

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
JANUARY 24, 2011**

The Nutley Board of Education held a Public Meeting on Monday, January 24, 2011, in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

Vice President Kuchta opened the meeting at 6:30 PM.

FLAG SALUTE

Vice President Kuchta led the assembly in the flag salute.

MEETING NOTICE

Vice President Kuchta stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of April 28, 2010. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald & News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 6, 2010 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. James Kuchta
Mr. Charles Kucinski
Mr. Vincent Moscaritola
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Steven Rogers
Mr. Thomas J. Sposato

Absent: Mr. Kenneth Reilly
Mr. Walter Sautter (arrived 6:41 PM)

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Also Absent: Miss Deanna Cafone, Student Representative

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Special Meeting – January 18, 2011
Closed Executive Session – January 18, 2011
Open Public Meeting - January 10, 2011
Closed Executive Session – January 10, 2011
Open Public Meeting - December 20, 2010
Closed Executive Session – December 20, 2010

Trustee Kucinski moved, Trustee Russo seconded, and the Board minutes were unanimously approved by voice vote.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Zarra presented the Superintendent's Report dated January 24, 2011, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as other programs and activities going on in the district.

BOARD SECRETARY'S REPORT

Mrs. Yeamans spoke about 31 staff members switching their medical plan to Direct Access from Traditional during the recent Open Enrollment period and the savings to the district.

COMMITTEE REPORTS

Athletic – Trustee Kucinski mentioned that the Athletic Committee met and he updated the Board during Executive Session on the results of that meeting.

Finance – Vice President Kuchta stated that the Finance Committee continues to work on the 2011-2012 Budget.

HEARING OF CITIZENS (Resolutions Only)

Resident Alan Thomas asked what law enforcement group was involved with the Memorandum of Agreement with Law Enforcement Officials. Mr. Zarra responded that it was the Nutley Police Department.

SUPERINTENDENT'S RESOLUTIONS

Trustee Sposato moved, and Trustee Kuchta seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 18 as follows:

The Superintendent's Resolutions 1 through 18 were approved by roll call vote with the following exceptions:

1. Trustee Moscaritola abstained on Resolution 15 – Memorandum of Agreement with Law Enforcement Officials.
2. Trustee Russo voted "No" on Resolution 15 – Memorandum of Agreement with Law Enforcement Officials.

1. RESIGNATION – Athletics

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mr. Frank Sasso as assistant crew coach effective January 6, 2011.

2. AMENDING RESOLUTION – LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves the amending of the resolution Leave of Absence – Teacher, approved at the November 22, 2010 Board Meeting to reflect a change in return date for Mrs. Lisa Cassilli to February 15, 2011.

3. AMENDING RESOLUTION – LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves the amending of the resolution Leave of Absence – Teacher, approved at the December 20, 2010 Board Meeting to reflect a change in Family Leave dates and return date for Mrs. Nicole Boyce to January 17, 2011 – April 8, 2011 and return date of April 18, 2011.

4. AMENDING RESOLUTION – LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves the amending of the resolution Leave of Absence – Teacher, approved at the December 20, 2010 Board Meeting to reflect a change in return date for Mrs. Veronica Walsh to April 18, 2011.

5. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Erin Lenik, effective March 16, 2011 through April 26, 2011 with a return date of April 27, 2011.

6. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Holly Jasnowitz, effective February 8, 2011 through May 3, 2011 with a return date of May 4, 2011.

7. APPROVAL – ANNUAL YEARLY PROGRESS (A.Y.P.) – Zero Period

BE IT RESOLVED that the Board of Education approves the request of three Mathematics teachers to be assigned to teach a zero period beginning the end of January, 2011 for approximately three to four weeks.

8. APPOINTMENT – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of Megan Boswell as teacher for the 2010-11 school year, effective January 25, 2011, at the annual salary of \$23,418 (p/t .5), B.A. Step 8, in accordance with the 2010-11 Teachers' Salary Guide.

9. APPOINTMENT – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of Kristen Pero as school nurse for the 2010-11 school year, effective January 25, 2011, at the annual salary of \$59,971, B.A. Step 15, in accordance with the 2010-11 Teachers' Salary guide.

10. APPOINTMENTS – Teacher Substitutes

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2010-11 school year.

11. APPOINTMENTS – Secretarial/Clerical/School Aide/Bus/Buildings & Grounds Substitutes

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2010-11 school year:

<u>School Aide/Bus Aide</u>	<u>School Aide</u>	<u>Buildings & Grounds</u>
Louise Argieri	Maria Salerno	Matthew Farruggia

12. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

PAYMENT FOR HEALTH DYNAMICS CLASSES – Month of December, 2010

Katianne Oakley	\$250.00
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PAYMENT FOR ZERO PERIOD AHSA CLASSES

Sean Fitzgerald	\$546.00
Jessica Mabel	546.00
Nicole Meola	546.00

PAYMENT FOR MENTORING NOVICE TEACHER – 2010/11 School Year

Alison Atkins	\$368.00
Kathleen Cullity	550.00
Stephanie Tirri	184.00

PAYMENT FOR ARTICULATION DAY - Additional Time Required – Oct. 18, 2010

Deborah Amoroso	\$51.28
Danielle Cancelliere	37.02
Eva Casazza	35.64
Angela Irene	34.20
Marie Quattropani	13.86
Kimberly Rusert	47.28
Debra Tiene	37.76
Patricia Trainor	71.58

PAYMENT FOR INVOLUNTARY TRANSFERS - for the 2010-11 School Year

John Alessio	\$200.00
Jennifer Citarella	200.00

**CENTRAL DETENTION COVERAGE – Month of December, 2010 plus
Adjustment for September and October, 2010:**

High School

John Falduti	\$ 20.28
Lori Ferrara	1.56
John Gulardo	187.20
Christopher Konel	3.90
Theresa Lappostato	1.56
Denise Mazza	41.34
Lawrence Mitschow	7.80
Eric Puzio	3.90
Lisa Vallo	124.02

JHW Middle School

Joseph Cappello	\$ 41.34
Melissa Echevarria	63.96
Jenny Lombardo	65.52
Donna Saitta	85.02
LuAnn Zullo	85.80

SATURDAY MORNING SUSPENSIONS - Month of December, 2010

JHW Middle School

Joseph Cappello	\$84.78
LuAnn Zullo	84.78

13. LONGEVITY PAY

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Donna Luzzi -\$3,800 (prorated) Effective January 1, 2011 (25 years)
Janet Ponzoni -\$3,400 (prorated) Effective February 1, 2011 (20 years)

14. CHANGE-IN-TRAINING LEVELS

BE IT RESOLVED that the personnel listed on the attached Schedule C be advanced to the proper level of the salary guide in accordance with Board of Education regulations, said teachers having completed the necessary college courses to qualify for such advancement, to be effective February 1, 2011.

15. MEMORANDUM OF AGREEMENT WITH LAW ENFORCEMENT OFFICIALS

BE IT RESOLVED that in accordance with the N.J.A.C. 6:29-10.1 et seq., the Board approves the Memorandum of Agreement and Addenda between Education and Local and County Law Enforcement Officials, and

BE IT FURTHER RESOLVED, that this agreement and Addenda be forwarded to the County Superintendent of Schools for approval.

16. APPROVAL OF TRIP LIST

BE IT RESOLVED that the Board of Education approves the trip list and all expenses per (Schedule C).

17. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Schedule D).

18. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2010-11 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Eff. Date</u>	<u>Tuition</u>
Cornerstone Day School Mountainside, NJ	1	ED	1/10/11	\$310.00 per day
Newark Renaissance House Newark, NJ	1	SLD	12/15/10	\$30.00 per hour for 10 hrs. per week

19. CHANGE IN TRAINING LEVEL

Trustee Sposato moved, and Trustee Moscaritola seconded, the following resolution. Upon being put to a roll call vote the resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the following personnel be advanced to the proper level of the salary guide in accordance with Board of Education Regulations said teacher having completed the necessary college courses to qualify for such advancement to be effective February 1, 2011:

<u>To M.A.+15</u>	<u>Step</u>	<u>SALARY</u>
Nicole Meola	10	\$53,964

Trustee Sautter arrived at 6:41 PM.

BOARD SECRETARY'S RESOLUTIONS

Trustee Reid moved, Trustee Sposato seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 14 as follows:

Upon a roll call vote Resolutions numbers 1 through 14 were approved with the following exception:

- 1) Trustee Rogers voted "No" on all the communication bills.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending December 31, 2010.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated January 24, 2011 in the total amount of \$7,059,233.33 (Appendix C).

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2010-11 budget dated December 31, 2010 in the amount of \$21,333.00 as appended (Appendix E).

6. ACCEPTANCE OF GRANT

BE IT RESOLVED that the Board of Education accepts a grant for \$700 for the Target Field Trip Grant sponsored by Target for Spring Garden School.

7. APPROVAL OF PAYMENT

BE IT RESOLVED that the Board of Education approves the one-time payment to the following individuals who switched from the Traditional Plan to the Direct Access Plan effective January 1, 2011 with the understanding that the decision is not reversible.

Name

Natalie Cameron	\$1,846	Gina Masino	\$1,073
Karen Chasmar	2,186	Dara Moscaritola	1,573
Lenore Chieffo	1,073	Katherine Mulligan	894
Kathleen Cristiano	1,861	Philip Nicolette	1,846
Madeline Cucuzza	1,275	Joseph Piro	894
Kathleen Cullity	1,573	Barrett Pote	894
Robert DeCilla	2,186	Lisa Rossi	1,861
Dana DiGiacomo	758	Frank Sasso	1,861
Stephen Farese	2,186	Phillip Siculietano	758
Rosa Fiala	894	Jill Sorensen	758
Joanne Follet	894	Nancy Thunell	1,861
Peggy Hollywood	2,186	Jean Unglaub	1,846
Linda Layden	1,846	Christopher Weinstein	2,186
Andrew Linfante	1,573	Timothy Woll	2,186
Caludia Marra	758	Joyce Wood	1,573
Marcellino Marra	758	LuAnn Zullo	758
Immacolata Marra	1,073		

8. APPROVAL OF PARTIAL PAYMENT TO WOJCHIK ELECTRIC

BE IT RESOLVED that the Board of Education approves partial payment to Wojchik Electric for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 14 \$ 7,024.33 (Acct #: 30-999-405-450-05-000)

9. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for electrical upgrades as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 8 – Yantacaw School - \$12,302.50.00 (Acct #: 30-999-405-450-07-000)
Application 8 - Radcliffe School – \$13,775.00 (Acct #: 30-999-405-450-04-000)
Application 8 - High School - \$455,700.00 (Acct #: 30-999-405-450-01-000)

10. APPROVAL OF PARTIAL PAYMENT TO VESPA ELECTRICAL COMPANY

BE IT RESOLVED that the Board of Education approves partial payment to Vespa Electrical Company for HVAC upgrades at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 4 - \$53,105.00 (Acct #: 30-999-405-450-01-000)

11. APPROVAL OF CHANGE ORDERS – EXTERIOR FAÇADE REPAIRS

BE IT RESOLVED that the Board of Education approves the following Change Orders to Hilt Construction, on file in the Business Office, for Exterior Façade Repairs as per the recommendation of the Board's Engineer and Construction Manager as follows:

Exterior Façade Repairs at Spring Garden School:

Change Order 6 – \$(834.24) (Acct.#30-999-405-450-05-330)
Credit for damage to landscaping.

Change Order 7 – \$725.73 (Acct.#30-999-405-450-05-330)
Replace three corroded sections of pipe railing
at the west elevation lightwells.

Exterior Façade Repairs at Yantacaw School:

Change Order 3 - \$(3,783.43) (Acct #: 30-999-405-450-07-330)
Credit since the contractor did not need to
provide vent infills that were part of original
cost.

**12. DETERMINING TIME AND PLACE OF DRAWING FOR POSITION ON BALLOT
FOR ANNUAL SCHOOL ELECTION**

BE IT RESOLVED that the Board of Education approves the drawing for ballot position for the April 27, 2011 Annual School Election to be held at 10:00 a.m. in the Board Conference Room on Thursday, March 17, 2011.

13. ESTABLISHING HOURS OF VOTING FOR THE ANNUAL SCHOOL ELECTION

BE IT RESOLVED that the Board of Education approves the hours of voting at the April 27, 2011 Annual School Election to be 2:30 p.m. to 9:00 p.m.

14. ARRA-IDEA BASIC FY 2009-2011 AMENDMENT II APPLICATION

BE IT RESOLVED that the Board of Education approves the ARRA-IDEA Basic FY 2009-2011 Amendment II Application.

HEARING OF CITIZENS

Resident Alan Thomas asked if the Board assigned a committee to implement the "Anti-Bullying Law". He also asked if there were anymore heating problems in the schools and the reason for the Executive Session's discussion regarding the Athletic Department.

Several Radcliffe parents asked about the Stop, Drop and Go at Radcliffe School.

OLD BUSINESS

Trustee Sposato asked when the test scores would be discussed. Mr. Zarra stated a report will be made at the February meeting.

NEW BUSINESS

Vice President Kuchta stated that the Board would be holding a Special Meeting on Monday, January 31, 2011.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:55 PM Vice President Kuchta moved and Trustee Moscaritola seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss personnel and contractual issues.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 7:47 PM Trustee Sposato moved, Trustee Sautter seconded, and the Board unanimously approved by voice to reconvene the meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:48 PM on a motion by Vice President Kuchta seconded by Trustee Sposato and unanimously approved by voice vote.

Respectfully submitted,



Karen A. Yeaman
Board Secretary