

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
DECEMBER 18, 2017**

The Nutley Board of Education held a Public Meeting on Monday, December 19, 2017 in the JHWMS Auditorium located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:35 PM.

MEETING NOTICE

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2017. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, advertised in the Nutley Sun and Star Ledger on January 17, 2017 and posted on the district website.

This is an official meeting.

FLAG SALUTE

President Carnicella led the assembly in the flag salute.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mrs. Lisa Danchak-Martin
Mr. Charles W. Kucinski
Ms. Deborah J. Russo
Ms. Brenda Sherman
Mr. Daniel A. Carnicella

Absent: Mr. Salvatore Ferraro
Mr. Ryan Kline
Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approve the following minutes:

Open Public Meeting – November 20, 2017

Executive Session – November 20, 2017

Trustee Kucinski moved, Trustee Sherman seconded, and the Board minutes were unanimously approved.

CORRESPONDENCE

None

PRESENTATIONS

Comprehensive Annual Financial Report

Mr. Gary Vinci of Lerch, Vinci & Higgins reviewed the June 30, 2017 Comprehensive Annual Financial Report with the Board and public. He stated that the District is in excellent financial condition.

Presentation to the Board

Mr. Chris Rosati who was deployed to Uganda thanked the Board and the Superintendent for their support during his deployment and presented the district with a wooden plaque in appreciation.

President Carnicella thanked Mr. Rosati on behalf of the Nutley Board of Education for his commitment to stand, protect and defend the freedoms we enjoy every day.

Elementary District-Wide Forensic Winners

Dr. Maryann Woods-Murphy introduced the elementary district-wide Forensic winners who presented their Forensic pieces to the public.

Fall Athletic Awards

Mr. Piro and several Board Members presented the fall sports awards and recognized the athletes for their accomplishments.

BOARD SECRETARY'S REPORT

Mrs. Yeamans stated that Gary Vinci presented the financial report this evening and she was very proud of the district's financial position and the outcome of the audit. She acknowledged the Business Office team whose diligence each and every day are exemplified in the outcome of the Comprehensive Annual Financial Report. She thanked Donna Brady, Lorraine Butler, Kathy Spera, Joanne Torres, Madeline Cucuzza Zilinski, Josephine Mleziva, Peggy Hollywood and John Marmora for all they do each and every day in monitoring the financial transactions, account balances, reporting and deadlines. She recognized the school secretaries who handle the student activity accounts for their work which resulted in no findings or recommendations this

year and also Julie Alessio for her work on the ASSA state report which was also part of the audit. She wished everyone a wonderful holiday season from the Business Office and the very best in the New Year.

SUPERINTENDENT'S REPORT

Dr. Glazer said that she and the Board would continue to reach out to the community in planning the future goals for the district. She mentioned that starting in the new year the Board plans on holding Town Hall Meetings, focus groups and will continue to seek the Commissioners, Zoning Board, Planning Board and community input in implementing the next five-year strategic plan. She mentioned that she, along with Commissioner Evans, plan to have a joint budget hearing so the people of Nutley understand a zero-base budget process for the school district and have a clearer understanding that the school budget and municipal budgets are separate. She spoke about the contagious holiday spirit in Nutley and wished everyone a Happy Holiday, Merry Christmas and Happy New Year.

STUDENT REPORT

Huatao (Tao) Chen, Student Representative, reported on the events taking place in the high school.

COMMITTEE REPORTS

Academic Committee – Trustee Balsamo said that Mr. Bania reviewed the change of 120 credit hours to 130 to meet the graduation requirements and detailed that this is being done for students to have the opportunity to take more credits due to the rotating schedule. Mrs. Loconsolo and Mr. Bania reviewed the plan for the January 12 Professional Development Day. Dr. Glazer detailed the work the Administrative Leadership team has done with Dr. Librera on the Strategic Planning process and stated a community survey and focus group will be scheduled in the new year. Mr. Bania and Mrs. Loconsolo discussed the approval on the agenda for Mr. William Jackson who is the evaluator for the upcoming Math Program Review. The committee discussed the Master's Thesis Proposal that is on the agenda for approval. Dr. Glazer presented a change to the NHS Academic Calendar and discussed personnel and legal updates. Mr. Bania reviewed field trips and professional development requests.

Finance Committee – Trustee Russo said that Gary Vinci and Liz Schick of Lerch, Vinci & Higgins reviewed the Comprehensive Annual Financial Report and commented on the districts strong financial status. Jake Sentschak from DiCara Rubino Architects presented two change orders for the Washington School entrance project to the committee. Mr. Nicolette presented the committee with the quote for completing the door locks in the gym and locker rooms at the high school, reviewed a quote from a new vendor to paint the trim on the middle school, and informed the committee that all new snow removal equipment is in district and all of the equipment is in working order. Mr. Brown provided an update on the issues with the boiler at Radcliffe School and the door locks on the trailers at Washington School. Mrs. Yeaman reviewed the Extended Day Financial report and updated the committee on the status of the Administrators Negotiations.

Policy Committee – Trustee Sherman said the committee reviewed the first reading of policies that are on tonight's agenda. The committee tabled policies for further review and discussion with administrators. The committee discussed the next section of policies to be reviewed at the next meeting.

HEARING OF CITIZENS (Resolutions Only)

Resident Rory Moore questioned the payment on the bill list to Hoffman La Roche.

Mrs. Yeamans responded that the payment was for the credit union that staff members have the option to utilize.

ACADEMIC - Resolutions 1-5

Trustee Balsamo moved and Trustee Kucinski seconded a motion that the Board approve Academic Resolutions 1-5 as follows:

Upon a roll call vote, Academic Resolutions 1-5 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Mr. Mitschow	12/21/17	Seton Hall, West Orange, NJ
Nutley High School	Mr. Maiello	1/12/18	Mt. Olive High School, Mt. Olive, NJ
All District Elementary Schools	Dr. Woods-Murphy	1/12/18	MSU, Montclair, NJ
Nutley High School	Ms. Yasso	1/16/18	Fortis Institute, Wayne, NJ
Nutley High School	Mr. Sollazzo	1/17/18	The Met, NYC, NY
Walker Middle School	Ms. Scioscia and Ms. Corasaniti	1/18 or 2/18	NJIT, Newark, NJ
Nutley High School	Mr. Ocejo	1/18/18	National Sportswear, Belleville, NJ
Nutley High School	Mr. Dwyer	1/22/18, 1/23/18, 1/29/18, 1/31/18, 2/2/18 (If necessary)	Veterans Court House, Newark, NJ
Nutley High School	Ms. Monte	1/25/18	Kinnelon High School, Kinnelon, NJ
Nutley High School	Ms. Rossillo	2/8/18	Met Museum of Art, NYC, NY
Yantacaw School	Ms. Elkas	2/13/18	Mayo Performing Arts Center, Morristown, NJ
Nutley High School	Mr. Heady	3/1/18 Prev. approved for a diff. date	JA Finance Park, Edison, NJ
Nutley High School	Mr. Sollazzo	3/23/18	Tenament Museum, NYC, NY
Nutley High School	Mr. Smyth (Crew Coach)	5/17/18-5/19/18	Schuylkill River, Philadelphia, PA
Nutley High School	Mr. Smyth (Crew Coach)	5/24/18-5/26/18	Cooper River, Pennsauken, NJ
Radcliffe School	Ms. Andrews	6/6/18	Franklin Institute, Philadelphia, PA
Nutley High School	Ms. Divilio	6/8/18	HOBYS Leadership Seminar, Kean University, Union, NJ
Radcliffe School	Ms. Stoyanov	6/8/18	Prudential Center, Newark, NJ

2. APPROVAL OF Professional Development Days/Travel Reimbursement

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Dwyer III, Joseph	New Jersey Department of Education – United States Senate Youth Programs Scoring and Selection Panel	11/27/17	Trenton, NJ	\$0 + travel
Siculietano, Phillip	Federal Wage and Hour & Child Labor Laws, Regulations and Hazardous Orders Course	During December, 2017	Online, Nutley, NJ	\$100.00 District \$ 25.00 IDEA
Della Fave, Megan	Federal Wage & Hour & Child Labor Laws, Regulations & Hazardous Orders Course	During December, 2017	Online, Nutley, NJ	\$100.00 District \$ 25.00 IDEA Prev. approved for a different amount
Bruno, Philip	NJCHE History Conference	12/1/17	Princeton, NJ	\$80.00 + travel
Vitiello, April	Hot Issues in Special Education	12/12/17	Monroe, NJ	\$100.00 \$ 50.00 IDEA + travel Prev. approved
Suarez-McNulty, Cynthia	Practical Therapy Techniques for Challenging Articulation Cases	1/9/18	West Orange, NJ	\$100.00 + travel
Battaglia, Erin Heller, Daryl Hungler, Johanna Johnston, David Maher, Patricia McDonnell, Linda Nolasco, Jessica Ritacco, Laura Sarachelli, Victoria Stendardi, Christina	NJECC	1/9/18	Montclair, NJ	\$0
Bresnan, Susan	NJECC	1/10/18	Montclair, NJ	\$0
Beck, Michael Farese, Glenn Koster, Lawrence Raymond, Nicholas Salvo, Michael Williams Brian	Snow Plowing/Removal	1/10/18, 1/12/18	Madison, NJ and Mahwah, NJ	\$0

McDonnell, Linda	NJECC	1/11/18	Montclair, NJ	\$0
Materia, Joseph	Design Thinking for the Classroom	1/16/18	Monroe, NJ	\$0 + travel
Bania, Kent Loconsolo, Janine	NJ Leadership Academy – Series 4, Cohort 5	1/18/18, 2/28/18, 4/11/18	Paramus, NJ	\$0 + travel
Benavides, Brooke	Rethinking Assessment: Relevant, Authentic Practices that Make a Difference	1/18/18	Mahwah, NJ	\$179.00 + travel
Stoffers, Elizabeth	Advanced Cardiac Life Support (ACLS)	1/18/18 - 1/19/18	Livingston, NJ	\$0
Noonan, Richard	US Lacrosse National Convention	1/19/18-1/21/18	Maryland, NJ	\$0
DeWald, Joshua Stoyanov, Aubrey	American Young Voices 2018 Teacher Workshop	1/24/18	Newark, NJ	\$0 + travel
Osieja, Christina	Techspo' 18	1/25/18	Atlantic City, NJ	\$275.00 Registration + travel
Bania, Kent	Techspo' 18	1/25/18 - 1/26/18	Atlantic City, NJ	\$425.00 Registration + travel and food
Bolcato, Richard L. DiPrimio, Alicia Martin, Leann McGovern, Heather Ryder, Joniene Salazar, Amelia Sarno, Angela	NJSLS Year 1 Conquer Math Workshops	2/6/18	Fairfield, NJ	\$145.00/each + travel
Andreula, Jeannette DiGiovanni, Gina Martin, Leann Parigi, Samantha Shahinian, Michelle Venezia, Lisa	NJSLS Year 1 Conquer Math Workshops	2/12/18	Fairfield, NJ	\$145.00/each + travel
Banya, Connie Corasaniti, Adina Donnelly, Megan Martin, Leann	NJSLS Year 1 Conquer Math Workshops	2/14/18	Fairfield, NJ	\$145.00/each + travel
Balitsos, Mary Basilone, Natalie Blake, Grace Hayes, Courtney Kratz, Lindsay Martin, Leann Ryan, Geralyn	NJSLS Year 1 Conquer Math Workshops	2/15/18	Fairfield, NJ	\$145.00/each + travel

Swiderski, Rhonda Tibaldo, Joanne				
Ferraro, Danielle Klingler, Brittany Martin, Leann Matturo, Kristamarie	NJSLS Year 1 Conquer Math Workshops	2/26/18	Fairfield, NJ	\$145.00/each + travel
Moscaritola, Dara Boyce, Nicole	NJAHPERD Annual Convention	2/26/18 - 2/28/18	Long Branch, NJ	\$120.00/each + travel
Maddalena, Jenny	Effectively Including Students with Disabilities in the General Education Classroom	2/27/18	New Providence, NJ	\$100.00 + travel
Della Fave, Megan Sculietano, Phillip	Designing & Implementing Student Training Plans	3/26/18 - 3/28/18	Morris Plains, NJ	\$100.00/each District \$275.00/each IDEA + travel
Ruggiero, Frank	FLENJ Annual Conference	4/13/18	Iselin, NJ	\$0 + travel
Della Fave, Megan Sculietano, Phillip	New Jersey Wage & Hour and Wage Payment and Child Labor Laws, Regulations, and Hazardous Orders Course	4/26/18	Morris Plains, NJ	\$100.00/each District \$ 25.00/each IDEA + travel
Della Fave, Megan Sculietano, Phillip	OSHA 10 Plus	5/30/18 - 5/31/18	Morris Plains, NJ	\$100.00/each District \$158.00/each IDEA + travel
Hellriegel, Angelique Irene, Angela Jiritano, Jennifer	NJTESOL/NJBE 2018 Spring Conference	5/31/18	New Brunswick, NJ	\$234.00/each + travel
Ruggiero, Frank	NJTESOL/NJBE 2018 Spring Conference	5/31/18, 6/1/18	New Brunswick, NJ	\$314.00 + travel
Mitschow, Julie	NJTESOL/NJBE 2018 Spring Conference	6/1/18	New Brunswick, NJ	\$234.00 + travel

3. APPROVAL OF REVISED 2017-2018 ACADEMIC CALENDAR

BE IT RESOLVED that the Board of Education approve the revised 2017-2018 Academic Calendar.

4. APPROVAL OF PROGRAM OF STUDIES – HIGH SCHOOL

BE IT RESOLVED that the Board of Education approve the High School Program of Studies for the 2018-2019 school year.

5. APPROVAL OF MASTER’S THESIS

BE IT RESOLVED that the Board of Education approve the following master’s thesis research to be conducted in district, conforming to standards of practice and confidentiality.

Student	School	Area of Exploration
Julissa Cartagena	NJCU	Master’s Thesis Research

ADMINISTRATION – Resolutions 1-4

Trustee Kucinski moved and Trustee Balsamo seconded a motion that the Board approve Administration Resolutions 1-4 as follows:

Upon a roll call vote, Administration Resolutions 1-4 were unanimously approved.

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools’ recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- 2017-12-01 HIB Report to the Board
- 2017-12-08 HIB Report to the Board
- 2017-12-15 HIB Report to the Board

2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools’ recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- 2017-11-03 HIB Report to the Board
- 2017-11-17 HIB Report to the Board

3. APPROVAL OF ADOPTION OF POLICIES (First Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

2230	Course Guides (M)
2416	Programs for Pregnant Students (M)
2432	School Sponsored Publications
2452	Community Education
5300	Automated External Defibrillators (AED) (M)
R 5300	Automated External Defibrillators (AED) (M)
5570	Sportsmanship
	NJSIAA Transgender Policy

4. APPROVAL OF ADOPTION OF POLICIES (Second Reading)

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

1240	Evaluation of Superintendent (M)
R 1240	Evaluation of Superintendent (M)
1530	Equal Employment Opportunities (M)
R 1530	Equal Employment Opportunity Complaint Procedure (M)
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
R 6112	Reimbursement of Federal and Other Grant Expenditures (M)
R 6422	Budget Transfers (M)
R 6424	Emergency Contracts
R 6471	School District Travel Procedures (M)
R 6620	Petty Cash

FINANCE - Resolutions 1-20

Trustee Russo moved and Trustee Kucinski seconded a motion that the Board approves Finance Resolutions 1-20 as follows:

Upon a roll call vote, Finance Resolutions 1-20 were approved with the following exceptions:

- 1) Trustee Russo abstained on Resolution 3 – Bills and Mandatory Payments, check #202644.
- 2) Trustee Sherman abstained on Resolution 3 – Bills and Mandatory Payments and Resolution 8 – Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending November 30, 2017 .

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of November 30, 2017 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 18, 2017 in the total amount of \$7,880,545.87 (Appendix C).

4. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the November transfers in the 2017-2018 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
11312	11-000-230-330-00-336	Purchased Professional Serv		11/2/2017	7,000.00	
		Oth Pur Prof Svcs-Referendum	11-000-230-339-14-336			7,000.00
11316	11-000-222-600-04-614	Library Supplies-Radcliffe		11/22/2017	960.19	
		Peridoicals-Radcliffe	11-000-222-600-04-612			747.00
		Library Books-Radcliffe	11-000-222-600-04-611			213.19
11317	11-000-230-600-14-335	Referendum Printing Exp		11/27/2017	454.22	
		Postage-Election	11-000-230-530-12-532			454.22
11319	11-000-219-592-00-582	CST Conference Exp		11/28/2017	153.00	
		CST Supplies	11-000-219-600-00-616			153.00
11320	11-402-100-800-77-895	Game Exp-Cross Country		11/28/2017	60.00	
		Game Exp-Track & Field	11-402-100-800-76-895			60.00
11321	11-000-261-800-00-891	Maint. Misc. Exp. - DW		11/30/2017	550.00	
		Grounds Supplies	11-000-263-610-00-000			550.00
11322	11-402-100-800-81-895	Game Exp-Football		11/30/2017	9,845.19	
		Misc Exp-All Sports	11-402-100-800-70-891			4,344.19
		Supplies-B Basketball	11-402-100-600-80-610			137.00
		Supplies-Volleyball	11-402-100-600-89-610			460.00

		Supplies-Cross Country	11-402-100-600-77-610			530.00
		Supplies-B Soccer	11-402-100-600-82-610			2,538.00
		Supplies-G Soccer	11-402-100-600-86-610			1,836.00

5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Jennifer DeLorenzo Radcliffe PTO	Family Movie Night	Radcliffe School Gym	12/9/17	6:00-9:00 pm	Facilities: None Custodian: None	1
Joanne Grand Scout Troop #20156	Girl Scout Meetings	Radcliffe School Teachers Café.	12/12/17-5/8/18 (Tuesdays)	6:30-8:00 pm	Facilities: None Custodian: None	6
Lauren Uckar NHS Class of 2019	Class of 2019 Wrap-a-Thon Fundraiser	High School Cafeteria	12/20/17	3:00-6:00 pm	Facilities: None Custodian: None	1
Jennifer DeLorenzo Radcliffe PTO	Radcliffe School 6th Grade Talent Show Practice	JWMS Auditorium	1/14/18, 1/12/18, 1/17/18, 2/1/18, 2/8/18, 2/15/18	7:00-8:00 pm	Facilities: None Custodian: None	6
Dana Guzman Lincoln School PTO	Yearbook Committee Meetings	Lincoln School Teachers Cafeteria	1/11/18-4/12/18 (Tues & Thurs)	6:30-8:30 pm	Facilities: None Custodian: None	7
Austin Vallies John Walker Middle School	NJ School Music Assoc. Choir Rehearsal	JWMS Auditorium, Band Room, Choir Room, Cafeteria	1/11/18-1/24/18	4:00-9:00 pm	Facilities: None Custodian: None	4
Julie Buset Scouts Pack 141	Cub Scout Meeting	JWMS Cafeteria	2/13/18	6:30-8:30 pm	Facilities: None Custodian: None	1
Rosemary Greisbach Nutley BOE Extended Day	Extended Day February Break Program	JWMS Gym, Cafeteria, Rooms 102, 108	2/20/18-2/23/18	7:00 am-6:00 pm	Facilities: None Custodian: None	4
John Maiello Nutley High School	Café Night	High School Main & Aux. Gyms, Auditorium, Music Wing	3/17/18	10:00 am- 10:00 pm	Facilities: None Custodian: None	1
Anthony Mielnicki Nutley Central Baseball League 14U	Central League Baseball Games	Oval	4/29/18-6/24/18	3:00-6:00 pm	Facilities: None Custodian: None	9
Total Use of Property Represented By The Above						40

6. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	FROM
\$1,698.00	Donation from Washington School PTO to fund four clubs.
\$ 80.00	Donation from Mr. Robert A. Martzen to Nutley High School.
\$ 750.00	Donation from the Brain Injury Alliance of NJ Inc. to the Nutley High School Media Department.

7. COMPREHENSIVE ANNUAL FINANCIAL REPORT/AUDIT

WHEREAS, the audit of the financial records of the school district for the 2016-17 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education accepts the 2016-17 Comprehensive Annual Financial Report and the report of the independent auditors, which includes the audit recommendations which were discussed at the public board meeting of December 18, 2017, and

BE IT FURTHER RESOLVED, That the Board approves the Corrective Action Plans as per (Appendix D) responding to the recommendations of the auditor and that copies of the Corrective Action Plans be submitted, as required, to the County Superintendent of Schools.

8. AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS

WHEREAS, the Nutley Board of Education, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division and Property in the Department of the Treasury; and

WHEREAS, the Nutley Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Nutley Board of Education intends to enter into contracts with the Referenced State Contract Vendors below through this resolution and properly executed contracts, which shall be subject to all conditions applicable to the current State contracts:

NOW, THEREFORE, BE IT RESOLVED, that the Nutley Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors below, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Nutley Board of Education pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Nutley Board of Education and the Referenced State Contract Vendors shall be from July 1, 2017 to June 30, 2018.

VENDOR	STATE CONTRACT #	CONTRACT TITLE
Apple Computer, Inc.	70259	WSCA Computer Contract
Bank of America/Staples	77249	Office Supplies & Equipment
Atlantic Tomorrow	73567	Copiers
Ben Shaffer & Associates	59054	Park and Playground Equipment & Parts
Canon Business Solutions	64046	Copiers/Cost per. Copy
Central Lewmar	58411	Paper, fine various agencies
CES Corporation	42288	Telecommunications Equipment
Cherry Valley Tractor Sales	76907	Parts and Repairs for Highway & Construction Equipment
Cherry Valley Tractor Sales	68366	Tractor, Landscape Utility
Cisco Systems	73979	Data Comm. & Network Equipment
Commercial Interiors Direct	69976	Furniture, Office & Lounge non-modular
Commercial Interiors Direct	65751	Carpet & Padding Supplies & Installation
D&L Paving	48912	Asphalt Paving
Dell Marketing, LP	70256	WSCA Computer Contract
Dell Marketing, LP	77003	Software License and related service
Diesel Fuel - National Terminal	67100	Fuel Oil #2 Heating
Eric Armin, Inc.	65608	Library Supplies, School Supplies & Teaching Aids
Fisher Scientific	75827	Scientific Equipment Accessories/Maintenance/Supplies
Hertz Furniture Systems	70269	Furniture, Office & Lounge, Non-modular
Hewlett Packard	73980	Data Comm. & Network Equipment
Hewlett Packard	70262	WSCA Computer Contract
IBM Corporation	65687	IT Technology - Data Management
Image Systems	68054	Digital Color Copiers & Copier/Printers - cost per copy
Image Systems	65260	Copiers - cost per copy
Konica Minolta Business	68256	Copiers - Digital, Laser, Multi-Function and Copy Center
Kyocera	53090	Copiers
Longo Associates	66897	Furniture, Library excluding shelving
Nickerson New Jersey	66902	Furniture - Classroom & Folding
Oracle America	70258	WSCA Computer Contract
Paragon Furniture	67834	Furniture, Classroom & Folding
Perma Bound	65596	Library & School Supplies
Pitney Bowes	75237	Mailroom Equipment Maintenance Services
Morton Salt Inc.	83371	Sodium Chloride (rock salt-bulk)
School Specialty	65606	Library Supplies, School Supplies & Teaching Aids
Staples	78735	Environmentally Preferable Cleaning Products
Trico Equipment	76917	Parts & Repairs for Agricultural/Lawn & Grounds Equip.
United Parcel Service	64368	Parcel Delivery Service - Overnight Service
Verizon	43338	Telecommunication Data Services
Wilfred Macdonald	59074	Park and Playground Equipment & Parts
W. W. Granger	79875	Industrial/MRO Supplies/ Equipment
Xerox Corporation	74851	WSCA Computer Contract

9. RENEWAL OF RISK MANAGEMENT CONSULTANT AGREEMENT

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a commission rate which shall not exceed six percent (6%) of the Assessment which represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby approve the reappointment of the C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2018-December 31, 2018.

10. APPROVAL OF CHANGE ORDERS – CR CONSTRUCTION CO., INC.

BE IT RESOLVED that the Board of Education approve the following credit change order to CR Construction Co., Inc. for NHS Security Entrance:

Credit Change Order 1 \$ -2,000.00 (Acct #30-000-405-450-01-000)

11. RFP – K-12 Mathematics Program Evaluation

WHEREAS an RFP for K-12 Mathematics Program Evaluation for the Nutley Board of Education was advertised on November 17, 2017.

WHEREAS sealed bids were publicly opened and read aloud on December 5, 2017 at 11:00 AM in the office of the Business Administrator/Board Secretary,

WHEREAS, the only bid received was William Jackson with a fee proposal of \$1,500 per day (up to 8 days).

and

WHEREAS, the bid of William Jackson appears to meet all specifications,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education award the bid to William Jackson for K-12 Mathematics Program Evaluation as the qualified bidder in the amount of \$1,500 per day (up to 8 days).

12. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education amend the resolution Educationally Disabled Students previously approved at a board meeting to reflect the following changes:

ADD:

SCHOOL	EFFECTIVE DATE	CLASSIFICATION	STUDENT ID NUMBERS	Amount
Chancellor Academy Pompton Plains, NJ	November 27, 2017	AUT	402595	\$44,516.00
Windsor Preparatory High School Paramus, NJ	November 20, 2017	OHI	400437	\$38,278.68

DELETE:

SCHOOL	EFFECTIVE DATE	CLASSIFICATION	STUDENT ID NUMBERS
Ridgefield High School Ridgefield, NJ	November 30, 2017	OHI	400233

13. TRANSPORTATION CONTRACT

BE IT RESOLVED, that the Nutley Board of Education approves a transportation contract PARENT #1 with a parent to provide transportation for one Special Education student from Nutley to Academy 360 Lower School, Verona, NJ effective November 13, 2017 through June 30, 2018 at a cost of \$50.70 per day.

Subject to approval of the County Superintendent of Schools.

14. APPROVAL OF UPDATED SERVICE PROVIDER

BE IT RESOLVED that the Board of Education approve the following updated service provider for the 2017-18 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, LDTC, Bedside Instruction, Augmentative Communication Assessment, Nursing, Evaluations and Substance Abuse Centers:

CCL Therapy, LLC (Occupational Therapy)
Fun Fit Therapy, LLC (Physical Therapy)

15. ADDITIONAL COMMUNITY BASED INSTRUCTION SITES – 2017-2018 SCHOOL YEAR

BE IT RESOLVED that the Board of Education approve the additions to the community based instruction sites approved at the May 22, 2017 and the October 30, 2017 Board Meetings for the 2017-2018 school year as follows:

AllWays Advertising Company
AllWays Advertising Warehouse
AMC Theaters
Burlington Coat Factory
California Pizza Kitchen
Dicks Sporting Goods

Dunkin Donuts all Nutley locations
Five Below
Laundry Basket
Living New Jersey Realty
Napoli Trattoria & Pizzeria
National Sportswear
Newark Liberty International Airport
Planet Fitness
Retro Fitness
Starbucks
Tony's Kitchen
Trader Joes
Whole Foods

16. APPROVAL OF THE NCLB, IDEA & CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT FY17 FINAL REPORT

BE IT RESOLVED that the Board of Education received approval for the NCLB, IDEA and the Carl D. Perkins Vocational and Technical Act Final Report for FY17.

17. AMEND FY18 IDEA APPLICATION FOR FY 17 IDEA CARRYOVER FUNDS

BE IT RESOLVED that the Board of Education approve the amendment to the IDEA FY18 application to include the FY17 Carryover Funds as follows:

Basic

Public \$ 4,312
Non-Public \$ 20,840

18. APPROVAL OF PROPOSAL – R.D. SALES DOOR & HARDWARE, LLC

BE IT RESOLVED that the Board of Education approve the proposal between the Nutley Board of Education and R. D. Sales Door & Hardware, LLC to supply and install locks and cylinders (phase 2) as specified in the proposal at Nutley High School in the amount of \$12,361.58.

19. AUTHORIZATION TO WITHDRAW FUNDS FROM MAINTENANCE RESERVE

BE IT RESOLVED that the Board of Education authorize the Business Administrator to withdraw funds in the amount of \$12,361.58 from Maintenance Reserve to R. D. Sales Door & Hardware, LLC to supply and install locks and cylinders (phase 2) as specified in the proposal at Nutley High School.

20. APPROVAL OF CHANGE ORDER – ACCURATE CONSTRUCTION INC.

BE IT RESOLVED that the Board of Education approve the following change order to Accurate Construction Inc. for the New Security Entrance at Washington Elementary School as follows:

Change Order 1 \$ 5,366.13 Washington School – to supply and install all labor and materials for Steel Beam and 2 Columns to support existing brick

PERSONNEL – Resolution 1-4

Trustee Sherman moved and Trustee Kucinski seconded a motion that the Board approve Personnel Resolutions 1 as follows:

Upon a roll call vote Personnel Resolutions 1-4 were unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated December 18, 2017.

Trustee Kucinski read the following Testimonial:

2. TESTIMONIAL – Executive Secretary

WHEREAS, Mrs. Josephine Mleziva has tendered her resignation as executive secretary, effective January 1, 2018 and has signified her intention of retiring from active service, and

WHEREAS, Mrs. Mleziva has worked in the Nutley Public Schools for a period of twenty-four and a half (24 ½) years, and

WHEREAS, through the years Mrs. Mleziva has exemplified the finest qualities of the executive secretarial position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Mrs. Mleziva its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

Trustee Sherman read the following Testimonial:

3. TESTIMONIAL – Paraprofessional

WHEREAS, Ms. Antoinette Alu has tendered her resignation as paraprofessional, effective January 1, 2018 and has signified her intention of retiring from active service, and

WHEREAS, Ms. Alu has worked in the Nutley Public Schools for a period of thirteen and a half (13 ½) years, and

WHEREAS, through the years Ms. Alu has exemplified the finest qualities of the paraprofessional position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Ms. Alu its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

Trustee Balsamo read the following Testimonial:

4. TESTIMONIAL – Secretary

WHEREAS, Ms. Linda Posternock has tendered her resignation as secretary, effective November 28, 2017 and has signified her intention of retiring from active service, and

WHEREAS, Ms. Posternock has worked in the Nutley Public Schools for a period of twenty-one and a half (21 ½) years, and

WHEREAS, through the years Ms. Posternock has exemplified the finest qualities of the secretarial position at all times.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education expresses to Ms. Posternock its deep appreciation for her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED that this resolution be made a part of the minutes of this meeting.

Hearing of Citizens

Resident Shawn Bevec asked what the next steps the Board would take now that the Referendum was defeated.

President Carnicella and Dr. Glazer responded.

OLD BUSINESS

None

NEW BUSINESS

None

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:49 PM Trustee Sherman moved and Trustee Kucinski seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters and personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist. Formal action may be taken.

RECONVENE MEETING

At 8:30 PM Trustee Kucinski moved, Trustee Balsamo seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Charles W. Kucinski
Ms. Deborah J. Russo
Ms. Brenda Sherman
Mr. Daniel A. Carnicella

Absent: Mr. Ryan Kline
Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:32 PM on a motion by Trustee Kucinski seconded by Trustee Balsamo and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary