

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
SEPTEMBER 24, 2012**

The Nutley Board of Education held a Public Meeting on Monday, September 24, 2012, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:33 PM.

FLAG SALUTE

President Kuchta led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of March 26, 2012. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on April 5, 2012 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mrs. Lisa Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Ms. Brenda Sherman
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Absent: Ms. Gina Villani, Director of Curriculum & Instruction

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – August 27, 2012
Open Public Meeting – September 10, 2012

Trustee Kucinski moved, Trustee Sposato seconded, and the Board minutes were unanimously approved.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Lazovick spoke about the Nutley Thriving Survivors walk and asked Mrs. Fleitell to address the public and outline the festivities planned for "Pink-Out Day" on October 5, 2012.

Mr. Lazovick also spoke about the updated technology, swipe cards, new website, high school open house, Commissioners Coalition and moving academics forward.

BOARD SECRETARY'S REPORT

Mrs. Yeamans stated that the auditors finished their in-district work and a public presentation of the audit will be presented at the December meeting. She also stated that a Budget Development Calendar for the 2013-2014 school year has been outlined.

COMMITTEE REPORTS

Ad Hoc Facility Committee – Trustee Danchak-Martin stated that the committee reviewed the RFP for the demographic study, the long range facilities plan and current maps and boundaries for the district.

Academic Committee – Trustee Reid stated that the committee reviewed the Superintendent's Goals, test scores, AP classes, building schedules, parent communication and the extended day program.

Administration – Trustee Kucinski stated that the committee reviewed the architects and policies.

Trustee Sposato stated that the Board came to a contract agreement with the custodial unit and outlined the changes that will be voted on tonight under Personnel.

Finance – Trustee Flynn stated that the 2011/2012 fiscal year closed. The committee reviewed the agenda resolutions, Radcliffe lift funding, professional appointment of bond counsel, bond refinancing and the budget development calendar for 2013-14.

HEARING OF CITIZENS

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, asked for clarification on Finance Resolution 8.

ACADEMICS - Resolutions 1-2

Trustee Reid moved and Trustee Kucinski seconded a motion that the Board approves Academic Resolutions 1-2 as follows:

Upon a roll call vote Academic Resolutions 1-2 were unanimously approved.

1. APPROVAL OF Field Trips

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Radcliffe School	Susan Quigley	9/27/12	Parks & Recreation, Nutley, NJ
Nutley High School	John Maiello	9/30/12	Monroe College, Bronx, NY
Lincoln School	Nancy Thunell/Niki Vlasakakis	10/3/12, 11/7/12, 12/5/12, 1/9/13, 2/6/13, 3/6/13, 4/3/13, 5/1/13, 6/5/13	St. Johns, Newark, NJ
Nutley High School	Patricia Trainor/Denise Mazza	10/7/12	Great Adventure, Jackson, NJ
Spring Garden School	Claire Menza	10/11/12	Bronx Zoo, Bronx, NY
Nutley High School	Laura Reilly	10/12/12	Lincoln Harbor, NY
JHW Middle School	Dana Minervini/Daniel Grove	10/16/12	Hilton, Rockaway, NJ
Nutley High School	Sherri Tolve	10/16/12	Montclair State University, Montclair, NJ
Lincoln School/Spring Garden School	Linda Batson/Doreen Holland	10/17/12-10/19/12	Fairview Lake Camp, Newton, NJ
Nutley High School	Hannah Hungler	10/25/12	Hackensack High School, Hackensack, NJ
Nutley High School	Sharon Romaglia	11/14/12, 2/27/13	UMDNJ, Scotch Plains, NJ
Lincoln School	Jaimee Grella	11/19/12	Montclair State University, Montclair, NJ
Nutley High School	Sharon Romaglia	11/26/12	Jacob Javits Center, NYC
Yantacaw School	Pamela Mitchell	6/7/13	Philadelphia Zoo, Philadelphia, PA
JHW Middle School	Cheryl Kozyra/David Johnston	6/13/13, 6/14/13	Washington D.C.

2. APPROVAL OF Professional Development Days/Travel Reimbursement

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Carla Cavallo	The Print Tool Evaluation & Remediation Workshop	9/14/12	Sheraton, Flushing, NY	\$245.00
Robert O'Dell	Workshop writing K-4 Social Studies Framework with NJSSSA and NJ Center for Civic Ed.	9/14/12	Monroe, NJ	\$0
Alain Mollinedo	Special Ed. Roundtable	9/20/12, 10/18/12, 11/15/12, 12/20/12, 1/17/13, 2/21/13, 3/21/13, 4/18/13, 5/16/13 and 6/20/13	West Orange, NJ	\$0

Carla Cavallo	Pre-K Readiness & Writing Workshop & Handwriting Without Tears K-5 Handwriting Workshop	9/21/12	NJHA Conference & Even Center, Princeton, NJ	\$405.00
Peter Behrans Joanne Crupi Michelle Rizzi	AENJ Art Education Conference	10/1-10/2/12	New Brunswick, NJ	\$100 pp + travel
Carrie-Anne Papa	USNA & NROTC New Jersey High School Educators Workshop	10/12/12	Rutgers, New Brunswick, NJ	\$0
Allison Bravaco-Vilar Marlena Kennedy	Effective Neurological Management of Sensory Processing Disorder	10/13/12	Parsippany, NJ	\$209.00/ per person
Elizabeth Stoffers	Toxic People: Living & Working with High-Conflict Individuals	10/15/12	Pompton Plains, NJ	\$79.00
Allison Bravaco-Vilar	NJ Division for Early Childhood Annual Fall Conference	10/18/12	Kean University, Union, NJ	\$90.00
Peter Smith	UMDNJ Health Sciences Career Teachers' Meeting	10/19/12	UMDNJ, Scotch Plains, NJ	\$0
Meredith Rucinsky	TCNJ Counselor Day	10/25/12	TCNJ Ewing, NJ	\$0
Steve Farese, Philip Nicolette, Richard Marks	Asbestos Operations & Maintenance Refresher	10/26/12	Piscataway, NJ	\$175.00/ per person
Marlena Kennedy	NJ Division for Early Childhood Annual Fall Conference	10/26/12	Kean University, Union, NJ	\$90.00
Elizabeth Stoffers	2012 Nursing Competency Program	11/1/12	St. Barnabas, Livingston, NJ	\$0
Johanna Hungler	NJASL Annual Fall Conference	11/29/12 and 11/30/12	Long Branch, NJ	\$85.00+ Travel
Luann Zullo	NFCA Convention	11/29/12 and 11/30/12	Orlando, Florida	\$0
Joseph A. Dwyer, III	College Board Advanced Placement Workshop	12/8/12	Verona, NJ	\$180.00
Philip Nicolette	Annual Refresher for AHERA Inspectors and Annual Refresher for AHERA Management Planners	12/12/12	UMDNJ School of Public Health, Piscataway, NJ	\$300.00

ADMINISTRATION - Resolution 1

Trustee Kucinski moved and Trustee Russo seconded a motion that the Board approves Administration Resolution 1 as follows:

Trustee Russo stated she was happy to see Bylaw 0170 being revised and updated.

Trustee Flynn said she feels the Bylaw allows for iPads.

Trustee Kucinski reminded the Board Members that their input is important.

Trustee Danchak-Martin asked if Strauss Esmay Associates had an updated policy.

Upon a roll call vote Administration Resolution 1 was unanimously approved.

1. APPROVAL OF ADOPTION OF POLICIES (First Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

- i. 0143 Bylaws – Board Member Election and Appointment R1
- ii. 0144 Bylaws – Board Member Orientation R1
- iii. 0152 Bylaws – Board Officers R1
- iv. 0170 Bylaws – Use of Cell/Text Messaging During Meetings R1
- v. 2624 Grading System R1
- vi. 2624R Grading System R1
- vii. 7434 Smoking on School Grounds R1

FINANCE - Resolutions 1-11

Trustee Sposato moved and Trustee Flynn seconded a motion that the Board approves Finance Resolutions 1-11 as follows:

Trustee Sherman commended the Nutley Thriving Survivors for their work. However, she expressed her concerns with the fireworks and the potential damage that could be caused and it setting precedence for other groups.

Trustee Kucinski stated that Board Members have concerns but felt this was best for the town.

Trustee Scalera explained that the size of the shells for the fireworks should not pose any problems.

Upon a roll call vote Finance Resolutions 1-11 were approved with the following exception:

- 1) Trustee Sherman voted “No” on the use of fireworks on Resolution 5.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending July 31, 2012.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of July 31, 2012 after review of the Secretary’s monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT FURTHER RESOLVED that the Board of Education approves the payment of 2012-2013 bills and mandatory payments dated September 24, 2012 in the total amount of \$3,638,908.77 (Appendix C).

4. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the July transfers in the 2012-13 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	AMOUNT TO	AMOUNT FROM
9812	11-190-100-640-01-641	TEXTBOOKS MATH-HS		7/2/2012	3200	
		TEXTBOOKS-HIGH SCHOOL	11-190-100-640-01-000			-3200
9813	12-140-100-730-01-731	9-12 INS EQUIPMENT-HS		7/2/2012	6456.83	
		AV SUPPLIES-HS	11-000-222-600-01-613			-6456.83
9819	11-204-100-610-00-615	LLD TEACHING SUPPLIES		7/6/2012	1000	
		LLD TEXTBOOKS	11-204-100-640-00-000			-1000
9843	11-000-252-340-00-000	ADMIN IT TECHNICAL SVCS.		7/24/2012	803.12	
		ADMIN IT OFFICE SUPPLIES	11-000-252-600-00-616			-803.12
		TOTAL			11,459.95	(11,459.95)

5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
James Quinn Cub Scouts Pack 141	Cub Scout Re-Organization Meeting	Washington School Auditorium	9/28/12	6:30 PM-8:45	Facilities: None Custodian: None	1
Raymond Luzzi NHS Class of 1972 Reunion Committee	Meeting in the Senior Courtyard	High School Senior Courtyard	9/29/12	11:30 AM-12:30 PM	Facilities: None Custodian: None	1
Cristian Nanas Cub Scouts Pack 141	Cub Scout Meetings	Yantacaw School Classrooms	10/1/12 - 6/17/13	6:30 PM-7:30	Facilities: None Custodian: None	18
Annamarie Nicolette Nutley Dept. of Public Affairs on behalf of Nutley Thriving Survivors	Breast Cancer Walk - Fireworks Display (Pending in receipt of Certificate of Liability Insurance)	High School Parking Lot	10/5/12	7:30 PM	Facilities: None Custodian: None	1

Mariaelena Alameda Girl Scout Troop 20095	Girl Scout Meetings	Yantacaw School Classroom	10/15/12 - 6/17/13	7:00 PM-8:00	Facilities: None Custodian: None	18
Juan Echevarria Nutley Girls Travelling Basketball (Petracco Rebels)	Basketball Games & Practices	Radcliffe School Gym	10/16/12 - 2/24/13	7:30 PM-9:30	Facilities: None Custodian: \$1875.00	15
Audrey Chaves PT Council	PT Council Meetings	Radcliffe School Teachers Cafeteria	10/18/12	7:00 PM-9:00	Facilities: None Custodian: None	1
Nancy Harbison Cub Scouts	Cub Scout Meetings	Yantacaw School Classroom	10/22/12 - 5/20/13	6:30 PM-7:30	Facilities: None Custodian: None	8
Richard Spector Williams Nutley Chamber of Commerce	Santa's Arrival	Oval	11/23/12 Rain date: 11/24/12	12:30 PM-3:00	Facilities: None Custodian: None	1
Robin Greengrove Girl Scouts of Nutley/Belleville	World Thinking Day Activity	John Walker Middle School - Gym	2/28/13	5:00 PM-10:00	Facilities: None Custodian: None	1
Katharina Gianico Starlight Dance Center	Dance Recital	John Walker Middle School - Auditorium, Choir Room, Cafeteria	12/14/12 & 12/15/12 6/14/13 & 6/15/13	4:00 PM-9:00	Facilities: \$1100.00 Custodian: \$695.25	4
Audrey Chaves Lincoln School Talent Show Committee	Lincoln School Talent Show Rehearsal	John Walker Middle School Auditorium	3/5/13	5:00 PM-8:00	Facilities: None Custodian: None	1
Audrey Chaves Lincoln School Talent Show Committee	Lincoln School Talent Show	John Walker Middle School Auditorium	3/8/13	5:00 PM-9:30	Facilities: None Custodian: None	1
Total Use of Property Represented By The Above						71

6. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2012-13 school year as follows:

SCHOOL	NO. OF STUDENTS	CLASSIFICATION	EFF. DATE	TUITION AMOUNT
Sage Day II Rochelle, NJ	1	ED	9/5/12	48,294.00
Daytop Preparatory Mendham, NJ	1	ED	9/17/12	44,100.00
Essex County Vocational-Technical Schools West Caldwell, NJ	3 - half- time students pm	SLD	9/1/12	13,656.00

7. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education amends the resolution Special Class Placement – Educationally Disabled Students, approved at the September 10, 2012 Board Meeting, to reflect the following change in the tuition amount:

SCHOOL	NO. OF STUDENTS	CLASSIFICATION	EFF. DATE	TUITION AMOUNT
Little Falls #1 School Little Falls, NJ	1	AUT	9/6/12	43,573.00

8. PLACEMENT – REGULAR EDUCATION STUDENT

BE IT RESOLVED that the Board of Education authorizes the placement of a regular education student to attend Essex County Vocation-Technical School, West Caldwell for a tuition amount of \$5,911 for the 2012-13 school year.

9. APPOINTMENT OF BOND COUNSEL

BE IT RESOLVED that the Board of Education approves the appointment of McManimon & Scotland as Bond Counsel for the 2012-2013 school year.

10. REJECT RFP – SOLAR PHOTOVOLTAIC POWER (PV System)

WHEREAS an RFP for Solar Photovoltaic Power (PV System) for the Nutley Board of Education was advertised on May 4, 2012.

WHEREAS sealed bids were publicly opened and read aloud on June 28, 2012 at 2:00 PM in the office of the Business Administrator/Board Secretary,

NOW THEREFORE BE IT RESOLVED that the Board of Education rejects the bids received in accordance with 18A:18A-22.

11. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education accepts the following donation:

\$ AMOUNT	FROM
600.00	Matching Gift Donation from New York Life on behalf of Washington School Parents Mr. & Mrs. Robert Martzen into the Washington School's Donation Account.

PERSONNEL – Resolutions 1-2

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolutions 1 was unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated September 24, 2012.

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolution 2 as follows:

Trustee Kucinski spoke of the time and commitment of both committees to achieve the settlement.

Upon a roll call vote Personnel Resolutions 2 was unanimously approved

**2. APPROVE AGREEMENT WITH EDUCATION ASSOCIATION OF NUTLEY
(Custodial Unit)**

BE IT RESOLVED that the Board of Education approves the Memorandum of Agreement and the salary guides with the Education Association of Nutley (Custodial Unit) encompassing the terms and conditions of employment for the buildings & grounds employees for the period July 1, 2012 through June 30, 2014.

HEARING OF CITIZENS

None

OLD BUSINESS

Trustee Kucinski commended the Third-Half Club on their work for the children in the district.

Trustee Flynn stated she attended the NAPSAC meeting and the Special Services parents felt very positive towards this upcoming school year. She inquired if students will be allowed to bring in their own iPads in light of the recent policy change. She also questioned if the district is tracking the effectiveness of the HSPA and SAT prep classes.

NEW BUSINESS

Trustee Scalera commended both Mr. Cortright, JHWMS Principal, and Mr. Williams, NHS Principal, on their presentation at open house.

Trustee Flynn commended the outstanding efforts of the Nutley Thriving Survivors.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:20 PM President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 7:40 PM Trustee Danchak-Martin moved, Trustee Kucinski seconded, and the Board approved by voice to reconvene the meeting:

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Ms. Brenda Sherman
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Absent: Ms. Gina Villani, Director of Curriculum & Instruction

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:41 PM on a motion by Trustee Kucinski, seconded by Trustee Sposato and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary