

ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR 1988/1989

ANNUAL REPORT
TO THE
BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR 1988 - 1989

NUTLEY PUBLIC SCHOOLS

BOARD OF EDUCATION

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Mrs. Loretta Taylor	Language Arts Coordinator
Mr. Louis Lombardi	Mathematics Coordinator
Mr. Raymond Kohere	Coordinator of Music

August, 1989

Members of the Board of Education:

The 1988/1989 year was rewarding and meaningful. Our students and staff achieved in a very commendable manner. The results of indicators of academic success such as the IOWA, Nutley Achievement, the New Jersey H.S.P.T., and S.A.T. tests were quite good. Also, we are most pleased with our number of Garden State, N.M.S.Q.T., and Governor's scholars. Our Franklin School mathematics team tied for first place in Essex County and thirteenth place in the State of New Jersey, while our Franklin School algebra team scored first place in Essex County. Individual efforts of Franklin School students resulted in the first and third best algebra students in the entire county. The Nutley High School mathematics team scored second in Essex County. Our seventh grade students excelled in the Johns Hopkins University Talent Search which includes areas in mathematics and verbal skills as reflected in the S.A.T. exams. Nutley athletes and musicians distinguished themselves with numerous awards.

Some particularly pleasing highlights of the 1988/1989 school year were the results of our students going on to higher education, the excellent academic institutions at which they were accepted, and the high amount of scholarships they received. These figures will be reflected on a following page. Suffice it is to say that 79.8% of our students are going on to higher education and they have received a total of \$594,418.00 in scholarship awards. Among the academic institutions which they will be attending number traditional universities such as Harvard, Vassar, University of Pennsylvania, Cornell, University of Chicago, United States Naval Academy, United States Air Force Academy; and state universities such as Rutgers, Penn State, Southern California, Indiana, Florida State, Delaware, Maryland, Arizona, Missouri, New Hampshire; and local colleges such as Montclair State, Seton Hall, Caldwell College and New Jersey Institute of Technology. Many other fine colleges attest to the quality, diversity and geographical preferences of our students.

Our unique curriculum development system was in full operation this past year and proved to be very successful. Substantial work was done on the entire curriculum such as revisions on the K-8 Reading and Language Arts Program, a review of the Kindergarten Program, and the refinement of the Social Studies and Science Programs.

As we begin the 1989/1990 academic year, our school community can be sure that our excellent staff will continue its commitment to the growth and development of our students.

Sincerely,

A handwritten signature in dark ink, reading "James J. Madole, Jr." The signature is fluid and cursive, with the first and last names being more prominent than the middle initial.

REPORT OF COLLEGE ADMISSIONS

CLASS OF 1989

ENROLLMENT.....293

TOTAL APPLICANTS PURSUING HIGHER EDUCATION. . . .234

% OF CLASS OF 1989 GOING ON TO POST-SECONDARY EDUCATION.....79.8%

**	Four year Training.....	171	(58.4%)
	Two Year Training.....	30	(10.2%)
	Business/Technical.....	21	(7.2%)
	Undecided.....	12	(4.0%)
	Attending Out-of-State Schools...	67	(22.9%)

** Includes 4 students pursuing a degree
program in nursing.

REPORT OF SCHOLASTIC AWARDS

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT

CLASS OF 1989

SCHOLARSHIPS	\$407,350	
GRANTS	156,788	
ATHLETIC AWARDS	3,050	
LOANS	26,230	
		\$593,418
OFFERS ACCEPTED	467,418	
OFFERS DECLINED	126,000	
		\$593,418

NUTLEY PUBLIC SCHOOLS
Office of the Superintendent

TO: Members of the Nutley School
Community

DATE: June 12, 1989

FROM: The Nutley Board of Education

TOPIC: 1988/1989 Student
Achievement Test Scores

STATE

New Jersey High School Proficiency Test
Per Cent Passing

Grade 9

Reading	100 %	Passing
Mathematics	99.2%	Passing
Writing	99.2%	Passing

NATIONAL

Iowa Test of Basic Skills
National Percentile Rank

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Word Analysis	91	99	99						
Reading		91	96	82	83	88	81	86	90
Language Arts	90	99	99	99	96	97	94	89	91
Mathematics	89	99	99	96	96	99	99	96	99
Composite	88	99	99	90	87	93	89	86	89

Excellent results such as these are due to a great total effort and we wish to thank everyone involved.

NUTLEY BOARD OF EDUCATION

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NUTLEY HIGH SCHOOL

NUTLEY HIGH SCHOOL

Nutley, New Jersey

1988-1989 ANNUAL REPORT

STUDENTS ENROLLED:

Grade	9	284
	10	261
	11	294
	12	290
		<u>1129</u>

Staff:	Classroom Teachers	98
	Guidance Personnel	5
	Administrators	3
	Librarian	1
	AV Coordinator	1
	Special education	10
	Supervisors	10

Submitted by:

John Jacone
Principal

June 30, 1989

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COOPERATIVE INDUSTRIAL EDUCATION

COOPERATIVE OFFICE EDUCATION

DISTRIBUTIVE EDUCATION

ANNUAL REPORT

As the 1988-1989 school year draws to a close, I want to express to all in the central office, Dr. Fadule, Dr. Votto, Mr. Sincaglia, and the secretarial staff, my deepest appreciation for all the support I have received the past year.

We have overcome the tragedy of Mrs. Molinaro and the incapacitation of Mr. Hoppe. I am very pleased to report that not one of our seniors had to go through the S.R.A. process. This means every senior who graduates will have passed the H.S.P.T. Below are some pertinent areas I feel were instrumental in any success we may have had.

CURRICULUM - The increase in credits for graduation has worked well. Students are taking more courses and spending less time with study halls. Every department chairperson has evaluated their curriculum and made recommendations for Saturday workshops. The New World History course for all ninth graders is in place and working well.

New Italian Five curriculum has been completed and will be introduced in Sept. 1989. New English I curriculum was completed and will be implemented in September, 1989.

TESTING - Our results on the H.S.P.T. this past year have been most gratifying. I am happy to report all our seniors have passed the test. As a result no senior will have to be processed through the SRA procedure.

Our new S.A.T. review procedure namely going six nights prior to the test instead of six Saturdays has worked well. We find doing it this way has kept many students from dropping out after one or two sessions. In discussing the program with students there is agreement this is a better approach.

DRUGS & ALCOHOL - We have continued with our on-going program. Guest speakers are brought in on a regular basis. We use the Child Study Team as often as possible. With all we have tried, the most successful appears to be the Youth Aid Bureau. Detective Neri and Detective Guerino talk to all our health classes on a regular basis. The students seem to respond in a positive manner to this approach. We have sent our guidance counselors to as many conferences as possible pertaining to drugs.

SPECIAL EDUCATION - Moving special education to its own area has been positive. The addition of Mr. Topolski as leader has improved the overall program. There is still work to be done in the areas of lateness and behavior.

LANGUAGE - The addition of a department chairperson for the language department has been a big help in administering the school. Mr. Violante has settled in and is becoming acclimated to his new position. Italian V will be offered for the first time starting September, 1989. New textbooks for our French courses have been ordered. All curriculum has been addressed and recommendations for updates will be forthcoming.

ADMINISTRATION - Mr. Drury will be leaving and replaced with Mr. Fraser. Mr. Fraser has experience as an administrator so the transition should be smooth. Mr. Chapman will assume the testing position with additional duties. I am reorganizing our secretarial staff to better utilize our existing personnel.

BUSINESS EDUCATION DEPARTMENT

BUSINESS EDUCATION DEPARTMENT

Yearly Report

School Year 1988-1989

June 2, 1989

The following activity highlights of the academic year 1988-89 present concerns, and recommendations are being submitted for your review and consideration.

ACTIVITIES

1. Staff Workshops: Three professional workshops, in which accommodations were made by this office, were attended by one or more of the department staff.
2. Graduate Studies: After completion of studies this summer Mr. McCrohan will have acquired thirty credits beyond his BA degree.
3. Guest Speakers: This office made the accommodations for six speakers of post secondary schools to address our students about the topics of careers. The speakers made a total of 21 presentations and spoke to 34 class sections.
4. Field Trips: Department staff members conducted a total of three student field trips which were a portion of the instructional co-curricular activities of the cooperative work programs or the FBLA club.
5. Scholastic Awards: The following were granted to students of the business department
 - Tri-Town Typing Award
 - Katherine Gibbs School Award
 - Berkeley School Award
6. Staff: The department staff of seven members gave instruction to an approximate total of 447 students. Only two of the department staff teach five classes each day.
 - a. Mrs. Weedo will not return in the fall. She will teach at the Middle School.
 - b. Mr. Fraser will assume the duties as Administrative Assistant.
 - c. Mr. Ligu will be assigned to the department to teach one class of Consumer Education.
7. During Open House last fall, rooms 211 and 215 were open and manned by students of the Accounting, Word Processing, College Preparatory Accounting and COE program.
8. Mr. Mauro and Mrs. Greenberg in conjunction with Mr. D'Aloia determined the needs and submitted the application for Federal Funding for Fiscal '90. The stringent funding policy resulted in our application being limited to partial compensation for cooperative coordinators summer employment and expenses.

9. A number of the monthly department meetings included in the agenda time for staff instruction as to the methodology of the Madeline Hunter instructional process.
10. Introduction to Business Skills & Careers: Although this rather new course is of pertinent substance and taught by a teacher of extensive social business subject experience, enrollment has markedly declined. For the second year in a row, we shall only offer one section of this course next year.
11. Deca Club: This co-curricula club participated in two conferences one held at Bergen Community College and the other a state conference at the Parsippany Hilton. Students of the program competed in special events.
12. COE Club: This co-curricula club went on one field trip, and had a number of good guest speakers attend their meetings.

CONCERNS

1. The senior final examination schedule and grade value should be modified.
2. The maximum number of student absences from class should be modified.
3. The anticipated difficulty in student scheduling due to the unavoidable reduction in department staff and course offerings.

RECOMMENDATIONS

1. In-service workshops like Articulation Day should be continued. The staff does become more informed as to instructional methodologies, i.e. micro's and related software.

ENGLISH

Principal's Report

1988-1989

To: Mr. John Jacone, Principal of Nutley High School

From: Mrs. Loretta Taylor, Chairperson of the English Department

I. HSPT Preparation:

- A. All teachers of the English Department were involved, in the November and December department meetings, in the presentation and discussion of information from the 1988 HSPT Analysis Committee's findings on the test results and the proposed ways for addressing those areas noted as weaknesses.
- B. A series of daily exercises, directed at areas of weakness, were to be used in all English I classes. Exercises plus periodical "tests" were duplicated and distributed to all English I teachers to be used in all English I and English I Honors classes. The pattern of activity to prepare freshmen for the Spring 1989 Testing was as follows:
 - 1. Daily exercises (10 to 15 minutes per day) from November through January.
 - 2. Use of Random House's Scoring High on the NJHSPT in class during the month of February, on a daily basis, completing all of the writing material and as many of the reading exercises as could be covered.
 - 3. Daily use of the N.J. State Department of Education's Review Book during March.
 - 4. Holistically evaluated essays were written on assigned dates each month, on topics distributed to teachers. Topics were chosen to address the "personal narrative" type of writing assigned for the HSPT. The in-class writing of essays was followed by a review of the techniques which make for a successful piece of writing; all pieces of writing, after evaluation, became part of the student's writing folder.
 - 5. In the week preceding the testing in April, teachers reviewed those areas in which individual classes still showed weakness; this was done in each English I class. Following this review students received all practice materials to take home for study.

C. S.C.E. Reading and Writing classes:

Material developed for remedial students was used in both reading and writing classes. A "Writing Center" with nine Apple Computers and two printers became the location of writing instruction for those students who had failed to meet the standard of the 1987 HSPT in writing. Every student had an ISIP (Individual Student Improvement Plan) which two S.C.E. teachers used to individualize lessons.

Class size has helped to ensure that students needing attention will receive it; SCE classes did not exceed ten students.

II. Book Management:

- A. Books, stored in two bookrooms in the old wing of the third floor, are annually sorted with those needing rebinding sent out each summer and with those needing replacement ordered in numbers providing for the anticipated numbers in each course according to the spring scheduling tallies.
- B. An inventory list, compiled after an annual book-counting day which involves the entire department, is given to each teacher. This inventory list provides numbers of each title available, where they are stored, what course or levels they were procured for, and what the replacement cost of each book is, in case teachers need to charge a student for a lost book.
- C. All English Department classrooms are now provided with a set of dictionaries.

III. Journalism Program:

After the re-structuring of our journalism program (following the cessation of the in-school printing of the school newspaper, Maroon and Gray), we continue the following pattern:

- 1. four annual issues of straight news reporting (one each marking period) are printed out-of-school professionally,
- 2. one "orientation" issue, distributed to incoming freshmen each fall, is duplicated through the help of the school's duplicating office staff, and
- 3. four "magazine-style" issues reflect student interests (literary issues and sports issues) and are also duplicated at the high school's duplicating office.

Future Concerns: The Itek computerized type-setter (purchased in 1982) is aging although it still produces "camera-ready" material for our lay-outs to go to the printer currently being used, School Publications of Avon, New Jersey. Sooner or later, however, this equipment (once state-of-the-art) will be antequated. The current program instructor and advisor, Mr. Bonadonna, has been encouraged to look into such equipment as MacIntosh Desktop Publishing Machines.

Mr. Bonadonna's contacts and participation in the Garden State Scholastic Press Association are very helpful in staying abreast of changes in the field of student journalism.

IV. Displays:

Every staff member participated in the preparation of one display for the English Department's Bulletin Board and Showcase on the third floor - annex - during the school year. Much of the display for each month involved student work and/or design.

V. Enrichment:

We have endeavored to have our own "workshops" to provide enrichment

1. The Journalism Workshop: student writing from volunteer writers has been used in both the newspaper, Maroon and Gray, and the student magazine, MAG.
2. The Writing Workshop: inter-related projects (Writing Workshop and all English I classes, Writing Workshop and Theatre Workshop, for instance) have given students the opportunity to write for a "real" audience. The Writing Workshop has been responsible for editing the English I efforts and producing a duplicated collection of student writing.
3. The Theatre Workshop: class members produced an original "revue" on the theme of what it is like to work in the theatre. The "show" was well received at a performance for students during the school day and an evening performance for friends and family.
4. The Public Speaking Workshop: the class organized a debate in cooperation with a European History class which met the same period to make debating a more realistic experience.

VI. Concerns for the future:

1. Overall plan of English offerings, at present, encourages a junior year choice of an English made mid-way during the sophomore year when students lack the maturity to make a selection with which they can live. Secondly, there is a strong feeling among our staff that American literature is a needed study for all of our students, and at present students can, conceivably and quite probably, graduate from Nutley High School without any study of their own nation's literary heritage.

We may at present be offering too many electives for the size of our junior/senior student body.

2. Consideration continues on the feasibility of an Advanced Placement Course at the junior or senior level, leading to the Advanced Placement Examination in Literature.
3. All personnel, librarian, department chairpersons, and teachers must continue to be aware of the need to use the library, its resources, and its time wisely. Scheduling classes for the library must involve all parts of our "educational team"; reference papers, the lack of which can cause a student's failure for the year, must be organized to extend over two or three marking periods.
4. Library instruction in English classes follows the instructional program included in the English Course of Studies booklet. This program was designed to help students become familiar with library methods and procedures through a sequenced series of activities. Other departments may use different ways of training students to "do research", and this results in students who employ "short-cuts" before they truly understand what the needed steps consist of. A procedure, worked out among representatives of the various disciplines and with the advice of the librarian, is needed to help students learn to pursue "research" in an orderly fashion. To our knowledge, at present only the English department has a library/research program included in its Course of Study.

FINE AND INDUSTRIAL ARTS DEPARTMENT

NUTLEY HIGH SCHOOL
FINE AND INDUSTRIAL ARTS DEPARTMENT

ANNUAL REPORT SCHOOL YEAR 1988 - 89

THE FOLLOWING ACTIVITIES SUMMARY/HIGHLIGHTS OF THE ACADEMIC YEAR
1988 - 89 ARE BEING SUBMITTED FOR YOUR REVIEW.

1. STAFF WORKSHOPS - PROFESSIONAL CONFERENCES

SEVEN MEMBERS OF THIS DEPARTMENT ATTENDED PROFESSIONAL WORKSHOPS
AND CONFERENCES.

2. GRADUATE CREDITS - WORKSHOPS - IN-SERVICE PROGRAMS

FOUR MEMBERS OF THIS DEPARTMENT PARTICIPATED IN COURSES IN: ART
CARICATURE, DESIGN FOUNDATION, TEACHING BASIC ELECTRONICS, AND CPR.

3. GUEST SPEAKERS

NINETEEN GUEST SPEAKERS REPRESENTING POST-SECONDARY SCHOOLS ADDRESSED
CAREER POTENTIALS IN: COMPUTER LEARNING, AIR FORCE, TETERBORO SCHOOL,
GE CORP., BUSINESS ACADEMY, LINCOLN TECH, PLAZA SCHOOL OF DRAFTING,
N.Y.U.SCHOOL OF PHOTOGRAPHY, RETS ELECTRONICS SCHOOL, COMMERCIAL ART,
ART INSTITUTE OF PHILADELPHIA, SAVANNAH COLLEGE OF ART & DESIGN.

4. FIELD TRIPS

DURING THIS SCHOOL YEAR, FIELD TRIPS WERE MADE TO THE FOLLOWING SITES:
FABRICVILLE, MONTCLAIR NJ, TO VISIT A COMMERCIAL FABRIC STORE, PATERSON
NJ. AND CLIFTON NJ. TO VISIT FABRIC MANUFACTURING COMPANIES, NYC AND
CLIFTON NJ. TO VISIT SHOE MANUFACTURING INDUSTRY, AND POCONO PA. WHERE
THE KEY CLUB JOINED IN THEIR ANNUAL CONFERENCE.

5. SCHOOL / COMMUNITY SERVICES

EIGHT MEMBERS OF THIS DEPARTMENT WERE INVOLVED IN NUMEROUS ACTIVITIES
IN SCHOOL AND THE COMMUNITY, SUCH AS: FOOD DRIVE AND GIFTS FOR CHILDREN
CHRISTMAS DRIVE, BOWL-A-THON FOR LEUKEMIA SOCIETY, FRIENDS OF ABUSED
CHILDREN DRIVE, UNICO CULTURAL AND HERITAGE COMMITTEE, JTPA / SYETP
COORDINATOR, TOURNAMENT DIRECTOR FOR NJSIAA, UNICO SCHOLARSHIP FUND
RAISING COMMITTEE, JUNIOR CLASS ADVISOR, PHOTOGRAPHED DR. FADULES DINNER,

DEVELOPED AND PRINTED PICTURES FOR CIE PROGRAM, ASSISTED YEARBOOK AND MAROON AND GRAY, ADVISOR AMATEUR RADIO CLUB, STAG CREW COORDINATOR, INSTALLED NEW NEW SPEAKERS IN THE AUDITORIUM, ASSISTED WITH COMPUTER INSTALLATIONS IN THE ENGLISH AND MATHEMATICS DEPT., PRODUCED ALL VISUALS FOR NHS, FOOTBALL BANNERS, GAUNTLET, POSTERS, GUIDANCE OFFICE PROGRAM COVERS, HALL OF FAME SIGN, ELK AND IRISH AMERICAN GROUP POSTERS, FUND RAISING FOR THE LIBRARY.

6. STUDENT AWARDS/SCHOLARSHIPS

NINE STUDENTS FROM THIS DEPARTMENT WERE THE RECIPIENTS OF CRAFTSMAN AWARDS AND SCHOLARSHIPS FROM THE ROTARY CLUB, PARENT TEACHERS COUNCIL AND ATLANTIC CHEMICAL.

ONE STUDENT IN PHOTOGRAPHY RECEIVED A GOVERNORS AWARD FOR OUTSTANDING ACHIEVEMENT. THE TEACHER AND STUDENT WILL BE TRAVELING TO THE STATE CAPITAL TO RECEIVE THIS AWARD FROM GOVERNOR KEAN.

7. GOAL(S) LONG RANGE

CONTINUE TO REQUEST COMPUTERS FOR THE PRESENT PROGRAMS IN THE DEPARTMENT, SUCH AS: C.I.E., HOME ECONOMICS, ART, AND MECHANICAL DRAWING WHERE WE HAVE (ONE) CAD PROGRAM IN SERVICE.

8. RECOMMENDATIONS

- a. REVIEW ALL PRESENT EQUIPMENT AND MAKE SUGGESTIONS TO UP - DATE.
- b. REVIEW ALL INSTRUCTIONAL CLASSROOM PROCEDURES REGARDING SAFETY.

9. MADELINE HUNTER

OVER THE LAST FIVE YEARS, THE ENTIRE STAFF HAS BECOME FAMILIAR WITH THIS SYSTEM AND ITS MERITS AS A POSITIVE APPROACH TO THE ENHANCEMENT OF CLASSROOM INSTRUCTION.

10. C.I.E PROGRAM

STUDENTS IN THE COOPERATIVE INDUSTRIAL EDUCATION PROGRAM EASRNEED \$ 161,511 DURING 1988 - 89.

11. COURSE OF STUDY REVISIONS

TEACHERS WILL CONTINUE TO RE-WRITE AND UP-DATE ALL COURSES OF STUDY INCLUDING; PROFICIENCIES, WEEKLY LESSON PLANS, AND DAILY TEACHING METHODS IN AN EFFORT TO KEEP ABREAST OF CURRENT TRENDS IN THE WORLD OF COMMUNICATION AND TECHNICAL ADVANVEMENT.

12. MY PERSONAL PROFESSIONAL PERFORMANCE

MY 1987 - 88 PERSONAL EVALUATION ADDRESSED VARIOUS AREAS IN NEED OF REFINEMENT. AN OVERVIEW OF THE SUGGESTIONS ARE AS FOLLOWS:

AS A DEPARTMENT, WE DISCUSSED THE MERITS OF INTRODUCING AN EXPLORATORY PROGRAM AT THE NINETH GRADE LEVEL. WE WOULD BE IN TOTAL AGREEMENT WITH SUCH A PROGRAM, AND WILL WORK WITH OUR ADMINISTRATION TO SEE THIS PROGRAM HAVE A SUCCESSFUL BEGINNING.

Handwritten signature
6-1-89

FOREIGN LANGUAGE

PRINCIPAL'S REPORT

1988-1989

TO: MR. JOHN JACONE, PRINCIPAL OF NUTLEY HIGH SCHOOL

FROM: MR. CIRO VIOLANTE, CHAIRPERSON OF THE FOREIGN LANGUAGE DEPARTMENT

1. Statistical Data:

- a. 632 students from the September school population of 1160 students or 54% were enrolled in foreign language classes this year.
- b. Nine staff members taught 39 sections of 21 course offerings.
- c. Due to the drop of enrollment and lack of interest in the German language, levels I and II had to be dropped from the schedule.

2. Accomplishments and Notable Achievements:

- a. Curriculum Committee Italian Level V- A committee was formed in September and met on numerous Saturdays, during school hours and after school to research and review texts and supplemental material. The committee successfully developed recommendations, objectives, methodologies, content and procedures for a fifth year level of Italian. The new curriculum will be implemented and offered to the seniors in September of 1989.
- b. Club Activities- The Italian club advised by Mrs. Torretti, conducted a fundraiser to help a girl from Italy suffering from Elephantiasis. The club raised approximately \$500. The French, Italian, German and Latin clubs included events marking holidays. Miss Villanueva accompanied a group of French students to France during the Spring recess. The Italian club also attended a performance of the Opera L'Elisir d'Amore at the Metropolitan Opera in New York.
- c. The Italian II classes accompanied by Mrs. Torretti attended an opera performance of Gianni Schicchi at the Raritan Valley Community College in Summerville, New Jersey. Other Italian classes also attended the opera The Barber of Seville at the Metropolitan Opera in New York.
- d. The French classes were exposed to French Culture by attending a performance of Massenet's opera Werther at the Metropolitan Opera. They visited the Metropolitan Museum of Art to admire the Degas exhibit. They attended the Broadway play of "Les Miserables" and the play "Tartuffe." Some students were also involved in a French contest at Bergen Community College. The students were accompanied by Mrs. Camarda and Miss Villanueva.

- e. All the students enrolled in the respective foreign languages had a taste of the various European cuisines. The classes reported to the foods room at different times throughout the school year and learned about the different varieties of foods.
- f. The upper levels of Spanish went to see the Boston Flamenco Ballet in New York.
- g. New Material- Galeria Hispanica a new text, has been successfully piloted in levels IV and V of Spanish. The new material will be incorporated in the curriculum for future use.
- h. The latin classes attended an exhibit of Roman and Greek art at the Metropolitan Museum of Art.
- i. Mrs. Kirsten accompanied a group of upper level Spanish students to participate in the Spanish Language Day Contest at Drew University. One of our students Silvia Prieto, was awarded first place and the vocabulary team received honorable mention. A group of students representing all the foreign languages from Nutley (German, French, Spanish, Italian, Latin) accompanied by Mr. Violante, attended a Poetry Recitation Contest at William Paterson College. Rosann Capalbo was awarded second place in the Italian language contest.
- j. Speakers - Visitors. A group of professors from the Multinational Corporate Studies Program from Upsala College, visited the language classes and informed the students of the importance of careers in foreign languages.
- k. One student received end of year award, a certificate of Excellence in the study of foreign languages was given by the the Foreign Language Educators of New Jersey.

3. Future Problems:

- a. Due to the insufficient number of students enrolling in our German program, we may have to drop the remainder of classes.
- b. Like the German we shall have to monitor the enrollment in our Latin program carefully. Next year we are expecting lower than usual enrollment. This will affect our class figures as well as our staff.

4. Goals- (Long and short term):

- a. Our goal is and will always be to make everyone aware of the importance of the study of foreign languages. Our goal is also to continue to generate interest and enthusiasm in foreign language study in every student through displays of bulletin boards and showcases and continue to bring students to language contests and attend cultural activities.

We will attempt to bring in the classroom more outside speakers and perhaps have school wide assembly programs. Furthermore, we will strive to increase the enrollment in every language especially the upper level courses.

- b. Another one of our goals is to continue the search for materials for the Latin class so that it would encourage students to enroll in the program.

5. Staff Development:

The staff should be encouraged to attend several professional workshops on new techniques and material available in foreign languages and share them with the rest of the department

6. Recommendations:

The department recommends that the curriculum in the respective languages and levels be looked at and, if deemed necessary, revised mainly because certain texts have been changed and were not added to the curriculum.

GUIDANCE

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN JACONE
Principal

AREA CODE 201
661-8824

May 23, 1989

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT ANNUAL REPORT

PHILOSOPHY AND PROGRAM GOALS

The Philosophy of Guidance may be stated as follows: Guidance is an organized function of the entire school community. It is a continuous process which directly or indirectly personalizes education. A dynamic functioning guidance program can be developed only from a genuine interest in the pupils and a close cooperation between all members of the faculty and administration. Guidance personnel coordinate the guidance activities and provide specialized services when and where they are needed. Guidance includes the whole gamut of matters of concern to youth--educational, vocational, health, social and personal.

The goals of the guidance program are:

1. To help each student discover his/her abilities and potentialities in school life and to encourage the student to work to his/her academic and social capacity.
2. To assist the student in a wise choice of the available school subjects.
3. To secure information on the student's mental capacities, aptitudes, occupational interests, and academic achievement through objective tests.
4. To accumulate records concerning the student in order to be able to interpret his/her abilities and potentialities to him/her, the student's parents, teachers, future employers and college admissions officers.
5. To provide the student and parents with information on colleges and vocations.

6. To bring to the attention of students the offerings of community agencies such as: "Y" clubs, hospital aide clubs, New Jersey Employment Services, etc.
7. To help students become worthy citizens and cooperating members of society.
8. To aid the classroom teacher in discovering and using opportunities for guidance.
9. To coordinate the guidance opportunities and services of the school system.
10. To interpret the guidance program to parents and the community.

ACCOMPLISHMENTS

The mission of the guidance department at Nutley High School is to work with individual students and groups of students, directly and through the curriculum, along and together with the whole educational team, to insure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision-making and planning skills; and develop a plan for his/her next step in life.

The role of guidance counselors is to help students. Counselors, as part of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors also see students when other staff members or parents suggest that a student may be having problems and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgment.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs.) When a student learns the art and skill of solving problems she/he develops confidence in his/her ability to deal with new and different situations. The long range goal of effective counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems when they occur) and proactive

(taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive. We plan to take more initiative to see to it that all students improve in their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

GUIDANCE GOALS (partial list)

Help students to:

select subjects
select colleges
secure financial aid
solve problems
cope with social problems
cope with personal problems
locate occupational information
secure part-time jobs
obtain full-time jobs
deal with family problems
deal with drug/alcohol abuse
cope with academic problems
strengthen self-concept
plan for the future
develop good work habits
develop career plans

As part of the educational team:

maintain contact with the home
work with teachers
work with child study teams
monitor attendance
monitor academic performance
maintain student records
be available for emergencies
administer tests
maintain contacts with community resources
maintain contacts with employers
maintain contact with representatives of post secondary schools
identify organizational/environmental problems
collect data on future, present, and past students

The Guidance Advisory Committee held three meetings during the 1988-89 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. John Jacone.....	Principal
Mr. Paul J. McCarthy.....	Guidance Director
Mr. Jack Drury.....	Administrative Assistant
Mr. Evans Herman.....	Admissions Counselor, Bloomfield College, Bloomfield, New Jersey
Mr. Robert McDonald.....	Executive Director of Nutley Family Service, Nutley, New Jersey
Ms. Barbara Hirsch.....	Director of Special Services
Mr. Carmen D'Aloia.....	Co-op Work Experience Coordinator
Mr. Ronald Bonadonna.....	English Teacher
Mrs. Dolores Serio.....	Parent
Mrs. Catheryn LaMarca.....	Parent
Mrs. Anne Eisenfelder.....	Parent
Mr. Arthur Engel.....	Banker, Trust Co. of New Jersey

Guidance Advisory Committee members (contd.)

<u>NAME</u>	<u>ROLE</u>
Mr. Leo Lynne.....	Senior Class President
Mr. Cosmo Servidio.....	Student Council President
Mrs. Mary Tippenreiter.....	Secretary

The counselors were available for two days after school ended in June, 1989, and two days before the opening day of school in September, 1989. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were implemented by the guidance department during the 1988-89 academic year:

1. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
2. Letters were sent home to parents of the freshman, sophomores, and juniors inviting them in for conferences with the counselors. The freshman conferences were scheduled for October in an effort to get to know the students and parents early in the academic year.
3. A letter was sent home to parents advising them that the results of the Differential Aptitude Test were available and they should call the counselor for an appointment.
4. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 1989-90 year. Counselors from Franklin School participated in the meetings.
5. Counselors made approximately twenty-five class presentations about the importance of the HSPT/TAP testing programs.
6. Counselors contacted students and parents who failed the HSPT. Conferences were arranged and the range of services was explained to them by the counselor.
7. Counselors visited the Franklin School to meet with students and discussed the educational programs available at the high school.
8. Counselors visited Franklin School to meet with their future students in the Class of 1993, and discussed the role of the guidance department.

The guidance department hosted an evening program for one and two year schools and colleges. This program was modeled after the Higher Educational Opportunities Fair and close to one-hundred-and-fifty institutions participated in the affair. These schools and colleges are becoming more popular

with our students for many reasons. The increasing cost of four year colleges and the excellent career programs available at these schools, make them a sound investment for some of our students.

The department hosted an evening program relating to the Financial Aid process. Dr. Richard Cost and Mrs. Ellen Cost spoke in January to students and parents about the proposed changes planned by the state and federal agencies. The Costs' will be moving to Pennsylvania and we will miss their expertise in the area of financial aid.

Counselors invited parents of students to meet with them. The parents of members of the Class of 1990 conferenced with the counselors in the Spring. The meetings reviewed the need to plan early when considering post-secondary opportunities for education or work.

Freshman parents met with counselors in the Fall to discuss the educational, career, and personal-social needs of their children.

The guidance department presented a Career Program to the entire freshman class. Mr. Mario Cocchiola coordinated the event and both counselors and students gave their impressions of the career exploration process. This approach was a change from past programs and highlighted the strengths of the counselors in this area.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. These meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 1989-90 year.

The guidance department meet weekly with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the more serious cases to support personnel, e.g. School Social Worker, School Psychologist.

The guidance department hosted an "Instant Decision Program" for Montclair State College. Students who participated in the program are informed that day, after an interview, if they are accepted.

The department coordinated the scholarship awards program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Mary Tippenreiter and her staff did an excellent job in contacting the scholarship sponsors and organizing the program.

TRANSCRIPTS

	<u>1986 - 87</u>	<u>1987-88</u>	<u>1988-89</u>
Transcripts	2069	2117	2367
Mid-Term Grades.....	225	175	198
Final Grades	212	210	218
Total	2506	2502	2783
New Registrations.....	76	77	78

PROFESSIONAL DAYS

The administration supported the counselors in their efforts to keep up with information about colleges, careers, and social programs. The counselors participated in the following programs:

September

Maine Trip, Bates College, Bowdoin College, Colby College.

"Partners in Science Pre-College Colloquium" presented after school at Stevens Institute of Technology.

October

Rutgers University, Newark, New Jersey.

Guidance Counselor Program in Fairfield. Wesley College, Dover, Delaware.

GIS Computer workshop for counselors at Fallon Center, Wayne, NJ

Rochester Inst. of Technology Program for counselors at Woodcliff Lake, New Jersey.

Essex County Personnel Guidance Assoc. meeting at Bloomfield College.

Evening program by Community Mental Health Services at Belleville High School, regarding "The Impact of Alcohol and Drug Abuse on Family Life."

Virginia Sampler Seminar-Parsippany Hilton, Parsippany, N.J.

College Admission Conference-Ramada Inn, Clifton, New Jersey.

University of Medicine and Dentistry, Newark, New Jersey. Child Abuse and Missing and Exploited Children.

Stevens Institute of Technology.

November

Allegheny College Luncheon

Saturday Chemical Health Curriculum Development Program

November (contd.)

Nutley Council luncheon program on affordable housing.

Belleville High School program-"Enhancing Self-Esteem, Academic Success, and Relationships Through Individual and Group Intervention in Schools."

Rutgers University-Cook College Campus.

Substance Abuse Program, Ridgewood, New Jersey.

December

Army Recruiting Program

American Business Academy, Hackensack, New Jersey.

January

Stevens Institute of Technology, Hoboken, New Jersey.

DECA Judge

Rutgers University-Admissions and Financial Aid Workshop.

March

Manhattan College, New York.

State Conference-DECA competition, Parsippany Hilton, Parsippany, New Jersey.

April

Sullivan County Community College, Lock Sheldrake, New York.

U.S. Naval Academy, Annapolis, Maryland.

College luncheon- Manor, West Orange, N.J., Wheaton College, Emerson College, Babson College.

Atlantic Community, Glassboro State, Monmouth, Rider, Stockton State, Trenton State Colleges, Princeton and Rutgers/Camden Universities during N.J. Dept. of Higher Education tour.

Participating Institutions-College of Notre Dame, Goucher College Hood College, Johns Hopkins University, Loyola College, Mt. St. Mary's College, St. John's University, Western Maryland College.

Conference-Drug and Alcohol Abuse, Piscataway, New Jersey.

North Carolina/South Carolina

May

Delaware Valley College, Lehigh University and Lafayette College.

Computer Workshop for counselors and educators at Chubb Institute.

Ramapo College, "Go To Health Conference"

The guidance department was active in implementing the Adolescent Suicide Awareness Program. This program was presented to members of the Class of 1991 and further enhanced the proactive role of the guidance department. The topics discussed were:

Session I

- A. Analysis of Adolescent Self-Destructive Behavior
- B. Movie
- C. Break
- D. Small Group discussions:
 - 1. Recognizing suicidal potential in adolescents
 - 2. What is depression? How does it feel?

Session II

- A. The tasks of adolescence
- B. Break
- C. Small group discussions:
 - 1. The stresses of adolescence
 - 2. Case histories
 - 3. How can you help in a suicidal crisis
 - What to say
 - _____What to do
 - 4. Using school and community resources
- D. Wrap-up and evaluation

CLOSING.

The major goal of the guidance program here at Nutley High School is to enable students to make better personal, educational and career choices and to continue their growth toward self-realization.

The guidance program has a major role in helping students develop more adequate and realistic concepts of themselves, become aware of educational and occupational opportunities, and integrate their understanding of themselves in order to make informed decisions.

MATHEMATICS

NUTLEY HIGH SCHOOL
Nutley, New Jersey

TO: Mr. John Jacone

FROM: Mr. Louis G. Lombardi *L.G.L.*

SUBJECT: Annual Report - Mathematics Department, High School

The High School Mathematics Department continues to provide an outstanding mathematics program. Daily lessons are well planned and reflect both short and long term goals. A spirit of cooperation prevails and there is a general feeling of accomplishment. Following are a number of areas worthy of mention:

1. Departmental statistics indicate that eleven regular teachers and the department chairperson taught a total of 56 classes covering 18 full year courses. In addition, three SCE teachers each taught three basic skills classes in a state mandated remediation program. As of November, 1988, there was an average class size of 18 in the regular classes and 7 in the SCE classes.
2. Due to the extended illness of two teachers in the department, it was necessary to employ long term substitutes to insure a minimum of interruption in the program. Arleen Wellman, an SCE teacher from Franklin School, covered classes for approximately ten weeks. Eleanore Rudy returned to the department out of retirement to teach from December through June.
3. Student course selection for the coming school year indicates a trend away from general mathematics to basic algebra in grade nine. Basic Algebra I classes increased from five sections this year to seven sections next year. Also, enrollment in Precalculus more than doubled necessitating an increase of one section in that area.
4. A rigorous program to prepare students for the HSPT was continued this year using practice units developed by teachers in the department. The program involved twenty two-day units covering all 45 skills assessed by the HSPT. Materials were duplicated and distributed to mathematics I and basic algebra I teachers for integration into the curriculum at appropriate points. The entire program was carefully monitored with a cumulative testing program and recommendations for remediation. In addition, prior to the actual HSPT in April, a number of sample tests with a similar format were given for practice.

Results from last year's HSPT were encouraging. The passing rate increased from 95.3% the previous year to 96.9% last year. Only 8 students who fell below the MLP required remediation compared with 13 the previous year. In addition, our mean score increased from 85.2 to 86 last year.

5. The Mathematics Resource Center continues to function as a valuable part of the mathematics department. Its location adjacent to the computer lab makes it possible for one teacher to effectively manage both areas. This arrangement allows for computer activities while, at the same time, providing the opportunity for others to receive extra help from the teacher. This year, staffing was available for the center to remain open during every period of the day.
6. An additional Apple Computer was purchased this year for use in the SCE rooms as a valuable tool for teaching basic skills. This brings to three the total available for this purpose. The software presently in use allows students to interact with the computer to reinforce skills and gain extra practice. In addition, the software allows for the generation of random worksheets for use by teachers in their daily lessons.
7. Workshops, seminars, and visitations in which Mathematics Department faculty participated during the year included the following:
 - a. On September 16, 1988 the chairperson attended a N.A.M.E. meeting at Wayne High School to gain additional information on computers and networking.
 - b. On September 27, Toby D'Ambola and the chairperson visited Ridgewood High school and on October 13, the chairperson visited Bergen County Vocational Tech in order to gain first hand knowledge on networking, computer labs, and programming in Pascal.
 - c. On October 17, Jack Suffren attended an SAT seminar in Paramus in order to gain greater insight into the test and learn how to better prepare students for this important experience.
 - d. On January 12, the chairman attended an Algebra Project conference at Ridgefield Park High school. Various aspects of the project were discussed including a rationale for its adoption. Also, several teachers working with the project related their experiences as well as the commitment in time and money necessary for its success.

- e. On May 17, Toby D'Ambola attended a workshop at Rutgers University on curve fitting for the Apple and IBM computers.
 - f. The Mathematics Roundtable was attended by the chairperson on October 12, December 7, and May 10, 1989. The Roundtable includes mathematics supervisors from twenty North Jersey schools who meet to discuss problems in curriculum, teaching, and supervision.
- 8. On April 3, Christine Testa and the chairperson accompanied twenty-three students from the Accelerated Geometry class to an annual Mathematics Day sponsored by Montclair State College. Students were invited to sit in on a number of stimulating lectures by prominent professors on interesting topics in mathematics. The day proved to be a valuable educational experience.
 - 9. The Investment Club, sponsored by Toby D'Ambola, is an extension of our Math of Finance Course. The club met twice each week before school for a period of ten weeks. The club's primary focus is stock investment procedures. Members competed with other teams around the county to determine who would profit most from a fixed initial investment in the stock market.
 - 10. The SAT preparation program continues to serve our students preparing for college. Classes were conducted by John Suffren on six evenings in the fall from 6:30 p.m. to 9:30 p.m. for those planning to take the PSAT or SAT. A similar program was conducted in the second semester for students preparing to take the spring SAT. Tests from previous years were used to provide practice and acquaint students with the difficulty and format of an actual SAT.

Additional preparation for the SAT using commercially prepared tests was given in all calculus, advanced mathematics and trigonometry classes in order to determine weaknesses, provide some remediation, and offer test taking experience.

It should be noted that SAT scores for the class of 1988 reported in September show a mean math score of 502 up 10 points from the previous year. Nearly 25% of our students scored above 600 on the math section.

- 11. A new textbook entitled Basic Algebra was implemented in all of our basic algebra I classes this year. Reports from teachers indicate that it was well received and that it is effectively meeting the needs of students at that level. The text is being supplemented with a testing program and practice masters for additional independent work.

12. The Math Club, sponsored by Elinor Alboum and Donald Tobey, participated in a number of contests throughout the year. Six contests sponsored by the New Jersey Math League were held periodically after school from November to May. The contests involved students from all grade levels competing with other high schools in the state.

On May 18, the Essex County Math League held its annual contest at Montclair State College. Twenty-three students from Nutley participated in contests held on five secondary levels. Nutley tied for second place overall and our geometry team finished second in the county.

13. Student honors, awards, and scholarships given this year were:
 - a. An award was given to Jersey Chen for proficiency in mathematics and science by I.T.T. Avionics.
 - b. An award was given to Hubert DeJesus for proficiency in mathematics by Atlantic Industries, Inc.
 - c. The Rensselaer Medal was presented to Carol Chen as the outstanding junior in the field of mathematics and science.
 - d. David Chen was honored with a second place finish in the county for plane geometry at the annual Essex County Math League contest.
 - e. High honors were granted to seven of our graduating seniors. They are Diana Aknay, Jersey Chen, Hubert DeJesus, Lien Nguyen, Robert Santoriello, Robert Schweikert, and Sejal Tailor. In addition, 20 seniors were granted Honors for achieving above average grades for four years of high school mathematics.

Departmental goals for 1989-90 include the following:

1. To address the problem of underachievement by basic algebra students. The recommendation is to institute a pre-algebra course as a prerequisite to basic algebra I.
2. To consider alterations in the third year basic algebra II course which at present has a poor success rate. Other possibilities would be to either eliminate the course completely or replace it with a college math course covering selected topics.
3. To continue to integrate the computer into the curriculum whenever possible through demonstrations within the context of the lesson, computer lab sessions during which students experience computer applications, and independent assignments.

4. To expand the use of hand held calculators in the classroom in order to encourage increased emphasis on solving real life type problems without the burden of extensive calculations.

Departmental recommendations or concerns include the following:

1. There is a continuing concern regarding prerequisite grades for succeeding college preparatory courses and unjustifiable cross tracking. Recommendations by teachers and poor grade records often go unheeded by parents, students, and counselors, resulting in high failure rates and the down grading of standards in these classes. Course selection is more often dependent on a student's career objective than on his cumulative record.
2. The number of field trips taken by our better students continues to significantly reduce academic class time and to interrupt the learning process. In a number of cases this has amounted to as much as five percent of class time.
3. With the introduction of new computer technology, there is a need for inservice instruction and additional planning time for the staff. Researching appropriate software, learning how to use it, and meaningfully integrating it into lessons can be very difficult and time consuming..

c Dr. Frank T. Votto

HEALTH AND PHYSICAL EDUCATION

NUTLEY HIGH SCHOOL

THOMAS C. GALLUCCI
Director

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DEPARTMENT OF
HEALTH, PHYSICAL EDUCATION AND
ATHLETICS

N

May 31, 1989

TO: Mr. John Jacone

FROM: T. C. Gallucci

RE: Annual Report - Health, Physical Education & Athletics

Following are some of the activity highlights of the academic year 1988-89, present concerns, and recommendations.

HEALTH: In Health I, we discontinued our C.P.R. Program. Our instructors were concerned with the number of students. Perhaps a review of the C.P.R. Program is in order for the following reasons:

1. Health hazards may be present in the fact that too many students use the mannequins in a short period of time. With the amount of students involved, there should be more time to clean the equipment.
2. With the large number of students, very little time is left for other subjects such as first aid, alcohol, drugs, tobacco, and family life.

Considering the above, I would like to recommend that the theory part of the course be taught only. Students seeking certification may do so by attending a class after school or on Saturday. Please advise.

The "Family Life" Program started in the fall of 1983. The program should be evaluated in the school year 1989-90. Please advise.

The Health and Physical Education Department screened 1,144 students for scoliosis. The final screening referred 28 students to their family physicians. New referrals 5. The total not processed was 0.

BEHIND-THE-WHEEL: We were short of teachers at the start of the year and during the year. As of June 27, 1989, behind-the-wheel will no longer be taught in Nutley High School.

PHYSICAL EDUCATION: This year, we continued the 3-1 schedule. This schedule provided three marking periods in physical education and one in health for each student. More time has been allotted for physical fitness testing.

ATHLETICS: This year, 608 students participated in athletics under 52 coaches. Our 608 students participated in 557 athletic events. At this point and time, I feel a complete evaluation is due for our playing fields, gymnasiums, and transportation.

TCG:sp

Raiders

SCIENCE DEPARTMENT

Annual Report

June 2, 1989

Science Department -Modig

Statistics

1. 82% of the student body was enrolled in a science course for the 1988-89 school year. A total of 46 sections with 26 lab periods per week serving 882 students.

