

Annual Report  
OF THE  
Board of Education  
Nutley, New Jersey



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FOR THE YEAR ENDING MARCH FIRST  
NINETEEN HUNDRED AND FOUR



PARK SCHOOL.

HIGH SCHOOL.

Annual Report

OF THE

Board of Education

Nutley, New Jersey

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NINETEEN HUNDRED AND FOUR

## Calendar.

Friday, June 17, 1904.....Spring Term ends.  
Tuesday, September 6, 1904.....Fall Term begins.  
Friday, December 23, 1904.....Fall Term ends.  
Monday, January 2, 1905.....Winter Term begins.  
Friday, March 24, 1905.....Winter Term ends.  
Monday, April 3, 1905.....Spring Term begins.  
Friday, June 23, 1905.....Spring Term ends.



# Board of Education

1903-1904.

## OFFICERS.

GEORGE B. PHILHOWER, M. D.....	<i>President</i>
HENRY W. GOODRICH.....	<i>Vice President</i>
JOACHIM H. DAVIS.....	<i>District Clerk</i>

## MEMBERS.

	Term Expires
GEORGE B. PHILHOWER, M. D.....	1904
JOACHIM H. DAVIS.....	1904
WILLIAM F. DITTIG.....	1904
*CHARLES W. LICHTENSTERN.....	1904
HENRY W. GOODRICH.....	1905
RICHARD W. BOOTH.....	1905
FRANK T. SHEPARD.....	1905
†JOHN VERNOU BOUVIER, JR.....	1906
HENRY G. BAILEY.....	1906

\*Elected by the Board, for one year, owing to failure to elect third member at regular election.

†Resigned as President and Member of Board Jan. 26, 1904.

# Standing Committees.

1903-1904.

## *Finance.*

W. F. DITTIG,      H. G. BAILEY,      C. W. LICHTENSTERN

## *Teachers.*

G. B. PHILHOWER, R. W. BOOTH,      F. T. SHEPARD

## *Curriculum.*

H. W. GOODRICH,      G. B. PHILHOWER,      J. H. DAVIS

## *Law and Regulations.*

J. H. DAVIS,      H. G. BAILEY,      H. W. GOODRICH

## *Buildings and Grounds.*

R. W. BOOTH,      W. F. DITTIG,      F. T. SHEPARD

## *Custodian of School Money.*

A. H. VAN RIPER, M. D.

## *Regular Meetings.*

Last Tuesday of each month, Board Rooms, Park School,  
at 8.15 p. m.

## *Superintendent.*

ALBERT B. MEREDITH.

Office hours: 3.30 to 5 p. m. on school days, Park School.

## *School Sessions.*

High School, 9 to 11.45 a. m., 1.15 to 3.15 p. m.

Grammar School, 9 to 11.45 a. m., 1.15 to 3.15 p. m.

Primary School, 9 to 11.30 a. m., 1.15 to 3.00 p. m.

First Grade, 9 to 11.30 a. m., 1.15 to 2.45 p. m.

Kindergarten, 9 a. m. to 12 m.

# Financial Statement.

Receipts and Expenditures, March 1, 1903, to March 1, 1904.

## RECEIPTS.

Cash balance on hand, March 1, 1903 . . . . .	\$ 7,824.93	
From State, \$200,000.00 appropriation . . . . .	\$ 421.41	
" State School Tax . . . . .	6,074.13	
" State, \$916,839.52 appropriation . . . . .	2,326.73	
" Library Fund . . . . .	40.00	
	<hr/>	8,862.27
Special Tax, Maintenance of Schools . . . . .	\$12,900.00	
" Library Fund . . . . .	100.00	
" Bond No. 13 . . . . .	1,000.00	
Interest on Bonds and Mortgage . . . . .	2,438.00	
	<hr/>	16,438.00
Rents . . . . .	503.00	
Tuition . . . . .	73.33	
	<hr/>	576.33
		<u>\$33,701.53</u>

## DISBURSEMENTS.

Teachers' Salaries . . . . .	\$15,035.87 ✓
Janitors' Salaries . . . . .	1,531.00 ✓
District Clerk . . . . .	300.00 ✓
School Supplies . . . . .	488.59 ✓
School Books . . . . .	631.30 ✓
Repairs and Improvements to Building and Grounds . . . . .	870.45 ✓
Building Supplies . . . . .	66.73 ✓
Library Account . . . . .	72.58 ✓
Printing . . . . .	121.00 ✓
Incidentals . . . . .	96.48 ✓
Fuel . . . . .	1,424.18 ✓
Water . . . . .	172.20 ✓
Lighting . . . . .	104.50 ✓
Expressage and Freight . . . . .	56.04 ✓
Furniture . . . . .	520.50 ✓
Interest . . . . .	2,608.44 ✓
Bond No. 13 Redeemed . . . . .	1,000.00 ✓
Truant Officer . . . . .	11.00 ✓
Lectures . . . . .	58.50 ✓
Evening School . . . . .	300.00 ✓
Acme Roofing Co. . . . .	300.00 ✓
Legal Expenses . . . . .	2.00 ✓
Balance in hands of Custodian . . . . .	7,930.17
	<u>\$33,701.53</u>

GEORGE B. PHILHOWER, *President.*

J. H. DAVIS, *District Clerk.*

# Balance Sheet.

## ASSETS.

A. H. Van Riper, Custodian, Cash Balance . . . . .	\$ 7,930.17
Park School . . . . .	29,313.33
Church Street School . . . . .	6,000.00
Passaic Avenue School . . . . .	4,000.00
Yantacaw School . . . . .	27,525.69
Yantacaw Property . . . . .	1,850.00
Park Property . . . . .	20,431.68
Furniture in Schools and Hall . . . . .	5,096.14
Books in Library . . . . .	900.00
Text Books . . . . .	300.00
Library Account, from State . . . . .	40.00
Scientific Apparatus . . . . .	150.00
	<u>\$103,537.01</u>

## LIABILITIES.

Park School Property, Bonds due 1905-1906 . . . . .	\$ 2,000.00
Park School, Bonds due 1911 . . . . .	20,000.00
Yantacaw School, Bonds due 1931 . . . . .	28,000.00
Church Street Mortgage . . . . .	2,800.00
Balance due Library Account . . . . .	67.42
Surplus . . . . .	50,669.59
	<u>\$103,537.01</u>

Park Hall is rented for purposes approved by the Board. The charge for evening entertainments is \$8. This includes the services of the janitor, who must always be admitted, and whose directions concerning safety and good order must be obeyed. The "Auditorium" of Park School is rented for Lectures, Musicales, Church and similar entertainments, subject in all cases to the approval of the Board and such regulations as they may deem necessary. The charge for the "Auditorium" is \$15. Applications for the rental of Park Hall or "Auditorium" must be made to the District Clerk.



## Report of the Board.

*To the Citizens of the Town of Nutley:*

The Board of Education, in presenting its Annual Report, takes occasion to congratulate the citizens upon the opportunities which are afforded the children of the town for getting a good common school education. These conditions have been made possible through your liberality and foresight in the past, and as new conditions arise necessitating further expenditures, we feel assured that you will respond as generously as before.

### **ENROLMENT.**

The past year in our schools has been a very successful one. The year has been marked by an increase in the enrolment, and also in attendance. This has necessitated new teachers, and the organization of new classes. With the constant increase in our population these things follow as a matter of course. At present every available room is filled, and in some rooms the number of pupils is excessive. For the first time in years we have gotten on without half-time classes. All last year there were two such classes in the Park School. To avoid that this year, the upper room of the Passaic Avenue School was divided by a partition and thus two small class rooms were made available. These rooms are wholly unsuited hygienically for school use. The ventilation and heating are inadequate, and the cross lights from the windows on each side make a very disastrous condition for the eyesight of pupils. In these rooms every seat is occupied. It will be but a matter of a short time before a larger and fully equipped school will be necessary in that vicinity, not only

because of the crowded and unsanitary condition of the Passaic Avenue School, but also because of the excessive distances many pupils of the lower grades have to travel to reach the Park or Yantacaw Schools.

**PARK SCHOOL.**

In the expenditures of the year we have endeavored to practice the closest economy, but there have been a few unexpected expenses which have had to be met. Through faulty construction of the roof of the Park School, during the past few years it has been necessary to spend several hundred dollars to repair damages caused by a leaking roof. This year, in order to save a \$30,000 building, to say nothing of saving the valuable school appliances contained therein, it was necessary to expend about \$600. The tiling on the whole roof was removed and then relaid in cement. It was found that many of the tiles had become broken and otherwise made defective. There should be no further trouble from this roof for many years.

**YANTACAW SCHOOL.**

Another unexpected expense has been caused by the water pipes freezing in the street leading to the Yantacaw School. Owing to the severity of the weather the frost penetrated four feet about the pipes, and naturally the water froze. This condition has meant an additional expense, not foreseen, of about \$250. The school had to be closed for several days, but the loss in school time, and in money, was not as great as appears at first thought. On the days when the building was closed, opportunity was given teachers of all the schools to visit other schools. Since the Board grants these days each year, that time was saved through an enforced vacation. The net loss of schooling has amounted to but two days.

**KINDERGARTEN.**

On the other hand, through a readjustment of classes at the Passaic Avenue School, whereby we have one less kindergarten class, there has resulted a net saving of nearly \$300.

**EXPENSES.**

As an evidence of the carefulness with which the Board has administered its trust, it is a pleasure to be able to say, that by a comparison covering a period of years we are spending less money per pupil (and this can be the only fair basis for comparison) than has been spent in previous years. This has been done notwithstanding important and valuable changes and additions in administration and class work.

**POPULAR LECTURES.**

During the past winter the Board has been unable to appropriate money for carrying on the Popular Lecture Course which was inaugurated the year before. Three lectures have been given, however, and the expense met by private subscription, thus showing the popularity of this form of instruction. It is earnestly hoped that next winter we shall be able to increase the number of these lectures, meeting the expense from our regular funds.

**PARK HALL SCHOOL.**

A fire on the evening of February 8, 1904, destroyed the roof of the old Park Hall school house, and also damaged beyond restoration a number of school desks which were stored in the loft. Through the prompt and efficient action of the Fire Department the building was saved from total destruction. This building, when repaired, will be needed by the Board for school purposes, especially when the time comes to extend our work in Manual Training and Domestic Science. The damage caused by the fire was wholly covered by insurance, and the Board presents to the citizens for their consideration a proposition for repairing the building.

**EVENING SCHOOL.**

We regret that the evening school, which had such a successful term last year, could not be opened last fall, because funds were not available for this purpose. The loss was keenly felt by many who had attended the previous winter. The one term of sixty-four nights

carried the school beyond the experimental stage, and made it worthy of a permanent place in our school system. Last year there was a total enrolment of 108, with an average enrolment of 44, and an average attendance of 33, making a percentage of attendance of 75, which, when compared with the day school percentage of 89 for the year, makes a very remarkable showing. The cost per pupil per evening was only about three cents more than for the day school. It is hoped that the Board will have funds at its disposal to carry on this important work next winter.

**SCHOOL  
PROPERTY.**

The school property is at present in excellent condition. The heating plants have proved, on the whole, very satisfactory during the unusually cold winter. The Passaic Avenue School has been the only one to suffer in its attendance because of the cold, and even here the days have been few when the school has had to close. At the Park School there has been but one class dismissed on account of the weather, during the past winter.

**IMPROVEMENTS  
TO SCHOOL  
GROUNDS.**

The Board is planning to improve the appearance of the school grounds about the different buildings, and especially at the Park and Yantacaw Schools. It is a pleasure to note the fact that the citizens are interested in this matter, as may be seen from the offer of assistance which has come from the Nutley Improvement Society. It will be remembered that several years ago a landscape architect submitted plans for beautifying the Park. These plans were in part carried out, and may now be realized by a little grading and through the planting of shrubbery and trees in different places. These improvements will add to the natural beauty of our town, and at the same time will be in harmony with its general progressive spirit.



# Report of Superintendent.

To the Board of Education:

GENTLEMEN: I have the honor to present for your consideration my third annual report concerning the condition of the Public Schools of the Town of Nutley, for the year ending March 1, 1904.

First, I would present the following statistics:

TABLE I.  
TOTAL ENROLMENTS.  
*September to March 1st.*

	1895	1896	1897	1898	1899	1900	1901	1902	1903	1904
High School . . . . .	29	36	26	27	36	29	34	33	43	42
5-8-7 Grammar School . . . . .	117	126	124	124	116	141	165	174	208	243
1-2-3-4 Primary School . . . . .	208	244	272	351	393	407	440	445	441	449
Kindergarten . . . . .	0	66	79	54	69	73	102	99	117	84
Totals . . . . .	354	472	501	556	614	650	741	751	809	818

TABLE II.  
ENROLMENTS FOR THE YEARS  
*Ending June 30.*

Year.	Total Enrolment.	Average Enrolment.	Average Attendance.	Per cent. of Attendance.
1895				
1899	669	486	419	86
1900	687	516	447	86
1901	777	544	472	86
1902	816	567	505	89
1903	874	648	582	89

Increase June 30, 1903 . . . . . 58

**COMMENT ON  
STATISTICAL  
TABLES.**

An examination of Table I, which gives the enrolment for the first six months of each school year, will show:

1. That in ten years the total enrolment has more than doubled itself, having increased 464, or 130 per cent.

2. That during the past five years the increase has been 168, or 25.8 per cent.

3. That during the past five years the Grammar School enrolment has increased from 21.7 per cent. to 29.9 per cent. of the total enrolment.

4. That over last year the increase in the Grammar Department was from 25.6 per cent. of the total enrolment to 29.9 per cent., or an increase of 16.7 per cent. on the Grammar enrolment of last year.

5. That in the Grammar and Primary schools there has thus far been an increase of 35 and 8 respectively, and, on the other hand, in the High School and Kindergarten there has been a decrease of one and 33 respectively.

The decrease in the Kindergarten figures may be accounted for by the fact that last year at the Passaic Avenue School there were two kindergarten classes in charge of two teachers, while this year there is but one class and one less teacher. The second kindergarten class of the previous year was rather a sub-primary class, and its enrolment should perhaps more properly have been included in the figures of the Primary department.

It is very gratifying to note that during the past few years there has been a constant and, in some cases a striking, increase in the Grammar School membership. This fact remains the same, both when taken as an actual increase in numbers, and also when considered as a percentage of the total enrolment. Because of last year's increase, it was necessary in



KINDERGARTEN.

Morning Talk "The Dog."

YANTACAW SCHOOL.

September to organize a second Sixth Grade, which has been assigned to the Yantacaw School. If the classes remain intact next year, a second Seventh Grade will be necessary; but as every available room is crowded at present, the problem of locating another class will be a difficult one.

From Table II it will be observed that over last year the increase has been 58, and for the past five years the increase has been 205, or 30 per cent. greater than five years ago.

It will also be noted that in the past two years there has been a very decided gain in the percentage of attendance. This is certainly a healthy sign of school interest. With the schools nearer the homes of the pupils the attendance should be improved each year. Teachers are making constant efforts to improve the attendance in each room, since we regard irregularity in attendance not only as an added burden to the pupil, the teacher, and the school, but to the family and community as well. It causes breaks in the pupils' progress and destroys his interest in study; it forces the teacher to repeat her instruction or let the child go without it. The community suffers through needless absences from the fact that the expenditure of public funds is vitiated. There are many misunderstandings between the home and the school which may be avoided through regularity in school attendance. A careful study of our records show that there is case after case where the most trivial matters have been allowed to interfere with a pupil's regular attendance. It should be borne in mind that the class work of the school does not stop, and that absence means a pupil's loss. Every minute of every school day is too valuable for a child to lose, through any neglect that can be avoided.

Pupils who have been neither absent nor tardy during the year ending June 30, 1903, are entitled to public commendation.



The names of those pupils are given herewith:

High School,	Eulah Symonds
Grade 8,	Le Roy Wood
	*Laura Stager
Grade 7,	Earle Ambrose
	Robert Tolman
Grade 6,	Fred Dittig
	*Kenton Lloyd
Grade 5,	Theresa McEligot
Grade 4,	Henry Vreeland
	Albert Hopper
	Thomas Hochstrasser
	*Dora Hendricks
Grade 3,	Lena Filrath
	Burnham Douglas
	Sam Sutcliffe
Grade 2,	Elsie Kierstead
	Harry Paxton

\*Tardy but not absent.

#### CONDITION OF THE SCHOOLS.

Notwithstanding the fact that we began the year with nearly one-half our teaching corps new, the various classes have shown commendable progress in the different subjects of instruction. No radical innovations have been made, either in subject matter or in method of presentation. The class room work has been characterized by earnestness and application. The methods and texts in Reading and Arithmetic introduced in previous years have shown their value, and good results are already apparent.

Our teachers are finding, through frequent communication with the homes of their pupils, a growing spirit of mutual helpfulness. One of the great functions of the school is to supplement home training, more especially through academic

subjects. It is an urgent necessity, therefore, that the home, as far as it is able, supplement the school work through visitation if possible, and through frank and sympathetic relations with the teachers.

The severity of the past winter, together with many cases of measles and other children's diseases, have affected our attendance very materially, and this in turn has reacted somewhat on the evenness of the daily work of the classes. These absences have occurred mostly in the Primary Grades. It has so happened, too, that this year we have had an unusual amount of illness among our teachers. This has necessitated the employment of substitute teachers for periods ranging from a single day to two months.

One of the weakest points in our school work has been our Writing. Various causes have brought about this unsatisfactory condition. It has happened that during the school life of some of the pupils the style of writing prescribed has changed several times. Such frequent changes from the vertical to the extreme slant are fatal to good handwriting in the schools. The system adopted by the Board early in the year is one involving the medial slant, and has all the advantages claimed for the vertical as to legibility and hygiene. The method of instruction is extremely practical, and when mastered will promote legibility, speed and endurance. A very noticeable improvement is already apparent in the writing of all grades, and especially in the lower grades, where bad habits of position, as well as in the form and slant of the letters have not been acquired.

The wisdom of the Board's action of last year in giving diplomas to the graduates of the Grammar Department, has been fully justified. Twenty-two pupils received diplomas, and of these pupils, twenty entered the High School. Undoubtedly this formal recognition of a pupil's efforts at the end of the Grammar School course has tended to keep him

longer in school, and at the same time has served as a strong incentive for further study in the High School.

I believe it to be a long step in advance, now that we require a pupil to hold an Essex County Examination Certificate as a prerequisite for our Grammar School diploma. This action sets a recognized standard of common school education before our pupils, and at the same time places our school on an equal footing with other advanced municipalities in the State.

**DRAWING.** In conformity with your resolution of last year, a supervisor of Drawing and Manual Training was secured, and since the opening of school in September, regular and systematic work in these subjects has been carried on. For two previous years work in Drawing had been done, but without systematic correlation with other subjects in the curriculum. This year, under the direction of the supervisor, drawing and elementary manual training have been carefully systematized, and presented to the different classes. The drawing includes pencil, crayon, and brush work. In the Primary Grades the exercises are so planned as to utilize from the outset the children's natural interests and enthusiasms. The work of these first two years gives the children abundant opportunities for self-expression, which is educationally essential as preparation for later conscious and self-controlled study. Among the divisions of the subject dealt with are memory and imaginative drawing, drawing to illustrate stories, "seeing" and drawing, painting with water colors and crayons, studying color in Nature and with the help of color standards, picture study.

From the Third Grade on, the course follows three principal divisions: representation, decoration, and construction. In these grades there is abundant opportunity to bring the drawing and manual work into closest connection. Models are designed, worked out in wood or raphia, and may then be decorated.

Suggestions for the teacher are presented each month on typewritten sheets, and the supervisor personally visits the classes, giving at least one lesson each week. In each grade one hour a week is given to this work.

Since the beginning of the year a decided improvement in the drawing of all grades has been noticed, and in some instances real artistic worth has been detected. The love of making something beautiful lies in the heart of every boy and girl. If by aiding them to express themselves beautifully we can at the same time more acceptably help them get the facts necessary for their education, are we not guiding their steps toward happiness and better things?

**MANUAL  
TRAINING.**

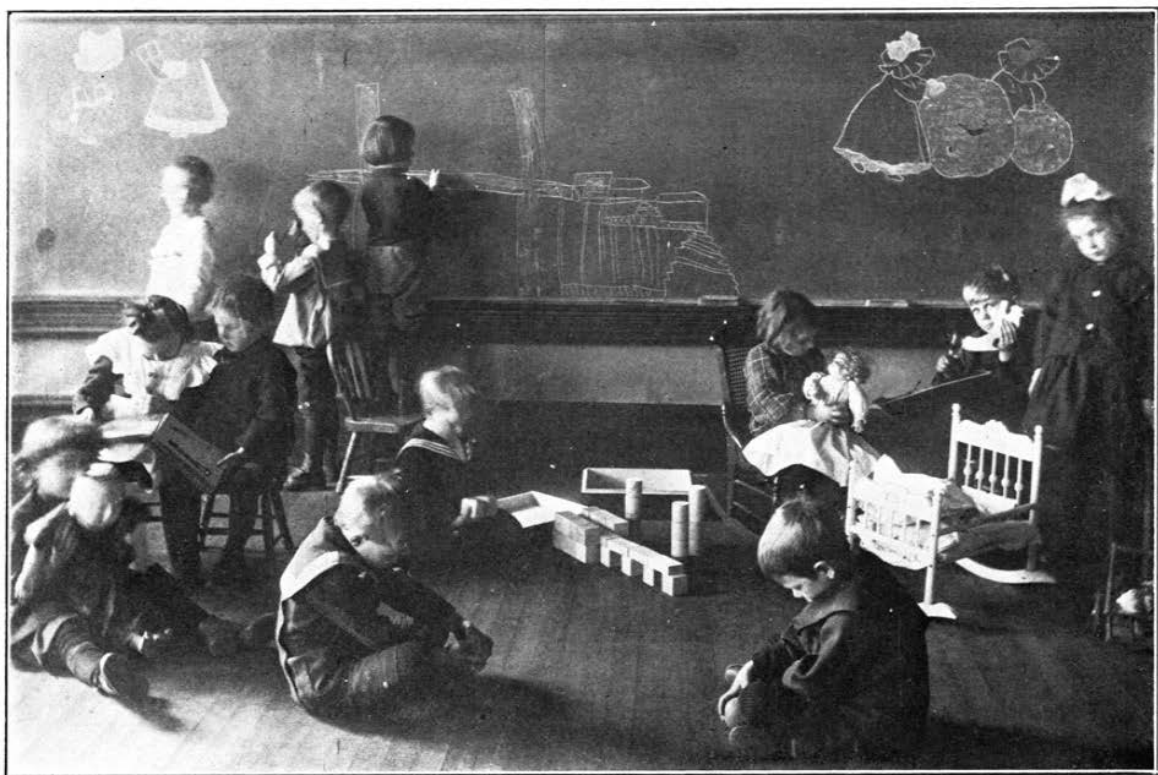
Very briefly, manual training is the training of the hand, the eye, and the brain so that they may act in unison. And in introducing this subject into the school curriculum the specific aims may be stated as follows:

1. To instill a taste for and a love of labor in general.
2. To inspire respect for rough honest bodily labor.
3. To develop independence and self-reliance.
4. To train the eye and the sense of form.
5. To give a general dexterity of hand and to develop the sense of touch.
6. To accustom the child to attention, industry, perseverance and patience.
7. To promote the development of the physical powers.
8. To develop personal initiative.

The desire to make things is a primitive instinct on the part of the child. Manual training takes advantage of this, and at the same time gives the child muscular control, and affords a means of self-expression through some other medium than that of words.

The course now in operation in our schools involves, in the Kindergarten and Primary Grades, paper cutting, both from





KINDERGARTEN.

Free Play (Recess) Period.

YANTACAW SCHOOL.

a previously drawn outline and free hand, paper folding, cardboard sewing with coarse stitches, clay modelling, and simple work with raphia. In the lower grades the foundation is laid for the subsequent work, which becomes more difficult and definite.

In the Fifth Grade the girls begin sewing with cloth, needle and thread. Their work includes learning the various stitches, the kinds of seams, hemming, hemstitching, patching, matching, darning, sewing on buttons, making button holes, etc. The pupils keep note-books, in which are the notes given for each new lesson. These books will go on with the pupils from year to year.

The boys in the Fifth Grade are working with raphia, making braided mats, napkin rings, picture frames and basketry.

The girls of the Sixth and Seventh Grades continue the sewing of the previous year, and at the same time the boys take wood whittling. Before making the model in wood a working drawing for each piece has to be constructed and meet the approval of the teacher. The piece is then made from the drawing. In this way the pupil is taught the principles of mechanical drawing, and the way these drawings are used in the different industries. This year the class is making rules, key tags, pencil sharpeners, paper knives, etc. For boys and girls alike the time given to the subject is but thirty minutes a week, which might well be increased.

Pupils in all grades have entered upon the work with spirit and enthusiasm, many remaining after school to finish or continue work begun in school. Many pupils who have not been as successful as others in their book work have been among the leaders when it comes to making things with their hands. By manual work this aptitude is fostered, and through it many pupils accomplish a successful school career.

As the subject has been an entirely new one to the pupils, no attempt has been made to make a quantity of pieces, but

rather the plan has been to lay sure foundations upon which future extensions of the work may rest.

The next step for the boys will be work at the bench, with a wider use of tools than is needed in whittling. I would respectfully recommend a further investigation into the practical results of this work in schools where courses have been maintained for the past ten to twenty years. If arrangements can be made for the early introduction of bench work, I am confident that the results will more than pay for the outlay. This year the expense has been nominal.

Among the eastern States, New Jersey stands foremost in the encouragement it gives to manual training. For sums ranging from \$250 to \$5,000, raised by taxation for this purpose, the State stands ready to give an equal amount. The plant once established may be maintained at a comparatively small cost.

#### **SCHOOL EXHIBIT.**

For three days last May an exhibit of the written work of the various classes was held in the Auditorium, and was viewed by a large number of parents and citizens. Samples of the regular work of each pupil were mounted on cards and displayed in a way to make examination and comparison easy.

In connection with this exhibit formal invitations were issued to parents to visit the class rooms and see the classes at their daily work, thus enabling them to see the conditions under which the papers exhibited were done. Many people were able to attend, and many favorable comments were made upon the work seen.

On two evenings there were very helpful informal conferences, at which some school problems were discussed. The President of the Board, Mr. J. V. Bouvier, Jr., spoke at one of the meetings, and at the other, Dr. G. B. Philhower discussed "Proper Health Conditions for School Children."

One of the most enjoyable features of the exhibit was the opportunity it afforded both teachers and parents to become acquainted.

**HIGH SCHOOL.**

The work of the High School shows a very decided improvement over that of previous years. There have been no interruptions, and the attendance, with the exception of a few pupils, has been very good.

The course of study adopted two years ago has thus far seemed adequate to the needs of the pupils. Although our course is but three years in length, we endeavor to make those three years equivalent to three years in any larger school. We of course cannot offer as wide a range of subjects, but in those we can offer, thorough work is done.

That we are standing on an equal footing with other communities may be seen from the fact that our pupils are able to meet standard examination tests, and also from the fact that when they move to other schools they are able to go on with their work without loss of time.

The new entrance conditions will assist us very materially in maintaining a higher standard in this important part of our school system.

**CONCLUSION.**

In conclusion, I wish to express my appreciation of the loyalty and enthusiasm with which all the teachers have assisted in carrying out plans and suggestions designed for the interests of our schools. And to your honorable body, permit me to extend my thanks for the freedom granted me in the execution of details, and the confidence which your action implies.

Respectfully submitted,

A. B. MEREDITH,

*Superintendent.*

March 1, 1904.



YANTACAW SCHOOL—GRAMMAR.

# High School Course of Study.

Third Class, or 1st Year. | Junior Class, or 2d Year. | Senior Class, or 3d Year

## REQUIRED STUDIES.

English . . . . .	5	5	English . . . . .	5	5	English . . . . .	5	5
Algebra . . . . .	5	5	Physics . . . . .	5	5	Geometry . . . . .	5	5
*Music . . . . .	1	½	*Music . . . . .	1	½	*Music . . . . .	1	½

## ELECTIVE STUDIES.

Phys. Geography	4	4	Algebra (Adv.)	4	4	Chemistry . . .	5	5
Latin . . . . .	5	5	Latin . . . . .	5	5	Latin . . . . .	5	5
Ancient History	5	5	German (Beg.)	5	5	German . . . . .	5	5
English History			Stenography . .	5	2½	Stenography . .	5	5
*Bookkeeping . .	5	2½	*Bookkeeping . .	5		*Bookkeeping . .	5	2½
			*Typewriting . . .	5		*Typewriting . . .		

## EXPLANATION.

### THE AIM OF THE SCHOOL.

The High school continues the work of education done in the Grammar School. Its course of study is arranged to meet the wants of all classes of pupils.

### THE NORMAL AMOUNT OF WORK REQUIRED.

Pupils will ordinarily devote four periods daily to recitation and one period a week to music.

A pupil may be permitted or may be required for reasons satisfactory to the parent and to the principal, to take less than the full amount of work.

### REQUIREMENTS FOR ENTRANCE.

To enter the High School from the Grammar Department a pupil must hold a County Examination Certificate, or its equivalent; provided, however, that a pupil who has passed in all subjects but one, set for the County Examination, may be admitted to the High School "on condition."

A pupil admitted "on condition" will be required to pass at

a County Examination, that subject in which he previously failed, before being granted a High School diploma.

#### **REQUIREMENTS FOR PROMOTION AND GRADUATION.**

In the Course of Study the figures in the first column indicate the number of recitations per week for each study.

The figures in the second column indicate the number of "credits" given for the successful completion of the subjects.

A minimum of ~~fifty-four~~ "credits" is necessary in order that a pupil may become a graduate of the High School, and receive its diploma.

A \* indicates an unprepared recitation. An unprepared recitation counts one-half a prepared one for the same number of periods a week.

The quality of work is estimated on a scale: E., excellent; G., good; M., medium; P., poor; V. P., very poor. To receive credit for any subject the pupil must attain an average standing of M. for the year or half-year in that subject, according to the arrangement of the courses. Reports of standing are based on class-room work and examinations.

#### **GENERAL.**

A pupil who fails in any subject will ordinarily have opportunity to take only one supplementary examination. Failure in this may be followed by requirement to repeat the subject in class.

The term "Elective" is not to be understood as authorizing a change by the pupil of his programme of study, or as in any way subtracting from the ultimate authority of the principal in the selection of the work to be taken.

Special students are welcome, but they must take at least two subjects.

Any pupil may take an elective from the group of the preceding year, provided the daily programme will allow of it.

A pupil electing a language is expected to pursue it throughout the course.

## OFFICE OF SUPERINTENDENT OF SCHOOLS.

Office hours, 3.30 to 5 p. m. on School days.

NUTLEY, N. J., March 1, 1904.

## CIRCULAR OF INFORMATION.

Parents are reminded that the following rules and regulations, in use during the last three years, are still in force:

Schools begin at 9.00 a. m. and 1.15 p. m. In pleasant weather the doors of each building are open at 8.50 a. m. and 1.05 p. m. On stormy days the doors are opened from thirty to forty minutes earlier according to prevailing weather conditions. On entering the building pupils will report to their teachers, who will be found in their rooms.

In cases of tardiness pupils report first to the principal of the school, entering by the front door of the building.

Parents are requested to have pupils start from home in season to reach the school building about the time when the doors are opened.

In the case of those pupils who reside at a distance from the school, and whose parents desire them to remain at the school for luncheon, a request of the parents to that effect will be granted if presented *in writing* to the principal of the school. A class room is provided for the use of such pupils.

Regularity of attendance is most desirable and necessary if success in school work is to be attained.

A regulation of the Board of Education states that no pupil is to be detained after school in the afternoon more than thirty minutes, and under no circumstances will pupils be kept at the close of the morning session. This rule is strictly enforced.

Pupils in grades below the seventh will be allowed to take books home for study upon the *written request* of a parent.

In the seventh and eighth grades home work may be assigned by the teachers, but such work should not require more than an hour or an hour and a half to prepare.

In the High School pupils are expected to study at least three hours out of school, as a less time will not afford sufficient preparation for the work required.

Parents are encouraged to visit the class rooms at any time, but conference with teachers may be better had after school hours.

Persons who have reason to complain of any matter connected with the administration of the schools are earnestly and cordially invited to confer with the Superintendent.

A. B. MEREDITH,  
*Superintendent.*



## List of Teachers.

ALBERT B. MEREDITH,  
 Superintendent and Principal of High School  
 PETER J. SMITH.....Supervisor of Music  
 ERMA MOORE...Supervisor of Drawing and Manual Training

### *High School.*

FRANK P. AYER, Vice Principal.....English and Science  
 ADELAIDE L. LIVERMORE,

Mathematics and Commercial Branches

CAROLINE E. WALLIN.....Latin and German

### *Park Grammar School.*

FRANK P. AYER.....Principal  
 LENA L. DAY.....Grade 7  
 M. WINIFRED TURNER.....Grade 6  
 NANA E. KINNEY.....Grade 5  
 JENNIE A. OSHIER.....Grade 4  
 HELEN J. REED.....Grade 3  
 JANE B. WILSON.....Grade 2

### *Yantacaw Grammar School.*

LOUIS DEW. DEYO.....Principal, Grade 8  
 CAROLINE E. MORRISON.....Grade 6  
 CLARA A. CRUIKSHANK (Resigned December, 1903) .Grade 5  
 HELEN A. SACKETT (Successor).....Grade 5  
 ELIZABETH M. KENTNER.....Grade 4  
 ANNA L. MILES.....Grade 3  
 LAURA M. STAGER.....Grade 2  
 LENA E. WARREN.....Grade 1  
 FRANCES C. HAYES.....Kindergarten  
 NELLIE M. BROWN.....Pianist

### *Church Street School.*

MARION VAN STEENBURG.....Grade 1  
 KATE C. LAMBERT.....Kindergarten

### *Passaic Avenue School.*

F. EDITH SMITH.....Grade 2  
 NELLIE M. SWEETLAND.....Grade 1  
 FLORENCE ACKLEY.....Kindergarten

# Table Showing Total Enrolment BY GRADES.

*September, 1903—March 1st, 1904.*

GRADE.	BOYS.	GIRLS.	TOTAL.
<b>High School.</b>			
High . . . . .	12	30	42— 42
<b>Park School.</b>			
Seventh . . . . .	22	18	40
Sixth . . . . .	23	18	41
Fifth . . . . .	29	20	49
Fourth . . . . .	28	24	52
Third . . . . .	28	23	51
Second . . . . .	18	24	42—275
	<hr/> 148	<hr/> 127	
<b>Yantacaw School.</b>			
Eighth . . . . .	17	11	28
Sixth . . . . .	21	19	40
Fifth . . . . .	22	23	45
Fourth . . . . .	27	23	50
Third . . . . .	24	20	44
Second . . . . .	19	17	36
First . . . . .	28	21	49
Kindergarten . . . . .	11	11	22—314
	<hr/> 169	<hr/> 145	
<b>Church St. School.</b>			
First . . . . .	27	29	56
Kindergarten . . . . .	18	13	31— 87
	<hr/> 45	<hr/> 42	
<b>Passaic Ave. School.</b>			
Second . . . . .	15	17	32
First . . . . .	25	12	37
Kindergarten . . . . .	10	21	31—100
	<hr/> 50	<hr/> 50	<hr/> 818

# Promotion to High School Exercises.

THURSDAY, June 18, 1903, 3 p. m.

## TALES OF A WAYSIDE INN.

### PROGRAMME

CHORUS—"Flower Song" . . . . . GRAMMAR DEPARTMENT

#### THE FIRST DAY

PRELUDE . . . . . MARION HEARN

#### THE LANDLORD'S TALE

RECITATION—"Paul Revere's Ride" . . . . . LE ROY WOOD

PIANO SOLO—Prelude in C Sharp Minor, *Rachmaninoff*, FLORENCE FELTUS

#### THE STUDENT'S TALE

ESSAY—"The Falcon of Ser Federigo" . . . . . HARRIET CLARK

#### THE SICILIAN'S TALE

RECITATION—"King Robert of Sicily" . . . . . WALTER HELLER

FINALE . . . . . RALPH RYAN

CHORUS—"Hail to the Queen of Night" . . . . . GRAMMAR DEPARTMENT

#### THE SECOND DAY

PRELUDE . . . . . ROGER SEARLE

#### THE SICILIAN'S TALE

RECITATION—"The Bell of Atri" . . . . . PATRICK McELIGOT

INTERLUDE . . . . . MAY DUNN

CHORUS—"Yankee Doodle" . . . . . GRAMMAR DEPARTMENT

INTERLUDE . . . . . LAURA STAGER

#### THE POET'S TALE

RECITATION—"Lady Wentworth" . . . . . OLIVE BENNETT

INTERLUDE . . . . . MILLIE SCHUNCK

#### THE THEOLOGIAN'S TALE

RECITATION—"The Legend Beautiful" . . . . . HAZEL WYLIE

FINALE . . . . . CAROL YOUNG

PIANO SOLO—"Frühlingsrauchen" *Sindling* . . . . . FLORENCE FELTUS

#### PRESENTATION OF CERTIFICATES

GEORGE B. PHILHOWER, M.D., for President of Board of Education

CHORUS—"America" . . . . . GRAMMAR DEPARTMENT

# High School Graduation Exercises.

FRIDAY EVENING, June 19, 1903.

## PROGRAMME

- OPENING SONG—"The Star Spangled Banner" . . . . . CHORUS
- PRAYER . . . . . REV. OSCAR C. HELMING
- ESSAY—"The Value of Forests" . . . . . M. MARGARET DE VRIES
- READING—"The Legend of Kallunborg Church" *Whittier*  
VIOLET JEAN EAGLESON
- SONGS—*a.* "Oh, Wert Thou in the Cauld Blast" *Mendelssohn*  
*b.* "O, Thou My Austria" Arr. *F. Von Suppe* . . . . . CHORUS
- ESSAY—"The Four K's, or Woman's Work" EUGENIA THEODORA GUTHRIE
- ESSAY—"Why I became a Hermit" . . . . . ANNA E. MARSH
- ORATION—"Emmett's Last Speech" *Emmett* . . . . . EUGENE J. LEE
- ESSAY—"Hoher als die Kirche" . . . . . MILLIE DE VAUSNEY
- ESSAY—"An Unwritten Symphony" . . . . . VIOLA A. ARCHER
- SONG—"The Midshipmite" *Stephen Adams* . . . . . CHORUS
- ORATION—"Technical Training: Its Development and Advantages"  
JOHN CHARLES DEVLIN
- ESSAY—"Modern Methods of Advertising" . . . ETHEL DE FORD BATES
- SONGS (OLD SCOTCH)—*a.* "Loch Lomond" *b.* "Scotch Lassie Jean"  
CHORUS
- READING—"Emmy Lou" *Martin* . . . . . BESSIE McELIGOT
- ORATION—"The Reclamation of the Hackensack Meadows"  
G. ROSCOE B. SYMONDS
- AWARDING OF DIPLOMAS—By the President of the Board of Education  
JOHN VERNON BOUVIER, JR.
- CLOSING SONG—"America" . . . . .

# High School Graduates.

## Class of 1892.

Ada Belle Cunningham	Ernest Vincent Cockefair
Edward James Mutch	Frank Leonard Rusby
John Edward Cronham Snyder	

## Class of 1893.

Ruth Hallidy	Amzina Emeretta Coeyman
Jenne Belle Cockefair	Jesse Ayers Powleson

## Class of 1894.

Jessie Irene Malees	Laura May Stager
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## Class of 1895.

Alberta Agnes Boehner	Mabel Grace Donaldson
Edgar Thomas Clements	Mary Winnifred Guthrie

## Class of 1896.

Charlotte May Banta	Harry Cueman
Franklin Hobart Bishop	Lottie Jarvis Eyers
Robert Lyon McIntosh	Sarah Edith Speer
Harriet Gertrude Schroeder	Lilian Clarissa Van Riper
Eva J. Speer	Henrietta Walker
Charles Augustus Kaufmann	

## Class of 1897.

Sophie Belle Powleson	Frederick Kingsland Carryl
Anna Lina Helene Zoerner	Oscar Bruen Rusby
Jean Thomson Barr	Adrianna Van Riper

## Class of 1898.

Jennie Walker	Arthur Gilbert Heller
David Treadwell Bishop	Ada Beatrice Kendrick
Bradford Boardman	Elsie Kendrick

## BOARD OF EDUCATION.

**Class of 1899.**

Rachel Banta  
 Mae M. Buter  
 Clifford DeVausney

Edmund Jerome Guthrie  
 George Ross Bennett  
 Allan Stirratt

**Class of 1900.**

Jeannette Kirkpatrick

Margery I. Lichtenstern  
 Emma Stager

**Class of 1901.**

Helen Elizabeth Bassford  
 Bertha Blum  
 William George Fitting  
 Geraldine Lee  
 Will Carson Ryan  
 Lucy Agnes Devlin

Lottie Stirratt  
 Else Grant Symonds  
 Lynette Van Riper  
 Edward John J. Devlin  
 Clarence Francis Faith  
 Mame Backster Schunck  
 Mabel Eloise Van Dewater

**Class of 1902.**

Joanna McEligot  
 Fannie B. Banta

Catherine Fitting  
 Nora McEligot

**Class of 1903.**

Ethel De Ford Bates  
 Viola A. Archer  
 Anna E. Marsh  
 John Charles Devlin  
 G. Roscoe B. Symonds

Violet Jean Eagleson  
 Eugenia Theodora Guthrie  
 Bessie McEligot  
 M. Margaret de Vries  
 Millie DeVausney  
 Eugene J. Lee

## Alumni Association.

OFFICERS—YEAR, 1904.

*President*, FRANK L. RUSBY.

*First Vice President*, ALLAN STIRRATT.

*Second Vice President*, LUCY DEVLIN.

*Third Vice President*, ERNEST COCKEFAIR.

*Secretary*, FRANK H. BISHOP.

*Treasurer*, CLIFFORD DEVAUSNEY.

*Executive Committee*,

The above-named Officers; also

LILLIAN VAN RIPER and LAURA STAGER.

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## Grammar School Graduates, 1903.

Olive M. Bennett  
Clarence W. Chandler  
Harriet C. Clark  
Jessie V. Dolan  
L. May Dunn  
M. Florence Feltus  
Marion H. Hearn  
Harold Hoeber  
Walter F. Heller  
Howard A. Hopper  
Nora M. Kierstead

Ethel M. Kingsland  
Patrick J. McEligot  
Raymond A. Palmer  
Ralph B. Ryan  
Roger Searle  
Fred Spinning  
Laura B. Stager  
Millie Schunck  
Hazel S. Wylie  
Le Roy Wood  
Carol F. Young

## Budget, 1904-1905.

### INCOME.

State School Tax . . . . .	\$ 9,000.00	
From Rents . . . . .	125.00	
Special Tax . . . . .	14,125.00	
		<u>\$23,250.00</u>

### EXPENSE.

Teachers' Salaries . . . . .	\$16,000.00	
Janitors' Salaries . . . . .	1,800.00	
District Clerk . . . . .	300.00	
School Supplies . . . . .	450.00	
School Books . . . . .	750.00	
Repairs to Buildings . . . . .	800.00	
Library . . . . .	100.00	
Building Supplies . . . . .	100.00	
Printing . . . . .	125.00	
Incidentals . . . . .	100.00	
Fuel . . . . .	1,400.00	
Water Rent . . . . .	150.00	
Repairing Pianos . . . . .	25.00	
Lighting . . . . .	150.00	
Expressage . . . . .	50.00	
Evening School . . . . .	400.00	
Lectures . . . . .	100.00	
Insurance . . . . .	450.00	
		<u>\$23,250.00</u>