

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
JANUARY 23, 2012**

The Nutley Board of Education held a Public Meeting on Monday, January 23, 2012, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:34 PM.

FLAG SALUTE

President Kuchta led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of May 9, 2011. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 19, 2011 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Absent: Mr. Steven Rogers (arr. 7:05 pm)

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Director of Curriculum & Instruction
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – January 9, 2012
Open Public Meeting – December 19, 2011
Closed Executive Session – December 19, 2011

Trustee Kucinski moved, Trustee Russo seconded, and the Board minutes were unanimously approved.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Lazovick spoke about OFAC, Sports League Conference regarding the Thanksgiving football game, Program of Studies, strategic planning update, QSAC visit on February 8, 2012 and the review of RFP's for legal, solar and student information systems.

PRESENTATIONS

Trustee Kucinski gave a brief background of the Nutley Educational Foundation and how it benefits the district. He introduced Monica McCormack of TD Bank and she explained how the Nutley Educational Foundation through the TD Affinity Program could benefit from present and future customers. Trustee Kucinski followed with a brief description of the Nutley Educational Foundation's affiliation with Veridian Energy.

Mr. Kelly and Mrs. Cassilli introduced the NHSTV students who produced an anti-bullying public service announcement. After viewing the short film, the students received a standing ovation from the audience for this powerful public service announcement.

Trustee Rogers arrived at 7:05 PM.

Mr. Jack Smith from Veridian Energy spoke in-depth about the benefits that the Nutley Educational Foundation would receive if customers changed their energy carrier to Veridian. He reiterated what Trustee Kucinski said about how a \$2 donation will be given to the Foundation for every person who signs up.

Ms. Villani and Mrs. Divilio gave a follow-up power-point presentation on the Program of Studies.

COMMITTEE REPORTS

Administration – Trustee Kucinski stated the committee discussed the parking lot and drainage issues at Radcliffe School.

Academic – Trustee Reid stated that there was a meeting with the Academic Booster Club to communicate the Program of Studies and answer any questions.

Finance – President Kuchta stated the committee is reviewing the 2012-2013 budget deficiencies and negotiation proposals.

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMICS - Resolutions 1-3

Trustee Reid moved and Trustee Kucinski seconded a motion that the Board approves Academic Resolutions 1-3 as follows:

Upon a roll call vote Academic Resolutions 1-3 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

| SCHOOL | TEACHER/PROGRAM | DATE | LOCATION |
|--|-------------------------------------|-----------|--|
| Nutley High School | Sharon Romaglia Katieanne Oakley | 2/7/2012 | Radcliffe and Lincoln School, Nutley, NJ |
| Washington School | Lisa Rossi | 2/29/2012 | Newark Museum, Newark, NJ |
| Nutley High School | Ann Mary Mullane | 3/19/2012 | Essex County Vo-Tech, West Caldwell, NJ |
| Radcliffe School Lincoln School JHW School | Judith Cresci (Autistic Program) | 5/7/2012 | Turtle Back Zoo, West Orange, NJ |
| Radcliffe School | Ellen Napoli | 6/7/2012 | Ocean Institute, Sandy Hook, NJ |

2. APPROVAL OF FIELD WORK

BE IT RESOLVED that the Board of Education approves the following field work to be conducted in district, conforming to standards of practice and confidentiality.

| Student | University | Mentor |
|--------------------|--------------------|----------------|
| Lazirko, Chrystyna | Ramapo College | Cassilli, Lisa |
| Paladino, Melissa | Rutgers University | Sheridan, Erin |
| Singer, David | Rutgers University | Furnari, Susan |

3. APPROVAL OF DOCTORAL STUDIES

BE IT RESOLVED that the Board of Education approves the following doctoral studies to be conducted in district, conforming to standards of practice and confidentiality.

| Student | University | Area of Exploration |
|--------------------|------------------|---|
| Pecoraro, Angelina | Rowan University | Childhood Obesity |
| Gross, Michael | Kean University | Mindfulness Acceptance Commitment (MAC) |

4. APPROVAL OF PROGRAM OF STUDY

Trustee Kucinski moved and Trustee Scalera seconded a motion that the Board approves the following resolution. Upon a roll call vote the following resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the Program of Studies for Nutley High School for the 2012-2013 school year, pending the approval of impacted policies before July 1, 2012.

ADMINISTRATION - Resolutions 1-2

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Administration Resolutions 1-2 as follows:

Upon a roll call vote Administration Resolutions 1-2 were unanimously approved.

1. APPROVAL OF Professional Development Days/Travel Reimbursement

BE IT RESOLVED that the Board of Education approves the travel list and all expenses as follows:

| EMPLOYEE/BOARD MEMBER | PROGRAM NAME | DATE | LOCATION | COST |
|---|--|--------------------------|-------------------|----------------------|
| Jill Divilio | Lawfully Managing Student Records without Violating Privacy Rights Seminar | 1/25/2012 | Newark, NJ | \$299.00 + Travel |
| Andrew Levine | NJASA TECHSPO Conference 2012 | 1/26/2012 | Atlantic City, NJ | \$219.00 + Travel |
| Daryl Heller | SMART Notebook Software Training for the SMART Board | 2/6/2012 | New York City | \$100.00 + Travel |
| Nikki Piro | Practical Intervention Strategies for Speech-Language Students in Inclusive Settings | 2/7/2012 | Parsippany, NJ | \$100.00 + Travel |
| Sarah Fredericks | Suicide & Self-Mutilation: Stopping the Pain Seminar | 2/10/2012 | Saddle Brook, NJ | \$79.99 + Travel |
| Jamie DePinto | NJ Kindergarten Teachers Conference | 2/23-2/24/2012 | Atlantic City, NJ | \$100.00 + Travel |
| Elizabeth Stoffers | Advanced Cardiac Life Support Program | 3/8-3/9/2012 | Livingston, NJ | No Cost |
| Lisa Rossi | First Annual Literacy Conference | 3/9/2012 | Caldwell, NJ | \$55.00 + Travel |
| Joseph Piro | Annual Directors of Athletics Association of NJ Workshop | 3/11-3/15/2012 | Atlantic City, NJ | \$350.00 + Travel |
| Arthur Monaco | Special Education Roundtable | 3/15,4/12,5/10,6/14/2012 | West Orange, NJ | No Cost |
| Russell Lazovick, Gina Villani, Denis Williams, Leann Martin, Kent Bania, Lorraine Restel, Michael Kearney, Laurie LaGuardia, Douglas Jones, David Sorensen | 2012 ASCD Annual Conference & Exhibit Show | 3/24-3/26/2012 | Philadelphia, PA | \$207.20 pp + Travel |
| Andrew Levine | 2012 ASCD Annual Conference & Exhibit Show | 3/24-3/26/2012 | Philadelphia, PA | \$325.00 + Travel |
| Peggy Hollywood | Annual NJ Pupil Transportation Conference | 3/26-3/27/2012 | Atlantic City, NJ | \$300.00 + Travel |
| Philip Nicolette | NJ School Building and Grounds Annual Conference | 4/3-4/4/2012 | Atlantic City, NJ | \$100.00 + Travel |

2. MEMORANDUM OF AGREEMENT WITH LAW ENFORCEMENT OFFICIALS

BE IT RESOLVED that in accordance with the N.J.A.C. 6:29-10.1 et seq., the Board approves the Memorandum of Agreement and Addenda between Education and Local and County Law Enforcement Officials, and

BE IT FURTHER RESOLVED, that this agreement and Addenda be forwarded to the County Superintendent of Schools for approval.

FINANCE - Resolutions 1-13

Trustee Sposato moved and Trustee Kucinski seconded a motion that the Board approves Finance Resolutions 1-13 as follows:

Upon a roll call vote Finance Resolutions 1-13 were approved with the following exception:

- 1) Trustee Rogers voted "No" on all the communication bills.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending December 31, 2011.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of December 31, 2011 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated January 23, 2012 in the total amount of \$6,617,837.94 (Appendix C).

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

| REQUESTS | PURPOSE OF USE | FACILITIES | DATE | TIME | FEES | NO. OF EVENTS |
|--|--|-------------------------------------|---------------------|-----------------------------|--|---------------|
| Chris Kim Liquid Church | Volunteer Meeting | J. Walker Middle School Cafeteria | 1/24/12 | 5:30 pm - 9:00 pm | Facilities: \$130.00 Custodian: None | 1 |
| Monica Suarez-Camacho Cub Scouts Pack 141 | Pinewood Derby Weigh In | Yantacaw School Art Room | 1/26/12 | 6:00 pm - 8:00 pm | Facilities: None Custodian: None | 1 |
| Loren McCreesh Office of the Mayor | Fit Kids Boxing Exercise Classes K - 3rd Grade | High School Cafeteria | 2/2/12 thru 3/15/12 | 5:15 pm - 6:45 pm Thurs | Facilities: None Custodian: None | 6 |
| Loren McCreesh Office of the Mayor | Fit Kids Boxing Exercise Classes 4th - 6th Grade | High School Cafeteria | 2/6/12 thru 3/19/12 | 5:15 pm - 6:45 pm Mondays | Facilities: None Custodian: None | 6 |
| Loren McCreesh Office of the Mayor | Fit Kids Boxing Exercise Classes 7th - 8th Grade | J. Walker Middle School Cafeteria | 2/6/12 thru 3/21/12 | 2:45 pm - 4:15 pm Mon & Wed | Facilities: None Custodian: None | 12 |
| Loren McCreesh Office of the Mayor | Teachers Well Fitness Program | J. Walker Middle School Choir Room | 2/9/12 thru 4/26/12 | 3:30 pm - 5:30 pm Thursdays | Facilities: None Custodian: None | 10 |
| Audrey Rappe-Farrell Golden Knight Drum and Bugle Corp. | Rehearsal for Music Program | J. Walker Middle School - Gym | 2/11/12 | 1:00 pm - 4:00 pm | Facilities: \$175 Custodian: \$140.24 | 1 |
| Deidre Hollywood Nutley Irish American Alliance | Review stand & Audio for St. Patricks Day Parade | J. Walker Middle School Front Steps | 3/3/12 | 10:00 am - 3:00 pm | Facilities: None Custodian: None | 1 |
| Rosa Schmitt Spring Garden PTO | Family Beach Blanket Bingo | Spring Garden School - Gym | 4/27/12 | 6:15 pm - 9:30 pm | Facilities: None Custodian: None | 1 |
| Total Use of Property Represented By The Above | | | | | | 39 |

5. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the December transfers in the 2011-12 budget as follows:

| TRANSFER # | ACCOUNT TO | DEPARTMENT | ACCOUNT FROM | DATE | AMOUNT TO | AMOUNT FROM |
|------------|-----------------------|--------------------------------|-----------------------|------------|-----------|-------------|
| 9642 | 11-190-100-340-00-000 | INS. PURCH PRO/TECH SERVICES | | 12/7/2011 | \$ 58.47 | |
| | | INS. EQUIPMENT REPAIRS | 11-190-100-500-00-422 | | | \$ (58.47) |
| 9649 | 11-000-218-500-00-582 | GUIDANCE CONFERENCE EXPENSES | | 12/19/2011 | \$ 299.00 | |
| 9649 | | GUIDANCE MISC EXPENSES | 11-000-218-800-00-891 | | | \$ (299.00) |
| 9655 | 11-190-100-610-05-615 | TEACHING SUPPLIES-SP GARDEN | | 12/12/2011 | \$ 110.46 | |
| 9655 | | SCH OFFICE SUPPLIES-SP GDN | 11-000-240-600-05-616 | | | \$ (110.46) |
| 9661 | 11-000-240-600-06-616 | SCH OFFICE SUPPLIES-WASHINGTON | | 12/13/2011 | \$ 400.00 | |
| 9661 | | TEACHING SUPPLIES-WASHINGTON | 11-000-240-600-06-615 | | | \$ (400.00) |
| | | | | TOTAL | \$ 867.93 | \$ (867.93) |

12. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves the following partial payment to ESR Mechanical Contractors, Inc. for HVAC upgrades at Radcliffe School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 15 - Radcliffe Total \$2,570.05 (Acct #30-999-405-450-04-330)

Change Order 4 - Approved 12/19/11
Material & labor to install shields.

13. APPROVAL OF CHANGE ORDERS - ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves the following change order for ESR Mechanical Contractors, Inc. for HVAC upgrades at Yantacaw School as per the recommendation of the Board's Architect and Construction Manager as follows:

Yantacaw Total \$4,400.00 (Acct #30-999-405-450-07-330)

Change Order 9
Material and labor for additional concrete work
as requested by owner.

PERSONNEL - Resolution 1

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolution 1 as follows:

Upon a roll call vote Personnel Resolution 1 was unanimously approved.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated January 23, 2012.

HEARING OF CITIZENS

Resident Alan Thomas asked about the OFAC decision regarding the contract with Tri-Tech.

OLD BUSINESS

President Kuchta spoke about the choice of moving the board election from April to November. He stated that each committee should discuss this so a decision could be made at the February Board Meeting.

Trustee Flynn thanked the Administration for the work on the Program of Studies and asked if there was going to be a presentation on AP courses.

Trustee Rogers thanked Commissioners Scarpelli and Tucci with their help getting Five High Hill trimmed and maintained at Radcliffe School.

Trustee Scalera said that through shared services with the Township, and talking with Commissioner Scarpelli, that maybe the Board could use the Township engineering services for the Radcliffe School parking lot. He reported on the Joint Energy Fund and the meeting with Commissioner Tucci.

Trustee Scalera suggested something like an open gym night for middle school students and their guardians to meet with counselors to pick their high school classes.

Trustee Scalera stated he was happy to see the RFP's on the website and suggested providing a link on the website for TD Bank and Veridian to inform the public on how their programs benefit the Nutley Education Foundation.

NEW BUSINESS

None

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:55 PM President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters and negotiations.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 8:32 PM Trustee Sposato moved, Trustee Russo seconded, and the Board unanimously approved by voice to reconvene the meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Dr. Robert Reid
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Director of Curriculum & Instruction
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:33 PM on a motion by Trustee Sposato, seconded by Trustee Russo and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary