

**NUTLEY BOARD OF EDUCATION
OPEN PUBLIC MEETING
OCTOBER 6, 2008**

The Nutley Board of Education held a Public Meeting on Monday, October 6, 2008 at the Board Conference Room, 315 Franklin Avenue, Nutley, NJ 07110.

Trustee Reilly opened the meeting at 7:00 PM.

**CALL TO
ORDER**

MEETING NOTICE

**MEETING
NOTICE**

Trustee Reilly stated that in compliance with Chapter 231, Public Law 1975 entitled Open Public Meetings Act, adequate notice of this meeting had been provided as specified in the Act. Proper notice of this Open Public Meeting was provided in the notice of May 12, 2008. Said notice was posted at the entrance of the Board of Education offices, mailed to The Nutley Sun, The Star Ledger, The North Jersey Herald & News and The Nutley Journal and mailed to the Nutley Township Clerk.

This is an official meeting.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Frannicola led the assembly in the flag salute.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Mr. Angelo Frannicola
Mr. James A. Kuchta
Mr. Kenneth Reilly
Mr. Steven Rogers
Mr. Walter Sautter
Ms. Patricia Williams

Absent: Dr. Philip T. Casale (Arrived 7:07 PM)
Mr. Vincent Moscaritola

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Michael DeVita, Acting Board Secretary

MOTION TO ADJOURN TO EXECUTIVE SESSION

**EXECUTIVE
SESSION**

At 7:05 PM Trustee Reilly moved, and Trustee Alamo seconded, the following resolution:

WHEREAS, the Board of Education will be discussing matters exempt from public discussion pursuant to N.J.S.A. 10:4-12,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education recess to Closed Executive Session at this time to discuss the following:

Personnel Matters
Contractual Matters

BE IT FURTHER RESOLVED that the results of the discussions will be made public by inclusion on the agenda of a subsequent meeting of the Board of Education or when the reasons for discussing such matters in closed session no longer exist.

The motion was approved by voice vote.

RECONVENE MEETING

RECONVENE

At 8:00 PM Trustee Kuchta moved, Trustee Alamo seconded, and the Board unanimously approved by voice vote a motion to reconvene the public meeting.

The meeting reconvened in the JHWMS Choir Room located at 325 Franklin Avenue, Nutley, NJ.

FLAG SALUTE

**FLAG
SALUTE**

Trustee Reilly led the assembly in the flag salute.

MOMENT OF SILENCE

A moment of silence in remembrance of those serving our nation.

ROLL CALL

**ROLL
CALL**

Present: Mrs. Maria Alamo
Mr. Angelo Frannicola
Mr. James A. Kuchta
Mr. Kenneth Reilly
Mr. Steve Rogers
Mr. Walter Sautter
Ms. Patricia Williams
Dr. Philip T. Casale

Absent: Mr. Vincent Moscaritola

Also Present: Mr. Joseph Zarra, Superintendent of Schools
Mrs. Mariana Francioso, Assistant Superintendent of Schools
Mr. Michael DeVita, Acting Board Secretary

Mr. Zarra introduced Mr. Greg Catrambone who discussed the Advanced Placement exams in the high school. He gave the history of the AP exams in Nutley. In 2008, AP exams were mandated for all students who were enrolled in an AP class and the Board would pay for the exam.

Mrs. Anne Starace gave a summary of the following scores for the past 3 years:

2008	38% proficient	191 scores reported
2007	72% proficient	102 scores reported
2006	80% proficient	125 scores reported

A Board discussion ensued on AP exams and scores and how to proceed next year.

Mr. Zarra spoke about the NJQSAC. The Board has formed a committee of teachers and administrators to prepare. The County BA visited the Washington and Middle School and both passed with high marks.

Mr. Zarra spoke about a meeting he attended with Trustees Alamo and Rogers given by the Essex County prosecutors office on law enforcement and education.

Trustees Rogers and Alamo gave a summary of the meeting and Trustee Alamo will give a report to the Board.

HEARING OF CITIZENS (Resolutions Only)

Resident Neil Henning asked whom Millennium Strategies, LLC was.

President Casale responded that it was the Board's grant writing company.

RESOLUTIONS

Trustee Reilly moved, Trustee Kuchta seconded, a motion that the Board approves Resolutions numbers 1, 2 and 4 through 8 as listed below.

Resolutions 1, 2 and 4 through 8 were unanimously approved by roll call vote.

1. ADOPTION OF POLICY (First Reading)

BE IT RESOLVED that the Board of Education adopts the following policies (first reading) on file in the Business Office (Schedule A):

Bylaw 0142.1 - Nepotism - Policy

Bylaw 0174 - Use of Board Attorney(s)

Bylaw 0177 - Professional Services

Policy 1570 - Internal Controls

Regulation 1570 - Internal Controls

Policy 1620 - Administrative Employment Contracts

Policy 5512.01 - Harassment, Intimidation and Bullying

Policy 6111 - Special Education Medicaid Initiative Program

Regulation 6111 - Special Education Medicaid Initiative Program

Policy 6320 - Purchases Subject To Bid

Policy 6360 - Political Contributions

Policy 6362 - Contributions to Board Members and Contract Awards

Policy 6423 - Expenditures for Non-Employee Activities, Meals and Refreshments

Policy 6470 - Payment of Claims

Regulation 6470 - Payment of Claims

Policy 6510 - Payroll Authorization

Policy 6831 - Withholding of State Aid

Policy 7410 - Maintenance and Repair

Regulation 7410 - Maintenance and Repair

Regulation 7410.01 - Maintenance and Repair

Policy 7650 - School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting

Regulation 7650 - School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting

Policy 9120 - Public Relations Program

Policy 9541 - Student Teachers/Interns

2. **APPROVAL OF TRAVEL LIST**

**APPROVAL
TRAVEL LIST** **B**

BE IT RESOLVED that the Board of Education approves the travel list and all expenses per (Schedule B).

**APPROVAL
FIELD TRIPS** **C**

3. **APPROVAL OF FIELD TRIPS**

Trustee Sautter moved, and Trustee Kuchta seconded, the following resolution. Upon being put to a roll call vote the resolution was approved with Trustee Reilly abstaining.

BE IT RESOLVED that the Board of Education approves the field trip list and all expenses per (Schedule C).

**SECY. & TREAS.
REPORTS** **D
E**

4. **SECRETARY & TREASURER'S REPORT**

BE IT RESOLVED that the Board of Education approves the acknowledgement and acceptance of the reports of the Board Secretary (Schedule D) and Treasurer of School Monies (Schedule E) for the period ending July 31, 2008.

**APPROVAL OF FEES
NHS AUDITORIUM/THEATRE** **F**

5. **APPROVAL OF APPLICATIONS & FEES FOR THE
NUTLEY HIGH SCHOOL AUDITORIUM/THEATRE**

BE IT RESOLVED that the Board of Education approves the following forms (Schedule F):

- Application for Permit for the Special Use of Nutley High School Auditorium/Theatre
- Schedule of Fees
- Request for Resources/Equipment
- Lease Agreement

**APPROVE
PAYMENT**

6. **APPROVAL OF PAYMENT**

BE IT RESOLVED that the Board of Education approves Check #077704 to Millennium Strategies, LLC in the amount of \$4,000.

**APPROVE
SELF ASSESSMENT**

7. **APPROVAL OF SELF ASSESSMENT**

BE IT RESOLVED that the Board of Education approves the submission of the Special Education Self Assessment Plan for 2008 to the New Jersey Department of Education, which is on file in the Board Office.

**APPOINT PROF.
STAFF**

8. APPOINTMENT – Professional Staff

BE IT RESOLVED that the Board of Education approves the appointment of Miss Lauren A. Alfaro as special education teacher for the 2008-09 school year, effective October 7, 2008, at the annual salary of \$46,000, B.A. + 30 Step 6, in accordance with the 2008-09 Teachers' Salary Guide.

HEARING OF CITIZENS

**HEARING OF
CITIZENS**

Resident Neil Henning asked why AP exams were mandated last year.

Mr. Zarra responded that it was a decision made by the Academic Committee and their reasons for coming up with the request.

Trustee Sautter spoke about the varsity football game on October 4th and congratulated the team and coaches for their win.

ADJOURNMENT

ADJOURN

There being no further business, the meeting was adjourned at 10:00 PM on a motion by Trustee Frannicola seconded by Trustee Kuchta and unanimously approved by voice vote.

Respectfully submitted,

Michael DeVita
Acting Board Secretary