, guidance, support and understanding displayed by our Superintendent of Schools, Dr. James Fadule.

Thanks to the Board of Education for their support; Dr. Frank Votto, Assistant Superintendent, for his supervision and guidance; Mr. John Sincaglia, Secretary Business Administrator, and his staff for their help and assistance during the school year.

COMMENDATION

Mrs. Mary Van Schoick has served our children, parents Yantacaw School and the community for the past 19 years. Her high standards, professionalism, compassion and dedication has been noted and appreciated by the entire school community. I would like to extend to her my deepest appreciation for taking the time to care in a special way for the children through the years.

Respectfully,


John Walker
Principal

SPECIAL SERVICES

June 11, 1991

TO: Dr. James J. Fadule, Jr.

RE: Special Services Annual Report -- 1990-91

FROM: Barbara Hirsch

NEW REFERRALS

	<u>1989/90</u>	<u>1990/91</u>
Nutley High School	5	8
Franklin	10	11
Yantacaw	8	8
Lincoln	14	13
Radcliffe	8	7
Spring Garden	4	7
Washington	7	5
Preschool Handicapped	3	7
Early Kindergarten Admissions	14	7
Referral Backlog	0	0
Referrals Pending	3	7
New Referrals plus three year re-evaluation	115	101

NEW CLASSIFICATIONS

Perceptually Impaired	32	22
Trainable Mentally Retarded	0	0
Neurologically Impaired	4	8
Auditorily Handicapped	0	0
Communication Handicapped	0	0
Emotionally Disturbed	11	5
Chronically Ill	0	1
Multiple Handicapped	0	0
Orthopedically Handicapped	0	0
Socially Maladjusted	0	1
Eligible for Day Placement	0	0
Preschool Handicapped	3	3
	<u>50</u>	<u>40</u>
Students Graduated	21	36
Students Dropped Out	8	2
Students Declassified	3	1

In-District Anticipated 1991/92 - Numbers in parentheses indicate 1990/91 totals

		<u>1990/91</u>	<u>Projected 1991/92</u>
Nutley High School	3 PI Classes	(39)	40
	1 NI Class	(9)	8
	2 ED Classes	(13)	9
	Mainstreamed	(30)	30
Franklin School	3 PI Classes	(39)	42
	1 NI Class	(8)	10
	Supplemental	(10)	10
	Mainstreamed	(3)	3
Lincoln School	1 Multiply Handicapped Class	(5)	6
	1 Resource Room	(19)	20
	½ Supplemental	(11)	10
	2 Preschool Handicapped	(12)	12
Spring Garden School	1 Resource Room	(11)	14
	1 NI Class	(10)	10
Radcliffe School	1 Resource Room	(17)	16
Yantacaw School	1 Resource Room	(19)	20
	½ Supplemental	(8)	10
Washington School	2 NI Classes	(15)	18
	1 Resource Room	(11)	14
	½ Supplemental	(6)	10
	Home Instruction	(8)	4
<u>Projections</u>			
Day Placements		(39)	38
Residentials		(2)	2
Received from other districts		(7)	12
Eligible for Speech Correction		(81)	90
Non-public Classified		(30)	35

The following Special Services' priorities and issues were addressed in a positive manner during the 1990-91 school year:

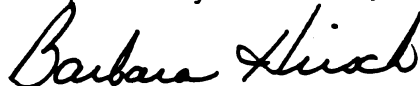
1. An additional self-contained class for secondary emotionally handicapped students was established.
2. Resource room services at the elementary level were increased.
3. Awareness sessions for staff on relevant special education issues were conducted at monthly faculty meetings.
4. In-service training models for staff relative to substance abuse were continued.
5. A school based resource committee was established in each elementary school.
6. Efforts to involve regular educators in special education programs were continued.
7. A parental training session in special education in conjunction with the N.J. State Department of Education was held in September 1990.
8. A Hoffmann LaRoche grant was utilized to provide information to the community concerning special education which may lead to greater opportunity for and understanding of the handicapped. (12/90)
9. Timely newsletters relative to health services and special services were distributed.
10. Occupational and physical therapy services to handicapped students were improved due to the employment of district therapists.
11. Medical procedures and practices were updated in accordance with the N.J. Administrative Code.
12. Over 650 high school students were inoculated for measles.
13. The monitoring process in special education was completed in a successful manner.
14. A special education review was conducted in reference to the forthcoming Middle States evaluation.
15. A \$4,000.00 Municipal Alliance Grant was received for substance abuse training in grades one through three.
16. Suicide Awareness seminars were continued for all ninth grade students.
17. Twenty-three special education students were employed in the community.
18. CAT/Vector students participated in regional symposiums and competitions:
 - Arts Symposium
 - Essex County Problem Solving Bowl
 - New Jersey Math Counts
 - New Jersey Math League

19. Funding was received from the Township of Nutley to enhance programs for the handicapped.
20. Counseling groups for handicapped students in concert with the Nutley Family Service Bureau were continued at Washington and Franklin Schools.
21. Thirty six special education students successfully completed their special education program and received Nutley High School diplomas.
22. Special education staff will be reduced by one full time teacher for the 1991-92 school year.
23. All referrals were completed in the mandated time frame and no backlog exists.

Special Education Priorities 1991-92

1. To review out-of-district placements relative to the development of in-house programs.
2. To conduct in-service training on mainstreaming for regular staff members.
3. To expand in-service training relative to substance abuse and suicide prevention.
4. To continue the school based resource committee in each elementary school.
5. To continue to expand opportunities for parental involvement in special education.
6. To provide a follow-up system for graduates of the special education program.
7. To review and revise the district Health Procedures manual.
8. To enhance opportunities for CAT students through the use of the computer for Word Processing and Graphics.
9. To participate fully in the Middle States evaluation at Nutley High School.
10. To establish a parent advisory committee for special services.

Respectfully submitted,



Barbara Hirsch

Director of Special Services

BH:jf