

**NUTLEY BOARD OF EDUCATION  
OPEN PUBLIC MEETING  
MARCH 22, 2010**

The Nutley Board of Education held a Public Meeting on Monday, March 22, 2010 at the Board Conference Room, 315 Franklin Avenue, Nutley, NJ 07110.

President Casale opened the meeting at 6:18 PM.

**CALL TO  
ORDER**

**FLAG SALUTE**

**FLAG  
SALUTE**

President Casale led the assembly in the flag salute.

**MEETING NOTICE**

**MEETING  
NOTICE**

President Casale stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of October 8, 2009. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

**ROLL CALL**

**ROLL  
CALL**

Present:

Mr. James Kuchta  
Mr. Vincent Moscaritola  
Mr. Angelo Frannicola  
Mrs. Deborah J. Russo  
Mr. Steven Rogers  
Mr. Walter Sautter  
Mr. Thomas J. Sposato  
Dr. Philip T. Casale

Absent: Mr. Kenneth Reilly

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Mariana Francioso, Assistant Superintendent of Schools  
Mrs. Karen A. Yeamans, Interim Business Administrator/Board Secretary  
Mr. Frank Pomaco, Board Attorney

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

**EXECUTIVE  
SESSION**

At 6:20 PM Trustee Kuchta moved and Trustee Russo seconded the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Personnel  
Legal

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

**RECONVENE MEETING**

**RECONVENE**

At 8:05 PM Trustee Sautter moved, Trustee Frannicola seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

The meeting reconvened in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

**FLAG SALUTE & MOMENT OF SILENCE**

**FLAG  
SALUTE**

President Casale led the assembly in the flag salute & moment of silence.

**ROLL CALL**

**ROLL  
CALL**

Present: Mr. Angelo Frannicola  
Mr. James Kuchta  
Mr. Vincent Moscaritola  
Mr. Steven Rogers  
Mrs. Deborah J. Russo  
Mr. Walter Sautter  
Mr. Thomas J. Sposato  
Dr. Philip T. Casale

Absent: Mr. Kenneth Reilly

Also Present: Mr. Joseph Zarra, Superintendent of Schools  
Mrs. Mariana Francioso, Assistant Superintendent of Schools  
Mrs. Karen A. Yeamans, Interim Business Administrator/Board Secretary

Also Absent: Ms. Stephanie Urso, Student Representative

**RECOGNITION OF AWARDS      A**

**RECOGNITION OF AWARDS**

Recognition of the Journalism Class and Sports Awards were presented to students listed on Schedule A.

**RECESS MEETING**

**RECESS**

At 8:31 PM upon the suggestion of President Casale, Trustee Frannicola moved, Trustee Kuchta seconded, and the Board unanimously approved by voice vote a motion to recess.

**RECONVENE MEETING**

**RECONVENE**

At 8:41 PM Trustee Rogers moved, Trustee Kuchta seconded, and the Board unanimously approved by voice to reconvene the meeting.

**APPROVAL OF MINUTES**

**APPROVE OF MINUTES**

BE IT RESOLVED that the Board of Education approves the following minutes:

- Open Public Meeting – March 8, 2010
- Closed Executive Session – March 8, 2010
- Special Meeting – March 3, 2010
- Closed Executive Session – March 3, 2010
- Open Public Meeting – February 22, 2010
- Closed Executive Session – February 22, 2010

Trustee Frannicola moved, Trustee Kuchta seconded, and the Board unanimously approved the minutes.

**CORRESPONDENCE**

**CORRESPONDENCE**

Mrs. Yeamans read a Proclamation regarding the Play 60 Challenge which is one way the American Heart Association is working to address the rising obesity epidemic in the nation's youth.

**SUPERINTENDENT'S REPORT**

**SUPT'S REPORT      A**

Mr. Zarra presented the Superintendent's Report dated March 22, 2010, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents as well as other activities going on in the district.

**BOARD  
SECRETARY'S  
REPORT**

**BOARD SECRETARY'S REPORT**

Mrs. Yeamans gave a power-point presentation on the proposed budget for 2010-2011.

A discussion ensued among the Board regarding the budget presentation.

**COMMITTEE  
REPORTS**

**COMMITTEE REPORTS**

Finance Committee – Trustee Kuchta  
Policy Committee – Trustee Rogers

**HEARING OF CITIZENS (Resolutions Only)**

Several residence asked budget questions and made comments not limited to the following:

- What Special Services cuts in budget?
- What reductions in teaching staff?
- Will teachers and administrators give back to district?
- Suggested more budget cuts.
- How will the district select teaching staff cuts?
- What percentage of teaching staff will be cut?
- Suggested working with Town Commissioners.
- What is the impact of the teachers' contract on next year's budget?
- The impact of the new budget on the curriculum.
- Can we join the State Health Benefits Plan again?

Resident Vicky Flynn asked about change orders.

***SUPERINTENDENT'S RESOLUTIONS***

**SUPT'S  
RESOLUTIONS**

Trustee Russo moved, and Trustee Frannicola seconded, a motion that the Board approves Superintendent's Resolutions numbers 1 through 9 as listed below.

A discussion ensued among the Board regarding the week of February vacation. It was agreed that Mr. Zarra would send home a survey and have the results for the April 5<sup>th</sup> meeting.

The Superintendent's Resolutions 1 through 9 were approved by roll call vote with the following exception:

- 1) Trustee Russo voted "No" on Resolution 7 – Approval of Calendars – 2010-2011.

**RETIREMENT  
TEACHER**

1. **RETIREMENT – Teacher**

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mrs. Lorraine Milunaitis, elementary school teacher, effective July 1, 2010.

**APPOINT EXTENDED  
DAY**

2. **APPOINTMENT – BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the appointment of Miss Kimberly Farro as a substitute part-time Child Care Aide for the 2009-2010 school year at the hourly rate of \$12.75.

**APPOINT TEACHER B  
SUBS**

3. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2009/2010 school year.

**APPOINT SEC/CLERICAL/  
AIDE SUBS**

4. **APPOINTMENTS - Secretarial/Clerical/Aide Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitute for the 2009-10 school year:

School Aide

Kimberly Farro

**APPOINT  
SUB**

5. **APPOINTMENT - SUBSTITUTE**

BE IT RESOLVED that the Board of Education approves the following personnel for the 2009-10 school year:

Bus Aide/Custodial Sub

Hysni Arifaj

**EXTRA  
COMP**

6. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

**PAYMENT FOR HEALTH DYNAMICS CLASSES –  
Month of February, 2010**

Katianne Oakley (Gratz) \$250.00

**PAYMENT FOR ZERO PERIOD – HSPA Classes  
During month of February, 2010**

Jessica Mabel \$504.00

**PAYMENT FOR ZERO PERIOD – SAT Classes  
During January, February and March, 2010**

Katie O'Keeffe \$966.00  
Jennifer Sabatelli 210.00  
Takisha Sanchez 756.00

**PAYMENT FOR ZERO PERIOD – SRA Classes  
During month of February, 2010**

Leann Martin 210.00

**PAYMENT FOR SAT REVIEW CLASSES during the  
Months of January, February and March, 2010**

Jessica Mabel \$1,187.67  
Katie O'Keeffe 1,187.67

**PAYMENT FOR MATHCOUNTS COMPETITION  
February 13, 2010**

Nicole Ferraro \$242.93

**PAYMENT FOR FILMING BOE MEETINGS –  
December, 2009, January and February, 2010**

Steven Gerechoff \$142.50  
Angelo Lambroschino 180.00  
Erika Regalado 127.50

**PAYMENT FOR TEACHING EXTRA CLASSES –  
High School- (maternity leave)**

Steven DiGregorio \$ 990.00 (22 classes)  
Andrew Linfante 1,035.00 (23 classes)  
Christopher Rosati 1,035.00 (23 classes)  
Gerald Ryan 990.00 (22 classes)

**PAYMENT FOR TEACHING EXTRA CLASSES –  
High School – Special Education (extra period)**

Helen Doyle-Marino \$855.00 (19 classes)

**PAYMENT FOR KINDERGARTEN REGISTRATION –  
March 8 – March 12, 2010**

Donna Bolcato	\$500.00
Jean Boyle	650.00
Sophie Caprio	550.00
Catherine Felici	412.50
Natale Ferrara	1,462.50
Katherine Flannery	764.40
Rosemary Griesbach	375.00
Donna Luzzi	412.50
Barbara McGarty	412.50

**CENTRAL DETENTION COVERAGE –  
Month of February, 2010**

High School

Heather Drexler	\$ 19.50
Lori Ferrara	39.00
John Gulardo	78.00
Denise Mazza	78.00
Lisa Vallo	117.00

JHW Middle School

Joseph Cappello	78.00
Melissa Echevarria	19.50
Tracy Egan	39.00
Jenny Lombardo	39.00
LuAnn Zullo	19.50

**SATURDAY MORNING SUSPENSIONS –  
Month of February, 2010**

JHW Middle School

Joseph Cappello	\$ 81.51
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**APPROVAL OF CD  
CALENDARS**

**7. APPROVAL OF CALENDARS – 2010-2011**

BE IT RESOLVED that the Board of Education approves the adoption of the following attached calendars for the 2010-11 school year:

School Calendar	-Schedule C
Calendar for 12-Month Employees	-Schedule D

**TRANSFER OF  
PERSONNEL**

**8. TRANSFER OF PERSONNEL**

BE IT RESOLVED that the Board of Education approves, upon the recommendation of the Superintendent of Schools, the following transfer effective March 8, 2010:

<u>Name</u>	<u>From</u>	<u>To</u>
Barbara Polito	Lincoln School	Radcliffe School

**SPECIAL CLASS  
PLACEMENT**

**9. SPECIAL CLASS PLACEMENT – Educationally Disabled Student**

BE IT RESOLVED that the Board of Education authorizes the attendance of a student in out-of-district special education classes for the 2009/2010 school year as follows:

<u>School</u>	<u>No. of Students</u>	<u>Classification</u>	<u>Eff. Date</u>	<u>Tuition</u>
North Hudson Academy No. Bergen, NJ	1	SLD	3/22/10	\$12,158.54

**BOARD  
SECRETARY'S  
RESOLUTIONS**

***BOARD SECRETARY'S RESOLUTIONS***

Trustee Sposato moved, Trustee Kuchta seconded, a motion that the Board approves the Board Secretary's Resolutions numbers 1 through 18 as listed below.

Upon a roll call vote Resolutions numbers 1 through 18 were approved with the following exception:

1. Trustee Rogers voted "No" on all communication bills.

**SECY. & TREAS. A  
REPORT B**

**1. SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) date February 28, 2010.



- |   |  |          |
|---|--|----------|
| <b>2. <u>CERTIFICATION OF MAJOR ACCOUNT FUND STATUS</u></b>   | <b>CERTIFICATION<br/>MAJOR ACCOUNT<br/>FUND STATUS</b> |          |
| <p>BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of February 28, 2010, after review of the Secretary's monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)</p> |  |          |
| <b>3. <u>BILLS AND MANDATORY PAYMENTS</u></b>   | <b>BILLS &amp;<br/>MANDATORY</b>                       | <b>C</b> |
| <p>BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated March 22, 2010 in the total amount of \$ 5,311,161.72 (Appendix C).</p>  |  |          |
| <b>4. <u>REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS</u></b>   | <b>USE OF BUILDINGS<br/>AND GROUNDS</b>                | <b>D</b> |
| <p>BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.</p>  |  |          |
| <b>5. <u>TRANSFER SCHEDULE</u></b>  | <b>TRANSFER<br/>SCHEDULE</b>                           | <b>E</b> |
| <p>BE IT RESOLVED that the Board of Education approves, in compliance with N.J.A.C. 9:20-2, the transfers in the 2009-10 budget dated February 28, 2010 in the amount of \$145,881.00 as appended (Appendix E).</p>   |  |          |
| <b>6. <u>APPROVAL OF TRAVEL LIST</u></b>  | <b>APPROVAL<br/>TRAVEL LIST</b>                        | <b>F</b> |
| <p>BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Appendix F).</p>   |  |          |
| <b>7. <u>APPROVAL OF FIELD TRIPS</u></b>  | <b>APPROVAL<br/>FIELD TRIPS</b>                        | <b>G</b> |
| <p>BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Appendix G).</p>   |  |          |

**TRANS. SERVICES  
AGREEMENT**

**8. TRANSPORTATION SERVICES AGREEMENT**

BE IT RESOLVED that the Nutley Board of Education approves the Board Secretary to be authorized to enter into transportation agreements with contractors, other school districts or the Essex County Educational Services Commission for the transportation of Special Education students for the 2010-2011 school year, and

BE IT FURTHER RESOLVED that any such agreements be presented for ratification at the next succeeding meeting of the Board of Education.

**TRANS. SERVICES  
AGREEMENT**

**9. TRANSPORTATION SERVICES AGREEMENT**

BE IT RESOLVED that the Nutley Board of Education approves the Secretary to be authorized to enter into transportation agreements with the Hopatcong Borough Board of Education (Sussex County Regional Cooperative) for transportation of Special Education students for the 2010-2011 school year. The agreement will provide Coordinated transportation services between the Hopatcong Borough Board of Education and any joining districts.

BE IT FURTHER RESOLVED that any agreements be presented for ratification at the next succeeding meeting of the Board of Education.

**ACCEPTANCE OF  
DONATION**

**10. ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education approves the acceptance of a donation of 12 file cabinets and 3 desks from William J. Jernick Jr., Inc.

**ACCEPTANCE OF  
GRANT**

**11. ACCEPTANCE OF GRANT**

BE IT RESOLVED that the Board of Education approves the acceptance of a grant for \$500 by Montclair State University Network for Educational Renewal for Lincoln School.

**APPROVE PARTIAL  
PAYMENT  
WOJCHIK ELECTRIC**

**12. APPROVAL OF PARTIAL PAYMENT TO WOJCHIK ELECTRIC**

BE IT RESOLVED that the Board of Education approves partial payment, Application 6, in the amount of \$32,377.12 to Wojchik Electric for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager.

**APPROVE PARTIAL  
PAYMENT  
SUNNYFIELD**

**13. APPROVAL OF PARTIAL PAYMENT TO SUNNYFIELD CORPORATION**

BE IT RESOLVED that the Board of Education approves partial payment, Application 5, in the amount of \$129,669.68 and Application 6, in the amount of \$60,500.30 to Sunnyfield Corporation for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager.

**APPROVE PARTIAL  
PAYMENT  
GPC, INC.**

**14. APPROVAL OF PARTIAL PAYMENT TO GPC, INC.**

BE IT RESOLVED that the Board of Education approves partial payment, Application 8, in the amount of \$29,958.60 to GPC, Inc. for the Spring Garden School Project as per the recommendation of the Board's Engineer and Construction Manager.

**APPROVE PARTIAL  
PAYMENT  
B&B IRON WORKS, INC.**

**15. APPROVAL OF PARTIAL PAYMENT TO B&B IRON WORKS, INC.**

BE IT RESOLVED that the Board of Education approves partial payment, Application 5, in the amount of \$6,300.00 to B&B Iron Works, Inc. for the Spring Garden School Project as per the recommendation of the Board's Architect and Construction Manager.

**APPROVE CHANGE  
ORDERS**

**16. APPROVAL OF CHANGE ORDER – ADITIONS AND ALTERATIONS – SPRING GARDEN ELEMENTARY SCHOOL**

BE IT RESOLVED that the Board of Education approves Change Orders, on file in the Business Office, to Wojchik Electric, Inc as follows:

Change Order No. E1 - \$26,640.95  
Material and labor to upgrade ACCU-1 from 60 Amp to 80 Amp and change service from 1200 Amp to 800 Amp as requested by owner.

Change Order No E2 - \$14,542.14

-Furnish and install (1) horn strobe and one (1) pull in elevator lobby - \$805.15

-Provide and install seven (7) remote egress heads with units at each door per plans. Connect to existing light circuits, drill through block wall and mount pipe and units - \$3,979.49

-Furnish and install four (4) new fixtures with guards, two (2) units to have pull station and connect to circuit as shown - \$3,809.22

-Provide material and labor to install circuits and work for backboards and scoreboards - \$5,948.28

**APPROVE  
PAYMENT**

**17. APPROVAL OF PAYMENT**

BE IT RESOLVED that the Board of Education approves the one-time payment to the following individual who chose to change from the Traditional Plan to the Direct Access Plan with the understanding that the decision is not reversible.

Name

Jennifer Marcino                      \$1,573.83

**APPROVE  
PAYMENT**

**18. APPROVAL OF PAYMENT**

BE IT RESOLVED that the Board of Education approves the payment to the following individual opting out of her insurance coverage for the period of July 1, 2009 to December 31, 2009:

Kristen, Redner                      \$1,500.00

**APPROVE TENTATIVE  
BUDGET**

**19. APPROVAL OF 2010-2011 TENTATIVE BUDGET**

Trustee Kuchta moved, and Trustee Sautter seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with Trustee Moscaritola voting "No".

BE IT RESOLVED that the Board of Education hereby approves a tentative budget for the 2010-2011 school year in the amount of:

General Fund	\$ 52,935,482
Special Revenue Fund	1,531,181
Debt Service Fund	<u>3,742,330</u>
Total Budget	\$ 58,208,993

Of which the following amount shall be raised by local tax levy:

General Fund Tax Levy	\$ 47,198,664
Debt Service Tax Levy	<u>2,913,942</u>
Total Tax Levy	\$ 50,112,606

and,

BE IT FURTHER RESOLVED that the Secretary be authorized to submit this budget to the County Superintendent for approval, and

BE IT FURTHER RESOLVED that the Secretary be authorized to publish the 2010-2011 budget in the newspaper.

**HEARING OF CITIZENS**

**HEARING OF  
CITIZENS**

Resident Vicky Flynn asked how many special education students were throughout the district.

Resident Alan Thomas suggested utilizing the services of the NJSBA as to what should be discussed privately and in public at Board Meetings.

**OLD BUSINESS**

**OLD BUSINESS**

Trustee Russo revisited the procedures for the head lice policy.

**NEW BUSINESS**

**NEW BUSINESS**

President Casale announced that he would like two special meetings on the budget before the Budget Hearing on Wednesday, March 31, 2010 at 7:00 PM. He scheduled one for Friday, March 26, 2010 at 6:30 PM and one for Monday, March 29, 2010 at 6:00 PM.

**ADJOURNMENT**

**ADJOURN**

There being no further business, the meeting was adjourned at 11:03 pm on a motion by Trustee Kuchta seconded by Trustee Sposato, and unanimously approved by voice vote.

Respectfully submitted,

Karen A. Yeamans  
Interim Board Secretary