

**NUTLEY BOARD OF EDUCATION
REORGANIZATION MEETING
April 28, 2010**

The Nutley Board of Education held a Reorganization Meeting on Wednesday, April 28, 2010 in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

Board Secretary, Mrs. Yeamans, opened the meeting at 7:00 PM.

MEETING NOTICE

Mrs. Yeamans stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Reorganization Meeting was posted on April 26, 2010. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

Mrs. Yeamans led the assembly in the flag salute.

STATEMENT OF RESULTS OF ANNUAL ELECTION

On Tuesday, April 20, 2010 the Annual School Election for the Nutley School District was held between the hours of 2:30 and 9:00 p.m. and as much longer as was necessary to permit all the legal voters then present at the polling places to vote.

Voting was conducted for the election of three members to the Board of Education for a period of three years, for authorizing the raising of \$47,198,664.00 in district taxes to support the proposed 2010-2011 General Fund Budget.

The results of the election were as follows:

Candidates for 3-year terms

Philip T. Casale	1,460
Charles W. Kucinski	3,550
Robert Reid	3,694
James A. Kuchta	3,149
Angelo Frannicola	1,428

The candidates elected were: James A. Kuchta, Charles W. Kucinski and Robert Reid for three-year terms.

The votes for the raising of \$47,198,664.00 for the General Fund Tax Levy were as follows:

Yes	2,489 votes
No	2,485 votes

The General Fund Tax Levy was approved.

A copy of this report will be entered in the official minutes of the Board of Education.

ADMINISTRATION OF OATH TO NEW BOARD MEMBERS

Judge Pomaco administered the Oath of Office to Charles W. Kucinski, James A. Kuchta and Robert Reid.

ROLL CALL

Present: Mr. James A. Kuchta
Mr. Charles W. Kucinski
Mr. Vincent Moscaritola
Dr. Robert Reid
Mr. Kenneth Reilly
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Walter Sautter
Mr. Thomas J. Sposato

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mrs. Karen Yeamans, Interim Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney

ELECTION OF OFFICERS

Mrs. Yeamans announced that she would now accept nominations for President of the Board of Education.

Trustee Kuchta nominated Trustee Reilly for President of the Nutley Board of Education. There being no further nominations, Mrs. Yeamans declared that the nominations are closed.

Upon being put to a roll call vote the nomination was cast by the Board for Trustee Reilly for President.

President Reilly announced that he would now accept nominations for Vice President of the Board of Education.

Trustee Rogers nominated Trustee Kuchta for Vice President. There being no further nominations, President Reilly declared that the nominations are closed.

Upon being put to a roll call vote the nomination was cast by the Board for Trustee Kuchta for Vice-President.

President Reilly thanked everyone for their support. He also thanked Dr. Casale and Mr. Frannicola for their years of service to the Board. He spoke about what he plans to accomplish this next year as President.

RECESS AND ADJOURNMENT TO EXECUTIVE SESSION

At 7:29 PM Trustee Kuchta moved, and Trustee Russo seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Personnel Matters
Legal Matters

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

At 7:52 PM Trustee Russo moved, Trustee Sposato seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

HEARING OF CITIZENS (Agenda Items Only)

Resident Alan Thomas asked for clarification on Resolutions 4 and 5 under Reorganization Resolutions and asked several questions about Bruno Associates.

Resident Victoria Flynn suggested approving professional appointments separately, asked about the Corrective Action Plan, Epic's contract, and if contractors needed to provide a bond for the work being done.

REORGANIZATION MEETING RESOLUTIONS

Trustee Kuchta moved, and Trustee Kucinski seconded, the following resolution:

President Reilly opened for discussion among the Board two forms; Schedule A-1 which had the meetings as they were, and Schedule A-2 which had changes in the meeting dates. After a Board discussion it was unanimously agreed to adopt Schedule A-2 with the meeting start time of 6:30 PM.

1. ADOPTION OF SCHEDULE OF MEETINGS

BE IT RESOLVED that the regular monthly meetings of the Board of Education of the Township of Nutley be held on the fourth Monday of each month, except as noted otherwise, and

BE IT FURTHER RESOLVED that, in accordance with the requirements of the Open Public Meetings Act of 1975, the annual Schedule of Meetings be adopted as appended to these meeting minutes (Schedule A).

Upon being put to a roll call vote the resolution was approved with Schedule A-2 as the agreed upon Schedule of Meetings.

2. DESIGNATION OF OFFICIAL NEWSPAPERS

Trustee Moscaritola moved Resolutions 2 and 3 and Trustee Kuchta seconded, the following resolutions.

Upon being put to a roll call vote Resolutions 2 and 3 were unanimously approved.

BE IT RESOLVED that the Board of Education designates The Nutley Sun and the North Jersey Herald and News as the official newspapers for meeting notices and hereby directs the Board Secretary to also send meeting notices to the Nutley Journal and the Star Ledger.

3. CURRICULUM APPROVAL

BE IT RESOLVED that the curriculum as described in the district selected course guides, courses of study, curriculum guides and program material, listed on the attached Schedule B, be adopted for use in Grades K-12 of the Public Schools of Nutley for the 2010-2011 school year.

President Reilly asked to amend Resolution 4 – Approval of 2010-2011 Appointments to exclude Bruno Associates from the list.

President Reilly asked Trustee Russo to move the amended resolution. Trustee Kucinski seconded and the Resolution was unanimously approved by roll call vote.

4. APPROVAL OF 2010-2011 APPOINTMENTS

BE IT RESOLVED that the Board of Education approves the following 2010-2011 school year appointments for the term commencing July 1, 2010 to and including June 30, 2011:

<u>POSITION</u>	<u>NAME</u>
Affirmative Action Officer	Philip Siculietano – Stipend -\$540
Right to Know Officer	Philip Nicolette
Asbestos Management Officer	Philip Nicolette
Safety & Health Designee	Philip Nicolette
Benefits Broker	Insurance Management & Consulting
Board Secretary	Karen A. Yeamans
Custodian of Records	Karen A. Yeamans
504 District Coordinator	Mariana Francioso
504 High School Coordinator	George Ackerman – Stipend -\$3,245
Indoor Air Quality Designee	Philip Nicolette
Insurance Advisor	C. Walter Searle
Integrated Pest Management Coordinator	Philip Nicolette
Public Agency Compliance Officer	Karen A. Yeamans
District Chemical Safety Officer	Philip Nicolette
Qualified Purchasing Agent - Bid Threshold \$29,000.00	Karen A. Yeamans

Trustee Sautter moved, Trustee Sposato seconded, a motion that the Board approves Resolutions 5 through 23 as follows.

Upon a roll call vote the Resolutions 5 through 23 were unanimously approved.

5. Professional Appointments

BE IT RESOLVED that the Board of Education hereby approves the following 2010/2011 school year professional appointments for the term commencing July 1, 2010 to and including June 30, 2011:

<u>Position</u>	Name	Rate
Custodian of School Monies	David Wilson	\$7,353.00/yr.
Construction Attorney	Connell Foley	\$200.00/hr.
Bond Counsel	McManimon & Scotland	\$195.00/hr.
Architect	Spiezle Group	\$195.00/hr.
Construction Management	Epic Management, Inc.	\$19,950/mo.

6. APPROVAL OF TAX SHELTER ANNUITY & DISABILITY INSURANCE PLANS

BE IT RESOLVED that the Board of Education, in accordance with Board Policy, hereby approved the following companies to participate in the District's optional Tax Shelter Annuity and Disability Insurance salary reduction plans:

AXA Equitable, First Investors Corp, Lincoln Investment Planning Inc., MetLife, PenServ Plan Services on behalf of American Funds, VALIC, Oppenheimer Funds, Great American Financial Resources

7. APPOINTMENTS – SCHOOL POOL FOR EXCESS LIABILITY LIMITS JOINT INSURANCE FUND (SPELL JIF)

BE IT RESOLVED that the Board of Education appoints Karen Yeaman as the Delegate for the School Pool or Excess Liability Limits Joint Insurance Fund (SPELL JIF) and Bert Arifaj as alternate.

8. APPOINTMENTS – SUBURBAN ESSEX JOINT INSURANCE FUND

BE IT RESOLVED that the Board of Education appoints Karen Yeaman as the Fund Commissioner for the Suburban Essex Joint Insurance Fund (SEJIF) and Bert Arifaj as alternate.

9. DEPOSITORY OF SCHOOL FUNDS – Student Savings - TD Bank

BE IT RESOLVED that TD Bank be designated as the official depository for the 2010-2011 school year for individual student savings accounts to which deposits are made through the elementary schools.

10. DEPOSITORY OF SCHOOL FUNDS – TD Bank

BE IT RESOLVED that the TD Bank be designated as the official depository for the following accounts of the Nutley Board of Education for the 2010-2011 school year, and

BE IT FURTHER RESOLVED that the following officers of the various accounts be authorized to sign checks drawn on the accounts effective April 29, 2010:

Board of Education General Account, Referendum Account and Capital Reserve Account

Primary Signatory

Alternate Signatory

Kenneth Reilly, President or James Kuchta, Vice President

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts
and

David Wilson, Treasurer of School Monies

Board of Education Cafeteria Account

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Board of Education Salary Account

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts
and

David Wilson, Treasurer of School Monies

Extended Day Account

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Extended Day Care Funds

Maria Cervasio , Extended Day Care Director or Rosemary Griesbach
and

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Board of Education, N.J. Unemployment Insurance Trust Fund Account

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Board of Education NJ Family Leave Insurance Trust Fund

Karen Yeamans, Board Secretary and Jean Unglaub, Manager of Accounts

Board of Education Referendum Account Authorized to wire funds

Karen Yeamans

Board of Education Raider Account

Primary Signatory

Joseph Piro
and
Julianne Alessio

or

Alternate Signatory

Greg Catrambone

Nutley High School Athletic Account

Two of the following signatures required:

Joseph Piro
Gregory Catrambone
Julianne Alessio

Guidance Pay-Pal Account

Gregory Catrambone and Jacqueline Camelia

School Accounts:

Lincoln School

Lorraine Restel and Donna Bolcato

Radcliffe School

Michael Kearney and Beverly Cullari

Spring Garden School

Rosemary Clerico and Sophie Caprio

Washington School

Douglas T. Jones and Geralynn Dwyer

Yantacaw School

David Sorensen and Angela Gariano

JHWMS Account

John Calicchio and Catherine Felici

Nutley High School Account

Gregory Catrambone and Jacqueline Camelia

BE IT FURTHER RESOLVED that TD Bank be authorized to accept facsimile signatures of the check signing machine.

11. DEPOSITORIES OF SCHOOL FUNDS – Unemployment Fund

BE IT RESOLVED that the Board of Education authorizes the Karen Yeamans to invest idle funds of the Unemployment Fund at any of the following institutions: Boiling Springs Savings Bank; TD Bank; Spencer Savings Bank; Capital One; and Washington Mutual (JP Morgan Chase).

12. INVESTMENT OF FUNDS

BE IT RESOLVED that the Secretary/Business Administrator, with the approval of the Superintendent of Schools, be authorized to invest surplus funds of the Board of Education and funds which will be available for a determinate period of time in U.S. Government and Agency Securities, Business Savings Accounts and Certificates of Deposit and in any other securities designated by law at TD Bank, NJ Cash Management and Beneficial Bank.

13. PETTY CASH FUNDS

WHEREAS, pursuant to NJAC 6:20-2.8 and Policy #615 (6620), a Board of Education may establish petty cash funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the following petty cash funds be established in the amounts listed:

High School	(Gregory Catrambone, Custodian)	\$500
Middle School	(John Calicchio, Custodian)	400
Lincoln School	(Lorraine Restel, Custodian)	300
Radcliffe School	(Michael Kearney, Custodian)	300
Spring Garden School	(Rosemary Clerico, Custodian)	300
Washington School	(Douglas Jones, Custodian)	300
Yantacaw School	(David Sorensen, Custodian)	300
Board of Education	(Karen Yeamans, Custodian)	300
Director of Extended Day	(Maria Cervasio, Custodian)	500
Pupil Transportation	(Peggy Hollywood, Custodian)	400

Special Services (Paul Palozzola, Custodian) 300
Technology (Ian Viemeister, Custodian) 300
and

BE IT YET FURTHER RESOLVED that the Board of Education approves the maximum expenditure for petty cash funds to be set at \$40 and that the individual petty cash funds are replenished by submitting a properly completed voucher to the Board of Education as necessary.

14. APPROVAL OF ADOPTION OF POLICIES

BE IT RESOLVED that the Board of Education approves the adoption for the ensuing year all Bylaws and Policies, Rules and Regulations currently in force.

15. ESTABLISH TUITION RATES FOR THE 2010-2011 SCHOOL YEAR

BE IT RESOLVED that the Nutley Board of Education approves the tuition rates for out-of-district students attending Nutley schools for the 2010-2011 school year as follows:

Kindergarten	\$11,780
1-5	14,559
6-8	13,960
9-12	14,430
Learning and/or	
Lang. Disabled	21,063
Preschool Disabled	22,158
Autism	50,061

16. APPROVAL OF NUTLEY RAIDER ALL-STAR SPORTS CAMPS

BE IT RESOLVED that the Board of Education approves the sponsoring, through the Nutley High School Athletic Department, of summer sports camps for Nutley students ranging from 5th grade to 8th grade.

**17. AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS**

WHEREAS, the Nutley Board of Education, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29I, may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division and Property in the Department of the Treasury; and

WHEREAS, the Nutley Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Nutley Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors (Schedule C) through this resolution and properly executed contracts, which shall be subject to all conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Nutley Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Nutley Board of Education pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Nutley Board of Education and the Referenced State Contract Vendors shall be from July 1, 2010 to June 30, 2011.

18. APPROVAL OF BILLS BETWEEN BOARD MEETINGS

BE IT RESOLVED that the Board of Education authorizes the Business Administrator and/or Superintendent of Schools to pay claims against the Board in between scheduled Board meetings and have those claims subsequently ratified at the next regular Board Meeting.

19. DESIGNATE NJDOE CHART OF ACCOUNTS

BE IT RESOLVED that the Board of Education designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district, to authorize the addition of sub-account designations as the Business Administrator may deem necessary, and to authorize the Superintendent of Schools to make any necessary transfers below the level of the NJDOE Chart of Accounts.

20. APPROVAL TO ADVERTISE FOR BIDS, SOLICIT QUOTATIONS OR PURCHASE BY STATE CONTRACT

BE IT RESOLVED that the Board of Education approves the authorization of the Business Administrator/Board Secretary to advertise for bids, solicit quotations, purchase by State Contract or recommend for contract renewal the following items/services:

Air Conditioners	Ice Cream Products
Alarm System Service/Installation	Industrial Arts Supplies & Equipment
Athletic Supplies and Equipment	Internet Service Provider
Audio Visual Supplies and Equip.	Janitorial Supplies
Auditorium Seating	Locker Refinishing
Boiler Repair	Milk and Dairy Products
Boiler Water Treatment	Musical Instruments & Supplies
Bread and Rolls	Office Furniture & Equipment
Building Materials	Office Paper
Calculators	Paint
Carpeting	Periodical Subscriptions
Chalkboards/Bulletin Boards	Photocopiers
Commercial Printing	Pupil Transportation Vehicles
Computers and Accessories	Replacement Doors & Hardware
Computer Hardware Maintenance	Roofing Work
Computer Networking	School Furniture
Custodial Uniforms	School Health Supplies
Electrical Supplies	School Supplies
Electrical Work	Science Supplies & Equipment
Floor Repair & Floor Tile Installation	Sidewalk and Paving Work
Grounds Supplies & Equipment	Solid Waste Disposal
Gym & Classroom Floor Restoration	Stage Drapery
Hand & Power Tools	Ventilating Equipment
Heating Plant Modifications	

21. LEASE OF BOARD PROPERTY ON OVERLOOK TERRACE

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Number 14, Block 212 on the tax maps of the Township of Nutley, to John Janiec and Mrs. Anne Janiec, his wife, for a term beginning May 1, 2010 and terminating April 30, 2011, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

22. LEASE OF BOARD PROPERTY ON ROMANO STREET

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 45 and 46, Block 18 on the tax maps of the Township of Nutley, to Nicholas Del Mauro, for a term beginning May 1, 2010 and terminating April 30, 2011, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

23. LEASE OF BOARD PROPERTY ON ROMANO STREET

BE IT RESOLVED that the Board of Education leases property owned by it, known as Lot Numbers 78 and 79, Block 18 on the tax maps of the Township of Nutley, to Angelo Rotonda, for a term beginning May 1, 2010 and terminating April 30, 2011, at a term rental of One Dollar (\$1.00) in accordance with all requirements specified in the lease.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes its officers to execute said lease.

24. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS – 18A:12-24.1

Trustee Rogers moved and read, Trustee Kucinski seconded, the following resolution:

BE IT RESOLVED that the Board of Education hereby adopts the following "Code of Ethics" as established by the New Jersey School Boards Association:

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Upon a roll call vote the following resolution was unanimously approved.

Trustee Moscaritola moved, and Trustee Kuchta seconded, the following Resolutions 25 and 26. Upon being put to a roll call vote Resolutions 25 and 26 were unanimously approved.

25. TAX REQUISITION SCHEDULE

BE IT RESOLVED that the Board of Education hereby approves the following 2010/2011 tax requisition schedule to be forwarded to the Nutley Town Council:

Deposit Date	Amount of Request
7/14/10	\$1,900,000.00
7/29/10	1,900,000.00
8/12/10	1,900,000.00
8/29/10	1,900,000.00
9/14/10	2,185,000.00
9/29/10	2,185,000.00
10/14/10	2,185,000.00
10/28/10	2,185,000.00
11/14/10	2,185,000.00
11/29/10	2,185,000.00
12/14/10	2,185,000.00
12/22/10	2,161,302.00
1/13/11	2,088,000.00
1/27/11	2,088,000.00
2/14/11	2,088,000.00
2/25/11	2,088,000.00
3/14/11	2,088,000.00
3/29/11	2,088,000.00
4/07/11	2,088,000.00
4/28/11	2,088,000.00
5/12/11	2,088,000.00
5/26/11	2,088,000.00
6/14/11	2,088,000.00
6/26/11	2,088,302.00

26. APPOINTMENT OF ACTING BOARD SECRETARY

BE IT RESOLVED that the Board of Education hereby approves the appointment of the Superintendent or Assistant Superintendent as Acting Board Secretary for emergency purposes.

OPEN PUBLIC MEETING RESOLUTIONS:

SUPERINTENDENT'S RESOLUTIONS

Trustee Kuchta moved, and Trustee Kucinski seconded, the following Superintendent's Resolutions 1 through 5.

Upon being put to a roll call vote Superintendent's Resolutions 1 through 5 were unanimously approved.

1. MEMORANDUM OF AGREEMENT WITH LAW ENFORCEMENT OFFICIALS

BE IT RESOLVED that in accordance with the N.J.A.C. 6:29-10.1 et seq., the Board approves the Memorandum of agreement and Addenda between Education and Local and County Law Enforcement Officials, and

BE IT FURTHER RESOLVED, that this agreement and Addenda be forwarded to the County Superintendent of Schools for approval.

2. APPROVAL OF SUBMISSION OF THE COMPREHENSIVE EQUITY PLAN ANNUAL STATEMENT OF ASSURANCE – 2010/2011 SCHOOL YEAR

BE IT RESOLVED that the Board of Education authorizes the submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2010/2011 school year to the New Jersey Department of Education.

3. APPROVAL OF THE AFFIRMATIVE ACTION REPORT – 2010/2011 SCHOOL YEAR

BE IT RESOLVED that the Board of Education authorizes the submission of the Affirmative Action Report for the 2010/2011 school year, which is on file in the Superintendent's Office.

4. MAINTENANCE STAFF

WHEREAS effective immediately the Maintenance Foreman and Assistant Maintenance Foreman will report to the Manager of Buildings & Grounds.

BE IT FURTHER RESOLVED that the Nutley Board of Education approves the revised job descriptions for the Maintenance Foreman and Assistant Maintenance Foreman on file in the Business Office.

5. APPOINTMENT – Substitute

BE IT RESOLVED that the Board of Education approves the following substitute for the 2009-10 school year:

Buildings & Grounds

Michael Spagnuolo

BOARD SECRETARY'S RESOLUTIONS

Trustee Sposato moved, and Trustee Kuchta seconded, the following Board Secretary's Resolutions 1 through 4.

Upon being put to a roll call vote Board Secretary Resolutions 1 through 4 were unanimously approved.

1. APPROVAL OF TRAVEL LIST

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Appendix A).

2. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Appendix B).

3. APPROVAL OF PAYMENT TO INTEGRATED SYSTEMS & SERVICES, INC.

BE IT RESOLVED that the Board of Education approves payment, Application 1, in the amount of \$273,442.00 to Integrated Systems & Services, Inc. for the security upgrades at various schools as per the recommendation of the Board's Engineer and Construction Manager.

4. HVAC UPGRADES – Radcliffe & Yantacaw Elementary School, Nutley High School and Nutley Board of Education

WHEREAS, sealed bids for separate building contracts for HVAC Upgrades were advertised on April 11, 2010 as follows:

Contract No. 1 – Radcliffe Elementary School - All Work
Contract No. 2 – Yantacaw Elementary School - All Work
Contract No. 3 – Nutley High School - All Work Except Electrical
Contract No. 4 – Nutley High School - Electrical

and

WHEREAS, sealed bids were publicly opened and read aloud on April 22, 2010 at 1:00 p.m. in the John H. Walker Middle School Library, and

WHEREAS the following bids meet all specifications, and are therefore the lowest responsible bidders for the separate building contracts.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the award of contracts, as per the recommendation of the Board's Architect and Construction Manager, for HVAC Upgrades as follows:

Contract 1 – Radcliffe Elementary School All Work
Budget Account #30-999-405-450-04-000
ESR Mechanical Contractors
Base Bid : \$1,170,000.00
Total Contract Amount: \$1,170,000

Contract 2 – Yantacaw Elementary School All Work
Budget Account #30-999-405-450-07-000
ESR Mechanical Contractors
Base Bid : \$1,330,000.00
Alt. Bid - YES \$14,000.00
Total Contract Amount: \$1,344,000.00

Contract 3 – Nutley High School All Work Except Electric
Budget Account #30-999-405-450-01-000
ESR Mechanical Contractors
Base Bid : \$2,946,000.00
Alt. Bid – NHS-1 \$10,000.00
Alt. Bid – NHS-2 \$10,000.00
Total Contract Amount: \$2,966,000.00

Contract 4 – Nutley High School Electrical Work
Budget Account #30-999-405-450-01-000
IDJ Construction and Electric
Base Bid : \$728,425.00
Alt. Bid – NHS-E1 \$26,000.00
Alt. Bid – NHS-E2 \$25,000.00
Total Contract Amount: \$779,425.00

HEARING OF CITIZENS

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network (NPAN), congratulated the new board members and asked when the calendar for the Board Meetings would be posted.

Resident Alan Thomas stated that Schedule A was not posted on the website as well as all the addendums.

Resident Vicky Flynn questioned the OFAC report that was recently issued to the Board.

A resident questioned the Board on the possibility of an all-day kindergarten program in the district.

NEW BUSINESS

A discussion ensued among the Board regarding the retirements throughout the district and the effects the Governor had on their decisions.

ADJOURNMENT TO EXECUTIVE SESSION

At 8:50 PM Trustee Kuchinski moved, and Trustee Sposato seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Personnel Matters
Legal Matters

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

At 10:02 PM Trustee Kuchta moved, Trustee Russo seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

ROLL CALL

Present: Mr. James A. Kuchta
Mr. Charles W. Kucinski
Mr. Vincent Moscaritola
Dr. Robert Reid
Mr. Steven Rogers
Mrs. Deborah J. Russo
Mr. Walter Sautter
Mr. Thomas J. Sposato
Mr. Kenneth Reilly

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mrs. Karen Yeamans, Interim Business Administrator/Board Secretary
Mr. Frank Pomaco, Board Attorney

ADJOURN

There being no further business the meeting was adjourned at 10:05 PM on a motion by Trustee Kuchta, seconded by Trustee Russo and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans
Interim Board Secretary