

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
JULY 24, 2017**

The Nutley Board of Education held a Public Meeting on Monday, July 24, 2017 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:35 PM.

**MEETING NOTICE**

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2017. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, advertised in the Nutley Sun and Star Ledger on January 17, 2017 and posted on the district website.

This is an official meeting.

**FLAG SALUTE**

President Carnicella led the assembly in the flag salute.

**ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Ms. Brenda Sherman  
Mr. Daniel A. Carnicella

Absent: Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

## **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approve the following minutes:

Open Public Retreat Meeting – June 26, 2017

Closed Executive Session – June 26, 2017

Open Public Meeting – June 19, 2017

Closed Executive Session – June 19, 2017

Trustee Sherman moved, Trustee Kucinski seconded, and the Board minutes were unanimously approve.

## **CORRESPONDENCE**

NONE

## **PRESENTATIONS**

### **HIB School Self-Assessment**

Mr. Cappello gave a power-point presentation on the HIB School Self-Assessment.

### **Strategic Plan 2012-2017**

Dr. Glazer, Mr. Bania and several administrators gave a detailed power-point presentation on the six areas of the Strategic Plan for 2012-2017.

Dr. Librera congratulated the presenters and all those involved in the work. He stated that the core element each committee focused on was the students.

Dr. Glazer thanked everyone for all their work and commitment to the students.

## **SUPERINTENDENT'S REPORT**

Dr. Glazer spoke about the Let's Learn Program, the drop schedule at the high school and the Learning Forward Conference presentations. She then thanked and introduced Chris Osieja who coordinated the Let's Learn Program.

Ms. Osieja thanked Dr. Glazer, Mrs. Yeamans, Mr. Nicolette and the Board for their support for another successful year of the Let's Learn Program.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans spoke about the work taking place throughout the district in the buildings and grounds, the auditors starting the 2016-2017 audit this week, Mr. Kelly's students winning a simulator, the additional state aid and the finance resolutions on the agenda. She also announced that Mr. Marmora and his wife just had a baby girl this past Sunday.

**COMMITTEE REPORTS**

Academic Committee – Trustee Balsamo said that Dr. Glazer reviewed a side-bar agreement with the EAN and a proposal the Board received for a staff member to collect data in support of her graduate research program. Dr. Glazer gave an update on the principal evaluation pilot the district has been participating in this year. Dr. Glazer also reviewed a request from the Kearny BOE to participate in the cost of renovations to the Crew House that Nutley, Bloomfield and Kearny use for the crew team. Mr. Bania and Ms. Loconsolo reviewed the field trip and professional learning requests for the board agenda. Dr. Glazer provided updates on legal and personnel issues.

Finance Committee – Mrs. Yeamans and Mr. Marmora reviewed the Finance Agenda Resolutions for the July 24, 2017 board meeting. The committee discussed the request from the Kearny BOE to participate in the cost of renovations to the Crew House and asked Mrs. Yeamans to refer the matter to our attorney for review before any financial decisions are made. Mrs. Yeamans apprised the committee of the decision made by Westbridge Academy to terminate the food service agreement with the district for the upcoming school year. Mrs. Yeamans provided the status on the bus lot variance application which the attorney is finalizing. The committee reviewed the final list of items purchased with matching funds from each school's PTO. Mr. Nicolette updated the committee on the summer work and projects currently underway throughout the district.

Policy Committee – Trustee Sherman said she and Dr. Glazer outlined the Organization Chart on the agenda. They also set up a calendar for the policy committee meeting dates and set up a timeline for the completion of the policy book. Trustee Sherman said she attended a very informative workshop on policies sponsored by Strauss Esmay Associates.

President Carnicella announced that the Administrative Committee did not meet this month.

**HEARING OF CITIZENS (Resolutions Only)**

None

**ACADEMIC - Resolutions 1-3**

Trustee Balsamo moved and Trustee Danchak-Martin seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote Academic Resolutions 1-3 were unanimously approved.

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approve the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Mr. Maiello, Mr. Vicchiariello	7/13/17, 7/27/17, 8//23/17-8/25/17 9/6/17, 9/7/17, 9/9/17, 9/16/17	Various locations throughout NJ and PA

		9/23/17, 9/30/17, 10/6/17,10/7/17, 10/8/17, 10/14/17, 10/21/17, 10/28/17, 11/4/17, 11/5/17, 11/11/17, 11/18/17, 12/2/17, 12/4/17, 3/3/18, 5/10/18, 5/28/18	
Radcliffe School	Ms. Andrews	9/22/17	Fairview Lake YMCA Camp, Stillwater, NJ
Walker Middle School	Mr. Vicchiarriello	9/30/17	Oval, Nutley, NJ
Nutley High School	Mr. Simko	10/1/17-10/3/17	Island Beach State Park, NJ
Walker Middle School	Mr. Vicchiarriello	5/28/18	Memorial Day Parade, Nutley, NJ
Walker Middle School	Mr. Vicchiarriello	6/8/18	Dorney Park, Dorney, PA

**2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT**

BE IT RESOLVED that the Board of Education approve the travel list and all expenses per as follows:

<b>EMPLOYEE/BOARD MEMBER</b>	<b>PROGRAM NAME</b>	<b>DATE</b>	<b>LOCATION</b>	<b>COST</b>
Toledano, Katie	Tomorrow's Teachers	7/10/17, 7/11/17	Teaneck, NJ	\$0 + travel
Sullivan, Michael	EDCamp: Learning to Lead: Leading to Learn	7/13/17	Monroe, NJ	\$0 + travel
Steiner, David	Certified Casper Expert (CCE)	7/17/17-7/20/17	New York, NY	Subscription for Training for Technicians Prepaid through PO#701161 + travel
O'Dell, Robert	NJSSSA	7/19/17	Monroe, NJ	\$0 + travel
Johnson, Carly	PRISM NGSS: Beyond Basics	7/21/17	Montclair, NJ	\$0
Egan, Tracy	Summer Skills Sharpening Events	7/25/17	Chester, NJ	\$0 + travel
Pasquariello, Alexandra	Foundations Level 1	7/25/17	Saddle Brook, NJ	\$100.00 DIST + \$159.00 IDEA

Bania, Kent Doyle-Marino, Helen Egan, Tracy Glazer, Julie Jones, Douglas Kearney, Michael LaGuardia, Laurie O'Dell, Robert Restel, Lorraine Williams, Denis	NJ DOE Principal's Pilot	7/25/17, 7/26/17	Monroe, NJ	\$0 + travel
Johnson, Carly	PRISM NGSS-Aligned Engineering Challenges for Elementary Students K-5	7/26/17	MSU, Montclair, NJ	\$0
McDonnell, Linda Pacentini, Debra	NJAT's Summer Tech Splash 2017	8/1/17	Allentown, NJ	\$25.00/each + travel
Johnson, Carly	PRISM NGSS Cross-cutting Concepts 6-12	8/1/17	Montclair, NJ	\$0
Bania, Kent Loconsolo, Janine Marmora, John Ruggiero, Frank	ESEA Grant Management	8/3/17	Irvington, NJ	\$0 + travel
Ruggiero, Frank	FLENJ Summer Refresher 2017: Exploring the Core Practices for Effective World Language Learning	8/10/17	Montclair, NJ	\$0
Devore, Jacquelyn Koster, Lawrence Piro, Joseph Ritacco, Javanna Williams, Denis	Interscholastic Athletics Security Seminar	8/16/17	East Rutherford, NJ	\$0
Nicolette, Philip	North Regional Facilities Training	8/16/17	Morris Knolls, NJ	\$0
Riley, James	NJ Arts Education Summit, 2017	9/28/17	Monroe, NJ	\$150.00 + travel
Crupi, Joanne	AENJ 2017 Conference	10/1/17-10/3/17	Long Branch, NJ	\$100.00 + travel
Riley, James	2017 FEA/NJPSA/NJASCD Fall Conference	10/19/17-10/20/17	Long Branch, NJ	\$285.00 + travel
Bergen Abigail Cappello, Joseph	Why School Based Youth Suicide Prevention is More Important Than Ever!	10/20/17	Wayne, NJ	\$0 + travel
Kozyra, Cheryl Saitta, Donna Walsh, Veronica	New Jersey Council for the Social Studies Conference	10/23/17	New Brunswick, NJ	\$80.00/each + travel
Bergen, Abigail Fredericks, Sarah	The Role of Self-Regulation in Social, Emotional and Academic Success	10/24/17	West Orange, NJ	\$0 + travel
Divilio, Jill	HESAA Fall 2017 Secondary School Counselor Training Institute	10/27/17	Lyndhurst, NJ	\$0

Bania, Kent Egan, Tracy	AMLE Annual Conference	11/6/17-11/8/17	Philadelphia, PA	\$474.00 + \$500.00/hot el, travel & meals
Ruggiero, Frank	2017 NADSFL	11/14/17-11/16/17	Nashville, TN	\$100.00 + travel

**3. APPROVAL OF COLLECTION OF DATA FOR MASTER’S THESIS**

BE IT RESOLVED that the Board of Education approve the following collection of data for master’s thesis to be conducted in district, conforming to standards of practice and confidentiality.

<b>Student</b>	<b>School</b>	<b>Area of Exploration</b>
Lauren Uckar	Georgian Court University	Master’s Thesis

***ADMINISTRATION – Resolutions 1-3***

Trustee Kucinski moved and Trustee Russo seconded a motion that the Board approves Administration Resolutions 1-3 as follows:

Upon a roll call vote Administration Resolutions 1-3 were unanimously approved.

**1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)**

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools’ recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2017-06-22 HIB Report to the Board

**2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)**

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools’ recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2017-06-09 HIB Report to the Board

2017-06-16 HIB Report to the Board

**3. APPROVAL OF ADOPTION OF POLICIES (First Reading)**

BE IT RESOLVED that the Board of Education adopt the following bylaws, policies and regulations.

1110 – Organizational Chart

***FINANCE - Resolutions 1-30***

Trustee Ferraro moved and Trustee Kucinski seconded a motion that the Board approves Finance Resolutions 1-30 as follows:

Upon a roll call vote Finance Resolutions 1-30 were unanimously approved.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approve the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending June 30, 2017.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of June 30, 2017 after review of the Secretary's monthly financial reports (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approve the payment of 2016-2017 bills and mandatory payments dated June 30, 2017 in the total amount of \$4,422,494.28 and payment of the 2017-2018 bills and mandatory payments dated July 24, 2017 in the total amount of \$2,161,525.56 (Appendix C).

**4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approve the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Michael Luzzi Township of Nutley - Mayor's Office	4th of July Celebration	Oval & JWMS Restrooms	7/4/17	4:00-9:30 pm	Facilities: None Custodian: None	1
Dana Melillo Nutley Police Dept.	Active Shooter Training	JWMS Entire School	7/10/17-7/14/17 & 7/31/17-8/4/17	5:00-10:00 pm	Facilities: None Custodian: None	10
Breanna DeMatteo NHS Cheerleading	NHS Cheerleading Practice	NHS Auxiliary Gym	8/14/17-8/16/17	8:00 am-2:00 pm	Facilities: None Custodian: None	3
James Alfano Tri-State County Camera Club	Club Meetings	NHS Teachers Cafeteria	9/12/17-6/5/18 (Tuesdays)	7:45-9:45 pm	Facilities: None Custodian: None	31
J. Fraser Yantacaw PTO	PTO Meetings	Yantacaw School Auditorium	9/13/17-5/23/18 (Wednesdays)	6:30-8:30 pm	Facilities: None Custodian: None	8
Theresa Vinci Nutley Parks & Recreation	Fun for All - Special Needs Program	Radcliffe School Gym	10/4/17-5/30/18 (Wednesdays)	6:30-9:30 pm	Facilities: None Custodian: None	28
Dolores Capalbo Friends of Nutley Public Library	Display Banner for Nutley Public Library Book Sale	Oval Fence	10/14/17-10/28/17	Continuously	Facilities: None Custodian: None	14
Reverend LaDue St. Vincent United Methodist Church	Crop Walk	Oval	10/22/17	12:30-3:30 pm	Facilities: None Custodian: \$135.00	1
Christine Alamo JWMS Drama Club	JWMS Drama Club Performance	JWMS Auditorium	2/27/18	2:45-9:30 pm	Facilities: None Custodian: None	1
<b>Total Use of Property Represented By The Above</b>						97



**5. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approve, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the June transfers in the 2016-17 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
11163	11-000-270-504-00-000	Aid in LIEU-Charter School		6/2/2017	1,768.00	
		School Bus Lease Purchase	11-000-270-443-00-000			1,768.00
11171	11-402-100-800-74-895	Game Exp-Golf		6/6/2017	61.25	
		Misc Exp-All Sports	11-402-100-800-70-891			61.25
11172	11-000-218-600-00-618	Guidance Testing Supplies DW		6/9/2017	4,200.00	
		Guidance Office Supplies	11-000-218-600-00-616			4,200.00
11174	11-402-100-800-76-895	Game Exp-Track & Field		6/9/2017	220.00	
		Game Exp-B Basketball	11-402-100-800-80-895			220.00
11175	11-402-100-600-91-610	Supplies- La Crosse		6/13/2017	1,970.00	
		Game Exp-G Basketball	11-402-100-800-85-895			675.00
		Game Exp-Wrestling	11-402-100-800-84-895			379.00
		Game Exp-G Soccer	11-402-100-800-86-895			652.00
		Misc Exp-All Sports	11-402-100-800-70-891			220.00
		Game Exp-B Soccer	11-402-100-800-82-895			44.00
11176	11-000-291-241-00-242	PERS - Employer Retro		6/14/2017	198.45	
		PERS	11-000-291-240-00-242			198.45
11177	11-000-230-530-07-532	Postage-Yantacaw		6/15/2017	61.20	
		Teaching Supplies-Yantacaw	11-190-100-610-07-615			61.20
11180	11-402-100-800-79-895	Game Exp-Baseball		6/16/2017	130.00	
		Misc Exp-Swimming	11-402-100-800-90-891			130.00
11181	11-000-240-800-05-891	Misc Exp-SG		6/16/2017	32.51	
	11-000-230-530-05-532	Postage-SG			6.06	
		Teaching Supplies-SG	11-190-100-610-05-615			38.57
11182	11-000-230-530-03-532	Postage-Lincoln		6/19/2017	100.00	
		Teaching Supplies-Lincoln	11-190-100-610-03-615			100.00
11188	11-402-100-600-73-610	Supplies-Crew		6/21/2017	154.00	
		Reconditioning-Crew	11-402-100-500-73-597			154.00
11212	12-000-100-730-07-731	UndisIns Equip-Yantacaw		6/30/2017	2,656.56	
		Teaching Supplies-Yantacaw	11-190-100-610-07-615			2,656.56
11215	11-000-213-300-00-000	Health Purch Pro Services		6/29/2017	6,638.96	
	11-000-216-320-29-000	SRS Purch Pro/Ed Services			82,032.74	
	11-000-218-105-00-016	Guidance Sec-Subs			2,539.44	
	11-000-218-600-00-618	Guidance Testing Supplies DW			1,385.68	
	11-000-222-100-00-016	Library/AVA Salaries-Subs			577.50	
	11-000-223-320-00-000	Pro/Dev Purch Pro/Ed Svcs			3,000.00	
	11-000-223-600-00-610	Pro/Dev General Supplies			97.00	
	11-000-230-500-00-581	Supt Off Mileage & Tolls			681.45	
	11-000-230-890-17-000	Supt Office Misc Exp			1,469.54	

11-000-251-100-00-000	Central Svcs. Salaries			2,612.90
11-000-251-330-00-333	Central SvcsArchitect/Engine			4,946.58
11-000-251-330-00-336	Central SvcsOther Prof Svcs			57,226.09
11-000-252-100-00-000	Admin IT Salaries			7,756.29
11-000-252-100-00-017	Admin IT Extra Comp			5,633.23
11-000-261-420-06-423	Maint C/S Washington			42,827.70
11-000-261-610-01-000	Maint Rep/Supp-High School			5,780.50
11-000-261-610-06-000	Maint Rep/Supp-Washington			5,780.49
11-000-261-800-00-891	Maint Misc. Exp-DW			30.00
11-000-262-100-00-029	OP/PL Salaries-Overtime			25,316.30
11-000-263-100-00-000	GroundsSalaries			24,520.99
11-000-263-440-00-000	GroundsRentals/Lease			1,986.83
11-000-266-100-00-000	Security Salaries			1,848.04
11-000-266-610-00-000	Security Supplies			21,266.26
11-000-270-100-09-000	Field Trip Transportation			2,210.86
11-000-270-108-00-000	Transp Salaries-Special			1,434.56
11-000-270-420-10-422	Contr Veh Maint Sp Ed			15,950.85
11-000-270-514-00-000	To & From Sch Sp Ed Contracts			56,919.80
11-120-100-101-00-000	1-5 TeachersSalaries			16,588.95
11-204-100-106-00-016	LLD Aide Subs			1,953.54
11-216-100-106-00-000	PD FT AidesSalaries			48,932.46
11-230-100-101-00-000	BSR TeachersSalaries			1,043.00
11-230-100-101-00-016	BSR TeachersSubs			6,939.00
11-401-100-101-00-025	Extra Curr TeachersSalaries			10,264.59
11-402-100-300-70-400	AA-Purch Pro Serv			2,934.30
11-402-100-800-00-000	Pay to Participate Reimb			1,513.38
11-403-100-101-00-000	Gifted & Talented Salaries			3,163.75
	Health Supplies	11-000-213-600-00-610		6,638.96
	Speech TeachersSalaries	11-000-216-100-28-000		1,883.75
	SRS Salaries	11-000-216-100-29-000		319.61
	Speech Teaching Supplies	11-000-216-600-28-610		89.25
	ES Salaries	11-000-217-100-00-000		7,521.42
	ES Subs	11-000-217-100-00-016		2,354.66
	Health Benefits	11-000-291-270-00-291		88,591.41
	Guidance CounselorsEx Comp	11-000-218-104-00-017		1,770.12
	Guidance Lease/Rental Equip	11-000-218-500-00-440		2,155.00
	A/V Supplies-SG	11-000-222-600-05-613		577.50
	Pro/Dev Conf/Workshop Exp	11-000-223-500-00-582		3,097.00
	Re-Registration	11-000-230-600-16-893		681.45
	Supt Office Supplies	11-000-230-600-17-616		1,469.54
	Supt Office Salaries	11-000-230-100-17-000		24,000.00
	Audit Fees	11-000-230-331-16-000		576.00
	Purchased Technical Services	11-000-230-340-16-000		20,728.78
	Principals/VP Salaries	11-000-240-103-00-000		20,181.44
	Sch Adm Lease/Rental EQ-SG	11-000-240-500-05-440		1,623.28
	Central Svcs. Legal Advertising	11-000-251-592-00-000		4,374.42
	Central Svcs. Office Supplies	11-000-251-600-00-616		1,770.16
	Central Svcs. Misc Exp	11-000-251-890-00-000		355.00
	Admin IT Technical Svcs	11-000-252-340-00-000		500.00

	Admin IT Conference Exp	11-000-252-500-00-582		310.55
	Admin IT Office Supplies	11-000-252-600-00-616		583.46
	Admin IT Misc Exp	11-000-252-890-00-000		500.00
	Central SvcsLease/Rental	11-000-251-592-00-440		2,672.00
	Maint Salaries	11-000-261-100-00-000		3,024.54
	Prof/Dev Workshop Exp	11-000-261-500-00-582		1,585.04
	OP/PL Salaries-N.I. Aides	11-000-262-100-21-000		17,921.84
	OP/PL Misc. Purch/Services	11-000-262-590-00-000		1,006.13
	OP/PL Custodial Supplies	11-000-262-610-18-000		7,216.89
	OP/PL Gas-Heat/Hot Water	11-000-262-621-00-622		75,206.18
	GroundsServices	11-000-263-420-00-000		15,146.41
	Security Purch Prof Svcs	11-000-266-300-00-000		8,250.08
	Transp Ex Curr Salaries	11-000-270-109-00-000		1,235.64
	School BusLease Purchase	11-000-270-443-00-000		10,694.94
	Extra/Curr Trip Contracts	11-000-270-512-00-000		2,845.50
	Contracted Joint Agrmnt Sp Ed	11-000-270-515-00-000		600.00
	Stdnt Transportation Insurance	11-000-270-593-00-000		141.92
	Transp-Conf-Travel Exp	11-000-270-593-00-583		378.38
	Stdnt Transp Ins-Sp Ed	11-000-270-593-10-000		277.34
	Bus Lot Sanitary Facility	11-000-270-593-31-000		1,500.00
	TransVehicle Gas	11-000-270-600-00-624		6,000.00
	TransVehicle Supplies-SE	11-000-270-600-10-624		35,000.00
	TransMisc Exp	11-000-270-890-00-000		106.63
	TransMisc Exp-SE	11-000-270-890-10-000		542.46
	6 Teacher Salaries	11-130-100-101-00-006		16,588.95
	LLD Teacher Salaries	11-204-100-101-00-000		5,847.30
	LLD Teaching Supplies	11-204-100-610-00-615		249.33
	LLD Textbooks	11-204-100-640-00-000		2,500.00
	RR Teachers Salaries	11-213-100-101-00-000		1,560.80
	Autism Aides Salaries	11-214-100-106-00-000		4,423.68
	PD Teachers Salaries	11-215-100-101-00-000		1,796.11
	PD Aides Subs	11-215-100-106-00-016		1,040.00
	PD FT Teachers Salaries	11-216-100-101-00-000		2,262.15
	PD FT Teacher Subs	11-216-100-101-00-016		4,812.50
	BIL Teaching Supplies	11-230-100-610-00-615		1,295.38
	BIL Teachers Salaries	11-240-100-101-00-000		1,090.20
	BIL Elementary Supplies	11-240-100-610-00-000		3,395.00
	9-12 Teachers Salaries	11-140-100-101-00-000		28,595.55
	Salaries Coaches-All Sports	11-402-100-100-70-400		7,492.39
	Accident Insurance-All Sports	11-402-100-500-70-522		3,923.00
	AA-Lease/Rental	11-402-100-500-70-440		490.00
	Lodging Expenses-Crew	11-402-100-500-73-583		200.00
	Reconditioning-Crew	11-402-100-500-73-597		130.25
	Reconditioning-Football	11-402-100-500-81-597		634.70
	Reconditioning-Softball	11-402-100-500-87-597		134.95
	Supplies-All Sports	11-402-100-600-70-610		1,043.64
	Supplies-Football	11-402-100-600-81-610		840.43
	Supplies-G Soccer	11-402-100-600-86-610		365.00
	Gifted & Talented Supplies	11-403-100-610-00-000		188.56

		Gifted & Talented Misc Exp	11-403-100-800-00-891			100.00
		Community Service Salaries	11-800-330-100-00-000			799.00
11251	11-000-216-320-29-000	SRS Purch Pro/Ed Services		6/30/2017	11517.70	
	11-000-261-610-01-000	Maint Rep-HS			887.07	
	11-402-100-300-70-400	Purch Professional Serv			1107.00	
	12-000-261-420-01-423	Contracted Service-HS			12136.91	
	11-000-240-800-01-892	Graduation Exp-HS			351.55	
	11-000-223-320-00-000	Pro/Dev Purch Pro/Ed Svcs			68.00	
	12-000-100-730-00-626	Ins Equip Music			11455.84	
	11-401-100-600-71-626	Music Extra Curr Supplies			60000.00	
	11-402-100-800-73-891	Misc Exp-Crew			2264.00	
	11-000-261-420-00-423	Maint C/S District Wide			1601.09	
		Health Benefits	11-000-291-270-00-291			11517.70
		Electricity	11-000-262-622-00-622			4093.45
		Supplies-All Sports	11-402-100-600-70-610			1.47
		Medical Supplies-All Sports	11-402-100-600-70-617			167.50
		Supplies-Track & Field	11-402-100-600-76-610			500.00
		Supplies-Softball	11-402-100-600-87-610			90.53
		Supplies-Ice Hockey	11-402-100-600-92-610			97.50
		Gifted & Talented Conf Exp	11-403-200-500-00-582			250.00
		N/I Equip-Maint Veh	12-000-260-730-23-732			7330.52
		N/I Equip-OP/PL Custodial	12-000-262-730-00-732			3201.10
		Sch Office Supplies-HS	11-000-240-600-01-616			351.55
		Pro/Dev Other Prof Salaries	11-000-223-104-00-000			68.00
		9-12 Degree Changes	11-140-100-101-00-024			11455.84
		Budget Computer Supplies Dist	11-190-100-610-08-629			34766.13
		Budget InkSupplies-DW	11-190-100-610-09-625			25233.87
		Extra Curr TeachersSalaries	11-401-100-101-00-025			2264.00

**6. APPROVAL OF SUBMISSION OF APPLICATION – Carl D. Perkins Vocational and Technical Education Act**

BE IT RESOLVED that the Board of Education approve submission of the 2017-2018 application for the Carl D. Perkins Vocational and Technical Education Act for \$23,496.00.

**7. NEW JERSEY SCHOOL BOARDS ASSOCIATION**

BE IT RESOLVED that the Board of Education continue its 2017-2018 membership in the New Jersey School Boards Association for \$25,114.20.

**8. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education accept the following donation:

AMOUNT	FROM
\$80.00	Donation from Mr. Robert A. Martzen to Nutley High School.
\$4,731.70	Donation from Yantacaw PTO for the Remo World Music Drumming Package.
\$500.00	Donation from FONS for the busses used for their Carnegie Hall trip.

**9. RESCIND APPROVAL & APPROVE REVISED CAFETERIA PRICES - 2017-2018 School Year**

BE IT RESOLVED that the Board of Education rescind the resolution approved at the June 5, 2017 Board Meeting and approve the following revised changes in cafeteria prices:

Breakfast (Lincoln School & Washington School Only)

Breakfast Price \$2.00  
Reduced Breakfast Price .30

	<u>Price</u>	<u>Premium Price</u>
Type "A" Lunch (Students)		
Elementary Schools	\$3.00	
John Walker Middle School	\$3.25	\$3.50
High School	\$3.50	\$3.75

Reduced Lunch Price .40 .40

Adult \$4.50 includes water

<b>Al La Carte: Middle School</b>	
Milk	\$0.65
Snapple 12 oz	\$1.25
Tropicana Juice 10 oz	\$1.50
Tropicana 14 oz	\$2.00
Water 8 oz	\$0.50
Water 16.9 oz.	\$1.00
Bagel w/ butter large	\$1.25
Bagel w/ Cream Cheese	\$1.50
Small Muffin Small	\$0.75
Cookies 2.1 oz	\$0.50
100 calorie snacks	\$1.00
Nutri Grain Bar 1.7 oz	\$1.00
Rice Krispie Treat 1 oz	\$1.00
SnackWells cookie 1.7 oz	\$1.00
All Chips 1.75 oz	\$1.00
Cereal 1 oz	\$0.50
Soft Pretzel 3.5 oz	\$1.00
Danimal Yogurt 4 oz	\$0.75
Parfait 8 oz	\$1.50
Fresh Fruit	\$0.65

<b>Al La Carte: High School</b>	
Milk	\$0.65
Tropicana Juice 12oz	\$2.50
Snapple 12 oz	\$1.25
Naked Juice 16 oz	\$3.00
Water 16.9 oz	\$1.00
Coffee 8 oz	\$1.25
Coffee 10 oz	\$1.50
Coffee 16 oz	\$2.00
Bagel w/ butter large	\$1.25
Bagel w/ cream cheese large	\$1.50
Muffins Large	\$2.00
Cookies 2.1oz	\$0.50
100 calorie cookies	\$1.00
Granola Bars 1.7oz	\$1.00
Rice Krispie Treat 1 oz	\$1.00
SnackWells Cookie 1.7oz	\$1.00
Chips 1.75 oz	\$1.00
Cereal 1 oz	\$0.50
Soft Pretzel 3.5 oz	\$1.00
Parfait 16 oz	\$3.50
Fresh Fruit	\$0.65

**10. APPROVAL OF RENEWAL CONTRACT – HEARTLAND PAYMENT SOLUTIONS**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Heartland Payment Solutions for the food service payment software for the 2017-2018 school year at \$2,865.50.

**11. APPROVAL OF RENEWAL CONTRACT – JAMF SOFTWARE**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and JAMC Software for the 2017-2018 school year at an annual fee of \$20,398.00.

**12. APPROVAL OF RENEWAL CONTRACT – TURNITIN, LLC LICENSE**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Turnitin, LLC license for the 2017-2018 school year at an annual fee of \$7,478.71.

**13. APPROVAL OF CONTRACT – HAPARA**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Hapara for a software subscription for the 2017-2018 school year at an annual fee of \$13,468.13.

**14. APPROVAL OF PURCHASES – SCHOOL EQUIPMENT (as authorized on June 26, 2017)**

BE IT RESOLVED that the Board of Education approve the following purchases and PTO matching donations:

AMOUNT	SCHOOL	ITEMS
\$1,500	NHS	Whiteboard surfacing, (1) water bottle fill fountain.
\$2,034.50	JHWMS	(650) Oxford 8 pocket poly folders.
\$9,768.13	YS	Storage shed, laminator, flat-panel screen.
\$16,115.78*	WS	Whiteboard surfacing, auditorium screen and (6) water bottle fill fountains.
\$13,366.56	SG	Whiteboard surfacing, stage curtains and (1) water bottle fill fountain.
\$14,774.11*	RS	Choral risers and outdoor triple toss fun hoop.

\*Includes additional PTO donations above the \$7,000 match.

**15. AMEND APPROVAL OF PURCHASE – MARCHING BAND UNIFORMS**

BE IT RESOLVED that the Board of Education amend the resolution approved on June 26, 2017 that obligated a total of \$60,000 for the purchase of new Marching Band uniforms with the remaining cost to be paid by the Music Booster Club.

BE IT FURTHER RESOLVED that said purchase is through the EdData Coop Vendor #7937 with Fruhauf Uniform Company for a total of \$76,665.96.

**16. APPROVE RENEWAL CONTRACT – CANDORIS TECHNOLOGIES**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Candoris Technologies for basic support for VMware at a fee of \$12,182.84.

**17. APPROVE RENEWAL CONTRACT – CANDORIS TECHNOLOGIES**

BE IT RESOLVED that the Board of Education approve the contract between the Nutley Board of Education and Candoris Technologies for storage with network support service at a fee of \$12,504.92.

**18. APPROVAL OF ADDITIONAL PROPOSAL – RFS COMMERCIAL, INC.**

BE IT RESOLVED that the Board of Education approves the additional proposal between the Nutley Board of Education and RFS Commercial, Inc. to supply and install material in cracked concrete to mend slabs together in the Guidance Suite at Nutley High School in the amount of \$3,500.00 through Mannington State Contract 81751.

**19. AUTHORIZATION TO WITHDRAW FUNDS FROM MAINTENANCE RESERVE**

BE IT RESOLVED that the Board of Education authorize the Business Administrator to withdraw funds in the amount of \$3,500.00 from Maintenance Reserve to RFS Commercial, Inc. for the High School Guidance Suite.

**20. AUTHORIZATION TO WITHDRAW FUNDS FROM MAINTENANCE RESERVE**

BE IT RESOLVED that the Board of Education authorize the Business Administrator to withdraw funds in the amount of \$34,557.50 from Maintenance Reserve to Cifelli & Sons General Construction, Inc. for Lincoln School steps and \$6,400.00 to Tristate HVAC Equipment LLP for Lincoln and Washington geothermal systems approved at the June 19, 2017 Board Meeting.

**21. AUTHORIZATION TO SELL OBSOLETE EQUIPMENT**

BE IT RESOLVED that the Board of Education authorize the Business Administrator to place obsolete items for sale on GovDeals.com.

**22. APPROVAL OF ALLOCATION – ESEA (Elementary & Secondary Education Act  
FY 2018**

BE IT RESOLVED that the Board of Education approve the allocation for ESEA for FY 2018 as follows:

Title I Part A	\$291,488
Title II Part A	\$ 76,252
Title III	\$ 20,963
Title III Immigrant	\$ 6,753
Title IV	\$ 10,000



**23. AMEND EXTENDED SCHOOL YEAR PROGRAM - SUMMER 2017**

BE IT RESOLVED that the Board of Education amends the resolution Special Class Placement Summer 2017 approved at the June 19, 2017 Board Meeting to reflect the following additions:

SCHOOL	DATES	CLASSIFICATION	STUDENT ID NUMBERS	AMOUNT
Academy 360 – Lower School, Verona, NJ	July 5 – August 4, 2017	AUT	25757	\$8,178.00+Aide
		PCWD	402588	\$8,178.00
Academy 360 – Upper School Livingston, NJ	July 5 – August 4, 2017	AUT	26735	\$8,062.00+Aide
	July 5 – August 4, 2017	AUT	993249	\$8,062.00+Aide
Banyan School, Fairfield, NJ	July 5 – August 4, 2017	ID-M	26250	\$7,061.00+Aide
Banyan/Camp	July 10 – July 14, 2017	ID-M	26250	\$200.00+Aide
Banyan/Camp	July 10 – July 14, 2017	MD	26898	\$200.00
East Mountain School, Belle Mead, NJ	July 5 – August 15, 2017	ED	25617	\$11,072.00
ECLC, Chatham, NJ	July 5 – August 1, 2017	MD	993836	\$5,555.00
		ID-M	28644	\$5,555.00
		ID-M	26936	\$5,555.00
Sage Day, Rochelle Park, NJ	June 26 – July 28, 2017	ED	26634	\$2,504.00
Shaler Academy(Ridgefield Public Schools, Ridgefield, NJ)	July 3 – August 12, 2017	AUT	402886	\$8,190.00
Spectrum Consulting, Whippany, NJ	August 14 – August 25, 2017	AUT	26724	\$1,600.00
Washington Academy, Belleville, NJ	July 5 – August 18, 2017	ED	402150	\$10,584.00

Windsor Bergen Academy Ridgewood, NJ	July 5 – August 15, 2017	ED	27952	\$9,255.00
YCS-Ft.Lee Educational Center Ft. Lee, NJ	July 5 – July 31, 2017	AUT	402595	\$5,983.00

**24. APPROVAL OF UPDATED SERVICE PROVIDER**

BE IT RESOLVED that the Board of Education approve the following updated service provider for the 2017-18 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, LDTC, Bedside Instruction, Augmentative Communication Assessment, Nursing, Evaluations and Substance Abuse Centers:

Bayada Home Health Care Inc.

**25. ESSEX COUNTY EDUCATIONAL SERVICES COMMISSION - Approval of Contract for Nonpublic School Technology Initiative Program**

BE IT RESOLVED that the Nutley Board of Education approve a contract with the Essex County Educational Services Commission for the Nonpublic School Technology Initiative Program for the 2017-2018 school year.

**26. APPROVAL OF PURCHASE – APPLE INC.**

BE IT RESOLVED that the Board of Education approve the purchase of 27 iMac computers from Apple Inc. for \$53,163.00.

**27. APPROVAL OF CONTRACT – PATERSON WOOD FLOORS**

BE IT RESOLVED that the Board of Education approve the contract with Paterson Wood Floors to remove, replace and finish damaged wood floor and sleepers at the back of the Lincoln School Auditorium for a fee of \$18,900.00.

**28. AUTHORIZATION TO WITHDRAW FUNDS FROM MAINTENANCE RESERVE**

BE IT RESOLVED that the Board of Education authorize the Business Administrator to withdraw funds in the amount of \$18,900.00 from Maintenance Reserve to Paterson Wood Floors to remove, replace and finish damaged wood floor and sleepers at the back of the Lincoln School Auditorium.

**29. APPROVAL OF CONTRACT – PATERSON WOOD FLOORS**

BE IT RESOLVED that the Board of Education approve the contract with Paterson Wood Floors for materials and labor to perform maintenance coating of wood floors in the gyms, stages, auditoriums and some classrooms throughout the district at a fee of \$21,247.45.

**30. APPROVE AUTHORIZATION TO ADJUST THE 2017-2018 BUDGET**

BE IT RESOLVED that the Board of Education approve the authorization for the Business Administrator to adjust the 2017-2018 budget to include an additional \$142,157.00 in State Equalization Aid.

11-000-216-320-29-000-\$66,574	Special Services Purch. Pro/ Ed Services
11-000-230-100-00-000 - \$12,138	General Administration Salaries
11-000-230-340-16-000 - \$26,505	Purchase Technical Services
11-000-240-100-00-000 - \$5,230	School Administration Salaries
11-000-25x-100-00-000 - \$1,342	Central & Admin. IT Salaries
11-000-252-340-00-000 \$10,750	Admin. IT Technical Services
11-000-26x-100-00-000 - \$8,704	Maintenance, Operations & Grounds Salaries
11-190-100-340-00-000 - \$10,914	Instructional Purchase Prof./Tech. Services

***PERSONNEL – Resolution 1***

Trustee Danchak-Martin moved and Trustee Kucinski seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved.

**1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated July 24, 2017.

**HEARING OF CITIZENS**

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, asked when the Referendum would be ready for a vote.

President Carnicella explained that the deadline was July 28, 2017 for a September referendum vote and the board is not ready at this time. He said the Board plans on having another Town Hall meeting with the public before they are ready to put the referendum for a vote.

She also stated that several parents of autistic students are concerned for their children when they transition to the high school and feel they may need a different placement.

She asked what steps are taken when a student has trouble with an administrator and what rights do parents have if they do not agree with the outcome.

Dr. Glazer stated that there is a process for them to follow.

Resident Michael Odria asked if there would be a September referendum vote.

President Carnicella reiterated that the deadline is July 28, 2017 and the district is not ready to submit all the paperwork.

Resident Blair Rzempoluch asked when the referendum committee members are going to be contacted. She also said that the NEF Learning Tree received \$800 in donations.

Resident Donna Ferrara questioned a resolution on the May 2016 Agenda regarding a \$38.9 million dollar bond resolution.

Mrs. Yeamans said the resolution was regarding the December 12, 2006 Referendum and reallocation of remaining funds to the security projects.

She also questioned the rate of pay for substitutes.

### **OLD BUSINESS**

**None**

### **NEW BUSINESS**

**None**

### **MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 8:09 PM Trustee Kucinski moved and Trustee Russo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters, personnel and property acquisition.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist. Formal action may be taken.

### **RECONVENE MEETING**

At 9:57PM Trustee Balsamo moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

### **ROLL CALL**

Present: Mr. Salvatore Balsamo  
Mrs. Lisa Danchak-Martin  
Mr. Salvatore Ferraro  
Mr. Ryan Kline  
Mr. Charles W. Kucinski  
Ms. Deborah J. Russo  
Ms. Brenda Sherman  
Mr. Daniel A. Carnicella

Absent: Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

**FINANCE – Resolution 31**

Trustee Sherman moved and Trustee Danchak-Martin seconded a motion that the Board approves Finance Resolution 31 as follows:

Upon a roll call vote Finance Resolution 31 was unanimously approved.

**31. REJECT ALL BIDS- SECURITY ENTRANCE AT WASHINGTON ELEMENTARY SCHOOL**

**WHEREAS**, the Board, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids a second time for a new security entrance at the Washington Elementary School (the “Project”) after previously rejecting all bids on June 19, 2017, because the bids substantially exceeded the cost estimates prepared by the Board’s architect;

**WHEREAS**, in response to the advertisement for a re-bid, three (3) bids were received for a single overall contract and publicly opened and read aloud on Wednesday, July 19, 2017 at the office of the Business Administrator/Board Secretary;

**WHEREAS**, TCI Construction and Management Co., Inc. did not submit a responsive bid because material information regarding alternate pricing was not included in its proposal;

**WHEREAS**, the following responsive bids were received in the following base bid amounts for one overall contract:

Accurate Construction, Inc.	\$696,490.00
Cypreco Industries, Inc.	\$774,823.00

**WHEREAS**, the above base bids are excessive as to price, as they substantially exceed the \$512,500.00 cost estimate prepared by the Board’s architect for construction;

**WHEREAS**, in accordance with N.J.S.A. 18A:18A-22(a), the Board may reject all bids submitted when the Board determines that the lowest responsive bid substantially exceeds the estimated cost of the project; and

**WHEREAS**, pursuant to N.J.S.A. 18A:18A-5(c), if bids are rejected on two occasions because they are not reasonable as to price on the basis of cost estimates prepared by or on behalf of the Board before advertising for the bids, the contract may be negotiated and may be awarded after adoption of a resolution approved by the Board by a two-thirds affirmative vote;

**NOW, THEREFORE, BE IT RESOLVED** that the Board, pursuant to N.J.S.A. 18A:18A-22(a), hereby rejects the responsive bids received for the Project because the lowest bid substantially exceeds the architect's cost estimates; and be it

**FURTHER RESOLVED** that the Board's Business Administrator/Secretary and its architect are hereby authorized to negotiate a contract for the Project as permitted under N.J.S.A. 18A:18A-5(c).

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:00 PM on a motion by Trustee Balsamo seconded by Trustee Sherman and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary