

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC VIRTUAL MEETING
APRIL 27, 2020**

The Nutley Board of Education held a Public Meeting on Monday, April 27, 2020 as a Virtual Online Board Meeting.

President Kucinski opened the meeting at 6:30 PM.

MEETING NOTICE

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 28, 2020. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to Tap Into Nutley, advertised in the Nutley Sun on February 6, 2020 and posted on the district website. A revised meeting notice was sent out on April 8, 2020 advising that this meeting was a Virtual Online Meeting.

This is an official meeting.

FLAG SALUTE

President Kucinski led the meeting in the flag salute.

President Kucinski asked for a moment of silence for those who are battling COVID-19 and the lives lost to this virus. He mentioned the loss of one of Nutley High School's teacher who retired years ago Dr. Charles Fucello.

ROLL CALL

Present:

Mrs. Lisa Danchak-Martin
Mr. Frank A. DeMaio
Mrs. Theresa Quirk
Mr. Kenneth J. Reilly
Mr. Fredrick Scalera
Ms. Erica Zarro
Mr. Charles W. Kucinski

Absent:

Mr. Daniel A. Carnicella
Mr. Salvatore Ferraro

Also Present:

Dr. Julie Glazer, Superintendent of Schools
Mr. Edward J. Appleton, Interim Business Administrator/Board Secretary

APPROVAL OF MINUTES

Trustee Reilly moved, Trustee Zarro seconded, and the following Board minutes were unanimously approved.

Special Virtual Meeting – April 14, 2020
Executive Virtual Session- April 14, 2020
Special Virtual Meeting – March 30, 2020
Open Public Virtual Meeting – March 18, 2020
Executive Virtual Session – March 18, 2020

CORRESPONDENCE

None

PRESENTATIONS

Seal of Biliteracy

Mrs. Mitschow read the names of the 46 recipients who received the NJDOE Seal of Biliteracy.

President Kucinski asked if they would be receiving anything for their recognition.

Mrs. Mitschow said that they would be receiving a certificate from the state and the seniors would receive a metal when they graduate.

HIB Bi-Annual Report

Mr. Cappello gave a power-point presentation on the HIB Bi-Annual Report.

Program Review – Career Technical Education (CTE), Library/Media, English as a Second Language (ESL)

Mr. Bania and Mrs. Loconsolo gave a power-point presentation on the program review of Career Technical Education (CTE), Library/Media, English as a Second Language (ESL) that was prepared with Dr. Riley, Dr. Shoja and Mrs. Mitschow.

Trustee Reilly asked about an engineering curriculum that could be incorporated in the middle school and what staffing and classroom space would be required.

Dr. Riley said we could train current staff that would use the Project Lead the Way curriculum and a current classroom can be transformed to teach the curriculum.

President Kucinski asked Mrs. Mitschow to explain Sheltered Instruction Progression.

Mrs. Mitschow explained that it is training provided to mainstream teachers to incorporate a variety of strategies for bilingual students.

President Kucinski thanked Mr. Bania, Mrs. Loconsolo, Dr. Riley, Dr. Shoja and Mrs. Mitschow for a very informative presentation.

SUPERINTENDENT'S REPORT

Dr. Glazer spoke about the district's remote learning and activities taking place during that time. She emphasized the district's readiness for the startup of virtual learning operations. She mentioned that all weekly meetings are still being held virtually as well as professional learning. Pomptonian continues to provide food to our students with the Nutley Family Service Bureau. She said the entire staff appreciates the support from the Board to ensure their safety. She reminded everyone to go on Facebook to join in Nutley High Schools virtual spirit week.

DIRECTOR OF BUILDINGS & GROUNDS REPORT

Mr. Parigi said he checks the buildings periodically and the district will be getting LED lighting that is scheduled to be installed this summer. He reported that the Davis property was demolished. He stated he prepared a schedule where the grass around the schools will be cut practicing social distancing among the staff. He thanked the Board for keeping him and his staff safe during this pandemic.

COMMITTEE REPORTS

Academic Committee – Trustee Danchak-Martin said Dr. Glazer shared the proposed Side Bar Agreement with the EAN regarding sick bank usage. Dr. Glazer reviewed the IMAC health insurance for the 2020-2021 budget. Mr. Bania reviewed personnel items. Dr. Glazer reviewed the non-tenure review and the change to the state deadlines for annual evaluations. Dr. Glazer reviewed the advertised budget for 2020-2021, central office re-imagination and the year-end activities.

Administrative Committee – President Kucinski said the report is similar to the Academic Committee report but added that Mr. Parigi and Dr. Glazer were looking to hire summer staff like in past years.

Finance Committee – President Kucinski said the Board is planning on moving forward with the Oval Project. Dr. Glazer mentioned that the public budget hearing is May 5, 2020.

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMIC - Resolution 1

Trustee Danchak-Martin moved and Trustee Scalera seconded a motion that the Board approve Academic Resolution 1 as follows:

Upon a roll call vote, Academic Resolution 1 was unanimously approved.

1. APPROVAL OF PROGRAM REVIEW

BE IT RESOLVED that the Board of Education accepts and approves the Program Review for the 2019-2020 school year for the following academic departments:

Career Technical Education (CTE)
Library/Media
English as a Second Language (ESL)

PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

Mr. Bania said a large amount of professional development has been on going through Google Meets. He explained the different meetings that are taking place with several administrators.

Mrs. Loconsolo said that they are also continuing to offer the scheduled professional development that is being delivered in a different way. She added that they are also continuing to provide the state mandated training.

INTERNSHIP AND/OR PRACTICUM 2020-2021

Dr. Glazer said at this time the district is not approving any experiences while working virtually. She stated that the state is not issuing any licenses so everything is on hold.

ADMINISTRATION – Resolution 1

Trustee Reilly moved and Trustee Zarro seconded a motion that the Board approve Administration Resolution 1 as follows:

Upon a roll call vote, Administration Resolution 1 was unanimously approved.

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2020-02-28 HIB Report to the Board
2020-03-06 HIB Report to the Board
2020-03-20 HIB Report to the Board

FINANCE - Resolutions 1-9

Trustee DeMaio moved and Trustee Zarro seconded a motion that the Board approve Finance Resolutions 1-9 as follows:

Upon a roll call vote, Finance Resolution 1-9 were approved with the following exceptions:

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending March 31, 2020.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of March 31, 2020 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated April 27, 2020 in the total amount of \$6,631,533.91 (Appendix C).

4. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the March transfers in the 2019-2020 budget (Appendix D).

5. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	FROM
\$108.00	Donation from Mr. Robert A. Martzen - \$84.00 and Andres J. Crisp - \$24.00 to Nutley High School.

6. LEASE OF BOARD PROPERTY ON OVERLOOK TERRACE

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Number 14, Block 212 on the tax maps of the Township of Nutley, to Mr. John Janiec and Mrs. Anne Janiec, his wife, for a term beginning May 1, 2020 and terminating April 30, 2021, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

7. LEASE OF BOARD PROPERTY ON ROMANO STREET

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 45 and 46, Block 18 on the tax maps of the Township of Nutley, to Nicholas Del Mauro, for a term beginning May 1, 2020 and terminating April 30, 2021, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

8. LEASE OF BOARD PROPERTY ON ROMANO STREET

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 78 and 79, Block 18 on the tax maps of the Township of Nutley, to Angelo Rotonda, for a term beginning May 1, 2020 and terminating April 30, 2021, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

9. APPROVAL OF SIDEBAR AGREEMENT WITH THE EAN

BE IT RESOLVED that the Board of Education approves the Sidebar Agreement between the EAN and the Board of Education regarding the sick bank.

PERSONNEL – Resolution 1

Trustee Quirk moved and Trustee Danchak-Martin seconded a motion that the Board approve Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated April 27, 2020.

POLICY – Resolution 1

Trustee Zarro moved and Trustee Danchak-Martin seconded a motion that the Board approve Policy Resolution 1 as follows

Upon a roll call vote Policy Resolution 1 was unanimously approved.

1. APPROVAL OF ADOPTION OF POLICIES (First Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

2700	Services to Nonpublic School Students
3160	Physical Examination
3161	Examination for Cause
4160	Physical Examination
4161	Examination for Cause
5305	Health Services Personnel
5306	Health Services to Nonpublic Schools
5307	Nursing Services Plan
5310	Health Services
7420	Hygienic Management
8420	Emergency and Crisis Situation
8441	Care of Injured and Ill Persons
5320	Immunization
7420	Bloodborne Pathogen Exposure Control Plan
R3160	Physical Examination
R4160	Physical Examination
R5306	Health Services to Nonpublic Schools
R5310	Health Services
R7420	Hygienic Management
R8441	Care of Injured and ill Persons
R5320	Immunization
R7420.1	Bloodborne Pathogen Exposure Control Plan

HEARING OF CITIZENS

None

OLD BUSINESS

None

NEW BUSINESS

Trustee Reilly asked that in the future when committee meetings are set that the time of the meeting accommodates all board members, especially since the meetings are now being held virtually.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:37 PM President Kucinski moved and Trustee Zarro seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel and legal matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 8:16 PM Trustee Danchak-Martin moved, Trustee DeMaio seconded, and the Board approved by voice to reconvene the meeting.

Present:

Mrs. Lisa Danchak-Martin
Mr. Frank A. DeMaio
Mrs. Theresa Quirk
Mr. Kenneth J. Reilly
Mr. Fredrick Scalera
Ms. Erica Zarro
Mr. Charles W. Kucinski

Absent:

Mr. Daniel A. Carnicella
Mr. Salvatore Ferraro

Also Present:

Dr. Julie Glazer, Superintendent of Schools

Also Absent:

Mr. Edward J. Appleton, Interim Business Administrator/Board Secretary

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:17 PM on a motion by Trustee Scalera seconded by Trustee Zarro and unanimously approved by voice vote.

Respectfully submitted,

Edward J. Appleton
Interim Board Secretary