2. Physics

teachers - Mancuso and Sautter

4 sections with 63 students

3. A P Physics

teacher - Sautter

1 section with 13 students

4. Chemistry

teachers - Mancuso, Naturale, Sautter,
Starrick

7 sections with 150 students

5. Chem Study

teacher - Starrick

2 sections with 38 students

6. A P Chemistry

teacher - Starrick

- 1 section with 9 students
7. Biology
- teachers - Bonanno, Kimberley, Macgregor,
Modig
- 8 sections with 205 students
8. Biology 9
- teachers- Kimberley, MacGregor
- 4 sections with 89 students
9. A P Biology
- teacher - Jinks
- 1 section with 3 Students
10. Microbiology
- teachers - Stave
- 5 sections with 98 students
11. Plant and Animal
- teacher - Modig
- 2 sections with 28 students
12. Physiology
- teacher - Jinks
- 2 sections with 42 students
13. Advanced Biology
- teachers - Bonanno
- 3 sections with 54 students
14. Environmental Science
- teacher - Zintl
- 3 sections with 54 students
15. I P S

teachers - Naturale, Zintl

4 sections with 94 students

Fieldtrips

The Bronx Zoo & Botanical Gardens - Jinks A P BIO

Museum of Natural History - Jinks A P BIO

Engineering Career Day - Starrick A P Chem & Physics

Franklin Institute- Sautter/ Mancuso Physics

Stevens Institute - Sautter/ Starrick A P Chem & Physics

William Paterson College - Jinks A P BIO

Professional Days

N J Science Convention - Sautter / Zintl

NJIT Physics conference -Sautter

Clubs

Computer Club - Mr. Sautter

Biology Club - Mr. Jinks

Student Teachers

Miss Ruth Wright/Biology with Mr. Kimberley

Mr. Ben Albanese Jr. Practicum

Facilities & Equipment

Mr. Mancuso and Mr. Sautter completed a video on vectors for the Physics Curriculum.

A P Testing

18 students in the Chemistry and Physics courses took the A P Test in May. Results of said testing will be available in July.

Textbook Adoptions

Approval for a new textbook (Environmental Science) was given by the Board of Education.

For 1989-90 school year, Microbiology will request a new textbook. This adoption will require more than 100 copies. Therefore, it will be necessary to budget for this item.

Scheduling

Conflict resolutions should be at a minimum for next year due in part to the coordination of departmental masters.

890 students have elected to take a Science next year.

Departmental student population has not deviated in the last three years.

SOCIAL STUDIES

June 2, 1989

To: Mr. John Jacone, Principal
From: Mr. Charles Fuccello
Subject: Principal's Report

As usual this academic year was a very busy one-one that was characterized by many positive contributions to the education of Nutley youth and also one in which new problems rose and old ones persisted.

On the positive side our upper class Mock Trial team gave a credible showing surviving a few rounds of tough competition. The by now routine field trips transpired to museums and government locations throughout the area with those in charge frequently noting to our sponsors on the delightful behavior and attentiveness of our students.

To my personal satisfaction we managed to have Social Studies faculty attend numerous seminars and workshops whose themes and focus varied from subject matter content to pedagogical strategies and methods. Fortunately one hundred percent of the participants could report favorably about the programs they attended which may be in result of an unofficial policy of being more selective on what staff members are sent out to attend. I can also report that in my role as curriculum developer, I now have a store of new material on Central America, Southeast Asia, China, Japan, the Soviet Union and at least Seventy-five other topics that makes our collection the rival of the librarian's SIRS file. All of this material was used on many occasions primarily by students for writing assignment purposes and also by non-social studies faculty who were either doing research themselves or helping adolescent members of their respective families. In addition, due to the initiative of Mr. Annett and Mr. Lanunziata, the department now has access to twenty-two VCR tapes dealing with twentieth-century figures and events.

As expected new problems have developed although only a limited number of faculty have been affected. Namely, the field trips conducted by the Humanities program has gotten out of hand. Those gifted of our student body

are missing too many regular academic classes and consequently are slowing down the pace of instruction in the more advanced courses. With thirty years of experience behind me, I think i can speak with some authority that we are sending them a message which is that classroom instruction is really sacrificial to supplementary enrichment activities.

As to old problems- the shelving issue remains. The books pile up and the department office continues to resemble a used book store. Furthermore, we need new textbooks. The Constitutional Law/ American Government course has never had a text since its inception in 1972. Part of the problem was that no text existed for what we were doing but this no longer exists. The search is over and we now have a title that is congruent with the substance of our curriculum if only we could purchase it. Other texts are needed for Sociology, PAD, European History and especially for our regular students in American History. We will soon be in the second decade of using the present People and a Nation which has approximately 1000 words on Reagan's election in 1980.

Respectively submitted,

Charles J. Fuccello

Charles J. Fuccello

LIBRARY

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1989

To: Mr. Jacone, Principal
From: Mrs. Carney, Librarian
Subject: Annual Report

Contents

- I. Activities
- II. Book Circulation
- III. Book Inventory
- IV. Overdue Activity
- V. Monies
- VI. Equipment
- VII. Staff
- VIII. Areas of Concern
- IX. Goals
- X. Statistics
 - A. Deposits
 - B. Circulation Statistics 1988-1989
 - C. Non-Fiction Circulation Ranked by Subject
 - D. Class Visits
 - E. Book Inventory
 - F. Microfilm Inventory
 - G. Bibliography of Newspapers
 - H. Bibliography of Periodicals
 - I. Equipment Inventory

June, 1989

The Nutley High School Library-Media Center opened on Monday, September 12, 1989, and closed on Thursday, June 15, 1989. Service was provided from 8 a.m. until 3 p.m. every school day without interruption.

I. Activities

Three hundred and ten classes visited the library for instruction and research. The English Department schedules the majority of classes, followed by the Social Studies Department. Utilization by the Science Department increased this year.

Cooperative projects with the Science Department were very successful this year. The first project, a reaction paper on current topics in microbiology, was developed with Mrs. Stave. Mrs. Stave heard about a similar assignment developed for Mr. Rhodes' American History classes. During visits to the library, the microbiology and history classes chose articles from magazines, read the articles, and prepared reaction papers. The worksheets were prepared by the librarian, Mrs. Carney, after discussion with each teacher. (A copy of each worksheet is attached.) These assignments gave students an opportunity to browse in magazines that they ordinarily would not pick up on their own. Mr. Rhodes followed up with a similar assignment each marking period. Mrs. Stave plans to repeat the assignment during one marking period next year.

For the second project, Mrs. MacGregor spent several of her preparation periods surveying the library collections in science and preparing a reading list for her Biology IX class. A display of books from the list was prepared by the librarian. Mrs. MacGregor assigned the book report during the fourth marking period. The students "had a ball" selecting and reading a book for a science class report. Mrs. MacGregor requested and received from the librarian, ideas for presenting book reports. The assignment was a success and it was a lot of fun! This trend toward more utilization of the library by the Science Department will be nurtured. Mr. Modig was very helpful in encouraging his teachers to use the resources in the library.

Similar projects with the English Department are well-developed. The concept of classroom/library cooperation has been firmly established in this department and functions very well. A great deal of cooperation with the English II teachers is anticipated when the new curriculum guide is implemented next year. Preliminary discussions have taken place. Mrs. Taylor has a list of suggestions for implementing classroom/library projects.

Every teacher in the English Department schedules library time and instruction on a regular basis. They provide copies of their

topic lists and assignment sheets in advance to allow the librarian time to insure that appropriate materials are available and that instruction relevant to each project is provided.

Many teachers from the Social Studies Department utilize the library effectively. In addition to Mr. Rhodes, with whom library work is regularly a part of a unit, Mr. O'Dell and Mr. Chapman make regular library assignments. The Sociology teachers, Mr. Annett and Mrs. Cohn base their course content on current research and expect their students to develop proficiency in using periodical indexes and information from newspapers and magazines. They do an excellent library project on detecting bias and propaganda.

Utilization of materials in addition to textbooks is encouraged. Assignment sheets from several teachers are attached to this report.

All English I classes were scheduled for one week of library instruction and review prior to the HSPT in addition to the orientation conducted in September. The librarian prepared and taught a unit of library and study skills.

Preparation for automation was a priority this year. Mrs. Carney attended three automation workshops and wrote plans to automate periodicals searching and the card catalog.

Mrs. Carney participated in the evaluation of Belvidere High School for the Middle States Association.

Mr. San Giovanni's art classes made new guide signs for the book stacks. They are unique human hands that clearly indicate direction and book classification in each stack.

II. Book Circulation

Book circulation for the 1988-1989 school year was 5714 volumes, an increase of 724 volumes. Non-fiction collections which had the largest circulation were literature - 749 volumes, social sciences - 693 volumes, history - 646 volumes, and biography - 539 volumes. Fiction circulation was 1621 volumes.

III. Inventory

A. Periodicals

Newspapers and magazines are the most used collections. These do not circulate because lost issues cannot always be replaced. Most students photocopy the articles they need. The library subscribes to seven newspapers and 148 magazines.

The Nutley Sun is available on microfilm from January, 1970 through the current year. Fifty-three magazines are available on microfilm as far back as 1963. Five year back files of all magazines are maintained in the paper format.

B. Books

June 1988 total	21,612 volumes
New books purchased in 1988-1989	+ 1,416 volumes
	<u>23,028</u>
Actual total in June 1989	21,477 volumes
Books discarded in 1988-1989	274
Books lost in 1988-1989	70
Books uncollected	+ 30
	<u>21,851</u>
Projected total for June 1989	23,028
Actual total + discarded, lost, uncollected	<u>21,851</u>
Total books missing June 1989	1,177 volumes

Theft of books has become our major problem. The collection size decreased even though 1,416 new books were added.

IV. Overdue Activity

On June 6, 1989, 73 seniors and 216 underclassmen had library obligations (1988, 45 seniors and 209 underclassmen). On June 21, one senior and four underclassmen had library obligations (1988, 0 seniors and 12 underclassmen).

These figures varied little over the last five years. Policies in place for collecting student obligations are effective.

V. Monies

Book fines and lost books	\$ 630.00
Copy machine	1706.08

VI. Equipment

Half of the library tables and chairs were replaced this year.

VII. Staff

Mrs. Carlucci, library secretary, has completed her twentieth year in the library. She is very pleasant and cooperative. Mrs. Carlucci types and files cards for the card catalog. She also handles correspondence and the telephone.

VIII. Areas of Concern

A. Book theft

Book theft has skyrocketed in the last two years. In June 1986, 33 volumes were missing; in 1987, 15 volumes; in 1988, 314 volumes; and in 1989, 1,177 volumes.

Recommendation

Install a security system.

B. Automation

Equipment to automate periodicals searching was not approved in the budget for 1989-1990.

Recommendation

Make purchase of this equipment a priority for 1990-1991.

C. Staff

Staffing is still a problem that has not been resolved. The job classification for the clerk needs to be reviewed. The clerk's day should be extended to full-time.

Recommendations

1. The job classification for the clerk must be reviewed.
2. The "clerk's" time in the library should be extended to full-time.

D. Housekeeping

Still a problem, housekeeping continues to cause concern. There is still no regular routine for keeping shelves dusted and books clean! The library has not been properly maintained by the custodian since Pat D'Amato was the custodian on this floor.

Recommendation

1. Get a custodian up here who can do the job.

IX. Goals

A. Security

No other goals mean anything if we cannot guarantee that the books required to support the curricula are available in the library. The money to purchase these books is made available, the books are purchased, yet collection growth declines.

B. Automation

The library must be equipped to teach students to operate automated periodical indexes and automated card catalogs.

X. Statistics

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1989

A. Deposits

	1988-1989		1987-1988	
	<u>Fines</u>	<u>Copy Machine</u>	<u>Fines</u>	<u>Copy Machine</u>
September				
October				\$145.00
November				158.00
December				403.00
January		\$726.57		
February	\$ 64.90			
March	80.00	272.55		517.00
April	114.10	276.56	\$295.00	248.00
May	125.00	252.65	38.00	271.00
June	<u>246.00</u>	<u>177.75</u>	<u>182.90</u>	<u>335.00</u>
	\$630.00	\$1,706.08	\$515.90	\$2,077.00

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1989

B. Circulation Statistics 1988-1989

MONTH	000 GENERAL WORKS	100 PHILOS- OPHY	200 RELIGION	300 SOCIAL SCIENCE	400 LAN- GUAGE	500 PURE SCIENCE	600 APPLIED SCIENCE	700 ARTS & RECREATION	800 LITERA- TURE	900-909 930-999 HISTORY
Sept.	1	7	6	23			8	31	56	32
Oct.	5	8	9	52	1	2	17	41	34	26
Nov.	3	10	5	87		8	33	38	34	79
Dec.	7	18	6	77	1	5	64	29	103	53
Jan.		15	10	71		2	28	28	130	100
Feb.	2	15	1	55		10	27	45	76	46
Mar.		27	16	175		13	101	74	171	122
Apr.	6	42	11	103	1	41	69	66	74	136
May	4	23	1	50	2	30	33	41	71	52

June

Totals by
Subject

1988-89	28	165	65	693	5	111	380	393	749	646
1987-88	33	187	103	604	34	118	290	309	735	445
1986-87	17	178	117	548	20	142	328	263	730	465

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1989

B. Circulation Statistics 1988-1989

910-919 TRAVEL	B-920 BIOG- raphy	PERIODICALS (Special loan only)	PAMPHLETS	TOTAL NON FICTION	HARD	FICTION PAPERBACK	1988-89 TOTAL FOR MONTH	1987-88 TOTAL FOR MONTH	1986-87 TOTAL FOR MONTH
5	9		9	187	157	155	499	323	550
3	22	12	14	246	101	128	475	624	652
17	63	8	15	400	181	104	685	520	564
12	82	7	18	482	54	45	581	570	572
17	110		3	514	76	66	656	432	680
8	58		1	344	119	65	528	564	652
16	109	36	15	875	91	68	1034	902	670
27	52	26	22	676	68	44	788	634	517
9	34	7	12	369	41	58	468	421	483
114	539	96	109	4093	888	733	5714		
97	446	16	267	3684	817	489		4990	
114	481	3	22	3428	1430	483			5341

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1989

C. Non-Fiction Circulation Statistics Ranked by Subject

1988-1989			1987-1988		1986-1987	
<u>Rank</u>	<u>Subject</u>	<u>Total Volumes</u>	<u>Rank</u>	<u>Total Volumes</u>	<u>Rank</u>	<u>Total Volumes</u>
1	Literature	749	1	735	1	730
2	Social Sciences	693	2	604	2	548
3	History	646	4	445	4	465
4	Biography	539	3	446	3	481
5	Arts/Recreation	393	5	309	6	263
6	Applied Science	380	6	290	5	328
7	Philosophy	165	7	187	7	178
8	Travel	114	10	97	10	114
9	Pure Science	111	8	118	8	142
10	Vertical File/Pamphlets	109				
11	Periodicals	96				
12	Religion	65	9	103	9	117
13	General Works	28	12	33	12	17
14	Language	5	11	34	11	20

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1989

D. Class Visits

	1988-1989	1987-1988	1986-1987
September	28	13	40
October	13	36	20
November	42	27	28
December	17	42	23
January	28	35	43
February	24	39	57
March	85	58	29
April	51	39	26
May	5	22	29
June	<u>4</u>	<u>15</u>	<u>0</u>
	297	326	295

Nutley High School
Library - Media Center
Nutley, New Jersey 07110

June, 1989

E. Book Inventory

June, 1988 Total:	21,612 volumes
Books recovered after inventory	<u>0</u>
	21,612

New books added 1988-1989	<u>1,416</u>
<u>Projected June, 1989 total</u>	23,028 volumes

Actual inventory June, 1989

000-099	General Works	754
100-199	Philosophy/Psychology	368
200-299	Religion/Mythology	249
300-399	Social Sciences	3,650
400-499	Language	294
500-599	Pure Science	1,621
600-699	Applied Science	1,737
700-799	Arts, Recreation	1,867
800-899	Literature	3,289
900-999	History/Geography	2,283
920-929	Collected Biography	529
B	Biography	1,471
	Fiction	<u>3,365</u>

Actual Total:	21,477 volumes
Difference between projected and actual totals	1,551 volumes

Discarded during 1988-1989	-274
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Lost	- 70
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Uncollected*	<u>- 30</u>
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Books missing	1,177 volumes
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* Includes books borrowed and not returned by students who left school during the year.

June, 1989

F. Microfilm Inventory

<u>Title</u>	<u>Dates</u>	<u># of Reels</u>
America	1/63 - 12/31/88	27
ALA Bulletin	1/63 - 12/69	7
American Libraries	1/70 - 12/82	12
Atlantic Monthly	1/63 - 12/88	27
Business Week	1/75 - 1/2/89	49
Changing Times	1/63 - 12/88	27
Christian Century	1/63 - 12/28/88	27
Current History	1/63 - 12/88	26
Department of State Bulletin	1/63 - 12/88	26
Ebony	11/62 - 10/88	39
Family Health	4/76 - 6/81	6
Harper's Magazine	1/63 - 12/88 (1986 missing)	26
Health	7/81 - 12/88	8
Holiday	1/63 - 10/77 (1971 missing)	17
Intellect	10/72 - 6/72	6
Ladies Home Journal	1/63 - 12/88	33
Library Journal	1/63 - 6/82	36
Life	1/63 - 12/88	55
Look	1/63 - 10/71	15
Nation	1/63 - 12/26/88	26
National Review	1/63 - 12/30/88	25
Natural History	1/60 - 12/88	27
New Republic	1/63 - 12/26/88	26
New Yorker	2/63 - 2/13/89	68
Newsweek	1/7/63-12/26/88	51
Nutley Sun	1/70 - 12/31/87	23
Outdoor Life	1/63 - 12/88	26
Parents Magazine	1/63 - 12/88	28
Parks and Recreation	1/63 - 1980	18
Popular Mechanics	1/63 - 12/88	26
Popular Science	1/63 - 12/88	28
Psychology Today	5/67 - 12/88	15
Reader's Digest	1/63 - 12/88	26
Saturday Evening Post	1/63 - 12/88	31
Saturday Review	1/63 - 9/86 (1985 missing)	36
Scholastic Update	4/1/83- 5/20/88	6
School and Society	1/63 - Summer '72	10
Science Digest	1/63 - 9/86	24
Science News	1/63 - 12/31/88	25
Scientific American	1/63 - 12/88	26
Senior Scholastic	9/63 - 3/18/83	25
Seventeen	1/74 - 1976	4
Smithsonian	4/70 - 3/88	14
Sports Illustrated	1/63 - 1/2/89	53
Teen	1980 - 12/88	9
Time	1/63 - 12/26/88	53
NEA Journal (Today's Education)	1/63 - 5/82	19
Today's Health	1/63 - 3/76	14
Travel	7/78 - 12/88	11
United Nations Review	1/63 - 12/63	1

<u>Title</u>	<u>Dates</u>	<u># of Reels</u>
U.N. Monthly Chronicle	5/64 - 12/88	24
U.S. News and World Report	1/63 - 1/2/89	52
USA Today	7/78 - 6/88	10
Vital Speeches of the Day	10/15/63-10/1/81	<u>21</u>
	Total # of Reels	1,350

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1989

G. Bibliography of Newspapers

1 ea.	Christian Science Monitor	daily except Sat.	Sept.-June 30
1 ea.	Education Week	weekly	Sept.-June
2 ea.	New York Times	daily except Sat.	Sept.-June 30
2 ea.	Nutley Sun	weekly	Sept.-June
2 ea.	Star Ledger	daily except Sat.	Sept.-June 30
1 ea.	USA Today	daily	
1 ea.	Wall Street Journal	daily except Sat.	Sept.-June 30

June, 1989

H. Bibliography of Periodicals

<u>Title</u>	<u>Holdings</u>
Aging	#358, 1985 -
* America	Current 5 yrs.
American Artist	Current 5 yrs.
American Heritage	Vol. 6, #1, 12/54 -
American History Illustrated	9/88 -
* Atlantic Monthly	Current 5 yrs.
Audio-Visual Communications	
Better Homes and Gardens	Current 5 yrs.
Biography Index	9/61 -
Biology Digest	Vol. 6, 9/79 -
BioScience	Current 5 yrs.
	(Missing Issues) -
BMX Action	Current yr.
	(Missing Issues)
Book Report	Current 5 yrs.
Book Review Digest	1905 -
Booklist	Current 5 yrs.
Boy's Life	1/85-5/88
* Business Week	1/12/81 -
Butterick Sewing World	
Byte	Current 5 yrs.
Career Development Quarterly (formerly Vocational Guidance Quarterly)	
* Changing Times	Vol. 32, #3, 3/84
	Current 5 yrs.
	(Missing Issues)
Chem Matters	10/88
Children Today	9/88
* Christian Century	Current 5 yrs.
Christianity Today	Current 10 yrs.
Classroom Computer Learning	9/88
Clements Encyclopedia of World Government	Vol. 1
Commentary	Current 10 yrs.
Commonweal	Current 10 yrs.
Congressional Digest	Current 10 yrs.
Congressional Quarterly	1980 -
Consumer Reports	1985 -
Consumers' Research Magazine	9/86 (Missing Issues)
	1940 -
Current Biography	Current 5 yrs.
* Current History	Current 5 yrs.
Curriculum Review	Current 5 yrs.
Cycle	(Missing Issues)
Debate Issues	
* Department of State Bulletin	Current 5 yrs.
Digest of Software Reviews; Education	

<u>Title</u>	<u>Holdings</u>
Discover	11/88
* Ebony	Current 5 yrs.
Economist	12/2/88
Editorial Research Reports	Vol. 1, 1979 -
Education Digest	Current 10 yrs.
Electronic Learning	Current 5 yrs.
Ellery Queen's Mystery Magazine	
Esquire	1/84
ETR&D (formerly ECTJ)	Vol. 34, #4
Facts on File	1985 -
Field & Stream	Current 5 yrs.
	(Missing Issues)
Focus	Current 5 yrs.
Foreign Affairs	Current 10 yrs.
Fortune	Current 5 yrs.
Good Housekeeping	Current 5 yrs.
* Harper's Magazine	Current 5 yrs.
Harvard Medical School Health Letter	1978 -
* Health	Current 5 yrs.
Home Mechanix	Current 5 yrs.
Home Office Computing	9/88
Horizon Magazine	Vol. 3, #3, 1/61 -
Hot Rod	1/86 (Missing Issues)
House Beautiful	Current 5 yrs.
Humanist	Current 5 yrs.
Incider (formerly A+)	10/88
International Wildlife	Current 5 yrs.
Kliatt	9/88
* Ladies' Home Journal	Current 5 yrs.
* Library Journal	Current 5 yrs.
* Life	Current 5 yrs.
McCall's	Current 5 yrs.
Meadowlands/USA	Summer 1987
Media & Methods	
Modern Fiction Studies	Spring 1988 -
	Vol. 34, #1
Mother Earth News	Current 5 yrs.
Motor Trend	Current 5 yrs.
Ms Magazine	Current 5 yrs.
* Nation	Current 5 yrs.
National Geographic Magazine	Vol. 43, Jan. 1923
National Geographic World	Current 5 yrs.
* National Review	Current 5 yrs.
National Wildlife	Current 5 yrs.
* Natural History	Current 5 yrs.
New Jersey Audubon	Summer 1987
New Jersey Business	11/86
New Jersey Monthly	Current 5 yrs.
New Jersey Municipalities	1/83
New Jersey Outdoors	1/84
New Jersey Reporter	1/84
* New Jersey Republic	Current 5 yrs.
New York Times Book Review	1/1/84

