The Nutley Board of Education held a Public Meeting on Monday, January 26, 2009 at the Board Conference Room, 315 Franklin Avenue, Nutley, NJ 07110.

President Casale opened the meeting at 6:00 PM.

MEETING NOTICE

President Casale stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of January 23, 2009. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

President Casale led the assembly in the flag salute.

ROLL CALL

Present:  Dr. Philip T. Casale
         Mr. Angelo Frannicola
         Mr. James A. Kuchta
         Mr. Vincent Moscaritola
         Mr. Kenneth Reilly
         Mr. Steven Rogers
         Mr. Walter Sautter
         Ms. Patricia Williams

Absent:  Mrs. Maria Alamo (arrived 6:07 PM)

Also Present:  Mr. Joseph Zarra, Superintendent of Schools
               Mrs. Mariana Francioso, Assistant Superintendent of Schools
               Mr. Michael DeVita, Business Administrator/ Board Secretary
MOTION TO ADJOURN TO EXECUTIVE SESSION

At 6:07 PM Trustee Kuchta moved, and Trustee Reilly seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

   Interview Architects
   Personnel Matter

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

At 8:10 PM Trustee Frannicola moved, Trustee Alamo seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

The meeting reconvened in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

FLAG SALUTE

President Casale led the assembly in the flag salute.

ROLL CALL

Present: Mrs. Maria Alamo
Mr. Angelo Frannicola
Mr. James A. Kuchta
Mr. Vincent Moscaritola
Mr. Kenneth Reilly
Mr. Steve Rogers
Mr. Walter Sautter
Ms. Patricia Williams
Dr. Philip T. Casale

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Michael DeVita, Business Administrator/ Board Secretary
APPROVAL OF MINUTES

BE IT RESOLVED that the Board of Education approves the following minutes:

January 19, 2009 – Open Public Meeting
January 19, 2009 – Closed Executive Session
January 12, 2009 – Open Public Meeting
January 12, 2009 – Closed Executive Session
December 22, 2008 – Open Public Meeting
December 22, 2008 – Closed Executive Session
December 8, 2008 – Open Public Meeting
December 8, 2008 – Closed Executive Session
December 1, 2008 – Open Public Meeting
December 1, 2008 – Closed Executive Session
November 24, 2008 – Special Public Meeting
November 24, 2008 – Closed Executive Session

Trustee Kuchta moved, Sautter seconded, and the Board minutes were approved with the following exceptions:

1. Trustee Alamo abstained on the December 22, 2008 minutes since she was not present.
2. Trustee Frannicola abstained on the December 8, 2008 minutes since he was not present.

CORRESPONDENCE

None

SUPERINTENDENT’S REPORT

Mr. Zarra presented the Superintendent's Report dated January 26, 2009, Schedule A, which is appended to the minutes of this meeting, and briefly summarized its contents. He gave an overview of all the activities that took place throughout the district within the month.

BOARD SECRETARY’S REPORT

Mr. DeVita spoke about the Board’s new construction management firm, Epic Management, Inc., and introduced Mr. Bill Morris who gave an overview of the history of the company.

Mr. DeVita said that he would have their weekly reports posted on the District’s website.
Mrs. Francioso spoke about the curriculum revisions and a possible all day kindergarten program. She also stated that she spoke to Commissioner Tucci regarding the Extended Day Program.

Commissioner Tucci addressed the Board and said he would work together with the school district to offer more services to our community. He also spoke about the Green Initiative Program throughout the community and the energy savings for the taxpayers.

COMMITTEE REPORTS

Trustee Rogers spoke about the Volunteer Committee and the expertise of members who are volunteering their services for the betterment of the school district.

HEARING OF CITIZENS (Resolutions Only)

None

SUPERINTENDENT'S RESOLUTIONS

Trustee Alamo moved, and Trustee Kuchta seconded, a motion that the Board approves the Superintendent's Resolutions numbers 1 through 21 as listed below.

The Superintendent's Resolutions numbers 1 through 21 were approved by roll call vote.

Trustee Alamo questioned Mr. Zarra as to the prerequisite of computer knowledge for Resolution 16 – Approval of New Courses – The Business Practice Firm.

Mr. Zarra said he would address her concerns but requested that the Board move forward on this resolution.

1. RETIREMENT – Teacher

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Mrs. Marietta O'Brien elementary special education teacher, effective July 1, 2009.

2. RETIREMENT – Building & Grounds Employee

BE IT RESOLVED that the Board of Education approves the acceptance of the retirement of Giovanni D'Angelo, buildings & grounds employee, effective March 1, 2009.
3. **RESCIND/APPOINT – Teacher**

BE IT RESOLVED that the Board of Education approves the rescinding of the Addendum Appointments – Instructional Aides approved at the September 8, 2008 Board Meeting, appointing Miss Ashley Hauer as an Instructional Aide for the 2008-09 school year.

BE IT FURTHER RESOLVED that the Board of Education approves the appointment of Miss Ashley Hauer as resource room teacher (replacing Adelia Pacella) effective January 27, 2009 for the 2008-09 school year, at the annual salary of $44,000, B.A. Step 6, in accordance with the 2008-09 Teachers’ Salary Guide.

4. **LEAVE OF ABSENCE – Teacher**

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Nicole Crowe, effective January 23, 2009 through April 17, 2009.

BE IT FURTHER RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. Crowe effective April 20, 2009 through June 30, 2009. Mrs. Crowe is to notify the Superintendent of Schools of further teaching intentions no later than April 1, 2009.

5. **LEAVE OF ABSENCE – Teacher**

BE IT RESOLVED that the Board of Education approves a leave of absence in accordance with the New Jersey Family Leave Act for Mrs. Heather McGovern, effective February 26, 2009 through May 22, 2009.

BE IT FURTHER RESOLVED that the Board of Education approves a childrearing leave of absence for Mrs. McGovern effective May 26, 2009 through June 30, 2009 with a return date of September 1, 2009.

6. **APPOINTMENT – BOE Extended Day Program**

BE IT RESOLVED that the Board of Education approves the appointment of Ms. Roxanne Tsairis as a part-time substitute Child Care Instructor for the 2008/09 school year at the hourly rate of $27.00.

7. **APPOINTMENTS – Teacher Substitutes**

BE IT RESOLVED that the Board of Education approves the appointments of the teacher substitutes listed on the attached Schedule B for the 2008-09 school year.
8. **APPOINTMENTS – Secretarial/Clerical/Aide Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2008-09 school year:

**Secretary/Aide**

Mary Ellen Bradley
Valerie Cerami

9. **APPOINTMENTS – Substitutes**

BE IT RESOLVED that the Board of Education approves the following substitutes for the 2008-09 school year:

**Buildings & Grounds**

Dean Bozza
David Brulato

10. **APPOINTMENTS – Volunteer Coaches**

BE IT RESOLVED that the Board of Education approves the appointments for the personnel listed below for the 2008-09 school year:

Philip Agosta  - Volunteer Baseball Coach
Walter Murray  - Volunteer Boys Basketball Coach
Joniene Ryder  - Volunteer Girls Basketball Coach

11. **APPOINTMENT – CUSTODIAN**

BE IT RESOLVED that the Board of Education approves the appointment of Anthony Feraco (replacement), as a custodian effective January 27, 2009 at the annual salary of $28,980, prorated, (Group 2, Step 3), plus a night stipend of $2,000, prorated, account # 11-999-262-100, which is in accordance with the 2007-10 Custodial Salary Guide.

12. **APPOINTMENTS – Athletics**

BE IT RESOLVED that the Board of Education approves the Spring athletic appointments listed on the attached Schedule C for the 2008-09 school year on the salary guide at the classification and step as indicated in accordance with the 2008-09 Coaches Salary Guide.
13. **LONGEVITY PAY**

BE IT RESOLVED that the Board of Education approves the following longevity payments:

- George Francisco - $1,400 (prorated) Eff. Feb. 1, 2009 (10 yrs.)

14. **EXTRA COMPENSATION**

BE IT RESOLVED that the Board of Education approves the following personnel be paid extra compensation in the amounts indicated for services rendered:

- **PAYMENT FOR HEALTH DYNAMICS CLASSES – Month of December, 2008**
  - Rose Cioffi $250.00

- **INSERVICE PRESENTATION – “Exploring Web 2.0 Tools”- October 16, 22, 29 and November 12, 19, 2008**
  - Christine Osieja $675.60

- **PAYMENT FOR CUSTODIAL COMMITTEE – January 15, 2009**
  - Stephen Farese $30.00
  - Allan Heinis 30.00
  - Christopher Weinstein 30.00

- **PAYMENT FOR MENTORING NOVICE TEACHERS - 2007-08, 2008-09 School Year**
  - Michael Naumoff $550.00
  - Jenifer Wilson 550.00

- **PAYMENT FOR SATURDAY VIOLIN LESSONS – Grades 2 & 3 – September, October, November and December, 2008**
  - Tamara Radyuk $935.28

- **CENTRAL DETENTION COVERAGE – Month of December, 2008**
  - High School
    - Joseph Cimo $281.55
    - John Falduti 18.77
    - Denise Mazza 56.31
    - Peggy Pappas 18.77
    - Lisa Vallo 187.70
JHW Middle School

Joseph Cappello        75.08
Melissa Echevarria     37.54
Tracy Egan             56.31
Deanna Fredricks       18.77
Jenny Lombardo         56.31
Luann Zullo            37.54

SATURDAY MORNING SUSPENSIONS –
Month of December, 2008

JHW Middle School

Marcellino Marra       $  78.45

CHANGE-IN-TRAINING LEVELS

BE IT RESOLVED that the personnel listed on the attached Schedule D be advanced to the proper level of the salary guide in accordance with Board of Education regulations, said teachers having completed the necessary college courses to qualify for such advancement, to be effective February 1, 2009.

APPROVAL NEW COURSES

BE IT RESOLVED that the Board of Education approves the following courses presented at the January 12, 2009 Conference Session:

- The Middle East (Honors)
- The Business Practice Firm

TEXTBOOK APPROVAL

BE IT RESOLVED that the Board of Education approves the following textbooks, approved at the January 12, 2009 Conference Session:

- Textbook: The Modern Middle East: A Political History Since the First World War
- National Geographic: Atlas of the Middle East
- Rand McNally: Wall Map of the Middle East

BE IT RESOLVED that the Board of Education authorizes the submission of the District Professional Development Plan for the year 2009/2010 to the Department of Education Essex County Office.

19. **MEMORANDUM OF AGREEMENT WITH LAW ENFORCEMENT OFFICIALS**

BE IT RESOLVED that in accordance with the N.J.A.C. 6:29-10.1 et seq., the Board approves the Memorandum of Agreement and Addenda between Education and Local and County Law Enforcement Officials, and

BE IT FURTHER RESOLVED, that this Agreement and Addenda be forwarded to the County Superintendent of Schools for approval.

20. **SPECIAL CLASS PLACEMENT – Educationally Disabled Students**

BE IT RESOLVED that the Board of Education authorizes the attendance of students in out-of-district special education classes for the 2008-09 school year as follows:

<table>
<thead>
<tr>
<th>School</th>
<th>No. of Students</th>
<th>Classification</th>
<th>Eff. Date</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Willowglen</td>
<td>1</td>
<td>ED</td>
<td>12/11/08</td>
<td>$29,411.46</td>
</tr>
<tr>
<td>Sparta, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*DYFS changed residential placement</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Northwest Essex</td>
<td>1</td>
<td>MD</td>
<td>1/2/09</td>
<td>$26,113.23</td>
</tr>
<tr>
<td>Belleville, NJ</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

21. **APPROVAL OF SOFTBALL SPRING TRAINING TRIP**

BE IT RESOLVED that the Board of Education approves the softball spring training trip to Disney’s Wide World of Sports Complex, March 18-24, 2009. This trip will be taken in an effort to improve and enhance the Nutley High School softball program.
22. **Memorial:** Mrs. Loretta Taylor

Trustee Williams moved, and Trustee Alamo seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mrs. Loretta Taylor on December 22, 2008, and

WHEREAS, Mrs. Taylor was employed in September, 1947 as an English teacher, in 1975 as English Department Head and in 1988 as Language Arts Coordinator in the Nutley Public Schools and had a distinguished educational career until her retirement in July, 1990, and

WHEREAS, Mrs. Taylor won the admiration and respect of her fellow educators and exemplified at all times the finest qualities of her profession.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.

23. **Memorial:** Mrs. Zelda Walch

Trustee Moscaritola moved, and Trustee Kuchta seconded, the following resolution. Upon being put to a roll call vote the resolution was approved.

WHEREAS, it is with a sense of deep sorrow and regret that the Nutley Board of Education records the death of Mrs. Zelda Walch on January 10, 2009, and

WHEREAS, Mrs. Walch was employed in October, 1962 as a teacher and in 1977 as librarian in the Nutley Public Schools and had a distinguished educational career until her retirement in July, 1997, and

WHEREAS, Mrs. Walch won the admiration and respect of her fellow teachers and the friendship of pupils who came under the influence of her understanding and capable teaching.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education of the Township of Nutley extends deepest sympathy to the members of her family, and

BE IT FURTHER RESOLVED, That this resolution be made a part of the minutes of this meeting and a copy sent to the members of her family.
BUSINESS ADMINISTRATOR/ BOARD SECRETARY’S RESOLUTIONS

Trustee Williams moved, Trustee Kuchta seconded, a motion that the Board approves the Board Secretary’s Resolutions numbers 1 through 14 as listed below.

Resolutions numbers 1 through 14 were approved by roll call vote with the following exceptions:

1. All trustees voted “No” on payment of Check #079095 made to DCM Architecture Inc. on Resolution 3 – Bills and Mandatory Payments.

2. Trustees Frannicola, Moscaritola, Reilly and President Casale voted “No” on Check #078877 made out to Bill Leary Air Conditioning & Heating on Resolution 3 – Bills and Mandatory Payments.

3. Trustees Frannicola, Moscaritola, Reilly and President Casale voted “No” on Resolution 13 – Approval of Partial Payment to Bill Leary Air Conditioning & Heating.

Trustee Rogers suggested that Mr. DeVita look into consolidating services of our telephone carriers.

1. SECRETARY & TREASURER’S REPORT

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Appendix A) and Treasurer of School Monies (Appendix B) for the period ending December 31, 2008.

2. CERTIFICATION OF MAJOR ACCOUNT FUND STATUS

BE IT RESOLVED that pursuant to NJAC 6A:23-2.11(c) 4, the Nutley Board of Education certifies that as of December 31, 2008, after review of the Secretary’s monthly financial report (Appropriations section) and upon consultation with the appropriate district officials, to the best of its knowledge no major account or fund has been over-expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Major funds are General Fund, Capital Projects and Debt Service.)

3. BILLS AND MANDATORY PAYMENTS

BE IT RESOLVED that the Board of Education approves the payment of bills and mandatory payments dated January 26, 2009 in the total amount of $5,539,810.03 (Appendix C).
4. REQUESTS FOR USE OF SCHOOL BUILDINGS AND GROUNDS

BE IT RESOLVED that the Board of Education approves the requests for the use of school buildings and grounds (Appendix D), that conform to the rules and regulations set by the Board of Education.

5. TRANSFER SCHEDULE

BE IT RESOLVED that the Board of Education approves, in compliance with NJAC 6A:23-2.11(c)3ii, and NJSA 18A:22-8-1, the transfers in the 2008-09 budget dated December 31, 2008 in the amount of $85,951.28 as appended (Appendix E).

6. APPROVAL OF TRAVEL LIST

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Appendix F).

7. APPROVAL OF FIELD TRIPS

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Appendix G).

8. OUTSTANDING CHECKS – GENERAL ACCOUNT

BE IT RESOLVED that the Board of Education approves the accounting procedure of putting the amount of the following checks into revenue.

<table>
<thead>
<tr>
<th>Check #</th>
<th>Date</th>
<th>Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>072186</td>
<td>2/27/07</td>
<td>Looney, Raymond</td>
<td>$200.00</td>
</tr>
<tr>
<td>072899</td>
<td>5/22/07</td>
<td>Essex County Athletic Directors Assn.</td>
<td>$290.00</td>
</tr>
<tr>
<td>073179</td>
<td>6/19/07</td>
<td>Essex County Athletic Directors Assn.</td>
<td>$95.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$585.00</td>
</tr>
</tbody>
</table>

The checks have not been cashed in a reasonable amount of time so funds will be put back in our miscellaneous revenue account.

9. APPROVAL OF SERVICE PROVIDERS

BE IT RESOLVED that the Board of Education approves the following service providers for OT/PT, Speech, Music Therapy, ABA Therapy, Behavioral Consultation, Therapeutic Recreation and Substance Abuse Centers:

Alpine Learning Group
Therapeutic Options
10. **ACCEPTANCE OF DONATION**

BE IT RESOLVED that the Board of Education approves the acceptance of a donation of $3,511.00 from the Washington School PTO for One Smart Board 77” Diagonal with Projector, One Smart Powered Speakers and One VGA Cable.

11. **DETERMINING TIME AND PLACE OF DRAWING FOR POSITION ON BALLOT FOR ANNUAL SCHOOL ELECTION**

BE IT RESOLVED that the Board of Education approves the drawing for ballot position for the April 21, 2009 Annual School Election be held at 10:00 a.m. in the Board Conference Room on Wednesday, March 11, 2009.

12. **ESTABLISHING HOURS OF VOTING FOR THE ANNUAL SCHOOL ELECTION**

BE IT RESOLVED that the Board of Education approves the hours of voting at the April 21, 2009 Annual School Election to be 2:30 p.m. to 9:00 p.m.

13. **APPROVAL OF PARTIAL PAYMENT TO BILL LEARY AIR CONDITIONING & HEATING**

BE IT RESOLVED that the Board of Education approves partial payment in the following amounts to Bill Leary Air Conditioning & Heating as per the recommendation of the Board’s architect and attorney.

- $ 28,812.00 – HVAC Lincoln Elementary School
- $ 49,686.00 – HVAC Washington Elementary School

14. **APPROVAL OF SUBMISSION OF APPLICATION FOR IDEA-B and PRESCHOOL CARRY-OVER FUNDS - FY 2008**

BE IT RESOLVED that the Board of Education approves the submission of an application to carry-over funds from fiscal year 2008 for IDEA-B and Preschool in the following amount:

- IDEA-B $7,622.96
- Preschool 1,551.00
HEARING OF CITIZENS

Resident Terry Quirk, representative for the Nutley Parent Advocacy Network, addressed the Board and spoke about a Parent Fair on March 29, 2009 that NPAN is hosting.

A parent expressed her concerns regarding the Extended School Program. Mr. Zarra and Mrs. Francioso responded and it was decided that a parent committee would be set up.

Resident Mike Russo questioned Trustee Reilly’s vote on payment to Bill Leary Air Conditioning and Heating, the Contract for EPIC and why the Presidential inaugural address was on the BOE website.

Resident and teacher Chris Osieja spoke about the technology budget and complimented Mrs. Cervasio for running such a fine Extended Day Program.

OLD BUSINESS

Trustee Alamo spoke about the Driver Safety Program.

Trustee Rogers urged all parents to log on to the C3 Alert website.

NEW BUSINESS

Trustee Sautter said that he would like to have Channel 77 viewed by everyone who has cable. He mentioned that it is not accessible to people with certain cable carriers.

Trustee Reilly made a motion, and Trustee Moscaritola seconded, for the Nutley Board of Education to exercise its option for a seven-day stop work order for Bill Leary Air Conditioning & Heating.

Trustee Reilly rescinded his motion.

MOTION TO ADJOURN TO EXECUTIVE SESSION

At 9:25 PM Trustee Rogers moved, and Trustee Moscaritola seconded, the following resolution:
WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

    Construction Issue

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

At 9:27 PM Trustee Kuchta moved, Trustee Williams seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

Trustee Reilly made a motion, and Trustee Moscaritola seconded, for the Nutley Board of Education to exercise its option for a seven-day stop work order for Bill Leary Air Conditioning & Heating.

Upon being put to a roll call vote the resolution was unanimously approved.

Trustee Reilly made a motion, and Trustee Moscaritola seconded, for the Nutley Board of Education to exercise its option for a seven-day stop work order for DCM Architecture Inc.

Upon being put to a roll call vote the resolution was approved with the following exception:

1. Trustees Alamo, Kuchta and Williams voted “No”.

Trustee Alamo spoke about Ms. Hirsch, retired Director of Special Services, being honored on March 27, 2009 for helping children with challenges.

Trustee Reilly left the meeting at 9:30 PM.

Trustee Alamo announced that she would not be seeking reelection in this upcoming school election due to the fact that she has a lot of family obligations that need her attention.

President Casale said the he appreciated the time and commitment she gave to the district.
ADJOURNMENT

There being no further business, the meeting was adjourned at 9:40 PM on a motion by Trustee Kuchta seconded by Trustee Sautter and unanimously approved by voice vote.

Respectfully submitted,

Michael DeVita
Board Secretary