

ANNUAL REPORT
OF
DR. JAMES J. FADULE, JR.
SUPERINTENDENT OF SCHOOLS

SCHOOL YEAR 1981-1982

ANNUAL REPORT
TO THE
BOARD OF EDUCATION
NUTLEY, NEW JERSEY
SCHOOL YEAR 1981-1982

NUTLEY PUBLIC SCHOOLS

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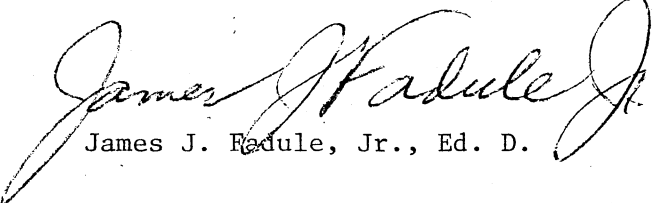
September, 1982

Members of the Board of Education:

Progress made in the areas of academic achievement and the development of high standards during the 1981-82 school year was most gratifying. Test scores reported on the following page are a small but important indication of our positive movement.

Key to our success is the staff's support of Board of Education priorities. Refinement of the kindergarten curriculum and the retention process as well as the development of a Nutley Reading Achievement Test were very important items. Our revision of the K-12 grade reporting system and initial analysis of the overall high school program helped the district in many ways. Beginning work in our Fine Arts and Family Life areas and continuing efforts in Compositional Writing Skills added to our movement.

You can be secure in the belief that our excellent staff is truly dedicated to teaching children and that we'll experience another successful year.



James J. Radule, Jr., Ed. D.

THE NUTLEY PUBLIC SCHOOLS

ADMINISTRATIVE OFFICE
149 CHESTNUT STREET
NUTLEY, NEW JERSEY 07110

DR. JAMES J. FADULE, JR.
SUPERINTENDENT OF SCHOOLS

TELEPHONE
201-661-3500

To: All Schools

June 18, 1982

On Monday night, June 21st, a significant portion of the public meeting will be devoted to reporting the excellent achievement results of our students to the community. Our teachers, administrators and Board can be proud of these outstanding scores:

Local

Eighty-four students had perfect scores on the Nutley Mathematics Achievement Test and thirty students had perfect scores on the Nutley Reading Achievement Test. Seven students scored perfect papers on both tests. All of the above mentioned students will receive certificates of academic distinction on Monday night.

State

New Jersey MBS Test
Per Cent Passing and Average Scores

	<u>Grade 3</u>	<u>Grade 6</u>	<u>Grade 9</u>	<u>Grade 11</u>	<u>Total</u>
Reading	99.5% 96.3 Ave.	98.0% 93.1 Ave.	93.6% 91.6 Ave.	96.7% 91.6 Ave.	95.2% 92.7 Ave.
Mathematics	99.0% 91.9 Ave.	99.3% 93.0 Ave.	95.7% 85.6 Ave.	93.8% 87.8 Ave.	95.5% 89.2 Ave.

National

Iowa Test of Basic Skills
National Percentile Rank

Grade	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
Reading	93	92	86	75	76	90	80	82
Mathematics	99	98	99	95	96	99	96	92
<u>Composite</u>	<u>97</u>	<u>96</u>	<u>92</u>	<u>89</u>	<u>90</u>	<u>96</u>	<u>89</u>	<u>87</u>

The Iowa Test included many more scores too numerous for this report. Thus, only the reading and mathematics are mentioned for consistency of reporting with the New Jersey MBS test. The composite score is the important one since it is total and includes all subdivisions of the test.

Results such as these are due to a great total effort and I wish to thank everyone involved.

JJF:f



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1981-82 ANNUAL REPORT

NUTLEY HIGH SCHOOL

Students enrolled:	Grade	9	408
		10	408
		11	433
		12	<u>461</u>
			1710

Staff:	Classroom teachers	100
	Guidance personnel	7
	Administrators	4
	Librarian	1
	AV Coordinator	1
	Special education	3
	Supervisors	<u>9</u>
		125

Submitted by:

Frank T. Votto,
Principal

June 30, 1982

The 1981-82 school year at the high school proved to be a productive time for students, faculty, staff, and administrators. Numbered among significant developments of the program were:

1. The Commission on Secondary Schools of the Middle States Association approved the continuance of Nutley High on its Accredited Membership List for a period not to exceed ten years ending December 31, 1992. The faculty and staff have reviewed the entire report and are developing plans to implement the pertinent recommendations.
2. Significant improvement was reported for our ninth and eleventh grade students who were administered the New Jersey Minimum Basic Skills Test. Passing percentage(s) for each group were:

	<u>Grade 9</u>	<u>Grade 11</u>
Reading	93.6%	96.7%
Mathematics	95.7%	93.8%

3. Eight high school seniors were cited for their outstanding ranking in the National Merit Scholarship Competition. Two students were designated National Merit Finalists. They ranked in the top one per cent of the more than one million students who were tested! Forty-two sophomore students participated in the same testing and scored well above the national norms for tenth grade students.
4. Student attendance improved considerably during the 1981-82 school year. Marked decreases were effected in all class and homeroom absence. The attendance rate was 94.8%. Recommendations for further enhancing the program are being reviewed.
5. Teacher attendance also improved over last year's totals. The average absence of 5.8% days per teacher was down from the 7.16% days of last year.
6. Computer technology is being introduced effectively into the high school setting. Three word processing units have been installed for the business education department. Eighteen computer terminals are scheduled for summer installation into the math, science, business, and administrative departments.
7. The Higher Educational Opportunities Fair was expanded to include more than 110 colleges and universities. More than 800 parents and students availed themselves of the opportunity to meet with college representatives and counselors at Nutley High.

8. Two issues of a Principal's Newsletter were developed that informed school and community people of notable events that occurred in the high school program. The Newsletter will be issued quarterly beginning autumn 1982.

The reports that follow highlight significant events in the respective departments at the high school.

English Department

Following are some of the activity highlights of the academic year 1981-82, present concerns and recommendations.

Statement on objectives submitted for '81-'82 (dated 9/18/81):

I. Management:

Reorganize bookrooms and English office to rid shelves of unused or "dated" material, in order to provide more room for up-to-date materials.

Actions taken:

- a. thorough cleaning of the two bookrooms.
- b. inventory of titles and numbers of copies done by teachers (6/11/82).
- c. updating of book inventory list for department use listing books, numbers, storage location, course, and price.
- d. dispersal of reading materials used for state compensatory reading instruction which was purchased when we used tutors and small-group instruction.

Classrooms: teachers submitted inventory of books, dictionaries, and reference materials in each classroom. New dictionaries were ordered in classroom sets so that each classroom is provided with a set of twenty to twenty-five dictionaries.

Office: all sample texts and teaching materials were displayed on a table so that teachers could help themselves. Remainder was discarded.

II. Curriculum:

Vocabulary-building: a word list was created with the lists of words that teachers were actually teaching.

Teachers submitted lists each week of the words which they had taught in the preceding week. These lists were compiled, September through January. Each teacher of ninth and tenth graders received a master list of these words.

Teachers of the tenth graders met during the last week of school to set up a file of vocabulary words they have used, organized by the literature they had taught (Tale of Two Cities has a list agreed upon, for instance). This will be a guide for teachers during the coming year.

Teachers will continue to devote twenty percent of their time to vocabulary work, stressing word history and learning meaning from context. Effort will be made by 9th and 10th grade teachers to emphasize vocabulary building.

- #### III. Budgetary:
- to work for replacement of aging equipment which provides material for Maroon and Gray lay-outs. Meetings with Compugraphic and with Itek representatives to seek the most appropriate and suitable equipment for the needs of the journalism program. Work continues in this area.

Concerns for the future:

I. Continued efforts in articulating the high school program with the program of the Franklin School.

- a. We have just finished our first year of an English I Honors for the students of the "Vector" program. We must continue to make sure that the students of the local parochial schools are also aware that this course is available to them, especially if they have been active in the district's Gifted and Talented Saturday Morning Program.
- b. Meetings between 8th grade and 9th grade English teachers early in the school year can prove helpful. This year we did not meet until April (largely because of Middle States activities by the high school staff); perhaps this can be pursued earlier in the next school year.
- c. Franklin School Committee is working this summer to evaluate the curriculum they wrote last summer; the results of their labors may give us guidance.
 1. should we continue the reading development course beyond the coming year? Have students the need for such a course? (There will always be some students who can profit, of course. Copy of pre- and post-testing results is attached to this report. However, I sense a feeling of rebellion on the grounds of "we have done this before".
 2. Are there novels in our book list that the eighth grade could be using to good advantage? "The Red Pony" has been suggested, for instance. Our book list is not sacrosanct, but if the material is to be used elsewhere, we would like to remove it from our curriculum guide.

II. Updating materials:

- a. Humanities has added an arts reference text, Art and Music, to replace the Music and Art by Wold and Cykler which was purchased when the course was established in 1968.
- b. a new text will be added to the Sophomore Journalism course (Scholastic Journalism) from the University of Iowa Press.
- c. We have ordered and received one hundred paper-back, perma-bound Oxford American dictionaries so that each of the eight English classrooms will have its own set.
- d. Paper-bound and perma-bound copies of Roget's Thesaurus will be available for teachers to draw from the bookroom.

III. Continued stress of writing:

- a. the department will continue to cooperate with Miss Poole in improving our methods of teaching writing in the classroom.
- b. teachers are asked to devote a minimum of 20% of their classroom time to teaching writing.
- c. department meetings will continue to be a focus for writing; talks and demonstrations of methods by department members will be a feature of each meeting-

IV. State Compensatory Classes:

- a. We have made progress, I think, in having more information available for teachers.
 1. Mrs. Young has provided MBS results.
 2. T-A-P results are posted on file cards in English office.
 3. Files on this year's State Compensatory students are filed in English office and will be distributed to next year's teachers.
 4. Where possible, we have incorporated the S.C. materials into our book inventory.
- b. Compensatory Education Aides:
 1. We have been fortunate to have three very reliable women (Mrs. McLaughlin, Mrs. Bevere, and Mrs. Baldino) who took care to notify the school when they would be absent.
 2. I recommend that the English Department Head be involved in the interviewing of aides; Mr. Drury did involve me in the hiring of one aide, and I felt that this was beneficial to the school.
 3. Aides this year were "evaluated" by the department head, but rather "after the fact" because I did not realize that I was responsible for observing them. In the future I shall plan for this, and I feel that aides should know that this is going to happen to them.

Successes of the past year:

I. Extra-curricular programs:

Drama: Approximately 90 students, with representation from each class, participated in the Drama Club presentation of the senior benefit. The class with the highest participation rate was the Freshmen Class. Mr. Annett has been very helpful to Mr. Addes, especially in taking over the technical training of the students (set-building, etc.). It is not usual to see a high school production being carried out with all the adult personnel sitting out front; Mr. Addes trains the youngsters well for their performance by stressing team effort.

Publications: Seven monthly issues, plus an orientation issue to be distributed in September, 1982, were published this year. Plans have been made for nine issues in the coming year. Two of these have planned "in-depth" topics for the inner spread. Eight monthly school pages are planned for the local paper, The Nutley Sun. Mrs. Landsman each year has worked diligently to help the students turn out the best paper they are capable of producing, stressing accuracy, honest journalism, and careful proof-reading.

II. Teacher updating of skills:

Strong involvement in New Jersey Council Teachers: six teachers attended the Writing Seminar held February 4, 1982 (Ames, DeRosa, Frey, Graziano, Poole, Trawin).

Writing Conferences at William Paterson College attended by Mr. Zacche and Miss Poole on February 4, 1982 and by Miss Poole and an elementary school teacher on March 26, 1982.

Mrs. Landsman went to a seminar organized by the New Jersey Scholastic Press Association on May 7, 1982.

Miss Poole attended the Annual Leadership Conference of the New Jersey Council Teachers of English at Rider College on May 7, 1982.

For each of these experiences, a report was presented at the following English Department Meeting.

In this way we hope to keep abreast of the changes in our field.

Copies of the English Journal are available in the English office for members of the department who are not dues-paying members of the National Council of Teachers of English. Six members of the department are, at present, members.

III. Curriculum Changes:

A. Reduction of number of offerings:

Workshops have worked well as a second English.

American Literature: materials have still to be firmly decided upon. One firm decision is to work chronologically.

English I Honors classes functioned well; the important element is to have the two instructors stay in close communication with each other.

B. Strange surge of interest in Great Books is puzzling; In checking grade distribution, I see no unusual generosity of grading apparent.

Mrs. Trawin and Miss DeRosa will stay in contact with each other on this matter in the autumn.

A possible action: make the Great Books a course requiring teacher recommendation for eleventh graders. (if we take this route, we may have to consider requiring the same recommendation for eleventh graders taking Humanities. Few eleventh graders do this.)

Test: California Achievement Test - Level 18

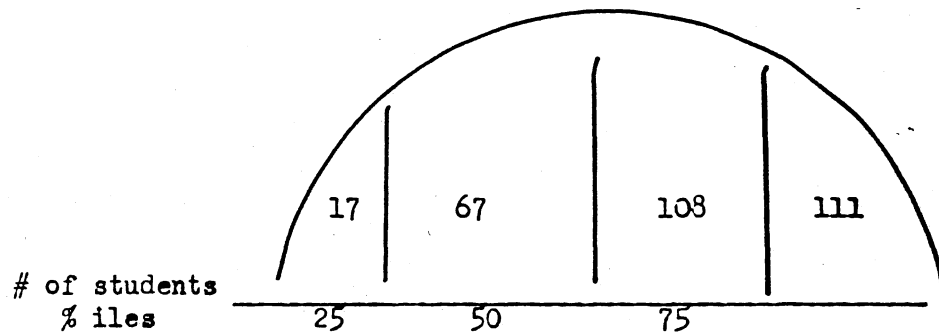
Form C

Reading Vocabulary

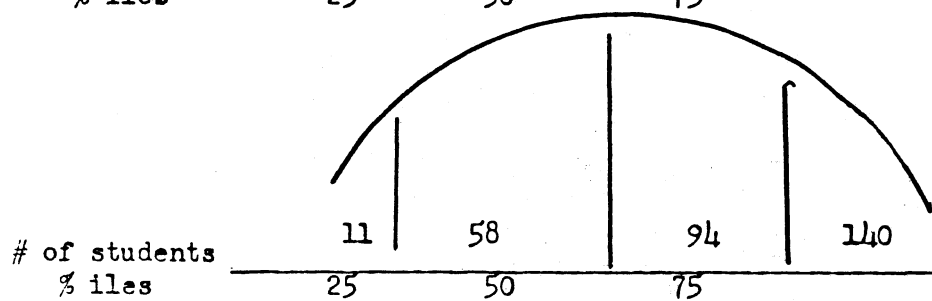
Reading Comprehension

Of the 303 students who participated in both the pretest and post test, twenty-nine students showed little improvement. However, this is the first year the I.C. students have come into the program. A breakdown of the national percentiles with regard to this group is illustrated below by quarters.

PRETEST



POST TEST



Social Studies Department

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

The year has been a most rewarding one from several points of view. While the cooperation I have received from members of the department has been most heartwarming the revisions and achievements of curriculum goals has been to date the most paramount of rewards not only for myself but for our students who have been the chief beneficiaries of outstanding instruction in the social studies skills and in the subject matter of respective courses.

Among the important areas of change and activity this year has been the following:

1. The criterion-referenced test for junior students has been revised. Referenced questions will now include specific readings with questions that will test for student ability to use sources. The graph will be redrawn to reflect greater accuracy; many questions have been reworded to avoid ambiguity while new cartoons will be selected and off-set printed in order to provide a clearer picture for student analysis.
2. I. C. curriculum. Instructors of special students met and discussed various issues related to the curriculum. It was the consensus of the group that there will be an intensification of instruction in the basic skills; that a new book is needed for senior I. C. students, that subscriptions to area newspapers should be ordered and that money, time and effort should be placed on video-taping television programs congruent with the curriculum. In addition, members agreed that the enforcement of healthy and socially accepted behavior habits were most important for these students and that they should be involved in field trips that will expose them to career opportunities.
3. Honors Programs. The ad hoc committee was prepped on the high standards expected of students in these programs in the area of writing. Using suggestions and recommendations of the Writing-across-the-Curriculum committee, the instructors agreed to implement and reinforce writing approaches presently being used in creative writing classes. Members also agreed to develop and distribute a compendium of writing styles for use by students in order that they will be come familiar with the mechanics of writing demanded of them on a college level.
4. Other Testing Instruments. Mr. Annett and Mr. McGinley have worked diligently on producing a criterion-referenced test for Sociology and Ancient history, respectively. At this point in time implementation of these instruments is expected in May 1983.

5. Advanced Placement. I will personally take charge of researching advanced placement credit programs in the two weighted courses for seniors, that is, American Government/Constitutional Law and Economics/Comparative Government.
6. Field Trips. There was a variety of field trips this academic year. Ancient history students visited the Metropolitan and spent a week in Greece during the April recess. New Jersey Studies students were frequently in Trenton to tour State offices and museums and on two occasions were warmly received by Governor Kean and Senator Orechio, while Religion classes were involved in studying the architecture of churches in both New York City and in New Jersey.
7. Seminars and Workshops. This year faculty were most active in participating in workshops throughout the area. Some attended conferences at the Educational Improvement Centers, a few visited other schools and went to regional social science conferences out of state. In each case participants returned to Nutley with new ideas, materials and information which they shared with colleagues at department meetings.

During the course of the year several concerns developed which I am hopeful will be resolved in the near future. These included:

1. Shelving remains a problem in the department's resource center. I have managed to secure several board feet of oak shelves which Mr. Ackerman has graciously consented to install for us in September 1982.
2. There is a definite need to replace the Sociology text which at this writing is approximately ten years old. Teachers involved in this instruction are presently reviewing ten texts for possible adoption. A recommendation will be made to the Board of Education in March 1983.
3. Career Education. Speakers are in short supply. I will personally devote more time next year to recruiting a greater number and variety than we had this year.

Math Department

Following are some of the activity highlights of the academic year 1981-82, present concerns and recommendations.

1. Minimum Basic Skills (MBS)

The Math Department engaged in a concerted effort to upgrade MBS test results by:

- a. Reviewing drill tests assigned as weekly homework to all ninth and eleventh grade classes (see attached).
- b. Administering previous MBS tests to all General Math classes.
- c. Re-emphasizing topics which led to unsatisfactory results on 1981 MBS test .

Apparently, this effort was rewarded: sixteen (16)/374 ninth graders and twenty-six (26)/420 eleventh graders fell below the minimum standard. It should also be noted that of the fifty-one (51) students who were in ninth and eleventh grade SCE classes, only seven (7) were below the minimum standard.

2. Math Resource Center

The Math Resource Center was open every period of the day except when, on infrequent occasions, the assigned teacher was needed for emergency coverage. For the 1982-83 year, teachers will assign students to Resource Center . It is hoped that a more aesthetic location for the Mathematics Resource Center will be found as decreased enrollment frees classrooms.

3. Computer Center

- a. The supervision of the Computer Center was considerably enhanced.
- b. Our membership in the Wayne Consortium was terminated as a result of the purchase of a new Digital Equipment Computer.
- c. The Math and Science Departments will share ten terminals in the Computer Center 1982-83.
- d. Our Apple II Micro-computer in the Math Resource Center will supplement our computer capability.
- e. We look forward to initiating an in-service program to provide computer literacy for teachers in all disciplines, elementary and secondary.

4. Miscellaneous

- a. Our final exams were reviewed and it was decided to to revise the trig final for 1982-83 to reflect curricular changes.
- b. Our Algebra II and Basic Algebra II teachers again taught a unit on Math SAT content and strategy prior to the March administration.
- c. The Math Team again competed in the New Jersey Math League. In this league, students in high schools throughout New Jersey participate in six half-hour meets to compete for individual and team awards. Although no awards were won, students were exposed to valuable mathematical content and character building.

Science Department

Following are some of the activity highlights of the academic year 1981-82, present concerns and recommendations.

Statistics:

Physics- teachers; Mr. Horak and Mr. Sautter-5 sections with 96 students meeting 6 periods/week. Enrollment projected for 130 students next September. Grade distributions indicate lower levels of achievement necessitating a new strategy for next year where selected students will be placed in one section offering the normal curriculum and all other students will have a curriculum of less rigorous nature. Advanced Physics was not offered this year due to a small enrollment. Perhaps the one section of selected students will provide a large enough enrollment to warrant offering the advanced course for the following year.

Chemistry- teachers: Mr. Modig, Mr. Mancuso, Miss Naturale Mr. Sautter, and Mr. Starrick-
9 sections of General Chemistry with 203 students
4 sections of Chem Study with 71 students
2 sections of Advanced Chemistry with 30 students
All sections meet 6 periods/week.
There was a concentrated effort by the teachers to meet a minimum number of laboratory experiments which were written by the staff last year. This has proven to be a successful means of standardizing the Chemistry curriculum throughout the department. The plan also provided 12 laboratory periods for lab work devised by each teacher thereby allowing for flexibility within the curriculum. A laboratory text has been developed for this curriculum.

Biology- teachers: Mr. Bonanno, Mr. Carbone, Mr. Jinks, Mrs. MacGregor, Mr. Mancuso, and Mrs. Stave-
All sections meet 5 periods/week.
9 sections of Biology with 276 students
4 sections of Bio 9 with 64 students
1 section of Advanced Biology with 14 students
2 sections of I C biology with 24 students
4 sections of Plant/animal with 76 students
1 section of Human Physiology with 16 students

Environmental Science- teacher:Mr. Topolski-
4 sections with 78 students
all sections meet 5 periods/week

I P S- teachers:Miss Naturale and Mr. Zintl -
4 sections with 80 students
all sections meet 5 periods/week

Physical Science- teachers: Mr. Topolski and Mr. Zintl-
3 sections with 64 students
all sections meet 5 periods/week

Miscellaneous:

1. There was interdepartmental activity between the Franklin School and the High School involving supplies equipment and instructional material. A field trip was arranged through the high school staff for the Franklin School students to visit a program produced by Hoffmann-LaRoche.
2. Mr. Bonanno attended a workshop on Energy Contingencies during last summer.
3. Mr. Sautter attended a Physics Symposium in the Fall.
4. Mr. Topolski attended an Environmental workshop for teachers. He brought back a sample curriculum used by the school he visited.
5. Mr. Starrick attended a Chemical Symposium on November 19 in New York.
6. Mr. Jinks and Mr. Sautter attended the Science convention at Cranford N.J. last October.
7. Mrs. Stave took the Advanced Biology class to William Paterson College to view the workings of an electron Microscope last December.
8. Mr. Sautter and Miss Naturale took an active role on the Writing Curriculum Committee.
9. Mrs. Stave has written and submitted a new course for adoption in the field of Microbiology.
10. On November 30 and December 1 Oakridge Universities sponsored an assembly on Energy Today and Tomorrow
11. The School library facilities were used by the Bio 9 and the I P S classes to enhance the role of the writing curriculum.
12. Classroom coverage of Mr. Carbone's biology classes was accomplished by Mr. Mancuso, Mr. Sautter, Mrs. Stave and Mrs. MacGregor for a period of 2 weeks. Mr. Horak's Physics classes were covered by Mr. Zintl, Mr. Mancuso, Mr. Starrick and Mr. Sautter for a period of 3 weeks. Such a move maintained a continuity of instruction.
13. All budgetary items for this year are complete.
14. All course proficiencies are written and ready to be duplicated.

Biology

A departmental made test was administered to the Biology and Bio 9 classes for the third consecutive year. The median raw score for this year is 35 correct answers as compared to last year a median raw score of 30 correct answers.

Chemistry

This is the third year for the departmental made test for Chemistry. It was administered to the Chemistry and Chem Study classes. A median raw score of 34 was realized as compared to last year in which the raw score was 28 correct answers out of 65 items.

Physics

The Dunning-Abeles test was given at years end as in previous years. The median raw score for this year as well as last year was 21 correct answers. A median score of 25 correct answers represents the 50 percentile band on the national norm.

The lower median scores of the students reflect an overall change in the Physics enrollment. More students are electing to take Physics but lack the ability to handle the mathematical concepts.

Biology Test

Number of students taking test	319
Number of items on test	55
High raw score	54
Low raw score	11

Raw Score Range	Frequency	
	1981-1982	1980-1981
0 - 5	0	0
6 - 10	0	0
11 - 16	5	7
17 - 21	15	29
22 - 26	47	62
27 - 32	83	82
33 - 38	90	105
39 - 43	40	64
44 - 49	30	35
50 - 55	9	2

Chemistry test

Number of students taking test	192
Number of items on test	65
High raw score	54
Low raw score	14

Raw Score Range	Frequency	
	1981-1982	1980-1981
0 - 11	0	0
12 - 22	14	27
23 - 33	64	95
34 - 44	91	48
45 - 55	23	24
56 - 65	0	3

Physics Test

Number of students taking test	84
Number of items on test	50
High raw score	36
Low raw score	9

Raw score range	Frequency	
	1981-1982	1980-1981
0 - 10	5	0
11- 20	35	27
21- 30	39	40
31-40	3	22
41- 50	0	5

Foreign Language Department

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

1. Statistical Data

907 of our September 1981 school population of 1710 students or 53% were enrolled in foreign language courses this year.

Ten staff members taught 48 sections of 25 different course offerings - French, German and Spanish, levels I, II, III, IV and V, and levels I, II, III and IV of Italian and Latin, one section of ESOL (English for Speakers of Other Languages) and the Classical Background component of the senior English Humanities course. Of this total one section of German I was taught at the Franklin School.

2. Accomplishments and Notable Achievements

New materials, Nuestros Amigos, and El Mundo de la Juventud, were piloted in Spanish levels I and III. Cultural units in opera were resumed. French students with Miss Gerdinick, attended the new Zefirelli production of La Boheme; German students, with Miss Venckus, attended Hansel and Gretel; Italian classes attended Rigoletto with Mrs. Camarda. Members of Spanish classes saw with Mrs. Scerbo the Broadway presentation of Evita. Other classes with Mrs. Kirsten visited the United Nations headquarters and the Frick Collection. Others dined in the evening with Mrs. Kirsten in a Spanish restaurant. A group flew to travel in Austria and Germany during the Spring Recess; another group, accompanied by Mr. Violante, traveled in Italy. The language clubs held their annual traditional Christmas programs.

In January, Spanish classes and Food classes joined on a unit of Spanish culture and cuisine, preparations culminating in a fiesta. Mrs. Molinaro's class arranged a tacos party as part of their activity.

In the fall, Mrs. Scerbo attended a workshop in English as a Second Language at William Paterson College. Mr. Tiene attended the annual Northeast Conference on the Teaching of Foreign Languages in New York, and also attended a seminar on "The Elements of Instruction," sponsored by the New Jersey Association of School Administrators. Mr. Violante accompanied a student who participated in an Italian Poetry Reading contest at Seton Hall University.

Our A-V program featured a number of cultural background films for the lower level classes while films on French, Italian and Spanish art were used for upper level sections. German classes continued to receive varied free film materials through the services of the German Consulate.

At the end of the school year eight students were honored at the Scholastic Awards Assembly:

- 1 for excellence in foreign languages (German and Latin)
- 5-each one for excellence in French, German, Italian, Latin or Spanish
- 1 with a medal for Latin study
- 1 with a plaque for Italian

One student teacher completed her program in both German and Spanish with distinction.

3. Leading Problems and Plans to Resolve Them

The replacement of our Italian teacher, Mrs. Camarda, now on maternity leave was difficult. Fortunately, a former staff member, Mrs. Gengaro, was able to return a qualified, certificated and experienced teacher of Italian.

Twenty-one new cassette recorder/players with twenty-one new headsets, contracted for in August, were installed in the language laboratory in December. Two more were installed as program sources at the console in February. After trials transformers at the console were changed several times discovered that the master program control switch was inoperable due to wear. An alternative method of broadcasting programs will be developed and adjusted for use of the equipment next September.

4. Goals

Our permanent long range goal is to make foreign language study useful and meaningful to the greatest possible number of our high school students. Our immediate goals concern the maintenance and the development of our present program. We are particularly aware of the stress on the communicative skills made by the President's Commission on Foreign Languages and International Studies of 1979, by the new high school graduation requirements and the recommendation made to us on this point by the Middle States Evaluation Committee. We also continue to be aware of the expected impact that the microcomputer technology is having on learning and will soon have in our own field.

5. Recommendations

The department recommends the continued use of the Foreign Language Resource Center and the expansion of this concept to provide various modes of learning as well as individualized and independent study which, we believe, will become more common in the future, eventually becoming an integral part of the procedures for study on the advanced levels and, perhaps, for the study of the lesser known languages. In this regard we recommend the acquisition of one or more microcomputers and software materials for computer assisted study.

6. Other Concerns

We regret the recent separation after ten years of the ESL (English as a Second Language) program from the Foreign Language Department since both programs share so many goals and processes in common.

Business Department

The following activity highlights of the academic year 1981-82 present concerns and recommendations are being submitted for your review and consideration.

Activities

1. Staff Workshops: Eighteen professional workshops were attended by one or more of the departmental staff. All department members attended at least one of these workshops. Only seven of these workshops required substitute coverage. On five occasions coverage was done by department staff members. The remainder of the participation was done after school or on Saturdays. The following is a listing of the topical nature of the workshops attended:

Computer Programing	Managing Information
Reprographics	Federal Funding For Business Ed.
Communications	NJBEA Conference
Word Processing	Equipment and Text Displays
Micro-Computer In Accounting	Marketing and Distributive Education
Consumer Education	Cooperative Office Education

2. Guest Speakers: As a result of scheduling arrangements made by the department head, twelve representatives of varied post-secondary schools spoke to a total of seventy-six class sections. This was done as a result of subject matter presentation or as a result of meeting the requirements of career instruction. The following is a listing of the schools and topics:

Taylor School	Careers in the 80's
Katharine Gibbs School	Tomorrows Office--Here Today
The Woods School	That First Impression Counts
Tabe-Coburn School of Fashion	Marketing, Retailing, Management
Robert's Walsh School	Travel & Interior Decorating
Academy of Business Careers	Educational Choices
American Business Academy	Medical, Dental, Legal Secretarial Work
1st School of Para-Legal Studies	Being a Para-Legal Secretary
Academy of Advanced Court Reporting	Being a Court Reporter
Century Institute	Court Reporting
John Robert Powers School of Montclair	Job Rediness-Communications
Berkeley School	Office Career's

3. The following scholastic awards were granted to students listed:

Berkeley Awards	Achievement---Debbie Wade
	Perseverance--Betty Ann Zampetti
	Wendy Eberhardt
Tri-Town-Typing Award	Winner-----Karen Ann Keseling
Katharing Gibbs School	1st Runner-Up Donna Elliott
Leadership Award	2nd Runner-Up Karen Genitempo
	Lori Orefice
Taylor Business Institute	Typing I---- Six student awards
NBEA Student Merit Awards	Typing II--- Six student awards
	Stenography- Six student awards
	Accounting - Four student awards

4. Field Trips: Five student field trips were conducted this academic year. Visitations were made as indicated.

Nutley Municipal Court
Newark Small Claims Court -- two visitations
Energy Conservation Center in New York
Marketing and Distributive Education Conference -- Great Gorge, NJ

5. The department head responded to four surveys conducted by post-secondary schools. Survey topics were:

Business Education Curriculum
Staff Professional Background
Department Head Functions
Instructional Equipment Survey.

6. The department head submitted the Federal Funding Application for the fiscal year 1983. Total funding requested \$31,795.
7. The department head and one staff member visited various vendors of word processing equipment and made a recommendation to the administration.
8. During Open House last fall, room 215 was open and manned by students of the Office Practice class and COE program.
9. The department staff prepared course descriptions and requirements for the following tenth grade subjects.

Typing I---Revised	Bookkeeping I
Typing II	Record Keeping I
Clerical Typing	Shorthand I
Accounting I	

Concerns

1. As proposed budgets for the following year are passed, a better means of communication should exist between the business office and the varied departments of the high school. I am never sure of exactly what I will receive. I am seldom aware as to what specific service contracts on equipment have been acquired. As the board of education receives monies as a result of federal funding which is done by myself, I would like to be aware of the results of my efforts. The knowledge will also allow me to answer questions posed by the county board of education. Future applications would also be done with a higher degree of insight.
2. Staff Morale. It is hoped that the contract settlement will resolve a large degree of teacher frustration. However, I believe the administrative group of the school should consider this problem.

Recommendations

1. As the school calendar for next year is devised it should be done with input from those who must adhere to its structure. Once it is agreed upon, we should adhere to it for the year without modification.

Fine and Industrial Arts Department

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

1. Statistical Data:

The total number of boys and girls participating in our programs this year was 914.

2. Our Accomplishments and Notable Activities:

The Cooperative Education Advisory Committee held its annual meeting on May 26, 1982.

Mrs. Pote's Foods class joined in a cooperative effort with one of the Spanish classes setting up a Mexican buffet. A most enjoyable educational experience was had by all.

The Art students were very busy throughout the year involved in school and community projects, namely: Designed the cover logo for the Clara Maass Hospital Volunteer Booklet; designed the cover for the football program; painted the windows at Crippled Childrens Hospital at Christmas time; designed and printed T-shirts for The Crew Team -- Art Show - Exit staff; made posters for all school functions; and designed the covers for several Guidance bulletins.

The Photography students were involved in numerous activities within the school, namely; taking pictures and developing pictures for the Maroon and Gray and the year book; took and developed pictures for the business department; developed pictures for the C.A.T. program, took numerous slides of the entire Fine and Industrial Arts department, which will be incorporated into a presentation to be viewed by all eight grade students prior to scheduling next year. The Graphic Arts Production class printed nine issues of the school newspaper the Maroon and Gray. They also produced thousands of inter-office forms and memos for the high school, plus other schools in the district.

The school service program contributed to the repair upkeep and maintenance of various woodworking projects in and around the high school. Six members of this staff were given professional days to attend workshops, conferences, serve on Middle States committees, while others took groups of students on field trips.

The entire department arranged and conducted the Arts Festival in May; this years production was by far one of the most exciting and rewarding learning experiences for all our students at Nutley High School.

The C.I.E. students earned approximately \$165,952.00 during the 81-82 school year.

Two students entered an Electrical Trouble Shooting contest finishing 10th out of 22 teams, indeed they gained invaluable experience as underclassmen.

Ten students from this department won awards and scholarships for their outstanding achievements in the areas of Fine and Industrial Arts. The curriculum revisions made in Woods I, Foods I, Electronics for 1981-82 brought about many rewarding learning experiences for the students and teachers alike.

3. Additional Comments:

With a few minor exceptions, 1981-82 has been a rewarding, satisfying year. The student accomplishments were noteworthy and indeed gratifying.

Finally, I believe all our accomplishments were made possible through the untiring efforts given by our High School Administrative staff.

Music Department

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

During the past year, the Cadet Band and the Choralettes have continued to develop their high musical standards and repertoire. The Band is presently a young group with only one quarter of its membership in the junior and senior classes. Nevertheless, the band, including its musicians, twirlers, and flag bearers, has achieved its performance goals in a satisfactory manner throughout the football, concert, and parade seasons. The projection for the next two years indicates an even greater standard of achievement due to the students growing maturity and experience.

The Choralettes, with an even distribution of membership in four of the high school grades, continue to maintain their excellent standards of performance. Their concert schedule has covered school and community performances for the Honor Society, Yuletide Observance, and special concerts at the Port Authority and Newark Airport Buildings, as well as for many churches and community organizations.

Advanced students in the high school choruses, band, and orchestra continue to participate in the regional and all-state competitions with the capable tutelage of the staff.

This year, the musical exposure of our students has been enhanced by the visit of the professional ensemble "Festival Jazz" who performed in a special assembly for them. Nutley High School continued its participation in the Herald News Marching Band Festival for the thirty-fifth year. Our band was a charter member among ten schools when this festival began in 1947 and has participated in each annual program since that year. The festival now includes over three dozen high schools.

A considerable number of students continue to apply for membership in the Cadet Band and the Choralettes. The number who elect Band B, mixed chorus, orchestra, and the Fundamentals of Music, however, continues to be inadequate. It is possible that a lack of instruction in instrument or voice classes has contributed to this unfortunate situation.

The instructional staff, Mr. Lester Hrbek, Mr. Raymond Kohere, and Mr. John Vitkovsky are commended on the exceptional quality of their teaching. Their high instructional and performance standards are reflected in the year's school and community programs including the Yuletide Observance, Music Festival, and Graduation.

It is hoped that a greater number of students will avail themselves of the educational opportunities which the music courses make available to them in Nutley High School in the future.

Health and Physical Education Department

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

HEALTH: In Health I, we continued with our C.P.R. Program. However, our instructors are concerned with the number of students. Their paramount concerns are:

1. Health hazards may be present in the fact that too many students use the mannequins in a short period of time. With the amount of students involved, there should be more time to clean the equipment.
2. With the large number of students, very little time is left for other subjects such as first aid, alcohol, drugs and tobacco.

The new "Family Life" Program may offer some relief for the C.P.R. Program. An elective program has been suggested.

The "Family Life" Program is now in the progress of being evaluated.

The Health and Physical Education Department screened 1,695 students for scoliosis. The final screening referred 54 students to their family physicians. The total not processed was 9.

BEHIND-THE-WHEEL: Although we were short of teachers at the start of the year, we increased our program by employing two (2) out of district instructors.

PHYSICAL EDUCATION: This past year, we continued with our alternating schedule. However, we will go to a 3-1 schedule next year. This schedule will provide three marking periods in physical education and one in health for each student.

The staff had several meetings to coordinate our present program into our new schedule. We are ready to move into our new system.

INTRAMURALS: Our intramural program included a volleyball and basketball program in the fall.

Guidance Department

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

ACCOMPLISHMENTS

The basic objective of the guidance department is to serve students, parents, and staff in the area of guidance and counseling.

Educational development, career development, and personal-social development are the three areas of concern on which the department devotes its main focus.

In designing any portion of a program, it must be determined who the client is. Although it is frequently the student, it may be teachers, other school personnel, parents, or the community. Further, in selecting a program approach any one or more of the following skills may be useful: individual counseling, group counseling, group guidance, consultation, appraisal, information services, placement, or research, and evaluation.

The guidance department developed a sequential program for the career exploration process. The Career Speaker Series invited about fifty (50) people to Nutley High School to discuss career opportunities in numerous fields. The Guidance Information Systems Computer provided up-to-date information on careers.

A goal for the 1982-83 school year is the establishment of a career resource center and an increase in the number of career speakers visiting the school.

The guidance department was involved in a program of appraisal. Counselors supervised test settings and interpreted test results to students, parents, and teachers.

Each student met with his/her counselor concerning his/her program decisions for this year and their course selections for the 1982-83 year.

Information services were provided to the students in the areas of labor trends, post high school training, and services information, curriculum, class rank, tests required for college admissions, and the college search process.

The guidance department meets weekly with the Child Study Team to discuss students who evidence unique needs.

Counselors responded to many crisis situations this year. Students whose parents were going through a divorce or separation, a death in the family, depression, and poor self-image. The counselors referred the more serious cases to support personnel, e.g. School Social Worker, School Psychologist.

The guidance department participated in orientation programs for new students. These meetings were held with parents and students.

The guidance department is receptive and responsive to constructive evaluation. Counselors are in the process of developing an evaluation form to be completed by students.

Counselors have made a strong effort to develop rapport with support personnel, other staff, and office personnel.

The guidance counselors share the responsibility for attending relevant conferences and sharing the information with their associates.

Counselors have willingly participated in evening programs throughout the year. They also attend public functions which are relevant to department objectives.

The guidance department initiated a Guidance Newsletter this year. The communication of information to students appears to be improved by this bulletin.

The counselors sponsored a financial aid night for students and their parents. The Financial Aid Form was explained by a representative of the State Department of Education. Counselors then spoke with the parents.

The guidance department hosted an "Instant Decision Program" for Montclair State College. Students who participate in the program are informed that day, after an interview, if they are accepted at Montclair State College.

The guidance department hosted the Higher Educational Opportunities Fair for over 120 colleges. Next fall, the department will host a fair geared to one and two year colleges.

The department sponsored an Instant Decision Day for the Association of Independent Colleges of New Jersey.

The counselors work closely with the Franklin School counselors. This fall the counselors will meet to review the incoming freshmen students.

Parents of senior and junior students were invited to Nutley High School for individual conferences with their child's counselor.

LEADING PROBLEMS/MIDDLE STATES RECOMMENDATIONS

The counselors have been relieved of duties not directly related to counseling. This will enable them to spend more time with students.

The telephone system still presents problems for the department. Counselors have trouble getting outside lines for calls.

The G.I.S. Terminal provides information for students and counselors. It will be moved to the anticipated Career Resource Center.

Procedures have been established to handle evaluation and follow-up of the guidance services.

A post-secondary follow-up of all students will be implemented next fall.

The department is making a strong effort to provide regular guidance services for the special education students. The counselors are here to work with all students.

Communication has been started with the head custodian to implement the request that the guidance facilities be soundproofed to insure privacy during counseling sessions.

POST-HIGH SCHOOL PLACEMENT/COLLEGE PLACEMENT

Summary of College Admissions/Rejections

	<u>Class of 1981</u>	<u>Class of 1982</u>
Enrollment	446	462
Total Applicants	272	292
Total Acceptances	269 (60%)	290 (62.6%)
*Four Year Training	174 (39%)	200 (43.3%)
Two Year Training	15 (3.3%)	17 (3.6%)
Business/Technical	20 (4.4%)	35 (7.5%)
Nursing	2 (.44%)	See *
Undecided	57 (12.78%)	38 (8.2%)

*Includes 3 students
pursuing a degree
program in nursing

TRANSCRIPTS

	<u>1980-81</u>	<u>1981-82</u>
Transcripts	1648	2086
Mid-Term Grades	189	160
Final Grades	297	240
Total	2134	2486
New Registrations	58	83

Library Department

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

I. Accumulated Statistics

- A. Copy Machine Monies
- B. Class Visits
- C. Circulation Statistics
- D. Non-Fiction Circulation Statistics Ranked by Subject
- E. Overdue Materials by Number of Students Referred for Administrative Action
- F. Book Inventory
- G. Periodical Inventory
- H. Microform Inventory
- I. Equipment Inventory

II. Statistical Analysis

- A. Strengths
- B. Weaknesses

III. Accomplishments

- A. Major Projects and Their Value
- B. Services Introduced and Evaluation
- C. Special Instruction

IV. Areas of Concern

V. Projection for Next Year

Nutley High School Library

June, 1982

Copy Machine Monies

	1979 - 80	1980 - 81	1981 - 82
*Previous Balance	\$214.00	\$474.00	\$337.85
<u>Income</u>			
September			
October	57.15	123.00	55.00
November	111.65		127.00
December	21.30	64.00	91.00
January	96.25	70.00	44.00
February	34.55	103.00	99.00
March	127.75		306.00
April		129.00	134.00
May	203.75	119.00	101.00
June	73.25	119.65	91.00
Total Income	939.65	1,201.65	1,048.00
<u>Expenditures</u>			
Supplies	270.50	648.50	763.50
Service Contract	190.00	215.00	262.50
Total Expenditures	460.50	863.50	1,026.00
Balance	\$ 479.15	\$ 338.15	\$ 22.00

*from Bookkeeper

Nutley High School Library

June, 1982

Circulation Statistics 1981-1982

MONTH	000 GENERAL WORKS	100 PHILOS- OPHY	200 RELIGION	300 SOCIAL SCIENCE	400 LAN- GUAGE	500 PURE SCIENCE	600 APPLIED SCIENCE	700 ARTS & RECREATION	800 LITERA- TURE	900-909 930-999 HISTORY
Sept.	3	3	1	23	1	6	20	45	61	11
Oct.		29	10	130	1	6	65	67	51	65
Nov.	2	22	5	87	1	17	47	16	57	61
Dec.	2	41	10	163	5	23	86	64	81	96
Jan.	3	29	8	129	7	16	58	50	187	107
Feb.	9	39	14	115		19	65	42	130	77
Mar.	4	65	12	137	1	43	90	70	142	120
Apr.	1	25	3	41		15	37	27	49	55
May	3	24	1	60	2	18	63	28	49	47
Totals by Subject	27	277	64	885	18	163	531	409	807	639
1980-1981 Totals by Subject	9	248	88	1,010	9	235	566	527	673	413

Nutley High School Library

June, 1982

Class Visits

	1979 - 80	1980 - 81	1981 - 82
September	9	35	23
October	54	24	28
November	21	38	28
December	25	17	37
January	50	48	52
February	38	54	59
March	43	23	31
April	52	34	28
May	16	16	45
June	<u>0</u> 308	<u>0</u> 289	<u>0</u> 331

Nutley Hi School Library

June, 1982

Circulation Statistics 1981-1982

910-919 TRAVEL	B-920 BIOG- RAPHY	PERIODICALS (Special loan only)	PAMPHLETS	TOTAL NON FICTION	FICTION HARD	PAPERBACK	TOTAL FICTION	TOTAL FOR MONTH	1980-1981 TOTAL FOR MONTH
0	59			233	66	154	220	453	573
12	152			590	103	152	255	845	796
6	127			446	99	88	187	633	701
22	107		3	703	109	135	244	947	529
23	81	3	24	725	113	99	212	937	934
25	53		15	603	99	76	175	778	693
27	34		48	793	155	117	272	1065	700
7	31		1	292	88	79	167	459	716
15	18		36	364	55	37	92	456	386
137	662	3	127	4,749	887	937	1,824	6,573	
101	593			4,472	682	874	1,556		6,028

Nutley Hi School Library

June, 1982

Non-Fiction Circulation Statistics Ranked by Subject

		1981-1982			1980-1981
Rank	Subject	Total for Year	Rank		Total for Year
1	Social Science	885	1		1010
2	Literature	807	2		673
3	Biography	662	3		593
4	History	639	6		413
5	Applied Science	531	4		566
6	Arts & Recreation	409	5		527
7	Philosophy & Psychology	277	7		248
8	Pure Science	163	8		235
9	Travel	137	9		101
10	Religion & Mythology	64	10		88
11	General Works	27	11		9
12	Languages	18	11		9

Overdue Materials by Number of Students Referred for Administrative Action

1980-1981

1981-1982

<u>Month</u>	<u>total # of books borrowed</u>	<u># of Students by Grade</u>				<u>Total</u>	<u>total # of books borrowed</u>	<u># of Students by Grade</u>				<u>Total</u>
		<u>Ninth</u>	<u>Tenth</u>	<u>Eleven</u>	<u>Twelve</u>			<u>Ninth</u>	<u>Tenth</u>	<u>Eleven</u>	<u>Twelve</u>	
September	573						453	3	2	2	1	8
October	796	4	6	5	3	18	845	21	28	18	22	89
November	701	17	28	10	13	68	633	14	15	24	13	66
December	529	12	13	14	15	54	947	14	22	10	15	61
January	934	16	9	15	14	54	937	9	13	21	18	61
February	693	12	8	22	13	55	778	9	14	12	11	46
March	700	12	12	15	11	50	1065	16	22	40	28	106
April	716						459	10	9	3	10	32
May	386						456					
June		25	34	15		74		9	14	10	15	48
Total	6028	98	110	96	69	373	6573	105	139	140	133	517

Nutley High School Library

June, 1982

Book Inventory

<u>Classification</u>		<u>Number of Volumes</u>
June, 1981		16,287
*New books added 9/81 - 6/82		+ 532
		<u>16,819</u>
June, 1982	000-099 General Works	650
	100-199 Philosophy, Psychology	341
	200-299 Religion, Mythology	220
	300-399 Social Sciences	2462
	400-499 Language, Languages	159
	500-599 Pure Science	1256
	600-699 Applied Science	1262
	700-799 Arts, Recreation	1084
	800-899 Literature	2449
	900-999 History, Geography	2652
	920-929 Collected Biography	570
	B Biography	1270
	Large Print	44
	Careers	433
	Fiction	<u>2221</u>
	Total	17073
	Discarded	-504
	Lost/Paid	<u>-47</u>
Total Volumes		16522
Number of Volumes Missing		<u>-16,522</u> 297 -

*793 new books purchased, 261 remain unprocessed

Nutley High School
Library-Media Center

September, 1982

Periodicals are shelved in closed stacks. All backfiles must be requested at the library desk. The Library does not lend periodicals.

PERIODICALS

<u>Title</u>	<u>Dates</u>
*AGING	Sept. 1979-
*AMERICA	**Aug. 1978-
*AMERICAN ARTIST	Jan. 1978-
*AMERICAN HERITAGE	Dec. 1954-
AMERICAN LIBRARIES	**Jan. 1980-
*ATLANTIC MONTHLY	**Jan. 1978-
AUDIO-VISUAL COMMUNICATIONS	Current Year
*BETTER HOMES AND GARDENS	Jan. 1978-
BICYCLE MOTOCROSS ACTION	Current Year
BIOGRAPHY INDEX (REF. 920.0016 B)	Sept. 1961-
BOOKLIST	Jan. 1978-
BOOK REVIEW DIGEST (REF.)	Jan. 1928-
BOYS' LIFE	Current Year
*BUSINESS WEEK	**Jan. 1978-
BUTTERICK SEWING WORLD	Current Year
*CHANGING TIMES	**Jan. 1978-
*CHRISTIAN CENTURY	**Jan. 1978-
*CHRISTIANITY TODAY	Jan. 1974-
CIVIL LIBERTIES	Current Year
CLEMENT'S ENCYCLOPEDIA OF WORLD GOVERNMENTS (REF. 320.403 C)	Current Year
*COMMENTARY	Jan. 1974-
*COMMONWEAL	May 1976-
*CONGRESSIONAL DIGEST	Jan. 1971-
*CONSUMER REPORTS	Jan. 1973-
*CONSUMERS' RESEARCH MAGAZINE	Jan. 1974-
CURRENT BIOGRAPHY (REF. 920.005 C)	Jan. 1940-
*CURRENT HISTORY	**Jan. 1978-
*CYCLE	Jan. 1982-
*DEPARTMENT OF STATE BULLETIN	**Jan. 1978-
*EBONY	**Jan. 1978-
EDITORIAL RESEARCH REPORTS (REF. 070.415 E)	Jan. 1974-
EDUCATIONAL COMMUNICATIONS AND TECHNOLOGY (ECTJ)	Fall 1979-
*EDUCATION DIGEST	Jan. 1974-
ELLERY QUEEN'S MYSTERY MAGAZINE	Current Year
*ESQUIRE	Jan. 1975-
FACTS ON FILE (REF. 905 F)	Jan. 1976-
*FIELD AND STREAM	Jan. 1976-
*FOCUS	Sept. 1966-
*FOREIGN AFFAIRS	Jan. 1974-
GAMES	Current Year
*GOOD HOUSEKEEPING	Feb. 1978-
*HARPER'S	Jan. 1978-

PERIODICALS

<u>Title</u>	<u>Dates</u>
HARVARD MEDICAL SCHOOL HEALTH LETTER (REF. 616 H)	Jan. 1976-
HEADLINE SERIES (CATALOGED AS MONOGRAPHS)	
*HEALTH (FORMERLY FAMILY HEALTH, TODAY'S HEALTH)	Jan. 1977-
*HORIZON	Sept. 1961-
HOT ROD	Current Year
HOUSE BEAUTIFUL	Jan. 1978-
INSTRUCTIONAL INNOVATOR	Current Year
INTELLECTUAL FREEDOM NEWSLETTER	Oct. 1981-
INTERACT	Current Year
*INTERNATIONAL WILDLIFE	July 1978-
KLIATT	Sept. 1978-
*LADIES HOME JOURNAL	**Jan. 1978-
LIBRARY JOURNAL	**Jan. 1978-
LIFE	**Sept. 1979-
*MADEMOISELLE	Feb. 1974-1981
*MC CALL'S	Jan. 1975-
*MECHANIX ILLUSTRATED	Jan. 1974-
MEDIA REVIEW (REF. 371.335 M)	Vols. 1-3 and Current Year
*MOTHER EARTH NEWS	Sept. 1979-
*MOTOR TREND	Jan. 1982-
*MS.	May 1975-
NEA REPORTER	Current Year
NJEA REPORTER	Current Year
*NATION	**Jan. 1978-
*NATIONAL GEOGRAPHIC	Jan. 1923-
*NATIONAL GEOGRAPHIC WORLD	Jan. 1978-
*NATIONAL REVIEW	**Jan. 1978-
*NATIONAL WILDLIFE	Feb. 1976-
*NATURAL HISTORY	**Jan. 1978-
*NEGRO HISTORY BULLETIN	Jan. 1974-
NEW JERSEY LEGISLATIVE NEWS (REF. 328.749 N)	May 1980-
NEW JERSEY MONTHLY	April 1981-
NEW JERSEY MUNICIPALITIES	June 1978-
NEW JERSEY REPORTER	Oct. 1979-
*NEW REPUBLIC	**Jan. 1978-
*NEW YORK TIMES BOOK REVIEW	Jan. 1979-
*NEW YORK TIMES MAGAZINE	**Jan. 1979-
NEW YORK TIMES MAGAZINE (COMPACT EDITION)	Feb. 1973-
*NEW YORKER	**Jan. 1978-
*NEWSWEEK	**Jan. 1978-
OARSMAN	Current Year
*OPERA NEWS	Jan. 1978-
*OUTDOOR LIFE	**Jan. 1978-
*PARENTS MAGAZINE	**Jan. 1978-
PARKS AND RECREATION	**Current Year
*PETERSEN'S PHOTOGRAPHIC MAGAZINE	June 1979-
POPULAR COMPUTING	Current Year
*POPULAR MECHANICS	**Jan. 1978-
*POPULAR SCIENCE	**Jan. 1978-
PREVENTION	Jan. 1978-
*PSYCHOLOGY TODAY	**Sept. 1979-

PERIODICALS

<u>Title</u>	<u>Dates</u>
*PUBLISHERS WEEKLY	Jan. 1977-
*RADIO ELECTRONICS	Feb. 1978-
*READER'S DIGEST	**Jan. 1978-
READER'S GUIDE TO PERIODICAL LITERATURE (REF. 050.1 R)	March 1957-
*REDBOOK	Oct. 1978-
*ROLLING STONE	Sept. 1980-
*SATURDAY EVENING POST	**March 1978-
*SATURDAY REVIEW	Jan. 1977-
SCHOLASTIC COACH	Aug. 1981-
SCHOOL LIBRARY JOURNAL	Oct. 1975-
SCHOOL MEDIA QUARTERLY	Fall 1979-
*SCIENCE	Jan. 1974-
SCIENCE BOOKS AND FILMS	Jan. 1977-
*SCIENCE DIGEST	**Jan. 1978-
*SCIENCE NEWS	**Jan. 1978-
*SCIENTIFIC AMERICAN	**Feb. 1978-
*SENIOR SCHOLASTIC (TEACHERS' EDITION)	**Jan. 1978-
*SEVENTEEN	**Jan. 1977-
SIMPLICITY TODAY	Current Year
*SKIING	Sept. 1980-
*SMITHSONIAN	**July 1980-
*SPACE WORLD	April 1979-
*SPORT	Sept. 1979-
SPORTS AFIELD	Jan. 1978-
*SPORTS ILLUSTRATED	**Jan. 1978-
TAYLOR'S ENCYCLOPEDIA OF GOVERNMENT OFFICIALS (REF. 353 T)	Vols. 0-7 and Current Year
*TEEN	**March 1978-
TENNIS	Jan. 1978-
*TIME	**Jan. 1978-
*TODAY'S EDUCATION (GENERAL EDITION)	**Feb. 1980-
TOP OF THE NEWS	Winter 1981-
*TRAVEL/HOLIDAY	**Feb. 1978-
TV GUIDE	Jan. 1981-
*U.N. MONTHLY CHRONICLE	**Jan. 1978-
*U.S. NEWS & WORLD REPORT	**Jan. 1978-
U.S. REPORTS	Oct. 1979-
*U.S.A. TODAY	**Jan. 1979-
*VITAL SPEECHES OF THE DAY	*Jan. 1978-
VOCATIONAL GUIDANCE QUARTERLY	March 1978-
*VOGUE	Jan. 1975-
VOGUE PATTERN BOOK	Current Year
VOICE OF YOUTH ADVOCATES	April 1980-

FOREIGN LANGUAGE PERIODICALS

<u>Title</u>	<u>Dates</u>
AMERICA'S (SPANISH)	Current Year
L'AUTOMOBILE (FRENCH)	" "
MOTOCICLISMO (ITALIAN)	" "
EL GRAN MUSICO (SPANISH)	" "

NEWSPAPERS

THE CHRISTIAN SCIENCE MONITOR	School Year
THE HERALD NEWS	Current Month
***THE NEW YORK TIMES (DAILY & SUNDAY)	Current Month
THE NUTLEY SUN	School Year
THE STAR-LEDGER	Current Month
THE WALL STREET JOURNAL	Current Month
THE WASHINGTON POST	Current Month

*Indexed in the Reader's Guide to Periodical Literature

**Microforms available for additional years

***The New York Times Book Review and The New York Times Magazine are backfiled in periodicals.

The following sections of the Sunday New York Times are cumulated for the school year:

Arts and Leisure
New Jersey Weekly
The Week in Review

Nutley High School
Library-Media Center

September, 1982

PERIODICALS ON MICROFORMS

<u>Title</u>	<u>Dates</u>
AMERICA	1963-1981
AMERICAN LIBRARIES	1963-1981
ATLANTIC MONTHLY	1963-1981
BUSINESS WEEK	1975-1981
CHANGING TIMES	1963-1981
CHRISTIAN CENTURY	1963-1981
CURRENT HISTORY	1963-1981
DEPARTMENT OF STATE BULLETIN	1963-1981
EBONY	Nov. 1962-1981
FAMILY HEALTH	April 1976-1981
HARPER'S	1963-1981
LADIES HOME JOURNAL	1963-1981
LIBRARY JOURNAL	1963-1981
LIFE	1963-1972
LOOK	1963-1971
NATION	1963-1981
NATIONAL REVIEW	1964-1981
NATURAL HISTORY	1963-1981
NEW REPUBLIC	1963-1981
NEW YORK TIMES MAGAZINE (MICROFICHE)	1982-
NEW YORKER	1963-1981
NEWSWEEK	1963-1981
OUTDOOR LIFE	1963-1981
PARENTS MAGAZINE	1963-1981
PARKS AND RECREATION	1963-1980
POPULAR MECHANICS	1963-1981
POPULAR SCIENCE	1963-1981
PSYCHOLOGY TODAY	1981-
READER'S DIGEST	1963-1981
SATURDAY EVENING POST	1963-1981
SCIENCE DIGEST	1963-1981
SCIENCE-NEWS	1963-1981
SCIENTIFIC AMERICAN	1963-1981
SENIOR SCHOLASTIC	Sept. 1963-1981
SEVENTEEN	1974-1976
SMITHSONIAN	1981-
SPORTS ILLUSTRATED	1963-1981
TEEN	1981-
TIME	1963-1981
TODAY'S EDUCATION	1963-1981
TODAY'S HEALTH (now FAMILY HEALTH)	1963-March 1976
TRAVEL/HOLIDAY	July 1978-1981
U.N. MONTHLY CHRONICLE	1964-1981
U.S.A. TODAY	July 1978-1981
U.S. NEWS & WORLD REPORT	1963-1981
VITAL SPEECHES	Oct. 1963-

Nutley High School

June, 1982

Equipment Inventory

<u>Item</u>		<u>Number</u>
1. Atlas Cases		1
2. Book Trucks		3
3. Card Catalog Units		5
4. Carrels - wet		12
5. Casual Chairs		2
6. Casual Tables		1
7. Chairs		127
	Molded - red	20
	" - blue	23
	" - orange	25
	" - green	23
	" - gold	3
	Straight Back	31
	Secretarial	2
8. Desks		
	Charging	5 modules
	Secretarial	1
	Student	1
	Teacher	1
	Typing	1
9. Dictionary Stands		2
10. Filing Cabinets		10
	Microfilm	2
	Office	2
	Pamphlet/Vertical	6
11. Globes		2
12. Library Shelving - oak		
	add on panels	
	double 7½' ht.	42
	single 7½' ht.	16
	double 3½' ht.	11
	bases	
	double width	61
	single width	25

ITEMNUMBER

end panels

double 7½' ht.	33
single 7½' ht.	18
double 3½' ht.	8

shelves

36" length	569
24" length	70
magazine 36" length	16

tops

double 36" length	61
single 36" length	25
double 24" length	9

13. Library Tables

26

Rectangular 6 seat-oak	11
" 4 seat-oak	5

Round - oak	4
Round - walnut	5
Workroom - walnut	1

14. Microform Readers

5

Manual Microfilm	3
Motorized Microfilm	1
Microfiche	1

15. Photocopy Machines

1

16. Racks

6

Magazine	1
Pamphlet	1
Paperback	

Display	3
Circular Tower	1

17. Shelf Inventory Units

3

18. Stools

2

Charging Desk	1
Step	1

19. Trash Cans

7

20. Typewriters - electric

2

II. Statistical Analysis

Strengths

Forty-two additional classes used the library during class time for special instruction and reference work this year.

Use of the library for writing and research assignments is encouraged, library instruction is cheerfully provided, flexibility in scheduling is arranged.

Circulation increased by 545 volumes.

Circulation increased in these areas:

- General Works
- Philosophy
- Language
- Literature
- History
- Travel
- Biography
- Fiction

Three thousand two-hundred and ninety-three of the 6,573 volumes circulated were in English curricular areas.

The library made available a collection of 17,073 volumes or approximately ten books per student.

The library book budget allows significant additions of new books each year. The Middle States Committee commended the school for financial support of the library.

Theft decreased drastically from 1880 volumes in the June, 1981 inventory to 297 volumes in the June, 1982 inventory. Effectiveness of the plan to reduce theft by physical rearrangement of the room and closer supervision is indicated.

The Middle States Committee commended the school for the aesthetic appearance of the library.

Weaknesses

Statistics recording individual use of the library are not maintained.

Circulation decreased in these areas:

- Religion/Mythology
- Social Science
- Applied Science
- Arts, Recreation

All other curricular areas make up only half of the volumes circulated.

Statistics on in-library use of volumes by subject areas are not maintained.

Five hundred and four books were discarded from the collection due to irreparable wear and inaccuracies caused by age. The collection was lightly weeded over the last five years to maintain size for the Middle States Evaluation.

Of the 793 new books ordered, 261 remain unprocessed and were not available for circulation this year. An increase in clerical activities related to tighter controls of circulation and increased overdue materials reduced the hours of clerical time available for processing new materials.

II. Statistical Analysis (continued)

Strengths

The Vice-Principal in charge of the library contacted 517 students with overdue books and effected the return of all except 4 volumes. The Middle States Committee commended the school for administrative support of the library.

Students and teachers used the copy machine to make 13,210 photocopies. A decrease in vandalized books and magazines was observed.

The library made available a collection of 135 current magazine subscriptions, 7 newspaper subscriptions, and 46 magazine titles in microform backfiles to 1963. The Middle States Committee commended the school for this collection.

The periodical and vertical file (pamphlets, reprints, clippings, maps) collections do not circulate, but receive as much use as the book collections. Willingness of teachers to supplement textbooks with current material is indicated. Curricular emphasis on primary sources, opposing viewpoints, indexing services, and currency is also indicated.

The library provides adequate microform reading equipment.

The library seats 125 students and is open each day from 8:05 a.m. until 3:15 p.m. Supervision is provided by assigned teachers in addition to the librarian.

The library has enough shelf space for expansion of collections.

Weaknesses

Five-hundred and seventeen students failed to respond to two overdue notices and were referred for administrative action. This number reflects an increase of 144 students above the total for 1981-1982.

The price of one copy on the copy machine was increased from \$.05 to \$.10 in December to cover rising costs.

A cost-free copy service for teachers is not available in the library.

The periodical collection has outgrown the available periodical record keeper and microfilm cabinets. This equipment was cut from the 1982-1983 budget.

Adequate filing cabinets for vertical file materials in New Jersey Studies, careers, sociology, and current affairs were requested, but these items were cut from the 1982-1983 budget.

Replacement of one microfilm reader was cut from the budget.

A microfilm reader/printer is not available.

The librarian's time is divided between the supervision area and the library workroom. Larger charging desk modules to allow the librarian space to perform all duties in the supervision area was dropped from the 1982-1983 school budget.

III. Accomplishments

A. Major Projects and Their Value

Theft of materials was drastically reduced. The plan initiated in 1978 included restructuring of the circulation and overdue recall systems, relocation of book stacks, installation of a barrier, provision of a coin operated photocopy machine, purchase of additional book stacks for relocation of periodicals, and increased supervision.

B. Services Introduced and Evaluation

A media fair was prepared for the first day of school faculty meeting. The librarian and library secretary worked the week prior to the opening of school to catalog and process all new audio-visual software. The software was displayed on the tables assigned to the ordering department. Hand-outs on library resources and procedures and the bibliography of new materials were prepared and placed in packets for each faculty member. The librarian and the media specialist made presentations.

Teacher comments on this service were positive. No written evaluation survey was made.

C. Special Instruction

All freshman English classes received two period of instruction in library services and procedures and use of the card catalog.

All sophomore English classes received instruction in the use of indexing services including The Reader's Guide to Periodical Literature in preparation for the ten-minute speech. One and sometimes two periods of instruction were followed by two or three periods of assisted research.

A week of instruction in bibliographic searching and citation was provided Mr. McGinley's Ancient History: Honors classes.

Instruction in the use of the Career Center was provided to classes by teacher request. A collection of career materials on a book truck for in class use was provided for teachers of IC English classes at their request.

Special bibliographies and book talks were prepared and presented at the request of teachers in science, English, and social studies.

Research assistance with graduate school assignments was provided to teachers at their request.

IV. Areas of Concern

Budget cuts seriously affected the library. The equipment requested was necessary for the coming school year. Equipment purchases were planned and had been ordered in stages over the last five years to accommodate expansion of collections and services in an attempt to meet standards prepared by the American Library Association and the Association for Educational Media and Technology as they apply to the needs of Nutley High School teachers and students.

Weeding of books this year produced a record number. This is an indication that the original book collection has reached a point at which condition, accuracy, and relevance have deteriorated.

Theft has been a major problem. Purchases of new materials have not kept pace with the rate of theft.

V. Projection for Next Year

Library staff will work to increase class visits, circulation of books, and individual student use again next year.

Another media fair at the first faculty meeting is planned. Preparation time has been requested.

Regular publication of the library media newsletter will be initiated. This instrument will be the foundation of a public relations campaign to promote library programs and positive attitudes that will reduce theft and increase use of materials.

Media Department

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

PROJECTS

1. Middle States: Slide and Audio Production in conjunction with Mr. Conrad.
2. Budget transparencies for Mr. DeCesare.
3. Production of visual presentation for Dr. Fadule of Iowa Test and M.B.S. results.
4. Production of overhead transparencies for District Wrestling Tournament which was housed in N.H.S. this year.
5. In conjunction with the National Honor Society and Driver Education program a series of Audio tapes were produced. The purpose is to aid our students in the understanding of Driver Education Manual. Requests have been made by other school groups, through Mr. Ball, for loan of these tapes.
6. Assist Mr. D'Aloia in C.I.E. Audio Visual Slide Presentation.
7. Continued providing sound system for graduation rehearsals.
8. Assist special groups and other school with related media hardware and software.
 - a. Video taping set up for Radcliffe School Workshop (5 week period)
 - b. Equipment and assistance to C.A.T. program
 - c. Equipment and assistance to Adult School
 - d. Equipment and assistance to Family Service Program
9. The start of a Video Cassette Library in the areas of Social Studies and English.
10. Video taping of special class projects.
11. Minor repair service to the school system in regards to hardware.
12. Assist Franklin School in Video Cassette Equipment.
13. Start the development of a new plan for order and preview of software in conjunction with Ms. Carney.
14. Provide assistance to Mr. McCarthy and Guidance Program.
15. Extended and increased use of typewriters made available to students.
16. Educational field trip to two U.A. Columbia Cable Studios for Media Club.

17. Increased usage of Media Room for independent study and research for staff and students.
18. Individual instruction to staff and students in related media projects.
19. Assist in Jr. Olympic Program for Elementary Schools.
20. Responsible for the entire functioning of the media program-

- ex. Media Club
- Film Rentals
- Postage and Insurance
- Financial Budgets
- Inventory
- Purchasing

1981-1982 FILM RENTAL REPORT

Film Rentals.....\$4528.08
Postage & Insurance.....\$ 450.00
TOTAL.....\$4978.08
Outstanding Account (one).....\$ 20.00 (approx.)

Total films ordered.....318

AUDIO VISUAL HARDWARE REQUESTS

Extended requests (departmental & special groups)..... 110
Approximate daily and weekly requests.....1760

MISSING EQUIPMENT

HARDWARE:

1 Califone reel to reel tape recorder
(mod #70TC; serial #3017-2992)

1 Extension cord

SOFTWARE: NONE

Cooperative Office Education

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

The 1981-82 Cooperative Office Education program enjoyed a very good year--twenty-three students successfully completed the program.

A list of the companies and students participating in this year's program is attached. Fourteen students will remain with their cooperating employers in full-time jobs.

After graduation, the twenty-three students will be involved in the following activities:

Secretarial or vocational schools	3
Four-year college	1
Work	15
Unemployed or undecided	4

COOPERATIVE OFFICE EDUCATION

1981 - 1982

(By Company)

Automatic Data Processing

Debbie Wade

Calabro and Company

Grace Pojawa

Faber, Coe, and Gregg

Andrea Kurht

Hoffmann-LaRoche, Inc.

Jodi Baldino
Christy Hulbert
Patricia Kelly
Michele Koss
Patricia Manion
Michele Mascolo
Betty Ann Zampetti

Jaco Electronics

Kim Christopher

Walter Kidde

Marianne O'Connell

LaVecchia & Zarro

Nancy Paulson

Nutley Heating and Cooling

Leslie Widmann

Carl A. Orechio Agency

Kathy Ingra

Peoples Bank

Jamie Gonnella
Carol Ozyjowski
Barbara Scarpelli
Marie Schroeder

Piro and Zinna, Esqs.

Susan Brulato

Provident Life Insurance Company

Barbara Roach

Robinson, Wayne, and Greenberg

Karen Zadrozny

Security National Bank

Toni Salvatoriello

C I E Program

Following are some of the activity highlights of the academic year 1981-82, present concerns, and recommendations.

Fact Sheet

1. CIE Program I and II disadvantaged
2. Began with 19 students and finished with 17 students.
3. The 17 students break-down as follows:
12 will remain at the same work station--either full time or as juniors and will continue through the summer and next school year.
1 will go to college. (4) Year school.
1 will go to trade school. (2) Year school.
3 will enter different occupations.

17 Total
4. The 2 students that left the program:

1 changed to a full time academic program in September.
1 dropped out of school in May because of attendance. Problems in other academic classes.

2 Total
5. Total earnings of these students during 1981-82 school year amounted to \$47,137.
6. The disadvantaged program consists of students that have poor attendance records and are possible dropouts. This program along with our new attendance policy, has improved their attendance and enabled them to stay in school. It has also given many of them the opportunity to acquire a marketable skill, valuable experience, and full time employment upon graduation.
7. This year was a good year due to the stability of the students. Many students remained at the job they were placed on and continued with it for the entire year.
8. Problem Areas

Many of my present job stations will not be available for 1982-83. Full time employment has been granted to several of my graduation seniors thus eliminating positions for incoming students. Also the economy is down and job openings have become limited.

My class enrollment for 1982-83 is projected at 25 students. If all students remain in the program, job placement may be a difficult task.

9. Solution

This year I have been given two weeks in the summer for the work program. This will give me an excellent opportunity to find job stations. I intend to spend the majority of the time making employer and student contacts.

NUTLEY PUBLIC SCHOOLS
FRANKLIN SCHOOL
NUTLEY, NEW JERSEY 07110

MEMORANDUM

To: Dr. Fadule **Date:** June 30, 1982
From: Paul Primamore
Subject: Annual Report 1981/82

The following paragraphs highlight some of the activity and progress that occurred at Franklin School during the 1981/82 school year:

English

During July of 1981, members of the English department spent two weeks reviewing and revising their curriculum. The updated curriculum that was piloted this past school year was a needed improvement. A one week follow-up workshop will be held this summer to consider teacher reaction and to then finalize this curriculum.

English teachers used the new literature books purchased for this past year and indicated that they are very pleased with their choices. This year, they have been examining grammar/composition books and should be prepared to make a final recommendation following the summer workshop.

In order to improve their teaching skills in the area of writing, English teachers went to after school writing conferences sponsored by the N.J. Teachers of English. Some went as far as Glassboro College to attend a workshop. The district's writing process is being stressed

in each classroom and I see good results from this effort.

Ms. Douglas represented Franklin School on the Across the Curriculum Writing Committee that met on Saturday mornings throughout the school year.

Mrs. Meloni, Mrs. Bruno, Ms. Shepherd, and Mrs. Mutch were Franklin School teachers responsible for creating the seventh and eighth grade Reading Achievement Tests. The tests that were developed are well constructed and quite challenging. We now have another excellent tool with which to measure pupil achievement.

Foreign Language

Considerable time and study were devoted to the decision to include Latin in the curriculum for the coming year. Mr. Tiene and Mrs. Gebbie will develop a curriculum guide at a summer workshop that will serve as a pilot during the 82/83 school year. They will also recommend a suitable textbook to be used.

It will be necessary to schedule another workshop next summer in order to review the progress made during the year in Latin I and to develop a program for Latin II.

Mathematics

Math teachers reviewed the seventh and eighth grade Math Achievement Tests and the follow-up statistics. They then made the necessary adjustments to finalize these tests. Student scores this year were higher than in 1981. Improvement in math achievement is quite evident.

Teachers met on Saturday mornings to revise and upgrade the seventh and eighth grade curriculum guides. One major change includes the introduction of pre-algebra into the curriculum in the seventh grade Vector

classes and in the upper level eighth grade math classes. Another is upgrading the upper level math classes in grade seven.

Considerable time was also devoted to examining and selecting appropriate texts for these upgraded courses. Two new books will be used during the coming year.

Science

Science teachers continued to develop teacher-made laboratory sheets to be used by students. Several of these teachers will meet this summer to coordinate the effort and develop Franklin School laboratory manuals for both seventh and eighth grade students.

At the same workshop science teachers will also review and finalize the curriculum guide developed in the summer of 1979.

A field trip to the Bronx Zoo was included as part of the curriculum this year. All seventh grade students were given the opportunity to attend the zoo.

Social Studies

A mini-unit on citizenship responsibility and voting was included in the seventh grade curriculum. On the day of the N.J. gubernatorial election, a mock election was held. A voting machine that had been donated to Franklin School was set up in the lobby and all students were given the opportunity to use the machine to register their votes.

Non-Academic Areas

Health teachers assumed the responsibility for the Alcohol Awareness Program previously presented by the Nutley Police Department and the Youth Aid Bureau.

An "Artist of the Week" program was developed by art teachers. Winners had their work displayed each week in the lobby showcase.

Ms. Hill arranged for a display of student art for one week in the lobby of the Nutley Savings and Loan Association.

Mrs. Olga Fakelman organized an outstanding Student Festival of Arts. This was held during the school day and also at the evening orientation for sixth grade parents.

Art teachers met after school hours and also at Saturday morning workshops to revise the fine arts offerings at Franklin School and to coordinate curriculum efforts with elementary teachers.

Mr. Cusick and Mr. Lemma represented Franklin School on the Report Card Revision Committee. Recommendations made for Franklin School by this committee will be put into use in September 1983.

Franklin School music teachers were all involved with the committee led by Dr. Ersfeld to examine the total music program in the Nutley schools.

Mr. Edward Cummings and Mrs. Roth have been active in the efforts to include family life into the curriculum. They attended meetings on this topic and represented Franklin School at the Saturday workshops.

Field Trips

The following field trips were taken by Franklin School students during the 1981/82 school year:

<u>Date</u>	<u>Destination</u>	<u>Class</u>
10/1/81	Bronx Zoo	Unit
10/1/81	Meadowlands Sport Complex	Unit

Field Trips - Cont'd.

<u>Date</u>	<u>Destination</u>	<u>Class</u>
11/9/81	Riz Theater - Opera	Debonaires
12/5/81	Hoffman-La Roche	Vector Science-8
12/12/81	Essex County Geriatric Center	Student Council
3/25/82	The Cloisters	Vector English-7
4/1/82	Hayden Planetarium	Vector Science-8
3/18/82		
3/26/82	Livingston Northern Regional	Chorus
4/2/82	Jr. High Choral Rehearsals & Concert	
4/3/82		
4/22/82		Science classes
4/29/82	Bronx Zoo	Grade 7
5/5/82		
5/13/82	Great Swamp	Unit
5/15/82	Princeton Jr. High	Debonaires
	Choral Festival	

My thanks to the central office administration and the Board of Education for their continued support. This was an active and productive year and I eagerly look forward to the 1982/83 school year.

LINCOLN SCHOOL
ANNUAL REPORT

June 1982

Ralph F. D'Andrea,
Principal

The progress made in curricula and educational achievement throughout the system has been fantastic. The development of a reading test grades 1 - 8, was further indication that Nutley was not going to be content with the simple and inflated M.B.S. scores but was going to raise its standards to the expectations of our administrators, our teachers and the people.

The math test, given last year for the first time, was refined and proved challenging. It sufficiently measured our tremendous progress in math and proved without a doubt that the concerted effort put forth by everyone over the past three years has paid off.

The reading test has a few bugs in it but a refinement will make it a great measuring device of our reading and teaching skills.

The kindergarten program is now firmly established and it has proven that youngsters of five, can handle academics with interest and without frustration. We are discovering daily that these "little kids" have a tremendous appetite for learning. We should definitely begin to consider all day schooling for this grade. If we don't, we will be missing the boat.

The writing program developed nicely this year and there was a renewed interest on the part of the youngsters to write. The directed writing lesson ordered by Dr. Fadule was responsible for this and the youngsters enjoyed the challenge and the experience.

My colleagues and I are looking forward to the new set of standards, retention policy and report card, which will go into affect in September. For the first time in many years the parents, youngsters and the teachers will know exactly what is going on.

Everyone will be measured against the same set of standards and the social promotion will be a thing of the past.

The Family Life curriculum will be put into operation soon and this too will provide all of us with a challenge. In this we will have to proceed slowly and with caution. It will be better to be a little slow than to stir up controversy by being too eager to set in motion a state mandate.

Looking back at the year we at Lincoln have had does not give me much to cheer or brag about.

In the Nutley math and reading tests, I was not satisfied with the scores made by our fourth and fifth graders. At this time I don't know why, but an item analysis ordered by me of all our teachers shows a wholesale carelessness on the part of our youngsters. The amount of careless mistakes cost us at least four more honors or distinctions and was the cause of about six or eight failures. Maybe the importance of these tests must be stressed more and the supervision improved.

I was extremely happy with the scores in the first and third grades. We had most of our distinctions in these grades.

Our incidents of vandalism increased this year and it wasn't that we slacked off on our efforts. In fact we expended even more effort than in the past. The break-ins were more out of pure devilment than stealing things. Very little was ever taken.

There is no way, with the present set-up of our windows, that we can keep anyone from getting in. The windows can be popped out by a three year old. We must find a way of securing this building. We have been extremely fortunate with losses.

We again provided our own entertainment this year by having our own youngsters do the assembly programs. My feeling is that when we have our youngsters performing, we are providing them with tremendous and unique learning experiences. The teaching, on the other hand, has to be top notch in order for the programs to be successful.

Field trips were arranged by the teachers and most of the grades participated. Some of the most popular were; visits to the fire and police departments, Newark Museum, Van Rippers Farm, Van Saun Park, Essex County Environment Center, Turtle Back Zoo, a visit to the A & P, trips to the Nutley Museum, the Nutley library and a few local parks.

The Super Citizen awards every six weeks and the Honor Roll posting were sources of real interest and enthusiasm again this year and the youngsters look forward to seeing the lists. These two activities established pride in oneself and in ones' school. With the re-establishing of letter grades in September, we can post the Honor Roll for grades 1 - 6 and the competition for academic excellence will be that much keener.

Special Education ran smoothly again this year. We welcomed the younger ones back and they were a source of joy to us all. The cooperation given by all of the teachers and Miss Hirsch provided the program with stability and direction. Mr. Martin and the teachers in the workshop provided a worthwhile and profitable experience for all of the young people involved.

I realize that every year brings new challenges and therefore, new goals must be established, however, we will continue with on-going goals as follows:

1. Maintain a positive attitude toward all learning.
2. Re-emphasize a sense of responsibility on the part of the youngsters, parents, teachers and all others connected in any way with Lincoln school.
3. Try to improve the security of the school.
4. Continued effort on the part of everyone to strive for good academic achievement.
5. Keep monitoring the kindergarten and writing program until they are firmly established.
6. Continue the goal of maintaining good public relations by involving the parents and by regular communication.

Concerns:

1. About the security of our building.
2. I am concerned with the increasing amount of lunch duty our teachers have to do because of the decrease in enrollment and teaching staff.
 - * This situation can be greatly helped by allowing me one additional lunchroom aide.
3. I am afraid that we have given away more administrative prerogatives during the recent teacher negotiations.
4. The ever increasing absentism and the difficulty in getting suitable substitutes.
5. I am deeply concerned about maintaining an adequate teaching staff of S.C.E. and Title I, so that we can do a good job of remediating during the school day.
6. I would like to see the alternating of nursing service so that all schools can share it equally in the A.M. Most illnesses occur in the A.M.

Building Improvements Accomplished:

1. New roof.
2. New boiler.
3. Univents finally synchronized with thermostats.

Great Big "Thank You" to:

Norma Senneca, "Vic" Sibilia, and his custodial staff, Peggy Cullari, Emma DiGiovanna, Diane Giangeruso, all cafeteria personnel, itinerants, child study team, Mary Jo Vaccari, Mary Whelan, S.C.E. and Title I personnel, parents, business department, finance department, outdoor and indoor crews, Board of Ed. central office personnel, Dr. Fadule, John DeCesare and especially to a dedicated and hard working teaching staff.

Everyone working together for the purpose of educating our youngsters, has made us an envied school system. A renewed committment from all of us will keep us at the top.

Submitted by: Ralph F. D'Andrea

June 30, 1982

To: Dr. James J. Fadule, Jr.
From: H. Evan Powderly *H. Evan Powderly*
Subject: Yearly Events at Radcliffe School 1981-82
Date: June 1982

The 1981-82 school year saw the successful implementation of the following goals and priorities for Radcliffe School:

1. District Priorities:
 - a. Development of Nutley Reading Achievement Test
 - b. Review of report cards and retention and promotion policy
 - c. Continuation of Nutley Writing Process
 - d. Refinement of Nutley Math Achievement test
 - e. Refinement of Kindergarten Curriculum
2. Consistent Discipline procedures
3. Standard Title I, SCE, (De-coding Keys), Remediation Process
4. High expectation for student achievement
5. Implementation of Grade 1-4 Enrichment Program
6. Emphasis of increasing Reading Comprehension by implementation of S. S. R.
7. Implementation of Great Books - Grades two to six
8. Implementation of new Commercially produced Curriculum materials:
 - A. American Book - Basal Reader - Gr.3/2 - 6
 - B. Zaner Bloser Handwriting K - 6
 - C. Continuous Progress Spelling Gr. 1 - 6
 - D. Social Studies - text, Grade five
 - E. American Book English - Gr. 4 - 6
9. Renaissance Writing Fair - March, 1982
10. Expansion of Parent Volunteers and initiation of Parent Room
11. Development of adaptive P.E. room
12. Standardization of use of present grading systems

The following personal goals and priorities were also successfully accomplished:

1. Supervised the construction and implementation of the Nutley Reading Achievement Tests, Grades 1-8.
2. Conducted monthly neighborhood meetings to further home and school communication.
3. Supervised the refinement of the Nutley Kindergarten Curriculum and the construction of the kindergarten report card.
4. Conducted enrichment classes for students, "Test Taking and Relaxing".

The following field trips were taken:

Kindergarten	Pumpkin Farm
Grades 1 & 2	"Little Red Riding Hood" and The Three Little Pigs"
Grade 4	Museum of Natural History
Grade 5	New York Experience and Museum of Art
Grade 6	New York Experience

Teachers attending Special Workshops:

Micro Computer Workshop - Feb. 6, 1982	
Mrs. Jean Tennis	Mrs. Marie Bigley
Miss Camille Lofrano	Ms. Pam Tsaris
Miss Aileen Rush	Miss Evelyn Glasgow

Writing Workshop - 9/19/81

Miss Tangorra
Mrs. Gurney
Mrs. James
Mrs. Schmid

Special Micro - Computer Workshop

Mrs. Tennis - 9/22 & 23

Junior Great Books Workshop - 9/23 & 24

Mrs. James	Mrs. Zabriskie
Ms. Tsairis	Ms. Spakowski

"Everything You Wanted to Know about Classroom
Management and Discipline" Workshop -EIC - 1/12/82
Miss Suzanne Hagert

Micro-Computer Workshop - 2/9/82

Mrs. Jean Tennis

Essex County Asst. Supt. Roundtable Workshop- Nutley

Mrs. Jean Tennis 3/5/82

Conferences attended by H. Evan Powderly

Workshop - 12/3/81 - Robin Hood Inn, Clifton
"Improving Employee Relations Through Effective
Discipline"

N.J. Elementary Principals' Fall Convention,
Tamiment, Pa. - Nov. 1981

National Elementary Principals' Spring Convention
Atlanta, Ga. - March 26 - 31, 1982

The student population at Radcliffe School distinguished themselves in the various Nutley testing programs. However, it was necessary to retain the following students who did

not fulfill grade level proficiencies:

- Grade K - 1 student
- Grade 1 - 3 students
- Grade 2 - 2 students
- Grade 3 - 0 students
- Grade 4 - 3 students
- Grade 5 - 1 student
- Grade 6 - 0 student

Many special events occurred during the school year.
The following represents a sampling:

February was American History Month with "I Love America contests"

Feb. 26, 1982 - March of Dimes Read - a - Thon Assembly- Approximately \$2,334.00 contributed to the March of Dimes, Birth Defects

Feb. 25, 1982 - Sixth Grade - Faculty Basketball Game \$139.00 donation contributed to the Ann Troy Fund

June 18, 1982 1 - 3:15 p.m. Field Day

Special P.T.A. Events and Assemblies for children:

- 10/8/81 - Craig Babcock - Mime Assemble
- 11/6/81 - Sparky the Safety Spirit - P.S.E.&G.
- 12/23/81 - Whales, Giants of the Ocean
- 3/12/82 - Franklin Institute
- 5/14/82 - "Act Smart" - Peppermint Playhouse Puppeteers
- 10/81 - "Snuffy, the Firetruck"
- 10/81 - Book Fair
- 11/81 - Bake Sale
- 12/81 - Santa Sale
- 4/82 - Chinese Auction
- 5/82 - Mother's Day plant Sale

P.T.A. Meetings:

- 9/22/81 - Open House
- 11/10/81 - Crime Prevention
- 3/23/82 - Candidates Night
- 5/25/82 - Spring Musical

Radcliffe School had approximately 50 Parent Volunteers who gave at least one hour a week assisting with clerical duties and tutoring students on a one-on-one basis. The Parent Volunteer Program was co-ordinated by Mrs. Elaine DeGiacinto; 932 hours of volunteer hours were logged.

The P.T.A. sponsored a Teacher Recognition Day. The staff

enjoyed a luncheon and a personally engraved snack dish.

I am very proud of the academic and curricula accomplishments of the 1981-82 school year at Radcliffe School and look forward to new goals and priorities in 1982-83.

NUTLEY PUBLIC SCHOOLS

SPRING GARDEN SCHOOL

NUTLEY, NEW JERSEY 07110

ANTHONY J. STIVALA

Principal

AREA CODE 201

661-3500

To: Dr. James J. Fadule

Date: June 30, 1982

From: Anthony J. Stivala

Subject: Annual School Report 1981-82

This school year has been very satisfying -- a year of successes in terms of educational progress -- for Spring Garden School and the Nutley school district.

Our major objective has always been improvement of instruction and the learning process. A continuance of emphasis in "basic skills" education -- particularly communication and computational skills.

I am gratified by the achievement levels of Spring Garden students this year as affirmed by:

The New Jersey Minimum Basic Skills Tests

	<u>Per Cent Passing</u>	<u>Average Score</u>
<u>Grade 3</u>		
Reading	100%	97.2
Mathematics	100%	94.1
<u>Grade 6</u>		
Reading	100%	94.7
Mathematics	100%	94.5

The Iowa Tests of Basic Skills (National Percentile Rank)

Grade	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
Reading	97	96	94	90	93	93
Mathematics	99	99	99	98	99	99
Test Composite	98	99	N/A	94	98	97

Additionally, grade equivalent scores on the ITBS Tests show that all but a very few students scored above grade level, with many students scoring well above grade level.

The Nutley Achievement Tests -- Mathematics and Reading

	<u>Average Score</u>	
	<u>Mathematics</u>	<u>Reading</u>
Grade One	94.7	92.8
Grade Two	90.7	90.7
Grade Three	94.0	87.5
Grade Four	86.6	84.4
Grade Five	92.0	83.1
Grade Six	86.8	84.8

While we are very pleased with pupil achievement, we can not be totally satisfied. We shall still seek to improve instruction and the learning process. We recognize there are areas that require our attention -- that youngsters have a variety of needs to be addressed -- individual and group needs. We are also aware that a number of students are not performing to their potential for a variety of reasons.

We employ the following procedures, methods, and activities to assist in addressing these needs:

1. On-going evaluation of pupil performance by teachers -- cognitive and affective -- motivate, teach and re-teach, positive reinforcement, counsel.
2. Textbook tests and teacher-made tests -- to assess skill mastery.
3. Standardized tests -- Individual student results are analyzed and used as diagnostic tool to identify and address needs of child. Group results are examined and areas needing attention are addressed.
4. A variety of teaching techniques are implemented by teachers -- large group, small group, and individual instruction.
5. Our program provides for ability level grouping in reading and mathematics at all grade levels:

Grades one and two group within their self-contained classes.

Grades three through six -- lateral exchange of ability level groups (Modified Joplin Plan).

6. Remedial Instruction Programs:

Title I and State Compensatory Education (remedial programs

in reading and mathematics) -- Title I/SCE teachers work with identified students in the classroom under the supervision of the classroom teacher.--

Resource Room Program -- Special education teacher works with classified students (prescribed instructional program for each student).

Corrective Speech -- Speech correctionist works with identified students.

Adaptive Physical Education -- Physical Education teacher works with identified students.

7. Pupils with special abilities/talents are encouraged and guided toward activities which help to provide for further development of these abilities/talents (e.g., research projects, creative writing, science projects, musical activities, art projects, etc.). A number of grade five and grade six students participate in the district CAT program.

We firmly believe all of the above have helped us to achieve our goal -- the improvement of instruction -- with a high degree of success, as measured by teacher assessment of observable factors as well as pupil achievement on the testing instruments previously noted.

The improvement of instruction will continue to be our major objective.

Activities

A brief description of various activities follows:

1. Educational Field Trips --

Grade one classes -- Van Riper's Farm, Woodcliffe Lake, NJ

Grade two classes -- Central Park Zoo, New York City

Grade three classes -- Space Farms - Zoo and Museum, Sussex, NJ

Grade four classes -- Liberty State Park and the Statue of Liberty

Grade five classes -- Museum Village, Monroe, NY

Grade six classes -- American Museum and Hayden Planetarium, NYC

2. Assembly Programs -- Several excellent educational programs arranged and financed by the P.T.A., special musical programs (student and professional), student talent show, bicycle safety (Nutley Police Dept.), educational and entertaining films.

3. Senior Citizen Volunteer Helpers -- Helped students in reading and mathematics skills, grades one, two, four, and six. Also assisted students in the library.

4. Several parents discussed their occupations/hobbies in classrooms.
5. Several students received awards/recognition for their participation in various local and county sponsored contests.
6. School Newspaper -- Two issues of the "Beagle Bulletin" -- a student publication containing works of students from all grade levels (stories, poems, puzzles, research reports, interviews, safety, assembly programs, field trips, holidays, school events, etc.)

Additionally, the P.T.A. distributed to parents three issues of their publication, "Let's Communicate" -- an informational newsletter reporting school events and activities, P.T.A. events and activities, district budget information, and children's work from all grade levels.

7. The Spring Garden Special Choral group performed for the Nutley Old Guard.

The activities listed here are not all-inclusive but merely a brief summary of many that take place during a school year.

Our P.T.A. has been a very active, involved, interested, and supportive group. With monies realized from their fund-raising activities, they have enriched our educational program by purchasing instructional equipment and materials, arranged and funded several excellent student assembly programs, luncheon for the school safety patrol, sixth grade picnic, sixth grade promotion, luncheon for teachers, appreciation gifts for the senior citizen volunteers and adult school crossing guards. The P.T.A. officers and all committees have been most cooperative and a pleasure to work with.

A number of parents assisted our librarian with clerical work, shelving and cataloging books; several parents helped to conduct our book fair; several parents helped us with the children during the kindergarten screening program -- their services are much appreciated.

This has been a challenging, eventful, and successful school year -- the exciting kindergarten curriculum, the emphasis on improving writing skills, the work of the reading test committee, the report card revision committee, the family life education committee, the new materials for reading and English in grades 4-6 -- it was very gratifying to observe and experience the commitment and effort of administrators and teachers, the support of the school board, and the cooperation of parents.

I truly appreciate the cooperation of the school staff -- teachers, secretary, nurse, aides, custodians -- they display a sincere interest in the students, are hard-working, responsible, and professional -- a pleasure to work with.

My warmest appreciation for the cooperation and support of Central Office personnel, the Child Study Team, the maintenance, grounds, food service, and health service staffs, and members of the Board of Education.

I have enjoyed the professional and personal relationship with you and Mr. DeCesare and I extend a very sincere "Thank you" to you both for your fine leadership, guidance, understanding and support.

A handwritten signature in cursive script, reading "Anthony J. Strala". The signature is written in dark ink and is positioned to the right of the main body of text.

WASHINGTON SCHOOL

ANNUAL REPORT 1981 - 1982

Rosemarie DiGeronimo

The 1981-1982 school year has ended with some very exciting and outstanding achievements. Test results from M.B.S. and Iowa Basic Skills have greatly improved. Nineteen students received distinction on achieving 100% in reading and/or math in the Nutley Achievement Tests.

One student (Supriya Madhaven, 6th grade) received the second place award for an essay on "Life in 2022". This contest was offered by the Nutley Junior Women's League. Some other youngsters from all grade levels won Art awards from AAA Safety Contest, Nutley Museum Art Show and American Legion. We are very proud of their accomplishments.

This year the "Honor Roll" was established for Academia and Homework. It was a great incentive. Many youngsters worked very hard to receive this distinction. One hundred thirty-six children received a "Certificate of Recognition" for their efforts. Twenty seven of these were on the Honor Roll for the entire year. Again, we are very proud of these pupils and hope the numbers will increase in this endeavor.

Goals for 1981-1982

American Book Reading Program Grades 4-6

The American Book Readers have been used in Grades 4-6. It has proven to be a good choice. The teachers have enjoyed using it and especially liked particular features. They also are pleased with the American Book English Series. This correlates very well with the new Composition/Writing Program.

New Social Studies Program Grade 5

The teachers in Fifth Grade have taught the Social Studies program as proposed by the committee. However, they have found that it does not meet the needs of Fifth Graders. Since the program dealt with early civilization, the concepts, at times, were far beyond the comprehension of the average child in this grade group. The teachers had to go slowly and use supplemental materials in order that facts and information be retained.

Composition/Writing Program

All grade levels have worked hard to achieve the goals set forth in this area. The teachers and children have utilized it to the fullest. Better sentences, paragraphs and stories have

evolved from it through much work and research.

Washington School Newspaper

Miss Loeffler's class (4th Grade) produced a delightful Washington School Paper. They reported the activities of each class, plus games, riddles and jokes. We are looking forward to next year's editions.

Improved Lunch Program

Throughout the year there have been over two hundred students staying for cold or hot lunch. However, due to the efforts of all, it has not been a hardship. With strategic placement of staff, there was more organization with fewer accidents.

Second N.I. Class

The second N.I. class was established at Washington School this year. The children ranged in age from 7 - 11. They did very well and participated in regular school program wherever possible.

Nutley Reading Achievement Test

Nutley Reading and Math tests were administered in June. The results were very good. They have helped in verifying the needs of some children.

Kindergarten Program

New curriculum in Kindergarten has greatly improved the performance of the children. Many pupils were reading and writing simple sentences independently. Our overall educational program has made excellent strides due to these improvements.

Assemblies - 1981-1982

Musicales (periodically)	Bicycle Safety Program
Christmas Program	Awards Program
Jazz Festival	Mime Program
Dental Hygiene Program	Nutley Junior Women's Club - Puppet Show

Field Trips - 1981-1982

Grade I	Paper Mill Playhouse
	Nutley Library
Grade II	Paper Mill Playhouse
Grade III	Montclair Theatre
Grade IV	Morristown Museum & Jockey Hollow
Grade VI	New York Museum of Natural History

Staff Members Who Participated in Curriculum Workshops
or Courses.

Gilda Schwartz -	Kindergarten Curriculum Nutley N.J. Ass'n. of Kindergarten Ed. Fall & Spring Workshop Attended Montclair State for Graduate Courses in Reading
Mari Konn -	Completed Thesis and has received M.A. from Kean College Report Card Committee Composition/Writing Workshop, Nutley
Olga Martorelli -	Composition/Writing Workshop, Nutley
Kathy Ruffo -	Nutley Reading Test Committee Composition/Writing Workshop, Nutley
Carol Brown -	Composition/Writing Workshop, Nutley
Anita Pondiscio -	Nutley Reading Test Committee Composition/Writing Workshop, Nutley
Elizabeth Foote -	Composition/Writing Workshop, Nutley
Linda Gilroy -	Nutley Reading Test Committee Composition/Writing Workshop, Nutley Wm. Patterson College - N.J. Studies
Dolores Nahirny -	Nutley Reading Test Committee
Eleanor Behr -	Middlesex County College - Computer Course
Judy Hubert -	Montclair State Mathematics Workshop Family Life Committee
Grace McCaw -	Nutley Reading Test Committee
Edmund Olson -	Nutley Reading Test Committee
Kathy Bimbi -	Music Association Music Workshop
Alice Ruotolo -	Spring Workshop, Nutley

Goals for 1982 - 1983

1. Continue to improve pupil performance - especially reading.
2. Hold more in-service sessions with faculty.
3. Select a new spelling program.
4. Continue to utilize parent aides wherever necessary.
5. Teachers to participate more in Child Study Team meetings with parents.
6. Select a new handwriting program.
7. Continue to improve lunch program.

I am looking forward to serving Nutley as Principal of Washington School for another challenging year.

NUTLEY PUBLIC SCHOOLS

YANTACAW SCHOOL

NUTLEY, NEW JERSEY 07110

JOHN WALKER

Principal

To: Dr. James Fadule, Superintendent of Schools

From: Mr. John Walker, Principal of Yantacaw School

Subject: Principal's Annual Report - 1981-82 School Year

Progress report of priority goals for 1981-82

1. Continual emphasis on the improvement of math skills and evaluation of the new math series (Heath)

It is evident, from the district's increase in the math scores on the Iowa Basic Skills Test, MBS Test, Nutley Achievement Test and the general improvement in class performance, that the children in our school system have met, for the most part, the high standards established.

The Heath math series, used K-6, has, to date, more than adequately met the needs of our children. However, with the average child's math proficiency on the up rise, some point in the future we might need to order added supplemental materials on a much higher level. We must credit hard work on the part of the teachers, students and parents for this accomplishment.

2. To improve writing skills (composition), we have satisfactorily completed the training schedule for all elementary teachers and administrators. Results of this have already been realized district-wide. Teachers, parents and children display an awareness for the need to improve writing skills through the implementation of the process, daily homework and becoming more involved in writing when and where possible. Several programs were instituted at Yantacaw, to encourage writing to continue in as well as out of school (i.e., students writing their own books and sharing them with others; pen pals to peer groups and senior citizen groups; making use of the school newspaper as a vehicle to create an added interest in writing; letters to Miss Ann Troy, high school students and parents; themes for compositions relating to seasonal topics and displayed throughout the school; and writing of plays, poems, haikus and thank you responses.
3. To support, implement and monitor the new kindergarten program - We just completed the first full year of the new program (Alpha-One). Our paramount goal was to see that every child would read on or before the end of his/her kindergarten experience. This goal has been more than accomplished. It is generally felt by the teachers and parents that our children are at least one year ahead, compared to those in a more socially-oriented program prior to Alpha-One. In most cases, instead of going into grade one ready to read and ready to do math, our children, system-wide, can read and do math before they begin the first grade.

Mrs. Nardiello had to leave mid-year (maternity). She was replaced by Mrs. Mary Wilhelm. I would like to take this opportunity to thank and congratulate Mrs. Wilhelm for doing an outstanding job completing the year as the kindergarten teacher. Not only did she aid the children into growing in a very positive manner, she also served as the Student Council Advisor, met individually with each parent, some of whom were skeptical at first, and conducted herself in a highly professional fashion in all matters. I would sincerely recommend that she be considered for a teaching position, if and when one is available.

4. To explore and implement a series of programs geared toward the one parent family -

Several programs concerning the above topic were offered during the year. These were held in the IMC (library). With the primary emphasis placed on small groups, these meetings were so well received by those involved, that we plan similar programs for the coming school year. I will be meeting, in the near future, with the newly appointed officers of the PTA and Mothers' Club for further planning.

Staff

The Yantacaw staff deserves most of the credit for the success accomplished during the current school year. They have continually raised standards, worked cooperatively, for the most part, as members of the educational team of Nutley; actively participated in the volunteer program (RAMP); attended several inservice programs (in and out of the district); entertained visitors from other systems viewing several of our programs; and attended the Saturday Curriculum Workshops.

Mrs. Van Schoick continues to put forth that added touch to her job, above and beyond the high standards expected from all secretaries. This added ingredient, since I was appointed principal of Yantacaw, has helped to make my job, as well as that of the staff, more pleasant. She is indeed a person of great value, not only to the staff, but to the parents and especially the 416 children enrolled at Yantacaw.

The custodians have continued to keep the buildings and grounds clean. Most of this can be attributed to the revised schedule - one night man and one on days, instituted last year.

Parents

This year has been most productive in involving the parents in our team approach toward providing better services and a wholesome environment for the children of Yantacaw. The Mothers' Club and PTA sponsored luncheons for teachers, senior volunteers, crossing guards and Patrols of the Month; held a Teacher Appreciation Day; had the annual sixth grade promotion party; co-sponsored, with the building principal, lectures for teachers and parents; and presented a computer to the school in June. Even though they were made aware of the future plans for system-wide computers, they still decided to purchase one anyway.

Some parents expressed concerns about their youngsters being recommended for retention. However, except for a few, once they realized that retention is aimed to help, not punish, their children, they viewed this course of action in a much more positive sense.

Students

May I take this opportunity to congratulate all of the students of Yantacaw for a job well done. They accepted and worked toward higher standards; completed the homework policy (mandated daily math and writing assignments); achieved, for the most part, the standards established for the district standardized test, and reached for and achieved a very high level of citizenship.

It has been a pleasure serving the children of Yantacaw and Nutley for the 1981-82 school year.

PROGRAMS (additional)

1. Project Help - Students received help in the skill areas - mostly during the lunch hour.
2. Research Projects - Grades 2 through 6 - during lunch hour
3. Student Council - Representatives K-6 - Although the students meeting weekly are from grades 2 through 6, representatives meet with grades K and 1, allowing them access to information on student affairs.
4. Parents for Partners Program - Parents periodically volunteer to share their experiences, occupations or interests with the children.
5. Chess Program - (Grades 2 - 6) Teaching and playing chess is the main theme of this noon hour activity. In most cases, the older children tutor the younger chess hopefuls. This year, eight students were awarded certificates for high level performance in chess. One second grader was honored in this group.
6. Physical Fitness Program - This program, in its second year, has been added to the regular curriculum. The main goal is to help emphasize the need for all to be physically fit. Over forty children were awarded certificates for outstanding achievement in this area. The criteria is very much in line with suggested guide lines of the President's Physical Fitness Program.
7. Pen Pals - Several classes have established pen-pal programs. Some have made contacts out of the country. This has helped in the establishment of incentives for applying writing skills (composition).
8. The Bergenfield Project - We are continuing with the Pilot Program". The main goals are centered around positive attitudes towards oneself, school, parents, peer groups, others and making meaningful decisions.

9. Coming Events (Intramurals) - My congratulations to the Board of Education for the newly developed Intramural Program, system-wide. Mr. Pete LaBarbiera visited our school, as he did others, meeting teachers and students and explaining the program and other activities to follow. He brought with him a great deal of enthusiasm and determination. He left the staff and children with a very positive picture of things to come, and he indicated a general interest in the school as a whole. They are looking forward to meeting and working with him in future programs.

CONCERNS

1. The outside playground area, as reported last year, remains a deep concern. Although there has been an improvement, as far as cleanliness goes, there is still much to be done on a daily basis. Periodically, we find not only broken glass and debris, but large rocks scattered over the teachers' parking lot. During the day (Monday - Friday) this becomes the school's responsibility for cleaning. Often it becomes a much larger task, taking additional time from the day custodian.
2. The south play area was scheduled to be fenced in as an attempt to make the area safer for children (grades 1 - 3). This would help eliminate the possibility of children sliding down the slopes during and after school hours. Naturally, with necessary budget cuts, this item, at present, could not be addressed. Maybe in the near future this can become one of our priorities.
3. I am concerned with the number of children, district-wide (grades 4 and 5), with low scores or not passing the Nutley Math and/or Reading Test. I will be checking those students who are involved from Yantacaw very carefully. The information will then be forwarded in the form of a report to the Superintendent of Schools.

BRIEF OUTLOOK FOR 1982-83

1. We will continue placing emphasis on higher standards, keeping in mind the well-being of each individual child.
2. Examine alternative programs to be implemented during the lunch period.
3. To monitor, evaluate and implement the new retention policy.
4. Continue working as a member of the District Family Life Committee.
5. Develop inservice programs for parents, teachers and members of the community.
6. I will continue to monitor the new language arts and reading materials (American Book Co.)
7. I plan to continue formal and informal meetings with students, teachers and parents before and after school.
8. I intend to support all programs suggested by the Board of Education.

CONCLUSION

It has been a pleasure, on the part of all of us, working under the leadership of our superintendent, Dr. Fadule. Without his support and understanding and addressing the needs of our children, many of our accomplishments would still be in the planning stages - if at all considered.

Welcome to Mr. John DeCesare, the Assistant Superintendent of Schools. He has accepted the challenge and added his leadership in helping us to maintain our high standards.

I would like to compliment Mr. Calicchio, physical education teacher, for refusing to give up on our Junior Olympic Team, which finished first this year, after finishing last or close to last for the past twenty years.

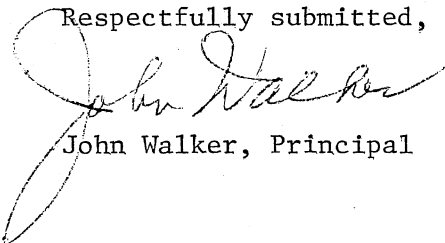
The director of the Child Study Team, Ms. Barbara Hirsch, and her staff have been most helpful and supportive during the year.

Mr. Giua, supervisor of the grounds crew, the maintenance crew and the custodians should be complimented for helping to keep our buildings and grounds properly maintained.

On behalf of all of us at Yantacaw School, I would like to thank the Board of Education, Dr. Fadule, Mr. DeCesare, Mr. Ramsland and their staff for all their services and support for the 1981-82 school year.

I am looking forward to working cooperatively with the educational team, volunteers and most of all our children for the coming school year.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Walker". The signature is written in dark ink and is positioned above the printed name.

John Walker, Principal

NUTLEY PUBLIC SCHOOLS

CHILD STUDY TEAM

Department of Special Services
Nutley, New Jersey 07110

BARBARA HIRSCH
Director of Special Services

July 13, 1982

To: Dr. Fadule/Mr. DeCesare
Re: Special Services Annual Report 1981-82
From: Barbara Hirsch

<u>New Referrals</u>	<u>1981-82</u>	<u>1980-81</u>
Nutley High School	8	8
Franklin	10	10
Yantacaw	7	4
Lincoln	3	4
Spring Garden	7	6
Radcliffe	10	8
Washington	20	11
Referrals generated from kindergarten screening	6	2
Referral Backlog	0	0
Three Year Re-evaluation	34	32
<u>New Classifications</u>		
Perceptually Impaired		17
Neurologically Impaired		2
Communication Handicapped		3
Emotionally Disturbed		17
Chronically Ill		4
Multiple Handicapped		1
		<u>44</u>

In-District - Anticipated 1982-83 - numbers in parenthesis are 1981-82 totals

<u>Nutley High School</u>	Resource	44 (36)
<u>Franklin</u>	Resource	19 (15)
	Mainstreamed	11 (3)
Lincoln	T.M.R.	44 (53)
	Resource	4 (6)
Spring Garden	Resource	2 (2)
Radcliffe	Resource	2 (1)
Yantacaw	Resource	6 (7)
Washington	N.I.	16 (14)
	Resource	6 (4)

	<u>1982-83</u>	<u>1981-82</u>
Day Placements	38	31
Residentials	10	13
Received from other districts	39	46
Pupils Declassified	1	
Eligible for speech correction	152	

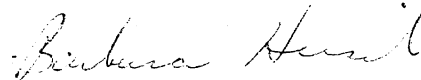
The following Special Education Priorities were addressed during the 1981-82 school year:

1. Implementation of Special Education Curriculum
2. Implementation of Parent Workshop series of 8 sessions
3. Development of pre-school curriculum
4. Development of secondary curriculum for the emotionally disturbed
5. Development of vocational assessment at Nutley High School
6. Development of a Special Services Handbook
7. Implementation of an evening recreation program for the handicapped
8. Standardization of health services
9. All referrals have been completed within the mandated time frame
10. Annual IEP's were completed on all students
11. Non-Public Schools - Classified - 10

Special Education Priorities - 1982-83

1. Opening of pre-school class for the pre-school handicapped
September, 1983
2. Opening of a secondary class for the emotionally disturbed in
September, 1983
3. Expansion of community recreation program
4. Implementation and expansion of vocational assessment program
at Nutley High School
5. Development of in-service and community awareness activities
via "The Kids On The Block Program "
6. Develop ongoing program with Nutley Family Service Bureau in
respect to counseling services
7. Greater involvement in evaluation of students in non-public
schools
8. Continued development of Parent Workshop series
9. Maintenance of expenditures as much as possible in reference
to tuition increases and reduction of state and federal funding.

Respectfully submitted,



Barbara Hirsch

BH:k