

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC VIRTUAL MEETING
AUGUST 31, 2020**

The Nutley Board of Education held a Public Meeting on Monday, August 31, 2020 as a Virtual Online Board Meeting.

President Kucinski opened the meeting at 6:30 PM.

MEETING NOTICE

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 28, 2020. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to Tap Into Nutley, advertised in the Nutley Sun on February 6, 2020 and posted on the district website. A revised meeting notice was sent out on July 23, 2020 advising that this meeting was a Virtual Online Meeting.

This is an official meeting.

FLAG SALUTE

President Kucinski led the meeting with the flag salute.

ROLL CALL

Present: Mr. Daniel A. Carnicella
Mrs. Lisa Danchak-Martin
Mr. Frank A. DeMaio
Mr. Salvatore Ferraro
Mrs. Theresa Quirk
Mr. Kenneth J. Reilly
Mr. Fredrick Scalera
Mr. Charles W. Kucinski

Absent: Ms. Erica Zarro

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mr. Kent Bania, Assistant Superintendent of Schools
Mr. David DiPisa, Business Administrator/Board Secretary

CORRESPONDENCE

Dr. Glazer read letters from the Clara Maass Health Center and RWJ Barnabas Health Center thanking the Nutley Board of Education for their contributions in response to COVID-19.

Trustee Scalera moved, Trustee Reilly seconded, and the following Board minutes were unanimously approved.

Board Retreat Meeting – July 23, 2020
Open Public Meeting – July 27, 2020
Special Public Meeting – August 11, 2020
Special Public Meeting – August 19, 2020

SUPERINTENDENT'S REPORT

Dr. Glazer spoke about the reopening of schools for staff and students. She explained what will take place during the day for the emergency child care that the district will be providing at a cost of \$75 a week. She mentioned that the Governor announced that there were federal funds that have been put aside for child care.

Dr. Glazer introduced Janine Loconsolo who gave a power-point presentation on the updated elementary schedule for instruction.

Members of the school community asked questions and made comments regarding the school reopening. Transcript is on file in the Business Office (Schedule B).

Dr. Glazer and Mrs. Loconsolo responded to questions asked.

BOARD SECRETARY'S REPORT

Mr. DiPisa thanked the Board Members for actively participating in their committee meetings and for all their hard work.

President Kucinski thanked Mr. DiPisa for his detailed committee reports.

DIRECTOR OF BUILDINGS & GROUNDS REPORT

Mr. Parigi gave an update on all the work being done throughout the district. He thanked Mayor Tucci and Frank DeMaio for helping to renovate the district's clay fields. He also thanked Commissioner Scarpelli and the Road Department for helping with the paving and sidewalk area at Washington School.

Trustee Reilly asked about the air cleaner for the district. Mr. Parigi responded that D&B Engineering did a survey and he was waiting for the response.

COMMITTEE REPORTS

Finance Committee – Trustee Ferraro said that Mr. Parigi gave an update on the projects taking place throughout the district with the buildings and grounds. Mr. DiPisa reported on the CARES Act Funding, food services and MOA for custodial and maintenance staff. Mr. DiPisa reviewed with the committee the Finance Resolutions for tonight’s meeting.

Academic Committee – Trustee Danchak-Martin said the committee discussed special services questions relating to the virtual learning plan. Mr. Bania and Mrs. Loconsolo provided an update on the Program Review Curriculum, Transitional Curriculum and opening day PD plans. Mr. Bania discussed Schedule A, a yearly document that lists the program offerings in district that are paired with curricular, materials, and resources and also the various 6th period stipends on the personnel agenda. Mrs. Loconsolo discussed the Elementary Handbook 20-21, kindergarten orientation update and the updated elementary virtual schedule. Dr. Glazer discussed the emergency child care being provided by the district and the variance process and distribution throughout the district.

Administrative Committee – Trustee Carnicella reported on the Long-Range Facilities walk-through that took place August 27, 2020. Dr. Glazer shared the food service distribution plan and the updated reopening plans for the district. Mr. Bania reviewed the plan for the opening days plan for professional development. Dr. Glazer detailed the proposed plan for emergency child care and reviewed several legal updates including those related to COVID-19, FMLA updates and accommodations for high-risk staff and students.

Long Range Facilities Plan – Trustee Carnicella said that Mr. Parigi will find out which projects included in the plan were completed in the past ten years. Mr. Parigi will contact both Board architects to walk through Washington, Lincoln and Spring Garden schools to identify any spaces that could possibly be used as classrooms. Mr. Parigi will identify the stairwells in the district that need to be upgraded and brought to the committee’s attention the stairs at the Oval by the flag pole that need upgrading. Trustee Reilly asked and it was confirmed that the ventilation at JHWMS Music Room was fixed. The committee asked Mr. DiPisa to confirm the amount of money set aside for the Yantacaw School secure entry.

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMIC - Resolutions 1-4

Trustee Danchak-Martin moved and Trustee DeMaio seconded a motion that the Board approve Academic Resolutions 1-4 as follows:

Upon a roll call vote, Academic Resolutions 1-4 were unanimously approved.

1. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

Aramando III, Sam Biesiada, Christina Maddalena, Jenny	Handle with Care	9/17/20	Hamilton, NJ Prev. approved for diff. location.	\$0
Cullity, Kathleen Hellriegel, Angelique	K-12 ESL Curriculum & Assessment Review (20-21)	9/17/20, 10/15/20, 12/2/20	Virtual Google Meet	\$0

Irene, Angela Jiritano, Jennifer Mitschow, Julie Soobrattie, Prudence		*Dates are subject to change based on virtual/hybrid schedule changes. More dates will be added in the new year.		
Doyle-Marino, Helen	Essex County Roundtable	9/22/20, 10/20/20, 11/24/20, 12/15/20, 1/26/21, 2/23/21, 3/23/21, 4/27/21, 5/25/21, 6/15/21	West Orange, NJ	\$0
Mero, Steven Norris, Vanessa Regos, Melanie	Elementary WL Curriculum Common Planning and Unit Assessment Review	9/28/20, 11/12/20, 1/15/21, 3/4/21 *Dates are subject to change due to virtual/hybrid schedule changes.	Virtual Google Meet	\$0

2. REVISE APPROVAL OF CONTRACT – ACKERMAN INSTITUTE FOR THE FAMILY

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Ackerman Institute for the Family for the CKCC Curriculum Package for the 2020-2021 school year at a revised fee of \$24,810. To be paid with Title IV funds.

3. APPROVAL OF ELEMENTARY HANDBOOK 2020-2021

BE IT RESOLVED that the Board of Education approve the Elementary School Handbook for the 2020-2021 school year.

4. CURRICULUM APPROVAL

BE IT RESOLVED that the curriculum as described in the district selected course guides, courses of study, curriculum guides, and program materials listed on the attached Schedule A, be adopted for use in Grades Preschool through Grade 12 of the Public Schools of Nutley for the 2020-2021 school year.

FINANCE - Resolutions 1-28

Trustee Ferraro moved and Trustee DeMaio seconded a motion that the Board approve Finance Resolutions 1-23 as follows:

Upon a roll call vote, Finance Resolution 1-28 were approved with the following exception:

- 1) Trustee Ferraro “abstained” on the following: Resolution 7 – Special Class Placement, Resolution 24 – Approval of Lease Agreement Between the Township of Nutley and the Nutley Board of Education for DeMuro Park and Resolution 26 – Revised Renewal of Shared-Services Agreement for School Physician.

- 2) Trustee DeMaio “abstained” on the following: Resolution 24 – Approval of Lease Agreement Between the Township of Nutley and the Nutley Board of Education for DeMuro Park and Resolution 26 – Revised Renewal of Shared-Services Agreement for School Physician.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending June 30, 2020 (Revised) and July 31, 2020.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of June 30, 2020 (Revised) and July 31, 2020 after review of the Secretary’s monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated August 31, 2020 in the total amount of \$4,005,686.72 (Appendix C).

4. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the June transfers 2019-2020 (Appendix D).

5. REVISED TUITION STUDENTS

BE IT RESOLVED that the Board of Education approves the revised enrollment of students on a tuition basis for the 2020-2021 school year previously approved at the June 9, 2020 Board Meeting, pursuant to existing employment agreements:

No. of Students Grade Level

2	Pre-K
1	7
1	8

6. ESTABLISH TUITION RATE FOR INTEGRATED PRE-SCHOOL PROGRAM 2020-2021 SCHOOL YEAR

BE IT RESOLVED that the Nutley Board of Education approves the tuition rate of \$3,200 for the 2020-2021 school year for the Integrated Pre School Program.

7. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2020-21 school year.

School	Student #	Est. Services	Tuition
Academy 360 Lower School	1	Aide	104,480
Allegro School	1	Aide	122,994
Alpine Learning Group, Inc.	1		92,981
Banyan Upper School	1		64,620
CPNJ - Pillar Care Continuum	1		73,620
CPNJ - Pillar Care Continuum	1	Aide	106,828
Cerebral Palsy League	1		66,854
Chancellor Academy	1		71,187
Chancellor Academy	1		71,187
Cornerstone Day School, LL	1		76,476
Cornerstone Day School, LL	1		76,476
CTC Academy, Inc.	1	Aide	105,741
David Gregory School, Inc.	1	Aide	83,106
David Gregory School, Inc.	1	Aide	83,106
EPIC	1		99,521
EPIC	1		99,521
Epic	1		99,521
First Cerebral Palsy of N.J.,Inc.	1		62,068
First Cerebral Palsy of N.J.,Inc.	1		62,068
First Cerebral Palsy of N.J.,Inc.	1		62,068
Glenview Academy	1	Aide	108,168
Gramon School	1	Aide	113,086
Montclair State University	1		70,560
Children's Center	1		

Mountain Lakes Board of Ed.	1		70,200
New Beginnings	1	Aide	109,872
New Beginnings	1	Aide	109,872
ParadigmTherapeuticDaySchool	1		71,136
Passaic Valley Regional H.S.	1		62,975
Phoenix Learning Center	1	Aide	99,052
Phoenix Learning Center	1	Aide	99,052
Sage Day Middle School	1		64,620
St. Joseph's School for the Blind	1		79,636
Shepard School	1		57,112
Shepard School	1		57,112
The Deron School of N.J., Inc.	1		57,220
The Forum School	1	Aide	94,498
Windsor Learning Center	1		57,960
Windsor Preparatory H. S.	1		56,357
Windsor School	1		73,800
Total			3,196,711

8. BUS LEASE PURCHASE – TD EQUIPMENT FINANCE

BE IT FURTHER RESOLVED that the Board of Education authorizes the Business Administrator to enter into a tax-exempt lease purchase financing agreement with TD Equipment Finance for (3) three new bus lease/purchase through Hunterdon County Co-op and confirmed paperwork by Board Attorney for \$227,974.26 payable at \$47,302.86 per year for five (5) years – December 1, 2020 to December 1, 2024.

9. TRANSPORTATION CONTRACT - Summer

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #1 Summer with a parent to provide transportation for one Special Education student from Nutley to Forum, Waldwick, NJ effective July 1, 2020 through July 30, 2020 at a cost of \$66.40 per day.

Subject to approval of the County Superintendent of Schools.

10. TRANSPORTATION CONTRACT

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #2 with a parent to provide transportation for one Special Education student from Nutley to New Beginnings, Fairfield, NJ effective September 1, 2020 through June 30, 2021 at a cost of \$46.86 per day.

Subject to approval of the County Superintendent of Schools.

11. TRANSPORTATION CONTRACT

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #3 with a parent to provide transportation for one Special Education student from Nutley to Spectrum 360, Livingston, NJ effective September 1, 2020 through June 30, 2021 at a cost of \$60.13 per day.

Subject to approval of the County Superintendent of Schools.

12. TOILET ROOM FACILITIES FOR EARLY INTERVENTION – Spring Garden – Pre-Kindergarten and Kindergarten Classrooms

BE IT RESOLVED that our school district elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h)4ii, by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom. Assigned teacher aides will assist the teachers regarding toileting of students.

13. APPROVAL OF APPLICATION FOR DUAL USE OF EDUCATIONAL SPACE – SPRING GARDEN

BE IT RESOLVED that the Board of Education approve the Application for Dual Use of Educational Space at Spring Garden School for the 2020-2021 school year.

14. APPROVAL OF CONTRACT – SECURRANTY

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Securanty for Chromebook insurance for the 2020-2021 school year at an annual fee of \$58,754.

15. APPROVAL OF CONTRACT – DUDE SOLUTIONS

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Dude Solutions for the work-order software program for the Maintenance Department for the 2020-2021 school year at an annual fee of \$7,601.77.

16. APPROVAL OF CONTRACT – SPRUCE INDUSTRIES

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Spruce Industries for seven (7) Electrostatic Backpack Sprayers in the amount of \$12,600 (CARES Act).

17. APPROVAL OF CONTRACT PAYMENT – TEQlease

BE IT RESOLVED that the Board of Education approves payment #2 of a three-year contract between the Nutley Board of Education and TEQlease for Hapara Software for Chromebooks for the 2020-2021 school year at a fee of \$13,313.90.

18. APPROVAL OF CONTRACT – Jamf

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Jamf for software licensing and maintenance services for the 2020-2021 school year at an annual fee of \$17,087.

19. APPROVAL OF FINAL PAYMENT – DELL FINANCIAL

BE IT RESOLVED that the Board of Education approves the final payment of \$113,000 to Dell Financial on a 3-year Chromebook lease.

20. APPROVAL OF PURCHASE – VENTRAC

BE IT RESOLVED that the Board of Education approves the purchase of the Ventrac Tractor with attachments purchased through the (ESCNJ Co-Op) for the price of \$41,072.70.

21. APPROVAL OF CONTRACT – SORA (Student Reading App)

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and SORA (Student Reading App) for e-books for the 2020-2021 school in the amount not to exceed \$25,000.

22. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	FROM
\$3,770.09	Donation from the Lincoln PTO for 3 water coolers.

23. APPROVE AGREEMENT WITH EDUCATION ASSOCIATION OF NUTLEY (Custodial Unit)

BE IT RESOLVED that the Board of Education approves the Memorandum of Agreement and the salary guides with the Education Association of Nutley (Custodial Unit) encompassing the terms and conditions of employment for the custodial and buildings & grounds employees for the period July 1, 2020 through June 30, 2023.

24. APPROVAL OF LEASE AGREEMENT BETWEEN THE TOWNSHIP OF NUTLEY AND THE NUTLEY BOARD OF EDUCATION FOR DEMURO PARK

BE IT RESOLVED that the Board of Education hereby approves the lease agreement and related management agreement with the Township of Nutley for DeMuro Park.

25. APPROVAL OF PARTIAL PAYMENT TO DAKOTA EXCAVATING CONTRACTOR, INC.

BE IT RESOLVED that the Board of Education approve partial payment to Dakota Excavating Contractor, Inc. in the amount of \$165,620.00 as per the recommendation of the Board's Architect as follows:

Original Contract Sum	\$538,000.00
Payment Application 1 – For the Nutley Park Oval	<u>\$165,620.00</u>
Balance to Finish + Retainage	\$372,380.00

26. REVISE RENEWAL OF SHARED-SERVICES AGREEMENT FOR SCHOOL PHYSICIAN

BE IT RESOLVED that the Nutley Board of Education approve the revised renewal of the Shared-Services Agreement for school physician services with the Township of Nutley for the 2020-2021 school year approved at the July 27, 2020 Board Meeting to reflect the new amount of \$11,000.

27. APPROVAL OF SERVICE PROVIDER

BE IT RESOLVED that the Board of Education approves the following service provider for the 2020-2021 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, LDTC, Bedside Instruction, Augmentative Communication Assessment, Nursing Substitutes, Evaluations and Substance Abuse Centers:

The Arc of New Jersey
North Brunswick, NJ

28. AMEND EXTENDED SCHOOL YEAR PROGRAM - SUMMER 2020

BE IT RESOLVED that the Board of Education amends the resolution Special Class Placement Summer 2020 approved at the July 27, 2020 Board Meeting to reflect the following addition:

SCHOOL	DATES	CLASSIFICATION	STUDENT ID NUMBERS	AMOUNT
Passaic Valley Regional High School Little Falls, NJ	June 29 - August 7, 2020	AUT	26872	\$8,397.00

Trustee Quirk was not present to vote on Personnel and Policy Resolutions.

PERSONNEL – Resolutions 1-2

Trustee Scalera moved and Trustee Carnicella seconded a motion that the Board approve Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was approved with the following exception:

- 1) Trustee Ferraro “abstained” on line item 91.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated August 31, 2020.

POLICY – Resolution 1

Trustee Carnicella moved and Trustee Danchak-Martin seconded a motion that the Board approve Policy Resolution 1 as follows:

Upon a roll call vote Policy Resolution 1 was unanimously approved.

1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

1648	Restart and Recovery Plan
1648.02	Remote Learning Options for Families
1649	Federal Families First Coronavirus (COVID-19) Response Act

HEARING OF CITIZENS

None

Trustee Quirk returned to the meeting.

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT TO EXECUTIVE SESSION

At 7:53 PM President Kucinski read the following. Trustees Scalera moved and Trustee DeMaio seconded to adjourn this meeting to Executive Session. The motion was unanimously approved by the Board.

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

No action after the Executive Session will be taken.

Respectfully submitted,

David DiPisa
Board Secretary