

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
NOVEMBER 22, 2010**

The Nutley Board of Education held a Public Meeting on Monday, November 22, 2010 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Reilly opened the meeting at 6:31PM.

FLAG SALUTE

President Reilly led the assembly in the flag salute.

MEETING NOTICE

President Reilly stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of April 28, 2010. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald & News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 6, 2010 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. James Kuchta
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Steven Rogers
Mr. Walter Sautter
Mr. Thomas J. Sposato
Mr. Kenneth Reilly

Absent: Mr. Charles Kucinski
Mr. Vincent Moscaritola

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:33 PM President Reilly moved and Trustee Kuchta seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education recess to closed executive session at this time to discuss: Contractual, Legal and Personnel issues.

BE IT FURTHER RESOLVED, that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

RECONVENE MEETING

At 8:00 PM Trustee Kuchta moved, Trustee Sposato seconded, and the Board unanimously approved by voice to reconvene the meeting.

ROLL CALL

Present: Mr. James Kuchta
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Steven Rogers
Mr. Walter Sautter
Mr. Thomas J. Sposato
Mr. Kenneth Reilly

Absent: Mr. Charles Kucinski
Mr. Vincent Moscaritola

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney
Miss Deanna Cafone, Student Representative

Dr. William Librera of West Hudson Associates gave a power-point presentation on the stakeholder responses for the superintendent search.

Questions from the Board ensued.

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – October 25, 2010

Trustee Kuchta moved, Trustee Sposato seconded, and the Board minutes were unanimously approved by roll call vote.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Zarra presented the Superintendent's Report dated November 22, 2010, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as other programs and activities going on in the district.

BOARD SECRETARY'S REPORT

Mrs. Yeamans spoke about the importance of implementing the Purchasing Manual and also addressed the cost savings to the district from 31 staff members switching their medical plan to Direct Access from Traditional during the recent Open Enrollment period.

COMMITTEE REPORTS

President Reilly spoke about a survey whereby 90% of the high school staff said they would work a staggered schedule. He also discussed the bullying and concussion policy that is on the agenda.

Policy – Trustee Sposato spoke about the bullying policy and procedures.

Academics – Trustee Reid spoke about raising the qualifications for acceptance to the National Honor Society and AP Courses. He also addressed extending the high school day and the AYP in special education.

Health & Fitness - Trustee Rogers spoke about developing a nutrition program with the Mayor and Chartwells.

Finance – Trustee Kuchta talked about the Purchasing Manual and the phone system on the agenda. He also spoke about the Extended Day finances and the budget for 2011-2012.

Trustee Kuchta gave an update on the Friends of Nutley High School Beautification Project.

HEARING OF CITIZENS (Resolutions Only)

Resident Alan Thomas questioned BA Resolution 18 - NEC Spherically System Upgrade as to the account line and funding for the phone system. He also asked if policies could be available on-line prior to the meeting.

Resident Jennifer Higgins questioned if the district was paying more for the services provided by Children's Therapy Center and School Based Therapy Center.

Resident Alan Thomas commented on the donations on the agenda.

President Reilly thanked the PTO's and the NY Giants for their donations to the school district.

SUPERINTENDENT'S RESOLUTIONS

Trustee Sposato moved, and Trustee Kuchta seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 14 as follows:

The Superintendent's Resolutions 1 through 14 were unanimously approved by roll call vote.

1. AMENDING RESOLUTION – LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves the amending of the resolution Leave of Absence-Teacher, approved at the October 25, 2010 Board Meeting to reflect a change in return date for Mrs. Lisa Cassilli to February 1, 2011.

2. AMENDING RESOLUTION – LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves the amending of the resolution Leave of Absence-Teacher, approved at the August 23, 2010 Board Meeting to reflect a change in return date for Mrs. Jennifer Marcino to January 3, 2011.

3. AMEND RESOLUTION – ALLOCATION OF SALARIES – FEDERALLY FUNDED PROGRAMS

BE IT RESOLVED that the Board of Education approves the amending of the resolution Allocation of Salaries – Federally Funded Programs approved at the June 14, 2010 Board Meeting to reflect a change in 2009/2010 federally-funded salary for S. Matarazzo – Behaviorist to \$52,320.

4. AMENDING RESOLUTION – Educationally Disabled Students

BE IT RESOLVED that the Board of Education approves the amending of the resolution Special Class Placement – Educationally Disabled Student, approved at the September 27, 2010 Board Meeting to reflect the following changes to placement, and tuition:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Eff. Date</u>	<u>Tuition</u>
Chancellor Academy* Pompton Plains, NJ	1	ED	11/1/10	\$53,460*

*Original resolution listed placement as Ranch Hope, Alloway, NJ – Tuition at \$35,190

Palisades Reg. Academy* Paramus, NJ	1	ED	11/15/10	\$32,093.55
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*Original resolution listed placement as Cornerstone Day School, Mountainside, NJ
Tuition at \$57,660

5. APPOINTMENT – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of Matthew Trokan as teacher for the 2010-11 school year, effective December 1, 2010, at the annual salary of \$49,891, M.A. Step 8, in accordance with the 2010-11 Teachers' Salary Guide. (Replacing Rebecca Miller)

6. APPOINTMENT – Permanent Unassigned Substitute

BE IT RESOLVED that the Board of Education approves the appointment of Catriona Caithness as permanent unassigned substitute, effective November 23, 2010, for the 2010-11 school year, at the rate of \$81 per day.

BE IT FURTHER RESOLVED that this candidate met the district's requirements for the permanent unassigned substitute position which is the possession of a County Substitute Certificate.

7. APPOINTMENT – Part-time Non-Instructional Aide

BE IT RESOLVED that the Board of Education approves the appointment of Elizabeth Meola as part-time non Instructional aide for the 2010-11 school year, effective November 23, 2010 at the hourly rate of \$14.91, Step 1 (maximum 15 hours), in accordance with the hourly rate established by the Board of Education.

8. APPOINTMENT – Teacher Substitutes

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2010-11 school year

9. APPOINTMENTS – Secretarial/Clerical/School Aides

BE IT RESOLVED that the Board of Education approves the following substitute for the 2010-11 school year:

Secretary
Linda Donzella

10. APPOINTMENTS – Athletics

BE IT RESOLVED that the Board of Education approves the Winter/Spring Athletic appointments listed below for the 2010-11 school year in accordance with the 2010-2011 school year:

	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
<u>Winter</u>			
Head Cheerleading Coach	Leann Martin	1	\$5,062
Asst. Cheerleading Coach	Megan Casale	1	3,604
Asst. Basketball Coach	Emily Cerankowski	1	4,895
<u>SPRING</u>			
Assistant Softball	Michael DiPiano	2	\$5,133

11. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES –
Month of October, 2010**

Katianne Oakley \$250.00

**PAYMENT FOR ZERO PERIOD SAT CLASSES – During September,
October and November, 2010**

Katie O’Keeffe \$630.00
Takisha Sanchez 462.00

**PAYMENT FOR FALL EVENING SAT REVIEW CLASSES- September 27,
October 5,7,12,14,19,21,26,28 and November 2, 2010**

Jillian Cicero \$1,122.90
Jessica Mabel 1,122.90
Katie O’Keeffe 1,122.90

**PAYMENT FOR ATHLETIC GAME WORKERS – Football and Soccer
Season, 2010**

Julianne Alessio \$240.00
Meghan Carlin 50.00
Connie Inguanti 200.00
Lawrence P. Koster 200.00
Jessica Mabel 100.00
Louis Manganiello 120.00
Lawrence Mitschow 110.00
Linda Orr 100.00
Eric Puzio 220.00
Gerald Ryan 60.00
Frank Sasso 240.00
Christopher Weinstein 1,320.00
Luann Zullo 120.00

PAYMENT FOR INVOLUNTARY TRANSFERS – 2010/2011 School Year

Lauren Alfaro \$200.00
Matthew Francello 200.00
Danielle Franco 200.00
Connie Inguanti 200.00
Amanda Rasczyk 200.00
Matthew Rosenhouse 200.00
Geraldyn Ryan 200.00
Toni Safonte 200.00
Nicole Schrodi(Simone) 200.00
Debra Tiene 200.00
Stephanie Tirri 200.00
Christopher Weinstein, Jr. 200.00
Lawrence Weiss 200.00

**CENTRAL DETENTION COVERAGE –
Month of September, 2010**

High School

Lori Ferrara	\$ 39.00
John Gulardo	19.50
Theresa Lappostato	39.00
Denise Mazza	19.50
Lawrence Mitschow	136.50
Eric Puzio	78.00
Lisa Vallo	58.50

JHW Middle School

Melissa Echevarria	\$ 78.00
Jenny Lombardo	78.00
Donna Saitta	78.00
LuAnn Zullo	78.00

12. LONGEVITY PAY

BE IT RESOLVED that the Board of Education approves the following longevity payment:

Janice Schoem - \$2,900 (prorated) Effective November 1, 2010 (20 years)

13. APPROVAL OF TRIP LIST

BE IT RESOLVED that the Board of Education approves the trip list and all expenses per (Schedule C).

14. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Schedule D).

15. PAYMENT FOR INVOLUNTARY TRANSFER – for the 2010-11 School Year

Trustee Reid moved, Trustee Sposato seconded, a motion that the Board approves the following resolution. Upon a roll call vote the following resolution was unanimously approved.

Virginia Reilly \$200.00

16. RESIGNATION – Teacher

Trustee Kuchta moved, Trustee Sposato seconded, a motion that the Board approves the following resolution. Upon a roll call vote the following resolution was unanimously approved.

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mr. Ryan McMullen, high school teacher, effective January 21, 2011.

BOARD SECRETARY'S RESOLUTIONS

Trustee Rogers moved, Trustee Kuchta seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 19 as follows:

Trustee Russo read a prepared statement explaining why she would vote "No" for Resolution 16 - Adoption of Bylaws, Policies & Regulations (First Reading) regarding the Use of Cell Phones & Text Messages by Board Members During Public Meetings and Executive Sessions – Bylaw.

Upon a roll call vote Resolutions numbers 1 through 19 were approved with the following exception:

- 1) Trustee Rogers voted "No" on all the communication bills.
- 2) Trustee Russo and Sautter voted "No" on Resolution 16 – Adoption of Bylaws, Policies & Regulations (First Reading).

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending October 31, 2010.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated November 22, 2010 in the total amount of \$5,987,540.85 (Appendix C).

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2010-11 budget dated October 31, 2010 in the amount of \$430,437.09 as appended (Appendix E).

6. APPROVAL OF RENEWAL OF MEMBERSHIP IN THE SUBURBAN ESSEX MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Nutley Board of Education is a member of the Suburban Essex Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2010 unless earlier renewed by agreement between the Board and the Fund; and

WHEREAS, the Board desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Nutley Board of Education agrees to renew its membership in the Suburban Essex Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Board President and Secretary shall be and hereby are authorized to execute the agreement to renew membership annexed hereto as Appendix G and made a part hereof and to deliver same to the Suburban Essex Municipal Joint Insurance Fund evidencing the Board's intention to renew its membership.

7. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education approves the acceptance of a donation from the Spring Garden PTO in the amount \$3,936.00 for Smart Boards.

8. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education approves the acceptance of a donation from the New York Football Giants in the amount \$10,000. This check represents Nutley's commitment to the Giants Play 60 program by encouraging our students to participate in a healthy lifestyle. The funds are to be utilized for physical fitness equipment within the school district.

9. APPROVAL OF FINAL PAYMENT TO CIRCLE-A CONSTRUCTION CO. INC.

BE IT RESOLVED that the Board of Education approves final payment to Circle-A Construction Co., Inc. for the Exterior Façade Repairs at Lincoln School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 10 \$48,121.10 (Acct #: 30-999-405-450-03-000)

10. APPROVAL OF PARTIAL PAYMENT TO LEVY CONSTRUCTION CO. INC.

BE IT RESOLVED that the Board of Education approves partial payment Levy Construction Co. Inc. for the Window and Door Replacement at Lincoln and Yantacaw Elementary Schools as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 8	Lincoln	\$ 4,261.37	(Acct #: 30-999-405-450-03-000)
Application 8	Radcliffe	\$ 473.48	(Acct #: 30-999-405-450-04-000)
Application 8	Yantacaw	<u>168,087.68</u>	(Acct #: 30-999-405-450-07-000)
Payment Amount		\$172,822.53	

11. APPROVAL OF PARTIAL PAYMENT TO WOJCHIK ELECTRIC

BE IT RESOLVED that the Board of Education approves partial payment to Wojchik Electric for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 13	\$ 2,274.76	(Acct #: 30-999-405-450-05-000)
Change Orders 5	<u>2,776.60</u>	(Acct #: 30-999-405-450-05-330)
Payment Amount	\$ 5,051.36	

12. APPROVAL OF PARTIAL PAYMENT TO VESPA ELECTRICAL COMPANY

BE IT RESOLVED that the Board of Education approves partial payment to Vespa Electrical Company for HVAC upgrades at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 3 - \$ 408,420.00	(Acct #: 30-999-405-450-01-000)
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13. APPROVAL OF PARTIAL PAYMENT TO GPC, INC.

BE IT RESOLVED that the Board of Education approves partial payment to GPC, Inc. for the Spring Garden School Project as per the recommendation of the Board's Engineer and Construction Manager as follows:

Application 16	\$8,267.85	(Acct #: 30-999-405-450-05-000)
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14. APPROVAL OF AGREEMENT FOR PROVISION OF PRESCRIPTION DRUG BENEFITS

BE IT RESOLVED by the Nutley Board of Education that the President and Board Secretary be and are hereby authorized to execute an agreement with Benecard Services, Inc. to provide fully funded prescription drug management services for the period January 1, 2011 through December 31, 2011 at the monthly rate of \$32.75 per eligible employee (this represents a 5% reduction).

15. ADOPTION OF PURCHASE MANUAL

BE IT RESOLVED that the Board of Education adopts the 2010-2011 Purchasing Manual on file in the Business Office.

16. ADOPTION OF BYLAWS, POLICIES & REGULATIONS (First Reading)

BE IT RESOLVED that the Board of Education adopts the following bylaws, policies and regulations (first reading) on file in the Business Office:

- 0142.1 Nepotism - Bylaw
- 0146 Board Member Authority -Bylaw
- 0170 Use of Cell Phones & Text Messages by Board Members During Public Meetings and Executive Sessions – Bylaw
- 0171 Duties of Board President & Vice President Bylaw
- 0173 Duties of Public School Accountant – Bylaw
- 0174 Legal Services - Bylaw
- 0177 Professional Services - Bylaw
- 1570 Internal Controls
- 1570 Internal Controls - Regulation
- 1620 Administrative Employment Contracts
- 2431.3 Practice & Pre-Season Heat-Acclimation for Interscholastic Athletics
- 2431.4 Concussion Testing & Return-to-Play
- 3144 Certification of Tenure Charges
- 3144 Certification of Tenure Charges - Regulation
- 3351 Healthy Workplace Environment
- 4159 Support Staff Member/School District Reporting Responsibilities
- 4351 Healthy Workplace Environment
- 5111 Eligibility of Resident/Nonresident Pupil
- 5111 Eligibility of Resident/Nonresident Pupil Regulation
- 5338 Diabetes Management
- 5338 Diabetes Management - Regulation
- 5516 Use of Electronic Communication and Recording Devices
- 5512.01 Harassment, Intimidation & Bullying
- 6111 Special Education Medicaid Initiative-Reg.
- 6112 Reimbursement of Federal & Other Grant Expenditures
- 6112 Reimbursement of Federal & Other Grant Expenditures - Regulation
- 6360 Political Contributions
- 6422 Budget Transfers
- 6422 Budget Transfers - Regulation
- 6471 School District Travel
- 6471 School District Travel/Regulation
- 6660 Student Activity Fund
- 6740 Reserve Accounts
- 6740 Reserve Accounts
- 6830 Audit & Comprehensive Annual Financial Report
- 7434 Smoking on School Grounds
- 8310 Public Records
- 8310 Public Records - Regulation
- 8420 Emergency & Crisis Situations

- 8420.1 Fire & Fire Drills - Regulations
- 8461 Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
- 9700 Special Interest Groups

17. SCHOOL BUS EMERGENCY EVACUATION DRILLS

BE IT RESOLVED that the Board of Education approves the emergency school bus evacuation drills in accordance to the New Jersey Administrative code NJAC 6A: 27-11.2 as per (Appendix F).

18. BID FOR PROPRIETARY SERVICES – NEC SPHERICALL SYSTEM UPGRADE

WHEREAS, bids for the purchase of Proprietary Goods or Services – NEC Spherically System Upgrade were advertised on November 8, 2010 and

WHEREAS, sealed bids were publicly opened and read aloud on November 18, 2010 at 11:00 AM in the office of the Secretary/Business Administrator, and

WHEREAS, the following bid was received from Atris, Inc., Oaks, PA:

Annual Maintenance & Support:	
Year 1	\$33,312.00
Year 2 (Payable 2011-12 School Year)	25,416.00
NEC Spherically Software Upgrade to 7.0.1.12	41,784.00
Equipment: 24 port phone hub, 10-polycom 450 telephones, 2 Servers	<u>9,895.00</u>
Total inclusive of shipping, on-site training, project management:	\$110,407.00

and

WHEREAS, the bid of meets all specifications, and is therefore the lowest responsible bidder, and

NOW, THEREFORE, BE IT RESOLVED that the Nutley Board of Education approves the award of the Proprietary Goods or Services – NEC Spherically System Upgrade to Atris, Inc. Oaks, PA.

19. AUTHORIZATION TO SUBMIT 2010/2011 COMPREHENSIVE MAINTENANCE PLAN & M-1

WHEREAS the Department of Education requires New Jersey school districts to submit a three-year maintenance plan documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS the required maintenance activities as listed in the document for the various school facilities of the Nutley Board of Education are consistent with these requirements, and

WHEREAS all past and planned activities are reasonable to keep school facilities open and safe for use in their original condition and to keep their system warranties valid,

NOW, THEREFORE IT BE RESOLVED that the Nutley Board of Education hereby authorizes the School Business Administrator to submit the 2010-2011 Comprehensive Maintenance Plan and M-1 (Appendix G) for the Nutley School District in compliance with Department of Education requirements.

20. NUTLEY BEAUTIFICATION PROJECT

Trustee Reid moved, President Reilly seconded, a motion that the Board approves the following resolution. Upon a roll call vote the following resolution was unanimously approved.

BE IT RESOLVED that the Board of Education authorizes the Friends of Nutley High School, under auspices of the Nutley Educational Foundation, to proceed with the Nutley High School beautification project, and

BE IT FURTHER RESOLVED that the cost of this project will be supported solely by contributions raised by the group and that no cost will be born by the Board of Education.

HEARING OF CITIZENS

Resident Jennifer Higgins spoke about therapy services and the continuity.

Resident Sal Olivo thanked the Board for their support of the Beautification Project.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), thanked Mr. Zarra for the lunch aide training and asked if there was a policy that parents could not go on field trips. She also asked about a basic skills transfer that was approved at the July and August 2010 meetings.

OLD BUSINESS

Trustee Russo asked how the new National Honor Society requirements would be implemented.

A Board discussion ensued regarding the requirements.

Trustee Russo asked about expanding the Extended Day to include August and holidays. Mr. Zarra said he would reach out to counsel.

Trustee Russo attended the walkthrough of the Safety Committee at Radcliffe School and asked for the list of outstanding items on the punch list.

Trustee Sautter asked that the entry requirements for AP classes be looked at and if the district could petition the College Boards to change AP test dates. He inquired on the status of the "help" classes for parents.

Trustee Sposato asked what the procedure was if a Board Member cannot make a PTO Meeting for their designated school.

NEW BUSINESS

Trustee Russo inquired if there was a way to get correspondence delivered between Board Meetings.

The Board thanked the Athletic Department and Music Program for all their efforts and wished them Good Luck.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:45 PM on a motion by Trustee Kuchta seconded by Trustee Sposato and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary