

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
DECEMBER 19, 2011**

The Nutley Board of Education held a Public Meeting on Monday, December 19, 2011, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Kuchta opened the meeting at 6:32 PM.

FLAG SALUTE

President Kuchta led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of May 9, 2011. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 19, 2011 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. James A. Kuchta

Absent: Dr. Robert Reid
Mr. Thomas J. Sposato (arr. 6:45 pm)

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Director of Curriculum & Instruction
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary
Mr. Michael Hovan, Student Representative

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – November 21, 2011
Closed Executive Session – November 21, 2011
Open Meeting – November 1, 2011
Closed Executive Session – November 1, 2011

Trustee Kucinski moved, Trustee Russo seconded, and the Board minutes were unanimously approved.

Trustee Sposato arrived at 6:45 PM.

PRESENTATIONS

Mr. Vinci of Lerch, Vinci & Higgins reviewed the June 30, 2011 Comprehensive Annual Financial Report with the Board and public.

Mr. Lazovick gave an in-depth power point presentation on the Student Performance: 2011 Test Data and NJQSAC.

Student Representative, Michael Hovan, gave a report on the activities taking place in Nutley High School.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Lazovick spoke about personnel planning, Tri-Tech, shared services, RFP for student information and an RFQ for a solar consultant.

BOARD SECRETARY'S REPORT

Mrs. Yeamans spoke about the Spring Garden gym floor and Resolution 26 under Finance.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:35 PM President Kuchta moved and Trustee Kucinski seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel and contractual matters relative to the assessment management system.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 8:00 PM Trustee Sposato moved, Trustee Russo seconded, and the Board unanimously approved by voice to reconvene the meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Absent: Dr. Robert Reid

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Director of Curriculum & Instruction
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Also Absent: Mr. Michael Hovan, Student Representative

COMMITTEE REPORTS

Academic – Trustee Danchak-Martin stated the committee discussed the program of study and field trips.

Administration – Trustee Kucinski stated the committee discussed a solar consultant, staff attendance and subs systems, Director of Technology position, strategic planning, technology and change orders.

Finance – President Kuchta stated the committee is reviewing the Extended Day Program, the 2012-2013 budget development, audit report and negotiations.

Trustee Scalera spoke about fund raising ideas.

HEARING OF CITIZENS (Resolutions Only)

None

ACADEMICS - Resolutions 1-2

Trustee Danchak-Martin moved and Trustee Russo seconded a motion that the Board approves Academic Resolutions 1-2 as follows:

Upon a roll call vote Academic Resolutions -2 were unanimously approved.

1. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses as follows:

SCHOOL	TEACHER/PROGRAM	DATE	LOCATION
NUTLEY HIGH SCHOOL	H. MARINO	12/23/2011	TARGET, CLIFTON, NJ
NUTLEY HIGH SCHOOL	A. CICCHINO	1/6/2012	METROPOLITAN OPERA, NY
RADCLIFFE	S. LENNON	1/9/2012	THE SEEING EYE, MORRISTOWN, NJ
NUTLEY HIGH SCHOOL	G. RYAN	1/11/2012	TCNJ, EWING, NJ
NUTLEY HIGH SCHOOL	M. CUNDARI	1/10/2012	ELEMENTARY SCHOOLS
JWMS	E. SHERIDAN	1/9/12 THRU 1/12/12	ECVTS-NEWARK CAMPUS
NUTLEY HIGH SCHOOL	T. HRUBASH	1/24/2012	YANTACAW SCHOOL
JWMS	L. ZULLO	3/14/2012 THRU 3/20/12	DISNEY WIDE WORLD OF SPORTS, ORLANDO, FLORIDA
NUTLEY HIGH SCHOOL	L. VALLO	3/15/2012	LINCOLN TECH.- MAHWAH
NUTLEY HIGH SCHOOL	L. VALLO	3/22/2012	ESSEX CTY. POLICE ACADEMY
NUTLEY HIGH SCHOOL	M. CUNDARI	4/12/12 THRU 4/15/12	WASHINGTON D.C.
LINCOLN	F. GROELING	5/17/2012	TURTLE BACK ZOO
JWMS	C. KOZYRA & D. JOHNSON	6/7/12 THRU 6/8/12	PHILADELPHIA, PENNSYLVANIA

2. APPROVAL OF PROFESSIONAL DEVELOPMENT DAYS/TRAVEL REIMBURSEMENT

BE IT RESOLVED that the Board of Education approves the travel list and all expenses as follows:

EMPLOYEE/BOARD MEMBER	PROGRAM NAME	DATE	LOCATION	COST
Elizabeth D'Angio	Cutting-Edge Technology in the World Language Classroom	1/6/2012	Parsippany, NJ	\$100.00 + Travel
Frank Francia	Mean Girls Dealing with Today's Girl Bullying and Relational Aggression	1/11/2012	Newark, NJ	\$100.00 + Travel
Lisa Cassilli	Mean Girls Dealing with Today's Girl Bullying and Relational Aggression	1/11/2012	Newark, NJ	\$100.00 + Travel
Arthur Monaco	Special Education Round Table	1/12/2012	West Orange, NJ	Travel
Christopher Rosati	HSPA/NJBCT Training	1/18/2012	Parsippany, NJ	Travel
Nikki Piro	What is correct English anyway? Standard English, Social Realities and Language Change	1/24/2012 & 1/31/2012	Montclair State University	Travel
Jill Divilio	Lawfully Managing Student Records Without Violating Privacy Rights	1/25/2012	Newark, NJ	\$299.00 + Travel

Lisa Marie Vallo	Federal Wage, Hour & Child Labor Laws	1/31/2012	Edison, NJ	\$90 .00 + Travel
Daniel Grove	Critical Approach to Teaching Frankenstein	2/3/2012	Montclair State University	\$85.00 + Travel
Nicole Boyce	NJAHPERD Annual Convention	3/5-6/2012	Long Branch, NJ	\$90.00 + Travel
Jill Divilio	Maryland Crab Crawl - tour 11 private Colleges & Universities in Maryland	4/1-5/2012 Spring Recess	Maryland	No Cost

ADMINISTRATION - Resolutions 1-6

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Administration Resolutions 1-6 as follows:

Upon a roll call vote Administration Resolutions 1-6 were unanimously approved.

1. ADOPTION OF JOB DESCRIPTION

BE IT RESOLVED that the Board of Education approves the adoption of the following job descriptions:

Bookkeeper-Payroll/Benefits (Schedule A)

2. ADOPTION OF BYLAWS, POLICIES & REGULATIONS (Second Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (second reading) on file in the Business Office:

Bylaws 0177 – Professional Services

3. APPROVAL OF SHARED SERVICES AGREEMENT BETWEEN THE NUTLEY BOARD OF EDUCATION AND THE TOWNSHIP OF NUTLEY

WHEREAS, N.J.S.A. 40A:65-1, et seq., Uniform Shared Services & Consolidation Act (“the Act”) permits joint activities among municipalities and school districts by Contract (the “Contract”); and

WHEREAS, the Act specifically provides that the Contract may provide for the construction, maintenance and use of capital facilities and the apportionment of costs thereof; and

WHEREAS, the Township of Nutley (“Township”) and the Nutley Board of Education (“Board”) recognize the value of shared services as a way of reducing duplication and overlap of services and as a means of efficient and economical construction, maintenance, and use of certain capital facilities; and

WHEREAS, the Township and the Board have developed and will continue to develop conceptual plans to improve vehicular access, maintenance and pedestrian safety in and around public schools within the Township; and

WHEREAS, the Township has applied and will apply for Safe Routes to Schools Grants and any other applicable grants and appropriate feasibility studies when available to fund said improvements;

NOW, THEREFORE BE IT RESOLVED by the Board of Education Trustees of the Township of Nutley, County of Essex, State of New Jersey, that the Board be and is hereby authorized to enter into a Shared Services Agreement with the Township for the purpose of entering into shared services for application and implementation of Safe Routes to School Grants.

AND BE IT FURTHER RESOLVED that the Mayor of the Township of Nutley and Township Clerk are hereby authorized to execute the Application and Agreement.

4. SCHOOL BUS EMERGENCY EVACUATION DRILLS

BE IT RESOLVED that the Board of Education approves the emergency school bus evacuation drills in accordance to the New Jersey Administrative code NJAC 6A: 27-11.2 on file in the Business Office.

5. APPROVAL OF THE SUBMISSION OF NJQSAC DPR & STATEMENT OF ASSURANCE

WHEREAS, the Nutley Board of Education in the County of Essex is undergoing evaluation under NJ QSAC.

WHEREAS, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses and the Statement of Assurance with respect to this process, and

WHEREAS, the Nutley Board of Education in the County of Essex has reviewed the districts DPR responses and Statement of Assurance and hereby approves these documents.

NOW THEREFORE BE IT RESOLVED, that the Nutley Board of Education does hereby authorize the Superintendent of Schools to submit the attached DPR and Statement of Assurances to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

6. APPROVAL OF SIDEBAR AGREEMENT NO. 3 BETWEEN THE NUTLEY BOARD OF EDUCATION AND THE NUTLEY ADMINISTRATORS' ASSOCIATION

BE IT RESOLVED that the Nutley Board of Education approves Sidebar Agreement 3 with the Nutley Administrators' Association.

FINANCE - Resolutions 1-26

Trustee Sposato moved and Trustee Flynn seconded a motion that the Board approves Finance Resolutions 1-26 as follows:

Upon a roll call vote Finance Resolutions 1-26 were approved with the following exception:

- 1) Trustee Rogers voted "No" on all the communication bills.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending November 30, 2011.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of November 30, 2011 after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 19, 2011 in the total amount of \$5,792,987.74 (Appendix C).

4. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the November transfers to the 2011-12 budget as follows:

TRANSFER #	ACCOUNT TO	DEPARTMENT	ACCOUNT FROM	DATE	TO	FROM
9584	11-000-222-600-05-612	PERIODICALS-SPRING GARDEN		11/3/2011	\$ 365.38	
9584		LIBRARY BOOKS-SPRING GARDEN	11-000-222-600-05-611			\$ (365.38)
9592	11-190-100-610-05-615	TEACHING SUPPLIES-SP GARDEN		11/7/2011	\$ 988.59	
9592		LIBRARY BOOKS-SPRING GARDEN	11-000-222-600-05-611			\$ (410.66)
9592		LIBRARY SUPPLIES-SP GDN	11-000-222-600-05-614			\$ (577.93)
9593	11-000-222-600-06-611	LIBRARY BOOKS-WASHINGTON		11/16/2011	\$ 0.66	
9593		LIBRARY SUPPLIES-WASHINGTON	11-000-222-600-06-614			\$ (0.66)
9594	11-190-100-610-07-615	TEACHING SUPPLIES-YANTACAW		11/17/2011	\$ 2,886.30	
9594		TEXTBOOKS-YANTACAW	11-190-100-640-07-000			\$ (2,886.30)
9595	11-190-100-610-06-615	TEACHING SUPPLIES-WASHINGTON		11/16/2011	\$ 2,138.40	
9595		LIBRARY SUPPLIES-WASHINGTON	11-000-222-600-06-614			\$ (2,138.40)
9605	11-190-100-610-03-615	TEACHING SUPPLIES-LINCOLN		11/7/2011	\$ 2,500.00	
9605		TEXTBOOKS-LINCOLN	11-190-100-640-03-000			\$ (2,500.00)
9606	11-000-222-600-07-613	A/V SUPPLIES-YANTACAW		11/23/2011	\$ 600.00	
9606		LIB/AV COMPUTER SUPPLIES-YANT	11-000-222-600-07-619			\$ (600.00)

9612	11-402-100-800-80-895	AA-GAME EXPENSE-B BASKETBALL		11/29/2011	\$ 5,020.00	
9612		AA-RECONDITIONING-FOOTBALL	11-402-100-500-81-597			\$ (5,020.00)
9613	11-402-100-600-87-610	AA-SUPPLIES-SOFTBALL		11/29/2011	\$ 89.00	
9613		AA-SUPPLIES-G SOCCER	11-402-100-600-86-610			\$ (89.00)
					\$14,588.33	\$(14,588.33)

5. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds, that conform to the rules and regulations set by the Board of Education as follows:

REQUESTS	PURPOSE OF USE	FACILITIES	DATE/TIME	FEES	# of Events
Office of the Mayor Township of Nutley Loren McCreesh	Mayor's Fit Kids Zumba Exercise Classes	JHWMS Gym	12/9/11 & 1/31/12 7:00 PM – 9:30 PM	Facilities: None Custodian: None	2
Nutley High School Basketball Booster Club Joe Fischer	Pasta Kick Off	JHWMS Cafeteria	12/15/2011 6:00 PM- 8:30 PM	Facilities: None Custodian: None	1
Nutley Parks & Recreation Theresa Vinci	Basketball Practices & Games	Spring Garden Gym	1/3/12-4/30/12	Facilities: None Custodian: None	86
Nutley United Travel Soccer Bill Haddock	Indoor Soccer Practice	Middle School Gym	1/8/12 - 3/18/12 1:00 PM- 7:30 PM	Facilities: None Custodian: \$1,575.00	9
Academic Booster Club Leslie Phaff	Poetry Festival	JHWMS Choir Room	1/21/12 12:00 pm- 3:30 pm	Facilities: None Custodian: None	1
People to People Elizabeth S bulsky	People to People Seminar	High School Auditorium	1/21/12 9:00 AM- 1:00 PM	Facilities: \$621.25 Custodian: \$357.75	1
Gabe Laconte Promotion/Elite Heat Gym	Boxing Tournament	High School Main Gym	2/17/2012	Facilities: \$435.00 Custodian: \$627.75	1
Nutley High School PTO Dorothy Huey	SAT Boot Camp Fundraiser	High School Classrooms	3/03/12- 3/04/12 8:30 AM- 2:00 PM	Facilities: None Custodian: \$371.25	2
Nutley High School Guidance and Lentz & Lentz Jill Divilio	SAT Prep Classes	High School Classroom	3/5/12 - 4/30/12 6:30 PM- 9:30 PM	Facilities: None Custodian: None	7
Friends of Nutley Public Library Dolores Capalbo, Book Sales Chair	Notice of Book Sale at Nutley Public Library	Oval Fence	4/16/12- 4/28/12	Facilities: None Custodian: None	12
Total Use of Property					122

6. DEPOSITORY OF SCHOOL FUNDS – TD Bank

BE IT RESOLVED that the following officers of the Nutley High School Athletic Account – #345034379 be authorized to sign checks effective December 1, 2011:

Two of the following signatures required:

Joseph Piro
Edward Barry
Jacqueline Camelia

7. AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS

WHEREAS, the Nutley Board of Education, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division and Property in the Department of the Treasury; and

WHEREAS, the Nutley Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Nutley Board of Education intends to enter into contracts with the Referenced State Contract Vendors below through this resolution and properly executed contracts, which shall be subject to all conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Nutley Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors below, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Nutley Board of Education pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Nutley Board of Education and the Referenced State Contract Vendors shall be from July 1, 2011 to June 30, 2012.

VENDOR	STATE CONTRACT #	CONTRACT TITLE
Apple Computer, Inc.	70259	WSCA Computer Contract
Bank of America/Staples	77249	Office Supplies & Equipment
Atlantic Tomorrow	73567	Copiers
Ben Shaffer & Associates	59054	Park and Playground Equipment & Parts
Canon Business Solutions	64046	Copiers/Cost per. Copy

Central Lewmar	58411	Paper, fine various agencies
CES Corporation	42288	Telecommunications Equipment
Cherry Valley Tractor Sales	76907	Parts and Repairs for Highway & Construction Equipment
Cherry Valley Tractor Sales	68366	Tractor, Landscape Utility
Cisco Systems	73979	Data Comm. & Network Equipment
Commercial Interiors Direct	69976	Furniture, Office & Lounge non-modular
Commercial Interiors Direct	65751	Carpet & Padding Supplies & Installation
Dell Marketing, LP	70256	WSCA Computer Contract
Dell Marketing, LP	77003	Software License and related service
Diesel Fuel - national Terminal	67100	Fuel Oil #2 Heating
Eric Armin, Inc.	65608	Library Supplies, School Supplies & Teaching Aids
Fisher Scientific	75827	Scientific Equipment Accessories/Maintenance/Supplies
Hertz Furniture Systems	70269	Furniture, Office & Lounge, Non-modular
Hewlett Packard	73980	Data Comm. & Network Equipment
Hewlett Packard	70262	WSCA Computer Contract
IBM Corporation	65687	IT Technology - Data Management
Image Systems	68054	Digital Color Copiers & Copier/Printers - cost per copy
Image Systems	65260	Copiers - cost per copy
Konica Minolta Business	68256	Copiers - Digital, Laser, Multi-Function and Copy Center
Kyocera	53090	Copiers
Longo Associates	66897	Furniture, Library excluding shelving
Nickerson New Jersey	66902	Furniture - Classroom & Folding
Oracle America	70258	WSCA Computer Contract
Paragon Furniture	67834	Furniture, Classroom & Folding
Perma Bound	65596	Library & School Supplies
Pitney Bowes	75237	Mailroom Equipment Maintenance Services
Rock Salt - International Salt	72769	Sodium Chloride (rock salt-bulk)
School Specialty	65606	Library Supplies, School Supplies & Teaching Aids
Staples	78735	Environmentally Preferable Cleaning Products
Trico Equipment	76917	Parts & Repairs for Agricultural/Lawn & Grounds Equip.
United Parcel Service	64368	Parcel Delivery Service - Overnight Service
Verizon	43338	Telecommunication Data Services

Verizon Wireless	64428	Wireless Devices & Services
Wilfred Macdonald	59074	Park and Playground Equipment & Parts
W. W. Granger	79875	Industrial/MRO Supplies/ Equipment
Xerox Corporation	74851	WSCA Computer Contract

8. APPROVAL OF AGREEMENT FOR PROVISION OF PRESCRIPTION DRUG BENEFITS

BE IT RESOLVED by the Nutley Board of Education that the President and Board Secretary be and are hereby authorized to execute an agreement with Benecard Services, Inc. to provide prescription drug management services for the period January 1, 2012 through December 31, 2012 at the monthly rate of \$31.11 per eligible employee. (The rate reflects a 5% reduction from the 2011 premium)

9. APPROVAL OF INSURANCE PROVIDER

BE IT RESOLVED that the Board of Education, in accordance with Board Policy, hereby authorizes Colonial Life to offer the following insurance options on an employee volunteer basis:

Disability Insurance	Critical illness Insurance
Accident Insurance	Hospital Confinement Insurance
Cancer Insurance	Life Insurance

10. FLEXIBLE SPENDING ACCOUNTS

The Nutley Board of Education, pursuant to the requirements of NJPL 2011 Chapter 78, hereby approves the implementation of a Section 125 Flexible Spending Account (FSA) program effective January 1, 2012, as follows:

1. Pursuant to the proposal of November 28, 2011, the Board accepts the recommendation of its group insurance broker, IMAC Agency to designate Benefit Analysis, Inc. in conjunction with Colonial Life and as the Board's FSA administrator.
2. The Board appoints IMAC Agency as its FSA broker-of-record.

All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

11. RENEWAL OF RISK MANAGEMENT CONSULTANT AGREEMENT

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a commission rate which shall not exceed six percent (6%) of the Assessment which represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby approve the reappointment of the C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2012- December 31, 2012.

12. APPROVAL OF AGREEMENT

BE IT RESOLVED that the Board of Education approves the Phase II Agreement with West Hudson Associates in the amount of \$5,000 plus \$2,000, as needed, for supplies to facilitate the Strategic Planning Process.

13. APPROVAL OF TUITION CONTRACT AGREEMENT

BE IT RESOLVED that the Nutley Board of Education approves the contract agreement with Essex County Vocational-Technical School for 3.5 regular education students to attend for the 2011-2012 School Year at a rate of \$5,911.00/per student.

14. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2011-12 school year as follows:

SCHOOL	NO. OF STUDENTS	CLASSIFICATION	EFF. DATE	TUITION AMOUNT
Calais School, Whippany, NJ	1	MD	10/5/2011	36,795.00

15. APPROVAL OF SERVICE PROVIDERS

BE IT RESOLVED that the Board of Education approves the following service providers for the 2011-2012 school year:

Cerebral Palsy of North Jersey – assistive technology assessment

16. ACCEPTANCE OF DONATIONS

BE IT RESOLVED that the Board of Education accepts the following donations:

\$ AMOUNT	FROM
83.60	QSP Fundraising Program to Washington School.
150.00	Mr. Joseph Callahan, Rahway, NJ donated a new 19" HD LED flat screen TV to NHS Business & Creative Arts Department to assist students to connect to the internet for visual and educational learning.

17. VOID OF CHECKS

BE IT RESOLVED that the Board of Education voids the following checks issued from the Nutley High School Account listed below:

DATE	CK. #	NAME	AMOUNT
03/25/02	1131	MARIAM KHOKHAR	\$47.17
05/03/02	1184	PROTIM CHAUDH	\$46.00
05/06/02	1189	JOSTENS	\$105.00
05/22/02	1230	CHINTAN MEHTA	\$116.00
10/21/02	1392	KATELYNN ST	\$10.00
10/21/02	1393	JONATHAN MARI	\$10.00
03/14/05	2382	UPS	\$16.03
07/18/06	2964	MR. CATRAMBONE	\$70.00
09/22/06	2996	COLGATE UNIVER	\$30.00
01/12/07	3119	JMAC	\$132.00
07/17/07	3209	GEORGE DWYER	\$130.00
10/25/07	3414	MARY MALFITANO	\$13.00
05/20/08	3592	FRANK DI PIANO	\$40.00
06/23/08	3664	GREGORY CATRAMBONE	\$15.31
09/25/08	3715	MR. ULLEY	\$100.00
06/03/09	3983	KERI ANN DAVIS	\$150.00
12/16/09	4211	NJ DIVISION OF FISHING	\$100.00
			\$1,130.51

18. COMPREHENSIVE ANNUAL FINANCIAL REPORT/AUDIT

WHEREAS, the audit of the financial records of the school district for the 2010-11 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education accepts the 2010-11 Comprehensive Annual Financial Report and the report of the independent auditors, which includes the audit recommendations which were discussed at the public board meeting of December 19, 2011 , and

BE IT FURTHER RESOLVED, That the Board approves the Corrective Action Plan as per (Appendix D) responding to the recommendations of the auditor and that a copy of the Corrective Action Plan be submitted, as required, to the County Superintendent of Schools.

19. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for HVAC Upgrades at the High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 18 - High School	\$ 67,671.39 (Acct #30-999-405-450-01-000)
Change Order 2 Approved 10/17/11	64,922.14 (Acct #30-999-405-450-01-330)
Roof top HVAC Unit in the Chorus Room and AC to the three univents in the music wing rooms 104 and 106.	Total \$132,593.53

Application 19 - High School	\$ 51,177.10(Acct #30-999-405-450-01-000)
Change Order 2 Approved 10/17/11 (2nd payment)	15,399.77 (Acct #30-999-405-450-01-330)
Change Order 3 Approved 11/21/11 Install sheetrock on existing walls.	5,107.99(Acct #30-999-405-450-01-330)
	Total \$ 71,684.86

20. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for HVAC Upgrades at Yantacaw School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 16 - Yantacaw	\$1,332.35 (Acct #30-999-405-450-07-000)
Change Order 5 Approved 8/29/11	1,852.89 (Acct #30-999-405-450-07-330)
Provide washable filters for all equipment.	Total 3,185.24

Application 17 - Yantacaw	Total \$ 2,375.00 (Acct #30-999-405-450-07-000)
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21. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves the following partial payment to ESR Mechanical Contractors, Inc. for HVAC upgrades at Radcliffe School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 13 - Radcliffe	Total \$1,344.88 (Acct #30-999-405-450-04-330)
Change Order 3- Approved 8/29/11 Provide washable filters for all equipment.	

Application 14 - Radcliffe	Total \$2,375.00 (Acct #30-999-405-450-04-000)
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22. APPROVAL OF PARTIAL PAYMENT TO VESPA ELECTRIC COMPANY

BE IT RESOLVED that the Board of Education approves the following partial payment to Vespa Electrical Company for electrical upgrades at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 9 -High School	Total \$33,932.19 (Acct #30-999-405-450-01-000)
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Application 10-High School -	\$13,140.46 (Acct #30-999-405-450-01-000)
Change Order 4 – Approved 9/27/11	
Labor and material for heat pumps.	8,927.00(Acct #30-999-405-450-01-330)
Install laminated glass sashes to reduce	
	Total \$22,067.46

23. APPROVAL OF FINAL PAYMENT – LEVY CONSTRUCTION CO. INC.

BE IT RESOLVED that the Board of Education approves the following final payment to Levy Construction Co., Inc., on file in the Business Office, as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 9 – \$89,791.52

Radcliffe	\$16,311.74 (Acct #30-999-405-450-04-000)
Change Order 1: Approved 6/28/11 Window sill work	8,526.82 (Acct #30-999-404-450-04-330)
Change Order 2: Approved 6/28/11 Add venting windows.	<u>21,067.51</u> (Acct #30-999-404-450-04-330)

Total \$45,906.07

Lincoln Total \$18,546.00 (Acct #30-999-405-450-03-000)

Yantacaw	\$23,348.67 (Acct #30-999-405-450-07-000)
Change Order 2 - Approved 6/28/11 Install laminated glass sashes to reduce sound from mechanical unit, and two solid panels for air conditioners.	<u>1,990.78</u> (Acct #30-999-405-450-07-330)

Total \$25,339.45

24. APPROVAL OF CHANGE ORDER - ESR MECHANICAL CONTRACTORS, INC.

BE IT RESOLVED that the Board of Education approves the following change order for ESR Mechanical Contractors, Inc. for HVAC upgrades at Radcliffe School as per the recommendation of the Board's Architect and Construction Manager as follows:

Radcliffe	Total \$2,705.32 (Acct #30-999-405-450-04-330)
Change Order 4 Provide material and labor to install shields on the exterior lights as requested by owner.	

25. APPROVAL OF CHANGE ORDERS - VESPA ELECTRICAL COMPANY

BE IT RESOLVED that the Board of Education approves the following change orders to Vespa Electrical Company for electrical upgrades at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Change Order E5 – \$14,447.00	(Acct.#30-999-405-450-01-330)
Material and labor for additional power and wiring associated with the RTU added to the Music Room.	

Change Order E6– \$9,328.00	(Acct.#30-999-405-450-01-330)
Material and labor for additional electrical work associated with adding AC and the subsequent condensers for Rooms 104 and 106.	

26. AMENDMENTS TO PARTIAL PAYMENT TO ESR MECHANICAL

BE IT RESOLVED that the Board of Education approves the amendments to the following resolutions to reflect the change of partial payment to ESR Mechanical from electrical upgrades to HVAC upgrades.

August 23, 2010 – BA Resolution 12
September 27, 2010 – BA Resolution 13
October 25, 2010 – BA Resolution 8
December 20, 2010 – BA Resolution 7
January 10, 2011 – BA Resolution 2
January 24, 2011- BA Resolution 9

February 28, 2011 – BA Resolution 15
March 28, 2011 – BA Resolution 7
April 25, 2011 – BA Resolution 9
May 23, 2011 – BA Resolution 9
June 28, 2011 – BA Resolution 17
August 29, 2011 – Finance Resolution 11

PERSONNEL - Resolution 1-4

Trustee Kucinski moved and Trustee Sposato seconded a motion that the Board approves Personnel Resolutions 1-4 as follows:

Upon a roll call vote Personnel Resolutions 1-4 were unanimously approved with the following exception:

1) Trustee Russo “abstained” on Carmela Pontoriero under the Personnel Agenda Report.

1. PERSONNEL AGENDA REPORT

BE IT RESOLVED that the Board of Education approves the Personnel Agenda Report dated December 19, 2011.

2. Memorial:

Mr. Allan Heinis

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Allan Heinis on October 21, 2011, and

WHEREAS, Mr. Heinis was employed in September, 1997, as a custodian for the Nutley Public Schools and also became head custodian of Radcliffe School, prior to his death, and

WHEREAS, Mr. Heinis exemplified continuous devotion to all the children as well as won respect of his fellow co-workers, along with the friendship of the public,

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

3. Memorial

Mr. John J. Biviano

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. John J. Biviano on November 17, 2011, and

WHEREAS, Mr. Biviano was employed in September, 1957 as a high school physical education teacher and in 1984 as high school guidance counselor and had a distinguished educational career until his retirement in June, 1993, and

WHEREAS, Mr. Biviano won the admiration and respect of his fellow educators and pupils and exemplified at all times the finest qualities of his profession.

NOW, THEREFORE, BE IT RESOVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family

4. Memorial

Mrs. Gertrude Reddington

WHEREAS, it is with deep sorrow and regret that the Nutley Board of Education records the death of Mrs. Gertrude Reddington on December 8, 2011, and

WHEREAS, Mrs. Reddington was employed in September, 1979 as a teacher in the Nutley Public Schools and had a distinguished educational career until her retirement in June, 1997, and

WHEREAS, Mrs. Reddington won the admiration and respect of her fellow teachers and the friendship of pupils who came under the influence of her understanding and capable teaching.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Township of Nutley extends deepest sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.

HEARING OF CITIZENS

Resident Julie Campo read a letter regarding threats a fellow student made to her daughter.

Resident Virginia Reilly acknowledged Mr. Heinis and his professionalism.

Resident Sal Olivo thanked the high school football coach for his dedication to the program.

OLD BUSINESS

Trustee Sposato asked to have Chartwells come to a meeting.

NEW BUSINESS

Trustee Russo asked if there was a time limit to spend the balance of the referendum money. She also acknowledged the positive results of the Zumba event that took place in the middle school.

Trustee Rogers reiterated the positive results of the Zumba event.

Trustee Scalera acknowledged the talk Mr. Lazovick gave to the Rotary Club.

Trustee Kucinski talked about the green house at Spring Garden and thanked everyone for their efforts.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 8:40 PM President Kuchta moved and Trustee Sposato seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss student matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 9:02 PM Trustee Sposato moved, Trustee Russo seconded, and the Board unanimously approved by voice to reconvene the meeting.

ROLL CALL

Present: Mrs. Danchak-Martin
Ms. Victoria Flynn
Mr. Charles W. Kucinski
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Fredrick Scalera
Mr. Thomas J. Sposato
Mr. James A. Kuchta

Absent: Dr. Robert Reid

Also Present: Mr. Russell M. Lazovick, Superintendent of Schools
Ms. Gina Villani, Director of Curriculum & Instruction
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:03 PM on a motion by Trustee Sposato, seconded by Trustee Russo and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary