

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING MINUTES
JANUARY 25, 2021**

Announcement of Meeting - 6:30 PM – Virtual Meeting

Mr. Kucinski

President Kucinski opened the meeting at 6:30pm

Flag Salute

President Kucinski led the assembly in the flag salute

Call of Roll

David DiPisa

Present:

- Mr. Salvatore Balsamo
- Mr. Daniel A. Carnicella
- Mrs. Lisa Danchak-Martin
- Mr. Frank A. DeMaio
- Mr. Salvatore Ferraro
- Mrs. Theresa Quirk
- Mr. Kenneth J. Reilly
- Ms. Erica Zarro
- Mr. Charles W. Kucinski

Also Present:

- Dr. Julie Glazer
Superintendent of Schools
- Mr. Kent Bania
Assistant Superintendent of Schools
- Mr. David DiPisa
Business Administrator/Board Secretary
- Mr. Michael Parigi
Director of Buildings & Grounds
- Mrs. Janine Loconsolo
Director of Curriculum
- Ms. Karen Greco
Human Resources

January 25, 2021

Moment of Silence

Mr. Kucinski held a moment of for family and friends dealing with difficult times.

Approval of Minutes

Open Public Meeting – December 21, 2020
Reorganization Open Meeting – January 5, 2021

Trustee Zarro moved, Trustee DeMaio seconded, and the following Board minutes were unanimously approved.

Correspondence: None

Presentation:

Football Team acknowledgement

Joe Piro
Athletic Director

The Nutley Athletic Director Mr. Joe Piro acknowledged the Nutley High School football team for their achievements during the 2020 season. A presentation and slide show was shown.

Mr. Kucinski, Dr. Glazer and many Board members congratulated and acknowledged the High School football coach and team for an outstanding season.

Dr. Glazer also congratulated the Director of the band Vincent Vicchiariello for being Yamaha's Music Educator 40 Under 40 for outstanding music achievement.

Reports as follows:

1. Superintendent's Report

Presentation: Back to School 2021

Dr. Glazer

2. Board Secretary's Report

Mr. DiPisa

Mr. DiPisa congratulated the Nutley football team, coaches and parents for an outstanding season. He also thanked the Board of Education on their continued hard work during the month's committee meetings. Mr. DiPisa stated that we are continuing to prepare the budget and he will be ready to present to the Adhoc committee the 2nd week of February. He also stated the auditors are finishing up the audit and we will be prepared to submit the audit on Feb 5th to the CAFR Repository. Mr. DiPisa also gave special thanks to

January 25, 2021

**Nutley Board of Education
Public Meeting on January 25, 2021**

the central office and superintendent's office; Mr. DiPisa said he is proud of the hard work the office puts in each day.

3. Director of Buildings & Grounds

Mr. Parigi

Mr. Parigi said the new compressor at JHWMS has been changed. The heat exchanger at Lincoln school gym is up and running. Custodians continue to clean and maintain all the buildings. Mr. Parigi said we are finalizing a quotation to change the cores and locks through all the buildings.

Committee Reports

1. Administration Committee: *The Committee met on January 21, 2021*

Mr. Balsamo stated Mr. Bania reviewed the postponement of QSAC due to COVID 19 and our status as a high-performing district. Dr. Glazer detailed the budget development process and thanked Mr. DiPisa for his efforts to bring the budget process to the level that she has been expecting. Additionally, Dr. Glazer reviewed the mid-year budget review submission to the County including the budget goals. Dr. Glazer reviewed the COVID testing process for students including athletes and coaches and detailed the agreement with Bergen Medical for administering testing services. Dr. Glazer and Mr. Bania gave an overview of the planned return to school and led a discussion of resources being considered. The committee engaged in a discussion of the meeting schedule for the remainder of the year and Dr. Glazer shared legal and personnel updates.

2. Finance Committee: *The Committee met on January 21, 2021*

Mr. Ferraro stated that the new compressor at JWMS has been installed and the final connections are being made. The heat exchanger at Lincoln School gym has been replaced and is up and running. The preparation for the concrete pad for the new storage shed at JWMS has begun and the grounds crew has completed the leaf clean up districtwide. The custodians continue to clean and paint in each building. Tim Koster is securing prices for replacement vehicles for the grounds and maintenance departments. Mike Parigi is finalizing a quotation for replacing door locks, cores and handles districtwide. Mr. DiPisa discussed the approval of Scenck, Price, Smith and King, LLP. The contract will be from January 1, 2021 through June 30, 2021. Mr. DiPisa is trying to secure contracts for beginning and ending in the fiscal year for all vendors when applicable. The Yantacaw School PTO has sent the formal donation letter for an outdoor space at Yantacaw School in the amount of \$25,000. The motion to accept the donation is on the January 25, 2021 agenda. An engineer letter from Pennoni was received to verify construction of a secure entrance on the south end of Yantacaw School. Mr. DiPisa updated the committee on the budget preparation process thus far and the mid-year budget review was submitted to the County Office on January 19, 2021. The Board received the formal paperwork for the Melissa Centrella Scholarship Foundation, doing business as Melissa's Hope. The motion to accept the scholarship is on the January 25, 2021 agenda. The committee discussed the Yantacaw School Secure entrance proposal from Solutions Architecture and previous requests to DiCara Rubino for the same project. The timeline to have the project bid and completed by start of school September 2021.

January 25, 2021

Nutley Board of Education
Public Meeting on January 25, 2021

The committee directed Mr. DiPisa to have Solutions Architecture provide a revised schematic exterior drawing and bid documents to the Board for the Yantacaw School Secure Entrance. A meeting will be scheduled for next week to discuss logistics for the project from start to finish. Dr. Glazer discussed the testing protocol for staff and students for sports and PSAT. This testing is being provided by Bergen New Bridge Medical Center and the contract is being reviewed by counsel to be placed on the January 25, 2021 agenda. There is no cost to the Board for this service. Dr. Glazer also discussed the reopening for staff and students and the discussion for the January 25, 2021 meeting. Our finance committee will meet the Tuesday prior to the monthly Board meetings for the remainder of this year. The next finance meeting is scheduled for February 16, 2021 at 4pm at JWMS.

3. Academic Committee: *The Committee met on January 15, 2021*

Mrs. Danchak-Martin said Mr. Bania updated the academic committee with the impact of the executive order that postpones the QSAC county review for districts in SY 2020-21. As a result of being high performing in our 2017-18 review, our next QSAC visit will be in 2023-24. Mr. Bania and Mrs. Loconsolo updated the academic committee with the progress of the iXL pilot. The district is moving through a process that evaluates this tool that assesses students, provides adaptive skill recommendations and problems, and provides data for teachers and families on student progress. 26 teachers, as well as 722 students are involved in the pilot. Mrs. Loconsolo discussed the Jan 15th PD day. The day included a presentation to teachers, paraprofessionals and related staff concerning the social and emotional impacts of remote learning. Mr. Bania and Mrs. Loconsolo broadly discussed support structures that the district is considering for students when they return to school. As plans solidify, the academic committee will be updated. Mr. Bania and Mrs. Loconsolo shared the most recent NJDOE broadcasts as relevant to the academic committee. Mr. Bania discussed the purpose of the next District Evaluation Advisory Committee on February 2nd, including an updated of observations and a discussion of NJDOE SGO guidance. Dr. Glazer shared the results of the Mid-Year Parent review survey that was distributed at Nutley High School. Dr. Glazer updated the committee to the logistics and procedures for COVID testing for the PSAT, athletics, and other groups. The committee reviewed field trips, PD trips, and legal concerns. The next meeting of the academic committee will be determined following the reorganization of the board on February 17, 2021.

4. Policy Committee: *The Committee met on January 20, 2021*

Mrs. Quirk said the committee updated and reviewed policies from First Reading on the 12/21/20 BOE agenda for Second Reading on tonight's agenda. The following policies were reviewed and discussed for First Reading on tonight's agenda:

6150 Tuition Income
6471 School District Travel
8130 School Organization
R8140 Enrollment Accounting
8310 Public Records

January 25, 2021

**Nutley Board of Education
Public Meeting on January 25, 2021**

The Committee discussed moving the Policy committee to the week before the Academic Committee to provide additional time for discussion and review. The next meeting of the Policy Committee will be Wednesday February 10, 2021 at 5:30 PM

Hearing of Citizens (Resolutions Only)

We now come to the portion of our meeting where we allow members of the public to address the board. In this section we allow questions or comments on Resolutions Only.

Our Board regulations (#0167) allot 20 minutes for these communications. Each person shall be limited to three minutes and we ask you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

All statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

No Public Comments

ACADEMIC - Resolutions 1-2

Trustee Danchak-Martin moved and Trustee DeMaio seconded a motion that the Board approve Academic Resolutions 1-2 as follows:

Upon a roll call vote, Academic Resolutions 1-2 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

| SCHOOL | TEACHER/PROGRAM | DATE | LOCATION |
|--------------------|--------------------------------|--|--|
| Nutley High School | Ms. Melchionne (Humanities) | 1/28/21 | Met Museum, NYC, NY VIRTUAL |
| Nutley High School | Ms. Petrillo (Student Council) | 2/11/21 Prev. approved for a diff. date. | Virtual (Discord Platform) |
| Nutley High School | Mr. Smyth (Crew Team) | 5/20/21-5/22/21 | Schuylkill River Racecourse, Philadelphia, PA |
| Nutley High School | Mr. Smyth (Crew Team) | 5/27/21-5/29/21 | SRAA National Championships, Camden County Parks, Pennsauken, NJ |

January 25, 2021

2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

| | | | | |
|--|---|--|------------|-----|
| Porrino, Robert | Social Studies Content Area Articulation | 1/7/21 | Nutley, NJ | \$0 |
| Gewecke, Amy | Social Studies Content Area Articulation | 1/13/21 | Nutley, NJ | \$0 |
| Mungiello, Lauren | DLM Training | 1/9/21 | Virtual | \$0 |
| Domantay, Kimberly Mosel, Stephanie Petrillo, Melissa Reo, Ashley Romas, Robert Siculietano, Phillip | DLM Training | 2/10/21 | Virtual | \$0 |
| Cullity, Kathleen Hellriegel, Angelique Irene, Angela Jiritano, Jennifer Mitschow, Julie Soobrattie, Prudence | K-12 ESL Curriculum & Assessment Review 2020-2021 | 2/12/21, 3/26/21, 4/30/21, 5/21/21 *Dates are subject to change based on virtual/hybrid schedule changes. | Virtual | \$0 |
| Boyce, Nicole Moscaritola, Dara | NJASPERD Annual Convention | 2/22/21-2/23/21 | Virtual | \$0 |

ADMINISTRATION - Resolutions 1-2

Trustee Balsamo moved and Trustee Carnicella seconded a motion that the Board approve Administration Resolutions 1-2 as follows:

Upon a roll call vote, Administration Resolutions 1-2 were unanimously approved.

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Superintendent of Schools' has reported to the Board of Education the results of the HIB investigation report(s) listed below. Parents of involved student offenders and targets/victims shall be provided with information about the investigation in writing within five school days after the results of the investigations are reported to the Board of Education.

2021-1-15 HIB Report to the Board

2. APPROVAL OF BERGEN NEW BRIDGE MEDICAL CENTER; COVID 19 TESTING

**Nutley Board of Education
Public Meeting on January 25, 2021**

BE IT RESOLVED that the Board of Education approves the agreement with Bergen New Bridge Medical Center for COVID 19 testing of staff and students at no charge to the district, a copy of the agreement is on file in the Business office.

FINANCE - Resolutions 1-14

Trustee Ferraro moved and Trustee DeMaio seconded a motion that the Board approve Finance Resolutions 1-14 as follows:

Discussion:

Mr. Balsamo discussed resolution #14 the Melissa Anne Centrella Scholarship Foundation.

Mr. Carnicella discussed the project at Yantacaw secure entrance project and the donation from the Yantacaw PTO for the outdoor classroom.

Upon a roll call vote, Finance Resolutions 1-14 were approved and resolution #14 was abstained by Trustee Balsamo.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending November 30, 2020.

2. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending December 31, 2020.

3. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of November 30, 2020 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

4. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of December 31, 2020 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no
January 25, 2021

**Nutley Board of Education
Public Meeting on January 25, 2021**

major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

5. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated January 25, 2021 in the total amount of \$7,525,052.76. (Appendix C).

6. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accept a donation from Yantacaw PTO in the amount of \$25,000 for an outdoor educational space at Yantacaw School.

7. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accept the following donation:

| AMOUNT | FROM |
|-----------|---|
| \$3000.00 | Donation from IACE for the Italian language program in Nutley High School |

8. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2020-2021 school year.

ADD: Amend

| SCHOOL | DATE | CLASSIFICATION | STUDENT ID NUMBERS | AMOUNT |
|--------------------------------|------------------------|----------------|--------------------|-------------|
| Shepard School Kinnelon, NJ | 12/14/2020 116 Days | OHI | 1 | \$36,202.44 |
| | | | | |

January 25, 2021

9. APPROVAL TO DISCARD OR RECYCLE OBSOLETE EQUIPMENT

BE IT RESOLVED that the Board of Education approves discarding or recycling obsolete equipment listed below:

| School | Item / Location | Tag # |
|-------------|--------------------------|-------|
| High School | Wood Lathe – Woodshop | 2778 |
| High School | Piano – RM100 Music Room | n/a |
| Yantacaw | Piano – Music Room | n/a |

10. APPROVAL OF PURCHASE AGREEMENT – Essex Regional Education Services Commission

BE IT RESOLVED that the Nutley Board of Education in cooperative purchasing services provided by the Essex Regional Educational Services Commission for 2020-2021 school year at a fee of \$10,050.00.

11. APPROVAL OF PURCHASE AGREEMENT- Beyer Ford

BE IT RESOLVED that the Nutley Board of Education approves the purchase agreement for a 2021 Ford Explorer (K8B) Base 4WD in cooperation with the Educational Services Commission of NJ at a fee of \$32,220.07.

12. APPROVAL TO PROVIDE LEGAL SERVICES – SCHENCK, PRICE, SMITH & KING LLP

BE IT RESOLVED that the Nutley Board of Education approves the agreement with Schenck, Price, Smith & King LLP to provide legal services to the Nutley Board of Education from January 1, 2021 to June 30, 2021. A copy of the agreement is on file in the Business Office.

13. APPROVAL OF PURCHASE AGREEMENT – Brookaire Company LLC- Ed Data Vendor #9837

BE IT RESOLVED that the Nutley Board of Education approve the purchase agreement with Brookaire Company LLC, Ed Data vendor #9837, for HVAC filters for the district for \$6567.92.

14. APPROVAL OF SCHOLARSHIP AGREEMENT -The Melissa Anne Centrella Scholarship Foundation

BE IT RESOLVED that the Nutley Board of Education approve the agreement with the Melissa Anne Centrella Scholarship Foundation Inc. dba Melissa's Hope.

LEGISLATION & LEGAL – Resolution 1

Trustee Zarro moved and Trustee Quirk seconded a motion that the Board approve Legislation & Legal Resolution 1 as follows:

Discussion:

Dr. Glazer thanked the Board for all its hard work.

Upon a roll call vote, Legislation & Legal Resolution 1 was unanimously approved.

1. SCHOOL BOARD RECOGNITION MONTH

BE IT RESOLVED that the Nutley Board of Education acknowledges School Board Recognition Month for January 2021.

**School Board Recognition Month in New Jersey
January 2021**

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Nutley Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversee operations for public school districts; and

WHEREAS, The Nutley Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Nutley Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Nutley Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

January 25, 2021

PERSONNEL – Resolution 1

Trustee Reilly moved and Trustee Quirk seconded a motion that the Board approve Personnel Resolution 1 as follows:

Upon a roll call vote, Personnel Resolution 1 was unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated January 25, 2021.

POLICY – Resolutions 1-2

Trustee Quirk moved and Trustee Zarro seconded a motion that the Board approve Policy Resolutions 1-2 as follows:

Upon a roll call vote, Policy Resolutions 1-2 was unanimously approved.

1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

Bylaws:

| | |
|------|---|
| 0132 | Executive Authority |
| 0144 | Board Member Orientation and Training |
| 0170 | Use of Electronic Devices by Board Members at Public Board Meetings |
| 0173 | 0173 Duties of Public School Accountant |

Policies:

| | |
|------|---|
| 1130 | Staff Liaison Committees |
| 1140 | Affirmative Action Program |
| 1210 | Board-Superintendent Relations |
| 1220 | Employment of Chief School Administrator |
| 1230 | Superintendent's Duties |
| 1310 | Employment of School Business Administrator/Board Secretary |
| 1320 | Duties of School Business Administrator/Board Secretary |
| 1330 | Evaluation of the School Business Administrator |

**Nutley Board of Education
Public Meeting on January 25, 2021**

| | |
|------|--|
| 1331 | Evaluation of the Board Secretary |
| 1400 | Job Descriptions |
| 1510 | Americans With Disabilities Act |
| 1523 | Comprehensive Equity Plan |
| 1540 | Administrator's Code of Ethics |
| 1570 | Internal Controls |
| 1620 | Administrative Employment Contracts |
| 1631 | Residency Requirement for Person Holding School District Office, Employment, or Position |
| 2210 | Curriculum Development |
| 2415 | .02 Title I - Fiscal Responsibilities |
| 2415 | .05 Pupil Surveys Analysis and/or Evaluation |
| 2466 | Needless Public Labeling of Pupils with Disabilities |
| 2520 | Instructional Supplies |
| 3362 | Sexual Harassment |
| 4219 | Commercial Driver Controlled Substance and Alcohol Use Testing |
| 4352 | Sexual Harassment |

Regulations:

| | |
|-------|--|
| R1330 | Evaluation of the School Business Administrator |
| R1400 | Job Descriptions |
| R1510 | Rights of Persons with Handicaps or Disabilities |
| R1570 | Internal Controls |
| R2260 | Affirmative Action Program for School and Classroom Practices Complaint Procedure |
| R2415 | Title I Services |
| R2464 | Gifted and Talented Pupils |

2. APPROVAL OF ADOPTION OF POLICIES (First Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

| | |
|-------|------------------------|
| 6150 | Tuition Income |
| 6471 | School District Travel |
| 8130 | School Organization |
| R8140 | Enrollment Accounting |
| 8310 | Public Records |

Hearing of Citizens

In this section we allow questions or comments on all school-related matters. Our regulations allot 30 minutes for these communications. Again, each person shall be limited to three minutes and we ask

January 25, 2021

Nutley Board of Education
Public Meeting on January 25, 2021

you to try to stay within this requirement. Speakers may speak more than once only after all others wishing to speak on a topic have been heard.

As I stated earlier, all statements will be directed to me as the chairperson and no one may address board members individually.

Please be reminded that if your statement is: Too lengthy, abusive, obscene, irrelevant or redundant, your participation may be terminated.

Please remember to state your name and address each and every time you address the board. Does anyone have any questions?

Several residents addressed their concern about COVID testing for staff and students and also a concern that March 1st return date for in person learning is not reasonable. Dr. Glazer and the Board Members answered the questions of the citizens.

Old Business

None

New Business

None

Adjournment

There being no further business, the meeting was adjourned at 9:20pm on a motion by Trustee Reilly seconded by Trustee Zarro and unanimously approved by voice vote

Respectfully submitted,

David DiPisa
Board Secretary

January 25, 2021