

NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
APRIL 25, 2011

The Nutley Board of Education held a Public Meeting on Monday, April 25, 2011, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Reilly opened the meeting at 6:30 PM.

FLAG SALUTE

Trustee Rogers led the assembly in the flag salute and a moment of silence.

MEETING NOTICE

President Reilly stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of April 28, 2010. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald & News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 6, 2010 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. James Kuchta
Mr. Charles Kucinski
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Steven Rogers
Mr. Walter Sautter
Mr. Thomas J. Sposato
Mr. Kenneth Reilly

Absent: Mr. Vincent Moscaritola (arrived 6:42 PM)

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney

Dr. William Librera of West Hudson Associates gave an update on the Superintendent Search to the Board and public.

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – April 4, 2011
Closed Executive Session – April 4, 2011
Open Public Meeting – March 28, 2011
Closed Executive Session – March 28, 2011
Open Public Meeting - March 24, 2011
Closed Executive Session – March 24, 2011

Trustee Kuchta moved, Trustee Sposato seconded, and the Board minutes were unanimously approved by voice vote.

Trustee Moscaritola arrived at 6:42 PM.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Zarra presented the Superintendent's Report dated April 25, 2011, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as other programs and activities going on in the district.

BOARD SECRETARY'S REPORT

Mrs. Yeamans informed the public of the \$21,000 reimbursement from FEMA from the December Winter Emergency. She also announced the payroll verification taking place throughout the district on April 29, 2011.

COMMITTEE REPORTS

Negotiations – Trustee Sposato announced that an agreement was settled by the Board and the Transportation Employees.

Academic - Trustee Reid discussed the AYP Corrective Action Plan, the grade policy and the end-of-year testing calendar.

Music Awards

Mr. Cundari honored students for their musical achievements.

HEARING OF CITIZENS (Resolutions Only)

None

SUPERINTENDENT'S RESOLUTIONS

Trustee Kuchta moved, and Trustee Sposato seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 18 as follows:

The Superintendent's Resolutions 1 through 18 were unanimously approved by roll call vote.

1. RETIREMENT – Superintendent of Schools

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the notice of retirement from the Superintendent of Schools, Mr. Joseph Zarra, said retirement to occur as of July 1, 2011.

2. RETIREMENTS

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of the following personnel, effective July 1, 2011:

Marcy McKenzie Gallagher	- Elementary Teacher
Beverly Masullo	- Elementary Teacher
Gail S. Reilly	- Elementary Teacher
Natalie C. Cameron	- Rental/State Report Manager

3. RESIGNATION – Permanent Substitute

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mr. John Falduti, high school permanent substitute, effective March 25, 2011.

4. RESIGNATION – Computer Technician

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Michael Klug as a Computer Technician effective, May 1, 2011.

5. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a childrearing leave of absence for Abigail Bergen, effective June 18, 2011 through June 30, 2011, with a return date of September 1, 2011.

6. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Michelle Shahinian, effective April 7, 2011 through June 30, 2011, with a return date of September 1, 2011.

7. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Jamie Graham, effective May 9, 2011 through June 30, 2011, with a return date of September 1, 2011.

8. LEAVE OF ABSENCE – Custodian

BE IT RESOLVED that the Board of Education approves a medical leave of absence without pay for Frank Fochesato effective March 15, 2011 through June 30, 2011.

9. APPOINTMENTS – Teacher Substitutes

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2010-11 school year.

10. APPROVAL OF TITLE CHANGE

BE IT RESOLVED that the Board of Education approves a change-in-title for Mrs. Elizabeth Rizzi, superintendent's office, to Executive Secretary.

11. APPROVAL OF TRIP LIST

BE IT RESOLVED that the Board of Education approves the trip list and all expenses per (Schedule C).

12. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Schedule D).

13. APPROVAL OF STIPEND

BE IT RESOLVED that the Board of Education approves a \$1,000 stipend (prorated) to David Steiner effective April 19, 2011 for an Apple Technical Certification – MAC 9L0-009.

14. ADOPTION OF JOB DESCRIPTIONS

BE IT RESOLVED that the Board of Education approves the adoption of the following job descriptions:

Director of Guidance – 11 Month Position - Schedule E
Director of Curriculum & Instruction - Schedule F

15. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES –
Month of March, 2011**

Katianne Oakley \$250.00

**PAYMENT FOR ZERO PERIOD AHSA CLASSES –
April 4, 5, 6, 7, 2011**

Jessica Mabel \$168.00

**PAYMENT FOR ATHLETIC GAME WORKERS - 2010-2011
Winter Season (second installment)**

High School

Frank DiPiano \$ 50.00
Christopher Weinstein 100.00

JHW Middle School

Marcellino Marra 100.00
Frank Sasso 150.00

**PAYMENT FOR SPRING IN-SERVICE WORKSHOPS –
Five two hour workshops during January, February and
March, 2011**

Ann Mary Mullane \$730.05
Christina Osieja 730.05

CENTRAL DETENTION COVERAGE – Month of March, 2011
High School

Joseph Cimo \$ 20.28
Lori Ferrara 101.40
John Gulardo 60.84
Denise Mazza 141.96
Lawrence Mitschow 20.28
Katie O'Keeffe 81.12
Lisa Vallo 182.52

JHW Middle School

Joseph Cappello \$121.68
Melissa Echevarria 81.12
Walter King 20.28
Jenny Lombardo 60.84
Donna Saitta 182.52

**SATURDAY MORNING SUSPENSIONS –
Month of March, 2011**

JHW Middle School

Melissa Echevarria	\$84.78
Marcellino Marra	84.78

16. CLOSING OF SCHOOLS

BE IT RESOLVED, that the Board of Education approves the last day of school for the 2010/2011 school year be changed from Monday, June 27 to Friday, June 24, 2011. High School graduation will be conducted on Monday, June 27, 2011.

17. SPECIAL CLASS PLACEMENT – Educationally Disabled Student

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2010-11 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Eff. Date</u>	<u>Tuition</u>
Community Nursery Nutley, NJ	1	Pre-School	5/3/11	\$200 per month

18. CHANGE OF PLACEMENT

Lincoln Elementary School Nutley, NJ	1	Autism	4/18/11*
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*Original resolution listed placement as Allegro School, Cedar Knolls, NJ – last day 4/15/11

President Reilly moved, and Trustee Kucinski seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

19. Memorial:

Mr. Alexander B. Conrad

Whereas, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mr. Alexander B. Conrad on April 10, 2011, and

Whereas, Mr. Conrad was employed in September, 1963 as a high school English teacher, in 1972 as Coordinator of Attendance, in 1977 as high school vice principal, and in 1985 as principal of Lincoln School and had a distinguished educational career until his retirement in February, 1997, and

Whereas, Mr. Conrad won the admiration and respect of his fellow educators and pupils and exemplified at all times the finest qualities of his profession.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of his family and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of his family.

Trustee Moscaritola moved, and Trustee Sposato seconded, a motion that the Board approves Superintendent's Resolutions numbers 20 through 25 as follows:

The Superintendent's Resolutions 1 through 25 were approved by roll call vote with the following exception:

1. Trustee Russo abstained on Resolution 24 - Non-Renewal of Paraprofessional.

20. REVISED SCHOOL CALENDAR – 2011-2012

BE IT RESOLVED that the Board of Education approves the revision of the following School Calendar for the 2011-2012 school year:

- Spring Recess - April 2 – April 6, 2012*
(changed from April 16 – April 20, 2012)
- School Board Election – **April 17, 2012**
(changed from April 24, 2012)
- Last Day of School – **Friday, June 22, 2012**
(changed from Monday, June 25, 2012)

*April 6, 2012 is Good Friday and It falls during the Spring Recess.
We gain an extra day, which changes the last day of school.

21. NON-RENEWAL OF SECRETARIAL CONTRACTS

BE IT RESOLVED that the contracts of the following secretaries not be renewed for the 2011/2012 school year:

NAME

Donna Bolcato	- Lincoln School
Angela Gariano	- Yantacaw School
Julianne Alessio	- Athletics - High School
Gina Russell	- Technology - High School

22. NON-RENEWAL OF STAFF ACCOUNTANT

BE IT RESOLVED that the Board of Education approves the non-renewal of the 2011/2012 contract for Mr. Bert Arifaj, staff accountant.

23. NON-RENEWAL OF TENURED TEACHING CONTRACTS

BE IT RESOLVED that the contracts of the following tenured teachers not be renewed for the 2011/2012 school year:

NAME

Peter Behrens	- Art - Elementary
Joanne Crupi	- Art - Elementary
Denia Garcia	- World Languages - High School
Yolanda Liagouris	- World Languages - Elementary
Eric Wdowiak	- World Languages - High School
Matthew Francello	- Physical Education/Health - High School

REDUCTION IN FORCE:

BE IT RESOLVED that as a result of budget constraints there will be a reduction in force in the following areas:

Art
World Languages
Physical Education/Health

As a result of budget constraints, Ms. Joanne Crupi and Mr. Peter Behrens in the Art Department shall not be re-employed for the 2011-2012 school year. Ms. Crupi and Mr. Behrens shall be placed on a preferred recall list to be rehired according to seniority when and if a vacancy occurs in the Art area of certified eligibility, and

As a result of budget constraints, Mrs. Denia Garcia, Mrs. Yolanda Liagouris and Mr. Wdowiak in the World Languages Department shall not be re-employed for the 2011-2012 school year. Mrs. Garcia, Mrs. Liagouris and Mr. Wdowiak shall be placed on a preferred recall list to be rehired according to seniority when and if a vacancy occurs in the World Languages area of certified eligibility, and

As a result of budget constraints, Mr. Matthew Francello in the Physical Education/Health Department shall not be re-employed for the 2011-2012 school year. Mr. Francello shall be placed on a preferred recall list to be rehired according to seniority when and if a vacancy occurs in the Physical Education area of certified eligibility.

24. NON-RENEWAL OF PARAPROFESSIONALS

BE IT RESOLVED that the contracts of the following paraprofessionals not be renewed for the 2011/2012 school year:

NAME

Alu, Antoinette
Baker, Susanne
Battaglia, Kristen
Beck, Andrea
Bradley, Mary Ellen
Butler, Lorraine
Callaghan, Maureen
Capalbo, Lora
Cappetta, Alan
Cappetta, Alphonse
Caputo, Rosa
Carment, Mary
Castro, Rosemary
Ciccolella, Nicoletta
Conforti, Marie
Cristiano, Kathleen
DeAngelo, Margaret
D'Onofrio, Bonnie
Duxbury, Roberta
Farrand, Edward Todd
Ferinde, Maria
Gianfrancesco, Cindy
Giuriceo, Tracy
Greiss, Marion
Guida, Dyan
Homyak, Karen
Imperiale, Lynn
Ippolito, Doretta
Jones, Patricia
Lewis, Denise
Lombardozzi, Erin
Luzzi, David
Luzzi, Donna
Maciel, Nora
Marando, Denise
McGarty, Barbara
Meola, Nadine
Minichini, Mary Ann
O'Connell, Margaret
Paterno, Mari-Angela
Polito, Barbara
Pontoriero, Carmela
Ponzoni, Janet
Pucci, Annette
Quattropiani, Marie
Rosamilia, Melissa
Russonella, Jacqueline
Sainz, Patricia
Salvatoriello, Janet
Saporito, Kim
Sarno, Barbara
Sparaco, Elizabeth
Tesei, Lesley
Tucci, Linda
Venable, Mary
Vidomini, Layne
Volpe, Ashley
Weiss, Nicole

25. NON-RENEWAL OF TEACHING CONTRACTS

BE IT RESOLVED that the contracts of the following non-tenured teachers not be renewed for the 2011/2012 school year

<u>NAME</u>	<u>P/T</u>
Ahn, Philip	
Alfaro, Lauren	
Amoroso, Deborah	p/t.5
Bolcato, Richard L.	
Boswell, Megan	
Bravaco, Cindy	
Cahill, Trevor	
Calicchio, Michele	
Campbell, Vance	
Casazza, Eva	p/t .5
Cicero, Jillian	
Cresci, Judith	
DePinto, Jamie	
DeSimone, Cheryl	
DiVincenzo, Joseph	
Ferrara, Matthew	
Furnaguera, Raul	
Graham, Jamie	
Grove, Daniel	
Hauer, Ashley	
Ippolito, Michele	
Irene, Angela	
Kasner, Marc	
Keseling, Sharon	
Konel, Christopher	
Macirowski, Andrew	
Mickens, Chris	
Mosior, Lauren	
Paul, Kerry	
Pavlisko, Jenna	
Pero, Kristen	
Pied, Marie	
Porrino III, Robert	
Prinzo, Kathleen	
Puzzo, Darleen	

Rambaldi, Diana
Rosenhouse, Matthew
Safonte, Toni
Scardigno, Jessica
Schrodi, Nicole
Scicolone, Jaime
Sorensen, Sarah
Trokan, Matthew
Vallo, Lisa Marie
Vicchiariello, Vincent
Weinstein, Jr., Christopher
Weiss, Lawrence
Yin, Leon
Zuzzio, Alyssa

BUSINESS ADMINISTRATOR/ BOARD SECRETARY'S RESOLUTIONS

Trustee Sautter moved, Trustee Kuchta seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 11 as follows:

Upon a roll call vote Resolutions numbers 1 through 11 were approved with the following exception:

- 1) Trustee Rogers voted "No" on all the communication bills.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending March 31, 2011.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated April 25, 2011 in the total amount of \$5,386,296.96 (Appendix C).

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2010-11 budget dated March 31, 2011 in the amount of \$165,756.22 as appended (Appendix E).

6. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education approves the acceptance of a donation from Bloomfield College to the FEA Club at Nutley High School in the amount \$1,000.

7. APPROVE AGREEMENT WITH THE PUPIL TRANSPORTATION EMPLOYEES

BE IT RESOLVED that the Board of Education approves the Agreement and the salary guides with the Pupil Transportation Employees encompassing the terms and conditions for the period July 1, 2011 through June 30, 2013

8. ALLOCATION OF SALARIES – 2010-2011 FEDERALLY FUNDED PROGRAMS

BE IT RESOLVED that the personnel listed below, previously appointed to the respective positions, be paid salaries in full or in part from funds of the Federal programs noted:

GRANT	NAME	POSITION	GRANT SALARY	ANNUAL SALARY	PROGRAM PERCENT
Title I	J. Collins	Teacher	26,473	52,945	50%
	C. Inguanti	Teacher	26,422	52,844	50%
	G. Masino	Teacher	45,706	62,218	67%
Total			98,601		
Title II A	L. Batson	Teacher	37,668	59,304	49%
	J. Tucci	Teacher	27,756	20,099	58%
Total			65,424		
IDEA ARRA B	L. Butler	Aide	20,597	20,597	100%
	R. Caputo	Aide	20,597	20,597	100%
	R. Castro	Aide	20,597	20,597	100%
	M. Conforti	Aide	20,597	20,597	100%
	M. Ferinde	Aide	20,597	20,597	100%
	D. Ippolito	Aide	12,358	12,358	100%

	D. Marando	Aide	19,406	19,406	100%
	M. Minichini	Aide	<u>20,597</u>	20,597	100%
	Total		155,346		
ED JOBS FUND	S. Baker	Aide	17,465	17,465	100%
	A. Beck	Aide	17,465	17,465	100%
	M. Bradley	Aide	17,465	17,465	100%
	A. Cappetta	Aide	17,465	17,465	100%
	B. D'Onofrio	Aide	17,465	17,465	100%
	R. Duxbury	Aide	19,406	19,406	100%
	D. Lewis	Aide	17,465	17,465	100%
	D. Luzzi	Aide	17,465	17,465	100%
	P. Sainz	Aide	17,465	17,465	100%
	A. Volpe	Aide	16,494	16,494	100%
	T. Giuriceo	Aide	8,733	8,733	100%
	M. Quattropai	Aide	8,733	8,733	100%
	E. Sparaco	Aide	<u>8,733</u>	8,733	100%
	Total		201,819		

9. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for electrical upgrades as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 11 - High School - \$ 91,532.00 (Acct #: 30-999-405-450-01-000)
 Application 9 – Radcliffe School - \$ 5,536.23 (Acct #: 30-999-405-450-04-000)
 Application 10 - Yantacaw - \$ 18,620.56 (Acct #: 30-999-405-450-07-000)

10. APPROVAL OF CHANGE ORDER – HVAC SPRING GARDEN SCHOOL

BE IT RESOLVED that the Board of Education approves the following Change Order to Sunnyfield Corporation, on file in the Business Office, for HVAC for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager.

Change Order HVAC-3 (Acct.#30-999-405-450-05-330)

1. Provide off-site storage.	\$4,278.63
2. Furnish material and labor to modify (10) louver openings.	\$2,630.76
3. Supply labor and material for additional carpentry work required.	<u>\$8,497.21</u>
Total	\$15,406.60

11. SECOND PAYMENT OF BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the second payment of bills and mandatory payments dated April 25, 2011 in the total amount of \$15,159.64.

HEARING OF CITIZENS

Resident Joseph Russonella, father of Dr. Michael Russonella, asked about the proposal submitted by Dr. Russonella for sports medicine for the athletic program for \$1/year. President Reilly responded that in May the Board will probably put out an RFP and then Dr. Russonella can submit his proposal.

Resident Alan Thomas responded to Trustees Kucinski and Trustee Sautter comments about the inability to have Executive Session before the public meeting.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), thanked Mr. Zarra and the Board for the time of service they put into the district. She stated that NPAN is applying for a grant on anti-bullying for the middle school.

Resident Laurie Graziano stated that her son attended NHS ½ day and the Vo-Tech school the other ½ of the day. She is concerned that the Vo-Tech school will no longer be available to her son next year.

Resident Sal Olivo thanked the Board for their countless hours of service.

Resident Jerry Parisi spoke about a format the Board used to have for open business discussions to address agenda items. He also questioned how seniority worked for tenured staff.

President Reilly addressed the EAN regarding a letter they sent to the Board about letters to the staff on non-renewals and RIF notices.

OLD BUSINESS

Trustee Rogers spoke about the difficult budget process.

Trustee Kucinski spoke in support of the HOPE seminar on April 26th.

Trustee Kucinski stated that he would like to be able to address certain issues in Closed Executive Session before meeting. He said it is not to keep items from the public but to have his questions answered.

Trustee Russo asked if the last day of school could be a half day and not 1.5 hours.

NEW BUSINESS

Trustee Kucinski thanked the parting Board Members for their years of service and dedication and presented President Reilly with a plaque.

Trustees Sautter and Moscaritola congratulated the candidates and thanked the citizens for giving them the opportunity to serve the community.

Several Board Members and Mr. Zarra expressed their appreciation and thanks to the Board Members leaving the Board for their time and dedication to the school district.

President Reilly thanked the public, Board, Mr. Zarra, Mrs. Yeamans, administrators and the EAN for serving this district. He also recapped the Boards accomplishments during his term as President of the Board.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 7:58 PM President Reilly moved and Trustee Kucinski seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel and student matters.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 8:54 PM Trustee Kuchta moved, Trustee Sposato seconded, and the Board unanimously approved by voice to reconvene the meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:55 PM on a motion by President Reilly seconded by Trustee Kuchta and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary