

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
MARCH 28, 2016**

The Nutley Board of Education held a Public Meeting on Monday, March 28, 2016 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kucinski opened the meeting at 6:30 PM.

FLAG SALUTE

President Kucinski led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 5, 2016. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk, advertised in the Nutley Sun and Star Ledger on January 14, 2016 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mr. Daniel A. Carnicella
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Ms. Deborah J. Russo
Mr. Fredrick Scalera
Ms. Brenda Sherman
Mr. Charles W. Kucinski

Also Present: Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Absent: Mr. Russell M. Lazovick, Superintendent of Schools (arr. 6:32 pm)
Dr. Gina Villani, Assistant Superintendent of Schools (arr. 6:32 pm)

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – March 14, 2016
Closed Executive Session – March 14, 2016
Open Public Meeting – February 29, 2016
Closed Executive Session – February 29, 2016

Trustee Sherman moved, Trustee Scalera seconded, and the Board minutes were unanimously approved.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Lazovick congratulated Michael Kearney for being named the Nutley Jaycees Educator of the Year. He acknowledged programs throughout the district. He spoke about professional development, kindergarten registration, PARCC and student activities.

BOARD SECRETARY'S REPORT

Mrs. Yeamans reported that she and Mr. Marmora submitted all budget documentation to the County BA. She said formal construction contracts have been fully executed for both Spring Garden and Nutley High School. Mrs. Yeamans also stated that the Business Office is beginning the year-end closing.

PRESENTATION:

Mr. Cappello gave a power-point presentation on the HIB Bi-Annual Report for the period of July 2015-December 2015.

COMMITTEE REPORTS

Academic Committee – Trustee Sherman said that the committee discussed the Superintendent's Goals, staffing, facilities, 2016-2017 Agreement for Consultant Services with Ms. Klein, externships, curriculum and professional development updates and field trips.

Administrative Committee – Trustee Carnicella said the committee discussed the athletic updates, current legal matters, personnel, review of agenda materials and the policy/regulations updates.

Finance Committee – Trustee Ferraro said Mr. Lazovick and Mrs. Yeamans briefed the committee on several personnel matters. The committee discussed the concepts to address the overcrowding issues. Mrs. Yeamans updated the committee on the 2016-2017 budget. Chontel Brown provided the committee with preventative maintenance measures. Mr. Nicolette provided an update on work orders, insurance claim for Spring Garden and other future projects. Mrs. Yeamans and Mr. Marmora presented the finance resolutions for the agenda. The committee also discussed water testing, the bus lot, the Extended Day financial report and the possibility of installing speed bumps in Radcliffe School's parking lot.

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMIC - Resolutions 1-4

Trustee Sherman moved and Trustee Danchak-Martin seconded a motion that the Board approves Academic Resolutions 1-4 as follows:

Upon a roll call vote Academic Resolutions 1-4 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Nutley High School	Ms. Woods-Murphy	4/1/2016	Yantacaw School, Nutley, NJ
Yantacaw School	Ms. Santoriello	5/16/16	Green Meadows Farm, Hazlet, NJ
Nutley High School	Ms. Woods-Murphy	5/20/16	NHS, Nutley, NJ
District Elementary Schools	Ms. Woods-Murphy	5/24/16	New Brunswick, NJ
Nutley High School	Ms. Mazza, Ms. D'Urso	5/24/16	Gershwin Theater, NYC, NJ

2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Scarpelli, Margaret	Dr. Gravity Goldberg-Session #4	2/24/16	Nutley, NJ	\$0
Woods-Murphy, Maryann	America Achieves Fellowship for Teachers and Principals	3/3/16-3/6/16	Nashville, TN	\$0
Egan, Tracy	2016 PARCC Training	3/9/16	Birchwood Manor, Whippany, NJ	\$0
Cappetta, Alan	CPR Re-Certification	3/15/16	Nutley, NJ	\$0
Riley, James	NJCCCS Reconfiguration Committee for Visual and Performing Arts	3/17/16, 4/18/16, 5/9/16, 6/6/16, 7/13/16, 8/16/16, 9/19/16	Monroe, NJ	\$0 + travel
Holly, Sheryl	CPR Re-Certification	3/16/16	Nutley, NJ	\$0

<p>WMS: Alamo, Christina Belthoff, Gaberiella Benavides, Brooke Beodeker, Amanda Corasanti, Adina Goettlich, Katherine Johnston, David King, Walter Kozyra, Cheryl Irene, Angela Lazur, Maureen Minervini, Dana Scarpelli, Margaret</p> <p>Siculietano, Phillip Triolo, Meghan Vick, Jarrett</p> <p>NHS: Brondo, Jessica Crow e, Nicole Dono, Alisha Freda, Chelsea Gurrieri, Michael Harbison, Laura LaPierre, Diane Lemire, Jessica Morgan, Nikki Pappas, Peggy Rainone, Jenifer Rossillo, Cheryl VanWygerden, Amilee</p>	Dr. Gravity Goldberg	3/23/16	Nutley, NJ	\$0
Cullity, Kathleen Irene, Angela Levine, Shari Mitschow, Julie	K-6 ESL Curriculum, WIDA and Common Assessment Revisions	4/1/16	Lincoln School, Nutley, NJ	\$0
Camelia, Lisa	Athletic Department Administrative Assistant Workshop	4/6/16	Livingston, NJ	\$0
Woods-Murphy, Maryann	"Every Child Succeeds Act" National Think Tank	4/19/16	Chicago, Illinois	\$0
Brondo, Jessica Crow e, Nicole DellaFave, Megan Dono, Alisha Freda, Chelsea Gurrieri, Michael Harbison, Laura LaPierre, Diane Lemire, Jessica Morgan, Nikki Pappas, Peggy Rainone, Jenifer Rossillo, Cheryl VanWygerden, Amilee	Dr. Gravity Goldberg	5/23/16	Nutley, NJ	\$0
Maiello, John McPartland, Dennis Raymonde, Baron Setzer, Linsay Vicchiariello, Vincent	Instrumental	6/1/16	Nutley, NJ	\$0
Stoyanov, Aubrey	Curriculum Writing (Music)	6/1/16 (AM)	Nutley, NJ	\$0
Crescitelli, Dawn Melchionne, Angeliki	Curriculum Writing (Art)	6/1/16 (PM)	Nutley, NJ	\$0
Cullity, Kathleen Irene, Angela Levine, Shari Mitschow, Julie	NJTESOL Spring Conference	6/2/16	New Brunswick, NJ	\$264.00/ea ch + travel Title III Funds

Frost-Guzzo, Jane	NJTESOL Spring Conference	6/3/16	New Brunswick, NJ	\$264.00 + travel Title III Funds
Materia, Joseph	NJTESOL Spring Conference	6/3/16	New Brunswick, NJ	\$264.00 + travel Title III Funds
Yeamans, Karen	54 th Annual NJASBO Conference	6/7/16-6/10/2016	Atlantic City, NJ	\$150.00 + \$250.00/hotel, meals, parking and travel
Sollazzo, Gaetano	AP Summer Institute-Advanced Placement Summer Institute in Italian Language and Culture	7/25/16-7/29/16	Fordham University, NY	\$899.00 + \$100.00 travel

3. APPROVAL OF EXTERNSHIP 2016-2017

BE IT RESOLVED that the Board of Education approves the following externship to be conducted in district, conforming to standards of practice and confidentiality.

Student	School	Area of Exploration
John-Paul Garcia	Kean University	School Psychology

4. PROFESSIONAL CONSULTANTS APPROVAL

BE IT RESOLVED that the Board of Education approves the agreement for consultant services for the 2016-2017 school year as follows:

New Directions for Excellence, Michelle Klein – not to exceed \$28,000.00

ADMINISTRATION – Resolutions 1-7

Trustee Carnicella moved and Trustee Russo seconded a motion that the Board approves Administration Resolutions 1-7 as follows:

Upon a roll call vote Administration Resolutions 1-7 were approved with the following exception:

- 1) Trustee Sherman “abstained” on Resolution 4 – Approval of Adoption of Policies (Second Reading).

1. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (First Reading)

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools’ recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- 2016-03-18 HIB Report to the Board
- 2016-03-24 HIB Report to the Board

2. APPROVAL OF ADOPTION OF POLICIES (First Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations.

0167	Public Participation in Board Meetings
0168	Recording Board Meetings
2422	Health and Physical Education
5310	Health Services
5310R	Health Services

3. APPROVAL OF HARASSMENT, INTIMIDATION & BULLYING (Second Reading)

BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2016-03-04 HIB Report to the Board
2016-03-11 HIB Report to the Board

4. APPROVAL OF ADOPTION OF POLICIES (Second Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations.

2436 Activity Participation Fee Program – Pay to Participate

5. APPROVAL OF ADOPTION OF JOB DESCRIPTIONS

BE IT RESOLVED that the Board of Education approves the following Job Descriptions:

Paraprofessional
Speech Therapist

6. APPROVAL OF SUBMISSION OF SUPERINTENDENT GOALS TO EXECUTIVE COUNTY SUPERINTENDENT

BE IT RESOLVED that the Board of Education approves submission of the successful completion of the 2014-2015 Superintendent Goals #2 (student growth) with supporting documents to the Essex County Superintendent.

7. APPROVAL OF THE THREE YEAR COMPREHENSIVE EQUITY PLAN

BE IT RESOLVED that the Board of Education approves the Three Year (2016-2019) Comprehensive Equity Plan beginning with the 2016-2017 school year.

FINANCE - Resolutions 1-11

Trustee Ferraro moved and Trustee Carnicella seconded a motion that the Board approves Finance Resolutions 1-11 as follows:

Upon a roll call vote Finance Resolutions 1-11 were unanimously approved.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending February 29, 2016.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of February 29, 2016 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated March 28, 2016 in the total amount of \$4,440,937.98 (Appendix C).

4. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2015-16 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT \$ TO	AMOUNT \$ FROM
10765	11-000-240-600-06-616	SCH OFFICE SUPPLIES-WASHINGTON		2/2/2016	157.00	
		TEACHING SUPPLIES-WASHINGTON	11-190-100-610-06-615			(157.00)
10774	11-000-261-500-00-582	PROF/DEV WORKSHOP EXPENSES		2/25/2016	2,000.00	
		OP/PL PURCH. PRO/TEC SERVICES	11-000-262-300-00-000			(2,000.00)
				Total:	2,157.00	(2,157.00)

5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Steven Searle Nutley Raiders 14U Baseball	Baseball Games	Oval	4/3/16 4/10/16 4/17/16 4/24/16	10:00 am-5:00pm	Facilities: None Custodian: None	4

Theresa Vinci Nutley Parks & Recreation	Open Air Movie Night	Oval	6/3/16 6/17/16 (Rain Date)	6:00-11:00 pm	Facilities: None Custodian: None	1
Total Use of Property Represented By The Above						5

6. APPROVAL OF JAG PHYSICAL THERAPY - SUBSTITUTE ATHLETIC TRAINERS

BE IT RESOLVED that the Board of Education approves JAG Physical Therapy at \$40 per hour to provide substitute certified athletic trainers on a per diem basis for coverage of athletic events.

7. APPROVAL OF SERVICES – CARDIAC SCIENCE

BE IT RESOLVED that the Board of Education approves the annual AED Services from Cardiac Science. The pricing schedule of \$15,340.00 is per NJ State Contract Ref. #84690 through NJ State Contract partner School Health Corporation.

8. APPROVAL OF POLICE COVERAGE

BE IT RESOLVED that the Board of Education approves police coverage for Election Days, May 10, 2016 and June 7, 2016, with a total not to exceed \$2,900.00 each day.

9. HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION (HCESC)-Proprietary Bid for Apple Products

WHEREAS, the Hunterdon County Educational Services Commission (HCESC), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the Nutley Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et. Seq.; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the Nutley Board of Education are of such a specialized nature that only such products will meet the needs of the Nutley Board of Education; and

WHEREAS, the Nutley Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Nutley Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws; and place a significant financial strain on the Nutley Board of Education;

NOW, THEREFORE, BE IT RESOLVED that the Nutley Board of Education hereby authorized the purchase of proprietary Apple technology products from the HCESC contract as follows:

13" MacBook Pro Carts and laptops
21.5 iMacs (non-retina)
27" iMacs with retina
iPads
Software

10. **WARSHAUER MAINTENANCE AGREEMENT RENEWALS**

BE IT RESOLVED that the Board of Education approves the annual maintenance agreement renewal with Warshauer Generator, LLC for generators located at John Walker Middle School and Nutley High School in the amounts of \$1,340 and \$1,457.00 respectively.

11. **ENVIRONMENTAL CONNECTION INC. PROPOSAL**

BE IT RESOLVED that the Board of Education approves the proposal for professional services associated with the upcoming Asbestos Hazard Emergency Response Act (AHERA) (6) Month Periodic Surveillance Inspection in the amount of \$1,400.00.

PERSONNEL – Resolution 1

Trustee Scalera moved and Trustee Carnicella seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved.

1. **PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated March 28, 2016.

HEARING OF CITIZENS

None

OLD BUSINESS

None

NEW BUSINESS

Trustee Scalera mentioned that the Nutley High School Choirs will be competing in Florida.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:55 PM Trustee Scalera moved, Trustee Sherman seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters, personnel and property acquisition.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 10:12 PM Trustee Russo moved, Trustee Sherman seconded, and the Board approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. Salvatore Balsamo
Mr. Daniel A. Carnicella
Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Ms. Deborah J. Russo
Mr. Fredrick Scalera
Ms. Brenda Sherman
Mr. Charles W. Kucinski

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary
Dr. Gina Villani, Assistant Superintendent of Schools

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:13 PM on a motion by Trustee Danchak-Martin, seconded by Trustee Russo, and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary