

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
OCTOBER 7, 2019**

The Nutley Board of Education held a Special Meeting on Monday, October 7, 2019 in the JHWMS Teachers' Cafeteria located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:01 PM.

MEETING NOTICE

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Special Meeting was provided in the notice of September 27, 2019. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, and posted on the district website.

This is an official meeting.

FLAG SALUTE

President Carnicella led the assembly in the flag salute.

ROLL CALL

Present: Mrs. Lisa Danchak-Martin
Mr. Frank A. DeMaio
Mr. Salvatore Ferraro
Mr. Charles W. Kucinski
Mrs. Theresa Quirk
Mr. Kenneth J. Reilly
Mr. Fredrick Scalera
Ms. Erica Zarro
Mr. Daniel A. Carnicella

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:06 PM Trustee Kucinski moved and Trustee Danchak-Martin seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist. Formal action may be taken.

RECONVENE MEETING

At 7:02 PM Trustee Kucinski moved, and Trustee Danchak-Martin seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mrs. Lisa Danchak-Martin
Mr. Frank A. DeMaio
Mr. Salvatore Ferraro
Mr. Charles W. Kucinski
Mrs. Theresa Quirk
Mr. Kenneth J. Reilly
Mr. Fredrick Scalera
Ms. Erica Zarro
Mr. Daniel A. Carnicella

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

PERSONNEL – Resolutions 1-3

Trustee Scalera moved and Trustee Reilly seconded a motion that the Board approve Personnel Resolutions 1-3 as follows:

Upon a roll call vote, Personnel Resolutions 1-3 were unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated October 7, 2019.

2. APPROVAL OF JOB DESCRIPTIONS

BE IT RESOLVED that the Board of Education approve the following job descriptions:

Certification & Licensure Clerk
Technical Lead

**3. APPOINTMENT OF DANIELLE MANCUSO - BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

BE IT RESOVLED that the Board of Education appoint Danielle Mancuso as Business Administrator/Board Secretary starting December 9, 2019 through June 30, 2020 with a salary of \$140,000 (prorated).

BE IT FURTHER RESOLVED that Danielle Mancuso serve as Custodian of Records, Public Agency Compliance Officer and Qualified Purchasing Agent – Bid Threshold \$40,000.

HEARING OF CITIZENS

None

Trustee Reilly left the meeting at 7:10 PM.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:11 PM Trustee Zarro moved and Trustee DeMaio seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to interview Legal Services.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist. Formal action may be taken.

RECONVENE MEETING

At 8:40 PM Trustee Danchak-Martin moved, Trustee Quirk seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mrs. Lisa Danchak-Martin
Mr. Frank A. DeMaio
Mr. Salvatore Ferraro
Mr. Charles W. Kucinski

Mrs. Theresa Quirk

Mr. Fredrick Scalera
Ms. Erica Zarro
Mr. Daniel A. Carnicella

Absent: Mr. Kenneth J. Reilly
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Also Present: Dr. Julie Glazer, Superintendent of Schools

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:42 PM on a motion by Trustee Danchak-Martin seconded by Trustee Zarro and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary