

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
DECEMBER 17, 2018**

The Nutley Board of Education held a Public Meeting on Monday, December 17, 2018 in the JHWMS Teachers' Cafeteria located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:02 PM.

**MEETING NOTICE**

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 8, 2018. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, advertised in the Nutley Sun and Star Ledger on January 18, 2018 and posted on the district website.

This is an official meeting.

**ROLL CALL**

Present:

Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Mr. Daniel A. Carnicella

Absent:

Mr. Salvatore Balsamo  
Ms. Brenda Sherman (arr. 6:34 pm)

Also Present:

Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 6:03 PM Trustee Kucinski moved, Trustee Russo seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

### **RECONVENE MEETING**

At 6:48 PM Trustee Kucinski moved, Trustee Scalera seconded, and the Board approved by voice to reconvene the meeting in the JHWMS Auditorium.

### **FLAG SALUTE**

President Carnicella led the assembly in the flag salute.

### **ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Daniel A. Carnicella

Also Present: Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary  
Joseph Roselle, Esq., Board Legal Representative

### **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approve the following minutes:

Open Public Meeting – November 19, 2018  
Executive Session – November 19, 2018

Trustee Russo moved, Trustee Kucinski seconded, and the Board minutes were unanimously approved.

### **CORRESPONDENCE**

**None**

### **PRESIDENT'S REPORT**

President Carnicella expressed his gratitude towards Trustees Russo, Kline, Balsamo and Sherman for their dedication, timeless hours and vision on the future success of the children in our district.

Dr. Glazer, Mrs. Yeamans and fellow trustees expressed their gratitude to them as well.

President Carnicella and Dr. Glazer presented Trustees Russo, Kline, Balsamo and Sherman with a parting gift.

President Carnicella spoke about the hiring of the security officers for the district and the interviews that will be taking place to fill the board vacancy.

## **SUPERINTENDENT'S REPORT**

Dr. Glazer spoke about the activities and programs throughout the district and community. She addressed the resolutions to hire school security and the demographer's report. She wished all a happy and healthy holiday season.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans reported that while there is usually a public presentation of the Comprehensive Annual Financial Report from the district auditors at this meeting, due to new guidance for the Reporting of Post-Employment Benefits as well as other Post Employment Benefit Plans the report is delayed. Once the financial reports can be completed, the auditors will make their public presentation.

She wished everyone on behalf of the Business Office staff Happy Holidays and may the new year bring you good health, happiness and wonderful memories.

## **STUDENT REPORT**

Zawar Ahmed, Student Representative reported on the activities at the high school and the upcoming events.

## **COMMITTEE REPORTS**

Academic Committee – Trustee Balsamo said the committee met with JHWMS Principal Tracy Eagan and NHS Principal Denis Williams to hear their rationale on the Safe Schools Resource Officer finalists' candidates. The committee and other BOE members had the opportunity to meet the finalist and ask questions. Dr. Glazer reviewed the safety and security meeting held December 6, 2018. Dr. Glazer told the committee that she and BOE President Carnicella were scheduled to meet with Dr. Haber to update the demographic report. Dr. Glazer reviewed the RFP process for hiring security services, the process for developing the 2019-2020 budget and the interview process for hiring the Coordinator of School Counseling position. Dr. Glazer provided an update on personnel and legal issues.

Administrative Committee – Trustee Kucinski said that Mr. Bania and Ms. Gerkins presented the NHS Program of Studies for 2019-2020 and detailed the changes. Dr. Shoja presented the 1:1 Chrome Book handbook for Students and Parents. Mrs. Loconsolo gave an update on the Dyslexia Training scheduled in March. Mr. Bania and Dr. Glazer presented building use agreements for hosting classes from Montclair State University and our partnership with the ARC of NJ supporting our special needs students. Dr. Glazer reported on the progress with safety and security including updates for facility access and facility use. She shared updates on the process for developing the 2019-2020 budget and shared the proposal from Dr. Haber for the updated demographer's report. Mr. Bania reviewed field trips and professional development requests. Dr. Glazer provided an update on personnel, legal issues and the revised job descriptions for the Coordinator of School Counseling PK-12 and Safe Schools Resource Officers.

Finance Committee – Trustee Russo said that Gary Vinci and Liz Schick from Lerch, Vinci & Higgins presented a draft of June 30, 2018 financial reports and recommendations. Mr. Nicolette and Mrs. Yeamans provided an update on the Radcliffe Boiler Project, Washington School Railings and NHS Auditorium. Mrs. Yeamans discussed the update from the architect on the work and documentation needed to complete the subdivision and site approval for the proposed parking lot at 45 Hillside Crescent. The committee reviewed the Finance Resolutions for the board meeting. Mr. Marmora provided information for the transfers and Mrs. Yeamans reviewed the renewal quote for an optional prescription plan the district offers through Benecard. The committee discussed the 2019-2020 zero based budget development. Mrs. Yeamans and Mr. Marmora are compiling all of the data so the central administrative team can begin to review the draft budget in January. Mrs. Yeamans provided an update on the board vacancy candidate applicants and the interview process.

Policy Committee – Trustee Danchak-Martin said the committee reviewed priority policies and policy alerts received from Strauss Esmay. The policies for approval on tonight’s agenda were reviewed, discussed and updated for their second reading. Updates to the Risk Assessment consent form were reviewed.

**HEARING OF CITIZENS (Resolutions Only)**

NONE

**ACADEMIC - Resolutions 1-9**

Trustee Balsamo moved and Trustee Danchak-Martin seconded a motion that the Board approve Academic Resolutions 1-9 as follows:

Upon a roll call vote, Academic Resolutions 1-9 were unanimously approved.

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

<b>SCHOOL</b>	<b>TEACHER/PROGRAM</b>	<b>DATE</b>	<b>LOCATION</b>
Nutley High School	Mr. Campbell (Robotics)	12/9/18	Livingston High School, Livingston, NJ
Washington School	Ms. Moscaritola	12/20/18	The Phoenix Center, Nutley, NJ
Nutley High School	Ms. McNish (DECA)	1/4/19 Rain date: 1/10/19	Kean University, Union, NJ
Nutley High School	Mr. Campbell (Robotics)	1/5/19	Liberty Science Center, Jersey City, NJ
Nutley High School	Ms. Yasso	1/8/19	Fortis Institute, Wayne, NJ
Nutley High School	Ms. Brady	1/9/19	The College of NJ, Ewing Township, NJ
	Dr. Woods-Murphy	1/11/19	MSU, Montclair, NJ

All District Elementary Schools and Walker Middle School			
Nutley High School	Mr. Campbell (Robotics)	1/13/19	Millburn High School, Millburn, NJ
Nutley High School	Mr. Bradley (Mock Trial Comp.)	1/14/19, 1/15/19 Rain date: 1/16/19	Essex County Courthouse, Newark, NJ
Nutley High School	Mr. Gurrieri	1/19/19, 1/20/19	Thespian Festival, Robbinsville, NJ
Washington School	Ms. Crisson	2/27/19	South Orange PAC, South Orange, NJ
Nutley High School	Mr. Vicchiariello	3/20/19	Parsippany Hills High School, Parsippany, NJ
Nutley High School	Ms. Della Fave, Ms. Coppola (Rotary)	3/28/19	American Bistro, Nutley, NJ
Radcliffe School	Ms. Andrews	6/6/19	American Museum of Natural History, NYC, NY
Radcliffe School	Ms. Napoli	6/11/19	NJ Ocean Institute, Sandy Hook, NJ

**2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Hart, Samantha McNish, Kara	D.E.C.A. Central Region Meetings	12/11/18 Prev. approved for a different date.	Freehold, NJ	\$0 + travel
Abbio, Bryan Laskin, Seth Linfante, Andrew Porrino III, Robert Ryan, Gerald Stine, Jennifer	Content Area Articulation (Social Studies)	12/12/18 Prev. approved for a different date.	Nutley, NJ	\$0
Rasczyk, Judy	Content Area Articulation (Social Studies)	12/12/18 Prev. approved for a different date.	Nutley, NJ	\$0
Boyle, Jessica Callaghan, Meghan Cassie, LoriAnn Cullity, Kathleen DiGiacomo, Dana Dingwell, Susan Farro, Jennifer Gardener, Allyson Hamilton, Lauren Hellriegel, Angelique Irene, Angela Jasnowitz, Holly Jiritano, Jennifer LaReau, Allyson Lennon, Stephanie	Foundations Coaching (ELA)	12/17/18, 1/25/19, 3/11/19, 4/24/19 Prev. approved for different dates.	Nutley, NJ	\$0

Marchese, Debra McIntyre, Kristine Pasquariello, Alexandra Pied, Marie Rizzo, Jessica Sorensen, Sarah Straface, Jamie Tsairis, Roxanne Vreeland, Margot				
Aramando, Sam Gargiulo, Thomas Grant, Thomas Hitchins, Serena Moscaritola, Dara Powell, Robyn	Aligning Assessments with Standards, Instructional Strategies for Large Class Sizes, Incorporating Cooperative Activities	1/7/19 Prev. approved for a different date.	Nutley, NJ	\$0
Bania, Kent Sarno, Angela Shoja, Jessica Stendardi, Christina	NJECC Workshop	1/8/19	Montclair, NJ	\$0 + travel
Andreula, Jeannette DiGiovanni, Gina	NJSLS Year 1 and Year 2 Conquer Math Workshops	1/9/19	Pompton Plains, NJ	\$155.00/each + travel Title I funds
Loconsolo, Janine Shoja, Jessica	NJECC Workshop	1/10/19	Montclair, NJ	\$0 + travel
Benavides, Brooke	Learning Together: Refining the Tools of our Trade	1/11/19	Ramsey, NJ	\$0
Vicchiariello, Vincent	North Jersey Area Band Rehearsal	1/11/19	Mt. Olive, NJ	\$0 + travel
Rainone, Jenifer	EdTPA Task 1 – English Workshop	1/14/19	Montclair, NJ	\$0 + travel
Marmora, John Yeamans, Karen	Procuring a Food Service Management Company for 2019-2020	1/15/19	Morristown, NJ	\$0 + travel
Rainone, Jenifer	Universal Design for Learning	1/17/19	Montclair, NJ	\$0 + travel
DiGregorio, Steven	We The People	1/23/19	New Brunswick, NJ	\$0 + travel
Chern, Christopher IDEA??	Adaptive PE for Students with Special Needs K-8	1/31/19	New Providence, NJ	\$0 + travel
Riley, James Shoja, Jessica	TECHSPO' 19	1/31/19-2/1/19	Atlantic City, NJ	\$450.00/each registration & travel Paid through PERKINS Grant

Bania, Kent	TECHSPO Conference	1/31/19-2/1/19	Atlantic City, NJ	\$450.00 + travel Prev. approved for different amount.
Cumbe, Betty	Grades 7-8 WL Curriculum Common Planning and Unit Assessment 2018-2019	2/4/19, 4/2/19	Nutley, NJ	\$0
Benavides, Brooke Dwyer III, Joseph Riley, James	Second Annual Bergen County Interdisciplinary Collaboration	2/7/19	Ridgewood, NJ	\$0 + travel
Glazer, Julie	American Association of Superintendents, National Conference	2/14/19-2/16/19	Los Angeles, CA	\$1,035.00 registration + \$1,739.44 hotel/travel and meals
Benavides, Brooke	Strategies and Structures for Teaching Reading and Writing	2/28/19	Livingston, NJ	\$0 + travel
Andreula, Jeannette DiGiovanni, Gina	NJSLS Year 1 and Year 2 Conquer Math Workshops	3/19/19	Pompton Plains, NJ	\$205.00/each + travel Title I funds
Cullity, Kathleen Hellriegel, Angelique Irene, Angela	NJTESOL/NJBE 2019 Spring Conference	5/30/19	New Brunswick, NJ	\$234.00 /each + travel Title III funds
Mitschow, Julie	NJTESOL/NJBE 2019 Spring Conference	5/31/19	New Brunswick, NJ	\$234.00 /each + travel Title III funds

**3. APPROVAL OF CLASSROOM RESTRUCTURING**

BE IT RESOLVED that the Board of Education approves the classroom restricting of grades 3 and 4 ABA program at Radcliffe Elementary School until February 2019.

**4. APPROVAL OF INTERNSHIP AND/OR PRACTICUM**

BE IT RESOLVED that the Board of Education approves the following internships, externships and/or practicum to be conducted in district, conforming to standards of practice and confidentiality.

<b>Student</b>	<b>School</b>	<b>Area of Exploration</b>
Amy Oliveira	Rutgers	Psychology
Jessica Carino	Kean	Psychology
Allison Schwab	Long Island University	Psychoeducational Assessment

**5. APPROVAL OF CONTRACT – ANN ROBINOWITZ EDUCATION CENTER**

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and the Ann Robinowitz Education Center for a professional learning workshop for teachers on March 29, 2019, and parents on April 4, 2019, on dyslexia awareness in the amount of \$1,200.00.

**6. APPROVAL OF CONTRACT – THE ARC OF NEW JERSEY**

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and The Arc of New Jersey for services provided to our students for the 2018-2019 School year.

**7. APPROVAL OF SERVICES – FOUNDATION FOR EDUCATIONAL ADMINISTRATION, INC.**

BE IT RESOLVED that the Board of Education approves the services between the Nutley Board of Education and the Foundation for Educational Administration, Inc. for the Legal One Webinar: The ABCs of HIB: New Rules, Evolving. in the amount of \$40.00.

**8. APPROVAL OF PROGRAM OF STUDIES – HIGH SCHOOL**

BE IT RESOLVED that the Board of Education approves the High School Program of Studies for the 2019-2020 school year.

**9. APPROVAL OF CHROMEBOOK HANDBOOK**

BE IT RESOLVED that the Board of Education approves the Chromebook Handbook for the 2019-2020 school year.

***ADMINISTRATION – Resolutions 1-7***

Trustee Kucinski moved and Trustee Kline seconded a motion that the Board approve Administration Resolutions 1-7 as follows:

Upon a roll call vote, Administration Resolutions 1-7 were approved with the following exception:

- 1) Trustees Balsamo, Ferraro, Scalera and Sherman “Abstained” on Resolution 7 – HIB Appeal Hearing.

**1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools’ recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:



2018-11-30 HIB Report to the Board  
2018-12-07 HIB Report to the Board  
2018-12-14 HIB Report to the Board

**2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2018-11-02 HIB Report to the Board  
2018-11-07 HIB Report to the Board

**3. APPROVAL OF ADOPTION OF REVISED JOB DESCRIPTION**

BE IT RESOLVED that the Board of Education approves the following revised Job Description:

Specialist – Gifted and Talented

**4. APPROVAL OF 2018-2019 SCHOOL SAFETY AND SECURITY PLAN REVIEW AND STATEMENT OF ASSURANCE**

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BE IT RESOLVED that the Board of Education approves the submission of the 2018-2019 School Safety and Security Plan Review and Statement of Assurance to the Executive County Superintendent.

**5. APPROVAL OF 2018-2019 HEALTH AND SAFETY EVALUATION OF SCHOOL BUILDINGS CHECKLIST STATEMENT OF ASSURANCE**

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BE IT RESOLVED that the Board of Education approves the submission of the 2018-2019 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance to the Executive County Superintendent.

**6. APPROVAL OF PROPOSAL – DR. ROSS HABER**

BE IT RESOLVED that the Board of Education approves the proposal from Dr. Ross Haber in the amount of \$8,500 for demography services.

**7. HIB APPEAL HEARING**

WHEREAS, on December 17, 2018, an HIB appeal hearing was heard by the Board in closed session;

NOW, THEREFORE BE IT RESOLVED, that after consideration of the information presented by the parents during this evening's executive session, the Board of Education hereby affirms the administration's HIB determination pursuant to Board Policy and applicable law; and

BE IT FURTHER RESOLVED, that the Superintendent is hereby directed to provide written notification to the parents of the Board's decision.

### ***FINANCE - Resolutions 1-15***

Trustee Russo moved and Trustee Sherman seconded a motion that the Board approve Finance Resolutions 1-15 as follows:

Upon a roll call vote, Finance Resolutions 1-15 were approved with the following exception:

- 1) Trustee Russo "abstained" on Resolution 3 – Bills and Mandatory Payments.

Trustee Kucinski said he is glad to see the approval for the two box trucks.

#### **1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending November 30, 2018.

#### **2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of November 30, 2018 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

#### **3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 17, 2018 in the total amount of \$6,270,947.82 (Appendix C).

#### **4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the November transfers in the 2018-2019 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
11614	12-000-260-730-02-732	N/I Equip Buildings-JHWMS		11/5/2018	2,486.00	
		Maint. Rep/Supp-JHWMS	11-000-261-610-02-000			2,486.00
11627	11-190-100-610-01-640	Supplies Art-HS		11/14/2018	2,861.74	
		Supp Creative/Industrial Arts	11-190-100-610-01-648			2,861.74
11629	11-404-100-800-00-626	Music Miscellaneous Exp-DW		11/19/2018	1,375.00	
		Music Extra Curr Misc. Exp	11-401-100-800-71-626			1,375.00
11636	11-190-100-610-04-615	Teaching Supplies-Radcliffe		11/26/2018	1,188.81	
	11-190-100-610-06-615	Teaching Supplies-Washington			2,377.72	
	11-190-100-610-07-615	Teaching Supplies-Yantacaw			2,377.72	
		Textbooks-Contingency	11-190-100-640-08-000			5,944.25
11637	11-190-100-610-01-619	Computer Supplies-HS		11/28/2018	1,000.00	
		Teaching Supplies-HS	11-190-100-610-01-615			1,000.00
11638	11-402-100-600-80-610	AA-Supplies-B Basketball		11/28/2018	268.00	
	11-402-100-600-91-610	AA-Supplies- La Crosse			595.00	
		AA-Supplies-G Basketball	11-402-100-600-85-610			268.00
		AA-Supplies-Wrestling	11-402-100-600-84-610			595.00

**5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Toni Ann Sullivan NHS Senior Fashion Show Committee	Senior Fashion Show Rehearsal & Ticket Sales	NHS Cafeteria	12/3/18, 12/10/18	6:00-9:00 pm	Facilities: None Custodian: None	2
Christine Mastandrea Lincoln School PTO	Lincoln School 6th Grade Fundraiser	Spring Garden Cafeteria	12/15/18	8:30-12:00 pm	Facilities: None Custodian: None	1
Joanne Grand Daisy Troop	Daisy Troop Meetings	Radcliffe Teachers Cafeteria	1/9/19-4/3/19	6:30-7:30 pm	Facilities: None Custodian: None	4
Ali Liloia Yantacaw School PTO	Decorating	Yantacaw School	1/10/19	7:30-9:30 pm	Facilities: None Custodian: None	1
Ali Liloia Yantacaw School PTO	Yantacaw School Talent Show Practice	JWMS Auditorium	1/10/19-2/14/19	5:00-7:00 pm	Facilities: None Custodian: None	6

Jenifer Rainone Montclair State University	MSU Class - Best Practices in Clinical Intern/Student Teaching Placement	NHS Classroom 103	1/22/19-5/7/19 (Tuesdays)	3:30-6:00 pm	Facilities: None Custodian: None	14
Kara Liss Radcliffe PTO 6 <sup>th</sup> Grade Chairperson	Radcliffe School 6 <sup>th</sup> Grade Talent Show Practice	JWMS Auditorium	1/30/19 & 2/6/19	6:30-7:30 PM	Facilities: None Custodian: None	2
Karen Norton NHS Project Graduation	NHS Projection Graduation Donut Sale Fundraiser Pick- Up	NHS Cafeteria	2/3/19	11:00 am-2:00 pm	Facilities: None Custodian: None	1
Tricia DelGreco Radcliffe School PTO	Radcliffe School Book Fair	Radcliffe Gym	2/11/19 2/12/19	6:30-8:30 pm 6:30-9:00 pm	Facilities: None Custodian: None	2
Joe Piro Nutley High School Athletic Dept.	2019 NJSIAA Wrestling District Tournament	NHS Main & Aux Gym, Cafeteria	2/16/19	6:00 am-8:00 pm	Facilities: \$800.00 Custodian: None	1
<b>Total Use of Property Represented By The Above</b>						34

**6. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education amend the resolution Educationally Disabled Students approved at the August 27, 2018 Board Meeting to reflect the following changes:

**ADD:**

SCHOOL	DATE	CLASSIFICATION	STUDENT ID NUMBERS	AMOUNT
New Bridges Middle/High School Paramus, NJ	November 2, 2018	AUT	26697	\$82,620 + 1:1 Aide \$52,000
New Bridges Middle/High School Paramus, NJ	November 13, 2018	AUT	26270	\$82,620 + 1:1 Aide \$52,000
Windsor Preparatory High School Paramus, NJ	November 7, 2018	ED	26044	\$40,699

**DELETE:**

SCHOOL	DATE	CLASSIFICATION	STUDENT ID NUMBERS
The Forum School Waldwick, NJ	December 5, 2018	AUT	025518

**7. APPROVAL TO DISCARD OBSOLETE VEHICLE**

BE IT RESOLVED that the Board of Education approves to discard the following obsolete school bus:

2001 CHEVY – 8 passenger + 2 Wheelchairs #52, Plate: 3899AS2  
Vin # 1GBHG31R811202940

**8. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accept the following donations:

AMOUNT	FROM
\$ 84.00	Donation from Mr. Robert A. Martzen to Nutley High School.
\$1,698.00	Donation from Washington School PTO to pay for four clubs.
\$200.00	Donation from fund raiser at Luna/South Side Grill LLC for weight room equipment or upgrades.

**9. AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS**

WHEREAS, the Nutley Board of Education, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division and Property in the Department of the Treasury; and

WHEREAS, the Nutley Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Nutley Board of Education intends to enter into contracts with the Referenced State Contract Vendors below through this resolution and properly executed contracts, which shall be subject to all conditions applicable to the current State contracts:

NOW, THEREFORE, BE IT RESOLVED, that the Nutley Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors below, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Nutley Board of Education pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Nutley Board of Education and the Referenced State Contract Vendors shall be from July 1, 2018 to June 30, 2019.

<u>VENDOR</u>	<u>STATE CONTRACT #</u>	<u>CONTRACT TITLE</u>
Apple Computer, Inc.	70259	WSCA Computer Contract
Bank of America/Staples	77249	Office Supplies & Equipment
Atlantic Tomorrow	73567	Copiers
Ben Shaffer & Associates	59054	Park and Playground Equipment & Parts
Canon Business Solutions	64046	Copiers/Cost per. Copy
Central Lewmar	58411	Paper, fine various agencies
CES Corporation	42288	Telecommunications Equipment
Cherry Valley Tractor Sales	76907	Parts and Repairs for Highway & Construction Equipment
Cherry Valley Tractor Sales	68366	Tractor, Landscape Utility
Cisco Systems	73979	Data Comm. & Network Equipment
Commercial Interiors Direct	69976	Furniture, Office & Lounge non-modular
Commercial Interiors Direct	65751	Carpet & Padding Supplies & Installation
D&L Paving	48912	Asphalt Paving
Dell Marketing, LP	70256	WSCA Computer Contract
Dell Marketing, LP	77003	Software License and related service
Diesel Fuel - National Terminal	67100	Fuel Oil #2 Heating
Eric Armin, Inc.	65608	Library Supplies, School Supplies & Teaching Aids
Fisher Scientific	75827	Scientific Equipment Accessories/Maintenance/Supplies
Hertz Furniture Systems	70269	Furniture, Office & Lounge, Non-modular
Hewlett Packard	73980	Data Comm. & Network Equipment
Hewlett Packard	70262	WSCA Computer Contract
IBM Corporation	65687	IT Technology - Data Management
Image Systems	68054	Digital Color Copiers & Copier/Printers - cost per copy
Image Systems	65260	Copiers - cost per copy
Konica Minolta Business	68256	Copiers - Digital, Laser, Multi-Function and Copy Center
Kyocera	53090	Copiers
Longo Associates	66897	Furniture, Library excluding shelving
Nickerson New Jersey	66902	Furniture - Classroom & Folding
Oracle America	70258	WSCA Computer Contract
Paragon Furniture	67834	Furniture, Classroom & Folding
Perma Bound	65596	Library & School Supplies
Pitney Bowes	75237	Mailroom Equipment Maintenance Services
Morton Salt Inc.	83371	Sodium Chloride (rock salt-bulk)
School Specialty	65606	Library Supplies, School Supplies & Teaching Aids
Staples	78735	Environmentally Preferable Cleaning Products
Trico Equipment	76917	Parts & Repairs for Agricultural/Lawn & Grounds Equip.
United Parcel Service	64368	Parcel Delivery Service - Overnight Service
Verizon	43338	Telecommunication Data Services
Wilfred Macdonald	59074	Park and Playground Equipment & Parts
W. W. Granger	79875	Industrial/MRO Supplies/ Equipment
Xerox Corporation	74851	WSCA Computer Contract

**10. RENEWAL OF RISK MANAGEMENT CONSULTANT AGREEMENT**

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a commission rate which shall not exceed six percent (6%) of the Assessment which represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby approve the reappointment of the C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2019-December 31, 2019.

**11. APPROVAL OF PARTIAL PAYMENT TO PENNETTA INDUSTRIAL AUTOMATION LLC**

BE IT RESOLVED that the Board of Education approve partial payment to Pennetta Industrial Automation LLC in the amount of \$16,876.75 as per the recommendation of the Board's Architect as follows:

Original Contract Sum	\$247,000.00
Application 1 – Boiler Replacement Radcliffe School	<u>16,876.75</u>
Balance to Finish	\$230,123.25

**12. APPROVAL OF CHANGE ORDER – PENNETTA INDUSTRIAL AUTOMATION LLC**

BE IT RESOLVED that the Board of Education approve the following change order to Panetta Industrial Automation LLC for the Boiler Replacement at Radcliffe School.

Change Order 1	\$ 1,403.00 (charged against \$20,000 allowance included in contract)
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**13. APPROVAL OF CHANGE ORDER - ACCURATE CONSTRUCTION INC.**

BE IT RESOLVED that the Board of Education approve the following change order to Accurate Construction Inc. for the New Security Entrance at Washington School:

Change Order 9	\$ 10,273.73 (Acct #30-000-405-450-06-000)
Labor & material for permanent railings and knee wall.	

**14. APPROVAL OF TRUCK PURCHASE – BOOK AUTO LEASING INC.**

BE IT RESOLVED that the Nutley Board of Education approve the purchase of two trucks from Book Auto Leasing Inc. as follows:

- 2012 GMC 12' Box Truck - \$13,500.00
- 2012 GMC 16' Box Truck - \$13,500.00

**15. APPROVAL OF AGREEMENT FOR PROVISION OF PRESCRIPTION DRUG BENEFITS**

BE IT RESOLVED that the Nutley Board of Education approves the agreement with Benecard Services, Inc. to provide fully funded prescription drug management services for a two-year period January 1, 2019 through December 31, 2020 at the monthly rate of \$28.00 per eligible employee.

***PERSONNEL – Resolutions 1-2***

Trustee Kline moved and Trustee Scalera seconded a motion that the Board approve Personnel Resolutions 1-2 as follows:

Upon a roll call vote, Personnel Resolutions 1-2 was unanimously approved.

Trustee Kucinski acknowledged Sophie Caprio for her many years of service to the Nutley Board of Education.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated December 17, 2018.

**2. TESTIMONIAL – Elementary Principal’s Assistant**

WHEREAS, Mrs. Sophie Caprio has tendered her resignation as elementary principal’s assistant, effective December 31, 2018 and has signified her intention of retiring from active service, and

WHEREAS, Mrs. Caprio has worked in the Nutley Public Schools for a period of twenty-two and a half (22 ½) years, and

WHEREAS, through the years Mrs. Caprio has exemplified the finest qualities of the secretarial position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Mrs. Caprio its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

***POLICY – Resolution 1***

Trustee Sherman moved and Trustee Scalera seconded a motion that the Board approve Policy Resolution 1 as follows:

Upon a roll call vote, Policy Resolution 1 was unanimously approved.



**1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

2412	HOME INSTRUCTION DUE TO HEALTH CONDITION
R2412	HOME INSTRUCTION DUE TO HEALTH CONDITION
2418	SECTION 504 OF THE REHABILITATION ACT OF 1973 –STUDENTS
R2418	SECTION 504 OF THE REHABILITATION ACT OF 1973 –STUDENTS
5330	ADMINISTRATION OF MEDICATION
R5330	ADMINISTRATION OF MEDICATION
5330.01	ADMINISTRATION OF MEDICAL MARIJUANA
R5330.01	ADMINISTRATION OF MEDICAL MARIJUANA
5330.04	ADMINISTERING AN OPIOID ANTIDOTE
5339	SCREENING FOR DYSLEXIA
9270	HOME SCHOOLING AND EQUIVALENT EDUCATION OUTSIDE THE SCHOOLS
R9270	HOME SCHOOLING AND EQUIVALENT EDUCATION

Dr. Glazer introduced the Coordinator of School Counseling and the Safe Schools Resource Officers.

**HEARING OF CITIZENS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 7:38 PM Trustee Danchak-Martin moved and Trustee Scalera seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to interview Board of Education candidates.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist. Formal action may be taken.

## **RECONVENE MEETING**

At 10:55 PM Trustee Kucinski moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

## **ROLL CALL**

Present: Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Fredrick Scalera  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Ms. Brenda Sherman  
Mr. Daniel A. Carnicella

Absent: Mr. Salvatore Balsamo

Also Present: Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

## **RESIGNATION – BRENDA SHERMAN**

Trustee Kline moved and Trustee Scalera seconded a motion that the Board approve the following resolution as follows:

BE IT RESOLVED that the Board of Education accepts the resignation of Brenda Sherman as a Board Member effective December 31, 2018.

Upon a roll call vote the following resolution was approved with the following exception:

- 1) Trustee Russo voted “No”.

## **BOARD NOMINATION FOR BOARD VACANCY**

President Carnicella stated that the Board interviewed 10 candidates on December 17, 2018 for the board vacancy. Nominations are now in order to fill the board vacancy.

Trustee Kucinski nominated Frank DeMaio and Trustee Scalera seconded that nomination.

There were no additional nominations made.

Mr. DeMaio was approved by roll call vote with each Board Member stating they voted for Mr. DeMaio based on his educational background, dedication to the community and his willingness to act in the best interest of the district.

Mr. DeMaio will be officially appointed after his background check is cleared.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:15P PM on a motion by Trustee Russo seconded by Trustee Sherman and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary