

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
JUNE 18, 2018**

The Nutley Board of Education held a Public Meeting on Monday, June 18, 2018 in the JHWMS Auditorium located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:34 PM.

**MEETING NOTICE**

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 8, 2018. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, advertised in the Nutley Sun and Star Ledger on January 18, 2018 and posted on the district website.

This is an official meeting.

**FLAG SALUTE**

President Carnicella led the assembly in the flag salute and a moment of silence for the victims of the Texas school shooting and Paramus bus accident.

**ROLL CALL**

Present:                   Mr. Salvatore Balsamo  
                              Mrs. Lisa Danchak-Martin  
                              Mr. Salvatore Ferraro  
                              Mr. Ryan Kline  
                              Mr. Charles W. Kucinski  
                              Ms. Deborah J. Russo  
                              Mr. Fredrick Scalera  
                              Ms. Brenda Sherman  
                              Mr. Daniel A. Carnicella

Also Present:           Dr. Julie Glazer, Superintendent of Schools  
                              Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

## **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approve the following minutes:

Open Public Meeting – June 4, 2018  
Closed Executive Session – June 4, 2018  
Open Public Meeting – May 21, 2018  
Closed Executive Session – May 21, 2018

Trustee Kucinski moved, Trustee Russo seconded, and the Board minutes were unanimously approved.

## **CORRESPONDENCE**

**None**

## **PRESENTATIONS**

Lorraine Kucinski, President of the Nutley Education Foundation (NEF), gave a power-point presentation outlining the NEF Annual Funding Recap dating from 2016 through 2018. The Nutley Education Foundation collectively funded the Nutley School District a total of \$38,453.53 for programs and educational resources.

Mrs. Kucinski and other members of the NEF presented a check for \$11,883 to fund this year's programs, resources and equipment with the primary focus on STEAM.

Dr. Woods-Murphy, Mrs. Restel and Mrs. Laguardia announced and recognized the winners of the New Jersey State Bar Foundation Law Fair Winners and the Essex County Challenge 24 Math Competition Winner.

Dr. Glazer and the District Principals announced and recognized the recipients of the Teacher of the Year and the Service Professionals of the Year from each school.

Dr. Glazer recognized the commitment and dedication of the retiring staff members and presented each one with a certificate and token of appreciation for their contribution to the students and district.

Mrs. Yeamans spoke about the Suburban Essex Joint Insurance Fund's Safety Incentive Program and the efforts of Mr. John Marmora and Mr. Phil Nicolette as the district's Safety Committee co-chairs that led the district to receive \$1,500/year to offset the cost of our liability insurance premium. She invited Mr. Marmora and Mr. Nicolette to come forward to receive the Gold Certificate of Achievement Plaque.

Mr. Piro and several Board Members presented the spring sports awards and recognized the athletes for their accomplishments.

## **SUPERINTENDENT'S REPORT**

Dr. Glazer spoke about the upcoming graduations at all of the schools and the safety rules put in place for student safety. She also reported other activities taking place throughout the district and community.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans spoke about several finance agenda items and congratulated all the high school scholarship recipients.

## **COMMITTEE REPORTS**

Academic Committee – Trustee Balsamo said Mrs. Loconsolo presented updates to the Elementary Student Handbook. Mr. Viemeister presented a job description for the Help Desk position. Dr. Glazer reported on the June 13 State's Quality monitoring team visit and the Strategic Planning meetings. The committee discussed the current re-registration for all students currently in grades 6 and 10. Mrs. Loconsolo and Mr. Bania reviewed field trips and professional development. Dr. Glazer reviewed personnel and legal updates.

Finance Committee – Trustee Ferraro reported that Mr. Dwyer and Mr. Viemeister reviewed the Chromebook purchase. Mr. Nicolette gave an update on the Washington School entrance and maintenance projects throughout the district. The committee reviewed proposals for architectural services. Mrs. Yeamans provided an update on the status of the 2017-2018 budget, and the year-end financial status. The committee reviewed all finance resolutions for the agenda. Mr. Marmora explained the budgetary transfers. Dr. Glazer spoke about the QSAC team visit. Mrs. Yeamans reviewed the additional cost to equip the new bus with three-point seat belts and a front and rear camera.

Policy Committee – Trustee Sherman mentioned that the committee is looking into updating the policy on Chromebooks. The committee reviewed the policies to be presented at tonight's meeting for the First Reading. The committee discussed the upcoming policies to be reviewed and will be meeting again on July 11, 2018.

## **HEARING OF CITIZENS (Resolutions Only)**

**NONE**

## ***ACADEMIC - Resolutions 1-8***

Trustee Balsamo moved and Trustee Sherman seconded a motion that the Board approve Academic Resolutions 1-8 as follows:

Upon a roll call vote, Academic Resolutions 1-8 were unanimously approved.

### **1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

<b>SCHOOL</b>	<b>TEACHER/PROGRAM</b>	<b>DATE</b>	<b>LOCATION</b>
Nutley High School	Mr. Kelly	6/18/18	Central Park, NYC, NY
Lincoln School	Ms. Cafasso	6/19/18	Bowlero, Wallington, NJ

Nutley High School	Extended Day Summer Ms. Castronova	7/3/18, 7/10/18, 7/17/18, 7/24/18, 7/31/18, 8/7/18 and 8/14/18	Brunswick Bowling, Belleville, NJ
Nutley High School	Extended Day Summer Ms. Castronova	7/5/18	Pizzeria Uno, Clifton, NJ
Nutley High School	Extended Day Summer Ms. Castronova	7/9/18	Funtime Junction, Fairfield, NJ
Nutley High School	Extended Day Summer Ms. Castronova	7/11/18, 7/18/18, 8/1/18, 8/8/18, 8/15/18	AMC Theatre, Clifton, NJ
Nutley High School	Extended Day Summer Ms. Castronova	7/20/18	Monster Mini Golf, Fairfield, NJ
Nutley High School	Extended Day Summer Ms. Castronova	8/2/18	Bergen Performing Arts Center, Englewood, NJ
Nutley High School	Extended Day Summer Ms. Castronova	8/9/18	Funplex, East Hanover, NJ
Nutley High School	Extended Day Summer Ms. Castronova	8/16/18	Chuck-E-Cheese, Wayne, NJ

## **2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Cappello, Joseph	HIB Training	5/22/18	Toms River, NJ	\$145.00 + travel Prev. approved for different amount
Della Fave, Megan Siculietano, Phillip	OSHA 10 Plus	5/30/18 - 5/31/18	Morris Plains, NJ	\$258.00/each + travel Prev. approved for different amount
Boyle, Jean Ferrara, Natale	Comprehensive Active Shooter Incident Management For Schools	6/11/18	Morristown, NJ	\$0 + travel
Council, Lindsay	Department of Education Licensing & Matrix Regulations Training	7/10/18	Morristown, NJ	\$0 + travel

## **3. APPROVAL OF CONTRACT, EDUCATIONAL AND TRAINING MATERIALS FOR PROFESSIONAL DEVELOPMENT-GRAVITY GOLDBERG, LLC**

BE IT RESOLVED that the Board of Education approves the Contract between the Nutley Board of Education and Gravity Goldberg, LLC, as well as, the Training and Materials for the 2018-2019 school year at an annual fee of \$15,000.00 from Title I funds.

Gravity Goldberg, LLC  
South Nyack, NY

**4. APPROVAL OF CONTRACT, EDUCATIONAL AND TRAINING MATERIALS FOR PROFESSIONAL DEVELOPMENT-WILLIAM JACKSON**

BE IT RESOLVED that the Board of Education approves the Contract between the Nutley Board of Education and William Jackson, as well as, the Training and Materials for the 2018-2019 school year at an annual fee of \$18,000.00 from Title I funds.

William Jackson  
Hawthorne, NJ

**5. APPROVAL OF CONTRACT – WILSON MULTI-TIERED SYSTEMS OF PROFESSIONAL LEARNING SUPPORT: 2018-2019 FOUNDATIONS IN TIER 1, GRADE K**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Wilson Multi-Tiered Systems of Professional Learning and Teacher Support for the 2018-2019 school year at an annual fee of \$10,500.00.

Wilson Language Training Corp.  
Oxford, MA

**6. APPROVAL OF TEXTBOOK/SUPPLIES – SCHOOL SPECIALTY-TRIUMPH LEARNING**

BE IT RESOLVED that the Board of Education approve the algebra textbook/supplies purchase between the Nutley Board of Education and School Specialty – Triumph Learning for the 2018-2019 school year at an annual fee of \$2,984.54 from Title I funds.

School Specialty – Triumph Learning  
Jacksonville, FL

**7. APPROVAL OF TEXTBOOK/SUPPLIES – SCHOOL SPECIALTY-TRIUMPH LEARNING**

BE IT RESOLVED that the Board of Education approve the math textbook/supplies between the Nutley Board of Education and School Specialty – Triumph Learning for the 2018-2019 school year at an annual fee of \$2,310 from Title I funds.

School Specialty – Triumph Learning  
Jacksonville, FL

**8. APPROVAL OF ENGLISH/LANGUAGE ARTS BOOK CLUB SUPPLIES - BARNES & NOBLE**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Barnes & Noble for the 2018-2019 school year at an annual fee of \$2,427.60.

Barnes & Noble  
Clifton, NJ

### ***ADMINISTRATION – Resolutions 1-3***

Trustee Kucinski moved and Trustee Scalera seconded a motion that the Board approve Administration Resolutions 1-3 as follows:

Upon a roll call vote, Administration Resolutions 1-3 were unanimously approved.

#### **1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2018-06-08 HIB Report to the Board  
2018-06-15 HIB Report to the Board

#### **2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2018-05-25 HIB Report to the Board  
2018-06-01 HIB Report to the Board

#### **3. APPROVAL OF JOB DESCRIPTION**

BE IT RESOLVED that the Board of Education approve the job description:

1:1/Helpdesk Support

### ***FINANCE - Resolutions 1-64***

Trustee Ferraro moved and Trustee Kucinski seconded a motion that the Board approve Finance Resolutions 1-64 as follows:

Upon a roll call vote, Finance Resolutions 1-64 were approved with the following exception:

- 1) Trustees Ferraro "Abstained" on Resolution 43 – Extended School Year Program – Summer 2018.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending May 31, 2018.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of May 31, 2018 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated June 18, 2018 in the total amount of \$4,626,689.21 (Appendix C).

**4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the September transfers in the 2017-2018 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
11421	11-402-100-800-73-895	Game Exp-Crew		5/3/2018	240.00	
		Misc Exp-Crew	11-402-100-800-73-891			240.00
11423	11-000-100-562-00-000	Tuition-NJ Districts-Special		5/10/2018	11,170.00	
	11-000-262-610-18-000	OP/PL Custodial Supplies			412.49	
	11-000-263-610-00-000	Grounds Supplies			119.79	
	11-000-270-514-00-000	To & From Sch Sp Ed Contracts			125,009.94	
		Library Books-HS	11-000-222-600-01-611			5,997.09
		Library Supplies-HS	11-000-222-600-01-614			850.00
		Library Books-JHWMS	11-000-222-600-02-611			2,706.73
		A/V Supplies-JHWMS	11-000-222-600-02-613			600.16
		Lib/AV Comp Supplies-JHWMS	11-000-222-600-02-619			1,000.00
		Library Books-Lincoln	11-000-222-600-03-611			1,250.00
		Periodicals-Lincoln	11-000-222-600-03-612			210.73
		A/V Supplies-Lincoln	11-000-222-600-03-613			850.00
		Library Supplies-Lincoln	11-000-222-600-03-614			530.67
		Library Books-SG	11-000-222-600-05-611			1,371.70
		Periodicals-SG	11-000-222-600-05-612			630.76
		A/V Supplies-SG	11-000-222-600-05-613			697.84
		Library Supplies-SG	11-000-222-600-05-614			714.01

		Periodicals-Wash	11-000-222-600-06-612			680.70
		Library Supplies-Wash	11-000-222-600-06-614			428.41
		Lib/AV Comp Supplies-Wash	11-000-222-600-06-619			500.00
		Periodicals-Yantacaw	11-000-222-600-07-612			446.85
		A/V Supplies-Yantacaw	11-000-222-600-07-613			701.42
		Lib/AV Comp Supplies-Yantacaw	11-000-222-600-07-619			750.00
		A/V Supplies-HS Library	11-000-222-600-13-613			225.00
		DH/Coordinators Salaries	11-000-240-104-00-000			41,490.30
		Sch Office Supplies-HS	11-000-240-600-01-616			3,700.00
		OP/PL C/S Equip Repair	11-000-262-420-00-422			532.28
		6-8 Teachers Salaries	11-130-100-101-00-000			35,046.00
		PD FT Aides Salaries	11-216-100-106-00-000			11,170.00
		Legal Services	11-000-230-331-16-000			20,809.70
		6 Teacher Salaries	11-130-100-101-00-0066			2,778.00
		SRS Teaching Supplies	11-000-216-600-29-610			
11424	11-000-213-600-00-610	Health Supplies		5/10/2018		449.95
	11-000-216-100-28-000	Speech Teachers Salaries				21,150.00
	11-000-217-100-00-000	ES Salaries				21,030.00
	11-000-223-580-00-582	Pro/Dev Conf Exp				853.00
	11-000-230-100-16-893	Salaries-Registration				3,719.14
	11-000-230-590-17-596	Supt Off Travel/Conf Exp(Do No				311.11
	11-000-230-890-17-000	Supt Office Misc Exp				200.00
	11-000-240-580-00-581	Sch Adm Mileage & Tolls				32.86
	11-000-262-300-00-000	OP/PL Purch Pro/Tec Services				1,989.25
	11-000-262-520-00-521	OP/PL Prop.Ins.-Buildings				8,296.02
	11-000-262-800-23-891	OP/PL Misc Exp-Grnds Veh				88.93
	11-000-263-420-00-000	Grounds Services				378.50
	11-000-263-440-00-000	Grounds Rentals/Lease				92.84
	11-000-263-610-00-000	Grounds Supplies				294.78
	11-000-266-100-00-000	Security Salaries				195.00
	11-000-270-390-00-000	Other Purch Prof/Tech Svcs				241.50
	11-000-270-593-00-000	Stdnt Transportation Ins				161.20
	11-000-270-593-10-000	Stdnt Transp Ins-Sp Ed				405.18
	11-120-100-101-00-015	1-5 Leave Replacement Sal.				75,000.00
	11-120-100-101-00-020	1-5 Class/Lunch Coverage				75,000.00
	11-140-100-101-00-016	9-12 Substitutes Salaries				25,000.00
	11-190-100-500-00-531	Ins. Communication Services				1,472.84
	11-214-100-101-00-000	Autism Teacher Salaries				21,267.80
	11-215-100-106-00-000	PD Aides Salaries				6,936.00
	11-230-100-101-00-016	BSR Teachers Substitutes				100.00
	11-240-100-101-00-000	Bil Teachers Salaries				2,800.00
	11-401-100-101-00-025	Extra Curr Teachers Salaries				22,352.99
	11-402-100-300-70-400	AA-Purch Professional Srv				300.00
		Heath Service Salaries	11-000-213-100-00-000			299.95
		Health Misc Exp	11-000-213-800-00-891			150.00
		SRS Salaries	11-000-216-100-29-000			1,900.00
		Pro/Dev Conf Exp(DO NOT USE)	11-000-223-500-00-582			853.00
		Purchased Technical Services	11-000-230-340-16-000			3,719.14
		Election Services	11-000-230-590-12-596			229.86



		Liability & Fidelity Ins-DW	11-000-230-590-16-598			81.25
		Supt Office Supplies	11-000-230-600-17-616			200.00
		Sch Adm Lease/Rental EQ-Rad	11-000-240-500-04-440			32.86
		OP/PL Salaries-Cust/Grnds	11-000-262-100-00-000			3,565.53
		OP/PL Misc. Purch/Services	11-000-262-590-00-000			6,808.67
		Grounds Salaries	11-000-263-100-00-000			766.12
		Security Purch Prof Svcs	11-000-266-300-00-000			195.00
		Contracted Joint Agrmnt Sp Ed	11-000-270-515-00-000			807.88
		1-5 Teachers Salaries	11-120-100-101-00-000			150,000.00
		9-12 Leave Replacement Salary	11-140-100-101-00-015			25,000.00
		Ins. Purch Pro/Tech Services	11-190-100-340-00-000			1,472.84
		LLD Teachers Salaries	11-204-100-101-00-000			15,000.00
		Autism Aides Salaries	11-214-100-106-00-000			41,267.80
		PD FT Aides Salaries	11-216-100-106-00-000			12,216.00
		BSR Misc Exp	11-230-100-800-00-891			100.00
		Bil Elementary Supplies	11-240-100-610-00-000			2,800.00
		AA-Salaries Grounds-W Track	11-402-100-100-78-000			1,276.37
		AA-Salaries Coaches-B Bskball	11-402-100-100-80-400			4,050.00
		AA-Salaries Coaches-Football	11-402-100-100-81-400			4,900.00
		AA-Salaries Cust-Wrestling	11-402-100-100-84-000			3,428.45
		Game Worker-Ice Hockey	11-402-100-100-92-401			300.00
		AA-Game Exp-Ice Hockey	11-402-100-800-92-895			4,640.25
		Music Supplies-DW	11-404-100-610-00-626			4,057.92
11426	11-000-217-100-00-000	ES Salaries		5/11/2018	4,970.00	
	11-000-230-820-16-000	Judgements/Settlements			35,405.00	
	11-000-266-300-00-000	Secuity Purch Prof Svcs			261,068.00	
	11-000-270-514-00-000	To & From Sch Sp Ed Contracts			19,769.43	
	11-000-291-290-00-298	Other Employee Benefits			15,000.00	
	11-120-100-101-00-015	1-5 Leave Replacement Sal.			34,000.00	
	11-120-100-101-00-020	1-5 Class/Lunch Coverage			31,000.00	
	11-140-100-101-00-020	9-12 Coverage/Detention			25,000.00	
	11-150-100-320-00-000	Hi Purch Pro/Ed Services			5,000.00	
	12-000-260-730-01-732	N/I Equip Buildings-HS			582.50	
		ES Substitutes	11-000-217-100-00-016			4,970.00
		DH/Coordinators Salaries	11-000-240-104-00-000			2,500.00
		Sch Adm Lease/Rental EQ-Rad	11-000-240-500-01-440			7,955.00
		Sch Office Supplies-JHWMS	11-000-240-600-02-616			4,708.01
		Sch Office Supplies-Lincoln	11-000-240-600-03-616			3,360.00
		Sch Office Supplies-SG	11-000-240-600-05-616			1,130.00
		Sch Office Supplies-Yantacaw	11-000-240-600-07-616			3,897.99
		Central Svcs. Technical Svcs	11-000-251-340-00-000			3,265.00
		Central Svcs. Lease/Rental	11-000-251-592-00-440			3,960.00
		Admin IT Technical Svcs.	11-000-252-340-00-000			4,629.00
		OP/PL Salaries-Cust/Grnds	11-000-262-100-00-000			29,056.00
		Grounds Salaries	11-000-263-100-00-000			5,359.81
		Unused Sick/Vacation Days	11-000-291-290-00-296			15,000.00
		1-5 Teachers Salaries	11-120-100-101-00-000			42,000.00
		1-5 Special Projects Salaries	11-120-100-101-00-021			8,000.00
		1-5 Degree Changes	11-120-100-101-00-024			15,000.00

		9-12 Special Projects	11-140-100-101-00-021			10,000.00
		9-12 Degree Changes	11-140-100-101-00-024			15,000.00
		HI Teachers Salaries	11-150-100-101-00-000			5,000.00
		Ins. Purch Pro/Tech Services	11-190-100-340-00-000			7,777.85
		Supplies Science-HS	11-190-100-610-01-642			4,934.00
		Supplies Social Studies-HS	11-190-100-610-01-643			4,647.00
		Supp Creative/Industrial Arts	11-190-100-610-01-648			4,970.00
		Teaching Supplies-JHWMS	11-190-100-610-02-615			5,689.00
		Computer Supplies-Lincoln	11-190-100-610-03-619			4,687.00
		Teaching Supplies-SG	11-190-100-610-05-615			18,858.00
		Teaching Supplies-Wash	11-190-100-610-06-615			7,505.00
		Teaching Supplies-Yantacaw	11-190-100-610-07-615			10,390.00
		Budget Computer Supplies DW	11-190-100-610-08-615			93,574.00
		Budget Ink Supplies-DW	11-190-100-610-09-625			21,507.00
		Teaching Supplies-Elem Science	11-190-100-610-11-615			24,195.00
		Textbooks-HS	11-190-100-640-01-000			2,983.00
		Textbooks-JHWMS	11-190-100-640-02-000			4,237.00
		Textbooks-Contingency	11-190-100-640-08-000			6,258.00
		PD FT Teachers Salaries	11-216-100-101-00-000			19,769.43
		Ins Equip-Music	12-000-100-730-00-626			5,022.84
11430	11-402-100-800-73-895	Game Exp-Crew		5/22/2018	240.00	
		Misc Exp-Crew	11-402-100-800-73-891			240.00
11475	11-190-100-800-04-891	Ins. Misc. Exp-Radcliffe		5/30/2018	92.40	
		Misc Exp-Radcliffe	11-000-240-800-04-891			86.36
		Teaching Supplies-Radcliffe	11-190-100-610-04-615			6.04

## **5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

<b>REQUESTS</b>	<b>PURPOSE OF USE</b>	<b>FACILITIES</b>	<b>DATE</b>	<b>TIME</b>	<b>FEES</b>	<b>NO. OF EVENTS</b>
Stephanie Helms Lincoln School PTO	Lincoln School 6th Grade Car Wash Fundraiser	Lincoln School Black Top	6/16/18	8:30 am-3:30 pm	Facilities: None Custodian: None	1
Jeanine Loconsolo Nutley School Dist.	Summer Strategies	JWMS 1st Floor Classrooms	7/2/18-7/30/18	8:30-11:30 am	Facilities: None Custodian: None	21
Jenna Rubino NHS Girl Volleyball	NHS Volleyball Practice	JWMS Gym	7/2/18-7/18/18	2:00-4:00 pm	Facilities: None Custodian: None	12
Michael Luzzi Township of Nutley	Fourth of July Celebration	Oval	7/4/18	4:00 pm-9:30 pm	Facilities: None Custodian: None	1

Peter Graziano Nutley Police Dept.	Active Shooter Training	JWMS 2nd & 3rd Floors	7/23-7/27/18 7/30/18-8/3/18	5:00-9:00 pm	Facilities: None Custodian: None	10
Tricia Del Greco Radcliffe School PTO	Radcliffe Kindergarten Ice Cream Social	Radcliffe Gym	8/29/18	12:00-3:00 pm	Facilities: None Custodian: None	1
Tricia Del Greco Radcliffe School PTO	Radcliffe School Back to School Dance	Radcliffe Gym	9/14/18	6:15-9:30 pm	Facilities: None Custodian: None	1
Tricia Del Greco Radcliffe School PTO	PTO Meetings	Radcliffe School Music Room	9/19/18-5/15/19 (Wednesdays)	6:45-9:15 pm	Facilities: None Custodian: None	8
Tricia Del Greco Radcliffe School PTO	6th Grade Class Parent Meeting	Radcliffe School Music Room	9/20/18	7:00-8:30 pm	Facilities: None Custodian: None	1
Tricia Del Greco Radcliffe School PTO	6th Grade Class Fundraiser	Radcliffe School Gym	10/1/18	6:15-8:30 pm	Facilities: None Custodian: None	1
Tricia Del Greco Radcliffe School PTO	Radcliffe Parent Meetings	Radcliffe Music Room	10/17/18- 4/25/19 (Wednesdays)	7:00-9:00 pm	Facilities: None Custodian: None	6
Tricia Del Greco Radcliffe School PTO	Radcliffe Dads' Basketball Game	JWMS Gym	2/8/19	6:00-9:00 pm	Facilities: None Custodian: None	1
<b>Total Use of Property Represented By The Above</b>						64

**6. APPROVAL OF ALLOCATION – ESEA (Elementary & Secondary Education Act FY 2019)**

BE IT RESOLVED that the Board of Education approve the allocation for ESEA for FY 2019 as follows:

Title I Part A	\$291,940
Title II Part A	\$ 74,248
Title III	\$ 22,385
Title III Immigrant	\$ 7,790
Title IV	\$ 17,639

**7. APPROVAL OF RENEWAL CONTRACT - REALTIME INFORMATION TECHNOLOGY INC.**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Realtime Information Technology, Inc. for Student Information Services for the 2018-2019 school year at an annual fee of \$47,390.00.

**8. APPROVAL OF RENEWAL CONTRACT – FRONTLINE TECHNOLOGIES, INC. - AESOP**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Frontline Technologies, Inc., for AESOP for the 2018-2019 school year at an annual fee of \$17,485.95.

**9. APPROVAL OF CONTRACT – ONCOURSE SYSTEMS FOR EDUCATION**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Oncourse Systems for Education for education network systems for the 2018-2019 school year at an annual fee of \$18,492.60.

**10. APPROVAL OF RENEWAL CONTRACT – STRAUSS ESMAY ASSOCIATES, LLP**

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Strauss Esmay Associates, LLP for the policy alerts and support system for the 2018-2019 school year at an annual fee of \$2,685.00.

**11. APPROVAL OF AGREEMENT WITH WEST INTERACTIVE SERVICES CORPORATION**

BE IT RESOLVED that the Board of Education approve West Interactive Services Corporation for renewal for School Messenger Complete for the 2018-2019 school year at a cost of \$6,355.50.

**12. APPROVAL OF RENEWAL CONTRACT – COMPUTER SOLUTIONS, INC.**

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Computer Solutions, Inc. for Accounting, Payroll, Personnel and Software Support for the 2018-2019 school year at an annual fee of \$9,264.00 less a 2% discount if paid by full by July 31, 2018.

**13. APPROVAL OF RENEWAL CONTRACT – ATRIS, INC.**

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Atris, Inc. for NEC Spherical System maintenance and support for the 2018-2019 school year at an annual fee of \$28,116.00.

**14. CAPITAL/FIXED ASSET INVENTORY UPDATE**

BE IT RESOLVED that the Board of Education approve Acclaim Inventory, LLC to conduct a complete updated physical audit of database, tagging and a complete set of reports including depreciation schedules and items added and disposed of since the previous inventory for a fee of \$4,000 for the 2018-2019 school year.

**15. APPROVAL OF RENEWAL CONTRACT – EDUCATIONAL DATA SERVICES, INC.  
(Right-to-Know)**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Educational Data Services, Inc. for a Right-to-Know subscription for the 2018-2019 school year at an annual fee of \$3,650.00 with two payments of \$1,825.00 ea.

**16. APPROVAL OF RENEWAL CONTRACT – HOBSONS (Naviance)**

BE IT RESOLVED that the Board of Education approve the renewal contract between the Nutley Board of Education and Hobsons for Naviance subscriptions at the high school and middle school for 2018-2023 school years at a total fee of \$42,245.00 or annually at the rate of \$8,449 each school year.

**17. APPROVAL OF RENEWAL CONTRACT – ALLEGHENY EDUCATIONAL SYSTEMS, INC.**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Allegheny Educational Systems, Inc. for the annual CAM software renewal for HASP #119722 for the 2018-2019 school year at an annual fee of \$120.00.

**18. APPROVAL OF RENEWAL CONTRACT – CAPSTONE**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Capstone for the annual PebbleGo software renewal for the 2018-2019 school year at an annual fee of \$6,008.75.

**19. APPROVAL OF RENEWAL CONTRACT – TURNITIN, LLC LICENSE**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Turnitin, LLC license for the 2018-2019 school year at an annual fee of \$7,544.81.

**20. APPROVAL OF RENEWAL CONTRACT – BrainPOP**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and BrainPOP for the 2018-2019 school year at an annual fee of \$10,545.50.

**21. APPROVAL OF RENEWAL CONTRACT – DISCOVERY EDUCATION**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Discovery Education for subscriber agreement for the 2018-2019 school year at an annual fee of \$18,750.00.

**22. APPROVAL OF RENEWAL CONTRACT – LEARN BY DOING, INC. (Albert)**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Learn by Doing, Inc. for teacher and student resources in the 2018-2019 school year at an annual fee of \$7,860.00.

**23. APPROVAL OF RENEWAL AGREEMENT WITH ECA – SCIENCE KIT SERVICE**

BE IT RESOLVED that the Board of Education approve ECA for science kit management and refurbishment service for the 2018-2019 school year at a cost of \$67,993.64.

**24. APPROVAL OF AGREEMENT WITH LEARNING A-Z**

BE IT RESOLVED that the Board of Education approve Learning A-Z for software learning licenses for the 2018-2019 school year at a cost of \$5,197.40.

**25. APPROVAL OF RENEWAL CONTRACT – DON-JOHNSTON**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Don-Johnston Human Learning Tools for the 2018-2019 school year at an annual fee of \$1,293.41.

**26. APPROVAL OF CONTRACT – HAPARA**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Hapara Professional Learning Webinar for the 2018-2019 school year at an annual fee of \$15,261.75.

**27. APPROVAL OF CONTRACT – INFOBASE**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Infobase subscription renewal for the 2018-2019 school year at an annual fee of \$4,012.34.

**28. APPROVAL OF CONTRACT FOR FOUNDATION-LEVEL K MATERIALS**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Foundations-Level K Materials for the 2018-2019 school year at an annual fee of \$23,022.00.

**29. APPROVE RENEWAL CONTRACT – CANDORIS TECHNOLOGIES**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Candoris Technologies for basic support for VMware at a fee of \$11,338.00.

**30. APPROVE RENEWAL CONTRACT – CANDORIS TECHNOLOGIES**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Candoris Technologies for storage area network support service at a fee of \$13,053.82.

**31. APPROVE RENEWAL CONTRACT – CANDORIS TECHNOLOGIES**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Candoris Technologies for warranty for extension of Dell R720-servers at a fee of \$7,184.00.

**32. APPROVAL OF RENEWAL CONTRACT – RITTAL**

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Rittal for the annual renewal for CAD computer services for the 2018-2019 school year at an annual fee of \$7,800.00.

**33. APPROVAL OF RENEWAL CONTRACT – MECHANICAL SERVICES CORP (HVAC)**

BE IT RESOLVED that the Board of Education approves the agreement between the Nutley Board of Education and Mechanical Service Corporation (MSC) HVAC preventative maintenance services for 2018-2021 school year at a yearly rate of \$4,310.00.

**34. APPROVAL OF CONTRACT – CDW-G**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and CDW-G for SMART Learning Suite for the 2018-2019 school year at an annual fee of \$3,564.00.

**35. APPROVAL OF CONTRACT – CDW-G**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and CDW-G for Targus Work in 14" Notebook Case for the 2018-2019 school year at an fee of \$34,100.00.

**36. APPROVAL OF LEASE PURCHASE AGREEMENT WITH DELL**

BE IT RESOLVED that the Board of Education approve Dell for the 3-year tax exempt lease purchase of 1,100 Chromebooks plus Chrome Education software package at an annual rate of \$110,173.71 beginning with the 2018-2019 school year.

**37. APPROVE EQUIPMENT PURCHASE – CANDORIS TECHNOLOGIES**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Candoris Technologies for E-rate eligible network hardware at a fee of \$139,583.53.

**38. APPROVAL OF BID AWARDS - EDUCATIONAL DATA SERVICES, INC.**

BE IT RESOLVED that the Board of Education approves the bid awards through Educational Data Services, Inc. for 2018-2019 on file in the Business Office.

**39. APPROVAL OF COOPERATIVE PURCHASING**

BE IT RESOLVED that the Board of Education approve the purchases of goods and services from the awarded vendors of the following purchasing cooperatives for the 2018-2019 school year:

Educational Data Services  
Educational Services Commission  
Essex Regional Educational Services Cooperative  
Hunterdon Cooperative Services Commission  
Keystone Purchasing Network (KPN)

**40. APPROVAL OF NJSIAA ANNUAL MEMBERSHIP**

BE IT RESOLVED that the Board of Education approve the annual membership for NJSIAA for the 2018-2019 school year at a fee of \$2,150.00.

**41. APPROVE CONTRACT EVALUATION SERVICES – Cindy Palley**

BE IT RESOLVED that the Board of Education approve a contract with Cindy Palley for the purpose of providing evaluation services for the 2018-19 school year not to exceed \$9,000.

**42. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education amend the resolution Educationally Disabled Students previously approved at a board meeting to reflect the following changes:

**DELETE:**

SCHOOL	EFFECTIVE DATE	CLASSIFICATION	STUDENT ID NUMBERS
Lakeview Learning Center Wayne, NJ	June 8, 2018	ED	994872



**43. EXTENDED SCHOOL YEAR PROGRAM – SUMMER 2018**

BE IT RESOLVED that the Board of Education approves the Extended School Year Program, listed below, for the Summer of 2018:

SCHOOL	DATES	CLASSIFICATION	STUDENT ID NUMBERS	AMOUNT
Alpine Learning Group, Paramus, NJ	July 2 -- August 15, 2018	AUT	401133	\$14,798.00
BCSS: New Bridges Middle School Paramus, NJ	July 2 – August 10, 2018	AUT	25487	\$7,800.00
BCSS: Union Street School Hackensack, NJ	July 2 – July 27, 2018	AI	401110	\$5,300.00
Cerebral Palsy of No. Jersey Horizon H.S. Livingston, NJ	July 2 -- August 13, 2018	AUT	28596	\$11,327.00+Aide
		MD	26727	\$11,327.00+Aide
Chancellor Academy Pompton Plains, NJ	July 2 – August 17, 2018	ED	994871	\$7,509.00
		AUT	402595	\$7,509.00
		ED	402705	\$7,509.00
CTC Academy, Oakland, NJ	July 5 – July 31, 2018	CWD	400846	\$7,885.00+Aide
Developmental Center for Children & Families, Denville, NJ	July 11 – August 10, 2018	PSD	402859	\$5,535.00+Aide
EPIC, Paramus, NJ	July 9 – August 14, 2018	AUT	27267	\$13,848.00
		AUT	28276	\$13,848.00
		AUT	402610	\$13,848.00
Glenview Academy, Fairfield, NJ	July 9 – August 17, 2018	AUT	27967	\$10,575.00+Aide
		AUT	400953	\$10,575.00

David Gregory School, Paramus, NJ	July 5 – August 15, 2018	AUT	402560	\$8,68.00+Aide
Hunterdon Preparatory School Annandale, NJ	July 2 - August 13, 2018	MD	402196	\$7,854.00
New Beginnings, Fairfield, NJ	July 9 -- August 17, 2018	AUT	28518	\$10,765.00+Aide
		AUT	26968	\$10,765.00+Aide
Phoenix Center, Nutley, NJ	July 2 – July 31, 2018	AUT	26752	\$7,659.00+Aide
		AUT	994643	\$7,659.00+Aide
Shepard Preparatory High School Morristown, NJ	July 2 – August 13, 2018	OHI	25338	\$8,645.00
		AUT	26241	\$8,645.00
The Craig School Mountain Lakes, NJ	July 9 – August 2, 2018 Academic Program	MD	28331	\$2,000.00
	July 9 - August 2, 2018 Enrichment Program	MD	28331	\$1,500.00
	July 9 - August 2, 2018 Academic Program	MD	28332	\$2,000.00
	July 9 – August 2, 2018 Enrichment Program	MD	28332	\$1,500.00
The Gramon School	July 9 – August 17, 2018	OHI	992260	\$11.159.00

**44. APPROVAL OF SUBSTITUTE RATES 2018-2019 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approves the substitute rates for the 2018-2019 school year as per attached Schedule A.

**45. APPROVAL OF ATHLETIC GAME WORKER RATES 2018-2019 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approves the athletic game worker rates for the 2018-2019 school year as per attached Schedule B.

**46. APPROVE RENEWAL OF ACACIA FINANCIAL GROUP, INC.**

BE IT RESOLVED that the Board of Education approves the reappointment of the Acacia Financial Group, Inc. as the financial advisor to the district as needed for the 2018-2019 school year.

**47. ALLOCATION OF SALARIES – 2017-2018 FEDERALLY FUNDED PROGRAMS**

BE IT RESOLVED that the personnel listed below, previously appointed to the respective positions, be paid salaries in full or in part from funds of the Federal programs noted:

GRANT	NAME	POSITION	GRANT SALARY	ANNUAL SALARY	PROGRAM PERCENT
Title I	J. Collins	Teacher	34,569	69,138	50%
	E. Fierro	Teacher	40,000	80,000	50%
	A. Casey	Teacher	28,516	57,032	50%
Title II	J. Tucci	Teacher	33,548	33,548	100%
	A. Cruz	Teacher	12,099	16,344	74%
Title III	A. Irene	Teacher	11,320	56,600	20%

**48. PROFESSIONAL APPOINTMENTS – 2018-2019**

BE IT RESOLVED that the Board of Education hereby approves the following professional appointments:

<u>Position</u>	<u>Name</u>	<u>Rate</u>
Auditor	Lerch, Vinci & Higgins, LLP	\$35,500.00/yr.
Architect of Record	DiCara/Rubino	\$195.00/hr.
Athletic Physician	William VonRoth	\$11,451/yr.
Bond Counsel	McManimon & Scotland	\$215.00/hr.
Board Counsel	Schenck Price Smith & King, LLP	\$175.00/hr.
Negotiations Counsel	Gaccione & Pomaco, P.C.	\$225.00/hr.

**49. SCHOLARSHIPS GIVEN TO STUDENTS**

BE IT RESOLVED that the Board of Education approves the scholarships given to students from NHS accounts – 2018 as follows:

<b><u>Scholarship:</u></b>	<b><u>Recipient:</u></b>	<b><u>Amount:</u></b>
Human Relations Club Scholarship	K. Arena	\$500
Lea Brooks Gasparotti	J. Quinn	\$7899.61
Lea Brooks Gasparotti	S. Roy	\$7899.64
Lea Brooks Gasparotti	S. Somnay	\$7899.61
Lea Brooks Gasparotti	H. Tyerman	\$7899.61
NHS AP Scholar Scholarship	S. Somnay	\$300
NHS AP Scholar Scholarship	R. Ural	\$300
NHS AP Scholar Scholarship	V. Eloppe	\$200
NHS AP Scholar Scholarship	N. Roselli	\$200
NHS AP Scholar Scholarship	K. Yanes	\$200
NHS AP Scholar Scholarship	J. Yang	\$200
NHS AP Scholar Scholarship	S. Fallas	\$100
NHS AP Scholar Scholarship	S. Fitzpatrick	\$100
NHS AP Scholar Scholarship	A. Intindola	\$100
NHS AP Scholar Scholarship	A. Lopez	\$100
NHS AP Scholar Scholarship	M. Madrazo	\$100
Spanish Honor Society	A. Pena	\$100

**50. APPROVAL OF FOOD SERVICE MANAGEMENT COMPANY**

BE IT RESOLVED that The Nutley Board of Education (herein referred to as the School Food Authority or SFA) approves Chartwells School Dining Services (herein referred to as the Food Service Management Company or FSMC) as its Food Service Management Company for the 2018-2019 school year.

BE IT FURTHER RESOLVED that the Food Service Management Company shall receive, in addition to the costs of operation, an administrative fee of \$44,000/year and a management fee of \$.0300 per reimbursable meal and meal equivalent to compensate the Food Service Management company management costs. This fee shall be billed monthly as a cost of operation. These fees shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

BE IT FURTHER RESOLVED that total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program

meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

BE IT FURTHER RESOLVED that the per meal management fee of \$.0300 will be multiplied by total meals.

BE IT FURTHER RESOLVED that the Food Service Management Company guarantees to the SFA from the Food Service Program for the school year will be \$35,000.00. If the annual operating statement shows a return less than \$35,000.00, Chartwells will pay the difference between the actual and guaranteed amount. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

**GUARANTEE CONDITIONS:**

- a) Cash and/or reimbursement levels from State and Federal sponsors do not fall below the levels estimated in Chartwells' proposed budget.
- b) The value of USDA donated foods will not be less than the value of USDA donated foods estimated in Chartwells' proposal.
- c) The number of days meals are served during the school year will not be less than:

<u>School Category</u>	<u>Lunch</u>	<u>Breakfast</u>
Elementary Schools	174 days	150 days
Middle Schools	174 days	
High Schools	170 days	

- d) Changes in district policies, practices and serving requirements including but not limited to changes in bell schedules, meal service periods or proposed staffing may result in an adjustment.
- e) The student enrollment for the current year will not be less than 4,012 students.
- f) The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' budget. In the event of an increase in wages or fringe benefits payable to employees as a result of unionization or changes in minimum wage rates or taxes, the guarantee shall from the date of increase in wages, minimum wage rates, taxes or fringe benefits be adjusted by such actual increase.
- g) The number of participating health insurance participants does not exceed the level of participants in the proposal.
- h) Any SFA employees' vacation/sick time accumulated prior to the effective date of this Agreement will remain the sole responsibility/liability of the SFA.
- i) The selling prices of Menu Pattern Meals and a la carte selections will not be less than the prior year.
- j) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- k) The SFA and its representatives including but not limited to, school principals, teachers and SFA employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The SFA shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.

- l) The SFA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.
- m) Changes in legislation (including but not limited to the Healthy Hunger Free Kids Act and the Affordable Care Act), regulation, reimbursement rates, meal components or quantities required by the National School Lunch Program or changes in the Smart Snacks in Schools Program will affect the guarantee in proportion to the impact of such change.
- n) Vendor prices shall remain constant throughout the year.
- o) Due to the volatile nature of raw material costs, Chartwells and the SFA shall review quarterly the costs associated with paper and plastic supplies and fuel surcharges on deliveries. Any changes in Chartwells' cost shall result in an adjustment to the guarantee.
- p) Chartwells' guarantee is based on revenue amounts and service levels/requirements set forth in the proposed budget. Should a shortfall in any of these revenue amounts or service levels/requirements set forth by the SFA occur, the guarantee shall be adjusted accordingly.
- q) Make-up days due to inclement weather shall have equal or greater sales revenue as a normal day of operation for the period in which the inclement weather cancellation occurred.
- r) Chartwells guarantee does not account for bad debts/uncollected funds. In the event there are bad debts/uncollected funds, such amounts shall be subtracted from the Chartwells guarantee obligation.
- s) The number of students eligible for free and reduced price meals will be no less than that estimated in Chartwells' proposed budget.
- t) In the event union labor costs are higher than the proposed budget by Chartwells, the guarantee shall be adjusted by such amount.
- u) In the event labor costs are higher than the proposed budget by Chartwells, the guarantee shall be adjusted by such amount.
- v) USDA donated foods received by the SFA are compatible with the menus outlined in writing by Chartwells.
- w) If meals are to be provided to charter schools or any other outside entity, the number of meal count ordered shall not fall below 50,000.

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased costs or loss of revenue attributable to the changes in such conditions.

#### **51. APPROVAL OF CAFETERIA PRICES - 2018-2019 School Year**

BE IT RESOLVED that the Board of Education approves the following cafeteria prices for the 2018-2019 school year:

Breakfast (Lincoln School & Washington School Only)

Breakfast Price	\$2.00
Reduced Breakfast Price	.30

	<u>Price</u>	<u>Premium Price</u>
Type "A" Lunch (Students)		
Elementary Schools	\$3.00	
John Walker Middle School	\$3.25	\$3.50
High School	\$3.50	\$3.75
Reduced Lunch Price	.40	.40
Adult	\$4.50 includes water	

<b>Al La Carte: Middle School</b>	
Milk	\$0.65
Snapple 12 oz	\$1.25
Tropicana Juice 10 oz	\$1.50
Tropicana 14 oz	\$2.00
Water 8 oz	\$0.50
Water 16.9 oz.	\$1.00
Bagel w/ butter large	\$1.25
Bagel w/ Cream Cheese	\$1.50
Small Muffin Small	\$0.75
Cookies 2.1 oz	\$0.50
100 calorie snacks	\$1.00
Nutri Grain Bar 1.7 oz	\$1.00
Rice Krispie Treat 1 oz	\$1.00
SnackWells cookie 1.7 oz	\$1.00
All Chips 1.75 oz	\$1.00
Cereal 1 oz	\$0.50
Soft Pretzel 3.5 oz	\$1.00
Danival Yogurt 4 oz	\$0.75
Parfait 8 oz	\$1.50
Fresh Fruit	\$0.65

<b>Al La Carte: High School</b>	
Milk	\$0.65
Tropicana Juice 12oz	\$2.50
Snapple 12 oz	\$1.25
Naked Juice 16 oz	\$3.00
Water 16.9 oz	\$1.00
Coffee 8 oz	\$1.25
Coffee 10 oz	\$1.50
Coffee 16 oz	\$2.00
Bagel w/ butter large	\$1.25
Bagel w/ cream cheese large	\$1.50
Muffins Large	\$2.00
Cookies 2.1oz	\$0.50
100 calorie cookies	\$1.00
Granola Bars 1.7oz	\$1.00
Rice Krispie Treat 1 oz	\$1.00
SnackWells Cookie 1.7oz	\$1.00
Chips 1.75 oz	\$1.00
Cereal 1 oz	\$0.50
Soft Pretzel 3.5 oz	\$1.00
Parfait 16 oz	\$3.50
Fresh Fruit	\$0.65

**52. APPROVAL OF SERVICES – DiCara/Rubino Architects**

BE IT RESOLVED that the Board of Education approves the proposals between the Nutley Board of Education and DiCara Rubino Architects for professional services for updated pre-referendum services and Yantacaw entrance at a cost of \$20,500.00 plus reimbursable expenses.

**53. AMEND BUS LEASE PURCHASE**

BE IT RESOLVED that the Board of Education approve the amendment of the May 21, 2018 resolution for the purchase of one (1) 2019 – 29 Passenger – with (3) 45” CRS & (3) 30” CRS, 9 child positions total, DRW Gas Engine School Bus through the Educational Services Commission of New Jersey Co-Op Bid 17/18-36 awarded to Wolfington Body Company, Inc. to include front and rear camera system and 3 point belt seating to meet the current New Jersey Law Pursuant to Legislation A-1455 at their purchase price of \$78,418.55.

BE IT FURTHER RESOLVED that the Board of Education authorizes the Business Administrator to enter into a tax-exempt lease purchase financing agreement with Hunterdon Ed Services Commission financing bid for the lease purchase of said school bus.

**54. TRANSPORTATION CONTRACT - Summer**

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #1 Summer with a parent to provide transportation for one Special Education student from Nutley to Spectrum 360 Lower School, Verona NJ effective July 1, 2018 through August 31, 2018 at a cost of \$58.36 per day.

Subject to approval of the County Superintendent of Schools.

**55. TRANSPORTATION CONTRACT**

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #1 with a parent to provide transportation for one Special Education student from Nutley to Spectrum 360 Lower School, Verona NJ effective September 1, 2018 through June 30, 2019 at a cost of \$58.36 per day.

Subject to approval of the County Superintendent of Schools.

**56. TRANSPORTATION CONTRACT - Summer**

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #2 Summer with a parent to provide transportation for one Special Education student from Nutley to Gramon School, Fairfield NJ effective July 1, 2018, through August 31, 2018 at a cost of \$46.32 per day.

Subject to approval of the County Superintendent of Schools.



**57. TRANSPORTATION CONTRACT**

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #2 with a parent to provide transportation for one Special Education student from Nutley to Gramon School, Fairfield, NJ effective September 1, 2018 through June 30, 2019 at a cost of \$46.32 per day.

Subject to approval of the County Superintendent of Schools.

**58. TRANSPORTATION CONTRACT**

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #3 with a parent to provide transportation for one Special Education student from Nutley to Horizon High School. Livingston, NJ effective May 15, 2018 through June 30, 2018 at a cost of \$58.36 per day.

Subject to approval of the County Superintendent of Schools.

**59. TRANSPORTATION CONTRACT - Summer**

BE IT RESOLVED, that the Nutley Board of Education approve a transportation contract PARENT #3 Summer with a parent to provide transportation for one Special Education student from Nutley to Horizon High School. Livingston, NJ effective July 1, 2018 through August 31, 2018 at a cost of \$58.36 per day.

Subject to approval of the County Superintendent of Schools.

**60. APPROVAL OF COBRA and FSA RENEWAL AGREEMENT WITH BENEFIT ANALYSIS, INC.**

BE IT RESOLVED that the Nutley Board of Education approves a renewal agreement with Benefit Analysis, Inc. (BAI) to provide Cobra and FSA administration for the Nutley Board of Education effective July 1, 2018 through June 30, 2019.

**61. APPROVAL OF COPIER LEASE RENEWAL**

BE IT RESOLVED that the Board of Education, based upon the recommendation of the Business Administrator, does hereby accept the sixty-month renewal lease proposal beginning August 1, 2018 – July 30, 2023 from Atlantic Tomorrows Office for five (5) stand-alone copy/print/scan machines for a total monthly cost of \$1,648.00. This renewal represents an annual savings of \$1,441.00. In addition, the proposal includes a reduction in the price per copy for all Savin machines in the district from \$.0008 to \$.0058. (Approximate savings of \$25,000/year).

**62. APPROVAL OF SCHOOL FACILITIES PROJECTS**

Whereas, The Board of Education of Nutley in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

NEW EXTERIOR ADDITIONS AND INTERIOR RENOVATIONS  
TO  
WASHINGTON ELEMENTARY SCHOOL  
YANTACAW ELEMENTARY SCHOOL  
NUTLEY MIDDLE SCHOOL  
NUTLEY HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF NUTLEY IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code The Board hereby authorizes the architect to further develop the Final, Board Selected, Plan Option Documents and to prepare the necessary Educational Specifications for submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated "Debt Service Aid" and will be seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

**63. TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE**

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Nutley Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Nutley Board of Education has determined that not to exceed \$750,000.00 amount is available for such purpose of transfer.

NOW THEREFORE BE IT RESOLVED by the Nutley Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**64. TRANSFER OF CURRENT YEAR SURPLUS TO MAINTENANCE RESERVE**

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Nutley Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Nutley Board of Education has determined that not to exceed \$500,000.00 amount is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Nutley Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

***PERSONNEL – Resolutions 1-7***

Trustee Kline moved and Trustee Kucinski seconded a motion that the Board approve Personnel Resolutions 1-7 as follows:

Upon a roll call vote, Personnel Resolutions 1-7 were unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated June 18, 2018.

**2. TESTIMONIAL – Administrator**

WHEREAS, Mr. Robert O'Dell has tendered his resignation as Coordinator of Social Studies effective June 30, 2018 and has signified his intention of retiring from active service, and

WHEREAS, Mr. O'Dell has served as a teacher and Coordinator of Social Studies in the Nutley Public Schools for a period of thirty-seven (37) years, and

WHEREAS, through the years Mr. O'Dell has exemplified the finest qualities of his profession at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Mr. O'Dell its deep appreciation of his long and faithful service and extends to him its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

**3. TESTIMONIAL – Maintenance**

WHEREAS, Mr. Dennis DeLorenzo has tendered his resignation as maintenance worker, effective June 30, 2018 and has signified his intention of retiring from active service, and

WHEREAS, Mr. DeLorenzo has worked in the Nutley Public Schools for a period of twenty-two (22) years, and

WHEREAS, through the years Mr. DeLorenzo has exemplified the finest qualities of the maintenance position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Mr. DeLorenzo its deep appreciation for his long and faithful service and extends to him its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

**4. TESTIMONIAL – Non-Instructional Aide**

WHEREAS, Mrs. Linda Ritacco has tendered her resignation as non-instructional aide, effective June 30, 2018 and has signified her intention of retiring from active service, and

WHEREAS, Mrs. Ritacco has worked in the Nutley Public Schools for a period of fourteen (14) years, and

WHEREAS, through the years Mrs. Ritacco has exemplified the finest qualities of the non-instructional aide position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Mrs. Ritacco its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

**5. TESTIMONIAL – Paraprofessional**

WHEREAS, Ms. Lynn Imperiale has tendered her resignation as paraprofessional, effective June 30, 2018 and has signified her intention of retiring from active service, and

WHEREAS, Ms. Imperiale has worked in the Nutley Public Schools for a period of twenty-two (22) years, and

WHEREAS, through the years Ms. Imperiale has exemplified the finest qualities of the paraprofessional position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Ms. Imperiale its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

**6. TESTIMONIAL – School Counselor**

WHEREAS, Dr. Kathryn Mitchell has tendered her resignation as school counselor, effective June 30, 2018 and has signified her intention of retiring from active service, and

WHEREAS, Dr. Mitchell has worked in the Nutley Public Schools for a period of forty-five (45) years, and

WHEREAS, through the years Dr. Mitchell has exemplified the finest qualities of the school counselor position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Dr. Mitchell its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

**7. TESTIMONIAL – Teachers**

WHEREAS, the following teachers have tendered their resignations, effective June 30, 2018 and have signified their intention of retiring from active service, and

WHEREAS, through the years they exemplified the finest qualities of their profession at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses its deep appreciation of their long and faithful service and extends its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

Balitsos, Mary	32 years
Batchelder-Mitchell, Pamela	31 years
Dow, Marita	35 years
King, Walter	19 years
LaPierre, Diane	23.5 years
Love, Laura	25 years
Marcantonio, Marianne	25.5 years
McPartland, Dennis	21 years
Menza, Claire	26 years
Osieja, Christina	18 years

**POLICY – Resolution 1**

Trustee Sherman moved and Trustee Balsamo seconded a motion that the Board approve Policy Resolution 1 as follows:

Upon a roll call vote, Policy Resolution 1 was unanimously approved.

**1. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

2431.8	Varsity Letters for Interscholastic Extracurricular Activities
5530	Substance Abuse
R 5530	Substance Abuse
5533	Student Smoking
R 5533	Student Smoking
5535	Passive Breath Alcohol Sensor Device
5843	Extended Day
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

**Hearing of Citizens**

Resident Blair Rzempoluch stated that she was not present at the last meeting when the presentation was given on the reasons for cutting freshman sports. She asked several questions and if this idea to cut freshman sports was about cost savings.

President Carnicella said the board will be revisiting the idea of reorganizing sports levels.

**OLD BUSINESS**

**NONE**

**NEW BUSINESS**

**NONE**

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 8:06 PM Trustee Scalera moved and Trustee Kucinski seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters, personnel and contracts.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist. Formal action may be taken.

### **RECONVENE MEETING**

At 11:07 PM Trustee Balsamo moved, Trustee Scalera seconded, and the Board approved by voice to reconvene the meeting.

### **ROLL CALL**

Present:                Mr. Salvatore Balsamo  
                             Mrs. Lisa Danchak-Martin  
                             Mr. Salvatore Ferraro  
                             Mr. Ryan Kline  
                             Mr. Charles W. Kucinski  
                             Ms. Deborah J. Russo  
                             Mr. Fredrick Scalera  
                             Ms. Brenda Sherman  
                             Mr. Daniel A. Carnicella

Also Present:        Dr. Julie Glazer, Superintendent of Schools

Absent:                Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:08 PM on a motion by Trustee Sherman seconded by Trustee Danchak-Martin and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary