

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
MARCH 26, 2012**

The Nutley Board of Education held a Public Meeting on Monday, March 26, 2012, in the JHWMS Auditorium located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:39 PM.

**FLAG SALUTE**

President Kuchta led the assembly in the flag salute and a moment of silence.

**MEETING NOTICE**

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Budget Hearing and Refunding Bond Ordinance was provided in the notice of March 15, 2012. Said notice was:

1. Published in the Nutley Sun on Thursday, March 15, 2012.
2. Posted at the entrance of the Board Office on March 15, 2012..
3. Mailed or faxed to the Nutley Sun, The Star Ledger, The North Jersey Herald News, and the Nutley Journal.
4. Mailed or faxed to the Nutley township clerk.
5. Posted on the District's Website.

The purpose of this meeting is:

1. Conduct the public hearing on the 2012-2013 school budget.
2. Adopt the 2012-2013 School Budget.
3. Conduct a hearing for the Refunding Bond Ordinance.
4. Conduct the regular monthly business that would normally come before the Board of Education.

Formal action will be taken.

**ROLL CALL**

Present: Mrs. Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mr. Steven Rogers  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Director of Curriculum & Instruction  
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

***PUBLIC HEARING ON BUDGET***

Mr. Lazovick and Mrs. Yeamans presented a power-point presentation of the 2012-2013 School Budget.

**HEARING OF CITIZENS (Budget Only)**

**None**

**APPROVAL OF 2012-2013 BUDGET**

Trustee Sposato moved, and Trustee Kucinski seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

Trustee Scalera asked if the Finance Committee voted to approve the 2012-2013 Budget. President Kuchta stated that they did not vote, but the full Board approved the tentative budget at the February 27, 2012 meeting and the budget remained unchanged.

BE IT RESOLVED that the Board of Education hereby approves the budget for the 2012-2013 school year in the amount of:

General Fund	\$ 56,865,679
Special Revenue Fund	1,414,385
Debt Service Fund	<u>3,735,511</u>
Total Budget	\$ 62,015,575

Of which the following amount shall be raised by local tax levy:

General Fund Tax Levy	\$ 49,105,490
Debt Service Tax Levy	<u>2,910,896</u>
Total Tax Levy	\$ 52,016,386

and,

BE IT FURTHER RESOLVED the complete budget for 2012-2013 was advertised in the Nutley Sun on March 15, 2012, is on file in the Business Administrator's Office and posted on the district website.

## **Public Hearing on Refunding Bond Ordinance**

President Kuchta presented information regarding the refunding bond ordinance to the public.

### **Hearing of Citizens (Refunding Bond Ordinance (Only))**

Resident Alan Thomas asked about the savings from refunding.

**REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED AUGUST 15, 2003, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$2,923,000, AND ALL OR A PORTION OF THE OUTSTANDING CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED FEBRUARY 1, 2005, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$14,930,000, APPROPRIATING NOT TO EXCEED \$13,100,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$13,100,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING**

Trustee Russo moved, and Trustee Rogers seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Nutley in the County of Essex, New Jersey (the "Board of Education") is hereby authorized to refund all or a portion of the remaining outstanding callable school bonds of the Board of Education originally issued in the principal amount of \$2,923,000 and dated August 15, 2003 (the "2003 Bonds") and to refund all or a portion of the outstanding callable school bonds of the Board of Education originally issued in the principal amount of \$14,930,000 and dated February 1, 2005 (the "2005 Bonds").

The 2003 Bonds maturing on or after August 15, 2014 (the "2003 Refunded Bonds") may be redeemed at the option of the Board in whole or in part on any date on or after August 15, 2013 (the "2003 Redemption Date") at a redemption price equal to 100% of such 2003 Refunded Bonds, plus unpaid accrued interest, if any, to the 2003 Redemption Date.

The 2005 Bonds maturing on or after February 15, 2016 (the "2005 Refunded Bonds") may be redeemed at the option of the Board in whole or in part on any date on or after February 15, 2015 (the "2005 Redemption Date") at a redemption price equal to 100% of such 2005 Refunded Bonds, plus unpaid accrued interest, if any, to the 2005 Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$13,100,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the Board of Education.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement show that the gross debt of the Township as defined in the Local Bond Law and the school debt of the Board of Education is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed 2003 and 2005 Refunded Bonds.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary of the Board of Education as to the indebtedness to be financed by the issuance of the Refunding Bonds authorized herein.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the Board of Education are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the Board of Education to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2003 Bonds and the 2005 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

## ***Regular Agenda***

### **PRESENTATION**

Yantacaw School PSA – Mrs. Licamelli introduced the Yantacaw School Safety Team and then shared a video “Stand Up for Bullying” that the students made. After the video the Yantacaw Student Council Members shared what they learned by making this video.

## **APPROVAL OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – March 12, 2012  
Open Public Meeting – February 27, 2012  
Closed Executive Session – February 27, 2012

Trustee Sposato moved, Trustee Kucinski seconded, and the Board minutes were approved with the following exception:

1. Trustee Flynn abstained on both sets of February 27, 2012 Board Meeting due to her absence.

## **CORRESPONDENCE**

Mrs. Yeamans stated that the Board received a variance notice for permission to maintain an existing day care in the property located at 174 Bloomfield Avenue for variances from the codes of Nutley being 200 feet within school property.

## **SUPERINTENDENT'S REPORT**

Mr. Lazovick thanked Mr. Kelly for making the Yantacaw School PSA video possible and congratulated Mr. Cundari on the high school production of Cabaret. He also spoke about the interviews taking place to fill several administrative openings, the 2012 ASCD Annual Conference & Exhibit Show attended by several staff members, the voting on program of studies for the middle school, updated technology and swipe cards at the high school.

## **BOARD SECRETARY'S REPORT**

Mrs. Yeamans stated everything was addressed in the Budget Presentation.

## **COMMITTEE REPORTS**

Academic – Trustee Reid stated that the curriculum needs to be aligned for K-6 throughout the district. He congratulated Ms. Villani on filing the Race to the Top Grant. He also spoke about the district moving forward with technology and encouraged the PTO's to fund classroom libraries.

Administration – Trustee Kucinski spoke about moving forward on the solar consultant, exploring ways to save funds on energy and policy changes.

Finance – President Kuchta spoke about the recommendation of the financial consultant, budget presentation, rental fees, Liquid Church, referendum surplus and use of funds, the Committee's recommendation of \$500K surplus be maintained and shared services with the Township of Nutley.

## **HEARING OF CITIZENS (Resolutions Only)**

None

**ACADEMICS - Resolutions 1-3**

Trustee Reid moved and Trustee Kucinski seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote Academic Resolutions 1-3 were unanimously approved.

**1. APPROVAL OF FIELD TRIPS**

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
Radcliffe School	Valerie Piacenza	3/27/2012 Rain Dates 3/28-3/30/2012	Petracco's and the Mailbox, Nutley
Nutley High School	Linda McDonnell Karen Vander Have	4/10/2012	Bronx Zoo and New York Botanical Gardens, NY
Spring Garden School	Marcia Napolitano	4/17/2012	Elementary Schools
Nutley High School	Theresa Lappostato Karen Vander Have	4/18/2012	Guggenheim Museum and Metropolitan Museum of Art, NYC
Nutley High School	Cheryl De Simone	4/27/2012	Liberty Science Center, Jersey City, NJ
Lincoln School	Lisa Palestina (Special Education)	5/7/2012	Turtle Back Zoo, West Orange, NJ
Yantacaw School	Rosa Santoriello	5/9/2012	Green Meadows Farm, Hazlet, NJ
Lincoln School	Kimberly Algieri	5/22/2012	Raritan Valley Community College
Spring Garden School	Marcia Napolitano	5/23/2012	NJ Law Center, New Brunswick, NJ

**2. APPROVAL OF Professional Development Days/Travel Reimbursement**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Michael Christadore	13 <sup>th</sup> Annual Sports Management Career Seminar	3/27/12	South Orange, NJ	No Cost
Flavia Groeling Philip Nicolette	NJ Sustainable Schools Conference 2012	3/28/2012	Monroe Township, NJ	\$100 pp + Travel
John Maiello	Region I Concert Band Festival	3/29/2012	Randolph, NJ	Travel
Janet Salvatoriello	Handle with Care Training	4/17/2012	Belleville High School	Travel
Kathleen Cullity Jane Frost-Guzzo Angela Irene Kimberly Rusert	NJTESOL/NJBE 2012 Spring Conference	5/30-5/31, 2012	New Brunswick, NJ	\$119 pp + Travel
Kent Bania	NSTA - STEM Forum and Expo	5/17-5/19, 2012	Atlantic City, NJ	\$150 + Travel
Lisa Vallo	NJCECA Awards	5/23/2012	North Haledon	Travel
Eva Casazza Dawn Rabbia	Early Childhood Education in the 21st Century Conference	6/1/2012	Caldwell College	\$75 pp + Travel
Karen Yeamans	Annual NJASBO Conference	6/7-6/8, 2012	Atlantic City, NJ	\$426 Lodging & Meals + Travel

**3. APPROVAL OF PROGRAM OF STUDIES - MIDDLE SCHOOL**

BE IT RESOLVED that the Board of Education approves the Program of Studies – Middle School for the 2012-2013 school year.

***ADMINISTRATION - Resolutions 1-3***

Trustee Kucinski moved and Trustee Scalera seconded a motion that the Board approves Administration Resolutions 1-3 as follows:

Upon a roll call vote Administration Resolutions 1-3 was unanimously approved.

**1. ADOPTION OF BYLAWS, POLICIES & REGULATIONS (Second Reading)**

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (second reading) on file in the Business Office:

- 2412.1 Homebound R2
- 5430 Grading R2
- 5440 Honoring Pupil Achievement R2
- 5519 Dating Violence at School R2
- R2430 Co-Curricular Activities R2
- R5200 Attendance R2
- R5200.1 High School Attendance R2
- R5440 Honoring Pupil Achievement R2
- R5441 National Honor Society R2
- R5519 Dating Violence at School R2

**2. ADOPTION OF SCHEDULE OF MEETINGS**

BE IT RESOLVED that the regular monthly meetings of the Board of Education of the Township of Nutley be held on the fourth Monday of each month, except as noted otherwise, and

BE IT FURTHER RESOLVED that, in accordance with the requirements of the Open Public Meetings Act of 1975, the annual Schedule of Meetings be adopted as follows:

Time: 6:30 PM

Location: John H. Walker Middle School - Choir Room

Action may be taken at any of the following meetings:

**2012**

April 23 (*change from April 16 and April 30 for Reorganization*)

May 21 (*3<sup>rd</sup> Monday*)

June 11

June 25

July 23

August 27

September 10

September 24

October 9 (*Tuesday*)

October 22

November 19 (*3<sup>rd</sup> Monday*)

December 17 (*3<sup>rd</sup> Monday*)

**2013**

January 7 *Board Reorganization Meeting*

**3. APPROVAL OF SUBMISSION OF APPLICATION FOR THE RACE TO THE TOP GRANT**

BE IT RESOLVED that the Board of Education Approves submission of the application for the Race to the Top Grant for the 2012-2013 school year in the amount of \$19,322.

***FINANCE - Resolutions – 1-12***

Trustee Flynn made a motion, seconded by Trustee Sposato, that Resolution 11 be amended to state the following:

- The Board of Education sought proposals for the requested services;
- The Board received three proposals and the Finance Committee reviewed those proposals to identify the one that met the Board's need for purpose of refunding;
- The finance committee recommended Acacia due to their experience to perform the requested services.

Upon a roll call vote the motion to amend Resolution 11 was unanimously approved.

Trustee Scalera asked if the Board charges for use of our fields.

Trustee Scalera moved and Trustee Rogers seconded a motion that the Board approves Finance Resolutions 1-12 as amended:

Upon a roll call vote Finance Resolutions 1-12 were approved with the following exceptions:

- 1) Trustee Rogers voted "No" on all the communication bills.
- 2) Trustee Flynn abstained on Resolution 12.

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending February 29, 2012.

**2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS**

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of February 29, 2012 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)



**3. BILLS AND MANDATORY PAYMENTS**

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated March 26, 2012 in the total amount of \$5,853,268.33 (Appendix C).

**4. TRANSFER SCHEDULE**

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the March transfers in the 2011-12 budget as follows:

TRANSFER					AMOUNT	AMOUNT	
#	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	TO	FROM	
9674	11-000-222-600-05-613	A/V SUPPLIES-SPRING GARDEN		2/1/2012	\$ 95.00		
		MISC EXPENSES-SPRING GARDEN	11-000-240-800-05-891			\$ (95.00)	
9676	11-402-100-500-73-597	AA-RECONDITIONING-CREW		2/6/2012	\$ 26.11		
		AA-MISC EXPENSE-ALL SPORTS	11-402-100-800-70-891			\$ (26.11)	
9678	11-402-100-800-72-895	AA-GAME EXPENSE-BOWLING		2/8/2012	\$ 783.75		
		AA-MISC EXPENSE-ALL SPORTS	11-402-100-800-70-891			\$ (783.75)	
9681	11-402-100-800-72-895	AA-GAME EXPENSE-BOWLING		2/15/2012	\$ 117.50		
		AA-MISC EXPENSE-ALL SPORTS	11-402-100-800-70-891			\$ (117.50)	
9683	11-190-100-610-07-615	TEACHING SUPPLIES-YANTACAW		2/16/2012	\$ 30.89		
		SCH OFFICE SUPPLIES-YANTACAW	11-000-240-600-07-616			\$ (30.89)	
9685	11-190-100-610-01-626	BUDGET MUSIC SUPPLIES-HS		2/23/2012	\$ 745.53		
		MUSIC PUR. TECH. SER.-DW	11-404-100-340-00-626			\$ (745.53)	
					<b>TOTAL</b>	<b>\$1,798.78</b>	<b>\$(1,798.78)</b>

**5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS**

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE	TIME	FEES	NO. OF EVENTS
Jeff Thomas Atlantic Coast Football League	Flag & Touch Football	Yantacaw School Field	3/18/12 - 7/15/12	8:30 AM - 1:30 PM	Facilities: None Custodian: None	17
Chris Kim Liquid Church	Meeting	JWMS Choir Room & Teacher Cafeteria	3/21/12 3/28/12 4/4/12	5:30 PM - 9:30 PM	Facilities: \$300.00 Custodian: \$425.25	3
Gemma Abernovich Radcliffe PTO	Talent Show Practice	Radcliffe - Gym	3/26/12 - 5/21/12	6:30 PM - 7:30 PM	Facilities: None Custodian: None	14
Michael McCue Nutley Royals	Boys Travelling Baseball Games	Oval	4/1/12 4/22/12 5/13/12 5/27/12	11:00 AM-2:00 PM	Facilities: None Custodian: None	4

Loren McCreesh Program & Events Coordinator Nutley Dept. of Public Affairs	Fit Kids All Girls Self Defense Classes (High School age)	High School - Auxiliary Gym	4/10/12 - 5/9/12 (Mondays)	6:45 PM - 8:15 PM	Facilities: None Custodian: None	5
Loren McCreesh Program & Events Coordinator Nutley Dept. of Public Affairs	Nutley Wellness Challenge Zumba Gold Classes	Radcliffe - Gym	4/12/12 - 5/10/12 (Thursdays)	6:15 PM - 7:45 PM	Facilities: None Custodian: None	5
Jill Kuczek Cub Scout Pack #142	Volleyball Game	Spring Garden Gym	4/13/12	7:15 PM - 8:45 PM	Facilities: None Custodian: None	1
Loren McCreesh Program & Events Coordinator Nutley Dept. of Public Affairs	Nutley Wellness Challenge Zumba Classes	Radcliffe - Gym	4/10/12 - 5/22/12 (Tuesdays)	6:45 PM - 8:15 PM	Facilities: None Custodian: None	7
Loren McCreesh Program & Events Coordinator Nutley Dept. of Public Affairs	Nutley Wellness Challenge Boot Camp Classes	Washington School Gym & Field	4/14/12 - 6/9/12 (Sundays)	8:30 AM - 10:30 AM	Facilities: None Custodian: None	7
Ken Bania High School	Science Workshop - Liberty Science Center Teacher Outreach Program	JWMS - Room 301 High School Room 122	4/24/2012 4/25/12	3:00 PM - 6:00 PM	Facilities: None Custodian: None	2
Dana Melillo Hope for Nutley/Public Safety Dept.	Panel Presentation - Daytop Students High School	JWMS - Auditorium	5/3/12	6:00 PM-9:00 PM	Facilities: None Custodian: None	1
Dennis McPartland JWMS	Band Festival	JWMS - Auditorium, Band Room	5/18/12	3:00 PM - 9:00 PM	Facilities: None Custodian: None	1
Katharina Gianico Starlight Dance Center	Dance Recital	JWMS - Auditorium, Band Room & Cafeteria	6/8/12 & 6/9/12	4:00 PM - 6:00 PM & 9:00 AM - 4:00 PM	Facilities: \$700 Custodian: \$762.75	2
<b>Total Use of Property Represented By The Above</b>						69

**6. DEPOSITORY OF SCHOOL FUNDS – TD Bank**

BE IT FURTHER RESOLVED that the following officers of the various accounts be authorized to sign checks drawn on the accounts effective April 1, 2012:

**Nutley High School Athletic Account – Acct. #3450340379**

Two of the following signatures required:

Joseph Piro  
Edward Barry  
Linda Orr

**Nutley High School Account - Acct. #: 110001880**

Edward Barry and Gina Russell

**7. TRANSPORTATION SERVICES AGREEMENT**

BE IT RESOLVED that the Nutley Board of Education approves the Secretary to be authorized to enter into transportation agreements with the Hopatcong Borough Board of Education (Sussex County Regional Cooperative) for transportation of Special Education students for the 2012-2013 school year. The agreement will provide coordinated transportation services between the Hopatcong Borough Board of Education and any joining districts.

BE IT FURTHER RESOLVED that any agreements be presented for ratification at the next succeeding meeting of the Board of Education.

**8. JOINT TRANSPORTATION AGREEMENT**

BE IT RESOLVED, that the Nutley Board of Education approves the following Joint Transportation Agreement with the Belleville Board of Education to provide transportation for Special Education students from Nutley to the following schools, effective September 1, 2011 through June 30, 2012.

Subject to approval of the County Superintendent of Schools.

RT#	# OF STUDENTS	SCHOOL	COST PER DIEM
2208	02	Children's Institute Verona, NJ	\$60.00

**9. ACCEPTANCE OF DONATIONS**

BE IT RESOLVED that the Board of Education accepts the following donations:

\$ AMOUNT	FROM
105.00	Matching gift donation from Mr. & Mrs. Robert Martzen to Washington School.
320.00	Proceeds from the GAB Laconte Promotion Elite Heat Gym Boxing 50/50 to the Nutley Board of Education
	<b>Donations to Spring Garden Greenhouse:</b>
260.00	Spring Garden PTO
200.00	Charles Kucinski
	Lisle Hill: tulip bulbs, garden tools, watering cans, vegetable seeds, Space Saver Pyramid for growing Strawberries, garden gloves, plant food, herbs, planting containers & a flat of flowers
	Frank Sasso: new sink basin table top for the greenhouse table, garden tools, wall fan
	Silvia Haines: handheld garden tools for the students
	Brian Korbianick, Landscape Techniques: soil, mulch, volunteer workers for the beautification project
	Anthony De Frank Paving: removal of overgrown shrubs, trees, etc. for the beautification project, soil, large garden shovels, handheld garden tools
	Kenny DeFrank & Mark Grande: volunteer workers for the project; handheld garden tools

	Dr. Joe Scarpelli: soil, mulch, compost, compost bin
	George Ackerman: Greenhouse shelving, paint, table base for the new sink basin table top, garden tools, watering can
	Sharon Keseling: vegetable seeds, handheld garden tools, garden gloves, plant food & containers
	SallyAnn Marino Ryder: garden tools, plant food, wheel barrel, flower seeds, planting containers

**10. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.**

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for HVAC Upgrades at the High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 21- High School	\$ 61,920.83 (Acct #30-999-405-450-01-000)
Change Order 2 Approved 10/17/11	
Final payment for Music Wing	<u>5,133.26</u> (Acct #30-999-405-450-01-330)
<b>Total</b>	<b>\$ 67,054.09</b>

**11. RESOLUTION AUTHORIZING PROPOSAL FOR CERTAIN FINANCIAL ADVISORY SERVICES ADOPTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY**

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Refunding School Bonds and other obligations by the Board of Education of the Township of Nutley in the County of Essex, New Jersey (the "Board"), a body corporate of the State of New Jersey, which may include but is not limited to the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the obligations; structuring the various terms and conditions associated with the obligations in order to minimize the tax impact of the obligations; and general advice to the Board about the various financial aspects of the financings; and

WHEREAS, such financial advisory services are advisory in nature, are services for which it is not reasonably possible to draft specifications and therefore are deemed to be extraordinary and un-specifiable, and the firm of Acacia Financial Group, Marlton, New Jersey has the expertise, extensive training, experience and proven reputation and has demonstrated capability and valuable assistance in providing such advice and services; and

WHEREAS, funds are or will be available for this purpose;

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY AS FOLLOWS:**

1. The firm of Acacia Financial Group, Marlton, New Jersey shall be retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of bonds and other obligations by the Board for a fee of \$11,000 plus reimbursement of expenses for the preparation of the LFB Application capped at \$200 in accordance with an agreement submitted to the Board (the "Agreement").

2. The Agreement is being awarded as an extraordinary un-specifiable service in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(2) because such services are advisory.
3. The Board of Education sought proposals for the requested services; The Board received three proposals and the Finance Committee reviewed those proposals to identify the one that met the Board's need for purpose of refunding; The finance committee recommended Acacia due to their experience to perform the requested services.
4. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Nutley Sun.
5. A copy of this resolution as well as the Agreement shall be placed on file with the Business Administrator/Board Secretary of the School District.

## **12. APPROVAL OF CONTRACT WITH PPC DESIGN TEAM, LLC FOR SOLAR PPA**

WHEREAS, the Nutley Board of Education desires to retain the services of the consultant to research, evaluate and compile the necessary records and the relevant information to develop a Request for Proposal (RFP) for a Power Purchase Agreement (PPA) to provide energy through a photovoltaic solar system at the Nutley Board of Education school facilities, to be reviewed and approved by the Board Attorney and published by the Board to solicit proposals. The consultant will coordinate and assist with the review of all submissions, with the Board's Evaluation Team to determine which proposal might be acceptable to the Board to enter into a PPA.

WHEREAS, based upon its experience, the consultant is prepared to and desires to furnish services to the Owner for the benefit of the Owner, and

Now, Therefore, Be It Resolved, that this Board of Education enters into a contract with PCC Design Team, LLC, whose address is 155 Route 94,Blairstown New Jersey to provide the services necessary to prepare the RFP and assist with the review of submissions.

Be It Further Resolved, only if the Board of Education agrees to enter a PPA agreement then it will be agreed that the PPA provider shall reimburse the Board for project development costs as outlined in the RFP and PPA agreement and the Board will pay the consultant from these funds when received from the PPA provider.

### ***PERSONNEL - Resolutions 1-2***

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolution1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved.

#### **1. PERSONNEL AGENDA REPORT**

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated March 26, 2012.

## **HEARING OF CITIZENS**

Resident Diane Bolton thanked the Academic Committee for aligning the K-6 curriculum.

Resident Amy Christman asked how a class gets approved as an elective and if the district could offer a gifted & talented elective at the middle school.

## **OLD BUSINESS**

Trustee Kucinski announced that the TD Affinity Program donated \$5,288 to the Nutley Education Foundation and thanked everyone who participated.

Trustee Scalera questioned the Academic Committee field trip approval and the amount of school time the students miss by participating in some of these field trips.

Trustee Flynn received favorable feedback on the 2012/2013 School Calendar and the reduction of single session days but did mention the concern with the length of the school year.

## **NEW BUSINESS**

Trustee Kucinski complimented Trustee Rogers on the feedback he provides to the Radcliffe PTO. He thanked Trustees Danchak-Martin and Flynn for offering to draft a document for every board member to distribute to their designated PTO. Trustee Kucinski hopes this will enable each board member to advise the PTO's what is done behind the scenes.

Trustee Rogers complimented a bus driver who was scrubbing their bus to make sure it was clean for the students.

Trustee Reid thanked the Academic Booster Club for the great History Fair this past weekend.

Trustee Flynn acknowledged Trustee Danchak-Martin and her committee for all their efforts in the History Fair.

Trustee Scalera commended all the students on their efforts at the History Fair.

Trustee Flynn asked if variance notices could be put on EDD.

## **MOTION TO ADJOURN TO EXECUTIVE SESSION**

At 8:10 PM President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters, negotiations, legal matters relative to the OFAC decision, township contractual agreements and personnel.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

## **RECONVENE MEETING**

At 9:20 PM Trustee Sposato moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting with the following exception:

## **ROLL CALL**

Present: Mrs. Danchak-Martin  
Ms. Victoria Flynn  
Mr. Charles W. Kucinski  
Dr. Robert Reid  
Mr. Steven Rogers  
Mrs. Deborah J. Russo  
Mr. Fredrick Scalera  
Mr. Thomas J. Sposato  
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools  
Ms. Gina Villani, Director of Curriculum & Instruction  
Mrs. Karen A. Yeamans, Business Administrator/Board Secret

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:21 PM on a motion by Trustee Sposato, seconded by Trustee Russo and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Board Secretary