

**NUTLEY BOARD OF EDUCATION**  
**OPEN PUBLIC MEETING**  
**SEPTEMBER 25, 2017**

The Nutley Board of Education held a Public Meeting on Monday, September 25, 2017 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:35 PM.

**MEETING NOTICE**

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2017. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, advertised in the Nutley Sun and Star Ledger on January 17, 2017 and posted on the district website.

This is an official meeting.

**FLAG SALUTE**

President Carnicella led the assembly in the flag salute.

**ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Daniel A. Carnicella

Also Present: Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

## **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approve the following minutes:

Open Public Meeting – September 11, 2017  
Executive Session – September 11, 2017  
Open Public Meeting – August 31, 2017  
Executive Session – August 31, 2017

Trustee Kucinski moved, Trustee Scalera seconded, and the Board minutes were unanimously approve.

## **CORRESPONDENCE**

NONE

## **SUPERINTENDENT'S REPORT**

Dr. Glazer spoke about Back-to-School nights and recognized Chris Osieja for stepping in temporarily to teach Middle School S.T.E.A.M. She also mentioned the Rotary welcome dinner taking place this week.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans spoke about the resolutions regarding the Washington School Security Entrance, replacing the flooring in the Child Study Team Offices at the high school, replacing bulbs with LED lighting and the bus lot parking.

## **COMMITTEE REPORTS**

Academic Committee – Trustee Danchak-Martin said that Mrs. Loconsolo reviewed the district's ELA professional learning for the 2017-2018 school year and the Leveled Literacy Intervention program implemented in the district's strategies program this year. Dr. Glazer detailed the upcoming Title I Breakfast Program for Washington and Lincoln Schools. Dr. Glazer said that the Extended Day Program would now begin at 7:00 AM in all schools. The committee also discussed job description revisions, the Town Hall Meeting, field trips and professional development requests, Dr. Glazer reviewed personnel and legal updates.

Administration Committee – Trustee Scalera said that Dr. Glazer discussed the Title I Breakfast Program for Washington and Lincoln Schools, Extended Day Program beginning at 7:00 AM in all schools, job descriptions, Town Hall meeting, legal and personnel items and the loss of the Township Transitional Aid.

Finance Committee – Trustee Ferraro said the committee reviewed the Finance Resolutions, the bid results for the Washington School Security Entrance, the Zoning Board decision on the bus lot variance and the Extended Day financial reports. Mr. Searle, the district's Risk Management Insurance Broker, provided an overview of the coverage under the Joint Insurance Fund. Mr. Nicolette updated the committee on the work taking place throughout the district.

Policy Committee – Trustee Danchak-Martin said the committee reviewed the policies for the first reading, reviewed the proposed Board of Education and District Goals for the 2017-2018 school year and the committee process.

### **HEARING OF CITIZENS (Resolutions Only)**

Resident Anthony Fedell questioned the funding for the Robotics Club for the 2017- 2018 school year.

Dr. Glazer responded that it is in the budget and she will look into his concerns.

### **ACADEMIC - Resolutions 1-3**

Trustee Balsamo moved and Trustee Danchak-Martin seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote, Academic Resolutions 1-3 were unanimously approved.

#### **1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

<b>SCHOOL</b>	<b>TEACHER/PROGRAM</b>	<b>DATE</b>	<b>LOCATION</b>
Nutley High School	Ms. Dono, Mr. Sollazzo	9/29/17	Spirit Cruises, Weehawken, NJ
Nutley High School	Mr. Maiello	10/1/17	Spring Garden School, Nutley, NJ
Lincoln School	Ms. Thunell	10/4/17, 11/1/17, 12/6/17, 1/10/18, 2/7/18, 3/7/18, 4/4/18, 5/2/18, 6/6/18	St. John's Soup Kitchen, Newark, NJ
Yantacaw School	Ms. Dwyer	10/5/17	Meadowlands Environment Center, Lyndhurst, NJ
Nutley High School	Ms. Toledano, Ms. Yasso	10/6/17	NJFEA Conference, Wayne, NJ
Nutley High School	Ms. Mazza, Ms. D'Urso	10/8/17	Great Adventure, Jackson, NJ
Walker Middle School	Ms. Zazzali	10/10/17	Turtle Back Zoo, West Orange, NJ
Spring Garden School	Ms. Holland	10/11/17-10/13/17	Fairview Lake Camp, Newton, NJ
Lincoln School	Ms. Lanfrank	10/11/17-10/13/17	Fairview Lake Camp, Newton, NJ
Nutley High School	Mr. Maiello, Mr. Vicchiariello	10/17/17	Prudential Center, Newark, NJ
Nutley High School	Mr. Gurrieri	10/17/17	The Shakespeare Theatre, Madison, NJ
Spring Garden School	Ms. Menza	10/17/17	Wildlife Conservation Society, Bronx, NY
Nutley High School	Ms. Lappostato	10/23/17 Rain date: 10/25/17	United Nations, NYC, NY

Nutley High School	Ms. Piacentini	12/5/17	JA Finance Park, Edison, NJ
Nutley High School	Mr. Heady	12/7/17	JA Finance Park, Edison, NJ
Nutley High School	Mr. Adamo	12/19/17	JA Finance Park, Edison, NJ
Nutley High School	Mr. Maiello, Mr. Vicchiariello	12/26/17-12/31/17	Gator Bowl, Jacksonville, FL
Nutley High School	Ms. Zullo	3/16/18-3/21/18	ESPN Wide World of Sports, Orlando, FL
Nutley High School	Mr. Maiello	3/19/18, 3/20/18	Carnegie Hall, Manhattan, NYC
Washington School	Ms. Boyce	5/11/18	Meadowland Environmental Center, Secaucus, NJ
Walker Middle School	Mr. Vallies	5/18/18	Great Adventure, Jackson, NJ
Washington School	Ms. Gegre	5/30/18	Wemrock Farms, Freehold, NJ
Washington School	Ms. Groeling	6/12/18 Rain date: 6/13/18	Nutley Public Library, Nutley, NJ

## **2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Marando, Frank	Door Control: A Close-Up Look at Door Closures	9/20/17	Secaucus, NJ	\$0 + travel
Barlow, Donald	Von Duprin Chexit/Exit Devices, Power Supplies and Related Products	9/21/17	Secaucus, NJ	\$0
DiMarco, Jennifer Farro, Jennifer Hamilton, Lauren Marchese, Deborah McIntyre, Kristine Rizzo, Jessica Sorensen, Sarah Straface, Jamie Tsairis, Roxanne Vreeland, Margot	NJSLS Year 1 Conquer Math Workshops Grades K-8	9/26/17	Pompton Plains, NJ	\$145.00/each + travel
Devore, Jacquelyn Divilio, Jill Francia, Frank Glazer, Julie Johnson, Carly LaGuardia, Laurie Loconsolo, Janine Materia, Joseph Powell, Robyn Riley, James Ruggiero, Frank Vitiello, April	NJ DOE Principal Practice Instrument Pilot-Make Up Initial Training	9/27/17	Woodbridge, NJ	\$0
Cappello, Joseph Cassilli, Lisa	Essex County ASAP Trainings	9/29/17, 10/27/17, 12/8/17, 1/26/18, 3/23/18, 5/11/18	Montclair, NJ	\$0 + travel

De Martinis, Christina Donnelly, Megan Pasquariello, Alexandra Sousa, Janice	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/3/17	Pompton Plains, NJ	\$145.00/e ach + travel
DiPrimio, Alicia Donnelly, Megan Morgan, Nikki Ryan, Rachel Sarno, Angela Weinstein, Briana	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/4/17	Pompton Plains, NJ	\$145.00/e ach + travel
Ruggiero, Frank	Experienced Bilingual/ESL/ELS Supervisors Coordinator Training New Bilingual/ESL/ELS Supervisors/Coordinators Training	10/4/17, 10/5/17	Edison, NJ	\$0 + travel
Donnelly, Megan Drappi, Sara Reo, Ashley	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/5/17	Pompton Plains, NJ	\$145.00/e ach + travel
Tolve, Sherrie	College Board School Counselor Workshop	10/5/17	Paramus, NJ	\$0 + travel
McNish, Kara	D.E.C.A. New Advisor Boot Camp	10/6/17	Union, NJ	\$0 + travel
Riley, James	NJMAA General Meetings	10/6/17, 12/1/17, 2/2/18, 4/13/18, 6/1/18	Piscataway, NJ	\$0 + travel
Ferraro, Danielle Nestor, Maura	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/10/17	Pompton Plains, NJ	\$145.00/e ach + travel
Vos, Carrie-Anne	6 Russell Group Universities Lunch	10/10/17	Summit, NJ	\$0 + travel
Corsa, Casey Cristantiello, Danielle Hayes, Courtney	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/11/17	Pompton Plains, NJ	\$145.00/e ach + travel
Riley, James	Section 504 Explained	10/11/17	New Providence, NJ	\$150.00 + travel
Francello, Matthew Mitschow, Larry	Coaches Workshop	10/11/17	South Orange, NJ	\$0 + travel
Bergen, Abigail	HIB/Internet Safety/Websites	10/13/17	Paramus, NJ	\$25.00 + travel
DiGiovanni, Gina Nisivoccia, Jaclyn Parigi, Samantha Salazar, Amelia Shahinian, Michelle Wood, Samantha	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/13/17	Pompton Plains, NJ	\$145.00/e ach + travel
Calvitto, Christina	NJSLS Year 1 Conquer Math Workshops Grades K-8	10/16/17	Pompton Plains, NJ	\$145.00/e ach + travel
Mitchell, Kathryn	Guidance Expo 2017	10/18/17	White Plains, NY	\$0 + travel

Boglivi, Nicole	Changing Trends in Special Education/What Every LDTC Needs to Know	10/20/17	Somerset, NJ	\$100.00 + travel
Woods-Murphy, Maryann	National Education Association Board of Directors	10/23/17, 10/24/17, 2/8/18, 2/9/18, 5/17/18, 5/18/18	Washington, DC	\$0
Dwyer, III Joseph	New Jersey Council for the Social Studies Annual Conference	10/23/17	Piscataway, NJ	\$80.00 + travel
Cassilli, Lisa	The Role of Self-Regulation in Social, Emotional and Academic Success	10/24/17	West Orange, NJ	\$0
Mitchell, Kathryn	Fall 2017 HESAA Training Institute for School Counselors	10/24/17	Morristown, NJ	\$0 + travel
Maffucci, Jenna	Yoga and Mindfulness for Kids: Improve Emotional Regulation and Improve Attention	10/25/17	Parsippany, NJ	\$99.00 + travel
Lodato, Amelia	AP Latin Workshop	11/7/17	New York, NY	\$100.00 + travel
Glazer, Julie	Superintendents' Summit	11/8/17-11/10/17	Coronado, CA	\$288.00 per diem \$199.00 Conf./Hotel \$100.00 airfare \$100.00 misc. (taxes, etc.)
Boglivi, Nicole	Autism Conference	11/10/17	Long Island, NY	\$100.00 + travel
Piro, Joseph	National Athletic Directors' Conference	12/8/17-12/12/17	Phoenix, AZ	\$340.00 + travel (Not to exceed \$1,500.00)
Corasaniti, Adina Goettlich, Katherine	Anxiety in the Classroom	11/29/17	Plainfield, NJ	\$99.99/each + travel

### 3. **APPROVAL OF AGREEMENT– Gravity Goldberg, LLC**

BE IT RESOLVED that the Board of Education approve the agreement between the Nutley Board of Education and Gravity Goldberg, LLC for ELA Professional Development/Consulting Services for Grades KDG-5 at a rate not to exceed \$24,000.00.

## **ADMINISTRATION – Resolutions 1-6**

Trustee Scalera moved and Trustee Sherman seconded a motion that the Board approves Administration Resolutions 1-6 as follows:

Trustee Scalera announced that the Policy Committee is now a permanent committee.

Upon a roll call vote, Administration Resolutions 1-6 were unanimously approved.

### **1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirm the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2017-09-22 HIB Report to the Board

### **2. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

0134	Board Self Evaluation
0151	Organization Meeting
0152	Board Officers
0155	Board Committees
2610	Education Program Evaluation
2622	Student Assessments

### **3. APPROVAL OF ADOPTION OF POLICIES (Second Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

2320	Independent Study Programs
3126	District Mentoring Program
R 3126	District Mentoring Program
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3224	Evaluation of Principals, Vice Principals, and Assistant Principals
R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
3240	Professional Development for Teachers and School Leaders

R 3240	Professional Development for Teachers and School Leaders
5112	Entrance Age
5200	Attendance
R 5200	Attendance
5460	High School Graduation
R 5460	High School Graduation Procedures

**4. APPROVAL OF REVIEWED AND RE-ADOPTED POLICIES**

BE IT RESOLVED that the Board of Education reviewed and approves the re-adoption of the following policies:

0110	Identification
0120	Authority and Powers
0131	Bylaws and Policy
0132	Adjudication of Disputes
0141	Board Member Number and Term
0142	Board Member Qualifications, Prohibited Acts, and Code of Ethics
0142.1	Nepotism
0143	Member of Election and Appointment
0145	Member Election and Removal
0146	Board Member Authority
0148	Board Member Indemnification
0157	Board of Education Website
0161	Call, Adjournment, and Cancellation
0162	Notice of Board Meetings
0163	Quorum
0164	Conduct of Board Meetings
0165	Voting
0169	Board Member Use of Electronic Mail/Internet
0170	Use of Electronic Devices by Board Members at Public Board Meetings
0171	Duties of President and Vice President

**5. APPROVAL OF STATEMENT OF ASSURANCE – PARAPROFESSIONAL STAFF**

BE IT RESOLVED that the Board of Education approve the biannual Statement of Assurance regarding the use of Paraprofessional Staff for the 2017-2018 school year.



**6. ADOPTION OF JOB DESCRIPTIONS**

BE IT RESOLVED that the Board of Education approve the adoption of the following job descriptions:

Business Services Specialist  
Coordinator of Integrated Instructional Technology

***FINANCE - Resolutions 1-18***

Trustee Ferraro moved and Trustee Russo seconded a motion that the Board approves Finance Resolutions 1-18 as follows:

Trustee Ferraro acknowledged the donations and Trustee Kucinski thanked Mrs. Yeamans for her work involving the bus lot.

Upon a roll call vote, Finance Resolutions 1-18 were unanimously approved.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending August 31, 2017.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of August 31, 2017 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approve the payment of bills and mandatory payments dated September 25, 2017 in the total amount of \$3,624,257.79 (Appendix C).

**4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approve, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the August transfers in the 2017-2018 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
11249	11-402-100-600-81-610	AA-Supplies-Football		8/9/2017	2,430.00	
		AA-Supplies-B Soccer	11-402-100-600-82-610			1,215.00
		AA-Supplies-G Soccer	11-402-100-600-86-610			1,215.00
11256	11-190-100-610-01-648	Supp Creative/Industrial Arts		8/21/2017	12,393.00	
		Budget Computer Supplies Dist	11-190-100-610-08-629			12,393.00

## **5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approve the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Renee Ralatos Girl Scout Troop 20219	Girl Scout Meetings	JWMS Cafeteria	10/3/17-6/12/18 (Tuesdays)	7:00-8:30 pm	Facilities: None Custodian: None	19
Karen Visco Girl Scout Troop 20202	Girl Scout Meetings	Yantacaw School Teachers Cafeteria	10/7/17-6/17/17	6:30-7:30 pm	Facilities: None Custodian: None	9
Luther Engler Lions Club of Nutley	Annual Spelling Bee	JWMS Auditorium	11/18/17	8:00 am-12:00 pm	Facilities: None Custodian: None	1
Cissy Gialanella Nutley Hockey Booster Club	Holiday Fundraising Flea Market	NHS Gym & Cafeteria (12/3/17 only)	12/2/17-12/3/17	6:00 am-6:00 pm (12/2/17 7:00 am-7:00 pm (12/3/17	Facilities: None Custodian: None	2
Jennifer DeLorenzo Radcliffe School PTO	Radcliffe Holiday Boutique Set-Up	Radcliffe School Gym	12/6/17	6:30-8:00 pm	Facilities: None Custodian: None	1
Jennifer DeLorenzo Radcliffe School PTO	Radcliffe School Talent Show	Radcliffe School Auditorium & Cafeteria	4/13/18	6:00-10:00 pm	Facilities: None Custodian: None	1
Vincent LeClerc Rhythms International	Music Festival	NHS Auditorium & Music Room	5/12/18	7:00 am-4:00 pm	Facilities: \$450.00 Custodian: \$540.00	1
Susan Mariazzo Dancesation	Dance Rehearsal & Recital	NHS Auditorium, Cafeteria, Classrooms	5/15/18 5/19/18	3:00-9:00 pm 11:00 am-3:00 pm	Facilities: \$1,050.00 Custodian: \$357.75	2
<b>Total Use of Property Represented By The Above</b>						36

**6. RENEWAL OF MEMBERSHIP IN THE SUBURBAN ESSEX MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Nutley Board of Education is a member of the Suburban Essex Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2017 unless earlier renewed by agreement between the Governing Body and the Fund; and

WHEREAS, the board desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Nutley Board of Education agrees to renew its membership in the Suburban Essex Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Suburban Essex Municipal Joint Insurance Fund evidencing the board's intention to renew its membership.

**7. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education amend the resolution Educationally Disabled Students approved at the August 31, 2017 Board Meeting to reflect the following deletions:

SCHOOL	EFFECTIVE DATE	CLASSIFICATION	STUDENT ID NUMBERS
South Bergen Jointure Commission Lodi, NJ	September 19, 2017	OHI	28183
Washington Elementary School Paramus, NJ	September 7, 2017	AUT	401095

**8. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	FROM
\$14,000.00	Donation from the Nutley High School Crew Boosters Association for a boat trailer.
\$8,620.32	Donation from Washington School PTO for teaching supplies.

**9. APPROVAL OF RENEWAL CONTRACT – BRAIN POP**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Brain POP for the annual renewal for district access for the 2017-2018 school year at an annual fee of \$9,112.95.

**10. APPROVAL OF RENEWAL CONTRACT – DISCOVERY EDUCATION**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Discovery Education for the 2017-2018 school year at an annual fee of \$18,750.00.

**11. APPROVAL OF LICENSE FOR USE OF PARKING AREA**

BE IT RESOLVED that the Board of Education approve the License for Use between the Nutley Board of Education and Prism Capital Partners, LLC for parking of school busses at 299 Kingsland Street, Nutley, NJ. This approval is subject to the completion of the 45 day required appeal period following Board of Adjustments resolution of variance approval. The tentative start date is December 1, 2017 and the ending date will be June 30, 2019. The payment terms are at a rate of \$1,000.00 per month. The License Agreement includes two (2) one-year extension options under the same terms and conditions set forth therein.

**12. APPROVAL OF PURCHASE – POSITIVE ELECTRIC CO.**

BE IT RESOLVED that the Board of Education approve the purchase between the Nutley Board of Education and Positive Electric Co. to supply and install LED Lights Retro Fit at the JHWMS in the amount of \$6,458.50.

**13. AUTHORIZATION TO WITHDRAW FUNDS FROM MAINTENANCE RESERVE**

BE IT RESOLVED that the Board of Education authorize the Business Administrator to withdraw funds in the amount of \$6,458.50 from Maintenance Reserve to Positive Electric Co. to supply and install LED Lights Retro Fit at the JHWMS in the amount of \$6,458.50.

**14. VOID OF CHECK AND REABSORB FUNDS**

BE IT RESOLVED that the Board of Education voids the following checks issued from the Nutley Salary Account listed below and reabsorbs funds:

DATE	CK. #	AMOUNT
11/30/16	112363	\$704.64
6/21/16	113888	\$607.04
6/30/16	113957	\$739.59
6/30/16	113962	\$ 34.45

**15. APPROVAL OF PURCHASE – CDW-G**

BE IT RESOLVED that the Board of Education approve the purchase totaling \$27,440.00 between the Nutley Board of Education and CDW-G as follows:

100 HP Chromebook 14 G4 – 14” – Caleron N2840 – 4 GB RAM -16 -	\$23,740.00
100 Google Chrome Management License	\$ 2,600.00
100 CDW Laser Etching – tier1 Static Small	\$ 1,100.00
100 CDW/CDWG Asset Asset Tag	N/A

**16. APPROVAL OF COPIER LEASE RENEWAL**

BE IT RESOLVED that the Board of Education, based upon the recommendation of the Business Administrator, does hereby accept the sixty-month renewal lease proposal from Atlantic Tomorrows Office for five (5) stand-alone copy/print/scan machines for a total monthly cost of \$1,945.00.

**17. RESOLUTION AWARDING CONTRACT FOR SECURITY ENTRANCE AT WASHINGTON ELEMENTARY SCHOOL**

**WHEREAS**, the Board, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids on two occasions for the construction of a new security entrance at the Washington Elementary School (the “Project”), but rejected all bids on both occasions because the bids substantially exceeded the cost estimates prepared by the Board’s architect;

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-5(c), if bids are rejected on two occasions because they are not reasonable as to price on the basis of cost estimates prepared by or on behalf of the Board before advertising for the bids, the contract may be negotiated and may be awarded after adoption of a resolution approved by the Board by a two-thirds affirmative vote;

**WHEREAS**, the Board's professionals negotiated with four contractors for work on the Project; and

**WHEREAS**, after analysis of all four proposals, the Board's administration determined that Accurate Construction, Inc. submitted the overall lowest price in the amount of \$575,720.00, inclusive of certain deduct alternates and an additional alternate to replace all existing sidewalks in front courtyard area, and that said pricing is below the Board's cost estimates and budget set at \$576,266.00;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education, by a two-thirds majority vote, hereby awards the contract for the construction of a new security entrance at the Washington Elementary School to Accurate Construction, Inc. in the amount of Five Hundred Seventy-Five Thousand and Seven Hundred Twenty Dollars (\$575,720.00); and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a construction contract entered into with Accurate Construction, Inc. upon final approval of the form of same by the Board's attorney.

**18. APPROVAL OF PROPOSAL WITH TWO BROTHERS CONTRACTING, INC.**

BE IT RESOLVED that the Board of Education, approve the proposal with Two Brothers Contracting, Inc. to remove carpet and vinyl tiles throughout the Child Study Team Offices at Nutley High School for a total of \$5,400.00.

***PERSONNEL – Resolution 1***

Trustee Kucinski moved and Trustee Russo seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote, Personnel Resolution 1 was unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated September 25, 2017.

**HEARING OF CITIZENS**

**None**

**OLD BUSINESS**

**None**

**NEW BUSINESS**

**None**

## **TOWN HALL MEETING FOR REFERENDUM**

President Carnicella, Dr. Glazer, Mrs. Yeamans, Mr. Solimine, Bond Counsel and Ms. Melchionni, Financial Advisor gave presentations. Mr. Kelly's Radio & TV Production students prepared a short film on the Referendum and the needs throughout the district.

### **Hearing of Citizens (Referendum Only)**

Several residents asked questions and made comments not limited to the following:

- Thanked the Board for recognizing the needs of staff and students.
- Class size is paramount in providing a good education.
- Trailers are not attractive to potential homebuyers and can affect the resale value of your home.
- A town is as good as its school system.
- Uncertainty of the accuracy of the figures.
- Extra cost for a December vote.
- What is Plan B if the Referendum fails?
- Is learning in a trailer any different from a regular classroom?
- Can a person not in favor of the Referendum be on a committee?
- Questioned Referendum amount and bond amount.
- Where will the proceeds go if the trailers are sold?
- Will the additions be ADA compliant?
- Student safety during construction.
- Security to make sure the integrity of the vote is accurate.
- Questioned old debt of the district.

President Carnicella made a motion, seconded by Trustee Kucinski, to move the Referendum Resolution below. Each Board Member read a portion of the Resolution.

Upon a roll call vote, the Referendum Resolution was unanimously approved.

### **RESOLUTION PROVIDING FOR THE SUBMISSION OF A BOND PROPOSAL AT THE SPECIAL SCHOOL ELECTION ON DECEMBER 12, 2017**

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BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY  
IN THE COUNTY OF ESSEX, NEW JERSEY (not less than a majority of the full membership of  
the Board concurring) AS FOLLOWS:

1. It is hereby determined that a bond proposal will be submitted for voter approval at the special school election to be held on December 12, 2017 between the hours of 6:00 a.m. and 8:00 p.m. The form of the proposal will read substantially as follows with such adjustments as may be provided by bond counsel:

**BOND PROPOSAL**

The Board of Education of the Township of Nutley in the County of Essex, New Jersey is authorized: (a) to provide for the construction of additions, renovations, alterations and improvements at John H. Walker Middle School, Nutley High School, Washington Elementary School and Yantacaw Elementary School, including demolition of temporary classroom units at Washington Elementary School and Yantacaw Elementary School, including acquisition and installation of furnishings, fixtures, equipment and site work; (b) to appropriate \$70,427,749 for such improvements funded, in part, by a \$2,400,000 allocation from the Board of Education's capital reserve account; and (c) to issue bonds of the School District in the principal amount of \$68,027,749.

The final eligible costs of the improvements approved by the Commissioner of Education are \$23,390,845 (consisting of \$12,311,159 for John H. Walker Middle School, \$5,043,950 for Nutley High School, \$3,476,152 for Washington Elementary School and \$2,559,584 for Yantacaw Elementary School). The State debt service aid percentage will equal 40% of the annual debt service due with respect to the final eligible costs of the projects. The proposed improvements include \$3,341,338 (consisting of \$1,140,854 for John H. Walker Middle School and \$2,200,484 for Yantacaw Elementary School) for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The Board of Education is authorized to transfer funds between the projects.

2. The bond proposal in Section 1 is hereby approved and, subject to the approval of the legal voters of the school district, the Board of Education hereby determines to carry out the projects described therein (the "Projects"). After the adoption of this resolution, the Business Administrator/Board Secretary, with the advice and assistance of bond counsel, is hereby authorized to modify the wording of the bond proposal in order to conform to the school laws.

3. The Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Nutley, being the only municipality comprising the school district (the "Township") giving effect to the proposed authorization of bonds of the school



district in the maximum amount of bonds authorized in the bond proposal. The supplemental debt statement has been filed in the office of the Municipal Clerk of the Township and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the bond proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the bond proposal to the County Clerk as required by N.J.S.A. 19:60-2, to request the County Clerk to submit the proposal at the special school district election and to seek the assistance of the County officials and the Municipal Clerk in conducting the special school district election.

5. The Board of Education acknowledges receipt of the preliminary eligible cost letters from the New Jersey Department of Education (the "Department") with respect to the Projects. The Board of Education hereby elects to receive debt service aid under the *Educational Facilities Construction and Financing Act*, P.L. 2000, c. 72, effective July 18, 2000, as amended (N.J.S.A 18A:7G-1 et seq.) (the "Act"). The Board of Education further determines to accept the preliminary eligible costs determined by the Department as final eligible costs and not to appeal the determination of preliminary eligible costs. The Business Administrator/Board Secretary is authorized, if necessary, to notify the Department of the Board of Education's election with respect to the eligible costs and the election to receive debt service aid.

6. The educational plans and the schematic plans for the construction of the Projects have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.

7. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the project architect, bond counsel and other appropriate representatives of the Board (the “Board Representatives”) have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans, the acquisition of land and the schematic plans for the Projects, together with such other information as may be required, to the Department of Education for approval and, if necessary, make any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-2.1(f), 2.3(c), 3.1, 3.2, 3.11, and 3.12, as applicable

8. The Board Representatives have heretofore further been authorized and directed to submit the schematic plans and any other required information to the Planning Board and to the New Jersey Department of Environmental Protection, if necessary, for review and comment, and such authorization and direction are hereby reconfirmed.

9. Di Cara | Rubino Architects, the School District’s appointed architect for the Projects (the “Project Architect”), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board of Education, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

10. The Board Representatives are hereby authorized to take all steps necessary to implement this resolution. The Business Administrator/Board Secretary is authorized to act on behalf of the Board to make such determinations required of the Board for the conduct of the election.

### **MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 9:20 PM Trustee Kucinski moved and Trustee Sherman seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters and personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist. Formal action may be taken.

### **RECONVENE MEETING**

At 9:27PM Trustee Balsamo moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

### **ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Mr. Fredrick Scalera  
Ms. Brenda Sherman  
Mr. Daniel A. Carnicella

Also Present: Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:28 PM on a motion by Trustee Kucinski seconded by Trustee Scalera and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary