

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC VIRTUAL MEETING
MAY 19, 2020**

The Nutley Board of Education held a Public Meeting on Tuesday, May 19, 2020 as a Virtual Online Board Meeting.

President Kucinski opened the meeting at 6:30 PM.

MEETING NOTICE

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 28, 2020. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to Tap Into Nutley, advertised in the Nutley Sun on February 6, 2020 and posted on the district website. A revised meeting notice was sent out on April 8, 2020 advising that this meeting was a Virtual Online Meeting.

This is an official meeting.

FLAG SALUTE

President Kucinski led the meeting in the flag salute.

ROLL CALL

Present:

Mrs. Lisa Danchak-Martin
Mr. Frank A. DeMaio
Mr. Salvatore Ferraro
Mrs. Theresa Quirk
Mr. Kenneth J. Reilly
Mr. Fredrick Scalera
Ms. Erica Zarro
Mr. Charles W. Kucinski

Absent:

Mr. Daniel A. Carnicella

Also Present:

Dr. Julie Glazer, Superintendent of Schools

Also Absent:

Mr. Edward J. Appleton, Interim Business Administrator/Board Secretary

APPROVAL OF MINUTES

Trustee Scalera moved, Trustee Danchak-Martin seconded, and the following Board minutes were unanimously approved.

Open Public Virtual Meeting – May 5, 2020
Open Public Virtual Meeting – April 27, 2020
Executive Virtual Session – April 27, 2020

CORRESPONDENCE

None

PRESENTATION

Mr. Bania and Mrs. Loconsolo gave a power-point presentation on the 2018-19 NJDOE Performance Report.

SUPERINTENDENT'S REPORT

Dr. Glazer spoke about the third-grade teachers and students of Washington School who made a video thanking the essential workers during this pandemic. The video was then presented at the meeting. Dr. Glazer also said there will be year-end virtual celebrations for all the student events happening throughout the district following health and safety guidelines. She mentioned the updated year-end calendar that is being approved at this meeting and also spoke about Mindful Mondays.

BOARD SECRETARY'S REPORT

Dr. Glazer reported that Mr. Appleton was working on SEMI, Extraordinary Aide and our health care providers dental and health information. She said that a new health card will be mailed to all employee.

DIRECTOR OF BUILDINGS & GROUNDS REPORT

Mr. Parigi said that the custodial staff is back to work on a split schedule and all lockers have been cleaned out. He stated that 5 cherry trees were planted in front of Radcliffe School.

COMMITTEE REPORTS

Administrative Committee – Trustee Scalera said that Dr. Glazer provided an update on COVID-19 and the Oval bid opening. Dr. Glazer provided information regarding funding for Safety and Security and Federal funding from the Cares Act. Dr. Glazer discussed her meeting with Mr. Parigi and DiCara/Rubino Architects to update the 5-year Long Range Facility Plan and the Safety and Security Committee to discuss upcoming security projects. Dr. Glazer discussed the Food Service Contract, reimagination of the central office, updates on the Business Administrator position, salary and stipends for the 2020-2021 school year and year-end activities.

Academic Committee – Trustee Danchak-Martin said the committee discussed all things that were reported in the Administrative Committee minutes except the 2018-19 NJDOE Performance Report was presented to the Academic Committee.

Finance Committee – Trustee Ferraro reiterated what the Administrative Committee reported. Additional discussions included Mr. Parigi provided an update on staffing and a return to summer help staff and Mr. Appleton shared the resolution to purchase 3 school new busses.

Policy Committee – Trustee Zarro said the committee discussed the Department of Agriculture grant and information related to Free and Reduced Lunch summer distribution. The committee also discussed Governor Murphy’s Executive Order 3813 and Assembly Bill 3904.

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMIC - Resolution 1

Trustee Danchak-Martin moved and Trustee DeMaio seconded a motion that the Board approve Academic Resolution 1 as follows:

Upon a roll call vote, Academic Resolution 1 was unanimously approved.

1. APPROVAL OF REVISED 2019-2020 CALENDAR

BE IT RESOLVED that the Board of Education approve the revised 2019-2020 calendar (Schedule A).

FINANCE - Resolutions 1-12

Trustee Ferraro moved and Trustee DeMaio seconded a motion that the Board approve Finance Resolutions 1-12 as follows:

Upon a roll call vote, Finance Resolution 1-12 were unanimously approved.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending April 30, 2020.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of April 30, 2020 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated May 19, 2020 in the total amount of \$6,574,579.25 (Appendix C).

4. BUS PURCHASE

BE IT RESOLVED that the Board of Education approves the purchase of three (3) 2021 - 29 Passenger Gas Engine School Bus through the Middlesex Regional Educational Services Commission Co-Op awarded Bus Bid #19/20-22 to Wolfington Body Company, Inc. at their purchase price of \$75,991.42/ea. for a total of \$227,974.26.

5. BUS LEASE PURCHASE

BE IT FURTHER RESOLVED that the Board of Education authorizes the Business Administrator to enter into a tax-exempt lease purchase financing agreement with Hunderton Regional Educational Services Commission for the lease purchase of said school buses.

6. FOOD SERVICE MANAGEMENT COMPANY RENEWAL – THE POMPTONIAN, INC.

BE IT RESOLVED that the Nutley Board of Education "SFA" approves the renewal of the Food Service Management contract with The Pomptonian, Inc. "FSMC" for the food service operation for 2020-2021.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.1805 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by \$3.66 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$0.1805 will be multiplied by total meals.

The FSMC guarantees the SFA a minimum return of \$20,000.00 for school year 2020-2021.

7. APPROVAL OF CAFETERIA PRICES - 2020-2021 School Year

BE IT RESOLVED that the Board of Education approves the attached cafeteria prices (Schedule D) for the 2020-2021 school year.

8. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2019-2020 school year.

ADD:

SCHOOL	DATE	CLASSIFICATION	STUDENT ID NUMBERS	AMOUNT
First Cerebral Palsy of New Jersey Belleville, NJ	March 9, 2020	PSD	5739607996	\$23,000
*Windsor Bergen Academy Ridgewood, NJ	March 16, 2020	OHI	5426144676	
*Student's termination as stated on the 3/18/20 Board Meeting was postponed. Student is still attending this school.				

9. TAX REQUISITION SCHEDULE

BE IT RESOLVED that the Board of Education hereby approves the following 2020-2021 tax requisition schedule to be forwarded to the Nutley Town Governing Body:

<u>Deposit Date</u>	<u>Amount Requested</u>
Monday, July 13, 2020	\$ 2,498,329
Tuesday, July 28, 2020	\$ 2,498,329
Wednesday, August 12, 2020	\$ 2,498,329
Wednesday, August 26, 2020	\$ 2,498,329
Thursday, September 10, 2020	\$ 2,498,329
Monday, September 28, 2020	\$ 2,498,329
Tuesday, October 13, 2020	\$ 2,498,329
Wednesday, October 28, 2020	\$ 2,498,329
Wednesday, November 11, 2020	\$ 2,498,329
Monday, November 23, 2020	\$ 2,498,330
Friday, December 11, 2020	\$ 2,498,330
Monday, December 21, 2020	\$ 2,498,330

Wednesday, January 13, 2021	\$ 2,656,889
Wednesday, January 27, 2021	\$ 2,656,889
Wednesday, February 10, 2021	\$ 2,656,889
Wednesday, February 24, 2021	\$ 2,656,889
Thursday, March 11, 2021	\$ 2,656,889
Friday, March 26, 2021	\$ 2,656,889
Tuesday, April 13, 2021	\$ 2,656,889
Wednesday, April 28, 2021	\$ 2,656,889
Wednesday, May 12, 2021	\$ 2,656,889
Wednesday, May 26, 2021	\$ 2,656,889
Friday, June 11, 2021	\$ 2,656,889
Monday, June 21, 2021	\$ 2,656,889
Total:	<u>\$ 61,862,619</u>
Total Tax Levy 2020/2021:	\$ 61,862,619

10. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS OR PURCHASE BY STATE CONTRACT

BE IT RESOLVED that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services for the 2020/2021 school year:

- | | |
|----------------------------------------|--------------------------------------|
| Air Conditioners | Industrial Arts Supplies & Equipment |
| Alarm System Service/Installation | Internet Service Provider |
| Athletic Supplies and Equipment | Janitorial Supplies |
| Audio Visual Supplies and Equip. | Locker Refinishing |
| Auditorium Seating | Musical Instruments & Supplies |
| Boiler Repair | Office Furniture & Equipment |
| Boiler Water Treatment | Office Paper |
| Building Materials | Paint |
| Calculators | Periodical Subscriptions |
| Carpeting | Photocopiers |
| Chalkboards/Bulletin Boards | Pupil Transportation Vehicles |
| Commercial Printing | Replacement Doors & Hardware |
| Computers and Accessories | Roofing Work |
| Computer Hardware Maintenance | School Furniture |
| Computer Networking | School Health Supplies |
| Custodial Uniforms | School Supplies |
| Electrical Supplies | Science Supplies & Equipment |
| Electrical Work | Sidewalk and Paving Work |
| Floor Repair & Floor Tile Installation | Solid Waste Disposal |
| Grounds Supplies & Equipment | Stage Drapery |
| Gym & Classroom Floor Restoration | Technology Equipment |
| Hand & Power Tools | Ventilating Equipment |
| Heating Plant Modifications | Window Shades & Blinds |
| Cell Phone | Vehicle Maintenance |
| Tree Removal & Pruning | |
| Buildings & Grounds Vehicles | |

11. APPROVAL OF SUBMISSION OF APPLICATION – Carl D. Perkins, Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

BE IT RESOLVED that the Board of Education approve submission of the 2020-2021 application for the Carl D. Perkins, Strengthening Career and Technical Education for the 21st Century Act (Perkins V) in the amount of \$24,642.

12. REJECT BIDS – SYNTHETIC TURF UPGRADES AT NUTLEY PARK OVAL

WHEREAS bids for the Synthetic Turf at Nutley Park Oval Project were advertised on April 30, 2020 in The Nutley Sun.

WHEREAS sealed bids were publicly opened and read aloud on May 14, 2020 at 1:00 PM on a live online video stream with Solutions Architecture, and

WHEREAS the following bids were received in the following amounts:

Applied Landscape Technologies

Base Bid	\$663,950.00
Alt #1: Relocation of Scoreboard	\$30,700.00
Alt #2: Restoration of Concrete Bleachers	\$218,750.00
Alt #3: Installation of Weep Holes	\$15,600.00
Alt #4: Restoration of Concrete Pavers	\$27,750.00
Alt #5: Remove and replace Handrails	\$30,500.00
Alt #6: Relocate Bleachers and Pave underneath	\$52,200.00

and

WHEREAS, the bids are excessive as to price, as they substantially exceed the cost estimates prepared by the Architect for this Project and, as such, are unreasonable as to price; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bid received for the Synthetic Turf at Nutley Park Oval Project pursuant to N.J.S.A. 18A:18A-22(a), as the bids substantially exceed the cost estimates and, as such, are unreasonable as to price on the basis of the cost estimates prepared on behalf of the Board; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator and the Architect are hereby authorized to re-advertise the bid for said Project in accordance with N.J.S.A. 18A:18A.

PERSONNEL – Resolutions 1-2

Trustee Reilly moved and Trustee Zarro seconded a motion that the Board approve Personnel Resolutions 1-2 as follows:

Upon a roll call vote Personnel Resolutions 1-2 were unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated May 19, 2020.

2. REAPPOINTMENT AGENDA

BE IT RESOLVED that the Board of Education approves the Reappointment Agenda dated May 19, 2020.

HEARING OF CITIZENS

None

OLD BUSINESS

Trustee Scalera asked for an update on graduation.

NEW BUSINESS

Trustee Ferrara asked if the survey was sent out for Schoology.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:21 PM Trustee Scalera moved and Trustee Zarro seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

Formal action will be taken.

RECONVENE MEETING

At 9:50 PM Trustee Danchak-Martin moved, Trustee DeMaio seconded, and the Board approved by voice to reconvene the meeting.

Present:

Mrs. Lisa Danchak-Martin
Mr. Frank A. DeMaio
Mr. Salvatore Ferraro
Mrs. Theresa Quirk
Mr. Kenneth J. Reilly
Mr. Fredrick Scalera
Ms. Erica Zarro
Mr. Charles W. Kucinski

Absent: Mr. Daniel A. Carnicella

Also Present: Dr. Julie Glazer, Superintendent of Schools

Also Absent: Mr. Edward J. Appleton, Interim Business Administrator/Board Secretary

PERSONNEL – Resolution 3

Trustee Scalera moved and Trustee Reilly seconded a motion that the Board approve Personnel Resolution 3 as follows:

Upon a roll call vote Personnel Resolution 3 was unanimously approved.

APPOINTMENT OF STEPHEN FROST - BUSINESS ADMINISTRATOR/BOARD SECRETARY

BE IT RESOVLED that the Board of Education appoint Stephen Frost as Business Administrator/Board Secretary starting July 1, 2020 through June 30, 2021 with a salary of \$140,000 pending county superintendent contract approval.

BE IT FURTHER RESOLVED that Stephen Frost serve as Custodian of Records, Public Agency Compliance Officer and Qualified Purchasing Agent – Bid Threshold \$40,000.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:54 PM on a motion by Trustee Scalera seconded by Trustee DeMaio and unanimously approved by voice vote.

Respectfully submitted,

Dr. Julie Glazer
Superintendent of Schools