

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
MAY 7, 2018**

The Nutley Board of Education held a Public Meeting on Monday, May 7, 2018 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:38 PM.

FLAG SALUTE

President Carnicella led the assembly in the flag salute.

ROLL CALL

Present: Mr. Salvatore Balsamo
 Mrs. Lisa Danchak-Martin
 Mr. Salvatore Ferraro
 Mr. Ryan Kline
 Mr. Charles W. Kucinski
 Ms. Deborah J. Russo
 Ms. Brenda Sherman
 Mr. Daniel A. Carnicella

Absent: Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
 Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

MEETING NOTICE

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Budget Hearing was provided in the notice of April 19, 2018 and May 2, 2018. Said notice was:

1. Published in the Nutley Sun on Thursday, April 19, 2018.
2. Posted at the entrance of the Board Office on May 2, 2018.
3. Faxed to the Nutley Sun, The Star Ledger, The North Jersey Herald News and Nutley Journal.
4. Faxed to the Nutley Township Clerk.
5. Posted on the District's Website.

The purpose of this meeting is:

1. Conduct the public hearing on the 2018-2019 School Budget.
2. Adopt the 2018-2019 School Budget.
3. Conduct the regular monthly business that would normally come before the Board of Education.

Formal action will be taken.

This is an official meeting.

PUBLIC HEARING ON BUDGET

Dr. Glazer, Mrs. Yeamans and Mr. Marmora presented the 2018-2019 School Budget outlining revenues, appropriations, staffing and programs.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:15 PM Trustee Kucinski moved and Trustee Russo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 7:49 PM Trustee Balsamo moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Mr. Charles W. Kucinski
Ms. Deborah J. Russo
Ms. Brenda Sherman
Mr. Daniel A. Carnicella

Absent: Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

HEARING OF CITIZENS (Budget Only)

Resident Ralph Chimento asked if Freshman Sports were going to be cut in the budget.

Dr. Glazer said that there were no cuts to Freshman Sports in the athletic budget.

BUDGET RESOLUTION - Resolutions 1-2

Trustee Kline moved and Trustee Kucinski seconded a motion that the Board approve Budget Resolutions 1-2 as follows:

President Carnicella asked Mrs. Yeamans to explain Resolution 2- 2018-2019 Budget School District Travel Maximum.

Upon a roll call vote Budget Resolutions 1-2 were approved with the following exception:

- 1) Trustees Ferraro, Russo and Sherman voted "No" on Resolution 1 – Approval of 2018-2019 Budget.

1. APPROVAL OF 2018-2019 BUDGET

BE IT RESOLVED that the Board of Education approves the budget for the 2018-2019 school year in the amount of:

| | |
|----------------------|------------------|
| General Fund | \$ 65,015,278 |
| Special Revenue Fund | 1,550,765 |
| Debt Service Fund | <u>3,340,164</u> |
| Total Budget | \$ 69,906,207 |

Of which the following amount shall be raised by local tax levy:

| | |
|-----------------------|------------------|
| General Fund Tax Levy | \$ 55,436,299 |
| Debt Service Tax Levy | <u>2,547,573</u> |
| Total Tax Levy | \$ 57,983,872 |

and,

BE IT FURTHER RESOLVED the complete budget for 2018-2019 was advertised in the Nutley Sun on April 19, 2018, is on file in the Business Administrator's Office and posted on the district website.

and,

ALSO BE IT FURTHER RESOLVED that the Board of Education included a portion of the allowable Health Care adjustment in the amount of \$135,541.00 in the 2018-2019 General Fund Tax Levy.

2. 2018-2019 BUDGET SCHOOL DISTRICT TRAVEL MAXIMUM

WHEREAS school district By-Law 0147 Board Member compensation and Expenses, Policy 3440 Teaching Staff Members Job Expenses and Policy 4440 Support Staff Members Job Expenses, and NJAC 6A:23b-1.2(b), provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-19 school year, and

NOW BE IT RESOLVED that the Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year in the sum of \$65,950 as contained in the appropriate budgetary accounts, and

ALSO BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Regular Agenda

SUPERINTENDENT'S REPORT

Dr. Glazer spoke about the activities taking place throughout the school district and the town. She recognized the academic scholars and staff. She mentioned that the results of the security report will be presented at the May 21, 2018 Board Meeting.

BOARD SECRETARY'S REPORT

Mrs. Yeamans gave an update on the Washington School Security Project and talked about several resolutions on the Finance Agenda.

HEARING OF CITIZENS (Resolutions Only)

Resident Teri Quirk asked where she could obtain a copy of board policies.

Dr. Glazer said they are on the Nutley Schools website.

ACADEMIC - Resolutions 1-2

Trustee Balsamo moved and Trustee Kucinski seconded a motion that the Board approves Academic Resolutions 1-2 as follows:

Upon a roll call vote Academic Resolutions 1-2 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

| SCHOOL | TEACHER/PROGRAM | DATE | LOCATION |
|----------------------|---------------------------------------|---------|--|
| Yantacaw School | Ms. Pate | 5/14/18 | Franklin Mineral Museum, Franklin, NJ |
| Nutley High School | Ms. Powell, Ms. Tarquini, Ms. Johnson | 6/7/18 | Rutgers University, New Brunswick, NJ |
| Spring Garden School | Ms. Holland | 6/12/18 | Codey Arena, West Orange, NJ |
| Yantacaw School | Ms. Balitsos | 6/19/18 | Statue of Liberty, Ellis Island, Jersey City, NJ |

2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

| EMPLOYEE/BOARD MEMBER | PROGRAM NAME | DATE | LOCATION | COST |
|--|--|--|-----------------|----------------------------|
| Pranali, Hoyle | Advances in Applied Behavior Analysis | 4/20/18 | Caldwell, NJ | \$0 |
| Ryan, Rachel | Solutions for Success: Supporting Children with Down Syndrome and Other Developmental Disabilities | 5/11/18 | Mahwah, NJ | \$40.00 IDEA + travel |
| DiGiacomo, Dana LaReau, Allyson Martin, Leann Pied, Marie | NJSLS Year 1 Conquer Math Workshops (K-8) | 5/16/18 Prev. approved for different date | Fairfield, NJ | \$145.00/ each + travel |
| Martin, Leann SanGiacomo, Dana | NJSLS Year 1 Conquer Math Workshops (K-8) | 5/17/18 Prev. approved for different date | Fairfield, NJ | \$145.00/ each + travel |
| DiGregorio, Steven | NJSFC Annual Conference | 5/18/18 | West Orange, NJ | \$0 |
| Andreula, Jeannette DiGiovanni, Gina Heller, Daryl Martin, Leann Parigi, Samantha Ritacco, Laura Shahinian, Michelle Strumolo, Maria Venezia, Lisa | NJSLS Year 1 Conquer Math Workshops (K-8) | 5/24/18 Prev. approved for different date | Fairfield, NJ | \$145.00/ each + travel |
| Blake, Grace Corsa, Casey Hayes, Courtney Kratz, Lindsay | NJSLS Year 1 Conquer Math Workshops (K-8) | 5/31/18 Prev. approved for different date | Fairfield, NJ | \$145.00/ each + travel |

| | | | | |
|----------------------------------|---|---------|--------------|-----------------------------|
| Martin, Leann Tibaldo, Joanne | | | | |
| Casazza, Eva | Early Childhood Conference- Caldwell University School of Education | 6/1/18 | Caldwell, NJ | \$80.00 IDEA + travel |
| Ruggiero, Frank | World Language Supervisors Round Table Discussion | 6/8/18 | Cranford, NJ | \$0 + travel |
| Ruggiero, Frank | NJDOE World Languages Model Program Awards Ceremony | 6/11/18 | Trenton, NJ | \$0 + travel |

ADMINISTRATION – Resolutions 1-2

Trustee Kucinski moved and Trustee Russo seconded a motion that the Board approves Administration Resolutions 1-2 as follows:

Upon a roll call vote Administration Resolutions 1-2 were unanimously approved.

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2018-04-27 HIB Report to the Board
2018-05-04 HIB Report to the Board

2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2018-03-29 HIB Report to the Board
2018-04-06 HIB Report to the Board
2018-04-13 HIB Report to the Board
2018-04-20 HIB Report to the Board

FINANCE - Resolutions 1-7

Trustee Ferraro moved and Trustee Balsamo seconded a motion that the Board approves Finance Resolutions 1-7 as follows:

Upon a roll call vote Finance Resolutions 1-7 were unanimously approved.

1. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

| REQUESTS | PURPOSE OF USE | FACILITIES | DATE | TIME | FEES | NO. OF EVENTS |
|---|--|----------------------------------|-----------------|-----------------|---|----------------------|
| Sandra Carella Nutley Dept. of Public Safety | ASPIRE Student Workshop | NHS Senior Courtyard | 6/3/18 | 5:00-9:00 pm | Facilities: None Custodian: None | 1 |
| John Maiello NHS Marching Band | NHS Marching Band Summer Camp | NHS Music Wing, Auditorium | 7/2/18-8/3/18 | 8:00 am-5:00 pm | Facilities: None Custodian: None | 24 |
| Theresa Vinci Nutley Parks & Recreation | Nutley Parks & Recreation Pre-K Summer Program | Radcliffe School Classrooms | 7/9/18-8/3/18 | 9:00-11:30 am | Facilities: None Custodian: None | 20 |
| Vincent Vicchiariello NHS Marching Band | NHS Marching Band Rehearsals | NHS Music Wing, Auditorium, Oval | 7/12/18-6/26/19 | varies | Facilities: None Custodian: None | 59 |
| Total Use of Property Represented By The Above | | | | | | 104 |

2. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education amend the resolution Educationally Disabled Students previously approved at a board meeting to reflect the following change:

ADD:

| SCHOOL | EFFECTIVE DATE | CLASSIFICATION | STUDENT ID NUMBERS | AMOUNT |
|--|-----------------------|-----------------------|---------------------------|---------------|
| Chancellor Academy Pompton Plains, NJ | APRIL 26, 2018 | ED | 402705 | \$14,001 |
| Windsor Bergen Academy Ridgewood, NJ | APRIL 16, 2018 | ED | 402150 | \$15,116 |

3. APPROVAL OF UPDATED SERVICE PROVIDER

BE IT RESOLVED that the Board of Education approve the following updated service provider for the 2017-18 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, LDTC, Bedside Instruction, Augmentative Communication Assessment, Nursing, Evaluations and Substance Abuse Centers:

Monmouth-Ocean Educational Services Commission

4. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accept the following donation:

| AMOUNT | FROM |
|-----------|--|
| \$ 124.00 | Donation from Mr. Robert A. Martzen to Nutley High School. |

5. APPROVAL OF HEALTH & PRESCRIPTION CONTRACT

BE IT RESOLVED that the Nutley Board of Education accepts the recommendation of its insurance broker, IMAC Insurance Agency, and approves the award of a contract to Horizon Blue Cross Blue Shield of New Jersey (Horizon BCBSNJ) to provide health and prescription drug insurance benefits to district employees at the monthly rates shown below for the period of July 1, 2018 to June 30, 2019.

| | <u>Direct Access</u> | <u>Advantage EPO</u> | <u>Advantage EPO 4</u> | <u>OMNIA</u> |
|----------|----------------------|----------------------|------------------------|--------------|
| Single | \$ 1,143.52 | \$ 988.77 | \$ 617.50 | \$ 853.70 |
| 2 Adults | 2,544.94 | 2,200.60 | 1,374.27 | 1,867.49 |
| Family | 2,961.09 | 2,560.44 | 1,598.99 | 2,230.11 |
| P&C | 1,688.46 | 1,460.01 | 911.77 | 1,282.66 |

6. APPROVAL OF DENTAL CONTRACT

BE IT RESOLVED that the Nutley Board of Education approves an agreement with Horizon Healthcare Dental Services, Inc. to provide dental insurance coverage for Nutley Board of Education employees, effective July 1, 2018 through June 30, 2019 at the following rates:

| | |
|-----------------|--------------------|
| Single Coverage | \$ 37.43 per month |
| Family Coverage | \$ 92.78 per month |

7. APPROVAL OF CHANGE ORDERS – CR CONSTRUCTION CO., INC.

BE IT RESOLVED that the Board of Education approve the following credit change order to CR Construction Co., Inc. for NHS Security Entrance:

Credit Change Order 2 \$ -10,000.00 (Acct #30-000-405-450-01-000)

PERSONNEL – Resolution 1-2

Trustee Danchak-Martin moved and Trustee Kucinski seconded a motion that the Board approves Personnel Resolution 1-2 as follows:

Upon a roll call vote Personnel Resolutions 1-2 were approved with the following exception:

- 1) Trustee Ferraro “abstained” on Resolution 2 – Reappointment Agenda.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated May 7, 2018.

2. REAPPOINTMENT AGENDA

BE IT RESOLVED that the Board of Education approves the Reappointment Agenda dated May 7, 2018.

POLICY – Resolution 1

Trustee Sherman moved and Trustee Balsamo seconded a motion that the Board approve Policy Resolution 1 as follows:

Upon a roll call vote, Policy Resolution 1 was unanimously approved.

1. APPROVAL OF ADOPTION OF POLICIES (Second Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

| | |
|---------|--|
| 0169.02 | Board Member Use of Social Networks |
| 5561 | Use of Physical Restraints and Seclusion Techniques for Students with Disabilities |
| R5561 | Use of Physical Restraints and Seclusion Techniques for Students with Disabilities |
| 5610 | Suspension |
| 5611 | Removal of Students for Firearms Offenses |
| R5611 | Removal of Students for Firearms Offenses |
| 5612 | Assaults on District Board of Education Members or Employees |
| R5612 | Assaults on District Board of Education Members or Employees |
| 5613 | Removal of Students for Assaults with Weapons Offenses |
| R5613 | Removal of Students for Assaults with Weapons Offenses |
| 5620 | Expulsion |
| 5860 | Safety Patrol |
| R5860 | Rules for Safety Patrol Members |
| R7101 | Educational Adequacy of Capital Projects |
| 7425 | Lead Testing of Water in Schools |
| 7440 | School District Security |
| R7440 | School District Security |
| 7441 | Electronic Surveillance in School Buildings and on School Grounds |
| 7523 | School District Provided Technology Devices to Students |
| 8420 | Emergency and Crisis Situations |
| R8420 | Emergency and Non-Fire Evacuation Plan |

| | |
|----------|--|
| R8420.1 | Fire and Fire Drills |
| R8420.2 | Bomb Threats |
| R8420.3 | Natural Disasters and Man-Made Catastrophes |
| R8420.4 | Kidnapping |
| R8420.5 | Asbestos Release |
| R8420.6 | Accidents To and From School |
| R8420.7 | Lockdown Procedure |
| R8420.10 | Active Shooter |
| 8467 | Weapons |
| R8467 | Weapons |
| 8468 | Crisis Response |
| R8468 | Crisis Response |
| 8507 | Breakfast Offer Versus Serve (OVS) |
| 8630 | Bus Driver/Bus Aide Responsibility |
| R8630 | Emergency School Bus Procedures |
| 9150 | School Visitors |
| 9242 | Use of Electronic Signatures |
| 9320 | Cooperation with Law Enforcement Agencies |
| R9320 | Cooperation with Law Enforcement Agencies |
| 9323 | Notification of Juvenile Offender Case Disposition |
| R5460.1 | High School Transcripts |

HEARING OF CITIZENS

None

OLD BUSINESS

None

NEW BUSINESS

None

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 8:09 PM Trustee Kucinski moved and Trustee Russo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters, personnel and property acquisition.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 9:23 PM Trustee Balsamo moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Mr. Charles W. Kucinski
Ms. Deborah J. Russo
Ms. Brenda Sherman
Mr. Daniel A. Carnicella

Absent: Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:24 PM on a motion by Trustee Balsamo seconded by Trustee Kline and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary