

**ANNUAL REPORT
TO THE
NUTLEY BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR 1986 - 1987**

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TO THE
BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR 1986 - 1987

NUTLEY PUBLIC SCHOOLS

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THE NUTLEY PUBLIC SCHOOLS

ADMINISTRATIVE OFFICE
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SUPERINTENDENT OF SCHOOLS

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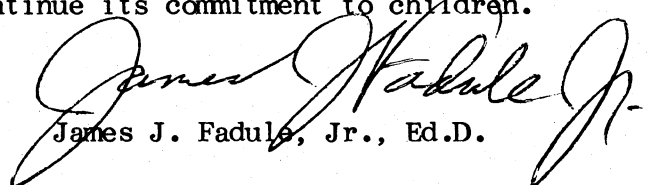
September 1987

Members of the Board of Education:

The 1986/1987 school year was rewarding in many ways. Our students and staff achieved in a most commendable manner. The results of the New Jersey H.S.P.T., Nutley Achievement, and Iowa tests were quite good. The number of Garden State Scholars, N.M.S.Q.T. commendations, and Governor's Scholars was gratifying. Our 7th grade children in the Johns Hopkins program did very well as did many of our athletes and musicians. Also, it is important to note that 57.6% of our graduates will attend four-year colleges in September while 8.9% will attend two-year colleges and 6.0% will attend business and technical schools. The 72.5% total is one of the highest in recent years.

Thanks to the support of our Board and the participation of our staff many areas of curriculum and staff development proved to be successful this past year. Various curriculum items such as those pertaining to the "average" student, the H.S.P.T. tests, and the Foreign and Classical Language Department were reviewed in a meaningful manner. Other curriculum projects were studied in depth.

As we begin the 1987/1988 academic year you can be secure in the belief that our excellent staff will continue its commitment to children.


James J. Fadule, Jr., Ed.D.

NUTLEY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT

TO: All Schools

DATE: August 24, 1987

On Monday night, August 24, a portion of the public meeting will be devoted to reporting the achievement results of our students to the community. Our teachers, administrators and Board can be proud of these outstanding figures:

State

New Jersey High School Proficiency Test
Per Cent Passing and Mean Scores

Grade 9

Reading	99.2% Passing 91.8 Mean HSPT Score
Mathematics	95.3% Passing 85.2 Mean HSPT Score
Writing	93.2% Passing 86.6 Mean HSPT Score

National

Iowa Test of Basic Skills
National Percentile Rank

<u>Grade</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Word Analysis	89	99	99						
Reading		84	91	86	75	80	84	86	76
Language Arts	82	99	99	96	92	93	91	89	83
Mathematics	82	98	99	97	94	98	99	96	94
Composite	79	96	98	91	85	89	88	86	79

Results such as these are due to a great total effort and I wish to thank everyone involved.

JJF:lf

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NUTLEY HIGH SCHOOL

Nutley, New Jersey

1986-1987 ANNUAL REPORT

Students enrolled:	Grade 9	314
	10	334
	11	312
	12	337
		<hr/> 1297

Staff:	Classroom teachers	111
	Guidance Personnel	8
	Administrators	3
	Librarian	1
	AV Coordinator	1
	Special Education	9
	Supervisors	9

Submitted by:

John Jacone
Principal

June 30, 1987

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SCIENCE
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LIBRARY
MEDIA

COOPERATIVE INDUSTRIAL EDUCATION
COOPERATIVE OFFICE EDUCATION
DISTRIBUTIVE EDUCATION

NUTLEY HIGH SCHOOL
Nutley, New Jersey

ANNUAL REPORT

The school year 1986-87 has been an enlightening and professional growth experience for me. Being a new principal and breaking in a new vice principal was time consuming. In spite of this I feel we had a sound educational year. A brief listing below contains some additional information pertinent to the 1986-87 school year.

- Curriculum - The heart and soul of any school system is its curriculum. Our high school is constantly monitoring and adjusting our curriculum to meet the needs of the student population. Significant review of the language curricula was conducted this past year.
- Math - With the advent of a new math coordinator emphasis was placed on the passing of the H.S.P.T. The results can be seen in the scores attained this year. The computer room is in full operation and the math office has been moved to the math wing. In my view this has enabled us much better supervision.
- Business - Introduction to Business Skills and Careers. A new course offering was developed and approved by the Board of Education. This selection will expand our business program for incoming 9th graders. Text books and related materials have been approved by the Board of Education.
- Science - With the drop in enrollment and the drop in staff we are now able to schedule all science classes in the science wing. This will help our curricula by establishing labs in one area thru out the day.

Annual Report (con't)

Guidance -

The Guidance Advisory Committee is a working viable group comprised of parents, students, counselors and administrators. They meet on a regular basis and are instrumental in our various guidance programs.

The Adolescent Suicide Awareness Program continues to service all students especially the incoming 9th grade students.

Our Higher Education Fair and Career Education Fair continue to receive increased interest. We plan to combine both into one evening program next year.

The High school Proficiency test results were returned and reflected the increased emphasis placed on basics by our staff. All seniors completed the state and local testing requirements for graduation (all passed the M.B.S.) and no special review was necessary for any senior.

BUSINESS EDUCATION DEPARTMENT

BUSINESS EDUCATION DEPARTMENT

YEARLY REPORT

School Year 1986-1987

June 2, 1987

The following activity highlights of the academic year 1986-87 present concerns, and recommendations are being submitted for your review and consideration.

ACTIVITIES

1. Staff Workshops: Four professional workshops, in which accommodations were made by this office, were attended by one or more of the department staff.
2. Guest Speakers: This office made the accommodations for seven speakers of post secondary schools to address our students about the topics of careers. The speakers made a total of 11 presentations and spoke to 39 class sections.
3. Field Trips: Department staff members conducted a total of three student field trips. The bulk of them were co-curricular activities of the cooperative programs.
4. Two of the department staff are enrolled in graduate courses during this summer session. All courses deal with the subject of word processing.
5. The following scholastic awards were granted to students of the business department.

Tri-Town Typing Award
Katherine Gibbs School Award
Berkeley School Award
6. During Open House last fall, room 215 and 211 were open and manned by students of the Accounting, Word Processing, Office Practice, College Preparatory Accounting and COE program.
7. The department head with the help of the department staff and in conjunction with Mr. D'Aloia determined the needs and submitted the application for federal funding for fiscal '88. Stringent changes in funding policy resulted in our application being limited to partial compensation for cooperative coordinators summer employment and expenses.
8. A number of the monthly department meetings included in the agenda time for staff instruction as to the methodology of the Madeline Hunter instructional process and the evaluation of the new course "College Preparatory Accounting."
9. The department staff of eight members gave instruction to an approximate total of 466 students.

10. Staff: Mrs. Niebergall will not return in the fall due to her planned retirement after 29 years of service at our school.
11. Mr. Fraser will return in the fall as a member of the department staff. I have scheduled him for three classes.
12. The Future Business Leaders Club under the sponsorship of Mrs. Weedon completed the second year of successful activities. The highlight of the year was the two day state competition of April.
13. Department Microcomputer Resource Room 211: The housed 13 Apple IIe micro's which share the six printers have been used this past year by classes of the following subjects:

Word Processing	Typing I
COE Program	Accounting I & II
Bookkeeping II	Record Keeping
Bus. Math	Consumer Ed.

If the additional three computers and additional printer requested for next year are acquired, it will meet our needs for the foreseeable future.
14. The first year of the new course "College Preparatory Accounting" has been concluded. Mr. McCrohan the course of study and listing of proficiencies during last summer. The progress of the course and content has been consistently monitored through the process of observation, conference with Mr. McCrohan and as topical discussion during numerous departmental meetings.
15. The new course "Introduction to Business Skills & Careers" will be ready for classroom instruction in September. It is assumed that Mr. Mauro will be given the time to conclude the necessary instructional paper work during this summer.

PLANS

1. To evaluate the department in terms of "Standards for Excellence in Business Education" as set forth by the National Business Education Association.
2. To combine and modify the course offerings of Accounting I & II and Bookkeeping I and II as offerings of Accounting/Bookkeeping I & II.

CONCERNS

1. If another department is to use our Microcomputer Resource Room, it should not be done as a scheduled department activity. Most recently I observed a substitute teacher in charge of an English department class using the facility.
2. The senior final examination schedule and grade value should be modified.
3. The maximum number of student absences from a class should be modified.
4. Teacher moral which is affected by current standards of working conditions should be addressed.

RECOMMENDATIONS

1. In-service workshops should be created. Staff should become more informed as to instructional methodologies, i.e. micro's and related software.

LANGUAGE DEPARTMENT

FOREIGN & ENGLISH

Principal's Report

1986-1987

To: Mr. John Jacone, Principal of Nutley High School

From: Mrs. Loretta Taylor, Chairperson of the Languages Department

This report will present the information about each department of language study (English and foreign/classical) separately.

The two language areas have many similar goals (development of vocabulary, oral fluency, and sentence structure) but employ different methods and materials; therefore, no attempt has been made to bring them together to work as a single department:

1. Separate department meetings were held again this year. Our greatest need was to maintain unity with our one half-day instructor (German) in the Foreign Language area, so we held department meetings in the mornings before school. This is not satisfactory because the meeting could not last more than fifteen minutes (7:45 AM to 8:00 AM), giving time for little more than administrative announcements necessary to keep the department abreast of the rest of the school.
2. The department's chairperson is normally in the English classroom area during school opening to deal with English class substitutes and therefore cannot be helpful to the Foreign Language area, located two floors away. This year, one of the Foreign Language Department members, whose homeroom is across the hall from the Foreign Language Office, volunteered to help substitutes begin their day.
3. For greater administrative control in the two-part Languages Department, it would prove helpful to consider some relocation of the smaller department, closer to the larger department, at some time in the future.

Staff in both "parts" of the department have been very cooperative and supportive of each other and of the department chairperson. If the separation of the two sections must continue, the staff will continue to make the best effort to provide the atmosphere most conducive to the educational experience.

I. English:

A. Testing:

9th grade level:

1. emphasis on preparation for the New Jersey High School Proficiency Test
 - a. pre-test in September for all ninth graders.
 - b. strength/weakness lists provided for all English I classroom teachers.
 - c. all students made aware of the serious nature of state-mandated testing and the effect of the results on their own lives during high school and after.
 - d. English I revised curriculum required:
 - (1) daily writing
 - (2) lessons on specific language skills
 - (3) vocabulary building
 - e. reading and writing "remedial" groupings for students whose scores in elementary grades showed them to be at risk; additional students detected by results of the pre-test, were moved from study hall and from electives, when possible, to receive small group instruction. SCE instructors were used as part-time remedial teachers.
 - f. writing consultant
 - (1) maintained constant contact through department meetings with teachers to offer suggestions.
 - (2) taught model lessons for teacher observation.
 - (3) prepared and distributed idea sheets on writing for teacher help.
 - (4) worked in close contact with high school writing SCE teacher.
 - g. analysis of testing of April, 1986:
 - (1) English teachers were involved in the committee which prepared the analysis of the testing.
 - (2) all high school English teachers were kept informed on the results of the NJHSPT Reading and Writing segments through department meetings.

B. Concerns:

1. Journalism Program:

Changes during the school year which cancelled the Graphic Arts class which printed the Maroon and Gray necessitated a change to the use of an outside printing company.

School Publications Company of Avon, New Jersey, was selected to complete the year by producing two issues, and the "MAG", the Maroon and Gray's experiment with a magazine format, the senior information issue (reduced in size), and the orientation issue (for September, 1987 use) were produced through the duplication equipment in the A-V room and the journalism class.

Plans for next year include four issues of the Maroon and Gray (one per marking period) to be printed outside the school building.

The professionally printed issues have been very satisfactory, and the problems we have experienced with reproduction of photography were not encountered with the professional company.

The calendar of deadlines for the four-issue plan for 1987-1988, prepared by Mr. Bonadonna, will be submitted before close of school June, 1987.

The "credit" system, created by the instructor and the staff of 1985-1986, seems to have worked well this year, lessening the problems encountered with evaluating a student working in a "pass-fail" course, such as Journalism Workshop.

With the decline in the number of students who are available to elect a journalism course, we are finding students pressed to take courses needed for scholastic credit instead of continuing with the journalism program. Our policy of the past for selecting as editors those students who have had continued participation is under reconsideration. Several students have volunteered to act as reporters as an "extra-curricular" activity because their schedule demands their participation in a math, science, or language class during the journalism workshop period. Certainly these students should have the opportunity to participate, and the instructor will welcome and utilize their talents. The time required to type-set the paper, using the computerized type-setting equipment, will be unavailable to these people; it therefore seems unwise - for the student or for the newspaper - for students who cannot use period 8 to serve as editors.

2. Library Skills Curriculum:

Skills for writing/reference/research papers are the basis for the English program and, as per the chart in the English Course of Study Guide, Library Instruction (pages 7,8, and 9) these skills are developed over a four year period during the English I, English II, and Junior/Senior Electives.

Other disciplines, in 9th grade Honors classes, have required, on a teacher-by-teacher basis, differing procedures, processes, and methods of conducting research and writing it up. We find, particularly in the honors English classes, that students have a variety of approaches to writing their papers which do not always follow approved techniques (by National Council Teachers of English standards) and students are not being trained to practice note-taking techniques which are acceptable to English department standards. Students improvise "short-cuts" and are, later, unwilling to practice the full seven steps of the English Department's program to achieve competent research.

- Suggestions:
1. A committee of English Department Honors teachers should look into the present program of teaching research/library skills to the goal of evaluating our present English department's program and/or creating an approach to teaching library skills to the Honors classes which would introduce these skills at an earlier date to meet the needs of all disciplines.
 2. We might establish a committee of representatives from each of the existing departments where research/reference papers are written in 9th or 10th grade classes (possibly the Honors classes) to establish a set of procedures which all students would be expected to follow.
 3. Any procedural changes which are considered must be approved by the Librarian who is our local resource person and teaches skill classes to all

English classes, according to the present approved English program.

4. All disciplines which require research/reference papers written before the junior level should include in their curriculum descriptions the requirements on research/reference for each particular class (course) or strand (honors).

3. Present elective and workshop English classes:

With declining enrollment, we are concerned how long we can continue to offer great choices to all students at the junior and senior levels. With fewer students who are available to enroll in such courses, the number of singletons make it difficult to place students in a conflict-free schedule, and smaller numbers in the elective or workshop courses will mean that numbers in the very sensitive areas of English I (NJHSPT preparation time) will have to grow. Classes where writing is emphasized - as it is in English I - should remain as low as possible, probably in the area of twenty per class.

4. English teacher Teaching "Load":

English teachers already have a heavier student load than many other disciplines; the time which it takes to check a true-false test or a one-word answer quiz does not compare with the reading, checking, correcting, and writing comments for journals, essays, reference papers, and classroom writing. English teachers need the lower teacher load in order to give to students the kind of thoughtful reaction to their writing which will allow students to improve their writing. The National Council of Teachers of English recommends a maximum daily teaching responsibility of 100 students per English teacher.

C. Good things that are happening in the English Department:

1. Bulletin Board/Showcase in the English Hallway: English teachers, in groups of two or three, contribute to preparing a display of a message-for-the-month which relates to writing, to literature, and to course selection month by month during the year. This attractive addition to the hallway has also brought students' attention to topics which the English department wishes to support.

2. The variety of experiences in the Humanities course: Speakers from the arts have shared their interests with the students, and students have opened their seminar presentations to the faculty and student body when these occasions have been located in the large area of Room 100.
3. The number of teachers from the English department who have accepted the extra-curricular chores of adviserships to classes and to activities include almost every teacher, in one category or another. All assignments (class sponsorships, newspaper and yearbook production, student theatrics) have been carried out with care for the school's policies and procedures; students' needs, concerns, and cares have been addressed with understanding and compassion.
4. Department members have become increasingly involved with membership in professional English teachers' organizations, notably the National Council of Teachers of English and the New Jersey Council of Teachers of English. The department's own institutional membership in the National Council has provided the monthly English Journal and English Notes; most of the department has now, after having these available, become a member of one of two above-mentioned professional organizations. Professional reading is absolutely necessary for professional growth.
5. Participation in Writing Contests: through the help of the Writing Consultant, the two Writing Workshop classes and their instructors, the Librarian, and department meetings, we have participated in many contests and have had several students recognized. All contest material is duplicated and distributed to all teachers and a bulletin board is maintained in the Writing Workshop classrooms.

D. Successful on-going procedures:

1. Reading records:
The student's records of supplementary reading during each of his high school years is available for each to receive at the time of graduation, providing a reminder of the student's personal tastes in reading and a means of responding to college reading requirements.
2. Writing folders:
Graduating seniors take writing folders with them; these contain the best of each year's writing

(grades 7 through 12). Folders with such a record of growth serve as strong reinforcement for underclass students as they select, each year, the piece of writing which they feel represents their best.

E. Hopes for the future:

1. A policy for the examinations which will stress, in all disciplines, a balanced approach minimizing the "one-word answer" and the "matching" form of evaluation, and emphasizing the writing of essays. The emphasis on what a student knows and can organize into creditable prose will reinforce the skill rather than the content of courses
2. Inclusion of a policy for evaluation to mandate departmental examinations:
These will strengthen the curriculum of any department, but will be especially helpful to the English department in that the various courses and levels will be accountable for common strands of material and skills.
3. A homework policy, developed by each department, is valuable for reinforcement. Departments vary, however, in the activities which are most helpful. We would hope this could be a project for department meetings over a period of a year, so that staff input will make the implementation realistic and helpful to our students.

II. Foreign and Classical Language Department:

A. Curriculum meetings on five Saturdays, 1986-1987, served as a growth period for the department. Several points were made clear during the meetings:

1. Enrollment is not dropping off as had been feared. Instead, the percentage of students who attend language classes in Nutley High School has been maintained and has grown even as the district's population has declined.
2. Articulation between the middle and high school staff although pursued over the past ten years, is less than successful. The opportunity for the staff at Franklin School to discuss the problems with the staff from the high school indicated the disparity of approaches and the impression that trust needs to be built between the two groups.
3. It seems important also, that even though both staffs call a course "Level I" and teach using the same materials while striving for the same proficiencies at each school in Level I, the staffs deal with two very different kinds of students. The maturity of the students who begin language study at the middle school differs from the maturity of students beginning language study at the high school; therefore, the approach of the language teacher at the middle school must differ, the speed with which the activities and skills are pursued must differ, and the evaluation of the students' efforts is different. We found this to be a continuing concern. However, much that was helpful to build understanding among the language instructors came out of these Saturday morning sessions.
4. Upgrading of the textbooks - with more challenging materials being implemented - will encourage our students to participate at a higher level.

B. Concerns for the future:

1. Use of the library:

The foreign language teachers seldom use the library's facilities:

- a. efforts have been made to have teachers made aware of the available materials (an annual department meeting held in the library with the librarian and the media

specialist) with little change in the pattern of classroom lessons in isolation which is the practice of the staff almost without exception. Our goal for 1987-1988 is more contact between language classes and our library's staff and facilities.

- b. having the teachers themselves select and order the rented films (something which had not been a practice of the department in the past, the department head selected and ordered for the department as a whole, in an attempt to select the best for each target language). This seems to have had some success; teachers now exercise control over their selections, requiring work among teachers of the same language to choose the appropriate films for each level.

C. Strengths:

- 1. Extra-curricular and field trip activities
 - a. The language club programs continue to function successfully in Latin, Spanish, French, and Italian.
 - b. We continue to take advantage of sending our Level III, IV, and V language classes to the Metropolitan opera "student performances" and "dress rehearsals" when the presentation is appropriate. Last year, groups attended performances of operas sung in Italian and French; Spanish classes attended folk dance programs.
 - c. Students participated in language competitions at Bergen Community College and at Drew University in French and Spanish respectively.

FINE AND INDUSTRIAL ARTS DEPARTMENT

May 11, 1987

FINE AND INDUSTRIAL ARTS DEPARTMENT
ANNUAL REPORT
School Year 1986-87

The following activities summary/highlights of the academic year 1986-87 are being submitted for your review.

1. STAFF WORKSHOPS-PROFESSIONAL CONFERENCES:

Seven members of this department attended 24 professional workshop/conferences. One staff member served on a Middle States Evaluation Committee.

2. GRADUATE CREDITS:

Five members of this department participated in graduate courses in: Art, Science, and Computers.

3. GUEST SPEAKERS:

Ten guest speakers representing post-secondary schools addressed career potentials.

4. FIELD TRIPS:

During this academic school year, field trips were made to the following sites: Nabisco, Fairlawn, N.J. - DiPaolo Bakery, Newark, N.J. - Mercer County College - Newark Museum - Kean College.

5. SCHOOL/COMMUNITY SERVICES:

Various members of this department were involved in numerous activities in the community, such as; C.I.E. Advisory Committee, football program cover, making signs for the various dignitaries who visited Nutley High School.

6. STUDENT AWARDS/SCHOLARSHIPS

Nine students from this department were the recipients of craftsman awards and scholarships.

7. GOAL(S) (LONG TERM)

A need to incorporate computers into various programs within our department, such as; C.I.E. and Home Economics Foods. In Metals and Mechanical Drawing, additional computer related equipment is necessary to complete both student/training stations.

Fine and Industrial Arts Department
Annual Report - continued

8. RECOMMENDATIONS

1. Review all instructional procedures regarding safety.
2. Review all present equipment, make suggestions to up-date.

9. MADELINE HUNTER INSTRUCTIONAL METHODOLOGY

Over the last three years, the entire staff has become familiar with this system and its positive approach to the enhancement of classroom instruction.

10. C.I.E.

Students earned approximately \$195,000 during the 1986-87 school year.

11. COURSE OF STUDY REVISIONS:

Teachers will continue to re-write courses of study, proficiencies and lesson plans in an effort to keep all course offerings geared to today's technology.

12. MIDDLE STATES UP-DATE:

During 1986-87, the last phases of our middle states recommendations were fulfilled. The Auto Shop overhead door was widened with a new power/door installed.

13. MY PERSONAL PROFESSIONAL PERFORMANCE

My 1985-86 personal evaluation addressed various areas in need of refinement. An overview of the numerous suggestions are as follows:

A. All teachers are striving to correlate weekly lesson planning using the 36 week outlines and the Madeline Hunter system.

B. Advanced Metals and Auto II were offered this year as a double period. With very few students signed up for these programs for the 1987-88 school year, it is my recommendation to discontinue to offer double periods.

C. As noted, all staff classroom evaluations and the annual summary evaluations do reflect an expanded overview of short and long term ways to improve or enhance classroom instruction.

D. The safety program presently being employed throughout the department will under-go continued up-dating and refinement.

E. As the department supervisor, I will cooperate to the fullest with the installation of any/all new home economics equipment, at the appropriate time.

[Signature]
5/11/87

GUIDANCE DEPARTMENT

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN T. JACONE
Principal

AREA CODE 201
661-3500

May 20, 1987

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT ANNUAL REPORT

ACCOMPLISHMENTS

The basic objective of the guidance department is to serve students, parents, and staff in the area of guidance and counseling.

Educational development, career development, and personal-social development are the three areas of concern on which the department devotes its main focus.

Counselors at Nutley High School are viewed primarily as educators who make unique contributions to improve the learning climate and the educational performance of their students. They are part of the overall district educational team and their mission is to insure that every student has an opportunity to understand his/her own strengths, needs and goals. Long before students start thinking about going to college, their success in academic learning and their accompanying emotional and social development combine to influence their choices and opportunities for higher education. Counselors have a special role in moving their students toward a full realization of the qualities important to success in post-secondary education.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs. The long range goal of effective counseling is to equip students with the skills they need to cope with future problem situations.

GUIDANCE GOALS (partial list)

Help students to:

- select subjects
- select colleges
- secure financial aid
- solve problems
- cope with social problems
- cope with personal problems
- locate occupational information
- secure part-time jobs
- obtain full-time jobs
- deal with family problems
- deal with drug/alcohol abuse
- cope with academic problems
- strengthen self concept
- plan for the future
- develop good work habits
- develop career plans

As part of the educational team:

- maintain contact with the home
- work with teachers
- work with child study teams
- monitor attendance
- monitor academic performance
- maintain student records
- be available for emergencies
- administer tests
- maintain contacts with community resources
- maintain contacts with employers
- maintain contact with representatives of post-secondary schools
- identify organizational/environmental problems
- collect data on future, present, and past students

The Guidance Advisory Committee held three meetings during the 1986-87 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

NAME

ROLE

Mr. Paul McCarthy	Guidance Director
Mrs. Cathy LaMarca	Parent
Mrs. Dolores Serio	Parent
Mrs. Anne Eisenfelder	Parent
Mr. William Mink	Nutley Juvenile Aid Bureau
Mrs. MaryLou Dowse	Teacher
Mr. Carmen D'Aloia	Cooperative Education
Ms. Barbara Hirsch	Special Services
Mr. Jack Drury	Administrative Assistant
Mr. Howard Hamilton	Dean of Admissions, Fairleigh/ Dickinson University
Mr. Arthur Engel	Banker/Business
Mr. Guy Tiene	Upsala College
Mr. James Williams	President of Student Council
Mr. Keith Cuniff	Senior Class President

The counselors were available for two days after school ended in June, 1986, and two days before the opening day of school in September, 1986. These days were devoted to meeting with parents and students to discuss critical issues. An example would be the role of summer school in helping the student meet the graduation requirements.

The following programs were implemented by the guidance department during the 1986-87 academic year:

1. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
2. Letters were sent home to parents of the freshman, sophomores, and juniors inviting them in for conferences with the counselors. The freshman conferences were scheduled for October in an effort to get to know the students and parents early in the academic year.
3. The first issue of the guidance news listed the goals of the guidance department.
4. A letter was sent home to parents advising them that the results of the Differential Aptitude Test were available and they should call the counselor for an appointment.
5. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 1987-1988 year. Counselors from Franklin School participated in the meetings.
6. Counselors made approximately twenty-five class presentations about the importance of the HSPT/TAP testing programs.
7. Counselors contacted students and parents who failed the M.B.S. and H.S.P.T. Conferences were arranged and the range of services was explained to them by the counselor.
8. Counselors attended various department meetings to share information and bring back any concerns that teachers might have about a particular program.
9. Counselors visited the Franklin School to meet with students and discussed the educational programs available at the high school.
10. Counselors visited Franklin School to meet with their future students in the Class of 1991, and discussed the role of the guidance department.

11. All new staff members were given an orientation to the organization and role of the guidance department.

The career education component was enhanced by the addition of the Strong-Campbell Interest Inventory. The interest inventories are given on an individual basis or to a large group. Results are reviewed by the counselor during a student conference.

The guidance department hosted an evening program for one and two year schools and colleges. This program was modeled after the Higher Educational Opportunities Fair and close to fifty (50) institutions participated in the affair. These schools and colleges are becoming more popular with our students for many reasons. The increasing cost of four year colleges and the excellent career programs available at these schools, make them a sound investment for some of our students.

The department hosted an evening program relating to the Financial Aid process. Dr. Richard Cost and Mrs. Ellen Cost spoke in January to students and parents about the proposed changes planned by the state and federal agencies.

Counselors invited parents of students to meet with them. The parents of members of the Class of 1988, conferenced with the counselors in the Spring. The meetings reviewed the need to plan early when considering post-secondary opportunities for education or work.

Freshman parents met with counselors in the Fall to discuss the educational, career, and personal-social needs of their children.

The department hosted a Career Week Program. Some sixty-five speakers visited Nutley High School and discussed their careers with the students. The students had the opportunity to select two speakers they would like to meet with and thus become more knowledgeable about those careers. Feedback from the faculty, students, and participants was very positive. Mr. Mario Cocchiola coordinated the program and arranged for Brig. General Peter Dawkins, U.S.A. (Retired) to give the keynote address.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. These meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 1987-1988 year.

Information services were provided to the students in the areas of labor trends, post-high school training, and services information, curriculum, class rank, test required for college admissions, and the college search process.

The guidance department meet weekly with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the more serious cases to support personnel, e.g. School Social Worker, School Psychologist.

The department continued publishing the Guidance Newsletter this year. There is still a great deal of improvement needed in communicating information to students and parents.

The guidance department hosted "Instant Decision Programs" for Montclair State College, Seton Hall University, and William Paterson College. Students who participated in the program are informed that day, after an interview, if they are accepted.

The department coordinated the scholarship awards program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Mary Tippenreiter and her staff did an excellent job in contacting the scholarship sponsors and organizing the program.

TRANSCRIPTS

	<u>1984-85</u>	<u>1985-86</u>	<u>1986-87</u>
Transcripts	1782	2057	2069
Mid Term Grades	175	185	225
Final Grades	211	214	212
Total	2168	2456	2506
New Registration	78	34	76

POST-HIGH SCHOOL PLACEMENT/COLLEGE PLACEMENT

Summary of College Admissions/Rejections

Class of 1987

Enrollment	314
Total Acceptances	244
*Four Year Training	179
Two Year Training	28
Business/Technical	16
Nursing	3
Undecided	17

* Includes students pursuing a degree program in nursing.

The guidance department was active in implementing the Adolescent Suicide Awareness Program. This program was presented to members of the Class of 1989 and further enhanced the proactive role of the guidance department. The topics discussed were:

Session 1

- A. Analysis of Adolescent Self Destructive Behavior
- B. Movie
- C. Break
- D. Small group discussions:
 - 1. Recognizing suicidal potential in adolescents
 - 2. What is depression? How does it feel?

Session 11

- A. The tasks of adolescence
- B. Break
- C. Small group discussions:
 - 1. The stresses of adolescence
 - 2. Case histories
 - 3. How can you help in a suicidal crisis
 - What to say
 - What to do
 - 4. Using school and community resources
- D. Wrap-up and Evaluation

CLOSING

The political, economic, and sociological climate of our nation necessitates that each student become an informed decision maker and planner. During the past academic year, the guidance department at Nutley High School attempted to coordinate and conduct activities which assisted students in developing the educational and career planning necessary for them to compete effectively in our world.

The guidance program at Nutley High School attempts to address the needs of all students by helping them acquire competencies in career exploration and planning, knowledge of self and others and educational and career development.

PJMcC:m

HEALTH AND PHYSICAL EDUCATION

NUTLEY HIGH SCHOOL

MEMORANDUM

TO: Mr. John Jacone
FROM: T. C. Gallucci
DATE: June 2, 1987
SUBJECT: Annual Report - Health, Physical Education, and Athletics

Following are some of the activity highlights of the academic year 1986-87, present concerns, and recommendations.

HEALTH: In Health I, we continued with our C.P.R. Program. However, our instructors continue to be concerned with the number of students. Perhaps a review of the C.P.R. Program is in order for the following reasons:

1. Health hazards may be present in the fact that too many students use the mannequins in a short period of time. With the amount of students involved, there should be more time to clean the equipment.
2. With the large number of students, very little time is left for other subjects such as first aid, alcohol, drugs, tobacco, and family life.

Considering the above, I would like to recommend that the theory part of the course be taught only. Students seeking certification may do so by attending a class after school or on Saturday. Please advise.

The "Family Life" Program started in the fall of 1983. The program should be evaluated in the school year 1987-88. Please advise.

The Health and Physical Education Department screened 1,300 students for scoliosis. The final screening referred 40 students to their family physicians. The total not processed was 8.

BEHIND-THE-WHEEL: We were not short of teachers at the start of the year or during the year. We are close to being on schedule with the students' needs. This year 253 students were taught behind-the-wheel.

PHYSICAL EDUCATION: This year, we continued the 3-1 schedule. This schedule provided three marking periods in physical education and one in health for each student.

ATHLETICS: This year, 717 students participated in athletics under 55 coaches.

The Department of Health and Physical Education feel they should teach five classes like all other teachers. This would create accommodations to cover absent gym teachers with certified teachers in physical education.

LIBRARY

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

To: Mr. Jacone, Principal
From: Mrs. Carney, Librarian
Subject: Annual Report

Contents

- I. Activities
- II. Book Circulation
- III. Book Inventory
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Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

The Nutley High School Library-Media Center opened on Monday, September 8, 1986.

I. Activities

Two-hundred and ninety-five classes visited the library. This number has increased by 15 classes since 1985-1986.

Library instruction as outlined in the English Course of Studies was provided for all students.

Cooperative activities with the Nutley Public Library emerged as a priority this year. On-line data bases were researched in an effort to obtain a school-public library cooperation grant. Grant workshops at the State Library in Trenton were attended by the high school librarian and readers' services public librarian. Bibliographies produced in-house were shared between libraries.

A letter to the editor of the Nutley Sun was published to alert the public to National School Library Media month. Library week was observed with posters, book marks, buttons, coffee and danish.

"New AV Materials," "Short Important Books," and "Best Books for Young Adults, 1986" were bibliographies published during the year.

A guidance department professional collection bibliography was written for the counselors.

Bibliographies of readings in ancient history were compiled for Ancient History honors classes.

Bulletin boards and displays included "Term Paper Clinic," "Christmas in the United States," "Toward a Better Tomorrow Together," and "Did You Check Your Library Card?"

A cooperative unit with Ms. DeRosa for Great Books (weighted) resulted in biographical investigations of creative geniuses. An appropriate display of biographies was prepared for borrowing.

One newsletter was published during the year.

One-thousand one-hundred and thirteen new books were researched, evaluated, ordered, cataloged and processed during the year.

II. Book Circulation

Book circulation for the 1986-1987 school year was 5341 volumes, an increase of 59 volumes over the 1985-1986 school year.

January was again the busiest month with 680 books borrowed, followed by March (670 volumes), and October (653 volumes).

Non-fiction (3428 volumes) dominates book borrowing. These books are borrowed primarily for research paper information. Fiction borrowing (1913 volumes) is related to book report assignments.

Literature is the subject area from which books are most frequently borrowed (730 volumes), followed by social sciences (548 volumes), biography (481 volumes), and history (465 volumes). Only 20 volumes were borrowed in the area of languages.

III. Inventory

A. Periodicals

The Nutley High School library owns 1159 reels of magazines on microfilm. Subscriptions to 151 magazines and 11 newspapers are available for students. This collection of periodicals is the most frequently used collection. Back files of newspapers are maintained for 2 months with the exception of The Christian Science Monitor which is kept for one year. Back files of magazines are maintained for five years and microfilms, in general, are available from 1963 to the present.

No other high school in Essex County maintains as large or diversified a collection of periodicals. This collection is larger than the Nutley Public Library collection, but is more young adult and academically oriented.

All sophomores are instructed in depth in the use of the Readers' Guide to Periodical Literature. Other periodical indexes are taught as needed. As part of the English Course of Studies, this instruction - by the librarian - reflects the educational philosophy that the ability to use a periodical index to locate current information is a necessary life skill for all students.

The periodical collection is the most frequently consulted collection and the most valuable in terms of use, diversity, and informational scope.

B. Books

June 1986 total	20,473 volumes
New books purchased in 1986-1987	1,113 volumes
Projected total for June 1987	21,586 volumes

Actual total in June 1987	21,144
Books discarded in 1986-1987	331
Books lost and paid for 1986-1987	47
Books uncollected (transfers, etc.)	+ 22
	<u>21,544</u>

Projected total for June 1987	21,586
Actual total + discarded, lost, uncollected	-21,544 volumes
Total books missing June 1987	<u>42</u> volumes

Thirty-three volumes were missing in June, 1986. A slight increase was experienced this year. However, the total of missing volumes for a school this size is so low that it is not a major concern.

The book collection increased by 1,071 volumes to a total of 21,544 volumes. A goal of 20 books per student is the New Jersey State standard adopted in 1983.

C. College Catalogs

The library maintains a file of all college catalogs for the United States and its territories. Two-thousand and thirty-one individual microfiche can contain the catalogs of up to four colleges each. These microfiche are indexed by state and by college name. Graduate as well as undergraduate catalogs are included. This collection is valuable for staff and students.

Access through separate indexes as well as college guides such as Barron's and Peterson's make this collection very easy to use. Photocopies of the microfiche can be made using the new reader printer purchased this year.

IV. Overdue Activity

On June 8, 1987, 68 seniors and 217 underclassmen had library obligations. By June 23, no seniors and 12 underclassmen had library obligations. The total number of students with obligations this year (285) was slightly lower than the total last year (329).

Response was more effective this year. Only 12 students had obligations unresolved. Twenty-four students had unresolved obligations at the close of school last year. The current procedure involving the entire faculty in the process is most effective.

V. Monies

Book fines and lost books	Total \$ 666.69 *
Copy machine	\$1,519.00

VI. Equipment

A new 3M microfilm/microfiche reader-printer was purchased this year. The acquisition of the machine allows students to photocopy microfilms and microfiche.

A dedicated telephone line for data base access was installed near the computer.

VII. Staff

Mrs. Welsh completed her first full year as library clerk. She has functioned quite capably in all of her areas of responsibility. She has an exceptional aptitude for managing computerized files. Mrs. Welsh was allowed to return to the library on afternoons when there was no work in the English Department. This amounted to a significant increase in clerical time for the library during the year. All clerical tasks were completed on time.

Mrs. Carlucci managed the day-to-day activities of the library during the extended absence of the librarian. With her 17 years of library experience and her initiative, she did an excellent job.

Miss Theresa Hrubash, permanent substitute, was the teacher in charge during this period. She willingly performed any job that needed to be done and kept discipline in the room.

VIII. Areas of Concern

A. Freshman Research Assignments

Articulation among the English, History, and Science Departments in the assignment of freshman research papers would eliminate the frustration and poor skills these students develop. Research writing and reference skills are not taught in the freshman English classes, yet the History and Science Departments require sophisticated methods and papers of these honors students.

Recommendations

1. Convene a curriculum committee to address this problem.
2. Postpone research papers in history and science until the second marking period.
3. Teach research skills and technical papers in the freshman English classes during the first marking period.

B. Equipment

The last planned row of shelves in the library development plan is desperately needed. The goal of 20 books per student is within reach, but shelf space is not available.

Recommendation

This shelving has been requested, but no notification of approval has been received. This must be an emergency priority to accomodate books ordered for 1987-1988 and the overflow of 1986-1987. It must be installed for the 1987-1988 school year.

The card catalog is overcrowded and the cabinet is obsolete. Additional units cannot be safely added.

Recommendation

Two new units have been requested. Both are necessary for the 1987-1988 school year. No notification of approval has been received. This furniture is a "must have" priority for the coming year.

C. Computerization

The clerical time to convert to a computerized circulation system was again not approved this year. This is the first step in the plan to eventually have a computerized card catalog. Computerized reference skills must be added to the curriculum as conversion is completed.

Recommendations

1. The clerk must work full time in the library to accomplish this task during the school year or adequate summer time must be made available.

2. The hard disk drive system for conversion should be purchased since it is now available. This will eliminate a step in the conversion when the card catalog is added to the database.

3. An online database must be made available to students and a curriculum unit for database searching skills must be written and integrated into the English or history courses of study.

IX. Goals

A. Computer Literacy

The library is the ideal place for every student to acquire some hands-on experience in using computers. The library should make computerized reference available to all students.

B. Collection Quality

The quantity goal is within reach. The emphasis in collection development will now center entirely on quality. The volume of books ordered will decrease, weeding will become more significant, and quality will supersede availability as a selection criterion. Although our collection is excellent in terms of quality, it will no longer be necessary to purchase a less-than-the-best title to fill a need for more information on any subject.

C. Reference Assignments

A concerted effort will be made to encourage teachers to assign more library reference work. In this information oriented society, considering the smaller student population, the abundance of source materials, and the district writing priority, no teacher should rely entirely on textbooks, lectures, and audio-visual materials to teach subject content. Student investigation is a valid teaching method.

* An increase in the daily fine from \$.02 to \$.05 per book was instituted this year.

X. Statistics

Nutley High School
Library-Media Center

June, 1987

A. Deposits

	1986-1987		1985-1986	
	<u>Fines</u>	<u>Copy Machine</u>	<u>Fines</u>	<u>Copy Machine</u>
September				
October				
November	81.69	168.00		
December				
January				
February		340.00	70.00	211.00
March	102.00	310.00		232.00
April				
May	294.00	350.00		431.35
June	<u>189.00</u> 666.69	<u>351.00</u> 1519.00	<u>332.65</u> 402.65	<u>874.35</u>

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

B. Circulation Statistics 1986-1987

MONTH	000 GENERAL WORKS	100 PHILOS- OPHY	200 RELIGION	300 SOCIAL SCIENCE	400 LAN- GUAGE	500 PURE SCIENCE	600 APPLIED SCIENCE	700 ARTS & RECREATION	800 LITERA- TURE	900-909 930-999 HISTORY
Sept.	2	3	9	18		7	11	24	31	18
Oct.		7	19	64	2	5	31	51	49	61
Nov.	4	3	8	48		15	32	20	35	27
Dec.	1	15	4	49	7	14	46	30	90	42
Jan.	3	43	5	96	3	31	56	22	130	38
Feb.	3	32	31	95	4	12	41	34	111	63
March	2	37	21	54	4	16	48	30	140	61
April		14	9	44		3	22	27	91	96
May	2	24	11	80		39	41	25	53	59
June										

Totals by
Subject

1986-87	17	178	117	548	20	142	328	263	730	465
1985-86	23	202	105	576	17	192	447	268	609	574
1984-85	57	179	91	817	2	213	509	429	751	430

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

B. Circulation Statistics 1986-1987

910-919 TRAVEL	B-920 BIOG- RAPHY	PERIODICALS (Special loan only)	PAMPHLETS	TOTAL NON FICTION	FICTION HARD	PAPERBACK	1986-87 TOTAL FOR MONTH	1985-86 TOTAL FOR MONTH	1984-85 TOTAL FOR MONTH
1	21	2		147	332	71	550	383	490
8	76		1	374	246	33	652	712	871
19	101			312	184	68	564	386	775
13	94		6	411	112	49	572	603	637
7	32		5	471	142	67	680	746	805
10	27	1	2	466	134	52	652	622	850
12	30		2	457	155	58	670	583	948
28	54			388	78	51	517	628	542
16	46		6	402	47	34	483	619	380
114	481	3	22	3428	1430	483	5341		
141	417	26	36	3633	1330	319		5282	
119	548	15	194	4354	1693	251			6298

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

C. Non-Fiction Circulation Statistics Ranked by Subject

1986-1987

1985-1986

1984-1985

<u>Rank</u>	<u>Subject</u>	<u>Total Volumes</u>	<u>Rank</u>	<u>Total Volumes</u>	<u>Rank</u>	<u>Total Volumes</u>
1	Literature	730	1	609	2	751
2	Social Sciences	548	2	576	1	817
3	Biography	481	5	417	3	548
4	History	465	3	574	5	430
5	Applied Science	328	4	447	4	509
6	Arts/Recreation	263	6	268	6	427
7	Philosophy	178	7	202	8	179
8	Pure Science	142	8	192	7	213
9	Religion	117	10	105	10	91
10	Travel	114	9	141	9	119
11	Language	20	12	17	12	2
12	General Works	17	11	23	11	57

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

D. Class Visits

	1986-1987	1985-1986	1984-1985
September	40	27	41
October	20	39	52
November	28	18	45
December	23	28	35
January	43	56	61
February	57	42	36
March	29	17	60
April	26	36	31
May	29	16	34
June	<u>0</u> 295	<u>1</u> 280	<u>0</u> 395

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

E. Book Inventory

June, 1986 Total:	20,473
New Books 1986-1987	1,113
Projected 6/87 total	21,586

Classification

000-099	General Works	946
100-199	Philosophy, Psychology	390
200-299	Religion/Mythology	240
300-399	Social Sciences	3,428
400-499	Language	207
500-599	Pure Science	1,545
600-699	Applied Science	1,841
700-799	Arts, Recreation	1,680
800-899	Literature	3,094
900-999	History/Geography	3,039
920-929	Collected Biography	587
B	Biography	1,271
	Fiction	2,876

Actual Total:	21,144
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Difference between projected and actual totals	442
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Discarded	- 331
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Lost	- 47
------	------

Uncollected	- 22
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Books missing	42
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received by school 27
15

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

F. Microfilm Inventory

Title	Dates	# of Reels
America	1/63 - 12/27/86	24
ALA Bulletin	1/63 - 12/69	7
Business Week	1/75 - 1/5/87	41
Changing Times	1/63 - 12/86	24
Christian Century	1/63 - 12/31/86	24
Current History	1/63 - 12/86	25
Department of State Bulletin	1/63 - 1986	24
Ebony	11/62 - 10/86	37
Family Health	4/76 - 6/81	6
Harper's Magazine	1/63 - 1985	24
Health	7/81 - 12/86	6
Holiday	1/63 - 10/77(1971 missing)	17
Intellect	10/72 - 6/78	6
Ladies Home Journal	1/63 - 1/85	30
Life	1/63 - 1986	53
Look	1/63 - 10/71	15
Nation	1/63 - 1/4/86	24
National Review	1/63 - 12/31/86	23
Natural History	1/60 - 1986	25
New Republic	1/63 - 12/29/86	24
New Yorker	2/63 - 2/16/87	64
Newsweek	1/7/63-12/29/86	48
Outdoor Life	1/63 - 1986	24
Parents Magazine	1/63 - 1986	26
Parks and Recreation	1/63 - 1980	18
Popular Mechanics	1/63 - 12/86	24
Popular Science	1/63 - 1986	26
Psychology Today	5/67 - 12/86	13
Reader's Digest	1/63 - 1986	23
Saturday Evening Post	1/63 - 1985	29
Saturday Review	1/63 - 1984	35
Scholastic Update	4/1/83- 5/16/86	3
School and Society	1/63 - Summer '72	10
Science Digest	1/63 - 9/86	24
Science News	1/63 - 12/27/86	23
Scientific American	1/63 - 1986	24
Senior Scholastic	9/63 - 3/18/83	25
Seventeen	1/74 - 1976	4
Smithsonian	4/70 - 3/87	13
Sports Illustrated	1/63 - 12/29/86	48
Teen	1980 - 1986	7
Time	1/63 - 12/29/86	48
NEA Journal (Today's Education)	1/63 - 5/82	19
Today's Health	1/63 - 3/76	14
Travel	7/78 - 6/86	8
United Nations Review	1/63 - 12/63	1

Miscellaneous

Title	Dates	# of Reels
U.N. Monthly Chronicle	5/64 - 11/86	22
U.S. News and World Report	1/63 - 1/5/87	48
USA Today	7/78 - 6/86	8
Vital Speeches of the Day	10/15/63-10/1/81	<u>21</u>
	Total # of Reels	1159

Nutley High School
Library-Media Center

G. Bibliography of Newspapers

June 1987

1. Christian Science Monitor	daily except Sat.	Sept.-June 30
1. Education Week	weekly	Sept.-June
2. New York Times	daily except Sat.	Sept.-June 30
1. Nutley Sun	weekly	Sept.-June
1. Sporting News	weekly	Sept.-June
2. Star Ledger	daily except Sat.	Sept.-June 30
1. USA Today	daily	
1. Wall Street Journal	daily except Sat.	Sept.-June 30
1. Washington Post Weekly	weekly	Sept.-Aug.

NUTLEY HIGH SCHOOL

LIBRARY-MEDIA CENTER

H. Bibliography of Periodicals

TITLE

June, 1987

Aging
America
American Artist
American Heritage
Atlantic Monthly
Attenzione
Audio-Visual Communications
Better Homes and Gardens
Biography Index
Biology Digest
BioScience
BMX Action
Book Report
Book Review Digest
Booklist
Boy's Life
Business Week
Butterick Sewing World
Byte
Changing Times
Christian Century
Christianity Today
Clements Encyclopedia of World Government
Commentary
Commonweal
Congressional Digest
Congressional Quarterly
Consumer Reports
Consumers' Research Magazine
Creative Computing
Current Biography
Current History
Curriculum Review
Cycle
Debate Issues
Department of State Bulletin
Digest of Software Reviews; Education
Ebony
Editorial Research Reports
Editorials on File
Education Digest
Electronic Learning
Ellery Queen's Mystery Magazine
Esquire
Facts on File
Family Computing
Field & Stream
Focus
Foreign Affairs
Fortune
Fusion
Games
Garden State Report

Good Housekeeping
Harvard Medical School Health Letter
Headline Series
Health
High Fidelity
Home Mechanix
Horizon Magazine
Hot Rod
House Beautiful
Humanist
Humanities Index
International Wildlife
Ladies' Home Journal
Library Journal
Life
McCall's
Meadowlands/USA
Media & Methods
Mother Earth News
Motor Trend
Ms Magazine
Nation
National Geographic Magazine
National Geographic World
National Review
National Wildlife
Natural History
Negro History Bulletin
New Jersey Audubon
New Jersey Business
New Jersey Living
New Jersey Law Journal
New Jersey Monthly
New Jersey Municipalities
New Jersey Outdoors
New Jersey Republic
New Jersey Success
New York Times Book Review
New York Times Magazine (Compact Edition)
New York Times Magazine
Newsletter on Intellectual Freedom
Newsweek
Occupational Outlook Quarterly
Official Reports of the Supreme Court
Omni
Opera News/Music Journal
Outdoor Life
Parents Magazine
People
People Weekly
Personal Report for the Prof. Secretary
Petersen's Photographic Magazine
Popular Mechanics
Popular Science
Prevention
Psychology Today
Public Affairs Pamphlets
Publishers' Weekly
Radio & Electronics

Reader's Digest
Readers' Guide
Redbook
Reference Shelf
Rolling Stone
Saturday Evening Post
Saturday Review
Scholastic Coach
Scholastic Update w/Teacher's Edition
School Librarians Workshop
School Library Journal
School Media Quarterly
Science
Science Books & Films
Science Digest
Science News
Scientific American
Seventeen
Short Story Index
Simplicity Sewing for Today
Skiing
Smithsonian
Social Sciences Index
Software Reviews on File
Space World
Sport
Sporting News
Sports Afield
Sports Illustrated
Sportsfolio
Starlog
Supreme Court Reporter
Taylor's Encyclopedia of Government Officials
Tech Trends
Teen
Tennis
Time
Today's Education
Track and Field News
Travel/Holiday
TV Guide
U.S. News & World Report
UN Chronicle
USA Today (magazine)
Vital Speeches of the Day
Vocational Guidance Quarterly
Vogue
Vogue Pattern Book
Wrestling USA

Nutley High School
Nutley, New Jersey
Library - Media Center

June, 1987

I. Equipment Inventory

<u>Item</u>		<u>Number</u>	
1. Atlas Cases		1	
2. Book Trucks		4	
3. Card Catalog Units		5	
4. Carrels - wet		12	
5. Casual Chairs		3	
6. Casual Tables		1	
7. Casual Bench		1	
8. Chairs		128	
	Molded - red	19	
	" - blue	23	
	" - orange	25	
	" - green	23	
	" - gold	3	
	Straight Back	33	
	Secretarial	2	
9. Computer Equipment			
	Computers	Apple 2e	1
	Computer Printers	Brother HR-15 XL	1
	Computer Monitor	Apple-Green	1
	Computer Drives	Apple Duo-disk	1
10. Desks			
	Charging		5 modules
	Secretarial		1
	Teacher		1
	Typing		1
11. Dictionary Stands			2
12. Filing Cabinets			19
	Microfilm	3	
	Office	1	
	Pamphlet/Vertical	14	
	Data Card	1	
13. Globes			1
14. Ladders	Safety Lock		1

ItemNumber

15. Library Shelving - oak

Add-on Panels

double 7½' ht.	42
single 7½' ht.	16
double 3½' ht.	11

Bases

double width	61
single width	25

End Panels

double 7½' ht.	33
single 7½' ht.	18
double 3½' ht.	8

Shelves

36" length	569
24" length	70
magazine 36" length	16

Tops

double 36" length	61
single 36" length	25
double 24" length	9

16. Library Tables

26

rectangular 6 seat-oak	11
" 4 seat-oak	5
round - oak	4
round - walnut	5
workroom - walnut	1

17. Microform Readers

7

Manual Microfilm	3
Motorized Microfilm	2
Microfiche	1
Reader Printer	1

18. Photocopy Machines

1

19. Racks

8

Magazine	1
Pamphlet	1
Paperback:	

Display	5
Circular Tower	1

<u>Item</u>	<u>Number</u>
20. Shelf Inventory Units	3
21. Stools	2
Charging Desk	1
Step	1
22. Trash Cans	7
23. Typewriters	
Electric	2

MATHEMATICS

NUTLEY HIGH SCHOOL
Nutley, New Jersey

June 5, 1987

TO: Mr. John Jacone
FROM: Louis G. Lombardi *LGL*
SUBJECT: Annual Report - Mathematics Department

The 1986-1987 school year was an eventful and highly productive one for the High School Mathematics Department. Following is an account of those areas of interest deemed to be most important.

1. There have been a number of changes in personnel. A new chairperson was appointed to supervise the Department whose duties include those of Mathematics Coordinator for the District. In addition, Mrs. Elinor Alboum joined our mathematics faculty and was responsible for teaching Plane Geometry, Basic Geometry, and General Mathematics II. Then, in February, Mrs. Ellen Young, a member of the Department for many years, passed away. Responsibility for her three classes in Accelerated Algebra, Basic Geometry, and General Mathematics I was assumed for the remainder of the year by Mrs. Eleanore Rudy, a retired teacher from the Department.
2. Departmental statistics indicate that twelve regular teachers taught a total of 55 classes covering 18 full year courses. This included those taught by the Chairperson and the Testing Coordinator. In addition, three SCE teachers each taught four remedial classes in the basic skills. As of the end of the second report period, there was an average class size of 20 in the regular classes and 8 in the remedial classes.
3. Based on the recommendations of a curriculum revision committee which met last Spring, several changes were approved and implemented this year. First, three one-semester courses entitled Trigonometry, Probability, and Statistics were consolidated into a single full-year course. Secondly, a Precalculus course was implemented to serve the needs of those students who were in the regular mathematics program and planned to take calculus in college. Finally, three one-semester courses entitled Computer Mathematics I, II, and III were consolidated into a single full-year course called Computer Programming. All courses were successful and appear to be valuable and welcome additions to our curriculum.
4. The High School Proficiency Test sparked considerable activity in the Mathematics Department this year. After a failure rate of 15.1% on the mathematics section of the 1986 test, a commitment was made to improve scores on that test. An HSPT Mathematics Committee was formed to address the concerns. The Committee, which met on Saturday mornings, consisted of the Department

Chairperson and three other members of the Department. Committee members were Toby D'Ambola, Mary Lou Dowse, and Rosemary Vivinetto. Twenty teaching units were constructed encompassing all 45 skills assessed by the HSPT. These units were designed to supplement the curriculum and included cumulative tests to monitor progress. The entire program was implemented in all General Math I and Basic Algebra I classes from October to March. In the final weeks prior to the HSPT, a number of review tests, written in a format similar to the actual HSPT, were given. Test taking skills were also reviewed with all students prior to the test.

5. A number of workshops and institutes were attended by Mathematics Department faculty during the year. They are as follows:
 - a. In July, 1986, SCE teachers Paula Brill and Mary McLaughlin spent five days at a state sponsored HSPT Institute in Irvington.
 - b. On October 10, Ellen Young attended a conference sponsored by the Association of Mathematics Teachers of N.J. The Conference included HSPT seminars offering suggestions on improving student performance on the graduation test.
 - c. On November 19, Mary Lou Dowse and Rosemary Vivinetto attended a computer workshop at the Regional Curriculum Service Unit in East Orange and returned to report on how Computer Software could be used to reinforce our Curriculum.
 - d. On January 10, I organized a Saturday HSPT Strategies Workshop, funded by the Title II Program and conducted here in the High School Mathematics Department. Teachers in attendance were Elinor Alboum, Ann Bevere, Paula Brill, Toby D'Ambola, Mary Lou Dowse, Richard Koegel, Mary McLaughlin, Christine Testa, Vincent Tutturiello, Rosemary Vivinetto, and Ellen Young.
 - e. On January 14, I attended a workshop at Rutgers University entitled "Good Ideas in Teaching Precalculus". This involved lectures and discussions relating to topics recommended for inclusion in a precalculus course.
6. The Math Club, sponsored by Elinor Alboum, participated in a number of contests throughout the year. They were as follows:
 - a. In the Fall, the First Annual Seton Hall Contest, which New Jersey Math League and the Association of Math Teachers of N.J. These contests involved students from grades nine through twelve.
 - b. There were seven after school contests sponsored by the New Jersey Math League and the Association of Math Teachers of N.J. These contests involved students from grades nine through twelve.

Con't:

- c. On April 29, a meet was held at Newark Academy involving a team of five students from each of five subject levels. Joseph Gehring, a junior, placed third overall at the Advanced Math level.
7. In November, the Math Office was moved from the second floor of the New Building to the first floor adjacent to the math teaching area. This improved efficiency considerably and increased accessibility by math faculty to departmental materials and information. Also, because of its proximity to the teaching area, it allowed for better supervision by the Department Chairperson.
8. Monclair State College held its annual Mathematics Day on March 31. This included a number of lectures by prominent professors on interesting topics in mathematics. Our entire Accelerated Geometry class, chaperoned by Alfred Hoppe, was in attendance. Reports indicate it was a valuable educational experience for our students.
9. The Investment Club, an off-shoot of the Mathematics of Finance course, was sponsored by Toby D'Ambola. It involved approximately 20 students who were taught stock investment procedures. The Club entered into competition with 500 other teams to determine who, given an initial amount of \$100,000, would fare the best over a ten week period.
10. Student honors, awards, and scholarships given this year were:
 - a. An award was given to Eric Schweiger for proficiency in mathematics by Atlantic Industries, Inc.
 - b. An award was given to Clara Somoza for proficiency in math and science by ITT Avionics.
 - c. The Rensselaer Medal was presented to Joseph Gehring as the outstanding junior in mathematics and science.
 - d. High Honors were granted to four of our graduating seniors. They were Peter Ciulla, William Griesse, Cathy Petti, and Eric Schweiger. An additional 27 were granted Honors for earning above average grades for four years of mathematics.

Departmental goals for 1987-1988 include the following:

1. To increase emphasis on the teaching of HSPT related skills at all levels of General Mathematics and to provide a periodic review of those skills in Basic Algebra I classes. This will require a restructuring of the HSPT Practice Units in terms of individual skills, allowing for a more effective reinforcement program.
2. To strengthen our curriculum in the area of computer applications. An effort will be made to promote the use of microcomputers as an effective tool for the solution of mathematical problems. This will require an increase in the number of available computers and appropriate software packages.

Con't:

3. To improve teacher flexibility by encouraging self-improvement through reading, course work, institutes, lectures, workshops, and the variation of teaching assignments.
4. To address the problem of course prerequisites in an effort to improve instruction through more homogeneously grouped and better prepared classes.

Departmental recommendations or concerns include the following:

1. There is a need for a microcomputer lab with appropriate course related software. This would allow an entire class to be brought to the lab on an alternating basis to do curriculum related projects as they arise in teaching. It would also allow for more independent computer related assignments.
2. There is a need for a combination book storage room and teaching materials distribution center in order to consolidate our resources and make more effective use of them.

MUSIC

NUTLEY PUBLIC SCHOOLS

MUSIC EDUCATION DEPARTMENT
300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
661-3500 Ext. 494

The Music Education Department of the Nutley Public Schools has realized the following achievements during 1986-87 school year. These and others may be added to the daily "caretaker" activities and responsibilities of the Music Coordinator.

1. A final review and reassessment of the Music Education Curriculum which was examined with all but one member of the district music staff.
2. Coordinated efforts to establish a liason between the community and public schools by inviting the Community Nursery School of Nutley to a demonstration of band activities (hands on experiences). We also scheduled performances by the High School Choralettes, Chorus, and Franklin School Debonaires for community organizations such as "The Old Guard", the Nutley Womens Club as well as provide musical demonstrations, programs and entertainment for the Golden Age Club, the local chapter of the A A R P , the Cerebral Palsy Center in Belleville, and the Edison Rehabilitation Center.
3. During the past year, we have witnessed a continued growth (20%) in the Nutley Summer Music School enrollment.
4. Reviewed and revised the rules and regulations concerning the criteria which govern the Band Auxiliaries (Color Guard, [Band Front], Flags and Twirlers).
5. After a number of years of declining enrollment in the N.H.S. Band, we are beginning to recognize a slow but steady increase in enrollment of the Band and its auxiliaries. The prospects of increasing the enrollment are much greater in the next couple of years because of a larger number of trainees and increased enrollment in the middle school band and instrumental program.
6. A major undertaking was accomplished when all instruments and cases were labeled (Painted or electrically engraved) with serial numbers and/or inventory numbers to easily identify all instruments of the inventory especially for insurance purposes.
7. Initiated instrumental music instruction during the daily schedule on the high school level.
8. Organized and directed the musical preparation for a field trip which took all fifth grade students (district wide) to the Young People's Concert given by the N.J. Symphony Orchestra at Newark Symphony Hall.
9. The Music Department of the Nutley Public Schools under the joint auspices of the Nutley Music Boosters Association presented an "Evening of Music" featuring elementary students in a vocal and instrumental(strings, woodwinds and brass) performance to demonstrate the progress and development of the various music organizations of the elementary level. Students from all the elementary schools of the district participated in this endeavor.

NUTLEY PUBLIC SCHOOLS

MUSIC EDUCATION DEPARTMENT
300 FRANKLIN AVE., NUTLEY, N.J. 07110

RAYMOND J. KOHERE
MUSIC COORDINATOR

AREA CODE 201
661-3500 Ext. 494

10. Organized a weekend N.H.S. Band trip to enter into competition in the marching, concert and jazz band categories at Hershey Park, Penn. during the weekend of May 29-30, 1987. This is the first time Nutley will be entering competition for band organizations and activities.

The following proposals and activities are planned for future implementation.

1. To initiate a N.H.S. Band Camp prior to the opening of school in Sept. '87.
(The report of the above project has been completed and is awaiting approval)
2. To schedule N.H.S. Band (Jazz Band - a new instrumental ensemble which rehearses after school one day a week) performances in the elementary schools to help increase the motivation for continuing instrumental instruction and membership in the higher levels of the performing instrumental music organizations.
(Franklin School and Nutley High School)
3. To explore the possibility of initiating a "show choir" or chorus in the Franklin School Music Program and in the future, possibly on the H.S. level. This will depend on the credentials and abilities of the teacher replacement for Mrs. Walch (Leaving in June, 1987). This proposal would help motivate the middle school student to continue his or her singing activities using physical motions, popular rhythms, popular styles and popular harmonies of the contemporary period.
4. To reduce the size of a few of the elementary general music classes (in a couple of instances up to fifty in a class) so that a workable (normal) class size enrollment may be reached again which will enable a greater music learning potential to exist.
5. If scheduling permits, the N.H.S. Music Program expects to add boys chorus (Octets) to the music curriculum in the 1987-88 school year. As of this date there are thirteen boys who have requested this addition of their schedules.

Mr. R. Kohere
Music Coordinator

MEDIA REPORT

YEAR END
MEDIA DEPARTMENT REPORT
1986-87

Joseph Affinito
Media Coordinator

1986-87 Special Projects

1. Produce overhead transparencies for Dr. Votto for Administrator's Convention.
2. Order of additional video hardware through State Funded Block Grant in conjunction with Ms. Hirsch.
3. Repairs made for elementary schools.
4. Assist in media class studio setup.
5. Video taping of chemical safety workshops for Mr. Sincaglia.
6. Production of elementary overlays.
7. Audio visual assistance for Dr. Fadule's law course.
8. Video taping of Saturday Math Workshop.
9. Audio visual assistance for Governor Kean's visit.
10. Audio visual assistance for Career Day.
11. Media Club Field Trip to WWOR T.V. 9.
12. Assist with audio visual procedures for CAT
13. Assist with audio visual procedures for Adult School.
14. Assist community groups with operation and loan of audio visual equipment.
15. Assist in Jr. Olympics Program.
16. Audio visual assistance for Graduation rehearsal.

1986-87 MEDIA DEPARTMENT REPORT

I Nutley High School Film Rental Report

Total number of film rentals 337

Film Rental Fees	\$6010.45
Postage and Insurance	<u>600.00</u>
Total	\$6610.45

II Audio visual hardware request

Approximate daily & weekly request	1500
Extended request (Departmental)	<u>71</u>
Total	1571

III Additional request 20 weeks for CAT Program
Also fall and spring semester for Adult School

IV Media room use

1. Study - research - preview - production
2. Maintenance
3. Increase video production
4. Xerox copy facility

MISSING 1985-86

Software ----- None

Hardware

Summer Equipment Loans

W. Sautter -----Tripod Screen

T. Hyland-----Opaque Projector
Video Camcorder

D. Modig-----2 RCA Patch Cords

SCIENCE DEPARTMENT

Annual report

June 25 1987

Science department Modig

Statistics - 74.8% of the student body was enrolled in a science course for the 1986-87 school year.

Physics- teachers , Mr. Mancuso and Mr. Sautter. There were four sections of Physics meeting 6 periods per week with a total enrollment of 74 students. There was one section of A P Physics meeting 7 periods per week with an enrollment of 12 students.

Chemistry- teachers , Mr. Mancuso , Miss Naturale , Mr. Sautter , Mr. Starrick and Mr. Zintl. There were 12 sections of Chemistry and Chem Study meeting 6 periods per week with a total enrollment of 207 students. There was one section of A P Chemistry meeting 7 periods per week with an enrollment of 16 students.

Biology- teachers Mr. Modig, Mr. Bonanno, Mr. Jinks, Mr. Kimberley, Mrs. Macgregor, Miss Moor,

and Mrs. Stave. There were 11 sections of Biology meeting 5 periods per week with a total enrollment of 192 students. There were three sections of Plant and Animal meeting 5 periods per week with a total enrollment of 43 students. There were 5 sections of Biology IX meeting 6 periods per week with a total enrollment of 81 students. There were two sections of Advanced Biology meeting 6 periods per week with a total enrollment of 26 students. There were two sections of Human Physiology meeting 6 periods per week with an enrollment of 23 students. There was one section of AP Biology meeting 7 period per week with an enrollment of 23 students.

Environmental and I P S- teachers, Miss Naturale, Mrs. Cauldfield and Mr. Zintl.

There were 3 sections of IPS meeting 5 periods per week with an enrollment of 63 students. There were 5 sections of Environmental Science meeting 5 periods per week with an enrollment of 90 students.

Professional Days

New Jersey Science Convention- Mrs. Stave

Eastern Analytical conference- Mr. Starrick

Fieldtrips

AP Biology - Meadowlands Environmental Center,
Museum of Natural History and the Botanical
Gardens

Chem Study and Physics- Stevens Institute

Clubs

The Biology Club - Mr. Jinks

The Computer Club - Mr. Sautter

AP Testing

Physics- Nine students took the test in May for this year. Last years results were very encouraging with four students scoring four and five grades. A monetary reward was presented to these students in recognition of their achievement on the test.

Chemistry- Fifteen students took the test in May. Last years testing results were above the national average.

Biology- This is the first year for the Biology test with sixteen students involved in the testing during May. Summer curriculum work was completed by the instructor which involved laboratory preparation. Additional summer work is requested for this summer which is in response to new materials generated by ETS.

Facilities and equipment

Plans are afoot to refurbish the student work areas by refacing the front panels of the desks. If this proves to be an efficient method in room 214 three additional rooms will undergo

the facelifting.

We continue to be current by the upgrading of equipment by maintaining a schedule of new purchases and replacements of equipment. A special note should be made about the staffs efforts at repairing and continual maintenance of the facility as well as the equipment.

SOCIAL STUDIES

June 5, 1987

To: Mr. John Jacone, Principal

Fr: Charles J. Fuccello

Subj: Principal's Report

In line with previous reports on the status of the Department, I can happily report that the movement for academic improvement continued during the 1986-87 year. Keeping in mind that the academic activities of faculty are the key to increase student exposure to knowledge, the current year found staff attending conferences, workshops and seminars at many of our local colleges and universities. Specifically, lectures were attended dealing with populations, family planning, immigration and Russian studies at the state schools in Paterson, Jersey City and Montclair. Each activity was congruent with the course of study of the assignments of respective instructors and was not only shared with colleagues at Department meetings but was carried directly into classroom instruction in the form of new ideas for analysis and new methodologies for social science skill development.

In addition, faculty supervised numerous field trips to such centers as Basto, the Museum of Art, Newark Airport, the Marine Terminal, the Essex County Court House and Lincoln Center in New York City. There was also a trip to Philadelphia and a visit to Joseph Foram High School in Milford, Connecticut. Here the supervising teacher met with his counterparts on the Foram staff while students met with their peers to exchange notes on their respective curriculums.

One very positive aspect of Department work this year was the organization of a mock trial team of senior students who for the first time competed in the Essex County Bar Association competition. Although our group did not finish as the top winner, we were successful in the first two rounds and finished respectably in the semi-finals.

I would be remiss if I did not recognize the contributions which certain members made to the extra-curricular aspects

of the school. Once again Mr. Catrambone extended himself supervising numerous Student Council activities, Mr. Annett was involved in the senior play while messrs. Zarra, Lanunziata, Bobo did their usual dedicated work in the sports program. Mr. Rhodes was also gracious enough to provide some musical background at the event in which Governor Kean visited Nutley. Mr. Gallagher was also honored as "teacher of the week" in addition to being cited by the Nutley police for his role as a citizen in foiling attempts at auto theft in the community.

In other respects the Department was active. More materials, congruent with the H.S.P.T., were created for use in New Jersey Studies, maps and related information were duplicated in preparation for the inclusion of World History in to the curriculum for 1988-89 and several publishers were contacted for materials, specifically, textbooks, dealing with World History and Cultures. At the present time we are in the process of selecting an ad hoc committee to determine the goals and curriculum directions for the newly mandated course. We await any information which the State Department of Education has promised to forward to the Superintendent sometime in the fall of 1987. Once this information is available our committee will commence the designing of a curriculum and will make recommendations to our Board of Education concerning needed materials. Hopefully everything will be in place by the spring of 1988.

Concerning the Department's most pressing problem I can only repeat what previous reports have cited. Our resource room is not the most efficiently organized for serious research purposes. We have some outstanding materials but due to the lack of shelving we have not been able to arrange them in a manner conducive to easy access. Furthermore, the ditto machine, a relic of the Cenozoic Era, is frankly on its last "roll". Since Special Education, Industrial Arts and Social Studies personnel regularly use it, I am not optimistic about its continuing to function. Hopefully my request for a new machine will be honored by the Board of Education.

Respectively submitted,

Charles J. Fucello

Charles J. Fucello

C.I.E. - C.O.E. M/DE PROGRAMS

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN JACONE
PRINCIPAL

AREA CODE 201
661-3500

To: John Jacone

DATE: June 18, 1987

FROM: Carmine D'Aloia

SUBJECT: End of Year Report for CIE Programs.

FACT SHEET

1. CIE Program I Regular, Program I Disadvantaged, Program II Advanced, and the Hoffmann-LaRoche Science Program for the Gifted and Talented.

2. Began with 46 students and finished with 42 students.

3. The 42 students break down as follows:

32 will perform the same work they were trained for on the CIE program or as juniors and will continue through the summer and next school year in our advance CIE program.

5 will go to college. (4) year schools.

3 will go to trade school. (2) year schools.

0 will enter different occupations.

2 will join the armed services.

42 TOTAL

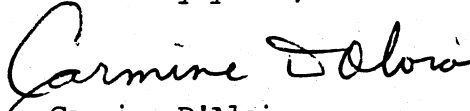
4. All but 4 students remained with the program from the beginning of the year until the end of the year. There were 4 school dropouts.

5. Total earnings of these students during the 1986-1987 school year amounted to \$174,288.

6. The disadvantaged program consists of students that have poor attendance records and are possible dropouts. This program along with our attendance policy has improved their attendance and enabled them to stay in school. It has also given many of them the opportunity to acquire a marketable skill, valuable experience, and full time employment upon graduation.

7. Several of our CIE students participated in a scholarship program offered by the State Coordinators Association. 2 Nutley CIE students won scholarships to various technical schools.
8. This year's student load was very manageable, mainly due to the cooperation of the administration and the job stability of the students. The economy was also very good and the jobs were plentiful. The one month of summer employment was very helpful in establishing work stations and job placement. This time also gave me a head start toward classroom preparation. All of these factors were very beneficial to the smooth operation and success of this year's CIE program.
9. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
10. I administered the SYETP program during the summer of 1986. This program consisted of 16 students placed in jobs with the Town and the Nutley Board of Education. All money was provided by Federal and State funding that I applied for.
11. I administered a winter youth employment program during 1986-1987. 2 students were placed in jobs. 1 with the Nutley Board of Education, and 1 with the Nutley Public Library. All money was provided by Federal and State funds that I applied for.
12. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, COE, DE, CIE Handicapped and Special Services funding programs.
13. Because of increased administrative duties with funding and State youth employment programs, I'm asking for the possibility of more release time necessary to handle this work. Hopefully through scheduling, I may be relieved of one teaching class to allow for administrative duties.

Sincerely yours,



Carmine D'Aloia
CIE Coordinator

ANNUAL REPORT - COOPERATIVE OFFICE EDUCATION

Mrs. Rita Greenberg

June 17, 1987

The 1986-87 Cooperative Office Education program enjoyed a good year--fourteen students started and successfully completed the program.

After graduation, eight students will remain with their cooperating employers in either full-time permanent positions of temporary summer positions.

In September, the fourteen students plan to be involved in the following activities:

Business/vocational school	3
Two-or four-year colleges	2
Full-time employment - office	6
Full-time employment - other	1
Undecided	2

Attached are the following:

Copy of State Report submitted 6/87

List of 1986-87 Cooperating Employers and Students

**N J STATE DEPARTMENT OF EDUCATION
DIVISION OF VOCATIONAL EDUCATION
VOCATIONAL EDUCATION STUDENT INFORMATION
(SECONDARY)**

Please read instructions on reverse side before completing form.
Return completed form prior to June 30, 1987, to Mr. Greg Schuler,
(609-292-6325), New Jersey State Department of Education, Division
of Vocational Education, 225 West State Street, CN 500, Trenton, New
Jersey 08625.

1 3		Essex		3 7 5 0		Nutley		0 5 0		Nutley High School		6/12/87				
Co. Code		County		Dist. Code		District		School Code		School		Date		Page 1 of 1 Pages		

												Co-op Only						
Student names			Grade	Sex	Racial Ethnic	Year of Birth	Vocational Program		Handicap Code	Disadvan- taged code	Limited English Proficiency		Student Status	Co-op Student		Gross Earnings	Total Hours Worked	Co-op Code
Last	First	Mi					CIP Code	Program/Job Title			Y	N		Y	N			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)				
Ali, Gina			12	F	W	68	070303	Bus.Data Entry Equip.Op.					1			\$3,518.	674	6
Caravella, Patricia			12	F	W	69	070606	Secretarial					1			2,808.	702	6
DeVito, Margaret			12	F	W	69	070606	Secretarial					1			2,952.	738	6
Helsel, Steven			12	M	W	69	070705	General Office Clerk					1			2,616.	654	6
Holzherr, Carol			12	F	W	69	070705	Gen. Office Clerk					1			2,656.	664	6
Hurtubise, Danielle			12	F	W	69	070702	Clerk-Typist					1			3,293.	782	6
Pieretti, Cheryl			12	F	W	69	070606	Secretarial					1			2,728.	682	6
Podesta, Charisse			12	F	W	68	070702	Clerk-typist					1			2,220.	555	6
Pucci, Suzanne			12	F	W	69	070201	Banking & Related					1			2,792.	698	6
Tamburri, Donna			12	F	W	69	070606	Secretarial					1			2,832.	708	6
Turano, Susie			12	F	W	69	070606	Secretarial					1			4,718	894	6
Vermeer, Anita			12	F	w	68	070606	Secretarial					1			2,956.	739	6
Williams, Kimberly			12	F	W	69	070702	Clerk-typist					1			2,732.	681	6
Willis, April			12	F	W	69	070702	Clerk-typist					1			2,655.	679	6

INSTRUCTIONS ON REVERSE SIDE

Chief School Administrator

Signature

Date

Phone

Prepared by

Officials

-18-

6/12/87

R. Bradley

COOPERATIVE OFFICE EDUCATION

1986 - 1987

Cooperating Employers and Students

Deluxe Check Printers
5 Henderson Drive
West Caldwell, NJ

Gina Ali

Hoffmann-LaRoche, Inc.
340 Kingsland Street
Nutley, NJ

Patricia Caravella
Margaret DeVito
Steve Helsel
Carol Holzherr
Cheryl Pieretti
Charisse Podesta
Suzanne Pucci
Donna Tamburri
Anita Vermeer
Kim Williams

Nutley Savings & Loan Association
371 Franklin Avenue
Nutley, NJ

Danielle Hurtubise

Crown Title Agency, Inc.
614 Franklin Avenue
Nutley, NJ

Susie Turano

Norwest Financial
210 Franklin Avenue
Nutley, NJ

April Willis

NUTLEY HIGH SCHOOL


NUTLEY, NEW JERSEY 07110

JOHN T. JACONE
Principal

AREA CODE 201
661-3500

June 17, 1937

To: John Jacone

From: James A. Mauro 

Subject: End of Report

In the seven year history of the M/E program, each year results in greater achievement.

Nine students received awards in the DECA competitions. This marks the highest number to date. Each successive year has produced a greater number of recipients.

The new approaches made in the classroom were as follows:

1. More time devoted for training for DECA
2. More project work to allow the students to be creative and to employ the marketing concepts learned in the beginning of the year.
3. Implementing the computer by using marketing software programs.
4. A miniature display project using the art room facilities proved to be quite motivational.
5. Use of the VCR in monitoring mock interviews.

The program began with 20 students and ended with 18.

1 student left the program due to excessive absences.

1 student dropped out from school.

10 students said that they will remain with their jobs through the summer.

11 students will be starting school in September. Many have interests in cosmetology, computer programming, and fashion design.

6 students received scholarships as a result of their success in the DECA competitions.

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN T. JACONE
Principal

AREA CODE 201
661-3500

5 new stations were added to the program's ever growing list.

The end of year banquet for the students and employers at the Gondolia Restaurant was greatly appreciated and was quite a rewarding experience.

With the introduction of a feeder course in school year 1987-88 the M/E program should achieve greater success.

OUR SCHOOL STORE

The School Store enjoyed a banner year as a result of the efforts of Joan Fazio school store manager, who exhibited enthusiasm, ideas, and relentless energy.

All of the DECA students participated in the designing of the Showcases. They were trained on the cash register, ordering of supplies, doing inventory, stock, cost retail and profit, as well as waiting on customers and keeping our store clean by dusting and sweeping.

Our students held four major fundraisers that were very successful.

All of the School Store training, decorating, and cleaning was provided by Joan Fazio our store manager.

Our store also offered prizes to customers who purchased \$3.00 worth of merchandise at one time throughout the year.

1. We gave away 2 Turkeys for Thanksgiving.
2. 2 tickets for the Radio City Music Hall Christmas Show.
3. For Easter 2 Extra Large Plush stuffed Bunnies.
4. Our Mother's Day Gift was a Lovely Brunch for 2 at Proud Mary's Restaurant.
5. Our Father's Day Present was a bus ride for 2 to Atlantic City.

This year was our most successful year not only in cash sales but in a greater amount of customers.

	1984-85	1985-86	1986-87
Cash Sales	\$1,257.65	\$1,515.70	\$2,118.99
Customers	678	733	1,240

We Feel that the students and faculty are more aware of our store and its low prices now and they are using and supporting it more. Attached are some photos of our Cake sale, Field Trips, Newspaper articles, DECA Competitions and our gifts that were given away and some of the customers who won them.

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Dr. Fadule
From: Paul Primamore
Subject: Annual Report 1986/1987

Date: July 7, 1987

This concludes another fine year at Franklin School. Student effort and achievement in the classroom continue to be excellent, and involvement in extra curricular programs is expanding. The faculty is experienced and understanding of adolescent behavior. As a result, teachers deal effectively with young people. In addition, teachers have contributed a great deal through their various committee assignments, and also give freely of their time in their efforts to assist pupils.

The district's strong retention policy appears to be having a positive impact. A combined total of twenty-six seventh and eighth graders have enrolled in summer school because of course failure. This is the fewest number of students I can recall in many years. While four seventh grade and three eighth grade students are being retained, six of these seven are repeating for the second time in their school careers and will be enrolled in the Alternate Program. Only one eighth grade student will be returning to Franklin School next year.

The Alternate Program housed at the high school for the second year, is serving the needs of these youngsters and provides them with an opportunity to reestablish themselves. Also, removing them from

Franklin School continues to have a positive effect on this building.

Several problems that led to the recommendation of this program have been eliminated.

The Social Probation Policy instituted this year also seems to be effective. The Social Probation Committee took a very professional approach to its task, and labored several hours in its efforts to be fair and to establish sound guidelines. Due to failure in elective subjects, several students were not permitted to participate in extra curricular activities during the school year, and eight students eventually were denied the privilege of participating in promotion exercises. As students become more aware of the consequences of social probation, it is expected that fewer students will be restricted. Obviously, more time is needed to fully assess this program, but at the present time the administration and staff are pleased with its impact.

The above policies and programs are a direct result of a concerned administration and faculty who recommended them, and an understanding central administration and board of education who responded favorably to these concerns.

The following paragraphs highlight some of the activity and progress that occurred at Franklin School during the 1986/87 school year.

English - Submitted by Miss Loretta Douglas

Supplemental lessons with varied exercises were developed for eight grade teachers to reinforce skills found on the HSPT.

The writing portion of the HSPT was simulated in seventh and eighth grades by administering a timed test on a set topic and grading it holistically.

English - Cont'd.

Continued work in curriculum areas by using:

- A. Journals
- B. College Bowl
- C. Speeches/oral reports
- D. Demonstration speeches
- E. Newspaper book reports
- F. Written literary analysis
- G. Recipes for unlikely items (brother, house)
- H. More AV equipment
 - 1. Transparencies of essays
 - 2. VCR for films

Field trips were scheduled to see the Chamber Theatre Productions of American short stories by Poe, Twain, Irving, O. Henry and one French short story by deMaupassant (seventh and eighth grades). Performances were at Felician College in Lodi, N.J.

Mrs. Hardin taped a lesson with Miss Helen Poole. Team teaching with Miss Poole was conducted in various classes.

Varied book report assignments:

- A. Games
- B. Videotapes
- C. Skits
- D. Tests
- E. Persuasive letter to a producer

Name projects were constructed - research paper and visual work were done.

English - Cont'd.

Seventh and eighth grade classes participated in the National Language Arts Olympiad. (Vector)

New ideas:

- A. New novel taught - One Fat Summer - to add to our choice of novels to be done in grades seven and eight.
- B. Eight Grade Vector - Radio version War of the World played. Each class was divided in half and was told to write and produce an original radio show. "Shows" were taped recorded (sound effects and all), played, and critiqued.
- C. Worddoodles - common words or phrases expressed in a strange but clever way.

Students participated in several writing contests:

- A. Scholastic (National) 12
- B. N.J.C.T.E. (state) 5
- C. ABC (local) 125 - (winners: Kristen Jordi - 8 - Lisa Tagliareni - 7)
- D. "The History of Banking" - 6 (local) winner - James Van Dyke - 7

Spelling Contest (Herald News)- Alexjandro Cestero - Winner

Sanjay Jani - Alternate

Social Studies - Submitted by Mrs. Mary Penett

Students in Vector classes participated in the National Olympiad and achieved respectable scores.

Mr. Keating once again accompanied a group of seventh graders to Trenton to participate in the "Model Congress." This exercise on parliamentary procedure and debate gives students the opportunity to participate in the writing of bills, laws, and legislation.

Social Studies - Cont'd.

Posters were displayed extensively in the building throughout the year. These included such topics as Women's History Week, People throughout History, If you believe in America-Prejudice is Foul Play, climatic conditions, and geographic terms.

Three eighth grade students, James Van Dyke, David Chen, and Buule Lien received recognition for essays they submitted for the Nutley Savings and Loan Essay Contest.

Special projects were assigned throughout the year in many classes by different teachers. Some of these were:

1. Footprints in the Past - This included creation of time-lines showing dates of important events in their chronological order.
2. Research information to discover what events happened on the same day of the year as the pupil's birth.
3. Teacher for the Day - Research paper, posters, charts, etc. were presented depicting life and activities in selected countries of the eastern hemisphere.
4. A "log" in chronological order, presenting historical accounts written in newspaper fashion, or diaries, etc., was developed by students and maintained throughout the year.
5. Reports on early civilizations
6. Giants of Industry - a lecture and research project
7. Top Ten Hits - A poster project listing important events between 1890 and 1940.
8. Debates on such topics as Imperialism vs. Isolationism, and Hiroshima.

Social Studies - cont'd.

9. Brain Battles: A quiz game modeled after "Password."

Mathematics - Submitted by Mr. Louis Lombardi

Curriculum

There were important changes in the middle school mathematics curriculum this year. In the fall, an Elementary Mathematics Curriculum Committee was formed to revise the entire K-8 mathematics curriculum. The Committee, which met on Saturday mornings, completed a scope and sequence study from which a curriculum guide was written for grades seven and eight. A pre-algebra strand was included in the revision and led to an updating of the pre-algebra curriculum for grades 7-V and 8-2. To compliment the new curriculum, a new textbook series was researched and adopted on June 8. The series is published by Addison-Wesley. Members of the Mathematics Department unanimously agreed the new texts should be used for grades 7-3 and 8-3. The new pre-algebra text will be used for grade 8-2. Debbie Pinto and Densie Vill'Neuve were members of the committee.

HSPT Preparation

In order to better prepare our eighth grade students for the HSPT which they will be taking in grade nine, a reinforcement program was instituted. Twenty short teaching units, constructed by a committee of teachers and encompassing all of the 45 skills assessed by the HSPT, were used to supplement the regular eighth grade curriculum on the 8-3 and 8-4 levels. Some difficulty was encountered because each unit encompassed more than one skill. However, this problem should be alleviated next year as the entire mathematics faculty has agreed to work to reconstruct the twenty units so that each unit will include only one HSPT skill.

Mathematics - Cont'd.

In late May, the Department gave the 1987 HSPT as a pre-test to 215 students in grade eight. The results are encouraging. With only a minimum exposure to algebra, and lacking almost a full year of mathematical maturity prior to the actual test, an average HSPT score of 72 was achieved.

Departmental Statistics

Six regular mathematics teachers taught a total of 30 classes with an average class size of 18. This included two algebra I and three computer applications classes. In addition, Arlene Wellman taught three Basic Skills classes with an average class size of 9, and Marge Parker had one class with 7 math students.

Resource Room

The Computer Room also doubled as the Resource Room during periods four through seven. Indications are that this arrangement operated very successfully, allowing students to come from lunch study to receive help with mathematics related problems. The teachers involved were Denise Vill'Neuve, Herb Sauter, Mark Maniscalco, and Mary Peele.

Workshops and Institutes

1. On September 30, an HSPT Institute Follow-Up Workshop sponsored by the State Department of Education was attended by Debbie Pinto, making her a valuable resource person in this area.
2. On March 9, Denise Vill'Neuve attended an Educational Technology Conference during which school districts made presentations of various computer programs in education.
3. On January 21, a Problem Solving Workshop, attended by Denise Vill'Neuve, demonstrated the most effective approaches to the teaching of this difficult strand in our curriculum.

Mathematics - Cont'd.

4. On May 11, Denise Vill'Neuve attended an HSPT Workshop on Estimation. Many important ideas were returned to the Department and shared with colleagues.

Math Club and Math Contests

1. The Mathematics Club, sponsored by Mary Peele, Debbie Pinto, and Mark Maniscalco, met every Wednesday after school. The Club was divided into two groups. One group, led by Debbie Pinto, concentrated on interesting topics in the field of mathematics. The second group, led by Mary Peele and Mark Maniscalco, used the meetings to coach the Mathcounts Team for interscholastic competition.
2. The Mathcounts Team placed second in regional competition at N.J.I.T. One student placed third over all and was invited to attend the State Competition at Princeton.
3. The Math Department participated in the Continental Math League on three levels. Five contests were held throughout the year in the regular math classes. In grade seven, students entered the Pythagorean category and in grade eight, there was competition in the Euclidean and Pythagorean categories.
4. The Department participated in the New Jersey Math League in grades seven and eight. A fourth place trophy was won by our seventh graders.

Departmental goals for the 1987-1988 include the following:

1. To increase emphasis on the teaching of HSPT related skills at all levels. In grade eight at the vector level, a periodic review of these skills should be sufficient. At the lower levels, a more

Mathematics - Cont'd.

intensified program will be undertaken involving the use of HSPT Practice Units. This will require a restructuring of these units in terms of individual skills, allowing for easier integration into the curriculum and a more effective reinforcement program.

2. To strengthen our curriculum in the area of computer applications. An effort will be made to promote the use of micro-computers as an effective tool for reinforcement.
3. To increase the use of visual aids and in particular, the overhead projector in order to reinforce concepts and make teaching more effective.
4. To improve teacher flexibility by encouraging self-improvement through reading, course work, institutes, lectures, workshops, and the variation of teaching assignments.

Departmental recommendations or concerns include the following:

1. There is a need for a telephone extension in the Departmental Office in order to improve communications between the Math faculty at Franklin School and the Mathematics Coordinator.
2. There is a need for a mathematics typewriter for use by the Math faculty.

Science - Submitted by Miss Rachel Fujinaka

The following is the 1986-87 end of the year summary report for science department:

1. Mrs. Danchak's science students attended a planetarium show at the Glenfield School, Montclair, on February 11, 1987.

Science - Cont'd.

2. The 7th and 8th grade Vector science students participated in the National Olympiad Science quiz contest on May 1, 1987. Two eighth grade teams achieved outstanding results. In this nationwide contest, one team finished fifth and the other twelfth.
3. Miss Fujinaka's science students visited the Hayden Planetarium, New York City, to see the sky show The Seven Wonders of the Universe. (The first two classes visited the Planetarium on April 28, and the other two on May 2.)
4. The 7th and 8th grade Vector science students' posters were displayed during the CAT Open House.
5. Mrs. Danchak designed and produced computer programs for her classes which reviewed chapter materials. She also made up review sheets and random question tests. These programs were incorporated in with her science lessons and covered the following topics:
 - I. Science and technology
 2. Atoms
 3. Matter
 4. Physical and chemical
 5. Metals
 6. Non-metals
 7. Light
 8. Sound
 9. Stars and Stellar distances
 10. Life and Death of a Star
 - II. Universe

Science - Cont'd.

- 12. Constellations
- 13. Nervous System - Brain and Spinal Cord
- 14. Nervous System Review

Student teams placed 5th and 12th in the science Olympiad.

Health and Physical Education - Submitted by Mr. Carmine Lemma

Physical Education

After school activities were once again conducted this year and were well attended by Franklin School students. Included in this program were floor hockey, volleyball, basketball, and dodgeball.

A student-teacher basketball game sponsored by the Student Council was played in February. The proceeds went to the Dan Hansen Fund.

Health

Mr. Lemma attended a seminar at N.H.S. on Drugs, presented by the Essex County Sheriff's Dept.

Updated curriculum to include the controversial disease - Aids.

Updated curriculum to include sexually transmitted diseases, gonorrhea, syphilis, herpes, and trichomoniasis.

Drug program on "crack" and cocaine was presented by the Essex County Sheriff's Department to our eighth grade students.

Special Subjects - Submitted by Mrs. Patricia Arant

The Annual Celebration of the Arts once again was held in the gymnasium and proved to be very successful. Students attended from their physical education classes during the school day. Parents were invited to attend an evening program. Parents of sixth grade students also attended as part of their yearly orientation to Franklin School.

Special Subjects - cont'd.

Seventh grade art classes and eighth grade visual arts classes went on field trips to the Museum of Modern Art, The Museum of Natural History, and The Brooklyn Museum.

Student art work was displayed at the local Burger King as part of Youth Art Month.

In clothing, students entered two contests. In the Turtle Back Zoo Contest, two Franklin School students received Honorable Mention for their posters on rabies. In the Goodheart Wilcox Company Contest, one student was recognized for a bulletin board idea.

Music

Band and choral members performed at a Christmas assembly for the student body.

The Annual Spring Musicale was again held in May. Band and choral members as well as the Debonaires performed at this evening program.

The Debonaires performed on several occasions for community groups in the surrounding area.

A select number of choral students attended practices and performances of the Northern Regional Junior High Chorus.

Several members of the Franklin School Band served as cadet trainees with the Nutley High Band.

The Franklin School Band participated in the town Memorial Day Parade.

Field Trips - 1986/1987

- 9/26/86 - Museum of Natural History, N.Y. - Ms. Hill Trovato-Ms. Berg
- 9/27/86 - Seton Hall University - Mr. Maniscalco
- 10/24/86 - Felecian College, Lodi, N.J. - Mrs. Hardin-Mrs. Kinney
- 10/28/86 - NBC Television, NYC - Mrs. Vill'Neuve
- 11/24/86 - Museum of Modern Art, NYC - Ms. Hill Trovato
- 11/25/86 - Museum of Modern Art, NYC - Ms. Berg
- 12/3/86 - Chatam H.S. - Mrs. Walsh
- 12/5/86 - Felecian College - Miss Douglas
- 12/15/86 - Reformed Church Home, Irvington, N.J. - Mrs. Walsh
- 2/11/87 - Carvel, Upper Montclair, N.J. - Mrs. Arant
- 2/11/87 - A.M. - Glenfield School, Montclair, N.J. - Mrs. Danchak
- 2/11/87 - P.M. - Glenfield School, Montclair, N.J. - Mrs. Danchak
- 3/5/87 - W. Essex Reg. H.S. - W. Caldwell, N.J. - Mrs. Walsh
- 3/7/87 - N.J.I.T. - Mr. Maniscalco - Mrs. Peele
- 3/13/87 - W. Essex Reg. H.S. - W. Caldwell, N.J. - Mrs. Walsh
- 3/16/87 - W. Essex Reg. H.S. - W. Caldwell, N.J. - Mrs. Walsh
- 3/20/87 - Chatham H.S. - Mrs. Walsh
- 3/21/87 - Chatham H.S. - Mrs. Walsh
- 4/4/87 - Princeton University - Mr. Maniscalco
- 4/9/87 - Felecian College, Lodi, N.J. - Mrs. Hardin-Mrs. Kinney
- 4/10/87 - South Street Seaport, N.Y. - Mr. Landy-Ms. Simmons
- 4/13/87 - N.Y. Museum of Natural History - Ms. Hill Trovato-Ms. Berg
- 4/14/87 - Middlesex County College - Mrs. Mutch
- 4/27/87 - Trenton, State House - Mr. Keating

Field Trips - 1986/1987

- 4/28/87 - Hayden Planetarium, N.Y.C. - Miss Fujinaka
- 4/30/87 - Stratford, Conn. - Ms. Berg-Mrs. Meloni-Mrs. Williams
- 5/4/87 - Brooklyn Museum of Art - Ms. Berg
- 5/5/87 - Essex County College - Mr. Kocum
- 5/7/87 - Brooklyn Museum of Art - Ms. Hill Trovato
- 5/20/87 - Hayden Planetarium, N.Y.C. - Miss Fujinaka
- 5/28/87 - Rutgers, Douglas Campus - Mr. Kocum

NUTLEY PUBLIC SCHOOLS

LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

ALEXANDER B. CONRAD
Principal

Tel 201 - 661-3500

TO: DR. JAMES J. FADULE, JR.

JUNE 1987

FROM: MR. ALEXANDER B. CONRAD

SUBJ: ANNUAL REPORT: 1986-1987

The one exclusive sign of thorough
knowledge is the power of teaching.

Aristotle

This annual report will be a monthly, capsulized review of student, staff, school, and community activities.

SEPTEMBER

On two separate days the P.T.A. held teas for parents. The first was for parents of kindergarten children. Parents were welcomed to Lincoln School and encouraged to become involved in school activities. The second was for parents of students in grades 1-6. They were encouraged to continue their involvement in Lincoln School activities.

Individual student photographs were taken.

The faculty meeting emphasized district priorities.

OCTOBER

Fire Prevention Week was observed. The Nutley Fire Department made a school visitation and gave a demonstration on the school playground for the children. Staff included a lesson on fire safety for their students.

Dental exams and vision screening were held.

Cognitive Abilities Tests were given to fourth grade students.

The annual first grade trip to the pumpkin farm was cancelled due to inclement weather. Pumpkins were donated to all first grade students by a parent. Students decorated their pumpkins in class.

ANNUAL REPORT (cont'd)

The sixth grade classes went on a field trip to the American Museum of Natural History and the Hayden Planetarium in New York City.

The fifth grade classes went on a field trip to Newark Symphony Hall to hear a performance of the New Jersey Symphony.

The P.T.A. sponsored a Book Fair and Open House. They also organized an evening, community Halloween Party.

Mrs. L. Milunaitis supervised the annual UNICEF appeal.

The principal attended a NJASA inservice program: "Exploring Student Readiness."

Mr. S. Parigi, Lincoln School's computer network representative, addressed the faculty on computers.

Miss H. Poole addressed the faculty on writing and curriculum revision.

Mr. H. Reddington, LDS, addressed the faculty on grade reporting for classified students.

The principal chaired a social studies curriculum review. Miss M. Fink represented the Lincoln School staff.

The faculty meeting stressed critical thinking (Bloom's taxonomy) and Dr. M. Hunter's elements of a good lesson.

NOVEMBER

The sixth grade classes went on a three day camping trip to the Linwood-MacDonald Environment Education Center, Branchburg, New Jersey.

Mr. F. Comune, Miss P. Griffin, Miss J. Langston, Mr. S. Parigi, and the principal attended the three day Academy Convocation, "Perspectives '86: Commitment to Instructional Excellence." Dr. Madeline Hunter was the keynote speaker. A report was given to the faculty on the workshops attended at this convocation.

Mrs. A. Starace took her fourth grade students to the Nutley Public Library.

A Magic Show assembly was performed for all students.

American Education Week was observed; classroom visitations were encouraged.

Parent-teacher conferences were held.

ANNUAL REPORT (cont'd)

The principal chaired a social studies curriculum review. Miss M. Fink represented the Lincoln School staff at this meeting.

The faculty meeting emphasized testing procedures, writing, math textbooks, and the social studies curriculum.

DECEMBER

Miss D. Butler and Miss J. Stabile directed holiday plays. These plays were presented to the student body at two assemblies.

The P.T.A. ran Santa's Workshop. Students had an opportunity to purchase inexpensive gifts for members of their families.

Assemblies were given on "Our Friend the Atom" and "The Mystery of Energy."

The fourth grade classes went on a field trip to Newark Symphony Hall to hear the New Jersey Symphony perform Hansel and Gretel.

Essex Chemical gave a Christmas Party for the special education students. Santa visited the kindergarten and first grade classes.

Toys-for-tots were collected by students.

Students participated in the Jhon Dupuy Readathon.

The faculty meeting reviewed the Pupil Right to Privacy policy.

JANUARY

Students were examined for scoliosis.

A science assembly was given, "Voyage to the Future."

National Handwriting Day was celebrated in the respective home-rooms as motivation for improving handwriting skills.

The principal attended a workshop on New Jersey High School Proficiency Tests and New Jersey Minimum Basic Skills Tests.

The faculty meeting reviewed Iowa Tests of Basic Skills and a comparison of national norms.

FEBRUARY

New Jersey Children's Dental Health Month was observed. The staff incorporated a special lesson on dental hygiene.

The Nutley Junior Women's Club presented an assembly, "Kids on the Block," to the third grade students.

ANNUAL REPORT (cont'd)

The P.T.A. presented an assembly on drug prevention.

The staff was given a luncheon by the P.T.A. Teacher Appreciation Day was observed.

The principal attended a mathematics workshop presented by Silver Burdett in Secaucus and a reading workshop presented by Silver Burdett & Ginn in Clifton.

The faculty meeting emphasized the HSPT skills array in mathematics, reading, and writing. Cluster groupings and staff fingerprint law were reviewed. Staff members voted on a new math textbook preference.

MARCH

Registration for entering kindergarten students was held.

Fingerprinting of students (with parents' permission) was supervised by the Nutley Police Department.

Mrs. V. Davidson presented the Budget Night musical featuring first, second, and third grade students.

The P.T.A. held their annual Tricky Tray night.

An assembly, The Festival of Jazz, was given for the student body.

Second grade students attended an assembly on dental hygiene.

Mrs. G. Moore and the principal attended a workshop on the Right to Know law.

The faculty meeting reviewed the New Jersey Proficiency Test Student Review Manual and Dr. M Hunter's Seven Step Lesson Plans.

APRIL

Students in grades K-6 took the Iowa Tests of Basic Skills. Students in grades 1-4 performed better on 84% of the items tested than the district average.

First grade classes went to the John Harms Center, Englewood, to see a performance of Peter Pan.

School elections were held; parents were invited to visit classrooms.

A piano/violin recital assembly was performed for students in grades 3 - 6.

The P.T.A. sponsored a program with the Department of Health and Human Services to arrange for students to secure Social Security numbers.

ANNUAL REPORT (cont'd)

Mrs. C. Gurney attended an English conference. Material obtained at this conference was shared with the faculty.

The faculty meeting reviewed HSPT test mastery and the T & E code, remedial programs, and ISIPs (Individual Student Improvement Plans).

MAY

Mrs. V. Davidson and Mr. L. Tobias directed the Spring Musicales. Fourth, fifth, and sixth grade students performed.

New students to the kindergarten classes were screened. The P.T.A. assisted with the screening.

The P.T.A. held their annual Fashion Show and Plant Sale.

Students from Clendinning Nursery School visited the Lincoln School kindergarten class.

Assemblies were given on railroad safety (presented by New Jersey Transit), bicycle safety (presented by the Nutley Police Department), and electricity (presented by the Franklin Institute of Philadelphia and paid for by the P.T.A.).

Fifth and sixth grade students participated in the district's junior olympics.

First grade classes went on a field trip to Green Meadow Farm; second grade classes went to the Memorial Auditorium, Montclair, to see The Emperor's New Clothes; third grade classes went to the American Museum of Natural History and the Hayden Planetarium in New York City.

Nutley Achievement Tests in Writing were given. The following staff members were holistic scorers for these tests: Miss D. Butler, Miss P. Griffin, Mrs. C. Loffredo, Miss F. Meyers, Miss J. Stabile, and Mrs. A. Starace.

The principal attended the annual PSA Spring Conference in Asbury Park.

The faculty meeting addressed grade reporting, criminal history law review, writing and math curricula.

JUNE

Nutley Achievement Tests were given in mathematics and reading. Forty-six distinction awards were earned.

Sixth grade students visited Franklin School.

ANNUAL REPORT (cont'd)

The second grade classes went on two field trips: the Nutley Public Library and Van Saun Park, Paramus.

Patrols attended the annual picnic given to them for service.

The graduation for special education students was held.

An assembly on an introduction to opera was performed for the student body.

Promotion exercises for sixth grade students were held.

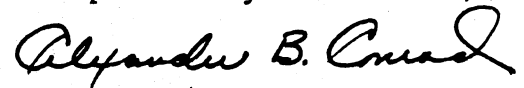
During the year the following staff members took graduate courses: Miss B. Apple, Mrs. G. Berk, Mrs. D. Butler, Mrs. C. Loffredo, Miss J. Stabile, and Mrs. A. Starace.

Mrs. E. Mattone and Mrs. A. Starace took the district's inservice workshop, Project T.E.A.C.H; Miss M. Fink: Computers.

Mrs. D. Butler, Miss M. Fink, Miss P. Griffin, Miss J. Langston, and Mrs. B. Santoriello were active with Saturday curricula meetings in mathematics, reading, social studies, and writing.

The faculty meeting reviewed committee reports and progress for the 1986-1987 school year.

Respectfully submitted,



Alexander B. Conrad
Principal

June 1987

NUTLEY PUBLIC SCHOOLS

RADCLIFFE SCHOOL

NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Dr. James J. Fadule, Jr. June 30, 1987
From: Mrs. Kathleen C. Serafino, Principal of Radcliffe School
Subject: Principal's Annual Report, 1986/87

The following annual report for Radcliffe School contains information gathered from the school curriculum, school activities, student activities, parent activities, concerns and recommendations.

Curriculum Activities

1. The 1986-87 school year saw the continued implementation of the K- 6 reading, mathematics, language arts, science, social studies, writing, family life and computer curricula.

2. A review of the mathematics and social studies curricula was undertaken at our Saturday curriculum meetings. The mathematics curriculum has been revised and the 1987 Addison-Wesley Mathematics Series has been adopted for the district. A recommendation was made to change the social studies curriculum and plans are to consider further the ramifications of these changes during the 1987/88 Saturday sessions.

School Activities

1. National Education Week, November 17 - 21, 1987

During National Education Week, Radcliffe School had the following special activities:

Classroom visitation

Kindergarten Parent Workshop

Computer Lab - Word Processing Demonstration

First Grade Parent Workshop

2. Grandparent Visitation Day - September 26, 1987.

Grandparents were invited to visit during the afternoon session and share their grandchildren's learning experiences.

Special Programs

- | | |
|--------------|---|
| Kindergarten | Our Kindergarten Promotion was held June 25, 1987. The children presented a program on the "Letter People". |
| Grades 1 - 3 | The students in Grades 1 - 3 presented a musical program, "Goin Buggy" on March 24, 1987 . |
| Grades 4 - 6 | Students in grades 4, 5 and 6 presented a special musical program, "Sis, Boom, Bah", on May 26, 1987. |

Special Speakers

- | | |
|-----------------------------|--|
| Grades 4,5 &6 | Detective Bob Shaw from Essex Co. Sheriff's office spoke on drugs. |
| Grade 6 | Mr. John Filip, N.J. Bell - "Prank Calls" |
| Grades K -3 and
4, 5 & 6 | Ms. Donna-Marie Schiereck - N.J.Transit
'Railroad Safety Program' |
- R.A.M.P. Program (Reading Appreciation and Math program with senior citizens)

This program provides opportunities for the learners, volunteers and staff members to work together and share meaningful experiences. Our R.A.M.P. volunteer was Mrs. Janet Clark.

Field Trips

Radcliffe students participated in the following field trips:

- | | |
|--------------|--|
| Kindergarten | Visited Van Reyper's Farm to see Halloween display.

"Emperor's New Clothes" at Memorial Auditorium. |
| First Grade | The Paper Bag Players at Harms Theatre, Englewood, N.J. |
| Second Grade | The American Museum of Natural History, N.Y.C. |
| Third Grade | Waterloo Village, Stanhope, N.J. |
| Fourth Grade | Crane House, Montclair

North Jersey Water Supply and Ringwood Manor. |

Field Trips - continued

Fifth Grade

Wildlife Center , Wyckoff, N.J.

Sixth Grade

Morris Museum - "Universe" program

Trip to Statue of Liberty via Liberty State Park.

Student Council

The Radcliffe School Student Council was active this year. Elections were held at the beginning of the school year. Four officers were elected, with two representatives from each class grades 4 - 6. The Student Council sponsored many fund raising activities such as candy cane sale at Christmas, Radcliffe School pencil sale and lollipop sales. They raised sufficient funds which, added to last years fund raising, enabled them to purchase a new school flag. This is displayed in our auditorium.

The council held a Pep Rally on the day of Junior Olympics to encourage school spirit.

Honor Roll and High Honor Roll

In order to recognize high academic achievement, assemblies were conducted at the end of each marking period and ribbons were awarded to students on the honor roll.

V.I.P. Showcase

This year, a V.I.P. showcase continued to feature one or more students from each homeroom who exhibited good citizenship, manners, courtesy and behavior. Their pictures , along with a short autobiography, were showcased at the entrance to the school. They were treated to a reception with cookies and juice, in the principal's office.

Awards Program:

At the end of the school year, an Awards Assembly is held. Honor ribbons for the marking period and the entire year are distributed as well as Music Awards, Student Council Awards, Citizenship, and Attendance Awards. Patrols are also recognized at this time.

Presidential Academic Fitness Awards

These awards are given to sixth graders who have achieved a B average and above 90 in their IOWAs.

Teacher Achievements

Radcliffe School Staff continues to grow professionally. During the school year 1986/87, many attended conferences, workshops, inservice and graduate courses. A number worked on curriculum committees for district priorities. In addition:

1. Mrs. Jean Tennis and Mrs. Gerri Intiso implemented the use of the computer as a tool in the writing process.
2. Mrs. Jean Tennis and Mrs. Nancy Szura attended and completed the School Law course.
3. Mrs. Grace McCaw conducted a pilot program using a Reading Styles Inventory.
4. Mrs. Alice Terry will attend a H.S.P.T. summer seminar.
5. Miss Tangorra and Mrs. Kirk conducted a parent workshop on the writing process.

P.T.A. Activities

Radcliffe School P.T.A. President Marilyn Testa led the organization through a very successful year. The Executive Board has the largest active membership. The Board meets the second Tuesday of each month as well as during the summer.

1. Special Assembly Programs

October 31, 1986 "Drug Puppet Show"
November 11, 1986 "McGruff" Safety Program
December 16, 1986 "Lady Liberty: by Pushcart Players
February 12, 1987 "Art Power" Assembly
April 14 , 1987 "Mr. Goodbody"

2. Activities and Meetings

September 30, 1986	Open House
December 12, 1986	Family Night - "Merlin"
March 24, 1987	Budget Presentation
May 26, 1987	Spring Musical

The following were Fund Raising Events:

September '86	Sweatshirt Sale
October ' 86	Pumpkin Sale
December '86	Santa Sale
May '87	Plant Sale

P.T.A. Activities - continued

Special Activities

a. The P.T.A. organized a Radcliffe picnic held October 5, 1986 at Kingsland Park. Over 150 persons attended including Radcliffe families and staff. It has been planned to make this an annual event.

b. A Christmas Family Night , with 'Merlin' the magician was held for the first time. Pictures were taken with Santa Claus. It is now planned as an annual event.

c. A fund raising basketball game was organized between the Harlem Wizards and Radcliffe fathers and friends. The game was held March 28, 1987 and the profits realized exceeded \$7,000.00. From these profits, the P.T.A. purchased a new sound system for our auditorium and a RICOH copy machine for the school.

d. The P.T.A. supported and assisted Radcliffe students in the 'Keep Nutley Clean ' campaign.

Parent Volunteer Program

Radcliffe School continues to have an active volunteer program under the direction of Mrs. Marie Peavy. Their help and support are very important to the goals of our school program. A breakfast was held on June 16, 1987 to recognize and thank the parents for their efforts.

For the 1987/88 school year they plan to hold a Halloween party on mischief night, October 30th at 7:30 P.M. They also hope to develop a school directory which would be sent home to all Radcliffe families.

Radcliffe Review

Under the able leadership of Beverly Cullari, Debbie Ferreri and Janice Guerriero, the Review highlighted PTA activities and the creative writings of our students.

Concerns

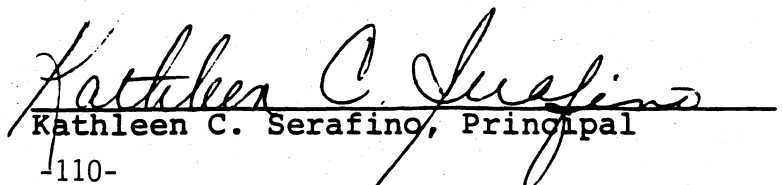
Due to the everchanging family structure and the needed emphasis on drug awareness, I would suggest the need for an Elementary Guidance Counselor or Nurse/Health Educator. We need a nurse/teacher for more than one hour a day.

Objectives for the 1987/88 school year

1. Implement the new mathematics curriculum and textbook.
2. Emphasize drug awareness in the family life curriculum- U. S. Department of Education: Schools Without Drugs.
3. Implement the new grading system.
4. Closely monitor safety and maintenance in and around the building.
5. Plans are in place for four teachers and me to attend the Academy for the Advancement of Teaching using "Instructional Theory Into Practice" and offered by the N.J. State Department of Education.
6. Continue emphasis on supervision of playground area before entrance by students.
7. Implement mini-courses to be offered for intermediate grades at lunchtime, during the winter months, with the help of P. T. A. volunteers.
8. To increase pride in Radcliffe School and improve student self esteem.

In conclusion, on behalf of the Radcliffe School Staff, I would like to thank the Board of Education, Dr. James J. Fadule, Jr., Superintendent of Schools, Dr. Frank Votto, Assistant Superintendent, Miss Barbara Hirsch, Director of Special Services, and Mr. John Sincaglia, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful school year for all.

Respectfully submitted,


Kathleen C. Serafino, Principal

NUTLEY PUBLIC SCHOOLS

SPRING GARDEN SCHOOL

NUTLEY, NEW JERSEY 07110

ANTHONY J. STIVALA
Principal

AREA CODE 201
661-3500

To: Dr. James J. Fadule

Date: June 29, 1987

From: Anthony J. Stivala

Subject: Annual School Report 1986-87

Another school year has come to an end -- a year where the high quality of education in the Nutley school district has been maintained, and additionally, improved.

Evidence of this success has been affirmed by the fine achievement of our students on various measuring instruments -- the Iowa Tests of Basic Skills, the New Jersey High School Proficiency Test, and the Nutley Achievement Tests. These successes were the result of the collective efforts of administrators, teachers, and supportive staff, the Board of Education, parents, the community, and certainly, the students. It was exciting and gratifying for me to have been a part of this effort.

Our major objective at Spring Garden School has always been improvement of instruction and the learning process. An emphasis in "basic skills" education -- particularly communication and computational skills.

We are proud and pleased with the achievement levels of Spring Garden students as reported:

Iowa Tests of Basic Skills (National Percentile Rank - School Norms)

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading	88	96	88	72	90	84
Language Arts	98	99	99	92	95	93
Mathematics	99	99	98	95	99	99
Composite	96	99	93	82	95	88

The company contracted to score our Iowa Tests provided us this year with an interesting report -- a report that adds to the pride of our efforts as educators, and the pride in the achievement of our students. It compares Spring Garden

students achieving high, average, or low on the Iowa Tests with students nationally:

<u>Grade</u>		<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>(National)</u>
Reading	High	33%	57%	35%	19%	38%	34%	23%
	Average	65%	41%	65%	79%	62%	66%	54%
	Low	2%	3%	0%	2%	0%	0%	23%
Language Arts	High	78%	76%	80%	49%	57%	56%	23%
	Average	22%	24%	20%	51%	43%	44%	54%
	Low	0%	0%	0%	0%	0%	0%	23%
Mathematics	High	78%	78%	67%	53%	72%	66%	23%
	Average	22%	22%	33%	47%	28%	34%	54%
	Low	0%	0%	0%	0%	0%	0%	23%
Composite	High	63%	76%	55%	33%	57%	47%	23%
	Average	37%	24%	45%	65%	43%	53%	54%
	Low	0%	0%	0%	2%	0%	0%	23%

Nutley Achievement Tests (Average Scores)

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading	91	95	94	88	87	92
Mathematics	96	94	95	86	86	92
Writing	87	89	87	86	83	85

While we are generally pleased with pupil achievement, we are very aware that there are areas that require our study and our attention. We also realize that there are some students who are not performing to expectancies for any variety of reasons, and that all youngsters have needs to be addressed -- individual and group needs. The improvement of instruction will continue to be our major objective and task.

We will examine closely the results of these tests -- particularly the Nutley Achievement Tests -- and address areas that need attention -- individual and group.

Activities

A brief description of various school activities follows. This listing is not all-inclusive, as many more activities occur in the normal course of a school year.

1. Assembly Programs -- Several excellent educational/entertaining programs funded and arranged by the P.T.A.; special musical

programs (student and professional); Fire Safety (Nutley Fire Department); Bicycle Safety (Nutley Police Department); Train Safety (New Jersey Transit); educational and entertaining video tapes and films.

2. P.T.A. Meetings -- There were five executive board meetings and four general meetings (listed):

October -- Open House (Classroom Visitation)

December -- Holiday Season Musicales (Fifth and sixth grade choral groups)

March -- School district budget presentation and candidates for the Board of Education (Musical play performed by grades one, two and three)

May -- Spring Musicales (Fourth grade flutophone and vocal; fifth and sixth grade choral groups; fourth, fifth and sixth grade instrumental groups.)

3. Parent-Teacher Association -- The P.T.A. has been a very active, involved, interested and supportive group. Their fund and fun raising activities (cake sales, Christmas Boutique, Dinner-Fashion Show, Strawberry Festival) have helped to foster a spirit of cooperation and understanding between the home and the school, and among parents.

The monies realized from these activities have helped to enrich our school program -- purchase of instructional equipment and materials, funded several excellent assembly programs, a pizza luncheon for our school safety patrol, the annual sixth grade "ice skating and luncheon," the sixth grade promotion and refreshments, teacher appreciation activities and luncheon, refreshments for general P.T.A. meetings, and donations to several charities, and a sizeable contribution to the Nutley Parent Council Scholarship Fund.

The P.T.A. published and distributed three issues of LET'S COMMUNICATE -- an informative newsletter reporting school events and activities, P.T.A. events and activities, and fun activities for students and parents.

4. Parent Volunteer Helpers -- Several parents assisted in our library with clerical tasks, shelving and cataloging books. Thirteen parents helped us conduct our Book Fair. Eleven parents helped us during the kindergarten screening program.
5. Several parents discussed their occupations/hobbies in classrooms.
6. The KIDS ON THE BLOCK program was presented to the third grade classes by the Junior Women's Club.

7. Senior Citizen Volunteer Helper -- Helped students with reading and mathematics skills in grade one classes.
8. Fingerprint Program -- With parent permission, kindergarten students and other students new to our school were fingerprinted in school by the Nutley Police Department -- parents received these prints.
9. Educational Field Trips --
 - Grade one classes -- Performance of PINOCCHIO at the Paper Mill Playhouse, Millburn
 - Grade two classes -- Bronx Zoo, New York City
 - Grade three classes -- Waterloo Village, Stanhope, N.J.
 - Grade four classes -- Performance of HANSEL and GRETEL at Newark Symphony Hall
 - Grade five classes -- Performance of THE NUTCRACKER by the Garden State Ballet at the Park Theatre, Union City
 - Grade six classes -- The New York Financial District, Wall Street, New York City

Programs

All teachers are following the prescribed curriculums. The science curriculum and materials are working well. The additional allotted time for science has been beneficial -- the science program is much superior to what we had before, and the students are learning and enjoying the experience.

In social studies, materials are needed for the study of New Jersey (grade three -- to be moved to grade four). Textbook is very difficult for grade five (Ancient Civilizations). This problem should be resolved when grade five returns to the study of the United States, and grade six regains ancient civilization.

Nutley's reading and math programs continue to serve the needs of our students -- they are very strong in these important skill areas. We have been reviewing the "benchmark skills" of the HSPT to make sure our instructional programs address/prepare/expose our youngsters to the necessary knowledge required. We feel the new math curriculum and text materials will help better prepare our students.

The language arts programs are improving. All students at every grade level are writing more and writing better. There is no

question that the quality of students' written work has improved. Again, here we are reviewing HSPT benchmark skills. With the new materials received several years ago for spelling and penmanship, these areas are progressing well.

The computer program, under the enthusiastic motivation of Mrs. Restel, and the interest of the students, is very popular and moving forward. It is exciting to observe the growth of this program.

The basic skills improvement programs (Chapter 1 and SCE) are going very well. It is evident that the children participating in these supplemental instruction programs are improving their skills -- growth has been measurable.

We are pleased to have two special education programs functioning in our school -- two half-day preschool handicapped classes (three, four and five year olds), and a communications handicapped class (six and seven year olds). These children are very receptive and loving -- they are "special" in many ways, and it is very rewarding to work with them.

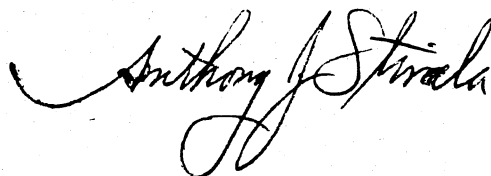
We have completed another successful and satisfying school year. We are pleased with student achievement. The students in general enjoyed coming to school and were anxious to learn.

The total school staff was very cooperative, dedicated, hard-working, and displayed a sincere interest in the children. The professional staff, secretary, custodians, and aides have worked extremely well together.

Appreciation is extended to the Board of Education, principals, central office personnel, the Child Study Team, and the maintenance, grounds, food service, and health service staffs -- for their cooperation and support.

I have enjoyed the professional and personal relationships with you and Dr. Votto, and I extend a sincere "Thank you" to you both for your guidance, understanding and support.

I look to the 1987-88 school year with my pledge to work to the best of my ability to maintain and improve the quality of education our children and their parents expect and deserve.

A handwritten signature in cursive script, reading "Anthony J. Strala". The signature is fluid and elegant, with a large, sweeping initial 'A'.

NUTLEY PUBLIC SCHOOLS
WASHINGTON SCHOOL
NUTLEY, NEW JERSEY 07110

ROSE MARIE DiGERONIMO
Principal

June 29, 1987

To: Dr. James J. Fadule, Jr.
Superintendent of Schools

From: R. DiGeronimo, Principal

Re: Annual Report 1986-87

The following covers the priorities of the district, as well as the goals and objectives specifically for Washington School.

CURRICULUM

READING: Nutley's reading texts and curriculum remain the same with much progress evident in all grade levels. However, the upper elementary grades still need to concentrate on comprehensive skills, specifically inferential and critical reading. These areas are not as strong as desired, therefore, the teachers in Washington school have been stressing them to better prepare the pupils for the HSPT in the ninth grade. Stimulating discussions and supplemental materials have been used to strengthen these skills.

This year it was very evident that the Nutley Reading Achievement Tests needed revision after five years. Under the supervision of this writer, the tests (1-8) were analyzed and corrected by teachers representing every grade level from the elementary and middle schools. This committee quickly accomplished their task within three Saturday workshops.

Majority of the changes made were minor, except for the seventh and eighth grades. These tests were completely revised to follow the format of the HSPT. The final results, when tests were given in June, indicated that the editing done was for the better with many scores improved.

MATHEMATICS: Although the mathematics curriculum continues to serve our children, it was apparent that a review was necessary. It appears our system had outgrown the current text, therefore, a more challenging one was needed. A committee under three principals and math coordinator was formed to up-date the guide and choose a text that would meet these new objectives. Through much research and hard work an excellent mathematics curriculum was written and a new text adopted.

WASHINGTON SCHOOL ANNUAL REPORT 1986-87

ENGLISH: The teachers continue to develop expressive oral and written language. They coordinate reading, science, and social studies with the composition/writing techniques in order to show the children that there are correlations among all subject areas.

At Washington School the teachers also incorporate a library period for composition/writing with emphasis on research papers in science and social studies.

SCIENCE: The current curriculum and text continues to challenge the youngsters in this area. They especially enjoy the hands-on experiments that they do. They also acquire greater understanding of concepts through these experiments and the filmstrips that they see. Above all, they get very creative with science projects that they put on display at various times throughout the year.

SOCIAL STUDIES: This area still needs attention as far as this principal is concerned. The texts at the lower grade levels are almost twenty years old. The materials at the third, fourth, fifth, and sixth grades are not appropriate for these levels. The youngsters continue to have difficulty in understanding all that is taught. The teachers constantly adjust their presentations in order for all students to grasp topic and to hold their interest.

COMPUTER CURRICULUM: This area of learning has been most enjoyable for all pupils at Washington School. They can't wait to have their turn on the computers.

It has been noted that many of the children using the computers as a reinforcement tool for one task or another have greatly improved in their understanding of skills presented.

It is hoped that someday this school will have a computer in every classroom in order for all pupils to use readily.

KINDERGARTEN: This year, with most kindergarteners being older, the youngsters at this level adjusted very easily to school and its routine. Within two weeks most of the children felt very comfortable with the kindergarten program and showed much more maturity in handling given tasks. Overall growth (academic, social, and emotional) was excellent. The youngsters were able to express themselves well and participate readily in all activities.

This writer and the Director of Special Services were guest speakers at two of the local nursery schools this year. We explained the new cut-off date for entrance into kindergarten and gave an overview of the curriculum. It was obvious that some concerns were alleviated regarding the academic requirements at this level. It was also apparent that these sessions help many pre-school parents better understand the Nutley school system.

WASHINGTON SCHOOL ANNUAL REPORT 1986-87

ESL: This year the teachers at Washington School were given an in-service workshop on the Oriental child, specifically Korean. Dr. Harold S. Chu of George Mason University, Washington, D.C. imparted practical information that would help the classroom teacher better understand and deal with the actual or potential problems that might arise from teaching a youngster of this particular ethnic background. The teachers appreciated this presentation as Washington School has the greatest number of Korean children.

ACHIEVEMENTS:

- The results of the IOWA and Nutley Achievement Tests indicate that the pupils of Washington School have improved in all major learning areas. However, there are still those who need individual help and guidance. They will receive this extra support through S.C.E., CHAPTER I, or after-school counseling.

Many of the youngsters participated in the ABC's "Young Author's Contest". This was their opportunity to utilize the composition/writing skills that they had acquired. It is with great pride to state we had four winners.

We also had three winners of a poster contest sponsored by the Park Side Senior Citizen Building. The youngsters drew pictures commemorating Memorial Day and the residents of the building were the judges. It was a wonderful experience for all. The winners were presented with certificates and gift coupons to McDonalds. The senior citizens were thrilled by the posters and the youngsters' presence in the building.

SCHOOL ACTIVITIES:

Washington School began this year with a spectacular 75th Anniversary Party. Over six hundred people attended a picnic on the school grounds. The P.T.A. and Mothers' Club entertained alumni, former teachers, and administrators, current administrators, teachers, Board members, pupils, parents, and special friends with refreshments, memorabilia and games. A good time was had by all, with many who didn't want the day to end.

There were three regular P.T.A. meetings also. They were Open House, Budget Presentation, and May Musicale.

The Mothers' Club continues to be the excellent fund raising group. Through Santa's Workshop, plant sale, fashion show, and Chinese auction, they accumulated enough money to treat the youngsters to two special programs, buy a V.C.R. camera, and a Mita copier for the library. Their diligent efforts help make Washington School run smoothly.

Sandy Marchello, Vanessa's mom was editor of the school newspaper. With the children's writings and drawings she was able to publish four editions. It was an enjoyable experience for all.

Again, the Mothers' Club treated the safety patrol children to a special luncheon each month. It was also at this affair that two of the pupils were named "Patrol of the Month" and received special safety certificates. All of the youngsters showed their appreciation of these kindnesses by doing an excellent job at their assigned posts.

The sixth graders received special treatment too, with three activities this year through the generosity of Nat Ferrara, Mike Luzzi (two fathers) and Representative John Kelly.

Two dances were held for these students with all refreshments and D.J. , expenses paid by Mr. Kelly. He further treated the youngsters to lunch when they visited the State Capitol. He showed them the House and Senate chambers; in which they had an opportunity to vote on a serious question, "Should or should not there be Homework?" It was a wonderful experience for all. They talked about it for weeks.

A Jelly Bean Contest was again sponsored by the Mothers' Club. Each grade level utilized their math skills by calculating how many jelly beans were in a given jar. The jars varied in size, therefore, everyone had to really think to arrive at an answer.

The children at Washington School participated in a Read-a-thon to raise money for a youngster of Yantacaw School. They did so well that they contributed over three hundred dollars to a worthy cause. They also contributed many toys to the "Toys for Tots" campaign sponsored by the Red Cross. The teachers encouraged these type of activities in order to foster a good attitude toward helping your fellow man.

ASSEMBLIES:

Fire Prevention
United Nations
Christmas Show
 "A Christmas Carol"--sixth grade
 Trebleaires Chorus
"Old Guard" Chorus
"Kids on the Block"
Primary Assembly--"Let's Go Buggy"
Bill Robinson's Animal Show
Festival of Brass
Bicycle Safety
"Say "No" to Drugs" --fifth & sixth grades
Olympics Awards
May Musicale
Pushcart Players--"Feelings"
Awards Assembly (Honor Roll, Attendance, Physical Fitness,
 Music, and Safety Patrol)

WASHINGTON SCHOOL ANNUAL REPORT 1986-87

TRIPS FOR YEAR 1986-87

N.I. CHILDREN	Longstreet Farms, Homdel, N.J.	10/21/86
Fifth Grade	Symphony Hall, Newark, New Jersey	10/24/86
First Grade	Montclair State College Upper Montclair, N.J.	12/8/86
Fourth Grade	Edison Nat'l Historic Site West Orange, N.J. Miss O'Loughlin	12/10/86
Fourth Grade	Edison Nat'l Historic Site West Orange, N.J. Mrs. Nahirny & Miss Loeffler	12/11/86
N.I. CHILDREN	Garden State Ballet Symphony Hall, Newark, N.J.	12/11/86
Third Grade	Montclair State College Upper Montclair, N.J.	12/15/86
Fourth Grade	Montclair State College Upper Montclair, N.J.	2/25/87
N.I. CHILDREN	Springfest 1987 Workshop Rutgers University, Newark, N.J.	3/20/87
N.I. CHILDREN	Turtle Back Zoo West Orange, N.J.	5/4/87
Third Grade & N.I. Children	County College of Morris Randolph Township, N.J.	5/15/87
Second Grade	Montclair State College Upper Montclair, N.J.	5/19/87
Sixth Grade	State House Trenton, N.J.	5/21/87
First Grade	Green Meadows Farm Ltd. Roseland, N.J.	5/22/87
Boy's & Girl's Chorus	St. Vincent's Nursing Home Montclair, N.J.	6/4/87
Safety Patrol	Boys' Park Nutley, N.J.	6/5/87

WASHINGTON SCHOOL ANNUAL REPORT 1986-87

GOALS ACHIEVED:

Improved and maintained high scores on IOWA and Nutley Achievement Tests.

Adjusted schedule to accomodate the ever increasing number of lunchers.

Constantly review pupil progress in order to eliminate noted weaknesses in reading, mathematics and language development.

In-service sessions at faculty or lunch time meetings in order to maintain high quality of teaching.

Building maintenance has improved but must be continuously checked in order to prevent further deterioration.

Parking situation still continues to be a problem around Washington School. However, it has improved slightly due to less double parking in particular areas.

Safety rules are constantly stressed and must always be a part of the every day program.

GOALS FOR 1987-88:

Improve all weak areas of learning for pupils through excellent teaching methods, materials, and guided small group activities.

Put into operation new Mathematics curriculum and text. Monitor overall effect.

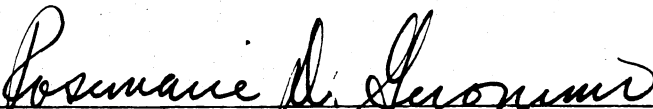
Continue to maintain good condition of building.

Continue to monitor parking situation around Washington School.

Encourage some parents to adjust their priorities about school and its importance in the life of the youngsters.

The faculty, staff and I would like to thank Dr. Fadule, Dr. Votto, Mr. Sincaglia, and members of the Board of Education for their endless support and encouragement. We also would like to thank Miss Hirsch and the Child Study Team for all their assistance in helping our special children.

We all look forward to the 1987-88 school year.


R. DiGeronimo, Principal

NUTLEY PUBLIC SCHOOLS
YANTACAW SCHOOL
NUTLEY, NEW JERSEY 07110

JOHN WALKER
Principal

To: Dr. James Fadule, Superintendent of Schools
From: Mr. John Walker, Principal of Yantacaw School
Re: Principal's Annual Report - 1986-87 School Year

June 29, 1987

The information included in this annual report is representative of the district and school priorities; curriculum; school activities; achievements; parent and community involvement; concerns and recommendations.

PRIORITIES (1986-87)

One of our major priorities for the current school year was the comprehensive review of the Nutley Achievement Tests (math, reading and writing) for kindergarten through grade eight. As a result of information gathered from several Saturday curriculum meetings involving teachers and administrators K-12, adjustments were made on the reading and writing tests. The math committee's recommendations to revise the curriculum and adopt a new series postponed minor adjustments in the math test. However, the committee will continue to examine the test items as they relate to our new curriculum and teaching materials and make suggestions accordingly.

The Adison Wesley new math series and curriculum will be closely monitored and implemented during the 1987-88 school year.

We continued evaluating and reviewing the HSPT skills as they relate to the elementary program.

Some of our elementary staff members participated in summer workshops and attended Saturday meetings concerning this matter. Our new math curriculum focused on additional emphasis in the geometry strand, one of the sections of the HSPT in need of refinement.

Our computer program, under the direction of our network person, Mrs. DeRosa, continues to grow and become an essential part of our supplemental program. We are several computers short of having one per class (a district target).

The addition of a modem, placed in the I.M.C. (library) should greatly enhance and expand our program operation. At this time, only the network person has attended inservice programs in this area. During 1987-88, the necessary information and training for staff members will be on-going.

Other than the district and school priorities I will also give added attention to the Aesthetics in Education Program scheduled for implementation at Yantacaw in the next school year; reviewing the basic skills instructional program, ISIPs and test analysis with the staff.

STAFF DEVELOPMENT

Several new staff members participated in our Instructional Theory Into Practice Methodology (Madeline Hunter) Saturday, September 20, 1986 orientation. It was evident, through observations, that they, for the most part, successfully implemented the qualities associated with good teaching/teachers, with emphasis on instructional skills.

Mrs. Cerniglia, Miss Flannery and Mrs. Reddington will participate in the Aesthetics in Education Program. This pilot project includes taking a summer graduate course (Williams Institute, Fairleigh Dickenson University), graduate independent program during the fall of 1987 (based on the summer work) and monitoring, evaluating by the building administrator.

Many of the Yantacaw staff, as well as others in the district, participated in our valuable Saturday curriculum committee meetings. They shared important information concerning their task at our faculty meetings, gathered input from the staff, aided in forwarding information to aid in making district decisions and committee recommendations. I sincerely hope these worthwhile curriculum committee meetings continue to take place on Saturdays.

Some of our staff members took advantage of the graduate course and inservice programs offered by the Nutley School District. We have continued sending staff members (volunteers) to various but relevant workshops. Most of these workshops focused on the computer, writing (composition), math, basic skills and reading.

TESTING

The number of students (grds. 1 through 8) receiving recognition for achieving distinction (100% correct answers) in one or more areas (math, reading and writing) continue to increase district-wide. However, there are still concerns about the limited numbers of hundreds in the higher grades. Hopefully, after a comprehensive review of all pertinent data concerning this issue, some answers will be forthcoming.

I would like to congratulate those students, district-wide, who did not receive hundreds but consistently improve their scores or maintain high standards.

ACTIVITIES

1. R.A.M.P. (Reading Appreciation and Math Program) This all volunteer program continues to be most beneficial for all involved. The teaming up of teachers and volunteers, for a common purpose, aids in providing a conducive educational environment for our learners and maintain the high standards of the Nutley School System.

2. Parents and Others for Partners - This program, in its fourteenth year, continued to tap the many valuable resources of our parents and the school community. We were fortunate enough to have visits from a medical doctor; two dentists; a Ph.d in chemistry; police officers; the director of the Red Cross; the Mayor of Nutley; a senator; teachers from other districts; several working experiences of our volunteers were shared.
3. Intramural Program - This program, under the supervision of Mr. LaBarbera, continues to encourage, challenge and provide opportunities for fifth and sixth graders to participate in physical education related activities. These bi-weekly, after school meetings, were supervised by Miss McDermott, physical education teacher, and Miss Ciccone, resource room teacher.
4. The Yantacaw Buddies - This program, under the direction of Miss Ellen Ciccone, provided additional opportunities for younger and older children to be exposed to many meaningful group and individual experiences. Most of these activities took place during the lunch hour. This included several brown bag and pizza gatherings.
5. Awards Assembly - The fourteenth annual awards assembly, focusing on physical fitness, art, library, olympics, citizenship, music, patrols, academics, civic and special achievement categories was held for the 1986-87 school year. This activity, coordinated by Miss Anello, sixth grade teacher, proved to be worthwhile for students, teachers and parents. Special recognition was given to the first "Marie Perna Award". She served our children many years as an outstanding crossing guard before her untimely death.
6. Lunch Program - Mrs. Sharon Reed, part-time kindergarten teacher, was the supervising teacher in charge of our lunch program. Several ongoing alternative activities were continued, namely, chess, research, stamp collecting, "Project Help", tutoring, or reading for enjoyment.
7. I.M.C. (Library) Council - This group, representing several grades, made decorations for the library, carded and shelved books, prepared materials for special projects, as well as other helpful and worthwhile activities.
8. Tom-Tom Staff (newspaper) - Mrs. DeRosa, faculty advisor, directed a staff of approximately ten students. Their task was to collect news items, interview students, staff members and others, make frequent visits to the various classrooms to encourage interest and participation. Our four major editors continued to service our school community and afford the 396 students opportunities to express themselves through the media.
9. The usual class trips (K-8) were taken: Space Farms, Waterloo Village, Statue of Liberty, Hackensack Meadowlands Environmental Center, Coast Guard Academy at New London, Conn. (a Saturday trip) and several walking trips within the town of Nutley. Mrs. Cerniglia's first graders completed a mutual visit to Mrs. Gurney's first grade class at Lincoln School. These visits ended a productive "pen pal" year between the two classes.

10. Student Council - The Student Council (59 members), under the supervision of Mrs. Reilly and Mrs. Latka, completed a productive, enriching year. Many of their activities were successful due to the support and combined efforts of the students, teachers, the P.T.A. and Mothers' Club of Yantacaw School. The activities included:
- (a) Unicef collection in October 1986
 - (b) Thanksgiving Food Baskets
 - (c) Senior Citizen Caroling, holiday cards, candy cane tree decorations for each senior and faculty member and community caroling
 - (d) "A Visit With Santa" for Yantacaw children and parents (photos were taken)
 - (e) Teacher Appreciation Day - certificates, banners, cards and gifts were given
 - (f) Valentine Mail-O-Gram to families, Yantacaw students and teachers
 - (g) Sweat Shirt Day (certificates given to classes with 100%)
 - (h) Secretaries Appreciation Day - banners, cards and gifts were given
 - (i) Spring Social
 - (j) Custodian Appreciation Day - banners, cards and gifts were given
 - (k) Breakfast for Teachers - provided by council members and parents
 - (l) Principal Appreciation Day - banner, certificate and cards were given
 - (m) Donation to Mothers' Club for a gift to be awarded at Mothers' Club Dinner/Fashion Show
 - (n) Clean Up Day - school and grounds in town around school
 - (o) Trip to Connecticut - Nuclear Submarine, Nautilus and U.S. Coast Guard Academy
 - (p) Participated in Family Day - responsible for a booth, helped set up for P.T.A. and Mothers' Club
 - (q) Trip to roller skating rink as end-of-year activity

SPECIAL PROJECTS

The multi-learning/involvement project designed to honor the 200th anniversary of the U.S. Constitution was most rewarding. Congratulations to the children, teachers and Yantacaw families for a job well done.

We participated in the "Keep Nutley Clean" town-wide activity and were pleased to do so. Approximately 100 parents, teachers and students took part.

A large number of students participated in various essay contests, and art coloring contests sponsored by outside organizations. Several students won first and second place awards.

RECOMMENDATIONS

1. There is a definite shortage of day-to-day substitutes. We have been fortunate in the past, to use the permanent substitute philosophy to help ease the situation and insure continued quality education for our students. I hope we will continue using this approach.

RECOMMENDATIONS (cont'd)

2. Although the problem of broken glass and the scattering of debris has improved, due mostly to the work of Mr. Tom Buel, grounds person assigned to Yantacaw. However, especially on weekends, the problem still exists. Maybe, with the assistance of the Town Parks and Rec Dept., we can come up with a plan to further reduce this situation.
3. We should review our reading program with emphasis on the upper grades (4-6).

CONCLUSION

Congratulations and many thanks to all the students for their continued efforts in trying to do their best in maintaining high standards, a sense of pride, and good citizenship.

The Yantacaw staff implemented the curriculum objectives, participated in school related activities (during and after school), took an active part in curriculum development and, most of all, took time out to display sincere care about our children.

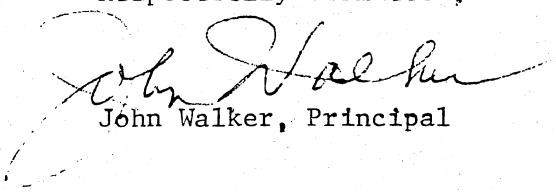
We, at Yantacaw, are fortunate to have a productive, hard-working, deeply concerned Parent group (Mothers' Club and P.T.A.). They have participated, actively, in our total school program and help to create a positive home to school relationship. May I congratulate Mr. Arculli, P.T.A. President and Mrs. Windheim, Mothers' Club President and their executive committees for their leadership roles.

We appreciate the support of Miss Barbara Hirsch, Director of Special Services, and the Child Study Team and that of the Nutley Administrative/Supervisory team.

In closing, this has been a great year and I have enjoyed serving the Yantacaw students, teachers, parents and our community. We appreciate, as always, the support and positive experiences shared under the leadership of our Superintendent of Schools, Dr. James Fadule, Jr.

On behalf of the Yantacaw family, thanks to the Board of Education; Dr. Fadule, Superintendent of Schools; Dr. Frank Votto, Assistant Superintendent of Schools; Mr. John Sincaglia, Secretary-Business Administrator and their staffs for all the services and support for the 1986-87 school year.

Respectfully submitted,



John Walker, Principal

June 30, 1987

To: Dr. James J. Fadule, Jr.
Re: Special Services Annual Report 1986-87
From: Barbara Hirsch

New Referrals

	<u>1985-86</u>	<u>1986-87</u>
Nutley High School	12	16
Franklin	5	8
Yantacaw	7	10
Lincoln	6	5
Radcliffe	8	5
Spring Garden	6	9
Washington	7	13
Pre-School Handicapped	7	10
Early Kindergarten Admissions	29	27
Referral Backlog	0	0
Referrals Pending	2	2
New Referrals plus three year re-evaluations	120	161

New Classifications

Perceptually Impaired	25	24
Trainable Mentally Retarded	0	0
Neurologically Impaired	3	8
Auditorily Handicapped	0	0
Communication Handicapped	0	0
Emotionally Disturbed	10	11
Chronically Ill	0	1
Multiple Handicapped	0	0
Orthopedically Handicapped	0	0
Socially Maladjusted	0	0
Eligible for Day Placement	0	0
Pre-School Handicapped	8	8
	<u>46</u>	<u>52</u>
Students Graduated	15	19
Students Dropped Out	1	2
Students De-classified	1	4

In-District - Anticipated 1987/88 - Numbers in parentheses indicated
1986/87 totals.

		<u>1986-87</u>	<u>1987-88</u>
Nutley High School	(Resource 84)		
	PI Classes		36
	NI Class		8
	ED Classes		16
	Mainsteamed		15
Franklin	PI Classes (24)		13
	NI Class (8)		8
Lincoln	TMR (13)		0
	Resource (18)		20
Spring Garden	Resource (8)		10
	Pre-School (10)		14
	Com. Handicapped (6)		8
Radcliffe	Resource (9)		9
Yantacaw	Resource (18)		20
Washington	NI Classes (18)		17
	Resource (19)		20

Projections

Day Placements	(45)	49
Residentials	(1)	2
Received from other districts	(14)	3
Eligible for Speech Correction	(150)	90
Non-public Classified	(16)	28

The following Special Services issues were addressed in a positive manner during the 1986-87 school year:

1. The case manager plan has been fully implemented.
2. Special Services forms have been reviewed and updated.
3. A Special Services handbook was provided to all administrators as well as Special Services staff.
4. Reporting of daily secondary attendance was implemented.
5. Appropriate hardware is now in place relative to computer instruction in all Special Education classrooms.

6. The Special Education computer curriculum was reviewed and appropriate recommendations indicated.
7. The Great Books program was reviewed and appropriate recommendations indicated.
8. A secondary wood shop program was instituted at Nutley High School.
9. A full-time resource room teacher was employed at Yantacaw School.
10. A half-day resource room was instituted at Radcliffe School.
11. Community groups addressed relative to special education and/or gifted programs included:
 - Nutley Community Service Council - Pre-school presentation May 27, 1987.
 - Nutley Junior Women's Club - May 3, 1987
 - St. Mary's Parent Council
 - PSA
 - Fairleigh Dickinson University - State Conference Gifted & Talented Education
 - Northern Regional Gifted - Talented Convention May 11, 1987
 - School Boards
 - Workshop - "Suicide Awareness" - Essex County
 - Directors of Special Services Roundtable
 - Community Nursery School
 - Temple B'nai Israel
 - Clendinning Nursery School
12. A Special Services brochure was developed and made available to the community.
13. A two-session in-service workshop on suicide awareness was given to Franklin School teachers.
14. Participated with Nutley Elks Lodge in a variety of projects for the handicapped.
15. Over \$84,000.00 in Federal funds was secured for special education programs.

16. The counseling project in concert with the Nutley Family Service Bureau was expanded to the neurologically impaired student at the elementary and middle schools.
17. Expenditures were positively maintained in reference to tuition increases.
18. CAT/Vector students participated in regional symposiums and competitions at Bloomfield, Montclair, Fairleigh Dickinson University, Middlesex College as well as the New Jersey Mathematics League.
19. Funding was received from the Township of Nutley for a summer program for the handicapped.
20. The Suicide Awareness program for all grade 9 students was completed at Nutley High School.
21. Pre-kindergarten and kindergarten screening was completed.
22. All referrals were completed in the mandated time frame and no back log exists.
23. Work was completed on the Governor's Task Force on the Disabled.

Special Services Priorities 1987-88

1. To develop a class for the neurologically impaired at Nutley High School.
2. To seek state mini-grant to implement a language development program for the pre-kindergarten handicapped.
3. To develop a behavioral expectations handbook for secondary Special Education students at Nutley High School.
4. To establish a more productive physical environment for Special Education classes at Nutley High School.
5. To conduct suicide awareness workshops for elementary personnel.
6. To involve the regular classroom teacher in the educational planning for handicapped students.
7. To computerize health records at Franklin School.
8. To establish a parent workshop series on relevant special education topics.

9. To expand work opportunities and training for the handicapped in the community.
10. To expand opportunities for gifted and talented students in the primary elementary grades.
11. To computerize Special Education files, IEP's, etc.
12. To provide a workshop for administrators relative to Special Education rules, regulations and procedures.
13. To assist in the development of a substance abuse curriculum K-12.
14. To help the community understand special education through presentations, etc. which will help establish more positive attitudes.

Respectfully submitted,


Barbara Hirsch

BH:vg