

ANNUAL REPORT

DR. JAMES J. FADULE, JR.
SUPERINTENDENT OF SCHOOLS

SCHOOL YEAR 1985-1986

ANNUAL REPORT
TO THE
BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR 1985 - 1986

NUTLEY PUBLIC SCHOOLS

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Mr. Raymond J. Kohere	Coordinator of Music Education

September 1986

Members of the Board of Education:

The 1985/1986 school year was rewarding and meaningful. Our students and staff achieved in a most commendable manner. The results of the Iowa, Nutley Achievement, and New Jersey HSPT tests were quite good. Also, it is important to note that 51.5% of our graduating seniors will attend four-year colleges in September while 6.6% will attend two-year colleges and 4.2% will attend business and technical schools. The actual number of applications sent out to institutions of higher learning which resulted in acceptances was 83.3%.

Our unique curriculum development program was in full operation this past year and proved to be quite successful.

As we begin the 1986/1987 academic year you can be sure that our excellent staff will continue its commitment to children.

A handwritten signature in cursive script, reading "James J. Fadule, Jr.", written in dark ink.

James J. Fadule, Jr., Ed.D.

NUTLEY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT

TO: All Schools

June 20, 1986

On Monday night, June 23, a portion of the public meeting will be devoted to reporting the achievement results of our students to the community. Our teachers, administrators and Board can be proud of these outstanding figures:

State
New Jersey High School Proficiency Test
Per Cent Passing and Mean Scores

<u>Grade 9</u>		
Reading	92.9% 88.7	Passing Mean HSPT Score
Mathematics	84.9% 78.2	Passing Mean HSPT Score
Writing	85.5% 84.5	Passing Mean HSPT Score

National
Iowa Test of Basic Skills
National Percentile Rank

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Reading	90	96	91	86	88	92	84	87
Language Arts	99	99	99	98	98	99	91	91
Mathematics	97	99	99	97	99	99	97	97
Composite	97	99	96	93	95	96	90	91

Results such as these are due to a great total effort and I wish to thank everyone involved.

JJF:lf

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NUTLEY HIGH SCHOOL

Nutley, New Jersey

1985-1986 ANNUAL REPORT

Students enrolled:	Grade	9	340
		10	330
		11	339
		12	326
			<u>1335</u>

Staff:	Classroom teachers	103
	Guidance Personnel	7
	Administrators	3
	Librarian	1
	AV Coordinator	1
	Special Education	5
	Supervisors	9

Submitted by:

Frank T. Votto, Ed.D
Principal

June 30, 1986

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NUTLEY HIGH SCHOOL
Nutley, New Jersey

ANNUAL REPORT

Once again, the 1985-86 school year at Nutley High school proved to be a time for substantial educational growth and activity. Curriculum innovations/modifications, athletic and extra curricular activities, and inservice for staff comprised some of the noted areas of development. A brief synopsis of same listed below accompanies some additional information worthy of mention:

Curriculum: A dynamic curriculum is the life-blood of any educational program. Significant reviews of department wide curricula, in addition to selected subject areas, were undertaken at the high school.

Math A new course offering, Pre-Calculus, was developed and approved by the Board of Education. This selection will expand the program for students pursuing math/business related opportunities. Computer Programming was combined into a full-year offering that includes the study of Basic, Pascal, and Fortran languages.

Business A College Preparatory Accounting course is being instituted for the 1986-87 school year. College level text(s) and materials will be incorporated into this one-year intensive offering for college-bound students.

Annual Report (con't)

Science

Advance Placement Biology has been incorporated into the science curriculum and now complement the Advance Placement Chemistry and Physics offerings at the school. The college-level selection will provide comprehensive instruction at a rigorous level.

Industrial Arts

Double-period modes have been established for our Automotive II and Advanced Metals courses here. Pending enrollment approval, the courses will provide expanded time-on-task for our career-oriented youngsters. In addition, Curriculum Units in computer repair and art have been added to Electronics and Art.

Guidance

The Guidance Advisory Committee, comprised of parents, students, counselors, administrators, university admissions person(s), and local agencies, has been established and is a viable component to our program.

The Adolescent Suicide Awareness Program was presented to all NHS faculty, our PTA, and the entire ninth (9th) grade class. This program, ably complemented by our Special Services Staff, has broken significant new ground in a pro-active

Annual Report (con't)

response to meeting the needs of our pupils. The related committee proposes expanding it to include the incoming freshmen in September.

The Career School Fair, Career Day, and Higher Education Fair all met with increased interest and participation.

The ninth grade class passed the more rigorous High School Proficiency Test at a rate of 92% in reading and 85% in mathematics. Every senior student completed the State and local requirements for graduation (all passed the MBS testing) and no Special Review Assessments were necessary.

BUSINESS EDUCATION DEPARTMENT

BUSINESS EDUCATION DEPARTMENT

YEARLY REPORT

School Year 1985-1986

June 19, 1986

The following activity highlights of the academic year 1985-86 present concerns, and recommendations are being submitted for your review and consideration.

ACTIVITIES

1. Staff Workshops: Six professional workshops, in which accommodations were made by this office, were attended by one or more of the department staff.
2. Guest Speakers: This office made the accommodations for twelve speakers of post secondary schools to address our students about the topics of careers. The speakers made a total of 23 presentations and spoke to 51 class sections.
3. Field Trips: Department staff members conducted a total of five student field trips. The bulk of them were co-curricular activities of the cooperative programs.
4. One member of the department staff was enrolled in graduate courses of study at Montclair State College.
5. The following scholastic awards were granted to students of the business department:

Tri-Town Typing Award
Katherine Gibbs School Award
Berkeley School Award
Nutley UNICO Award

6. During Open House last fall, room 215 and 211 were open and manned by students of the Accounting, Word Processing, Office Practice classes and COE program.
7. The department head with the help of the department staff determined the needs and submitted the application for federal funding for fiscal '87. Stringent changes in funding policy resulted in our application being limited to partial compensation for cooperative Marketing and COE programs.

<u>Program</u>	<u>Amount</u>
Marketing	\$ 1,260.
COE	<u>1,174.</u>
Total	\$ 2,434.

8. A number of the monthly department meetings included in the agenda time for staff instruction as to the methodology of the Madeline Hunter instructional process.

9. The department staff of nine members gave instruction to an approximate total of 540 students.
10. Four of the departmental staff were active members of the departmental curriculum study which was conducted on Saturdays.
11. New Equipment: At present, we have seven Apple IIe micro's and three printers for use in the accounting programs of study. Prior to the opening of school in the fall, we should have six additional micro's and three additional printers. Proper related furniture should also be on hand. Our two Xerox electronic typewriters will be up-graded prior to the opening of school.
12. Staff: Mrs. Rubino will not return in the fall due to our decrease in student enrollment.
13. The Future Business Leaders Club under the sponsorship of Mrs. Rubino and Mrs. Weedo completed the first year of successful activities.
14. All equipment and materials for the new course College Preparatory Accounting have been acquired or placed on order.

PLANS

1. Course of study development for a new course approved by the board of education entitled Introduction to Business Skills and Careers.
2. Acquire new typewriters for room 205
3. Modify the number of course offerings in the area of Accounting and Bookkeeping.
4. Enhance the exposure of teachers to the micro utilization.

CONCERNS

1. The senior final examination schedule and grade value should be modified.
2. At some point in time, teacher morale should be addressed.
3. The maximum number of student excused absences should be modified.
4. The paper explosion must be curtailed.

RECOMMENDATIONS

1. In-Service workshops should be created. Staff should become more informed as to instructional methodologies, i.e. micro's, related software and Madeline Hunter.

LANGUAGE DEPARTMENT

FOREIGN & ENGLISH

Principal's Report

1985-1986

To: Dr. Frank Votto, Principal of Nutley High School

From: Mrs. Loretta Taylor, Chairperson of Languages Department

This report will present the information about each area of language study separately.

Because the two areas, English and Foreign Languages, are very different in goals, materials, and methods, no attempt was made to bring them together to work as a single department:

First, department meetings were held separately, with agendas reflecting the needs of each group.

Secondly, certain problems were noted during this year:

1. The physical distance separating the areas (different wings, different floors) makes supervision difficult.
2. Time devoted to the Foreign Language area by the chairperson is necessarily limited.
3. Overall administrative responsibilities each morning fall on a member of the Foreign Language Department to act as a supervisor for substitutes.

One notable strength must be mentioned. There is a strong feeling of cooperation with and support for each other shown by the small group of teachers in the Foreign Language Department.

I. English:

- A. Testing: 342 ninth graders tested in March, 1985.
329 ninth graders tested in April, 1986.
Emphasis on preparation for the NJHSPT. All ninth graders given "practice" testing in writing.
Staff participation required in strengthening writing skills.
 1. Teacher involvement in district workshops which analyzed the results of the NJHSPT given in March, 1985. (November and December department meetings, 1985)
 2. Reading: The Basic Skills: Reading class served as the remediation for students who did not meet state and/or district standards on the NJHSPT, the TAP, or the Iowa Test of Basic skills. Classes (5) met five days a week for a full year. Individual Student Improvement Plans were used to plan activities

and lessons.

3. Writing: The "Writing Center" with one teacher-director and two State Compensatory Education teachers began to function in February with the emphasis on remedial sessions for the students in the ninth grade slow learner program: the teacher-consultant worked with the classroom teacher to strengthen student understanding of the "writing process" approach. Students with study hall time were assigned to spend periods with the State Compensatory Education teacher (two or three at a time) in a separate room.

Classroom time in all ninth grade classes was devoted to those areas which showed weakness as detected in the practice testing, conducted in all ninth grade English classrooms in early February.

4. Department meetings : "writing process" videotapes used to spark enthusiasm and encourage imaginative approaches to teaching writing. Teachers exchanged ideas formally and informally during monthly department meetings.

B. Concerns for 1986-1987:

1. Journalism Program:

a. Change in instructors:

Adjusting to new teacher assignments (with Mr. Ziccardi resuming his responsibilities of several years ago) so that deadlines are clear and communication exists between the instructor of the journalism class (Mr. Bonadonna) and of the graphics arts class (Mr. Ziccardi):

- (1) Instructors for 1986-1987 met in May, 1986, to review the needs of the program.
- (2) Calendar: proposed deadlines and size of each issue prepared.

b. Quality of photography continues to be a problem:

- (1) Mr. Bonadonna will work more closely with the photography instructor, Mr. Ohlsen, during the 1986-1987 year.
- (2) Clear specifications (kinds of cameras and type of pictures needed): joint responsibility of Mr. Bonadonna and Mr. Ziccardi.
- (3) Cropping of pictures is a technique which must be stressed in the journalism program.

C. Curriculum materials:

1. Lack of material on cassettes for upper level classes. What we have is reel-to-reel, a form rapidly becoming obsolete. Continued search for suitable upper level listening comprehension material continues.
2. Need for dictionaries which stress etymology for Latin classes.
3. Teachers this year will use rental films which they have selected for their own course needs.

D. Notable activities:

1. An "in-house" field trip for upper level German students.
2. Three class trips to see and hear operas at the Metropolitan Opera House in the language of study. Romeo and Juliet in French, Rigoletto in Italian, Lohengrin in German, and Carmen in Spanish.
3. One class trip by a Spanish class to an exhibit of Spanish manuscripts at the New York Public Library.
4. Participation by Spanish students in a language fluency competition and demonstration at Drew University.
5. Reorganization of the Latin Club, with monthly meetings, with agendas and programs, involving 30 students.
6. Joint meeting at language clubs for an end-of-the-year picnic.
7. Two teachers attended a presentation of materials and methods for teaching Spanish.

6. Revision of English I was successfully completed because of teacher participation and input.
7. Continuation of supplementary reading records.
8. Continuation of student writing folders, containing student-selected examples of writing from each year, grades seven through twelve.
9. Workshop classes (Writing, Theatre, Media) cooperated to create a script, act it out, and tape the presentation for review. Students learned the complexities of the creative process, first-hand.

II. FOREIGN LANGUAGE DEPARTMENT:

A. Language Lab:

Problems encountered:

1. Language labs are extremely difficult to keep in total use, I find.
2. Students lack enthusiasm for use of equipment.

Observations:

Classes using cassette players are apparently functioning with greater efficiency than those using the language lab. The best results in encouraging and achieving growing fluency seem to come in those classes where the teacher employs extensive use of the language, reverting to English seldom.

Teachers are making every effort to use the lab, especially with the upper levels in Spanish, but the time that is spent in getting organized makes this, in my opinion, a wasteful process of language instruction.

B. Use of resource room:

1. Round tables used in Room 126 are barrier to instruction -
 1. Student testing/cheating.
 2. Students do not all have direct view of the blackboard when seated at round tables.
2. Traditional individual desks are needed to replace the round tables.

c. Organization of Journalism Workshop under Pass-Fail has been a problem:

- (1) A "credit" system, devised by the instructor and the present staff, is planned to replace the "deadline" system which, in the last few years, has not worked satisfactorily. Pass-Fail under this system will represent a certain number of credits for work assigned, completed, and voluntarily undertaken.
- (2) System will be in effect with the Journalism Workshop class in September, 1986.

2. Institution of the revised English I Curriculum in 1986-1987:

- a. Material approved by the Board of Education has been ordered and is arriving already.
- b. Need for on-going co-ordination of the course:
 - (1) periodic (once a month?) meetings of the teachers assigned to teach English I classes.
 - (2) Method of evaluation of success:
 - a. departmental examination at end of year
 - b. exchange of writing among the ninth grade classes to encourage "writing for an audience".

3. General Curriculum Concerns:

- a. Humanities: Need for re-forming the written curriculum to take better advantage of the expertise of the present team.
- b. Junior/Senior Electives: With dropping enrollments, and a proliferation of courses that are "singletons" in all departments, organizing/scheduling a satisfactory program for juniors and seniors is increasingly difficult. Consideration: reduce the number of English "choices" (a course in American Literature for all juniors which could be correlated with the Social Studies curriculum for juniors seems a strong possibility for consideration).

- c. Continue our search for an AP course for the junior year honors sequence.
- d. Continue to search for materials to enrich the courses which deal with students who will probably not go on to any sort of professional study. English III and English IV students, even though they are often unmotivated intellectually, must be reached in whatever way possible before they leave for the working world.
- e. The Writing Center: How shall it - or how can it - be best used for our students? We have begun to work with the Writing Center as a Writing Lab - a means to encourage slower students so that they will be able to cope with the Writing testing which is coming their way. If the Center gets the reputation of being for only a certain segment of the school population, it will serve only a small portion of our students (albeit these students have been helped to a great extent). We must decide what direction the "writing help" program will go.
- f. Computer Literacy in the English Department: The writing center may prove a way for us to interest students and teachers alike in the uses of the word-processor. Students will find the word-processor a help in organizing writing; teachers will find a way to store and/or create lesson plans and tests.

C. Successful Department Activities:

- 1. NCTE Writing Award Competition organized by Mr. Bonadonna.
- 2. Career Awareness programs included a presentation on communication skills and the Job Interview by the Tobe-Coburn School which juniors and seniors attended.
- 3. Teacher participation in changing the 3rd floor hallway bulletin board and showcase on a monthly basis.
- 4. Continued use of Madeline Hunter principles.
- 5. Two junior practicum students, one from Rutgers, Newark and one from Montclair State, spent 30 hours each in the department.

FINE AND INDUSTRIAL ARTS DEPARTMENT

FINE INDUSTRIAL ARTS DEPARTMENT ANNUAL REPORT

1985-86

June 20, 1986

The following Activities/Highlights of the 1985-86 school year are being submitted for your review.

1. Staff Workshops - Professional Visitations:

Ten members of this department attended fourteen professional workshops.

2. Graduate Credits:

Three members of this department participated in Graduate Courses.

3. Guest Speakers:

Nine guest speakers representing post-secondary schools and career potentials visited of Department.

4. Field Trips:

During this academic year, twenty-one field trips were made to the following sites. Campbell's, Camden, N.J., Star-Ledger, Newark, N.J., F.I.T., New York, N.Y., Nabisco, Fairlawn, N.J., Paterson Silk City, Paterson, N.J., D'Paola's Bakery, Newark, N.J.

5. School/Community Services:

Various members of this department were involved in school/community services, such as; Third-Half Club Program Cover Designs, Cover's for St. Paul's Church Bulletin, Poster's for Senior Benefit; Photographs for Senior Citizen's Rally, Year-book, Maroon & Gray, CAT Program Photo's, Salvation Army-Christmas Gift's, Stage Crew, Amateur Radio Club, Intra-Departmental Cooperation-Assistance.

6. Student Awards/Scholarships

Nine students from this department were the winners of outstanding craftsman awards and scholarships.

FINE INDUSTRIAL ARTS DEPARTMENT ANNUAL REPORT

1985-86

June 20, 1986

7. Problem Area(s)

- A. Auto Shop - Complete all Middle States recommendations, Over-Head Door, widen and replace.
- B. Replace all Kitchen Cabinets in Foods Rooms 221 - 223.
- C. Purchase new computers, computer controlled equipment for the entire department.

8. Goal(s)

- A. Introduce 2-year program in C.I.E.
- B. Up-date all Fine/Industrial Arts Programs to reflect the Industrial Technological Advances involving, equipment, problem solution and study.

9. Recommendations: Regarding Classrooms, Scheduling, Equipment, Supplies, Safety:

- A. Un-Do Blue Windows in Rooms 122 - 124
- B. Review all instructional procedures regarding safety.

10. Madeline Hunter Instructional Methodology:

All members of this department were given excerpts of this instructional plan.

11. C.I.E.

Students earned over \$150,000.00 During 85-86

12. Course of Study Revisions:

Many members of the Department served on Saturday Curriculum Workshops participating in the revision process.

13. Advanced Courses:

Double periods will be offered in Auto and Metals Advanced Programs for 86-87.

14. Middle States Up-Date:

During 85-86, we recommended and had approved some significant changes in our facilities. Auto Shop Over Head Door scheduled for enlargement/replacement, exhaust system installed in Metal Shop, Photography relocated in R-225

Handwritten signature

GUIDANCE DEPARTMENT

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

FRANK T. VOTTO, Ed.D
Principal

AREA CODE 201
661-3500

June 23, 1986

NUTLEY HIGH SCHOOL GUIDANCE DEPARTMENT ANNUAL REPORT

ACCOMPLISHMENTS

The mission of the guidance department at Nutley High School is to work with individual students and groups of students, directly and through the curriculum, alone and together with the whole educational team, to insure that every student has an opportunity to understand his/her own strengths, needs, and goals; learn about life career options; learn decision making and planning skills; and develop a plan for his/her next step in life.

The role of guidance counselors is to help students. Counselors, as part of the overall district educational team, are responsible for helping students make decisions about career, education and personal life situations. When a student has difficulty with some aspect of life, counselors are there to help. Counselors also see students when other staff members or parents suggest that a student may be having problems and could benefit from professional assistance. In some cases, such as looking over report cards to spot those students who look as if they might be heading for difficulty, counselors initiate actions based on their own professional judgment.

Counselors recognize that students will probably face problems in the future. Therefore, counselors help students learn problem solving skills that are of value not only in handling current problems but also will be useful in the future. (The process of solving problems involves knowing yourself and what is important to you, knowing all you can about the choices that are available to you, and being able to choose and implement a course of action that will meet your needs.) When a student learns the art and skill of solving problems s/he develops confidence in his/her ability to deal with new and different situations. The long range goal of effective counseling is to equip students with the skills they need to cope with future problem situations.

Counselors work with other members of the school team as well as the family to enable students to acquire these skills. They are reactive (helping to deal with problems when they occur) and proactive (taking action before a problem develops). As a department, we are trying to increase the amount of time we spend on being proactive.

We plan to take more initiative to see to it that all students improve in their ability to successfully deal with life on their own. We will continue to work with all other members of the school team, through all facets of the school program and in cooperation with the home to meet our responsibilities.

GUIDANCE GOALS (partial list)

Help students to:

- select subjects
- select colleges
- secure financial aid
- solve problems
- cope with social problems
- cope with personal problems
- locate occupational information
- secure part time jobs
- obtain full time jobs
- deal with family problems
- deal with drug/alcohol abuse
- cope with academic problems
- strengthen self concept
- plan for the future
- develop good work habits
- develop career plans

As part of the educational team:

- maintain contact with the home
- work with teachers
- work with child study teams
- monitor attendance
- monitor academic performance
- maintain student records
- be available for emergencies
- administer tests
- maintain contacts with community resources
- maintain contacts with employers
- maintain contact with representatives of post secondary schools
- identify organizational/environmental problems
- collect data on future, present, and past students

The guidance department made a conscious effort to deal with all of the recommendations of the Guidance Priorities Committee. I would like to cite some of our accomplishments in this report.

The Guidance Advisory Committee was formed as a result of a recommendation by the Guidance Priorities Committee. These meetings were held during the 1985-86 academic year and numerous issues were discussed by the committee.

The following is a list of members of the Guidance Advisory Committee:

<u>NAME</u>	<u>ROLE</u>
Mr. Paul McCarthy	Guidance Director
Mrs. Veronica Wheelhouse	Parent
Mrs. Dolores Serio	Parent
Mr. Joseph Cocchiola	Counselor
Mr. William Mink	Nutley Juvenile Aid Bureau
Mr. Al Hoppe	Teacher
Mr. Carmen D'Aloia	Cooperative Education
Ms. Barbara Hirsch	Special Services
Mr. Jack Drury	Administrative Assistant
Mr. Howard Hamilton	Dean of Admissions, Fairleigh Dickinson University
Mr. Arthur Engel	Banker/Business
Mr. Adam Shippert	President Student Council
Mr. Joseph Verga	Senior Class President

The Guidance Priorities Committee had three meetings during the year and made a presentation to the Board of Education on June 2, 1986.

The counselors will be available for two days after school ends in June and two days before school begins in September. This will enable the counselors to meet with students and parents to discuss critical end of the year issues. This service was recommended by the Guidance Priorities Committee.

Several of the recommendations dealt with in my opinion, communication in the area of public relations, faculty, students, and parents. The guidance department developed the following programs to increase communication:

1. Orientation programs were held for individual classes in September. The counselors addressed the classes and discussed the goals of the department.
2. Letters were sent home to parents of the freshman, sophomores, and juniors inviting them in for conferences with the counselors. The freshman conferences were scheduled for October in an effort to get to know the students and parents early in the academic year.
3. The first issue of the guidance news listed the goals of the department.
4. A letter was sent home to parents advising them that the results of the Differential Aptitude Test were available and they should call the counselor for an appointment.
5. Conferences were held with the department heads at Nutley High School to review the scheduling process for the 1986-87 year. Counselors from Franklin School participated in the meetings.
6. Counselors made approximately twenty five class presentations about the importance of the MBS/TAP testing programs.
7. Counselors contacted students and parents who failed the M.B.S. Conferences were arranged and the range of services was explained to them by the counselor.
8. Counselors attended various department meeting to share information and bring back any concerns that teachers might have about a particular program.
9. Counselors visited the Franklin School to meet with students and discussed the educational programs available at the high school.
10. Counselors visited Franklin School to meet with their future students in the Class of 1990, and discussed the role of the guidance department.

11. All new staff members were given an orientation to the organization and role of the guidance department.

The career education component was enhanced by the addition of the Harrington-O'Shea Interest Inventory. The interest inventories are given on an individual basis or to a large group. Results are received by the counselor during a student conference.

The counselors continue to submit a copy of their log describing the services provided to students.

The guidance department hosted an evening program for one and two year schools and colleges. This program was modeled after the Higher Educational Opportunities Fair and close to fifty (50) institutions participated in the affair. These schools and colleges are becoming more popular with our students for many reasons. The increasing cost of four year colleges and the excellent career programs available at these schools, make them a sound investment for some of our students.

The department hosted an evening program relating to the Financial Aid process. Dr. Richard Cost and Mrs. Ellen Cost in January to students and parents about the proposed changes planned by the state and federal agencies.

Counselors invited parents of students to meet with them. The parents of members of the Class of 1987, conferenced with the counselors in the Spring. The meetings reviewed the need to plan early when considering post secondary opportunities for education or work.

Freshman parents met with counselors in the Fall to discuss the educational, career, and personal-social needs of their children.

The department hosted a Career Day Program. Some sixty speakers visited Nutley High School and discussed their careers with the students. The students had the opportunity to select two speakers they would like to meet with and thus become more knowledgeable about those careers. Feedback from the faculty, students, and participants was very positive. Mr. Mario Cocchiola coordinated the program.

Counselors continued to visit colleges, attend professional conferences, and host college admissions representatives at Nutley High School. These meetings are extremely valuable to the staff and students when the counselors share their experiences with them.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 1986-87 year.

Information services were provided to the students in the areas of labor trends, post high school training, and services information, curriculum, class rank, test required for college admissions, and the college search process.

The guidance department meets weekly with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the more serious cases to support personnel, e.g. School Social Worker, School Psychologist.

The department continued publishing the Guidance Newsletter this year. There is still a great deal of improvement needed in communicating information to students and parents.

The guidance department hosted "Instant Decision Programs" for Montclair State College, Seton Hall University, and William Paterson College. Students who participated in the program are informed that day, after an interview, if they are accepted.

The department coordinated the award program. This year the affair was held in the evening and was well received by parents and guests. Mrs. Mary Tippenreiter and her staff did an excellent job in contacting the scholarship sponsors and organizing the program.

TRANSCRIPTS

	<u>1983-84</u>	<u>1984-85</u>	<u>1985-86</u>
Transcripts	1848	1782	2057
Mid Term Grades	164	175	185
Final Grades	248	211	214
Total	2260	2168	2456
New Registration	83	78	34

POST-HIGH SCHOOL PLACEMENT/COLLEGE PLACEMENT

Summary of College Admissions/Rejections

	<u>Class of 1986</u>
Enrollment	330
Total Acceptances	214
*Four Year Training	170
Two Year Training	22
Business/Technical	14
Nursing	2
Undecided	8

*Includes students pursuing a degree program in nursing.

A follow-up study of the Class of 1981 was conducted by the guidance department. A cover letter and questionnaire were sent to all members of the class. Twenty-eight percent of the class members completed the survey and the results were discussed with the Nutley School Board on June 2, 1986. The following questions reflect the class thoughts on certain issues: (numbers reflect percentages)

A. Strongly Agree B. Agree C. Disagree D. Strongly Disagree

In general, my own experience at Nutley High School was good.

36 57 6 1

Course offerings were adequate in number and variety.

24 67 7 2

Most of my courses at Nutley High were interesting and challenging.

12 66 16 6

The quality of instruction was superior.

13 62 24 1

In comparison with other college students, I had a better preparation in writing.

19 39 31 11

Most teachers were responsive to my needs and interests.

24 63 10 3

I was able to get extra help when I needed it.

34 56 7 3

Discipline in the school was appropriate (neither too strict nor too permissive).

24 64 6 6

My education at Nutley High School prepared me well for further education or work.

28 57 12 3

The guidance department developed and published a new brochure "College Application Procedures." This general guide was well received by parents and students.

The guidance department was active in implementing the Adolescent Suicide Awareness Program. This program was presented to members of the Class of 1989 and further enhanced the proactive role of the guidance department. The topics discussed were:

Session I

- A. Analysis of Adolescent Self Destructive Behavior
- B. Movie
- C. Break
- D. Small group discussions:
 - 1. Recognizing suicidal potential in adolescents
 - 2. What is depression? How does it feel?

Session II

- A. The tasks of adolescence
- B. Break
- C. Small group discussions:
 - 1. The stresses of adolescence
 - 2. Case histories
 - 3. How can you help in a suicidal crisis
 - What to say
 - What to do
 - 4. Using school and community resources
- D. Wrap-up and Evaluation

CLOSING

It is time for counselors on a national level to quit hiding behind the rhetoric, "We can't be all things to all people," and to put in writing what we are. In Nutley we have written plans of goals, objectives, priorities and activities that carry the endorsement of the Guidance Priorities Committee and the Board of Education. It is critical to have evaluative data on the prior year's accomplishments--what other way can you convince others of the program's impact.

The Nutley Board of Education has been very supportive by encouraging the department to conduct in-service workshops and by their reaction to the recommendations submitted by the Guidance Priorities Committee.

The guidance department must continue to be proactive in meeting the needs of students, parents, and faculty.

MATHEMATICS

NUTLEY HIGH SCHOOL
Nutley, New Jersey

June 23, 1986

To: Dr. Frank T. Votto
From: Mr. Max Kletter
Re: Annual Report 1985-86

I HSPT - This area received #1 priority

1. Skills practice tests were developed to provide review and practice for 9th graders prior to administration of the HSPT
2. Teachers noted our past weaknesses (from 1985 HSPT Study) and incorporated relevant remedial strategies in their lesson plans
3. In compliance with State guidelines, students who did not reach minimum cut-off will be assigned to additional instruction by our SCE staff

II Curriculum - #2 priority

1. A comprehensive update and revision of the 9-12 math curriculum was concluded during the past year
2. A one year course to replace Three one-semester computer courses was approved. (Computer Programming)
3. A one year course for non-accelerated seniors who will be taking calculus as entering college freshman was approved (Pre Calculus)

III Books - #3 priority

1. Most of our texts have been updated over the last two years. The final stage should be completed by 1987-88 in the following areas: BA I, BA II, GM II, and GM IV
2. Two Basic Algebra I classes will be taught by Mrs. Testa using the Saxon Algebra I Text. Comparisons with other Basic Algebra I Classes using the Stein text will be made by marking period and by final examination. If these comparisons are favorable, it is recommended that additional texts for BA I be purchased and a similar study be conducted for BA II during the 1987-88 school year.

HEALTH AND PHYSICAL EDUCATION

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

FRANK T. VOTTO
PRINCIPAL

AREA CODE 201
661-3500

June 19, 1986

TO: Dr. Frank T. Votto
FROM: T. C. Gallucci
SUBJECT: Annual Report - Health and Physical Education

Following are some of the activity highlights of the academic year 1985-86, present concerns, and recommendations.

HEALTH: In Health I, we continued with our C.P.R. Program. However, our instructors continue to be concerned with the number of students. Perhaps a review of the C.P.R. Program is in order for the following reasons:

1. Health hazards may be present in the fact that too many students use the mannequins in a short period of time. With the amount of students involved, there should be more time to clean the equipment.
2. With the large number of students, very little time is left for other subjects such as first aid, alcohol, drugs, tobacco, and family life.

The "Family Life" Program started in the fall of 1983. The program should be evaluated in the school year 1986-87.

The Health and Physical Education Department screened 1,321 students for scoliosis. The final screening referred 37 students to their family physicians. The total not processed was 21.

BEHIND-THE-WHEEL: We were not short of teachers at the start of the year or during the year. We are close to being on schedule with the students' needs. This year 347 students were taught behind-the-wheel.

PHYSICAL EDUCATION: This year, we continued the 3-1 schedule. This schedule provided three marking periods in physical education and one in health for each student.

ATHLETICS: This year, 504 students participated in athletics under 56 coaches.

The Department of Health and Physical Education feels we should teach five classes like all other teachers. This would create accommodations to cover absent gym teachers with certified teachers in physical education.

TCG:sp

SCIENCE DEPARTMENT

Annual Report

June 26 1986

Science Department - Modig

Statistics - 78% of the student body was enrolled in a science course.

Physics- teachers, Mr. Sautter and Mr. Mancuso

4 sections of Physics meeting 6 periods per week with an enrollment of 83 students. 1 section of A P Physics meeting 7 periods per week with an enrollment of 13 students.

Chemistry- teachers Miss Naturale, Mr. Mancuso, Mr. Sautter,

Mr. Starrick and Mr. Zintl

9 sections of Chemistry meeting 6 period per week with an enrollment of 154 students. 3 sections of Chem Study meeting 6 period per week with an enrollment of 47 students. 1 section of Advanced Chemistry meeting 6 periods per week with an enrollment of 7 students. 1 section of A P Chemistry meeting 7 periods per week with an enrollment of 7 students.

Biology- teachers , Mr. Carbone, Mr. Jinks, Mr. kimberley, Mrs.

MacGregor, Mr. Modig, and Mrs. Stave.

11 sections of Biology meeting 5 period per week with an enrollment of 194 students. 6 sections of Biology 9 meeting 6 periods per week with an enrollment of 98 students. 1 section of Advanced Biology meeting 6 periods

per week with an enrollment of 15 students. 6 sections of Microbiology meeting 5 periods per week with an enrollment of 122 students. 2 sections of Physiology meeting 5 periods per week with an enrollment of 35 students. 2 sections of Plant/Animal meeting 5 periods per week with an enrollment of 49 students.

Environmental Science- teachers Mrs. Caulfield/Sloan, Mrs. MacGregor and Mr. Modig.

3 sections meeting 5 periods per week with an enrollment of 53 students.

I P S - teacher Mrs. Cauldfield/Sloan

4 sections meeting 5 periods per week with an enrollment of 88 students.

Professional days

New Jersey Science Convention- Miss Naturale and Mr. Kimberley attended Eastern Analytical conference Mr. Starrick attended.

A P Physics conference- Mr. Sautter attended.

CIE program at Hoffman LaRoche- Mr. Jinks and Mr. Modig attended.

Microbiology conference at Hoffman LaRoche- Mrs. Stave attended.

Physics Conference- Mr. Sautter attended.

Assembly

Oak Ridge Universities presented a program " Gas Works " for the entire student body.

Clubs

The Biology Club sponsored by Mr. Jinks.

The Computer Club sponsored by Mr. Sautter.

Fieldtrips

Environmental Science classes

Rifle Camp Park- Mr. Modig

Bronx Zoo- Mrs. Caulfield/Sloan

New York Aquarium- Mrs. Caulfield/Sloan

Biology 9 classes

Mills reservation- Mr. Jinks

Chemistry classes

Engineering Career day at Rutgers- Mr. Starrick

Physics classes

Uss Ling- Mr. Sautter

A P classes

Stevens Institute- Mr. Sautter and Mr. Starrick

Assessments

A P Physics- This year marked the advent of A P Physics which enrolled thirteen students of above average ability and motivation. The topics covered ranged from kinematics through electricity and magnetism. The culmination of the course was the A P Examination taken by the greatest majority of the class in mid May. The final portion of the course was devoted to preparation of a research paper detailing the work of a major scientist, past or present.

Assessments continued

A P Chemistry- All the students participated in the A P Examination in mid May. The instructor feels that the curriculum was well represented in the A P Examination. The final portion of the course was devoted to investigating group three unknowns through laboratory evaluation.

A P Biology- The curriculum was approved early in the year by the Board of Education. Additional curricular work will be undertaken by the instructor during the summer. This work will entail the development of laboratory activities.

SOCIAL STUDIES

June 26, 1986

To: Dr. Frank T. Votto, Principal

Fr: Dr. Charles J. Fuccello

Subj. Principal's Report

As usual the academic year 1985-86 was a busy and hectic one, yet in retrospect, it was fruitful and satisfying. In June 1985, after numerous conversations with individual members of the Department, it was generally the consensus that the pursuit of excellence should continue especially in traditional areas where secondary school social studies teachers feared to tread namely, in reading instruction. While not all members designed or needed to design instruction for diagnostic or remedial purposes, several, specifically those teaching ninth graders, were heavily into promoting reading by providing students with numerous opportunities for improvements. As chairperson my role was to research, design, distribute and encourage the use of such material produced. At this point in time, it is the consensus of opinion that we have as a department made a good start toward reading remediation and improvement.

Not untypically, members were involved in many field trips, seminars and conferences. At least two-thirds of the members attended some out-of-the-academy activities. These included programs whose themes centered around apartheid, the criminal justice system, and several problems relating to environmental issues in the state of New Jersey. Furthermore, two members were active participants in workshops concerned solely with New Jersey Studies. Students were chaperoned to New York City, to Philadelphia, Paterson, Newark and Trenton where they personally witnessed architectural, career oriented, economic, social and anthropological aspects of life that related directed to classroom instruction.

In addition, this has been an exciting year, if measured by the new materials used and the instructional goals pursued over the last ten months. In particular, New Jersey Studies has become the center of my attention and has prompted other members of the Department to

devote a considerable amount of time exploring and examining informational bases for materials directly appropos to our curriculum guide. On some occasions we have been happy to have found significant adjunctual aids, but are now convinced that after six years of "wandering in the wilderness", that we will have to be our own Messiah. Therefore, beginning this summer, I will commence with chapter one of a text on New Jersey, stressing in this initial research, the government of the state and all groups who have had or continue to have an impact on the holistic climate emanating from Trenton.

As usual many hours were spent reviewing possible textbooks for different levels of instruction. More recently three members concentrated their efforts on a book for the American History Honor's students and by September 1986, I expect to be able to make a specific recommendation to the Board of Education for immediate adoption. For our slow learning seniors, we have ordered Time magazine and an educational guide package which correlates with weekly issues of this publication and which emphasizes many of the skills identified on the H.S.P.T.

Once again the most pressing organizational problem of the Department is the lack of shelving in our resource center. The room is frankly an "organizational and environmental disaster", which if not corrected soon should qualify us for hazardous waste status entitling us to Superfund money from the federal government.

Respectively submitted,

A handwritten signature in cursive script, reading "Charles J. Fucello". The signature is written in dark ink and is positioned above the printed name.

Charles J. Fucello

LIBRARY

Nutley High School
Nutley, New Jersey
Library- Media Center

To: Dr. Votto, Principal
From: Mrs. Carney, Librarian
Subject: Annual Report

Contents

- I. Activities
- II. Book Circulation
- III. Inventory
- IV. Overdue Activity
- V. Monies
- VI. Equipment
- VII. Staff
- VIII. Areas of Concern
- IX. Goals

The Nutley High School Library-Media Center opened on Monday, September 9, 1985.

I. Activities

Two-hundred and eighty classes visited the library; a decrease of 115 classes from the 395 classes in the 1984-1985 school year. A trend toward sending small groups from class to the library rather than entire classes was observed.

All freshman English classes received an orientation to the library. All sophomore English classes were instructed in the use of the Readers' Guide and other periodical indexes. Junior and senior English classes were instructed in the use of reference materials relevant to their themes.

Career projects for the mathematics, English, and science departments were completed using library materials.

All honors classes in ancient history, English, and biology made frequent use of the library.

Library Week was observed with a "Murder She Wrote Sleuth Contest." Winners in this reference skills exercise were Alyssa Gardner, Philip Tusa, and Jersey Chen. One-hundred and forty-three students participated in the contest.

One newsletter was published during the year.

Black History Month was observed with a bulletin board and a display of books on black history. A bibliography, "Blacks in America," was prepared and distributed to all social studies teachers. Interested students and other faculty received copies on request.

"Best Books for Young Adults," "New A-V Materials," and "Periodicals" were other bibliographies prepared and distributed during this school year.

II. Book Circulation

Book circulation for the 1985-1986 school year was 5282 volumes; a decrease of 1016 volumes from the 6298 volumes borrowed in the 1984-1985 school year.

The largest total of books borrowed was experienced in January (746 volumes) followed by October (712 volumes) and April (628 volumes).

More non-fiction (3633 volumes) than fiction (1649 volumes) books are borrowed. Literature dominates the non-fiction circulation with 609 volumes; social sciences are second (576 volumes) and history, third (574 volumes). Last year social science dominated with 817 volumes; literature was second with 751 volumes; and biography, third with 548 volumes.

III Inventory

June 1985 total	19,347 volumes
New books processed in 1985-1986	1,476 volumes
Projected total June 1986	20,823 volumes
Actual total June 1986	20,473 volumes
Books discarded in 1985-1986	241 volumes
Books lost and paid for 1985-1986	36 volumes
Books uncollected (transfers, etc.)	+ 40 volumes
	20,790 volumes
Projected total	20,823 volumes
Actual total + discarded, lost, uncollected	-20,790 volumes
Total books missing June 1986	33 volumes

IV. Overdue Activity

The library mailed 474 letters home to parents of students with overdue books. Approximately 2016 handwritten overdue notices were sent to students through their homerooms. On June 11, 1986, 329 students were listed for library obligations. On June 26, 1986, 24 students remained on the list. Eleven students dropped out or transferred with uncollected books.

V. Monies

Book fines and lost books	Total	\$ 402.65
Copy machine monies		\$1069.30

VI. Equipment

A new Minolta coin operated copy machine replaced the Toshiba machine in use since since 1978. The new machine was operational on November 15, 1985.

Two new book trucks were purchased to replace an unstable truck and increase the inventory by one truck.

A new air conditioning unit was installed in September 1985. It functioned well in the Spring.

VII. Staff

Major changes in staffing resulted in a backlog of unprocessed books in May.

Mrs. Carlucci, library secretary, left for back surgery in March. Mrs. Solitto replaced her quite ably through June.

Mrs. Turano replaced Mrs. Scala, clerk-typist, in September. In January, Mrs. Welsh replaced Mrs. Turano who moved to the main office.

All books were processed by June 30, 1986.

VIII. Areas of Concern

A. Class visits

The decrease in classes visiting as a whole accompanied by their teacher and the increase in groups of 6 to 8 students sent from class to use the library has created supervision problems. The unexpected arrival of small groups without passes at all times during a period is difficult to monitor. Questions regarding the length of time they are to stay, the names of students who are supposed to be in the group, and their assignment are often unanswered. The comings and goings of these groups are difficult to distinguish from the media room, copy machine, and study hall traffic. A system to check up on the actual arrival in the library of students sent from class has not been established.

Please evaluate this change in practice and offer advice to alleviate this concern.

B. Supervision of students from study halls

Study halls during the first second, and third

periods send up to 40 students to the library. The supervising teacher in the library must be an individual who can work with a large group outside of the classroom situation. Students tend to seek out the location where discipline is weaker when deciding where to stay during study time.

Please consider the special strengths of the faculty in assigning library duty.

C. Clerical needs

The position of library clerk-typist is a part-time position. Additional time is needed to assist in the preparation of overdue notices and letters and bills to parents. An increase in this correspondence during the last two years has caused a clerical crisis. Some necessary jobs, such as filing in the card catalog, are incomplete at the end of the school year.

D. Overdues

Three-quarters of all books borrowed from the library are returned late.

Please evaluate the following suggestions and recommend those which will alleviate this concern without compromising the district's educational philosophy.

1. Change the loan period and fine schedule to conform with those of the Nutley Public Library. This means a change from a two-week to a four-week loan

period and a \$.02 per day to \$.05 per day fine per book.

2. Change the maximum late fine per book from \$.50 to \$1.00.

3. Change the late fine on overnight reference materials from \$.25 per day to \$1.00 per day.

4. Encourage teachers to instruct students to return materials immediately when long-term assignments are submitted.

5. Assign detention to chronic offenders.

E. Computerization

The plan to computerize circulation is behind schedule. Additional clerical time is required to barcode books and input data.

IX. Goals

A. Collection size

A collection size of 25,000 volumes in 15 years was established as a goal in 1977. In nine years the inventory has increased from 16,266 volumes to 20,473 volumes. A decrease in theft and an increase in purchases have reversed the declining book stock. The goal of 20 books per student by 1992 is within reach.

B. Computerization

“ Every student graduating Nutley High School in the year 1989 will have hands-on computer experience.” This goal was established in 1984. Computerized circulation was the first step in a plan to progress to a computerized card catalog and then direct access to data bases. This plan is behind schedule. The clerical time to convert has not been appropriated.

The library is the only facility in the school that every student is required by curricular design to utilize before graduation. It seemed the logical place to incorporate computers and integrate them into tasks which each student learns from kindergarten until graduation. The target date of September 1986 for completion of the circulation conversion will not be met.

MEDIA REPORT

Year End
Media Department Report
1985-86

Joseph Affinito
Media Coordinator

1985-86 Special Projects

1. Convert Madeline Hunter films to video tapes
2. Edit video tapes for Lincoln School
3. Set and program video recorders at Yantacaw and Radcliff Schools
4. Assist with audio visual procedures for CAT
5. Assist with audio visual procedures for Adult School
6. Work on cost analysis with telemeasurements for t.v. studio in conjunction with Ms. Hyland
7. Lecture Media Workshop (Ms. Hyland) on use of video equipment
8. Coordinate the taping of Nutley High School home basketball games
9. Assist community groups in the loan and use of audio visual equipment
10. Assist in Junior Olympics Program
11. Expand video library
12. Assist in graduation rehearsal with audio presentation
13. Responsible for Media Club field trip (NBC studios NY, NY)
14. Attend Visual Communication Congress Workshops

1985-86 Media Department Report

I. Nutley High School film rental report

Total number of film rentals-----	350
Film rental fees-----	\$5,701.19
Postage and insurance-----	\$ 600.00
Total-----	<u>\$6,301.19</u>

II. Audio visual hardware request

Approximate daily & weekly requests-----	1550
Extended requests-----	65
Total-----	<u>1615</u>

III. Media room use

1. Study--research--preview--record
2. Maintenance of equipment and software
3. Xerox copy facility

Missing 1985-86

Software:

Department Loaned:

365 Th Penal System: Why Isn't it Working

Business

338.6 Discovering Entrepreneurship

Business

Hardware:

Media room break in: refer to break in report

Record Player: make: Califone model: 1450K serial: 1448-23459

User: Adult School

C.I.E. - C.O.E. M/DE PROGRAMS

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

FRANK T. VOTTO
PRINCIPAL

AREA CODE 201
661-3500

To: Dr. Votto
FROM: Carmine D'Aloia

DATE: June 18, 1986

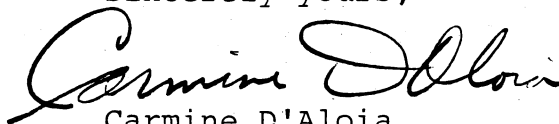
SUBJECT: End of Year Report for C.I.E. Programs.

FACT SHEET

1. C.I.E. Program I Regular, Program I Disadvantaged, Program II Advanced, and the Hoffmann-LaRoche Science Program for the Gifted and Talented.
2. Began with 49 students and finished with 46 students.
3. The 46 students break down as follows:
 - 29 will remain at the same work station--either full time or as juniors and will continue through the summer and next school year in our advance C.I.E. program.
 - 9 will go to college. (4) year schools.
 - 4 will go to trade school. (2) year schools.
 - 4 will enter different occupations.
 - 0 will join the armed services.
- 46 TOTAL
4. All but 3 students remained with the program from the beginning of the year until the end of the year. There were 3 school dropouts.
5. Total earnings of these students during the 1985-1986 school year amounted to \$154,175.
6. The disadvantaged program consists of students that have poor attendance records and are possible dropouts. This program along with our attendance policy has improved their attendance and enabled them to stay in school. It has also given many of them the opportunity to acquire a marketable skill, valuable experience, and full time employment upon graduation.

7. Several of our C.I.E. students participated in a scholarship program offered by the State Coordinators Association. 3 Nutley C.I.E. students won scholarships to various technical schools.
8. This year's student load was very large but manageable, mainly due to the cooperation of the administration and the job stability of the students. The economy was also very good and the jobs were plentiful. The one month of summer employment was very helpful in establishing work stations and job placement. This time also gave me a head start toward class room preparation. All of these factors were very beneficial to the smooth operation and success of this year's C.I.E. program.
9. This year I have become very active performing placement service duties for all Nutley High School students, both part time and full time permanent positions. Many students have been placed by this office and many others are aware of the job possibilities offered through me.
10. I administered the SYETP program during the summer of 1985. This program consisted of 16 students placed in jobs with the Town and the Nutley Board of Education. All money was provided by Federal and State funding.
11. I administered a winter youth employment program during 1985-86. 2 students were placed in jobs. 1 with the Nutley Board of Education, and 1 with the Nutley Parks and Recreation Department. All money was provided by Federal and State Funding.
12. I coordinated the State and Federal Funding procedures for the Nutley School System. This included the CIE, COE, DE, CIE Handi-capped, and Special Services funding programs.
13. Because of increased administrative duties with funding and State youth employment programs, I'm asking for the possibility of more release time necessary to handle this work. Hopefully through scheduling, I may be relieved of one teaching class to allow for administrative duties.

Sincerely yours,



Carmine D'Aloia
C.I.E. COORDINATOR

ANNUAL REPORT - COOPERATIVE OFFICE EDUCATION

Mrs. Rita Greenberg

June 18, 1986

The 1985-86 Cooperative Office Education program enjoyed an excellent year with twenty one students successfully completing the program. This year's group consisted of twenty females and one male. They received their office on-the-job training in the following fields: pharmaceuticals, banking, law, accounting, and chemicals. Three students received awards at the Scholastic Awards Assembly. There were two awards from Berkeley School and one from CPI.

After graduation, fourteen students will remain with their cooperating employers in either full-time permanent positions or temporary summer positions.

In September, the twenty one students plan to be involved in the following activities:

Business school	2
College	2
Full-time employment - Office	14
Full-time employment - Other	1
Undecided	2

Our Cooperative Office Education Club held four meetings during the school year, visited Katharine Gibbs School in Montclair, and heard three other speakers from schools and industry.

Attached are the following:

Copy of State Report submitted 6/17/86

List of 1985-86 Cooperating Employers and Students

COOPERATIVE OFFICE EDUCATION

1985 - 1986

Cooperating Employers and Students

Atlantic Industries
10 Kingsland Street
Nutley, NJ

April Peters

Calabro and Company
386 Franklin Avenue
Nutley, NJ

RoseMarie Feraco

Hoffmann-LaRoche, Inc.
340 Kingsland Street
Nutley, NJ

Lisa Allora
Eileen Ashley
Jacquelyn Brower
Joyleen Bruno
Joann Capalbo
Rosa Corino
Angelo Di Puma
Laura Flavell
Susan Kunst
Nancy Manion
Michele Miele
Sally Napurano
Donna Scarola
Patricia Sharkey
Marie Strumolo

Nutley Savings & Loan Association
371 Franklin Avenue
Nutley, NJ

Tricia Hughes
Melanie Mulligan

Piro, Zinna, Cifelli, & Paris
228 Franklin Avenue
Nutley, NJ

Brenda Sherman

Philip J. Scriffignano
249 Franklin Avenue
Nutley, NJ

Deana Genitempo

NUTLEY HIGH SCHOOL

NUTLEY, NEW JERSEY 07110

FRANK T. VOTTO
PRINCIPAL

AREA CODE 201
661-3500

Date: June 24, 1986

To: Dr. Frank T. Votto
FROM: James A. Mauro
SUBJECT: End of Year Report

In the six year history of the M/E program, each year results in greater achievement.

6 students received awards in the DECA competitions. This marks the highest number to date.

The new approaches made in the classroom were as follows:

1. More time devoted for training for DECA
2. More project work to allow the students to be creative and to employ the marketing concepts learned in the beginning of the year.
3. Implementing the computer by using marketing software programs.
4. A miniature display project using the art room facilities proved to be quite motivational.

The program began with 20 students and ended with 18.

1 student left the program to find a position with the CIE program.

1 student left the program in favor of a full schedule.

10 students said that they will remain with their jobs through the summer.

11 students will be starting school in September. Many have interests in cosmetology, computer programming, and fashion design.

5 new work stations were added to the program's ever growing list.

The end of year field trip to the Americana Hotel/action Park was greatly appreciated and was quite a rewarding experience.

With the introduction of a feeder course in school year 1987-88, the M/E program should achieve greater success.

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Dr. Fadule
From: Paul Primamore
Subject: Annual Report 1985/1986

Date: June 30, 1986

Overall, this has been a productive and effective year at Franklin School. Student participation and achievement in all aspects of the curriculum have been excellent. In addition, increased involvement in extra curricular programs has given youngsters an added opportunity to explore interests and display their many talents.

The staff and administration have been pleased that the Board of Education has responded so favorably to major concerns the last two years. The establishment of the Alternative Program has had a major impact on the daily operation of Franklin School this year. The acceptance of the concept of "social probation" for students who fail elective courses should also have positive results during the next school year. My thanks to the central office administration and the Board of Education for their understanding of these concerns and their prompt actions to help alleviate them.

The following paragraphs highlight some of the activity and progress that occurred at Franklin School during the 1985/1986 school year.

English - Submitted by Miss Loretta Douglas

During the course of the year, students in the English classes were involved with many diverse activities. Students in the seventh and eighth grade Vector classes participated in the National Language Arts Olympiads. The 1st team scored in the top 10% while the 2nd team scored in the top 25% of almost 700 schools that participated. These results are the same for both the 7th and 8th grades. Also this year the eighth grade Vector students attended a dramatic presentation of several short stories performed by the Chamber Repertory Company, a professional acting group from Boston, Mass. Stories were discussed before and after the performance. In addition, the Great Books program is still a continuing part of the Vector curriculum.

With the emphasis placed on writing, students were encouraged to write frequently and share their work. Journals were maintained during the year, with topics chosen by student and teacher alike. Several students entered writing contests, including Scholastic, N.J.C.T.E., and the library Week Contest sponsored by the American Booster Club in which Keith Rickles was the 8th grade winner and Christopher Masullo was the 7th grade winner. Several teachers incorporated the computer in their writing units by completing prose and poetry on the Bank Street Writer and designing cards appropriate for the original writing. In addition, a number of teachers conducted individual conferences with the students. This allowed time for both student and teacher to discuss the composition and to decide on the best steps for revision.

Book reports were read throughout the year after first obtaining the books from the library. The final products resulting in some traditional and not-so-traditional reports---video taping the report, creating set and costume designs, interviewing the main character, writing to the author and sharing his or her response with the class, writing a persuasive letter to a "movie producer" convincing him or her that the book should be made into a movie, and constructing a newspaper based on the books material.

Demonstration speeches and name projects provided an opportunity to do research work in the library, to write an outline and bibliography, to practice public speaking techniques, and to present visual aids to enhance the report.

We are continuing to teach at least one novel for each grade level. Deathwatch, The Red Pony, and Slake's Limbo were used to study a longer piece of literature in some depth. This might have included plot, characterization, theme, symbolism, universal conflicts, and cause and effect. Companion compositions were assigned and, when available, the film was shown.

Finally, College Bowl games were also conducted as a means of reviewing for major tests. Examining items on the HSPT taken by our eighth graders and the essay portion of the recent district writing test formed a recap of the writing program at Franklin School.

Social Studies - Submitted by Mrs. Mary Penett

Current Events were used to raise the consciousness of students regarding the wide variety of political, social and societal issues. Projects and debates were selected from Current Events: Achille Lauro, South Africa Krugerand, Libya Terrorism, Space Shuttle Disaster, Hurricane Gloria, and Mexico City Earthquake.

Participation in 7th and 8th grades Olympiad Leadership Conference at Rutgers University Workshop co-sponsored by the New Jersey Department of Education and New Jersey Bell Telephone on "Management Training for Educators." Conference attended given by the New Jersey Bar Foundation for the Bicentennial of the Constitution.

Miss Harris attended a conference, in response to an invitation, by the Commissioner of Education, Saul Cooperman, to meet with New Jersey teachers.

Posters displayed on first floor in March for "Women's History Week."

Interested students were supplied with names and addresses of organizations that supply Pen Pals on a National and International basis.

Most successful response to "Teacher of the Day" for countries of the Eastern Hemisphere. Excellent research papers, plans, delivery, and tests submitted by the Vector students. Outstanding posters that were displayed at several functions.

Numerous slides on countries of the Eastern Hemisphere were prepared for future department use.

Geographic literacy was advanced through the preparation and presentation of a total world map in color with accompanying flags for each of the countries. These were displayed at the Arts Festival.

A "Log" was planned and presented. This was similar to the "Journal" used in English classes. The "Log" was a chronological, historical account written in newspaper fashion, as a diary, or dated as letters, etc. of events occurring within the time frame of the period of history studied at the time. The entries kept pace, progressed from chapter to chapter, and the end result of their "Log" reflected the course of history from a literary point of view.

Mr. Keating took a few seventh grade Vector students to Trenton to participate in the "Model Congress." This was an exercise on parliamentary procedure and Congressional debate. Students participated in the writing of bills, laws, and legislation. Nutley students submitted five bills for consideration and study. Twelve were selected from students throughout the state. Four of those twelve were from Nutley.

Mathematics - Submitted by Mrs. Mary Peele

The Franklin School mathematics department in its quest for excellence collectively/or individually engaged in the following during the 1985/1986 school year..

All members participated in the curriculum enrichment workshop with Dr. Evan Maletsky of Montclair State College.

All members participated in the workshop to select an updated text for the 4th level mathematics students.

All eighth grade teachers administered the previous version of the HSPT to their students. A follow-up was done with focus on the HSPT skills array that was furnished by the administration. Areas of difficulty were reviewed and compiled. This information was distributed to all members of the department and to the administrator.

Students' projects were displayed in the gym during the Arts Festival, as well as for the CAT open house. Most of the projects were selected from the Vector classes.

Teachers of the level one and level two classes administered in-school mathematics contest to their students. (MML, CML, and the PML). Seventh and eighth grade Vector students participated in the NJML. Certificates and ribbons were given to the winners of each contest. (School winners were indentified for each contest).

Miss Debbie Pinto attended several HSPT workshops and shared a wealth of materials and ideas with the department. A comprehensive reference notebook was assembled by Miss Pinto and made available to all members of our staff, including the SCE teachers.

The MathCounts Competition (Regional level) was conducted for the third year by Miss Pinto and Mrs. Peele. Mr. Maniscalco assisted with the competition. He also took a group of eighth grade Vector students to Seton Hall to participate in a mathematics contest.

Mr. Sauter displayed a "Nourishment for the Mind" mathematics bulletin board. His mathematics posters contained challenging problems in logic, problem solving, etc. The teachers and students found this an interesting addition to the cafeteria.

Denise Vill'Neuve attended several Mathematics and Computer-Related workshops. She sponsored a computer club and had students participate actively in the Arts Festival held at Franklin School.

The mathematics department members have been very active and many other aspects of activities are included in their individual PIPS. They had a very productive year.

Science - Submitted by Miss Rachel Fujinaka

Miss Fujinaka's Vector students visited the Hayden Planetarium, New York City, to see the sky show "Halley's Comet: Once in a Lifetime" and "Hayden: The Golden Years," on February 27, 1986.

The 7th and 8th grade Vector science students participated in the National Olympiad science quiz contest on May 1, 1986.

Miss Jeanne Neilley attended the conference entitled "Computers in the Science Classroom," sponsored by the Jersey City State College, Biology Department, on March 20, 1986.

Frank Lombardo, meteorologist, met with Mr. Bertuzzi's seventh grade class to discuss weather and climate.

Dr. Robert Gilbert, sports psychologist, met with Mr. Bertuzzi's eighth grade class to discuss the different strategies that can be used in performing various tasks - those tasks which one's mind considers to be impossible.

The seventh and eighth grade Vector science students' project posters were displayed at various places on different occasions:

Nutley High School (CAT Open House)

Trenton Educational Center

Franklin School (Art Festival)

Special Subjects - Submitted by Mrs. Pat Arant

Several members of this department served on the Promotion Requirements Committee and made valuable contributions. In addition to Saturday morning meetings, these teachers were given the opportunity to visit other middle schools to compare their programs and requirements.

The Annual Arts Festival was held in the gym in May and continues to be a big success. This year's event was expanded so that student work in academic areas was also included. Teachers also continue to take major responsibility for displaying student work throughout the school and in the community.

Health and Physical Education - Submitted by Mr. Carmine Lemma

Through departmental meetings teachers have updated audio-visual materials for classroom use-particularly in the area of teenage problems.

An intensified intramural program was conducted this year. Basketball, volleyball, kickball, and dodgeball were available for seventh graders, and floor hockey, basketball, and volleyball were available for eighth graders. These activities were conducted from October through April.

Music

Mrs. Walsh represented her department on the Promotion Requirements Committee that met on several Saturdays throughout the school year.

The revised General Music course and curriculum proved quite successful. Under the current schedule approximately seventy five percent of the seventh grade class is now exposed to the course.

The Annual Spring Musicale was held again in May. This year it was combined with the Annual Arts Festival and made for an exciting day at Franklin School.

The Debonaires performed on several occasions for community groups in the surrounding area.

Mrs. Walsh took a select group of students to perform with the Northern Regional Junior High Chorus.

Field Trips - 1985/1986

9/26/85 - American Museum of Natural History - Ms. Hill Trovato
10/12/85 Seton Hall - Math Contest - Mr. Maniscalco
10/25/85 - The New York Experience - McGraw Hill Plaza
Mrs. Magin and Mr. Landy
10/29/85 - Crane House - Montclair - Mrs. Arant
11/5/85
12/6/85 - Stevens Institute of Technology-Career Education
Mathematics - A World of Options - Mrs. Murray
12/16/85 - Reformed Church Home for the Aging-Irvington -
Debonaires - Mrs. Walsh
12/17/85 - Essex County Hospital - Cedar Grove
Debonaires - Mrs. Walsh
1/13/86 - N.J. Network Studio - Newark
Ms. Hill Trovato, Mrs. Magin, Mrs. Mutch
1/24/86 - N.Y. Museum of Natural History/Hayden Planetarian
Mrs. Magin
2/6/86 - Rutgers University Labor Ed. Center-New Brunswick
Model Congress - Mr. Keating
2/11/86 - American Museum-Hayden Planetarian - New York
Miss Fujinaka
2/27/86 - Washington School - Special Education Classroom
Mrs. Magin
3/1/86 - N.J.I.T. - Mathcounts Regional Contest-Mrs. Peele
3/6/,14, - W.E. Regional High School and Roxbury High School
17,21, Northern Regional Chorus - Mrs. Walsh
22/86
3/20,21/86- William Paterson College - Arts Symposium
Mrs. Mutch
4/1/86 - American Museum of Natural History, New York
Ms. Hill Trovato
4/30/86 - South Street Seaport-New York
Mrs. Gerba

P:prw

cc: Dr. Votto

NUTLEY PUBLIC SCHOOLS

LINCOLN SCHOOL
301 HARRISON STREET
NUTLEY, NEW JERSEY 07110

ALEXANDER B. CONRAD
Principal

Tel. 201 - 661-3500

TO: Dr. James J. Fadule, Jr.
FROM: Mr. Alexander B. Conrad
SUBJ: Annual Report - 1986-1987

June 1986

I have come to a frightening conclusion. I am the decisive element in the classroom. It is my personal approach that creates the climate. It is my daily mood that makes the weather. As a teacher I possess tremendous power to make a child's life miserable or joyous. I can be a tool of torture or an instrument of inspiration. I can humiliate or humor, hurt or heal. In all situations it is my response that decides whether a crisis will be escalated or de-escalated, and a child humanized or dehumanized.

Haim Ginott, Between Teacher and Child

This annual report will be a monthly, capsulized review of student, staff, school, and community activities.

SEPTEMBER

This was the month of the hurricane.

The sixth grade classes were on their three day camping trip to the Linwood-MacDonald Environmental Education Center. Students were asked to return home on the evening of the second day for safety reasons.

The P.T.A. held teas for parents of kindergarten children and the parents of students in grades 1 to 6.

Miss B. Apple attended Showcase '85 sponsored by the New Jersey Consortium for Educational Equity featuring library/media workshops and displays of new material.

ANNUAL REPORT (cont'd)

OCTOBER

This was the month of pumpkins and goblins.

First grade students went to a pumpkin farm to purchase their pump'ns. Students and faculty dressed for the Halloween Parade.

Assemblies were held to review fire prevention safety and dental hygiene.

Dental exams and vision screening were held.

Miss J. Langston attended the science Saturday workshop.

Mr. S. Parigi attended Saturday computer network workshop.

The P.T.A. sponsored a Book Fair and Open House.

Teaching to the objective and selecting the correct level of difficulty were the main topics of discussion at the faculty meeting.

NOVEMBER

This was the month of elections, the teachers' convention, and Thanksgiving.

Assemblies held were "Kids on the Block" and the "Magic Show."

Parent conferences were scheduled by all teachers.

The county office sent in their monitoring team. Their response was a litany of professional accolades.

Mr. F. Comune, Miss P. Griffin, Miss J. Langston, Mr. S. Parigi, and the principal spent five days at the Academy for the Advancement of Teaching and Management. This was a solid, educational experience. Knowledge gained was shared with the faculty throughout the year and will continue into the next school year.

The faculty meeting emphasized testing: the development of skills in reading, math, and writing; test taking skills; and a review of the new HSPT.

ANNUAL REPORT (cont'd)

DECEMBER

This was the month of excitement, expectations, and Santa.

Mrs. K. Comune and Mrs. C. Loffredo directed holiday plays. These plays were presented to the student body at two assemblies.

The P.T.A. ran Santa's Workshop. Students had an opportunity to purchase inexpensive gifts for members of their families.

Essex Chemical gave a Christmas Party for the special education students. Santa visited the kindergarten and first grade classes.

Mr. L. Tobias toured the building with student instrumentalists and carolers.

The principal attended a seminar on new social studies textbooks sponsored by Scott, Foresman and Company.

Mr. S. Parigi attended a computer network workshop.

A representative from the Academy visited Lincoln School to observe members of the team and evaluate their teaching effectiveness.

The faculty meeting reviewed effective teaching practices: monitoring the learner and adjusting the teaching, chalkboard usage, and a recap of teaching to the objective and selecting the correct level of difficulty.

JANUARY

This was the month of the long winter.

An assembly was held on personal safety: Danger/Stranger.

National Handwriting Day was celebrated in the respective home-rooms as motivation for improving handwriting skills.

Voluntary finger printing of students occurred.

Mrs. B. Santoriello attended a Saturday workshop of the Testing Committee.

The principal attended a seminar on Right to Know, chemical and environmental safety. This information was shared with the faculty.

The faculty meeting reviewed Iowa testing, the writing and Great Books program. In a continuation of discussions of improving teaching effectiveness, the need for developing the anticipatory set (preparing students for the lesson's objective) and focus (keeping to the objective) were outlined.

ANNUAL REPORT (cont'd)

FEBRUARY

This was the month of snow and the winter thaw.

PSE&G presented an assembly on energy, "Rip van Twinkle."

The P.T.A. ran their Sox Hop and held a Teacher Appreciation Day luncheon.

Mrs. C. Bender attended a two day music conference of the New Jersey Music Educators' Association on rehearsal techniques for elementary chorus and a workshop on developing thinking skills.

The principal attended a conference on new English textbooks.

The faculty saw Catch 'em Being Good, a video tape. This film reviewed classroom discipline. A discussion on student discipline followed.

MARCH

This was the month of Budget Nights and musical presentations.

Miss P. Lee and Mrs. B. Santoriello directed Spring/Easter plays and presented these plays to the student body. Other assemblies were given on dental hygiene, the Budget Night musicals, the Festival of Percussion, and the fourth grade Suzuki violin program.

Fifth grade students went on a field trip to Newark Symphony Hall to hear a concert performed by the New Jersey Symphony Orchestra. Second grade students went to the Newark Museum.

Registration for entering kindergarten students was held.

Mrs. G. Moore supervised the student art display exhibited at the senior citizen complex.

Mrs. G. Berk and principal attended a Saturday Nursery School Workshop. The principal also attended a workshop on new math textbooks developed by MacMillan Publishing Company.

The P.T.A. presented the Budget Night musicals featuring the first, second, and third grade students. They also held their annual fashion show.

The faculty meeting reviewed testing and the writing program. The discussion on improving effective teaching centered on the rate and degree of learning.

ANNUAL REPORT (cont'd)

APRIL

This was the month of school board elections and spring.

Third grade classes went on a field trip to the Papermill Playhouse; first grade students went to the John Harmon Center.

Sixth grade students were scheduled for Franklin School.

Miss P. Griffin attended writing workshops.

The faculty viewed a video tape on motivation presented by Dr. M. Hunter. A discussion followed.

MAY

This was the month of the junior olympics and spring musicals.

Fifth and sixth grade students participated in the junior olympics. Mr. R. Ehrhardt helped supervise the program.

Mrs. K. Bimbi, Mr. L. Laubach, and Mr. L. Tobias presented the Spring Musical featuring fourth, fifth, and sixth grade students.

Miss P. Griffin, Mrs. N. Lee, Miss P. Lee, Mrs. P. Lewis, Miss J. Langston, Mrs. C. Loffredo, Mrs. E. Mattone, Miss F. Meyers, Miss J. Stabile, and Mrs. A. Starace all worked on the holistic scoring of the Nutley writing tests.

Mrs. K. Comune directed the Christa McAuliffe Science Memorial Fair.

Miss F. Meyers and Mrs. A. Starace attended a conference for elementary teachers of mathematics at Caldwell College.

The principal attended the annual PSA Conference in Cranford, New Jersey.

The P.T.A. ran its first Tricky Tray Night.

The faculty meeting continued discussions on improving teaching performances. The transfer of learning was the topic for this meeting.

ANNUAL REPORT (cont'd)

JUNE

This was the month of promotion and vacation.

PSE&G presented an assembly program on nutrition.

Sixth grade students attended a Franklin School orientation program.

Fourth grade students toured NBC Studios, New York City; first grade students went on a field trip to the Newark Museum; second grade students went to Van Saun Park, Paramus, New Jersey, and the Nutley Public Library to secure their library cards.

Mr. R. Ehrhardt helped supervise the sixth grade patrol picnic.

Special education graduation and promotion for sixth grade students were held. The P.T.A. provided refreshments for both events.



Alexander B. Conrad
June 1986

NUTLEY PUBLIC SCHOOLS

RADCLIFFE SCHOOL

NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Dr. James J. Fadule, Jr.

June 27, 1986

From: Mrs. Kathleen C. Serafino, Principal of Radcliffe School

Subject: Principal's Annual Report, 1985/86

The following annual report for Radcliffe School contains information gathered from the school curriculum; school activities; student activities; parent activities; concerns and recommendations.

Curriculum Activities

1. The 1985-86 school year saw the continued implementation of our new K- 6 science curriculum. Many hands-on experiments are demonstrated at all grade levels. A very successful Science Fair, where the students displayed their projects, was conducted on April 15th.

2. The approved computer curriculum continued to be implemented in grades K-6. In addition, the computer network person in each school has been the key facilitator in providing on site support to the staff. Radcliffe School has established a computer lab in the music room. A computer club was formed in order to implement telecommunications pilot program. Under the direction of Mrs. Tennis, the club communicated with children in the Franklin middle school as well as other states.

3. This year has seen the continuation of our K- 12 compositional writing skills curriculum with increased success at the elementary level, as demonstrated by the scores in the Nutley Writing Test.

School Activities

1. National Education Week, November 18 - 22, 1985

During National Education Week, Radcliffe School had the following special activities:

Classroom visitation

Kindergarten Parent Workshop

First Grade Parent Workshop

Computer Lab Demonstration

School Activities - continued

2. "Heritage Project"

Early in June 1986 each student received an outline of a family tree. In cooperation with their parents, they were to trace their origin back to their great-grandparents, and return the outline. A bar graph on our bulletin board in front of the office indicated the heritage of Radcliffe students. This project will carry over to the 1986/87 school year with varied projects and activities.

Plays

Kindergarten

Our Kindergarten Graduation was held June 26, 1986 . The children presented a program on the "Letter People".

Second Grade

Mrs. James

Toyland

Mrs. McCaw

The Country Store Cat

Fifth Grade

Lady Liberty

Mrs. Tennis and
Mr. Meyers

Special Speakers:

Grades 4, 5 & 6

Environmental Education Presentation

Grade six

Mr. John Filipo , N. J. Bell
"Prank calls"

R.A.M.P. Program (Reading Appreciation and Math Program with senior citizens) This program provides opportunities for the learners, volunteers and staff members to work together and share meaningful experiences. Our R.A.M.P. volunteer was Mrs. Janet Clark.

Field Trips

Radcliffe students participated in the following field trips:

Kindergarten

Visited Van Reyper's Farm to see Halloween display.

"Wizard of Oz" at Memorial Auditorium

First Grade

"Nutcracker" and "Peter and the Wolf" at Memorial Auditorium.

Field Trips- continued

Second Grade	"Annie" at Harms Theatre, Englewood. (One of our second graders was acting in the play)
Third Grade	Waterloo Village, Stanhope, N.J.
Fourth Grade	Water North Jersey/ Supply and Ringwood Manor.
Fifth Grade	Symphony Hall, Newark, N.J. Metropolitan Museum of Art , N.Y.C.- Egyptian exhibit
Sixth Grade	The Morris Museum : "Halley's Comet" Hayden Planetarium, N.Y.C.

Student Council

The Radcliffe School Student Council was active this year. Elections were held at the beginning of the school year. Four officers were elected, with two representatives from each class grades 4 - 6. The Student Council sponsored many fund raising activities such as book covers sold throughout the year; candy cane sale at Christmas; Radcliffe School pencil sale; lollipop sale at Valentine's Day. \$ 50.00 was donated to the Statue of Liberty Fund.

The council held a Pep Rally on the day of olympics to encourage school spirit.

The Council has a balance of \$ 210.00 towards the purchase of a new school flag.

Student Achievements

1. IOWA test scores - see attached page

2. Nutley Achievement Tests - Distinctions

<u>GRADE</u>	<u>MATH</u>	<u>Number of Distinctions</u>	
		<u>READING</u>	<u>WRITING</u>
First Grade	8	8	9
Second Grade	6	10	6
Third Grade	1	1	1
Fourth Grade		3	

Nutley Achievement Tests - Distinctions continued

<u>Grade</u>	<u>MATH</u>	<u>Number of Distinctions</u>	
		<u>READING</u>	<u>WRITING</u>
Fifth Grade	1		
Sixth Grade	1	1	

3. Honor Roll and High Honor Roll

In order to recognize high academic achievement, assemblies were conducted at the end of each marking period and ribbons were awarded to students on the honor roll.

4. V.I.P. Showcase

This year, a V.I.P. (Very Important Person) showcase featured one or more students from each homeroom who exhibited good citizenship, manners, courtesy and behavior. Their pictures, along with a short autobiography, were showcased at the entrance to the school. They were treated to a reception with cookies and juice, in the principal's office.

5. Awards Program

At the end of the school year, an Awards Assembly is held. Honor ribbons for the marking period and the entire year are distributed as well as Music Awards, Student Council awards, Citizenship, Library Aid, and Attendance Awards. Patrols are also recognized at this time.

6. Presidential Academic Fitness Awards

These are given to sixth graders who have achieved a B average and above 80 in their IOWAs.

Teacher Achievements

Radcliffe School Staff continues to grow professionally. During the school year 1985/86, many attended conferences, workshops, inservice and graduate courses. A number worked on curriculum committees for district priorities. In addition:

1. Jean Tennis has continued the telecommunications pilot project this school year and has sponsored a Computer Club.
2. Sue Hagert conducted a Nutley Workshop entitled "Chemistry for Children".
3. Nancy Szura and Gerri Intiso will be attending a summer seminar on H.S.P.T..
4. Grace McCaw and Pam Tsairis attended a Reading Conference held at Loewe's Glenpointe.
5. Carol Gurney and Betty Zanriskie attended the A.M.T. N.J. Elementary Math Conference at Caldwell College.

The staff has been encouraged to share their experiences at our Faculty meetings.

Teacher Inservice

A Madeline Hunter Inservice was conducted at each Faculty meeting this year.

P T A Activities

Radcliffe School P T A President Carol Cook led the organization through a very successful year.

1. Special Assembly Programs

a. Jim Gold presents:

GR.K - 3 The World of Guitar
GR.4 - 6 American History thru Folk Music
November 20, 1985

b. Pegasus Productions present: The 3 - D Show

An unforgettable adventure in perception.

December 19, 1985

c. Bob Salkin presents: The World of Dinosaurs

Lecture demonstration including a full sized
dinosaur skull replicas.

2. Activities and Meetings

September 25, 1985	Open House
December 3, 1985	Family Night (Christmas handcrafts)
March 25, 1986	Candidates Night
May 27, 1986	Spring Musical

The following were Fund Raising events:

September ' 85	Bookfair
October ' 85	Pumpkin Sale
December ' 85	Santa Sale
April ' 86	"Broadway Review" at the Fiesta
May ' 86	Mother's Day Plant Sale

3. Special Activity:

The P T A organized a Radcliffe picnic held October 6, 1985 at Kingsland Park. Over 150 persons attended including Radcliffe families and staff. The overall feeling was to make this an annual event.

4. Parent Volunteer Program

Radcliffe School continues to have an active volunteer program under the direction of Mrs. Marie Peavy. Their help and support are very important to the goals of our school program.

Concerns

1. Safety is our number one concern. The condition of the playground area and stairs leading to same are not always the safest for our students.

2. Cooperative and concerted effort needs to be made to improve discipline before the entrance bells.

3. Some effective means must be used to discourage all personnel from driving at high speeds onto the Chestnut Street driveway at dismissal and return to school.

4. Concentrated effort must be used to dissuade parents from parking on Bloomfield Avenue to drop off or pick up students. This creates a traffic hazard.

5. Due to the everchanging family structure , I would suggest the need for a Elementary Guidance Counselor.

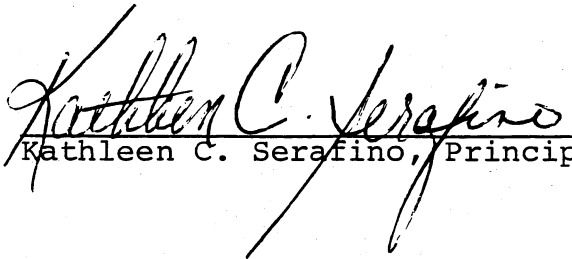
Goals

1. Closer supervision of the playground area needs to be provided .

2. By tightening up on discipline the playground should become a safer area for students.

In conclusion, on behalf of the Radcliffe School Staff I would like to thank the Board of Education, Dr. James J. Fadule, Jr., Superintendent of Schools, Mr. John DeCesare, Assistant Superintendent, Miss Barbara Hirsch, Director of Special Services , and Mr. Arnold Ramsland, School Business Administrator for all the help and support they and their staffs provided to make this a rewarding and successful school year for all.

Respectfully submitted,


Kathleen C. Serafino, Principal

NUTLEY PUBLIC SCHOOLS

SPRING GARDEN SCHOOL

NUTLEY, NEW JERSEY 07110

ANTHONY J. STIVALA
Principal

AREA CODE 201
661-3500

To: Dr. James J. Fadule

Date: June 1986

From: Anthony J. Stivala

Subject: Annual School Report 1985-86

This school year has been very satisfying -- a year of success in terms of educational progress -- for Spring Garden School and the Nutley school district.

It was exciting and gratifying for me to have shared in this effort -- a collective effort of administrators, teaching and supportive staff, the Board of Education, parents, students, and the community.

We are pleased with the achievement levels of Spring Garden students this year as affirmed by:

Iowa Tests of Basic Skills (National Percentile Rank)

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading	97	98	91	91	95	92
Language Arts	99	99	99	99	98	98
Mathematics	99	99	99	99	99	99
Composite	98	99	96	96	97	96

Nutley Achievement Tests (Average Scores)

<u>Grade</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading	90	93	89	88	86	92
Mathematics	93	94	94	92	89	88
Writing	89	91	87	88	88	87

While we are pleased with these results, we also realize that there is work to be done. We are aware that there are some students who are not performing to their potential -- and that these and all youngsters have needs to be addressed -- individual and group needs. The improvement of instruction is our major

goal and a continuing process.

Activities

A brief description of school activities follows. This list is not inclusive, as many more activities take place in the course of a school year.

1. Educational Field Trips --

Grade one classes -- Performance of RAGS, BAGS, and DRAGONS
Montclair State College

Grade two classes -- Bronx Zoo, New York City

Grade three classes -- Newark Museum

Grade four classes -- American Museum and Hayden Planetarium,
New York City

Grade five classes -- New Jersey Symphony Orchestra, Spotlight
Concert, Newark Symphony Hall

Grade six classes -- American Museum and Hayden Planetarium,
New York City

2. Several students received recognition/awards for their participation in various local and county sponsored contests (poster, essay, etc.).
3. Senior Citizen Volunteer Helpers -- Helped students with reading and mathematics skills in grade one classes.
4. Several parents discussed their occupations/hobbies in classrooms.
5. Parent Volunteers -- Several parents assisted in our library -- clerical tasks, shelving and cataloging books. Fourteen parents helped us conduct our book fair. Twelve parents helped us during the kindergarten screening program.
6. Fingerprint Program -- All kindergarten students and students new to our school this year, were fingerprinted in school by the Nutley Police Department (with parent permission -- parents received these prints).
7. Assembly Programs -- Several excellent educational/entertaining programs arranged and funded by the P.T.A.; special musical programs (student and professional); Bicycle safety (Nutley Police Dept); Fire Safety (Nutley Fire Dept.); educational and entertaining films and video-taped programs.

8. P.T.A. General Meetings --

September -- Open House (Classroom Visitation)

December -- Holiday Season Musicale (Fifth and sixth grade choral groups)

March -- School district budget and candidates to the Board of Education (musical play performed by grades one, two, and three)

June -- Spring Musicale (Fourth grade flutophone and vocal; fifth and sixth grade choral groups; fourth, fifth, and sixth grades instrumental groups)

9. The P.T.A. published and distributed two issues of LET'S COMMUNICATE -- an informational newsletter reporting school events and activities, P.T.A. events, and fun activities for students and parents to enjoy.
10. Parent-Teacher Association -- Our P.T.A. has been a very active, involved, interested, and supportive group. Their fund raising activities (cake sales, Christmas Boutique, Dinner-Fashion Show, Strawberry Festival) have helped to foster a spirit of understanding, and cooperation between the home and the school, and among parents.

The monies realized from these activities have helped to enrich our school program -- purchase of instructional equipment and materials, funded several excellent assembly programs, arranged several informational programs for parents (Communications Committee), a pizza luncheon for our student school safety patrol, the annual sixth grade "end-of-year" activity (ice-skating and luncheon), teacher appreciation luncheon, appreciation gifts for senior citizen volunteer tutors and adult school crossing guards serving Spring Garden area, refreshments for P.T.A. meetings and the sixth grade promotion program, and a sizable contribution to the Nutley Parent Council Scholarship Fund.

This has been a challenging and eventful school year. Health problems caused me to miss one-third of this school year. A very sincere THANK YOU to Mr. John Jacone and Miss Barbara Hirsch for their very able leadership in serving the students, teachers, and parents of Spring Garden during my periods of absence.

And special appreciation to my staff -- secretary, teachers, custodians, and aides -- for "pitching in" during my absences -- and for their fine efforts always. They display a sincere interest

in the students, are responsible, hard-working, dedicated, and professional.

Appreciation is extended to the Board of Education, administrators, central office personnel, the Child Study Team, and the maintenance, grounds, food service, and health service staffs -- for their cooperation and support.

My best wishes to Mr. Arnold Ramsland on his retirement.-- for many years of health and happiness.

Best wishes are also extended to Mr. John DeCesare as he assumes his new position as Superintendent of the Cedar Grove Public Schools. Congratulations and best wishes are also in order to Dr. Frank Votto and Mr. John Jacone on their appointments to the positions of Assistant Superintendent of Schools, and Principal of Nutley High School, respectively.

My thanks and appreciation to you for your guidance, understanding, and support.

I look to the 1986-87 school year with my pledge to work to the best of my ability to maintain and improve the quality of education our children and their parents expect and deserve.

Anthony J. Stivala

NUTLEY PUBLIC SCHOOLS
WASHINGTON SCHOOL
NUTLEY, NEW JERSEY 07110

ROSE MARIE DiGERONIMO
Principal

June 30, 1986

To: Dr. James J. Fadule, Jr.
Superintendent of Schools

From: R. DiGeronimo, Principal

Re: ANNUAL REPORT 1985-86

This year has passed very quickly with much accomplished. The following covers the priorities of the district, plus goals and objectives specifically for Washington School.

CURRICULUM

READING:

Nutley's reading program continues to serve the needs of the youngsters. With the Alpha and Lippincott series in the lower grades, the children develop excellent decoding skills for a good foundation in this area. Grades four, five and six build on these skills plus expand comprehension ability. Logical thinking and many supplemental materials add to the flavor that further enhances the program.

At Washington School the reading program follows the above mentioned sequence. Specific weaknesses noted on IOWA and Nutley Achievement Tests are reviewed and stressed for improvement.

MATHEMATICS:

Overall the elementary mathematics program continues to maintain the children's high proficiency in this subject. However, since we have had the current mathematics text for five years, it is apparent that a review is in order to determine its continued value.

ENGLISH:

The teachers are still stressing the importance of expressing one's self in oral and written language. Through the composition/writing techniques taught we have seen outstanding improvements in this area. Nutley's spelling program and handwriting text have added also to it. The exposure and experiences that the pupils have been through have refined many of these skills.

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SCIENCE:

The teachers and children continue to enjoy the new science curriculum and text. The suggested experiments give the pupils more hands-on experiences which make the the concepts easier to understand.

The N.J. Educational Department has issued a guide for science. Their suggested topics are covered very well within Nutley's curriculum. At some grade levels we go beyond those concepts recommended.

SOCIAL STUDIES:

Teachers are still making adjustments for the presentation of ancient civilization to the fifth graders. The text adopted last year is a good one, but contains material beyond the total comprehension of this age group. This principal still would like to see a change in this area of study.

It has also become evident that the social studies program for grades 1-4 needs to be revised, expecially the text that we are using at these grade levels.

COMPUTER CURRICULUM:

The youngsters of Washington School are doing extremely well in this area. Many of them are beyond the awareness stage. The teachers have given many children an opportunity to try many new phases of working with computer according to their individual expertise.

It is still recommended that all first, second, and third grade classrooms have a computer. These could be used as tools for the reinforcement of concepts for individual needs in various subjects.

KINDERGARTEN:

The Kindergarten program continues to better prepare the children for first grade. The alpha curriculum makes learning phonics skills an enjoyable experience.

This past year the Kindergarten teachers and administrators met with the directors and staff of all surrounding nursery schools. It gave the Nutley staff an opportunity to explain the reason for our new cut/off kindergarten date (October 1). We also made the group more aware of our kindergarten curriculum. Each kindergarten teacher explained the many activities involved with the youngsters and how they grow (academically, physically, socially, and emotionally) over the one year period. All encouraged the nursery school staff to continue their current program as it was

WASHINGTON SCHOOL ANNUAL REPORT 1985-86

excellent and taught the children what they needed to know before entering kindergarten.

The administrators and kindergarten faculty are looking forward to the next year when the entire new group will be five years old and older.

ACHIEVEMENTS:

Washington School students continue to improve in all subjects, especially reading, mathematics and English as reflected in the scores from the IOWA and Nutley Achievement Tests.

Unfortunately, Washington School continues to receive the most transient children. Therefore, the teachers must work very hard to maintain the standards set forth by the Board of Education. They must provide extra academic counseling after school in order to bring these new youngsters to the level expected of all our students. The S.C.E. and Chapter I program must be utilized fully in order to meet the needs of these children. The goal is to maintain and provide the best education for all pupils.

SCHOOL ACTIVITIES:

Three P.T.A. meetings were held this year. They were Open House, Budget Presentation, and May Musicales. The P.T.A. also held a Dinner-Dance in February. It was a successful affair where teachers, parents and some board members had a very enjoyable evening just socializing.

The Mothers' Club met every month to plan activities for the children and to discuss means of raising money to help the school. This year they again provided an excellent animal show. They also helped in getting bowling trophies for those children who had outstanding scores during bowling session in the gym classes. The youngsters enjoyed the competition and worked hard to succeed in this area.

Under the editorship of Marilyn Weiss, (mother of Rachel and Brian), four school papers were published. This really gave every student a chance to see his/her story in print.

This year the P.T.A. and Mothers' Club treated the safety patrol youngsters to a luncheon once a month. It was held in B-8 with the food varying each month, (pizza, meatball sandwiches, or hero sandwiches). The children appreciated this very much and showed it by doing an excellent job at their assigned posts.

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Mothers' Club sponsored a Jelly Bean Contest this year. Each grade level had to calculate how many jelly beans were in their respective size jars. The pupils really had to use their math skills to determine the best answers.

On April 15th, the children displayed their work in English, art, science and social studies for the visitors who came to vote for the Board of Education budget. This was their way of letting the public know how much they were learning through the monies allotted to the school system.

ASSEMBLIES:

Film for Unicef
Christmas Musicale
Kids on the Block
Public Service: "New Jersey Heritage"
Conservation Program
(Forest Ranger Program)
Primary Musicale
Festival of Percussions
Vandalism (Tips Program)
Bill Roberts Animal Show
Olympics Awards
Choral Group from Montclair-Kimberly Academy
Awards Assembly (Honor Roll, Attendance,
Physical Fitness, Bowling,
Music and Safety Patrol)

FIELD TRIPS:

October 18, 1985--N.I. Class--Mrs. Chanson
Newark Museum

October 24, 1985--First Grades
Van Riper's Farm

December 10, 1985--6th Grade Safety Patrol
Nets Basketball Game--Meadowlands Byrne Arena

March 7, 1986--Third Grade
County College of Morris

March 20, 1986--Fifth Grade
Symphony Hall, Newark, New Jersey

April 2, 1986--Fourth Grade
Teterboro Airport, Teterboro, New Jersey

April 14, 1986--Second Grade
Montclair State College "Wizard of Oz"

May 5, 1986--Sixth Grade
Trans-Lux Seaport Theater "The Seaport Experience"

WASHINGTON SCHOOL ANNUAL REPORT 1985-86

May 19, 1986--First Grade
Montclair State College "Jack and the Beanstalk"

May 23, 1986--Fourth Grade
Montclair State College "Lady Liberty"

GOALS ACHIEVED:

Overall higher scores in ITBS AND Nutley Achievement Tests.

Less retentions at the higher grade levels due to the immediate intervention of the teachers to provide help for below average pupils. Teachers also encourage better study habits for all grade levels.

Total language arts program improved due to practice in composition/writing, spelling and handwriting.

In-service educational films for teachers has been excellent and received very well. New ideas and teaching techniques are very evident due to them.

Parking around school during dismissal time has improved but a few more adjustments must still be made.

Parents' attitudes toward education and learning have improved but there are still some who still maintain a very apathetic stand.

GOALS FOR 1986-87:

Review weak areas noted on standardized and local tests for each grade.

Establish means of improving noted weaknesses of reading, mathematics and language within classroom and special help classes.

Monitor ever growing numbers of children staying for hot or cold lunch.

Maintain improved conditions of classrooms and building. Further improve areas that need more attention.

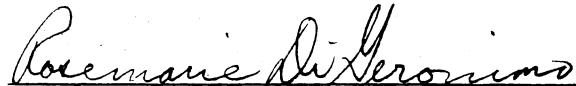
Continue to monitor parking situation around Washington School.

Continue to maintain and enforce safety rules around building and its grounds.

WASHINGTON SCHOOL ANNUAL REPORT 1985-86

The faculty, staff and I would like to thank Dr. Fadule, Mr. DeCesare, Mr. Giua and the members of the Board of Education for their endless support and encouragement. We would also like to thank Miss Hirsch and the Child Study Team for all their assistance in helping our special children who need that little extra to make it through school.

After a restful summer, we will be refreshed and ready for another challenging year.


R. DiGeronimo, Principal

NUTLEY PUBLIC SCHOOLS
YANTACAW SCHOOL
NUTLEY, NEW JERSEY 07110

JOHN WALKER
Principal

June 27, 1986

To: Dr. James Fadule, Superintendent of Schools

From: Mr. John Walker, Principal of Yantacaw School

Re: Principal's Annual Report - 1985-86 School Year

This annual report is representative of the district and school priorities; curriculum; school activities; achievements; parent and community involvement; concerns and recommendations.

PRIORITIES

The district (K-6) has just completed the first full year of implementing the recommended Zaner-Bloser Handwriting Program. After reviewing recent surveys, evidence supports a feeling of satisfaction (K-6) with the aforementioned program. Workshops and inservice programs have been held, including programed correspondence courses for teachers. These courses, manuscript and cursive, were taken as a pilot program. At the completion, a report will be forwarded to the superintendent assessing the value and the possibility of encouraging other staff members to become involved.

Our computer program, under the direction of Mrs. Rosemary DeRosa, network person, continues to improve and involved all the learners grades K-6. At this point we are considering using the computer room concept part of the time and placing the computer in the individual rooms, employing a flexible schedule, based on needs, performance and understanding levels of the learners.

We continued sending staff members (volunteers) to several worthwhile computer workshops. In most cases this information was reviewed and shared with staff members during faculty meetings. Mrs. DeRosa, our network person, has established an on-going inservice program and reports concerns, reviews available materials on a monthly basis. When possible, a period is set aside for her to meet individual teachers concerning the use of the curriculum materials and the computer.

Our attention will be directed towards the Heath Math Series as a result of the scheduled evaluation of the program for the 1985-86 school year.

TESTING

Approximately 217 learners (1-8) district wide received recognition for achieving distinction (100) in one or more areas (reading, math or writing). This represents an increase over last year. As reported last year, the upper grades (4-8) have a limited number in comparison to grades 1-3. It has been brought to my attention, although not a top priority, that this issue will be reviewed.

ACTIVITIES

R.A.M.P. (Reading Appreciation and Math Program). This program staffed mostly by senior citizen volunteers, continues to be most effective. It not only provides countless opportunities to arrange one to one situations but enables the volunteers and staff members to work as a team for a common purpose, which is to provide the best educational environment for our learners and continue to maintain high standards in our quest for excellence.

PARENTS AND OTHERS FOR PARTNERS

This program, for the past thirteen years, has continued to add an important component to our total school/community team approach to foster better education. These volunteers shared experiences such as tractor trailer operator, computers, various science topics, law, politics and most recently, dentistry. Dr. Fred Applebaum conducted a series of dental hygiene lectures for kindergarten through third grade classes.

INTRAMURAL PROGRAM

Mr. LaBarbiera, program supervisor has continued to reinforce and refine this worthwhile after school program for 5th and 6th graders. These bi-weekly activities at Yantacaw are supervised by Miss McDermott, our physical education teacher.

AWARDS ASSEMBLY

This annual awards assembly, under the direction of Miss Anello, sixth grade teacher, proved once again to be most worthwhile for our children and parents. Recognition and appreciation was granted in the areas of physical education, art, library, citizenship, music, patrols, civic and special achievement categories for the 1985-86 school year.

LUNCH PROGRAM

Mrs. Vicki Latka was the supervising teacher in charge of our lunch program. Activities such as stamp collecting, chess, research projects, Dungeon and Dragons, miscellaneous class projects, "Project Help" or reading for enjoyment were offered for the second part of the lunch hour.

THE BIG BROTHER/SISTER CLUB

This program under the supervision of Miss Mary Flannery, in its third year, provides added opportunities for the children to be exposed to many positive experiences. These activities included local field trips, using the V.C.R. equipment for training purposes, adopting younger students for lunch hour group activities, including peer tutoring and meeting with adult members of the community.

With the assistance of other teachers, Mrs. Patricia Fischer, third grade teacher, planned and presented the entire commemorative activity. Under the supervision of Mrs. Ann Felice, art teacher, a 10½ foot papier-mache replica of the Statue of Liberty was created and erected atop a huge paper birthday cake containing 100 candles.

Parents and teachers contributed by preparing and serving a variety of treats representative of many countries of the world. Speeches, patriotic songs, poems, music and other special presentations capped this most memorable day of activities.

Memorial to the Challenger Crew - The Student Council, under the supervision of Mrs. Holland, planned and presented a memorable tribute to the seven astronauts lost aboard the space shuttle. A bronze plaque was affixed to the wall at the rear of the building and a Japanese cherry tree was planted in memory of these brave Americans.

Family Day - Parents, teachers and students gathered on Saturday, June 14, 1986 for a day of family fun. Group games, arts and crafts, competitions between adults and children, enjoyable food were highlights, but most of all, spending time getting to know each other in a positive school and community spirit made it a meaningful day.

Mr. Angelo Frannicola, a parent, organized and developed activities throughout the day. Many thanks to Mrs. Battaglia, PTA outgoing president, for setting up this day, assisted by Mrs. Hradil, outgoing Mothers' Club president, Mr. Battaglia and Mr. Piro, board members and Mr. Arculli, incoming PTA president, and other parent volunteers.

CONCERNS

There has been some improvement in the outside area, but more work is needed. The campus area and playground are still used on weekends for congregating. Beer cans, bottles and other waste are continually a problem.

CONCLUSION

Congratulations to all our students for trying to do their best in maintaining our high standards and developing a sense of pride and good citizenship.

A special thank you to my teachers and staff for their support and hard work.

Thank you to Mr. Giua, supervisor of grounds, maintenance crews and custodians, as well as the individual workers in his crew.

I also appreciate the support of Miss Barbara Hirsch and the Child Study Team and that of my fellow principals for guiding the implementation of our system-wide programs.

I extend my best wishes to Mr. DeCesare as he accepts his new post as Superintendent of the Cedar Grove school system, and to Mr. Ramsland as he leaves to enjoy retirement.

I congratulate Dr. Votto as he assumes the position of Assistant Superintendent of Schools here in Nutley and Mr. Jacone as he begins the new school year as principal of Nutley High School. Welcome to Mr. Sincaglia our new Secretary Business Administrator.

In closing, this has been a great year and we appreciate sharing the many positive experiences under the leadership of our superintendent, Dr. James Fadule Jr.

Mr. Charles Piro, board of education member, once again was very helpful in arranging for guest speakers and some of the trips. The focus of the trips was to acquaint the children with various occupations and community opportunities.

THE I.M.C. (LIBRARY) COUNCIL

This group of approximately twenty-five (representing several grades) make decorations for the library, card and shelve books, prepare materials for special projects, as well as other worthwhile and ehlpful activities.

TOM-TOM STAFF (School Newspaper)

Mrs. DeRosa, faculty advisor, directed a staff of approximately ten students. Their tasks included collecting news items, interviewing students and teachers, visiting all the classes for news items, reporting community news items, collating the paper and distributing the finished product to the 395 students. Our four editions have served as a community vehicle of information enabling our students, parents and teachers opportunities to express themselves and share important information, including the honor roll and citizenship honor roll.

STUDENT COUNCIL

The Student Council continues to be a worthwhile vehicle for 84 students, under the supervision of Mrs. Holland and aided by Miss Fuller, permanent substitute. Activities for the current school year included: Earth Day; Staff Appreciation Day (the council sponsored special programs for teachers, the secretary, principal, aides and custodians); Senior Citizen Programs (shared holiday activities with the seniors at the Parkside Apartment complex); contact with new students; social events such as fifth and sixth grade socials, dances, talent show, skating party, etc.); holiday carolling (approximately 200 students, parents, teachers and members of the community walked through the Yantacaw neighborhood singing and helping others to bring in the holiday flavor; the year-end trip (the group of 76 students and 14 adults traveled to Philadelphia on Saturday, May 31, 1986). This day was filled with visiting historical sites, listening to lectures, viewing famous sections of the city and eating the famous Philadelphia hoagies). In the afternoon we ended our day spending a few hours in the famous zoo.

It was most rewarding to hear the complimentary remarks concerning the behavior of the children from the small town of Nutley, made by other visitors as well as natives of Philadelphia.

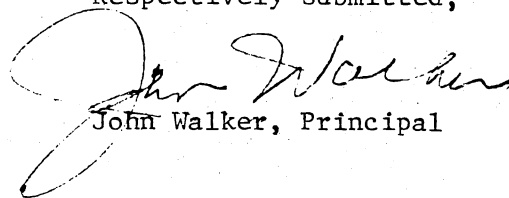
Many thanks to Mrs. Holland for the time she spent developing programs for the students and reinforcing the important social and behavior skills required in our daily lives.

SPECIAL PROJECTS

Tribute to the Statue of Liberty - Our activities for Miss Liberty's birthday included "Heritage Hall" where a school survey recognized 64 countries. All of the 395 children and the staff members signed under the name of the country of their heritage. The second phase included an assembly program. The emphasis was placed on sharing thoughts and concerns of those pioneers who came to the United States through Ellis Island, and on the history of the Statue of Liberty.

On behalf of the Yantacaw family, thanks to the Board of Education; Dr. Fadule, Superintendent of Schools; Mr. John DeCesare, Assistant Superintendent of Schools; Mr. Arnold Ramsland, Secretary-Business Administrator and their staffs for all the services and support for the 1985-86 school year.

Respectively submitted,

A handwritten signature in cursive script, appearing to read "John Walker", is written over the printed name. The signature is fluid and stylized, with a large initial "J" and a long, sweeping underline.

John Walker, Principal

NUTLEY PUBLIC SCHOOLS
CHILD STUDY TEAM
Department of Special Services
Nutley, New Jersey 07110

BARBARA HIRSCH
Director of Special Services

661-3500

June 30, 1986

To: Dr. James J. Fadule, Jr.
Re: Special Services Annual Report 1985-86
From: Barbara Hirsch

New Referrals

	<u>1984-85</u>	<u>1985-86</u>
Nutley High School	8	12
Franklin	18	5
Yantacaw	6	7
Lincoln	9	6
Radcliffe	3	8
Spring Garden	7	6
Washington	12	7
Pre-School Handicapped	9	7
Early Kindergarten Admissions	4	29
Referral Backlog	0	0
Referrals Pending	0	2
New Referrals plus three year re-evaluations	105	120

New Classifications

Perceptually Impaired	14	25
Trainable Mentally Retarded	0	0
Neurologically Impaired	6	3
Auditorily Handicapped	0	0
Communication Handicapped	2	0
Emotionally Disturbed	14	10
Chronically Ill	3	0
Multiply Handicapped	0	0
Orthopedically Handicapped	1	0
Socially Maladjusted	1	0
Eligible for Day Placement	0	0
Pre-School Handicapped	7	8
	<u>48</u>	<u>46</u>

	<u>1984-85</u>	<u>1985-86</u>
<u>Students De-classified</u>	1	1
Graduated	11	15
Dropped out	0	1

In-District - Anticipated 1986-87 - Numbers in parentheses indicated 1985-86 totals.

<u>Nutley High School</u>	Resource	(55)	84
Franklin	PI Classes	(31)	24
	NI Class	(4)	8
<u>Lincoln</u>	TMR	(25)	13
	Resource	(19)	18
<u>Spring Garden</u>	Resource	(4)	8
	Pre-School	(14)	10
	Com. Handicapped	(6)	6
<u>Radcliffe</u>	Resource	(6)	9
<u>Yantacaw</u>	Resource	(10)	18
<u>Washington</u>	NI Classes	(16)	18
	Resource	(14)	19

<u>Projections</u>	<u>1985-86</u>	<u>1986-87</u>
Day Placements	(44)	39
Residentials	(5)	1
Received from other districts	(24)	14
Eligible for Speech Correction	(150)	150
Non-public Classified	(30)	16

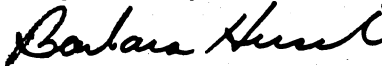
The following special services issues were addressed in a positive manner during the 1985-86 school year:

1. Nine students formerly placed out-of-district were returned to in-house programs.
2. A work study program for the handicapped has been successfully implemented at Nutley High School.
3. A pre-vocational program for middle school handicapped students has been implemented.
4. An elementary class for communication handicapped students has been established in Spring Garden School.
5. A class for neurologically impaired students was established at Franklin School.
6. The special education curriculum was appropriately revised.
7. Opportunities for the gifted and talented, at all levels, were explored and committee reports were submitted for administrative review.
8. A special education handbook was distributed to all department members and administrators.
9. A quarterly newsletter was distributed to all parents.
10. A student, parent, teacher suicide awareness program has been introduced at Nutley High School.
11. An alternative education component was developed for multiply retained Franklin School students.
12. The cooperative counseling project with Nutley Family Service Bureau was expanded to include pre-school parents and alternative education students.
13. Over \$60,000 in federal funds was secured for special education programs.
14. Funding was received from the Township of Nutley for a summer program for the handicapped.
15. Expenditures were positively maintained in reference to tuition increases.
16. New procedures were developed for homebound instruction.
17. The district Health Code Manual was revised.
18. Health records at Nutley High School have been placed on computer.
19. A district wide hearing screening was completed for all students.
20. Mantoux testing was completed for all employees.

SPECIAL EDUCATION PRIORITIES 1986-87

1. To expand the special education program at Nutley High School to include hands on vocational training.
2. To continue to reduce the number of students in out-of-district placements.
3. To develop a computer awareness program for middle school students.
4. To expand computerization of medical records to the elementary school.
5. To develop a computerized managerial system for special education.
6. To expand opportunities for the gifted and talented.
7. To implement a parent support program at the elementary level.
8. To conduct in-service training for elementary and middle school staff on suicide awareness.
9. To provide the community with specific information regarding special services programs.

Respectfully submitted,



Barbara Hirsch
Director of Special Services

BH:jf