

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
NOVEMBER 18, 2013**

The Nutley Board of Education held a Public Meeting on Monday, November 18, 2013, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

Vice President Kuchta opened the meeting at 6:30 PM.

FLAG SALUTE

Vice President Kuchta led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

Vice President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 7, 2013. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on January 17, 2013 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Mr. James A. Kuchta
Mrs. Deborah J. Russo
Dr. Robert Reid
Mr. Fredrick Scalera
Mr. Thomas J. Sposato

Absent: Mr. Charles W. Kucinski

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Assistant Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – October 21, 2013
Closed Executive Session – October 21, 2013

Trustee Russo moved, Trustee Sposato seconded, and the Board minutes were unanimously approved.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Lazovick spoke about professional and academic development, technology, parent resources, Dwight Gooden's visit to the district, student achievements and activities.

BOARD SECRETARY'S REPORT

Mrs. Yeamans spoke about the 2012-2013 audit, fixed asset inventory, bid specifications for the hand held wireless devices and the 2014-15 budget development.

PRESENTATIONS

Commissioner Scarpelli presented the Board with 20 iPads for the autistic program from the Scarpelli Civic Association.

Trustee Sposato presented the Board with 10 iPads for the autistic program from the Nutley Invitational Golf Outing.

Ms. Alegretto from Charwells gave a presentation to the Board regarding the lunch program.

Mr. Cappello gave a power-point presentation to the Board on HIB.

Ms. Villani, along with Mr. Williams, gave a power-point presentation on the High School Program of Studies.

COMMITTEE REPORTS

Academic Committee – Trustee Reid said the Committee spoke about the Program of Studies, QSAC approval, review of professional days, curriculum and instruction, nutrition education workshop approval, Nutley Youth Survey update and field trips.

Trustee Scalera spoke about the Spring Garden PTO and the music program.

Finance Committee – Trustee Kline stated that the Committee reviewed the finance resolutions, 2014-2015 budget development calendar, buildings and grounds personnel, Benecard renewal and the school bus advertising program.

Parent Advisory Group – Trustee Kline said the group spoke about Handle with Care training, paraprofessionals and Special Olympics.

Trustee Russo left the meeting at 7:20 PM.

Trustee Russo returned at 7:26 PM.

Trustee Russo left the meeting at 7:34 PM.

HEARING OF CITIZENS (Resolutions Only)

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, questioned Policy 2421-Vocational-Technical Education and the status of the program.

RESOLUTIONS:

ACADEMIC - Resolutions 1-4

Trustee Reid moved and Trustee Sposato seconded a motion that the Board approves Academic Resolutions 1-4 as follows:

Upon a roll call vote Academic Resolutions 1-4 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRA M	DATE	LOCATION
Nutley High School	Mr. Gulardo	10/30/13	Roche Building, Nutley, NJ
Nutley High School	Ms. DeMatteo	11/20/13	Nutley Municipal Court, Nutley, NJ
Nutley High School	Mr. Huggins/Mr. Gulardo	11/21/13	Star Light Dance Studio, Nutley, NJ
Nutley High School	Ms. Trainor/Ms. Mazza	11/26/13	Nutley Shoprite, Nutley, NJ
Nutley High School	Ms. Maiello/Mr. Vicchiariello	11/26/13	Walker Middle School, Nutley, NJ
Nutley High School	Ms. DeMatteo	12/3/13	MetLife Stadium, East Rutherford, NJ
Walker Middle School	Mr. Manganiello/Ms. Saitta	1/6/14	Metropolitan Museum of Art, NYC, NY
Washington School	Ms. Crisson	6/5/14	Union County Performing Arts Center, Rahway, NJ
Nutley High School	Ms. Divilio	TBA	HOBY Leadership Seminar, Monmouth, New Jersey

2. APPROVAL OF Professional Development Days/Travel Reimbursement

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Andrew Levine	NJ SBA	10/22/13-10/24/13	Atlantic City, NJ	\$0 + travel
Angela Irene/Kathleen Cullity/Julie Mitschow	ESL K-6 Common Planning	11/6/13, 12/19/13, 1/16/14, 2/13/14, 3/6/14, 4/10/14, 5/8/14	Lincoln School, Nutley, NJ	\$0 + travel
Tina D'Urso/Emanuela Andolina/Monica Rhein/Maria Muniz-Bermo/MaryLou Schiavone	Level 1 MS and HS Curriculum Planning	11/6/13	NHS, Nutley, NJ	\$0 + travel
Kent Bania	Engineering Research Expeditions	11/6/13	Piscataway, NJ	\$0 + travel
Abigail Bergen	Using Computer for Social Skills Training and Behavioral Interventions	11/15/13	Kinnelon, NJ	\$0 + travel
Meredith Rucinsky	FDU Latino Promise Program	11/15/13	Teaneck, NJ	\$0 + travel
Kristen Pero	ACLS Renewal	11/18/13	Pompton Plains, NJ	\$100.00 + travel
Nancy Thunell	Develop Essex County Ed. Partnership	11/20/13	West Orange, NJ	\$0 + travel
Persis Mehta	NJ Cooperative Education Coordinators' Meeting	11/21/13	Ramsey, NJ	\$0 + travel
Megan Goodwin/Michelle Yasso	Making Inclusion Work For All Students: Key Concepts When Planning Inclusive Experiences for Students with Complex Needs	11/21/13	Trenton, NJ	\$50.00/each + travel
Jill Divilio	Essex County Director Of Guidance (Roundtable)	12/4/13	Caldwell, NJ	\$0 + travel
Sharon Romaglia	Essex County Inter-Agency Consortium Meeting	12/5/13	Millburn, NJ	\$0 + travel
Christopher Rosati	US All Star Track and Field and Cross Country Clinic 2013	12/5/13, 12/6/13	Atlantic City, NJ	\$99.00 + travel
Sarah Fredericks/Christina Biesiada	NJ Assoc. of School Psychologists	12/6/13	Crowne Plaza, Jamesburg, NJ	\$110.00 + travel
Persis Mehta	Section 504: Keys to Ensuring Your School is Compliant	12/6/13	Livingston, NJ	\$75.00 + travel

Nikki Piro	Northeast Conference for School-Based SLP's	12/9/13, 12/10/13	West Orange, NJ	\$100.00 + travel
Persis Mehta	NJ Cooperative Education Coordinators' Meeting	12/19/13	Paterson, NJ	\$0 + travel
Lawrence Tuorto	The Association of Mathematics Teachers of NJ	1/8/14	Jersey City, NJ	\$100.00 + travel
Sharon Romaglia	TCN of NJ Meeting(s)	1/15/14 Snow date: 1/22/14 5/14/14	New Brunswick, NJ	\$0 + travel
Dara Moscaritola	2014 NJAH PERD Annual Convention	2/24/14, 2/25/14	Ocean Place Resort & Spa, Long Branch, NJ	\$100.00 + travel
Maryann Woods-Murphy	NJ Association for Gifted Children	3/7/14, 3/8/14	Somerset, NJ	\$303.00 + travel

3. APPROVAL OF PROGRAM OF STUDIES – HIGH SCHOOL

BE IT RESOLVED that the Board of Education approves the Program of Studies – High School for the 2014-2015 school year.

4. APPROVAL OF COLLEGE SAMPLE LESSON

BE IT RESOLVED that the Board of Education approves the following sample lesson to be conducted in district.

Student	University	Area of Exploration
Danielle Sanislow	University of Alabama	Nutrition Education – High School

ADMINISTRATION – Resolutions 1-4

Trustee Sposato moved and Trustee Scalera seconded a motion that the Board approves Administration Resolution 1-4 as follows:

Upon a roll call vote Administration Resolutions 1-4 were unanimously approved.

1. APPROVAL OF ADOPTION OF POLICIES (SECOND READING)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (second reading) on file in the Business Office:

- 0177 - Professional Services
- 1530 - Equal Employment Opportunities
- 1530R - Equal Employment Opportunity Complaint Procedure
- 3125.2 - Employment of Substitute Teachers
- 6424 - Emergency Contracts
- 6472 - Tuition Assistance
- 8420 - Emergency and Crisis Situations

2. APPROVAL OF ADOPTION OF POLICIES (FIRST READING)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

- 2421-Vocational-Technical Education
- 2422-Health Education
- 2423-Bilingual and ESL Education
- 3144-Certification of Tenure Charges
- 3281-Inappropriate Staff Conduct
- 5620-Expulsion
- 5860-Safety Patrol
- 5615-Suspected Gang Activity

3. HARASSMENT, INTIMIDATION AND BULLYING

BE IT RESOLVED that the Board of Education affirms the Superintendent of School's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- 2013-10-18 HIB Report to the Board
- 2013-11-15 HIB Report to the Board

4. APPROVAL OF SIDEBAR AGREEMENT NO. 1 BETWEEN THE NUTLEY BOARD OF EDUCATION AND EDUCATION ASSOCIATION OF NUTLEY

BE IT RESOLVED that the Board of Education approves Sidebar Agreement No. 1 with the Education Association of Nutley for the 2013-2014 school year.

FINANCE - Resolutions 1-11

Trustee Ferraro moved and Trustee Sposato seconded a motion that the Board approves Finance Resolutions 1-11 as follows:

Upon a roll call vote Finance Resolutions 1-11 were approved with the following exception:

- 1) Trustee Kuchta abstained on check #093085.

1. BILLS AND MANDATORY PAYMENTS

BE IT FURTHER RESOLVED that the Board of Education approves the payment of 2013-2014 bills and mandatory payments dated November 18, 2013 in the amount of \$5,636,589.53

Appendix A.

2. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Tar k Huggins Nutley High School	Catering for Nutley Hall of Fame Ceremony	NHS Culinary Classroom	11/17/13	11:00 am-6:00 pm	Facilities: None Custodian: None	1
Miguel Sanabria, Jr Cub Scouts	Cub Scout Meetings for Tiger Dens 1 and 2	Yantacaw School	11/26/13-6/11/14	6:30-7:30 pm	Facilities: None Custodian: None	14
Dana Melilio Office of The Mayor	Township Tree Lighting	JWMS Auditorium	12/1/13	3:00-8:00 pm	Facilities: None Custodian: None	1
Theresa Vinci Nutley Parks & Rec	Indoor Soccer Practice	JWMS Gym	12/8/13-3/30/14	1:00-7:00 pm	Facilities: None Custodian: None	14
Frank DiPiano Nutley High School	NHS Wrestling Tournament	High School Gym & Cafeteria	12/8/13	7:00 am-5:00 pm	Facilities: None Custodian: None	1
Holly Gionni Spring Garden PTO	Holiday Movie Night	Spring Garden Auditorium	12/13/13	6:30-9:00 pm	Facilities: None Custodian: None	1
Katharina Gianico Starlight Dance Center	Dance Rehearsal and Recital	JWMS Auditorium, Band Room and Cafeteria	12/13/13 & 12/14/13	4:00-7:00 pm 12/13/13 9:00 am-5:00 pm 12/14/13	Facilities: \$900.00 Custodian: \$910.75	2
Linda Posternock NHS Guidance Dept.	Guidance Program-College Process Guidance Program - Careers	High School Auditorium	1/9/14 4/10/14	7:00-8:30 pm 7:00-8:30 pm	Facilities: None Custodian: None	2
Joseph Cappello JWMS (SAC)	NJ Child Assault Prevention-Parent Workshop	Lincoln School Auditorium	1/13/14	6:30-9:00 pm	Facilities: None Custodian: None	1
Heather Soto Radcliffe PTO	Ticket Sales for Radcliffe School Fundraiser	Radcliffe School Lobby	1/16/14, 1/28/14, 2/13/14	6:30-8:00 pm	Facilities: None Custodian: None	3
Sam Carella Township of Nutley Public Safety Dept.	Nutley Chamber of Commerce "Super Soul" Scavenger Hunt Fundraiser	JWMS Cafeteria	1/31/14	4:00-10:00 pm	Facilities: None Custodian: None	1
Joseph Cappello JWMS (SAC)	HOPE/Alliance Committee Substance Abuse Prevention - Parent Workshop & 5th/6th Grade Dance	High School - Auditorium & Gym	2/7/14	4:30-10:00 pm	Facilities: None Custodian: None	1
Theresa Vinci Nutley Parks & Rec	Wrestling Tournament	High School Aux & Main Gym	2/23/14	7:00 am-7:00 pm	Facilities: None Custodian: None	1
Total Use of Property Represented By The Above						43

3. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the October transfers in the 2013-14 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT	AMOUNT
					TO	FROM
10146	11-190-100-340-00-000	INS. PURCH PRO/TECH SERVICES		10/7/2013	3000	
		ADMIN IT OFFICE SUPPLIES	11-000-252-600-00-616			-3000
10147	12-000-240-730-01-732	N/I EQUIPMENT-HS		10/7/2013	3110	
		N/I EQUIPMENT-MAINT VEH	12-000-260-730-23-732			-3110
10148	11-000-222-300-01-000	LIBRARY TECH SERVICES HS		10/8/2013	1286.28	
		LIBRARY BOOKS-HS	11-000-222-600-01-611	10/8/2013		-1286.28
10149	11-402-100-600-72-610	AA-SUPPLIES-BOWLING		10/9/2013	105	
		AA-MEDICAL SUPPLIES-ALL SPORTS	11-402-100-600-70-617			-105
10156	11-190-100-610-01-619	COMPUTER SUPPLIES-HS		10/29/2013	289	
		BUDGET COMPUTER SUPPLIES DIST	11-190-100-610-08-629			-289
10157	12-000-252-730-00-735	ADMIN IT EQUIPMENT		10/31/2013	15723.26	
		ADMIN IT OFFICE SUPPLIES	11-000-252-600-00-616			-15723.26
10162	11-000-216-100-29-000	SRS SALARIES		10/31/2013	106391	
	11-000-218-104-00-000	GUIDANCE COUNSELORS SALARIES			71268	
	11-000-251-100-00-000	CENTRAL SVCS. SALARIES			18067	
	11-000-251-330-00-333	CENTRAL SVCS. ARCHITECT/ENGINE			9600	
	11-000-252-100-00-000	ADMIN IT SALARIES			3465	
	11-000-261-800-00-891	MAINT. MISC. EXPENSES-DW			17.2	
	11-215-100-106-00-000	PD AIDES SALARIES			28043	
	11-402-100-500-70-522	AA-ACCIDENT INSURANCE-ALL SPRT			21940	
	11-403-100-101-00-000	GIFTED & TALENTED SALARIES			9442	
		SRS PURCH PRO/ED SERVICES	11-000-216-320-29-000			-106391
		CHILD STUDY TEAM SALARIES	11-000-219-104-00-000			-71268
		CENTRAL SVCS. TECHNICAL SVCS.	11-000-251-340-00-000			-27667
		ADMIN IT TECHNICAL SVCS.	11-000-252-340-00-000			-3465
		MAINT. REP/SUPP DISTRICT WIDE-	11-000-261-610-00-000			-17.2
		AUTISM AIDES SALARIES	11-214-100-106-00-000			-28043
		BSR TEACHERS SALARIES	11-230-100-101-00-000			-31382
				TOTAL	\$ 291,746.74	\$ (291,746.74)

4. APPROVAL OF PARENT AGREEMENT

BE IT RESOLVED that the Nutley Board of Education approves a parent agreement for the 2013/2014 school year.

5. SPECIAL CLASS PLACEMENT – Educationally Disabled Student

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2013-14 school year as follows:

SCHOOL	NO. OF STUDENTS	CLASSIFICATION	EFF. DATE
Chancellor Academy Pompton Plains, NJ	1	OHI	11/4/13
Banyan School	1	MD	11/11/13

6. APPROVAL OF SERVICE PROVIDER

BE IT RESOLVED that the Board of Education approves the following service provider for the 2013-14 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, Bedside Instruction, Augmentative Communication Assessment, Evaluations and Substance Abuse Centers:

Coordinated Treatment Solutions

7. APPROVAL OF CONTRACT WITH DELTA T GROUP

BE IT RESOLVED that the Nutley Board of Education approves the contract with Delta T Group for substitute professionals.

8. APPROVAL OF AGREEMENT FOR PROVISION OF PRESCRIPTION DRUG BENEFITS

BE IT RESOLVED that the Nutley Board of Education approves the agreement with Benecard Services, Inc. to provide fully funded prescription drug management services for the period January 1, 2014 through December 31, 2014 at the monthly rate of \$28.00 per eligible employee.

9. ACCEPTANCE OF GRANTS

BE IT RESOLVED that the Board of Education accepts the following grants:

MONTCLIA STATE UNIVERSITY GRANTS (MSUNER)	SCHOOL/TEACHER	\$ AMOUNT
Teacher Study Group Grant "Reader's Workshop"	Lincoln Jeanette Andreula	500
Teacher Incentive Grant "Communication, The Key to Success"	Lincoln Kim Algeri	200
Teacher Incentive Grant "Enhancing Learning-Impact of Music and Stories on the Brain"	Lincoln Tom Gargiulo	200
Teacher Incentive Grant "Reader's Workshop, Book Nook"	Spring Garden Nancy Falco	200

10. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accepts the following donation:

\$ AMOUNT	FROM
10,000	Scarpelli Civic Association donated 20 iPads to the autistic program.
5,000	Nutley Invitational Golf Outing donated 10 iPads to the autistic program.

11. SCHOOL BUS EMERGENCY EVACUATION DRILLS

BE IT RESOLVED that the Board of Education approves the emergency school bus evacuation drills in accordance to the New Jersey Administrative code NJAC 6A: 27-11.2 on file in the Business Office.

PERSONNEL – Resolution 1

1. PERSONNEL AGENDA REPORT

Trustee Sposato moved and Trustee Danchak-Martin seconded a motion that the Board approves the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated November 18, 2013.

HEARING OF CITIZENS

Resident Diane Bolton, representative for SEPAC, asked about the reduction in OT/PT services for 504 students.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, followed up on an OPRA request and the concern for 504 students. She questioned their services and the need for their evaluation.

OLD BUSINESS

None

NEW BUSINESS

Trustee Scalera spoke about the Nutley Hall of Fame Program and complimented the Culinary Arts Department for the dinner they provided. He also mentioned that the honorees are a tribute to the Nutley Board of Education.

Trustee Sposato acknowledged the high school football team, girls soccer, high school band and cheerleaders.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:52 PM Vice President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

ROLL CALL

Present: Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Mr. James A. Kuchta
Dr. Robert Reid
Mr. Fredrick Scalera
Mr. Thomas J. Sposato

Absent: Mr. Charles W. Kucinski
Mrs. Deborah J. Russo

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Assistant Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

RECONVENE MEETING

At 8:09 PM Trustee Scalera moved, Trustee Sposato seconded, and the Board approved by voice to reconvene the meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:10 PM on a motion by Trustee Sposato, seconded by Trustee Scalera and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary