

NUTLEY BOARD OF EDUCATION OPEN PUBLIC MEETING AGENDA MINUTES April 29, 2024

Announcement of Meeting – 6:30 PM

Meeting Notice

Mr. Ferraro

In compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 4, 2024. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to Tap into Nutley, sent to Nutley Sun on January 4, 2024 and posted on the district website.

Flag Salute

Mr. Ferraro

President Ferraro led the assembly in the flag salute

Call of Roll

Ms. Greco

Present:

Mr. Salvatore Balsamo
Mr. Joseph Battaglia
Mrs. Lisa Danchak-Martin
Dr. Thomas D'Elia
Mr. Daniel Fragnals
Mr. Charlie Kucinski
Mrs. Teri Quirk
Mr. Nicholas Scotti
Mr. Salvatore Ferraro

Also Present:

Mr. Kent Bania, Superintendent
Mrs. Janine Loconsol, Asst. Superintendent
Mrs. Bella Polanco, Asst. Business Administrator
Ms. Karen Greco, Director of Communications
Mr. Scott Eveland, Board Attorney

Approval of Minutes

Trustee D'Elia moved, Trustee Battaglia seconded, and the following Board minutes were unanimously approved.

Open Public Meeting – March 25, 2024
Open Public Meeting - April 17, 2024
Executive Session - April 22, 2024

Correspondence

Reports as follows:

1. **President's Statement**

Mr. Ferraro

President Ferraro thanked the community for their support during a challenging, financial situation. He addressed the district's Corrective Action Plan and the Board's work with the NJ Department of Education. Mr. Ferraro commented on the fears of parents in the special education community and commented on misinformation which is on social media. He thanked the community for their patience during this time

2. **Superintendent's Report**

Mr. Bania

Mr. Bania discussed happenings in the district. He commented on the LS auditorium project and the timeline, the Kindergarten orientations, the 6th grade MS orientation for students and the TREPS Marketplace, where he thanked the NEF and teachers. Mr. Bania commented on the SEPAC meeting, the NEF meet and greet, their SIP and Savour event and the ERI classes at WS where he mentioned staff training opportunities. He mentioned the school performance report and the ranking of NHS (#160) in US News and World Report. Mr. Bania shared dates for honor society, concerts, Art Show, Jr. Olympics, and more.

3. **Finance Update**

Mr. Battaglia

Mr. Battaglia gave an update on the finances of the district. He discussed the restructuring of the business office, the engagement with Nisivoccia for accounting services. Mr. Battaglia discussed a re-engagement with Geltrude. He discussed that the business office is closing the books monthly and an external audit will happen at the end of the fiscal year. He discussed a meeting with the district's Treasurer of School Monies, Joanne Wilson. He shared Ms. Wilson's responsibilities. He discussed FAQs that would be posted on the website and the status of the treasurer's reports. He discussed the status of overdue payments. He thanked the community for their support and the faculty.

Hearing of Citizens

Community members came to the microphone and spoke about concerns regarding the current financial situation and asked questions.

We now come to the portion of our meeting where we allow members of the public to address the board. In this section we allow comments on reports, resolutions, and all school – related matters.

Our Board regulations (#0167) allot 20 minutes for these communications. Each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

All statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated. Comments concerning district employees and/or students will not be responded to.

Please remember to state your name and address each and every time you address the board.

For questions where the board may not have immediate answers, the board will take information and respond to you at an appropriate time.

Does anyone have any comments?

Trustee Quirk moved, Trustee Kucinski seconded, the closing of the public comments portion.

ACADEMIC - Resolutions 1-2

Trustee Kucsincki moved, Trustee Quirk seconded, and the following resolutions were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows, *in* accordance with Policy 2340 Field Trips:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
JHWMS	Cappello, Joe	6/4/24	Nutley, NJ
NHS	Gaines, Stephone	4/14/24	Montclair, NJ
NHS	Hamada, Angelina	4/28/24	Ewing, NJ
NHS	Vos, Carrie-Anne	5/8/24	New York, NY
NHS	Hamada, Angelina	4/10/24	Nutley, NJ
NHS	Gaines, Stephone	4/26/24	Montclair, NJ
RS	Tucci, Josephine	5/28/24	Jersey City, NJ
SG	Bernardo, Victoria	6/13/24	West Orange, NJ
WS	Cestaro, Kelly	5/17/24	Nutley, NJ
WS	Andrews, Katherine	5/7/24	Fairview, NJ
JHWMS	Afflitto, Sarah	5/17/24	Nutley, NJ
YS	Lambert, Gabrielle Koskinen, Jennifer Pied, Marie Rizzo, Jessica	5/16/24	Nutley, NJ
LS, RS, SG, WS, YS	Loconsolo, Janine	5/22/24	Nutley, NJ
WS	Hollywood, Kelly	4/23/24	Nutley, NJ (amended date)
RS	Tucci, Josephine Staranka, Tracy Pilsbury, Abby	5/1/24	Nutley, NJ

	Battaglia, Erin		
--	-----------------	--	--

2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows, in accordance with Policy 3240 Professional Development for Teachers and School Leaders:

EMPLOYEE/ BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Divilio, Jill	Counselor Visit Days at Binghamton University	5/6/24	Binghamton University Campus	\$0
Parigi, Michael	Strategies for Maximizing Supply & Labor Savings for Facilities	4/26/24	Kenilworth, NJ	\$0
Dambrot, Miranda	Managing Traumatic Loss in the School Community	4/29/24	Virtual	\$0
Boyce, Nicole; Ferraro, Danielle; Freedman, Jill	Conquer Mathematics	4/30/24	Pompton Plains, NJ	\$0
Ritacco, Javanna	SEC Administrative Assistant Workshop	4/25/24	Montclair, NJ	\$0
Abbio, Bryan; David, Nicole; Gumbs, Alina; Temsick, Kevin	Interdisciplinary Planning	5/23/24	Nutley, NJ	\$0
Bolcato, Richard	Foundations of CBI Day 4: Supporting and Sustaining Leadership and Logistics	5/22/24	Virtual	\$0 (amended date)

ADMINISTRATION - Resolutions 1-2

Trustee Kucsincki moved, Trustee D’Elia seconded, and the following resolutions were unanimously approved.

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools’ recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

HIB Report to the Board 2024-03-01
HIB Report to the Board 2024-03-08
HIB Report to the Board 2024-03-15
HIB Report to the Board 2024-03-22

2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Superintendent of Schools' has reported to the Board of Education the results of the HIB investigation report(s) listed below. Parents of involved students' offenders and targets/victims shall be provided with information about the investigation in writing within five school days after the results of the investigations are reported to the Board of Education.

HIB Report to the Board 2024-04-12
HIB Report to the Board 2024-04-26

3. Resolution in Accordance with N.J.S.A. 2C:39-5(e)

BE IT RESOLVED, that in accordance with N.J.S.A. 2C:39-5(e), the Nutley Board of Education does hereby authorize the following Safe Schools Resource Officers ("SSRO") to possess a handgun in a school building or on school grounds during his/her workday:

Employee # 1289
Employee # 4036
Employee # 4628
Employee # 4550
Employee # 4784
Employee # 4174
Employee # 4803
Employee # 4487
Employee # 4630
Employee # 4536
Employee # 4554
Employee # 4480

BE IT FURTHER RESOLVED, that this authorization is contingent on the SSROs meeting, and continuing to meet, the exception to N.J.S.A 2C:39-5 outlined in N.J.S.A. 2C:39-6(l) and the qualifications set forth in N.J.S.A. 40A:14-146.10(b); and

BE IT FURTHER RESOLVED, that this authorization shall be considered automatically revoked upon the expiration (without renewal), suspension or revocation of a license issued to the relevant SSRO in accordance with N.J.S.A. 2C:39-6(l); and

BE IT FURTHER RESOLVED, that this authorization shall not, under any circumstances, be extend past one calendar year from the date of this resolution without action by the Board; and

BE IT FURTHER RESOLVED that the Board directs the Superintendent to effectuate this authorization as required by Board Policy 7446.

4. SCHOOL BUS EVACUATION DRILLS 2023-24

BE IT RESOLVED that the Board of Education approves the emergency school bus evacuation drills in accordance to the NJ Administrative Code NJAC 6A:27-11.2 on file in the Business Office.

FINANCE - Resolutions 1-12

Trustee Battaglia moved, Trustee Kucinski seconded, and the following resolutions were unanimously approved.

1. BILLS AND MANDATORY PAYMENTS – April 2024

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated April 29, 2024 in the total amount of \$5,596,718.55 (Appendix C).

2. TRANSFER SCHEDULE - January, February, March 2024

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the January, February, March transfers in the 2023-2024 budget (Appendix D)

3. ESSEX REGIONAL SERVICES COMMISSION - Transportation Service Agreement 2024-2025

BE IT RESOLVED that the Nutley Board of Education approves the Secretary to be authorized to enter into transportation agreements with the Essex Regional Education Services Commission for transportation of Special Education students for the 24-25 school year. The agreement will provide coordinated transportation services between the Essex Regional Education Services Commission and any joining districts.

BE IT FURTHER RESOLVED that any agreements be presented for ratification at the next succeeding meeting of the Board of Education. Payment will be made only if services are provided and utilized.

4. SPECIAL CLASS PLACEMENT – Educationally Disabled Students – April 2024

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2023-2024 school year.

DELETE

SCHOOL	NUMBER OF STUDENTS
1st Cerebral Palsy of New Jersey	1

5. SPECIAL CLASS PLACEMENT – Educationally Disabled Students – April 2024

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2023-2024 school year.

ADD

SCHOOL	AMOUNT	NUMBER OF STUDENTS
The Gramon School (New Beginnings)	\$16,416 + Aide	1

6. APPROVAL OF CONTRACT – JEWISH VOCATIONAL SERVICE 2023-24

BE IT RESOLVED, that the Board of Education approves a contract between Nutley Board of Education and Jewish Vocational Service to provide short term vocational evaluations to Nutley district students between July 1, 2023 and June 30, 2024.

SERVICE	AMOUNT	NUMBER OF STUDENTS
Jewish Vocational Service	\$1025/evaluation	1

7. APPROVAL OF CONTRACT – NEW HOPE 2023-24

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to approve arrangements for students attending inpatient residential care facilities pursuant to N.J.A.C 6A:16-10.2, to provide alternative instruction for such students.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students for the 2023-2024 school year.

SCHOOL	AMOUNT	NUMBER OF STUDENTS
New Hope	\$600/week	1

8. APPROVAL OF CONTRACT – LEARNWELL 2023-24

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to approve arrangements for hospitalized students pursuant to N.J.A.C 6A:16-10.1, to provide alternative instruction for such students.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students for the 2023-2024 school year.

SCHOOL	AMOUNT	NUMBER OF STUDENTS
LearnWell	\$62.50/hr	1

9. APPROVAL OF SETON HALL UNIVERSITY SCHOOL OF HEALTH AND MEDICAL SCIENCES AGREEMENT

BE IT RESOLVED, that the Board of Education approves an agreement between Nutley Board of Education and Seton Hall Health and Medical Sciences to participate in a Clinical Education Program/Healthcare Administration Education Program from July 1, 2024 and June 30, 2025.

10. APPROVAL OF CONTRACT – COMPUTER SOLUTIONS INC. 2024-25

BE IT RESOLVED, that the Board of Education approves a contract between Nutley Board of Education and Computer Solutions Inc. to provide software support to the Nutley Public Schools from July 1, 2024 and June 30, 2025.

11. APPROVAL OF CONTRACT – NISIVOCCIA. 2023-24

BE IT RESOLVED, that the Board of Education approves a contract between Nutley Board of Education and Nisivoccia to auditing/accounting support to the Nutley Public Schools for the 2023-2024 schools year.

12. Requests for Use of Buildings and Grounds

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
----------	----------------	------------	------	------	------	---------------

Kimberly Van Woeart Radcliffe School PTO	Radcliffe School Book Fair	Radcliffe School Library	4/15/24, 4/17/24, 4/18/24	6:30 PM-7:30 PM (4/15/24) 6:30 PM-9:00 PM (4/17/24-4/18/24)	Facilities: None Custodian: None	3
Nicole Davino Lincoln School PTO	Lincoln School 6th Grade Car Wash Fundraiser	Lincoln School Parking Lot	4/20/24 4/27/24 (Rain Date)	8:00 AM-12:00 PM	Facilities: None Custodian: None	1
Salvatore Scarpelli Nutley Music Boosters	Clothing Drive	Front of High School	5/4/24	9:00 AM-2:30 PM	Facilities: None Custodian: None	1
Nicole Davino Lincoln School PTO	Lincoln School 6th Grade Plant Sale Set-Up	Lincoln School Gym	5/9/24	6:15 PM-9 :30 PM	Facilities: None Custodian: None	1
Joseph Matera John Walker Middle School	JWMS Awards Ceremony	John Walker Middle School Auditorium,	6/4/24	4:00 PM-9:00 PM	Facilities: None Custodian: None	1
Dominique Melillo Nutley Junior Police Academy	Summer Junior Police Academy Program	Spring Garden School Gym, Field, Auditorium	6/24/24-6/28/24	8:00 AM-3:30 PM 8:00 AM-2:00 PM (6/28/24)	Facilities: None Custodian: None	5
Dana Minervini Nutley High School SAT/ACT Testing Coordinator	SAT & ACT Testing	Nutley High School Classrooms	7/13/24 -6/7/25	7:00 AM-1:00 PM	Facilities: None Custodian: None	15
Salvatore Scarpelli Nutley Music Boosters	Nutley Summer Music Program	Nutley High School Classrooms 100, 102, 104, Auditorium	7/15/24-7/26/24	8:00 PM-5:00 PM (Mon-Thur) 8:00 AM-12:00 PM (Fridays)	Facilities: None Custodian: None	10
Theresa Vinci Nutley Parks & Recreation	Nutley Parks & Rec Summer Theater Program Auditions	John Walker Middle School Auditorium & Choir Room	7/24/24	10:00 AM-3:00 PM	Facilities: None Custodian: None	1
Christian Helm Nutley Youth Summer Football Camp	Youth Summer Football Camp	Oval	7/29/24-8/1/24	7:00 AM-12:00 PM	Facilities: None Custodian: None	4
Theresa Vinci Nutley Parks & Recreation	Nutley Parks & Rec Summer Theater Program	High School Auditorium, Choir Room, Cafeteria	7/29/24 - 8/10/24	10:00 AM-4:00 PM	Facilities: None Custodian: None	11
Laura Feraco Nutley Raiders Cheer Camp	Youth Cheerleading Summer Camp	Oval	7/29/24-7/31/24	8:00 AM-11:00 AM	Facilities: None Custodian: None	3

Total Use of Property Represented By The Above							56
--	--	--	--	--	--	--	----

PERSONNEL – Resolutions 1

Trustee Balsamo moved, Danchak-Martin seconded, and the following resolutions were unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated April 29, 2024.

A. Employment

- Mr. Kent Bania**, Superintendent of Schools, recommends the Board of Education approve the following appointments of **Certificated District Staff**, effective for the dates listed below, and, in some cases, pending NJ. PL. 2018.c.5 as designated below.

1.	Mitchell, Amy	LRT	\$130 Days 1-5 \$160 Days 6-20 \$338 Days 21+	NHS	5/1/24	6/30/24	Sub 5/1-5/13/24 LRT 5/14-6/30/24	Coverage for L. Granelli
----	---------------	-----	---	-----	--------	---------	--	--------------------------

- Mr. Kent Bania**, Superintendent of Schools, recommends the Board of Education approve the following appointments of **Non-Certificated Staff** effective for the dates listed below, and, in some cases, pending NJ. PL. 2018.c.5 as designated below.

N/A

- Mr. Kent Bania**, Superintendent of Schools, recommends the Board of Education approve the following **Employment Amendments** from previous agendas for certificated and non-certified staff.

1.	Balvin, Debora	LRT	\$338/day	LS	4/22/24	5/20/24	amend dates	11/120-100-101-00-015
2.	Dos Reis, Bruna	LRT	\$309	LS	4/22/24	6/30/24	amend dates	11-120-100-101-00-015

- Mr. Kent Bania**, Superintendent of Schools, recommends the Board of Education approve the following **District Transfers**.

N/A

- Mr. Kent Bania**, Superintendent of Schools, recommends the Board of Education approve the following **Substitute**. Employment for the below individuals is pending NJ. PL. 2018.c.5 as designated below.

1.	Baker, Charles	Sub Bus Driver	\$24/hr	TRANS	4/18/24	6/30/24	
2.	Gilch, Gabriel	Rescind Sub Approval					

6. Mr. Kent Bania, Superintendent of Schools, recommends the Board of Education approve the following **Student Teachers**.

N/A

B. Resignations

Mr. Kent Bania, Superintendent of Schools, recommends the Board of Education approve the following **resignations** at the below rates for the dates listed below.

1.	Matias, Christine	Teacher	HS	6/30/24	Resignation Effective 6/30/24	N/A
2.	Teran, Leonela	LRT	WS	4/12/14	Resignation Effective 4/12/24	N/A

C. Retirements

Mr. Kent Bania, Superintendent of Schools, recommends the Board of Education approve the following **retirements** at the below rates for the dates listed below.

1.	Cioffi, Rose	High School Nurse	10/1/24	Retirement Effective 10/1/24	N/A
----	--------------	-------------------	---------	------------------------------	-----

D. Longevity

Mr. Kent Bania, Superintendent of Schools, recommends the Board of Education approve the following **Longevity Amounts** at the below rates for the dates listed below.

N/A

E. FMLA/Maternity Leaves/Sick Bank/Leave of Absences

Mr. Kent Bania, Superintendent of Schools, recommends the Board of Education approve the following **leaves of absences and/or amendments to leaves** for the following staff members:

1.	Abbaleo, Marlena	Teacher	SG	9/1/24	6/30/25	SD 9/1-10/22 FMLA 10/23-1/28/25 Unpaid LA 1/29-6/30/25 RTW 9/1/25
2.	Bresnan, Susan	Library Media	WS	4/29/24		Amend Return to Work Date to 4/29/24
3.	Francisco, George	Custodian	HS	4/16/24	6/30/24	FMLA

4.	Imperato, Stacie	Teacher	LS	4/22/24	5/19/24	Extend Leave RTW 5/20/24	
5.	Kosakowski, Lauren	Teacher	HS	5/28/24	6/30/25	SD 5/28-5/31 Unpaid LOA 6/1/24-6/30/24 FMLA 9/1/24-11/22/24 Unpaid LA 11/25-6/30/25	
6.	Perkowski, Michelle	Teacher	MS	9/1/24	12/20/24	SD 9/1-9/30 FMLA 10/1-12/20 RTW 1/2/25	
7.	Reilly, Kevin	Teacher	HS	9/1/24	11/22/24	FMLA 9/1-11/22 RTW 11/25/24	
8.	Employee #4781	Employee	DIST	4/17/24	4/30/24	Sick Bank 4/17-4/30 RTW 5/1/24	
9/	Employee #4781	Employee	DIST	3/22/24	4/19/24	Sick Bank 3/22-4/19 RTW 4/22/24 RTW 4/22/24	

F. Extended Day Program

Mr. Kent Bania, Superintendent of Schools, recommends the Board of Education approve the following **Extended Day Staff** at the below rates for the dates listed below.

N/A

G. Coaches/Advisors/Stipends

1. **Mr. Kent Bania**, Superintendent of Schools, recommends the Board of Education approve the following **extra-curricular, extra hours and stipends at their contracted rates** for the dates listed below. These payments are contingent upon the commencement of the programs.

1.	Jiritano, Jennifer	Teacher	DIST	\$45/hr	4/1/24	6/30/24	High Impact Tutoring	
2.	Luciano, Marlana	Teacher	DIST	\$45/hr	4/1/24	6/30/24	High Impact Tutoring	
3.	Callaghan, Meagan	Teacher	DIST	\$45/hr	4/1/24	6/30/24	High Impact Tutoring	
4.	Zarbetski, Averi	SAC	HS	\$50/hr	4/12/24		Chaperone Jr. Prom	
5.	Struble, Pamela	Teacher	YS	\$150/performance	4/1/24	6/30/24	Accompanist per contract	
7.	Van Hoven, Eric	Vendor	DIST	\$150/performance	4/1/24	6/30/24	Accompanist per contract	
8.	Gabriele, Salvatore	Asst. Lax Coach	ATH	Step 4 \$6,120	4/1/24	6/30/24	Omitted from Spring Sports Approvals	

Old Business

April, 29, 2024

Mr. Kucinski discussing landscaping projects at Spring Garden.

New Business

Executive Session

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel, anticipated litigation, and service contracts.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

Adjournment of Executive Session MOTION TO CONVENE EXECUTIVE SESSION

AT 8:31 PM Trustee Kucinski moved, Trustee Balsamo seconded, and the Board approved to convene executive session.

Adjournment

This document is subject to additions, withdrawals and modifications without notice.