<u>Title</u>	<u>Holdings</u>
New York Times Magazine (Compact Edition)	1/78 - 12/81 incl.
New York Times Magazine	Current 5 yrs.
	1/3/82 - 12/27/87
	(Microfiche)
* New Yorker	Current 5 yrs.
Newsletter on Intellectual Freedom	Current 5 yrs.
* Newsweek	Current 5 yrs.
Occupational Outlook Quarterly	Spring 1985
Omni	Current 5 yrs.
* Outdoor Life	Current 5 yrs.
	(Missing Issues)
* Parents Magazine	Current 5 yrs.
	(Missing Issues)
Personal Report for the Prof. Secretary	Current 5 yrs.
Petersen's Photographic Magazine	Current 5 yrs.
Phi Delta Kappan	10/87
* Popular Mechanics	Current 5 yrs.
* Popular Science	Current 5 yrs.
Prevention	Current 5 yrs.
* Psychology Today	Current 5 yrs.
Publishers' Weekly	Current 5 yrs.
Radio & Electronics	Current 5 yrs.
* Reader's Digest	Current 5 yrs.
Readers' Guide	Vol. 23, 3/1961 -
Redbook	Current 5 yrs.
Reference Shelf	
Rolling Stone	3/13/86 (Missing Issues)
	Current 5 yrs.
* Saturday Evening Post	Current 5 yrs.
Scholastic Update w/Teacher's Edition	2/81
School Librarians Workshop	Current 10 yrs.
School Library Journal	Current 10 yrs.
Science	Current 5 yrs.
* Science News	Current 5 yrs.
* Scientific American	Current 5 yrs.
* Seventeen	Current 5 yrs.
Short Story Index	1950-1986
Simplicity Sewing for Today	Current 1 yr.
Skiing	Current 5 yrs.
* Smithsonian	Current 5 yrs.
Software Reviews on File	Vol. 2 1/86
Soviet Life	9/88
Space World	
Sport	Current 5 yrs.
	(Missing Issues)
* Sports Illustrated	Current 5 yrs.
Taylor's Encyclopedia of Government Officials	Vol. 1 -
Tech Trends	
* Teen	Current 5 yrs.
Tennis	Current 5 yrs.
* Time	Current 5 yrs.
* Today's Education	1/63-5/82 Microfilm
	83/84 & 86/87
Track and Field News	Current 5 yrs.
* Travel/Holiday	Current 5 yrs.
U.S. News & World Report	Current 5 yrs.
* UN Chronicle	7/85

<u>Title</u>	<u>Holdings</u>
* USA Today (magazine)	Current 5 yrs.
* Vital Speeches of the Day	1/1/84
Vogue	Current 5 yrs.
Vogue Pattern Book	Current 1 yr.
Wrestling USA	9/20/85 -
Writer	9/88 -
World & I	9/88 -

* Also available on microfilm backfiles

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1989

I. Equipment Inventory

<u>Item</u>	<u>Number</u>
1. Atlas Cases	1
2. Book Trucks	4
3. Card Catalog Units	2
4. Carrels - wet	12
5. Casual Chairs	3
6. Casual Tables	1
7. Casual Bench	1
8. Chairs	145
Molded - beige (new)	14
" - blue (new)	35
" - blue (old)	4
" - orange (old)	25
" - green (old)	23
" - gold (old)	3
Straight Back	38
Secretarial	3
9. Computer Equipment	
Computers	Apple 2e 2
Computer Printers	Brother HR-15 XL 1
Computer Monitors	Apple-Green 1
" "	Apple Color 1
Computer Drives	Apple Duo-Disk 1
" "	Single Disk 2
10. Desks	
Charging	5 modules
Secretarial	1
Teacher	1
Typing	1
11. Dictionary Stands	2
12. Filing Cabinets	19
Microfilm	3
Office	1
Pamphlet/Vertical	14
3 drawer	8
4 drawer	6

<u>Item</u>		<u>Number</u>
13. Globes		1
14. Ladders	Safety Lock	1
15 Library Shelving - Oak		
	double 7½' ht.	46
	single 7½' ht	16
	double 3½' ht.	11
	Bases	
	double width	66
	single width	25
	End Panels	
	double 7½' ht.	35
	single 7½' ht.	18
	double 3½' ht.	8
	Shelves	
	36" length	629
	24" length	70
	magazine 36" length	16
	Tops	
	double 36" length	65
	single 36" length	25
	double 24" length	9
16. Library Tables		26
	rectangular 6 seat-oak (old	11
	" 4 seat-oak (new	2
	round - oak (old)	4
	" " (new)	4
	round - walnut	3
	workroom - walnut	1
17. Microform Readers		
	Motorized Microfilm	2
	Microfiche	1
	Motorized Reader Printer	1
18. Photocopy Machines		1

<u>Item</u>		<u>Number</u>
19. Racks		11
	Magazine	1
	Phamphlet	1
	Paperback:	9
	Display	6
	Circular Tower	3
20. Shelf Inventory Units		2
21. Stools		2
	Charging Desk	1
	Step	1
22. Trash Cans		7
23. Typewriters		3
	Electric	

Worksheets

Name:
Period:
Date Due:

MICRO-BIOLOGY LIBRARY PROJECT
Science Magazines

OBJECTIVES

1. To become familiar with authoritative, specialized magazines in the field of science
2. To identify the information required to prepare a bibliographic entry documenting a magazine article
3. To recognize authors of articles in these publications as qualified to write in their areas of expertise
4. To identify the main ideas presented in an article
5. To read critically for the purpose of presenting a thoughtful conclusion
6. To write clearly and concisely expressing an educated reaction
7. To write an accurate bibliographic citation documenting the article.

ASSIGNMENT

From one of the magazines listed, you will choose and report on one article relevant to your study of micro-biology.

BIO-SCIENCE
CHEMMATTERS
DISCOVER
HEALTH
OMNI
SCIENCE
SCIENCE NEWS
SCIENTIFIC AMERICAN

Please complete the following information about the article which you select. Write your answers after each ":" or "?".

Author of the article:

Title of the article:

Title of the magazine:

Volume number:

Complete date of the issue:

Page numbers:

Micro-Biology Library Project

Is this magazine indexed in the Readers' Guide to Periodical Literature?

What information does the magazine provide about the author of your article?

List, in sentence form, five facts or concepts which were discussed in the article. Please number them.

Micro-Biology Library Project

Write a 500 word essay discussing your reaction to the information presented in the article. Base your reaction on your study of micro-biology and your thoughtful analysis of the information presented.

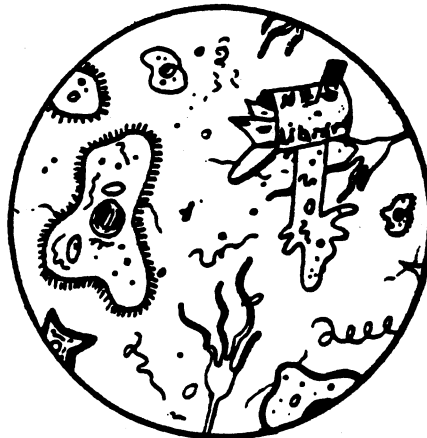
Your paper may be neatly presented, hand-written or typed. Please prepare a bibliographic citation for your article. Follow the format below. Include the citation at the bottom of your paper.

CITATION FORMAT

Author, "Title of the Article," Title of the Magazine,
vol. #, Complete date of the issue, page numbers.

PLEASE staple your reaction paper to the end of this assignment. Submit this assignment sheet and your reaction paper together.

Mrs. Stave/Mrs. Carney



Name:
Period:
Date Due:

UNITED STATES HISTORY LIBRARY PROJECT
History Magazines

OBJECTIVES

1. To become familiar with authoritative, specialized magazines in the field of history
2. To identify the information required to prepare a bibliographic entry documenting a magazine article
3. To recognize authors of articles in these publications as qualified to write in their areas of expertise
4. To identify the main ideas presented in an article
5. To read critically for the purpose of presenting a thoughtful opinion
6. To write clearly and concisely expressing an educated reaction
7. To write an accurate bibliographic citation documenting the article.

ASSIGNMENT

From one of the magazines listed, you will choose and report on one article relevant to the United States.

AMERICAN HISTORY ILLUSTRATED
CURRENT HISTORY
FOREIGN AFFAIRS
USA TODAY
THE WORLD AND I

Please complete the following information about the article which you select. Write your answers after each ":" or "?".

Author of the article:

Title of the article:

Title of the magazine:

Volume number:

Complete date of the issue:

Page numbers:

Is this magazine indexed in the Readers' Guide to Periodical Literature?

U.S. History Library Project

What information does the magazine provide about the author of your article?

List, in sentence form, five facts or concepts which were discussed in the article. Please number them.

U.S. History Library Project

Write a 500 word essay discussing your reaction to the information presented in the article. Base your reaction on your study of U.S. history, your awareness of current events, and your personal point of view.

Your paper may be neatly presented, hand-written or typed. Please prepare a bibliographic citation for your article. Follow the format below. Include the citation at the bottom of your paper.

CITATION FORMAT

Author, "Title of the Article," Title of the Magazine,
vol. #, Complete date of the issue, page numbers.

Mr. Rhodes/Mrs. Carney



Attenborough, David	LIVING PLANET, THE
Bronowski, Charles	ASCENT OF MAN, THE
Cohen, Daniel	INTELLIGENCE WHAT IS IT?
Darwin, Charles	ORIGIN OF THE SPECIES, THE
Durrell, Gerald	ZOO IN MY LUGGAGE, A
Durrrell, Gerald	BEVY OF BEASTS, A
Fichter, George S.	CELLS
Fossey, Diane	GORILLAS IN THE MIST
Goodall, Jane V.	GORILLAS
Goodall, Jane V.	IN THE SHADOW OF MAN
Gould, Stephen Jay	HEN'S TEETH AND HORSE'S TOES
Hyde, Margaret O.	CLONING AND THE NEW GENETICS
McClun, Robert M.	HUNTED MAMMALS OF THE SEA
Miller, Jonathan	DARWIN FOR BEGINNERS
Mitchell, Andrew W.	ENCHANTED CANOPY, THE
Morris, Desmond	HUMAN ZOO, THE
Morris, Desmond	NAKED APE, THE
Regenstein, Lewis	AMERICA THE POISONED
Sagan, Carl	DRAGONS OF EDEN
Shattuck, Roger	FORBIDDEN EXPERIMENT, THE
Stout, William	DINOSAURS, THE
Stout, William	DINOSAURS - A FANTASTIC NEW VIEW OF A
Watson, James	DOUBLE HELIX

SEMINAR TOPICS REPORT PERIOD I HUMANITIES

NAME _____

Please put a 1, 2, and 3 to indicate your choices. If you wish to do so, you may indicate two other people you would like to work with this quarter. No guarantees, but we will try.

-----Cathedral: the presentation should include information regarding the structural elements, construction, social, religious, economic, and educational import.

----- Castle: the presentation should emphasize the role of the castle in Medieval life as well as its architectural components.

----- St. Thomas Aquinas and St. Francis of Assis: the Scholastic and the mystic as two major sides of the Medieval search for God.

-----Medieval Lyrics and Ballads: This presentation should include an examination of the origin, content and form of these works which are truly the literature of the people.

-----Medieval Drama in England: Miracle, Mystery and Morality Plays. This presentation should include information on the development, content and presentation of Medieval drama and an exploration of the role of drama in Medieval life and thought. ex. EVERYMAN

THEME SUGGESTIONS - Adolescent as Hero

1. Effects of war
2. Major issues (slavery)
3. Natural disasters
4. Loneliness
5. One-parent household
6. Prejudice
7. Hypocrisy
8. Generation gap
9. love/Hate
10. Feuds
11. Ecology
12. Effects of industrialisation
13. Belonging to clubs, fraternities, sororities, gangs
14. Adjusting to new environment
15. Being different
16. Neglected children
17. Effects of divorce
18. Competition
19. Inner-city life/problems
20. Struggle of immigrants
21. Physical defects
22. Traditional values
23. Coping with death
24. Peer relationships
25. Career goals/decision making
26. Learning independence
27. Effects of society on individuals
28. Understanding adversaries
29. Temptations of crime
30. Development of character
31. Parental pressure
32. Peer pressure
33. Effects of fame and fortune
34. Overcoming psychological problems
35. Computer age

Thank you,

D. G. Williams

Pers 2 + 3

2-7-89

HMS. PROJECT: FIRST M.P. THE PRESIDENTIAL ELECTION: CAMPAIGN 88

This assignment will be due on Wed. Oct. 26, 1988. Most of the work will correspond with the upcoming Pres. Election on Nov. 8th. Some features of the project will deal with N.J. history from 1776 - present. Various options are outlined below. Written work must be typed 2x spaced, with the exception of showcase, bulletin board displays, and news articles or cartoons. All written work should be neatly arranged and stapled, other than display items. Components & grading system are described below. Weight of the project will be $1\frac{1}{2}$ x the value of a major test.

- A. Prepare a 4 page paper in which you devote 2 pp. each to the backgrounds of the two major party presidential candidates. This may be done in biographical form & should incl. such items as previous govt. service, district or area served, etc. Education, family life, & earlier careers may also be noted.
- B. In 2 pp., give a presentation on the major issues with which the candidates will be concerned & identify candidates' positions. Examples include: taxes, education, federal budget deficits, trade deficit, state of the military, U.S. - Soviet relations and other items which the nominees discuss.
- AA. This option may be completed instead of items A & B above. Read the book, Making of the President: 1960 and type a six p. book report; the first half should concentrate on the reasons for Kennedy's successful effort over Nixon, and the second half should compare & contrast the 1960 campaign with the 1988.
- C. Devise a 2 page discussion advocating either retention, modification, or abolition of the electoral college method of presidential selection.
- D. Conduct a mock pres. election in class at least a week before the due date. Include in the project a brief description of your role in the mock election.
- E. In 1 page, propose a more dynamic method for election class & council officers.
- F. Conduct a poll of forty people of voting age as to their preferences for Pres. Devise a questionnaire & use graph paper to tabulate the results.
- G. Assemble a display for the bulletin board or the history showcase. It should cover any phase of N.J. history 1776 - present, focusing on NJ role in the U.S.
- H. Media Bias: Collect & assemble 10 examples of "media bias" from at least 5 issues of two different regional/national newspapers or magazines. Articles will relate to the presidential race. Include identification of the type of media bias displayed. I will define & explain in class.
- I. Instead of option H, you could collect & mount on oaktag 10 cartoons from editorial pp. dealing w/ the election & candidates. Provide a brief description of the point made by the cartoonist. Or, if artistic, draw your own cartoons.

***** GRADE CHOICES *****

```
78 any two of the activities  
84 any two of the activities  
88 any three " " " " " " " " " "  
90 any three including G  
92 any four of the activities
```

94 any five incl. A,B,(AA),& G
96 any six incl. A,B,(or AA) D, & G
98 seven activities incl.A,B,(or AA),
C,D,&G

I will circulate a sign up sheet later in the week.

GOOD LUCK !!!!!!!!!!!!!

Thanks, Ray C

TERM PAPER- WORLD HISTORY

Length: 5 pages typed, double-spaced (7½ handwritten)

Paper endnote and bibliography form required.

- SPELLING AND GRAMMAR COUNT! Due:

Some suggested topics:

Middle East and South Asia

- Egypt Under Gamel Abdel Nasser
- The Suez Crisis of 1956
- The Balfour Declaration
- History of Israel 1948-1967
- History of Israel 1967-present
- Iran Under Shah Muhammad Reza Pahlavi
- The Ayatollah Khomeini and the Iranian Revolution
- Jawaharlal Nehru
- Mohandas Gandhi and the Indian Independence Movement
- The Great Mutiny of 1857 (Sepoy Rebellion)
- Jinnah and the History of Pakistan
- India Under Indira Gandhi

Central and South America

- Fidel Castro and the Cuban Revolution
- The Allende Coup in Chile
- Chile Under Pinochet
- Argentina and "the Dirty War"
- Simon Bolívar
- José de San Martín
- Bernardo O'Higgins
- José Napoleon Duarte & El Salvador
- Panama and the Panama Canal
- The Nicaraguan Revolution & the Sandinistas
- The Organization of American States
- Brazil (Geography, recent history)
- Mexico (Geography, recent history)
- Juan Peron

Europe and the Soviet Union

- Alliance System and the Causes of WWI
- the Versailles Treaty and the End of WWI
- The French Revolution
- Division of Germany after WWII and the Berlin Airlift
- Victor Emmanuel, Garibaldi, and the Unification of Italy
- Bismark and the Unification of Germany
- Poland and the Solidarity Labor Movement

- Franco's Spain
- The European Common Market
- The Russian Revolution 1917
- Vladimir Ilyich Lenin
- Leon Trotsky
- Josef Stalin
- Nikita Khrushchev
- The Hungarian Crisis of 1956
- The Czechoslovakian Crisis of 1968 (the 'Prague Spring')

Africa

- Jomo Kenyatta, the Mau Mau, and Kenya's Struggle for Independence
- Kwame Nkrumah and the Independence of Ghana
- The Algerian Struggle for Independence
- Rhodesia and Zimbabwe
- Ethiopia in the 20th Century
- The Boer War
- South Africa and Apartheid
- The Pan-African Movement
- Zaire (Congo-Kinshasa)

East Asia

The Great Proletarian Cultural Revolution

Nixon's 1972 Rapprochement with China (Be sure to include the PRC perspective)

- the Opium War 1842
- Chiang Kai-shek and Nationalist China 1927-1949
- Yuan Shih-Kai and the rise of the warlords 1912-1927
- Mao Zedong (Mao Tse-tung)
- the Sino-Soviet Split in International Relations
- Deng Xiaoping (Teng Hsiao-ping) and "the Four Modernizations"
- Taiwan Since 1949
- the Meiji Restoration in Japan
- Emperor Hirohito and the Role of the Emperor in Modern Japan
- Japanese Imperialism 1931-1945
- MacArthur and the Allied Occupation of Japan
- Japan's Economic Miracle
- Sun Yat-sen
- the Philippines and the Downfall of Marcos
- the French and Vietnam (French IndoChina)
- Kampuchea and the Khmer Rouge
- South Korea Since the Korean War
- The Taiping Rebellion
- The Boxer Rebellion

MEDIA

MEDIA DEPARTMENT

1988-1989

Joseph Affinito

1988-1989 Media Department Projects

1. Utilization of Chapter II Block Grant for Media and Writing Programs.
2. Video taping set up for Mr. Sincaglia.
3. Video taping to increase video library for Health, Science, and Business Departments.
4. Audio dubbing for Lincoln School video tapes.
5. Video taping of Chemical Awareness (Right to Know) Program.
6. Coordinate live video taping of Nutley High School home basketball games.
7. Conversion of 16mm film into VHS tapes.
8. Computerize hardware inventory.
9. Supply A. V. equipment to Adult School, CAT program, and other local organizations.
10. Coordinate use of A. V. equipment for Career Day.
11. Contact liaison between Nutley Board of Education and N.J. Public Television.
12. Assist with video equipment for the Senior Benefit.
13. Coordinate field trip to Thomas Edison Museum.
14. Assist in coordination of Junior Olympics.
15. Assist in graduation rehearsal.
16. Increase video taping hardware and expansion of video library.

POSTAGE AND RENTALS

1988-1989

I.	Postage Money for 1988-1989	\$575.00
	Films Mailed 257	
	Rentals and shipping fees	<u>4995.00</u>
		5570.00
II.	Audio Visual Hardware Requests	
	Approximate daily requests	1150
	Long term requests	<u>67</u>
	Total	1217
III.	Additional Requests	
	Fall and Spring CAT Program	
	Fall and Spring Adult School	
IV.	Media Room Use	
	1. Study - research - preview	
	2. Maintenance	
	3. Video production	
V.	Approximate Projected Hardware/Software Expense 1989-1990	\$13000.00

MISSING EQUIPMENT 1988-1989

Hardware None

Software None

SUMMER LOANS

Ms. Hyland 1 opaque projector

Mr. Gallucci 1 carousel projector and tray

Mr. D'Aloia cable box

C.I.E. - C.O.E. M/DE PROGRAMS

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN T. JACONE
Principal

AREA CODE 201
661-3500

TO: John Jacone

DATE: JUNE 20, 1989

FROM: Carmine D'Aloia

SUBJECT: End of Year Report for CIE Programs.

FACT SHEET

1. CIE Program I Regular, Program I Disadvantaged, Program II Advanced, and the Hoffmann-LaRoche Science Program for the Gifted and Talented.

2. Began with 44 students and finished with 41 students.

3. The 41 students break down as follows:

32 will perform the same work they were trained for on the CIE program either on a full time or part time basis.

4 will go to college. (4) year schools.

3 will go to trade school. (2) year schools or less.

2 will enter different occupations.

0 will join the armed services.

41 TOTAL

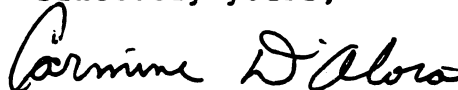
4. All but 3 students remained with the program from the beginning of the year until the end of the year. The 3 students withdrew from school as a result of excessive absences.

5. Total earnings of these students during the 1988-1989 school year amounted to \$174,954.

6. The disadvantaged program consists of students that have poor attendance records and are possible dropouts. This program along with our attendance policy has improved their attendance and enabled them to stay in school. It has also given many of them the opportunity to acquire a marketable skill, valuable experience, and full time employment upon graduation.

7. Several of our CIE students participated in a scholarship program offered by the State Coordinators Association. 3 Nutley CIE students won scholarships to the following schools; Computer Learning Center, Computer Processing Institute, and the Teterboro School of Aeronautics.
8. This year's student load was very manageable, mainly due to the cooperation of the administration and the job stability of the students. The economy was also very good and jobs were plentiful. The one month of summer employment was very helpful in establishing work stations and job placement. This time also gave me a head start toward classroom preparation. All of these factors were very beneficial to the smooth operation and success of this year's CIE program.
9. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
10. I administered the SYETP program during the summer of 1988. This program consisted of 13 students placed in jobs with the Town of Nutley and the Nutley Board of Education. All money was provided by Federal and State funding that I applied for.
11. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, COE, DE, CIE Handicapped and Special Services funding programs.
12. Because of increased administrative duties with funding and State youth employment programs, I'm asking for the possibility of more release time necessary to handle this work. Hopefully through scheduling, I may be relieved of one teaching class to allow for administrative duties.

Sincerely yours,



Carmine D'Aloia
CIE Coordinator

ANNUAL REPORT - COOPERATIVE OFFICE EDUCATION

Mrs. Rita Greenberg

June 12, 1989

The 1988-89 Cooperative Office Education program enjoyed a fine year with 13 students successfully completing the program. This year's group consisted of 12 females and 1 male. They received their office on-the-job training in the following fields: pharmaceuticals, chemicals, service, accounting, banking, and insurance. Six of the thirteen students will stay with their companies on a full-time basis after graduation. One will join a another company doing office work, one will attend a four-year college, one will attend a vocational school, and three will attend business schools. One student is still undecided.

Our Cooperative Office Education Club was active. We held five meetings during the school year, visited Katharine Gibbs School in Montclair, and had guest speakers from American Business Academy, Hackensack. One of the guest speakers was a recent Nutley graduate who is attending the court reporting department of the school. She gave a fine talk about the field along with a demonstration of the court reporting equipment used in a court room.

Attached are the following:

Copy of State Report submitted 6/12/89

List of 1988-89 Cooperating Employers and Students

1988-89 COOPERTIVE EMPLOYERS AND STUDENTS

**Atlantic Chemical Company
10 Kingsland St.
Nutley, NJ**

Romina Cicchino

**Calabro and Compnay
386 Franklin Avenue
Nutley, NJ**

Marlene Turano

**Hoffmann-LaRoche, Inc.
340 Kingsland St.
Nutley, NJ**

**Jillaine Bruno
RaeLyn Ciccone
Karla Gaeta
Michele Morrison
Anna Marie Nilsson
Jodi Peters
An Tran**

**Nutley Savings & Loan Association
371 Franklin Avenue
Nutley, NJ**

Alicia Hollenbeck

**O'Brien Automotive
682 Rahway Avenue
Union, NJ**

Cindy O'Brien

**Physicians Account Management
Systems
5 Franklin Ave.
Belleville, NJ**

Connie Lopez

**Pilgrim Insurance Company
518 Stuyvesant Ave.
Lyndhurst, NJ**

Christina Carsillo

**NEW JERSEY STATE DEPARTMENT OF EDUCATION
DIVISION OF VOCATIONAL EDUCATION
VOCATIONAL EDUCATION STUDENT INFORMATION
(SECONDARY)**

Please read instructions on reverse side before completing form. Return completed form prior to July 14, 1989, to Mr. Greg Schuler, (609) 292-5622, New Jersey State Department of Education, Division of Vocational Education, 240 West State Street, CN 500, Trenton, New Jersey 08625.

1 3		Essex		3 7 5 0		Nutley		0 5 0		Nutley High School		June 12, 1989		1 1 Page ___ of ___ Pages		
Co. Code		County		Dist. Code		District		School Code		School		Date		Co-op Only		
Student names			Grade	Sex	Racial Ethnic	Year of Birth	Vocational Program	Handicap Code	Disadvantaged code	Limited English Proficiency	Student Status	Co-op Student	Gross Earnings	Total Hours Worked	Co-op Code	
Last	First	MI	(2)	(3)	(4)	(5)	CIP Code (6)	Program/Job Title (7)	(8)	(9)	Y N (10)	Y N (11)	(12)	(13)	(14)	(15)
Bruno, Jillaine			12	F	W	71	070606	Secretarial			N	1	Y	3799	690	6
Carsillo, Christina			12	F	W	71	070702	Clerk-Typist			N	1	Y	4131	781	6
Cicchino, Romina			12	F	W	71	070705	Gen Of Clerk			N	1	Y	3652	791	6
Cicccone, RaeLyn			12	F	W	71	070606	Secretarial			N	1	Y	4007	728	6
Gaeta, Karla			12	F	W	71	070606	Secretarial			N	1	Y	3455	638	6
Hollenbeck, Alicia			12	F	W	71	070201	Banking			N	1	Y	2848	570	6
Lopez, Connie			12	F	H	71	070702	Clerk-Typist			N	1	Y	2467	530	6
Morrison, Michele			12	F	W	71	070606	Secretarial			N	1	Y	3233	587	6
Nilsson, Anna Maria			12	F	W	71	070606	Secretarial			N	1	Y	4050	747	6
O'Brien, Cindy			12	F	W	71	070103	Bookkeeping			N	1	Y	3960	792	6
Peters, Jodi			12	F	W	71	070606	Secretarial			N	1	Y	4172	759	6
Tran, An			12	M	A/P	70	070606	Secretarial			N	1	Y	4258	752	6
Turano, Marlene			12	F	W	71	070606	Secretarial			N	1	Y	4443	815	6

INSTRUCTIONS ON REVERSE SIDE

Reporting Officials
Rita Greenberg 661-8867
Signature _____ Date _____
Prepared by _____
Chief School Administrator

**INSTRUCTIONS FOR COMPLETION
VOCATIONAL EDUCATION STUDENT INFORMATION
(SECONDARY)**

The Vocational Education Student Information form is an individual student profile form used to collect appropriate data on all students in job-oriented vocational programs.

Secondary 11th, 12th and ungraded students in job oriented vocational programs.

Column 1 Last name, first name, middle initial
The Vocational Education Student Information Report for each school should be completed with student names in column 1. Shared time students are to be reported by the receiving district not the sending district. This procedure will eliminate duplicate counting.

EACH VOCATIONAL STUDENT IS TO BE REPORTED IN ONLY ONE PROGRAM, EVEN IF HE/SHE MAY BE SIMULTANEOUSLY ENROLLED IN MORE THAN ONE PROGRAM.

Column 2 Record the student's grade as one of the following:
11 (11 grade, secondary)
12 (12 grade, secondary)
U (Ungraded, or when no specific grade can be assigned)

Column 3 Record the student's sex as either M (male) or F (female).

Column 4 Record the student's racial/ethnic origin as one of the following categories by using the letter codes: (Definitions are provided in the glossary.)
W (White, not Hispanic)
B (Black, not Hispanic)
H (Hispanic)
A/P (Asian American/Pacific Islander)
A/A (American Indian/Alaskan Native)

Column 5 Year of Birth (Last two digits only, i.e. 1964 would appear as 64).

Column 6 Use the attached list of CIP codes and record the most appropriate code number for the student's program.

Column 7 Record the student's vocational program title.

Column 8 If a student is handicapped, as determined by the child study team, indicate by code as follows: (If the student is not handicapped, leave the column blank.)

CODE	HANDICAP
20	Educable Mentally Retarded
21	Trainable Mentally Retarded
22	Perceptually Impaired
23	Orthopedically Impaired
24	Neurologically Impaired
25	Visually Handicapped
27	Auditorily Handicapped
30	Speech Impaired (Communication Handicapped)
31	Emotionally Disturbed
32	Socially Maladjusted
33	Other Health Impaired (Chronically Ill)
34	Multihandicapped

Column 9 If a student is disadvantaged, indicate E to mean economically disadvantaged, or A to mean academically disadvantaged. (See Glossary)

Column 10 Record a Y (Yes) if the student is of limited English proficiency. (See Glossary)

Column 11 Record the student's enrollment status using one of the following code numbers:

1. Graduated—completed occupational program requirements
2. Graduated—did not complete occupational program requirements
3. Left school prior to graduation—completed occupational program requirements
4. Left school prior to graduation—did not complete occupational program requirements
5. Transfer
6. Continuing

Column 12 Record a Y (Yes) if the student is a cooperative education student. (See Glossary)
Record a N (No) if the student is NOT a cooperative education student.

Column 13 If the student is a Cooperative Education student, list the gross earnings of the student during the school year. Round-off to the nearest dollar.

Column 14 If the student is a Cooperative Education student list the total hours worked during the school year.

Column 15 Select the appropriate Cooperative Education Code number below:

CODE	TITLE
1.	Cooperative Agriculture Education (CAE)
2.	Cooperative Marketing and Distributive Education (CMDE)
3.	Cooperative Health Occupations Education (CHOE)
4.	Cooperative Home Economics Education (CHE)
5.	Cooperative Industrial Education (CIE)
6.	Cooperative Office Education (COE)

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN JACONE
Principal

AREA CODE 201
661-8824

June 20, 1989

TO: John Jacone
FROM: James A. Mauro
RE: End of Year Report

Seven students received awards in the DECA competitions. Four of the awards were in the area of fashion modeling. This marks the highest number in this event.

The new approaches made in the classroom were as follows:

1. More time devoted toward- training for the DECA competitions.
2. More project work to allow students to be creative and to employ the marketing concepts learned in the classroom.
3. Implementing the computer by using marketing software.
4. Advertising and display projects using art materials and VCR.
5. Use of the VCR in monitoring mock interviews and sales presentations.

The program with 15 students and ended with 11.

2 students dropped out of school.

1 student left due to excessive absences.

1 student left in favor of a full schedule.

10 students said that they will remain with their jobs through the summer.

8 students will be starting school in September. Many have interests in Cosmetology, Computer Programming, and Fashion Design.

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN JACONE
Principal

AREA CODE 201
661-8824

10 new stations were added to the program's evergrowing list.

The new course Introduction to Business Skills & Careers has the capabilities of acting as a feeder course for the Marketing Education Program.

OUR SCHOOL STORE

All of the DECA students participated in the designing of the showcases. They were also trained on the register, learned the process of ordering merchandise, taking inventory, as well as waiting on customers.

Two major fund raisers were held this year, including our annual Thanksgiving fest for faculty and administration.

The financial report for the last six years is as follows:

<u>YEAR</u>	<u>SALES</u>	<u>Total No. of SALES</u>
1984-5	\$1,257.65	678
1985-6	\$1,316.70	733
1986-7	\$2,118.99	1,240
1987-8	\$3,337.32	1,370
1988-9	\$2,346.75	* 2,036

* The school store enjoyed a banner year in customer participation which indicates the school store has almost tripled its customers in the past 3 years , it is definitely an assest and convenience to our students as wellas our faculty. The store manager Mrs. Joan Fazio exhibited enthusiam ideas, and relentless energy in it's success.

MUSIC

NUTLEY PUBLIC SCHOOLS

MUSIC EDUCATION DEPARTMENT
300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
661-8866

June 27, 1989

TO: DR. FRANK T. VOTTO
FROM: MR. RAYMOND KOHERE
SUBJECT: ANNUAL REPORT

The Music Education Department of the Nutley Public Schools has continued to grow and develop despite the general decline of student enrollment in the system. Enrollment in all the performing music organizations has begun to increase over the numbers of the last two years. However, it should be understood that the product of music education does not only concern itself with the performance or "public relations" organizations but also, with educating and raising the standard of the general student in order that music can be appreciated and evaluated from the popular, entertainment oriented level to the deeper and more serious aspects of music. This is a goal which must be continually assessed in the curriculum development for all students in the Nutley Education system. Higher standards are always a result of persistent, all inclusive, value related teaching whether it be in English or in Music.

In the light of this philosophy of perpetuating music education for all students, I have continued to act as representative of the Metropolitan Opera Guild in arranging for our High School foreign language classes (French, Italian, and German) and the Humanities Class to attend a student matinee and three final rehearsal opera performances for the students this past year.

Beside the items which are included in my job description and the daily attendance to the responsibilities of my position of Music Coordinator which are always present and demand hasty resolutions, the following accomplishments has been realized during the past year.

1. Scheduled after school rehearsals for fourteen members of the N.H.S. Choralettes and chorus of which five members were selected through highly competitive auditions into membership of the 1988-89 N.J. All State Chorus.
2. Assisted in rehearsals and auditions of the 1988-89 N.J. All State Chorus as adjudicator and sectional conductor on four Saturdays.

3. Arranged for a professional music assembly (Festival of Voices) in each of the Elementary Schools and the Franklin School.
4. Continued to meet on a monthly basis with the district music teachers to discuss problems activities, etc. of which one of these meetings (Curriculum Articulation) focused on more appropriate and specific ways to facilitate music reading in order to bring the majority of students to a common level and standard. This has become a 2 yr. priority.
5. Continued to up date and up grade our instrument inventory by "weeding" out those old instruments which have become obsolete because of their frequency of repairs and their unacceptable operation.
6. I continue to fullfill my teaching responsibilities as a member of the Humanities Team. I arrange all the various field trips to the New York Cultural institutions as well as coordinate the program.
7. I continue to serve as a liaison between the Nutley Public Schools Music Program and the Nutley Music Boosters Association during the monthly executive and general membership meetings.
8. Continued to maintain a good working relationship with the Athletic Department and Director in mutual concerns which relate to both departments in order to insure a cooperative, amicable and unified goal for the high standards in music and sports. I coorindate the scheduling of the football team and the band in order that each would have equal time on the oval for practice.
9. Continued to arrange field trips for the performing music organizations for not only their participation but also for cultural and musical development and awareness.
10. Continued to attend performances and rehearsals of all the music organizations on both the elementary and secondary levels in order to insure that the programing is of a high calibre along with an enjoyable performance.
11. The Choralettes remain a major part of my daily teaching schedule and this year I conducted fourteen in and out of school performances beside arranging the performance and necessary transportation from Nutley to the New York World Trades Building performances.
12. Continue to assist with the Nutley High school Graduation activities including rehearsals, the physical ground planning, and the music.
13. After arranging for auditions on the sixth and seventh Grade level, the Franklin School "Show Choir" (extra curricular) has now taken its proper place as another performing music organization of the Nutley Public Schools. I hope that we will be able to compensate the Franklin School vocal teacher for her many extra hours of dedicated work with this and the Debonaire vocal groups.

We continue to hold the following goals in high priority and list them for further development and inclusion within the music education program in the future.

1. We hope to initiate a four to five day band trip during the 1990 Spring recess in conjunction with the Nutley Music Boosters in order that fund raising may begin by the middle of September, 1989 and that a letter of intent (prices, dates, and place(s)) is ready for distribution to the Board of Education, administration, parents and students by October 2, 1989.
2. The need to prioritize some student scheduling and certain (music) periods and music courses such as Band, Orchestra, Choralettes and Chorus on the high school level. Because of academic "singletons" during the periods of the above music organizations, several students who have been in music organizations from seventh grade through their sophomore year of high school have been unable to schedule these organizations during their junior/senior year. Many of these students are crucial to the organizations after being trained for three to five years. In many cases they are the section leaders.
3. To endeavor to schedule performances by either a High School mini-band, the High school Jazz Band. The Franklin School Debonaires or "Show Choir", (etc.) in the elementary schools in order to have the elementary students become aware of the music organizations on the middle and upper secondary levels as well as their need to continue their instruction and study necessary to become members of these organizations.
4. To reinstate the 1990 Summer Music School and Program. The following proposals are definitely dependent on acquisition of additional music staff personnel.
5. To increase the number of periods which are available to the student instrumentalists for small group instrumental instruction. At present only Period 3 and every other (alternate) day Period 4 are available for small group instruction and supervised practice time at the high school level. We are only reaching twenty four percent of the instrumentalists at the high school level and the middle school instrumentalists (This school year-1988-89) were only scheduled for one group lesson every three weeks.
6. To reduce the size of a few of the general music classes (in a couple of classes there are 40-45 in a music class) so that a workable (normal) class size enrollment may be reached again in order for a greater music learning potential to exist. Some of the elementary grades meet only one time a week for music instruction while the second period is occupied with getting a chorus ready for the many programs of which they are asked to perform.

7. To further develop the following list of music activities:

- A. Keyboard - Piano classes
- B. H.S. Show Choir
- C. All Elementary Boys Chorus
- D. All Elementary Band
- E. All Elementary Orchestra

I am very apprehensive and concerned about the future of the Humanities Course at the High School. If an honors A.P. English course is introduced into the High School curriculum, it will draw heavily from the Honors Humanities Course and eliminate the numbers and calibre of students who have been selecting this honors course for many years. I feel this "trade off" would be a definite loss to the educational curriculum if an A.P. course, which teaches to a final test, is allowed to replace a vital, value oriented, philosophical and fine arts component of the academic curriculum.

FRANKLIN SCHOOL

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, New Jersey 07110

MEMORANDUM

To: Dr. James J. Fadule, Jr.
From: Paul Primamore P.
Subject: Annual Report - 1988-89

Date: June 29, 1989

This has been another active year at Franklin School. Teachers continue to involve themselves in professional activities such as curriculum workshops, textbook review and selection, and conferences. Generally, I am impressed with their dedication to teaching and their commitment to improving themselves and the school.

Pupils remained involved in a variety of activities throughout the year which gave them the opportunity to develop new interests and interact socially with others. Academically, they achieved great results. Standardized test scores continue to be outstanding, Nutley Achievement Test scores remain high, and contests entered at both the state and national levels have produced excellent results. Classroom achievement on a daily basis has also been quite good.

In May, last year's ninth grade High School Proficiency Test was administered once again as a practice test to eighth grade pupils. The results were excellent. In mathematics, 95.1% of these students passed; in reading, 96.4% passed; and in writing (testing on the mechanics part of the test) 93.7% passed. These results should ensure continued success when these youngsters take the official test next spring.

The following paragraphs highlight some of the activity and progress that occurred at Franklin School during the 1988/89 school year.

P:prw

NUTLEY PUBLIC SCHOOLS

FRANKLIN SCHOOL

NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Paul Primamore

Date: June 9, 1989

From: Louis G. Lombardi

Subject: Annual Report - Mathematics Department, Franklin School

The Franklin School Mathematics Department continues to provide an outstanding middle school program. Achievement remains high, and primary departmental objectives for 1988-89 have been realized. There is a prevailing attitude of professionalism among the staff, and dedication to a quality program is clearly evident. Following are a number of areas worthy of mention:

1. In November, 1988, Herb Sauter resigned from our department to accept an administrative position in another district. Mrs. Ann Bever, who taught SCE classes at the high school, was appointed to fill the vacancy beginning the second report period. The transition was very successful, and Mr. Sauter's classes continued without interruption.

Also, in the fall, Mrs. Sue Gesumaria was employed as a full-time substitute to cover classes for several members of the department who were absent for extended periods due to unfortunate accidents. In addition, Mrs. Gesumaria taught classes in the SCE program for Arleen Wellman who was called upon to teach classes in the high school because of extended illness there. The cooperation and professionalism displayed by all resulted in a minimum of interruption in the program.

2. Departmental statistics indicate that six regular teachers taught a total of 29 classes with an average class size of 17. This included two Algebra I classes and three Computer Applications classes. Ann Bever taught one social studies class in addition to her four math classes. Arleen Wellman taught three Basic Skills classes in a state mandated remediation program with an average class size of 6 students.
3. The HSPT skills reinforcement program instituted last year continues to prepare students for the high school graduation test given in grade nine. Skill units covering each of the 45 skills assessed by the test were used at appropriate times throughout the year to supplement the curriculum. Textbook references were included with the units for easier integration with teaching materials. The units were used in the lower levels of both seventh and eighth grades as well as in the basic skills classes.

**Memo: Annual Report
Mathematics Department, Franklin School**

A software supplement was added to the units this year to provide additional skills practice using the computer. Also, a computer worksheet file was created for use by the department when appropriate.

On May 18 through May 23, 1989, the HSPT pre-test was given in all eighth grade math classes. Results of this test were used to recommend additional remediation and appropriate scheduling for next year.

Spring, 1988, testing results indicate that 27 students fell below the MLP score of 61. Most of those students were scheduled into either Mathematics I or remedial classes in the basic skills program during this school year.

4. A complete revision of the Nutley Math Achievement Test was completed this year in order to properly align the test with a curriculum revision and new textbook series implemented during the 1986-87 school year. Special care was taken to insure that skills assessed by the HSPT were also included on the updated NMAT. Members of the Committee from Franklin School were Debbie Pinto and Joseph Mulley.
5. The computer room continues to serve as a resource room during lunch periods four through six. This arrangement has been operating quite successfully, allowing students to come from study hall to receive extra help with homework or other mathematics related problems. Teachers assigned this year were Debbie Pinto, Mary Peele, and Joseph Mulley.
6. Workshops, institutes, and seminars in which mathematics department faculty participated include the following:
 - a. In July, 1988, Denise Cleary and Arleen Wellman attended a five day HSPT Summer Institute for teachers at the Regional Curriculum Services Unit North in East Orange.
 - b. In the fall, Denise Cleary and Joe Mulley attended the AMTNJ Annual Conference in Cherry Hill. Sessions included Teaching for Thinking Skills, Cooperative Learning, and Aides and Activities for Teaching Mathematics.
 - c. On May 24, Judy Winick and Ann Bevere attended the AMTNJ Annual Regional Conference at Caldwell College on teaching mathematics in grades K-9.
7. The Franklin School Computer Club, sponsored by Denise Cleary, is also a charter member of the National Apple Computer Club. The club meets weekly to investigate and experience interesting and informative computer software applications. In addition, the club participates in the June Festival of Arts with interesting computer graphics demonstrations.

**Memo: Annual Report
Mathematics Department, Franklin School**

8. The Math Club, sponsored by Joseph Mulley and Debbie Pinto, met each Wednesday after school. The purpose of the club is to discuss interesting topics from the field of mathematics as well as to prepare students for the annual Mathcounts interscholastic competition.

On February 11, the Mathcounts team placed fifth in regional competition held at Randolph Intermediate School.

In the annual New Jersey Math League Competition, the department did very well. Our seventh grade team placed third in Essex County and our eighth graders tied for first in the county.

On May 18, a team of five eighth grade students participated in the annual Essex County Math League contest held at Montclair State College. In a field of ten Essex County schools, our team won a first place trophy in Algebra I. In addition, Patricia Udomprasert and Son Nguyen placed first and third overall in the county at this level.

The Math Department also participated in the Continental Math League throughout the year on the seventh and eighth grade levels. Five contests were conducted in all vector classes in the Pythagorean category.

9. On the seventh grade level, twenty-five students participated in the Johns Hopkins University search for academically talented students. The average SAT score in the area of mathematics was 392, with special honors going to Sunil Jani with a score of 570.

Sunil Jani will also participate in the Johns Hopkins summer program on precalculus mathematics which will be conducted at Franklin and Marshall University in Pennsylvania.

Departmental goals for 1989-90 include the following:

1. To improve or refine the criteria and the selection process for tracking students into the various learning levels.
2. To expand the use of hand-held calculators and computer technology in the classroom in order to encourage more problem solving in a real life context.
3. To increase use of the overhead projector and prepared transparencies as teaching tools to add variety and interest to lessons and generally reinforce learning.
4. To enhance the HSPT skill units with computer software in order to provide additional worksheets, update practice materials, and add variety to skills lessons.

LGL:prw

To: Mr. Paul Primamore, Principal, Franklin School
From: Mrs. Taylor, Language Arts Coordinator
Re: Annual Report
Date: June 2, 1989

I. Department Personnel

The change from "department representative" to "supervisor" as the director of department activities was made with apparent ease; members of the department were open-minded and helpful in providing information about locations of materials and in offering their own appraisal of the needs of their classrooms.

All teachers assigned to me for observation and evaluation have been cooperative and supportive, no matter how fearful they may have been about the change in their professional lives. If there had to be one force that I deemed important in the acceptance by English teachers of this change, I feel that force was the principal's and vice-principal's attitude and support in "breaking-in" a new coordinator. The chain-of-command was evident to the staff, and when they felt threatened, they used it properly. My personal reaction to the change has been positive (after all - my first teaching assignment was as a junior high school English teacher - grade seven, and I enjoyed every moment of the five years I did it!).

II. Concerns:

A. Preparation for the impending "identification" state test - on the order of the present Grade Nine HSPT - to be administered in Grade Eight.

1. Four packets of the originally devised Eleven packets (4 in Reading and 4 in Writing) were used in 7th and 8th grade classes during 1988-1989.
2. Evaluation/Revision Committee met twice to create materials more closely aligned with the HSPT in form and in skill areas.
3. Planned for 1989-1990, four reading packets and four writing packets, each containing 2 class teaching exercises and 1 test-oriented exercise, will be used between October and March in classwork. Materials prepared for each grade level will be used in English classes only.

B. Use of computers to teach writing skills.

1. Teachers will need to be encouraged to make themselves "computer-literate" using the equipment available within the school.
2. A one-hour, familiarization session, using the Apple IIe computers and the Scholastic pfs:Write software of the high school English department's writing center was well-received. (May department meeting)
3. Teachers of the department feel that the Bank Street Writer program (already the property of Franklin School) is most suitable for 7th and 8th grade students to use.
4. Availability recommendation:
a room with at least ten terminals which could be available for use by any department through a scheduling process. This situation is to be desired over the present two terminals in one classroom and three in another. Students can learn a great deal about revising their own writing, even if there are two students to a machine; revising is a skill our students confuse with "correcting the mistakes", and a computer certainly makes the difference clear to a writer. Revising is an "across-the-disciplines" needed skill.
5. Teaching staff is willing and interested in learning to instruct students through word processing. As department head, I would like to support this interest.

C. Organization and Dispersal of Materials:

1. Need for dictionaries for the 7th and 8th grade "Reading Development" and "S.C.E. Writing Remediation" classes:

action taken: Mrs. Bruno is examining two dictionaries designed specifically for the middle school student (Houghton-Mifflin and Prentice-Hall) in order to recommend a selection for use by both Mrs. Bruno and Mrs. Nardone. (1 class set anticipated as recommended purchase)

for the future: We may need to consider dictionaries in class sets (hardbound, with readable print) for each of the English classrooms. At present, teachers have a rather motley collection of odds and ends of dictionaries purchased over the years.

