

NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
MARCH 13, 2017

The Nutley Board of Education held a Public Meeting on Monday, March 13, 2017 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Carnicella opened the meeting at 6:32 PM.

MEETING NOTICE

President Carnicella stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2017. Said notice was posted at the entrance of the Board of Education offices, mailed to the Nutley Township Clerk, advertised in the Nutley Sun and Star Ledger on January 17, 2017 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Ms. Deborah J. Russo
Ms. Brenda Sherman
Mr. Daniel A. Carnicella

Absent: Mr. Charles W. Kucinski
Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

FLAG SALUTE

President Carnicella led the assembly in the flag salute.

SUPERINTENDENT'S REPORT

Dr. Glazer stated that due to the impending snowstorm schools are closed tomorrow. She mentioned that Lynn Zazzali was nominated as Educator of the Year by the Jaycees and a dinner will take place on April 5, 2017 for all the Jaycee recipients. She spoke about testing, the Science Fair and the Nutley High School play.

BOARD SECRETARY'S REPORT

Mrs. Yeamans reported that the Buildings & Grounds Department is busy getting ready for the snowstorm tomorrow. She mentioned that the adoption of the 2017-2018 tentative budget is on the Agenda and is due to the county office this Friday and there will be a budget hearing of the 2017-2018 Budget at the April 24, 2017 meeting. She also mentioned that she attended an excellent performance of Annie Get Your Gun by the Nutley High School students.

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMIC - Resolutions 1-2

Trustee Balsamo moved and Trustee Sherman seconded a motion that the Board approves Academic Resolutions 1-2 as follows:

Upon a roll call vote Academic Resolutions 1-2 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Mr. Kelly	3/16/17	Spring Garden School, Nutley, NJ
District Elementary Schools	Ms. Woods-Murphy	3/23/17 Prev. approved for a different date.	Millburn Middle School, Millburn, NJ
Nutley High School	Mr. Bruno	3/23/17	Franklin Steakhouse, Nutley, NJ
Nutley High School	Mr. Dwyer, Mr. Porrino	3/27/17	Nutley Museum, Nutley, NJ
Nutley High School	Mr. Sollazzo	4/5/17	Montclair State University, Montclair, NJ
Walker Middle School	Mr. Siculietano	4/6/17 Prev. approved. Amended date due to PARCC	Brunswick Bowling, Belleville, NJ
Lincoln School, Radcliffe School, Spring Garden	4 th , 5 th and 6 th grade teachers and physical education teachers	5/25/17 Rain date: 6/2/17	Junior Olympics, Nutley, NJ

School, Washington School, Yantacaw School	from all (5) elementary schools		
Lincoln School, Radcliffe School, Spring Garden School, Washington School, Yantacaw School	6 th grade teachers and physical education teachers from all (5) elementary schools	5/25/17 Rain date: 6/2/17	Patrol Picnic, Yanticaw Park, Nutley, NJ
Lincoln School	Ms. Della Fave	5/31/17	MSU, Montclair, NJ
Yantacaw School	Ms. Elkas, Ms. Francello, Mr. Martin	6/8/17	The National Constitution Center, Philadelphia, PA
Spring Garden School	Ms. Holland	6/8/17	Codey Arena, West Orange, NJ
Lincoln School	Ms. Napolitano	6/12/17	Medieval Times, Lyndhurst, NJ

2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Costanzo, Carol Ferinde, Maria Ippolito, Doretta Markovic, Nikola Pucci, Annette Rizzi, Michele Vicchiariello, Vincent	Right to Know Training	1/24/17	Nutley, NJ	\$0
Osieja, Christina	Techspo' 17	1/26/17 or 1/27/17	Atlantic City, NJ	\$275.00 Prev. approved with wrong amount.
Osieja, Christina	Visit Summit	3/6/17	Summit, NJ	\$0
Ferrara, Kerry Osieja, Christina	PMI Unify Item Analysis Training	3/16/17	Nutley, NJ	\$0
McDonnell, Linda	Anyone Can Code	3/17/17	Montclair, NJ	\$0
Paino, Victoria	The New School Counselor Workshop	3/20/17	NYC, NY	\$0 + travel
O'Connor, Elaina	Spring SEMI Regional Meeting	3/20/17	Paterson, NJ	\$0 + travel
Divilio, Jill	Essex County Director Roundtable	3/22/17	Caldwell, NJ	\$0
Riley, James	Moving from Standards to Practice in Arts Education	3/23/17	Monroe Township, NJ	\$149.00 + travel Prev. approved

				w ith w rong amount.
Harris, Heather	Helping Anxious Students: Integrating Evidence-Based Intervention with Practical Strategies	3/24/17	Kinnelon, NJ	\$0 + travel
Cappello, Joseph	Special Focus on Challenging Behaviors	3/24/17	Kinnelon, NJ	\$0 + travel
Tolve, Sherrie	ECC Counselor Meet and Greet	3/24/17	West Caldwell, NJ	\$0
Bania, Kent Powell, Robyn Riley, James	Health Science Forum	3/24/17	Trenton, NJ	\$0 + travel
Bania, Kent Johnson, Carly Riley, James Vitiello, April	Kean University Job Fair	3/29/17	Union, NJ	\$100.00 + travel
Hollywood, Peggy	49 th Annual New Jersey Pupil Transportation Conference and Equipment Show	3/30/17-3/31/17	Atlantic City, NJ	\$485.00 + \$125.00/travel
Bania, Kent Johnson, Carly Riley, James Vitiello, April	Montclair State University Educator Exchange	4/4/17	Montclair, NJ	\$100.00
Venable, Mary	Employment Specialist Foundations: Basic Knowledge and Skills, Assessment/Discovery Phase, Job Development Phase, Job Coaching Phase, Long Term Follow Along Phase	4/4/17, 4/11/17, 4/18/17, 4/25/17	Livingston, NJ	\$0 + travel
Bania, Kent Johnson, Carly Riley, James Vitiello, April	College of New Jersey Job Fair	4/26/17	Ewing, NJ	\$100.00 + travel
Della Fave, Megan	Oppositional, Defiant and Disruptive Children and Adolescents	5/2/17	Parsippany, NJ	\$99.99 + travel
Gewecke, Amy	The Exploitation of Women in Genocide: How to Bring a Delicate Subject into the Classroom	5/17/17	Mahwah, NJ	\$0 + travel
Pierinelli, Kassie	2017 Early Childhood Conference: Out of Your Element	6/2/17 Prev. approved for different date.	Caldwell, NJ	\$80.00 + travel
Kelly, James	Mini Tricaster Training/Varto Technology	6/6/17, 6/8/17, 6/12/17 Prev. approved for different dates.	NHS, Nutley, NJ	Paid through PO# 701617
Marmora, John Yeamans, Karen	55 th Annual NJASBO Conference	6/6/17-6/9/17	Atlantic City, NJ	\$275.00/each registration + \$260.00/each hotel + travel

ADMINISTRATION – Resolutions 1-4

Trustee Russo moved and Trustee Danchak-Martin seconded a motion that the Board approves Administration Resolutions 1-4 as follows:

Upon a roll call vote Administration Resolutions 1-4 were unanimously approved.

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2017-03-03 HIB Report to the Board
2017-03-09 HIB Report to the Board

2. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2017-02-17 HIB Report to the Board

3. APPROVAL TO ADD SPECIAL BOARD OF EDUCATION MEETING

BE IT RESOLVED that the Board of Education approves the request of the Superintendent to add a Special Meeting to its regular meeting schedule to take place on May 8, 2017 to reappointment staff members for the 2017-2018 school year and take action on any other business that comes before the Board.

4. APPROVAL OF REVISED JOB DESCRIPTION

BE IT RESOLVED that the Board of Education approves the revised job description:

Secretary – High School Attendance

FINANCE - Resolutions 1-7

Trustee Ferraro moved and Trustee Russo seconded a motion that the Board approves Finance Resolutions 1-7 as follows:

Upon a roll call vote Finance Resolutions 1-7 were unanimously approved.

1. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Filomena Contella NHS Cross Country Track & Field Booster Club	Track Pizza Party	NHS Cafeteria	3/15/17	6:00-9:00 pm	Facilities: None Custodian: None	1
Theresa Vinci Nutley Parks & Recreation	Parks & Recreation Softball and Lacrosse Practices	Radcliffe, Spring Garden, Yantacaw School Fields	3/17/17-6/17/17	6:00 pm-Dusk	Facilities: None Custodian: None	79
Nancy Harbison NHS Lacrosse Booster Club	NHS Lacrosse Kick-Off Dinner	NHS Cafeteria	3/27/17	6:00-8:30 pm	Facilities: None Custodian: None	1
Joanne Berardinelli NHS Project Graduation	NHS Project Graduation Volleyball Tournament	NHS Gym	4/28/17	5:30-10:00 pm	Facilities: None Custodian: None	1
Mayor's Office Township of Nutley	Memorial Day Parade	JWMS front steps, restrooms & Oval	5/29/17	10:00 am-2:00 pm	Facilities: None Custodian: None	1
Dana Melillo Nutley Police Dept.	Junior Police Academy	Spring Garden School Gym, Cafeteria, Auditorium,	6/26/17-6/30/17	8:30 am-3:30 pm	Facilities: None Custodian: None	5
Total Use of Property Represented By The Above						88

2. APPROVAL OF 2017-2018 TENTATIVE BUDGET

BE IT RESOLVED that the Board of Education approves the tentative budget for the 2017-2018 school year in the amount of:

General Fund	\$ 62,580,864
Special Revenue Fund	1,486,146
Debt Service Fund	<u>3,473,052</u>

Total Budget \$ 67,540,062

Of which the following amount shall be raised by local tax levy:

General Fund Tax Levy	\$ 54,216,429
Debt Service Tax Levy	<u>2,689,214</u>

Total Tax Levy \$ 56,905,643

and,

BE IT FURTHER RESOLVED that the Secretary be authorized to submit this budget to the County Superintendent for approval, and

BE IT FURTHER RESOLVED that the Secretary be authorized to publish the 2017-2018 budget in the newspaper.

3. 2017-2018 BUDGET SCHOOL DISTRICT TRAVEL MAXIMUM

WHEREAS school district By-Law 0147 Board Member compensation and Expenses, Policy 3440 Teaching Staff Members Job Expenses and Policy 4440 Support Staff Members Job Expenses, and NJAC 6A:23b-1.2(b), provide that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-18 school year, and

NOW BE IT RESOLVED that the Board of Education hereby establishes the school district travel maximum for the 2017-2018 school year in the sum of \$65,950 as contained in the appropriate budgetary accounts, and

ALSO BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

4. APPROVAL OF PROPOSAL – OPEN SYSTEMS INTEGRATORS, INC.

BE IT RESOLVED that the Board of Education approves the proposal between the Nutley Board of Education and Open Systems Integrators, Inc. to upgrade the existing Lenel OnGuard server software to the newest version at a cost of \$9,573.30 through Co-op# 65-MCESCCPS BID# MRESC 12/13-70 purchased with 2006 Referendum funds.

5. APPROVAL OF CONTRACT – ALARM & COMMUNICATION TECHNOLOGIES, INC.

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Alarm & Communication Technologies, Inc. for fire and burglar alarm inspection and preventative maintenance for the 2016-2017 school year in the amount of \$10,586.00.

6. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accepts the following donations:

FROM
Donations of gift cards from the following vendors for the 3 on 3 Tournament: Franklin Steak House, Cucina, Carvel, Jim Dandy's, Rita's, Yo-Lounge and Little Burgers.

7. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the attendance of the following Nutley students at the special education classes for the 2016-17 school year.

ADD:

SCHOOL	DATE	STUDENT ID NUMBER	Amount
Holmstead School Ridgewood, NJ	March 6, 2017	400092	\$19,349.00
	February 27, 2017	402292	\$20,772.00

DELETE:

CURRENT SCHOOL	DATE	STUDENT ID NUMBER
East Mountain School Belle Mead, NJ	February 23, 2017	402292

TRANSFER TO:

SCHOOL	DATE	CLASSIFICATION	STUDENT ID NUMBER
The Homstead School Ridgewood, NJ	February 27, 2017	ED	402292

PERSONNEL – Resolution 1

Trustee Danchak-Martin moved and Trustee Sherman seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved,

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated March 13, 2017.

HEARING OF CITIZENS

None

OLD BUSINESS

None

NEW BUSINESS

None

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:44 PM President Carnicella moved and Trustee Sherman seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters, personnel and property acquisition.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 7:18 PM Trustee Balsamo moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Ms. Deborah J. Russo
Ms. Brenda Sherman
Mr. Daniel A. Carnicella

Absent: Mr. Charles W. Kucinski
Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:19 PM on a motion by Trustee Russo seconded by Trustee Sherman and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary