

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
OCTOBER 25, 2010**

The Nutley Board of Education held a Public Meeting on Monday, October 25, 2010 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Reilly opened the meeting at 6:30 PM.

FLAG SALUTE

President Reilly led the assembly in the flag salute.

MEETING NOTICE

President Reilly stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of April 28, 2010. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald & News, The Nutley Journal, The Nutley Sun, Township Clerk advertised in The Nutley Sun on May 6, 2010 and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. James Kuchta
Mr. Vincent Moscaritola
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Steven Rogers
Mr. Walter Sautter
Mr. Thomas J. Sposato
Mr. Kenneth Reilly

Absent: Mr. Charles Kucinski

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

Also Absent: Miss Deanna Cafone, Student Representative

At 6:32 PM President Reilly made a motion, Trustee Kuchta seconded, to recess until the camera that was filming the Board Meeting was replaced.

At 6:35 PM President Reilly made a motion, Trustee Sposato seconded, to resume the Board Meeting.

APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

Open Public Meeting – October 12, 2010
Closed Executive Session – October 12, 2010
Special Meeting – September 29, 2010
Closed Executive Session – September 29, 2010
Open Public Meeting – September 27, 2010
Closed Executive Session – September 27, 2010

Trustee Kuchta moved, Trustee Sposato seconded, and the Board minutes were unanimously approved with the following exception:

1. Trustee Rogers abstained on the minutes of October 12, 2010 due to his absence.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

Mr. Zarra presented the Superintendent's Report dated October 25, 2010, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as other activities going on in the district.

BOARD SECRETARY'S REPORT

Mrs. Yeamans spoke about updating the telephone system and investigating a proprietary bid.

COMMITTEE REPORTS

Health & Fitness - Trustee Rogers spoke about the partnership with Mayor Cocchiola, Chartwells and the district regarding the town's Grant on Obesity.

Academics – Trustee Reid said he met with Mr. Catrambone and was eager to see the presentation on the high school academics.

Policy – Trustee Sposato stated that the policy committee is meeting next week to update several policies. He stated one in particular is the concussion policy.

President Reilly asked Mr. Zarra to reach out to Belleville and Bloomfield Superintendents and Presidents of their respective Board to initiate a meeting to discuss shared services between the three districts.

Facilities – President Reilly gave an up-to-date financial report on the referendum and surplus.

President Reilly spoke about the safety committee at Radcliffe School regarding the Stop, Drop and Go and said there will be a report given to the Board at the next meeting.

Presentation

Mr. Catrambone, Mr. Williams, Mrs. Divilio, Mr. Violante and Mr. Ackerman each spoke, in depth, about the academics at the high school and their suggestions to enhance high school academic programs.

A Board discussion ensued with many questions and answers regarding the presentation.

Mr. Catrambone also addressed the violence and vandalism report.

HEARING OF CITIZENS (Resolutions Only)

None

SUPERINTENDENT'S RESOLUTIONS

Trustee Rogers moved, and Trustee Kuchta seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 16 as follows:

The Superintendent's Resolutions 1 through 16 were unanimously approved by roll call vote.

1. RESIGNATION - Teacher

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Mrs. Rebecca Miller high school teacher, effective November 30, 2010.

2. RESIGNATION - Custodial

BE IT RESOLVED that the Board of Education approves the acceptance of the resignation of Robert Battoglia, custodian, effective November 1, 2010.

3. AMENDING RESOLUTION – Part-time Paraprofessionals

BE IT RESOLVED that the Board of Education approves the amending of the Addendum Part-time Paraprofessionals, approved at the September 27, 2010 Board Meeting to reflect a change for Tracy Giuriceo, Marie Quattropani and Elizabeth Sparaco from their part-time status of .44 to p/t.5.

4. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves the extension of a childrearing leave of absence for Mrs. Heather Drexler for the 2010-11 school year with the provision that she notify the Superintendent of Schools of further teaching intentions no later than April 1, 2011.

5. LEAVE OF ABSENCE – Teacher

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Lisa Cassilli, effective December 14, 2010 through March 4, 2011 with a return date of March 7, 2011.

6. APPOINTMENT – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Sarah Sorensen as elementary teacher for the 2010-11 school year, effective October 26, 2010, at the annual salary of \$47,855, B.A.+15 Step 8, in accordance with the 2010-11 Teachers' Salary Guide.

7. APPOINTMENT – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Cheryl DeSimone as high school special education teacher (filling vacancy) for the 2010-11 school year, effective October 26, 2010, at the annual salary of \$46,836, B.A. Step 8, in accordance with the 2010-11 Teachers' Salary Guide.

8. APPOINTMENT - Custodian

BE IT RESOLVED that the Board of Education approves the appointment of Michael Petrucelli as custodian effective November 1, 2010 at the annual salary of \$29,025, (Group 2, Step 3), plus a night stipend of \$2,000 prorated in accordance with the 2009-10 Custodial Salary Guide. (To be adjusted pending adoption of a new guide for 2010-2011).

9. APPOINTMENT – BOE Extended Day Program

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Erin Lombardozzi as a substitute part-time Child Care Aide for the 2010-11 school year at the hourly rate of \$12.75.

10. APPOINTMENT – Volunteer Coach

BE IT RESOLVED that the Board of Education approves the appointment for the personnel listed below for the 2010-11 school year:

<u>NAME</u>	<u>SPORT</u>
Raul Furnaguera	Boys Basketball – Boys Baseball

11. APPOINTMENT – Part-time Non-Instructional Aide

BE IT RESOLVED that the Board of Education approves the appointment of Mrs. Toni O'Halloran as a part-time non-instructional aide for the 2010-2011 school year, effective October 26, 2010 at the hourly rate of \$14.91, Step 1 (maximum of 10 hours), in accordance with the hourly rate established by the Board of Education.

12. APPOINTMENTS – Secretarial/Clerical/School Aides/Custodial

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2010-11 school year:

School Aide
Doretta Ippolito
Elizabeth Meola

School Aide/Bus Aide
Melissa Mitchell

Secretarial/School Aide
Patricia Bartell

Custodial
Peter Russo
Ronald Trent

13. CHANGE IN TRAINING LEVEL

BE IT RESOLVED that the Board of Education approves the following personnel be advanced to the proper level of the salary guide in accordance with Board of Education Regulations said teacher having completed the necessary college courses to qualify for such advancement to be effective September 1, 2010:

<u>To B.A. +30</u>	<u>Step</u>	<u>Salary</u>
Carla Cullari	16	\$65,164
<u>To M.A.</u>		
Chris Mickens	11	\$54,982

14. EXTRA COMPENSATION

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES –
Month of September, 2010**

Katianne Oakley \$250.00

**PAYMENT FOR ZERO PERIOD HSPA REMEDIATION CLASSES –
During September and October, 2010**

Sean Fitzgerald	\$714.00
Jessica Mabel	714.00
Nicole Meola	714.00

**PAYMENT FOR SUMMER HOURS – Athletic Trainer – Month of August,
September 1, 2, 3, 4, 6, 2010**

Jaime Scicolone	\$6,353.28
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PAYMENT FOR SUMMER HOURS – Lead Counselor – August 27, 2010

Jill Divilio	\$437.82
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PAYMENT FOR CPR RE-CERTIFICATION – September 21, 2010

Eric Puzio	\$680.00
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PAYMENT FOR SUMMER LIBRARIAN – August 31 & September 1, 2010

Janine Peters	\$548.80
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PAYMENT FOR SUMMER BAND CAMP – Four days in August, 2010

Jeffrey Brown	\$1,342.50
Aurilla Card	1,342.50
Michael Coppola	1,342.50
John Maiello	1,342.50
Stephanie Tirri	1,342.50

Chaperones:

Carol Bender	\$ 500.00
Jeffrey Rubin	500.00

**PAYMENT FOR FILMING BOE MEETINGS – May 24, June 14, 23, 24, 28,
July 6, 13, 26, August 23, 31 and September 13, 27, 2010**

Zachary Gaviria	\$ 52.50
Angelo Lambroschino	210.00
Erika Regalado	120.00
Evan Tyerman	97.50

**CENTRAL DETENTION COVERAGE –
Month of September, 2010**

High School

John Gulardo	\$ 97.50
Christopher Konel	97.50
Lawrence Mitschow	58.50
Eric Puzio	19.50

JHW Middle School

Joseph Cappello	\$ 19.50
Jenny Lombardo	39.00
Donna Saitta	19.50
LuAnn Zullo	39.00

15. SPECIAL CLASS PLACEMENT – Educationally Disabled Student

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2010-11 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Eff. Date</u>	<u>Tuition</u>
Westbridge Academy	1	ED	10/4/10	\$51,819.33

16. SPECIAL CLASS PLACEMENT – Educationally Disabled Students

BE IT RESOLVED that the Board of Education hereby authorizes the Superintendent of Schools to assign classified handicapped children to educational programs according to how they can best achieve success in learning in accordance with the rules and regulations pursuant to Title 18A, Chapter 46, NJ Statutes, and Title 6 Chapter 28, NJ Administrative Code, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the attendance of Nutley students at the special education classes for the 2010-11 school year as per the following:

<u>School</u>	<u>Attending</u>	<u>ID Numbers</u>	<u>Per Student</u>	<u>Total</u>
Essex Co. Voc. Sch. W. Caldwell, NJ	9 part-time	026119	\$4,552.00	(Estimated)
		991998	4,552.00	
		992494	4,552.00	
		994508	4,552.00	
		992554	4,552.00	
		992703	4,552.00	
		992282	4,552.00	
		025800	4,552.00	
		025103	4,552.00	\$40,968.00

REGULAR EDUCATION PLACEMENTS

Essex Co. Voc. Sch. W. Caldwell, NJ	4 part-time	994507	2,955.50	\$11,822.00
		992088	2,955.50	
		026186	2,955.50	
		991382	2,955.50	

This is an attachment to the Special Class Placement – Educationally Disabled Students approved as Schedule C at the September 27, 2010 Board Meeting.

BOARD SECRETARY'S RESOLUTIONS

Mrs. Yeamans stated that Resolution #17 – Acceptance of Donation should read \$2,550 not \$2,000.

Trustee Russo moved, as amended, Trustee Sposato seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 17 as follows:

Upon a roll call vote Resolutions numbers 1 through 17 were approved with the following exception:

- 1) Trustee Rogers voted "No" on all the communication bills.
- 2) Trustee Russo voted "No" on Resolution 7 - Approval of Field Trips.

1. SECRETARY & TREASURER'S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending September 30, 2010.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated October 25, 2010 in the total amount of \$6,764,783.27 (Appendix C).

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2010-11 budget dated September 30, 2010 in the amount of \$60,745.11 as appended (Appendix E).

6. APPROVAL OF TRIP LIST

BE IT RESOLVED that the Board of Education approves the trip list and all expenses per (Appendix F).

7. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Appendix G).

8. APPROVAL OF PARTIAL PAYMENT TO ESR MECHANICAL

BE IT RESOLVED that the Board of Education approves partial payment to ESR Mechanical for electrical upgrades as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 5 – Yantacaw School - \$106,865.50.00	(Acct #: 30-999-405-450-07-000)
Application 5 - Radcliffe School – \$104,025.00	(Acct #: 30-999-405-450-04-000)
Application 5 - High School - \$3,430.00	(Acct #: 30-999-405-450-01-000)

9. APPROVAL OF PARTIAL PAYMENT TO VESPA ELECTRICAL COMPANY

BE IT RESOLVED that the Board of Education approves partial payment to Vespa Electrical Company for HVAC upgrades at Nutley High School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 2 - \$149,156.00 (Acct #: 30-999-405-450-01-000)

10. APPROVAL OF PARTIAL PAYMENT TO SUNNYFIELD CORPORATION

BE IT RESOLVED that the Board of Education approves partial payment to Sunnyfield Corporation for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager.

Application 13 - \$109,929.25 (Acct #: 30-999-405-450-05-000)

11. APPROVAL OF PARTIAL PAYMENT TO GPC, INC.

BE IT RESOLVED that the Board of Education approves partial payment to GPC, Inc. for the Spring Garden School Project as per the recommendation of the Board's Engineer and Construction Manager as follows:

Application 15	\$20,322.94	(Acct #: 30-999-405-450-05-000)
Less Change Orders 7	<u>(834.24)</u>	(Acct #: 30-999-405-450-05-330)
Payment Amount	\$19,488.70	

12. APPROVAL OF PARTIAL PAYMENT TO CIRCLE-A CONSTRUCTION CO. INC.

BE IT RESOLVED that the Board of Education approves partial payment to Circle-A Construction Co., Inc. for the Exterior Façade Repairs at Lincoln School as per the recommendation of the Board's Architect and Construction Manager as follows:

Application 9	\$17,385.00	(Acct #: 30-999-405-450-03-000)
Change Orders 5	<u>5,949.85</u>	(Acct #: 30-999-405-450-03-330)
Payment Amount	\$23,334.85	

13. APPROVAL OF CHANGE ORDER –WINDOW & EXTERIOR DOOR REPLACEMENT – WASHINGTON SCHOOL

BE IT RESOLVED that the Board of Education approves the following Change Order, on file in the Business Office, to Levy Construction Company, Inc., for the Window and Exterior Door Replacement at Washington School as per the recommendation of the Board's Engineer and Construction Manager as follows:

Change Order No. E-1 – Total Amount - \$2,460.00 (Acct.#30-999-405-450-06-330)
Install vision lights at the entrance doors at Washington School.

14. APPROVAL OF SERVICE PROVIDERS

BE IT RESOLVED that the Board of Education approves the following service providers for the 2010-2011 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation and Substance Abuse Centers:

Kid Clan Services

15. APPROVAL OF APPROPRIATION OF PRIOR YEAR

BE IT RESOLVED that the Board of Education approves the appropriation of prior year (2009-2010_ Extraordinary Aid in the amount of \$261,125 from surplus to the following line items:

11-120-100-101-00-000	1-5 Teacher Salaries	\$ 47,855
11-140-100-101-00-000	9-12 Teacher Salaries	43,193
11-999-262-100-00-000	Salaries - Custodian	23,595
11-999-262-100-21-000	Salaries – Non-Instr. Aides	145,826
11-999-291-220-00-000	F.I.C.A.	<u>656</u>
		\$ 261,125

16. GRANT PERMISSION

BE IT RESOLVED that the Board of Education grants permission to the Nutley Red Cross the use of a 1996 GMC 3500 panel truck for 3-4 hours once a month to pick up food at the Community Food Bank of Hillside, NJ. The Red Cross will provide a driver and gasoline.

17. ACCEPTANCE OF DONATION

BE IT RESOLVED that the Board of Education approves the acceptance of a donation from the Radcliffe PTO in the amount \$2,550 for Smart Boards.

HEARING OF CITIZENS

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), reminded the Board that Special Education IEP's are accepted at colleges. She also asked if there was a survey prepared for the 8th grade students regarding vocational schools and their interest and about staff training for lunch aides. She suggested that Mr. Monaco let the special education parents know the day and times he will be in the district.

Resident Alan Thomas thanked Mr. Catrambone and his staff for the in-depth report on the high school academics and future plans.

Resident Maria Alamo, representative for the Nutley Education Foundation, reminded everyone that the meetings for the foundation are held the third Wednesday of every month in the High School Library and welcomes the public and Board to attend. She also spoke about the donations and what the foundation could do regarding parent education.

EAN President Mike Stoffers spoke on behalf of the EAN and expressed concern regarding the phone system in the middle school and it being a safety issue.

Resident Amy Christman asked if the gifted and talented program could be increased to twice a week. She also asked if the Board was looking into uniforms.

OLD BUSINESS

President Reilly has asked Trustees Reid and Kucinski to form a committee for an analysis on the pros and cons of school uniforms.

Trustee Kuchta suggested that the Nutley Education Foundation has the ability to fund a program to educate parents once a plan is put in place by the Superintendent.

President Reilly asked Mrs. Yeamans to follow-up on Mr. Stoffers inquiries about the phone system at the middle school.

A discussion ensued among the Board.

Trustee Rogers spoke about parental involvement and asked for the status on accessing homework and grades on the district website.

Trustee Moscaritola requested detailed information on the Board's security purchases.

Trustee Sautter inquired on how the school with Bloomfield and Belleville was operating.

President Reilly stated that he was meeting with Assemblyman Scalera on the concussion policy.

NEW BUSINESS

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:54 PM on a motion by Trustee Kuchta seconded by Trustee Sposato and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary