

NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
SEPTEMBER 12, 2016

The Nutley Board of Education held a Public Meeting on Monday, September 12, 2016 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kucinski opened the meeting at 6:30 PM.

FLAG SALUTE

President Kucinski led the assembly in the flag salute.

MEETING NOTICE

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2016. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk, advertised in the Nutley Sun and Star Ledger on January 14, 2016 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mr. Daniel A. Carnicella
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Ms. Deborah J. Russo
Ms. Brenda Sherman
Mr. Charles W. Kucinski

Absent: Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:32 PM Trustee Sherman moved and Trustee Russo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 7:05 PM Trustee Sherman moved, Trustee Balsamo seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
 Mr. Daniel A. Carnicella
 Mrs. Lisa Danchak-Martin
 Mr. Salvatore Ferraro
 Mr. Ryan Kline
 Ms. Deborah J. Russo
 Ms. Brenda Sherman
 Mr. Charles W. Kucinski

Absent: Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
 Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

SUPERINTENDENT'S REPORT

Dr. Glazer welcomed back the staff and said the kick-off for this school year went well. She explained the issues with the variance requests and the critical point of class sizes and space. She mentioned that Dr. Ross Haber, Demographer, will give a preliminary report to the community at the September 26, 2016 meeting.

BOARD SECRETARY'S REPORT

Mrs. Yeamans reported updates regarding the security project at Spring Garden School, Nutley High School entrance, and modular classrooms at Yantacaw and Washington Schools. She said that the fixed assets and technology inventory report for the district will begin on Wednesday, September 21, 2016.

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMIC - Resolutions 1-3

Trustee Sherman moved and Trustee Balsamo seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote Academic Resolutions 1-3 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Ms. Monte	9/9/16	Town Hall, Nutley, NJ
Lincoln School	Ms. Thune	10/5/16, 11/2/16, 12/7/16, 1/4/17, 2/1/17, 3/1/17, 4/15/17, 5/3/17, 6/7/17	St. John's Soup Kitchen, Newark, NJ

2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Benavides, Brooke	AchieveNJ Implementation Support Workshop	7/20/16	Englishtown, NJ	\$0
Stoyanov, Aubrey	Northern NJ Orff Schulwerk Association Workshop Series	9/10/16, 10/15/16, 11/19/16, 1/28/17, 3/11/17, 4/8/17	William Paterson, Wayne, NJ	\$100.00
Vitiello, April	2016 NJ APA Fall Administrator Training	9/15/16	Saddle Brook, NJ	\$0
Cullity, Kathleen Hellriegel, Angelique Irene, Angela Mitschow, Julie	K-6 ESL Curriculum and Common Assessment Revisions 16-17	9/19/16, 11/14/16, 12/23/16, 1/20/17, 2/10/17, 4/20/17, 5/19/17	Nutley, NJ	\$0
Boyle, Jean Ferrara, Natale	Active Shooters in the Workplace	9/22/16	Fairlawn, NJ	\$0

Burgos, Monica Nussbaum, Marjorie Quiroa, Marlen	K-6 WL Curriculum and Common	9/23/16, 11/28/16, 12/19/16, 1/30/17, 3/13/17	Nutley, NJ	\$0
Woods-Murphy, Maryann	Essex County Steering Committee meetings	9/23/16, 12/2/16, 1/20/17, 6/9/17, add t on a meet ng n 4/17 TBD	Essex County Member Schoo s Med a Centers or profess ona spaces	\$250.00 + trave
Brown, Chonte Farese, Stephen Marmora, John Ncoette, Ph p Yeaman, Karen	Lead Samp ng n Schoo	9/28/16	Mt. O ve, NJ	\$0 + trave
Bania, Kent Riley, James	Using Data to Drive Instruction	9/29/16	East Orange, NJ	\$0
Marmora, John	NJASBO Academy I	10/4/16, 11/29/16, 1/25/17, 5/16/17	Robbinsville, NJ	\$150.00 + travel
Bania, Kent Powell, Robyn Smith, Peter Toritto, Danielle	Advisor and Teacher Meetings	10/13/16, 3/9/17	Scotch Plains, NJ	\$0
Bania, Kent Riley, James	Effective Instructional Strategies	10/18/16	East Orange, NJ	\$0

3. APPROVAL OF 2016-2017 DISTRICT PROFESSIONAL DEVELOPMENT PLAN AND MENTORING PLAN STATEMENT OF ASSURANCE

BE IT RESOLVED that the Board of Education approves the submission of the 2016-2017 District Professional Development Plan and Mentoring Plan Statement of Assurance to the Executive County Superintendent.

ADMINISTRATION – Resolutions 1-3

Trustee Russo moved and Trustee Carnicella seconded a motion that the Board approves Administration Resolutions 1-3 as follows:

Upon a roll call vote Administration Resolutions 1-3 were approved with the following exception:

- 1) Trustee Ferraro “abstained” on Resolution 1 – Adoption of Superintendent’s Goals.

1. ADOPTION OF SUPERINTENDENT'S GOALS

BE IT RESOLVED that the Board of Education approves the 2016-2017 Superintendent's Merit Goals as developed by the Board and the Superintendent pending approval of the Executive County Superintendent commencing July 1, 2016 – June 30, 2017 in accordance with N.J.A.C. 6A:23A – 3.1.

2. APPROVAL OF STATEMENT OF ASSURANCE – PARAPROFESSIONAL STAFF

BE IT RESOLVED that the Board of Education approves the biannual Statement of Assurance regarding the use of Paraprofessional Staff for the 2016-2017 school year.

3. ADOPTION OF JOB DESCRIPTIONS

BE IT RESOLVED that the Board of Education approves the adoption of the following revised job descriptions:

Coordinator – Fine Performing & Practical Arts
Director of Technology

FINANCE - Resolutions 1-6

Trustee Ferraro moved and Trustee Russo seconded a motion that the Board approves Finance Resolutions 1-6 as follows:

Upon a roll call vote Finance Resolutions 1-6 were unanimously approved.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the periods ending July 31, 2016.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of July 31, 2016 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Deeba Bo a G r Scout Troop 20107	G r Scout Meet ngs	Yantacaw Schoo Teachers Cafeter a	9/13/16 6/6/17	6:30 8:00 pm	Fac t es: None Custod an: None	10
Anna Qu nn Cub Scout Pack 141	Cub Scout Meet ng	Wash ngton Schoo Aud tor um	9/14/16	6:30 8:30 pm	Fac t es: None Custod an: None	1
Anna Qu nn Cub Scout Pack 141	Cub Scout Meet ng	Radc ffe Schoo Gym	9/15/2016 & 9/29/16	6:30 8:30 pm	Fac t es: None Custod an: None	2
Patr c a McK nney Academ c Booster C ub Meet ngs	Academ c Booster C ub Meet ngs	Spr ng Garden Schoo Teachers Cafeter a	9/15/16 6/8/17	7:00 9:00 pm	Fac t es: None Custod an: None	10
Jess ca Bue G r Scout Troop #20054	G r Scout Meet ngs	Wash ngton Schoo C assroom	9/22/16 6/8/17	3:30 5:00 pm	Fac t es: None Custod an: None	10
Kara L ss G r Scout Troop #20447	G r Scout Meet ngs	Radc ffe Schoo Teachers Cafeter a	9/29/16 6/8/17	6:30 8:00 pm	Fac t es: None Custod an: None	10
Chr st ne Kokos JWMS PTO	PTO Meet ngs	JWMS L brary	10/3/16 5/10/17	6:00 7:00 pm	Fac t es: None Custod an: None	4
Anna Qu nn Cub Scout Pack 141	Cub Scout Meet ng	Yantacaw Schoo Gym	10/20/16	6:30 8:30 pm	Fac t es: None Custod an: None	1
Kathar na G ann co Star ght Dance Stud o	Dance Rehearsa & Rec ta	JWMS Aud tor um, Cafeter a, Band Room	12/9/16 & 12/10/16	4:00 7:00 pm 9:00 am 4:00 pm	Fac t es: \$775.00 Custod an: \$843.75	2
Total Use of Property Represented By The Above						50

4. APPROVAL OF PARTIAL PAYMENT TO CR CONSTRUCTION CO. INC.

BE IT RESOLVED that the Board of Education approves partial payment to CR Construction Co. Inc. in the amount of \$43,890.00 as per the recommendation of the Board's Architect as follows:

Original Contract Sum	\$ 163,500.00	
Less Previous Payment	22,586.25	
Application 3 – New Security Entrance – NHS	<u>43,890.00</u>	(Acct #30-000-405-450-01-000)
Balance to Finish	\$ 97,023.00	

5. APPROVAL OF PARTIAL PAYMENT TO CYPRECO INDUSTRIES INC.

BE IT RESOLVED that the Board of Education approves partial payment to Cypreco Industries Inc. in the amount of \$46,930.70 as per the recommendation of the Board's Architect as follows:

Original Contract Sum + Net Change Orders	\$ 427,363.00	
Less Previous Payment	332,832.54	
Application 5 – New Security Entrance – SG	<u>46,930.70</u>	(Acct #30-000-405-450-05-000)
Balance to Finish	\$ 47,599.76	

6. APPROVAL OF CONTRACT – PENNETTA INDUSTRIAL AUTOMATION. LLC.

BE IT RESOLVED that the Board of Education approves the contract between the Nutley Board of Education and Pennetta Industrial Automation, LLC for labor, material and equipment for the replacement of the auditorium compressor at Nutley High School for a cost of \$11,975.00 in accordance with Ed Data Service Contract #6859.

PERSONNEL – Resolutions 1-2

Trustee Kline moved and Trustee Carnicella seconded a motion that the Board approves Personnel Resolutions 1-2 as follows:

Upon a roll call vote Personnel Resolutions 1-2 were unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated September 12, 2016.

Present: Mr. Salvatore Balsamo
Mr. Daniel A. Carnicella

Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Ms. Brenda Sherman
Mr. Charles W. Kucinski

Absent: Ms. Deborah J. Russo
Mr. Fredrick Scalera

Also Present: Dr. Julie Glazer, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:46 PM on a motion by Trustee Sherman seconded by Trustee Ferraro and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary