

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
FEBRUARY 27, 2012**

The Nutley Board of Education held a Public Meeting on Monday, February 27, 2012, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:32 PM.

FLAG SALUTE

President Kuchta led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of May 9, 2011. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 19, 2011 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Mr. Charles W. Kucinski
Dr. Robert Reid
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Absent: Ms. Victoria Flynn

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Director of Curriculum & Instruction
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Special Meeting – February 13, 2012
Open Public Meeting – January 23, 2012
Closed Executive Session – January 23, 2012
Shared Special Meeting – November 1, 2011

Trustee Kucinski moved, Trustee Sposato seconded, and the Board minutes were unanimously approved.

CORRESPONDENCE

Mrs. Yeamans stated that the Board received invitations to march in the St. Patrick's Day Parade and Memorial Day Parade.

SUPERINTENDENT'S REPORT

Mr. Lazovick spoke about the visit to the high school music program from Mr. Jeffrey Grogan of the New Jersey Symphony Orchestra and Mr. Tim Reynish, world-renowned orchestra conductor. He stated Mr. Grogan commended the focus, desire, and work ethic of the students and staff in our music program. He also spoke about the accomplishments of the wrestling team, three job postings, ASEOP, community survey and Race to the Top.

PRESENTATIONS

Mr. Cappello gave a HIB power-point presentation detailing several examples of Harassment, Intimidation and Bullying (HIB) and the training the team teachers receive throughout the district.

Ms. Villani gave a power-point presentation regarding Nutley students' performances on the AP, SAT and PSAT tests and the course of action to increase the scores.

Mrs. Yeamans gave a power –point presentation on the tentative budget for the 2012-2013 school year.

COMMITTEE REPORTS

Academic – Trustee Reid spoke about the importance of the performance data and the plan of action to make improvements. He stated that the Program of Studies is being conducted for the middle school.

Administration – Trustee Kucinski spoke about the hiring of the football coach, ad hoc legal committee review, policy updates and moving ahead with solar energy.

Finance – President Kuchta spoke about the board refinancing proposal, budget for the 2012-2013 school year, rental fees and the review of the lease with Liquid Church.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:52 PM Trustee Kucinski moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss negotiations and legal requirements for refinancing school bonds.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 8:00 PM Trustee Sposato moved, Trustee Kucinski seconded, and the Board unanimously approved by voice to reconvene the meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Mr. Charles W. Kucinski
Dr. Robert Reid
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Absent: Ms. Victoria Flynn

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMICS - Resolutions 1-4

Trustee Reid moved and Trustee Kucinski seconded a motion that the Board approves Academic Resolutions 1-4 as follows:

Upon a roll call vote Academic Resolutions 1-4 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

| SCHOOL | TEACHER/PROGRAM | DATE | LOCATION |
|----------------------|---|---|---|
| Nutley High School | John Maiello (Was Approved on 1/9/2012. Date has been changed from 3/7 to 3/2/2012) | 3/2/2012 | William Paterson University, Wayne, NJ |
| Washington School | Patricia Maher | 3/20/2012 | Newark Museum, Newark, NJ |
| Yantacaw School | Rebecca Olivo Mary Balitos | 3/23/2012 | Garden State GreenFest, Kean University |
| Nutley High School | Steven DiGregorio Denis Williams | 3/28/2012 | Essex County Court House, Newark, NJ |
| Nutley High School | Debra Piacentini | 3/28/2012 | NY Armory, New York City |
| Nutley High School | Michael Christadore | 3/30/2012 | Morris County Court House |
| Lincoln School | Ellen Wolf | 3/30,4/6,20,27, 5/4,11,18,25,6/1, 8,15/2012 | Booth Park, Nutley, NJ |
| Washington School | Jeannette Andreula | 4/16/2012 | Newark Museum, Newark, NJ |
| Nutley High School | Vance Campbell | 4/20/2012 | E-Tek, Secaucus, NJ |
| Nutley High School | Katianne Oakley | 4/30/2012 | Six Flags, Jackson, NJ |
| Spring Garden School | Rosann Rizzuto | 5/15/2012 | Montclair State University |

| | | | |
|----------------------|---|----------------|---|
| Lincoln School | Lorraine Rubinstein | 5/21/2012 | Jenkinson's Aquarium, Point Pleasant, NJ |
| Nutley High School | Lisa Vallo | 5/23/2012 | The Tides Estate, North Haledon, NJ |
| Washington School | Marcia Napolitano | 6/1/2012 | Montclair State University |
| Spring Garden School | Doreen Holland | 6/7/2012 | Cody Arena, West Orange, NJ |
| Nutley High School | Joseph Simko (Preliminary approval. Will be approved in July 2012) | 9/23-9/25/2012 | Sedge Island, Island Beach State Park, Seaside Park, NJ |
| Nutley High School | Katianne Oakley (Preliminary approval. Will be approved in July 2012) | 9/30-10/2/2012 | Sedge Island, Island Beach State Park, Seaside Park, NJ |

2. APPROVAL OF Professional Development Days/Travel Reimbursement

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per as follows:

| EMPLOYEE/BOARD MEMBER | PROGRAM NAME | DATE | LOCATION | COST |
|---|---|----------------|----------------------------|--|
| Joseph Dwyer, III Frank DiPiano Anthony Montes | NJ State Wrestling Tournament (Lodging/Meals) | 3/1-3/4/2012 | Atlantic City, NJ | Lodging - \$412.00/pp Meals - \$195.00/pp |
| Addolorato Cicchino Tina D'Urso | American Council on the Teaching of Foreign Languages (ACTFL) Workshop | 3/2/2012 | Tuckahoe, NY | Travel |
| Lisa Luberto | Beyond the Basics Mythology Series Workshop | 3/2/2012 | Montclair State University | \$85.00 + Travel |
| Kristen Pero | Practical Strategies to Address the Challenges of Today's School Nurse Seminar | 3/5/2012 | Parsippany, NJ | \$100.00 + Travel |
| Joseph Piro | Annual Directors of Athletics Association of NJ Workshop (Lodging/Meals) (Registration cost approved 1/23/2012) | 3/11-3/15/2012 | Atlantic City, NJ | \$366.00 |
| Christina Osieja Christina Stendardi Daryl Heller Maura Byrne Susan Bresnan Lora Shertel | NJECC Annual Technology Conference | 3/13-14/2012 | Montclair State University | Travel |
| Daniel DiCristo Donna Saita | NJECC Annual Technology Conference | 3/14/2012 | Montclair State University | \$95.00/pp + Travel |
| James Kelly | Bergen County ETTC Multimedia Workshop | 3/14/2012 | Rochelle Park, NJ | \$100.00 + Travel |
| Katianne Oakley | UMDNJ - Dynamics of Healthcare in Society Teachers' Meeting | 3/16/2012 | Scotch Plains, NJ | Travel |
| Karen Yeamans Jesenia Gomez LaSalle | NJASBO Understanding the Food Service Income Statement Workshop | 3/20/2012 | Rockaway, NJ | \$75.00/pp + Travel |
| Kent Bania | Range Finding for NJ BCT | 3/21/2012 | Robbinsville, NJ | Travel |
| Kent Bania Jane Frost-Guzzo Nicole David | Supporting ELL Achievement of the Common Core Standards Conference | 3/22/2012 | Kean University | \$149.00/pp + Travel |
| Carrie-Anne Papa Donna Cocco | NJACAC Professional Development: Transitions to College | 3/23/2012 | Essex County College | Travel |
| Gloria Dorfman | MSU Cengage Learning Conference for Business Educators | 3/23/2012 | Totowa, NJ | \$65.00 + Travel |
| Susan Bresnan | Handhelds in School Libraries NJ Conference | 3/24/2012 | Edison, NJ | Travel |
| Kent Bania | NJ Sustainable Schools Conference | 3/28/2012 | Monroe Township, NJ | \$125.00 + Travel |
| Joseph Cappello | NJ Child Assault Prevention Award Luncheon | 3/30/2012 | Trenton, NJ | Travel |

| | | | | |
|-------------------|--|----------------|------------------|-------------------|
| Elizabeth D'Angio | FLENJ Spring Conference | 3/30-3/31/2012 | Somerset, NJ | \$100.00 + Travel |
| Sherrie Tolve | 2012 Annual School Counselor Conference | 4/13/2012 | Kean University | \$25.00 + Travel |
| Judith Cresci | Comorbidity with Autism Spectrum Disorders Workshop | 4/17/2012 | Edison, NJ | \$100.00 + Travel |
| Michele Syme | NJSHA Convention | 4/19/2012 | Long Branch, NJ | \$150.00 + Travel |
| Carrie-Anne Papa | Counselor Visit Day - 2012 Quinnipiac University | 4/24/2012 | Hamden, CT | Travel |
| Jaime Schragar | Early Childhood Education in the 21st Century Conference | 6/1/2012 | Caldwell College | \$75.00 + Travel |

3. APPROVAL OF FIELD WORK

BE IT RESOLVED that the Board of Education approves the following field work to be conducted in district, conforming to standards of practice and confidentiality:

| Student | University | Mentor |
|----------------|-------------------|---------------|
| Gena Hartman | Kean University | Erin Sheridan |

4. APPROVAL OF BILINGUAL/ESL PROGRAM PLAN

BE IT RESOLVED that the Board of Education approves the Bilingual/ESL Three-Year Program Plan – School Years 2011-2014.

ADMINISTRATION - Resolution 1

Trustee Kucinski moved and Trustee Scalera seconded a motion that the Board approves Administration Resolution1 as follows:

Upon a roll call vote Administration Resolution 1 was unanimously approved.

1. ADOPTION OF BYLAWS, POLICIES & REGULATIONS (First Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

- 2412.1 Homebound R1
- 5430 Grading R1
- 5440 Honoring Pupil Achievement R1
- 5519 Dating Violence at School R1
- R2430 Co-Curricular Activities R1
- R5200 Attendance R1
- R5200.1 High School Attendance R1
- R5440 Honoring Pupil Achievement R1
- R5441 National Honor Society R1
- R5519 Dating Violence at School R1

FINANCE - Resolutions 1-19 &23

Trustee Sposato moved and Trustee Cucinski seconded a motion that the Board approves Finance Resolutions 1-19 & 23 as follows:

Upon a roll call vote Finance Resolutions 1-19 & 23 were approved with the following exceptions:

- 1) Trustee Rogers voted "No" on all the communication bills.
- 2) President Kuchta abstained on check #088299.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of January 31, 2012 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated February 27, 2012 in the total amount of \$6,200,276.75 (Appendix C).

4. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the January transfers in the 2011-12 budget as follows:

| TRANSFER # | ACCOUNT TO | DEPARTMENT | ACCOUNT FROM | DATE | AMOUNT TO | AMOUNT FROM |
|------------|-----------------------|-------------------------------|-----------------------|---------|-------------|---------------|
| 9657 | 11-402-100-600-81-610 | AA-SUPPLIES-FOOTBALL | | 1/4/12 | \$ 107.21 | |
| | | AA-SUPPLIES-B SOCCER | 11-402-100-600-82-610 | | | \$ (107.21) |
| 9658 | 11-000-222-600-01-619 | LIB/AV COMPUTER SUPPLIES-HS | | 1/6/12 | \$ 2,491.06 | |
| | | LIBRARY BOOKS-HS | 11-000-222-600-01-611 | | | \$ (2,491.06) |
| 9659 | 11-402-100-800-73-891 | AA-MISC EXPENSE-CREW | | 1/10/12 | \$ 200.00 | |
| | | AA-SUPPLIES-CREW | 11-402-100-600-73-610 | | | \$ (200.00) |
| 9663 | 11-000-230-590-17-596 | SUPT OFF TRAVEL/CONF EXPENSES | | 1/13/12 | \$ 380.00 | |
| | 11-000-230-600-17-616 | SUPT OFFICE SUPPLIES | | | \$ 3,000.00 | |
| | | SUPT OFFICE SALARIES | 11-000-230-100-17-000 | | | \$ (3,380.00) |
| 9670 | 11-000-261-420-02-423 | MAINT. C/S FRANKLIN | | 1/27/12 | \$ 587.00 | |
| | | A/V SUPPLIES-FRANKLIN | 11-000-222-600-02-613 | | | \$ (587.00) |
| 9671 | 11-402-100-600-87-610 | AA-SUPPLIES-SOFTBALL | | 1/30/12 | \$ 174.87 | |
| | | AA-MISC EXPENSE-ALL SPORTS | 11-402-100-800-70-891 | | | \$ (174.87) |

| | | | | | | |
|------|-----------------------|------------------------------------|-----------------------|--------------|---------------------|-----------------------|
| 9672 | 11-402-100-800-73-891 | AA-MISC EXPENSE-CREW | | 1/30/12 | \$ 75.00 | |
| | | AA-TRAVEL EXPENSES-CREW | 11-402-100-500-73-581 | | | \$ (75.00) |
| 9679 | 11-000-100-563-00-000 | TUITION-COUNTY VOC REGULAR | | 1/30/12 | \$ 3,398.00 | |
| | | TUITION-COUNTY VOC-SPECIAL | 11-000-100-564-00-000 | | | \$ (3,398.00) |
| 9679 | 11-215-100-610-00-625 | PD BUDGET SUPPLIES | | 1/30/12 | \$ 3,311.00 | |
| | | SPEECH TEACHERS SALARIES | 11-000-216-100-28-000 | | | \$ (3,311.00) |
| 9679 | 11-000-240-500-01-440 | SCH ADM LEASE/RENTAL EQ- | | 1/30/12 | \$ 3,700.00 | |
| | | PRINCIPALS/VP SALARIES | 11-000-240-103-00-000 | | | \$ (3,700.00) |
| 9679 | 11-214-100-610-00-000 | AUTISM INSTRUCTIONAL SUPPLIES | | 1/30/12 | \$ 0.21 | |
| | | AUTISM MISCELLANEOUS EXPENSE | 11-214-100-800-00-891 | | | \$ (0.21) |
| 9679 | 11-402-100-100-77-401 | AA-SAL-GAME WORKER-CROSS COUNT | | 1/30/12 | \$ 110.00 | |
| | 11-402-100-100-80-000 | AA-SALARIES CUSTODIAL B-BASKET | | | \$ 3,378.19 | |
| | 11-402-100-100-81-000 | AA-SALARIES GROUNDS-FOOTBALL | | | \$ 6,432.44 | |
| | 11-402-100-100-81-400 | AA-SALARIES COACHES - FOOTBALL | | | \$ 6,693.00 | |
| | 11-402-100-100-81-401 | AA SAL.-GAME WORKER-FOOTBALL | | | \$ 453.30 | |
| | 11-402-100-100-82-000 | AA-SALARIES GROUNDS-B SOCCER | | | \$ 1,574.18 | |
| | 11-402-100-100-84-000 | AA-SALARIES CUSTODIAN- WRESTLNG | | | \$ 3,068.07 | |
| | 11-402-100-100-85-000 | AA-SALARIES CUSTODIAN-G BASKET | | | \$ 799.51 | |
| | 11-402-100-100-86-000 | AA-SALARIES GROUNDS-G SOCCER | | | \$ 555.50 | |
| | 11-402-100-100-86-400 | AA-SALARIES COACHES-G SOCCER | | | \$ 4,849.00 | |
| | 11-402-100-100-89-400 | AA-SALARIES COACHES- VOLLEYBALL | | | \$ 3,684.00 | |
| | | TUITION NJ PRIV HANDICAP | 11-000-100-566-00-000 | | | \$ (31,597.19) |
| | | | | TOTAL | \$ 49,021.54 | \$ (49,021.54) |

5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

| REQUESTS | PURPOSE OF USE | FACILITIES | DATE | TIME | FEES | NO. OF EVENTS |
|--|---|-------------------------------|---|-----------------------|--|---------------|
| Diane Bolton Nutley Special Ed. Parent Advisory Council | Special Education Issues | High School Cafeteria | 2/9/12, 3/1/12, 4/12/12, 5/3/12, 6/7/12 (Thursdays) | 7:30 pm- 8:30 pm | Facilities: None Custodian: None | 5 |
| Amanda Caruso Yantacaw School 5th Grade Talent Show Committee | Talent Show Practice | Yantacaw School Auditorium | 2/13/12 thru 4/19/12 Monday, Tuesday, Friday | 6:30 PM - 7:30 PM | Facilities: None Custodian: None | 11 |
| Jillaine Gingerelli Yantacaw School Talent Show Chair | 6th Grade Talent Show Practices | Yantacaw School Auditorium | 3/2/12 3/9/12 3/23/12 3/30/12 4/13/12 | 6:30 PM - 7:30 PM | Facilities: None Custodian: None | 5 |
| Joanne Cocchiola Womens Initiative of Nutley | Speakers | JHWMS Auditorium | 3/8/12 | 4:00 PM - 10:00 PM | Facilities: None Custodian: None | 1 |
| Jill Divilio NHS Guidance Dept. | Presentation for 7-12 Grades on Five Must Know Secrets for Today's College Girl | JHWMS Auditorium | 3/21/12 | 7:00 PM - 8:30 PM | Facilities: None Custodian: None | 1 |
| Jennifer Santiago Roche Players | Performance - Musical | High School Auditorium | 4/22/12 thru 4/28/12 & 5/3/12 thru 5/5/12 | 6:00 PM - 11:00 PM | Facilities: \$2250 Custodian: \$2652.75 | 10 |

**Nutley Board of Education
Public Meeting on February 27, 2012**

| | | | | | | |
|--|--|---|-------------------------------|--------------------|---|------------|
| Mary Appel League of Women Voters of Nutley | Commissioner Candidates Presentations | Washington School Auditorium | 4/25/12 | 7:00 PM - 9:00 PM | Facilities: None Custodian: None | 1 |
| John Maiello Nutley High School Music Dept. | Café Night - Fundraiser for NHS Instrumental Program | High School Cafeteria, Math & Music Wings | 4/29/12 | 9:00 AM - 8:00 PM | Facilities: None Custodian: None | 1 |
| Jillaine Gingerelli Yantacaw School 6th Grade Committee | Committee Meeting | Yantacaw School Auditorium | 4/30/12 | 7:30 pm-8:30 pm | Facilities: None Custodian: None | 1 |
| Jeanne Van Steen Nutley League of Women Voters | Display Banner Commission Elections | Oval Fence | 5/2/12 thru 5/9/12 | | Facilities: None Custodian: None | 1 |
| Theresa Vinci Nutley Park & Recreation | Park & Rec Softball Practice | Spring Garden Yantacaw Radcliffe Fields | 5/5/12 thru 6/21/12 | 6:00 PM - Dusk | Facilities: None Custodian: None | 87 |
| Richard Spector Nutley Chamber of Commerce | 5K Race | Oval & Field House | 5/6/12 | 6:00 AM-1:00 PM | Facilities: None Custodian: None | 1 |
| Linda von Nessi Essex County Board of Elections | Municipal Election Primary Election General Election | High School All Elementary Schools | 5/8/2012 6/5/12 11/6/12 | 6:00 AM - 8:00 PM | Facilities: \$4,028.46 Custodian: None | 3 |
| Beverly Fiore, President Nutley-Belleville Columbus Day Parade Committee | Lining up for Columbus Day Parade | Oval | 10/7/12 | 11:30 AM - 1:30 PM | Facilities: None Custodian: None | 1 |
| Total Use of Property Represented By The Above | | | | | | 129 |

6. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2011-12 school year as follows:

| SCHOOL | NO. OF STUDENTS | CLASSIFICATION | EFF. DATE | TUITION AMOUNT |
|--|-----------------|----------------|-----------|------------------------|
| Belleville HS BP Program Belleville, NJ | 1 | MD | 10/18/11 | 17,078.88 |
| The Forum School Waldwick, NJ | 1 | Autistic | 1/23/12 | 22,809.56 |
| New Beginnings Fairfield, NJ | 1 | Autistic | 2/13/12 | 40,562.88 Inc. Aide |

7. AMEND SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education amends the resolution Special Class Placement – Educationally Disabled Students, approved at the July 25, 2011 Board Meeting to reflect a change in the ending date for the following student:

| SCHOOL | NO. OF STUDENTS | CLASSIFICATION | ENDING DATE |
|----------------|-----------------|----------------|-------------|
| Phoenix Center | 1 | Autistic | 2/3/12 |

8. APPROVAL OF SERVICE PROVIDERS

BE IT RESOLVED that the Board of Education approves the following service providers for the 2011-2012 school year:
South Bergen Jointure Commission Services - for a home programming teacher aide, coordinator and an administrative coordinator.
Arms Acres, Inc. – to provide hospital instruction for inpatient students.

9. ACCEPTANCE OF DONATIONS

BE IT RESOLVED that the Board of Education accepts the following donations:

| \$ AMOUNT | FROM |
|-----------|--|
| 105.00 | Matching gift donation from Mr. & Mrs. Robert Martzen to Washington School. |
| 363.80 | Mrs. Hannah Hungler donated the installation of a video shelf unit/cabinet for the Yantacaw Library. |
| 250.00 | Donation to the Spring Garden Green House from Joanne Cocchiola. |

10. TRANSPORTATION SERVICES AGREEMENT

BE IT RESOLVED that the Nutley Board of Education approves the Secretary to be authorized to enter into transportation agreements with contractors, other school districts or the Essex County Educational Services Commission for the transportation of Special Education students for the 2012-2013 school year, and

BE IT FURTHER RESOLVED that any agreements be presented for ratification at the next succeeding meeting of the Board of Education.

11. CHANGE OF SIGNATURES - DEPOSITORY OF SCHOOL FUNDS – TD Bank

BE IT RESOLVED that the following accounts have a change of signatures and are authorized to sign checks effective February 28, 2012:

Board of Education General Account, Referendum Account and Capital Reserve Account – Account # 345-0340344

Primary Signatory

Alternate Signatory

James Kuchta ,President or Thomas Sposato, Vice President

Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits and David Wilson, Treasurer of School Monies

Board of Education Cafeteria Account – Account # 345-0340360

Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits

Board of Education Salary Account – Account # 345-0340352

Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits and
David Wilson, Treasurer of School Monies

Extended Day Account – Account # 345-0340387

Karen Yeamans, Board Secretary and Diana Masco, Bookkeeper - Payroll & Benefits

Extended Day Care Funds – Account # 3450273140

Maria Cervasio , Extended Day Care Director or Rosemary Griesbach
and
Karen Yeamans, Board Secretary or Diana Masco, Bookkeeper - Payroll & Benefits

**Board of Education, N.J. Unemployment Insurance Trust Fund Account –
Account # 345-1144018**

Karen Yeamans, Board Secretary and Diana Masco, Bookkeeper - Payroll & Benefits

Board of Education NJ Family Leave Insurance Trust Fund – Account # 345-3886259

Karen Yeamans, Board Secretary and Diana Masco, Bookkeeper - Payroll & Benefits

12. CHANGE OF SIGNATURES – UNEMPLOYMENT TRUST FUND

BE IT RESOLVED that the following accounts have a change of signatures effective February 21, 2012:

| BANK | ACCOUNT # | MATURITY DATE | SIGNER |
|-----------------|------------|---------------|-------------------------------|
| TD | | | |
| | 1178004034 | 6/2/2012 | Karen A. Yeamans/David Wilson |
| | 779452473 | 8/4/2012 | Karen A. Yeamans/David Wilson |
| Capital One | | | |
| | 16-626480 | 4/1/2012 | Karen A. Yeamans/David Wilson |
| | 16-0628050 | 8/31/2012 | Karen A. Yeamans/David Wilson |
| Boiling Springs | 400866 | 5/24/2012 | Karen A. Yeamans/David Wilson |
| Spencer Savings | 15-900685 | 5/27/2012 | Karen A. Yeamans/David Wilson |

13. APPROVAL OF PARTIAL PAYMENT TO VESPA ELECTRIC COMPANY

BE IT RESOLVED that the Board of Education approves the following partial payment to Vespa Electrical Company for electrical upgrades at Nutley High School as per the recommendation of the Board’s Architect and Construction Manager as follows:

| | |
|---|---|
| Application 11 -High School | \$ 667.10 (Acct #30-999-405-450-01-000) |
| Change Order 5 Approved 12/19/11 Additional electric for the music room. | 14,447.00(Acct #30-999-405-450-01-330) |
| Change Order 6 Approved 12/19/11 Additional a/c and condensers Room 104/106. | <u>6,996.00</u> (Acct #30-999-405-450-01-330) |

Total \$ 22,110.10

14. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for HVAC Upgrades at Yantacaw School as per the recommendation of the Board's Architect and Construction Manager as follows:

| | |
|--|---|
| Application 19 - Yantacaw Change Order 9 Material and labor for additional concrete work as requested by owner. Approved 1/23/12. | Total \$ 4,180.00 (Acct #30-999-405-450-07-330) |
|--|---|

15. APPROVAL OF CHANGE ORDER - ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves the following change order for ESR Mechanical Contractors, Inc. for HVAC upgrades at Radcliffe School as per the recommendation of the Board's Architect and Construction Manager as follows:

| | |
|--|--|
| Radcliffe Change Order 6-R Credit for unused portion of allowance. | Total \$(9,148.13) (Acct #30-999-405-450-04-330) |
|--|--|

16. APPROVAL OF CHANGE ORDER - ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves the following change order for ESR Mechanical Contractors, Inc. for HVAC upgrades at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

| | |
|---|---|
| High School Change Order HS-5 Provide material and labor to remove existing doorway and install new six foot wide FRP doors. | Total \$14,681.98 (Acct #30-999-405-450-01-330) |
|---|---|

17. APPROVAL OF CHANGE ORDER - VESPA ELECTRICAL COMPANY, INC.

BE IT RESOLVED that the Board of Education approves the following change order for Vespa Electrical Company, Inc. electrical upgrades at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

| | |
|---|--|
| High School Change Order E-8 Provide material and labor to install additional Disconnect for kitchen storage air handler for Code compliance. | Total \$779.00 (Acct #30-999-405-450-01-330) |
|---|--|

18. ESTABLISH DATE FOR THE PUBLIC HEARING OF THE - 2012-2013 ANNUAL BUDGET

BE IT RESOLVED that the Nutley Board of Education does hereby establish the date of March 26, 2012 to hold the Public Hearing of the 2012-2013 Budget at 6:30 PM in the JHWMS Auditorium.

19. APPROVAL OF 2012-2013 TENTATIVE BUDGET

BE IT RESOLVED that the Board of Education hereby approves a tentative budget for the 2012-2013 school year in the amount of:

| | |
|----------------------|-------------------|
| General Fund | \$ 56,865,679 |
| Special Revenue Fund | 1,414,385 |
| Debt Service Fund | <u>3,735,511</u> |
| Total Budget | \$ 62,015,575 |

Of which the following amount shall be raised by local tax levy:

| | |
|-----------------------|------------------|
| General Fund Tax Levy | \$ 49,105,490 |
| Debt Service Tax Levy | <u>2,910,896</u> |
| Total Tax Levy | \$ 52,016,386 |

and,

BE IT FURTHER RESOLVED that the Secretary be authorized to submit this budget to the County Superintendent for approval, and

BE IT FURTHER RESOLVED that the Secretary be authorized to publish the 2012-2013 budget in the newspaper.

23. APPROVAL OF AESOP CUSTOMER AGREEMENT

BE IT RESOLVED that the Board of Education approves the Aesop Customer Agreement from Frontline Placement Technologies for substitute scheduling and personnel record keeping at a fee \$10,425 plus one time set and training fee of \$5,000 effective March 1, 2012 through June 30, 2013.

Trustee Sposato moved and Trustee Russo seconded a motion that the Board approves Finance Resolutions 20, 21 & 22 as follows:

Upon a roll call vote Finance Resolutions 20, 21 & 22 were unanimously approved.

20. RESOLUTION AUTHORIZING PROPOSAL FOR CERTAIN FINANCIAL ADVISORY SERVICES ADOPTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Refunding School Bonds and other obligations by the Board of Education of the Township of Nutley in the County of Essex, New Jersey (the "Board"), a body corporate of the State of New Jersey, which may include but is not limited to the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the obligations; structuring the various terms and conditions associated with the obligations in order to minimize the tax impact of the obligations; and general advice to the Board about the various financial aspects of the financings; and

WHEREAS, such financial advisory services are advisory in nature, are services for which it is not reasonably possible to draft specifications and therefore are deemed to be extraordinary and un-specifiable, and the firm of Acacia Financial Group, Marlton, New Jersey has the expertise, extensive training, experience and proven reputation and has demonstrated capability and valuable assistance in providing such advice and services; and

WHEREAS, funds are or will be available for this purpose;

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY
IN THE COUNTY OF ESSEX, NEW JERSEY AS FOLLOWS:**

1. The firm of Acacia Financial Group, Marlton, New Jersey shall be retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of bonds and other obligations by the Board in accordance with an agreement submitted to the Board (the "Agreement") subject to review by and with such modifications and adjustments approved by the Business Administrator/Board Secretary.
2. The Agreement is being awarded without competitive bidding as an extraordinary un-specifiable service in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5(a)(2) because such services are advisory.
3. A notice in accordance with the Public School Contracts Law of New Jersey in the form attached hereto shall be published in the Nutley Sun.
4. A copy of this resolution as well as the Agreement shall be placed on file with the Business Administrator/Board Secretary of the School District.

**21. RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY
IN THE COUNTY OF ESSEX, NEW JERSEY MAKING APPLICATION TO THE LOCAL
FINANCE BOARD PURSUANT TO N.J.S.A. 18A:24-61 ET SEQ.**

WHEREAS, The Board of Education of the Township of Nutley in the County of Essex, New Jersey desires to make application to the Local Finance Board for its approval of a refunding bond ordinance authorizing the issuance of not exceeding \$13,100,000 Refunding School Bonds pursuant to N.J.S.A. 18A:24-61 et seq. in order to provide debt service savings for the school district; and

WHEREAS, The Board of Education of the Township of Nutley in the County of Essex, New Jersey believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) the purpose is for the health, the welfare, the convenience or the betterment of the inhabitants of the school district;
- (c) the amounts to be expended for the purpose or the improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the school district and will not create an undue financial burden to be placed upon the school district;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Board of Education's Bond Counsel, Financial Advisor and Auditor, along with other representatives of the Board of Education, are hereby authorized to prepare such application and to represent the Board of Education in matters pertaining thereto.

Section 2. The Secretary of the Board of Education is hereby directed to prepare and to file a certified copy of the resolution authorizing the Bonds with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and approval as provided by the applicable New Jersey Statute.

22. REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED AUGUST 15, 2003, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$2,923,000, AND ALL OR A PORTION OF THE OUTSTANDING CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED FEBRUARY 1, 2005, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$14,930,000, APPROPRIATING NOT TO EXCEED \$13,100,000 THEREFORE AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$13,100,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF NUTLEY IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Nutley in the County of Essex, New Jersey (the "Board of Education") is hereby authorized to refund all or a portion of the remaining outstanding callable school bonds of the Board of Education originally issued in the principal amount of \$2,923,000 and dated August 15, 2003 (the "2003 Bonds") and to refund all or a portion of the outstanding callable school bonds of the Board of Education originally issued in the principal amount of \$14,930,000 and dated February 1, 2005 (the "2005 Bonds").

The 2003 Bonds maturing on or after August 15, 2014 (the "2003 Refunded Bonds") may be redeemed at the option of the Board in whole or in part on any date on or after August 15, 2013 (the "2003 Redemption Date") at a redemption price equal to 100% of such 2003 Refunded Bonds, plus unpaid accrued interest, if any, to the 2003 Redemption Date.

The 2005 Bonds maturing on or after February 15, 2016 (the "2005 Refunded Bonds") may be redeemed at the option of the Board in whole or in part on any date on or after February 15, 2015 (the "2005 Redemption Date") at a redemption price equal to 100% of such 2005 Refunded Bonds, plus unpaid accrued interest, if any, to the 2005 Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$13,100,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$150,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the Board of Education.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement show that the gross debt of the Township as defined in the Local Bond Law and the school debt of the Board of Education is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed 2003 and 2005 Refunded Bonds.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary of the Board of Education as to the indebtedness to be financed by the issuance of the Refunding Bonds authorized herein.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the Board of Education are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the Board of Education to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2003 Bonds and the 2005 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption and endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

PERSONNEL - Resolutions 1-2

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated February 27, 2012.

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolution 2 as follows:

Upon a roll call vote Personnel Resolution 2 was unanimously approved.

2. Testimonial

Mrs. Betty Jean Unglaub

Whereas, Mrs. Betty Jean Unglaub has tendered her resignation as Manager of Accounts, effective March 1, 2012 and has signified her intention of retiring from active service, and

Whereas, Mrs. Unglaub has worked as Business Office Secretary and Manager of Accounts in the Nutley Public Schools for a period of thirty-seven years, and

Whereas, through the years Mrs. Unglaub has exemplified the finest qualities of her profession at all times.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education expresses to Mrs. Unglaub its deep appreciation of her long and faithful service and extends to her its best wishes for continued health and happiness, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy presented to Mrs. Unglaub.

HEARING OF CITIZENS

Resident Kimberly Donahoe stated she would like to be on the parent committee to hire the new Special Education Director.

Resident Chelsea Woods graduate of NHS 2007 spoke about the benefits of the Latin Program.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), spoke about what an asset Ms. Perrotta was to the district and a workshop that NPAN is hosting on March 27th to help families who have experienced sexual abuse.

OLD BUSINESS

Trustee Scalera commented on the card swipe access at the high school.

NEW BUSINESS

Trustee Kucinski commended Mr. Nicolette's staff on the improvements made to the Lincoln School Cafeteria.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 8:20 PM President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters and negotiations.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 8:36 PM Trustee Sposato moved, Trustee Russo seconded, and the Board approved by voice to reconvene the meeting with the following exception:

Trustee Danchak-Martin objected to reconvening to a public session for discussion purposes since there were no members of the public present.

ROLL CALL

Present: Mrs. Danchak-Martin
Mr. Charles W. Kucinski
Dr. Robert Reid
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Absent: Ms. Victoria Flynn

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Director of Curriculum & Instruction
Mrs. Karen A. Yeamans, Business Administrator/Board Secret

The Board discussed public comments based on board action should be a collective statement instead of individual statements from various board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:38 PM on a motion by Trustee Sposato, seconded by Trustee Russo and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary