

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
OCTOBER 21, 2013**

The Nutley Board of Education held a Public Meeting on Monday, October 21, 2013, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kucinski opened the meeting at 6:30 PM.

FLAG SALUTE

President Kucinski led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Kucinski stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 7, 2013. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on January 17, 2013 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Mr. James A. Kuchta
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. Charles W. Kucinski

Absent: Dr. Robert Reid

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Assistant Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – October 7, 2013
Closed Executive Session – October 7, 2013
Open Public Meeting – September 23, 2013
Closed Executive Session – September 23, 2013

Trustee Sposato moved, Trustee Russo seconded, and the Board minutes were unanimously approved.

CORRESPONDENCE

None

BOARD SECRETARY'S REPORT

Mrs. Yeamans spoke about open enrollment, capital assets inventory and the bleacher and school projects.

SUPERINTENDENT'S REPORT

Mr. Lazovick spoke about professional and academic development, technology, Parent University online, strategic planning, meeting with Nutley Commissioners, security, Lincoln and Spring Garden camping trip, election-day coverage, Halloween, Healthy U and other student activities taking place throughout the district.

COMMITTEE REPORTS

Finance Committee – Trustee Kuchta stated that the Committee reviewed the finance resolutions, Long Range Facility Plan, 2014-2015 budget development calendar and the timeline and process for filing student athletic accident claims.

Administration Committee – Trustee Scalera stated that the Committee reviewed and spoke about the agenda resolutions, Long Range Facility Plan, athletic committees, Chartwells presentation, personnel, budget planning and policies.

Academic Committee – President Kucinski said the Committee spoke about the Long Range Facility update, QSAC update, shadowing of a psychologist, youth survey and Superintendent's Merit Goals.

HEARING OF CITIZENS (Resolutions Only)

None

RESOLUTIONS:

ACADEMIC - Resolutions 1-3

Trustee Russo moved and Trustee Kuchta seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote Academic Resolutions 1-3 were unanimously approved.

ACADEMIC - Resolutions 1-3

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROG R M	DATE	LOCATION
Nutley High School	Ms. Cassilli/Mr. Cappello	10/25/13	Knights of Columbus, Nutley, NJ
Nutley High School	Ms. Trainor/Ms. Mazza	10/30/13	Nutley Parkside Apartments, Nutley, NJ
Nutley High School	Mr. Maiello/Mr. Vicchiarillo	11/10/13	Belleville Veterans Day Parade, Nutley, NJ
Nutley High School	Ms. Hrubash	11/15/13	Spring Garden School, Nutley, NJ
Nutley High School	Ms. Tolve/Ms. Rucinsky	11/19/13	Ramapo College, Mahwah, NJ
Nutley High School	Ms. Romaglia/Ms. Rasczyk	11/21/13	Nutley Parkside Apartments, Nutley, NJ
Nutley High School	Ms. Monte	11/22/13	The Upright Citizens Brigade Theatre, NYC, NY
Radcliffe School	Ms. Ryan	12/3/13 snow date: 4/10/14	Liberty Science Center, Jersey City, NJ
Nutley High School	Ms. Hrubash	12/13/13	Spring Garden School, Nutley, NJ
Nutley High School	Ms. Hungler	12/16/13	Metropolitan Museum of Art, NYC, NY
Nutley High School	Ms. Monte	1/13/14	Metropolitan Opera, NYC, NY
Washington School	Mr. Smyth	1/29/14	Newark Museum, Newark, NJ
Nutley High School	Ms. Card/Mr. Maiello	2/1/14, 2/8/14, 2/15/14, 3/1/14, 3/8/14, 3/15/14, 3/22/14, 3/29/14	Various Locations
Nutley High School	Ms. Zullo	3/19/14-3/24/14	ESPN Wide World of Sports, Orlando, Florida
Nutley High School	Ms. Monte/Mr. Maiello	4/3/14-4/7/14	Montreal, Canada
Washington School	Ms. DiGiacomo	4/25/14	Outragehiss Pets, Chestnut Ridge, NY
Radcliffe School	Mr. Yin	5/5/14	Turtle Back Zoo, West Orange, NJ
Walker Middle School	Ms. Kozyra/Mr. Johnston	5/29/14-5/30/14	Boston, Massachusetts
Radcliffe School	Ms. Wallis	6/11/14	Newark Museum, Newark, NJ

2. APPROVAL OF Professional Development Days/Travel Reimbursement

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
MaryannWoods-Murphy	NJ Bar Association/ Law Fair Training	10/11/13	New Brunswick, NJ	\$0 + travel
Joshua DeWald, Stephanie Tirri, Carol Bender, Aubrey Stoyanov, Pamela Struble, James Riley	Common Assessment Collaboration	10/17/13	Spring Garden School, Nutley, NJ	\$0 + travelshad
Lisa Cassilli/Joseph Cappello	Monthly Essex Co. SAC Meetings	10/18/13, 12/3/13, 3/11/14, 5/6/14	Montclair, NJ	\$0 + travel
Andrew Levine	Monthly NJECC Meetings	10/18/13, 11/15/13, 12/13/13, 1/17/14, 2/28/14, Conference: 3/11/14-3/13/14, 4/11/14, 5/16/14, 6/13/14 Digital Learning Institute: 6/24/14- 6/25/14	MSU, Montclair, NJ	\$0 + travel
Joseph Materia	Experienced Bilingual/ESL Supervisor's Training Session	10/22/13	Middlesex County College, Woodbridge, NJ	\$0 + travel
Donna Cocco/Kathryn Mitchell	Hawk Talk Regional Reception	10/25/13	Grand Summit Hotel, Summit, NJ	\$0 + travel
Joseph Simko	Decoding the Next Generation Science Standards	10/25/13	FDU, Madison, NJ	\$0 + travel
Dara Moscaritola	Fitnessgram Training	10/30/13	Paramus, NJ	\$0 + travel
Kent Bania	NJ North Jersey Science Leaders	10/31/13	Fair Lawn, NJ	\$0 + travel
Maryann Woods-Murphy	Essex County Steering Committee	11/1/13, 1/7/14, 3/14/14, 4/11/14, 6/6/14	Livingston or Bloomfield Middle Schools	\$250.00 + travel
Helen Doyle-Marino/Lorraine Butler	Fall Semi Regional Meeting	11/1/2013	Princeton, NJ	\$0 + travel
Robert O'Dell	NJDOE Social Studies Assessment Design Team	11/12/13, 12/17/13	NJDOE, Trenton, NJ	\$0 + travel
Kathryn Mitchell	HESAA Training Institute for School Counselors	11/14/13	Seton Hall University, South Orange, NJ	\$0 + travel
John Maiello	NJ Association of Jazz Educators	11/15/13	NJPAC, Newark, NJ	\$0 + travel
Persis Mehta	ACT 2013 College and Career Readiness	11/15/13	Hyatt, New Brunswick, NJ	\$0 + travel

Erin Battaglia	Leveled Reader's Workshop: Peer Evaluation	11/21/13	Paramus, NJ	\$0 + travel
LuAnn Zullo	National Fastpitch Coaches Association Convention	12/4/13-12/6/13	San Antonio, TX	\$0 + travel
Joseph Materia	Visitation Team: NJ State Model WL Programs	12/10/13, 2/6/14 Snow dates: 12/12/13, 2/11/14	Princeton, West Windsor, NJ	\$0 + travel
Kristen Pero	Practical Strategies to Address the Challenges of Today's School Nurse	12/13/13	Newark, NJ	\$100.00 + travel
Joseph Piro	National Athletic Directors Conference	12/13/13-12/18/13	Anaheim, CA	\$580.00 + 0 travel
Connie Inguanti	Special Education and Mathematics	1/8/14	St. Peter's University, Jersey City, NJ	\$100.00 + travel

3. APPROVAL OF SHADOWING PROGRAM

BE IT RESOLVED that the Board of Education approves the following shadowing program to be conducted in district.

Student	University	Area of Exploration
Sherilyn Ferrari	Seton Hall University	Shadowing a School Psychologist

ADMINISTRATION – Resolutions 1-4

Trustee Scalera moved and Trustee Kuchta seconded a motion that the Board approves Administration Resolution 1-4 as follows:

Upon a roll call vote Administration Resolutions 1-4 were unanimously approved.

1. APPROVAL OF ADOPTION OF POLICIES (First Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

- 0177 - Professional Services
- 1530 - Equal Employment Opportunities
- 1530R - Equal Employment Opportunity Complaint Procedure
- 3125.2 - Employment of Substitute Teachers
- 6424 - Emergency Contracts
- 6472 - Tuition Assistance
- 8420 - Emergency and Crisis Situations

2. HARASSMENT, INTIMIDATION & BULLYING

BE IT RESOLVED that the Board of Education affirms the Superintendent of School's recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

2013-10-04 HIB Report to the Board

3. APPROVAL OF ADOPTION OF JOB DESCRIPTION(S)

BE IT RESOLVED that the Board of Education adopts the following job description(s) on file in the Business Office:

Director of Technology

4. APPROVAL OF 2013-2014 NJQSAC STATEMENT OF ASSURANCE

BE IT RESOLVED that the Board of Education approves the submission of the 2013-2014 NJQSAC Statement of Assurance to the Executive County Superintendent.

FINANCE - Resolutions 1-10

Trustee Kuchta moved and Trustee Sposato seconded a motion that the Board approves Finance Resolutions 1-10 as follows:

Trustee Kuchta acknowledged the PTO donations.

Upon a roll call vote Finance Resolutions 1-10 were unanimously approved.

1. BILLS AND MANDATORY PAYMENTS

BE IT FURTHER RESOLVED that the Board of Education approves the payment of 2013-2014 bills and mandatory payments dated October 21, 2013 in the total amount of \$5,532,052.62 (Appendix A) and \$401.70 (Appendix A-1).

2. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Dawn Currie NHS Project Graduation Committee	Project Graduation Meeting	NHS Cafeteria	10/22/13	7:30 pm-9:00 pm	Facilities: None Custodian: None	1

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Nicole Monte NHS Music Dept.	Auditions & Meeting	NHS Auditorium	10/24/13	3:00-9:00 pm	Facilities: None Custodian: None	1
Joseph Mastandrea Lincoln School PTO	Tricky Tray Meeting	Lincoln School Teachers Cafeteria	10/28/13	6:30-8:30 pm	Facilities: None Custodian: None	1
Coleen LoMonaco Nutley Family Service Bureau	Steps to Prevent Drug & Alcohol Abuse Seminar	Spring Garden Auditorium	10/30/13	7:00-8:00 PM	Facilities: None Custodian: None	1
Kathy Rempushenski Nutley Education Foundation	Meeting	JHWMS Conference Room	11/12/13	7:00 – 9:00 PM	Facilities: None Custodian: None	1
Jennifer Pennicola Cub Scout Pack #141	Cub Scout Meetings	Yantacaw School Classroom	11/13/13-6/18/14	6:45 pm-8:00 pm	Facilities: None Custodian: None	16
Sam Carella Township of Nutley Dept. of Public Safety	HOPE Committee - Substance Abuse Student/Parent Awareness Seminar	High School Auditorium	11/18/13	6:00-8:00 pm	Facilities: None Custodian: None	1
Leslie Garisto-Pfaff Academic Booster Club	Meeting	Spring Garden Teachers Cafeteria	11/21/13-6/12/14	7:30 pm-9:30 pm	Facilities: None Custodian: None	8
Sam Carella Township of Nutley Dept. of Public Safety	Alumni Charity Flag Football Game	Park Oval	11/24/13	11:00-4:00 pm	Facilities: None Custodian: None	1
John Maiello NHS Music Dept.	Host for Region I State Jazz Educators	NHS Music Wing & Auditorium	3/13/14	4:00-10:30 pm	Facilities: None Custodian: None	1
Gary Geraghty Third Half Club	Third Half Club Basketball Tournament	JWMS Gym	3/20/14-3/22/14	4:00-8:00 pm 8:30 am-12:00 pm	Facilities: None Custodian: None	3
Jillaine Gingerelli Yantacaw School Talent Show Committee	Yantacaw School Talent Show	JWMS Auditorium & Cafeteria	4/9/14-4/11/14	4:00-9:00 pm 6:30-8:00 pm 4:00-10:00 pm	Facilities: None Custodian: None	3
Deborah Alberti Art of Dance	Dance Rehearsal & Recital	JWMS Auditorium	5/8/14 & 5/17/14	3:30-7:00 pm 12:00-10:00 pm	Facilities: \$1350.00 Custodian: \$742.50	2
Total Use of Property Represented By The Above						40

3. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the July - September transfers in the 2013-14 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
10091	12-000-100-730-03-731	UNDIS INS EQUIP-LINCOLN		7/17/2013	4441	
		COMPUTER SUPPLIES-LINCOLN	11-190-100-610-03-619			-4441
10107	11-000-230-340-16-000	PURCHASED TECHNICAL SERVICES		7/31/2013	16850	
	11-000-252-330-00-336	ADMIN IT OTHER PROF. SVCS.			6750	
		ADMIN IT TECHNICAL SVCS.	11-000-252-340-00-000			-6750
		INS. PURCH PRO/TECH SERVICES	11-190-100-340-00-000			-16850
10142	11-402-100-600-83-610	AA-SUPPLIES-B TENNIS		9/30/2013	845	
		AA-SUPPLIES-BASEBALL	11-402-100-600-79-610			-425
		AA-SUPPLIES- FOOTBALL	11-402-100-600-81-610			-265
		AA-SUPPLIES-SOFTBALL	11-402-100-600-87-610			-155
10143	11-000-240-600-06-616	SCH OFFICE SUPPLIES-WASHINGTON		9/30/2013	2000	
		TEACHING SUPPLIES-WASHINGTON	11-190-100-610-06-615			-2000
			TOTAL		\$ 30,886.00	\$ (30,886.00)

4. SPECIAL CLASS PLACEMENT – Educationally Disabled Student

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2013-14 school year as follows:

SCHOOL	NO. OF STUDENTS	CLASSIFICATION	EFF. DATE
East Mountain School Belle Mead, NJ	1	ED	9/6/13
Holmstead School Ridgewood, NJ	1	ED	10/9/13

5. APPROVAL OF SERVICE PROVIDER

BE IT RESOLVED that the Board of Education approves the following service provider for the 2013-14 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation, RDI, Bedside Instruction, Augmentative Communication Assessment, Evaluations and Substance Abuse Centers:

Silvergate Prep

6. APPROVAL TO DISCARD OBSOLETE EQUIPMENT

BE IT RESOLVED that the Board of Education approves discarding an obsolete Everett Piano, ID # 00000523.

7. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accepts the following donation:

\$ AMOUNT	FROM
12,000.00	Washington School PTO for the installation of technology in multiple classrooms.
11,422.41	Radcliffe School PTO for Smart Boards, Smart Arm and BB Hoops.

8. APPROVAL FOR SALE

BE IT RESOLVED that the Board of Education approves the sale of a wrestling mat for \$3,000 to Newark Collegiate Academy Charter School.

9. AUTHORIZATION TO SUBMIT 2013/2014 COMPREHENSIVE MAINTENANCE PLAN & M-1

WHEREAS the Department of Education requires New Jersey school districts to submit a three-year maintenance plan documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS the required maintenance activities as listed in the document for the various school facilities of the Nutley Board of Education are consistent with these requirements, and

WHEREAS all past and planned activities are reasonable to keep school facilities open and safe for use in their original condition and to keep their system warranties valid,

NOW, THEREFORE IT BE RESOLVED that the Nutley Board of Education hereby authorizes the School Business Administrator to submit the 2013-2014 Comprehensive Maintenance Plan and M-1 (Appendix B) for the Nutley School District in compliance with Department of Education requirements.

10. AMEND APPROVAL OF THE PROPOSAL FOR PROFESSIONAL SERVICES FOR BLEACHER REPAIRS AT NUTLEY HIGH SCHOOL

BE IT RESOLVED that the Board of Education approves the amendment of the fee proposal from DiCara/Rubino Architects approved at the October 7, 2013 Board Meeting to reflect a change in the amount to \$17,500.00 to provide professional services for Bleacher Repairs at Nutley High School.

PERSONNEL – Resolution 1

1. PERSONNEL AGENDA REPORT

Trustee Russo moved and Trustee Sposato seconded a motion that the Board approves the following resolution:

Upon a roll call vote the following resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated October 21, 2013.

HEARING OF CITIZENS

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, read a letter written to Commissioner Evans regarding a parking spot on Washington School property. She also questioned the situation regarding the bees in a classroom at the middle school.

OLD BUSINESS

Trustee Scalera spoke about the FONS reorganization and the middle school activities.

Trustee Sposato thanked the World Language Department for their participation in the UNICO Italian Heritage festivities.

NEW BUSINESS

President Kucinski thanked the Nutley Sun for their coverage of Board of Education news.

Trustee Kline thanked Mr. Lazovick for taking on the professional development for Performance Matters and saving the district \$17,000.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:09 PM President Kucinski moved and Trustee Kuchta seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters and attorney/client privilege.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

ROLL CALL

Present: Mrs. Lisa Danchak-Martin
Mr. Salvatore Ferraro
Mr. Ryan Kline
Mr. James A. Kuchta
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. Charles W. Kucinski

Absent: Dr. Robert Reid

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Assistant Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

RECONVENE MEETING

At 8:12 PM Trustee Scalera moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:13 PM on a motion by Trustee Kuchta, seconded by Trustee Danchak-Martin and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary