IV. T. Hoffmeisten


GOOD SCHOOLS PROVIDE CITIZENSHIP TRAINING AND EDUCATIONAL OPPORTUNITIES AS A FOUNDATION FOR ADULT LIFE. NUTLET PUBLIC SCHOOL BUDGET

$$
1959 \approx 1960
$$

3. TH. Sopmeintere
PAGE
PART I BOARD OF EDUCATION'S LETTER OF TRANSMITTAL ..... 1-7
PART II ADVERTISED BUDGET ..... 8-10
PART III ANALYSIS OF BUDGET REQUIREMENTS ..... 11
PART IV DETAILED BUDGET INFORMATION
Surmary of Total Operating Budget ..... PAGE
Summary of Administration Expenses ..... 13
ummary of Instruction Expenses ..... $14-15$
ummary of Transportation Services ..... 17-18
Summary of Operation of Plant Expenses ..... 19
Summary of Maintenance of Plant ..... 20-21
ummery of Fixed Charges
ummary of Student Body Activities ..... 23-24
Summary of Community Services ..... 25-26
Sumary of Capital Outlay ..... 28
29
Summary of Outgoing Transfer Account ..... 30

## FROM THE BOARD OF EDUCATION

The annual school election in Nutley will be held on Tuesdey, February 10, 1959, between the hours of $3: 30$ p.m. and $9: 00$ p.m.
The business to be transacted at this election includes action upon the school budget, and the election of three members to the Board of Education.

The Board of Education, in an effort to assist the voters in familiarizing themselves with the needs for the l959-60 school year, has prepered the following summary.

It must be realized that this budget as prepared by the Board of Education forecasts the chief fiscal problems which will appear during the period July 1, 1959 to June 30, 1960.

It is again necessary this year to revise the teachers' salary guide if the school district is to retain its present competitive position


Good teachers make for good schools and if good teachers are desired, Nutley must be able to compete for them during this period of shortege.

In addition to increases in salaries, which amount to approximately $5 \%$, it has been found necessary to increase the sums of money set aside for school supplies, utilities, tuition, and transportation in order to keep up with increased costs and needs.

The Board of Education, under a new ballot heading "Capital Outlay", requests the consideration of the sum of money deemed necessary to transfer the ninth through the twelfth grades to the present junior high building and the seventh and eighth grades to the present senior high building. This move is necessary to alleviate the overcrowded condition of the high school.

The cost of the transfer, including the replacemert of the present obsolete science equipment which was purchased in 1927 , will cost $\$ 35 ; 062: 00$

| Mr. Edward J. Lenihan, President | Mr. Ralph L. Kimball | Mr. H. David Stamm |
| :--- | :--- | :--- |
| Mrs. Janet J. Clarke, Vice President | Mr. Carl A. Ohlson | Mr. Frank V. Tangorra |
| Mrs. Catherine Boone | Mrs. John Peddieson | Mr. Ivor B. Watts |

## ELEMENTARY

Upon entering the elementary school, each child begins his experiences in living and working with other children organized in groups for the purpose of building the foundations for constructive, independent actions desirable in growing democratic citizens. Learning is not left to chance. At each age level in the six years of elementary school, there is a planned curriculum based on sound research in child development and on discoveries made of how learning takes place. Provisions are made to assure each child maximum opportunity for continuous progress, considering his aptitudes, abilities, interests, and skills. Every effort is made to help each child make the best use of his intelligence in gaining information and skills necessery for academic, social, and economic literacy and in building attitudes, humen relationships, ideals, and beliefs consistent with the principles of living in a democratic society. Good mental and physical health are encouraged.: Study, evaluation, and testing are continuously employed to measure success and indicate need for change in treatment and/or instruction.

In the early years of a child's life, he is helped particularly to become an accepted, contributing group member. He is helped to acquire the meaning of numbers, reading, writing, and other forms of communication as well as to develop for himself a degree of independence in using the skills involved. Art, dramatics, rhythms, literature, music, sciences, crafts are advantages introduced to the child for the purpose of de日pening appreciations of his cultural heritage and of giving him a variety of media for self expression. It is essential all along the way that the child form and maintain a favorable attitude toward school life and sense the opportunities it offers him for learning.

In the later years of elementary school, each child is helped,... to build upon his provious experiences; to improve and increase his communicative skills; to reach beyond the home, school, and community
concepts to develop understandings of his state, nation, and world; to become more responsible as a contributing group member; to use his growing independence to his own advantage and to the advantage of others in socially acceptable ways. In reading, he is helped to expend his sight. vocabulary, to increase his power to attack new words, to develop fluency, comprehension, and accuracy. He is encouraged to turn to reading as a source of information and pleasure. He is helped to use reference materials and library resources.

He is encouraged to see a need for critical reading and to improve his taste in reading. In the other language areas, the child is helped to increase his power in transferring his thoughts to others through clear, appropriate speech and legible, accurate writing. All content fields of the curriculum are used to provide realistic experience and practice in the arts of communication. Many of the fundemental skills in the processes of arithmetic begun earlier are clinched at the upper elementary levels. As previously indicated, new processes are developed in sequence from concrete, direct, experience to the use of abstractions. Much attention is given to problem solving in connection with meaningful situations and to acquiring skill and accuracy in handling the basic number concepts. Guides in all fields are used by teachers to help them determine the course to follow in teaching.

Realizing that each child is an individual in terms of growth and development, and that each has particular worth, the elementary school undertakes the task of understanding each child's potential and helping him to reach it. It guides him toward achieving the base from which he may effectively progress in skills and useful practices later. Although the child is given freedom, there are always limits within which he must operate - just as in any democrecy.

The intermediate school progrem whether it be for two or three years is an integral part of the total educational plan which seeks to provide for the personal-social development of the individual and at the same time educate for civic competence. It aims at continuous growth from the elementary school to the senior high school, continuing those phases of the elementary school program which need extension and expansion and at the same time acquainting the pupil with the program and methods of the senior high school.

The intermediate school provides a wide variety of experiences and activities to aid the pupil in his personal-social, mental, and physical development commensurate with his capacity or ability and geared to the known facts of the characteristics of this age group.

In order to me日t the needs of boys and girls in the area of basic information and basic skills, a program of classroom studies has been set up in this school. An extended period of time each day is given to the general learnings program which includes English and Social Studies. Within this period, functional units are developed as the basis of class activity, and meaningful drill is provided for each pupil as the need for such drill arises. Fundamental skills and understandings are emphasized throughout the program.

Opportunities are afforded all boys and girls to become acquainted with the methods of science and the influence of science on human life.

Mathematics and foreign languages, comercial subjects, homemaking, shop, art, and music are areas of study.

Through school-wide guidance, pupils are helped to grow in physical and mental health, and to discover their special skills and aptitudes.

All boys and girls are encouraged to find mediums for selfexpression in some kind of creative work.

Attitudes, appreciations, and socially-acceptable behavior are the criteria by which school citizenship is measured.

The intermediate school accepts as its major responsibility the helping of each boy and girl to attain meximum growth and development in a democratic school environment. To do this, the staff must understand the adolescent and like him. They must know how to set up sequences of learnings that will help each student develop according to his ability.

Such sequences are besed on cumulative records, standardized tests, and recognized research materials.

The classroom organization must be conducive to good work habits.

Knowing how to individualize instruction; having ample practice materials on all levels represented by the class: imparting good work habits; using audio-visual aids, including magazines, newspapers, radio and television; relating school experiences to community life, -these are some of the skills recognized by all teachers as being fundemental.

The senior high school program has as its primery aim the development of good citizens both as individuals and as members of society. Pupils come to the senior high school with varying levels of abilities, interests, and needs but with different levels of accomplishment. The program provides as far as facilities and personnel permit, for their continued growth and development, expecting of them the maximum achievement their ebilities permit and oonsidering those abilities in measuring their progress. Because of differences in individuals and in their plans for life after graduation, the program is constantly being revised to meet the needs of those who will continue their education in schools and colleges as well as those who will enter employment immediately upon graduation.

In order to be graduated from a senior high school, a minimum of eighty high school units of credit is required.

The senior high school curriculum includes a broad offering of subjects designed to meet the needs of the 50 per cent seeking entrance into college, the 41 per cent who take the business education courses, and the 9 per cent who take the general course expecting to terminate their formal education upon high school and graduation.

English, public speaking, and dramatics are offered to college-bound students as are history, mathematios and three units of science. More students take biology, chemistry and physics in Nutley then on the national everage. Colleges generally require two units of credit in any foreign language offered to satisfy entrance requirements. The senior high school offers instruction in French, Germen, and Spanish as well as in Latin.

The basic requirements for all students consists of four years of English, two years of social studies, and four years of health and physical education. Open to be elected are subjects such as mechanical drawing, shop, music, art, printing, driver education, and clothing.

In order that the high school remain in good standing with the accrediting agencies, it is necessary that our teachers meet certification standards, minimum instruction time requirements, and that the Board of Education provide adequate space, facilities, and the necessery equipment and supplies for our varied instructional programs.

The Board of Education has the heavy responsibility of including items essential to a good program as well as excluding those items which may not be required to meet the same demends.

If our schools are to continue to meet the needs of the boys and girls of our community, they must provide a comprehensive program and the best in personnel, physical facilities, end equipment to make it possible.

Budget totals are shown in the table below:

|  | 1958-59 | 1959-60 | Increase |
| :---: | :---: | :---: | :---: |
| Total Budget | \$2,188,495. ${ }^{\text {¢ }}$ | \$2,309,147.21 | $\begin{aligned} & 12065(33 \\ & \$ 120,657.33 \end{aligned}$ |
| Required from District Texes | 1,712,674.18 | 1,889,132.31 | 175,456.13 |
| School Tax Rate Required | 3.76 |  |  |
| Percentage of Local Tax Dollar | 46\% |  |  |

It might be interesting to note that even with the inclusion of capital outlay for the chenge in schools and the additional cost for increased salaries, supplies, utilities, tuition, and transportation, plus an estimated increase in enrollment of forty-eight pupils for the coming year, the overall school increase has been kept down to $7.6 \%$.


The increase in the proposed Budget over the current Budget is reflected largely in the Salaries and Other Expenses．A breakdown of the increases appears as follows

Personnel

## Salaries：

Administrative and Supervisory：

Administrative salary increments ．．．．．．．．．．． 8
Supervisory salary increments．
Teachers：
Teachers＇salary increments and adjustments to proper steps on our salary guide Two additional teachers．
Remedial Reading Services
Custodians：
Custodians＇salary increments and adjustments．
Attendance and Health Services：
Salary increments and adjustments
Library Personnel and Cafeteria：
Selary increments and adjustments
Pupil Transportation：
Additional driver＇s salery

Total Personnel
$285 \frac{1}{2}$

Other Increases：
Textbooks and Educational Supplies．
Utilities，Fuel and Insurance
Transportation．
Athletics
Tuition
Pensions and Social Security
Veterans Prior Service Liability
Capital Outlay．
All other increases
ther increases

8
22 to 23


$$
69,110.00 \text { 故尼 }
$$

$$
9,500.00
$$

$$
2,000.00
$$

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29
$$

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2,070.00 \text { Rat if }
$$

$$
617.00 \text {, }
$$

3

$$
900.00 \text { 㱜 }
$$

$\qquad$

$$
\text { 3,325.00 } \quad 7627
$$



## Carried Forward

Total Other Increases . . . . . . . \$64, 262.17


Less:

Budget statement School Year 1959-60

## SCHOOL DISTRICT OF NUTLEY



## REPAIRS AND REPLACEMENTS

Appropriation Balance
Local Tax Levy
Other LOcal Revenues
TOTAL REPAIRS \& REPLACEMENTS



## CAPITAL OUTLAY

Appropriation Balance
Balance Appropriated
Local Tax Levy
TOTAL CAPITAL OUTLAY


## DEBT SERVICE

Appropriation Balance
Balance Appropriated
Local Tax Levy
Other Local Revenues
State Aid
TOTAL DEBT SERVICE

TOTAL REVENLE-ALL ACCOUNTS


* REFLECTS FULL APPROPRIATION BALANCE JULY 1, 1957 FOR 1957-58
** INCLUDES CERTIFIED AMOUNT OF DISTRICT'S LIABILITY TO TEACHERS: PENSION FUND FOR VETERANS.



## APPROPRIATIONS

| CURRENT EXPENSES | Expenditures 1957-58 | Appropriations 1958-59 | Appropriations 1959-60 |
| :---: | :---: | :---: | :---: |
| Administration: |  |  |  |
| Salaries for Administration | \$ 44,578.85 | \$ 48,315.00 | \$ 50,915.00 |
| Contracted Services | 2,110.00 | 1,900.00 | 1,900.00 |
| Other Expenses | 6,604.03 | 7,700.00 | 8,100.00 |

Instruction:
Salaries:
Principals
Supervisors of Instruction
Teachers
Other Instructional Staff
Secretarial \& Clerical Asst's
Textbooks
School Libraries \& Audio Visual
Mat's
Teaching Supplies
Other Expenses
Attendance and Health Services:
Salaries
Other Expense
$11,334.25$
$1,342.86$
11,525.00
1,700.00
Transportation:

| Salaries for Pupil Transportation | $3,088.00$ |
| :--- | ---: |
| Contracted Service \& Public |  |
| $\quad$ Carriers | $6,350.28$ |
| Replacement of Vehicles <br> Pupil Transportation Insurance | 81.00 |
|  <br> Maintenance | $1,271.74$ |


| $2,275.00$ | $5,600.00$ |
| ---: | ---: |
| $5,025.00$ | $7,600.00$ |
| .00 | $2,840.00$ |
| 340.00 | 500.00 |
| 850.00 | $1,850.00$ |

Operation:
Salaries for Operation of Plant
Contracted Services Heat
Ltilities
Supplies
Other Expenses
$118,065.73$
$26,415.87$
$35,733.04$
$16,987.84$
$1,078.40$

Fixed Charges:
Employee Retirement Contributions 31,285.15
26,592.48
29,095.08
12,660.00
129,300.00
2,700.00
26,000.00
36,000.00
$14,000.00$
.00

13,134.57
$12,142.00$
$1,525.00$
64,900.00
26,250.00
$+347.850 .000 .1347 .760 .00$
$13,000.00 \cdot 13.900 .00$
42,900.00-
14,000.00
$9,700.00$
$40,000.00$
40,000.00
8,900.00
$1,850.00$

OUGGOING TRANSFERS

| Tuition | \$ 18,062.38 | \$ 20,000.00 | \$. 27,000.00 |
| :---: | :---: | :---: | :---: |
| SLB-TOTAL CLRRENT EXPENSE | \$1,690,008.83 | \$1,809,372.48 | \$1,938,511.65 |
| REPAIPS AND REPLACEMENTS |  |  |  |
| Contracted Services | 61,404.71 | 36,354.00 | 39,946.00 |
| Replacement of Equipment | 36,264.76 | 36,864.17 | 20,908.56 |
| Other Expenses | 18,420.45 | 21,864.13 | 6,205.00 |
| SUP-TOTAL REPAIPS AND |  |  |  |
| REPLACEMENTS | \$ 116,089.92 | \$ 95,082.30 | \$ 67,059.56 |
| SLINDRY ACCOWNTS |  |  |  |
| Food Services: |  |  |  |
| Salaries - Food Services Other Expenses | $\begin{aligned} & \$ \quad 19,525.87 \\ & 32,600.08 \end{aligned}$ | $\begin{array}{ll} \$ \quad 19,875.00 \\ 32,848.15 \end{array}$ | $\$ 20,200.00$ $39,045.00$ |
| Student-Body Activities: |  |  |  |
| Salaries for Student-Body Activi | ties 7,575.00 | 8,100.00 | 8,300.00 |
| Other Expenses | 17,760.18 | 16,834.45 | 17,123.00 |
| Civic Activities: |  |  |  |
| Salaries for Civic Activities | 4,320.00 | 4,320.00 | 2,320.00 |
| SUB-TOTAL SUNDRY ACCOUNTS | \$ 81,781.13 | \$ 81,977.60 | \$ 86,988.00 |
| TOTAL CLRRENT EXPEISE, REPAIRS AND REPLACENENTS, AND SUNDRY |  |  |  |
| ACCO NTS | \$1,887,879.88 | \$1,986,432.38 | \$2,092,559.21 |
| CAPITAL OUTLAY |  |  |  |
| Buildings | \$ 3,543.74 | -0- | \$ 16,526.00 |
| Equipment | 18,645.32 | -0- | 18,536.00 |
| total capital outlay | \$ 22,189.06 | \$ -0- | \$ 35,062.00 |
| DEBT SERVICE |  |  |  |
| Principal of Debt Interest on Debt | $\begin{array}{r} \$ 110,000.00 \\ \hline \\ \hline \end{array}$ | $\begin{array}{r} \$ 134,000.00 \\ \\ \hline \end{array}$ | $\begin{array}{r} \$ 117,000.00 \\ \quad 64,526.00 \\ \hline \end{array}$ |
| TOTAL DEBT SERVICE | \$ 181,638.50 | \$ 202,063.50 | \$ 181,526.00 |
| GRAND TOTAL EXPENDIT LRES, APPROPRIATIONS AND TRANSFERS | \$2,091,707.44 | \$2,188,495.88 | \$2,309, 147. 21 |

CLRRENT OPERATING APPROPRIATION
BALANCES JINE 30, 1958:

CLRRENT EXPENSE
REPAIRS \& REPLACEMENTS CAPITAL OUTLAY DEBT SERVICE
\$ 20,102.00
2,758.55
1,290.90
31,263.42
TOTAL BALANCES JINE 30, 1958 \$ 64,414.87

ANALYSIS OF BUDGET REQUIREMENTS 1957-58, 1958-59, and 1959-60

Items
Salaries - All Employees
Debt Service
Utilities, Fuel and Insurance
Maintenance, Repairs and Replacements
Capital Outlay
Books, Supplies and Other Expenses TOTALS

Less Estimated Revenues
TOTAL BUDGET

Yoar
1952-53 1953.54 1954-55 1955-56 1956-57 1957-58 1958-59 1959-60

1957-58 Budget 1957-58 Percents 1958-59 Budget 1958-59 Percent

| \$1,545,455.00 | 75.9 | \$1,625,600.00 | 74.3 | \$1,753,582.08 | 75.9 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 175,638.50 | 8.6 | 202,063.50 | 9.2 | 181,526.00 | 7.9 |
| 59,200.00 | 2.9 | 66,860.00 | 3.1 | 75,134.57 | 3.3 |
| 108,004.25 | 5.3 | 95,082.30 | 4.3 | 67,059.56 | 2.9 |
| . 00 |  | .00 |  | 35,062.00 | 1.5 |
| 147,956.48 | 7.3 | 198,890.08 | 9.1 | 196,783.00 | 8.5 |
| \$2,036,254.23 | 100.0 | \$2,188,495.88 | 100.0 | \$2,309,147.21 | 100.0 |
| - 504,464.23 |  | - 475,821.70 |  | - 421,014.90 |  |
| \$1,531,790.00 |  | . $\$ 1,712,674.18$ |  | \$1,888,132. 31 |  |

TABLE II
ANALYSIS OF BUDGETS 1952-53 to 1959-60 - Percentages

| Debt <br> Service |  <br> Insurance |  | Maintenance, <br>  <br> Replacements |  |
| :---: | :---: | :---: | :---: | :---: | | Capital |
| :---: |
| Outlay |

1.5

Books, Supplies and Other Expenses
5.4
6.7
7.1
6.39
6.3
7.3
9.1
8.5

Enrollment As Of September 30th

4,108
4,261
4,390
4,492
4,625
4,720
4,827
4,887 (Est.)

Administration (100)
Instruction (200)
Attendance \& Health Cerv. (300 \& 400)
Pupil Transportation Sarvices (500)
Operation of Plant (600)
Fixed Charges (800)
Food Services (900)
Student Body Activities (1000)
Community Services (110)
Outgoing Transfer Account (1400) Sub-Total



| Estimated |  |  |
| :---: | :---: | :---: |
| Expenditures |  |  |
| $1958-59$ | $\wedge$ | Tentative <br> Budget <br> $1959-60$ |

Tentative 1959-60

Increase or
Decrease (


## MAINIENANCE OF PLANT

 sub-Total


2,091,707.44
$53,292.88$
$, 352,551.85$
$1,352,551.85$
$12,677.11$
10,791.62
198,280.88
44,352.11
52,125.95
25,335.18
4,320.00
18,062.38
1,771,789.96

57,915.00
$1,475,360.00$ 13,225.00 8,490.00
197,130.00 39,252. 48 52,723.15 24,934.45 2,320.00 20,000.00 1,891,350.08


2,188,495.88


$$
\frac{202,108.50}{202,108.50}
$$

$2,179,788.55$

$\frac{20,537.50(-)}{20,537.50(-)}$

2,309,147.21
$120,651.33(+)$
$\frac{28,022.74}{28,022.74}(-)$
$\frac{35,062.00}{35,062.00}(+)$

In order to compare the $\$ 120,651.33$ as show on this page versus $\$ 114,263.93$ as shown on page 7 , make the following deductions:

Increased revenue fron cafeterias - \$6,321.05
Increased revenue from athletics $\rightarrow \quad 65,55$
Adding the above two eigures together and stibtracting the total from $\$ 120,651.33$
will give you the regular operating increase of . . . . . . . . . . . $7114,263.93$

SUMMARY OF ADMINISTRATION EXPENSES (100)

|  | Expenditures 1957-58 | Budget 1958-59 | Estimated Expenditures 1958-59 | Tentative Budget 1959-60 | Increase (+) or Decrease (-) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Selaries for Administration |  |  |  |  |  |
| Salaries (8) | 44,578.85 | 48,315.00 | 48,524.00 | 50,915.00 | 2,600.00 (+) |
| Salaries Sub-Total | 44,578.85 | 48,315.00 | 48,524.00 | 50,915.00 | 2,600.00 (+) |
| Contracted Serv. for Admin. Public School Accountants Fee | 1,600.00 | 1,600.00 | 1,600.00 | 1,600.00 | . 00 |
| Legal Fees | 1,510.00 | 1,300.00 | 1,500.00 | 1,600.00 | . 00 |
| Cont. Serv. for Admin. Sub-Total | 2,110.00 | 1,900.00 | 2,100.00 | 1,900.00 | . 00 |
| Other Expenses for Administration |  |  |  |  |  |
| Board Members' Expenses | 633.81 | 600.00 | 750.00 | 750.00 | $150.00{ }^{(+)}$ |
| Secretary's Office Expense | 3,491.81 | 3,900.00 | 2,600.00 | 3,500.00 | 400.00 (-) |
| School Elections | 780.04 | 600.00 | 700.00 | 700.00 | 100.00 (+) |
| Superintendent's Office Expense | 1,698.37 | 2,000.00 | 1,800.00 | 2,000.00 | . 00 |
| Printing and Publishing | . 00 | 600.00 | 600.00 | 650.00 | 50.00 (+) |
| Miscellaneous Exp. for Admin. | . 00 | . 00 | 500.00 | $500.00-$ | 500.00 (+) |
| Other Expenses Sub-Total | 6,604.03 | 7,700.00 | 6,950.00 | 8,100.00 | 400.00 (+) |
| TOTALS | 53,292.88 | 57,915.00 | 57,574.00 | 60,915.00 | 3,000.00 (+) |

Salaries for personnel employed in the office of the secretary of the Board of Education and the Superintendent of Schools.

Public School Accountant's Fee: Expenditures for the fee of a public school accountant engaged to conduct the annual audit. Legal Fees: Expenditures for the fees of an attorney who performs legal services for the Board but is not employed by the Board at a fixed annual salary.

Printing and Publishing: The cost involved in printing and mailing the Board of Education Newsletter which is published four times a year.
Miscellaneous Exp. for Admin. : Expenditures for books and subscriptions for the administrative staff, advertisement for bids for supplies and equipment, and any other general administrative expense which is not chargeable to e specific administration.


Textbooks: Expenditures for textbooks furnished to school pupils, binding and other textbook repairs, and freight and cartage of textbooks.

## School Libraries and Audio Visual Materials: Library books, periodicals, and newspapers furnished for general use by the school libreries, expenditures for audio visual materiels, excluding equipment and other library supplies such as paper, pencils, index cards, etc.

Teaching Supplies: This item covers all educational items, the use of which result in their physical consumption during the ensuing year, such as paper, pencils, pads, book covers, ink, erasers, chalk and such other special items as Music Program, Guidance Program, Physical Education, Home Economics, and Manual Training Supplies.

Office Supplies: This item covers necessary printed forms for principal and supervisors' offices, stationery, stamps, stencils, mimeograph materials, and sundry supplies.

Trevel Expenses: Expenditures for the travel of principals, supervisors, and other instructional personnel.
Miscellaneous Expenses: Expenditures incurred for the instructional program for such things as rental of equipment, graduation expenses, assembly speakers and programs, and outside consultative services hired in connection with the instructional program.
$\left.\begin{array}{llllll} & & \text { Expenditures } \\ 1957-58\end{array}\right)$

Attendance \& Health Services Salaries: This item includes the salaries for the (2) doctors, (1) dentist, (2) nurses, (1) visual consultant, and $1 / 2$ of the Attendance Officer's salary (other $1 / 2$ charged to transportation).

Other Expenses: This item includes the expenditures for forms, office supplies, medical supplies, dental supplies, and the oil and gasoline used in the operation of the Attendance Officer's automobile.

SUMMARY OF PUPIL TRANSPORTATION SERVICES (500)


Salaries for Pupil Transportation: This item includes the pro rated salaries of $1 / 2$ the Attendence Officer's salary and $2 / 3$ of a member of the Grounds Crew. This pro ration is besed on the time spent by these two individuels in transporting handicapped pupils to out-of-town schools.

Contracted Services: This item includes the expenditure to owners who operate school vehicles that transport pupils to and from schools located in other districts and also expenditures for transportation by public carrier vehicles for students who attend the county vocational schools.

Replacement of Vehicles: This item includes the expenditure for replacement of a station wagon used in transporting handicapped -l8pupils.

Pupil Transportation Insurance: This item includes the expenditure for public liability, property damage, medical care, collision, and fire and theft on our transportation vehicles.

Other Expenses for Pupil Transportation: This item includes the expenditures for supplies such as gas, oil, and tires, and the maintenance and repair of our transportation vehicles.


Salaries for Operation of Plant: This item includes the selaries for personnel employed to keep the school buildings and grounds in a clean, safe, and sanitary condition.
Contracted Services: This item includes expenditures to private concerns for removal of ashes and garbage, toilet cleaning services, extermination services, and shade replacement.
Heat for Buildings: This item includes the cest of the coal and oil used to heat our schools.
Utilities: This item includes the expenditures for the gas and electric used for artificial lighting, power, and the gas consumed in our Manual Arts and Cafeteria Departments and the expenditure for the telephone and telegraph services in all of our schools.
Gustodian Supplies: This item includes the expenditures for brooms, mops, soaps, floor seals, waxes, paper towels, lamps, etc., used in our schools.

| Expenditures 1957-58 | Budget $1958-59$ | Estimated Expenditures 1958-59 | ```Tentative Budget 1959-60``` | $\begin{gathered} \text { Increase (+) } \\ \text { or } \\ \text { Decrease (-) } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: |
| Cont. Serv. for Maint. of Plant |  |  |  |  |
| Grounds 1,534.00 | 3,500.00 | 1,205.00 | 10,196.00 | 6,696.00 (+) |
| Buildings $\quad 59,870.71$ | 32,854.00 | 28,672.38 | 29,750.00 | 3,104.00 (-) |
| Cont. Serv. for Maint. of Plant Sub-Total61,404.71 | 36,354.00 | 29,877.38 | 39,946.00 | 3,592.00 (+) |
| Replacement of Equipment |  |  |  |  |
| Instructional Equip. 23,607.42 | 33,541.36 | 28,432.32 | 16,472.35 | 17,069.01 (-) |
| Non-Instructional Equip. |  |  |  |  |
| Office 10,420.49 | 322.81 | 868.36 | 2,591.06 | 2,268.25 (+) |
| Custodian $\quad 2,236.85$ | 3,000.00 | 1,138,76 | 1,845.15 | 1,154.85 (-) |
| Replacement of Equip. Sub-Totel $36,264.76$ | 36,864.17 | 30,439.44 | 20,908.56 | 15,955.61 (-) |
| Other Exp. for Maint. of Plant |  |  |  |  |
| Material - Grounds 1,494.77 | 757.00 | 4,235.48 | 1,205.00 | 448.00 (+) |
| Material - Buildings 16,925.68 | 21,107.13 | 30,648.76 | 5,000.00 | 16,107.13 (-) |
| Material - Equipment . 00 | . 00 | 50.00 | . 00 | . 00 |
| Other Exp. for Maint. of Plant Sub-Total 18,420.45 | 21,864.13 | 34,934.24 | 6,205.00 | $\overline{15,659.13}$ (-) |
| TOTALS 116,089.92 | 95,082.30 | 95,251.06 | 67,059.56 | 28,022.74 (-) |

Cont. Serv. for Maint. of Plant: This item includes expenditures for labor and other expenses for the repair and upkeep of grounds
and buildings by personnel who are not on the payroll of the school district and covers such items
as replacing walks, fences, flagpoles, redecorating and painting, replace broken windows, stage curtains, bulletin boards, door checks, lighting systems, fire hose, fire alarms, etc.

Replacement of Equipment: This item includes expenditures for the purchase of replacement items of equipment which are not built-in items, and are manufactured by other then district employees such as pupils, teachers, and principals' desks and chairs, bookcases, workbenches, shop machinery and tools, musical instruments, typewriters, and business education machines, motion picture projectors, sewing machines, science laboratory equipment and apparatus, lawn mowers, and custodial, grounds, and maintenance equipment.

|  |  | Expenditures 1957-58 | Budget $1958-59$ | Estimated Expenditures 1958-59 | $\begin{aligned} & \text { Tentetive } \\ & \text { Budget } \\ & 1959-60 \end{aligned}$ | Increase (+) or <br> Decrease (-) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $810 \begin{array}{rr}\text { A } \\ \\ & \\ \\ & \text { B } \\ \text { C }\end{array}$ | School Dist. Cont. to Empl. Retire. 5 . |  |  |  |  |  |
|  | State \& County Retire. Funds and Veterans Prior Serv. Liability | 5,664.75 | 6,000.00 | 5,877.73 | 6,255.60 | 255.60(+)-B |
|  |  | 18,954.00 | 14,236.00 | 14,236.00 | 16,133.00 | $1,897.00(+)-\infty$ |
|  | Social Security (Incl. 4\% Admin.) | 2,359.92 | 2,050.00 | 2,400.00 | 2,400.00 | $350.00(+)=$ |
|  | Pension Payments | 4,306.48 | 4,306.48 | 4,306.48 | 4,306.48 | $\underline{.00}$ |
|  | School Dist. Cont. to Empl. Retire. Sub-Total | 31,285.15 | 26,592.48 | 26,820.21 | 29,095.08 | 2,502.60 (+) |
| 820 crer $\begin{array}{rr} \\ & \text { A } \\ & \text { B } \\ & \text { C } \\ & \text { D }\end{array}$ | Insurance |  |  |  |  |  |
|  | Property | 5,900.44 | 3,840.00 | 3,840.00 | 4,129.57 | 289.57 (+) |
|  | Compensation | 5,903.05 | 6,000.00 | 6,047.56 | 6,000.00 | . 00 |
|  | Liability | 1,263.47 | 2,670.00 | 2,670.00 | *2,800.00 | $130.00{ }^{(+)}$ |
|  | Fidelity Bonds | 1,263.47 | 150.00 | 160.00 | 205.00 | $55.00{ }^{(+)}$ |
|  | Insurance Sub-Total | 13,066.96 | 12,660.00 | 12,717.56 | 13,134.57 | 474.57 ( + ) - 1 |
|  | TOTALS | 44,352.11 | 39,252.48 | 39,537.77 | 42,229.65 | 2,977.17 (+) |

## *Three years

School Dist. Cont. to Empl. Retire.:
This item includes expenditures for the Boards' share of payments to funds which heve been established by the State or County, social security, and direct payments of pensions to former employees retired by the Board of Education.

Insurance: This item includes the expenditures for all forms of insurance covering the loss of or damage to property by fire, workmen's compensation, liability insurance, fidelity bonds, etc.

SUMMARY OF FOOD SERVICES (900)

## $\frac{\text { Salaries }}{\text { Salaries }}$ Sub-Total

$\frac{\text { Social Security }}{\text { Social Security Sub-Total }}$

Milk
Milk Sub-Total

## $\frac{\text { Foods }}{\text { Meat }}$

Groceries
Vegetables
Desserts
Foods Sub-Totel
Laundry
Laundry Sub-Total
Waste Removal
Waste Removal Sub-Total
Equipment and Supplies Equipment and Supplies Sub-Total

Other Expenses Other Expenses Sub-Total

TOTALS

| Expenditures 1957-58 | Budget 1958-59 |
| :---: | :---: |
| 19,525.87 | 19,875.00 |
| 19,525.87 | 19,875.00 |
| 364.51 | 368.15 |
| 364.51 | 368.15 |
| 14,962.91 | 15,000.00 |
| 14,962.91 | 15,000.00 |
| 2,209.54 | 2,300.00 |
| 9,470.41 | 9,500.00 |
| 1,328.98 | 1,400.00 |
| 2,986.30 | 3,000.00 |
| 15,995.23 | 16,200.00 |
| 170.61 | 170.00 |
| 170.61 | 170.00 |
| 220.00 | 220.00 |
| 220.00 | 220.00 |
| 832.97 | 840.00 |
| 832.97 | 840.00 |
| 53.85 | 50.00 |
| 53.85 | 50.00 |
| 52,125.95 | 52,723.15 |



Food Services: Are those activities which have as its prime purpose the preparation and serving of reguler meals to students who care to participate in the program.

Salaries: This item includes the full-time selaries for personnel employed in the school lunch rooms.
Social Security: This item includes the Board's portion of social security payments for cafeteria personnel.
Milk and Foods: This item includes the cost of the milk and food consumed by the students who take advantage of the school lunch program.

Waste Removal: This item includes the expenditures for removal of the waste material from the cafeteria in the junior and senior high schools.

Equipment and Supplies: This item includes the purchase of pots, pans, and other equipment used in the normal operation of the school lunch rooms.


Student Body Activities: Are those activities which are direct and personal services for school pupils who participate in our interscholastic athletic program.

Salaries: This item includes the salaries for coaches of our various sports, band director, doctor, faculty manager, equipment manager, and the recording secretary.

Other Expenses: This item includes the expenditures for supplies, equipment, and other necessery expenses for our interscholestic athletic program.

SUMMARY OF COMMUNITY SERVICES (1100)

| Expenditures <br> $1957-58$ | Budget <br> $1958-59$ | Estimated <br> Expenditures <br> $1958-59$ | Tentative <br> Budget <br> $1959-60$ | Increase ( + ) <br> or |
| :---: | :---: | :---: | :---: | :---: |
| Den (-) |  |  |  |  |

Community Services: Are those services provided by the school district free of charge for the use of our school buildings and grounds for boy and girl scout activities and regular Parent Teachers Association meetings.

Civic Activities Saleries: This item includes the overtime paid to custodians for evening use of buildings for community services.

SUMMARY OF CAPITAL OUTLAY (1200)

|  |  | Estimated Expenditures | Tentetive | Increase (+) |
| :---: | :---: | :---: | :---: | :---: |
| $1957-58$ | $\begin{aligned} & \text { Budget } \\ & \text { 1958-59 } \end{aligned}$ | Expenditures 1958-59 | Budget 1959-60 | $\begin{gathered} \text { or } \\ \text { Decrease }(-) \end{gathered}$ |
| 3,543.74 | . 00 | . 00 | 16,526.00 | 16,526.00 (+) |
| 3,543.74 | . 00 | . 00 | 16,526.00 | 16,526.00 (+) |
| 18,645.32 | . 00 | . 00 | 18,536.00 | 18,536.00 (+) |
| 18,645.32 | . 00 | . 00 | 18,536.00 | 18,536.00 (+) |
| 22,189.06 | .00 | . 00 | 35,062.00 | 35,062.00 (+) |

Capital Outlay: Are those expenditures which result in the acquisition of fixed assets or additions to fixed assets They are expenditures for additions to buildings, remodeling of buildings, or additional equipment.

Buildings: This item includes the expenditures for the remodeling of the senior high school and the junior high school. This remodeling is made necessary due to the setting up of the seventh and eighth grade program in our present senior high school and the setting up of the ninth through the twelfth grade program in our present junior high school.

Equipment: This item includes the purchase of additional print shop equipment and equipment for one new chemistry laboratory and one new physios laboratory.

SUMMARY OF DEBT SERVICE (1300)

| Expenditures <br> $1957-58$ | Budget <br> $1958-59$ | Estimated <br> Expenditures <br> $1958-59$ | Tentative <br> Budget <br> $1959-60$ | Increase (+) <br> or |
| :---: | :---: | :---: | :---: | :---: |
| $\frac{110,000.00}{110,000.00}$ | $\frac{134,000.00}{134,000.00}$ | $\frac{134,000.00}{134,000.00}$ | $\frac{117,000.00}{117,000.00}$ | Decrease (-) |
| $71,638.50$ | $\frac{68,063.50}{68,063.50}$ | $\frac{68,108.50}{17,000.00(-)}(-)$ | $\frac{64,526.00}{64,526.00}$ | $\frac{3,537.50(-)}{3,537.50(-)}$ |
| $181,638.50$ | $202,063.50$ | $202,108.50$ | $181,526.00$ | $20,537.50(-)$ |

Payment on Principal: This item includes the necessary expenditures to retire school bonds.
Payment on Interest: This item includes the necessary expenditures from current funds to pay the interest on our outstending bonds.

| Bonds | Purpose |  | Amount of Original Issue | Final <br> Year of <br> Maturity | Rate (\%) | Outstanding <br> July 1, 1959 | $\begin{aligned} & \text { Bonds Redeemed } \\ & 1959-60 \\ & \hline \end{aligned}$ |  | $\begin{aligned} & \text { Interest Paid } \\ & 1959-60 \\ & \hline \end{aligned}$ |  | Outstanding $\text { July 1, } 1960$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Serial | High School | \$ | 50,000.00 | 1967 | 4-1/2\% | \$ 8,000.00 | ¢ | 1,000.00 | \$ | 360.00 | 7,000.00 |
| Serial | High School |  | 646,000.00 | 1967 | 4-1/2\% | 123,000.00 |  | 16,000.00 |  | 5,535.00 | 107,000.00 |
| Serial | Redcliffe School |  | 732,000.00 | 1982 | 2-1/4\% | 602,000.00 |  | 30,000.00 |  | 13,545.00 | 572,000.00 |
| Serial | Junior High School |  | 1,821,000.00 | 1985 | 2.35\% | 1,676,000.00 |  | 60,000.00 |  | 39,386.00 | 1,616,000.00 |
| Serial | Junior High School |  | 200,000.00 | 1978 | 3.00\% | 190,000.00 |  | 10,000.00 |  | 5,700.00 | 180,000.00 |
|  | totals | \$ | 3,499,000.00 |  |  | \$2,599.000.00 | \$ | 117,000.00 |  | 64,526.00 | \$2,482.000.00 |

## OUTGOING TRANSFER ACCOUNT (1400)

| Expenditures <br> $1957-58$ | Budget <br> $1958-59$ |
| :---: | :---: |
| $\frac{18,062.38}{18,062.38}$ | $\frac{20,000.00}{20,000.00}$ |
| $18,062.38$ | $20,000.00$ |

Estimated
Expenditures 1958-59
$\frac{21,600.00}{21,600.00}$
$21,600.00$

Tentative Budget
$1959-60$

27,000.00 $\frac{27,000.00}{27,000.00}$
$27,000.00$


Tuition
Tuition Sub-Total

TOTALS

18,062.38
20,000.00


Tuition: This is a new account set up by the State Department of Education when revising its State accounting system. The new transfer eccount as used by the Nutley School District is the expenditure for tuition paid to other school districts for services rendered to our hand capped children. At the present time we ere sending students to Passaic, Belleville, Bloomfield, and Newark. Tuition ranges from 4600 to $\$ 1,500$ per student.

