# NUTLEY BOARD OF EDUCATION **OPEN PUBLIC MEETING DECEMBER 20, 2010**

The Nutley Board of Education held a Public Meeting on Monday, December 20, 2010 in the JHWMS Auditorium located at 325 Franklin Avenue, Nutley, NJ.

President Reilly opened the meeting at 6:30 PM.

#### **FLAG SALUTE**

President Reilly led the assembly in the flag salute.

#### **MEETING NOTICE**

President Reilly stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of December 15, 2010. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald & News, The Nutley Journal, The Nutley Sun, Township Člerk posted on the district website.

This is an official meeting.

#### ROLL CALL

Present: Mr. James Kuchta

Mr. Charles Kucinski Dr. Robert Reid

Mrs. Deborah J. Russo Mr. Steven Rogers Mr. Thomas J. Sposato Mr. Kenneth Reilly

Absent: Mr. Vincent Moscaritola

Mr. Walter Sautter

Also Present: Mr. Joseph Zarra, Superintendent of Schools

Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Mr. Frank Pomaco, Board Attorney

#### MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:33 PM President Reilly moved and Trustee Kuchta seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss: Contractual, Legal and Personnel issues.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

#### RECONVENE MEETING

At 7:35 PM Trustee Kuchta moved, Trustee Sposato seconded, and the Board unanimously approved by voice to reconvene the meeting.

#### **ROLL CALL**

Present: Mr. James Kuchta

Mr. Charles Kucinski Mr. Vincent Moscaritola

Dr. Robert Reid Mrs. Deborah J. Russo Mr. Steven Rogers Mr. Walter Sautter Mr. Thomas J. Sposato Mr. Kenneth Reilly

Also Present: Mr. Joseph Zarra, Superintendent of Schools

Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Mr. Frank Pomaco, Board Attorney

Mr. Ralph Picone auditor from Lerch, Vinci and Higgins discussed the Comprehensive Annual Financial Report.

Questions from the Board ensued.

#### APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting - November 22, 2010 Closed Executive Session – November 22, 2010

The minutes were unanimously approved.

#### **CORRESPONDENCE**

A variance notice regarding the 7-11 convenience store that they want to locate at 265 Franklin Avenue.

#### SUPERINTENDENT'S REPORT

Mr. Zarra presented the Superintendent's Report dated December 20, 2010, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as other programs and activities going on in the district.

#### **BOARD SECRETARY'S REPORT**

None

#### **COMMITTEE REPORTS**

President Reilly spoke about shared services with Bloomfield, Belleville and the Town Commissioners, solar energy and technology needs.

Facilities – President Reilly gave an update on the construction projects throughout the district.

Technology – Trustee Kuchta – stated that the committee met with administration to get an update on the current year's projects that will be presented at the second meeting in January.

Finance – Trustee Kuchta – the committee reviewed the audit and he commended Mrs. Yeamans on no repeat findings and reports. They will continue to monitor the current year and work on the 2011-2012 budget projections.

Negotiations – Trustee Sposato – stated that the committee is still negotiating with the custodians and started meeting with the administration's negotiating team.

Policy – Trustee Sposato – stated that the committee continues to work on updating policies.

Academic – Trustee Reid – spoke about the new academic policy regarding the National Honor Society and Advance Placement Policy.

Mr. Williams, Mrs. DeVilio and Mr. Koegel gave a power-point presentation and overview of why the National Honor Society requirement is going to be raised to a 4.0 GPA.

Questions from the Board ensued.

Health & Wellness - Trustee Rogers said that he is still working with the Mayor and the food service company to initiate healthier eating among the children.

# Solar Energy Presentation

Ryan Holl, Director of Development at Orion-A Power Technology Enterprise, made a detailed presentation to the Board regarding solar energy for the school district and the potential cost savings. John Shertel, Account Consultant with PSE&G, also added comments to the presentation.

#### **HEARING OF CITIZENS (Resolutions Only)**

Resident Philip Casale addressed the Board with a prepared statement regarding BA Resolution 19 – Approval of Payment.

Resident Alan Thomas asked questions about BA Resolution 9 – Comprehensive Annual Financial Report/Audit.

Resident Robert Rusignulo asked questions regarding the policies being approved.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), asked what would happen if a child was bullied by a staff member.

Resident Alan Thomas made his suggestions on several policies.

# SUPERINTENDENT'S RESOLUTIONS

Trustee Kucinski moved, and Trustee Sautter seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 18 as follows:

Upon a roll call vote Superintendent Resolutions numbers 1 through 18 were approved with the following exceptions:

- 1) Trustees Moscaritola, Rogers and Russo voted "No" on Resolution 17 Approval of Field Trips.
- 2) Trustee Russo voted "No" on Resolution 18 Approval of Payments.

#### 1. **RETIREMENT – Custodian**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mr. Thomas Trasente, custodian, effective February 1, 2011.

#### 2. TERMINATE - Paraprofessional

BE IT RESOLVED that the Board of Education approves the termination of Mrs. Nancy Rosamilia, Paraprofessional, effective February 10, 2011.

# 3. **LEAVE OF ABSENCE – Teacher**

BE IT RESOLVED that the Board of Education approves the extension of a childrearing leave of absence for Mrs. Carla Cavallo from February 1, 2011 through April 15, 2011 with a return date of April 18, 2011.

# 4. **LEAVE OF ABSENCE - Teacher**

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Jessica Nolasco, effective December 20, 2010 through March 11, 2011 with a return date of March 14, 2011.

## 5. **LEAVE OF ABSENCE - Teacher**

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Jennifer Citarella, effective January 4, 2011 through March 25, 2011 with a return date of March 28, 2011.

#### 6. **LEAVE OF ABSENCE - Teacher**

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Veronica Walsh, effective January 11, 2011 through April 8, 2011 with a return date of April 11, 2011.

# 7. LEAVE OF ABSENCE - Teacher

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Nicole Boyce, effective January 24, 2011 through April 20, 2011 with a return date of April 21, 2011.

#### 8. APPOINTMENT - BOE Extended Day Program

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Jean Boyle for Extended Day Lock Down only for the 2010-11 school year at the hourly rate of \$15.65.

## 9. APPOINTMENT - Paraprofessional

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Doretta Ippolito as a Paraprofessional for the 2010-2011 school year, effective January 3, 2011 at the annual salary of \$20,597 Step 11, in accordance with the 2010-11 Paraprofessional Salary Guide.

#### 10. APPOINTMENT - Part-time Non-Instructional Aide

BE IT RESOLVED that the Board of Education approves the appointment of Suzanne Tucci as part-time non-instructional aide for the 2010-11 school year, retroactive to October 1, 2010, at the hourly rate of \$15.65, Step 2 (maximum 4 hours), in accordance with the hourly rate established by the Board of Education.

# 11. <u>APPOINTMENTS – Teacher Substitutes</u>

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2010-11 school year.

#### 12. APPROVAL OF STIPEND

BE IT RESOLVED that the Board of Education approves a stipend for Mrs. Jill Divilio in the amount of \$750.00 (prorated) as Lead Counselor, for the month of September.

#### 13. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

# PAYMENT FOR HEALTH DYNAMICS CLASSES – Month of November, 2010

Katianne Oakley \$250.00

## PAYMENT FOR ARTICULATION DAY - October 18, 2010

Deborah Amoroso	\$51.28
Danielle Cancelliere	37.02
Eva Casazza	35.64
Angela Irene	34.20
Marie Quattropani	13.86
Kimberly Rusert	47.28
Debra Tiene	37.76
Patricia Trainor	71.58

# PAYMENT FOR PROCTORING PSAT TESTING - October 16, 2010

14	
Kent Bania	\$389.36
Emanuela Fierro	149.72
John Gulardo	159.08
Barbara Hirsch	140.36
Tarik Huggins	168.44
Michele Ippolito	159.08
Jenny Lombardo	149.72
Deniśe Mazza	149.72
Rosemary McConnon	102.93
Ryan McMullen	159.08
Chris Mickens	196.51
Dana Minervini	159.08
Katie O'Keeffe	140.36
Linda Posternock	140.36
Eric Puzio	159.08
Janet Salvatoriello	159.08
Peter Smith	112.29
Deane Stepansky	149.72
Lisa Vallo '	149.72
Lynn Zazzali	140.36

# CENTRAL DETENTION COVERAGE – Month of November, 2010

#### High School

Joseph Cimo	\$101.40
John Gulardo	81.12
Jessica Mabel	101.40
Ryan McMullen	20.28
Lisa Vallo	40.56

#### JHW Middle School

Joseph Cappello	\$101.40
Melissa Echevarria	40.56
Jenny Lombardo	40.56
Donna Saitta	81.12
LuAnn Zullo	60.84

## PAYMENT FOR ATHLETIC GAME WORKERS 2010 Football Season

Marcellino Marra	\$540.00
Frank DiPiano	660.00
Jessica Mabel	60.00
Lawrence Mitschow	60.00
Chris Weinstein	55.00

#### 14. **LONGEVITY PAY**

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Jill Divilio -\$1,550 (prorated) Effective January 1, 2011 (15 years)

#### 15. PAYMENT FOR INVOLUNTARY TRANSFERS – for the 2010-11 School Year

Jennifer Citarella	\$200.00
Alisa Gennace	200.00
Laura-anne MacMillan	200.00

#### 16. APPROVAL OF TRIP LIST

BE IT RESOLVED that the Board of Education approves the trip list and all expenses per (Schedule C ).

## 17. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Schedule D).

# 18. **APPROVAL OF PAYMENT**

BE IT RESOLVED that the Board of Education approves the payments to the following individuals opting out of their insurance coverage for the period of July 1, 2010 to December 31, 2010:

Last Name	First Name	Waiver Amount
Arifaj	Berat	\$1,625.00
Battaglia	Erin	\$1,625.00
Battoglia	Robert	\$1,083.32
Bolcato	Donna	\$1,625.00
Budinick	Sherri	\$1,625.00
Byrne	Maura	\$1,625.00
Capalbo	Lora	\$1,625.00
Cappetta	Alan	\$1,625.00
DiMaria	Philip	\$ 270.83
DiVincenzo- Root	Kim	\$1,625.00
D'Onofrio	Bonnie	\$ 270.83
Duxbury	Roberta	\$1,625.00
Fochesato	Frank	\$1,625.00
Frost Guzzo	Jane	\$1,625.00
Graham	Jamie	\$1,625.00
Guida	Dyan	\$1,625.00
Hill	Hillary	\$1,625.00
Jones	Patricia	\$1,625.00
McGarty	Barbara	\$1,625.00
Pontoriero	Carmela	\$1,625.00
Redner	Kristen	\$1,625.00
Rizzi	Michele	\$1,625.00
Stoffers	Michael	\$1,625.00
Strus	Theresa	\$1,625.00
	Total	\$35,749.98

Trustee Sposato moved, Trustee Kuchta seconded, a motion that the Board approves the following resolutions. Upon a roll call vote the following resolutions were unanimously approved.

#### 19. TRANSFER OF PERSONNEL

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of Schools, the following transfers:

From Name To

Thomas Grant JHW Middle School Spring Garden Radcliffe Jennifer Citarella

Spring Garden Radcliffe John Alessio JHW Middle School

## 20. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

### **SATURDAY MORNING SUSPENSIONS –** Month of November, 2010

Marcellino Marra \$84.78 LuAnn Zullo \$84.78

# BOARD SECRETARY'S RESOLUTIONS

President Reilly made an announcement that out of the \$18,000 for Resolution 19 -Approval of Payment, \$6,000 of that amount is coming from the insurance company.

Trustee Kuchta moved. Trustee Kucinski seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 20 as follows:

Upon a roll call vote Resolutions numbers 1 through 20 were approved with the following exception:

- 1) Trustee Kucinski voted "No" on Resolution 19 Approval of Payment.
- 2) Trustee Rogers voted "No" on all the communication bills.
- 3) Trustee Russo voted "No" on Policy 0170 Use of Cell Phones & Text Messages by Board members During Public Meetings and Executive Session - Bylaw under Resolution 11.
- 4) Trustee Russo voted "No" on Regulation 5441 National Honor Society Selection under Resolution 12.

### 1. <u>SECRETARY & TREASURER'S REPORT</u>

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending November 30, 2010.

#### 2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

#### 3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated December 20, 2010 in the total amount of \$5,973,899.97 (Appendix C).

#### 4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

# 5. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2010-11 budget dated November 30, 2010 in the amount of \$136,150.55 as appended (Appendix E).

#### 6. APPROVAL OF SERVICE PROVIDERS

BE IT RESOLVED that the Board of Education approves the following service providers for the 2010-2011 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation and Substance Abuse Centers:

Concordia Learning Center at St. Joseph's School for the Blind

#### 7. <u>APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL</u>

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for electrical upgrades as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 6 - Yantacaw School - \$98,154.00 (Acct #: 30-999-405-450-07-000) Application 6 - Radcliffe School - \$70,395.00 (Acct #: 30-999-405-450-04-000) Application 6 - High School - \$35,966.00 (Acct #: 30-999-405-450-01-000)

### 8. APPROVAL OF PARTIAL PAYMENT TO GPC, INC.

BE IT RESOLVED that the Board of Education approves partial payment to GPC, Inc. for the Spring Garden School Project as per the recommendation of the Board's Engineer and Construction Manager as follows:

Application 17 - \$13,129.00 (Acct #: 30-999-405-450-05-000)

### 9. COMPREHENSIVE ANNUAL FINANCIAL REPORT/AUDIT

WHEREAS, the audit of the financial records of the school district for the 2009-10 school year has been made, according to the requirements of Title 18A, by the firm of Lerch, Vinci & Higgins, and

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education accepts the 2008-09 Comprehensive Annual Financial Report and the report of the independent auditors, which includes the audit recommendations which were read aloud and discussed at the public board meeting of December 20, 2010, and

BE IT FURTHER RESOLVED, That the Board approves the Corrective Action Plan as per (Appendix F) responding to the recommendations of the auditor and that a copy of the Corrective Action Plan be submitted, as required, to the County Superintendent of Schools.

#### 10. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education approves the acceptance of a donation from the Spring Garden PTO in the amount \$1,600 for a laminator.

#### 11. ADOPTION OF BYLAWS, POLICIES & REGULATIONS (Second Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (second reading) on file in the Business Office:

0142.1	Nepotism - Bylaw
0146	Board Member Authority -Bylaw
0170	Use of Cell Phones & Text Messages by Board Members During Public Meeting and
	Executive Session – Bylaw
0171	Duties of Board President & Vice President Bylaw
0173	Duties of Public School Accountant - Bylaw
0174	Legal Services – Bylaw
0177	Professional Services - Bylaw
1570	Internal Controls
1570	Internal Controls - Regulation
1620	Administrative Employment Contracts
2431.3	Practice & Pre-Season Heat-Acclimation for Interscholastic Athletics
2431.4	Concussion Testing & Return-to-Play
3144	Certification of Tenure Charges
3144	Certification of Tenure Charges - Regulation
3351	Healthy Workplace Environment

4159	Support Staff Member/School District Reporting Responsibilities
4351	Healthy Workplace Environment
5111	Eligibility of Resident/Nonresident Pupil
5111	Eligibility of Resident/Nonresident Pupil Regulation
5338	Diabetes Management
5338	Diabetes Management – Regulation
5516	Use of Electronic Communication and Recording Devices
5512.01	Harassment, Intimidation & Bullying
6111	Special Education Medicaid Initiative-Reg.
6112	Reimbursement of Federal & Other Grant Expenditures
6112	Reimbursement of Federal & Other Grant Expenditures - Regulation
6360	Political Contributions
6422	Budget Transfers
6422	Budget Transfers - Regulation
6471	School District Travel
6471	School District Travel/Regulation
6660	Student Activity Fund
6740	Reserve Accounts
6740	Reserve Accounts
6830	Audit & Comprehensive Annual Financial Report
7434	Smoking on School Grounds
8310	Public Records
8310	Public Records - Regulation
8420	Emergency & Crisis Situations
8420.1	Fire & Fire Drills - Regulations
8461	Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
9700	Special Interest Groups

# 12. ADOPTION OF BYLAWS, POLICIES & REGULATIONS (First Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

Policy 5440 Honoring Pupil Achievement Regulation 5441 Honoring Pupil Achievement National Honor Society Selection Regulation 2464 Gifted and Talented Pupils

# 13. APPROVAL OF LEASE PURCHASE AGREEMENT – 54 Passenger Bus

WHEREAS, the governing body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described in the Lease Purchase Agreement presented to this meeting, and

WHEREAS, the governing body of Lessee has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such Equipment.

BE IT RESOLVED, by the governing body of Lessee that the terms of said Lease Purchase Agreement are in the best interests of Lessee for the acquisition of such Equipment, and the governing body of Lessee designates and confirms the following persons to execute and deliver, and to witness, respectively, the Lease Purchase Agreement any related documents necessary to the consummation of the transactions contemplated by the Lease Purchase Agreement.

BE IT RESOLVED, by the governing body of Lessee that the Lessee designates the Lease Purchase Agreement as a "qualified tax-exempt obligation", as defined in and for the purposes of Section 265(b)(3) of the Internal Revenue code of 1986, as amended.

#### 14. RENEWAL OF RISK MANAGEMENT CONSULTANT AGREEMENT

WHEREAS, the Board of Education of the Township of Nutley is a member of the Suburban Essex Joint Insurance Fund, and

WHEREAS, the Bylaws of said Fund requires that each Member appoints a Risk Management Consultant to perform various professional services as detailed in the Bylaws, and

WHEREAS, the Bylaws indicate a minimum fee equal to six percent (6%) of the Assessment which represents reasonable compensation for the services required and which was included in the cost assessed the Nutley Board of Education

NOW, THEREFORE, be it resolved that the Board of Education of the Township of Nutley does hereby approve the reappointment of the C. Walter Searle Agency of Nutley, NJ as its Risk Management Consultant in accordance with the Fund's Bylaws, for the period January 1, 2011- December 31, 2011.

#### 15. APPROVAL OF VOID CHECK

BE IT RESOLVED that the Board of Education approves voiding check #081472 dated 11/23/09 to Advance Auto Parts in the amount of \$27.07. This check will be accepted as miscellaneous revenue.

# 16. **ACCEPTANCE OF GRANT**

BE IT RESOLVED that the Board of Education accepts a grant for "SMART: Study, Memory and Retention Training" in the amount of \$300 by the Montclair State University Network for Educational Renewal.

## 17. ACCEPTANCE OF GRANT

BE IT RESOLVED that the Board of Education accepts a grant for "Educator's Roundtable – NHS Faculty Study Group" in the amount of \$300 by the Montclair State University Network for Educational Renewal.

### 18. <u>APPROVAL PROFESSIONAL DEVELOPMENT CONFERENCE</u>

BE IT RESOLVED that the Board of Education approves the in-house professional development conference provided by Measurement Incorporated at a cost of \$3,800 funded by the NCLB Grant on "Understanding the NJASK Holistic Scoring Rubric." This conference will provide an in-depth analysis of the rubric, used in grading the writing portion of the NJASK. Participants from other districts will be charged \$75/per person.

#### 19. APPROVAL OF PAYMENT

BE IT RESOLVED, upon the recommendation of Board Counsel, that former Board of Education member Philip Casale's claim for indemnification for counsel fees and costs incurred in defending ethic charges before the School Ethics Commission, said claim being brought pursuant to N.J.S.A. 18A:12-20 (indemnification of members of board of education against costs of defense of civil and criminal actions), be settled for the negotiated settlement amount of \$18,000.00.

#### 20. PROPOSED 7-ELEVEN CONVENIENCE STORE

BE IT RESOLVED that the Nutley Board of Education, in conjunction with the Superintendent and High School Principal, strongly opposes the proposed opening of a 7-Eleven Convenience Store located at 265 Franklin Avenue due to the potential additional traffic, limited parking and safety of the district's students.

BE IT ALSO RESOLVED that a certified copy of this resolution be sent to the Township of Nutley's Code Enforcement Department to the attention of Mr. David Berry, Zoning Official.

#### **HEARING OF CITIZENS**

Resident Alan Thomas stated that he fully supported the National Honor Society Policy and asked questions regarding other policies on the agenda.

#### **OLD BUSINESS**

Trustee Rogers asked about the status of the stop, drop and go at Radcliffe School.

Trustee Russo asked about extending the Extended Day Program and the counsel's opinion. Mr. Zarra said that Mr. Wenczel said he did not see any restrictions.

Trustee Russo said that several parents at Lincoln School have safety concerns for the children regarding the traffic and would like the town to look into this matter.

#### **NEW BUSINESS**

Trustee Rogers commended Mr. Cundari's students for their holiday program.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:50 PM on a motion by Trustee Kuchta seconded by Trustee Sposato and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans Board Secretary