

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
OCTOBER 30, 2017**

The Nutley Board of Education held a Public Meeting on Monday, October 30, 2017 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:32 PM.

**MEETING NOTICE**

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of April 26, 2017. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, sent to the Nutley Sun and Star Ledger and posted on the district website.

This is an official meeting.

**FLAG SALUTE**

President Carnicella led the assembly in the flag salute.

**ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Daniel A. Carnicella

Also Present: Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Absent: Dr. Julie Glazer, Superintendent of Schools (arr. 7:20 PM)

## **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approve the following minutes:

Open Public Meeting – September 25, 2017  
Executive Session – September 25, 2017

Trustee Kucinski moved, Trustee Scalera seconded, and the Board minutes were unanimously approve.

## **CORRESPONDENCE**

NONE

## **PRESENTATION**

Mr. Bania and Mrs. Loconsolo gave a power-point presentation on the district's academic data.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans spoke about the work taking place on the Washington School Security Entrance and the Nutley High School Security Entrance. She mentioned that the Lincoln School center railing is going to be installed tomorrow. She also reviewed several resolutions on the agenda.

## **STUDENT REPORT**

Huatao (Tao) Chen, Student Representative, reported on the events taking place in the high school.

## **COMMITTEE REPORTS**

Academic Committee – Trustee Danchak-Martin said that Mrs. Loconsolo and Mr. Bania reviewed the test data presentation. Mrs. Loconsolo also gave an update on the progress of the gifted and talented program. Dr. Glazer detailed the work the Administrative Leadership Team has done with Dr. Librera and proposed the revised job description for the Director of Technology position. The committee discussed the communications disseminated for the upcoming referendum and the on-going facilities projects at NHS, Lincoln School and Washington School. Mr. Bania reviewed field trips and professional development requests. Dr. Glazer reviewed personnel and legal updates.

Administration Committee – Trustee Scalera said that Mr. Nicolette gave an update on the facilities projects. Karen Greco met with the committee regarding information dissemination for the referendum. Dr. Glazer reviewed the job description for the Director of Technology. The committee discussed the Hockey Co-op. Dr. Glazer reviewed legal and personnel items.

Finance Committee – Trustee Ferraro said that Mr. Nicolette provided updates on projects taking place throughout the district and options for upcoming projects. Mr. Brown discussed the preventive maintenance being performed on all the heating systems. The committee reviewed agenda items and the Hockey Co-op, Extended Day financial report and the water resampling that will take place in November.

Policy Committee – Trustee Sherman said the committee reviewed the first reading of policies on the agenda for content, relevance and considered recommendations from the administrators. The committee also reviewed the next section of policies for future approval and the policy alerts received by Strauss Esmay. The committee also discussed a future presentation on policy review and implementation for the public at a future board meeting.

President Carnicella started the NJ School Board Association Podcast on Referendums and the role of the Board Members in the process.

Dr. Glazer arrived at 7:20 PM.

President Carnicella said that they would finish the rest of the NJ School Board Association Podcast at the end of the meeting.

### **SUPERINTENDENT'S REPORT**

Dr. Glazer thanked Mr. Bania, Mrs. Loconsolo and Mrs. Aviles for the data collected for the test data presentation and acknowledged the teachers for their efforts on behalf of the students. She spoke about the New Jersey School Boards Convention workshops and seminars, the Nutley High School's new band uniforms and several events taking place throughout the district and town. Dr. Glazer addressed the needs of the district and spoke positively about the Board Members and the upcoming Referendum. Dr. Glazer acknowledged Andrew Levine who took a position with the Princeton Board of Education.

### **HEARING OF CITIZENS (Resolutions Only)**

**None**

### **ACADEMIC - Resolutions 1-2**

Trustee Danchak-Martin moved and Trustee Balsamo seconded a motion that the Board approve Academic Resolutions 1-2 as follows:

Upon a roll call vote, Academic Resolutions 1-2 were unanimously approved.

#### **1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

<b>SCHOOL</b>	<b>TEACHER/PROGRAM</b>	<b>DATE</b>	<b>LOCATION</b>
Nutley High School	Ms. McNish, Mr. Campbell	11/4/17	High Tech High School, North Bergen, NJ
Nutley High School	Ms. Monte	11/6/17	The Cloisters and Cathedral of St.

			John, NYC, NY
Nutley High School	Ms. McNish, Mr. Campbell	11/12/17	Bayonne High School, Bayonne, NJ
Nutley High School	Ms. Garcia	11/21/17	Repertorio Espanol Theater, NYC, NY
Nutley High School	Mr. Ocejo	11/29/17	MetLife Stadium, East Rutherford, NJ
Nutley High School	Ms. Monte	11/29/17	MSU, Nutley, NJ
Nutley High School	Ms. McNish, Mr. Campbell	12/2/17	Central Jersey College Prep Charter School, Somerset, NJ
Nutley High School	Ms. McNish, Mr. Campbell	12/10/17	Livingston High School, Livingston, NJ
Walker Middle School	Ms. Saitta, Ms. Kozyra	12/12/17 or 12/14/17	9/11 Museum, NYC, NY
Nutley High School	Ms. McNish, Mr. Campbell	1/6/18	Liberty Science Center, Jersey City, NJ
Nutley High School	Ms. McNish, Mr. Campbell	1/14/18	Millburn High School, Millburn, NJ
Spring Garden School	Ms. Holly	1/17/18	Thomas Edison National Historic Park, West Orange, NJ
Spring Garden School	Ms. Menza	1/19/18	Thomas Edison National Historic Park, West Orange, NJ
Washington School	Ms. Rossi	1/26/18	Liberty Science Center, Jersey City, NJ
Nutley High School	Ms. Rothkopf	2/8/18	New York Philharmonic, NYC, NY
Washington School	Ms. Kerr, Ms. Greenfield	2/12/18	MSU, Montclair, NJ
Nutley High School	Mr. Vick	2/22/18-2/25/18	Arlington National Cemetery, Washington, DC
Yantacaw School	Ms. Balitsos	3/22/18	Thomas Edison National Historical Park, West Orange, NJ
Yantacaw School	Ms. Mercogliano	3/23/18	Thomas Edison National Historical Park, West Orange, NJ
Yantacaw School	Ms. Ryan	3/28/18	Thomas Edison National Historical Park, West Orange, NJ
Yantacaw School	Ms. Algieri	3/29/18	Thomas Edison National Historical Park, West Orange, NJ
Washington School	Ms. Crisson	4/11/18	MSU, Montclair, NJ
Washington School	Ms. Puzio	4/13/18	Jenkinson's Aquarium, Point Pleasant, NJ
Nutley High School	Ms. Monte	4/26/18-4/29/18	Boston, MA
Washington School	Ms. Ciancimino	5/2/18	MSU, Montclair, NJ
Lincoln School	Ms. Palestina	5/7/18	Turtle Back Zoo, West Orange, NJ
Radcliffe School	Mr. Yin	5/7/18	Turtle Back Zoo, West Orange, NJ
Radcliffe School	Ms. Gatto	5/21/18	MSU, Montclair, NJ
Radcliffe School	Ms. Jasnowitz, Ms. Lennon	5/31/18	MSU, Montclair, NJ
Washington School	Ms. Crisson	6/5/18	Turtle Back Zoo, West Orange, NJ
Washington School	Ms. Tivaldo	6/15/18	NJMSC, Highlands, NJ
Washington School	Ms. Maher	6/13/18	Camp Bernie, Port Murray, NJ

**2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Wolosin III, Stephen	JAMF Training Certified Casper Tech CCA	9/11/17-9/14/17	NYC, NY	Subscription for Training for Technicians Prepaid through PO#701161 + travel
Martin, Leann	NJ DOE Principal Practice Instrument Pilot-Make Up Initial Training	9/27/17	Woodbridge, NJ	\$0
Andrews, Katherine	James Madison Legacy Project/We the People Cohort Workshop	10/6/17, 10/7/17	New Brunswick, NJ	\$0 + travel
Ruggiero, Frank	Experienced Bilingual/ESL/ELS Supervisors Coordinator Training New Bilingual/ESL/ELS Supervisors/Coordinators Training	10/6/17 Prev. approved for a different date	Edison, NJ	\$0 + travel
McNish, Kara	D.E.C.A. Central Region Monthly Meetings	10/17/17, 11/21/17, 12/19/17, 1/16/18, 2/20/18, 3/20/18, 5/15/18	Freehold and other locations throughout NJ	\$0 + travel
Maffucci, Jenna	The Role of Self-Regulation in Social, Emotional, and Academic Success	10/17/17	West Orange, NJ	\$0
Divilio, Jill	Essex County Youth Resource Center Program	10/18/17	East Orange, NJ	\$0
Sollazzo, Gaetano	Teaching Italian Symposium	10/20/17	Montclair, NJ	\$50.00
Bruno, Philip	NJ Council for the Social Studies Annual Conference	10/23/17	Piscataway, NJ	\$80.00 + travel
Powell, Robyn	NJ Council of Administrators of Health and Physical Education	10/24/17	Monroe, NJ	\$0
Martin, Leann SanGiacomo, Dana	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/25/17	Pompton Plains, NJ	\$145.00/each + travel
Ciancimino, Allyson DiGiacomo, Dana Martin, Leann Pied, Marie	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/26/17	Pompton Plains, NJ	\$145.00/each + travel

Vos, Carrie-Anne	Counselor Breakfast	10/26/17	Lawrenceville, NJ	\$0 + travel
McDonnell, Linda	Photo Plus Expo	10/26/17	NYC, NY	\$0
Aji, Jaime Toritto, Danielle	NJ HOSA Chapter Advisory Meeting	10/26/17	East Brunswick, NJ	\$0
Ruggiero, Frank	World Language Supervisors Round Table Discussion	10/27/17	Scotch Plains, NJ	\$0
Sheridan, Erin	Social Media Awareness, Internet Safety and Cyber Bullying	10/30/17	West Orange, NJ	\$75.00
Johnson, Carly	NJ Supervisors Testing Roundtable	10/30/17	Roseland, NJ	\$0
Johnson, Carly	Essex County Science Supervisors Roundtable	10/31/17, 1/9/18, 3/27/18, 5/22/18	Roseland, NJ	\$0
Johnson, Carly	NJ North Science Leaders	10/31/17, 1/5/18, 3/11/18, 6/27/18	Various Locations in NJ	\$0
Vazquez, Inais	Getting to the Core of Standards-Based Instruction in WL Classroom	11/1/17	Monroe, NJ	\$100.00 + travel
Donnelly, Megan	NJSLS Year 1 Conquer Math Workshops Grades 6-8 Special Education Expressions and Equations	11/3/17	Pompton Plains, NJ	\$145.00/each + travel
Gandolfi, Kaitlyn	PROMPT Introductory Level, Professional Area	11/5/17-11/7/17	White Plains, NY	\$805.00 TOTAL + travel \$100.00 District \$705.00 IDEA + travel
Cristantiello, Danielle Lenik, Erin Servidio, Tiffany	NJSLS Year 1 Conquer Math Workshops Grade 6	11/6/17	Pompton Plains, NJ	\$145.00/each + travel
Walk, Louise	American Association of School Librarians National Conference	11/7/17-11/11/17	Phoenix, AZ	\$0
Ippolito, Michele	Strategies to Enhance Students' Attention and Focus and Differentiating Lessons with Google Tools	11/8/17	Paramus, NJ	\$90.00 + travel
Ferraro, Danielle Maturro, Kristamarie	NJSLS Year 1 Conquer Math Workshops Grade 5	11/13/17	Pompton Plains, NJ	\$145.00/each + travel
Blake, Grace Corsa, Casey	NJSLS Year 1 Conquer Math Workshops Grade 4	11/14/17	Pompton Plains, NJ	\$145.00/each + travel

Doyle-Marino, Helen Vitiello, April	Educating Students with Complex Disabilities Within the General Education Setting	11/14/17	Monroe, NJ	\$0 + travel
DiGiovanni, Gina Parigi, Samantha	NJSLS Year 1 Conquer Math Workshops Grade 3	11/15/17	Pompton Plains, NJ	\$145.00/each + travel
Stendardi, Christina	NJASL Fall Conference	11/16/17-11/17/17	Long Branch, NJ	\$100.00 + travel
Hungler, Johanna	NJASL Fall Conference	11/16/17-11/17/17	Long Branch, NJ	\$100.00 + travel
Greenfield, Amanda Kerr, Michelle SanGiacomo, Dana Schrodi, Nicole	NJSLS Year 1 Conquer Math Workshops Grade 1	11/17/17	Pompton Plains, NJ	\$145.00/each + travel
Doyle-Marino, Helen LaGuardia, Laurie Vitiello, April	Developing Social and Emotional Skills in Our Schools	11/17/17	Princeton, NJ	\$0 + travel
De Martinis, Christina Fredricks, Nicole Pasquariello, Alexandra Sluberski, Melissa Sousa, Janice	NJSLS Year 1 Conquer Math Workshops Grades K-2	11/17/17	Pompton Plains, NJ	\$145.00/each + travel
Battaglia, Erin Bresnan, Susan	NJASL Fall Conference	11/17/17	Long Branch, NJ	\$100.00/each + travel
Bergen, Abigail Della Fave, Megan Del Mauro, Annette Egan, Tracy Mosel, Stephanie Romas, Robert Vitiello, April	Community Based Instruction for Students with Disabilities Training Series	11/27/17, 12/15/17, 1/11/18, 2/8/18, 3/22/18, 4/13/18, 5/7/18	Morris Plains, NJ	\$84.00/each + travel
Maddalena, Jenny	Improving Social Skills for Students with Autism Spectrum Disorders	11/28/17	New Providence, NJ	\$100.00 + travel
Harris, Heather	Anxiety in the Classroom	11/29/17	South Plainfield, NJ	\$100.00 + travel
Cioffi, Rose	Building a Culture of Health in NJ: A Systems Approach to Promoting Population Health	11/29/17	Edison, NJ	\$85.00 + travel
DiGregorio, Steven Dwyer III, Joseph	NJ Council for History Education	12/1/17	Princeton, NJ	\$80.00/each + travel
Sheridan, Erin	The Impact of Technology on Anxiety, Depression and Suicide	12/1/17	Ridgewood, NJ	\$0 + travel
Woods-Murphy, Maryann	Essex County Steering Committee	12/1/17, 1/19/18, 3/9/18, 6/8/18	North Caldwell, Fairfield, Cedar Grove, Livingston, NJ	\$250.00 (dues)

Johnson, Carly	Educational Leadership Unconference: Fostering Positive Connection Across Your Educational Community	12/5/17	Mahwah, NJ	\$0
Lazur, Maureen	Cognitive and Behavioral Approaches for Anxious Students: Evidence Based Strategies for Practice Settings	12/5/17	New Providence, NJ	\$100.00 + travel
Sheridan, Erin	Building Executive Functioning Skills: The Missing Link to Student Achievement	12/8/17	Bloomfield, NJ	\$0
Paino, Victoria	Montclair State School Counselor Workshop	12/8/17	Montclair, NJ	\$0
Suarez-McNulty, Cynthia	Strengthening Social Communication Skills	12/11/17	West Orange, NJ	\$100.00 + travel
Donnelly, Megan Drappi, Sara	NJSLS Year 1 Conquer Math Workshops Grades 6-8 Special Education	12/11/17	Pompton Plains, NJ	\$145.00/each + travel
Doyle-Marino, Helen	Hot Issues in Special Education	12/12/17	Monroe, NJ	\$150.00 + travel \$100.00 District \$ 50.00 IDEA
Dente, Paula Ferraro, Danielle Klingler, Brittany Maturro, Kristamarie	NJSLS Year 1 Conquer Math Workshops Grade 5	12/15/17	Pompton Plains, NJ	\$145.00/each + travel
De Martinis, Christina Pasquariello, Alexandra Sluberski, Melissa Sousa, Janice	NJSLS Year 1 Conquer Math Workshops Grade K-2	12/15/17	Pompton Plains, NJ	\$145.00/each + travel
Brown, Chontell	Integrated Pest Management/Indoor Air Quality	12/15/17, 1/19/18	Metuchen, NJ	\$0 + travel
Barlow, Don	Integrated Pest Management/Indoor Air Quality	12/15/17, 1/19/18	Metuchen, NJ	\$0 + travel
Corasaniti, Adina Donnelly, Megan	NJSLS Year 1 Conquer Math Workshops Grades 6-8 Special Education	1/4/18	Pompton Plains, NJ	\$145.00/each + travel
DiGiovanni, Gina Parigi, Samantha	NJSLS Year 1 Conquer Math Workshops Grade 3	1/18/18	Pompton Plains, NJ	\$145.00/each + travel
Gatto, Natalie Groeling, Flavia Moscaritola, Linda Rizzi, Sabrina	NJSLS Year 1 Conquer Math Workshops Grade 2	1/19/18	Pompton Plains, NJ	\$145.00/each + travel
SanGiacomo, Dana	NJSLS Year 1 Conquer Math Workshops Grade 1	1/22/18	Pompton Plains, NJ	\$145.00/each + travel
Cassie, LoriAnn Dingwell, Susan Farro, Jennifer Tsairis, Roxanne	NJSLS Year 1 Conquer Math Workshops Grade K	1/23/18	Pompton Plains, NJ	\$145.00/each + travel



Dente, Paula Ferraro, Danielle Klingler, Brittany Matturro, Kristamarie	NJSLS Year 1 Conquer Math Workshops Grade 5	1/24/18	Pompton Plains, NJ	\$145.00/each + travel
Bravoco-Villar, Allison De Martinis, Christina Domantay, Kimberly Fredricks, Nicole Pasquariello, Alexandra Sluberski, Melissa Sousa, Janice	NJSLS Year 1 Conquer Math Workshops Grades K-2 Special Education	1/24/18	Pompton Plains, NJ	\$145.00/each + travel
Lenik, Erin Maher, Patricia Servidio, Tiffany Sorensen, Jill	NJSLS Year 1 Conquer Math Workshops Grade 6	1/29/18	Pompton Plains, NJ	\$145.00/each + travel
Doyle-Marino, Helen	Extended School Year Issues	1/30/18	Monroe, NJ	\$75.00 + travel
Doyle-Marino, Helen	Responding to Kids in Crisis	1/31/18	Monroe, NJ	\$150.00 TOTAL + travel \$ 100.00 District \$ 50.00 IDEA + travel

**ADMINISTRATION – Resolutions 1-6**

Trustee Scalera moved and Trustee Kucinski seconded a motion that the Board approve Administration Resolutions 1-6 as follows:

Upon a roll call vote, Administration Resolutions 1-6 were unanimously approved.

**1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- 2017-09-29 HIB Report to the Board
- 2017-10-06 HIB Report to the Board
- 2017-10-13 HIB Report to the Board
- 2017-10-20 HIB Report to the Board
- 2017-10-27 HIB Report to the Board

**2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- 2017-09-22 HIB Report to the Board

**3. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

0147	Board Members Travel Expenses
0153	Annual Appointments
0167	Public Participation in Board Meetings
0168	Recording Board Meetings
0172	Duties of Treasurer of School Moneys
0174	Legal Services (M)
0175	Contracts with Independent Consultants
0176	Collective Bargaining and Contract Approval/Ratification
0177	Professional Services (M)
2460	Special Education (M)
6141	Tax Revenues
6210	Fiscal Planning
R 6210	Fiscal Planning
R 6220	Budget Preparation
6230	Budget Hearing (1)
R 6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6421	Purchases Budgeted
6440	Cooperative Purchasing
6450	Choice of Vendor
6510	Payroll Authorization

**4. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

0134	Board Self Evaluation
0151	Organization Meeting
0152	Board Officers
0155	Board Committees
2610	Education Program Evaluation
2622	Student Assessments

**5. ADOPTION OF JOB DESCRIPTIONS**

BE IT RESOLVED that the Board of Education approve the adoption of the following job description:

Director of Integrated Instructional Technology and Extended Day Program

**6. SCHOOL NURSING SERVICES PLAN 2017-2018**

BE IT RESOLVED that the Board of Education approve the School Nursing Services Plan, in accordance with N.J.A.C. 6A:16-2.1-2.5, for the 2017-2018 school year.

**FINANCE - Resolutions 1-17**

Trustee Ferraro moved and Trustee Russo seconded a motion that the Board approves Finance Resolutions 1-17 as follows:

Trustee Ferraro acknowledged the donations.

Upon a roll call vote, Finance Resolutions 1-17 were unanimously approved.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending September 30, 2017.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of September 30, 2017 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approve the payment of bills and mandatory payments dated October 27, 2017 in the total amount of \$8,168,832.90 (Appendix C).

**4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the September transfers in the 2017-2018 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
11277	11-000-222-600-02-612	Periodicals-JHWMS		9/7/2017	348.00	
		Misc Exp-JHWMS	11-000-240-800-02-891			348.00
11290	12-000-100-730-00-626	Ins Equip-Music		9/12/2017	4,900.00	
		Teaching Supplies-HS	11-190-100-610-01-615			2,450.00
		Music Supplies-DW	11-404-100-610-00-626			2,450.00
11294	12-000-100-730-08-629	Ins Equip-Budget Computer Dist		9/21/2017	10,626.26	
		Budget Computer Supplies Dist	11-190-100-610-08-629			10,626.26
11295	11-204-100-800-00-891	LLD Misc. Expenses		9/22/2017	2,000.00	
		LLD Textbooks	11-204-100-640-00-000			2,000.00

11298	11-402-100-500-91-597	Reconditioning-Lacrosse		9/26/2017	289.20	
		Reconditioning-Football	11-402-100-500-81-597			289.20
11299	11-402-100-600-81-610	Supplies-Football		9/27/2017	171.25	
		Game Exp-Football	11-402-100-800-81-895			171.25
11301	11-000-219-592-00-582	CST Conference Exp		9/28/2017	355.00	
		CST Mileage & Tolls	11-000-219-592-00-581			355.00

**5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Dana Guzman Girl Scout Troop 20642	Girl Scout Meetings	Lincoln School Cafeteria	10/17/17-6/12/18	6:30-8:30 pm	Facilities: None Custodian: None	11
Louise Walk Spring Garden School Drama Club	Drama Club Rehearsals	Spring Garden School Auditorium, Library, Cafeteria	10/18/17-3/8/18	3:30-5:00 pm	Facilities: None Custodian: None	61
Patty Tevletidis Cub Scouts Pack 141	Cub Scouts Meetings	Lincoln School Teachers Cafeteria	10/25/17-5/16/18	7:00-8:30 pm	Facilities: None Custodian: None	13
Jennifer DeLorenzo Radcliffe PTO	Sixth Grade Parent Meeting	Radcliffe Music Room	10/25/17	7:00-8:30 pm	Facilities: None Custodian: None	1
Vance Campbell NHS Robotics Club	Building a Robot	High School Classroom	10/28/17	8:00 am-2:00 pm	Facilities: None Custodian: None	1
Marie Haines Lincoln School PTO	Lincoln School PTO Tricky Tray Wrap-a-Thon	Lincoln School Cafeteria	10/28/17	9:00 am-4:00 pm	Facilities: None Custodian: None	1
Theresa Vinci Nutley Parks & Recreation	Men's Volleyball Games	High School Gyms	11/1/17-4/18/18 (Mon & Tues)	7:30-10:00 pm	Facilities: None Custodian: None	18
Theresa Vinci Nutley Parks & Recreation	Men's Basketball Games	High School Gyms	11/6/17-4/30/18 (Wed.)	7:30-10:00 pm	Facilities: None Custodian: None	41

**Nutley Board of Education  
Public Meeting on October 30, 2017**

Cindy Gialanella Nutley High School Hockey League Booster Club	3x3 Sign on Front Lawn of High School for Fundraising for Holiday Flea Market	High School Front Lawn	11/16/17-12/3/17	Continuously	Facilities: None Custodian: None	18
Jennifer DeLorenzo Radcliffe PTO	Radcliffe School 6th Grade Parent Meeting	Radcliffe Music Room	11/20/17	7:00-9:00 pm	Facilities: None Custodian: None	1
Barbara Chiarieri Nutley Chamber of Commerce	Santa's Arrival	Oval	11/24/17 11/25/17 (rain date)	12:30-3:30 pm	Facilities: None Custodian: None	1
Lisa Zittola Township of Nutley Mayor's Office	Town Tree Lighting Activities	JWMS Cafeteria, Auditorium, Restrooms, Front Lawn	12/3/17	5 :30-9:30 pm	Facilities: None Custodian: None	1
Kim Farro Washington School PTO	Washington School Holiday Boutique Set-Up	Washington School Gym	12/7/17	6:30-8:00 pm	Facilities: None Custodian: None	1
Lisa Giachetti Yantacaw School PTO	Holiday Boutique Set-Up	Yantacaw School Gym	12/14/17	6:30-9:30 pm	Facilities: None Custodian: None	1
Kim Farro Washington School PTO	Washington School Father/Daughter Dance	Washington School Gym	2/9/18	6:30-9:00 pm	Facilities: None Custodian: None	1
Kim Farro Washington School PTO	Washington School Book Fair	Washington School Gym	3/1/18	6:30-8:00 pm	Facilities: None Custodian: None	1
Jennifer DeLorenzo Radcliffe PTO	Radcliffe Talent Show Practices & Performance	JWMS Auditorium & Cafeteria	3/8/18, 3/15/18, 3/16/18	6:00-10:00 pm	Facilities: None Custodian: None	3
Kim Farro Washington School PTO	Washington School Talent Show	JWMS Auditorium	3/28/18	5:30-9:30 pm	Facilities: None Custodian: None	1
<b>Total Use of Property Represented By The Above</b>						176

**6. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education amend the resolution Educationally Disabled Students approved at the August 31, 2017 Board Meeting to reflect the following changes:

ADD:

SCHOOL	EFFECTIVE DATE	CLASSIFICATION	STUDENT ID NUMBERS
Sage Day Rochelle Park, NJ	October 2, 2017	OHI	402196

DELETE:

SCHOOL	EFFECTIVE DATE	CLASSIFICATION	STUDENT ID NUMBERS
Chancellor Academy Pompton Plains, NJ	October 23, 2017	ED	994872
	October 27, 2017	OHI	400437
	October 27, 2017	ED	401627

**7. APPROVAL OF UPDATED SERVICE PROVIDER**

BE IT RESOLVED that the Board of Education approve the following updated service provider for the 2017-18 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, LDTC, Bedside Instruction, Augmentative Communication Assessment, Nursing, Evaluations and Substance Abuse Centers:

Garden State Speech Therapy, LLC

**8. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	FROM
\$200.00	Donation from Mr. Robert A. Martzen to Nutley High School.
\$1,500.00	Donation from Frank DeVita of used golf equipment to Nutley High School.

**9. APPROVAL OF ICE HOCKEY CO-OP FEE**

BE IT RESOLVED that the Board of Education approve the 2017-2018 Ice Hockey Co-Op Fee of \$500.00 per Nutley High School athlete, which includes the athletic registration fee of \$100.00.

BE IT FURTHER RESOLVED that any Nutley High School hockey team member who also plays a fall and/or spring sport will not be required to pay any additional registration fee.

**10. APPROVAL OF RENEWAL SERVICE AGREEMENT – KENCOR, INC.**

BE IT RESOLVED that the Board of Education approve the maintenance service agreement between the Nutley Board of Education and Kencor, Inc. for the maintenance of the elevators and wheelchair lifts for the 2017-2018 school year at \$498.98 per month.

**11. ADDITIONAL COMMUNITY BASED INSTRUCTION SITES – 2017-2018 SCHOOL YEAR**

BE IT RESOLVED that the Board of Education approve the additions to the community based instruction sites approved at the May 22, 2017 Board Meeting for the 2017-2018 school year as follows:

All Ways Advertising Company and Warehouse  
Bed, Bath & Beyond  
Chipotle  
Costco  
Dollar Tree  
Famous Footwear  
Harmons  
Home Depot  
Michaels  
Newark Museum  
Walmart

**12. APPROVAL AGREEMENT FOR STUDENTS WITH DISABILITIES – YOUTH CONSULTATION SERVICE, INC. (“YCS”)**

**WHEREAS**, the Board of Education of Nutley (“District”), as deemed necessary, sends students to out of district private schools for students with disabilities (“PSSD”); and

**WHEREAS**, Youth Consultation Service, Inc. (“YCS”) operates PSSDs at various locations in New Jersey; and

**WHEREAS**, District students placed at YCS PSSSDs receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

**WHEREAS**, the YCS meals provided re discounted and/or free to the District students attending YCS PSSDs; and

**WHEREAS**, the District does not require YCS to charge District students for the meals being provided.

**NOW, THEREFORE, BE IT RESOLVED**, as follows:

Section 1. District Does Not Require Charges for Meals. The District's Board of Education resolves that it does not require YCS PSSDs to charge students for reduced and/or paid meals.

Section 2. Effective Date; Repealer. This Resolution shall take effect immediately. All prior resolutions or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency.

**13. AUTHORIZATION TO SUBMIT 2017/2018 COMPREHENSIVE MAINTENANCE PLAN & M-1**

WHEREAS the Department of Education requires New Jersey school districts to submit a three-year maintenance plan documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS the required maintenance activities as listed in the document for the various school facilities of the Nutley Board of Education are consistent with these requirements, and

WHEREAS all past and planned activities are reasonable to keep school facilities open and safe for use in their original condition and to keep their system warranties valid,

NOW, THEREFORE IT BE RESOLVED that the Nutley Board of Education hereby authorizes the School Business Administrator to submit the 2017-2018 Comprehensive Maintenance Plan and M-1 (Appendix D) for the Nutley School District in compliance with Department of Education requirements.

**14. COST REIMBURSEMENT FOR FOOD SERVICE MANAGEMENT SERVICES WORKS BEST FOR NUTLEY BOARD OF EDUCATION**

**Whereas**, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

**Whereas**, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a "Cost Reimbursement Basis" to a "Fixed Price Basis" for contract awards, and

**Whereas**, the Nutley Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

**Whereas**, the Nutley Board of Education credits the current "Cost Reimbursement" procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

**Whereas**, the Nutley Board of Education declares that the "Fixed Price" procurement system would dramatically reduce the school district's ability to change or alter its food service operations without the need to rebid for food service management services, and

**Whereas**, the Nutley Board of Education further declares that the "Fixed Price" procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and



**Whereas**, the Nutley Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

**Whereas**, the Nutley Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

**Whereas**, the Nutley Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

**Now Therefore be it Resolved**, that the Nutley Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

**Be It Further Resolved** that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials  
New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)  
Local Legislators  
NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA,

**15. APPROVAL OF PROPOSAL – FIVE YEAR STRATEGIC PLAN**

BE IT RESOLVED that the Board of Education accept the proposal from West Hudson Associates for Facilitation of the Five Year Strategic Plan at a fee of \$7,000 for the first year and an additional \$1,000/ per yr. for years 2, 3, 4 and 5.

**16. APPROVAL OF AGREEMENT WITH E-RATE PARTNERS, LLC**

BE IT RESOLVED that the Board of Education approve the agreement with E-Rate Partners LLC for professional E-rate consulting services for Funding Year 2018 Category 1 at an annual fee of \$1,500 and Category 2 at an annual fee of \$600.

**17. APPROVAL OF PURCHASE – NHS SIGN**

BE IT RESOLVED that the Board of Education approve the purchase of a sign to read Nutley High School from North Star Signs, Inc. for \$2,000.00.

***PERSONNEL – Resolutions 1-3***

Trustee Russo moved and Trustee Sherman seconded a motion that the Board approve Personnel Resolutions 1-3 as follows:

Upon a roll call vote Personnel Resolutions 1-3 were unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approve the Personnel Agenda Report dated October 30, 2017.

**2. ADMINISTRATIVE LEAVE OF ABSENCE**

BE IT RESOLVED that the Board of Education ratifies the paid administrative leave of absence of Employee I.D. 3142 September 28, 2017 through October 2, 2017.

**3. APPROVAL OF SETTLEMENT AGREEMENT**

BE IT RESOLVED that the Board of Education hereby approve the Settlement Agreement with Employee I.D. 1615.

**Hearing of Citizens**

**None**

**OLD BUSINESS**

**None**

**NEW BUSINESS**

**None**

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 7:48 PM Trustee Sherman moved and Trustee Russo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters and personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist. Formal action may be taken.

**RECONVENE MEETING**

At 9:10 PM Trustee Russo moved, Trustee Kline seconded, and the Board approved by voice to reconvene the meeting.

**ROLL CALL**

Present:                Mr. Salvatore Balsamo  
                             Mrs. Lisa Danchak-Martin  
                             Mr. Salvatore Ferraro  
                             Mr. Ryan Kline  
                             Mr. Charles W. Kucinski  
                             Ms. Deborah J. Russo  
                             Mr. Fredrick Scalera  
                             Ms. Brenda Sherman  
                             Mr. Daniel A. Carnicella

Also Present:         Dr. Julie Glazer, Superintendent of Schools  
                             Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:12 PM on a motion by Trustee Danchak-Martin seconded by Trustee Kline and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary