

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
OCTOBER 12, 2010**

The Nutley Board of Education held a Public Meeting on Tuesday, October 12, 2010 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

President Reilly opened the meeting at 6:00 PM.

FLAG SALUTE

President Reilly led the assembly in the flag salute.

MEETING NOTICE

President Reilly stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of October 7, 2010. Said notice was posted at the entrance of the Board of Education offices, mailed to The Star Ledger, The North Jersey Herald & News, The Nutley Journal, The Nutley Sun, Township Clerk and posted on the district website.

This is an official meeting.

ROLL CALL

Present: Mr. James Kuchta
Mr. Charles Kucinski
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Walter Sautter
Mr. Thomas J. Sposato
Mr. Kenneth Reilly

Absent: Mr. Vincent Moscaritola
Mr. Steven Rogers

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:01 PM President Reilly moved and Trustee Kucinski seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Legal and Contractual Matters

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

At 7:05 PM President Reilly moved, Trustee Kuchta seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

ROLL CALL

Present: Mr. James Kuchta
Mr. Charles Kucinski
Mr. Vincent Moscaritola
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Walter Sautter
Mr. Thomas J. Sposato
Mr. Kenneth Reilly

Absent: Mr. Steven Rogers

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney

SUPERINTENDENT'S REPORT

Mr. Zarra spoke about the curriculum which was put on the website and the activities throughout the district.

BOARD SECRETARY'S REPORT

Mrs. Yeamans spoke about a request from the Nutley Red Cross for vehicle assistance once a month and the heat in the schools.

COMMITTEE REPORTS

Finance - Trustee Kuchta requested that the extended day program give a monthly report of its finances. He spoke about the cost of upgrading the phone system and the 2010-2011 and 2011-2012 budget.

Technology - Trustee Kuchta discussed the computer applications class and the presentation at the next Board Meeting. He also discussed the on-going updates for the Website.

Academic – Trustee Reid also discussed the computer applications course, expansion of 9th period and raising the bar for the honor society induction.

Trustee Moscaritola said that the SOS Grant was denied.

HEARING OF CITIZENS (Resolutions Only)

Resident Mike Russo questioned why the addendums were not on the website before today, the stipend for Mr. Nicolette and about the Rental Manager/Reporting Coordinator's job description.

Resident Alan Thomas objected to salaries being an addendum. He also questioned the salaries of the Residency Officer and the Rental Manager/Reporting Coordinator.

Resident Mike Russo asked if the NEC System includes emergency notification.

Presentation

Ms. Cathy Sousa of Sousa and Stern gave a presentation to the public on the services her firm provides to aid in the search for a new superintendent.

7:50 PM Trustee Moscaritola left the meeting.

7:53 PM Trustee Moscaritola returned.

SUPERINTENDENT'S RESOLUTIONS

Trustee Kucinski moved, Trustee Kuchta seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 3 as listed below.

Upon a roll call vote Superintendent's Resolutions numbers 1 through 3 were unanimously approved.

1. AMENDING RESOLUTION – APPOINTMENTS – Paraprofessionals

BE IT RESOLVED that the Board of Education approves the amending of the resolution Appointments – Paraprofessionals, approved at the September 27, 2010 Board Meeting to reflect a change in the start date of Ashley Volpe to October 18, 2010.

2. APPROVAL OF TITLE & JOB DESCRIPTION

BE IT RESOLVED that the Board of Education approves the title and job description for a Transportation Supervisor (Schedule A).

3. 2010-2011 Salaries for District-Wide Personnel

BE IT RESOLVED that the Board of Education approves the 2010-2011 Salaries for District-Wide Personnel, for the period July 1, 2010 through June 30, 2011, retroactive to July 1, 2010 as listed below:

	<u>2010/2011 Salary</u>	<u>Longevity</u>
<u>Manager, Buildings & Grounds</u>		
Nicolette, Philip + \$5,000 Security Stipend	\$90,565	\$2,000
<u>Manager of Accounts</u>		
Unglaub, Jean	\$88,704	\$3,800
<u>Administrative Assistant to the Superintendent of Schools</u>		
Mulligan, Katherine	\$90,106	\$3,800
<u>Administrative Assistant to the Business Administrator/ Board Secretary</u>		
Cucuzza, Madeline + hr. rate per Board meeting (2 hr min.)	\$78,734	\$2,240
<u>Executive Secretary – Business Office</u>		
Mleziva, Josephine	\$58,081	\$2,240
<u>Bookkeeper</u>		
Layden, Linda	\$60,818	\$2,240
<u>Rental Manager/Reporting Coordinator</u>		
Cameron, Natalie	\$72,154	\$3,800
<u>Secretary/Bookkeeper of Extended Day Care</u>		
Griesbach, Rosemary	\$42,391	
<u>Transportation Supervisor</u>		
Hollywood, Peggy	\$53,300	\$1,700

School Residency/Resource/Safety Officer

Ferrara, Natale \$62,340
+ \$1,000 (Title III) Stipend

Systems Manager

Viemeister, Ian \$95,911

Computer Technicians

Foglio, Michael \$45,008

*Klug, Michael \$41,008

*Steiner, David \$45,008

*+\$1,000 stipend per Apple Certification

Occupational Therapist

Cavallo, Carla \$79,356
Redner, Kristen \$66,535

Physical Therapist

Budinick, Sherri \$67,786
Chasmar, Karen \$69,142

***BUSINESS ADMINISTRATOR/
BOARD SECRETARY'S RESOLUTIONS***

Trustee Sposato moved, Trustee Kuchta seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 5 as listed below.

A discussion ensued among the Board regarding Resolution # 1- Approval of Lease Agreement.

Trustee Sautter made a motion to table Resolution 1 – Approval of Lease Agreement and Trustee Russo seconded. Upon a roll call vote the motion was passed with Trustees Kucinski, Moscaritola, Reid, Russo, Sautter and Reilly voting “yes” and Trustees Kuchta and Sposato voting “No”.

Upon a roll call vote Resolutions numbers 2 through 5 were unanimously approved.

1. APPROVAL OF LEASE AGREEMENT This resolution was tabled.

BE IT RESOLVED that the Board of Education approves the Lease Agreement between NEC Financial Services, LLC for equipment from NEC Spherical Phone System including all additions, attachments and accessories for a 60 month lease term with the rental payment of 12 months at \$1,183.03/mo. followed by 48 months at \$2,957.58/mo. plus applicable taxes.

2. APPROVAL OF TRAVEL LIST

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Appendix A).

3. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Appendix B).

4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix C), that conform to the rules and regulations set by the Board of Education.

5. APPROVAL OF SERVICE PROVIDERS

BE IT RESOLVED that the Board of Education approves the following service providers for the 2010-2011 school year for OT/PT, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation and Substance Abuse Centers:

Nutley Family Service Bureau
Caldwell Pediatric Therapy Center

Presentation

Dr. William Librera of West Hudson Associates gave a presentation to the public on the services his firm provides to aid in the search for a new superintendent.

HEARING OF CITIZENS

Resident Alan Thomas asked about updates on Tri-Tech, if the \$261,000 federal funds were spent and if all the board members could participate in the superintendent search.

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), handed out information on a Safe Route to Schools Grant.

Resident Vinnie LoCurcio asked about the phone system and how the selection of the superintendent affects the changing board next spring.

Resident Mike Russo asked if there were enough books for all the students in the Oceanography Class. He also asked if the district was planning on doing a survey on drug and alcohol use.

OLD BUSINESS

Trustee Russo asked that in the future if the previous cost could be provided to the board as a comparison for any renewal contract.

Trustee Moscaritola asked about the status of the security equipment and the table of organization.

NEW BUSINESS

Trustee Russo thanked Girl Scout Troop 324 for carrying the banner for the Nutley Board of Education at the Columbus Day Parade.

Trustee Sautter asked about signs for the crossing guards.

Trustee Reid asked about the status of a grant writer.

President Reilly spoke about efforts with the town about a concussion program for student athletes.

Trustee Moscaritola asked about the status of the nurse at Radcliffe School.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 8:40 PM President Reilly moved and Trustee Kucinski seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Legal and Contractual Matters

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

At 9:00 PM President Reilly moved, Trustee Kuchta seconded, and the Board unanimously approved by voice vote to reconvene the meeting.

ROLL CALL

Present: Mr. James Kuchta
Mr. Charles Kucinski
Mr. Vincent Moscaritola
Dr. Robert Reid
Mrs. Deborah J. Russo
Mr. Walter Sautter
Mr. Kenneth Reilly

Absent: Mr. Steven Rogers
Mr. Thomas J. Sposato

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Karen A. Yeamans, Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney

President Reilly moved, Trustee Russo seconded, a motion that the Board approves the following resolution. Upon a roll call vote the following resolution was unanimously approved.

APPROVAL OF SUPERINTENDENT SEARCH FIRM

BE IT RESOLVED that the Board of Education accepts the proposal from West Hudson Associates to conduct the superintendent search at a fee of \$9,000 for Phase I.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:02 PM on a motion by Trustee Kuchta seconded by Trustee Sautter, and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Board Secretary