2. Bookroom Needs:

- a. Problem: the "open-door" policy of the present bookroom (used jointly by several departments). Teachers report that when they go to take out sets for their classes, the numbers are not the same as the numbers I issued after doing a book count myself.
- b. Teachers have traditionally kept sets of books in their classrooms, apparently, rather than returning them to the bookroom at the end of the school year. If this practice does not hinder the summer cleaning procedures, we will continue the practice.
- c. At present, there is no inventory of books on paper. If and when the book room is handled differently (kept locked), an inventory can be taken with some degree of accuracy.

3. Use of instructional magazines:

- a. reorganization of the receiving and distribution of Voice, Writing, and Scope magazines:

I see the need for checking the magazines as they come in (each has its own pattern of publication); experience has shown me that one cannot always depend on delivery without checking. My recommendation is that the magazines should be delivered to the Coordinators' office - on the third floor - and that it be my responsibility to keep a record of receiving the order and dispersing it to the appropriate staff member.

- b. It will be helpful for the department, also, to have sample copies available for all teachers to examine - in the coordinators' office; Writing magazine, for instance, is helpful to all levels; Scope, for instance is of most help to the I.C. classes, but upon occasion will have drill materials which could be useful to either grade - and Vector through I.C. classes. Starting in September '89, I plan to display copies in the coordinators' office - which may encourage teachers to find time to come to. Magazines are not, appropriately, the "property" of any one grade level or any one teacher. I plan to encourage greater use of this resource or to recommend dropping the practice of ordering certain magazines.

D. Efforts to strengthen interdepartmental cooperation:

1. Encourage use of the coordinators' office for conferences. The experience this year has been that teachers have asked for other places (the teachers' dining room, the teachers' lounge, or the student cafeteria), indicating that the third floor was "in the math area."
2.
 - a. Seek variety in planning monthly agendas (coordinator's goal for '89-'90). Select a different English teaching room each year as the monthly department meeting place.
 - b. Use time for outside speakers, examination of textbook and exercise material, or for reports by teachers who have been sent on a professional day.
3. Address teacher concerns through at least one section of the department meeting agenda. Allow time during each department meeting for presentation by the department's representative to the Principal's Advisory Counsel and Superintendent's Advisory Board.
4. When possible and appropriate, in addition to the Articulation Day we have had for the last two years, organize meetings that will require the middle and high school English faculties to meet together.

E. Needs in Writing:

1. Daily journals, at present, are kept on separate sheets of paper in students' own notebooks or in teacher-organized folders. Suggestion: a journal should be kept in a notebook, and written in regularly but briefly. In 1989, each student will be assigned a journal notebook which will be used and stored in the classroom. I plan to discourage "writing in the journal" as a homework assignment.
2. Continue the link between middle and high schools by having the writing folders (each year a student from grade seven onward will select one piece of writing which he/she feels represents his/her best writing which will then become part of a file of his/her writing during his/her stay in the Nutley school system. Seniors, at graduation, will receive their folders.
3. Distribute to each teacher in the department information on writing competitions and essay contests, as they are made known to us. Teachers will encourage their students to participate, offering what assistance is appropriate.

III. Areas in English Instruction which I plan to investigate in 1989-1990:

A. More writing instruction for Vector students:

We may be assuming that our academically more proficient students (in English, Vector classes at 7th and 8th grade levels) do not need anything more than the freedom to write to help them sharpen their writing skills.

This assumption may not be a valid one. Some indication of this has surfaced in the results of the HSPT writing test mandatory at the Grade 9 level where we note that students who have received remedial help at the 7th, 8th, and 9th grade level achieved higher scores on the holistically-scored writing than did many of our Vector students.

Teachers of Vector students may have to address specific characteristics of "good" writing, to be noted in training materials for the "Registered Holistic Scoring" course as taught at RCSU, East Orange. Remedial students are trained to (1) respond directly to the prompt and (2) provide details to support the position being taken by the writer. Our teachers of Vector students might gain greater insight if they attended one of these sessions.

B. Junior Great Books:

At present, the Junior Great Books are available to the teachers of Vector students. Having taken the training myself, I realize how important it is that shared inquiry (a questioning technique) be second-nature to the instructor. I recommend that we examine the training of teachers who will be assigned to teach the Junior Great Books material, and, if some of our staff is not at present trained in this approach, that we must send them for such training as soon as possible.

NUTLEY PUBLIC SCHOOLS

FRANKLIN SCHOOL

NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Primamore **Date:** June 14, 1989
From: Carol-Ann Harris
Subject: Annual Report - Social Studies Department

The Social Studies Department has completed a varied, active and productive year. We believe the 1988-1989 agenda has expanded the range and scope of the newly inaugurated curriculum.

Early in the year the Presidential elections offered students opportunities to participate in Mock elections at the school, state and national levels. In the classroom these activities focused on the political process, the constitution and the application of the constitution.

The eighth grade vector classes worked at length on their research program the "American Presidents." Miss Mary Conlan, librarian served as adviser to the project. The entire research effort culminated with individual students presenting a "class lesson."

Participation in the Model Congress program expanded to include an orientation clay at William Paterson College. Eighteen students garnered a total of fourteen certificates of merit at the State House, in Trenton, N.J., where the actual competition occurred.

Students competed in the National Social Studies Olympiad. Twenty certificates of merit were issued to high scoring students, plus two medals were awarded for the highest scores in Franklin Middle School.

Students participated in poster displays throughout the building involving issues such as: The National Election, Martin Luther King, Black History Month, National Women's History Month, Famous American In History, The 50th Anniversary of the Holocaust and "If you Believe In America-Prejudice is Foul Play."

People Magazine published an article on "The Children As the Peacemakers Memorial Banner." The banner is being exhibited around the world. Unfortunately, the six foot section of the banner produced by Franklin Students was not shown in this particular article.

Annual Report - Social Studies Department

Jennifer King, grade eight, was the recipient of a cash prize for her essay "The United States of America, Nation of Immigrants" bestowed by the Nutley Chapter of the American Legion, Essay Contest.

Two supplemental paperback texts were ordered for the eighth grade vector classes. A History of the United States Since 1945 (Scholastic, Inc.) and Law In American History (Scott, Foresman & Co.).

Patrick Keating visited two schools and presented three programs, as follow:

1. Roxbury H.S. "Vietnam Experience."
2. Holmdel H.S. "Agent Orange."
3. Holmdel H.S. "P.O.W.-M.T.A.."

Carol-Ann Harris served as Adviser Responder for two organizations, namely:

1. The Scholastic Magazine Program.
2. The National Commission on Social Studies in the Schools.

Significant faculty time this year was devoted to locating and reviewing new materials, magazines, maps, computer software, supplemental tests and audio-visual equipment to further the development, refinement and fine tuning of the curricular agenda. John Schwarz was instrumental in arranging presentations to the Franklin and High School Social Studies faculties. The Nystrom Company representatives demonstrated their program and John Schwarz presented two additional programs on maps and computer software.

The objectives of the department at this time are two-fold:

1. To search out and develop materials, visuals, and techniques to enhance the curriculum.
2. To provide a wide array of intellectual opportunity and challenge to meet the diverse needs of out students.

CAH:prw

June 14, 1989

To: Mr. Paul Primamore
From: Rachel K. Fujinaka *RF*
Subject: Science Department's 1988-89 End of the Year
Summary Report

The following is the 1988-89 end of the year summary report for the Science Department:

1. On September 7, 1988, the newly updated 7th and 8th grade science curriculum and lab manuals were distributed to the science teachers.
2. On October 4, Rachel Fujinaka and Jeanne Neilley attended the annual New Jersey Science Convention at the Berkeley Carteret Hotel in Asbury Park, New Jersey.
3. On November 21, all five science teachers attended the annual Chemical and Environmental Safety - Employee Right-to-Know session held at the Board of Education.
4. On January 13, 1989, Donald Baumann attended the annual convention of the Alliance of New Jersey Environmental Educators of which he is a member. This group met at the Hackensack Meadowlands Environmental Center in Lyndhurst, New Jersey.
5. On April 10, Cathy Danchak attended a seminar, "Appleworks: Beyond the Basic," which was sponsored by the National Appleworks Users Group in cooperation with the In Cider Magazine.
6. Miss Fujinaka's students conducted a research study on various subjects this year. The subject for the study was restricted to on events and discoveries that were current and to those that had a tremendous impact on all. Such diverse topics as the Chernobyl disaster, the Challenger disaster, the greenhouse effect, AIDS, and many more other interesting topics were investigated by students. To share their findings and conclusions, students gave a 2 minute oral report using a poster as visual aid.

7. This year, Mr. Baumann's classes concentrated on ecology. Once a week, a student reporter brought the class up-to-date on the "ecology news." They tried to accent pollution of the air, water, and earth and to focus upon the efforts to clean up the environment. Methods of solid waste disposal, eliminating toxic waste, seashore, and the local recycling program all came up for discussion.

As a culminating activity, Mr. Baumann used the Super Science Bowl XXIII to review all curriculum knowledge learned during the year. This team game can be likened to a fun final exam.

8. This year, Miss Neilley's students did some interesting work on energy. Each student did a written report, gave an oral report, and worked on a poster on a specific energy source.

On March 16 and 17, Miss Neilley's students visited the Montclair Planetarium at Glenfield School, Montclair, to see a physical geography program.

9. Mrs. Danchak's Vector classes did special projects in chemistry. They prepared, wrote up, and presented lab experiments. The lab experiments were shared with the rest of Mrs. Danchak's students. The projects generated a tremendous amount of enthusiasm among the students for science.

Special projects were done in all classes in astronomy.

Computer programs were used in reviewing chapter materials for tests.

Students' astronomy posters were displayed on the third floor.

The 7th and 8th grade Vector students participated in the National Olympiad Contest. The 8th grade team that placed first scored in the top 4.4 percentile of the teams participating in the contest (500) and placed second in the state of New Jersey, out of 61.

Annual Report - Special Subjects - From: Mr. Robert Ash

Several units of instruction have been developed. They are either complete and in use, or they have been introduced and found to need modification.

8th grade shop has a new unit using plastic laminates and wood veneer.

8th grade shop has a new unit on wood identification.

7th grade shop has a computer enabling the students to learn basic Computer Aided Drafting.

7th grade shop has a unit on small internal combustion engines using used lawn mower engines.

The arts and crafts area is developing an activity booklet of activities appropriate for substitute use.

A master file of art slides are being assembled for classroom presentation.

A new clothing unit of study on care and repair of garments is being modified seeking a better time frame.

Some notable activities are listed below:

All special subjects participated in the Annual Arts and Crafts Show. Student work was displayed along with live workshops, special student-interest activities and a fashion show.

The arts and crafts areas have kept a series of center hall displays whenever space was available to them.

Several field trips were taken by the arts and crafts area for exposure and/or active drawing experience.

Safety posters from 7th grade shop classes were displayed in the halls.

The use of hazardous materials has been addressed. A conscious effort to reduce the use of toxic and flammable chemicals is being made. Substitution and elimination of solvents and some types of finishes has been started.

All departmental equipment is in safe and operable condition.

Most supplies and materials for next year have been received. They are of excellent quality and in sufficient quantity.

Graduate courses have been taken by Mr. Tamargo.

NUTLEY PUBLIC SCHOOLS

FRANKLIN SCHOOL

NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Mr. Primamore

Date: June 23, 1989

From: Diane Williams

Subject: Annual Report - Physical Education and Health

As a result of "reduction in force" this department lost one instructor. We also had a change in personnel. Our department now consists of Mr. John Calicchio, Mrs. Barbara Roth, Miss Marie Lopa, and Mrs. Diane Williams.

Class assignments are as follows:

1. Mr. John Calicchio - 6 physical education classes.
2. Miss Marie Lopa - 3 physical education classes -
3 health classes
3. Mrs. Barbara Roth - school nurse
1 health class
4. Mrs. Diane Williams - 3 physical education classes
2 health classes

Neither the "rif" or change in personnel prevented our department from functioning smoothly and efficiently and effectively this year.

Unfortunately, Miss Lopa had to have major surgery and was unable to complete the school year. As a result of Miss Lopa's efficient and meticulous planning for her classes, Mrs. Campanella was able to help the students and our department continue on an even keel. Mrs. Campanella was certainly an asset to our department.

Our physical education program offered a variety of activities for the students. Some of the activities used were as follows:

- a. touch football
- b. softball, variations of softball
- c. hockey
- d. volleyball
- e. rope-jumping
- f. frisbees
- g. gymnastics

Annual Report - Physical Education and Health

A physical fitness test was administered each marking period. Results were compared each marking period for any improvement in scores.

These activities were presented in a variety of ways. Class tournaments in touch football, basketball, hockey and volleyball seemed to keep interests and spirits of the students at a high level. Class vs. class, squads vs. squads, girls vs. girls, boys vs. boys and girls vs. boys were also methods of team formations.

The unit on gymnastics included rope climbing, basic moves on the rings, vaulting and moves on the parallel bars. Most students experienced some degree of success on at least one piece of equipment. We were very pleased with this unit. All activities had special instructions for the rules, skills and safety precautions for successful participation. Instructors supervised every activity as it took place.

An intramural program for seventh and eighth graders was conducted from October through mid-May by Mrs. Diane Williams.

Our health program's scheduling was changed from once a week for the entire year to daily classes for one marking period. This proved beneficial since it provided daily continuity for the students.

Our health program concentrated on state mandated areas of the curriculum. The health teachers monitored these areas so the accountability of the mandates were met. Other critical areas of health such as AIDS were presented to the students.

A rather comprehensive library of audio-visual aids enhanced the learning experiences of the students. Several different techniques of teaching procedures were used. Lectures, discussions, poster-making, essays, and oral reports were done in classes. Role playing seemed to motivate many students.

The health instructors did a fine job of researching and duplicating information for students. Although keeping abreast with the latest information on the health issues is very important, there is a definite need for a basic health text.

I feel this was a productive and successful year for the physical education and health courses.

DW:prw

Field Trips - 1988-1989

<u>Date</u>	<u>Destination</u>	<u>Teachers</u>
9/26/88	Museum of Natural History, NY 8th grade Visual Arts	Ms. Hill-Trovato
10/31/88	West Caldwell Vocational	Mrs. Mutch
12/5-9-/88	North 13th St. School, Newark	Mrs. Mutch
2/11/89	Randolph Intermediate School Math Counts	Mr. Mulley, Miss Pinto, Mrs. Peele
3/15/89	Montclair Planetarium	Miss Neilley
3/17/89	Montclair Planetarium	Miss Neilley
3/22/89	Wm. Paterson College Model Congress	Ms. Harris
3/22/89	Symphony Hall, Newark 7th grade English classes	Mr. Kocum
3/31/89	Museum of Natural History, NY 8th grade Visual Arts	Ms. Hill-Trovato
4/11/89	Metropolitan Museum of Art, NY Arts & Crafts	Ms. Hill-Trovato
4/26/89	State Legislature, Trenton Mini-Model Congress	Ms. Harris
4/27/89	Circleline, Pier 83, NY Student Council	Ms. Berg & Miss Santiago
5/3/89	Essex County College, Teen Arts Festival-FAME 89 Dance Group	Mr. Kocum
5/9/89	Roosevelt Mansion, New Hyde Park, NY	Miss Simmons
5/12/89	Surflight Theater Beach Haven, NJ-FAME Actors-Dancers	Mr. Kocum

Field Trips - 1988-1989

5/15/89	Symphony Hall Newark 8th grade English Vector pupils	Mrs. Hardin & Miss Dougla.
5/17/89	John Harms Center, Englewood 7th grade English classes	Mrs. Kinney
5/24,25/89	Ramapo College, Ramapo N.J. Arts Symposium	Mrs. Mutch
6/1/89	Douglas College, New Brunswick State teen arts festival-Fame Dancers	Mr. Kocum

LINCOLN SCHOOL

NUTLEY PUBLIC SCHOOLS
LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

ALEXANDER B. CONRAD
Principal

Tel. 661-8883

ANNUAL REPORT

1988-1989

A teacher who can arouse a feeling for one single good action, for one single good poem, accomplishes more than he who fills our memory with rows on rows of natural objects, classified with name and form.

GOETHE (1749-1832)

This annual report will be a monthly, capsulized review of student, staff, school, and community activities.

SEPTEMBER

September is a month of high expectations, new beginnings. Students are eager to return to school; staff are refreshed and anxious to meet the challenge.

Two separate P.T.A. teas were held to get parents involved in school activities. The first tea is held for parents of kindergarten children. The second tea is for parents of students in grades one to six. The purpose of these socials is to get parent involvement in Lincoln School activities.

Student banking began for students in all grade levels.

The Mantoux Tuberculin screening for all staff was held.

Individual student photographs were taken.

IOWA pre-tests were given to SCE/Chapter I students.

The Nutley Rotary Club held its annual "Welcome to New Teachers" night for new staff and administrators.

Mrs. Carol Bender was selected to participate in a special project at Montclair State funded by the Lydia E Bergen Foundation. The project developed Kodaly based strategies and the teaching of elements of music and sight reading in grades K-3. Video tapings were made of Mrs. Bender and one of her music classes. The project was ongoing for the school year.

SEPTEMBER (CONT'D)

Mr. A.B. Conrad and Mr. J. Walker conducted a Saturday morning workshop for new staff members in Madeline Hunter's Instructional Theory Into Practice and Hunter's effective elements of a successful lesson.

The faculty meeting reviewed district priorities and curriculum concerns. HSPT, I.T.B.S., and Nutley Achievement Test results were reviewed. Staff members volunteered to serve on various committies and/or become the Lincoln School representative to sundry posts.

OCTOBER

October brought us pumpkins, goblins, and a camping trip. The school machinery was in high gear.

All fourth grade students took the Cognitive Abilities Test.

October was designated Computer Learning Month. Mr. Stephen Parigi, Lincoln School's computer network representative gave an inhouse update on computer education. He also began a Lincoln School Computer Club for sixth grade students.

Fire Prevention and Safety Week was observed with an assembly and fire equipment demonstration given by the Nutley Fire Department.

Computerized Hearing Screening was held for all students.

Columbus Day was observed. Class projects depicted the discovery of America and the New World.

The first grade students took their annual field trip to the Green Meadows Farm. Each student received a pumpkin, payed for by the Lincoln School P.T.A. Mrs. R. Daly, Miss P. Griffin, and Mrs. B. Santoriello were the staff supervisors of this trip.

Mrs. P. Lewis, Mrs. E. Mattone, Mrs. B. Paschal, and Mr. A.B. Conrad held a meeting of parents of SCE/Chapter I students to explain the remedial program for parents.

The Lincoln School P.T.A. ran their annual Book Fair for students and staff.

Open House was held for the parents of Lincoln School students. Staff members described the grade curricula for parents.

Mr. F. Comune, Mrs. K. Comune, Mrs. L. Milunaitis, and Mr. S. Parigi supervised the three day, sixth grade camping trip to the Linwood-McDonald Environmental Center, Branchburg, New Jersey. The

OCTOBER (CONT'D)

Lincoln School P.T.A. underwrote most of the expenses for this trip.

The Lincoln School P.T.A. sponsored their annual Halloween Party for parents and students. This was held in the gymnasium. All prizes were supplied by the P.T.A.

The faculty meeting reviewed item analysis for the Nutley Writing, Reading, and Math Achievement Tests. Miss B. Hirsch addressed the faculty in Special Services and answered staff questions.

Mr. V. Sibilia attended the Right-to Know training sessions held at the board office.

Mr. Stephen Parigi's sixth grade students entered the Dyna Math contest.

Mr. Alexander B. Conrad attended the Saturday Chemical Health Curriculum meeting.

Mr. Stephen Parigi applied for participation in the National Graphic Kids Network curriculum unit, Hello! He has been accepted for inclusion in the program for the 1989-1990 school year.

Miss P. Griffin and Mrs. C. Gurney attended the Saturday Kindergarten Curriculum meeting.

Mrs. E. Mattone and Mrs. B. Santoriello attended the Saturday Reading Curriculum meeting.

NOVEMBER

November was the month for elections, parental conferences, teachers' convention, and Thanksgiving.

Mrs. R. Daly, Miss P. Griffin, and Mrs. B. Santoriello took the first grade students to the Morris Museum, Morristown, New Jersey, to attend a performance of "Dinomation."

Classroom lessons included assignments on the election process to coincide with the Presidential election.

Miss J. Langston and Miss K. Yates took the third grade students to Lincoln Center, New York City, to attend a performance of the "Meet the Artist" series.

American Education Week was celebrated. Parents and grandparents were invited to attend classes with the children.

NOVEMBER (CONT'D)

Mrs. G. Berk, Mrs. N. Lee, and their fifth grade classes joined the other fifth grade students in the district to attend a performance of the New Jersey Symphony orchestra at Symphony Hall, Newark.

Parent-teacher conferences were held.

A number of staff members attended the New Jersey Education Association convention, Atlantic City.

The Lincoln School staff attended the Testimonial Dinner for Dr. James J. Fadule, Jr.

Mrs. G. Moore and Mr. A.B. Conrad attended a Right-to-Know training session at the Board of Education.

Ed Patterson Productions presented the annual magic assembly, ABRACDABRA '89, for the student body.

The Nutley Old Guard sang at a school assembly.

The P.T.A. held the annual Lincoln School Holiday Boutique.

The faculty meeting reviewed lesson plans and homework policy. Reports (computer program, S. Parigi; music grant, C. Bender, reading committee, E. Mattone, B. Santoriello; kindergarten committee, P. Griffin, C. Gurney, chemical health committee, A.B. Conrad) were presented.

Mr. A.B. Conrad attended a Saturday Chemical Health Curriculum meeting.

Mrs. E. Mattone and Mrs. B. Santoriello attend the Saturday Reading Curriculum meeting.

Miss P. Griffing attended the Saturday Language Arts Curriculum meeting.

DECEMBER

December was a month of holiday excitement, expectations, and Santa anticipation.

Mrs. C. Loffredo and Mrs. L. Milunaitis supervised a second grade field trip to Montclair State College to attend a performance of the Nutcracker.

The Lincoln P.T.A. held their annual Santa's Workshop.

Classroom lessons included special assignments to commemorate Human Rights Day and Bill of Rights Day.

DECEMBER (CONT'D)

Mrs. C. Gurney presented an evening assembly for kindergarten parents covering kindergarten curriculum and a video of classroom activities. Popcorn was served.

Miss F. Meyers and Mrs. A. Starace took the fourth grade students to Lincoln Center, New York City, to participate in their "Meet-the-Artist" series.

Mr. L. Tobias supervised the Lincoln School travelling instrumental troubadours on a stroll and performance throughout the building for all to enjoy. The principal provided Dixie cups for all.

Mrs. C. Bender, Mrs. G. Berk, Mrs. R. Daly, and Mrs. C. Gurney presented two assemblies of holiday plays and musical interludes for students, staff, and parents.

Toys-for-tots were collected by students.

Miss F. Meyers and Mrs. A. Starace attend a workshop on Attention-deficit Hyperactivity Disorder: "When Acting Out Isn't Acting."

Saturday curriculum meetings were attended by Mrs. E. Mattone, Mrs. B. Santoriello (reading); Miss P. Griffin (language arts); Mr. A.B. Conrad (chemical health).

The faculty meeting reviewed a HSPT interpretation report, monitoring procedures, educational videos, and student behavior.

JANUARY

January presented cultural awakenings.

Staff members attended curriculum articulation sessions. Lincoln School housed the second and third grade meetings. Mrs. C. Loffredo chaired the second grade, curriculum articulation committee, Miss K. Yates chaired the third grade, curriculum articulation committee, and Mr. A.B. Conrad acted as facilitator for the second/third grade committees.

Mrs. G. Berk, Mr. F. Comune, Mrs. K. Comune, Mrs. N. Lee, Mr. S. Parigi and Mr. A.B. Conrad supervised the fifth/sixth grades' field trip to the American Museum of Natural History, New York City.

New Jersey Opera presented an assembly for students entitled, "Inside Opera."

King Day was commemorated through inclusion in classroom lessons and bulletin boards.

JANUARY (CONT'D)

Kindergarten and students new to Lincoln School were fingerprinted (with parental permission).

Presidential Inauguration Day was emphasized in classroom lessons.

The Franklin Institute of Philadelphia presented an assembly (paid for by the Lincoln P.T.A.) on "Flight" for grades 3-6.

National School Nurse's Day was celebrated.

Mr. A.B. Conrad chaired a meeting of administrators to develop a permanent student record folder.

Saturday curriculum meetings were attended by Mrs. E. Mattone, Mrs. B. Santoriello, Mr. A.B. Conrad (reading) and Miss P. Griffin, Mrs. C. Gurney (kindergarten).

Mrs. P. Lewis, Mrs. B. Paschal, and Mrs. B. Santoriello attended a workshop on the use of newspapers as a resource sponsored by the Star Ledger at the Governor Morris Inn, Morristown.

FEBRUARY

February highlighted U.S. Presidents and Teacher/Staff Appreciation Day.

Detective Joe Pariso presented assemblies on drug prevention. During the school day he spoke to fifth and sixth grade students; in the evening he addressed their parents.

Black History Month activities included classroom lessons and bulletin boards emphasizing black history.

Dental hygiene was incorporated into class lessons to call attention to Dental Health Month.

The P.T.A. honored Lincoln School staff with a luncheon on St. Valentine's Day. They proclaimed this day Lincoln School Teacher/Staff Appreciation Day.

Staff members attended Saturday curriculum meetings (reading: N. Lee, B. Santoriello, A.B. Conrad; kindergarten; C. Gurney, P. Griffin, A.B. Conrad).

Articulation day recaps were presented to the staff.

FEBRUARY (CONT'D)

Classroom lessons incorporated instruction on American history and the Presidency. Special emphasis was placed on the accomplishments of Lincoln and Washington.

Mr. A.B. Conrad attended a workshop on social studies and language arts sponsored by Silver Burdett & Ginn.

The faculty meeting reviewed test procedures, geography awareness, affirmative action, and a DYFS report on common characteristics of abused and neglected children.

MARCH

March was Music in Our Schools Month and Youth Art Month.

Kindergarten registration was held for next year's incoming students.

National Women's History Week and International Women's Day were celebrated.

An assembly, "Festival of Voices," was arranged by the Nutley Music Department for all students.

All first, second, and third grade students participated in the Winter Musicale. This program was presented in the evening for parents.

A bagpipe demonstration assembly was arranged by Miss J. Langston. Her students sang Irish songs appropriate for the St. Patrick's Day celebration.

Mr. R. Dalli attended an Oralographic Reading Program Seminar in Cranford.

The Nutley Junior Women's Club presented their annual (outstanding as usual) "Kids-on-the-Block" assembly for third grade students.

The district instrumental/vocal music program comprised of all elementary students was presented at Nutley High School.

Miss J. Langston and Mrs. C. Loffredo attended a workshop on "Children's Creative Response to Conflict" at the Center for Family Life Education in Hackensack.

Mrs. A. Starace travelled to New Zealand and Australia and shared her experiences with the fourth grade students.

Saturday curriculum meetings (reading) were attended by N. Lee, E. Mattone, B. Santoriello, and A.B. Conrad.

The faculty meeting reviewed the textbook selection process for reading and language arts and the procedure for ordering supplies for the following school year.

APRIL

April saw the pace quicken with spring renewals.

Mrs. C. Gurney directed two assembly programs with her kindergarten classes. The students performed "Alpha Letter People Land."

School Board elections were held. Open classroom visitations were held to encourage citizens to vote.

The Iowa Test of Basic Skills were given to all students in grades K-6.

A kindergarten orientation for parents/guardians and students entering Lincoln in 1989 was held.

Ozzie Alive, Inc. presented "Dinosours." The assembly program was enjoyed by all students.

Jack Branagan's Earth Matters presented "Bugs," an assembly program paid for by the Lincoln P.T.A.

The Nutley Department of Parks and Public Property planted a tree to commemorate Arbor Day.

National Library Week was celebrated. Miss B. Apple encouraged students to visit their library and read a book.

Students, with staff supervision, participated in the Academic Booster Club's essay contest.

The faculty meeting reviewed staff professional improvement plans and the language arts and reading textbook surveys. The New Jersey Report Card and monitoring update were discussed.

MAY

May flowers into year-end completions.

The P.T.A. held their annual Plant Sale in anticipation of Mother's Day.

All fourth, fifth, and sixth grade students participated in the Spring Musicale. This program highlights the instrumental/vocal accomplishments of the students. The program was presented in the evening for parents.

Kindergarten screening was held.

The Nutley Writing Achievement Tests were administered to students in grades 1-6.

The sixth grade, class promotion photograph was taken.

MAY (CONT'D)

Students were made aware of Nutley Clean-up Week and were instructed on the abuse of littering.

The annual P.T.A. Fashion Show was held at the Fiesta.

Mrs. E. Mattone attended the eleventh, annual, regional conference of the Association of Mathematics Teachers of New Jersey.

Clendinning Nursery School visited the kindergarten class.

Mr. A.B. Conrad attended the year-end meeting of the P.T. Council.

The faculty meeting reviewed procedures for administering the Nutley Achievement Tests. The activities' calendar for the new year was updated. Curriculum committee and computer reports were presented.

JUNE

June completes the cycle, anticipates what is to come.

Nutley Math/Reading Tests were administered to all students in grades 1-6.

Sixth grade students visited Franklin School and attended an orientation assembly.

Fourth, fifth, and sixth grade students attended the Junior Olympics either as participants or spectators.

Student patrol leaders were feted at the Patrol Picnic. Mr. F. Comune chaperoned the Lincoln students.

Nutley Achievement Tests' Distinction Awards were presented to students in grades 1-8 by The Superintendent of Schools, Dr. James J. Fadule, Jr. The ceremony was held in the auditorium of Nutley High School.

Mrs. S. Magin supervised the pre-kindergarten promotion.

Field trips for both kindergarten classes to Turtle Back Zoo, West Orange, were arranged by Mrs. C. Gurney.

Mrs. C. Loffredo and Mrs. L. Milunaitis took the second grade students to the Morris Museum, Morristown.

Mrs. C. Bender, Mr. F. Comune, Mrs. K. Comune, and Mr. S. Parigi supervised the sixth grade, promotion exercises.

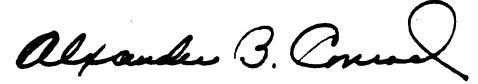
Mrs. C. Gurney orchestrated the kindergarten promotion ceremony.

JUNE (CONT'D)

Mrs. P. Lewis, Mrs. E. Mattone, and Mrs. B. Paschal completed ISIP's (Instructional Student Improvement Plan) for students in the Basic Skills program.

The faculty meeting reviewed end-of-the-year clerical responsibilities.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, reading "Alexander B. Conrad". The signature is written in dark ink and is positioned above the printed name.

ALEXANDER B. CONRAD
PRINCIPAL, LINCOLN SCHOOL

RADCLIFFE SCHOOL

NUTLEY PUBLIC SCHOOLS

RADCLIFFE SCHOOL

NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Dr. James J. Fadule, Jr.

June 30, 1989

From: Mrs. Kathleen C. Serafino, Principal of Radcliffe School

Subject: Principal's Annual Report, School Year 1988/89

The following annual report for Radcliffe School contains information gathered from the school curriculum, school activities, student activities, parent activities, concerns and recommendations.

Curriculum Activities

1. The 1988/89 school year saw the implementation of the newly revised language arts curriculum.

2. A review of the kindergarten, reading , and chemical health/drug curricula was undertaken at our Saturday curriculum meetings. Recommendations were made for a new reading basal series and language arts textbook.

School Activities

GRANDPARENT VISITATION

1. Grandparents were invited to visit during the morning and afternoon sessions and share their grandchildren's learning experiences.

2. NATIONAL EDUCATION WEEK, November 14th - 18th, 1988

During National Education Week, Radcliffe School had classroom visitation.

3. KIDS ON THE BLOCK - Grade 3

This program promotes understanding, through the use of puppets, of children with physical handicaps. It is arranged through Special Services and is sponsored by the Nutley Junior Women's Club.

4. NUTLEY PUBLIC LIBRARY READATHON

Radcliffe students participated in the Nutley Public Library Read-a-thon conducted from October 31 to November 30, 1988.

School Activities

5. WILLIAMS INSTITUTE

During the summer of 1988, Mrs. Intiso, Mrs. Szura, Miss Lupo and Mrs. Bigley attended Williams Institute at Fairleigh Dickinson University. The program stressed the arts in education. As a hands-on extension of this program, special instructors shared their artistic talents with our kindergartners and fifth and sixth graders during the 1988/89 school year. These programs included character dramatizations and ballet.

Teacher Achievements

Radcliffe School Staff continues to grow professionally. During the school year 1988/89, many attended conferences, workshops, inservice and graduate courses. A number worked on Curriculum committees for district priorities. In addition:

1. Mrs. Jean Tennis conducted a pilot project on weather through National Geographic called, "Kid's Network". It consists of units integrated in the science curriculum and telecommunications. Students were featured on Channel 2 NEWS, Mr. G.

2. Mrs. Nancy Szura, Mrs. Gerri Intiso, Mrs. Marie Bigley, Miss Diane Lupo and Mrs. Gail Kahn completed graduate courses.

3. Mrs. Grace McCaw attended the Reading Conference in Philadelphia, Pa.

4. Radcliffe School staff participated in the preparation of a report entitled, Working in New Jersey Schools: The Conditions of Teaching, in cooperation with the New Jersey School Boards Association. Mrs. James and Ms. Hagert were videotaped during class time.

Special Programs:

Kindergarten

Our Kindergarten Promotion was held June 22, 1989. The children presented a program on the "Letter People."

Grades 1 - 3

The students in Grades 1 - 3 presented a musical program on March 21, 1989.

Grades 4 - 6

Students in grades 4, 5 and 6 presented a special musical program on Tuesday, May 23, 1989.

Special Speakers:

Mr. Joseph Pariso of the Sheriff's Dept. conducted a Drug Awareness Program for students and parents. He addressed questions posed by the fifth and sixth grade students during the day. Later that same evening, the parents shared some of the questions and concerns focused on by their children. This developed into a worthwhile discussion and a very informative evening pertaining to drug awareness.

R.A.M.P. Program:

(Reading Appreciation and Math Program with Senior Citizens)

This program provides opportunities for the learners, volunteers and staff members to work together and share meaningful experiences. Our R.A.M.P. volunteers were Mrs. Nancy Pugliese and Mr. Zito.

Field Trips:

Radcliffe students participated in the following field trips-

Kindergarten

Visited Van Riper's Farm to see Halloween display.

First Grade

Harms Theatre to see "The Nutcracker"

Second Grade

"Dinomation" at the Morris Museum

Third Grade

Waterloo Village, Stanhope, NJ

Fourth Grade

Hayden Planetarium, N.Y.C.
Mrs. Zabriskie's farm in Sussex, NJ

Fifth Grade

Franklin Mineral Museum

Sixth Grade

Montclair State College
Upper Montclair, NJ - "Freedom Train"

Franklin Institute, Philadelphia, Pa.
Independence Hall, Philadelphia, Pa.

Student Council:

The Radcliffe School Student Council was active this year. Elections were held at the beginning of the school year. Four officers were elected, with two representatives from each class, grades 4 - 6. The Student Council sponsored many fund raising activities such as a candy cane sale at Christmas , a bumper sticker sale and Radcliffe School pencil sale. The entire student body and staff participated.

The council held a pep rally on the day of Junior Olympics to encourage school spirit.

Honor Roll and High Honor Roll

In order to recognize high academic achievement , assemblies were conducted at the end of each marking period and ribbons were awarded to students on the honor roll.

V.I.P. Showcase

This year, a V.I.P. showcase continued to feature one or more students from each homeroom who exhibited good citizenship, manners, courtesy and behavior. Their pictures, along with a short autobiography , were showcased at the entrance to the school. They were treated to a reception with cookies and juice in the principal's office.

Awards Program

At the end of the school year, an Awards Assembly is held. Honor ribbons for the marking period and the entire year are distributed as well as Music Awards, Student Council Awards, Citizenship and Attendance Awards. Patrols are also recognized at this time.

Presidential Academic Fitness Awards

These awards are given to sixth graders who have achieved in the upper 25% of their class and above 90 in their IOWAs. These are presented at the sixth grade promotion exercises. This year there were seven recipients.

P.T.A. Activities

Radcliffe School P.T.A. President Debra Ferreri led the organization through a very successful year. The Executive Board has the largest active membership. The Board meets the second Tuesday of each month as well as during the summer.

1. Special Assembly Programs:

October 25, 1988	Theatreworks- "African Folk Tales"
December 20, 1988	Franklin Institute-"Motion and Machines"
March 9, 1989	Festival of Voice
April 13, 1989	Pushcart Players- "American Sampler"

2. Activities and Meetings:

September 27, 1988	OPEN HOUSE
December 4, 1988	Family Holiday Celebration-"Babes in Toyland"
March 21, 1989	Musicale - Gr. 1 - 3
May 23, 1989	Spring Musicale. Gr. 4 - 6

3. Fundraisers:

October 1988	Pumpkin Sale
December 1988	Santa Sale and Catalogue Sale
January 1989	Book Fair
May 1989	Plant Sale

Special Activities:

A. The P.T.A. organized a Radcliffe family picnic held September 24, 1988 at Kingsland Park. Almost 200 persons attended including Radcliffe families and staff.

B. A Christmas family Night was held December 4, 1988. "Babes in Toyland" performed by Theatreworks was enjoyed by all. A visit from Santa, caroling and refreshments followed the show.

C. The Family Halloween party was held on October 28th from 6:00 to 9:00 P.M. This, once again, proved to be very successful.

D. The annual Family Roller Skating Party was held on Wednesday, February 22, 1989. Many Radcliffe families and friends enjoyed this mid-winter outing.

P.T.A.- Special Activities (Continued)

D. The P.T.A. supported and assisted in the Keep Nutley Clean campaign.

E. The P.T.A.'s major fund raiser took place on the evening of March 6, 1989 at the Rascals Comedy Club in West Orange. Delicious hors d'oeuvres and desserts were served and a comedy show was presented to make the evening a great success.

F. Our Talent Show, which is an annual event, was held on June 10th. Proceeds from the admission were donated to assist in paying medical bills for an Italian born girl, now in the United States having facial reconstruction surgery.

G. The Radcliffe P.T.A. planned a special event to celebrate the love of reading. This was held Friday evening, November 4th, 6:00 to 9:00 P.M. All children in grades 1 - 6 were invited to participate. The purpose of this rally was to encourage students to read by providing the time to read and combining reading with other enjoyable activities. Former mayor, Mr. Harry Chenoweth was guest reader.

H. Under the sponsorship of the P.T.A., students in grades 4, 5 and 6 experienced a Poet-in-Residence for the week of January 30th, 1989. Ms. Laura Boss worked with the students in their individual homerooms. The end product of this experience was the publication of an anthology of poems by students in grades 4, 5 and 6.

Parent Volunteer Program

Radcliffe School continued to have an active parent volunteer program under the direction of Mrs. Marie Peavy. Their help and support are very important to the goals of our school program.

Radcliffe Review

Under the able leadership of Janice Guerriero, Beverly Cullari and Kathy Pisciotta, the Radcliffe Review highlighted P.T.A. activities and the creative writings of our students.

P.T.A.- Officers

The officers for the 1988/89 school year were:

President	Debbie Ferreri
Vice-President	Lillian DeFilippis
Recording Secy.	Marilyn Testa
Corresponding Secy.	Linda Posternock
Treasurer	Linda Grossman

Concerns

Due to the everchanging family structure and the needed emphasis on drug awareness, I would like to again recommend that the district hire an additional school nurse or an elementary guidance counselor.

Objective for the 1989/90 school year

1. Implement the new reading and language arts textbooks at the appropriate grade levels.
2. Continue to implement new chemical health/ drug curriculum.
3. Continue to closely monitor safety and maintenance in and around the building.
4. Plans are in place for four teachers to attend the Lee Canter Workshop on Assertive Discipline during July.
5. Continue to expand mini- courses offered for intermediate grades at lunchtime, during the winter months, with the help of P.T.A. volunteers and school staff.
6. To promote moral education and good character in the students of Radcliffe School.
7. Continue to promote independent reading through a variety of planned school activities.

In conclusion, on behalf of the Radcliffe School Staff, I would like to thank the Board of Education, Dr. James J. Fadule, Jr., Superintendent of Schools, Dr. Frank Votto, Assistant Superintendent, Miss Barbara Hirsch, Director of Special Services, and Mr. John Sincaglia, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful school year for all.

Respectfully submitted,


Kathleen C. Serafino, Principal

SPRING GARDEN SCHOOL

NUTLEY PUBLIC SCHOOLS

SPRING GARDEN SCHOOL

NUTLEY, NEW JERSEY 07110

ANTHONY J. STIVALA

Principal

AREA CODE 201

661-3500

To: Dr. James J. Fadule

Date: June 28, 1989

From: Anthony J. Stivala

Subject: Annual School Report 1988-89

This concludes another fine year at Spring Garden School. I am very pleased and proud of the effort and achievement of the students, and of the commitment and effort of the teachers and staff.

We are pleased with the achievement levels of the Spring Garden students as measured by the Iowa Tests of Basic Skills and the Nutley Achievement Tests administered this spring. Despite the caution one must use in interpreting test results, it is evident that the students are progressing well.

Iowa Tests of Basic Skills (National Percentile Rank - School Norms)

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Word Analysis	99	99	99				
Reading		97	95	71	91	88	77
Language Arts	98	99	99	98	96	96	92
Mathematics	95	99	99	94	98	99	99
Composite	99	99	98	88	94	94	88

The following table reports the number of Spring Garden students tested (ITBS) per grade level, and the number of these students whose tested skills meet or exceed state established standards of proficiency:

<u>GRADE</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Number tested	45	48	53	40	44	45
(Number Above Standard): READING	42	48	51	40	44	45
LANGUAGE ARTS	45	48	53	40	43	45
MATHEMATICS	44	48	48	38	44	44

Nutley Achievement Tests (Average Scores)

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading	94	93	94	90	88	89
Mathematics	95	93	92	91	88	87
Writing	88	88	90	89	85	86

While we are pleased with pupil achievement, we cannot allow ourselves to become complacent. We recognize that there are skill areas that require our attention. We also realize that there are some students who are not performing to expectancies for a variety of reasons, and that all youngsters have needs to be addressed. The improvement of instruction is our major goal and a continuing process.

Activities

A brief description of various school activities follows. This listing is not all-inclusive as many more activities occur in the course of a school year.

1. Class Trips --

Grade one classes -- attended a play at Montclair State College (If I Had a Dinosaur for a Pet)

Grade two classes and the N.I. class -- attended a play at Montclair State College (Androcles and the Lion)

Grade three classes -- Waterloo Village, Stanhope, N.J.

Grade four classes -- performance of "Peter and the Wolf" by the New Jersey Symphony Orchestra, Symphony Hall, Newark

Grade five classes -- Young People's Concert, presented by the New Jersey Symphony Orchestra, at Symphony Hall, Newark

Grades five and six -- Museum Village, Monroe, New York

Grade six classes -- End-of-Year Sixth Grade Activity and lunch -- Ice skating at South Mountain Arena, and lunch and visit, Turtle Back Zoo, West Orange

2. Assembly Programs --

Several (four) excellent educational/entertaining programs arranged and funded by the P.T.A.

Student Performances -- (for the school and for P.T.A. meetings) Holiday Season Musicales (grades 5 and 6); Musical Play (grades 1,2,3 performing); Spring Musicales (grades 4,5,6 performing).

Special Programs -- Fire Safety (Nutley Fire Dept.); Bicycle Safety (Nutley Police Dept.); Drug and alcohol education program (Essex County Sheriff's Dept.); KIDS ON THE BLOCK (Nutley Junior Women's Club); Stealing Phone Service: Law and Penalties (New Jersey Bell); program by singing group from Montclair-Kimberley School; several educational films; and several educational and/or entertaining video tapes.

3. Several students received recognition for their entries in various local and county essay and poster contests. A large number of students participated in these contests.
4. Parent Volunteers -- Several parents assisted in our library, performing clerical tasks, shelving and cataloging books; Thirteen parents helped in our book fair; ten parents assisted during our kindergarten screening program; a "senior citizen" helped students in grade one classes with reading and math skills under teacher direction.
5. Several parents discussed their occupations/hobbies to classes.
6. District C.A.T. Program -- Twenty-five students (16 sixth graders, and 9 fifth graders) participate.
7. Parent-Teacher Association --

General Meetings --

October -- Open House (Classroom Visitation)

December -- Holiday Season Musicales (Fifth and sixth grades choral groups)

March -- District Budget Presentation; musical play performed by grades one, two, and three.

May -- Spring Musicales (Fourth grade recorders and vocal; fifth and sixth grades choral groups; fourth, fifth, and sixth grades instrumental groups)

The P.T.A. published and distributed two issues of LET'S COMMUNICATE, an informational newsletter reporting school events and activities, P.T.A. news, class activities -- for students and parents.

The P.T.A. has been an active, involved, interested, and supportive group. Their fund-raising activities (Christmas Boutique, Dinner-Fashion Show, T-shirt/sweatshirt sales, pennant sales, Strawberry Festival) have helped to foster a spirit of understanding and cooperation between the home and the school, and among parents. The monies realized from these activities have helped to enrich our school programs -- purchase of instructional equipment and materials; funded and arranged several excellent assembly programs; funded and assisted in the annual sixth grade "End-of-Year" ice skating and luncheon; "Teacher Appreciation" luncheon and week-long niceties; appreciation gifts to the adult school crossing guards servicing Spring Garden students; refreshments for P.T.A. meetings and sixth grade promotion program; purchased T-shirts for our Junior Olympic Team; T-shirts and trophies for students recognized for high social and personal growth achievement on report cards; donations to the Nutley Parent Council Scholarship Fund; donations to several local charities; financial support to all scouting groups involving Spring Garden students.

The P.T.A. officers and committees have been a pleasure to work with.

Program

This has been a challenging, eventful, and rewarding school year -- to observe teachers and administrators working together on district study committees -- kindergarten curriculum, K-8 reading curriculum, K-12 chemical health education program, review of K-8 language arts texts/materials, review Nutley Math Achievement Tests, and the review and interpretation of the results of the 1988 HSPT -- very gratifying for me to have been a part of these efforts.

I extend to the Spring Garden staff -- teachers, secretary, custodians and aides -- my appreciation for their cooperation and support. They display a sincere interest in the students, are responsible, hard-working, dedicated, and professional.

Appreciation is extended to the Board of Education, principals, central office personnel, the Child Study Team, and the maintenance, grounds, food service, and health service staffs -- for their cooperation and support.

I have enjoyed the professional and personal relationships with you and Dr. Votto, and I extend a sincere "Thank you" to you both for your guidance, understanding, and support.



WASHINGTON SCHOOL

NUTLEY PUBLIC SCHOOLS

WASHINGTON SCHOOL

NUTLEY, NEW JERSEY 07110

ROSE MARIE DiGERONIMO

Principal

To: Dr. James J. Fadule, Jr.
Superintendent of Schools

From: R. DiGeronimo, Principal

Re: Annual Report 1988-89

The following covers the priorities of the district, as well as goals and objectives specifically for Washington School.

CURRICULUM

READING: The Reading Committee worked diligently this year to finally choose a basal for grades one through six. After much scrutinizing and debating the Scribner Reading series will be used in grades one and two. The Silver Burdett & Ginn Readers will be used in grades three through six. The choices are good and the reading test results will show much improvement, especially in the area of comprehension. Appreciation of good literature should also be elevated.

The Nutley Reading Test was administered in June to all students, grades 1-8. Overall, the children continue to do very well in this subject.

It is recommended that the Nutley Reading Test be reviewed in the following school year in order to have it relate more closely with the newly adopted texts. The vocabulary section, most of all, should be up-dated.

MATHEMATICS: Excellent results in mathematics continue due to the well developed curriculum and use of the Addison-Wesley texts. The teachers are more familiar with both instruments, therefore, prepare and present some outstanding lessons from which all children learn.

The revision of the Nutley Mathematics Tests this year has completed our up-dating of the program in this subject. The results, as stated before, indicate that all youngsters, grades 1-8, continue to do very well in mathematics.

LANGUAGE ARTS: This year the Language Arts Committee reviewed eight new editions of English textbooks. They selected four specific ones for consideration by all elementary teachers. The overwhelming choice was Silver Burdett & Ginn English. This series will be used by grades 1-6.

This textbook, at all levels, interconnects writing, thinking, literature, and essential skills for more effective results in communication. These features will also continue to maintain the growth already observed in the language arts area and insure greater success.

The Nutley Writing Test administered in May indicated that the students at all grades have raised their level of proficiency in writing on a particular theme. There were very few incompetent essays.

SCIENCE: The current curriculum and text (K-6) continues to serve our youngsters. However, after five years, there may be a need to review their contents.

SOCIAL STUDIES: With the revision of this curriculum and texts for some grade levels, this subject area has greatly improved. The topics, events, and places studied, at specific grade levels, are more appropriate, therefore, better understood and mastered by all children involved.

COMPUTER CURRICULUM: This area continues to expand with the proficiency of the youngsters. More software is available and all subjects are presented on various disks. Below average pupils receive reinforcement exercises, while the more advanced students are challenged.

CHEMICAL HEALTH: Several workshops for teachers, administrators, and other school personnel were offered this year. They saw films and heard experts in this field in order to become more versed in handling hazardous materials and drug and alcohol abuse. They also learned some techniques in dealing with students and parents who may appear to have drug or alcoholic problems. These workshops should continue, as they are beneficial to all.

KINDERGARTEN: A committee of fourteen school personnel and eleven citizens was formed to review the kindergarten curriculum and program. The results brought about minor changes in the curriculum and materials used in the program. The only apparent change will be the report card. Its area of assessments will be more geared toward the skills and concepts outlined in the guide.

WASHINGTON SCHOOL ANNUAL REPORT 1988-89

ACHIEVEMENTS

The children of Washington School continue to improve academically as indicated on the Iowa Test of Basic Skills and the Nutley Achievement Tests. The teachers provide after school help for those who need that extra guidance and support. The basic skills teachers also supplement and reinforce improved skills with sustaining exercises.

Several students have won first place awards in essay and poster contests. We are very proud of them and hope they will participate in more next year.

The librarian continues to encourage the youngsters in reading numerous books by conducting the "Read-a-thon to Succeed." She also had many pupils participate in the read-a-thon to raise money for the Nutley Public Library.

SCHOOL ACTIVITIES

There were three regular P.T.A. meeting this year. They were Open House, Primary Musicale, and May Musicale for the upper grades.

The Mother's Club continues to raise funds to provide the children with extra programs, materials and parties.

In order to accomplish the goal of improving the appearance of the school building, the Mother's Club bought ten forsythia bushes and flower plants. They had the grounds crew place them in strategic spots to enhance the landscape.

The P.T.A. and Mother's Club continues to treat the safety patrol youngsters to a special luncheon each month. This shows the pupils that they are appreciated for a job well done.

The P.T.A., with the Elks Club, sponsored a "Drug Prevention" program for all sixth grade pupils. A local detective and one from the county office presented a film on this subject and followed it up with a discussion. The teachers then expanded on this information in subsequent health lessons. Much is learned by all.

The Mother's Club continues to publish two school newspapers. The children love to write for it. Mrs. Curcio, Jennifer's Mom, was the editor this year and did an excellent job in having everyone's story, poem, or riddle published.

WASHINGTON SCHOOL ANNUAL REPORT 1988-89

ASSEMBLIES

Safety
 Fire Prevention
 United Nations
 Public Service: "Energy Conservation"
 Christmas Musicales
 "Kids on the Block"
 Black History Program
 "Festival of Voices"
 Dental Hygiene--Second Grade
 Primary Musicales
 "Arbor Day" Program
 Drug Prevention--Sixth Grade
 Rutgers Theatre Group
 Environmental Conservation--Third Grade
 Awards Assembly (Honor Roll, Attendance,
 Physical Fitness, Academic Fitness,
 Music, Safety Patrol, Bowling, and
 Olympics)

TRIPS FOR YEAR 1988-89

October 11, 1988	3rd grade	Paper Mill Playhouse Milburn, N.J.
October 17, 1988	1st grade	Green Meadows Farm, Ltd. Roseland, N.J.
October 25, 1988	N.I. Class	Green Meadows Farm, Ltd. Roseland, N.J.
November 16, 1988	5th grade	Symphony Hall Newark, N.J.
December 6, 1988	2nd grade	Paper Bag Players YM-YWHA, West Orange, N.J.
January 11, 1989	4th grade	National Historic Park Morristown, N.J.
May 3, 1989	4th grade	Wildlife Center Wyckoff, N.J.
May 4, 1989	2nd grade	Wildlife Center Wyckoff, N.J.
May 17, 1989	4th grade	Montclair State College Upper Montclair, N.J.
May 18, 1989	6th grade	State House Trenton, N.J.

WASHINGTON SCHOOL ANNUAL REPORT 1988-89

May 30, 1989	N.I. Class	Aviation Hall of Fame Teterboro Airport, N.J.
June 15, 1989	N.I. Class	Wildlife Center Wyckoff, N.J.

GOALS ACHIEVED

Implementation of revised Language Arts curriculum.
 Implementation of revised Social Studies curriculum.
 Implementation of Chemical Health curriculum.
 Reviewed Kindergarten curriculum and program, made minor changes.
 Revision of Kindergarten report card.
 Some improvements in appearance of school building.

GOALS FOR 1989-90

Continue to work on school building's appearance.
 Continue to improve learning skills for all pupils through challenges, extra help programs, and after school counseling.
 Implementation of new reading program, grades 1-6.
 Implementation of new English text.
 Continue with the implementation of Kindergarten curriculum and program.
 Implementation of new Kindergarten report card.
 Continue with inservice sessions at faculty meetings, stressing areas that state monitors will be checking.

The faculty, staff, and I thank Dr. James J. Fadule, Jr., Dr. Frank T. Votto, Mr. John Sincaglia and the members of the Board of Education for their endless support and encouragement. We also thank Miss Barbara Hirsch and the Child Study Team for their assistance in helping our special children.

Due to the efficiency and competency of the Washington School faculty and staff, this has been a most gratifying year. We look forward to the challenges of the 1989-90 school year.


 Rosemarie DiGeronimo

YANTACAW SCHOOL

NUTLEY PUBLIC SCHOOLS

YANTACAW SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN WALKER
Principal

June 30, 1989

To: Dr. James Fadule, Superintendent of Schools

From: Mr. John Walker, Principal of Yantacaw School

Re: Principal's Annual Report - 1988-89 School Year

The information included in this annual report is representative of the district and school priorities; staff and community involvement; school activities; curriculum development and implementation; concerns and recommendations for the 1988-89 school year.

CONTINUING PRIORITIES

The implementation of the K-12 chemical health education curriculum was focused on by teachers, administrators and members of the school community. Several Saturday meetings and inservice programs generated keen interest as well as providing opportunities to share pertinent information. Mrs. Mutch, chairperson, deserves much credit for the success of these meetings.

We completed the first year implementing the new social studies curriculum. The two major changes (k-6) concerned moving New Jersey Studies from grade three to grade four and switching United States History from grade five to six. Next year grade five will focus on World Culture. Miss Anello and her committee took additional time in selecting appropriate supplemental materials about Nutley, now being taught in grade three. At this time, a selected series of slides have been prepared and a list of guest speakers will also be available for the coming year.

The language arts program was implemented and closely monitored. Miss DiGeronimo's committee recommended a new series (Silver Burdett) to be adopted for the 1989-90 school year.

The results of the 1988 High School Proficiency Test were reviewed and interpreted, mostly during faculty meetings. We were satisfied, for the most part, with the results and pleased to be involved in the process.

NEW PRIORITIES (1988-89)

Our most important priorities for the current school year were reviewing the reading curriculum and selecting a new reading series. This committee, chaired by Mrs. Serafino, successfully completed the task and made recommendations to the Superintendent of Schools and the Board of Education. Next year, my personal goal will be to monitor the use of these materials and assist the teachers and students where necessary.

Recently there seemed to be some concern about our kindergarten program. This concern aided in making the review of the program a top priority. I had the pleasure of attending some of these meetings. Many of the concerns centered around pressure and too much emphasis on academics. Teachers, parents, administrators and interested citizens attended these meetings, chaired by Miss DiGeronimo. The results were as follows: A few adjustments in the curriculum were suggested and, most of all, the majority of those in attendance felt that our program met the needs of our children. The sharing of ideas by members of the committee was a positive result of these meetings.

The success of our curriculum development rests with our Saturday Curriculum Approach, and the involvement of teachers and administrators.

During the 1989-90 school year I will direct my attention to the above, as well as the new priorities identified by Dr. Fadule for the 1989-90 school year.

STAFF DEVELOPMENT

We have continued focusing on Instructional Theory Into Practice Methodology. Several tapes were viewed and critiqued concerning effective teaching and strategies for meeting the needs of all the learners and placing primary emphasis on "Instructional Skills".

Miss Flannery and Mrs. Reddington continued involving their learners in phases of the Aesthetic Education Program (Williams Institute, Fairleigh Dickenson University). They ended the year taping Mrs. Reddington's second grade class in a program where they assumed different personalities and acted out the same.

Congratulations to Mrs. Dow for completing her Masters Degree in Administration and Supervision. Several other members of the faculty continued participating in inservice programs and graduate courses offered by the Nutley Board of Education.

Miss Anello continues reviewing Board minutes, discussing administrative procedures and has shown administrative potential.

At this point, I would like to congratulate all of the students for their efforts during the school year. Those achieving distinction (100 in one or more of our achievement tests) system-wide, deserve added congratulations for outstanding achievement.

ACTIVITIES

1. INTRAMURAL PROGRAM

This program, designed to meet the needs of fifth and sixth graders, continues to make provisions for recreational activities. Under the supervision of Mr. LaBarbera, periodic changes, input from our professional staff and administrators has aided in enhancing all phases of this worthwhile program.

2. READING APPRECIATION AND MATH PROGRAM (R.A.M.P.)

The R.A.M.P. program, in its fifteenth year, has afforded our learners countless opportunities to share experiences with our senior volunteers. Implementing the team concept (student - teacher - volunteer - administrator and parent) continues manifesting a positive school climate.

3. PARENTS AND OTHERS FOR PARTNERS

We continue inviting members of our school and community to become more involved and share experiences with our learners (K-6). People involved in a variety of occupations and experiences have volunteered their time in this worthwhile program. Other than the usual visitors, we were honored to have former mayor Harry Chenoweth speak to our upper grades concerning "What It Means To Be An American" and a brief "History of Nutley". Later he visited the lower grades entertaining questions and sharing his experiences as a student at Yantacaw many years ago.

4. DRUG AWARENESS PROGRAM

Mr. Joseph Pariso, of the Sheriff's Dept. conducted his second Drug Awareness Program for students during the day and parents were invited to come in the evening. The questions posed by the fifth and sixth graders were of a wide variety focusing on our school and its community. Unfortunately our evening meeting was not well attended by our parents. We intend to ask Mr. Pariso to return next year to address a more representative adult audience.

5. SCHOOL NEWSPAPER (Tom-Tom)

Mrs. DeRosa, faculty advisor, supervised a staff of twenty students. Their responsibilities varied with experience, time, interest and commitment. They collected news items, met frequently, interviewed students and teachers and made periodic visits to assigned classes to encourage school-wide participation.

6. LIBRARY COUNCIL (I.M.C.)

This group, supervised by Miss Flannery, participated in a variety of activities associated with the library. They worked closely, on their own time (before school, lunch time and after school) with the librarian. Some of their responsibilities included shelving books, preparing materials for special interest groups and projects, engaged in research projects and responded to student and teacher request.

7. AWARDS ASSEMBLY

Our 16th Awards Assembly continued to place primary emphasis on high standards of living, community service, contributions made to the school and Town of Nutley, citizenship, team work, academic excellence and efforts in accomplishing personal and group goals.

8. STUDENT COUNCIL

The Student Council (57 members), under the supervision of Miss Haveron and Mrs. Masullo, completed a productive, enriching year. The activities included:

Student Council Enrollment and continuation with buttons with the motto "We Care"
Election of Officers
UNICEF collection
Thanksgiving Food Baskets
Decorated school Christmas tree
Pictures with Santa, caroling in Yantacaw neighborhood, treats, caroling at
Parkside Apartments (senior citizens)
Donation to Red Cross

Mail-O-Grams

Teacher Appreciation Day

"Green Day" (wearing of green)

Custodian Appreciation Day

Secretarial Day

5th and 6th Grade Social

Trip to Franklin Institute in Philadelphia

Donation to Mothers' Club for Fashion Show

Clean Up Day

Family Day

Skating Party

Mr. Walker Day - Presentation of plaque for 100% attendance for 25 years in Nutley

9. SPECIAL PROJECTS

The Learning Fair - The theme of the 1988-89 Learning Fair was "The Year of the Young Reader". Each class, as a team, read as many books as possible. Once this was completed, the students filled out a form identifying the title; whether it was fiction or non-fiction; the plot in a short summary with the signature of the adult with whom the information was shared. Miss Margulies assisted in this worthwhile project. During the month April, displays, projects, puppet shows, book talks, etc. were offered to the children and school community. The children received individual awards for their efforts as did those classes with 100% participation. Hopefully, the learners will continue reading and enjoying books in the future.

Bear Day - Miss Carpenter continued bringing joy, happiness and enhancing our total education concept with her famous "Bear Day". Pictures were taken, stories shared concerning each "special bear", books read about the topic and a parade of over 400 hundred bears concluded our 1989 "Bear Day". As always, parents, teachers and students past and present participated with a great deal of enthusiasm.

Keep Nutley Clean - Yantacaw School actively participated in this town-wide project.

10. CLASS TRIPS - 1st grade to Green Meadows Farm; 2nd grade to Morris Museum; 3rd grade to Weis Ecology Center; 4th grade to N.J. Historical Society; 5th grade to Waterloo Foundation; 6th grade to Lincoln Center; Library Aides to N.Y. Aquarium; Student Council to Franklin Institute.

Special Award - Class 3-F won the art award and was awarded a trip to Montclair Art Museum.

RECOMMENDATIONS

1. As mentioned in previous reports, the problem of broken glass and debris, over night and weekends still exists. Efforts have been made to correct this situation, however, we may have to examine the possibility of uniting with others in the town to address this on-going concern.

2. The shortage of day-to-day substitutes continues to prevail. We should review our present procedures to attract substitutes, gather information from other districts, and make adjustments where needed.
3. We are concerned with the lack of reading for enjoyment or recreation. It is difficult to compete with the sophistication of the media. Nevertheless, reading is important and somehow more attention should be focused on reading for pleasure. One suggestion would center around organizing evening reading groups or teams of parents, students and others. During this time, ideas could be shared as well as encouragement through participation.

CONCLUSION

I would like to take this opportunity to thank members of the Board, Dr. Fadule, Dr. Votto, administrators, teachers, parents and especially the children of Yantacaw for sharing activities focused on my 25 years of "perfect attendance". There is little doubt in my mind that many of my colleagues have accomplished the same or a better record, however, I accept this honor on behalf of the many dedicated, hard working staff members and students of the Nutley School System.

Congratulations to all the learners for their efforts in trying to do their best in maintaining high standards, good citizenship, and a sense of dignity and pride.

Our parent organizations (P.T.A. and Mothers' Club) continued participating in our total school program and aided in maintaining a positive home to school relationship.

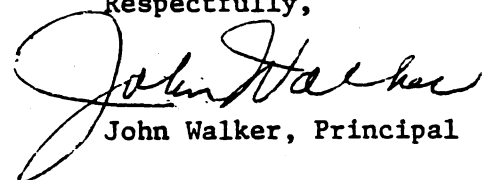
We appreciate the support of Ms. Barbara Hirsch, Director of Special Services, the Child Study Team and the Nutley Administrator/Supervisory Team.

Our lunch aides, Mrs. Linfante, Mrs. Ianuzzi and Mrs. Zaccheo worked diligently to supervise those children remaining in school during the lunch hour. The number staying seems to be increasing each year and they do their best to insure the safety of the children on the playgrounds.

As always, I have greatly enjoyed serving the students, teachers, parents and members of the community. We appreciate the continual support, leadership and guidance of our Superintendent of Schools, Dr. James Fadule, Jr.

On behalf of the Yantacaw Family, thanks to the Board of Education; Dr. James Fadule, Jr., Supt. of Schools; Dr. Frank Votto, Asst. Supt. of Schools; Mr. John Sincaglia, Secretary/Business Administrator and their staffs for all the services and support for the 1988-89 school year.

Respectfully,



John Walker, Principal

SPECIAL SERVICES

June 30, 1989

To: Dr. James J. Fadule, Jr.
Re: Special Services Annual Report 1988/89
From: Barbara Hirsch

New Referrals

	<u>1987/88</u>	<u>1988/89</u>
Nutley High School	19	14
Franklin	9	13
Yantacaw	11	10
Lincoln	20	12
Radcliffe	7	5
Spring Garden	8	7
Washington	8	10
Pre-School Handicapped	9	10
Early Kindergarten Admissions	21	27
Referral Backlog	0	0
Referrals Pending	0	0
New Referrals plus three year re-evaluation	196	171

New Classifications

Perceptually Impaired	30	34
Trainable Mentally Retarded	0	0
Neurologically Impaired	12	4
Auditorily Handicapped	0	1
Communication Handicapped	0	1
Emotionally Disturbed	17	15
Chronically Ill	1	1
Multiple Handicapped	0	0
Orthopedically Handicapped	0	0
Socially Maladjusted	0	0
Eligible for Day Placement	0	0
Preschool Handicapped	8	10
	<u>68</u>	<u>66</u>
Students Graduated	20	13
Students Dropped Out	1	2
Students Declassified	5	14

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In-District Anticipated 1989/90 - Numbers in parentheses indicate 1988/89 totals

			<u>1988/89</u>	<u>1989/90</u>
Nutley High School	3	PI Classes	(36)	36
		NI Class	(8)	8
	2	ED Classes	(16)	16
		Mainstreamed	(25)	25
		SM Self-contained	(--)	6
Franklin School	2	PI Classes	(28)	29
		NI Class	(7)	8
Lincoln School		Multiply Handicapped Class	(5)	5
		Resource Room	(33)	27
		Preschool Handicapped Class	(26)	16
Spring Garden School		Resource Room	(16)	16
		NI Class	(8)	8
Radcliffe School		Resource Room	(16)	16
Yantacaw School		Resource Room	(26)	20
Washington School	2	NI Classes	(20)	18
		Resource	(29)	25

Projections

Day Placements	(71)	50
Residentials	(3)	3
Received from other districts	(7)	7
Eligible for Speech Correction	(91)	100
Non-public Classified	(24)	25

The following Special Services' priorities and issues were addressed in a positive manner during the 1988/89 school year:

1. A class for the multiply handicapped was successfully instituted at Lincoln School.
2. A mini-grant was obtained to implement a developmental movement component for the preschool handicapped population.
3. Over \$120,000.00 in Federal Funds was secured for special education programs.
4. A more productive environment for special education classes was established at Nutley High School with the advent of the team leader concept.
5. Suicide awareness seminars and substance abuse seminars were held for secondary students and staff.

6. Workshops were provided for the "regular education" staff to encourage their involvement in special education.
7. Twenty-five special education students were employed in the community.
8. A workshop for administrators will be held in July, 1989 relative to special education rules, regulations, and procedures.
9. Assistance was rendered by the Department of Special Services to the development of the Chemical Health Curriculum.
10. The following groups were among those addressed relative to special education and/or gifted programs:
 - National Association for Gifted Children - Orlando, Florida
 - Essex County Directors of Special Services
 - Sheriff's Committee on Substance Abuse
 - Temple B'Nai Israel Nursery School
 - St. Mary's Parent Council
 - Nutley Community Service Council
 - Catholic Principals & Supervisors Association Workshop
 - Urban Gifted Conference - Upsala College
11. CAT/VECTOR students participated in regional symposiums and competitions:
 - Model Congress
 - Academically Speaking
 - Arts Symposium
 - Essex County Problem Solving Competition
 - New Jersey Math Counts
 - New Jersey Math League
12. Funding was received from the Township of Nutley to enhance summer programs for the handicapped.
13. All Nutley High School students have now been exposed to the Suicide Awareness Program.
14. Twenty-seven students were evaluated for early Kindergarten admittance. Two students were evaluated for early first grade admission. All students entering Kindergarten in September 1989 were screened.
15. All referrals were completed in the mandated time frame and no backlog exists.
16. Nutley was selected as a demonstration model site by the Essex County Superintendent of Schools in reference to positive staff/parent communication.

Special Services Priorities 1989/90

1. To establish a self-contained class for elementary perceptually impaired students.
2. To enhance resource room services at the elementary level.
3. To seek a mini-grant to implement a word processing program at Franklin School.

4. To computerize health records in one elementary school.
5. To conduct awareness sessions for staff on relevant medical issues.
6. To expand opportunities for gifted and talented students in grades 1-4.
7. To implement the special education computerized managerial program.
8. To continue to provide seminars for regular education faculty.
9. To develop formal behavioral and attendance expectations for the secondary special education student.
10. To continue to implement in-service training models for staff relative to substance abuse.
11. To implement a self-contained component at Nutley High School.
12. To pilot a school based resource committee in one elementary school.
13. To continue efforts to involve regular educators in special education programs.
14. To expand opportunities for parental involvement in special education in conjunction with the N.J. State Department of Education.
15. To continue to provide information to the community concerning special education which may lead to greater opportunity for and understanding of the handicapped.
16. To conduct an in-depth analysis of out-of-district placements relative to the development of in-house programs.
17. To distribute timely newsletters relative to health services and special services.
18. To implement an articulation program for preschoolers.
19. To review and revise special education curriculum.
20. To review and revise all special education policies and procedures.
21. To review the monitoring process with all staff.
22. To review all pertinent records in reference to monitoring.

Respectfully submitted,



Barbara Hirsch
Director of Special Services

BH:jf